Town Council
Tuesday, March 9, 2021
ONLINE MEETING
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an online meeting.

   ACCESS THE ON-LINE MEETING HERE

   Please note: All participants are automatically muted. In order to be called upon and unmuted, you will need to use the "raise hand."

   When it's your turn to speak, the moderator will unmute your line and you will have three (3) minutes for public comment.

   PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record.

   For technical difficulties please email bill.shrum@townofeagle.org and we will do our best to assist you.

CALL TO ORDER - 6:00 PM

ROLL CALL - 6:05 PM

ADOPTION OF AGENDA - 6:05 PM *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT - 6:05 PM *Citizens are invited to comment on any item not on the Agenda subject to a public hearing. Please limit your comments to three (3) minutes per person per topic unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to sign in.*

PRESENTATIONS - 6:10 PM *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.*

1. Red Canyon Townhomes Land Donation Proposal, Michael Lavery
2. Greater Eagle Fire Protection District, Hugh Fairfield Smith
3. SGM - Lower Basin Water Treatment Plant Update
4. MWH - Lower Basin Water Treatment Plant Update

CONSENT AGENDA - 7:00 PM *Consent agenda items are routine Town business, items which have received clear direction*

previously from the council, final land use file documents after the public hearing has been closed, or which do not require council deliberation. (5 Minutes)

1. Minutes - February 23, 2021
2. Bill Pay - February 2021
3. Base Camp Eagle Reimbursement Agreement
4. Resolution 22, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Revising the Check and Electronic Fund Transfer Signing Authority Policy"
5. Resolution 23, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado, Authorizing the Reduction of the Performance Guarantee for the Eagle Landing at Brush Creek Development due to the Completion of Public Improvements"

STAFF REPORTS - 7:05 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update

BUSINESS ITEMS - 7:15 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. Municipal Broadband Project Update
    a. Draft - Combined Utility Enterprise Ordinance
    b. Draft - Ordinance Approving Broadband Bonds
2. PUBLIC HEARING: SU21-01 700 Chambers Avenue, Lot 3 Special Use Permit
    a. Resolution 24, Series 2021, " A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Special Use Permit for 700 Chambers Avenue, Lot 3"
3. PUBLIC HEARING: CT20-04 700 Chambers Avenue, Lot 3 Condominium Plat
    a. Resolution 5, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Final Plat for 700 Chambers Avenue, Lot 3"
4. PUBLIC HEARING: Town Council Candidate Interview Process

a. Candidate Interview Scoring Work Sheet
    b. Vacancy Applicant Information
    c. Public Support Letters
    d. Resolution 19, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Appointing Two Councilmembers to Fill Two Vacancies"

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 8:30 PM

1. Council Committee Update
2. Haymaker Trailhead Improvements
3. Eagle River Park Improvements
4. Future Agenda Items

EXECUTIVE SESSION - 8:40 PM

1. EXECUTIVE SESSION: Executive Session to hold a conference with the Town Attorney and special counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), regarding the Powell Annexation.

ADJOURN - 9:00 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

_____
Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI - TOEG – townofeagle2019

Michael Lavery
Namaste Now Development
www.namastenowdevelopment.com
720-254-3400

The Town of Eagle
Attn: Brandy Reitter; Town Manager
200 Broadway/P.O. Box 609
Eagle, CO 81632

RE: Proposal for a Land Donation to the Town of Eagle- legally described as Tract E North Bank Subdivision- 1.1 acres

Some 20-25 years ago I developed the Red Canyon Townhomes and Eagle Villas. I still own a 1.1 acre parcel legally described as Tract E. As you turn onto Nogal Rd, this parcel is located East and North of Nogal Rd (everthing on the right side of Nogal as you turn off US 6.)

The land could serve the Town in several ways – perhaps as providing a venue for a gateway sign and entrance to Eagle, or maybe an expansion of recreational possibilities, with a work out station located adjacent to the existing bike path.

I look forward to discussing the possibilities with the Town Board this next week.

FINAL PLAT
NORTH BANK
LOCATED IN TRACTS 68 & 70 IN SECTIONS 32 & 33, TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF EAGLE, EAGLE COUNTY, COLORADO

CERTIFICATE OF DEDICATION AND OWNERSHIP

We, the undersigned, the sole owners in fee simple of all that real property described, as follows:

A Tract of land located in Tracts 68 and 70 in Sections 32 and 33, Township 4 South, Range 84 West of the 6th Principal Meridian, Eagle County, Colorado, more particularly described as follows:

Beginning at a point on the North bank of the Eagle River from whence the S.E. corner of said Tract 68 bears S.80°00'47"E. 1061.19 feet; thence N.25°36'20"W. 270.34 feet to a point from whence said S.E. corner of Tract 68 bears S.69°47'11"E. 1238.21 feet; thence S.58°56'05"W. 518.74 feet; thence Southwesterly 96.47 feet along the arc of a curve to the left having a radius of 97.85 feet and whose chord bears S.30°41'32"W. 92.61 feet; thence Southwesterly 52.10 feet along the arc of a curve to the right having a radius of 93.11 feet and whose chord bears S.18°28'37"W. 51.42 feet to a point on the Easterly R.O.W. line of Eby Creek Road; thence N.22°49'00"W. 138.62 feet along said R.O.W. line to the Southerly R.O.W. line of the Denver and Rio Grande Western Railroad; thence Easterly along said Southerly R.O.W. line the following 5 courses:

1) N.58°56'05"E. 1057.08 feet;
2) N.59°07'54"E. 471.96 feet;
3) N.59°01'00"E. 597.71 feet;
4) N.59°24'01"E. 924.11 feet;
5) N.58°46'51"E. 704.12 feet

to the Northwesterly R.O.W. line of U.S. Highway No. 6; thence Southwesterly along said Northwesterly R.O.W. line the following 8 courses:

1) S.30°55'46"E. 49.19 feet;
2) 504.00 feet along the arc of a curve to the left having a radius of 2355.38 feet and whose chord bears S.40°05'05"W. 503.03 feet;
3) S.56°02'42"E. 10.00 feet;
4) 308.61 feet along the arc of a curve to the left having a radius of 2345.38 feet and whose chord bears S.30°11'08"W. 308.38 feet;
5) S.26°24'57"W. 306.97 feet;
6) 511.83 feet along the arc of a curve to the right having a radius of 867.58 feet and whose chord bears S.48°22'49"W. 499.39 feet;
7) S.70°20'40"W. 63.88 feet;
8) 539.18 feet along the arc of a curve to the left having a radius of 1963.42 feet and whose chord bears S.62°28'39"W. 537.49 feet

to the East line of Tract 68; thence N.00°32'34"E. 201.07 feet along said East line; thence S.47°53'23"W. 189.77 feet; thence S.54°56'34"W. 360.38 feet; thence S.85°02'25"W. 303.33 feet; thence S.79°51'51"W. 313.23 feet; thence S.66°36'50"W. 35.71 feet to the said Point of Beginning.

Said Parcel of land is also described as follows:

PARCEL 4
ON THE MAP OF A.E. NOGAL PROPERTY RECORDED IN BOOK 255 AT PAGE 713 AS RECEPTION NO. 152028 IN THE OFFICE OF THE EAGLE COUNTY CLERK AND RECORDER.

COUNTY OF EAGLE
STATE OF COLORADO

Said Parcel contains 32.243 acres, more or less.

have by these presents laid out, platted and subdivided the same into lots and blocks as shown on this plat and designate the same as the NORTH BANK subdivision in the Town of Eagle, State of Colorado; and do hereby grant, convey, dedicate and set apart to the Town of Eagle, County of Eagle, Colorado, for public use the streets shown hereon, including avenues, drives, courts, places, and alleys, the public lands shown hereon for their indicated public use and the utility and drainage easements shown hereon for utility and drainage purposes only. We hereby accept the responsibility for the completion of all required public improvements for the NORTH BANK subdivision, and further, hereby grant the right to install and maintain all necessary structures to the entity responsible for providing the services for which the easements are established.

EXECUTED this 25TH day of MAY, 1994.

OWNER: Heritage Eagle Villas, Ltd.
A Colorado Limited Partnership

By: Its General Partner, Heritage West Company
P.O. Box 773058
Steamboat Springs, Co. 80477

By: Michael Lavery
Michael Lavery, President

STATE OF COLORADO }
COUNTY OF EAGLE } SS.

The foregoing Certificate of Dedication and Ownership was acknowledged before me this 25th day of May, 1994 by Michael Lavery, President.

Witness my hand and official seal.

My commission expires: 8-31-95

Lucia Mudd
Notary Public

LUCIA MUDD NOTARY PUBLIC STATE OF COLORADO

OWNER: Heritage Eagle Villas, Ltd.
A Colorado Limited Partnership

By: Its General Partner, Heritage Partners Group XII, Inc.
P.O. Box 770027
Steamboat Springs, Co. 80477

By: Michael Lavery
Michael Lavery, Vice President

STATE OF COLORADO }
COUNTY OF EAGLE } SS

The foregoing Certificate of Dedication ~~and Ownership was acknowledged~~ before me this 18th day of July, 1994 by Michael Lavery, Vice President.

Witness my hand and official seal.

My commission expires: 8-31-95

Lucia Mudd
Notary Public

LUCIA MUDD NOTARY PUBLIC STATE OF COLORADO

MORTGAGEE OR LIENHOLDER:

Neil Harding
2509 Plantside Drive
Louisville, Kentucky 40299

By: Neal Harding
Neil Harding

STATE OF COLORADO }
COUNTY OF EAGLE } SS.

The foregoing Certificate of Dedication and Ownership was acknowledged before me this 24th day of May, 1994 by Neil Harding.

Witness my hand and official seal.

My commission expires: 8-31-95

Lucia Mudd
Notary Public

LUCIA MUDD NOTARY PUBLIC STATE OF COLORADO

BOARD OF TRUSTEES CERTIFICATE

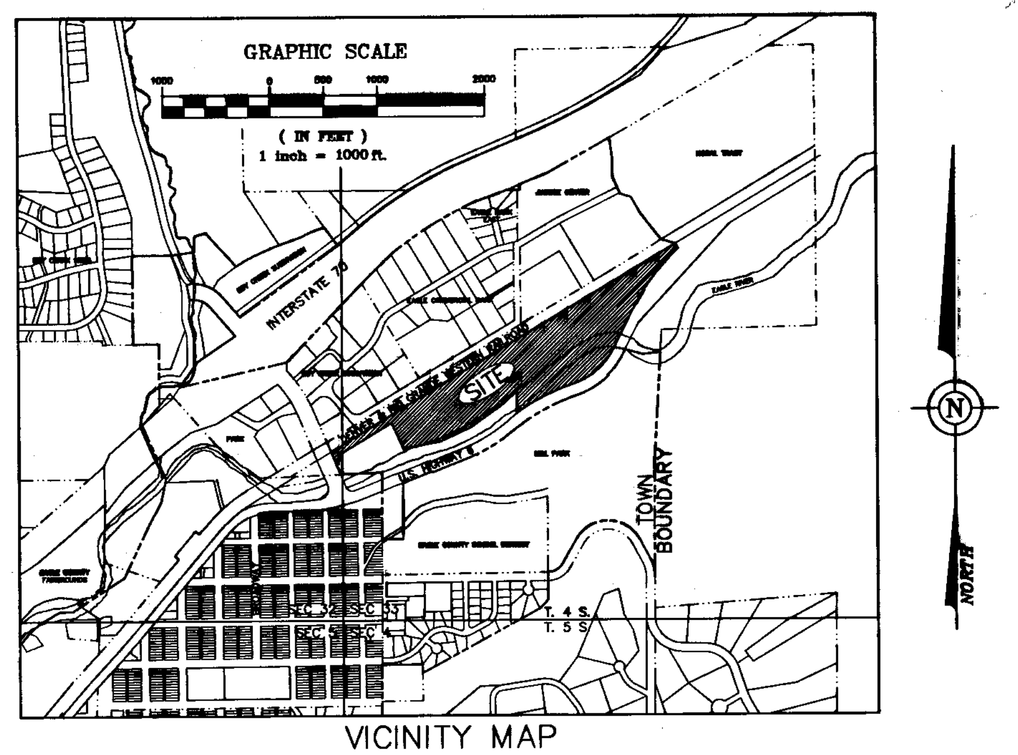
This plat approved by the Board of Trustees of the Town of Eagle, Colorado, this 25th day of October, 1994, for filing with the Clerk and Recorder of Eagle County, Colorado, and for conveyance or dedication to the Town of the public dedications shown hereon; subject to the provisions that approval in no way obligates the Town of Eagle for financing or construction of improvements on said lands, streets or easements dedicated to the public, except as specifically agreed to by the Board of Trustees of the Town of Eagle. Further, said approval in no way obligates the Town of Eagle for maintenance of public improvements until construction of said improvements has been completed in accordance with the Town of Eagle's specifications and the Town of Eagle has agreed to accept said improvements. This approval does not guarantee that the size, soil conditions, sub-surface geology, ground water conditions, or flooding conditions of any lot shown hereon are such that a building permit, development permit, or any other required permit will be issued. This approval is with the understanding that all expenses involving required improvements for all utility services, paving, grading, landscaping, curbs, gutters, sidewalks, road lighting, road signs, flood protection devices, drainage structures and all other improvements that may be required shall be the responsibility of the owners designated hereon and not the Town of Eagle, unless otherwise specifically agreed to in writing by the Board of Trustees.

TOWN OF EAGLE, COLORADO

By: Bill Cunningham
Mayor

Witness my hand and seal of the Town of Eagle, Colorado.

Attest: Marilyn M. Miller
Town Clerk



VICINITY MAP

NOTES

1) DATE OF SURVEY: September 1993.
2) BASIS OF BEARINGS: The bearings shown hereon are based on a bearing of N.00°33'00"W. between the Town of Eagle street monument at Broadway and Fifth Street and the Town of Eagle street monument at Broadway and Second Street, both being found 1/2" diameter iron rods in cast iron monument boxes.
3) This plat is subject to the terms and conditions of the Subdivision Improvements agreement recorded with the Eagle County Clerk in Book 646, at Page 317, as document 542200.
4) Tracts B and C are dedicated to the Town of Eagle for use by the general public, for public park purposes.
5) Approval of this plan creates a vested property right pursuant to Section 24-68-103, C.R.S.
6) A perpetual non-exclusive utility, grading, drainage and landscaping easement is dedicated to the Town of Eagle across Tract F.
7) All lawn and garden, common space, open space, and parkland irrigation uses within the Subdivision and on the Property shall be from a separate raw water irrigation system which shall not be connected to the domestic in-house supply for any building, unit or residence.
8) All building permits issued shall include a provision which limits only a limited number of hose bibs or outside water connections, as expressly authorized by the Town Administrator.

LAND USE SUMMARY

TRACT	USE	AREA	PERCENTAGE
A	RESIDENTIAL MULTI-FAMILY	336,390 S.F.	7.723
B	RECREATION-ACCESS-DRAINAGE	99,917 S.F.	2.293
C	RECREATION-ACCESS-DRAINAGE	476,491 S.F.	10.939
D	RESIDENTIAL MULTI-FAMILY	218,984 S.F.	5.027
E	RESIDENTIAL MULTI-FAMILY	49,546 S.F.	1.137
F	OPEN SPACE-LANDSCAPE-ACCESS	51,166 S.F.	1.175
NOGAL RD	ROAD R.O.W.	232,267 S.F.	5.331
TOTALS		1,404,502 S.F.	32.243

TRACTS A, D & E ARE ZONED FOR A TOTAL MAXIMUM OF 197 UNITS.

PLANNING COMMISSION CERTIFICATE

This plat approved by the Town of Eagle Planning Commission the 19th day of October, 1994.

Ken Lowy
Chairman

TITLE CERTIFICATE

First American Heritage, does hereby certify that I have examined the title to all lands shown on this plat and that title to such lands is vested in Heritage Eagle Villas, Ltd., a Colorado Limited Partnership, free and clear of all liens, taxes and encumbrances, except as follows:

Deed of Trust recorded December 29, 1993 in Book 627 at Page 961

EXECUTED this 12th day of May, 1994.

By: Arleen P. Montag
Title: Vice-President

SURVEYOR'S CERTIFICATE

I, William L. Hargleroad, do herby certify that I am a Registered Land Surveyor licensed under the laws of the State of Colorado, that this plat is a true, correct and complete plat of the NORTH BANK, as laid out, platted, dedicated and shown hereon, that such plat was made from an accurate survey of said property by me and under my supervision and correctly shows the location and dimensions of the lots, staked upon the ground in compliance with Title 38, Article 51, C.R.S., as amended, and all other regulations governing the subdivision of land.

EXECUTED this 12th day of May, 1994.

COLORADO REGISTERED WILLIAM L. HARGLEROAD 25630 PROFESSIONAL LAND SURVEYOR

William L. Hargleroad
William L. Hargleroad, PLS 25630
Johnson, Kunkel & Associates, Inc.
Registered Land Surveyor

CLERK & RECORDER'S CERTIFICATE $30.00

This Plat was filed for record in the Office of the Eagle County Clerk and Recorder at 3:33 o'clock P.M., on the 25th day of July, 1994, and is duly recorded in Book 646, Page 156, as Document No. 542199.

Dave Fisher
Eagle County Clerk and Recorder

By: Linda Nestor
Deputy

SEAL OF EAGLE COUNTY COLORADO

NOTICE: According to Colorado law you must commence any legal action based upon any defect in this survey within three (3) years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of certification shown hereon.

NO.	DATE	DESCRIPTION	BY
3	07 APR 94	REVISE ACREAGES, TOWN REVISIONS	BH
2	12-14-93	PLAT CHECK REVISIONS	BH
1	12-3-93	GENERAL REVISIONS	JMC

Johnson, Kunkel & Associates, Inc.
LAND SURVEYING MAPPING CIVIL ENGINEERING
EAGLE — PHONE: 303-328-6368 — FAX: 328-1035 — P.O. Box 409, 113 East 4th St., Eagle, Colorado 81631
STEAMBOAT SPRINGS — 303-879-4676 — 879-4870 — P.O. Box 771196, 200 Lincoln Ave., Steamboat Spgs. Colorado 80477

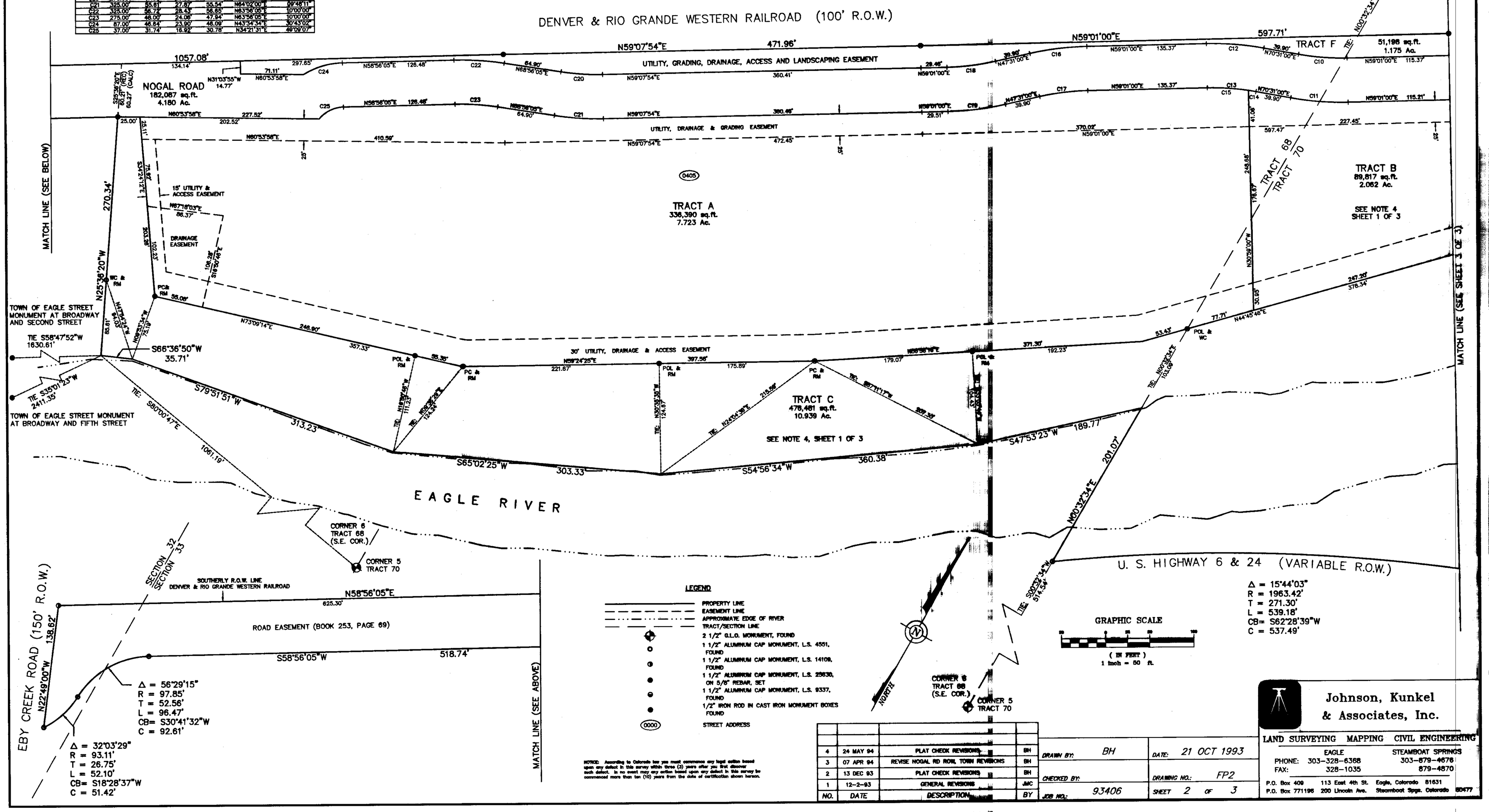
DRAWN BY: BH — DATE: 09 SEP 1993
CHECKED BY: — DRAWING NO.: FP1
JOB NO.: 93406 — SHEET 1 OF 3

C:\93406\93406FP1 Thu Apr 7 20:11:13 1994

FINAL PLAT
NORTH BANK
LOCATED IN TRACTS 68 & 70 IN SECTIONS 32 & 33, TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF EAGLE, EAGLE COUNTY, COLORADO

CURVE TABLE

CURVE	RADIUS	LENGTH	TANGENT	CHORD	BEARING	DELTA
C10	275.00'	55.20'	27.69'	55.10'	S64°48'00"W	11°30'00"
C11	325.00'	65.23'	32.73'	65.12'	S64°48'00"W	11°30'00"
C12	325.00'	65.23'	32.73'	65.12'	N64°48'00"E	11°30'00"
C13	275.00'	55.20'	27.69'	55.10'	N64°48'00"E	11°30'00"
C14	275.00'	8.58'	4.29'	8.58'	N69°37'23"E	01°47'14"
C15	275.00'	46.62'	23.36'	46.56'	N63°52'23"E	09°42'46"
C16	325.00'	65.23'	32.73'	65.12'	N53°18'00"E	11°30'00"
C17	275.00'	55.20'	27.69'	55.10'	N53°18'00"E	11°30'00"
C18	275.00'	55.20'	27.69'	55.10'	N53°18'00"E	11°30'00"
C19	325.00'	65.23'	32.73'	65.12'	N53°18'00"E	11°30'00"
C20	275.00'	47.05'	23.58'	46.99'	N64°02'00"E	09°48'11"
C21	325.00'	55.61'	27.87'	55.54'	N64°02'00"E	09°48'11"
C22	325.00'	56.72'	28.43'	56.65'	N63°56'05"E	10°00'00"
C23	275.00'	48.00'	24.06'	47.94'	N63°56'05"E	10°00'00"
C24	87.00'	46.64'	23.90'	46.09'	N43°34'34"E	30°43'02"
C25	37.00'	31.74'	16.92'	30.78'	N34°21'31"E	49°09'07"



LEGEND

- PROPERTY LINE
- EASEMENT LINE
- APPROXIMATE EDGE OF RIVER
- TRACT/SECTION LINE
- 2 1/2" G.L.O. MONUMENT, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 4551, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 14109, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 25630, ON 5/8" REBAR, SET
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 9337, FOUND
- 1/2" IRON ROD IN CAST IRON MONUMENT BOXES FOUND
- (0000) STREET ADDRESS

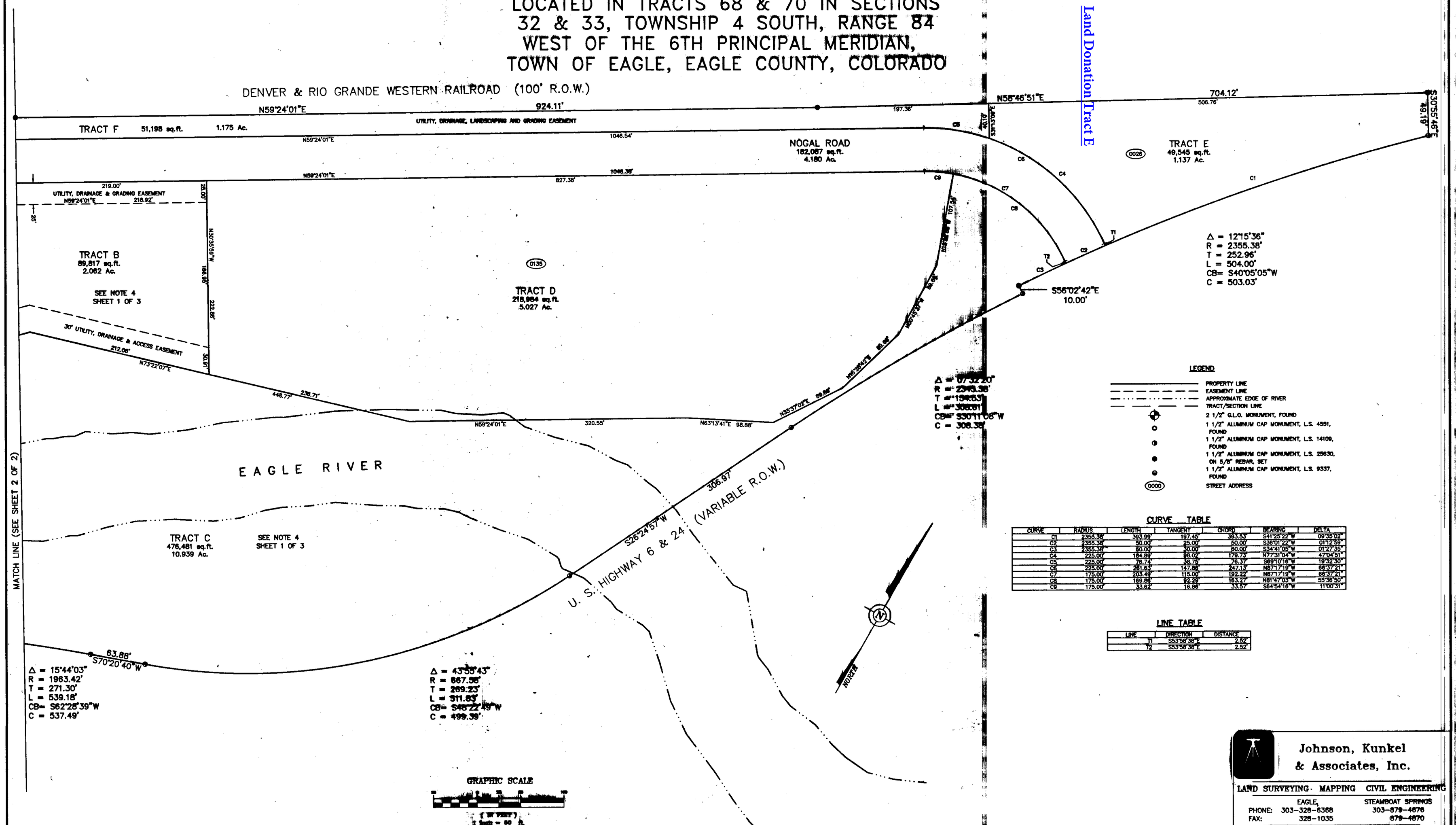
NOTICE: According to Colorado law you must commence any legal action based upon any defect in this survey within three (3) years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of certification shown hereon.

NO.	DATE	DESCRIPTION	BY
4	24 MAY 94	PLAT CHECK REVISIONS	BH
3	07 APR 94	REVISE NOGAL RD ROW, TOWN REVISIONS	BH
2	13 DEC 93	PLAT CHECK REVISIONS	BH
1	12-2-93	GENERAL REVISIONS	JMC

DRAWN BY: BH | DATE: 21 OCT 1993
CHECKED BY: | DRAWING NO.: FP2
JOB NO.: 93406 | SHEET 2 OF 3

Johnson, Kunkel & Associates, Inc.
LAND SURVEYING MAPPING CIVIL ENGINEERING
EAGLE: PHONE: 303-328-6368, FAX: 328-1035
STEAMBOAT SPRINGS: 303-879-4676, 879-4870
P.O. Box 409 113 East 4th St. Eagle, Colorado 81631
P.O. Box 771196 200 Lincoln Ave. Steamboat Spgs. Colorado 80477

FINAL PLAT
NORTH BANK
LOCATED IN TRACTS 68 & 70 IN SECTIONS 32 & 33, TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF EAGLE, EAGLE COUNTY, COLORADO



LEGEND

- PROPERTY LINE
- EASEMENT LINE
- APPROXIMATE EDGE OF RIVER
- TRACT/SECTION LINE
- 2 1/2" G.L.O. MONUMENT, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 4551, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 14109, FOUND
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 25630, ON 5/8" REBAR, SET
- 1 1/2" ALUMINUM CAP MONUMENT, L.S. 9337, FOUND
- (0000) STREET ADDRESS

CURVE TABLE

CURVE	RADIUS	LENGTH	TANGENT	CHORD	BEARING	DELTA
C1	2355.38'	393.99'	197.45'	393.53'	S41°25'22"W	09°35'02"
C2	2355.38'	50.00'	25.00'	50.00'	S36°01'22"W	01°12'59"
C3	2355.38'	50.00'	25.00'	50.00'	S34°41'05"W	01°27'55"
C4	225.00'	184.89'	98.02'	179.73'	N77°31'04"W	47°04'51"
C5	225.00'	76.74'	38.75'	76.37'	S89°10'16"W	19°32'30"
C6	225.00'	281.63'	147.86'	247.13'	N67°17'19"W	66°37'21"
C7	175.00'	203.49'	115.00'	192.22'	N67°17'19"W	66°37'21"
C8	175.00'	169.86'	92.29'	163.27'	N81°47'03"W	55°36'50"
C9	175.00'	33.62'	16.86'	33.57'	S64°54'16"W	11°00'31"

LINE TABLE

LINE	DIRECTION	DISTANCE
T1	S53°58'38"E	2.52'
T2	S53°58'38"E	2.52'

NOTICE: According to Colorado law you must commence any legal action based upon any defect in this survey within three (3) years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of certification shown hereon.

NO.	DATE	DESCRIPTION	BY
4	24 MAY 94	PLAT CHECK REVISIONS	BH
3	07 APR 94	REVISE ACREAGES, TOWN REVISIONS	BH
2	13 DEC 93	PLAT CHECK REVISIONS	BH
1	12-2-93	GENERAL REVISIONS	JMC

Johnson, Kunkel & Associates, Inc.
LAND SURVEYING · MAPPING CIVIL ENGINEERING
EAGLE: PHONE: 303-328-6368 FAX: 328-1035
STEAMBOAT SPRINGS: 303-879-4576 879-4570
P.O. Box 409 113 East 4th St. Eagle, Colorado 81631
P.O. Box 771196 200 Lincoln Ave. Steamboat Spgs. Colorado 80477

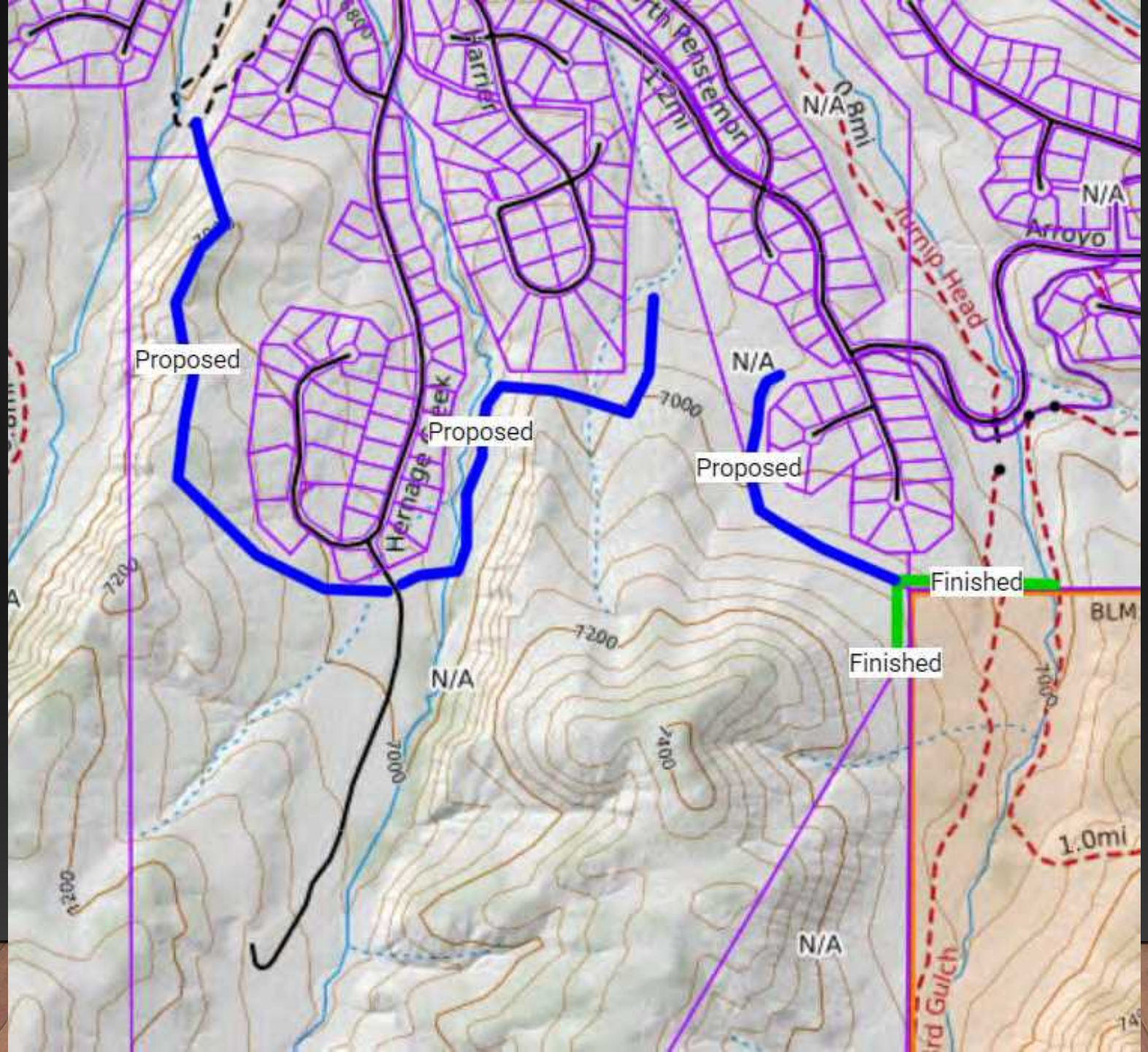
DRAWN BY: BH DATE: 21 OCT 1993
CHECKED BY: DRAWING NO.: FP3
JOB NO.: 93406 SHEET 3 OF 3

FIRE ADAPTED EAGLE

THE FIRE MITIGATION PROJECTS FROM GREATER EAGLE FIRE AND THE TOWN OF EAGLE

RX2
RX1
N/A
377
RX4
RX3
N/A
339
'79
N/A
RX5
RX6
N/A
N/A
RX7
RX10
RX11
'19
RX8
RX9
N/A

MOWING PROJECTS


Proposed
Proposed
Proposed
N/A
N/A
N/A
N/A
N/A
Finished
Finished
BLM
1.0mi
0.8mi
Turnip Head
Arroyo
Harner
Heritage Creek
7000
7200
7400

Lower Basin Water Treatment Plant

Budget Review

Town Council Update

March 9, 2021

Warren Swanson, PE – President, SGM

warrens@sgm-inc.com

970-384-9051

Budget Discussion Outline

- Construction Contract
  - Current Contract Amounts & Expenditures
- Engineering Services Contract
  - Current Contract Amounts & Expenditures
- Overall Project Forecast
  - Current Total Budget Forecast vs. Previous Forecasts

Construction Contract & Expenditures

Current MWHC Construction Contract Status		
Orig. Contract Amount	$	22,938,752
Executed COs To-Date	$	1,517,214 *
Current Contract Amount	**$**	**24,455,966**
Total Invoiced for Work thru 1/31/21	**$**	**22,124,498**
Estimated Costs for 2/1 through 2/28	$	250,000
Total Invoiced or Spent through 2/28/21	**$**	**22,374,498**
Total Invoiced/Current Contract		**91%**

