



AGENDA

TO: Grand Avenue Corridor Plan Stakeholder Group:

- Anne McKibbin
- Dan Brown
- Jamie Harrison
- Kim Bradley
- Kevin Sharkey
- Kristen Miller
- Martha Miller
- Shane Dickman
- Tony Powell

FROM: Pedro Campos, Principal, Zehren and Associates, Inc.

DATE: January 22, 2021

SUBJECT: **Kick-off Meeting Agenda**

This agenda is intended to organize the Town of Eagle's Grand Avenue Corridor Plan Stakeholder Group kick off meeting scheduled virtually 9 to 10pam Friday, January 22, 2021. The link to access the Zoom meeting is: <https://us02web.zoom.us/j/84106305004>

1. Introductions & Project Team Structure

- Stakeholder Group members
- Town of Eagle key staff
- Consultant Team firms and staff
- Project Organizational Chart

2. Stakeholder Group Procedures, Roles and Responsibilities

- Procedural requirements: attendance, notes, communication protocol
- Disclosure of potential financial and or conflicts of interest
- Review, evaluation, and input of project team work
- Participation and promotion of community engagement processes
- Community leadership, diplomacy, and advocacy

3. Overall Work Program Overview

- (3) Phases of Work
- Focus of each Phase of Work



4. Phase One Update

- Land Surveying – field work / drafting in progress
- Review of past relevant plans & compilation of relevant sections
- Updated Traffic Counts for key intersections
- ‘Soft’ real estate analysis and benchmarking
- Land Inventory and Analysis
- Community Engagement Plan & Social Pinpoint Platform
- Stakeholder Group Engagement

5. Brainstorming of Project Goals

- Initial brainstorm of core goals of the corridor plan
- Email follow-up: edits and finalization

6. Homework Assignment

- Review summary of past plans
- Top (3) issues to solve for & ask the community
- Consider reading “Reconomics – The Path to Resilient Prosperity” by Storm Cunningham
- Begin looking at the corridor with different set of eyes
- Think critically and email forth thoughts, observations, and ideas

7. Phase 1 Stakeholder and Community Engagement (dates tentative)

- Stakeholder Group formation: January 15, 2021
- Stakeholder Group Kick Off Meeting: January 22, 2021
- Stakeholder Group Meeting #1: February 18, Thursday
- Community Engagement Part 1A: February 25, Thursday
- Community Engagement Part 1B: March 11, Thursday
- Commenting Period March 12 – April 12
- Stakeholder Group Meeting #2: March 19, Friday
- Weeks of March 22 and 29 – scheduled ‘guided’ group walks
- Planning & Zoning Update: Tuesday April 20
- Town Council Update : Tuesday April 27

-END-