*** Approx. $660K (44%) of Total COs to-date are for sewer upgrade, generator upgrade & fire suppression**

Engineering Contract & Expenditures

Current SGM Engineering Contract Status		
Orig. Contract Amount	$	1,386,016
Executed COs To-Date	$	305,092
Current Contract Amount	**$**	**1,691,108** *
Total Invoiced for Work thru 2/13/21	**$**	**1,391,795**
Estimated Fees for 2/14 through 2/28		16,000
Total Invoiced or Spent through 2/28/21		**1,407,795**
Total Invoiced/Spent of Current Contract		**83%**

*** Approx. 7% of construction contract value**

Overall Project Budget Summary

- See Separate Table for Details
- Forecasted Range at Completion ($27.3M to $27.8M) is:
  - Approx. $25,000 Less to $485,000 More than Total Forecasted in Oct. 2017 (Start of CMAR Pre-Const. Services; Prelim GMP time)
  - Approx. $620,000 to $1,100,000 More than Total Forecasted in Apr. 2018 (Final Construction GMP time)
  - Approx. $160,000 to $670,000 Less than Amount Used for Water Rate Study and SRF Loan Application

LBWTP Budget - Committed & Forecasted Values						
Line Item	**Oct. 2017**	**Apr. 2018**	**June 2019**	**Jan. 2020**	**Mar. 2021 - Low End**	**Mar. 2021 - High End**
CMAR (MWHC) – Related Costs						
MWHC Pre-Construction Services for Value Engineering & CMAR Process	$152,062	$152,062	$152,062	$152,062	$152,062	$152,062
MWHC Rebar Pre-Purchase	$0	$0	$486,000	$486,000	$486,000	$486,000
MWHC Construction GMP	$23,164,475	$23,524,732	$22,938,752	$22,938,752	$22,938,752	$22,938,752
Contingency for Increase from Prelim. to Final GMP at 5% of GMP	$1,158,224	N/A	N/A	N/A	N/A	N/A
Approved COs	N/A	N/A	$107,441	$1,137,053	$1,517,214	$1,517,214
Est. Cost for Identified Add'l Changes	$0	$0	$1,378,804	$343,343	$448,825	$958,354
Est. Savings - Unused Allowances	N/A	N/A	$ (340,000)	$ (393,216)	$ (462,258)	$ (462,258)
Allowance for Extended Schedule GCs Cost	N/A	N/A	N/A	$200,000	$174,745	$174,745
Contingency for Unknown Future COs	$1,158,224	$1,176,236	$300,000	$300,000	$100,000	$100,000
Sub-total for Forecasted CMAR Costs	*$25,632,989*	*$24,853,030*	$25,023,060	$25,163,994	$25,355,340	$25,864,869

Line Item	Oct. 2017	Apr. 2018	June 2019	Jan. 2020	Mar. 2021 - Low End	Mar. 2021 - High End
Engineer (SGM) – Related Costs						
Value Engineering & CMAR Pre-con Services Costs*	$0 - N/A in Oct. '17	$132,606	$132,606	$132,606	$132,606	$132,606
Estimated Engineering Services During Construction Costs	$1,485,000	$1,485,000	$1,451,113	$1,690,838	$1,691,108	$1,691,108
Est. Plant O&M Manual & Record Dwgs	$75,000	$75,000	$42,000	$42,000	$42,000	$42,000
Sub-total for Potential Engineering Costs	*$1,560,000*	*$1,692,606*	*$1,625,719*	*$1,865,444*	*$1,865,714*	*$1,865,714*
Other Costs						
Est. Utility Service/Connect'n Costs	$80,000	$80,000	$80,000	$48,931	$46,431	$46,431
Est. Mat'ls Testing & Geotech Costs	$80,000	$80,000	$50,000	$65,000	$42,000	$42,000
Est. Brown's Hill Engineering Costs	$0	$0	$20,000	$20,000	$20,000	$20,000
Sub-total for Potential Other Costs	*$160,000*	*$160,000*	*$150,000*	*$133,931*	*$108,431*	*$108,431*
Total Forecasted Cost						
Pre-construction + Construction	$27,352,989	**$26,705,636**	**$26,798,778**	**$27,163,369**	**$27,329,485**	**$27,839,014**

Reference Information

As Needed

Original Construction Contract Amounts

Item	Original Contract Amounts	
Cost of Work	$ 20,904,201	(Subject to 75%/25% savings sharing)
Allowances*	$ 698,946	(No savings sharing applies)
Contractor's Fee	$ 1,335,605	
Total Contract (GMP)	**$ 22,938,752**	(Excludes $486K Rebar Pre-Purchase)
*Allowances		
Dewatering	$ 498,946	(ear-marked construction contingency)
Office Furniture	$ 40,000	(Owner discretion item)
Laboratory Equipment	$ 75,000	(Owner discretion item)
Startup Chemicals	$ 45,000	(Owner discretion item)
Earthwork	$ 40,000	(ear-marked construction contingency)

Construction Budget Summary

Construction Contract Expenditures Projection	
Original Total Construction Contract Value	**$ 22,938,752**
Executed Change Orders, to-date	$ 1,517,214
Current Construction Contract Value	**$ 24,455,966**
Projected Additional Costs/Savings	
Proposed COs (PCOs) Recommended for Approval	$ 284,196
PCOs in Review by SGM - Estimate	$ 243,500
PCOs Being Quoted by MWHC - Estimate	$ (97,536)
Future PCOs - Estimate	$ 18,665
Subtotal - Itemized Estimated Add'l CO Amounts	$ 448,825
Likely Unspent Dewatering Allowance Savings	$ (394,042)
Likely Unspent Lab Equipment Allowance Savings	$ (30,000)
Unspent CO No. 1 Sewer Bypass Pumping Allowance Savings	$ (18,216)
Likely Unspent Furniture Equipment Allowance Savings	$ (20,000)
Dewatering Allowance Budget Repurposed for Extended GCs	$ 174,745
Contingency - Unknown Potential Future Changes	$ 100,000
Subtotal of All Projected Potential Add'l Changes	$ 261,312
Subtotal of All Changes, Executed and Projected/Potential	$ 1,778,526
Projected Construction Contract Expenditures at Completion	**$ 24,717,278**

4.9% w/o Sewer, Generator & Fire Suppression (7.8% with them)

Construction Budget Summary

Construction Contract Expenditures Projection	
Original Total Construction Contract Value	**$ 22,938,752**
Executed Change Orders, to-date	$ 1,517,214
Current Construction Contract Value	**$ 24,455,966**
Projected Additional Costs/Savings	
Proposed COs (PCOs) Recommended for Approval	$ 284,196
PCOs in Review by SGM - Estimate	$ 775,029
PCOs Being Quoted by MWHC - Estimate	$ (97,536)
Future PCOs - Estimate	$ 18,665
Subtotal - Itemized Estimated Add'l CO Amounts	$ 980,354
Likely Unspent Dewatering Allowance Savings	$ (394,042)
Likely Unspent Lab Equipment Allowance Savings	$ (30,000)
Unspent CO No. 1 Sewer Bypass Pumping Allowance Savings	$ (18,216)
Likely Unspent Furniture Equipment Allowance Savings	$ (20,000)
Dewatering Allowance Budget Repurposed for Extended GCs	$ 174,745
Contingency - Unknown Potential Future Changes	$ 100,000
Subtotal of All Projected Potential Add'l Changes	$ 792,841
Subtotal of All Changes, Executed and Projected/Potential	$ 2,310,055
Projected Construction Contract Expenditures at Completion	**$ 25,248,807**

High End Estimate

$531K more than low-end estimate

7.2% w/o Sewer, Generator & Fire Suppression (10.1% with them)

Town of Eagle LBWTP Project Status and Schedule Update

March 09, 2021

Michael Haarmann
Tyler Hendrix

MWH CONSTRUCTORS

Agenda

1. Project Schedule Update
2. Water Treatment Building Photos
3. Upcoming Work
4. Q/A

Project Schedule Update

Update Since Board Presentation in December:

- Membrane Liner Installation complete.
- Major Utilities Phone, Internet, Gas, and Permanent Electrical all up and running.
- Life Safety Systems installed and ready to take live. Includes eye wash stations, Fire Alarm System, DAS Signal Boosting System, and Alt. Fire Suppression System.
- Final Plumbing Inspection passed by T.O.E.

E.Q. Backwash Photos

Electrical Room

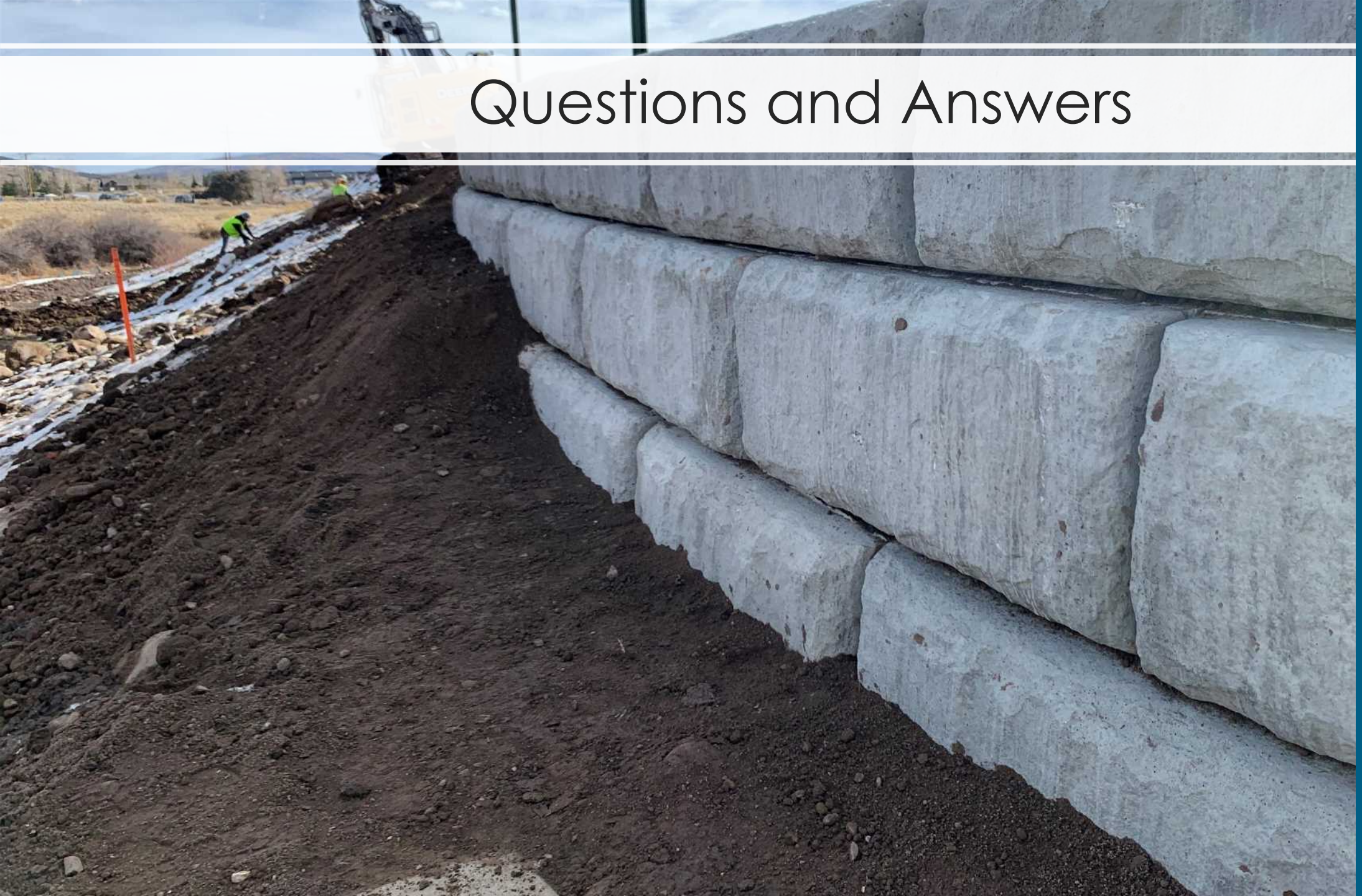
Water Treatment Building Photos

Upcoming Work

Upcoming Work Schedule:

- Electrical Work: Final Loop Checks and Start up Support.
- Process Mechanical Installation: Start up Support
- Start Up: Sodium Hypochlorite System, Dry Chem Feeder, and FW Pumps.
- Project closeout: Cleaning, Walkdowns, Punchlist items.

Questions and Answers



Thanks for your time.

MWH CONSTRUCTORS

MEETING MINUTES

ONLINE MEETING

Town Council

Tuesday, February 23, 2021

This agenda and the meetings can be viewed at www.Townofeagle.org.
The times listed are approximate and are subject to change.

TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This was an online meeting.

CALL TO ORDER - 6:00 PM

Mayor Turnipseed called the meeting to order at 6:00 p.m.

ROLL CALL

COUNCIL MEMBERS PRESENT

Matt Solomon, Mikel Kerst, Scott Turnipseed, Ellen Bodenhemier, David Gaboury

COUNCIL MEMBERS ABSENT

STAFF PRESENT

Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Bill Shrum, Assistant Town Manager
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Chad Phillips, Comm Dev Director/Town Planner
Tom Gosiorowski, Public Works Director
Joey Staufer, Police Chief
Lynette Horan, Human Resources Manager

ADOPTION OF AGENDA

Mayor Turnipseed provided for one amendment to the agenda as the Bird Scooter item is not prepared to move forward and therefore will not present tonight.

MOTION: Council Member David Gaboury motioned to approve the amended agenda. The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

PUBLIC COMMENT

Mayor Turnipseed opened Public Comment for items not on tonight's agenda, there was no public comment.

PRESENTATIONS

1. Bird Scooters Pilot Program Proposal, Kate Shoemaker
   - Not Heard

2. COVID-19 Victims and Survivors Memorial Day Resolution Proclamation
   Brandy Reitter introduced this item. Council discussed and reached a consensus to not adopt this proclamation.

CONSENT AGENDA

MOTION: Council Member David Gaboury motioned to approve the Consent Agenda. The motion was seconded and

passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

1. Minutes - February 9, 2021

STAFF REPORTS

1. Town Manager Update

   Brandy Reitter stated the work session is being rescheduled for the council policy handbook and code of ethics discussion. Town Attorney Matt Mire will speak to the strategy on ethics and bring in Sam White from CIRSA to summarize the rules of ethical conduct and make recommendations on local code language. Sam White is available to attend the March 23rd Town Council meeting.

   Council Discussion: the entire Council should be present for the presentation by the Town Attorney and CIRSA. Council agreed to schedule 30-40 minutes for this item at the March 23rd Council meeting.

2. December 31, 2020, Budget to Actual Report and Revenue Analysis

   Jill Kane presented this item.

BUSINESS ITEMS

1. Land Use File Number AN20-02 Base Camp Eagle Annexation

   Town Attorney Matt Mire confirmed this is not a public hearing.

   Chad Phillips and Peyton Heitzman presented this item. Staff reviewed the petition and stated it is in substantial compliance. Staff clarified that Resolution 20 provides for the Council to accept the petition and set a public hearing for April 13th.

   a. Resolution 20, Series 2021, "A Resolution of the Town Council of Eagle, Colorado Accepting a Petition for Annexation of a Parcel of Land Located in Unincorporated Eagle County and Setting a Public Hearing on the Annexation (Base Camp Eagle Annexation)"

   MOTION: Council Member Mikel Kerst motioned to approve Resolution 20, Series 2021, "A Resolution of the Town Council of Eagle, Colorado Accepting a Petition for Annexation of a Parcel of Land Located in Unincorporated Eagle County and Setting a Public Hearing on the Annexation (Base Camp Eagle Annexation)". The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

2. Mountain Recreation Eagle Pool and Ice Rink Improvements Participation Request

   Janet Bartnik presented this item.

3. Resolution 17, Series 2021, "A Resolution of the Town Council of the Town of Eagle Appointing Members to the Downtown Development Authority Board of Directors".

   Bill Shrum presented this item.

   Mayor Turnipseed thanked all the applicants and read the results of the ranked poll determining the individuals and terms: Jake Roach - Business Owner - until June 2023; Greg Schroeder - Business Owner - until June 2023; Marci Leith - Business Owner - until June 2022; Wayne Hauter - Property Owner - until June 2022
   Scott Schlosser - Property Owner Rep - until June 2021; Kat Conner - Business Owner - until June 2021.

   Council reached a consensus to appoint the Board of Directors with the results as presented and appointing David Gaboury to the Downtown Development Authority Board of Directors from the Council.

   MOTION: Council Member Matt Solomon motioned to approve Resolution 17, Series 2021, "A Resolution of the Town Council of the Town of Eagle Appointing Members to the Downtown Development Authority Board of Directors". The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed,

Bodenhemier, and Gaboury) and 0 opposed.

4. West Eagle Sub Area Plan (WESAP) Amendment
   Chad Phillips presented this item.

   Joanna Hopkins – representing the property buyers for 546 Grand Avenue. Was in support of the amendment.

   Council reached a consensus to move forward with the amendment as presented.

5. Resolution No. 21, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Supporting the Application for Grant Funding from the Colorado Department of Local Affairs for a Technology and Outdoor Recreation Economic Assessment and Subsequent Development activity"
   Bill Shrum presented this item.

   Council Discussion: confirmation that the grant will match 50%.

   MOTION: Council Member Ellen Bodenhemier motioned to approve Resolution No. 21, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Supporting the Application for Grant Funding from the Colorado Department of Local Affairs for a Technology and Outdoor Recreation Economic Assessment and Subsequent Development activity". The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

<u>COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS</u>

1. Council Committee Updates
   Council Member Bodenhemier: OSRAC had an e-bike discussion and updated on trail closures and enforcement issues.

   Mayor Turnipseed proposed donating $2,000.00 to the La Plata County Search and Rescue that assisted San Juan County in the Mineral Creek rescue and recovery. Council reached a consensus to send them $2000.00.

   MOTION: Council Member Scott Turnipseed motioned to donated $2,000.00 to the La Plata County Search and Rescue organization. The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

2. Future Agenda Items

3. Town Council Vacancy Appointment Process Review
   Brandy Reitter presented this item and options for the Council to consider regarding the vacancy process.

   Council Discussion: The interview process will include questions that Brandy will provide to Council for comments. Council reached a consensus that it will conduct a ranking poll to determine the top 8 to participate in the interview process on March 2nd. The poll to determine finalists will be due on Friday, February 26th. Council will interview each candidate on March 2nd and be allotted 20 minutes per interview. Finalists will be selected and appointed on March 9th and take office on March 23rd. Council acknowledged how difficult it is to make this decision and thanked everyone for applying.

   MOTION: Council Member Ellen Bodenhemier motioned to approve interviewing 8 candidates pursuant to Option 1. The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

<u>EXECUTIVE SESSION - 7:30 PM</u>

1. To hold a conference with the Town's attorney to receive legal advice on specific legal questions and to develop a negotiation strategy and instruct negotiators, as it relates to the Intergovernmental Agreement with Mountain Recreation and the Eagle County School District RE50J and request to adjourn the regular meeting at the conclusion, pursuant to C.R.S. § 24-6-402(4)(b) and (e).

MOTION: Council Member Scott Turnipseed motioned to enter into Executive Session to hold a conference with the Town's attorney to receive legal advice on specific legal questions and to develop a negotiation strategy and instruct negotiators, as it relates to the Intergovernmental Agreement with Mountain Recreation and the Eagle County School District RE50J and request to adjourn the regular meeting at the conclusion, pursuant to C.R.S. § 24-6-402(4)(b) and (e). The motion was seconded and passed with a vote of 5 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, and Gaboury) and 0 opposed.

ADJOURN - 7:45 PM

Approved:
Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

BILL SCHEDULE
FEBRUARY 2021

GENERAL FUND			
Town Council			
Executech Utah LLC	Computer Support	$	464.61
Forward Tech Solutions, LLC	Computer Support		239.00
Bowlmor, LLC, The	Special Council Funding - Eagle Bucks		278.70
Eagle Diner LLC	Special Council Funding - Eagle Bucks		411.46
Eagle Economic Vitality Foundation	Special Council Funding - Eagle Bucks		1,500.00
Grand Avenue Grill	Special Council Funding - Eagle Bucks		280.00
Knapp Ranch	Special Council Funding - Eagle Bucks		80.00
OG Printer Inc	Special Council Funding - Eagle Bucks		5,167.58
Vail Valley Cares Thrifty Shops	Special Council Funding - Eagle Bucks		77.02
Cirsa	Insurance		724.32
Total Town Council		**$**	**9,222.69**
General Government			
Meritain Health	Insurance Claims Paid - Refund	$	(656.66)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		1.98
Amazon	Office Supplies		12.99
Eagle County Clerk & Recorder	Election Expense		4,799.65
Downtown Colorado Inc.,	Professional Services		5,000.00
Hoffman, Parker, Wilson & Carberry PC	Legal - General		2,691.00
Ireland Stapleton Pryor & Pascoe P.C.	Legal - General		1,242.50
Executech Utah LLC	Computer Support		182.43
Forward Tech Solutions, LLC	Computer Support		324.28
Mammoth Networks	Computer Support		425.00
Zoom Communications	Computer Support		79.87
Cirsa	Insurance		18,924.15
Total General Government		**$**	**33,027.19**
General Administration			
Douglas, Cameron & Heather	Utility Overpayment Refund	$	26.56
Heimel, Christine	Utility Overpayment Refund		49.54
Hill, Thomas W.	Utility Overpayment Refund		49.68
Lindstrom, Grant & Jane	Utility Overpayment Refund		8.15
Macdonald Street Association	Utility Overpayment Refund		1,534.50
O'Kelly, Cody & Kellye	Utility Overpayment Refund		42.95
King Soopers Customer Charges	Taxes And Other Receivables		650.00
Greater Eagle Fire Protection District	Fire Impact Fees		8,110.06
CEBT	Health & Life Ins. Payable		138,847.92
Standard Insurance Company	Disability Insurance		5,440.68
McCarroll, Monica	Facility Usage Deposit Refund		650.00
Rulon, Kelly	Facility Usage Deposit Refund		750.00
Meritain Health	Insurance Claims Paid - Refund		(1,602.26)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		4.83
Amazon	Office Supplies		201.75

General Administration (Cont.)		
Sandy's Office Supply	Office Supplies	49.60
CC Buckles	Employee Appreciation	290.00
Sportsmans Warehouse	Employee Appreciation	679.97
USPS	Communication & Transportation	26.95
Colorado Mtn. News Media	Legal Notices	450.77
Hoot Suite	Dues & Subscriptions	348.00
Mail Chimp	Dues & Subscriptions	77.99
Chase Paymentech	C.C. Transaction Fees	204.56
Xpress Bill Pay	C.C. Transaction Fees	16.54
Hoffman, Parker, Wilson & Carberry PC	Legal	1,014.00
Caselle, Inc.	Computer Support	1,510.49
Executech Utah LLC	Computer Support	762.72
Forward Tech Solutions, LLC	Computer Support	570.54
Peak Performance Imaging	Computer Support	5,184.00
TEC Integration, Inc.	Computer Support	100.00
CGFOA	Tuition & Books	40.00
US Bank Equipment Finance	Contract Payments	456.41
Cirsa	Insurance	2,723.80
Total General Administration		**$ 169,270.70**
Community Development		
Meritain Health	Insurance Claims Paid - Refund	$ (2,626.65)
Rocky Mountain Reserve LLC	Health & Insurance Benefits	7.91
Amazon	Office Supplies	(16.99)
Fleet Services	Gas & Oil	30.45
Certified Mail Labels	Communication & Transportation	10.00
Continuing Legal Education	Communication & Transportation	11.95
International Code Council	Communication & Transportation	26.04
Colorado Mtn. News Media	Legal Notices	28.48
Advanced Engineering & Environmental Svc	Planning Reimbursable	1,628.00
Alperstein & Covell, P.C.	Planning Reimbursable	385.00
Certified Mail Labels	Planning Reimbursable	100.96
Colorado Mtn. News Media	Planning Reimbursable	323.95
Garfield & Hecht, P.C.	Planning Reimbursable	269.50
Hoffman, Parker, Wilson & Carberry PC	Planning Reimbursable	4,875.00
LRE Water	Planning Reimbursable	137.25
Mott MacDonald	Planning Reimbursable	2,145.00
Hoffman, Parker, Wilson & Carberry PC	Legal	75.00
Executech Utah LLC	Computer Support	851.30
Forward Tech Solutions, LLC	Computer Support	993.00
Town Of Gypsum	Contract Services	1,010.00
Continuing Legal Education	Tuition & Books	69.00
International Code Council	Tuition & Books	651.00
US Bank Equipment Finance	Contract Payments	456.41
Cirsa	Insurance	2,491.87
Total Community Development		**$ 13,933.43**

Municipal Court

Meritain Health	Insurance Claims Paid - Refund	$	(65.67)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		0.20
Forward Tech Solutions, LLC	Office Supplies		10.00
Staples	Office Supplies		(2.17)
Indeed	Recruitment		213.65
Carlson, Edwards & O'Connor P.C.	Legal		3,000.00
Caselle, Inc.	Computer Support		256.39
Executech Utah LLC	Computer Support		136.23
Forward Tech Solutions, LLC	Computer Support		187.02
Ace Security And Safety Services LLC	Contract Payments		128.00
High Country Copiers	Contract Payments		25.88
Cirsa	Insurance		169.15
Total Municipal Court		**$**	**4,058.68**

Streets

Meritain Health	Insurance Claims Paid - Refund	$	(2,801.76)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		8.44
Cintas Corporation	Office Supplies		5.72
King Soopers Customer Charges	Office Supplies		10.82
Alpine Lumber Co.	Repair & Maintenance Supplies		8.79
Ewing Trucking And Construction LLC	Repair & Maintenance Supplies		1,431.04
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		125.55
Lawson Products	Repair & Maintenance Supplies		681.66
Potestio Brothers Equipment, Inc	Repair & Maintenance Supplies		240.59
Pye-Barker Fire & Safety LLC	Repair & Maintenance Supplies		264.50
Summit Supply Corporation	Repair & Maintenance Supplies		77.95
Titan Machinery	Repair & Maintenance Supplies		51.15
Utility Notification Center Of Colorado	Repair & Maintenance Supplies		11.00
Wagner Equipment Co	Repair & Maintenance Supplies		1,739.98
Wylaco Supply Co	Repair & Maintenance Supplies		27.63
Berthod Motors	Vehicle Repair & Maintenance Supplies		32.60
Fleet Services	Gas & Oil		1,011.79
Lawson Products	Communication & Transportation		50.10
Potestio Brothers Equipment, Inc	Communication & Transportation		35.00
Summit Supply Corporation	Communication & Transportation		16.50
Titan Machinery	Communication & Transportation		18.09
AllData	Dues & Subscriptions		1,500.00
Holy Cross Energy	Utility Services		3,112.21
Verizon Wireless, Bellevue	Utility Services		87.32
Hoffman, Parker, Wilson & Carberry PC	Legal		156.00
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services		99.75
Safety-Kleen Systems, Inc.	Repair & Maintenance Services		120.04
Wagner Equipment Co	Repair & Maintenance Services		946.00
Caselle, Inc.	Computer Support		53.37
Executech Utah LLC	Computer Support		583.84
Forward Tech Solutions, LLC	Computer Support		570.03
Old Growth Tree Service	Tree Management-Comm Forestry		831.25
Pested.Com	Tuition & Books		55.00

Streets (Cont.)			
D&A Clearinghouse	CDL Testing		25.00
Cirsa	Insurance		14,635.82
Total Streets		**$**	**25,822.77**
Public Safety			
Meritain Health	Insurance Claims Paid - Refund	$	(5,778.63)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		17.42
Amazon	Office Supplies		74.77
Buhlman, Carrie	Office Supplies		29.67
Amazon	Operating Supplies		49.99
Progressive Microtechnology, Inc.	Operating Supplies		85.00
U.S. Armor Corporation	Operating Supplies		577.00
Auto Zone, Inc	Vehicle Repair & Maintenance Supplies		302.48
Berthod Motors	Vehicle Repair & Maintenance Supplies		350.27
Dana Safety Supply, Inc.	Vehicle Repair & Maintenance Supplies		170.00
Glenwood Springs Ford	Vehicle Repair & Maintenance Supplies		80.30
Fleet Services	Gas & Oil		2,230.62
Amazon	Equipment (Non-Capital)		599.80
Forward Tech Solutions, LLC	Equipment (Non-Capital)		(79.90)
PB Electronics	Equipment (Non-Capital)-Radar		1,195.00
U.S. Armor Corporation	Equipment & Supplies - Grants		577.00
Amazon	Communication & Transportation		5.99
Dana Safety Supply, Inc.	Communication & Transportation		60.00
Forward Tech Solutions, LLC	Communication & Transportation		34.02
Progressive Microtechnology, Inc.	Communication & Transportation		21.09
USPS	Communication & Transportation		11.95
CCNC Inc	Dues & Subscriptions		100.00
Colorado Secretary Of State	Dues & Subscriptions		10.00
AT&T Mobility	Utility Services		610.86
Berthod Motors	Repair & Maintenance Services		426.00
White Water Express Carwash	Repair & Maintenance Services		76.40
Agency 360	Computer Support		1,197.00
Executech Utah LLC	Computer Support		76.96
Forward Tech Solutions, LLC	Computer Support		407.56
SMTP2Go	Computer Support		23.88
Stout House	Meeting Expense		38.30
Calibre Press	Tuition & Books		199.00
Dolan Consulting Group LLC	Tuition & Books		595.00
High Country Copiers	Contract Payments		51.82
Xerox Financial Services LLC	Contract Payments		190.53
Cirsa	Insurance		35,170.54
Total Public Safety		**$**	**39,787.69**
Buildings & Grounds			
Meritain Health	Insurance Claims Paid - Refund	$	(1,575.99)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		4.75

Buildings & Grounds (Cont.)			
Cintas Corporation	Office Supplies		5.72
King Soopers Customer Charges	Office Supplies		10.82
Alpine Lumber Co.	Repair & Maintenance Supplies		55.51
Firkins Garage Doors Inc.	Repair & Maintenance Supplies		900.00
Geary Pacific Corporation	Repair & Maintenance Supplies		56.21
Grainger	Repair & Maintenance Supplies		16.89
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		86.90
Mark's Plumbing Parts	Repair & Maintenance Supplies		27.00
Pet Pick-Ups	Repair & Maintenance Supplies		1,440.00
Pye-Barker Fire & Safety LLC	Repair & Maintenance Supplies		264.50
Summit Supply Corporation	Repair & Maintenance Supplies		272.85
Potestio Brothers Equipment, Inc	Vehicle Repair & Maintenance Supplies		1,499.84
Fleet Services	Gas & Oil		604.05
Home Depot Pro	Janitorial Supplies		923.49
Mark's Plumbing Parts	Communication & Transportation		12.58
Pet Pick-Ups	Communication & Transportation		162.96
Potestio Brothers Equipment, Inc	Communication & Transportation		135.00
Summit Supply Corporation	Communication & Transportation		55.95
Black Hills Energy	Utility Services		4,222.98
Century Link	Utility Services		0.20
Holy Cross Energy	Utility Services		2,823.30
Verizon Wireless, Bellevue	Utility Services		106.32
Jerrymaster Janitorial	Janitorial Maintenance Contracts		2,158.00
Eagle County Solid Waste & Recycling	Repair & Maintenance Services		310.81
Firkins Garage Doors Inc.	Repair & Maintenance Services		675.00
Orkin - Grand Jct. Adm Ctr.	Repair & Maintenance Services		610.50
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services		99.75
Sno-White Linen Rental	Repair & Maintenance Services		117.88
Vail Honeywagon	Repair & Maintenance Services		302.00
Caselle, Inc.	Computer Support		53.37
Executech Utah LLC	Computer Support		468.30
Forward Tech Solutions, LLC	Computer Support		401.62
Thyssenkrupp Elevator Corp.	Contract Payments		659.85
Cirsa	Insurance		45,551.95
Total Buildings and Grounds		**$**	**63,520.86**
Information Center			
Executech Utah LLC	Computer Support	$	121.61
Forward Tech Solutions, LLC	Computer Support		159.00
Cirsa	Insurance		102.79
Total Information Center		**$**	**383.40**
Marketing & Events			
Meritain Health	Insurance Claims Paid - Refund	$	(503.44)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		1.52
Broadcast Music, Inc.	Dues & Subscriptions		358.00
SESAC, Inc.	Dues & Subscriptions		483.00

Marketing & Events (Cont.)			
Canva Graphics	Computer Support		119.40
Executech Utah LLC	Computer Support		139.85
Forward Tech Solutions, LLC	Computer Support		136.86
Google Storage	Computer Support		1.99
Cirsa	Insurance		1,526.51
Total Marketing & Events		**$**	**2,263.69**
Engineering			
Meritain Health	Insurance Claims Paid - Refund	$	(671.25)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		2.02
Cintas Corporation	Office Supplies		5.73
King Soopers Customer Charges	Office Supplies		10.82
Pye-Barker Fire & Safety LLC	Repair & Maintenance Supplies		264.50
Fleet Services	Gas & Oil		14.35
Assoc Of Energy Engineers	Dues & Subscriptions		300.00
Verizon Wireless, Bellevue	Utility Services		121.70
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services		99.75
Executech Utah LLC	Computer Support		174.53
Forward Tech Solutions, LLC	Computer Support		2,902.51
Cirsa	Insurance		2,000.82
Total Engineering		**$**	**5,225.48**
Total GENERAL FUND		**$**	**366,516.58**
CAPITAL IMPROVEMENTS			
Wynton Homes	Use Tax Refund	$	15,244.24
Forward Tech Solutions, LLC	Town Hall Improvements		(269.93)
Zehren And Associates, Inc	Grand Avenue Improvements		29,700.07
Uptown Services LLC	Project Thor		5,000.00
Colorado Dept Of Revenue	Patrol Vehicles		7.20
Total CAPITAL IMPROVEMENTS		**$**	**49,681.58**
WASTE WATER FUND			
Meritain Health	Insurance Claims Paid - Refund	$	(1,770.07)
Rocky Mountain Reserve LLC	Health & Insurance Benefits		5.33
King Soopers Customer Charges	Office Supplies		10.82
Fastenal Company	Uniforms		59.20
American Mechanical Services	Repair & Maintenance Supplies		77.50
Kaeser Compressors	Repair & Maintenance Supplies		820.20
Utility Notification Center Of Colorado	Repair & Maintenance Supplies		11.00
Fleet Services	Gas & Oil		253.65
American Mechanical Services	Communication & Transportation		16.97
Federal Express Corp.	Communication & Transportation		249.45
Kaeser Compressors	Communication & Transportation		52.70
Nextrust Inc	Communication & Transportation		327.23
Black Hills Energy	Utility Services		5,729.13
Century Link	Utility Services		598.15

WASTE WATER FUND (Cont.)

Holy Cross Energy	Utility Services	10,791.70
Verizon Wireless, Bellevue	Utility Services	115.82
Chase Paymentech	C.C. Transaction Fees	512.81
Xpress Bill Pay	C.C. Transaction Fees	289.51
Denali Water Solutions LLC	Sludge Disposal	1,639.27
Veris Environmental LLC	Sludge Disposal	1,779.02
American Mechanical Services	Repair & Maintenance Services	262.50
Jerrymaster Janitorial	Repair & Maintenance Services	245.00
Caselle, Inc.	Computer Support	257.13
Executech Utah LLC	Computer Support	607.20
Forward Tech Solutions, LLC	Computer Support	577.35
SGS North America Inc	Testing & Permits	1,012.34
Veris Environmental LLC	Testing & Permits	1,000.00
Raftelis	Tap Fee And Rate Study	562.50
Cirsa	Insurance	34,166.65
Rick McCoy Plumbing	Capital Expenditures - WW Treatment Plant	1,487.41
U.S. Bank	WW Loan Principle payment	324,720.00
U.S. Bank	WW Loan Interest payment	63,818.75
U.S. Bank	WW Loan Admin Fee	46,023.65
Total WASTE WATER FUND		**$ 496,309.87**

WATER FUND

Meritain Health	Insurance Claims Paid - Refund	$ (2,137.80)
Rocky Mountain Reserve LLC	Health & Insurance Benefits	6.44
CDW Government	Office Supplies	29.92
Cintas Corporation	Office Supplies	5.73
King Soopers Customer Charges	Office Supplies	10.82
DPC Industries, Inc.	Operating Supplies	180.00
Univar USA	Operating Supplies	7,400.00
Grand Junction Pipe & Supply	Repair & Maintenance Supplies	13.12
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	96.95
Hach Company	Repair & Maintenance Supplies	2,994.30
Pye-Barker Fire & Safety LLC	Repair & Maintenance Supplies	264.50
USA Blue Book	Repair & Maintenance Supplies	3,119.90
Utility Notification Center Of Colorado	Repair & Maintenance Supplies	11.00
Water Technology Group	Repair & Maintenance Supplies	500.00
Fleet Services	Gas & Oil	292.07
CDW Government	Communication & Transportation	7.75
Federal Express Corp.	Communication & Transportation	29.41
Nextrust Inc	Communication & Transportation	327.22
USA Blue Book	Communication & Transportation	16.02
Water Technology Group	Communication & Transportation	20.31
American Water Works Assn	Dues & Subscriptions	344.00
AmeriGas	Utility Services	2,547.45
Black Hills Energy	Utility Services	185.87
Century Link	Utility Services	598.15
Holy Cross Energy	Utility Services	6,170.56

WATER FUND (Cont.)		
Verizon Wireless, Bellevue	Utility Services	195.20
Chase Paymentech	C.C. Transaction Fees	805.84
Xpress Bill Pay	C.C. Transaction Fees	454.95
Foster Graham Milstein & Calisher LLP	Legal	630.00
Garfield & Hecht, P.C.	Legal	873.00
LRE Water	Engineering	1,098.00
Ewing Trucking And Construction LLC	Repair & Maintenance Services	4,167.50
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services	99.75
Vail Honeywagon	Repair & Maintenance Services	154.78
SGS North America Inc	Water Quality Monitoring	424.14
Colo Dept Of Public Health & Environment	Testing & Permits	580.00
Caselle, Inc.	Computer Support	257.13
Executech Utah LLC	Computer Support	873.97
Forward Tech Solutions, LLC	Computer Support	787.25
US Bank Equipment Finance	Contract Payments	456.41
Cirsa	Insurance	45,860.67
Mott MacDonald	Capital Expenditures- Capitol St Water	455.00
Hoffman, Parker, Wilson & Carberry PC	Tank Replacement	78.00
MWH Constructors Inc.	Lower Basin Water Treatment	618,257.00
Schmueser, Gordon, Meyer Inc.	Lower Basin Water Treatment	41,671.17
U.S. Bank	Loan Principle payment	324,021.50
U.S. Bank	Loan Interest payment	87,925.00
U.S. Bank	Loan Admin Fee	84,209.41
Total WATER FUND		**$ 1,237,369.36**
REFUSE FUND		
Nextrust Inc	Communication & Transportation	$ 327.22
Chase Paymentech	C.C. Transaction Fees	117.21
Xpress Bill Pay	C.C. Transaction Fees	66.18
Vail Honeywagon	Repair & Maintenance Service	2,546.00
Caselle, Inc.	Computer Support	257.12
Vail Honeywagon	Contract Services	99,351.91
Cirsa	Insurance	214.51
Total REFUSE FUND		**$ 102,880.15**
STORMWATER FUND		
Cirsa	Insurance	$ 1,296.99
Total STORMWATER FUND		**$ 1,296.99**
SALES TAX CAPITAL IMPROVEMENTS FUND		
S2O Design & Engineering	Professional Services	$ 250.00
Buchanan Sperline & Holleman PC	Legal	700.00
Total SALES TAX CAPITAL IMPROVEMENTS FUND		**$ 950.00**
OPEN SPACE FUND		
Meritain Health	Insurance Claims Paid - Refund	$ (385.24)
Rocky Mountain Reserve LLC	Health & Insurance Benefits	1.16

OPEN SPACE FUND (Cont.)		
Signature Signs Inc	Repair & Maintenance Supplies	910.00
Vail Honeywagon	Repair & Maintenance Services	433.89
Executech Utah LLC	Computer Support	107.00
Forward Tech Solutions, LLC	Computer Support	127.69
Cirsa	Insurance	1,597.11
Total OPEN SPACE FUND		**$ 2,791.61**
TOTAL		**$ 2,257,796.14**
PAYROLL		**$ 335,346.69**
GRAND TOTAL		**$ 2,593,142.83**

To: Mayor and Town Council

From: Peyton Heitzman, Planner I
Chad Phillips, Community Development Director

Date: March 9, 2021

Agenda Item: Reimbursement Agreement

REQUEST:
For Town Council to counter sign the Reimbursement Agreement for the Base Camp Eagle Annexation application.

BACKGROUND:
The agreement ensures the Town recoups costs incurred from processing the application. The applicants have already signed the Agreement.

ANALYSIS:
Not applicable.

COMMUNITY INPUT:
Not applicable.

BUDGET / STAFF IMPACT:
There is no impact on the budget, this application has the applicants pay costs associated with processing the application.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:
Not applicable.

RECOMMENDED ACTION:
Motion to **approve** the signing of the Reimbursement Agreement for the Base Camp Eagle Annexation application.

ATTACHMENTS:
- Reimbursement Agreement

REIMBURSEMENT AGREEMENT

THIS REIMBURSEMENT AGREEMENT ("Agreement") is entered into on this ____ day of _____, 2021 (the "Effective Date") by and between the Town of Eagle, a Colorado municipality with an address of 200 Broadway, Eagle, CO 81631 (the "Town"), and Shawn and Marci Colby, individuals with an address of P.O. Box 442, Eagle, CO 81631-0442 (the "Colby's") (each a "Party" and collectively the "Parties").

WHEREAS, the Colbys are the owners of real property in unincorporated Eagle County more particularly described on **Exhibit A**, attached hereto and incorporated by this reference (the "Property");

WHEREAS, the Colbys plan to submit to the Town an application to annex the Property into the Town (the "Application");

WHEREAS, the Parties acknowledge that the land use filing fees provided pursuant to, without limitation, Section 4.03.080(A) of the Eagle Municipal Code (the "Code"), do not adequately cover the Town's expenses incurred during the annexation application process and that the Town will continue to incur expenses until final completion of the Application; and

WHEREAS, the Colbys wish to reimburse the Town for its additional expenses incurred processing the Application pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and sufficient consideration, the Parties agree as follows:

1. Application Process. The Application will be processed by the Town pursuant to the applicable provisions of the Code, and other applicable law.

2. Reimbursement. The Colbys hereby agree to reimburse the Town for any and all additional expenses and fees incurred by the Town in reviewing and processing the Application as follows:

a. Deposit. The Parties hereby acknowledge and agree that review of the Application may require the Town to incur certain necessary costs, defined as "Pass Through Fees" in Section 4.03.080(B) of the Code, including without limitation costs for third-party consultants engaged by the Town, the Town Attorney, the Town's water counsel and engineer, and staff time for planning, engineering, and public works. Upon execution of this Agreement, the Colbys agree to deposit the sum of $3,350.00 as a deposit (the "Deposit") for 10% of estimated Pass Through Fees related to reviewing and processing the Application.

b. Costs Exceeding Deposit. If the Town incurs any costs exceeding the Deposit, the Colbys shall pay such additional costs or make a subsequent deposit after a meeting between the Colbys and the Town to review anticipated costs.

c. Payment in Full.

i. All invoiced Pass Through Fees shall be paid in full to the Town within 10 days of the date of the invoice. Failure by the Colbys to pay any invoice within the specified time

shall be cause for the Town to refrain from approving the Application until the Pass Through Fees are paid in full.

ii. If the Pass Through Fees are not paid when due, the past due amounts shall be a lien on the Property, and the Town Treasurer may certify the amount of the same to the County Treasurer to be placed on the tax list for the current year and to be collected in the same manner as other taxes are collected.

d. Remaining Deposit. After the signing of any ordinance approving the Application, any remaining Deposit shall be returned to the Colbys within 30 days.

4. Miscellaneous.

a. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Eagle County, Colorado.

b. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

c. Integration. This Agreement and any attached exhibits constitute the entire Agreement between the Colbys and the Town, superseding all prior oral or written communications.

d. Third Parties. There are no intended third-party beneficiaries to this Agreement.

e. Notice. Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent prepaid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

f. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

g. Modification. This Agreement may only be modified upon written agreement of the Parties.

h. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other.

i. Governmental Immunity. The Town and its officers, attorneys and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

j. Subject to Annual Appropriations. Consistent with Article X, § 20 of the Colorado

Constitution, any financial obligations of the Town not performed during the current fiscal year are subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement or liability beyond the current fiscal year.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

SHAWN COLBY

_____

STATE OF COLORADO)
) ss.
COUNTY OF Eagle)

Subscribed and sworn to before me this 11 day of February, 2021, by Shawn Colby.

My Commission expires: 8/7/2023

ROBIN R FARQUHARSON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20194030037
MY COMMISSION EXPIRES 08/07/2023

Robin R. Farquharson
Notary Public

MARCI COLBY

_____

STATE OF COLORADO)
) ss.
COUNTY OF Eagle)

Subscribed and sworn to before me this 11 day of February, 2021, by Marci Colby.

My Commission expires: 8/7/2023

Robin R. Farquharson
Notary Public

ROBIN R FARQUHARSON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20194030037
MY COMMISSION EXPIRES 08/07/2023

EXHIBIT A
Legal Description of Property

A PARCEL OF LAND LOCATED IN TRACT 61, SECTION 10, TOWNSHIP 5 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, ACCORDING TO THE INDEPENDENT RESURVEY OF SAID TOWNSHIP AND RANGE APPROVED BY THE SURVEYOR GENERAL IN DENVER, COLORADO ON JUNE 20, 1922, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT CORNER NO. 1 FROM WHICH CORNER NO. 2 OF SAID TRACT 61 BEARS NORTH 0 DEGREES 15 MINUTES 00 SECONDS WEST 3459.19 FEET DISTANT;
THENCE SOUTH 71 DEGREES 57 MINUTES 00 SECONDS EAST 353.20 FEET ALONG THE NORTHERLY BOUNDARY LINE OF EAGLE COUNTY ROAD NO. P-307 TO CORNER NO. 2;
THENCE NORTH 0 DEGREES 15 MINUTES 00 SECONDS WEST 1299.00 FEET TO CORNER NO. 3;
THENCE NORTH 71 DEGREES 57 MINUTES 00 SECONDS WEST 353.20 FEET TO CORNER NO. 4;
THENCE SOUTH 0 DEGREES 15 MINUTES 00 SECONDS EAST 1299.00 FEET TO CORNER NO. 1, THE POINT OF BEGINNING, IDENTIFIED AS THE "KENNETH TRACT".

WITH THE FOLLOWING DESCRIBED LAND JOINED TO THE ABOVE DESCRIBED LAND:

BEGINNING AT CORNER NO. 2 OF TRACT 62 LOCATED IN SECTION 10, TOWNSHIP 5 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN;
THENCE SOUTH 0 DEGREES 15 MINUTES 00 SECONDS EAST A DISTANCE OF 2168.69 FEET TO THE NORTHWEST CORNER OF THE KENNETH TRACT DESCRIBED IN BOOK 232 AT PAGE 462 OF THE EAGLE COUNTY RECORDS,
THENCE SOUTH 71 DEGREES 57 MINUTES 00 SECONDS EAST A DISTANCE OF 353. 20 FEET TO THE NORTHEAST CORNER OF THE KENNETH TRACT WHICH IS THE TRUE POINT OF BEGINNING;
THENCE SOUTH 71 DEGREES 57 MINUTES 00 SECONDS EAST A DISTANCE OF 210.59 FEET TO A POINT;
THENCE SOUTH 00 DEGREES 15 MINUTES 00 SECONDS EAST A DISTANCE OF 226.55 FEET TO A POINT;
THENCE NORTH 71 DEGREES 57 MINUTES 00 SECONDS WEST A DISTANCE OF 105.30 FEET TO A POINT;
THENCE SOUTH 00 DEGREES 15 MINUTES 00 SECONDS EAST A DISTANCE OF 1073.27 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF EAGLE COUNTY ROAD NO. P-307;
THENCE NORTH 71 DEGREES 31 MINUTES 47 SECONDS WEST A DISTANCE OF 105.55 FEET TO THE

SOUTHEAST CORNER OF THE KENNETH TRACT;
THENCE NORTH 00 DEGREES 15 MINUTES 00 SECONDS WEST ALONG THE EAST LINE OF THE KENNETH TRACT A DISTANCE OF 1299.00 FEET TO THE TRUE POINT OF BEGINNING.

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: March 9, 2021

Agenda Item: Resolution No. 22, Series 2021, A Resolution of the Town Council of the Town of Eagle Colorado, Revising the Check and Electronic Transfer Signing Authority Policy

REQUEST: Staff requests the Town Council review Resolution 22-2021, revising the Check and Electronic Transfer Signing Authority Policy.

INTRODUCTION: On March 26, 2019 the Town Council approved the attached Check and Electronic Transfer Signing Authority Policy in order to increase the segregation of duties in the Town's accounts payable (A/P) process. The policy designated the Town Manager, Town Clerk, Mayor, and Mayor Pro-tem as authorized signers. The policy requires two signatures on all A/P checks and at least one signature is required to be the Town Manager or Town Clerk. The Town issues A/P checks every other week and staff has found it difficult at times to have the two signers available due to vacations and sick time. Staff would also like to minimize the check signing duties required by Town Council, understanding that their time is valuable. Staff would like to revise the policy to increase the number of authorized signers from four to five by including the Assistant Town Manager and Public Works Director and removing the Mayor Pro-tem.

ANALYSIS: The changes made to the policy are as follows:

- Authorized Signers have been changed from:

• Town Manager • Town Clerk • Mayor • Mayor Pro-tem	TO	• Town Manager • Assistant Town Manager • Town Clerk • Public Works Director • Mayor

- At least one signature is required to be from either the Town Manager or Town Clerk; Staff has revised this language to include the Assistant Town Manager.

- Electronic transfers, for recurring or non-recurring disbursements, may be set up only with prior Town Manager and Finance Director approval; Staff has revised this language to include the Assistant Town Manager.

- Language referencing the Town Board of Trustees has been changed to Town Council.

COMMUNITY INPUT: None

BUDGET / STAFF IMPACT: This policy change will have no budget impact and may have minimal staff impact for the Assistant Town Manager and Public Works Director since they are the two positions added as authorized check signers.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: Strategic plan objectives are not achieved with the revision to this policy. The revision is necessary to help facilitate the needs of staff while maintaining internal controls and a segregation of duties within the A/P process. Well documented financial standards, policies, and procedures will protect Town resources. Administration is responsible for ensuring these are communicated, followed, monitored, and corrected as needed.

RECOMMENDED ACTION OR PROPOSED MOTION:

1. Motion to **approve** or **deny** the adoption of Resolution 22, Series 2021, "A Resolution of the Town Council of the Town of Eagle Colorado, Revising the Check and Electronic Transfer Signing Authority Policy."

ATTACHMENTS:

- Resolution 22-2021 with Exhibit A
- Resolution 16-2019
- Original Check and Electronic Transfer Signing Authority Policy – Final 03/26/19

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 22
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, REVISING THE CHECK AND ELECTRONIC FUND TRANSFER SIGNING AUTHORITY POLICY

WHEREAS, the Town of Eagle is required to issue checks and process electronic fund transfers in the course of everyday business; and

WHEREAS, on March 26, 2019, by Resolution No. 16, the Town Council set forth check and electronic fund transfer signing authority; and

WHEREAS, the Town of Eagle staff is recommending changes to the Check and Electronic Transfer Singing Authority policy to increase the number of signors available to accommodate for vacations and sick leave and to minimize the Town Council check signing duties.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. That the revision to the Check and Electronic Fund Transfer Signing Authority Policy, as attached hereto as Exhibit A, is hereby approved.

INTRODUCED, READ, PASSED AND ADOPTED ON MARCH 9, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

EXHIBIT A

Town of Eagle
Check and Electronic Transfer Signing
Authority Effective Date: March 26, 2019
Revised Date: March 9, 2021

Purpose:

The purpose of this policy is to do the following:

1. Establish internal controls over the disbursement process.

Policy:

It is the Town of Eagle's policy to require "wet" or "live" signatures for all checks and electronic transfers (wire or ACH). Stamp, copy or facsimile signatures are not authorized.

Guidelines:

1. **Authorized Signers**

   The positions of Town Manager, Assistant Town Manager, Town Clerk, Public Works Director, Mayor, their successors and interim appointments, are authorized signers.

   Any changes made to authorized signers is approved by resolution by the Town Council.

   If any individual in the position of Town Manager, Assistant Town Manager, Town Clerk, Public Works Director, or Mayor is unable to perform these duties, the Town Council may designate another individual as an authorized signer. The Council designated authorized signer will have signing authority until the normal authorized signer position is replaced or the designee is no longer a councilmember or employee of the Town of Eagle.

2. **Signing Requirements**

   All checks require **two** "wet" signatures from authorized signers, except payroll checks and electronic transfers. At least one signature shall be from either the Town Manager, Assistant Town Manager or Town Clerk.

   Payroll checks only require one authorized signature.

   Electronic transfers, for recurring or non-recurring disbursements, may be set up only with prior Town Manager OR Assistant Town Manager AND Finance Director approval.

   Electronic transfers for non-recurring expense payments, exceeding $15,000, require two “wet” signatures from authorized signers.

   Electronic transfers for recurring expense disbursements do not require authorized signatures.

3. **Signatory Responsibility**

   All signers should review source documentation (i.e. invoice, purchase order, packing slip, etc.) to confirm the authenticity of the expense, departmental approvals, the amount and the payee.

   When signing checks, review the check sequence to determine if any checks are missing or out of order.

3. Signatory Responsibility (continued)

No signer may sign a check which is made out to themselves.

Signing of blank checks is strictly prohibited.

4. Finance Department Responsibility

Prior to payment, Finance will review and organize documentation received from departments, code and enter invoice information in Caselle, and prepare checks to be signed.

Finance will notify vendors who are receiving non-recurring electronic payments from the Town when the transfer is scheduled.

Finance is to keep blank check stock in a locked secure place when not in use. Only pre-numbered checks shall be used and always in sequence.

Finance will run a monthly missing check report in Caselle to ensure no checks are missing.

Finance will verify there are sufficient funds to pay for the checks issued.

Finance will review the signing requirements have been met prior to mailing payments to vendors or employees.

Finance will review all cleared checks on the checking account bank statements monthly to ensure that the two-signer requirement is being met.

5. Definitions:

Recurring Expense: A recurring expense is any regular (monthly, quarterly, annual) expense that is already anticipated in the annual budget. The expense may either be the same amount (i.e., rent lease payment on equipment for which we have signed a contract); a varying amount based on use (e.g., health plan - varies depending on the number of persons in the plan, copying and mailing service - depends on number of items sent out); or an amount for a regular expense, such as monthly payment of membership dues or payment of annual premium on liability insurance.

Non-Recurring Expense: A non-recurring expense would be a major capital purchase or the initial payment for a new contract for a consulting job, or any other expense for a purpose or activity not undertaken in the past.

RESOLUTION NO. 16
(Series of 2019)

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF EAGLE, COLORADO, SETTING FORTH CHECK AND ELECTRONIC FUND TRANSFER SIGNING AUTHORITY

WHEREAS, the Town of Eagle is required to issue checks and process electronic fund transfers in the course of everyday business; and

WHEREAS, the Town of Eagle desires to set forth signing requirements for the release of such checks and electronic fund transfers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF EAGLE, COLORADO:

Section 1. That the Town of Eagle, does hereby approve the following positions and their successors, including interim appointees, with check and electronic fund transfer signing authority:

1. Town Manager
2. Town Clerk
3. Mayor
4. Mayor Pro Tem

Section 2. That if any individual in the position of Town Manager, Town Clerk, Mayor or Mayor Pro Tem is unable or ineligible to perform these duties, the Board of Trustees may designate another individual as an authorized signer by resolution.

Section 3. That all accounts payable checks require two signatures, of which at least one signature shall be from either the 1) Town Manager or 2) the Town Clerk.

Section 4. That all electronic transfers for non-recurring expenditures, exceeding $15,000, require two signatures, of which at least one signature shall be from either the 1) Town Manager or 2) the Town Clerk.

Section 5. That all payroll checks require one signature from an authorized signor.

Section 6. That all signatures shall be live signatures, and not by stamp, copy, or facsimile

INTRODUCED, READ, PASSED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Eagle, Colorado, held on March 26, 2019.

TOWN OF EAGLE, COLOARDO

By _____
Anne McKibbin, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

OFFICIAL TOWN OF EAGLE EST. 1905 SEAL

Town of Eagle
Check and Electronic Transfer Signing Authority
Effective Date: March 26, 2019

Purpose:

The purpose of this policy is to do the following:

1. Establish internal controls over the disbursement process.

Policy:

It is the Town of Eagle's policy to require "wet" or "live" signatures for all checks and electronic transfers (wire or ACH). Stamp, copy or facsimile signatures are not authorized.

Guidelines:

1. **Authorized Signers**

   The positions of Town Manager, Town Clerk, Mayor, Mayor Pro-tem, their successors and interim appointments, are authorized signers.

   Any changes made to authorized signers is approved by resolution by the Town Board of Trustees.

   If any individual in the position of Town Manager, Town Clerk, Mayor or Mayor Pro-tem is unable to perform these duties, the Board of Trustees may designate another individual as an authorized signer. The Board designated authorized signer will have signing authority until the normal authorized signer position is replaced or the designee is no longer a trustee or employee with the Town of Eagle.

2. **Signing Requirements**

   All checks require **two** "wet" signatures from authorized signers, except payroll checks and electronic transfers. At least one signature shall be from either the Town Manager or Town Clerk.

   Payroll checks only require one authorized signature.

   Electronic transfers, for recurring or non-recurring disbursements, may be set up only with prior Town Manager and Finance Director approval.

   Electronic transfers for non-recurring expense payments, exceeding $15,000, require two “wet” signatures from authorized signers.

   Electronic transfers for recurring expense disbursements do not require authorized signatures.

3. **Signatory Responsibility**

   All signers should review source documentation (i.e. invoice, purchase order, packing slip, etc.) to confirm the authenticity of the expense, departmental approvals, the amount and the payee.

   When signing checks, review the check sequence to determine if any checks are missing or out of order.

   No signer may sign a check which is made out to themselves.

   Signing of blank checks is strictly prohibited.

4. Finance Department Responsibility

Prior to payment, Finance will review and organize documentation received from departments, code and enter invoice information in Caselle, and prepare checks to be signed.

Finance will notify vendors who are receiving non-recurring electronic payments from the Town when the transfer is scheduled.

Finance is to keep blank check stock in a locked secure place when not in use. Only pre-numbered checks shall be used and always in sequence.

Finance will run a monthly missing check report in Caselle to ensure no checks are missing.

Finance will verify there are sufficient funds to pay for the checks issued.

Finance will review the signing requirements have been met prior to mailing payments to vendors or employees.

Finance will review all cleared checks on the checking account bank statements monthly to ensure that the two-signer requirement is being met.

5. Definitions:

Recurring Expense: A recurring expense is any regular (monthly, quarterly, annual) expense that is already anticipated in the annual budget. The expense may either be the same amount (i.e., rent lease payment on equipment for which we have signed a contract); a varying amount based on use (e.g., health plan - varies depending on the number of persons in the plan, copying and mailing service - depends on number of items sent out); or an amount for a regular expense, such as monthly payment of membership dues or payment of annual premium on liability insurance.

Non-Recurring Expense: A non-recurring expense would be a major capital purchase or the initial payment for a new contract for a consulting job, or any other expense for a purpose or activity not undertaken in the past.

To: Mayor and Town Council

From: Peyton Heitzman, Planner I
Dennis Wike, Town Engineer

Date: March 9, 2021

Agenda Item: Resolution 23, Series 2021, A Resolution of the Town Council of the Town of Eagle, Colorado, Authorizing the Reduction of the Performance Guarantee for the Eagle Landing at Brush Creek Development due to the Completion of Public Improvements

REQUEST:
Staff is requesting Town Council review and approve Resolution 23, Series 2021 authorizing the reduction of security for construction and installation of public and private improvements for Eagle Landing at Brush Creek from $146,429.65 to $42,442.17.

INTRODUCTION:
On January 10, 2017, the Town entered into a Development Improvements Agreement ("Development Agreement") with Gold Dust Capital Partners, LLC ("Developer") for the development of Eagle Landing at Brush Creek. The Agreement required the Developer to provide a performance guarantee for public improvements in the amount of $281,112. On April 23, 2019 the Town Council approved Resolution 24, Series 2019 approving a partial release of funds in the amount of $126,429.65, secured through a letter of credit. Of the $126,429.65, a portion ($31,371.50) was retained for the 2-year warranty period for previously accepted public improvement. The remaining $95,058.15 served as 110% security for a final streetlight improvement.

The Town also collected a separate performance guarantee in the form of a letter of credit for landscaping. This guarantee amounted to $20,000.

ANALYSIS:
The Developer is requesting the performance guarantee be reduced to $42,442.17 for both letters of credit. The first LOC has $31,371.50 with a warranty expiring April 23, 2021. This portion of the LOC will not be reduced. The remaining $95,058.15 will be reduced to 10% in the amount of $9,505.82. Public Works has inspected the public improvements and has authorized the reduction through the attached Town Engineer Certificate of Final Acceptance.

The $20,000 letter of credit will also be reduced. The landscaping for the development has been accepted by staff with an exception of shrubs that could not be installed due to the winter season. The total outstanding landscaping amounts to $3,811.50. The Town will retain 110% of this amount as security ($3,811.50) which will be subtracted from the total performance guaranteed for landscaping ($20,000 – 3,811.50 = $16,188.50). The remaining $16,188.50 will be reduced to 10% for a two (2) year warranty period.

If Town Council approves Resolution 23, Series 2021, the Town will retain $42,442.17 to cover the cost of warranty for public improvements and private landscape improvements.

COMMUNITY INPUT:
None required.

BUDGET / STAFF IMPACT:
The request has no budget impact as it is a liability to the Town and not a revenue or expense.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:
Not applicable to this request.

RECOMMENDED ACTION OR PROPOSED MOTION:
Motion to **approve** the adoption of Resolution 23, Series 2021, A Resolution of the Town Council of the Town of Eagle, Colorado, Authorizing the Reduction of the Performance Guarantee for the Eagle Landing at Brush Creek Development due to the Completion of Public Improvements.

ATTACHMENTS:
- Resolution 23, Series 2021
- Town Engineer Certificate of Final Acceptance

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 23
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AUTHORIZING THE REDUCTION OF THE PERFORMANCE GUARANTEE FOR THE EAGLE LANDING AT BRUSH CREEK DEVELOPMENT DUE TO THE COMPLETION OF PUBLIC IMPROVEMENTS

WHEREAS, on January 10, 2017 the Town entered into a Development Improvements Agreement with Gold Dust Capital Partners, LLC ("Developer"), which required a letter of credit to guarantee the completion of certain public improvements for the development;

WHEREAS, on April 23, 2019, by Resolution 24, Series 2019, the Town authorized the partial disbursement from the letter of credit to Developer in the amount of $126,429.65;

WHEREAS, Developer has completed the remaining public improvements and is requesting a partial disbursement for private landscape improvements; and

WHEREAS, the Town Engineer has inspected the Project and found no deficiencies in the completed public improvements, and has recommended authorizing a reduction in the performance guarantee from $126,429.65 to $42,442.17.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby authorizes a reduction in the letter of credit for the Eagle Landing at Brush Creek Development to $42,442.17, with the remaining $103,986.48 to be released to Developer.

INTRODUCED, READ, PASSED AND ADOPTED ON March 9, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

CERTIFICATION OF FINAL ACCEPTANCE OF PUBLIC IMPROVEMENTS AND OTHER REQUIRED DEVELOPMENT IMPROVEMENTS FOR LOT 1 of the WEST EAGLE ADDITION, FILLING 2, KEMP SUBDIVISION (AKA Eagle Landing at Brush Creek & Sylvan Lake Round-About PUD), TOWN OF EAGLE, COUNTY OF EAGLE, STATE OF COLORADO

Dennis C. Wike, Town Engineer, on behalf of the Town of Eagle, hereby certifies the following:

1. All public and other development improvements have been completed in accordance with the Development Improvements Agreement. The public improvements have been inspected and hereby approved.

2. This Final Acceptance allows the Town Manager to authorize the reduction of the amount of the security to ten percent (10%) of the total actual cost for construction and installation of the required improvements in accordance with the Development Improvements Agreement.

3. The warranties for all of the Improvements shall commence on the date of the Town Engineer certifies that the Public Improvements conform with the terms of the Development Improvements Agreement and the Eagle Municipal Code.

Dated this 29th day of January, 2021.

TOWN OF EAGLE, COLORADO, a
municipal corporation

By _____

Dennis C. Wike, Town Engineer

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: March 9, 2021

Re: Town Manager Report

Administration & Organization

Staff continues to work on follow-up from the Town Council meetings. Included is a list of items that staff is tracking in March:

- Broadband Ordinances and IGAs
- Public Art Mural Agreement
- Wastewater Tap and Fee Study
- Town Council Appointments
- Town Council Code of Ethics and Conduct

COVID-19 Regional Updates – The pandemic continues to require a lot of resources of the Town. Below are a few updates on the impacts to the organization:

- Eagle County is classified as yellow on the COVID-19 meter.
- Town Hall is opened to the public again and staff is operating at 50% capacity.
- All events continue to follow current public health orders and approvals by Eagle County.
- The County is vaccinating group 1b3 right now.
- The Town is not mandating that staff get vaccinated but will provide regular sick leave to those who are interested.
- Staff has started assisting the County with the 5 Star Program for local businesses.

Vacation reminder: I am leaving from March 24 through April 9. I am also taking March 10 off to go skiing in Steamboat.

Economic Development & Planning

Eagle River Park
The executive committee met on March 3 to update Tom G. and kickoff 2021 projects. An update is provided below:

- Staff is focusing on the execution of the River Park 2021 CIP.

- The Town is requesting to the Army Corp an extension to complete maintenance of the fish bypass until September 15 when river flows are the lowest.
- CPW wants additional velocity monitoring of the fish bypass and the Town will defer to the Army Corp if that is a requirement.
- Tom G. is meeting with Eagle County staff to understand their issues with the intake structure.
- Staff is working on the Use Agreement with Eagle County and will present the final draft in April.
- Staff would like to honor Andy Jessen with an on-site memorial at the ERP and is soliciting ideas from the Town Council.

Outreach & Meetings – *Updates on participation in community outreach opportunities, regional/community meetings, and project-specific meetings.*

- March 9 – Comcast project meeting
- March 10 – Managers COVID-19 Taskforce meeting
- March 12 – Mayors, Managers, Commissioners, and Partners quarterly meeting
- March 15 – Eagle County Community Wildlife Roundtable
- March 19 – Eagle River Park EC meeting

Sincerely,

Brandy Reitter

Brandy Reitter
Town Manager
Town of Eagle, CO

Town Council Requests – Once items are completed; they are deleted from the list		
Request Date	**Request**	**Status**
N/A	Strategy for STR memo	Not Scheduled
N/A	Plan for Mobile vending communication	Not Scheduled
N/A	Set up a LERP sub-committee	In progress
N/A	Agenda Item: Plastic Bag and TREX discussion	Scheduled TBD
N/A	Agenda Item: PRV/Hydro	Scheduled TBD
N/A	Agenda Item: Fairgrounds annexation	Scheduled TBD
N/A	Agenda Item: E-bike policies	Not Scheduled
10/13/2020	10% of tobacco funding for mitigation - policy	Not Scheduled
10/27/2020	Schedule Jacob Smith to come to a Town Council Meeting	Not scheduled
10/27/2020	Invite GEFPD to a meeting	Completed
11/10/2020	Be Our Guest: Make it look less like a construction site	In progress
11/10/2020	Be our Guest: Talk to Kari about one-way traffic on 2nd St.	In progress
1/12/2021	Work session on sustainability and the CAC	Not Scheduled
2/23/2021	3/23 CIRSA meeting on Code of Ethics and Conduct	Scheduled 3/23
2/23/2021	Brian Lieberman contact Frost Creek Wildlife Committee	Completed
2/23/2021	$2K donation to La Plata County Search and Rescue	In progress
2/23/2021	Execute Town Council interview process	Completed

To: Mayor and Town Council

From: Brandy Reitter, Town Manager, and Department Leads

Date: March 9, 2021

Re: Department Updates for February 2021

ASSISTANT TOWN MANAGER

Economic Development

- 70+ businesses have signed up for Eagle Bucks. Some businesses have returned more than $1,000 worth in the first 2 weeks.
- OEDIT Outdoor Recreation Department has contributed $10,000 to the CU Technology and Outdoor Recreation Economic assessment. This has decreased our request from DOLA by $10,000.

Project THOR and Broadband

- The Town, SENFCO, and Uptown Services has walked the planned joint trench trial to Eagle County. Further discussions with Comcast will take place March 9.
- Centurylink has proposed work under Grand Ave, and Dennis Wike has helped orchestrate joint trench and cost saving work for the Town and Comcast as a part of Centurylink's project.

Community Survey

- The Community Survey has been translated to Spanish and is published on the Town's website and in paper form, thanks to Eagle Valley Community Foundation.
- The Community Survey has more than 840 responses. The 2013 Community survey had a total of 621.
- The Community Survey will continue to be active beyond the initial deadline of February 28. Internal demographic reporting has shown that not all communities in Eagle have been proportionally represented. Additional multicultural outreach and organizational partnerships will be active over the next few weeks.

Grand Avenue Corridor Study

- The second stakeholder group meeting was February 25, consultants provided background on the project. The next meeting on community engagement is March 11.
- Public outreach events are tentatively scheduled for March 25 and April 8.
- EPS will have initial economic development reports for March 25.
- The stakeholder committee is reviewing a draft of the public engagement website that will be used for the duration of the project.
- Alpine Engineering is submitting the BCRE plans to the Town Friday March 5.

- McDowell Engineering reviewed traffic along Grand Ave from 2015, 2018, and 2020, and traffic decreases in 2020.
- A significant of Eagle residents are staying in Eagle for work, and more people were found coming into Eagle to work than leaving Eagle for work.

Downtown Broadway

- The Downtown Business Alliance met March 3.
- EagleARTS will present ArtWalk and the interactive event "Murder on Broadway" at the Downtown Colorado Inc.'s Thursday Talks March 11th.
- ArtWalk is planning an Eagle Bucks themed event in March. Artists throughout ArtWalk will have items for sale with proceeds going to the families impacted by the Mineral Creek Avalanche.
- The first DDA Board meeting will take place Monday March 8 from 5-6:30pm. Meeting links are posted on the Town's website.

Sustainability Initiatives

- The Climate Action Collaborative will be presenting an update to the Climate Action Plan to Town Council within the next month.
- The Town is working with Yearout Energy to conduct an energy audit on Town facilities, and a water audit on the Town's water network. The results of the audit may make funding opportunities available to accelerate implementation of the Water Efficiency Plan.

FINANCE DEPARTMENT

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID							
	2017	2018	2019	2020	2021	VARIANCE FROM PY	
JANUARY	289	258	303	205	230	25	12%
FEBRUARY	245	272	254	237	217	(20)	-8%
YEAR TO DATE	**534**	**530**	**557**	**442**	**447**	**5**	**1%**

Administration/Financial:

- In March staff will be preparing for the 2020 Financial Audit in April. The audit will be remote again this year.
- Staff will begin working on preparing for and completing our 2020 Workers Comp audit.
- Staff will be finalizing the CIRSA audit on our Volunteer Worker Insurance Policy.
- In February staff continued to work toward the completion of the transition between Municipal Court's prior accounting system (Full Court) to Caselle. Finance should have this completed by the end of March.
- Haymeadow has requested to move their performance guarantee from the escrow account held with the Town to a bank letter of credit. Staff is very supportive of this and will be working Kendra to figure out what this process is.
- Public works has had a separate invoicing system. Moving forward Public works will be utilizing the invoice system used by the rest of Town. In February staff finished up transferring all outstanding public works invoices into the Town's invoicing system so all Town invoices may be accessed and reviewed by finance.
- Staff completed and submitted the 2020 Conservation Trust Fund report to the State.
- Finance staff is working on a process documentation for Town transfer taxes so we have a process in place prior to collecting any transfer taxes. We will be notifying local title companies and real estate agents so the transfer tax does not get missed and can be communicated to clients.
- Staff will be working on a Town fee waiver for Council approval, during the second meeting in March, for the Information Center Roof replacement in 2020.

Payroll/HR:

- Positions changes in Payroll
  - No changes in February
- Retirement
  - Staff completed required annual yearend Retirement Census and Questionnaire to close out 2020 401K.
  - Received update from CRA about the transition of retirement plan assets from Edward Jones 401K and ICMA-RC 457 to the Town's new 401A and 457 plans with CRA
    - Estimated deconversion/liquidation date is 4/23/21 with assets being wire one business day later

Utilities:

- New Accounts Setup – 0
- Property Transfers – 5

Town Council Department – Budget to Actual:

TOWN OF EAGLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOWN COUNCIL					
10-49-110	SALARIES & WAGES	2,550.00	5,850.00	39,600.00	33,750.00	14.8
10-49-142	WORKERS COMPENSATION	.00	.00	51.00	51.00	.0
10-49-144	FICA - EMPLOYER'S	195.08	447.54	3,029.00	2,581.46	14.8
10-49-210	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-49-347	PROFESSIONAL SERVICES	.00	.00	22,000.00	22,000.00	.0
10-49-362	COMPUTER SUPPORT	311.61	377.76	3,048.00	2,670.24	12.4
10-49-371	TRAVEL EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-49-372	MEETING EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-49-380	TUITION & BOOKS	.00	.00	1,750.00	1,750.00	.0
10-49-450	SPECIAL COUNCIL FUNDING	7,794.76	7,794.76	185,000.00	177,205.24	4.2
10-49-510	INSURANCE	724.32	724.32	240.00	(484.32)	301.8
10-49-915	COMMUNITY REQUESTS	.00	.00	50,000.00	50,000.00	.0
	TOTAL TOWN COUNCIL	11,575.77	15,194.38	307,918.00	292,723.62	4.9

Grants: Finance has put together a summary of all grants collected from 2016 – 2021. 2021 grants that are included are grants that have been awarded and will be collected in 2021.

Fund	Organization	Grant	Grants Collected						
			2016	2017	2018	2019	2020	2021 Known	Total
General Fund	Eagle County	Healthy Community Plan	$ 5,000	$ -	$ -	$ -	$ -		$ 5,000
General Fund	Police Grants	Miscellaneous	32,905	20,817	30,511	24,585	20,156		$ 128,974
General Fund	NWCOG	Health Links Grants - Wellness Program	1,000	-	-	-	-		$ 1,000
General Fund	GFOA	Tuition Grant for GFOA Conference	-	350	-	-	-		$ 350
General Fund	Colorado Tourism Office	Media Grant	-	-	25,000	-	-		$ 25,000
General Fund	DOLA	Best & Brightest Internship Grant ($46K) - 2019 receieved	-	-	-	3,846	31,354	10,800	$ 46,000
General Fund	DOLA	Energy and Mineral Impact Assistance Progam (EIAF08709): Land Use Code Update - 2019 Received	-	-	-	24,594	8,594	16,812	$ 50,000
General Fund	DOLA	Eagle DownTown Assessment & Community Engagement Plan	-	-	-	12,500	-	-	$ 12,500
General Fund	Colorado Tourism Office	OEDIT Tourism Grant	-	-	-	-	15,000	-	$ 15,000
General Fund	DOLA	Coronavirus Relief Funding	-	-	-	-	19,103	80,085	$ 99,188
General Fund	CO Dept of Public Health & Environment	Brownsfield Grant	-	-	-	-	73,675	-	$ 73,675
		General Fund Total Grants Collected	**38,905**	**21,167**	**55,511**	**65,525**	**167,882**	**107,697**	**$ 456,687**
Capital Improvements Fund	Statewide Internet Protal Authority	Micro-Grant: For HR Green to Conduct cash flow analysis and feasablity study for Broadband	-	-	-	4,000	-	-	$ 4,000
Capital Improvements Fund	DOLA	Energy and Mineral Impact Assistance Progam (EIAF): A00082 Broadband Study	-	-	-	25,000	-	-	$ 25,000
Capital Improvements Fund	DOLA	Energy and Mineral Impact Assistance Progam (EIAF): Public Works Broadband	-	-	-	-	-	200,000	$ 200,000
		Capital Improvements Fund Total Grants Collected	**-**	**-**	**-**	**29,000**	**-**	**200,000**	**229,000**
Sales Tax Capital Improvement Fund	GOCO	River Park Grant	-	-	-	350,000	-	-	$ 350,000
Water Fund	Colorado Water Conservation Board	Water Efficiency Grant (phase 1)	-	-	-	15,740	14,222	-	$ 29,962
Openspace Fund	GOCO	Boat Ramp Grant	41,015	-	-	-	-	-	$ 41,015
		Town Wide Total Grants Collected	**$79,920**	**$21,167**	**$55,511**	**$460,265**	**$182,104**	**$ 307,697**	**$1,106,664**

SPECIAL EVENTS & MARKETING

Town of Eagle - Special Events:
-Notified producers of Community Event and Program 2021 funding requests allocations after Town Council review.
-Shot and edited "Message from Town Hall" with Scott and Brandy. Video message
-Met with Info Center staff, begin planning for Spring/Summer/Fall plan
-Worked with team on Eagle Bucks business promotion plan. Executed promotion on Social media channels.
- Control interface to Digital Sign is tested and working.
-Working on RFP for Eagle River Park summer events
-Reviewing plans for possible Eagle Easter Egg Hunt (Modified event, budget, proposal)
-Beginning an outline of a sponsorship plan for TOE events, as we identify the schedule.
-Met with Brian Lieberman/Trails & Open spaces about helping him communicate with the public and creating trails related events.

January - Executed Events
-Eagle Ice Rink open

MEAC:
-Meeting with all MEAC funded event producers to receive current plans/update on their event. Moving to contracts and payout plan for these events
-Creating on Master Events Calendar for 2021. Beginning to input 2021 event dates into Community calendar on eagleoutside.com.
-Began recruitment for 2 new MEAC Committee members.

Be Our Guests Program:
-Beginning review of existing permits and renewals. Meeting with Eagle Public Works and Eagle Police to review permits and renewal requests.
-Promoting the availability of the "BOG" program to Eagle Hospitality businesses.

Eagle Info Center:
- Info Center Winter 2021 Days and Hours - Info Center open Wednesdays through Sundays, 10:00am to 2:00pm.
*Closing time changed to 2:00pm.
-Meeting with staff to create plan for 2021 Spring/Summer/Fall.
-Working with staff to create strategic plan/mission statement for info center and staff.
-Creating list of physical improvements and renovations to the building inside and out.
-Talking with Eagle Historical Society about future exhibits and joint activities and promotion.
-Reviewing POS material needs.

Digital Sign:
-Announcing Eagle Bucks!
-Announcing Eagle Community Survey!
Creating more intermittent scheduled messages
-Promoting message for Eagle Downtown businesses
-Playing "Please wear a mask" and other Covid related messages.
-Promoting upcoming events

Sample of Social Media Posts -

Mobile Vendor – Eagle River Park Lottery

Eagle Bucks Program examples -

ACCEPTING
EAGLE BUCKS!
Color
Coffee
Roasters
717 Sylvan Lake Rd.
Eagle, Colorado
Visit townofeagle.org for more details.

A PARTNER IN THE
EAGLE BUCKS PROGRAM...
Yoga Off
Broadway
717 Sylvan Lake Rd.
Eagle, Colorado
Visit townofeagle.org for more details.

ACCEPTING
EAGLE BUCKS!
ARTSPaCE
120 Broadway
Eagle, Colorado
Visit townofeagle.org for more details.

ACCEPTING
EAGLE BUCKS!
Thrifty
Shop
1160 Chambers Ave. Eagle, Colorado
Visit townofeagle.org for more details.

ACCEPTING
EAGLE BUCKS!
A Good Sport
Alpine Quest Sports
ARTsPACE
Batson's Corner &
Eagle Pharmacy
Be Good To People
Visit townofeagle.org for more details.

ACCEPTING
EAGLE BUCKS!
The Boneyard
Bonfire Brewing
Brush Creek Saloon
Eagle Diner
Grand Ave Grill
High Altitude Wings
Visit townofeagle.org for more details.

HUMAN RESOURCES

Benefits

- Continue to work with new vendors for new benefits plans, uploading new hire elections, assisting staff with questions on new plans
- Benefits Orientation and enrollment conducted with Public Works Director
- Manage 2 disability claims
- 3 EAP on site meetings coordinated
- Healthy Family Workplace Act (HFWA):
    - Received updated compliance guidance and provided additional updates to policy drafted to clarify changes that expand eligibility for Emergency Paid Sick Leave and the town agreed to extend Paid Child Care Leave.

Recruiting – Onboarding

- Community Development Administrative Technician II posted, Deadline to apply is 03/04/2021, 6 candidates received, department is screening
- Updating Job Descriptions for PW positions to post

Risk Management, Safety and Work Comp

- Managing 4 General Liability & PC Open claims, 4 carry over, 1 new
- 5 work comp claims open, 3 carry over
- Handling 8 Unemployment Claims, 2 are valid, 6 are deemed fraudulent, filed fraud notices with DOL
- Consistent efforts minimizing COVID exposure in the workplace

Other

- Respond to 4 verifications of employment, assist PD fulfill a CCJRA request
- Continued research/processing of COVID leave/policies in collaboration with finance/payroll

TOWN CLERK

Communications

- Communications Committee:
  - Eagle Today February 24th – 3496 subscribers
  - Mayor Message
  - **Community Survey**
  - **Eagle Bucks 2021**
  - **Recycling Awareness**
  - **Trail Closures**
  - Town Staff Updates
  - **Job Opening**
- Finalize Mobile Vending process with Community Development
- Approve Eagle Bucks mailing with printer

Licenses

- BUSINESS: Third Renewal Reminder sent to all businesses
  - 56 Licenses Issued in January – 348 licenses issued for 2021
- LIQUOR RENEWALS:
  - Boneyard

Website – www.townofeagle.org

- Ask the Town questions: 6
  - Eagle Bucks inquiry x 2
  - Sidewalk Inquiry
  - Basecamp Inquiry
  - Eagle County land records inquiry
  - On-street parking inquiry

Sales Tax – *The February report was not sent by the State before our packet deadline. Next update will include February and March.*

MUNICIPAL COURT

- Court February 3 and 17
- Court staff is working with all defendants who wish to reach plea arrangements before all court dates.

February Citations Issued	Current	YTD	2020
Animal Control	0	1	33
Misdemeanor	0	0	32
Parking	15	36	99
Traffic	14	38	210
Total	29	75	374

February Fines and Fees Collected (includes collections for previous months)	Current	YTD	**2020**
Court Costs	195.00	80.00	1951.78
Criminal Police Equipment and Training Surcharge	280.00	765.00	3176.07
Deferred Judgment Fee	0	0	1005.00
Fines	3390.00	7290.00	27661.66
Outstanding Judgement Fee	0	0	212.14
Stay of Execution Fee	0	0	25.00
Charitable Contribution	0	0	23.00
Failure to Appear	0	0	185.01
Victim Restitution Fee	0	0	657.72
Total	**$3,865.00**	**$8,135.00**	**$36,917.38**

February Dispositions (Payments or Court Appearances)	Current	YTD	2020
Animal Control	0	15	110
Misdemeanor	0	33	72
Parking	19	42	443
Traffic	14	47	205
Total	33	137	830

Outstanding Fines and Fees by Date:

Current	740.00
1-30 Days Past Due	0
31-60 Days Past Due	**445.00**
61-90 Days Past Due	10.00
91-180 Days Past Due	**3775.00**
Total	**$4,970.00**

COMMUNITY DEVELOPMENT

BUILDING DEPARTMENT UPDATES:

Activity:	Status:
Updated the Website for Improved On-Line Submittal Processes	Completed
P&Z Handbook – provide instruction for Building Code Board of Appeals process and responsibilities	Completed
General coordination of contractors and projects • Contractor registrations – more inquiries and updates this year than previous. Some complaints have been received about our forms/process.	Ongoing
Communications with Construction Community for Upcoming Reach-Out Meetings	Ongoing
Participation in Pre-Application meetings as needed	Ongoing
Plan review and inspection services for pending and active permits	Ongoing
Refine processes and procedures during COVID restrictions	Ongoing
Expired Permits review and follow-up	Ongoing
Code Adoption Process (2021 International Building Codes) • Had local BO meeting to discuss 2021 Code adoption process and amendments. Reviewing to see if amendments can be consistent throughout County. • Sprinklers in SFR (reach out to Greater Eagle Fire) • Energy Code • Contractor Qualification Update • Dirty burning ordinance (Solid Fuel Burning)	Ongoing
Work with the Town of Gypsum Building Department for Electrical Inspection Services o January – 22 inspections o February – 13 inspections	Ongoing

CITIX MARCH TOPICS:	

• Impacts Covid has on service levels
• Summary of how the website can help you
• Application and Process
  o How to fill out a permit application – what is required
  o What we need for each permit
  o Basic requirements for plan submittals / plan check fee
  o checklists
• 2021 Code Adoption
• Use Tax
• Impact fee ordinance
• Update on current development projects?
• Number of Permits Processed:
• Number of Inspections conducted:
• Total Construction Valuation:
	• Sent March 1, 2021
	• CITIX is a way for the Community Development Department to communicate with the Contractor community.
	• CITIX stands for Construction Trades Information Exchange.
	• Next CITIX publication date is scheduled for July 1, 2021.

The chart below shows the number of inspections conducted and building permits issued for the current month, the previous month, and the year to date.

Building Department Activity 2020/2021					
	December 2020	January 2021	February 2021	YTD 2020	YTD 2021
Number of Inspections	**85**	**107**	**72**	**1970**	**179**
Number of Permits Requiring Plan Review	15	9	17	*	*
Number of Building Permits	**26**	**16**	**22**	**498**	**38**
Building	5	4	6	160	10
Electrical	4	2	5	137	7
Plumbing	3	2	5	69	7
Mechanical	11	7	6	107	13
Demo	0	0	0	3	0
Out of Town Water/Sewer Taps	3	1	0	22	1
*ALL Commercial**	0	0	0	24	0
*SF Detached Residential**	1	0	0	11	0
*Multi-Family & Attached SF Residential**	0	0	0	16	0
*Residential Remodel/Addition/Basement Finish/Deck**	3	3	3	49	6
PV	0	1	1	46	2
One Stop	1	7	6	102	13

* YTD Plan Review Data Unavailable

- Major Construction Projects Under Review and Oversight:
  - Broadway Station went vertical in February 2021. They are working to amend staging plan to close Broadway sidewalk to relieve the requirement for over-head protection.
  - Talon Flats is completing dry-in of building, beginning MEP installation.
  - Six new SFRs are currently permitted in Eagle Ranch.

- Upcoming Activities for March 2021:
  - Prepare for construction community meeting in early 2020
  - Begin procedure for code updates to 2021 I Codes
  - Continue department audit of best practices, policies, and procedures COVID restrictions
  - Continue customizing Community Core Solutions

PLANNING DEPARTMENT UPDATES:

PLANNING ACTIVE APPLICATIONS	STATUS
Red Mountain Ranch	• Landowners working with 1) CDOT on HWY 6 access and 2) water system engineering (no update)
Reserve at Hockett Gulch	• Awaiting app for major dev permit • Email from Developer indicated they are working on major dev submittal and could be submitting in early April
Brush Creek Road Extension	• Awaiting submittal of design/construction plans – likely week of 3/1 or 3/8 • Work with CDOT to raze building for road extension • Plans have 75% complete construction drawings
Haymeadow	• Haymeadow/PW Update Meetings – including Comm Dev Rep • PUDA20-01 – Haymeadow Amendment o Discussed resubmittal with Dennis and Brian L. o Referral comments meeting w/staff and applicant March 16th o P&Z Meeting – March 2nd - file continued • S20-01 - Haymeadow Amended Final Plat o Waiting on mylars to record final plat • Next Steps: o Platting if PUD amendments are approved o Major Development Permits for design guidelines and multi-family housing
AN20-01 Powell Park Annexation	• P&Z review of zoning 3/2 • Executive Session with Council 3/9 • TC Public Hearing 3/23
AN20-02 Basecamp Eagle	• Application complete & sent out for agency review • Details for fiscal impact report back to applicant • TC accepted petition and set public hearing dates on 2/23
700 Chambers, Lot C	• CT20-04 – 700 Chambers, Lot C condo plat o Scheduled for TC on 3/9 • SU21-01 700 Chambers Ave. Lot 3 o Deemed complete o P&Z reviewed on 2/16 o Scheduled for TC on 3/9

DR21-01 – Sinclair Station	• Agency comments due by 2/15 • Incomplete application - proof of ownership required • Traffic - PW requirements / planning requirements / Fire & EPD concerns to be addressed
SU21-02 – 629 Sawatch Contractor Yard Special Use Permit	• Application deemed complete 2/22 • Sent out for Agency Referral on 2/22
SU21-03 – 113 E. Fourth St. Vet Clinic	• Application received 2/22 • Application incomplete as of 3/2
PRE-APPLICATIONS	STATUS
1819 Brush Creek Rd	• Pre-app meeting complete • Waiting for full application submittal
226 Capitol	• Initial discussion meeting complete • Waiting for decision from applicant on which direction to go in.
Moe's Outdoor Dining	• Initial discussion meeting complete • Waiting for decision from applicant on which direction to go in. • Email from architect 2/23 – need to research and respond • Architect submitted rough sketch for a proposed drive thru
Eagle Ranch 6th PUD Amendment – Dominic Mauriello	• Pre-app meeting complete • Waiting for application submittal
546 Grand Avenue	• Meeting scheduled to discuss zoning and development options/opportunities 2/3 • Requested timeline for land use approvals – applicant to submit for PUD Zoning first and then come through with Major Dev Permit if PUD Zoning is approved.
263 & 483 Sawatch Contractor Yard Special Use Permit	• Pre-app meeting complete • Applicant is working on gathering documents and will likely submit either week of 3/1 or 3/8.
ER Building Envelope	• Asked about process for altering the building envelope for a property in Eagle Ranch – PUD Guide Minor Modification – administrative process (30-day timeline).
Stone Concepts	• Wanting to submit for building permit for new warehouse, required to go through Dev Permit process prior to building permit application.
LONG RANGE PLANNING	STATUS
Elevate Eagle Comprehensive Plan	• Appendix A – talk to Eagle County Housing for housing report or DOLA – on hold • FLUM Amendment – tweaks to the Future Land Use Map based on updates made to the zoning map not completed at time of FLUM adoption/ratification
Title 4 Land Use Code Update	• RFP – posted to BidNet
Hwy 6 Corridor Study	• 1st stakeholder meeting – 2/25
East Eagle Sub Area Plan	• Dates in Calendar • Next meeting set for 3/9 btw staff, consultant, and land owner
West Eagle Sub Area Plan	• Discussions held with both P&Z and Council – provided clarity on moving forward with Amendment.

	• Meeting scheduled with Dennis, Gary, Kari, Tori, Chad, and Jess to discuss WESAP roads, Brush Creek Road, County needs – 3/3 • Draft Resolutions to send to legal – 3/3 • Make amendment to the plan to include with staff memo.
County West Eagle Property	• Draft of RFQ sent to Chad, on hold pending WESAP amendment.
SolSmart – Bronze Designation	• Zoning review and baseline assessment complete – schedule meeting with Rep to review. • Next progress meeting 3/10
OTHER	STATUS
MOBILE VENDING / ENCROACHMENT	• River Park – policies / guidelines o Flyer for application deadlines / lottery system • High Altitude Wings approved application – operating at River Park • MV21-02 - El Bajon Churros waiting on 1 item needed to issue permit • MV21-03 – Wood & Steel Axe o Location request: Bonfire (once tent is removed), Boneyard (Founders & Capitol), River Park o Application under review – PW needs to weigh in o Founders location requires addition review by PD & PW • Eagle Tubing - pending application • Landshark food truck - pending application
ORDINANCES	• Impact Fee Ordinance Update o Review of Public Safety and Fire District Nexus studies underway. o Master Traffic and Circulation Plan (1998?) missing from files ▪ Dennis to look for study
SIGNS (ensure Business license is issued prior)	• No pending applications as of 3/2/2021.

Upcoming Meeting Schedule:

March 2021
March 2nd (Planning & Zoning Commission) o AN20-01 Powell Annexation (Zoning) o PUDA20-01 Haymeadow PUD Amendment – continued after public comment
March 9th (Town Council) o SU21-01 / CT20-04 – 700 Chambers, Lot 3 o Eagle Landing Performance Guarantee Release o Basecamp Eagle Reimbursable Agreement o Department Update
March 16th (Planning & Zoning Commission) o AN20-02 Basecamp – review of zoning and special use o WESAP Adoption Hearing o Dept/Council Update

March 23rd (Town Council) o AN20-01 Powell Park Annexation (Annexation and Zoning) o West Eagle Sub Area Plan Ratification o PUDA20-01 Haymeadow PUD Amendment – request to continue
April 2021
April 6th (Planning & Zoning Commission) o PUDA20-01 Haymeadow PUD Amendment (School Swap supplemental staff report) o *SU21-02 629 Sawatch Contractor Yard Special Use Permit (tentative)*
April 13th (Town Council) o AN20-02 Basecamp Annexation (Annexation, Zoning & Special Use) o Department Update
April 20th (Planning & Zoning Commission) o *East Eagle Area Plan – Discussion (tentative)* o Dept/Council Update
April 27th (Town Council) o PUDA20-01 Haymeadow PUD Amendment (continued to date) o *East Eagle Area Plan Discussion (tentative)* o *SU21-02 629 Sawatch Contractor Yard Special Use Permit (tentative)*
May 2021
May 4th (Planning & Zoning Commission) o *East Eagle Sub Area Plan – Adoption Hearing (tentative)*
May 11th (Town Council) o Department Update
May 18th (Planning & Zoning Commission) o Dept/Council update
May 25th (Town Council) o *East Eagle Sub Area Plan – Ratification Hearing (tentative)*

POLICE DEPARTMENT

Calls for Service-

- February 2021- 790
- February 2020- 764

Summary of Investigations and/ or Calls for Service this Month -

Call Type	# of	Call Type	# of
Agency Assist	2	Missing Person	3
Arrest	16	NPOI (No Proof of Insurance)	3
Criminal Impersonation	1	Restraining Order Violation	3
Disorderly (Fight)	1	Public Health Violation	1
Domestic Disturbance	1	Sex Offender Registration or Check	1
Drugs/Paraphernalia	1	Suicidal	4
DUI (Driving under the Influence)	3	Suspicious Occurrence or Person	32
DUR (Driving Under Restraint)	5	Theft or ID Theft	8
Fire assist	1	Trespass	4
Harassment	10	Welfare & Mental Health	7
Juvenile Codes	1	Animal Complaint	13
Medical	9		

Noteworthy Items and Focus Areas-

SCHOOLS. Regular and routine “walk throughs” and checks of our schools (school break is Feb 15-19). Focusing on AM & PM school zones.

KIDS, COMMUNITY OUTREACH & EPD. Kids are out and about! Put face covering on and continued to stop by and say “hi” to kids and families enjoyed time at local attractions (i.e. sledding hills, parks, temporary ice rink, etc.).

COMMUNITY POLICING FOCUS. Reinforced good behavior with Community Excellence certificates! Kept up with the “sticker bombs!” Continued to promote our “Together We Make the Difference” & Procedural Justice with all contacts! Kept up the great work with business checks!

BUSINESS & RESIDENTIAL AREA FOOT PATROLS. Dayshift teams were out of the car and conducting business checks. Door checks on night shift in our DTB district and Eagle Ranch business zone. Continued with residential checks (getting out and walking a few blocks and say “hi” to our neighbor's area of Village Homes, Bluffs, etc.). Checked in with night auditors at hotels and late-night businesses!

MDT PLATE HUNTS. Kept this up in parking areas where stolen vehicles have been recovered in the past (i.e. Park & Ride, Eagle Villas, City Market, Chambers, etc.).

CRIMINAL INTERDICTION & FOCUS AREAS. Focused on interdiction on HWY 6, Eby Creek and at the service stations. People have been contacted with warrants and drugs.

DUI: Pro-active DUI detection.

PARKING: Continued with an enhanced focus on SNOW ROUTE enforcement when 2" of undrafted snow falls. Densely populated home areas were a priority. Focused on "no overnight" parking areas.

DOGS: Assisted Animal Services with leash law education on public recreational paths.

TRAFFIC CONCERNS:

- **Crosswalk:** Grand/Brooks
- **Stop Signs: Speeding:**
    - 2nd St. & Mill Rd. Eagle Ranch Road
    - Fields St. & Brush Creek Rd.
    - 2000-2500 BLK of Brush Creek Road
    - Grand Avenue

PUBLIC WORKS

General

- Public Works has begun creating annual work plans and schedules for each division within the department. These plans will help us to more completely accomplish the routine maintenance and operations work that occurs year-in and year-out. We are starting with Buildings & Grounds and Streets, but we will build these plans and schedules for all Public Works Departments. This work will take a couple of months to complete, in the meantime we are working furiously as usual – Public Works Gets It Done.
- Public Works employees are becoming eligible to receive COVID-19 vaccines. Water/Wastewater staff began vaccinations during the week of March 1, and we understand other Public Works employees will be eligible soon. This is great news as these staff are essential – if we stop making potable water, plowing snow, picking up trash, then society begins to collapse (just ask the Romans).
- The Public Works Director scoured the memory banks and recalled that back in the day the Town had a lease agreement with Union Pacific Railroad that allows the Town to make certain landscape improvements, perform weed control, and regulate parking on the railroad property. It turns out that this lease is still in effect, so we are going to look at easy opportunities to improve the appearance of the railroad property parallel to Grand Avenue. This will not be significant landscape installation at this time, but things more like clean-up and maintenance, some dead/ugly tree removal.

Streets

- Spring is teasing us and the The Great Reveal is underway – this is when the snow melts and the winter's accumulated sand and trash all becomes revealed in plain sight. Accordingly, Public Works has begun street sweeping and we will be walking several primary roadway corridors to clean up trash and debris (Eby Creek Road, Grand Avenue, Sylvan Lake Road, Capitol Street).
- Pothole patching, particularly on Grand Avenue, is on-going. At this time of year, we must repair potholes with temporary "cold patch" material, but these areas will be more permanently repaired in the Spring/Summer when we can obtain hot asphalt.
- The weekend of February 27-28 was a wild one in the Town of Eagle. Two separate car accidents resulted in damage to two separate roundabouts along the Eby Creek Road corridor. Damage included broken curbs, knocked over signs, etc. Per our maintenance IGA with CDOT, and State law, the repair of this damage is the responsibility of the Town. Signs will be reinstalled quickly; concrete repair will occur in the Spring/Summer. We will work with local Law Enforcement and the Courts to seek restitution where possible.
- Public Works has begun field investigation and planning for re-paving Abrams Creek Drive this summer. There are numerous high/rough manholes and there is considerable detail involved in figuring out how to repave the road to smooth out these manholes. Abrams Creek will be the major paving project for this summer, but we also intend to perform a lot of pavement patching.

Buildings & Grounds

- Several large trees immediately adjacent to the Studio building at Brush Creek Park have been removed. Although these were large shade trees, for many years they have been causing damage to the Studio building (heaving of the floor and wall) and it came time to remove them in order to protect the building.

Water/Wastewater

- Construction of the LBWTP continues, MWH and SGM will be providing a quarterly update with more detail at the Council meeting.
- Several weeks ago, there was a notable incident in Florida where a hacker attacked a city's water treatment plant and attempted to raise a chemical level in the water to a toxic level. This has prompted us to re-look at the cyber and physical security measures in place at our water and wastewater treatment

plants. Without going into detail, I do want to say that we do not use the chemical involved in the Florida incident and are therefore not vulnerable to a similar attack. If Council would like to discuss our security in greater detail, I would be happy to do so in an executive session.

- We have detected a small water leak in Fourth Street and will repair this in the coming weeks. It is a small leak and is not time critical at this point.
- The Town's wastewater treatment plant begins operating this month under a renewed discharge permit issued by the Colorado Department of Public Health and Environment. The renewal of the permit is a routine affair; however, this new permit requires an increased level of testing. We are also required to begin studying and planning for the removal of nutrients (phosphorous and nitrogen) and metals, and this will be discussed further in our Capital planning in the coming years.
- Mountain Migration Study – the NWCCOG and Colorado Association of Ski Towns are funding a study to look at the effects of remote working and migration into the mountain resort area communities. We are supplying water and wastewater data from 2019 and 2020 for use in the study, which should be published this Spring. This will be an interesting study.

Open Space

- Staff is working with the OSRAC to identify near-term improvements that could be constructed at the Haymaker Trailhead near the Pool and Ice Rink facility. We will create a concept plan of potential improvements and bring a recommendation to the Council with the intention to construct this Spring/Summer.
- We had a productive discussion with Eagle County Open Space staff regarding trail connections between Town Open Space and Eagle County Open Space. The County's primary focus for this year will be the construction of the Rim Trail which will travel from Hardscrabble Road to the Riddle Trail. The completion of the Rim Trail will likely lead to an increased volume of use on the Riddle Trail, so we are beginning to look at a possible re-route of the portion of the Riddle Trail along the wire fence along with other trail improvements that would better accommodate an increased volume of use.
- Staff will be working to increase social media messaging and trail signage advising users to stay off of muddy trails in order to reduce trail surface damage and erosion.

Engineering

- Meetings with Comcast have begun regarding their 2021 construction season. Some work may begin soon in the alley east of Broadway, but full-scale construction operations will begin in May.
- Public Works is assisting the Community Development Department with many development and planning projects. The current hot list includes: Haymeadow, Grand Avenue Corridor Study, West Eagle, Dunkin' Donuts, and Red Mountain Ranch. It seems that the development environment is ramping up. Plans for the Brush Creek Road extension are expected to be submitted soon.

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: March 9, 2021

Agenda Item: Municipal Broadband Project Update

REQUEST:
Staff requests that the Town Council review an update on broadband and review draft ordinances of the combined Utility Enterprise and approving broadband bonds.

INTRODUCTION:
The Town is working on the details of the broadband utility. This is a big project with many moving parts. The last time staff provided an update on broadband was in December. At that time, the update included proformas with recent design and construction bids for the project. Staff presented conservative projections on revenues and expenditures. Since it has been a few months, staff wanted to update the Town Council on the status of the project. There are two ordinances in draft form for the Town Council to review and provide feedback. In the sections below, staff provided an overview of each element of the project and direction required from the Town Council.

ANALYSIS:
Draft – Utility Enterprise Ordinance
This ordinance expands the Wastewater Enterprise to include the Broadband System and establishes the Utility Enterprise. All wastewater revenues and contractual obligations before passing this ordinance will remain the same. The Utility Enterprise will own, operate, and maintain wastewater and broadband infrastructure. All other provisions associated with a Tabor enterprise will apply to the newly created Utility Enterprise, including the ability to issue revenue bonds.

Staff recommends that the Town Council move forward with the Utility Enterprise ordinance. The Town has already engaged in Broadband System activities and will begin to generate revenues before bonding and completing the system buildout. Tracking and accounting for revenues and expenses will be easier while the Town finalizes bank financing. The banks are requiring the Town to combine these activities for financing. If the Town Council doesn't approve municipal broadband financing or is unable to receive financing, the ordinance can easily be deleted or modified.

Draft – Ordinance Approving Broadband Bonds
This ordinance references the Utility Enterprise and authorizes the Town to issue revenue bonds to fund the Broadband System. The Broadband System will issue a max principle tax-exempt note of $10,250,000 at 25 years not to exceed an interest rate of 3.5% per annum. The ordinance approves a taxable working capital note of $1,100,000 at 15 years with an interest rate of 4.0% per annum. These terms are included in the proforma. The only item that is missing are the bank terms and conditions that will come back to the Town Council

hopefully on March 23. Staff is requesting feedback or questions on this ordinance while the Town waits for bank approval.

Financing Update
Alpine Bank gave the Town credit approval in February before it was determined that the wastewater refinancing was no longer required or financially feasible. As a result, staff will need to seek credit approval with the updated assumptions over the next few weeks. In the meantime, we received a second financing proposal from Citywide and expect to see the credit approval next week. It's great to have a second proposal to consider. Whichever terms and timelines are more favorable, staff will bring back the bond ordinance with the recommended banks terms and conditions.

Glenwood Spring Intergovernmental Agreement (IGA) Update
The Town is actively working with the City of Glenwood Springs on the shared broadband services arrangement that will inform the IGA that is being developed. Staff will present the draft IGA on March 23 for consideration.

COMMUNITY INPUT:
Community input is not required with this proposal.

BUDGET / STAFF IMPACT:
There is no staff or budget impact in the review of these proposals.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
This proposal aligns with the following business values and strategic goals in the new Strategic Plan:

Match Infrastructure to Quality of Life -Develop and implement broadband solutions is a strategic goal established by the Town Council and these ordinances are the first step in achieving the desired results. The Utility Enterprise will support bank financing as well as designate the Broadband System as an official enterprise activity.

RECOMMENDED ACTION OR PROPOSED MOTION:
Staff needs feedback on the following actions:

1. Draft – Utility Enterprise Ordinance: Does Town Council want staff to bring this back for official action on March 23?
2. Draft – Ordinance Approving Broadband Bonds: Does the Town Council have any feedback or questions regarding the language, with the understanding that staff will hopefully bring this back on March 23 with the bank terms and conditions.

ATTACHMENTS:

- Draft – Utility Enterprise Ordinance
- Draft – Ordinance Approving Broadband Bonds

DRAFT – 3/4/2021

TOWN OF EAGLE, COLORADO
ORDINANCE NO. ___
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO

WHEREAS, the Town of Eagle, Colorado (the ***"Town"***) is a "home rule" city pursuant to Article XX of the Constitution (the ***"Constitution"***) of the State of Colorado (the ***"State"***); and

WHEREAS, the Town has all powers as a home rule city under State law; and

WHEREAS, pursuant to the Town's Home Rule Charter (the ***"Charter"***), which serves as the organic law of the Town as to all local matters, the Town has and may exercise with regard to all utilities, public services, and franchises, including water and water rights and acquisition thereof and bonded indebtedness in connection therewith, all municipal authority and functions now existing and that may be hereafter provided by the Colorado Constitution and Colorado Revised Statutes; and

WHEREAS, the Town is authorized, pursuant to Article X, Section 20 of the Colorado Constitution (***"TABOR"***), to establish one or more enterprises, as defined by TABOR, each such enterprise being authorized to issue its own revenue bonds, but provided that each such enterprise receives under 10% of its annual revenue in grants from all Colorado state and local governments combined; and

WHEREAS, the Town has historically provided certain water, wastewater, and stormwater services by means of an enterprise; and

WHEREAS, the Town Council of the Town of Eagle, Colorado (the ***"Council"***), has determined, in order to better provide certain services and operate certain government business, it would be in the best interests of the Town and its residents to operate a utilities enterprise (the ***"Utility Enterprise"***), with such Utility Enterprise authorized from time to time by ordinance adopted by the Council to operate certain utility activities owned by the Town, which utility activities may include, but are not limited to, as the Town may undertake from time to time, the diversion, storage, carriage, delivery, distribution, collection, treatment, use, reuse, augmentation, exchange or discharge of electricity, water, wastewater, fiber optics, or storm drainage services, and the acquisition of electricity and water or water rights, all in accordance with the applicable provisions of State law, the Charter, and the Town's Code of Ordinances (the ***"Code"***); and

WHEREAS, the Council has further determined that it would presently be in the best interests of the Town to establish under the Utility Enterprise a separate Broadband Fund (the ***"Broadband Fund"***), through which the Town would own and operate certain fiber optic and related and necessary facilities, incidentals, and appurtenances, for the purpose of serving areas

within and outside the limits of the Town with broadband internet access (the ***"Broadband System"***); and

WHEREAS, the Council intends that the Broadband System be operated as an enterprise, as defined by TABOR, so as to exclude it from the application of Article X, Section 20 of the Constitution; and

WHEREAS, the Council has further determined that it would presently be in the best interests of the Town to operate the Town's existing wastewater system, consisting of a sewage treatment and disposal plant and facility, certain sewage collection and outfall lines, and necessary incidentals and appurtenances thereto, for the purpose of serving areas within and outside the limits of the Town (the ***"Wastewater System"***), currently owned and operated by the Town as a TABOR enterprise (the ***"Wastewater Enterprise"***), by and through the Utility Enterprise as a separate Wastewater Fund (the ***"Wastewater Fund"***); and

WHEREAS, the Council intends that the Wastewater System be operated as an enterprise, as defined by TABOR, so as to exclude it from the application of Article X, Section 20 of the Constitution; and

WHEREAS, to effect the establishment and operation of the Utility Enterprise, the Council has determined that it is most efficient and effective to modify and expand the purposes of the Wastewater Enterprise to comprise the ownership and operation of both the Wastewater System and the Broadband System as of the Effective Date (as defined below), and such other systems as may be included within the Utility Enterprise following the Effective Date by ordinance of the Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Definitions. Unless the context specifically indicates otherwise, as used in this Ordinance, the following words and phrases shall have the following meanings:

"Effective Date" means _____, 2021.

"Grant" means any direct cash subsidy or other direct contribution of money from the State or any local government in Colorado which is not required to be repaid. The term ***"Grant"*** does not include:

(a) any indirect benefit conferred upon the Utility Enterprise from the State or any local government in Colorado;

(b) any revenues resulting from rates, fees, assessments, or other charges imposed by the Utility Enterprise for the provision of goods or services by the Utility Enterprise; or

(c) any federal funds, regardless of whether such federal funds pass through the State or any local government in the State prior to receipt by the Utility Enterprise.

"Infrastructure" means any and all infrastructure and facilities, including administrative facilities, owned or operated by the Town solely in the operation of the Utility Activity, and specifically includes Infrastructure for the Wastewater System (***"Wastewater Infrastructure"***) and the Broadband System (***"Broadband Infrastructure"***).

"Utility Activity" includes, but is not limited to, the diversion, storage, carriage, delivery, distribution, collection, treatment, use, reuse, augmentation, exchange or discharge of wastewater and fiber optics, all in accordance with the applicable provisions of State law, the Charter, and the Code, and specifically includes the Wastewater System and the Broadband System. The scope of the Utility Activity may be expanded from time to time to include such other utility activity as the Council may determine from time to time by Ordinance.

"Utility Enterprise" means the Utility Activity business owned by the Town, which business receives under 10% of its annual revenues in Grants from all State and local governments combined and is authorized to issue its own revenue bonds pursuant to this Ordinance or other applicable law.

Section 2. Utility Enterprise. As of the Effective Date, the purposes of the Wastewater Enterprise are modified and expanded to include all Utility Activity, and the Wastewater Enterprise is and shall on and after the Effective Date be and be known as the Utility Enterprise; provided, however, that each and every asset owned and all fees and revenues earned or received through the Effective Date by the Wastewater Enterprise are and shall from and after the Effective Date remain dedicated solely to the operation of the Wastewater System. All obligations of the Wastewater Enterprise as of the Effective Date, whether contractual or otherwise, shall remain and continue from and after the Effective Date and be satisfied by the Utility Enterprise. In addition to any of the powers it may have under the applicable provisions of State law and the Charter, the Utility Enterprise shall have the following powers to be exercised in accordance with applicable provisions of State law and the Charter:

(a) to acquire by gift, purchase, lease, or exercise of the right of eminent domain, to construct, to reconstruct, to improve, to better, and to extend Wastewater Infrastructure and Broadband Infrastructure, wholly within or wholly without or partially within and partially without the boundaries of the Town, and to acquire in the name of the Town by gift, purchase, or the exercise of the right of eminent domain lands, easements, and rights in land in connection therewith;

(b) to operate and maintain Wastewater Infrastructure and Broadband Infrastructure for its or the Town's own use and for the use of public and private consumers and users within and without the territorial boundaries of the Town;

(c) to accept federal funds under any federal law in force to aid in financing the cost of engineering, architectural, geological, hydrological, or economic investigations or studies, surveys, designs, plans, working drawings, specifications, procedures, or other action preliminary to the construction, operation, or remediation of Wastewater Infrastructure and Broadband Infrastructure;

(d) to accept federal funds under any federal law in force for the construction, operation, or remediation of Wastewater Infrastructure and Broadband Infrastructure;

(e) to enter into joint operating agreements, contracts, or arrangements with consumers concerning Utility Activity and related Infrastructure, whether acquired or constructed by the Utility Enterprise or the consumer, and to accept grants and contributions from consumers for the construction of Wastewater Infrastructure and Broadband Infrastructure;

(f) to prescribe, revise, and collect in advance or otherwise, from any consumer served by the Utility Activity, rates, fees, rents, and charges or any combination thereof for the services furnished by, or the direct or indirect connection with, Wastewater Infrastructure and Broadband Infrastructure; and in anticipation of the collection of revenues of such Utility Activity and Wastewater Infrastructure and Broadband Infrastructure or any joint system, to issue revenue bonds to finance in whole or in part the cost of acquisition, construction, reconstruction, improvement, betterment, or extension of Wastewater Infrastructure and Broadband Infrastructure;

(g) to pledge to the punctual payment of said bonds and interest thereon all or any part of the revenues of the Wastewater Infrastructure and Broadband Infrastructure and Utility Activity, including the revenues of improvements, betterments, or extensions thereto thereafter constructed or acquired, as well as the revenues from existing Wastewater Infrastructure and Broadband Infrastructure;

(h) to enter into and perform contracts and agreements with other governmental entities and Utility Activity enterprises for or concerning the planning, construction, lease, or other acquisition and the financing of Wastewater Infrastructure and Broadband Infrastructure and the maintenance and operation thereof;

(i) to make all contracts, execute all instruments, and do all things necessary or convenient in the exercise of the powers granted in this Ordinance or elsewhere in State law, or in the performance of its covenants or duties, or in order to secure the payment of its bonds if no encumbrance, mortgage, or other pledge of property, excluding any pledged revenues, of the Utility Enterprise or the Town is created thereby, and if no property, other than money, of the Utility Enterprise or

the Town is liable to be forfeited or taken in payment of said bonds, and if no debt on the credit of the Town is thereby incurred in any manner for any purpose; and

(j) to issue refunding bonds pursuant to this Ordinance or other applicable law to refund, pay, or discharge all or any part of its outstanding revenue bonds issued under this Ordinance or under any other law, including any interest thereon in arrears or about to become due, or for the purpose of reducing interest costs, effecting a change in any particular year or years in the principal and interest payable thereon or effecting other economies, or modifying or eliminating restrictive contractual limitations pertaining to the issuance of additional bonds or to any Wastewater Infrastructure and Broadband Infrastructure.

Section 3. Revenue Bonds.

(a) In accordance with and through the provisions of this Ordinance, and subject to all applicable provisions of State law, the Charter, and the Code, the Utility Enterprise, through its governing body, is authorized to issue bonds or other obligations payable solely from the revenues derived or to be derived from the functions, services, benefits, or facilities of the Utility Enterprise or from any other available funds of the Utility Enterprise. Such bonds or other obligations shall be authorized by ordinance, adopted by the governing body of the Utility Enterprise in the same manner as other ordinances of the Town. Such bonds or other obligations may be issued without voter approval; provided that, during the fiscal year of the Town preceding the year in which the bonds or other obligations are authorized, the Utility Enterprise received under 10% of its annual revenue in grants or, during the current fiscal year of the Town, it is reasonably anticipated that the Utility Enterprise will receive under 10% of its revenue in grants. Nothing in this Ordinance shall be construed so as to require voter approval where such approval is not otherwise required by the Constitution and laws of the State or the Charter.

(b) The terms, conditions, and details of said bonds, or other obligations, and the procedures related thereto shall be set forth in the ordinance authorizing said bonds or other obligations and shall, as nearly as may be practicable, be substantially the same as those provided in the Charter for bonds or other obligations of the Town. Said bonds, or other obligations may be sold at public or private sale in accordance with the provisions of the Charter. Each bond, note, or other obligation issued under this Ordinance shall recite in substance that said bond, note, or other obligations, including the interest thereon, is payable from the revenues and other available funds of the Utility Enterprise pledged for the payment thereof. Notwithstanding any other provision of law to the contrary, such bonds or other obligations may be issued to mature at such times as are authorized by the Charter, shall bear interest at such rates, and shall be sold at, above, or below the principal amount thereof, all as shall be determined by the

governing body of the Utility Enterprise. Notwithstanding anything in this Ordinance to the contrary, the governing body of the Utility Enterprise may delegate to enterprise officials, in accordance with the Supplemental Public Securities Act, Colorado Revised Statutes Section 11-57-201 et seq., the ability to make such determination as set forth in Colorado Revised Statutes Section 11-57-205 (or such amended or replacement statute thereof), subject to such parameters as the governing body of the Utility Enterprise shall prescribe. The powers provided in this Ordinance to issue bonds, or other obligations are in addition and supplemental to, and not in substitution for, the powers conferred by any other law, and the powers provided in this Ordinance shall not modify, limit, or affect the powers conferred by any other law either directly or indirectly.

(c) Any pledge of revenue or other funds of the Utility Enterprise shall be subject to any limitation on future pledges thereof contained in any ordinance of the governing body of the Utility Enterprise or of the Town authorizing the issuance of any outstanding bonds or other obligations of the Utility Enterprise or the Town payable from the same source or sources. Bonds or other obligations, separately issued by the Town and the Utility Enterprise, but secured by the same revenues or other funds shall be treated as having the same obligor and as being payable in whole or in part from the same source or sources.

Section 4. No Authority to Tax. The Utility Enterprise shall have no authority to levy, collect, or use in its operations taxes, whether sales taxes, use taxes, or ad valorem taxes; provided however, that the Utility Enterprise may receive less than 10% of its revenues in grants (including taxes) from all Colorado state and local governments combined.

Section 5. Governing Body. For all purposes under the Charter and the Constitution, the governing body of the Utility Enterprise shall be the Council.

Section 6. Ratification. All actions heretofore taken by the Town and by the officers thereof not inconsistent with the provisions of this Ordinance toward recognizing and confirming the Utility Enterprise as an "enterprise" under TABOR are hereby ratified and confirmed.

Section 7. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 8. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON _____, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

DRAFT

TDRAFT – 3/4/2021

TOWN OF EAGLE, COLORADO
ORDINANCE NO. ___
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO,

WHEREAS, the Town of Eagle, Colorado (the ***"Town"***) is authorized, pursuant to Article X, Section 20 of the Colorado Constitution (***"TABOR"***), to establish one or more enterprises, as defined by TABOR, each such enterprise being authorized to issue its own revenue bonds, but provided that it receives under 10% of its annual revenue in grants from all Colorado state and local governments combined; and

WHEREAS, the Town, pursuant to Ordinance No. ___ (Series of 2021) (the ***"Enterprise Ordinance"***), adopted by the Town Council of the Town of Eagle, Colorado (the ***"Council"***) on _____, 2021, confirmed, ratified, and designated (a) its utility enterprise (the ***"Enterprise"***) as an "enterprise" for the purposes of TABOR and such other applicable provisions of the laws of the State of Colorado (the ***"State"***) and (b) the Council as the governing body of the Enterprise; and

WHEREAS, as of the date hereof, the Enterprise includes the Broadband Fund (the ***"Broadband Fund"***), consisting of certain fiber optic and related and necessary facilities, incidentals, and appurtenances, for the purpose of serving areas within and outside the limits of the Town with broadband internet access (the ***"Broadband System"***); and

WHEREAS, the Town desires to obtain a loan (or loans) for the following purposes: (a) to finance the construction of certain fiber optic and fiber optics systems to comprise the Broadband System and (b) to provide working capital for the operation of the Broadband System during its start-up period (collectively, the ***"Broadband Financing Project"***); and

WHEREAS, pursuant to the Enterprise Ordinance, the Council, as the governing body of the Enterprise, is authorized to issue revenue bonds in the name of the Enterprise and such revenue bonds are permitted under TABOR, to be issued without an election; and

WHEREAS, the Enterprise desires to issue (a) its Revenue Tax-Exempt Improvement Note (Broadband System), Series 2021A in a maximum principal amount not to exceed $10,250,000.00 (the ***"Series 2021A Tax-Exempt Note"***) and (b) its Revenue Taxable Working Capital Note (Broadband System), Series 2021B in a maximum principal amount not to exceed $1,100,000.00 (the ***"Series 2021B Taxable Note"***, and together with the Series 2021A Tax-Exempt Note, the ***"Notes"***), for the purposes set forth above; and

WHEREAS, _____ (the ***"Bank"***) has presented to the Town a letter of terms and conditions setting forth the terms and conditions on which the Bank is willing to make a loan to the Enterprise (the ***"Loan"***), in exchange for the Notes; and

WHEREAS, each such Note will be issued pursuant to a Loan Agreement or Loan Agreements (the ***"Loan Agreement"***), to be made by and between the Bank and the District, acting through the Enterprise; and

WHEREAS, the Loan shall also be entered into, and the Notes issued, in accordance with the Supplement Public Securities Act, Colorado Revised Statutes Section 11-57-201 et seq. (the ***"Supplemental Public Securities Act"***); and

WHEREAS, the Council, as the governing body of the Enterprise, has determined and does hereby declare:

- in order to meet the present and future needs of the Town, it is necessary and appropriate to finance the construction and start-up operation of the Broadband System (the ***"Broadband Financing Project"***); and
- undertaking the Broadband Financing Project by entering into the Loan Agreement with the Bank and issuing and delivering the Notes to the Bank is to the best advantage of the Town and the Enterprise;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Approval Project. The Broadband Financing Project is hereby approved, subject to the provisions of this Ordinance.

Section 2. Approval of Forms of Loan Agreement and Notes. The forms of the Loan Agreement and the Notes, substantially in the form of such documents filed with the Town Clerk prior to this meeting, as the same may be completed, corrected, or revised as deemed necessary by the parties thereto in order to carry out the purposes of this Ordinance, but subject to the Loan Parameters (as set forth below), are hereby approved.

Section 3. Supplemental Public Securities Act, Delegation; Loan Parameters. The Supplemental Public Securities Act permits a public entity to elect in an act of issuance to apply all or any of the provisions of the Supplemental Public Securities Act. The Council, acting as the governing body of the Enterprise, hereby elects to apply all of the provisions of the Supplemental Act to the Loan Agreement and the Notes. In accordance with the Supplemental Public Securities Act, Section 11-57-205, the Council hereby delegates to the Mayor or the Town Manager to make such determinations as permitted by the Supplemental Public Securities Act, Section 11-57-205 for Loan Agreement and the Notes within the Loan Parameters set forth below. The Loan Agreement and the Notes must reflect the following parameters (the ***"Loan Parameters"***):

(a) the maximum principal amount of the Series 2021A Tax-Exempt Note shall not exceed $10,250,000.00;

(b) the maximum net effective interest on the Series 2021A Note shall not exceed 3.5% per annum;

(c) the maximum term of the Series 2021A Note shall not exceed 25 years;

(d) the maximum principal amount of the Series 2021B Taxable Note shall not exceed $1,100,000.00;

(e) the maximum net effective interest on the Series 2021B Taxable Note shall not exceed 4.0% per annum;

(f) the maximum term of the Series 2021B Taxable Note shall not exceed 15 years.

Section 4. Payment of Notes.

(a) The Town shall issue the Notes to evidence the obligations of the Town, acting by and through the Enterprise, under the respective Loan Agreement. The Notes shall be in the principal amount, mature on the date, bear interest payable at the rate and on the dates, be prepayable at the option of the Town, acting by and through the Enterprise, on the dates and at the prices, be in the form, and be secured in the manner provided in the Loan Agreement, as each such Loan Agreement may be completed, corrected, or revised in accordance with this Ordinance.

(b) The Notes shall be payable from the revenues of the Broadband Enterprise pledged therefor, which shall be derived from the operation of the Broadband System, and such other funds of the Enterprise legally available to the payment thereof. The Notes shall never constitute the debt, indebtedness, or multiple fiscal year obligation of the Town or a charge against its general credit or taxing power.

Section 5. Execution and Delivery of Bond; Other Actions. The Mayor and the Town Clerk are hereby authorized and directed to execute and deliver the Loan Agreement and the Notes to the Bank, in substantially the form filed with the Town Clerk prior to this meeting, but as may be completed, corrected, or revised as permitted by this Ordinance; provided that the Loan Agreement and the Notes shall reflect the Loan Parameters. The Mayor, the Town Manager, and the Town Clerk are further authorized and directed, as necessary or appropriate, (a) to seal the Loan Agreement and the Notes, (b) to receive the proceeds from the issuance of the Notes, (c) to execute and deliver such certificates, tax agreements, and other closing documents related to and to be delivered in conjunction with the issuance of the Notes, (d) to undertake and cause all filings of notices or information, and to obtain such other approvals, which may be required by law to be filed or obtained in conjunction with the issuance of the Notes, and (e) to take such other action to effectuate the proper issuance and delivery of the Notes and the consummation of the Broadband Financing Project.

Section 6. Ordinance Irrepealable. This Ordinance is, and shall constitute, a legislative measure of the Town, acting by and through the Enterprise, and after the Notes are issued, this Ordinance shall constitute an irrevocable contract between the Town, acting by and through the

Enterprise, and the Bank, and this Ordinance shall be and shall remain irrepealable until the Notes shall be fully paid, satisfied, or discharged.

Section 7. Ratification. All actions heretofore taken by the Town and by the officers thereof not inconsistent with the provisions of this Ordinance toward the authorization of and the undertaking and completion of the Broadband Financing Project are hereby ratified, approved and confirmed.

Section 8. Severability. . If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 9. Safety. This Ordinance is deemed necessary for the protection of the public health, safety, and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON _____, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Peyton Heitzman, Planner I, Community Development Department
Chad Phillips, Community Development Director

Date: March 9, 2021

Agenda Item: Resolution 24, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Special Use Permit for 700 Chambers Avenue, Lot 3"

REQUEST:
The applicant, Richard Patriacca, is requesting a Special Use Permit to change the use category of the second-floor residential units in the existing structure from *One single dwelling unit – accessory to a use* to *Dwelling units – above street level*.

INTRODUCTION:
On October 10, 2017, Town Council approved an amended Special Use Permit to allow residential units at 700 Chambers Avenue, Lot 3. The property is in the Commercial General (CG) zone district. The residential units were approved through the use category *One Single Dwelling Unit – Accessory to a use permitted.* At time of approval, the CG zone district only permitted residential as an Accessory use while all other residential uses were prohibited in the CG zone district. In 2020, Town Council amended the use category, *Dwelling units – above street level,* as a Special Use (S) in the CG zone district.

The applicants are applying for a new Special Use Permit that would change the use of the upstairs residential units from Accessory residential to *Dwelling units – above street level*. The 2017 Special Use approval interpreted the Accessory residential use to require a one-to-one ratio of residential to commercial in order for each unit to meet the definition of Accessory. This request to change the residential use would remove the one-to-one ratio restriction. Without this restriction, the applicants would have the ability to subdivide the upstairs residential separate from the commercial. The two (2) street level residential units would continue as Accessory residential under the existing Special Use Permit.

ANALYSIS:
Staff reviewed the application against the four standards for a Special Use Permit outlined in Section 4.05.010.A.1.a of the Land Use and Development Code. The staff report dated February 16, 2021 provides staff's full analysis of application against each of the standards. The staff report is included as an attachment. In summary, staff finds the application meets the standards for a Special Use Permit with a condition of approval.

COMMUNITY INPUT:

Staff has received one (1) public comment on the application which is included as an attachment.

BUDGET / STAFF IMPACT:
This application does not impact the budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
This development meets Town Council's major objective to diversify the attainable housing stock. The building on Lot 3 contains six (2) bedroom residential units that have diversified the attainable housing stock in town.

RECOMMENDED ACTION OR PROPOSED MOTION:
The Planning and Zoning Commission reviewed the application during the February 16, 2021 meeting. Through a 6-1 vote the Planning and Zoning Commission recommended approval of the application with a condition of approval intended to address concerns with the compatibility of the change in residential use with the surrounding uses.

The condition of approval is as follows:

1. The Condominium Association (or similar) will provide notice to residents through covenants that the dwellings are not part of a residential community and that residents should anticipate the noise generated from commercial uses in the area to be greater than that in a residential neighborhood.

Town Council may **APPROVE OR DENY** Resolution No. 24, Series 2021, A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Special Use Permit for 700 Chambers Avenue, Lot 3 based on the findings and with the conditions of approval set forth in the Resolution of Approval.

ATTACHMENTS:

- Project Application and Narrative
- Site Plan
- Chambers Aerial Map
- Site Photos
- Public Comment
- Planning and Zoning Commission Staff Report dated February 16, 2021
- Planning and Zoning Commission Minutes dated February 16, 2021
- Resolution 24, Series 2021

TOWN OF EAGLE
COMMUNITY DEVELOPMENT
200 BROADWAY • PO BOX 609 • EAGLE, CO 81631
PHONE: 970-328-9655 • FAX: 970-328-9656
www.townofeagle.org

LAND USE & DEVELOPMENT APPLICATION

Pursuant to the Land Use & Development Code, Title 4

ZONING REVIEW	DEVELOPMENT REVIEW	SUBDIVISION REVIEW
☒ Special Use Permit	☐ Minor Development Permit	☐ Concept Plan
☐ Zoning Variance	☐ Major Development Permit	☐ Preliminary Plan
☐ Rezoning		☐ Final Plat
☐ Temporary Use Permit	**PLANNED UNIT DEVELOPMENT (PUD) REVIEW**	☐ Lot Line Adjustment
☐ Amendment to Zone District Regulations	☐ PUD Zoning Plan	☐ Condominium / Townhouse
☐ Encroachment Permit	☐ PUD Development Plan	☐ Minor Subdivision

PROJECT NAME Lot 3, Building C, Chambers Ave. Condominiums

PRESENT ZONE DISTRICT _____ PROPOSED ZONE DISTRICT _____
(if applicable)

LOCATION

STREET ADDRESS 700 Chambers Ave, Building C

PROPERTY DESCRIPTION

SUBDIVISION 700 Chambers Ave LOT(S) 3 BLOCK _____
(attach legal description if not part of a subdivision)

DESCRIPTION OF APPLICATION/PURPOSE We are seeking approval to change the residential use from "One Single Dwelling Unit - Accessory to a use permitted" to "Dwelling Units - Above Street Level." (Please see attached narrative for further information).

APPLICANT NAME Richard Patriacca PHONE 970-390-3225

ADDRESS PO Box 4556 Eagle, CO 81631 EMAIL rick@pcivail.com

OWNER OF RECORD DR Chambers, LLC PHONE 970-390-3225

ADDRESS PO Box 4556 Eagle, CO 81631 EMAIL rick@pcivail.com

REPRESENTATIVE* _____ PHONE 9

ADDRESS _____ EMAIL _____

*A representative must submit an affidavit or power of attorney signed by the property owner of record authorizing the representation.

APPLICATION SUBMITTAL ITEMS:

The following submittal materials must be submitted in full before the application will be deemed complete (please check all items that are being submitted):

☐ Applicable fees and deposits.

☐ Project Narrative, describing the project, its compliance with any applicable review criteria, any impacts to the surrounding area, and any other relevant information.

☐ Surrounding and interested Property Ownership Report (see project specific checklist for more information).

☐ Proof of Ownership (ownership & encumbrance report) for subject property.

☐ Site Plan, drawn to scale and depicting the locations and boundaries of existing and proposed lots and structures.

☐ Project specific checklist.

FEES AND DEPOSITS:
See Eagle Municipal Code Section 4.03.080

1. Application fees shall be paid in full at the time of the filing of the application and unless paid, the application shall not be deemed complete. All fees are nonrefundable.
2. As described in Eagle Municipal Code § 4.03.080, third-party consultants may be necessary for the review and processing of applications. These costs ("pass-through costs") must be paid by the applicant. If pass-through costs are expected, the applicant must pay a deposit at the time the application is filed. If at any time the deposit does not fully cover the pass-through costs, the applicant must pay another subsequent deposit before the Town will continue processing the application.
3. The Town may withhold the recording of any Subdivision Final Plat or Development Plan or the signing of any Resolution or Ordinance until all pass-through fees are paid in full.
4. Within 30 days of approval or denial of an application, any remaining deposit shall be returned to the applicant. If an application is withdrawn, any remaining deposit shall be returned to the applicant within 60 days.

I have read the application form and certify that the information contained herein is correct and accurate to the best of my knowledge. I understand that it is my responsibility to provide the Town with accurate information related to this application. I UNDERSTAND THAT FILING AN APPLICATION IS NOT A GUARANTEE THAT THE APPLICATION WILL BE APPROVED.

Signature _____ Date 1/18/21

FOR OFFICE USE ONLY

DATE RECEIVED _____ BY _____ FILE NUMBER _____
REVIEW FEE _____ DATE PAID _____ RECEIVED BY _____
DATE CERTIFIED COMPLETE _____ BY _____
P&Z HEARING DATE _____ DECISION _____
BOT HEARING DATE _____ DECISION _____

Narrative Attachment

For Land Use & Development Application for Lot 3, Building C, Chambers Avenue Condominiums

Date of Application 1/15/2021

We are seeking approval for a new Special Use Permit to change the residential use in Building C, Lot 3, at 700 Chambers Avenue. We would like to change from *One Single Dwelling Unit- Accessory to a use permitted* to *Dwelling units-above street level*. This new residential use would allow us to subdivide the upper level residential units separate from the commercial units. The residential units on the ground floor would each be accessory to one of the commercial spaces to continue their Accessory residential status, since those units do not meet the terms of above street level. Having the ability to separate the units would allow us as business partners to have a clean division of the property to get separate loans for our portions. This is not necessarily a new application in that this application does continue residential use and has no additional impact on neighboring partners from what was approved prior. In this application, we are reconfiguring how the units within the building are deeded in order to comply with the newer *Dwelling units-above street level* residential use.

Agreed Upon Site/ Plat Information

The final plat for Lot 3 of the 700 Chambers Avenue Subdivision conforms to the preliminary plat that was reviewed and approved by the town. The final plat has addressed any concerns that were voiced by the town staff and town's engineers. Lots 3 and 4 complete the development that was previously approved by the Town of Eagle and under the current special use permit (file #SU15-05 A). Some information was updated within SU16-07 demonstrating continued conformance to the Town's regulations, goals and policies.

The proposed project meets the standards as provided in Section 4.07.022, including but not limited to setbacks, building massing/form/orientation, architectural detail, landscape/sidewalks, and parking

The proposed development is in conformance with the Town's goals and polices. The proposal will meet all of the development standards of the Commercial General zone district, as demonstrated in the sections below:

Cost Estimate for All on-site/off site Public improvements:

No Improvements are being constructed.

Variances: No Variances.

Utilities:

Water and sewer lines were extended to serve Lots 2-4 and was guaranteed in a Subdivision Improvement Agreement, which has been fulfilled. Electric, water and sewer have been extended to an easement serving lots 3 and 4 with the service points/connection points already in place. Adequate water and other services were verified as part of the Subdivision Improvement Agreement/review. The civil drawings are part of the original submittal.

Fire Protection Plan:

Though the project is within the 3 mile driving distance from the fire station, the building design will incorporate a fire sprinkler system and be equipped with a monitored alarm system to serve the whole building. During the design build process/layout of sprinkler heads there shall be a review by the Fire Marshal before installation of the systems. During the Special Use Permitting process the connection of the road through the property to Sawatch was reviewed and approved by the Fire Marshal. This connection was a requirement of the, in place, minor subdivision plan.

Lighting Design for Parking:

The lighting design was completed by RAB lighting and was attached to the original submittal. To comply with the lighting ordinance, the designer has targeted a min of 0.5 fc in the parking lot, and a max of 3 fc, with an avg: min of 4:1. This layout provides a min of 0.5 fc, a max of 4.8 fc, and an avg: min of 3.6:1

Compliance with the Town's Goals, Policies, and Regulations

The vision provided in the 2010 Eagle Area Community Plan states: "Eagle will continue to be a high quality livable community through the implementation of strategies that will enhance the Town's unique identity, its economic vitality, its sense of community and the quality and character of the surrounding rural lands."

The residential/ commercial park at 700 Chambers is consistent with and in some ways furthers the goals and policies as provided in the 2010 Eagle Area Community Plan. Lot 3 is located close to the town center of Eagle and are located within the Town's Urban Growth Boundary. The building is in a planned residential/ commercial park built with materials and colors that improve the level of appearance in the area of Chambers Avenue through the design of the buildings, the harmonizing colors, and planned landscaping. The signage and future structures will correspond with this level of development and further enhance the appearance of Chambers Avenue.

The Eagle Area Community Plan also provides planning approaches which are vital to the Town's vision statement. Below, we address a few of these approaches we feel our buildings directly influence:

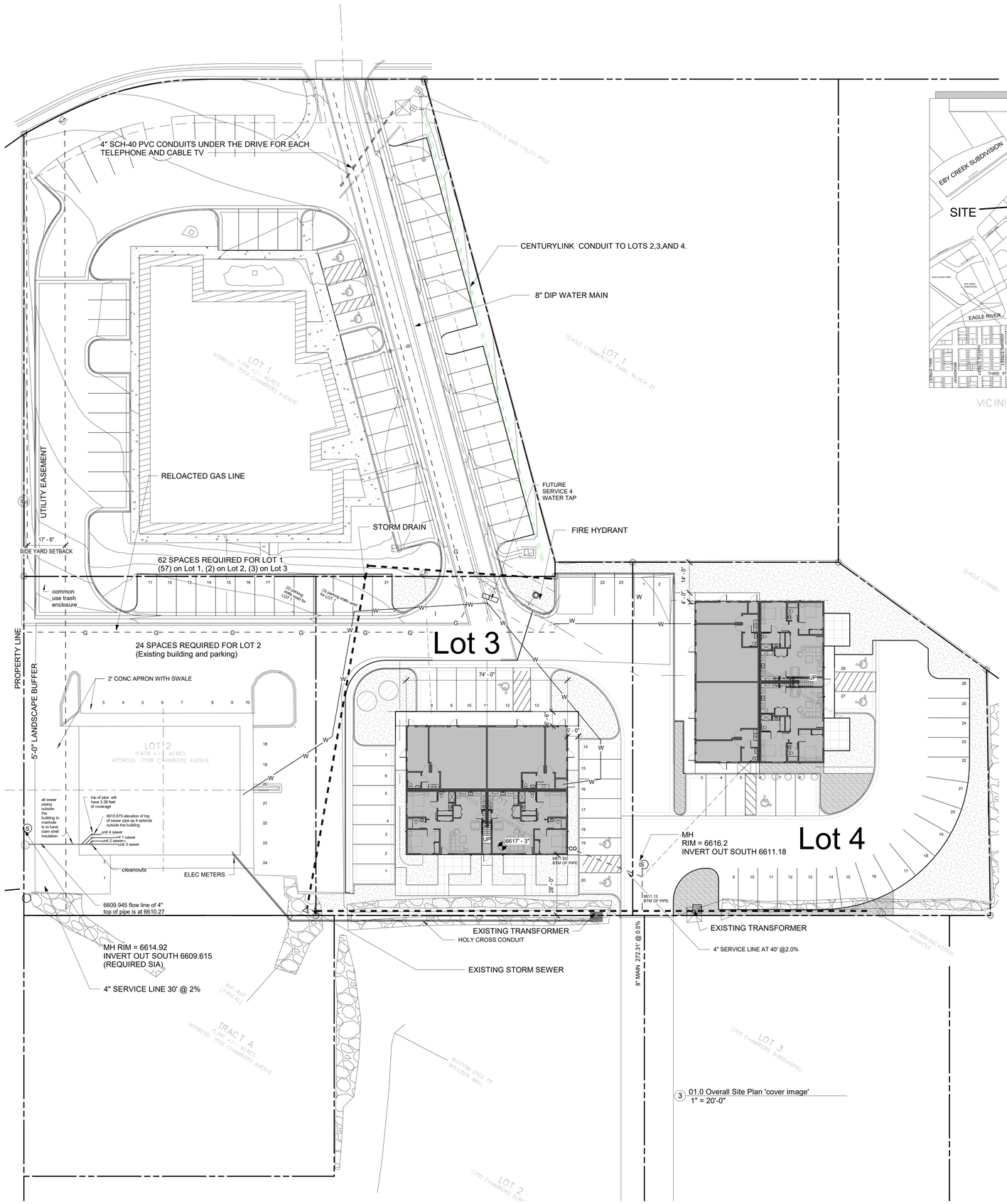
1) Concentrate Urban and Infill Development: Lot 3 is located within a platted residential/ commercial subdivision, surrounded by other commercial uses and within walking distance to Eagle town center and other commercial areas located off of Eby Creek Road.
2) Maintain the Area's "Sense of Community": the building is located in our residential/ commercial park that is unique, in that it provides recreational opportunities with the climbing gym for the community, which builds on Eagle's reputation for being an active place for residents and visitors. The commercial spaces are attracting businesses that deliver to the

recreational aspect of the town and also businesses that build on the family concept of the climbing gym too. The residential units are attracting tenants who want to be located close to work, those interested in the surrounding businesses, and those wanting to enjoy the local outdoors that are easily accessible via walking, biking, short drives, or the county bus.

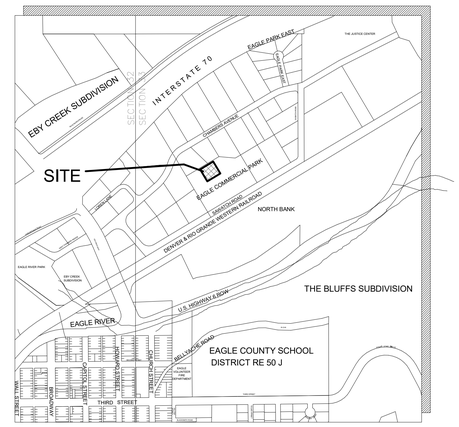
3) Maintain and Enhance Recreational Opportunities: Recognizing that active recreational opportunities are important to Eagle residents, this residential/ commercial park project provides new opportunities for recreation for families and kids. The climbing gym expands the offerings for families in the valley. Dewey Dabbles is also very popular location for both adults and kids. We are hoping to continue to build upon new family options or businesses that support new options for families.
4) Provide Affordable Housing: This project provides a new opportunity for housing within a major commercial center and close to employment opportunities located within walking distance or accessed by the county bus which has a bus stop within a short walking distance. The recreational and family centered businesses have each been a draw for our residential tenants. Due to businesses within the area being family focused, we do background checks on the residential tenants. From the beginning, we have given rent discounts to teachers, firemen and policemen. Now during the pandemic, we have broaden those discounts to honor those frontline employees by offering a discount on rent of about $200/month.

BUILDING 'C'

Eagle Center at
700 Chambers Ave
Lot 3
Development Set 6.10.19
REVISED 7.16.19



01.0 Overall Site Plan 'cover image'
1" = 20'-0"



VICINITY MAP SCALE 1" = 1000'
Section 33, T4S, R84W

Vicinity Map
1/4" = 1'-0"

PROJECT INFORMATION

Owner: D R CHAMBERS LLC
PO BOX 2322
AVON, CO 81620

Location: 700 Chambers Avenue #C
LOT 3
Subdivision: 700 Chamber Avenue Subdivision
Lot: 3, A RESUBDIVSION OF LOT 1
Eagle, Colorado 81631
Parcel #: 1939-332-19-003

700 Chambers Avenue #D
LOT 4
Subdivision: 700 Chamber Avenue Subdivision
Lot: 4, A RESUBDIVSION OF LOT 1
Eagle, Colorado 81631
Parcel #: 1939-332-19-004

CODE: 2015 IBC
Class of Work: New
Type of Construction: Type V-B
Type of Occupancy: B/R-2 Mixed use
Type M was used for Occupancy since it is most restrictive
Sprinkler system with alarm: yes
Levels: 2-story

Architect: Martin Manley Architects
Jeffrey P Manley AIA
PO Box 1587
Eagle, CO 81631
970.328.5151
jeff@martinmanleyarchitects.com

ZONING SUMMARY
12" = 1'-0"

ZONING INFORMATION LOT 3

Lot area: .525 acres 22,869 s.f.
Building footprint: 4,366 s.f.
Roof area: 5,036 s.f.
Building area:
First Level = 4,366 s.f.
Second Level = 4,480 s.f.
Total 8,846 s.f.
Commercial rental Floor Area total= 1,898 s.f. + GCE

Building occupancy = persons- see sheet A0.1 for calculations
Maximum Height = 35'-0".
Proposed Max Ridge height = 27'-3"
Landscape area required: 4,573.8 (20% of total)
Landscape area provided: 4,590 s.f. (20%)
Impervious coverage: by building, sidewalks, or parking:
Maximum allowed: 18,295.2 s.f. (80% of total),
Total impervious provided: 18,279 s.f. (80%)

Parking Requirements:
Parking 2 for each residential unit
2X6 units = 12 parking spaces
1 per 225 s.f. Rate per town code (Section 6)
unit #1 commercial/retail floor space =220 s.f./225 = .97 parking spaces
unit #2 commercial/retail floor space =740 s.f./225 = 3.28 parking spaces
unit #3 commercial/retail floor space =703 s.f./225 = 3.24 parking spaces
unit #4 commercial/retail floor space =236 s.f./225 = 1.04 parking spaces
Total comerical/retail parking = 8.53 or 9 parking spaces
REQUIRED PARKING FOR LOT 3 = 12+9 =21 parking spaces
TOTAL PARKING PROVIDED FOR LOT 3 = 23 parking spaces (2 extra provided)
including 3 accessible parking stalls

NOTE: (2) Parking stalls in the northwest corner are used as part of the Lot 1 (Climbing Gym count)

Setbacks: Front: 17.5', Sideyard: 17.5', Back: 17.5'

ZONING INFORMATION LOT 4

Lot area: .568 acres 24,742 s.f.
Building footprint: 4,366 s.f.
Roof area: 5,036 s.f.
Building area:
First Level = 4,366 s.f.
Second Level = 4,480 s.f.
Total 8,846 s.f.
Commercial rental Floor Area total= 1,898 s.f. + GCE
Building occupancy = persons- see sheet A0.1 for calculations

Maximum Height = 35'-0".
Proposed Max Ridge height = 27'-3"
Landscape area required: 4,948.42 s.f. (20% of total)
Landscape area provided: 6417 s.f. (26%)
Impervious coverage: by building, sidewalks, or parking:
Maximum allowed: 19,793.58 s.f. (80% of total),
Total impervious provided: 18,325 s.f. (74%)

Parking Requirements:
Parking 2 for each residential unit
2X6 units = 12 parking spaces
1 per 225 s.f. Rate per town code (Section 6)
unit #1 commercial/retail floor space =236 s.f./225 = 1.04 parking spaces
unit #2 commercial/retail floor space =703 s.f./225 = 3.12 parking spaces
unit #3 commercial/retail floor space =740 s.f./225 = 3.28 parking spaces
unit #4 commercial/retail floor space =220s.f./225 = .97 parking spaces
Total comerical/retail parking = 8.41 or 9 parking spaces
REQUIRED PARKING FOR LOT 4 = 12+9 =21 parking spaces
TOTAL PARKING PROVIDED FOR LOT 4 = 28 parking spaces (7 extra provided)
including 3 accessible parking stalls

Setbacks: Front: 17.5', Sideyard: 17.5', Back: 17.5'

EXTERIOR FINISHES

Roofing:
ASPHALT SHINGLES, ELK-GAF
Color: BARKWOOD

Flashing and Gutters:
Paint lock aluminum
Color: DARK BRONZE

CEMENT STUCCO SYSTEM
LIGHT SAND TEXTURE (1.5 MEDIUM)
COLOR: STO
LTV= 32

Horizontal Siding system at corner bump-outs
10" Cement board lap siding (Hardie plank or sim.)

MATCHING COLORS OF LOT 1 CLIMBING GYM
confirm before application of any paint/finish
Country Red, Sand/tan, and LP Cedar
COLOR: Benjamin Moore

Sidewalks, curbs, and Entry walk:
Concrete, broom finish

Drive:
Asphalt parking lot and drive

Windows and doors:
Fiberglass windows and doors
Color: Brown

Fascia and Timbers roof supports
2X6 and 2x10 Fascia
8X8 Timbers
Rough sawn texture
COLOR: Benjamin Moore Fairview Taupe HC-85

Drawing List

Sheet Number	Sheet Name
A0.0	Cover Sheet
A0.1	Area Plans
A0.2	Accessible route
A1.1	Site Plan
A1.2	Landscape Plan
A2.1	First Level Plan
A2.2	Second Level Plan
A2.3	Roof Plan
A3.1	Exterior Elevations
A3.2	Exterior Elevations

Grand total: 10

MARTIN MANLEY ARCHITECTS
970.328.5151 OFFICE
PO Box 1587, Eagle, CO 81631
www.martinmanleyarchitects.com

REVISIONS		
No.	Description	Date

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

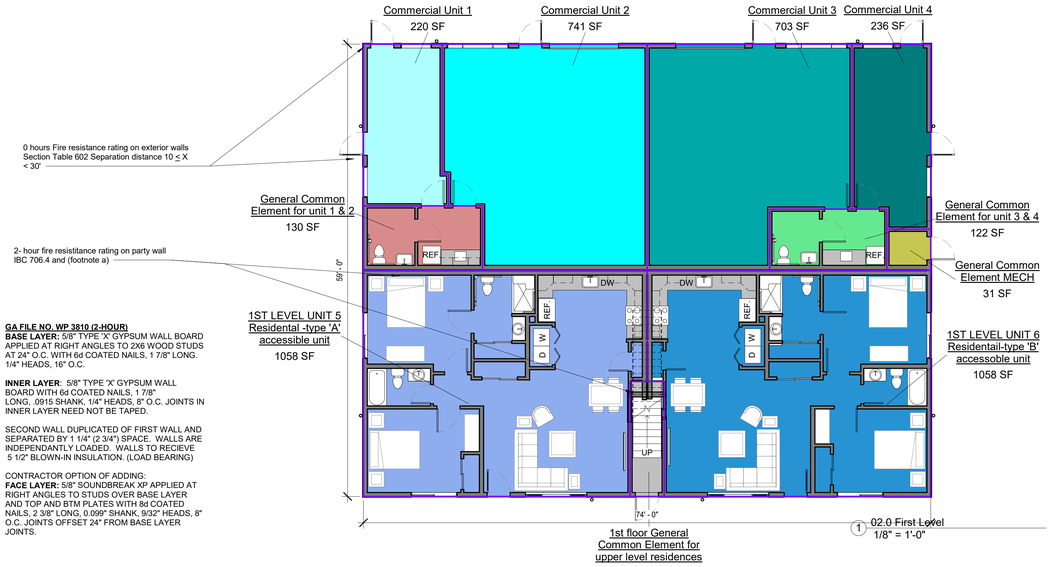
Consultant
Address
Address
Phone
Fax
e-mail

BUILDING 'C'
LOT 3 DEVELOPMENT of Eagle Center
700 Chambers Avenue Eagle, CO 81631

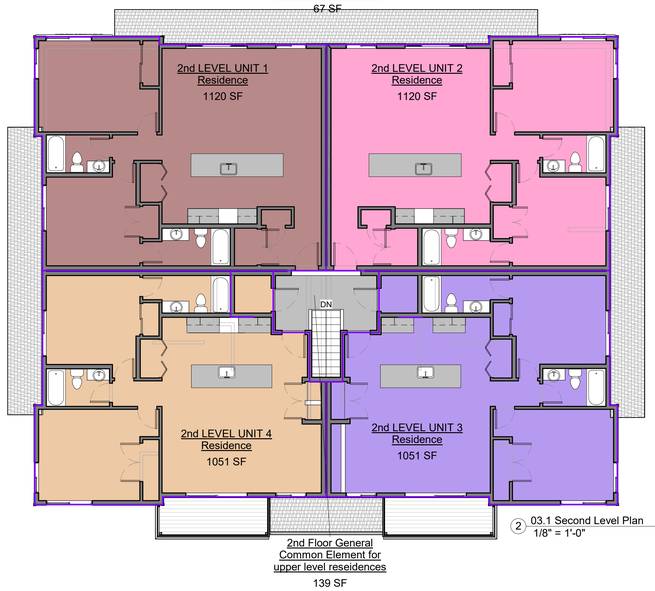
Development Permit Set

Date 07.17.19
Project number 1990
Cover Sheet
A0.0

7/16/2019 2:28:58 PM



1 02.0 First Level
1/8" = 1'-0"



2 03.1 Second Level Plan
1/8" = 1'-0"

GA FILE NO. WP 3810 (2-HOUR)
BASE LAYER: 5/8" TYPE 'X' GYPSUM WALL BOARD APPLIED AT RIGHT ANGLES TO 2X6 WOOD STUDS AT 24" O.C. WITH 6d COATED NAILS, 1 7/8" LONG. 1/4" HEADS, 16" O.C.

INNER LAYER: 5/8" TYPE 'X' GYPSUM WALL BOARD WITH 6d COATED NAILS, 1 7/8" LONG, .0915 SHANK, 1/4" HEADS, 8" O.C. JOINTS IN INNER LAYER NEED NOT BE TAPED.

SECOND WALL DUPLICATED OF FIRST WALL AND SEPARATED BY 1 1/4" (2 3/4") SPACE. WALLS ARE INDEPENDANTLY LOADED. WALLS TO RECIEVE 5 1/2" BLOWN-IN INSULATION. (LOAD BEARING)

CONTRACTOR OPTION OF ADDING:
FACE LAYER: 5/8" SOUNDBREAK XP APPLIED AT RIGHT ANGLES TO STUDS OVER BASE LAYER AND TOP AND BTM PLATES WITH 8d COATED NAILS, 2 3/8" LONG, 0.099" SHANK, 9/32" HEADS, 8" O.C. JOINTS OFFSET 24" FROM BASE LAYER JOINTS.

TOTAL AREA OF BUILDING = 8,846 S.F.

Occupancy Calc. based on Table 1004.1:
Residential 200 gross per person
2nd Level unit 1 1120 s.f. / 200 s.f.per person= 5.6 persons per unit
2nd Level unit 2 1120 s.f. / 200 s.f.per person= 5.6 persons per unit
2nd Level unit 3 1151s.f. / 200 s.f.per person= 5.755 persons per unit
2nd Level unit 4 1151 s.f. / 200 s.f.per person= 5.755 persons per unit
2nd floor occupancy = 22.71 persons

1st Level unit 5 1158 s.f. / 200 s.f.per person= 5.79 persons per unit
1st Level unit 6 1158 s.f. / 200 s.f.per person= 5.79 persons per unit
1st floor Residential occupancy = 11.58 persons
Occupants 34.29 persons total Residential for building

Occupancy review
Buisiness Area 100 gross per person
Mercantile Area at grade 30 gross
Mercantile Storage/Stock 300 gross

Most restrictive is Mercantile at grade @ 30 gross per person
1st Level Commercial unit 1 floor area 220 s.f.
1st Level Commercial unit 2 floor area 741 s.f.
1st floor Commercial areas sharing toilet facility= 961 s.f.
Commercial unit 1 and 2=961 s.f. / 30 persons= 32.03 persons
1st Level Commercial unit 3 floor area 703 s.f.
1st Level Commercial unit 4 floor area 236 s.f.
1st floor Commercial areas sharing toilet facility= 939 s.f.
Commercial unit 1 and 2=939 s.f. / 30 persons= 31.30 persons

Building Occupancy= 97.62 persons or 98 persons total for building

Unit occupancy =64 persons for Commercial use

Plumbing fixture calc: table 2902.1 for M occupancy
Total = 32.03 persons for Commercial unit 1 and 2
Total = 31.30 persons for Commercial unit 3 and 4
29.02.2 Separate Facilities, Exception #3 occupant load of 50 or less.

REQUIRED BY CODE

wc/Men and wc/Women	lav/Men and lav/Women	Drinking fountain	mop sink
1	1	1 (bottled water)	1

Area Schedule (UNIT 1)

Name	Area
2nd LEVEL UNIT 1 Residence	1120 SF
Grand total: 1	1120 SF

Area Schedule (UNIT 2)

Name	Area
2nd LEVEL UNIT 2 Residence	1120 SF
Grand total: 1	1120 SF

Area Schedule (UNIT 3)

Name	Area
2nd LEVEL UNIT 3 Residence	1051 SF
Grand total: 1	1051 SF

Area Schedule (UNIT 4)

Name	Area
2nd LEVEL UNIT 4 Residence	1051 SF
Grand total: 1	1051 SF

Area Schedule (Common general element /Mech Closet)

Name	Area
General Common Element MECH	31 SF
1st floor General Common Element for upper level residences	67 SF
General Common Element for unit 3 & 4	122 SF
General Common Element for unit 1 & 2	130 SF
2nd Floor General Common Element for upper level reseidences	139 SF
Grand total: 5	489 SF

Area Schedule (UNIT 5)

Name	Area
1ST LEVEL UNIT 5 Residental -type 'A' accessible unit	1058 SF
Grand total: 1	1058 SF

Area Schedule (UNIT 6)

Name	Area
1ST LEVEL UNIT 6 Residentail-type 'B' accessoble unit	1058 SF
Grand total: 1	1058 SF

Area Schedule (commercial 1st level)

Name	Area
Commercial Unit 1	220 SF
Commercial Unit 4	236 SF
Commercial Unit 3	703 SF
Commercial Unit 2	741 SF
Grand total: 4	1900 SF

MARTIN MANLEY ARCHITECTS
970.328.5151 OFFICE
PO Box 1587, Eagle, CO 81631
www.martinmanleyarchitects.com

REVISIONS

No.	Description	Date

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

BUILDING 'C' AND 'D'

LOT 3 & LOT 4 DEVELOPMENT of Eagle Center
700 Chambers Avenue Eagle, CO 81631

Development Permit Set

STATE OF COLORADO
JEFFREY P. MANLEY
400519
LICENSED ARCHITECT

Date 07.17.19
Project number 1990
Area Plans
A0.1

7/16/2019 2:17:17 PM

PHOTOS OF NORTH SIDE OF PARKING ON LOT 3 & 4

LOT 3 LANDSCAPE PLANT LIST

Symbol	Name	Size	Count
Deciduous Trees			4
QA	QUAKING ASPEN (POPULUS TREMULOIDES)	2.5" CAL.	4
Deciduous Shrub			10
P	POTENTILLA (POTENTILLA)	5 gal.	10

2755 S.F. NEW SEEDED AREA. ARKANSAS VALLEY SEED COMPANY. NATIVE LOW GROW MOUNTAIN MIX. (PLANTERS AT NORTH ARE ALREADY SEEDED/SODDED)

1835 S.F. OF ROCK COBBLE MULCH

ALL SEEDED AREAS ARE TO HAVE TEMPORY DRIP IRRIGATED AND REMAIN IN PLACE UNTIL PLANTINGS ARE ESTABLISHED.

PROVIDE DRIP IRRIATION AT ALL TREE PLANTING AREAS

LOT 4 LANDSCAPE PLANT LIST

Symbol	Name	Size	Count
Deciduous Trees			13
QA	QUAKING ASPEN (POPULUS TREMULOIDES)	2.5" CAL.	13
Evergreen Trees			8
PP	PONDEROSA PINE (PINUS PONDEROSAE)	6'-8'	8
Deciduous Shrub			5
P	POTENTILLA (POTENTILLA)	5 gal.	5

4985 S.F. NEW SEEDED AREA. ARKANSAS VALLEY SEED COMPANY. NATIVE LOW GROW MOUNTAIN MIX.

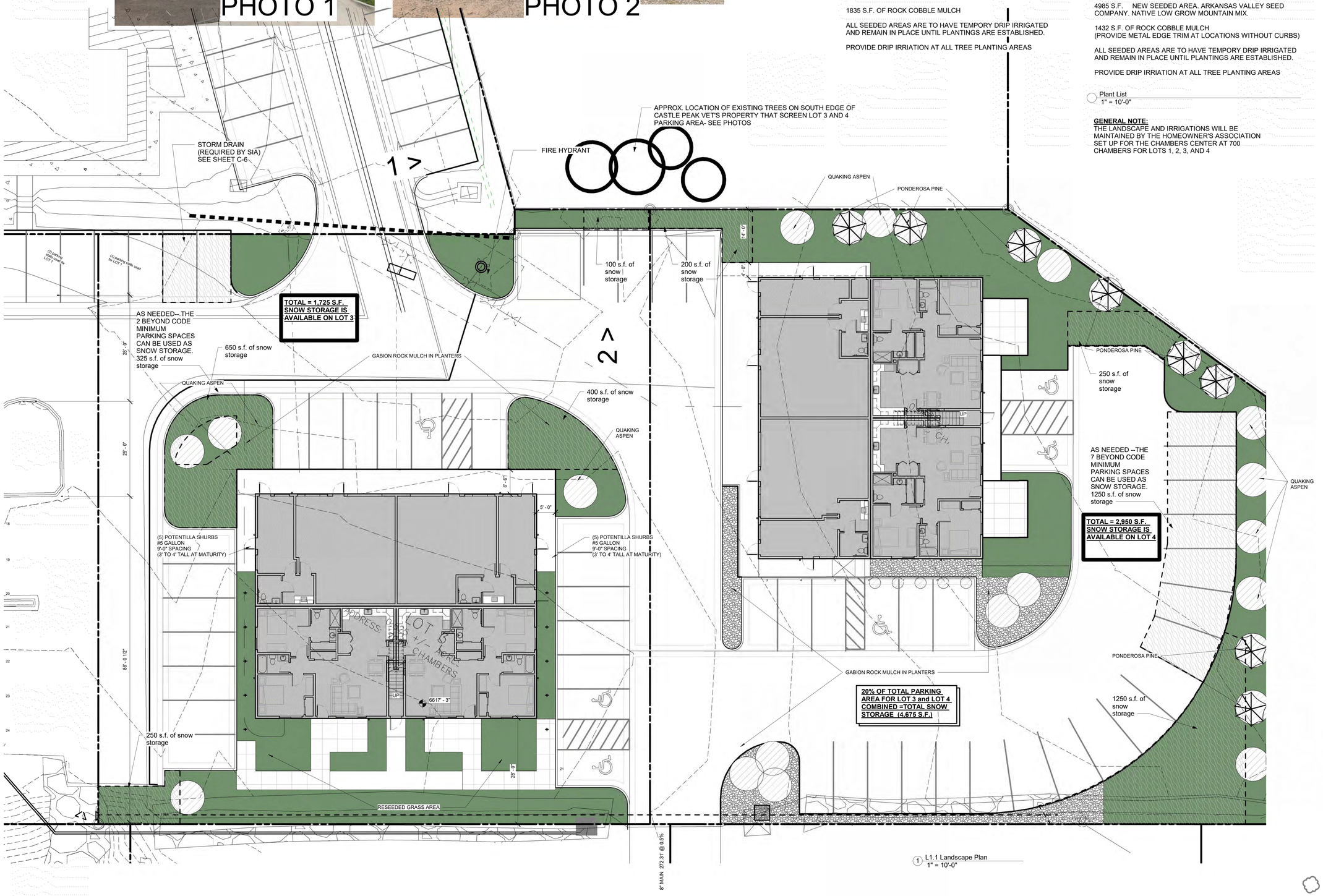
1432 S.F. OF ROCK COBBLE MULCH
(PROVIDE METAL EDGE TRIM AT LOCATIONS WITHOUT CURBS)

ALL SEEDED AREAS ARE TO HAVE TEMPORY DRIP IRRIGATED AND REMAIN IN PLACE UNTIL PLANTINGS ARE ESTABLISHED.

PROVIDE DRIP IRRIATION AT ALL TREE PLANTING AREAS

Plant List
1" = 10'-0"

GENERAL NOTE:
THE LANDSCAPE AND IRRIGATIONS WILL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION SET UP FOR THE CHAMBERS CENTER AT 700 CHAMBERS FOR LOTS 1, 2, 3, AND 4



1 L1.1 Landscape Plan
1" = 10'-0"

MARTIN MANLEY ARCHITECTS
970.328.5151 OFFICE
PO Box 1587, Eagle, CO 81631
www.martinmanleyarchitects.com

REVISIONS		
No.	Description	Date
1	LANDSCAPE BUFFER AND SNOW STORAGE	8-29-19

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

BUILDING 'C'

LOT 3 DEVELOPMENT of Eagle Center
700 Chambers Avenue Eagle, CO 81631

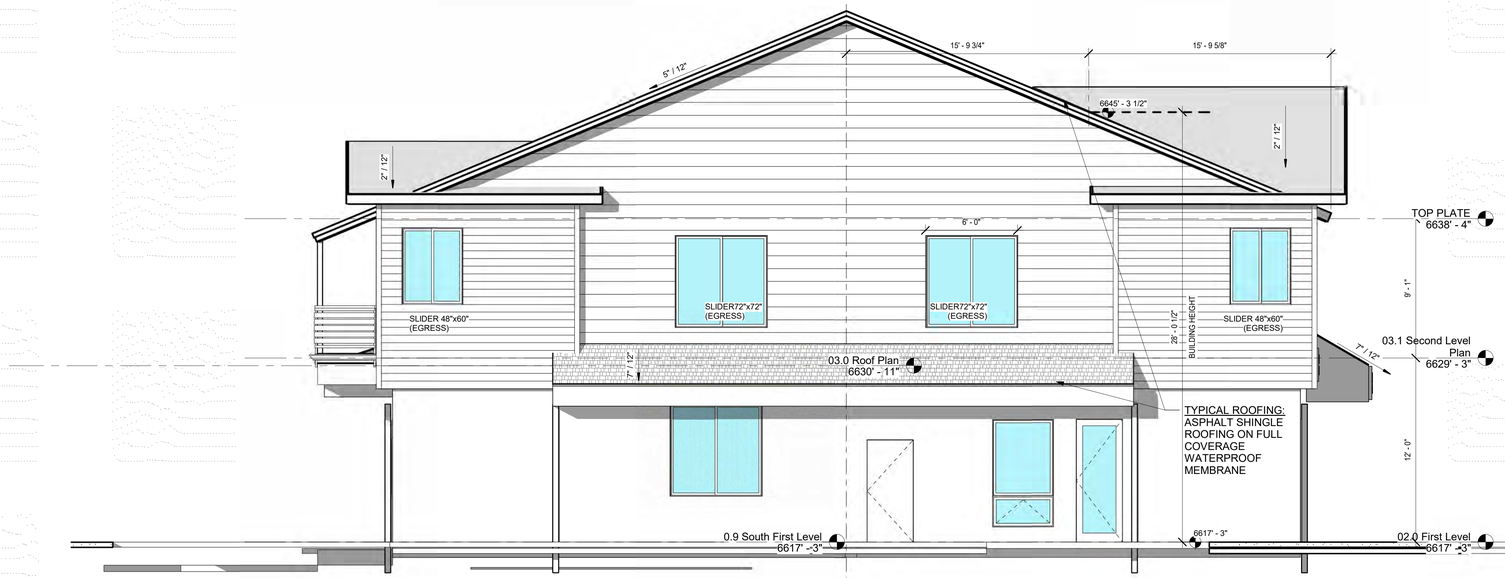
Development Permit Set

STATE OF COLORADO
JEFFREY P. MANLEY
400519
LICENSED ARCHITECT

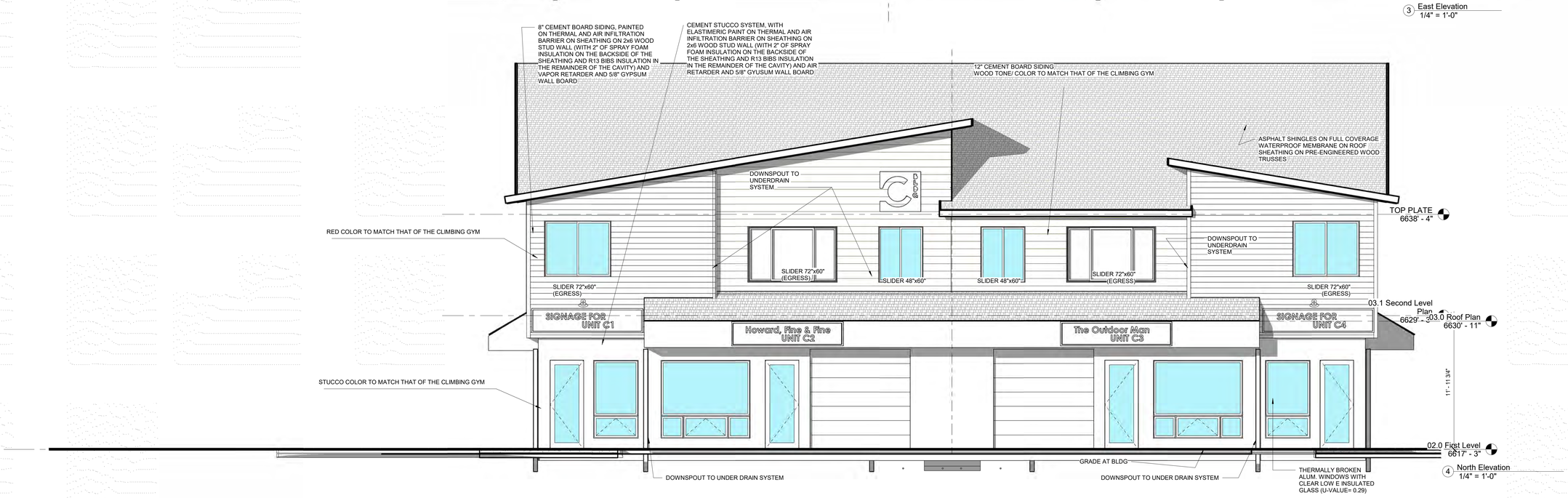
Date	07.17.19
Project number	1990
	Landscape Plan
	A1.2

8/29/2019 3:13:08 PM

2 3D lot 3 from northeast



3 East Elevation
1/4" = 1'-0"



4 North Elevation
1/4" = 1'-0"

MARTIN MANLEY
ARCHITECTS
970.328.5151 OFFICE
PO Box 1597, Eagle, CO 81631
www.martinmanleyarchitects.com

REVISIONS

No.	Description	Date

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

BUILDING 'C'

LOT 3 DEVELOPMENT of Eagle Center
700 Chambers Avenue Eagle, CO 81631

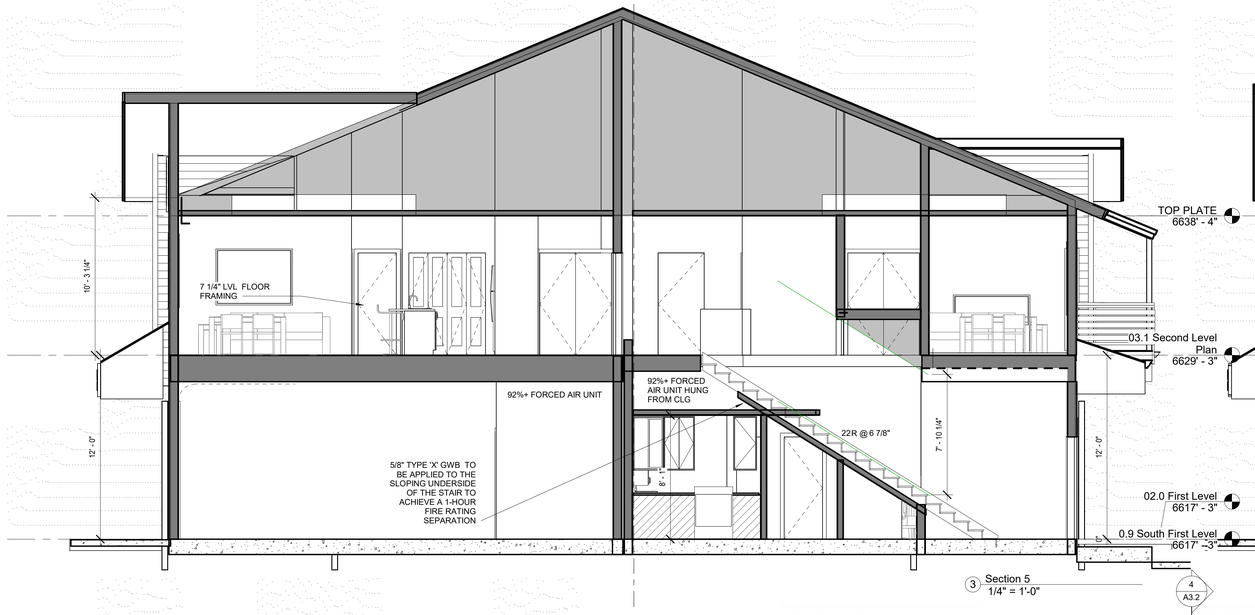
Development Permit Set

STATE OF COLORADO
JEFFREY P. MANLEY
400519
LICENSED ARCHITECT

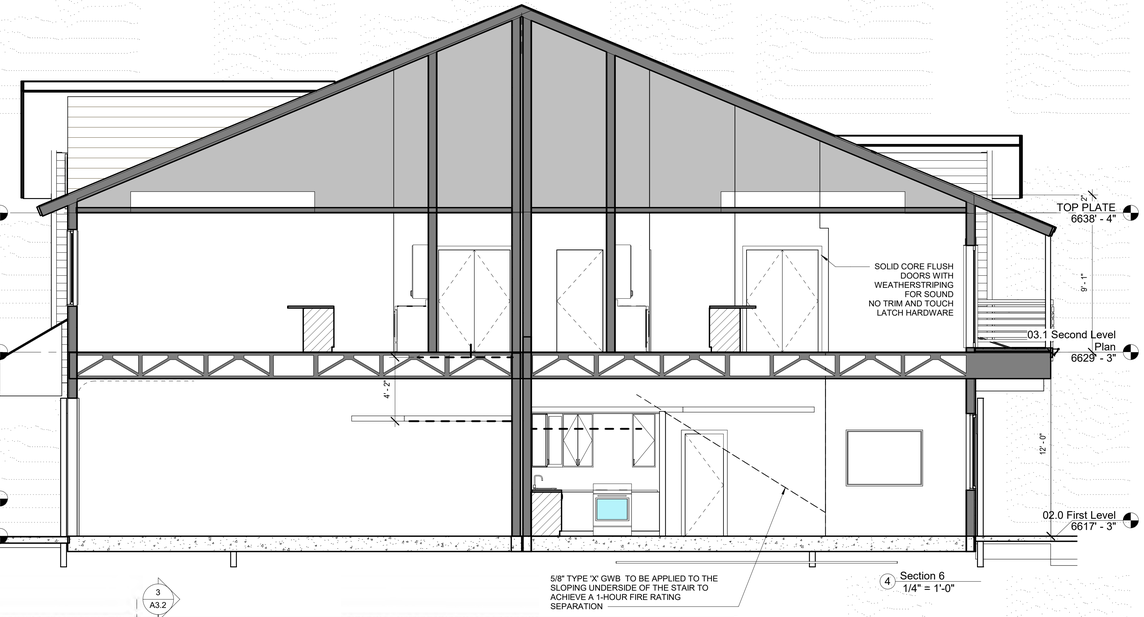
Date	07.17.19
Project number	1990
	Exterior Elevations

A3.1

7/16/2019 2:29:07 PM



3 Section 5
1/4" = 1'-0"



4 Section 6
1/4" = 1'-0"

1 South Elevation
1/4" = 1'-0"

2 West Elevation
1/4" = 1'-0"

MARTIN MANLEY ARCHITECTS
970.328.5151 OFFICE
PO Box 1587, Eagle, CO 81631
www.martinmanleyarchitects.com

REVISIONS

No.	Description	Date

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

Consultant
Address
Address
Phone
Fax
e-mail

BUILDING 'C'

LOT 3 DEVELOPMENT of Eagle Center
700 Chambers Avenue Eagle, CO 81631

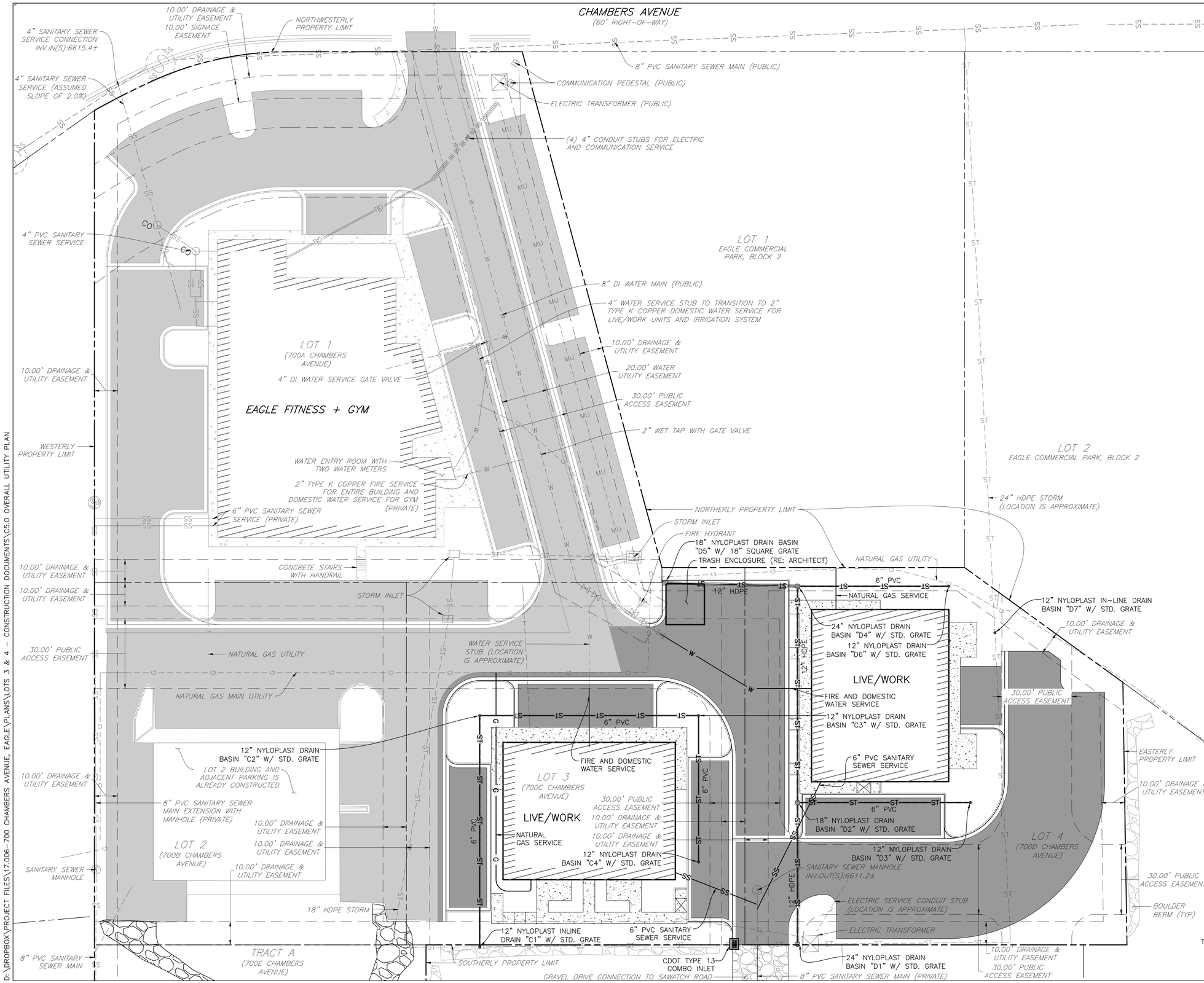
Development Permit Set

STATE OF COLORADO
JEFFREY P. MANLEY
400519
LICENSED ARCHITECT

Date	07.17.19
Project number	1990
	Exterior Elevations

A3.2

7/16/2019 2:29:15 PM



FOR ALL UTILITY NOTES, RE: SHEET C5.1

N

20 10 0 20 40

SCALE: 1"=20'

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

CALL 811 2-BUSINESS DAYS IN ADVANCE
BEFORE YOU DIG, GRADE OR EXCAVATE FOR MARKING OF UNDERGROUND MEMBER UTILITIES

ENGINEER ASSUMES NO RESPONSIBILITY FOR UTILITY LOCATIONS. THE UTILITIES SHOWN ON THIS DRAWING HAVE BEEN PLOTTED FROM THE BEST AVAILABLE INFORMATION. IT IS, HOWEVER, THE CONTRACTORS RESPONSIBILITY TO FIELD VERIFY THE SIZE, MATERIAL, HORIZONTAL AND VERTICAL LOCATION OF ALL UTILITIES PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

LIVE / WORK

700C & 700D CHAMBERS AVENUE
LOTS 3 & 4, 700 CHAMBERS SUBDIVISION
EAGLE, COLORADO

YARNELL CONSULTING & CIVIL DESIGN, LLC
P.O. BOX 3901, EAGLE, COLORADO 81631
(970) 323-7008

THE DESIGNS SHOWN HEREIN INCLUDING ALL TECHNICAL DRAWINGS, GRAPHIC REPRESENTATION & MODELS THEREOF, ARE PROPRIETARY & CAN NOT BE COPIED, DUPLICATED, OR COMMERCIALLY EXPLOITED IN WHOLE OR IN PART WITHOUT THE SOLE AND EXPRESS WRITTEN PERMISSION FROM YARNELL CONSULTING & CIVIL DESIGN, LLC.

NO.	ISSUE / REVISION	DATE	NAME
1.	DESIGN DEVELOPMENT (NO CONST.)	7/11/19	JJY
2.	DEVELOPMENT PERMIT REVIEW	7/17/19	JJY
3.			JJY
4.			JJY
5.			JJY

DESIGN BY: J. YARNELL
DRAWN BY: J. YARNELL
REVIEWED BY: J. YARNELL
PROJECT NO.: 17.006
DATE: 7/10/2019

SHEET TITLE
OVERALL UTILITY PLAN

SHEET NO.
C5.0

Peyton Heitzman

From: manager@castlepeakvet.com
Sent: Tuesday, February 23, 2021 1:12 PM
To: Peyton Heitzman
Subject: RE: RE: File # SU21-01

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Its was in the body of the email. Please see below.

Dear Town Council,

I am reaching out to address the ongoing concerns of Castle Peak Veterinary Service and the current live/work buildings behind our Facility.

We have read the entire overview for the Special Use Permit request pertaining to 700 Chambers Avenue, Lot3, Building C., File # SU21-01.

We would like to submit a public comment in regards to the Project:

Castle Peak Veterinary Service has been in it's current location since 1991 and our SU Permit SU18-02 in place since 2005. It is with great care and empathy that we voice our concern that the Occupants of the "Dwelling Units" used for live/rent/work are not being properly informed of the surrounding environment. Castle Peak Veterinary Service provides not only quality Veterinary Care for our Community and our Pets, but CPVS also operates a fulltime Boarding/Kennel facility.

If SU21-01 is approved, CPVS would like to emphasize the importance to the Town Council that they implement verbiage in the approval that the Condominium Association/Rick Patriacca (or similar) are in fact providing Owners/Renters/Industrial Properties that the Lot(s) located at 700 Chambers Ave, Eagle, CO are directly behind a Veterinary/Kennel Facility and there will be barking dogs. CPVS has their Best Practices on notice with the Town of Eagle.

In closing, CPVS feels very strongly about the importance of language in the P&Z approval. Unfortunately we have had Tenants from these facilities bang on our Clinics doors after hours and on Sundays.

We are happy to attend the next meeting om March 9th. Please let us know if we need to be added to the zoom invite list and please send the invite link closer to the date.

Thank you in advance for your consideration.

Kind Regards,

Kelley

Kelley Bontempo

Practice Manager

Castle Peak Veterinary Service

970-328-5444

castlepeakvet.com

Kelley Bontempo
Practice Manager
Castle Peak Veterinary Service
970-328-5444
castlepeakvet.com

STAFF REPORT AND
CERTIFICATE OF RECOMMENDATION

TO:	Planning & Zoning Commission
FROM:	Community Development Department
DATE:	February 16, 2021
FILE NUMBER:	SU21-01
PROJECT:	700 Chambers Ave., Lot 3
REQUEST:	Request for a Special Use Permit to change the use category of the second-floor residential units in the existing structure from *One single dwelling unit – accessory to a use* to *Dwelling units – above street level*.
APPLICANT:	Richard Patriacca
LOCATION:	700 Chambers Avenue, Lot 3, Building C
CODE:	Chapter 4.04 Zoning Chapter 4.05 Zoning Review Chapter 4.07 Development Standards
ZONING:	Commercial General (CG) Zone District
EXHIBITS:	A: Project Narrative B: Site Plan C: Chambers Aerial Map D: Site Photos
PUBLIC COMMENT:	Staff has received 0 letters of public comment as of 2/12/2021. Letters received after this time will be gathered and entered into the public record at the hearing.
STAFF:	Peyton Heitzman, Planner I – peyton.heitzman@townofeagle.org

INTRODUCTION

On October 10, 2017, Town Council approved an amended Special Use Permit to allow residential units at 700 Chambers Avenue, Lot 3. The property is in the Commercial General (CG) zone district. The residential units were approved through the use category *One Single Dwelling Unit – Accessory to a use permitted.* At time of approval, the CG zone district only permitted residential as an Accessory use while all other residential uses were prohibited in the CG zone district. The Accessory residential use required the residential units to have an associated use permitted in the Land Use and Development Code's (Code) schedule of uses. For the 2017 approval, the permitted uses were classified as 'commercial,' with the specific use to be assigned at a later date.

The Planning Commission approved a Minor Development Permit on September 3, 2019 to allow for the construction of the building on Lot 3 with four commercial and two residential units on the first floor and four residential units on the second floor. The structure has been built and is currently occupied.

In 2020, Town Council amended the use category, *Dwelling units – above street level,* as a Special Use (S) in the CG zone district. The schedule of uses for nonresidential zone districts offers three residential use options that are reflected in the use chart below. The asterisk indicates that the use is not permitted.

ZONING DISTRICT	CBD	CL	CG	PA	I
USE					
Dwelling units - above street level	P	S	S	S	*
High density, multifamily dwelling [1]	S	*	*	*	*
One single dwelling unit - accessory to a use permitted	*	*	S	*	S

Schedule of uses in nonresidential zone districts (Section 4.04.070 - Updated 2020)

The applicants are applying for a new Special Use Permit that would change the use of the upstairs residential units from Accessory residential to *Dwelling units – above street level*. The 2017 Special Use approval interpreted the Accessory residential use to require a one-to-one ratio of residential to commercial in order for each unit to meet the definition of Accessory. This request to change the residential use would remove the one-to-one ratio restriction. Without this restriction, the applicants would have the ability to subdivide the upstairs residential separate from the commercial. The two (2) street level residential units would continue as Accessory residential under the existing Special Use Permit.

ISSUES FOR DISCUSSION

1. Will the new residential use for the upstairs units (Dwelling units – above street level) be compatible with the surrounding area?
2. Does the proposed Special Use meet the Town's goals, policies and plans?

STANDARDS FOR SPECIAL USE PERMIT

Section 4.05.010.A.1.a

STANDARD #1: *The proposed use is consistent with the provisions of this Chapter and with the Town's goals, policies and plans.*

Staff Comment: This development's Special Use Permit and Development Permit were approved under previous planning documents such as the 2010 Eagle Area Community Plan. Staff reviewed the proposed Special Use Permit against the recently adopted Elevate Eagle Comprehensive Plan (2020), the Town of Eagle Strategic Plan (2020), and Title 4 of the Land Use and Development Code to determine how the proposed use aligns (or does not align) with current Town of Eagle planning documents.

Elevate Eagle Comprehensive Plan (2020):
Chapter 4: Goals & Policies

Policy 1-1.1 Ensure a healthy mix of housing types and densities (e.g. Single-family, duplex, multifamily, mixed use, and accessory dwelling units) to allow for greater diversity.

Staff Comment: The development adds an alternative housing type to the Town's housing portfolio. The change in residential use may result in fewer live-work units if residential units are sold separate from the commercial, however, more apartment style units will be available for families not wanting the commercial tied to their residential unit.

Policy 2-4.1.b Mixed-use developments should provide adequate pedestrian amenities/facilities including off street parking, sidewalks, landscaped areas/planters, gathering areas and nighttime lighting (that is appropriate to dark sky standards but provides adequate lighting for night recreation, safety, and entertainment).

Staff Comment: The Lot provides sufficient off-street parking for the proposed use. There is a small amount of green space behind the building and landscaping to the front, however, there are no public parks or recreation outdoor spaces along Chambers Avenue. The closest public park, Chambers Park, is approximately a half mile walk from the building. Public transportation is less than half a mile away with the nearby Eagle Chambers Park & Ride transit stop. Both require pedestrians to cross Eby Creek Road. The pedestrian bridge that connects to Market Street and grocery shopping is also easily accessible and within walking distance. Other amenities such as landscaping, sidewalks, and lighting were addressed under existing standards in Section 4.07 through the approved 2019 Minor Development Permit.

Policy 2-5.3 Support vertical mixed use, horizontal mixed use or a combination of mixed-use patterns in appropriate areas (such as the Broadway Street extension into the River Corridor Sub Area). Minimize the extension of mixed-use areas away from the Town Center in order to promote Broadway Street as the heart of the community.

Staff Comment: By changing the classification of the upstairs residential units, the residential would no longer be Accessory and the building may be considered a mixed use building though the term "mixed use" is not defined in the Code. The CG zone district may not be considered an "appropriate area" for mixed use due to its distance from Broadway Street. The goal does not prohibit the development of mixed-use outside of Broadway, rather it requests to "minimize" mixed use development. This goal may be intended for new development but could also be applied to re-development and existing development.

Policy 2-7.1 Portions of the I-70 Influence character area are intended to support commercial and industrial uses, exclusive of other uses. Improvements along Chambers Avenue and Market Streets are auto oriented with limited pedestrian amenities.

Staff Comment: As previously mentioned, there are limited pedestrian amenities, however there are sidewalks along both sides of Chambers Avenue for pedestrians. Staff is concerned that the resulting non-Accessory units may conflict with, rather than support, the by-right uses in this zone district. With the residential already constructed, the question is – does the change in use detract or support the commercial and industrial uses on Chambers Avenue?

Policy 2-7.2 Workforce housing that directly supports on-site commercial or light industrial uses is considered an acceptable amount of residential in these districts.

Staff Comment: The change in residential use would allow the residential units to be sold separate from the commercial units. This separation would allow the residential units to be sold to individuals not working out of the commercial units and arguably, no longer classify as workforce housing.

Town of Eagle Strategic Plan (2020):
Major Objective: Diversify the Attainable Housing Stock
The Town creates opportunities for a diversified, attainable housing stock for a variety of rental and purchase options.

Staff Comment: The change in residential use may allow the residential units upstairs to sell at a more affordable rate since the units will not be tied to the commercials use. This would create purchase options, should the owners choose to sell. Alternatively, the separation of residential and commercial units through this new Special Use Permit would remove the overall number of live/work units for purchase or rent along Chambers Avenue. For a buyer or small business owner looking for a live/work space, this could make a purchase of two separate units unattainable.

Title 4 – Land Use and Development Code
Chapter 4.07. – Development Standards
Section 4.07.070. – Chambers Avenue Area Commercial General (CG) zone district is "for commercial and tourist uses including lodging, dining, recreation facilities and compatible uses, and for heavier commercial uses, low impact manufacturing uses, and compatible uses."

Staff Comment: The Code calls out the appropriate uses in the CG zone district, including the need for compatible uses within the zone district that is intended for commercial,

manufacturing, and tourism. The compatibility of residential with the other surrounding uses is an important consideration that staff analyses in further detail under Standard #2.

STANDARD #2: *The proposed use is compatible with existing and allowed uses surrounding or affect by the proposed use.*

Staff Comment: Staff has evaluated the compatibility of the proposed use with the surrounding uses. Surrounding uses include a climbing gym, veterinary clinic and kennel, offices, restaurants, and other service establishments. There have been recent complaints from the residents of 700 Chambers Avenue about dogs barking on the adjacent property, which is an approved veterinary clinic with an outdoor kennel. Staff believes the change in residential use may result in an incompatibility issue if non-live/work units are added to an area where commercial and light industrial uses exist.

STANDARD #3: *Street improvements adequate to accommodate traffic volumes generated by the proposed use and provision of safe, convenient access to the use and adequate parking are either in place or will be constructed in conjunction with the proposed use, as approved by the Town.*

Staff Comment: Staff does not anticipate any additional traffic to be generated from the new Special Use classification. The building on Lot 3 provides 23 parking spaces though only 21 spaces are required per Section 4.07.140.C. The change in Special Use will not result in an need for additional parking spaces, resulting in adequate parking for the property.

STANDARD #4: *The special conditions for specific uses, as provided in this section, are met.*

Staff Comment: There are no special conditions for this specific use in Section 4.05.010 of the Code. This standard does not apply to this project.

STAFF RECOMMENDATION

The 2020 change to the schedule of uses in the Code has allowed for this type of Special Use Permit to be considered by the Planning and Zoning Commission and, ultimately, Town Council. The proposed use of the residential units from *Accessory residential* to *Dwelling units – above street level* may not result in a significant impact to the area aside from the ability of the owners to sell commercial separate from residential following the subdivision of the property.

Staff reviewed the application against Standards 1-4 of the Special Use Permit outlined in Section 4.05.010.A.1.a**.** Through this review, staff found that the application meets Standards (3) and (4). As the current applicant exists, Standard (1) and (2) have not been met due to concerns with the compatibility of the change in residential use with surrounding uses. However, with the addition of the suggested condition of approval, staff recommends approval of this application.

1. The Condominium Association (or similar) will provide notice to residents through covenants that the dwellings are not part of a residential community and that residents should anticipate the noise generated from commercial uses in the area to be greater than that in a residential neighborhood.

PLANNING AND ZONING COMMISSION POTENTIAL MOTIONS

Below are the Planning and Zoning Commission options related to Special Use Permit SU21-01:

1. Approve with no conditions: I move to APPROVE the Special Use Permit with no conditions, based on the following findings:

   <insert findings>

2. Approve with conditions: I move to APPROVE the Special Use Permit, based on the following findings and with the following condition(s) of approval:

   <insert findings>
   <insert conditions of approval>

3. Continue (table) the application: I move to CONTINUE the request for the Special Use Permit approval to the next regularly scheduled meeting. (Provide staff and the application detail regarding information needed for a decision).

4. Denial: I move to DENY the Special Use Permit, based on the following findings: (Cite all Code sections and/or Plan policies that resulted in motion for denial)

FINDINGS OF FACT

The application substantially meets the requirements for Title 4 of the Use and Development Code and supports the 2020 Elevate Eagle Comprehensive Plan and 2020 Strategic Plan.

IF APPROVED, THE P&Z AND COUNCIL MAY CONSIDER THE FOLLOWING SUGGESTED CONDITIONS OF APPROVAL:

1. The Condominium Association (or similar) will provide notice to residents through covenants that the dwellings are not part of a residential community and that residents should anticipate the noise generated from commercial uses in the area to be greater than that in a residential neighborhood.

MINUTES

Planning & Zoning Commission

Tuesday, February 16, 2021
6:00 PM

ZOOM MEETING
This agenda and the meetings can be viewed at www.Townofeagle.org.

6:00 PM - REGULAR MEETING CALLED TO ORDER
Chair Hood called the meeting to order at 6:01pm.

COMMISSIONERS PRESENT
Jesse Gregg, Kyle Hoiland, Bill Nutkins, Robert Townsend, Lani Webb, Charlie Perkins, Matthew Hood

COMMISSIONERS ABSENT
Keegan Winkeller

STAFF
Chad Phillips – Community Development Director
Angie Kyle - Administrative Tech II
Jessica Lake - Planner I
Peyton Heitzman – Planner I

PUBLIC HEARINGS

1. Project: 700 Chamber Ave, Lot 3 Special Use Permit

   File #: SU21-01

   Applicant: Richard Patriacca of DR Chambers, LLC

   Location: 700 Chambers Avenue, Lot 3

   Staff Contact: Peyton Heitzman, Planner I

   Request: Request for a Special Use Permit to change the use category of the second-floor residential units in the existing structure from *One single dwelling unit – accessory to a use* to *Dwelling units – above street level*.

STAFF PRESENTATION

Peyton Heiztman presented the file. The applicant is requesting a change of the use category from accessory to dwelling above street level. She displayed an aerial of the site and the building which is currently occupied. In 2017, Lot 3 received a SUP to construct a building with residential and commercial units. The residential units were approved in the CG zone district as Accessory units. These Accessory units were required to maintain a 1:1 ratio with a commercial unit. In 2019, the Lot was granted a minor development permit to construct the existing building.

When the 2017 SUP was approved, it was the only residential use permitted in the Commercial General zone district. However, In 2020, the Municipal Code was changed to allow an additional residential use in the CG zone district, which is Dwelling units- above street level. This residential use is only permitted through a SUP. The applicants would like to reclassify the residential units upstairs from Accessory to "Dwelling units-above street level". This would allow the residential to subdivide separate from the commercial. The street level units will keep as Accessory residential. There are two street level residential units in Building C.

The Municipal Code provides four standards for the review of SUPs. Staff reviewed each standard and found concerns with the first two standards, which I will discuss in greater detail in the next couple of slides. Staff has found the application to be in compliance with Standard #3. Staff does not anticipate that the change in residential use will generate additional traffic. There is also sufficient parking for the proposed use. The application is also in compliance with Standard #4 since there are no special conditions for this use as required by the Code.

Staff is concerned that the application does not meet standards 1 and 2 because of issues with compatibility among the residential and surrounding uses. Town planning and regulatory documents describe the importance of having uses on Chamber's Avenue that support the commercial and industrial uses in the area. Staff is concerned that the change of use and the resulting non-Accessory units may conflict with, rather than support those commercial and industrial uses. It has come to staff's attention that residents in the subdivision have complained about noise generated from the veterinary clinic that also operates an outdoor kennel and is an adjacent property. This is the only incompatibility between the residential and the existing surrounding uses that staff is aware of at this time. This concern with the incompatibility of uses is addressed through a condition of approval. Staff's recommendation for this application is Approval with the condition that residents are made aware that the development is located in a commercial zone district and that the commercial uses in the area may generate noise greater than that in a residential neighborhood.

Applicant Ashley Patriacca explained that they need to divide these units as the ADA prevented them to have a clear cut live-work stacking, and they are readdressing this. They have a come to an agreement that if they have this street level will have two commercial unit will be tied to the two Accessible unit. Dave Dantas will own an ADA unit with a commercial unit and Ashley and Rick Patriacca will own the others.

QUESTIONS

Commissioner Holiand asked if the applicant intends to sell the unit. Ashley said that right now they don't foresee selling these units but they don't know if they would in the future. She said that the units

would be difficult to sell with the commercial tied to the residential unit. The only income on these units are currently rental income. Chad clarified that if this is approved, these units would be standalone units and not tied to a commercial space. The applicants are requesting this for financing reasons so they can split the building amount owners with the bank. The units are live-work but they are not stacked on top of each other. Peyton informed that there is no vertical stacking with the live/work.

Chair Hood clarified that the other buildings were building 1-to-1 live work units. This specific building is not because this building on lot 3 was required to build accessible units. The project including all the buildings were built 1-to-1 not this specific building.

Commissioner Nutkins asked why the applicants want to split he building. Ashley clarified that they are doing this based on the bank. Nutkins asked if there is no intention to sell these separately, why separate these. The bank is requesting that in order to split this building and have separate financing between the owners, that they need to do this to separate the units.

Commissioner Gregg asked if this was a plat issue to separate the building. Ashley responded they didn't have a separate plat. Chad clarified that the processing of the special use permit is the first step and then the platting will be the second step. This needs to be determined if the units that are on ground level are tied to each other and cannot be sold separately.

PUBLIC COMMENT
Chair Hood opened up public comment at 6:24pm. There was no public comment.

DELIBERATION
Commissioner Holiand informed that he agrees with staff and doesn't see anything wrong with approving it. Commissioner Perkins supports this as a mode to allow the owners to utilize the property as they want and he is inclined to approve. Commissioner Webb agreed and said this is something that is necessary based on finances. Commission Townsend said he doesn't see an issue. Commissioner Gregg agrees with staff's recommendation and it doesn't change the use so he is inclined to approve it. Commissioner Nutkins agrees with the commissioner. Chair Hood disagrees and informed that he is not inclined with creating apartment buildings in the Chambers area. He understands that this doesn't change anything for the projects that are already built. He said that request is not intended for Commercial General. Commissioner Nutkins said that the recent change in the code that occurred last year for the Commercial General zoning allows this, because he felt the same as Chair Hood when this project came through initially, he voted against it. He said that the commission has to be careful on how these files are approved, but they have to follow the change in the town code.

Commissioner Hoiland pointed out that if the applicants need this special use permit for financing and to keep the project moving forward, then it is best to allow them to go forward. Commissioner Nutkins clarified that it's not that the applicants can't get financing, the applicants want this because they have a particular why they want to finance this project. Chad reminded the commission that with any application, there is a term permit. The question is if the land use is appropriate on this site. Staff prepared the staff report with the recommendation, this development has already been approved, but the difference now is that it would not be a live-work structure.

MOTION: COMMISSIONER CHARLIE PERKINS MOTIONED TO APPROVE THE SPECIAL USE PERMIT SU21-01 WITH THE FOLLOWING CONDITIONS THE CONDOMINIUM ASSOCIATION OR SIMILAR WILL PROVIDE NOTICE TO RESIDENTS THROUGH COVENANTS THAT THE DWELLINGS ARE NOT PART OF A RESIDENTIAL COMMUNITY AND THAT RESIDENTS SHOULD ANTICIPATE THE NOISE GENERATED FROM COMMERCIAL USES IN THE AREA TO BE GREATER THAN THAT IN A RESIDENTIAL NEIGHBORHOOD. MOTION WAS SECONDED BY COMMISSIONER KYLE HOILAND AND PASSED WITH A VOTE OF 6 (GREGG, NUTKINS, TOWNSEND, WEBB, HOILAND, PERKINS) IN FAVOR AND 1 OPPOSED (HOOD).

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 24
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING A SPECIAL USE PERMIT FOR 700 CHAMBERS AVENUE, LOT 3 TO ALLOW DWELLING UNITS ABOVE STREET LEVEL

WHEREAS, DR Chambers, LLC owns the real property located at 700 Chambers Avenue, Lot 3, Town of Eagle, Eagle County, Colorado (the "Property");

WHEREAS, on October 13, 2020, Richard Patriacca (the "Applicant") submitted an application for approval of a Special Use Permit to change the use category of the second-floor residential units in the existing structure on the Property from Accessory Residential to Dwelling Units – Above Street Level (the "Application");

WHEREAS, on February 16, 2021, the Planning Commission held a properly-noticed public hearing to consider the Application, and recommended approval of the Application; and

WHEREAS, the Town Council held a properly-noticed public hearing on March 9, 2021 to consider the Application; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Planning Commission, and upon hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Town Council finds that the Application complies with all applicable provisions of the Eagle Municipal Code and that approval of the Application is in the best interest of the public health, safety and welfare.

Section 2. Based on the foregoing findings, the Town Council hereby approves the Special Use Permit for 700 Chambers Avenue, Lot 3, subject to the following condition: the common interest ownership declaration for the Property shall include an advisement that the residential units are located in a commercial zone and that residents should anticipate the noise generated from commercial uses in the area to be greater than that in a residential neighborhood.

INTRODUCED, READ, PASSED AND ADOPTED ON MARCH 9, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

_____

Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Peyton Heitzman, Planner I
Chad Phillips, Community Development Director

Date: March 9, 2021

Agenda Item: Resolution 5, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Final Plat for 700 Chambers Avenue, Lot 3

REQUEST:
The applicant, Richard Patriacca, is requesting approval of a Final Plat to subdivide 700 Chambers Avenue, Lot 3 into eight (8) Condominium Units, and defining common and limited common elements.

BACKGROUND:
On January 12, 2021, Town Council continued the application as the approval of the original request would have resulted in a non-conforming zoning situation. To remedy this situation, the applicants have requested a Special Use Permit (SUP) to change the use category of the second-floor residential units. File SU21-01 changes the upstairs residential units from Accessory residential to *Dwelling units – above street level.* The new SUP also allows the upstairs residential units to be subdivided separate from the commercial units. The street-level residential units maintain their Accessory residential use under the previously approved SUP file SU15-05 (A). The two (2) street-level residential units are each tied to a commercial unit on the first floor of the building.

The Final Plat has been modified to show eight (8) residential and commercial Condominium Units, rather than the 10 Condominium Units requested in the original application. The reduced number of Condominium Units are a result of the two street-level Accessory residential units tying to two commercial units.

ANALYSIS:
The Final Plat has been reviewed by Public Works, Planning, the Town Attorney, a third-party surveyor, the Building Official, and the Fire District. Comments have been provided to the applicant. Staff recommends a condition of approval requiring all technical changes be adequately addressed prior to recordation.

Should Town Council approve file SU21-01, Special Use Permit for 700 Chambers Ave, Lot 3, staff will recommend approval of the subdivision application, finding it in compliance with Town subdivision and zoning regulations.

COMMUNITY INPUT:
No public comments have been received regarding this subdivision application.

BUDGET / STAFF IMPACT:
No impact to budget or staff.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:
This development meets Town Council's major objective to diversify the attainable housing stock. The building on Lot 3 contains six (2) bedroom residential units that have diversified the attainable housing stock in town.

RECOMMENDED ACTION:

Below are the Town Council's options related to the 700 Chambers Avenue, Lot 3 Final Plat.

1. Approval of Application: I move to **APPROVE** Resolution No. 5, Series 2020 A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Final Plat for 700 Chambers Avenue, Lot 3 Condominium Plat, based on the findings and with the conditions of approval set forth in the Resolution of Approval:

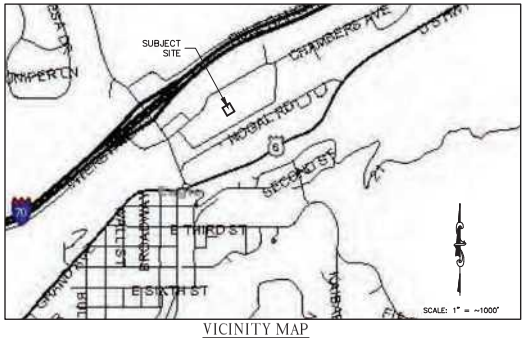
2. Tabling of Application: I move to **TABLE** Resolution No. 5, Series 2020 A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Final Plat for 700 Chambers Avenue, Lot 3 Condominium Plat until a future date when the application comes into compliance with all applicable provisions of the Eagle Municipal Code.

3. Denial of Application: I move to **APPROVE** Resolution No. 5, Series 2020 A Resolution of the Town Council of the Town of Eagle, Colorado Denying the Final Plat for 700 Chambers Avenue, Lot 3 Condominium Plat, based on the findings of fact set forth in the Resolution of Denial:

ATTACHMENTS:

- Final Plat 700 Chambers Avenue, Lot 3
- Staff Memo and Attachments dated January 12, 2021: Link
- Resolution 5, Series 2021

FINAL PLAT
CHAMBERS AVENUE CONDOMINIUMS, LOT 3
A RESUBDIVISION OF LOT 3
700 CHAMBERS AVENUE SUBDIVISION, A RESUBDIVISION OF LOT 1
TOWN OF EAGLE, COUNTY OF EAGLE, STATE OF COLORADO



VICINITY MAP

Town Council Certificate

This plat approved by the Town Council of the Town of Eagle, Colorado, this ____ day of _____, A.D., 2021, for filing with the Clerk and Recorder of Eagle County, Colorado; subject to the provisions that approval in no way obligates the Town of Eagle for financing or constructing of improvements on said lands, streets or easements dedicated to the public except as specifically agreed to by the Town Council of the Town of Eagle. Further, said approval in no way obligates the Town of Eagle for maintenance of public improvements until construction of said improvements has been completed in accordance with the Town of Eagle's specifications and the Town of Eagle has agreed to accept said improvements. This approval does not guarantee that the size, soil conditions, sub-surface geology, ground water conditions, or flooding conditions of any lot shown hereon are such that a building permit, development permit or any other required permit will be issued. This approval is with the understanding that all expenses involving required improvements for all utility services, paving, grading, landscaping, curbs, gutters, sidewalks, road lighting, road signs, flood protection devices, drainage structures, and all other improvements that may be required shall be the responsibility of the owners designated hereon and not the Town of Eagle, unless otherwise specifically agreed to in writing by the Town Council.

Town of Eagle, Colorado

By: _____
Mayor

Witness my hand and seal of the Town of Eagle, Colorado

ATTEST:

_____
Town Clerk

Title Certificate

Land Title Guarantee Company does hereby certify that it has examined the title to all lands shown on this Plat and that title to such lands is vested in D R Chambers, LLC, a Colorado limited liability company, free and clear of all liens and encumbrances, except as follows:

_____
_____
_____
_____
_____
_____
_____
_____

Executed this _____ day of _____, A.D., 2021.

_____
Title Examiner

Certificate of Ownership

We, D R Chambers, LLC, a Colorado limited liability company, the sole owner in fee simple of all that real property described as follows:

Lot 3, 700 Chambers Avenue Subdivision, a Resubdivision of Lot 1, according to the plat thereof recorded September 8, 2014 at Reception No. 201415291, County of Eagle, State of Colorado

have by these presents laid out, platted and subdivided the same into units as shown on this plat and designate the same as Chambers Avenue Condominiums, Lot 3, situated in the Town of Eagle, County of Eagle, State of Colorado.

We hereby accept the responsibility for the completion of all required public improvements for the Subdivision, and further, hereby grant the right to install and maintain all necessary structures to the entity responsible for providing the services for which the easements are established.

We further state that this subdivision shall be subject to the protective covenants filed and recorded for this subdivision in the offices of the Clerk and Recorder of Eagle County, Colorado, in Book _____ at Page _____, as Document No. _____.

EXECUTED this _____ day of _____, A.D., 2021.

Owner: D R Chambers, LLC
a Colorado limited liability company

By: _____

Title: _____

STATE OF _____)
)SS
COUNTY OF _____)

The foregoing Certificate of Ownership was acknowledged before me this ____ day of _____, A.D., 2021, by _____ as _____ of D R Chambers, LLC, a Colorado limited liability company.

Witness my hand and official seal.

My Commission expires:_____

_____
Notary Public

Mortgagee or Lienholders Certificate

NBH Bank does hereby certify that it is the holder of a deed of trust against the lands shown on this plat and hereby consents to the subdivision of the lands shown hereon.

EXECUTED this _____ day of _____, A.D., 2021.

By: _____

Title: _____

STATE OF _____)
)SS
COUNTY OF _____)

The foregoing Certificate of Ownership was acknowledged before me this ____ day of _____, A.D., 2021, by _____ as _____ of NBH Bank.

Witness my hand and official seal.

My Commission expires:_____

_____
Notary Public

Surveyor's Certificate

I, Samuel H. Ecker, do hereby certify that I am a registered land surveyor licensed under the laws of the State of Colorado, that this plat is a true, correct and complete plat of Chambers Avenue Condominiums, Lot 3, as laid out, platted, dedicated and shown hereon, that such plat was made from an accurate survey of said property by me and/or under my supervision and correctly shows the location and dimensions of the units, and lot staked upon the ground in compliance with Title 38, Article 51, C.R.S., as amended, and all other regulations governing the subdivision of land.

Executed this _____ day of _____, A.D., 2021.

_____
Samuel H. Ecker
Colorado P.L.S. No. 30091

GENERAL NOTES:

1) DATE OF SURVEY: JUNE, 2020.

2) BEARINGS BASED UPON THE LINE CONNECTING THE MONUMENTS FOUND IN PLACE MARKING THE NORTHEASTERLY CORNER OF THE SUBJECT PROPERTY, A No. 5 REBAR WITH A 1 $\frac{1}{2}$" ALUMINUM CAP, P.L.S. No. 37924 AND THE SOUTHEASTERLY CORNER OF THE SUBJECT PROPERTY, A No. 5 REBAR WITH A 1 $\frac{1}{2}$" ALUMINUM CAP, P.L.S. No. 37924, SAID BEARING BEING S30°52'00"W (ASSUMED) (SEE SHEET 2).

3) MONUMENTATION AS INDICATED HEREON.

4) THE PURPOSE OF THIS PLAT IS TO CREATE THE CONDOMINIUM UNITS AND THEIR ASSOCIATED LIMITED COMMON ELEMENTS AND GENERAL COMMON ELEMENTS AS INDICATED HEREON.

5) THE BOUNDARY DIMENSIONS, EASEMENTS AND RIGHTS OF WAY SHOWN HEREON ARE PER THE RECORD PLAT FOR THE SUBJECT PROPERTY AND TITLE SEARCH PERFORMED BY LAND TITLE GUARANTEE COMPANY, ORDER No. ABH50057235, DATED JUNE 25, 2020 AT 5:00 P.M.

6) NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT, MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF CERTIFICATION SHOWN HEREON.

7) ALL REFERENCES TO RECORD DOCUMENTS ARE TO THOSE OF THE REAL ESTATE RECORDS OF THE OFFICE OF THE EAGLE COUNTY CLERK AND RECORDER.

8) UNITS INDICATED HEREON ARE IN U.S. SURVEY FEET.

9) DECLARATIONS OR PROTECTIVE COVENANTS FOR THIS SUBDIVISION RECORDED _____ UNDER RECEPTION No. _____.

Certificate of Taxes Paid

I, the undersigned, do hereby certify that the entire amount of taxes and assessments due and payable upon all parcels of real estate described on this plat are paid in full as of _____.
Dated this _____ day of _____, A.D., 2021.

_____
Treasurer of Eagle County

Clerk and Recorder's Certificate

This Plat was filed for record in the office of the Eagle County Clerk and Recorder at_____ o'clock ___, on the_____ day of _____, 2021 and is duly recorded at Reception No._____.

EAGLE COUNTY CLERK AND RECORDER

By:_____, Deputy

Declarations or Protective Covenants are filed at Reception No. _____

Gore Range Surveying, LLC
P.O. Box 15
Avon, CO 81620
(970) 479-9898 • fax (970) 479-0055

CHAMBERS AVENUE CONDOMINIUMS, LOT 3
A RESUBDIVISION OF LOT 3
700 CHAMBERS AVENUE SUBDIVISION, A RESUBDIVISION OF LOT 1
TOWN OF EAGLE, COUNTY OF EAGLE, STATE OF COLORADO

DRAWN BY:	SE	DATE:	1/14/2021
CHECKED BY:	SE	DRAWING NO:	17-957 lot 3
JOB NO.:	17-957	SHEET	1 of 3

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 5
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING THE FINAL PLAT FOR 700 CHAMBERS AVENUE, LOT 3

WHEREAS, DR Chambers, LLC owns the real property located at 700 Chambers Avenue, Lot 3, Town of Eagle, Eagle County, Colorado (the "Property");

WHEREAS, on October 13, 2020, Richard Patriacca (the "Applicant") submitted an application for approval of a Final Plat to create 10 condominium units and define common and limited common elements on the Property (the "Application");

WHEREAS, on December 16, 2020, the Town Planner held a properly-noticed administrative hearing to consider the Application, and recommended denial of the Application;

WHEREAS, on January 12, 2021, the Town Council held a properly-noticed public hearing to consider to the Application, after which the Town Council tabled the matter indefinitely and directed the Applicant to pursue a Special Use Permit to allow the proposed use of the Property;

WHEREAS, on March 9, 2021, following approval of the Special Use Permit, the Town Council held a properly-noticed public hearing to consider the Application again; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Town Planner, and upon hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Town Council finds that the Application complies with all applicable provisions of the Eagle Municipal Code and that approval of the Application is in the best interest of the public health, safety and welfare.

Section 2. Based on the foregoing findings, the Town Council hereby approves the Final Plat for 700 Chambers Avenue, Lot 3, subject to the following conditions:

a. Within 30 days of the date of this Resolution, the Applicant shall make technical changes to the Final Plat as directed by Town staff; and

b. The Final Plat shall be recorded on or before May 1, 2021. The Town Planner may grant one administrative extension of this deadline, of up to 180 days, upon good cause shown. Any further extensions must be considered by the Town Council.

INTRODUCED, READ, PASSED AND ADOPTED ON MARCH 9, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

_____

Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 5
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO DENYING THE APPLICATION FOR A FINAL PLAT FOR 700 CHAMBERS AVENUE, LOT 3

WHEREAS, DR Chambers, LLC owns the real property located at 700 Chambers Avenue, Lot 3, Town of Eagle, Eagle County, Colorado (the "Property");

WHEREAS, on October 13, 2020, Richard Patriacca (the "Applicant") submitted an application for approval of a Final Plat to create 10 condominium units and define common and limited common elements on the Property (the "Application");

WHEREAS, on December 16, 2020, the Town Planner held a properly-noticed administrative hearing to consider the Application, and following that hearing, recommended denial of the Application;

WHEREAS, on January 12, 2021, the Town Council held a properly-noticed public hearing to consider to the Application, after which the Town Council tabled the matter indefinitely and directed the Applicant to pursue a Special Use Permit to allow the proposed use of the Property;

WHEREAS, on March 9, 2021, the Town Council held a properly-noticed public hearing to consider the Application; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Town Planner, and upon hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Town Council finds as follows:

a. The Application does not comply with Resolution No. 57, Series 2017, which Resolution approved an amendment to an existing Special Use Permit for the Property to allow residential units only as accessory uses, and if the Application were approved, the residential units would no longer be accessory uses;

b. Approval of the Application is not in the best interest of the public health, safety and welfare.

Section 2. Based on the foregoing findings, the Town Council hereby denies the Application for a Final Plat for 700 Chambers Avenue, Lot 3.

INTRODUCED, READ, PASSED AND ADOPTED ON MARCH 9, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

_____

Jenny Rakow, Town Clerk

To: Mayor and Town Board of Trustees

From: Brandy Reitter, Town Manager

Date: March 9, 2021

Agenda Item: Public Hearing: Town Council Candidate Interview Process

REQUEST:

Staff requests that the Town Council review a summary of the next steps in the appointment process to fill vacant seats on the Town Council.

INTRODUCTION:

On March 2, the Town Council hosted a work session to interview 8 candidates to fill the 2 vacancies left by the passing of Adam and Andy. Staff facilitated the interviews using a standard HR process to ensure that the work session was organized and fair. The process follows the policy outlined by the Town Council in Resolution 21-2020 here. The applications, scoring sheets, public letters of support, and resolution are attached to this memo for review. As part of the process, the Town Council is required to hear public comments on the candidates. The Mayor will open this agenda item and the public is invited to provide comments before the Town Council makes its recommendation.

ANALYSIS:

The process for the next steps for appointment are below:

Regular Town Council Meeting - March 9:

- The Town Council will hear comments from the public on the candidates
- Council members will vote electronically who their top two candidates for appointment are and those results will be public
- The top two candidates will move forward for approval via resolution
- March 23 a new Town Council will be seated until the next election in November of 2021

COMMUNITY INPUT:

Community input will be taken at public comment on March 9.

BUDGET / STAFF IMPACT

There is no impact on the budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

This proposal doesn't align with any strategic objectives but supports the Town Council's policies for appointments.

RECOMMENDED ACTION OR PROPOSED MOTION:

1. The Town Council hereby appoints _____ and _____ as Councilmembers to fill the vacancies of Andy Jessen and Adam Palmer and to serve until the next regular election scheduled for November 2, 2021.

2. Motion to approve or deny Resolution No. 19, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Appointing Two Councilmembers to Fill Two Vacancies"

ATTACHMENTS:

- Interview Scoring Work Sheet
- Vacancy Application Information
- Public Support Letters
- Resolution 19, Series 2021

	Jaimie M	Erinn H	Sara P	Brian B	Geoffrey G	Josh S	Janet B	Kevin B
Ellen	13	14	4	11	15	15	12	11
David	10	9	7	12	14	11	15	9
Pappy	10	13	6	15	14.5	14	14	14
Scott	12	13	9	13	15	13	15	13
Matt S	14	14	14	14	14	14	14	15
Total	59	63	40	65	72.5	67	70	62

THE ASSEMBLY

FOOD + WINE

February 18th, 2021

Dear Eagle Town Council,

My name is Jaimie Mackey, and I am submitting my application to you for a position on the Eagle Town Council. I am co-owner and operator of The Assembly in Eagle Ranch. I believe my role as a local business owner - as well as an involved member of the community - makes me a noteworthy candidate who can bring varied expertise and a unique perspective to our council.

I want to first express my sincerest condolences for the loss you, and we as a community, suffered a few weeks ago. While we did not have the pleasure of knowing Andy, Adam, or Seth closely, I would not be submitting my application to you if it weren't for them. Everything Andy and Amanda created at Bonfire inspired us to open The Assembly. When we wrote our first business plan and imagined what The Assembly would feel like for our community, our mission was "to open the restaurant version of Bonfire." It is thanks to Adam's hard work and devotion to our community that our restaurant is even open today, as a result of a generous grant from the County that enabled us to bring back our amazing staff. I can only imagine how heartbroken you must feel, and how difficult the process of filling these seats will be.

My husband and I moved to Eagle in October of 2017, but my family has had close ties to the Eagle community since 1998. It has been incredible to see how much the town has grown and changed since then, and I am honored to be playing a role in the future of our community. We chose to move to Eagle just over three years ago because we wanted to be in a town where we could put down roots, open a business, and start a family, and this is truly the place we call home.

As a business owner, I have found myself getting more interested in the operations of our town and the ways in which we can make Eagle even more alluring to small businesses and consumers alike. The adoption of a Home Rule charter was a fundamental step in that direction, but that is just the beginning. From taking on the management of our own sales tax to offering incentives to draw new businesses to our community, we are poised to revitalize downtown and make Eagle Ranch the bustling destination it was meant to be. We are so proud to be part of a new wave of businesses bringing enthusiasm, innovation, and creativity to Eagle, and hope that The Assembly and our peers will demonstrate to those looking to join our community that, while Eagle may be tucked up in the mountains, we are also on the forefront of what small-town life can be.

My resume prior to opening The Assembly focuses heavily on the wedding industry, both as a writer and magazine editor and as a wedding planner. While that may not immediately scream "town council," I hope that what you will see there is an avid attention to detail, an exceptional work ethic, and a dedication to service and care. Whether executing a luxury destination wedding in one of our neighboring resort towns or welcoming my friends and neighbors into The Assembly, my passion is caring for people and my community, and I see a position on Town Council as a way to bring that passion to an even wider audience.

I hope you will see my background as a valuable addition to the Eagle Town Council, and I hope I will have the opportunity to work alongside you to continue to celebrate the history and culture of Eagle, as well as guide our town to reach its full potential.

Yours,

Jaimie Mackey

THE ASSEMBLY

1143 CAPITOL STREET #104, EAGLE, CO 81631 | 970.328.2828 | WWW.THEASSEMBLYEAGLE.COM

JAIMIE MACKEY

617-852-9404
JAIMIE@THEASSEMBLYEAGLE.COM
WWW.THEASSEMBLYEAGLE.COM

P.O. BOX 1415
EAGLE, CO 81631

EXPERIENCE

The Assembly

Owner, operator, designer, marketing & advertising director August 2019 - Present (restaurant opened August 9th, 2020)

Design restaurant interior and assist in overseeing renovation and installation process.
Operate a fresh, seasonal, and globally-inspired restaurant in Eagle, Colorado.
Serve as floor manager and oversee front of house operations.
Run and manage expo line, ensuring dishes are prepared promptly and served to the correct tables.
Serve as host, welcoming guests and managing the reservation system.
Act as point of contact for guest communications, inquiries, and requests.
Maintain restaurant branding and messaging across all channels.
Manage advertising, news coverage, and public presence.
Collaborate with local business owners to promote our businesses and Eagle.
Manage personnel, including an executive chef, manager, and 6-10 employees.
Ensure proper implementation of COVID-19 guidelines, restrictions, and requirements by all staff.

Freelance Writer

May 2015 - August 2019

Served as long-term freelance contributor to BRIDES.com, writing up to 12 weekly blog posts covering real weddings, etiquette, planning tips, and design trends.
Pitched and created content that has appeared in JWM Magazine, Glamour.com, and HuffingtonPost.com.
Wrote two books as a ghost writer for Penguin Random House.
Style Your Wedding with Neil Lane, by Neil Lane - 224 pages.
InstaTravel, by Aggie Lal - 192 pages.

Bella Event Design & Planning

Content Manager & Event Producer February 2015 - May 2019

Created and managed social media and online content, including company blog, website copy, Instagram, and Facebook.
Executed and produced luxury weddings in Vail, Beaver Creek, Breckenridge, Denver, and Aspen.

BRIDES Magazine, Condé Nast

Real Weddings Editor September 2013-May 2015

Managed all wedding submissions from photographers, planners, and other vendors for potential publication in BRIDES Magazine or on BRIDES.com.
Worked with the Editor in Chief, Art Director, Executive Editor, Photo Director, PR Director, and Web Editor to select real weddings according to the editorial calendar and magazine aesthetic, including celebrity wedding coverage.
Interviewed couples and wrote real wedding features for the Real Weddings section in BRIDES Magazine, published bi-monthly, *5.4 million readers.*
Managed freelance writers and edited features for BRIDES Magazine and BRIDES.com.
Reviewed submissions, selected images, wrote and produced real wedding blog posts for BRIDES.com, *2 million unique visitors per month.*

JAIMIE MACKEY

617-852-9404
JAIMIE@THEASSEMBLYEAGLE.COM
WWW.THEASSEMBLYEAGLE.COM

P.O. BOX 1415
EAGLE, CO 81631

EDUCATION

Barnard College, Columbia University ***New York, NY***
Bachelor of Arts - May 2011, Magna Cum Laude, Phi Beta Kappa
Major: French Language and Literature, concentration: 19th - 20th Century Literature
Minor: Religion

La Sorbonne ***Paris, France***
January - May 2010

SKILLS AND INTERESTS

CMS (including Umbraco and Movable Type), proficient with SEO, proficient in Microsoft Office and Google Suite
Fluent in French
Baking and cooking, wine, fashion, design, art, reading, travel
Charitable support (particularly those supporting children, families, food access, and education)

Jenny Rakow

From: noreply@civicplus.com
Sent: Thursday, February 18, 2021 9:43 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Jaimie
Last Name	Mackey
Address1	25 Wren Court
Address2	x1415
City	Eagle
State	CO
Zip	81631
Email Address	jaimie@theassemblyeagle.com
Contact Phone Number	6178529404
Business Address	1143 Capitol St. #104, Eagle, CO 81631
Business Phone Number	970-328-2828
Occupation	Restaurant Owner/Operator

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION
By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	No
Length of Residency in Eagle	3 years, 4 months
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Weston High School, Weston, MA
College	Barnard College at Columbia University, New York, NY
Trade or Business School	*Field not completed.*
Hobbies	Cooking/baking, wine, travel, design, horseback riding, skiing, volunteering/charitable work

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	No
If yes, which	*Field not completed.*
Please list organization memberships and positions held	*Field not completed.*
Please List Areas of Special Interest	*Field not completed.*

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	The Town of Eagle has an opportunity to leverage its position as a destination for young professionals and young families. With so much construction and growth planned to happen in the coming years, the town has an opportunity to truly be the leaders with regards to the vitality of our valley and our county. The rest of the valley has reached its carrying capacity, and Eagle is poised to be the next "it" destination for those looking for business opportunities and the ideal Colorado work-life balance. From fostering the opening of small businesses and new developments to enhancing everything Eagle already has to offer, we are on an incredible track toward being a highly sought-after location in a quickly changing world.
2. What challenges currently exist in the Town of Eagle?	The biggest challenge facing our community right now is housing availability and affordability. While some of our community has seen the benefits of the real estate boom that has occurred due to professionals switching to remote working and moving out of larger cities, that has resulted in a near-zero inventory for renters and first-time home buyers. This has created an incredible challenge for the local workforce, especially as the COVID-19 pandemic has had such a drastic impact on income and peoples' ability to pay rent or mortgage. Our current real estate market means that, if someone can't afford to stay in their home, there is nowhere else to go - their only option is to move out, which means fewer employees for our local businesses.
3. As a Council/Committee Member, how would you approach these challenges?	Our town should to continue to focus on solutions for workforce and affordable housing. Access to these housing options will both support local residents and enable business owners to hire the best possible candidates knowing that their employees will be able to find somewhere to live. A commitment to prioritizing and facilitating workforce and affordable housing would provide the town with a workforce available to support the growth we see in our future.
Please attach a cover letter or experience information	Jaimie Mackey Cover Letter and Resume 210218.pdf

Email not displaying correctly? View it in your browser.

Erinn M. Hoban
321 Church St. | Eagle, CO 81631 | 970.343.0043 | erinnmhoban@gmail.com

---

Town of Eagle
PO Box 609
Eagle, CO 81631

To Whom It May Concern,

I am excited about the opportunity to speak with you concerning the Town of Eagle, Town Council Vacancy.

While living in Eagle County for the last 15 years I have ingrained myself in the Town of Eagle over the last 7 years. I would cherish the opportunity to work with a group where I truly feel that I am making a difference in the community I love. This position meant a lot to the former council members. Andy and Adam brought pride and excitement to this commitment. I realize that these are very big roles to fill, I know I can do it with an open mind and my goal would be to continue this position with as much passion for the Town of Eagle as they did.

After owning three businesses in my young adult and adult life, I have learned from my failures and successes. Lucky enough to experience employment opportunities at levels including government positions to large corporate structures and everything in between I have learned to collaborate at many levels while being receptive to new ideas.

The assets I believe I can bring to the position include:

- Financial experience from start-up business organization to national corporate audits.
- Special event organizing and execution including sponsorship coordination
- Relationship building that is required for essential growth
- Local media experience as newspaper owner and publisher
- Ability to adapt to new ideas and excitement for building and implementing projects
- A pulse on the small business community both as an owner, operator and consultant

Thank you for your consideration and I hope to hear from you soon.

Sincerely,
Erinn Hoban

Erinn M. Hoban

321 Church St. | Eagle, CO 81631 | 970.343.0043 | erinnmhoban@gmail.com

---

Objective
To use my experience and skills in a position that my heart enjoys.

Education
University of Pittsburgh, B.A. Environmental Studies and B.S. in Political Science, Dec. 2004

Work Experience

Small Business Development Center: Aug. 2020 - Current
Small Business Consultant for the Northwest SBDC hosted by Eagle County. As a consultant I help small businesses in 10 Colorado counties work through business startups, challenges and financing. This includes guidance and information on current Covid relief through government legislation, EIDL loans, PPP forgiveness and local grant applications. This free service is available through the Small Business Administration.

Old Growth Tree Service: March 2018 – Aug. 2020
Full time and the glue. Without a job description I have helped the company grow for 2 years from a staff of 6 to 24 and helping to triple the net sales over the 2 year time. Responsible for all new policies and procedures, employment, payroll, new business, marketing, accounts payable and client relations.

United Ground Express (Airlines): Sept 2014 – Current
Part time Compliance Coordinator at the Eagle County Airport. Compliance Coordinator is a supervisor position in the company with a large amount of responsibility at our station. As Compliance Coordinator, I am responsible for managing all of the financials. The position includes training and coaching a staff of 90 through the financial process. At times these reports, and audits can total over $30,000 a day. I am also qualified to work every aspect of United Mainline and Express flights in and out of the airport including ticketing, gate agent and ramp work. I love the challenge.

Town of Avon: May 2015 – Nov. 2017
Special Event Production Assistant working directly under the Director of Special Events and Festivals. Responsibilities included preparing and executing events by developing relevant promotional information, event site maps, planning documents, ROI on an event by event basis, permitting for appropriate needs, inventory management, volunteer coordination, producer details and troubleshooting while on the ground during each event.

SneakPEAK Vail Magazine: Sept. 2011 – March 2014
Publisher and owner of a weekly entertainment and lifestyle magazine in the Vail Valley. From startup to closing of the business, I had been hands on at all levels including accounting, marketing, sales, budgeting, editorial, distribution, production and public relationships. Fully involved in all levels of staffing and financials.

Vail Mountaineer Newspaper: March 2008 – June 2011
Associate Publisher of a six-day per week newspaper in the Vail Valley. This ground floor opportunity

entailed the startup of the paper including hiring of the staff and setting all criteria for managing the business. I ran the paper, which included supervising an eighteen member staff, managing all the accounts and handling all community relations that were required of a firmly entrenched business within the community. Responsibilities also included accounts receivable and payable, payroll, employee relations, editorial oversite, sales and distribution of over 11,000 papers daily.

H2Oban Management – Jan. 2001 – Jan. 2005
Owner/Operator of a profitable pool management company. Clients and customers included homeowner associations and property management companies. Managed all aspects of running neighborhood pools including hiring and managing lifeguards, water treatment, health department regulations and repairs. Personally, managed all payroll, billing, collections, taxes and employee supervision. Also served as a swim coach for two summers working with over 100 children/young adults ranging in age from 4 to 18 years old.

Extra Credit - Cause we all have fun stuff!
I am an avid mountain bike rider and racer. Long distance races are my sweet spot, but I love to compete. Currently working on my Certified Personal Trainer certificate as I have coached swimming and biking off and on in the valley for 15 years. Always working to help others achieve healthy lifestyles and goals while completing my own lifetime goals such as Xterra races and most recently the 2019 Leadville 100 mountain bike race.

References:
Danita Dempsey – Director of Special Events and Festivals – Town of Avon – 970.471.1068
Anthony Morabito – General Manager at EGE – United Ground Express – 970.275.3246
Shana Larsen – Administrative Assistant at SNEAKpeak and Vail Mountaineer Newspapers – 970.390.0870

Jenny Rakow

From: noreply@civicplus.com
Sent: Tuesday, February 23, 2021 11:22 AM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Erinn
Last Name	Hoban
Address1	321 Church St.
Address2	*Field not completed.*
City	Eagle
State	CO
Zip	81631
Email Address	erinmhoban@gmail.com
Contact Phone Number	970.343.0043
Business Address	*Field not completed.*
Business Phone Number	*Field not completed.*
Occupation	Consultant for the Small Business Development Center (Small Business Association)

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	7 years
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Wooster High School - Wooster, OH
College	University of Pittsburgh - Pittsburgh, PA
Trade or Business School	*Field not completed.*
Hobbies	Mountain Biking, Rafting, Snowboarding

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Currently on the TOE Open Space Committee
Please list organization memberships and positions held	*Field not completed.*
Please List Areas of Special Interest	*Field not completed.*

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	Growth - Bringing new ideas and opportunities to Eagle is exciting. Being able to put those ideas into action will be even more exciting.
2. What challenges currently exist in the Town of Eagle?	Growth - The town will need and want to keep its small town feel. This change will include accepting new people, events, projects while protecting our history and wildlife.
3. As a Council/Committee Member, how would you approach these challenges?	Listening to ideas. Growth in our town is inevitable. Planning and considering all the options to that growth will help keep our small town feeling small but growing in diversity and inclusion.
Please attach a cover letter or experience information	Resume.pdf

Email not displaying correctly? View it in your browser.

Sarah Parrish

304 Wall St., Eagle, CO 81631 75000 970-903-3634
sarahparrishski@gmail.com

February 17, 2021

To whom it may concern,

I am submitting my letter of interest and credentials to the Eagle Town Council for consideration of becoming a Council Member.

I grew up in Edwards and have chosen to raise my family in Eagle for the past 8 years. I have a unique insight into the growth and support our small town needs. Growing up in a construction family, I know how much growth and building can impact our area, in both positive and negative ways. The ultimate goal, is of course, to have a happy, healthy and prosperous town that provides many opportunities to our residents.

The following characteristics and skills further exhibit strong candidacy for a seat.

Interpersonal / Communication Skills

- Integrate easily into team environments using personable, helpful, and energetic demeanor.
- Employ attentive listening and perceptiveness in understanding others.
- Develop trust and rapport with diverse populations through respect for differences and compassion.
- Present self articulately, demonstrating and rephrasing for various learning styles.

Leadership Qualities

- Prioritize tasks for positive and efficient outcomes.
- Take initiative and assume responsibility, motivating and leading others.
- Solve problems decisively using creative and innovative ideas.
- Effectively cope with stress and time pressure.
- Incorporate integrity, diligence, and stamina into all endeavors.

I am confident that my determination coupled with a desire to make our town amazing will help me fulfill the requirements of a town council member. I look forward to hearing from you in the near future regarding my status. In the meantime, thank you for your time and consideration.

Sincerely,

Sarah Parrish

Jenny Rakow

From: noreply@civicplus.com
Sent: Wednesday, February 17, 2021 11:13 AM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Sarah
Last Name	Parrish
Address1	304 Wall St
Address2	304 Wall St.
City	Eagle
State	Colorado
Zip	81631
Email Address	sarahparrishski@gmail.com
Contact Phone Number	9709033634
Business Address	*Field not completed.*
Business Phone Number	*Field not completed.*
Occupation	Realtor

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	7 years, 38 years in Eagle County
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Battle Mountain High School
College	Fort Lewis College
Trade or Business School	*Field not completed.*
Hobbies	Biking, Skiing, Rafting, Hiking, Art, House projects, Gardening

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Beaver Creek Avalanche Dogs
Please list organization memberships and positions held	*Field not completed.*
Please List Areas of Special Interest	*Field not completed.*

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	As one of the first true town in Eagle County, Eagle has a great opportunity to serve locals as well as welcome visitors to the area giving them a true 'local' experience.
2. What challenges currently exist in the Town of Eagle?	I see one of the largest challenges that the Town of Eagle faces is smart growth. We are and need to grow as a town but we need to do so in a sustainable and forward thinking way to allow for all of our community to take advantage of the growth as well as continue to enjoy our town. As we look toward the future, we need to continue to support small businesses, restaurants and entrepreneurs as they re-open to full capacity. We also need to work to bring back our many, successful events, festivals and concerts in a safe and inviting way to boost visitation and growth.
3. As a Council/Committee Member, how would you approach these challenges?	As a life long local to the valley, I have a good connection with many community members and feel I have a good pulse on what has worked in the past, what we may need to change and also a broader view on growth in the valley and town of Eagle. I think that these challenges offer opportunities to raise our town up to being one of the most advanced and prosperous towns in the area so that. We have a very supportive town and we all love it, so let's rise together.
Please attach a cover letter or experience information	Sarah Parrish-Cover Letter for Town Council.pdf

Email not displaying correctly? View it in your browser.

Brian Bloess
136 Eagle Ranch Rd
P.O. Box 1153
Eagle, CO 81631

Town of Eagle, Colorado
Attn: Eagle Town Clerk
P.O. Box 609
Eagle, CO 81631
Via email to: clerk@townofeagle.org

February 22, 2021

RE: COUNCIL VACANCIES

To whom it may concern:

Please accept this correspondence as a formal application for a vacant town council position.

My love of Eagle began in 2002 when I would visit the area on a regular basis to flyfish and enjoy a taste of the mountains. At that time I was living in my home state of Missouri and, as many mid-westerners do, I was dreaming of the amazing quality of life the high country can offer. In 2010 We were fortunate enough to find an opportunity to call Eagle County home and did so in June of that year. In December of that year we were able to close on a home in Eagle Ranch when we became full time Eagle residents.

In September I will be lucky enough to say, "I do" to a great lady. Alisa and I currently live in Eagle Ranch and in total we are raising four teenagers in the community…yes, four teenagers. My two, Lydia age 15 and Adam age 12; Alsia's two, Aaron age 17 and Noah age 15 are proud to call Eagle their hometown. Lydia is currently a sophomore at EVHS and Adam a 7th grader at EVMS. Both Alisa's boys attend BMHS. Alisa and I are local small business owners, Alisa owns Evolve Spa and I have a small construction company in the valley. Saying we are invested in the success of Eagle, and the youth of Eagle, is an understatement.

In my hometown of Warsaw, Missouri I served on the town park board for four years where I am proud to have championed a ballot initiative to improve the local parks for the area youth. I also served as the treasurer of the Warsaw Lions Club, President of the Warsaw Main Street Association, and treasurer of the University of Central Missouri Sigma Phi Epsilon Alumni association for many years.

In Eagle County, I am a current member of the Eagle Valley Trout Unlimited Board of Directors (serving as past president from 2014-2018.) I am proud to have started the Upper Colorado Fall Classic which brings anglers and benefactors into the county to support conservation efforts on our local Eagle and Upper C Watersheds. I am also a past member of the Eagle Rotary Club.

As you all know, any decision to become active in community service is one that requires a great deal of consideration. It is a commitment that also requires a significant investment of time. Recent events have made it clear that our Eagle community needs that investment to seamlessly fill some very big leadership shoes and continue to guide the community in a direction that will be beneficial to all.

Kindest regards,

Brian Bloess

Jenny Rakow

From: noreply@civicplus.com
Sent: Monday, February 22, 2021 2:50 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Brian
Last Name	Bloess
Address1	136 Eagle Ranch Rd
Address2	P.O. Box 1153
City	Eagle
State	CO
Zip	81631
Email Address	brianbloess@gmail.com
Contact Phone Number	9703069424
Business Address	P.O. Box 1153
Business Phone Number	*Field not completed.*
Occupation	Self

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	10.5 Years
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Warsaw High School
College	University of Central Missouri; BS Safety and Risk Management (Spring 2000)
Trade or Business School	Bloess Ventures
Hobbies	I am a Dad of two great kids!....but also, Mountain Biking, Fly Fishing, Hunting, Skiing

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Multiple. See Below
Please list organization memberships and positions held	Past President and current Board Member Eagle Valley Trout Unlimited 2012- Present Eagle Rotary Club member 2010-2013. Warsaw Missouri Park Board 2006-2010 Warsaw Missouri Main Street Association 2008-2010 Warsaw Missouri Lions Club (Treasurer) 2005-2010 Sigma Phi Epsilon Alumni Association (Treasurer) 2006-2010

Please List Areas of Special Interest	-Sustained, sensible, and progressive economic development for Eagle -Small Business development -Opportunities for local youth to develop and grow a sense of community.

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	Rural economic models have changed in the last 30 years from largely filling a primary retail need in an area, to having to reinvent the economic drivers that sustain a community. These newer models now need to be based on what will attract tourist/recreation dollars and make Eagle an attractive place to call home by providing a great quality of life for Eagle residence. Past and present community leadership, with a great vision for everything our amazing location offers, has Eagle uniquely situated to take full advantage of these new opportunities.
2. What challenges currently exist in the Town of Eagle?	Intelligent, sustainable growth. We must coexist with our environment as it is what sets us apart from many places. We also must continue to lead the way with new innovating ways to develop our economy and be a model for other communities.
3. As a Council/Committee Member, how would you approach these challenges?	As a council member all opinions, ideas, suggestions etc. must be considered. Correct decisions take time and investment by those responsible for making decisions that will impact the greater community. Thorough and informed decision making is critical.
Please attach a cover letter or experience information	Brian Bloess Cover Letter.docx

Email not displaying correctly? View it in your browser.

Jenny Rakow

From: noreply@civicplus.com
Sent: Wednesday, February 10, 2021 4:58 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Geoffrey
Last Name	Grimmer
Address1	PO Box 4826
Address2	*Field not completed.*
City	Eagle
State	CO
Zip	81631
Email Address	gkgrimmer@gmail.com
Contact Phone Number	9709879790
Business Address	1160 Capitol Street, Eagle CO 81631
Business Phone Number	307-828-1631
Occupation	Zealous Schools // Executive Director

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	14 Years
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	James Madison Memorial HS, Madison, WI
College	Carlson School of Management - University of Minnesota // BSB Finance
Trade or Business School	Western New Mexico University - Gallup Graduate Studies Branch // MA Education Leadership, MA Secondary Education
Hobbies	Trail Running, Nordic Skiing, Reading, Designing School Communities, Jazz Music, Parenting, Husband, Impromptu Puns.

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Eagle Town Board (2015-2016), Eagle Police (PPSAC) Committee (2016-Present)
Please list organization memberships and positions held	Eagle County Historical Society
Please List Areas of Special Interest	K-12 Education, Public Works, Sustainable Development, Police Support, & Recreation Tourism.

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	*Broadband: Mountain towns need fast data to support innovative businesses in the digital economy. It's a utility. *Connect Downtown with River: The Eagle River is an under-leveraged asset of our town. *Town Core: We need to continue to revitalize and add "place making" character to Broadway and Old Town. *Parks: Besides adding new parks, we need to reinvest in our favorites. Upgrade, refresh, inspire and communicate.
2. What challenges currently exist in the Town of Eagle?	*Smart Growth: We doubled in size from 1990-2000 and again from 2000-2010. From infrastructure to human services. *Inclusion: 20+% of our town is Hispanic yet we rarely catch ideas/input from these residents. *COVID: Things are not "going back to before", so we need creative leadership to vision our new reality. *Town Staff Turnover: From police to public works, we need to recruit and retain the best talent. *Business Development: Make it a client-centric experience to launch a business with ToE. *Website: Most tourists in town start with our website and social media. Let's use the same great tools with a sharpened look. *Income Streams: MEAC was brilliant because it added a steady income stream. What is the next stream we can launch? *Traffic: Continue to add round-abouts and width modifications to existing corridors. Add ECO bus to SLR in Eagle Ranch?
3. As a Council/Committee Member, how would you approach these challenges?	Collaboratively and first as a listener. Use the momentum we have in areas that we have it. Let the experts lead. Empower the staff and don't get under foot. Be proactive and think long term.
Please attach a cover letter or experience information	*Field not completed.*

Email not displaying correctly? View it in your browser.

February 23, 2021

Dear Town Trustees, Mayor Turnipseed,

This is the second time I've applied for the position of town board trustee. The last time I was in good company with Scott Turnipseedand Adam Palmer. It's hard to believe that was over 4 years ago. This time is much more difficult for me as I'm sure you can understand. I really struggled with the decision to apply. I read over my last cover letter and my reasons for wanting the role are the same. I love this town, the people and how strong the bonds are that tie this community together. The tragedy that I unfortunately experienced first hand has allowed me to feel the overwhelming love and support that you can only find in a community like Eagle. I feel like I am applying for town trustee for the same reasons as before but also in memory of three great friends. Two of whom served proudly with all of you on the board. It is because of their commitment to our town that I humbly submit my application for town trustee for the second time. Thank you for your consideration.

Best Regards,

Josh Stowell

Jenny Rakow

From: noreply@civicplus.com
Sent: Tuesday, February 23, 2021 2:11 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Josh
Last Name	Stowell
Address1	0225 Tanager Circle
Address2	*Field not completed.*
City	Eagle
State	CO
Zip	81631
Email Address	joshstowell@yahoo.com
Contact Phone Number	9704716828
Business Address	500 Broadway, Eagle, CO 81631
Business Phone Number	9703288602
Occupation	Digital Media Manager

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	16 years
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Gunnison High School
College	University of Colorado, Boulder - B.S. School of Journalism and Mass Communication
Trade or Business School	*Field not completed.*
Hobbies	run, ski, golf, bike, anything on or in the water

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	West Village Condos Home Owners Assoc., President, Various internal committees at Eagle County Government
Please list organization memberships and positions held	Society of Professional Journalists, National Association of Broadcasters, 3CMA, CCUA
Please List Areas of Special Interest	Outdoor recreation, technology, environment, conservation

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	Eagle can continue to capitalize off of its reputation as an outdoor recreation hub. Our active lifestyle and continued development of trails, parks and festivals will be critical to bringing in visitors and encourage the incubation and relocation of new businesses. We are fortunate that broadband infrastructure is finally being developed through the town's efforts alongside those of Comcast and the various wireless providers. The current pandemic has only made access to broadband even more critical to today's workforce and Eagle will need to provide for those workers. It is exciting to see how many new residents are working from home offices in a way that didn't exist even 10 years ago. I also feel that Eagle needs to continue fostering local artists and attract new creatives to our town. Developing a strong arts and culture scene will make Eagle even more vibrant and appealing to visitors and residents. I have also been following the possible re-opening of the rail corridor closely through my position here at Eagle County. If passenger rail service becomes a reality again it could provide Eagle with another great opportunity.
2. What challenges currently exist in the Town of Eagle?	Managing the impacts of growth while simultaneously growing our sales tax base continues to be one of the biggest challenges for Eagle. How do we increase our ability to generate sales tax while many of our residents shop and dine outside of town? How does the town become more than a bedroom community with a workforce that mostly commutes up valley? And longer term, how do we adapt to a changing climate where fire and dust choked trails are becoming the norm? If growth is inevitable, how do we manage a growing population while balancing water, traffic and wildlife concerns. And lastly, the move to a town charter system will be an additional although hopefully positive challenge.
3. As a Council/Committee Member, how would you approach these challenges?	As a board member I would need to be able to see each issue through a variety of viewpoints. A town council member is representative of all of Eagle's residents and it will be important to approach difficult decisions with balance and inclusivity. I have always admired those folks who have stepped up for what can often be a thankless job on the town board. Thick skin is a requirement. The challenges I mentioned above require someone who will actively engage as a town trustee. This means organizing and leading on various projects and initiatives. All of the issues facing our community are bigger than one person and that means a group effort. And that group must contain perspectives and opinions from a wide range of stakeholders.
Please attach a cover letter or experience information	Town of Eagle Josh Stowell.docx

Email not displaying correctly? View it in your browser.

Town of Eagle Town Council
via Brandy Reitter, Town Manager
PO Box 609 / 200 Broadway
Eagle, CO 81631

Mayor Turnipseed, Town Council, and Ms. Reitter –

Please accept this letter as application for appointment to fill a vacancy on the Town of Eagle Town Council. I understand that appointment is for a term that ends with the November 2021 election and that I will need to submit a self-nomination form for election later this year.

Over the last 20+ years, I have built my career on one simple principle: Together We're Better. I am the person who looks for common missions, finds ways to bring people and organizations together, and consistently strives to meet the needs of the community served by creating the most efficient and effective service delivery systems possible. I believe the keys to successful organization leadership lie in: building relationships and partnerships; leading by example; delivering timely, open, and honest communication; planning services with intentionality; and telling your organization's story in a compelling way. Since taking the helm of Mountain Recreation 3 ½ years ago, I hope my application of these principals is clear and visible in the ways in which the District operates.

With over two and a half decades of experience in public administration, government finance, community engagement, community development, public agency marketing and communications, hands-on knowledge of public agency governance to add to my involvement in the Town's Charter Commission and Elevate Eagle Comp Plan Committee, I feel connected and aligned with the mission, vision, and major objectives defined in the Town's Strategic Plan and prepared to support pursuit of the vision.

Thank you for your consideration. If you need further information from me, please let me know. I can be reached at janetsnook68@gmail.com or via cell at 816-820-8776.

Sincerely,

Janet Bartnik, M.S., CPRP
Executive Director, Mountain Recreation
54 Field Street
Eagle, CO 81631

Jenny Rakow

From: noreply@civicplus.com
Sent: Sunday, February 21, 2021 4:55 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Janet
Last Name	Bartnik
Address1	54 Field Street
Address2	*Field not completed.*
City	Eagle
State	CO
Zip	81631
Email Address	janetsnook68@gmail.com
Contact Phone Number	816-820-8776
Business Address	*Field not completed.*
Business Phone Number	*Field not completed.*
Occupation	Executive Director, Mountain Recreation

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION

By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	Yes
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	2 years 5 months
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Courtland High School
College	Virginia Tech
Trade or Business School	*Field not completed.*
Hobbies	*Field not completed.*

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Town of Eagle Charter Commission, Elevate Eagle Comp Plan Committee
Please list organization memberships and positions held	Vail Valley Partnership Board of Governors, Eagle County Health Service District Board, several professional association leadership positions
Please List Areas of Special Interest	recreation, quality of life, community health

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	The Town of Eagle is situated uniquely, both near major winter-oriented resorts and yet also offering outdoor amenities right here at home that attract visitors year round. Ensuring a balance of responsible investment in tourism and protection of the open space resources entrusted to us offers Eagle the opportunity to define a more resilient economy and enhanced quality of life than has been in place in many mountain communities. As well, with a planning process for the Hwy 6 corridor in the Town's sights, there is opportunity to reimagine and redefine this key infrastructure to meet needs from both form and function perspectives. In the past few years, the Town has put in place many foundational constructs, such as the Charter, Elevate Eagle Comp Plan, and Strategic Plan, that will provide for solid direction and focused decision-making.
2. What challenges currently exist in the Town of Eagle?	Eagle's provision of services seems fairly reliant on its residential tax base. Funding sources should be diversified to ensure the Town is fiscally secure well into the future. As well, deciding how to plan and encourage development and redevelopment in the downtown core will be important to secure the local business community and has the potential to provide more workforce housing.
3. As a Council/Committee Member, how would you approach these challenges?	Relying on the Town's direction-setting foundational documents (because they were created based on community input and engagement), seeking and supporting unique ways to construct partnerships, and pursuing balance are philosophical tenets I would employ.
Please attach a cover letter or experience information	TOE Council Interest Cover - Bartnik.pdf

Email not displaying correctly? View it in your browser.

Jenny Rakow

From: noreply@civicplus.com
Sent: Monday, February 15, 2021 5:01 PM
To: Clerk Group; Brandy Reitter
Subject: Online Form Submittal: Town Council, Planning Commission & Committee Application Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town Council, Planning Commission & Committee Application Form

Select the Council, Commission, or Committee applying for	Town Council (vacancies only)

PERSONAL INFORMATION

First Name	Kevin
Last Name	Brubeck
Address1	PO Box 3037 (0123 Snow Goose)
Address2	*Field not completed.*
City	Eagle
State	CO
Zip	81631
Email Address	kevin.brubeck@yahoo.com
Contact Phone Number	970-390-0125
Business Address	PO Box 4419, Eagle CO 81631
Business Phone Number	970-328-0361
Occupation	Financial Advisor

(Section Break)

TOWN COUNCIL ELIGIBILITY AFFIRMATION
By answering these questions for a council vacancy, the applicant is affirming all criteria are met pursuant to the Town's Charter.

Are you a United States Citizen?	Yes
Are you a registered elector of the Town of Eagle?	No
Have you been an Eagle resident no less than 12 consecutive months?	Yes
Length of Residency in Eagle	24 years
Are you a registered voter and eligible to vote in the Colorado General Election?	Yes

(Section Break)

EDUCATION AND HOBBIES

High School	Graduate from Northwood High School in Silver Spring, Maryland
College	Graduate from The University of Colorado in Boulder CO with degrees in Finance and International Business
Trade or Business School	*Field not completed.*
Hobbies	Eagle, mountain biking, skiing, hiking, history, travel

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served on other Boards, Commissions, or Committees?	Yes
If yes, which	Eagle Board of Trustees, Eagle Planning and Zoning, Rotary, E.V. Chamber, Historical Society, United Way, Junior Livestock Commission, Colorado Mountain College Advisory Board, CSU Extension Office Advisory Committee, Saint Clare's Finance Committee
Please list organization memberships and positions held	Eagle Board of Trustees Mayor Pro Ten, Eagle Planning and Zoning Chairman, Rotary President, Eagle Chamber of Commerce President, Eagle County School District Chairman of the Citizen's Finance Committee, Chairman of the CMC Advisory Committee, Chairman of the Saint Clare Finance

	Committee, Junior Livestock Sales Commission Goat Superintendent, Chairman of the Town of Eagle Economic Vitality Committee.
Please List Areas of Special Interest	Listening to people and solving problems.

(Section Break)

ADDITIONAL QUESTIONS

1. What opportunities does the Town of Eagle have?	The Town of Eagle has tremendous opportunity to expand tax revenues through continuing to be an attractive home for clean businesses. We are centrally located in the heart of the Colorado Rockies with a fantastic climate, well educated employment base, solid municipal infrastructure, excellent accessibility via our airport and highway and the potential to be one of the strongest "Zoom Towns" with superior broadband communications.
2. What challenges currently exist in the Town of Eagle?	Our most immediate challenge is to fill the leadership positions for the Town Council. Attainable housing is a continuing challenge in order to attract and hold good employers in our community. The need to have a diversified economic base became apparent during this pandemic.
3. As a Council/Committee Member, how would you approach these challenges?	As with all challenges, listen, gather data from the community, businesses, staff, and adjoining and overlapping municipal jurisdictions. Seek cooperation and collaboration from our business community and other government bodies.
Please attach a cover letter or experience information	*Field not completed.*

Email not displaying correctly? View it in your browser.

Jenny Rakow

Subject: FW: support for Sarah Parrish as trustee candidate

From: Celena Olden <mcintire422eagle@yahoo.com>
Sent: Monday, March 1, 2021 9:49:45 AM
To: Scott Turnipseed <scott.turnipseed@townofeagle.org>; david.gboury@townofeagle.org <david.gboury@townofeagle.org>; Pappy Kerst <pappy.kerst@townofeagle.org>; Matt Solomon <matt.solomon@townofeagle.org>; Ellen Bodenhemier <ellen.bodenhemier@townofeagle.org>
Subject: support for Sarah Parrish as trustee candidate

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello All,

In submitting our support for Candidate Sarah Parrish, here are our reasons:

1. Knowledge - As a woman who has grown up in Eagle County, Sarah's continued presence here has kept her in touch and involved in the many issues that affect the town of Eagle (growth, jobs, environment, economy).

2. Stability - Sarah and her husband are raising their family in the town of Eagle, and both are employed locally and own their home in Eagle's core.

3. Invested - Having relocated again in within Eagle, Sarah identifies with the strength of the community and character of Eagle.

4. Commitment - Knowing full well the purpose and role of a town trustee, as well as the term length, Sarah stepping forward in the desire to become even more involved in the direction of our town demonstrates her resolve to be productively engaged.

5. Capable - Sarah's intelligence is an additional asset to meet the varied challenges that a town Board encounters in the typical course of business, and Sarah's knowledge of contracts is indeed an important virtue of a Trustee.

6. Balance - Sarah demonstrates the ability to remain balanced as she has undertaken the roles as an educator, mother, wife, real estate professional, athlete, and more.

The large, sudden void opened by the tragic passing of a longtime Trustee and valued community member asks that the size of that void be filled by someone of equal caliber and talent; this person is Sarah Parrish.

Respectfully,

Tom and Celena Olden

Jenny Rakow

Subject: FW: Council Candidates?

From: Mike McCormack <mikemac@uncommoncommunications.net>
Sent: Friday, March 5, 2021 8:40:50 AM
To: Pappy Kerst <pappy.kerst@townofeagle.org>
Subject: Council Candidates?

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Pappy –

Mike McCormack here, Eagle resident and 5-year member of the Mountain Rec board of directors. Also, both of my children attend (or have attended) Zealous Schools.

You have a number of fine candidates for the two council seats. Since I have long experience with two of them, I wanted to jump in with my personal observations. Geoff Grimmer and Janet Bartnik are both intelligent, objective, and in many ways, visionary. An added bonus is that each possesses a wonderful sense of humor. They also both consistently demonstrate one of the qualities that made Adam so unique; the ability to listen meaningfully to perspectives other than their own.

Our community is meaningfully enriched already because of their respective efforts in education and recreation. There are no bad choices on your list, but I wanted to give a shout out to these two. They would make wonderful and effective additions to our town's leadership.

Hope you're well. Thanks for listening.

Mike

MM
970-485-5847

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 19
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPOINTING TWO COUNCILMEMBERS TO FILL TWO VACANCIES

WHEREAS, on April 7, 2020 the electorate of the Town of Eagle, CO approved a Home Rule Charter that requires the Town Council to establish a process for appointments to fill vacancies by councilmembers by Resolution;

WHEREAS, on April 28, 2020 the Town Council established the process to fill a Councilmember vacancy as required by the Charter by the adoption of Resolution 21, Series of 2020;

WHEREAS, Section 2, Article Ill of the Charter of the Town of Eagle provides for the appointment by the Town Council to fill a vacancy on the Town Council, to serve until the next regular election;

WHEREAS, The Town Council has complied with the process to fill a Councilmember vacancy as set forth in Resolution 21, Series of 2020; and

WHEREAS, in the interest of timely carrying out the duties and responsibilities of the Town Council, the Town Council desires to proceed with the selection and appointment process as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, THAT:

Section 1. The Town Council hereby appoints _____ and _____ as Councilmembers to fill the vacancies of Andy Jessen and Adam Palmer and to serve until the next regular election scheduled for November 2, 2021.

Section 2. This Resolution shall take effect immediately upon its passage.

Passed and adopted at a regular meeting of the Town Council of the Town of Eagle this 9th day of March 2021.

TOWN OF EAGLE, COLORADO

By _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk