Town Council

ONLINE MEETING

Tuesday, December 8, 2020

Public Meeting Room / Eagle Town Hall

200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an online meeting.

   ACCESS THE ONLINE MEETING HERE

   Please note: All participants are automatically muted. In order to be called upon and unmuted, you will need to use the "raise hand."

   When it's your turn to speak, the moderator will unmute your line and you will have three (3) minutes for public comment.

   PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record.

   For technical difficulties please email bill.shrum@townofeagle.org and we will do our best to assist you.

CALL TO ORDER - 6:00 PM

ROLL CALL - 6:05 PM

ADOPTION OF AGENDA - 6:05 PM *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT - 6:05 PM *Citizens are invited to comment on any item not on the Agenda subject to a public hearing. Please limit your comments to three (3) minutes per person per topic unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to sign in.*

PRESENTATIONS - 6:10 PM *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.*

1. Lower Basin Water Treatment Plant, SGM and MWH Constructors - Project Update Presentation
2. Lower Basin Water Treatment Plant Update

CONSENT AGENDA - 6:20 PM *Consent agenda items are routine Town business, items which have received clear direction previously from the council, final land use file documents after the public hearing has been closed, or which do not require council deliberation. (5 Minutes)*

1. Minutes - November 10, 2020

2. Bill Pay - November 2020
3. Sewer Imaging Pay Application No. 1 to Eco-Matrix in the amount of $126,203
4. Capitol Street: 5th Street to 6th Street – Water and Wastewater Replacement Project – Construction Progress Update, Final Acceptance, and Final Payment
5. BoCC COVID-19 Business Support Letter Ratification
6. Ordinance No. 28, Series 2020, "An Emergency Ordinance Authorizing the Town Clerk to Approve Temporary Modifications of Liquor-Licensed Premises Through October 31, 2021"
7. Resolution No. 83, Series 2020, "A Resolution of the Town of Eagle Extending the Declared Local Disaster Emergency"
8. Resolution No. 87, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado Appointing Kari McDowell-Schroeder as a Full Member and Appointing Clark Gundlach as an Alternate Member of the Economic Vitality Committee"
9. Resolution No. 88, Series 2020, "A Resolution of Town Council of the Town of Eagle, Colorado, Authorizing Release of Funds in Escrow Due to Completion of Public Improvements (Haymeadow)"

STAFF REPORTS - 6:25 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update

LIQUOR LICENSE AUTHORITY - 6:30 PM

1. PUBLIC HEARING: Pazzo's Wow Request for Temporary Modification of Premises/Communal Outdoor Dining Area

BUSINESS ITEMS - 6:35 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. Lower Basin Water Treatment Plant – SGM's Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule
2. PUBLIC HEARING: Adoption of the 2021 Eagle Town Budget
    a. Ordinance No. 26, Series 2020, "An Ordinance Appropriating Funds to the Various Funds and Spending Agencies, in the Amounts and for the Purpose as set forth below, and Setting the 2021 Mill Levy for the Town of Eagle, Colorado for the 2021 Budget Year"
    b. Ordinance No. 27, Series 2020, "An Ordinance Reappropriating Funds to the Various Funds and Spending Agencies, in the Amounts and for the Purpose as set forth below for the Town of Eagle, Colorado for the 2020 Budget Year"
    c. Resolution No. 85, Series 2020, "A Resolution Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Eagle, Colorado for the Calendar Year Beginning on the 1st Day of January, 2021, and Ending on the Last Day of December, 2021"
    d. Resolution No. 86, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado, Establishing and Adopting a Fee Schedule Pursuant to 2.34 of the Eagle Municipal Code"
3. 401(a) and 457 Adoption Resolutions and Participation Agreements
    a. Resolution No. 80, Series 2020, "A Resolution Electing to Join the Colorado Retirement Association and Adopting a 401(a) Retirement Plan"
    b. Resolution No. 81, Series 2020, "A Resolution Adopting a 457 Deferred Compensation Plan"

4. PUBLIC HEARING: Ratification of Elevate Eagle Comprehensive Plan
    a. Resolution No. 82, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado Ratifying the Elevate Eagle Comprehensive Plan"
5. November 2020 Post-Election Ordinances Review
    a. Ordinance 24, Series 2020 “An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Section 5.05.030 of the Eagle Municipal Code to Increase and Change the Computation Method of the Town's Lodging Tax From $4.00 Per Day Per Occupied Lodging Room or Accommodation to 6% of the Cost of the Rental Fee, Price or Other Consideration Paid or Received for the Occupied Lodging Room or Accommodation”
    b. Ordinance 25, Series 2020 “An Ordinance of the Town Council of the Town of Eagle, Colorado Creating and Establishing the Eagle Downtown Development Authority In the Town of Eagle, Colorado and Determining Organizational Aspects of the Eagle Downtown Development Authority Board and Providing Other Details Related Thereto”
6. MEAC Requests Review

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 9:30 PM

1. Council Committee Updates
2. Town Manager Review
3. Eagle Bucks Program Approval and Authorization

EXECUTIVE SESSION - 9:45 PM

1. Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding 1) Intergovernmental Agreement dated July 25, 1995, between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District and to adjourn the regular meeting at its conclusion.

ADJOURN - 10:00 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

_____
Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI - TOEG – townofeagle2019

Lower Basin Water Treatment Plant

Budget Review

Town Council Update

December 8, 2020

Warren Swanson, PE – President, SGM

warrens@sgm-inc.com

970-384-9051

Budget Discussion Outline

- Construction Contract
  - Current Contract Amounts & Expenditures
- Engineering Services Contract
  - Current Contract Amounts & Expenditures
- Overall Project Forecast
  - Current Total Budget Forecast vs. Previous Forecasts

Construction Contract & Expenditures

Current MWHC Construction Contract Status			
Orig. Contract Amount	$	22,938,752	
Executed COs To-Date	$	1,517,214	*
Current Contract Amount	**$**	**24,455,966**	
Total Invoiced for Work thru 10/31	**$**	**20,468,947**	
Estimated Costs for 11/1 through 11/30	$	525,000	
Total Invoiced or Spent through 11/30	**$**	**20,993,947**	
Total Invoiced/Current Contract		**86%**	

*** Approx. $660K (44%) of Total COs to-date is for sewer upgrade, generator upgrade & fire suppression**

Engineering Contract & Expenditures

Current SGM Engineering Contract Status		
Orig. Contract Amount	$	1,386,016
Executed COs To-Date	$	59,692
Current Contract Amount	**$**	**1,445,708**
Total Invoiced for Work thru 11/7	**$**	**1,269,192**
Estimated Fees for 11/7 through 11/30		16,900
Total Invoiced or Spent through 11/30		**1,286,092**
Total Invoiced/Spent of Current Contract		**89%**

*** SGM has proposed a contract amendment for the additional effort to cover extended construction schedule**

Overall Project Budget Summary

- See Separate Table for Details
- Forecasted Range at Completion ($27.4M to $27.8M) is:
  - Approx. $23,000 to $470,000 More than Total Forecasted in Oct. 2017 (Start of CMAR Pre-Const. Services; Prelim GMP time)
  - Approx. $670,000 to $1,118,000 More than Total Forecasted in Apr. 2018 (Final Construction GMP time)
  - Approx. $200,000 to $600,000 Less than Amount Used for Water Rate Study and SRF Loan Application

Reference Information

As Needed

Original Construction Contract Amounts

Item	Original Contract Amounts	
Cost of Work	$ 20,904,201	(Subject to 75%/25% savings sharing)
Allowances*	$ 698,946	(No savings sharing applies)
Contractor's Fee	$ 1,335,605	
Total Contract (GMP)	**$ 22,938,752**	(Excludes $486K Rebar Pre-Purchase)
*Allowances		
Dewatering	$ 498,946	(ear-marked construction contingency)
Office Furniture	$ 40,000	(Owner discretion item)
Laboratory Equipment	$ 75,000	(Owner discretion item)
Startup Chemicals	$ 45,000	(Owner discretion item)
Earthwork	$ 40,000	(ear-marked construction contingency)

Construction Budget Summary

Construction Contract Expenditures Projection	
Original Total Construction Contract Value	**$ 22,938,752**
Executed Change Orders, to-date	$ 1,517,214
Current Construction Contract Value	**$ 24,455,966**
Projected Additional Costs/Savings	
Proposed COs (PCOs) Recommended for Approval	$ 19,383
PCOs in Review by SGM - Estimate	$ 362,081
PCOs Being Quoted by MWHC - Estimate	$ 97,225
Future PCOs - Estimate	$ -
Subtotal - Itemized Estimated Add'l CO Amounts	$ 478,689
Likely Unspent Dewatering Allowance Savings	$ (394,042)
Likely Unspent Lab Equipment Allowance Savings	$ (30,000)
Unspent CO No. 1 Sewer Bypass Pumping Allowance Savings	$ (18,216)
Likely Unspent Furniture Equipment Allowance Savings	$ (20,000)
Dewatering Allowance Budget Repurposed for Extended GCs	$ 174,745
Contingency - Unknown Potential Future Changes	$ 100,000
Subtotal of All Projected Potential Add'l Changes	$ 291,176
Subtotal of All Changes, Executed and Projected/Potential	$ 1,808,390
Projected Construction Contract Expenditures at Completion	**$ 24,747,142**

5.0% w/o Sewer, Generator & Fire Suppression (7.9% with them)

Construction Budget Summary

Construction Contract Expenditures Projection	
Original Total Construction Contract Value	**$ 22,938,752**
Executed Change Orders, to-date	$ 1,517,214
Current Construction Contract Value	**$ 24,455,966**
Projected Additional Costs/Savings	
Proposed COs (PCOs) Recommended for Approval	$ 19,383
PCOs in Review by SGM - Estimate	$ 809,923
PCOs Being Quoted by MWHC - Estimate	$ 97,225
Future PCOs - Estimate	$ -
Subtotal - Itemized Estimated Add'l CO Amounts	$ 926,530
Likely Unspent Dewatering Allowance Savings	$ (394,042)
Likely Unspent Lab Equipment Allowance Savings	$ (30,000)
Unspent CO No. 1 Sewer Bypass Pumping Allowance Savings	$ (18,216)
Likely Unspent Furniture Equipment Allowance Savings	$ (20,000)
Dewatering Allowance Budget Repurposed for Extended GCs	$ 174,745
Contingency - Unknown Potential Future Changes	$ 100,000
Subtotal of All Projected Potential Add'l Changes	$ 739,017
Subtotal of All Changes, Executed and Projected/Potential	$ 2,256,231
Projected Construction Contract Expenditures at Completion	**$ 25,194,983**

High End Estimate

$448K more than low-end estimate

7.0% w/o Sewer, Generator & Fire Suppression (9.9% with them)

Engineering Services During Construction

Original Contract	**$**	**1,386,016**
Change Orders To-Date	$	59,692
Current Contract Amount	**$**	**1,445,708**
Estimated Cost for 8 Add'l Months	$	261,760
Projected at Completion with Add'l 8 Months	**$**	**1,707,468**

$32.7K/month, estimated

7% as Compared to Current Construction Contract GMP

LBWTP Budget - Committed & Forecasted Values						
Line Item	**Oct. 2017**	**Apr. 2018**	**June 2019**	**Jan. 2020**	**Dec 2020 - Low End**	**Dec 2020 - High End**
CMAR (MWHC) – Related Costs						
MWHC Pre-Construction Services for Value Engineering & CMAR Process	$152,062	$152,062	$152,062	$152,062	$152,062	$152,062
MWHC Rebar Pre-Purchase	$0	$0	$486,000	$486,000	$486,000	$486,000
MWHC Construction GMP	$23,164,475	$23,524,732	$22,938,752	$22,938,752	$22,938,752	$22,938,752
Contingency for Increase from Prelim. to Final GMP at 5% of GMP	$1,158,224	N/A	N/A	N/A	N/A	N/A
Approved COs	N/A	N/A	$107,441	$1,137,053	$1,517,214	$1,517,214
Est. Cost for Identified Add'l Changes	$0	$0	$1,378,804	$343,343	$478,689	$926,530
Est. Savings - Unused Allowances	N/A	N/A	$ (340,000)	$ (393,216)	($462,258)	($462,258)
Allowance for Extended Schedule GCs Cost	N/A	N/A	N/A	$200,000	$174,745	$174,745
Contingency for Unknown Future COs	$1,158,224	$1,176,236	$300,000	$300,000	$100,000	$100,000
Sub-total for Forecasted CMAR Costs	*$25,632,989*	*$24,853,030*	$25,023,060	$25,163,994	$25,385,204	$25,833,045

Line Item	Oct. 2017	Apr. 2018	June 2019	Jan. 2020	Dec. 2020 - Low End	Dec. 2020 - High End
Engineer (SGM) – Related Costs						
Value Engineering & CMAR Pre-con Services Costs*	$0 - N/A in Oct. '17	$132,606	$132,606	$132,606	$132,606	$132,606
Estimated Engineering Services During Construction Costs	$1,485,000	$1,485,000	$1,451,113	$1,690,838	$1,707,468	$1,707,468
Est. Plant O&M Manual & Record Dwgs	$75,000	$75,000	$42,000	$42,000	$42,000	$42,000
Sub-total for Potential Engineering Costs	*$1,560,000*	*$1,692,606*	*$1,625,719*	*$1,865,444*	*$1,882,074*	*$1,882,074*
Other Costs						
Est. Utility Service/Connect'n Costs	$80,000	$80,000	$80,000	$48,931	$46,431	$46,431
Est. Mat'ls Testing & Geotech Costs	$80,000	$80,000	$50,000	$65,000	$42,000	$42,000
Est. Brown's Hill Engineering Costs	$0	$0	$20,000	$20,000	$20,000	$20,000
Sub-total for Potential Other Costs	*$160,000*	*$160,000*	*$150,000*	*$133,931*	*$108,431*	*$108,431*
Total Forecasted Cost						
Pre-construction + Construction	$27,352,989	**$26,705,636**	**$26,798,778**	**$27,163,369**	**$27,375,709**	**$27,823,550**

Town of Eagle LBWTP Project Status and Schedule Update

December 08, 2020

Michael Haarmann
Tyler Hendrix

MWH CONSTRUCTORS

Agenda

1. Project Schedule Update
2. Water Treatment Building Photos
3. Site/Electrical Photos
4. Drying Bed photos
5. Upcoming Work
6. Q/A

Project Schedule Update

Update Since Board Presentation in September:

- Site work nearing completion. Media in drying beds, retaining wall installed, and road put in.
- Gas Service coordinated and installed with Black Hills energy. Now delivering heat in the building
- Finish surfaces work continuing. Lab Cabinets, Breakroom cabinets, Flooring, and tile work complete
- Mechanical, Electrical, Process Mechanical all continuing work Onsite in both buildings

Water Treatment Building

Water Treatment Building Photos

Water Treatment Building Photos

Site/Electrical

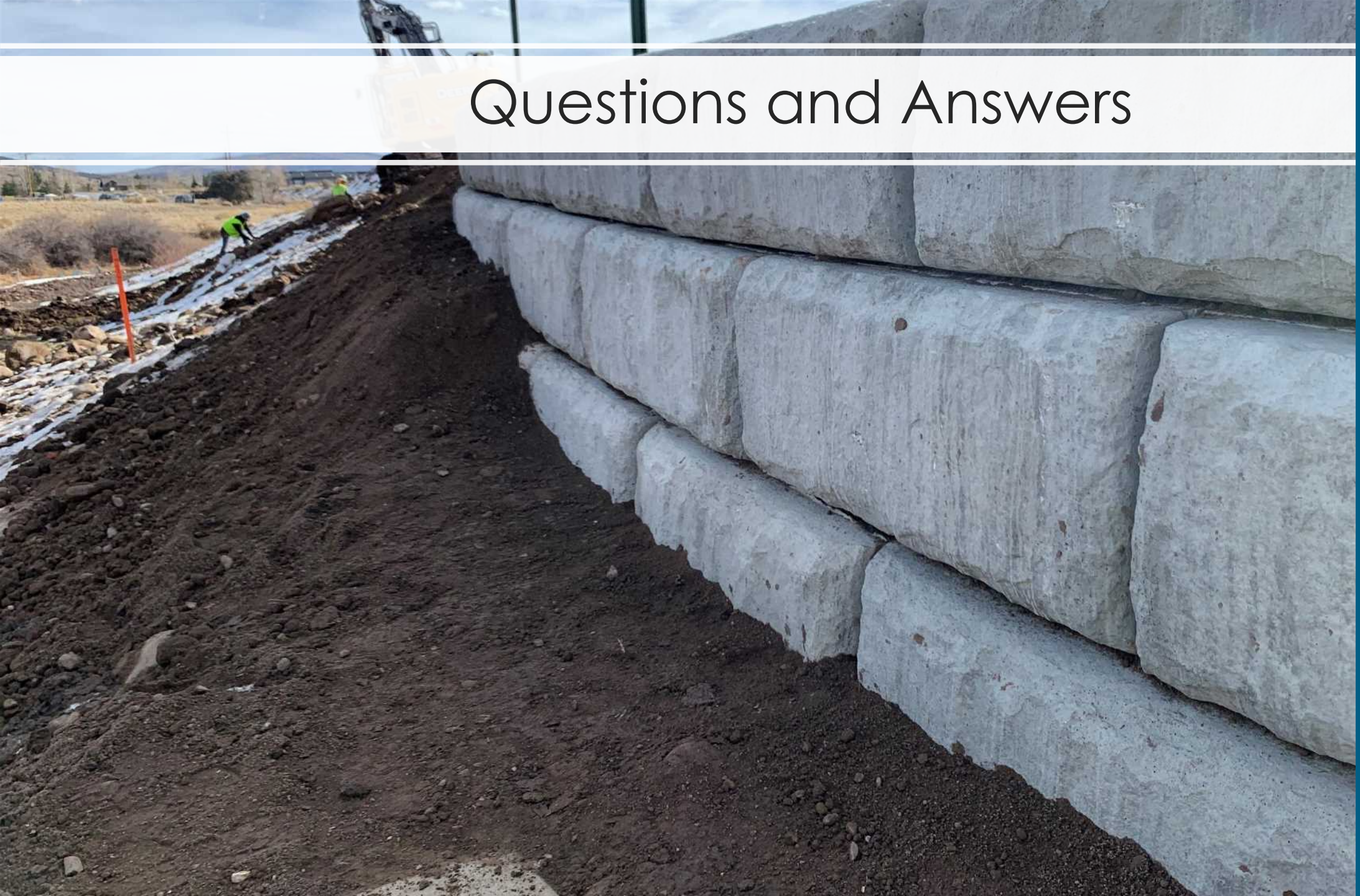
Drying Beds

Upcoming Work

Upcoming Work Schedule:

- Electrical Work: Final Control Panel Installation, Continue Pulling and Terminating Wire, Conduit Installation.
- Process Mechanical Installation: Pipe Testing, Chemical Piping, Air Piping
- Site Work: Final Site grading begins
- Start Up Mobilization - RWPS

Questions and Answers



Thanks for your time.

MWH CONSTRUCTORS

MWH CONSTRUCTORS

Lower Basin Water Treatment Plant

Project Progress Report – December 08th, 2020

SAFETY

Total manhours worked to date = 100,000+

Health, Safety, and Environmental Incidents			
Incident Type	**Details**	**Total Incidents in the Period**	**Total To Date**
Health & Safety	None for reporting period	0	1
Environmental	None for reporting period	0	0
Community	None for reporting period	0	0

SCHEDULE

Project schedule update provided to team on October 9th, 2020

Notice to Proceed: 17 August 2018	***Original Contract***	***Current Contract***	***Forecast***
Total Contract Time	731 Days	874 Days	
Substantial Completion Date	11 July 2020	01 December 2020	17 March 2021
Final Completion Date	11 September 2020	01 February 2021	17 May 2021

PROJECT FINANCIALS

Payment Application #29 submitted and approved.

Preconstruction Contract Amount	$638,062
Original Construction Contract Amount	$22,938,752
Change Orders Approved to Date (CO's 1-11)	$1,349,646
Overall GMP Including Approved CO's	$24,288,398
Change Orders Approved to Date	1-11
Payment Applications Submitted	29
Amount Billed to Date	$20,468,946.00

PROJECT UPDATE SUMMARY

- Installation of Filter Media in Drying Beds
- Installation of GUH's to Heat building
- Insulation Conduit
- Chemical System Piping and Equipment Install
- Testing of Process Piping
- Electrical Wire termination in control panels

PLANNED ACTIVITIES FOR THE NEXT 4 WEEKS:

- Drying Bed SBB Lines and Concrete Splash Pads
- Start UP equipment in RWPS
- Integrator onsite to start setting up local network communications
- Conduit Installation
- Install Lockers and Partitions

PROJECT PHOTOS – SEE NEXT PAGE

PROJECT PHOTOS

Stand Pipe for Fire Dept. Installed

Retaining Wall at Coanda

MEETING MINUTES
Town Council
Tuesday, November 10, 2020
ONLINE MEETING

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Times listed are approximate and are subject to change.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. ACCESS THE ONLINE MEETING HERE

CALL TO ORDER

Mayor Turnipseed called the meeting to order at 6:00 p.m.

ROLL CALL

COUNCIL MEMBERS PRESENT
Matt Solomon, Mikel Kerst, Scott Turnipseed, Ellen Bodenhemier, Adam Palmer, David Gaboury

COUNCIL MEMBERS ABSENT
Andy Jessen

STAFF PRESENT
Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Bill Shrum, Assistant to the Town Manager
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Bryon McGinnis, Public Works Director
Joey Staufer, Police Chief
Lynette Horan, Human Resources Manager

ADOPTION OF AGENDA

MOTION: Council Member Adam Palmer motioned to approve the Amended Agenda. The motion was seconded and passed with a vote of 6 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

PUBLIC COMMENT

Yuri Kostick provided information to the Council for alternative outdoor seating ideas from other entities and the projected costs involved for restaurant owners. Requested Council to consider funding through the Be Our Guest Program to help owners offset these costs. Mayor Turnipseed provided the Council is reviewing funding in the 2021 Budget.

PRESENTATIONS

1. Nancy Glass, Stewardship Manager, Eagle Valley Land Trust
   Nancy Glass provided her presentation and thanked the Council for their support.

2. Proclamation for Eagle County Gives Day, Denise Kipp
   Terri Reichert was present representing the Vail Valley Charitable Fund for this item.

   Mayor Turnipseed read the proclamation into the record.

3. 2020 Community Impact Award

Mayor Turnipseed announced the nominees: Andy Clark/Eagle Town Park Ice Rink, Charlie Gundlach/Color Coffee Roasters, Trio Therapy Partners, and Yvonne Schwartz/Yoga Off Broadway.

Mayor Turnipseed announced Andy Clark as the 2020 winner and thanked all nominees and the community for their input.

CONSENT AGENDA

MOTION: Council Member Adam Palmer motioned to approve the Consent Agenda. The motion was seconded and passed with a vote of 6 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

1. Minutes - October 27, 2020

2. Bill Pay - October 2020

3. Resolution 77, Series 2020, "A Resolution of the Town of Eagle Extending the Declared Local Disaster Emergency"

4. Pavement Management Pay Application No. 1 to 360 Paving in the amount of $514,506.20

STAFF REPORTS

1. Town Manager Update

Brandy Reitter presented her report.

2. Department Update

Council Comments: Requested Community Development updates to provide more detail. Clarification on community requests, next steps for the Downtown Development Authority, and the Council Budget showing the donations of Council salaries. Mayor Turnipseed selected Council Member Solomon to write an update for the Eagle Today for November.

a. Third Quarter Sales Tax Report

3. Lower Basin Water Treatment Plant Update

Bryon McGinnis invited all members to tour the facility.

BUSINESS ITEMS

1. Wastewater Tap and Fee Study Policy Proposal

Bill Shrum opened this item and requested the Council to review the staff questions for direction.

Council agreed to maintain the 90- day reserve for the wastewater fund.

Council discussed separating single-family homes and multi-family homes in the Town's EQR unit analysis. Council agreed to model wastewater after the water rates. The 2021 tap fee study will be revised to address water to be consistent with wastewater.

Council agreed to keep the current monthly wastewater rates the same.

Council agreed that an analysis should be done to correlate wastewater use by EQR to keep it consistent with water EQRs.

Council agreed to consider further analysis that assigns a different EQR unit to different property types.

Bill Shrum stated Rafetelis will provide a report based upon this feedback and staff will bring back to Council when it is completed based upon the direction received.

2. PUBLIC HEARING: Town of Eagle 2021 Budget

Mayor Turnipseed opened the public hearing for the 2021 Budget.

Jill Kane presented this item and highlighted the items exceeding $10K and any significant changes for Council review.

Mayor Turnipseed opened the Public Hearing for public comment. There was no public comment.

Council provided consensus on the changes presented and agreed to provide feedback and topics for review prior to the November 17 work session for staff to include on the agenda and analysis.

Mayor Turnipseed closed the Public Hearing.

a. 2021 Draft Fee Schedule

3. Billing Adjustment Policy

Jill Kane presented this item and provided the policy that was recommended by auditors.

Council agreed with the policy as presented and staff will prepare a Resolution for adoption at an upcoming meeting.

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS

1. Council Committee Updates

Council Member Bodenhemier provided an update on the Open Space & Recreation Advisory Committee's initial meeting with the next meeting planned for December.

Council Member Palmer will bring an update to the Council from the Climate Action Committee regarding greenhouse gas reduction goals to see if there is support.

2. Be Our Guest Program Discussion

Mayor Turnipseed opened this discussion. All emails regarding the Be Our Guest Second Street closure will be entered into the public record and provided an overview of the program and intent.

Sarah Murray, Red Canyon Café addressed the Council regarding the closure and requested a compromise for opening Second Street eastbound and requested signage on Highway 6 at the Second Street and Broadway intersections to let the public know the access is open. Requested the Be Our Guest program be analyzed to appeal to more business owners on Broadway and to formulate a metric to determine when and why the Town closes streets.

Council Comments: agreed that a stakeholder committee could be used to create guidelines, evaluate street closures and those impacts. Discussion on improving the signage and making the road closure look more inviting.

Kari McDowell addressed the Council with alternative solutions for Second Street and possibly changing the turn radius to slow traffic down entering Second Street from Highway 6.

Nick Sunday addressed the Council and expressed support for keeping the road closure on Second Street being used by Bonfire Brewing and Bonfire's community contributions to Eagle.

Tara Novak expressed her support for Red Canyon Café and the potential for one-way access on Second Street instead of full closure. Suggested painting a mural instead of having construction signs to make it more appealing. Would like to have a time limit on experimental closures and revisit the impacts. Requested lighting improvements for Broadway to make it more inviting.

Jennifer Filipowski expressed her support for all businesses downtown and requested a survey of businesses to know whether they are being affected by the closure. Agreed that painting the barriers would make it look better.

Kathleen Conner inquired on how the Town will address limited capacity for bars and restaurants with the street closure.

Council Comments: discussion on opening Second Street one-way and safety concerns. Staff believed to safely use Second Street we would need to reduce and reconfigure the patio footprint. The overall recommendation from Police and Public Works was to keep it closed. Safety concerns were discussed with high pedestrian use in this area and traffic. This location was reviewed and was approved through April 1st to use the current layout. Council requested another evaluation and review in April. Discussion on additional funding for improvements and business support.

Staff will work with Kari McDowell on possible alternatives for opening Second Street that prioritizes safety and work on improvements to signage. Staff will also investigate what other communities are doing and bring suggestions for Council consideration.

EXECUTIVE SESSION

1. Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding 1) Intergovernmental Agreement dated July 25, 1995, between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District; and 2} Contracts regarding the design and construction of the Lower Basin Water Treatment Plant and to adjourn the regular meeting at its conclusion.

MOTION: Council Member Adam Palmer motioned to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding 1) Intergovernmental Agreement dated July 25, 1995, between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District; and 2) Contracts regarding the design and construction of the Lower Basin Water Treatment Plant and to adjourn the regular meeting at its conclusion. The motion was seconded and passed with a vote of 6 in favor (Solomon, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

ADJOURN - 9:15 PM

Approved:
Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

BILL SCHEDULE
NOVEMBER 2020

GENERAL FUND			
Town Council			
Staples	Office Supplies	$	(9.34)
Forward Tech Solutions, LLC	Computer Support		164.00
King Soopers Customer Charges	Meeting Expense		21.25
Shrum, Bill	Meeting Expense		141.35
Eagle Arts	Community Requests		5,400.00
Eagle County Historical Society	Community Requests		3,425.00
Walking Mountains Science Center	Community Requests		900.00
Total Town Council		**$**	**10,042.26**
General Government			
Meritain Health	Claims Paid	$	1,429.56
Triad EAP	Employee Assistance Program		21.13
Cintas Corporation	Office Supplies		3.43
Costco	Office Supplies		4.50
Verizon Wireless, Bellevue	Utility Services		50.58
Hoffman, Parker, Wilson & Carberry PC	Legal		5,126.82
Executech Utah LLC	Computer Support		3.75
Forward Tech Solutions, LLC	Computer Support		3,366.00
Mammoth Networks	Computer Support		425.00
Total General Government		**$**	**10,430.77**
General Administration			
Bazani, Felipe & Fernanda	Utility Refund	$	59.80
Calhoun, Scott & Susan	Utility Refund		139.84
Cygan, Joseph & Erin	Utility Refund		107.01
Hickman, Mike	Utility Refund		124.11
Jacobs, Patricia	Utility Refund		105.97
McManus, Bernard A	Utility Refund		116.03
Muntz, John & Betty	Utility Refund		49.39
Oczkowski, Regina	Utility Refund		4.86
Rowberry, Christopher	Utility Refund		303.11
Eagle County Clerk & Recorder	Other Prepaid Expenses		1,000.00
Wagner Equipment Co	Other Prepaid Expenses - Leased Snow Equipment		16,752.08
1353 Chambers LLC	Performance Guarantees		258,759.90
Hartford, The	Disability Insurance		1,708.97
Meritain Health	Health & Life Ins. Payable		36,047.74
MetLife	Vision Insurance Payable		679.19
Life Line Screening Of American	Facility Usage Deposit Refund		750.00
Venzor, Rosa	Facility Usage Deposit Refund		750.00
R-S Construction	Refund Overpay Contractors License		50.00
Life Line Screening Of American	Facility Usage Fees Refund		400.00
Meritain Health	Claims Paid		3,492.62
Triad EAP	Employee Assistance Program		51.59
Cintas Corporation	Office Supplies		19.47
City Market	Office Supplies		9.99

General Administration (Cont.)			
Costco	Office Supplies		232.90
Pitney Bowes	Office Supplies		113.02
Staples	Office Supplies		(1.78)
Forward Tech Solutions, LLC	Equipment (Non-Capital)		1,833.23
Batson's Corner Store	Employee Appreciation		23.45
Pitney Bowes	Communication & Transportation		21.99
Colorado Mtn. News Media	Legal Notices		706.10
Mail Chimp	Dues & Subscriptions		74.99
Century Link	Utility Services		1,051.80
Chase Paymentech	C.C. Transaction Fees		1,743.98
Xpress Bill Pay	C.C. Transaction Fees		729.80
Hoffman, Parker, Wilson & Carberry PC	Legal		1,482.00
Maggard & Hood, PC	Auditing & Accounting		38,008.05
Caselle, Inc.	Computer Support		5,290.00
Executech Utah LLC	Computer Support		509.56
Forward Tech Solutions, LLC	Computer Support		426.04
TEC Integration, Inc.	Computer Support		100.00
City Market	Meeting Expense		27.02
Red Canyon Café	Meeting Expense		72.45
Lewan & Associates	Contract Payments		462.16
US Bank Equipment Finance	Contract Payments		575.74
Total General Administration		**$**	**374,964.17**
Community Development			
Meritain Health	Claims Paid	$	5,718.22
Triad EAP	Employee Assistance Program		75.20
Costco	Office Supplies		59.98
Forward Tech Solutions, LLC	Office Supplies		145.00
Staples	Office Supplies		(1.78)
Fleet Services	Gas & Oil		58.99
Forward Tech Solutions, LLC	Communication & Transportation		45.00
Century Link	Utility Services		179.31
Verizon Wireless, Bellevue	Utility Services		83.16
McCool Development Solutions, LLC	Professional Services		8,441.00
Advanced Engineering & Environmental Svc	Planning Reimbursable		15,276.50
Alperstein & Covell, P.C.	Planning Reimbursable		825.00
Colorado Mtn. News Media	Planning Reimbursable		532.49
Garfield & Hecht, P.C.	Planning Reimbursable		1,494.50
Hoffman, Parker, Wilson & Carberry PC	Planning Reimbursable		2,625.00
LRE Water	Planning Reimbursable		356.00
Mott MacDonald	Planning Reimbursable		2,990.00
Hoffman, Parker, Wilson & Carberry PC	Legal		775.00
Executech Utah LLC	Computer Support		10.00
Forward Tech Solutions, LLC	Computer Support		636.39
US Bank Equipment Finance	Contract Payments		575.74
Total Community Development		**$**	**40,900.70**
Municipal Court			
Meritain Health	Claims Paid	$	142.96

Municipal Court (Cont.)			
Triad EAP	Employee Assistance Program		16.20
Carlson, Edwards & O'Connor P.C.	Legal		1,500.00
Executech Utah LLC	Computer Support		2.75
Forward Tech Solutions, LLC	Computer Support		51.60
High Country Copiers	Contract Payments		27.75
Johnson, Erik A.	Contract Payments		1,875.00
Total Municipal Court		**$**	**3,616.26**
Streets			
Meritain Health	Claims Paid	$	6,385.35
Triad EAP	Employee Assistance Program		85.07
Cintas Corporation	Office Supplies		32.62
King Soopers Customer Charges	Office Supplies		5.61
Quill Corporation	Office Supplies		9.00
Staples	Office Supplies		(0.80)
Wylaco Supply Co	Operating Supplies		12.26
Jb T-Shirts Silkscreen & Embroidery	Uniforms		1,476.00
Wylaco Supply Co	Uniforms		192.00
All Seasons Rental- Hotsy	Repair & Maintenance Supplies		36.00
Alpine Lumber Co.	Repair & Maintenance Supplies		214.94
Glenwood Springs Auto Parts Inc	Repair & Maintenance Supplies		35.98
Johnson Excavation And Telecomm.	Repair & Maintenance Supplies		39.00
Underground, Inc	Repair & Maintenance Supplies		1,072.11
United Rentals (North America) Inc	Repair & Maintenance Supplies		90.09
Wear Parts & Equip Co, Inc	Repair & Maintenance Supplies		1,563.66
Wylaco Supply Co	Repair & Maintenance Supplies		69.25
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies		37.18
Eagle Sinclair	Gas & Oil		211.71
Fleet Services	Gas & Oil		1,487.46
Glenwood Springs Auto Parts Inc	Gas & Oil		27.36
Forward Tech Solutions, LLC	Equipment (Non-Capital)		189.60
Toledo Tools	Equipment		77.57
Wylaco Supply Co	Equipment (Non-Capital)		99.23
Toledo Tools	Communication & Transportation		15.22
Underground, Inc	Communication & Transportation		23.96
Century Link	Utility Services		814.82
Holy Cross Energy	Utility Services		2,439.83
Verizon Wireless, Bellevue	Utility Services		87.08
Colorado Mtn. News Media	Recruitment		170.77
Indeed	Recruitment		37.43
Info Cubic	Recruitment		114.70
Mountain Careers	Recruitment		15.80
Employer's Council Services, Inc.	Professional Services		35.00
All Seasons Rental- Hotsy	Repair & Maintenance Services		345.00
Johnson Excavation And Telecomm.	Repair & Maintenance Services		4,465.00
Safety-Kleen Systems, Inc.	Repair & Maintenance Services		277.51

Streets (Cont.)			
360 Paving LLC	Street Resurfacing		538,146.20
Executech Utah LLC	Computer Support		5.50
Forward Tech Solutions, LLC	Computer Support		190.90
Old Growth Tree Service	Tree Management-Comm Forestry		2,570.00
Wagner Equipment Co	Winter Snow Equipment Rental		6,897.92
Cirsa	Insurance		14,500.00
Total Streets		**$**	**584,600.89**
Public Safety			
Meritain Health	Claims Paid	$	12,580.09
Triad EAP	Employee Assistance Program		186.09
Amazon	Office Supplies		196.91
Sportsman's Warehouse	Office Supplies		61.98
Vistaprint	Office Supplies		28.80
Alpine Lumber Co.	Operating Supplies		22.72
Amazon	Operating Supplies		28.98
Pye-Barker Fire & Safety LLC	Operating Supplies		72.00
Amazon	Uniforms		9.49
Galls, LLC	Uniforms		79.99
Berthod Motors	Vehicle Repair & Maintenance Supplies		955.30
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies		588.56
Fleet Services	Gas & Oil		2,080.14
Glenwood Springs Auto Parts Inc	Gas & Oil		31.20
4 Imprint	School Res Officer Supplies		729.00
Costco	School Res Officer Supplies		29.98
Amazon	Equipment		209.90
Forward Tech Solutions, LLC	Equipment (Non-Capital)		119.85
Progressive Microtechnology, Inc.	Equipment (Non-Capital)		880.00
U.S. Armor Corporation	Equipment (Non-Capital)		2,256.21
4 Imprint	Communication & Transportation		58.41
Galls, LLC	Communication & Transportation		2.99
Glenwood Springs Auto Parts Inc	Communication & Transportation		13.99
Sportsman's Warehouse	Communication & Transportation		17.90
Vistaprint	Communication & Transportation		6.99
AT&T Mobility	Utility Services		612.89
Century Link	Utility Services		655.76
Hoffman, Parker, Wilson & Carberry PC	Legal		938.50
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services		230.00
White Water Express Carwash	Repair & Maintenance Services		28.65
Executech Utah LLC	Computer Support		0.61
Forward Tech Solutions, LLC	Computer Support		427.80
Progressive Microtechnology, Inc.	Computer Support		1,945.00
Technovia Consulting	Computer Support		2,315.25
Vaughan, Madison	Travel Expense		40.95
7 Hermits Brewing	Meeting Expense		100.38
Buhlman, Carrie	Meeting Expense		58.24
American Red Cross	Tuition & Books		70.00
PRI Management Group	Tuition & Books		250.00

Public Safety (Cont.)			
Eagle County Animal Control	Animal Control		15,810.00
Big Steve's Towing & Recovery LLC	Contract Payments		175.00
High Country Copiers	Contract Payments		57.82
Lexipol LLC	Contract Payments		915.00
Xerox Financial Services LLC	Contract Payments		190.53
Town Of Vail	Dispatching Services		178,443.13
Colorado Dept of Revenue	Patrol Vehicles		15.00
Total Public Safety		**$**	**224,527.98**
Buildings & Grounds			
Pinnacol Assurance	Worker's Compensation	$	211.97
Meritain Health	Claims Paid		3,573.89
Buildings & Grounds (Cont.)			
Triad EAP	Employee Assistance Program		52.85
Cintas Corporation	Office Supplies		32.62
King Soopers Customer Charges	Office Supplies		5.61
Quill Corporation	Office Supplies		8.99
Staples	Office Supplies		(0.27)
Jb T-Shirts Silkscreen & Embroidery	Uniforms		556.00
Alpine Lumber Co.	Repair & Maintenance Supplies		96.66
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		9.98
Skyline Mechanical, Inc.	Repair & Maintenance Supplies		622.19
Fleet Services	Gas & Oil		917.00
Forward Tech Solutions, LLC	Equipment (Non-Capital)		979.60
Home Depot Pro	Janitorial Supplies		826.92
Black Hills Energy	Utility Services		1,771.18
Century Link	Utility Services		1,619.49
Holy Cross Energy	Utility Services		3,178.89
Verizon Wireless, Bellevue	Utility Services		106.13
Colorado Mtn. News Media	Recruitment		85.38
Indeed	Recruitment		18.71
Mountain Careers	Recruitment		7.90
Employer's Council Services, Inc.	Professional Services		17.50
Jerrymaster Janitorial	Janitorial Maintenance Contracts		4,316.00
Skyline Mechanical, Inc.	Repair & Maintenance Services		280.00
Sno-White Linen Rental	Repair & Maintenance Services		426.09
Executech Utah LLC	Computer Support		4.38
Forward Tech Solutions, LLC	Computer Support		113.70
Northwest Colo Council Of Gov.	Contract Payments		125.00
Thyssenkrupp Elevator Corp.	Contract Payments		659.85
Cirsa	Insurance		685.03
Total Buildings & Grounds		**$**	**21,309.24**
Information Center			
Triad EAP	Employee Assistance Program	$	42.30
Century Link	Utility Services		213.06
Executech Utah LLC	Computer Support		2.50
Forward Tech Solutions, LLC	Computer Support		108.00
Total Information Center		**$**	**365.86**

Marketing & Events			
Meritain Health	Claims Paid	$	953.04
Triad EAP	Employee Assistance Program		14.34
Google Storage	Dues & Subscriptions		1.99
Verizon Wireless, Bellevue	Utility Services		51.28
Colorado Mtn. News Media	Recruitment		111.50
Indeed	Recruitment		33.08
Executech Utah LLC	Computer Support		2.88
Forward Tech Solutions, LLC	Computer Support		344.00
Colorado Logos	Media		360.00
Vail Valley Charitable Fund	Events		500.00
Yoga Off Broadway	Events		10,000.00
Say No More! Promotions	Event Production		144.75
Wylaco Supply Co	Event Production		80.00
Total Marketing & Events		**$**	**12,596.86**
Engineering			
Meritain Health	Claims Paid	$	1,461.32
Triad EAP	Employee Assistance Program		21.58
Cintas Corporation	Office Supplies		32.62
King Soopers Customer Charges	Office Supplies		5.61
Quill Corporation	Office Supplies		8.99
Staples	Office Supplies		(1.78)
Jb T-Shirts Silkscreen & Embroidery	Uniforms		596.98
Fleet Services	Gas & Oil		83.80
Forward Tech Solutions, LLC	Equipment (Non-Capital)		189.60
Verizon Wireless, Bellevue	Utility Services		104.68
Advanced Engineering & Environmental Svc	Professional Services		27,715.50
Hoffman, Parker, Wilson & Carberry PC	Legal		97.50
Executech Utah LLC	Computer Support		3.00
Forward Tech Solutions, LLC	Computer Support		80.13
Total Engineering		**$**	**30,399.53**
TOTAL GENERAL FUND		**$**	**1,313,754.52**
CAPITAL IMPROVEMENTS FUND			
Schofield Excavation	Retainage Payable	$	3,134.33
Bookidis, Christopher	Use Tax Refund		608.23
Wynton Homes	Use Tax Refund		10,071.96
Forward Tech Solutions, LLC	Town Hall Improvements		2,756.00
Grand Junction Pipe & Supply	Project THOR		721.36
Holy Cross Energy	Project THOR		4,000.00
Schofield Excavation	Project THOR		53,042.50
Uptown Services LLC	Project THOR		15,400.00
Total CAPITAL IMPROVEMENTS FUND		**$**	**89,734.38**

WASTE WATER FUND

Schofield Excavation	Retainage Payable	$	9,285.31
Meritain Health	Claims Paid		4,187.01
Triad EAP	Employee Assistance Program		61.94
Staples	Office Supplies		(0.36)
Western Slope Supplies Inc	Office Supplies		42.75
Fastenal Company	Uniforms		64.79
Jb T-Shirts Silkscreen & Embroidery	Uniforms		187.03
Fastenal Company	Repair & Maintenance Supplies		34.64
Hach Company	Repair & Maintenance Supplies		6,459.00
UV Doctor Lamps, LLC	Repair & Maintenance Supplies		20,913.41
Water Technology Group	Repair & Maintenance Supplies		23,421.40
Eagle Sinclair	Gas & Oil		20.28
Fleet Services	Gas & Oil		173.24
Forward Tech Solutions, LLC	Equipment (Non-Capital)		423.02
Federal Express Corp.	Communication & Transportation		293.70
Hach Company	Communication & Transportation		175.40
Nextrust Inc	Communication & Transportation		338.40
Western Slope Supplies Inc	Communication & Transportation		1.75
Black Hills Energy	Utility Services		940.99
Century Link	Utility Services		1,113.86
Holy Cross Energy	Utility Services		11,010.82
Verizon Wireless, Bellevue	Utility Services		115.54
Colorado Mtn. News Media	Recruitment		85.40
Indeed	Recruitment		18.71
Mountain Careers	Recruitment		7.90
Employer's Council Services, Inc.	Professional Services		87.50
Hoffman, Parker, Wilson & Carberry PC	Legal		585.00
Veris Environmental LLC	Sludge Disposal		4,922.32
Browns Hill Engineering	Repair & Maintenance Services		1,059.25
Nottingham Excavating & Trucking Inc	Repair & Maintenance Services		9,577.46
Executech Utah LLC	Computer Support		8.90
Forward Tech Solutions, LLC	Computer Support		179.57
Eagle River Water & Sanitation District	Testing & Permits		1,950.00
SGS North America Inc	Testing & Permits		1,012.34
Raftelis	Tap Fee And Rate Study		5,838.75
Browns Hill Engineering	Contract Payments		264.00
Water Technology Group	Contract Payments		15,000.00
Bronn Excavating, Inc	Capital Expenditures-Capitol St Wastewater		972.00
Grand Junction Pipe & Supply	Capital Expenditures-Truss Pipe/Wastewater		353.08
Ground Engineering Consultants	Capital Expenditures-Capitol St Wastewater		327.50
Hoffman, Parker, Wilson & Carberry PC	Capital Expenditures-Capitol Street Wastewater		39.00
Nottingham Excavating & Trucking Inc	Capital Expenditures-Fix Truss Pipe		14,164.08
San Juan Sweeping & Striping	Capital Expenditures-Capitol St Wastewater		510.00
Schofield Excavation	Capital Expenditures-Capitol St Wastewater		77,813.80
Water Technology Group	Capital Expenditures-IMLR system/pipe/pump		45,743.00
Water Technology Group	Capital Expenditures-Re-Air Pump for Recycle		24,548.00
Colo Water Resources & Power Dev. Auth.	2011 Debt Services		31,334.73
Colo Water Resources & Power Dev. Auth.	2011 Debt Service Interest		8,058.13
Total WASTEWATER FUND		**$**	**323,724.34**

WATER FUND

Schofield Excavation	Retainage Payable	$ 11,692.60
Meritain Health	Claims Paid	5,797.64
Triad EAP	Employee Assistance Program	78.87
Cintas Corporation	Office Supplies	32.62
King Soopers Customer Charges	Office Supplies	5.60
Quill Corporation	Office Supplies	8.99
Staples	Office Supplies	(0.35)
Gypsum Eagle Ace Hardware	Operating Supplies	85.55
Amazon	Uniforms	32.29
Jb T-Shirts Silkscreen & Embroidery	Uniforms	741.99
Alpine Lumber Co.	Repair & Maintenance Supplies	84.87
Amazon	Repair & Maintenance Supplies	255.22
Browns Hill Engineering	Repair & Maintenance Supplies	1,052.00
Glenwood Springs Auto Parts Inc	Repair & Maintenance Supplies	25.49
Water Technology Group	Repair & Maintenance Supplies	(457.00)
Wylaco Supply Co	Repair & Maintenance Supplies	2,400.98
Eagle Sinclair	Gas & Oil	20.28
Fleet Services	Gas & Oil	314.63
Forward Tech Solutions, LLC	Equipment (Non-Capital)	1,620.03
Wylaco Supply Co	Equipment (Non-Capital)	91.80
Core & Main LP	Meters & Related Items/Resale	19,133.80
Federal Express Corp.	Communication & Transportation	27.54
Nextrust Inc	Communication & Transportation	338.40
AmeriGas	Utility Services	3,339.36
Century Link	Utility Services	2,586.16
Holy Cross Energy	Utility Services	8,753.94
Verizon Wireless, Bellevue	Utility Services	194.47
Colorado Mtn. News Media	Recruitment	512.31
Indeed	Recruitment	112.28
Info Cubic	Recruitment	49.70
Mountain Careers	Recruitment	47.40
Employer's Council Services, Inc.	Professional Services	210.00
Garfield & Hecht, P.C.	Legal	715.50
Hoffman, Parker, Wilson & Carberry PC	Legal	195.00
Resource Engineering Inc	Engineering	756.50
Utility Technical Services	Leak Detection	7,900.00
Eagle River Water & Sanitation District	Testing & Permits	215.00
Executech Utah LLC	Computer Support	11.88
Forward Tech Solutions, LLC	Computer Support	425.93
Lewan & Associates	Contract Payments	85.10
US Bank Equipment Finance	Contract Payments	575.73
Colorado Underground Detection LLC	Capital Expenditures-Leak Detection Equipment	9,879.00
Grand Junction Pipe & Supply	Capital Expenditures-Capitol St Water	83.70
Ground Engineering Consultants	Capital Expenditures-Capitol St Water	487.50
Oldcastle SW Group Inc	Capital Expenditures-Eby Cr Mesa Access Rd	171.06
San Juan Sweeping & Striping	Capital Expenditures-Capitol St Water	510.00
Schofield Excavation	Capital Expenditures-Capitol St Water	117,071.30
Signature Signs Inc	Capital Expenditures-Capitol St Water	1,925.00

WATER FUND (Cont.)			
Schmueser, Gordon, Meyer Inc.	Lower Basin Water Treatment		40,561.30
Total WATER FUND		**$**	**240,758.96**
REFUSE FUND			
Nextrust Inc	Communication & Transportation	$	338.39
Total REFUSE FUND		**$**	**338.39**
SALES TAX CAPITAL IMPROVEMENTS FUND			
Nv5, Inc	Professional Services	$	1,335.00
Buchanan Sperline & Holleman PC	Legal		625.00
S2O Design & Engineering	Engineering		5,459.56
Johnson Excavation And Telecomm.	Construction-River Park/EC Exhibit Hall Gas		2,115.00
Oldcastle SW Group Inc	Construction-River Park/EC Exhibit Hall Gas		332.66
UMB Bank	Principal		95,000.00
UMB Bank	Debt Service Interest		111,868.75
Total SALES TAX CAPITAL IMPROVEMENTS FUND		**$**	**216,735.97**
OPEN SPACE FUND			
Meritain Health	Claims Paid	$	28.59
Triad EAP	Employee Assistance Program		2.54
Jb T-Shirts Silkscreen & Embroidery	Uniforms		36.00
Alpine Lumber Co.	Repair & Maintenance Supplies		31.33
Fleet Services	Gas & Oil		66.81
Forward Tech Solutions, LLC	Equipment (Non-Capital)		37.92
Colorado Mtn. News Media	Recruitment		631.80
Indeed	Recruitment		187.42
Executech Utah LLC	Computer Support		2.20
Forward Tech Solutions, LLC	Computer Support		21.33
Mountain Pest Control, Inc.	Weed & Pest Control		225.25
Total OPEN SPACE FUND		**$**	**1,271.19**
TOTAL		**$**	**2,186,317.75**
PAYROLL		**$**	**301,732.14**
GRAND TOTAL		**$**	**2,488,049.89**

To: Mayor and Town Counsel

From: John Boyd Operations Manager

Date: December 8, 2020

Agenda Item: Sewer Imaging Pay Application No. 1 to Eco-Matrix in the amount of $126,203.20 *(Roll Call Vote Required)*

REQUEST: Staff is requesting the Counsel review the Sewer Imaging: Pay Application No. 1 in the amount of $126,203.20 to Eco-Matrix.

BACKGROUND: The Town's Sewer Imaging project for 2020 consists of 84,500 feet of wastewater main flushing and sewer imaging of at least 10% of the total of Zone 1 of 3.

ANALYSIS: Eco-Matrix has completed the wastewater camera and flushing of Zone 1. The project is on-time and on-budget. The Counsel must approve any expenditures that exceed $50,000.

COMMUNITY INPUT: None

BUDGET / STAFF IMPACT: Budget: Sewer Imaging $150,000.00 Staff Impact: Assisted the Public Works Staff in completing the one third of the overall wastewater system to comply with the standards of CIRSA and Colorado Department of Public Health and Environment.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: Complete one third of the overall wastewater system to meet the standards of CIRSA and Colorado Department of Public Health and Environment.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to approve or deny Sewer Imaging: Pay Application No. 1 in the amount of $126,203.20 to Eco-Matrix.

ATTACHMENTS: None

To: Mayor and Town Council

From: Deron Dircksen, PE

Date: December 8, 2020

Agenda Item: Capitol Street: 5th Street to 6th Street – Water and Wastewater Replacement Project – Summary, Certificate of Final Acceptance, and Final Pay Application

REQUEST:
Staff is providing information to the Town Council regarding the Capitol Street: 5th Street to 6th Street – Water and Wastewater Replacement Project. No action is required.

INTRODUCTION:
The Town's Capitol Street: 5th Street to 6th Street – Water and Wastewater Replacement Project (hereinafter referred to as Project) is located along Capitol Street between 5th Street and 6th Street (east of Eagle County campus). The Project consists of approximately 500 linear feet of 8-inch diameter water main and 450 linear feet of 8-inch diameter wastewater main. The proposed water main replaced an old under-sized problematic water main and "loops" the water system which allows for better fire protection and water quality. The proposed wastewater main replaced an old non-conforming wastewater main which allows for better service and helps eliminate back-ups.

ANALYSIS:

Summary
For the Project, the Town entered a contract with Schofield Excavation, Inc. on September 3, 2020 in the amount of **$410,099.65**. This contract's scope of work was for water and wastewater construction.

At the beginning of construction, it quickly became evident the schedule was imperative due to the election and the proximity to the ballot box and polling center. Schofield worked diligently to keep the work on schedule and even rearranged their work to complete the Project and open the roads early. Schofield also stayed on schedule with two significant scope additions. First was the Holy Cross Energy additional scope which town staff helped design, coordinate, and issue a Construction Within Right-of-Way Permit. This was paid for by Holy Cross Energy. The second was the Town of Eagle fiber additional scope which the town designed, coordinated, and issued a Change Order.

Construction in "Old Town" is always interesting and has unexpected conditions. This Project's unexpected conditions included milling 14-inches of existing asphalt, extending the wastewater main, and adding a wastewater service. Although Change Orders added approximately $50K worth of water and wastewater changes and expanded scope of work to the original contract amount, Schofield at the end of the Project was still $40K less than the next competitive bidder.

Schofield Excavating, Inc. was great to work with, and the town looks forward to working with them on future projects. Schofield was professional, safe, and respectful to the neighbors which were very happy with the Project. This Project will provide decades of reliable and cost-effective service to the town's customers.

Certificate of Final Acceptance
Town will be issuing Certificate of Final Acceptance to Schofield Excavating, Inc. for the Project.

Final Pay Application
Town will be approving Final Pay Application to Schofield Excavating, Inc. for the Project.

COMMUNITY INPUT:
Neighbors were completely happy with the construction, contractor, and town. One neighbor told me, "everything went very well, good communication on stuff, no problems or concerns, and happy with everything."

BUDGET / STAFF IMPACT:

Water / Wastewater:

Schofield Original Contract:	$410,099.65
Schofield Actuals:	$462,744.00

Fiber:

Schofield Original Contract:	$0
Schofield Actuals:	$72,912.98

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

Reliable and Cost-Effective Services - This Project will improve the town's water and wastewater infrastructure by improving water quality, improve fire protection, help eliminate water main breaks, help eliminate wastewater back-ups, and protects public health, safety, and the environment.

RECOMMENDED ACTION OR PROPOSED MOTION:
NA

ATTACHMENTS:
- Certificate of Final Acceptance
- Final Pay Application

CERTIFICATE OF FINAL ACCEPTANCE

Date: **December 8, 2020**

TO: **Schofield Excavation, Inc.** Project No.: NA

Project Title: **Capitol Street: 5th Street to 6th Street - Water and Wastewater Replacement Project**

This is to advise you that a final inspection of the referenced Work has been made and all work and material was found to be satisfactory. Therefore, the Work is considered to be complete in accordance with the approved plans, specifications and contract documents.

In accordance with the Contract, all Warranty periods shall begin as of the date of this letter.

TOWN OF EAGLE

By: Deron Dircksen, PE
Title: Utility Manager / Sustainability Coordinator

##

Novemb **To:** Town of Eagle, CO **Project:** Capitol Street 5th to 6th Utilities **Application No.:** 4

Distribution to:
X OWNER
CONSTRUCTION MGR.
ARCHITECT
CONTRACTOR
OTHER

Application Date: 11.30.2020
0
Period to: 11.30.2020

From: Schofield Excavation Inc.
PO Box 612
Gypsum, CO 81637

Cost Code:

Subcontract No:

Via Engineer:

Contract Date: 09.01.2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, G703, is attached.

1	ORIGINAL CONTRACT SUM	$ 410,099.65
2	NET CHANGE BY CHANGE ORDERS	$ 99,659.72
3	CONTRACT SUM TO DATE	$ 509,759.37
4	TOTAL COMPLETED AND STORED TO DATE	$ 535,656.97
5	RETAINAGE	
a	5% of Completed Work	$ -
b	10% of Stored Material	$ -
	Total Retainage	$ -
6	TOTAL EARNED LESS RETAINAGE	$ 535,656.97
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT	$ 508,874.12
8	CURRENT PAYMENT DUE	$ 26,782.85
9	BALANCE TO FINISH, INCLUDING RETAINAGE	$ -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 99,659.72	
Total approval this Month	$ -	
TOTALS	$ 99,659.72	$ -
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Schofield Excavation

By: Jeremy Carfi Date: 11.30.2020

N/A personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: N/A My Commission Expires: N/A

Summary List of Material Suppliers:

Name:	Phone #:	Amounts Due Previous Draws	Amount Due Current Draw
	Totals	-	$ -

52-59-711 CAPITOL STREET WATER $12,888.54
51-58-711 CAPITOL STREET WASTEWATER $10,248.66
31-54-729 FIBER $3,645.65
TOTAL TO PAY $26,782.85
APPROVED BY: DERON DIRCKSEN 11-25-20

Deron Dircksen

20014
November Retainage

	BASE CONTRACT					Previous Payments		Current Pay Request		Total To Date		Balance to
Item	DESCRIPTION	Unit	Quantity	Unit Price	Total	Quantity	Total	Quantity	Total	Quantity	Total	Finish
1	Mobilization	1	LS	$ 25,000.00	$ 25,000.00	1	$ 25,000.00	0	$ -	1	$ 25,000.00	$ -
2	Site Preparation	1	LS	$ 8,500.00	$ 8,500.00	1	$ 8,500.00	0	$ -	1	$ 8,500.00	$ -
3	Traffic Control and Maintenance of Access	1	LS	$ 6,325.00	$ 6,325.00	1	$ 6,325.00	0	$ -	1	$ 6,325.00	$ -
4	8-Inch D.I.P., Class 52 With Joint Restrained Gaskets	502	LF	$ 140.00	$ 70,280.00	502	$ 70,280.00	0	$ -	502	$ 70,280.00	$ -
5	8-Inch Gate Valve	4	EA	$ 1,581.00	$ 6,324.00	4	$ 6,324.00	0	$ -	4	$ 6,324.00	$ -
6	8-Inch x 8-Inch Tee	1	EA	$ 700.00	$ 700.00	1	$ 700.00	0	$ -	1	$ 700.00	$ -
7	8-Inch x 6-Inch Tee	2	EA	$ 630.00	$ 1,260.00	2	$ 1,260.00	0	$ -	2	$ 1,260.00	$ -
8	8-Inch 22.5-Degree Bend	2	EA	$ 534.00	$ 1,068.00	2	$ 1,068.00	0	$ -	2	$ 1,068.00	$ -
9	8-Inch Solid Sleeve	2	EA	$ 403.00	$ 806.00	0	$ -	0	$ -	0	$ -	$ 806.00
10	8-Inch x 4-Inch Reducer	1	EA	$ 304.00	$ 304.00	1	$ 304.00	0	$ -	1	$ 304.00	$ -
11	4-Inch D.I.P., Class 52 (Restrained Joint)	20	LF	$ 175.00	$ 3,500.00	20	$ 3,500.00	0	$ -	20	$ 3,500.00	$ -
12	4-Inch Gate Valve	1	EA	$ 1,060.00	$ 1,060.00	1	$ 1,060.00	0	$ -	1	$ 1,060.00	$ -
13	4-Inch 45-Degree Bend	2	EA	$ 320.00	$ 640.00	2	$ 640.00	0	$ -	2	$ 640.00	$ -
14	4-Inch Solid Sleeve	1	EA	$ 290.00	$ 290.00	0	$ -	0	$ -	0	$ -	$ 290.00
15	Fire Hydrant, Guard Valve, 6-Inch D.I.P. (Restrained Joint), & Bend	2	EA	$ 10,200.00	$ 20,400.00	2	$ 20,400.00	0	$ -	2	$ 20,400.00	$ -
16	Water Service (1-Inch Copper)	230	LF	$ 100.00	$ 23,000.00	247	$ 24,700.00	0	$ -	247	$ 24,700.00	$ (1,700.00)
17	Water Service Tie-in (Curb Stop, Corp., Saddle, etc.)	6	EA	$ 760.00	$ 4,560.00	6	$ 4,560.00	0	$ -	6	$ 4,560.00	$ -
18	Concrete Tie-back kicker	3	EA	$ 1,744.00	$ 5,232.00	3	$ 5,232.00	0	$ -	3	$ 5,232.00	$ -
19	Sanitary Sewer Manhole, 4-FT	2	EA	$ 4,660.00	$ 9,320.00	2	$ 9,320.00	0	$ -	2	$ 9,320.00	$ -
20	8" C900	454	LF	$ 116.00	$ 52,664.00	517	$ 59,972.00	0	$ -	517	$ 59,972.00	$ (7,308.00)
21	4-Inch SDR-35	126	LF	$ 123.50	$ 15,561.00	196	$ 24,206.00	0	$ -	196	$ 24,206.00	$ (8,645.00)
22	4" Saddle	7	EA	$ 260.00	$ 1,820.00	8	$ 2,080.00	0	$ -	8	$ 2,080.00	$ (260.00)
23	Sewer Service Tie-In (Cleanout, Valve Box, Shearguard, etc.)	7	EA	$ 285.00	$ 1,995.00	8	$ 2,280.00	0	$ -	8	$ 2,280.00	$ (285.00)
24	Sawcut	457	LF	$ 3.00	$ 1,371.00	248	$ 744.00	0	$ -	248	$ 744.00	$ 627.00
25	Asphalt Removal (4- Inches)	2088	SY	$ 4.15	$ 8,665.20	2088	$ 8,665.20	0	$ -	2088	$ 8,665.20	$ -
26	Concrete Removal	700	SF	$ 2.10	$ 1,470.00	700	$ 1,470.00	0	$ -	700	$ 1,470.00	$ -
27	Roadbase/Subgrade Removal (6-Inches)	2454	SY	$ 2.30	$ 5,644.20	2454	$ 5,644.20	0	$ -	2454	$ 5,644.20	$ -
28	Asphalt Paving (4-Inches, 24-Feet Wide)	2088	SY	$ 31.40	$ 65,563.20	2489	$ 78,154.60	0	$ -	2489	$ 78,154.60	$ (12,591.40)
29	Concrete Crosswalk	870	SF	$ 20.00	$ 17,400.00	0	$ -	0	$ -	0	$ -	$ 17,400.00
30	Concrete Curb and Gutter	70	LF	$ 30.00	$ 2,100.00	70	$ 2,100.00	0	$ -	70	$ 2,100.00	$ -
31	Concrete Sidewalk	153	SF	$ 12.00	$ 1,836.00	153	$ 1,836.00	0	$ -	153	$ 1,836.00	$ -
32	Concrete ADA Ramp	3	EA	$ 1,470.00	$ 4,410.00	3	$ 4,410.00	0	$ -	3	$ 4,410.00	$ -
33	Roadbase (Class 6) (6- Inch Depth) Under Asphalt, Under Concrete, 2-Feet Wide Shoulders, and Finished Surface Areas	2454	SY	$ 11.30	$ 27,730.20	2855	$ 32,261.50	0	$ -	2855	$ 32,261.50	$ (4,531.30)
34	Replacement of Material Outside of Asphalt and Shoulder Limits (Roadbase, Revegetation, etc.)	361	SY	$ 17.00	$ 6,137.00	361	$ 6,137.00	0	$ -	361	$ 6,137.00	$ -
35	Over-Excavation of Unsuitable Trench Subgrade (Below Pipe)	532	SF	$ 1.00	$ 532.00	0	$ -	0	$ -	0	$ -	$ 532.00
36	Replacement of Suitable Trench Subgrade (Below Pipe)	532	SF	$ 3.70	$ 1,968.40	0	$ -	0	$ -	0	$ -	$ 1,968.40

37	Export of Unsuitable Trench Material Under Paved Surface Areas	1529	CF	$ 0.65	$ 993.85	735	$ 477.75	0	$ -	735	$ 477.75	$ 516.10
38	Import of Suitable Trench Material Under Paved Surface Area	1529	CF	$ 2.40	$ 3,669.60	735	$ 1,764.00	0	$ -	735	$ 1,764.00	$ 1,905.60
	CONTRACT TOTAL				$ 410,099.65		$ 421,375.25		$ -	1	$ 421,375.25	$ (11,275.60)
	CHANGE ORDERS											
CO 001	Additional Potholing	1	LS	$ 1,917.50	$ 1,917.50	1	$ 1,917.50	0	$ -	1	$ 1,917.50	
CO 002	Conduits – Town	618	LF	$ 39.00	$ 24,102.00	666	$ 25,974.00	0	$ -	666	$ 25,974.00	$ (1,872.00)
CO 002	Underground Enclosure with Lid - Town	3	EA	$ 4,250.00	$ 12,750.00	6	$ 25,500.00	0	$ -	6	$ 25,500.00	$ (12,750.00)
CO 002	Asphalt Removal and Replacement Associated to Conduits - Town	127	SY	$ 59.00	$ 7,493.00	127	$ 7,493.00	0	$ -	127	$ 7,493.00	$ -
CO 002	Concrete Removal and Replacement Associated to Conduits - Town	108	SF	$ 19.00	$ 2,052.00	108	$ 2,052.00	0	$ -	108	$ 2,052.00	$ -
CO 003	Tree removal, meter vault, curb stops	1	LS	$ 8,710.00	$ 8,710.00	1	$ 8,710.00	0	$ -	1	$ 8,710.00	$ -
CO 004	Additional depth of milling	1	LS	$ 9,999.00	$ 9,999.00	1	$ 9,999.00	0	$ -	1	$ 9,999.00	$ -
CO 005	Additional road base/fittings for added service/relocate irrigation/restrain valve	1	LS	$ 9,123.74	$ 9,123.74	1	$ 9,123.74	0	$ -	1	$ 9,123.74	$ -
CO 006	Overtime to get road open Saturday	1	LS	$ 1,740.00	$ 1,740.00	1	$ 1,740.00	0	$ -	1	$ 1,740.00	$ -
CO 007	Concrete Xwalk - Zero billed for base bid item changed design/added rebar	1	LS	$ 9,878.50	$ 9,878.50	1	$ 9,878.50	0	$ -	1	$ 9,878.50	$ -
CO 008	Additional Asphalt	1	LS	$ 10,911.00	$ 10,911.00	1	$ 10,911.00	0	$ -	1	$ 10,911.00	$ -
CO 009	Pull String in Fiber Conduit	1	LS	$ 982.98	$ 982.98	1	$ 982.98	0	$ -	1	$ 982.98	$ -
	TOTAL CHANGE ORDERS				$ 99,659.72		$ 114,281.72		$ -		$ 114,281.72	$ (14,622.00)
	GRAND TOTAL				$ 509,759.37		$ 535,656.97		$ -	105%	$ 535,656.97	$ (25,897.60)
	retainage held						$ 53,565.70		$ -		$ -	
	retainage paid						$ 26,782.85		$ 26,782.85		$ -	
	COMPLETED & STORED LESS RETAINAGE						$ 508,874.12		$ 26,782.85		$ 535,656.97	

TOWN OF EAGLE
CAPITOL STREET: 5TH STREET TO 6TH STREET - WATER AND WASTEWATER REPLACEMENT PROJECT
BY: DD
10/30/2020

FUND BREAKDOWN - PAY APPLICATION #4

CAPITOL STREET: 5TH STREET TO 6TH STREET - WATER AND WASTEWATER REPLACEMENT

BID ITEM NUMBER	DESCRIPTION	TO DATE PAY REQUEST	UNIT	UNIT PRICE	TOTAL TO DATE	WATER FUND	WASTEWATER FUND	FIBER FUND
1	MOBILIZATION	1	L.S.	$ 25,000.00	$ 25,000.00	$ 12,500.00	$ 12,500.00	
2	SITE PREPARATION	1	L.S.	$ 8,500.00	$ 8,500.00	$ 4,250.00	$ 4,250.00	
3	TRAFFIC CONTROL AND MAINTENANCE OF ACCESS	1	L.S.	$ 6,325.00	$ 6,325.00	$ 3,162.50	$ 3,162.50	
4	8-INCH DIP, CLASS 52 WITH JOINT RESTRAINED GASKETS	502	L.F.	$ 140.00	$ 70,280.00	$ 70,280.00		
5	8-INCH GATE VALVE	4	EA	$ 1,581.00	$ 6,324.00	$ 6,324.00		
6	8-INCH X 8-INCH TEE	1	EA	$ 700.00	$ 700.00	$ 700.00		
7	8-INCH X 6-INCH TEE	2	EA	$ 630.00	$ 1,260.00	$ 1,260.00		
8	8-INCH 22.5 DEGREE BEND	2	EA	$ 534.00	$ 1,068.00	$ 1,068.00		
9	8-INCH SOLID SLEEVE	0	EA	$ 403.00	$ -	$ -		
10	8-INCH X 4-INCH REDUCER	1	EA	$ 304.00	$ 304.00	$ 304.00		
11	4-INCH DIP, CLASS 52 (Restrained Joint)	20	L.F.	$ 175.00	$ 3,500.00	$ 3,500.00		
12	4-INCH GATE VALVE	1	EA	$ 1,060.00	$ 1,060.00	$ 1,060.00		
13	4-INCH 45 DEGREE BEND	2	EA	$ 320.00	$ 640.00	$ 640.00		
14	4-INCH SOLID SLEEVE	0	EA	$ 290.00	$ -	$ -		
15	FIRE HYDRANT, GUARD VALVE, 6-INCH DIP (RESTRAINED JOINT), & BEND	2	EA	$ 10,200.00	$ 20,400.00	$ 20,400.00		
16	WATER SERVICE: (1-INCH COPPER)	247	L.F.	$ 100.00	$ 24,700.00	$ 24,700.00		
17	WATER SERVICE TIE-IN (CURB STOPS, CORP., SADDLE, ETC.)	6	EA	$ 760.00	$ 4,560.00	$ 4,560.00		
18	CONCRETE TIE-BACK KICKER	3	EA	$ 1,744.00	$ 5,232.00	$ 5,232.00		
19	SANITARY SEWER MANHOLE, 4-FT	2	EA	$ 4,660.00	$ 9,320.00		$ 9,320.00	
20	8-INCH C900	517	L.F.	$ 116.00	$ 59,972.00		$ 59,972.00	
21	4-INCH SDR-35	196	L.F.	$ 123.50	$ 24,206.00		$ 24,206.00	
22	4-INCH SADDLE	8	EA	$ 260.00	$ 2,080.00		$ 2,080.00	
23	SEWER SERVICE TIE-IN (CLEANOUT, VALVE BOX, SHEAR GUARD, ETC.)	8	EA	$ 285.00	$ 2,280.00		$ 2,280.00	
24	SAWCUT	248	L.F.	$ 3.00	$ 744.00	$ 372.00	$ 372.00	
25	ASPHALT REMOVAL (4-INCHES)	2088	S.Y.	$ 4.15	$ 8,665.20	$ 4,332.60	$ 4,332.60	
26	CONCRETE REMOVAL (CROSS PAN, CURB & GUTTER, SIDEWALK)	700	S.F.	$ 2.10	$ 1,470.00	$ 735.00	$ 735.00	
27	ROADBASE/SUBGRADE REMOVAL (6-INCHES)	2454	S.Y.	$ 2.30	$ 5,644.20	$ 2,822.10	$ 2,822.10	
28	ASPHALT PAVING (4-INCHES, 24-FT WIDE)	2489	S.Y.	$ 31.40	$ 78,154.60	$ 39,077.30	$ 39,077.30	
29	CONCRETE CROSS WALK	0	S.F.	$ 20.00	$ -	$ -	$ -	
30	CONCRETE CURB & GUTTER	70	L.F.	$ 30.00	$ 2,100.00	$ 1,050.00	$ 1,050.00	
31	CONCRETE SIDEWALK	153	S.F.	$ 12.00	$ 1,836.00	$ 918.00	$ 918.00	
32	CONCRETE ADA RAMP	3	EA	$ 1,470.00	$ 4,410.00	$ 2,205.00	$ 2,205.00	
33	ROADBASE (CLASS 6) (6-INCH DEPTH)UNDER ASPHALT, UNDER CONCRETE, 2-FEET WIDE SHOULDERS, AND FINISHED SURFACE AREAS	2855	S.Y.	$ 11.30	$ 32,261.50	$ 16,130.75	$ 16,130.75	
34	REPLACEMENT OF MATERIAL OUTSIDE OF ASPHALT AND SHOULDER LIMITS (ROADBASE, REVEGETATION, ETC.)	361	S.Y.	$ 17.00	$ 6,137.00	$ 3,068.50	$ 3,068.50	
35	OVER-EXCAVATION OF UNSUITABLE TRENCH SUBGRADE (BELOW PIPE)	0	S.F.	$ 1.00	$ -	$ -	$ -	
36	REPLACEMENT OF SUITABLE TRENCH SUBGRADE (BELOW PIPE)	0	S.F.	$ 3.70	$ -	$ -	$ -	
37	EXPORT OF UNSUITABLE TRENCH MATERIAL UNDER PAVED SURFACE AREAS	735	C.F.	$ 0.65	$ 477.75	$ 238.88	$ 238.88	
38	IMPORT OF SUITABLE TRENCH MATERIAL UNDER PAVED SURFACE AREAS	735	C.F.	$ 2.40	$ 1,764.00	$ 882.00	$ 882.00	
				SUBTOTAL	**$ 421,375.25**			
CO 001	Additional Potholing	1	LS	$ 1,917.50	$ 1,917.50	$ 1,917.50		
CO 002	Conduits – Town	666	LF	$ 39.00	$ 25,974.00			$ 25,974.00
CO 002	Underground Enclosure with Lid - Town	6	EA	$ 4,250.00	$ 25,500.00			$ 25,500.00
CO 002	Asphalt Removal and Replacement Associated to Conduits - Town	127	SY	$ 59.00	$ 7,493.00			$ 7,493.00
CO 002	Concrete Removal and Replacement Associated to Conduits - Town	108	SF	$ 19.00	$ 2,052.00			$ 2,052.00
CO 003	Tree removal, meter vault, curb stops	1	EA	$ 8,710.00	$ 8,710.00	$ 8,710.00		
CO 004	Additional depth of milling	1	EA	$ 9,999.00	$ 9,999.00	$ 4,999.50	$ 4,999.50	
CO 005	Additional road base/fittings for added service/relocate irrigation/restrain valve	1	EA	$ 9,123.74	$ 9,123.74	$ 4,561.87	$ 4,561.87	
CO 006	Overtime to get road open Saturday	1	EA	$ 1,740.00	$ 1,740.00	$ 870.00	$ 870.00	
CO 007	Concrete Xwalk - Zero billed for base bid item changed design/added rebar	1	EA	$ 9,878.50	$ 9,878.50	$ 4,939.25	$ 4,939.25	
CO 008	Additional Asphalt	1	LS	$ 10,911.00	$ 10,911.00			$ 10,911.00
CO 009	Pull String in Fiber Conduit	1	LS	$ 982.98	$ 982.98			$ 982.98
				SUBTOTAL	**$ 114,281.72**			
				TOTAL	**$ 535,656.97**	$ 257,770.75	$ 204,973.25	$ 72,912.98
				RETAINAGE 0%	$ -	$ -	$ -	$ -
				COMPLETED AND STORED LESS RETAINAGE	**$ 535,656.97**	**$ 257,770.75**	**$ 204,973.25**	**$ 72,912.98**
	PAY APP #1 NUMBERS					$ 116,118.32	$ 107,625.47	$ 13,090.50
	PAY APP #2 NUMBERS					$ 107,745.34	$ 70,148.74	$ 40,141.80
	PAY APP #3 NUMBERS					$ 21,018.55	16950.37275	16035.031
	PAY APP #4 NUMBERS					$ 12,888.54	$ 10,248.66	$ 3,645.65

November 23, 2020

Dear Eagle County Commissioners,

We acknowledge that private gatherings are the primary source of the COVID spread in our community. We believe that a successful winter season depends on personal responsibility and safety guidelines and procedures for our entire community.

We ask Eagle County Commissioners to request a variance from Governor Jared Polis to allow for additional occupancy for Eagle County businesses. The Mesa County 5 Star Variance Protection Program offers a successful model for Eagle County to follow.

By adding additional guidelines and protocols we believe we will create a safer environment for our residents and visitors. Closing our businesses with restrictions in red will have a devastating effect on our small community. By adhering to more restricted guidelines, we will avoid additional consequences of COVID-19. These include, but not limited to, increased private gatherings that will provide a greater chance of disease spread and the continuing negative impacts on behavioral health.

We ask our Eagle County Commissioners to appeal to the Governor of Colorado and grant us the opportunity to save our winter season safely and responsibly.

Sincerely,

Scott Turnipseed
Mayor, Town of Eagle

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 8, 2020

Agenda Item: Ordinance No. 28, Series 2020, "An Emergency Ordinance Authorizing the Town Clerk to Approve Temporary Modifications of Liquor-Licensed Premises Through October 31, 2021"

REQUEST: Request to consider authorizing the Town Clerk to continue approving Temporary Modifications of Liquor Licensed Premises through October 2021.

BACKGROUND: On May 26, 2020, the Town Council approved Ordinance 17, 2020 authorizing the Town Clerk to approve Temporary Modifications of Liquor-Licensed Premises. This enabled applications to be reviewed administratively to ensure applicants were able to open these areas in a timely fashion. The Council and staff have spent considerable time in 2020 researching and implementing resources to our business community so they can operate and serve with the public health orders. This Ordinance supports those efforts.

ANALYSIS: As previously noted in the originating Ordinance, our current code delegates administrative review and approval to the Town Clerk for liquor license renewals; transfers of ownership, including corporate and trade name changes and reports of changes for corporations; limited liability companies and partnerships; changes of a manager; and special event permits. This will extend the Clerk's authority to issue temporary administrative approvals of temporary modifications.

COMMUNITY INPUT: We have received input from the community to do whatever we can to provide additional resources and access for restaurants to serve under the new Public Health Orders and guidelines.

BUDGET / STAFF IMPACT: Staff impact will be reduced with administrative approval, in that a public hearing will not need to be scheduled.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: These emergency measures are requested as they directly align with **Protecting Public Health, Safety, and the Environment,** but also are further intended to **Stimulate Economic Vitality and Development**. Allowing these temporary modifications and streamlining the process will support businesses during the current public health crisis. By considering these types of applications the Town can further support economic vitality for local business, including jobs and overall quality of life. The modification program, in general, is also intended to continue to **Attract Visitors** to the Town of Eagle by offering outdoor amenities including outdoor dining.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to APPROVE or DENY Ordinance 28, Series 2020 "An Emergency Ordinance Authorizing the Town Clerk to Approve Temporary Modifications of Liquor-Licensed Premises Through October 31, 2021"

ATTACHMENTS:

1. 28 Temp Modification Auth-O112420

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 28
(Series of 2020)

AN EMERGENCY ORDINANCE AUTHORIZING THE TOWN CLERK TO APPROVE TEMPORARY MODIFICATIONS OF LIQUOR-LICENSED PREMISES THROUGH OCTOBER 31, 2021

WHEREAS, on March 10, 2020, the Governor of the State of Colorado recognized the COVID-19 pandemic and declared a state of emergency;

WHEREAS, on March 15, 2020, the Mayor declared a disaster emergency in and for the Town of Eagle, Colorado, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq*., which declaration was thereafter continued by the Town Council;

WHEREAS, the emergency conditions caused by the COVID-19 pandemic, as defined by C.R.S. § 24-33.5-702, persist and require additional and sustained action by the Town; and

WHEREAS, the Town Council wishes to continue to provide relief to restaurants and other liquor-licensed establishments impacted by the COVID-19 pandemic.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. In addition to those matters already delegated to the Town Clerk's authority in § 5.10.030 of the Eagle Municipal Code, the Town Clerk is hereby designated the authority to administratively review and approve applications for temporary modifications of liquor-licensed premises in accordance with Colorado Liquor Regulation 47-302. This delegation shall remain in place through October 31, 2021, unless earlier terminated or further extended by action of the Town Council.

Section 2**.** Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 3. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

Section 4. Emergency Declaration. Pursuant to § 6.04 of the Eagle Town Charter, the Town Council hereby finds and declares that this ordinance is necessary for the immediate preservation of the public health, safety and welfare, to ameliorate the negative effects of the COVID-19 pandemic on restaurants and other liquor-licensed establishments in the Town.

Section 5. Effective Date. This ordinance shall be effective immediately upon adoption.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 8, 2020

Agenda Item: Resolution No. 83, Series 2020, "A Resolution of the Town of Eagle Extending the Declared Local Disaster Emergency"

REQUEST: Staff is requesting that the Town Council review a proposal to extend the Local Disaster Emergency through November 11, 2020.

BACKGROUND: On March 10, 2020, the Governor of the State of Colorado recognized the COVID-19 pandemic and declared a state of emergency by Executive Order D 2020 018 and on March 15, 2020, Mayor McKibbin declared a disaster emergency in and for the Town of Eagle, Colorado, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5- 701, et seq. (the "Act").

ANALYSIS: The emergency conditions caused by the COVID-19 pandemic, as defined by C.R.S. § 24-33.5-702, persist and require additional and sustained action by the Town. While still unknown, financial assistance can be sought if a "Local Disaster Emergency" is properly declared and filed. This Resolution is intended to fulfill requirements related to assistance. The declaration has to be extended every 30 days.

COMMUNITY INPUT: None required.

BUDGET / STAFF IMPACT: Budget impacts of COVID-19 are being provided to the Council.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: This policy aligns with the following standards:

Protecting Public Health, Safety, and the Environment – the Town is committed to protecting the well-being of its people and the community using Sound Finances and Increased Efficiency.

RECOMMENDED ACTION OR PROPOSED MOTION: MOTION TO APPROVE CONSENT AGENDA.

ATTACHMENTS:

1. 83 Emergency Cont-Reso

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 83
(Series of 2020)

A RESOLUTION OF THE TOWN OF EAGLE EXTENDING THE DECLARED LOCAL DISASTER EMERGENCY

WHEREAS, on March 10, 2020, the Governor of the State of Colorado recognized the COVID-19 pandemic and declared a state of emergency by Executive Order D 2020 018;

WHEREAS, on March 15, 2020, Mayor McKibbin declared a disaster emergency in and for the Town of Eagle, Colorado, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq*. (the "Act");

WHEREAS, on March 19, 2020, by Resolution No. 12, the Town Council ratified the Mayor's declaration and made a declaration of emergency effective for 30 days;

WHEREAS, by Executive Orders D 2020 003, D 2020 018, D 2020 032, D 2020 058, D 2020 076, D 2020 109, D 2020 125, D 2020 152, D 2020 176 and D 2020 205 the Governor of the State of Colorado amended and extended the State's emergency declaration until November 30, 2020; and

WHEREAS, the emergency conditions caused by the COVID-19 pandemic, as defined by C.R.S. § 24-33.5-702, persist and require additional and sustained action by the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, THAT:

Section 1. Effective December 11, 2020 the declaration of a disaster emergency in and for the Town of Eagle, a copy of which is attached, is extended to January 11, 2021.

Section 2. Pursuant to C.R.S. § 24-33.5-709(1), this Resolution shall be given prompt and general publicity and shall be filed promptly with the Town Clerk, the Eagle County Clerk, and Recorder and the Colorado Office of Emergency Management.

INTRODUCED, READ, PASSED, AND ADOPTED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

ORDER DECLARING A LOCAL DISASTER EMERGENCY IN AND FOR THE TOWN OF EAGLE, COLORADO

WHEREAS, the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq.* (the "Act"), provides procedures for statewide and local prevention of, preparation for, response to, and recovery from disasters and emergencies;

WHEREAS, pursuant to the Act, an "emergency" is an unexpected event that places life or property in danger and requires an immediate response through the use of state and community resources and procedures, and an "emergency epidemic" is cases of an illness or condition, communicable or noncommunicable, caused by bioterrorism, pandemic influenza, or novel and highly fatal infectious agents or biological toxins;

WHEREAS, pursuant to C.R.S. § 24-33.5-709, a local disaster emergency may be declared unilaterally by the principal executive officer of a political subdivision, here the Mayor;

WHEREAS, pursuant to C.R.S. § 24-33.5-709, the declaration activates the response and recovery aspects of any applicable disaster emergency plans and authorizes the furnishing of aid and assistance under such plans;

WHEREAS, pursuant to C.R.S. § 24-33.5-709(1) the declaration of a local emergency shall not be continued beyond a period of 7 days or removed except by action of the Board of Trustees;

WHEREAS, pursuant to C.R.S. § 24-33.5-709(1), any order declaring, continuing, or terminating a local disaster "shall be given prompt and general publicity and shall be filed promptly with the shall be filed promptly with the county clerk and recorder, the clerk...and with the office of emergency management"; and

WHEREAS, because of the COVID-19 pandemic, which was recognized by the Governor of the State of Colorado on March 10, 2020, the Town is suffering and has suffered a disaster emergency as defined in the Act.

NOW, THEREFORE, IT IS HEREBY ORDERED, on this 15th day of March, 2020, that a disaster emergency is declared in and for the Town of Eagle, Colorado, beginning on this day and ending the March 22, 2020, unless extended by action of the Board of Trustees.

IT IS FURTHER ORDERED that this Order shall be given prompt and general publicity, filed immediately with the Town Clerk, and a copy of it shall be sent to the Eagle County Clerk and Recorder and the Colorado Office of Emergency Management.

TOWN OF EAGLE, COLORADO

Anne McKibbin, Mayor

ATTEST:

Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Bill Shrum, Assistant to the Town Manager

Date: December 8, 2020

Agenda Item: Resolution No. 87, Series 2020 – A resolution of the Town Council of the Town of Eagle, Colorado appointing Kari McDowell-Schroeder as a full member and appointing Clark Gundlach as an alternate member of the Economic Vitality Committee

REQUEST:

Staff requests that the Town Council review the resolution changing the membership roles of Kari McDowell-Schroeder and Clark Gundlach on the Economic Vitality Committee.

INTRODUCTION:

Article II Section B of the bylaws of the Economic Vitality Committee state that members are appointed as a process of the Town Council. The membership roles are understood to fall under the same purview and require action by the Council to permanently change membership roles. On Saturday, November 14, Clark Gundlach emailed town staff and suggested being placed in an alternate role. At the following EVC meeting November 16, the committee discussed potential outcomes to accommodate Clark's request.

ANALYSIS:

The Economic Vitality Committee chose to recommend Kari for the full member role, swapping her designation with Clark. She was amenable to the request. Clark was not present for the meeting. There was a discussion about the length of tenure for each role, and Kari requested that she retain the period of time she has left on the committee based on her recent appointment.

A motion was made by Levi Rozga and seconded by Mick Daly to recommend to the Town Council that Kari McDowell-Schroeder be made a full member with a term ending in May of 2022, and Clark Gundlach be made an alternate member with a term ending in May of 2021. This motion passed unanimously.

COMMUNITY INPUT:

There has been no community input on this item.

BUDGET / STAFF IMPACT:

There is no budget or staff impact from the discussion.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

This process promotes transparency and community engagement.

RECOMMENDED ACTION OR PROPOSED MOTION:

Recommended action is a motion to **APPROVE** or **DENY** Resolution No. 87, Series 2020 – A resolution of the Town Council of the Town of Eagle, Colorado appointing Kari McDowell-Schroeder as a full member and appointing Clark Gundlach as an alternate member of the Economic Vitality Committee.

ATTACHMENTS:

Resolution No. 87, Series 2020 – EVC Membership Changes.pdf

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 87
(Series of 2020)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, APPOINTING KARI MCDOWELL-SCHROEDER AS A FULL MEMBER AND APPOINTING CLARK GUNDLACH AS AN ALTERNATE MEMBER OF THE ECONOMIC VITALITY COMMITTEE

WHEREAS, pursuant to Article II Section B. Of the Bylaws, which provides for membership terms and appointment process by the Town Council; and

WHEREAS, Clark Gundlach has expressed the desire to become an alternate member of the committee; and

WHEREAS, Kari McDowell-Schroeder is the acting Economic Vitality Committee alternate and is in good standing; and

WHEREAS, The Economic Vitality Committee motioned and approved a recommendation of such changes to council at a regular working meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE EAGLE TOWN COUNCIL:

Section 1. That Kari McDowell-Schroeder be appointed to the Economic Vitality Committee as a full member to serve out the rest of her two-year term that would expire in May of 2022.

Section 2. That Clark Gundlach be appointed to the Economic Vitality Committee as an alternate member to serve out the rest of his two-year term that would expire in May of 2021.

INTRODUCED, READ, PASSED, AND ADOPTED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on December 8th, 2020.

TOWN OF EAGLE, COLORADO

By:_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Mac Hall, PE, Engineering Consultant

Date: December 8, 2020

Agenda Item: Resolution 88-2020, A resolution authorizing release of funds in escrow due to completion of public improvements (Haymeadow)

REQUEST: Staff is requesting the Town Council to review and approve the resolution to release a partial draw from the escrow fund for the performance guarantee for the Haymeadow Filing No. 1.

INTRODUCTION: The Town entered into an escrow agreement with Haymeadow Metropolitan District No. 6 (Haymeadow). The Subdivision Improvements Agreement and the Annexation and Development Agreement require the Developer or District to provide a Performance Guarantee in the amount of 110% of the estimated cost of completing the public improvements within the Subdivision. Haymeadow set up and deposited $6,477,494.01 into an escrow account, which is being administered by the Town. The escrow agreement states that upon completion and inspection of public improvements by the Town Engineer, the Town will release funds in escrow on a no more than a quarterly basis.

ANALYSIS: The Town Engineer has inspected and approved the public improvements completed for the fourth quarter of 2020. Staff is recommending a draw request of $1,354,019.97 from the Haymeadow escrow account.

COMMUNITY INPUT: None Required

BUDGET / STAFF IMPACT: Releasing escrow funds has no budget impact, as it is a liability to the Town and not a revenue or expense. It does take additional administrative and engineering staff time to implement partial performance guarantee releases on a quarterly basis, instead of when the public improvements are complete for an entire project.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
Major Objective #5 – Stimulate Economic Vitality and Development
Major Objective #5 – Improve Housing Availability and Affordability

RECOMMENDED ACTION OR PROPOSED MOTION:
Motion to **approve** or **deny** adoption of resolution 65-2020, "A resolution of the Town Council of the Town of Eagle, Colorado, Authorizing release of funds in escrow due to completion of public improvements."

ATTACHMENTS:

- Resolution 88-2020
- Contractor's Pay Application-6: Draw Request – Approved by Town's Engineering Consultant

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 88
(Series of 2020)

A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AUTHORIZING RELEASE OF FUNDS IN ESCROW DUE TO COMPLETION OF PUBLIC IMPROVEMENTS (HAYMEADOW)

WHEREAS, on May 22, 2019, the Town entered into an Escrow Agreement with the Haymeadow Metropolitan District No. 6 (the "District") related to the escrow of funds for the performance guarantee for the public improvements associated with Haymeadow Filing No. 1 (the "Project");

WHEREAS, pursuant to the Escrow Agreement, as amended, the Developer deposited $6,477,494.01 (the "Escrow Funds") with a selected Escrow Agent;

WHEREAS, Section 2 of the Escrow Agreement provides that, upon completion of the improvements and final inspection and acceptance by the Town Engineer, the Town Council may authorize a disbursement of Escrow Funds;

WHEREAS, on November 24, 2020, the Town received a draw request from the District in the amount of $1,354,019.97 (the "Draw Request"); and

WHEREAS, the Town Engineer inspected the Project and found no deficiencies in the completed public improvements associated with the draw request, and has recommended approval of the Draw Request.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TOWN OF EAGLE, COLORADO, THAT:

Section 1. The Town Council hereby approves the Draw Request and authorizes the release of $1,354,019.97 from the escrow account established by the Agreement.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 6

Application Period: 07/29/2020 to 12/02/2020		Application Date: 12/2/2020
To (Owner): Haymeadow Metropolitan District	From (Contractor): Johnson Construction, Inc	Via (Consultant): Cairn Consulting Services
Project: Haymeadow Filing 1	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Consultant's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS	$0.00	$0.00
NET CHANGE BY CHANGE ORDERS	**$0.00**	

1. ORIGINAL CONTRACT PRICE				**$5,888,630.92**
2. Net change by Change Orders				**$0.00**
3. Current Contract Price (Line 1 ± 2)				**$5,888,630.92**
4. TOTAL COMPLETED AND STORED TO DATE (Column H total on Progress Estimates)				**$5,888,630.92**
5. RETAINAGE:				
a. 25%	**X**	$0.00	**Work Completed (Not Accepted)**	**$0.00**
b. 10%	**X**	$0.00	**CO Work Completed (Accepted)**	**$0.00**
c. 10%	**X**	$1,225,276.40	**CO Work Completed**	**$122,527.64**
d. Total Retainage (Line 5.a + Line 5.b)				**$122,527.64**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)				**$5,766,103.28**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)				**$4,412,083.31**
8. AMOUNT DUE THIS APPLICATION				**$1,354,019.97**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)				**$122,527.64**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:	Date:

Payment of: $ 1,354,019.97
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 12-2-2020
(Engineer) (Date)

Payment of: $ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ _____
(Owner) (Date)

Approved by: _____ _____
(Town of Eagle) (Date)

EJCDC® C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	
Application Period:	
Application Number:	6
Application Date:	12/2/2020

A						B	C	D	E	F	G	H	I	J	K	L		
Item			Contract Information															
Bid Item No.		Description	Item Quantity	Units	Unit Price	Total Value of Item ($)	Total Quantity Installed and Accepted	Value of Work Installed and Accepted to Date	Total Quantity Installed and Not Accepted	Value of Work Installed and Not Accepted to Date	Total Quantity Installed	Value of Work Installed to Date	Total Quantity Installed per Contractor's Pay App	Value of Work Installed to Date per Contractor's Pay App	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		CONTRACT REQUIREMENTS																
A.		**Miscellaneous**																
	1.	Clearing and Grubbing	1	LS	25,000.00	$25,000.00	1	$25,000.00		$0.00	1	$25,000.00	1.00	$25,000.00		$25,000.00	100.0%	$0.00
	2.	Revegetation	1	LS	110,000.00	$110,000.00	1	$110,000.00		$0.00	1	$110,000.00	1	$110,000.00		$110,000.00	100.0%	$0.00
B.		**Sylvan Lake Road & Roundabout & Brush Creek**																
	3.	Topsoil Remove and Stockpile (14.25")	9,446	CY	3.50	$33,061.00	9446	$33,061.00		$0.00	9446	$33,061.00	9446	$33,061.00		$33,061.00	100.0%	$0.00
	4.	Topsoil Replace (6")	3,977	CY	7.00	$27,839.00	3977	$27,839.00		$0.00	3977	$27,839.00	3977	$27,839.00		$27,839.00	100.0%	$0.00
	5.	Excavation	700	CY	5.00	$3,500.00	700	$3,500.00		$0.00	700	$3,500.00	700	$3,500.00		$3,500.00	100.0%	$0.00
	6.	Embankment	5,038	CY	5.25	$26,449.50	5038	$26,449.50		$0.00	5038	$26,449.50	5038	$26,449.50		$26,449.50	100.0%	$0.00
	7.	Subgrade Preparation Roads	17,328	SY	2.10	$36,388.80	17328	$36,388.80		$0.00	17328	$36,388.80	17328	$36,388.80		$36,388.80	100.0%	$0.00
	8.	Asphalt (4")	2,133	TN	100.00	$213,300.00	2133	$213,300.00		$0.00	2133	$213,300.00	2133	$213,300.00		$213,300.00	100.0%	$0.00
	9.	Base Course (8" Class 6)	3,870	TN	35.00	$135,450.00	3870	$135,450.00		$0.00	3870	$135,450.00	3870	$135,450.00		$135,450.00	100.0%	$0.00
	10.	Base Course (18" Class 2)	9,658	TN	32.75	$316,299.50	9658	$316,299.50		$0.00	9658	$316,299.50	9658	$316,299.50		$316,299.50	100.0%	$0.00
	11.	Concrete Curb and Gutter (6" Vertical)	1,710	LF	17.50	$29,925.00	1710	$29,925.00		$0.00	1710	$29,925.00	1710	$29,925.00		$29,925.00	100.0%	$0.00
	12.	Concrete Curb and Gutter (1.5' x 6" Vertical)	233	LF	30.00	$6,990.00	233	$6,990.00		$0.00	233	$6,990.00	233	$6,990.00		$6,990.00	100.0%	$0.00
	13.	Concrete Curb and Gutter (3" Mountable)	285	LF	27.25	$7,766.25	285	$7,766.25		$0.00	285	$7,766.25	285	$7,766.25		$7,766.25	100.0%	$0.00
	14.	Concrete Crosswalks (95 LF)	5	EA	2,525.00	$12,625.00	5	$12,625.00		$0.00	5	$12,625.00	5	$12,625.00		$12,625.00	100.0%	$0.00
	15.	Concrete Crosswalks Splitter Island Ped Cut (23 LF)	2	EA	1,050.00	$2,100.00	2	$2,100.00		$0.00	2	$2,100.00	2	$2,100.00		$2,100.00	100.0%	$0.00
	16.	Concrete Apron at Roundabout	12	SY	430.00	$5,160.00	12	$5,160.00		$0.00	12	$5,160.00	12	$5,160.00		$5,160.00	100.0%	$0.00
	17.	Concrete Cross Pans (6' Wide)	2	EA	6,900.00	$13,800.00	2	$13,800.00		$0.00	2	$13,800.00	2	$13,800.00		$13,800.00	100.0%	$0.00
	18.	6" Concrete at Roundabout	9,735	SF	10.10	$98,323.50	9735	$98,323.50		$0.00	9735	$98,323.50	9735	$98,323.50		$98,323.50	100.0%	$0.00
	19.	Roundabout Flatwork	192	SY	117.00	$22,464.00	192	$22,464.00		$0.00	192	$22,464.00	192	$22,464.00		$22,464.00	100.0%	$0.00
	20.	Path - Asphalt (3")	701	TN	101.00	$70,801.00	701	$70,801.00		$0.00	701	$70,801.00	701	$70,801.00		$70,801.00	100.0%	$0.00
	21.	Path - Base Course (8" Class 6)	1,164	TN	38.00	$44,232.00	1164	$44,232.00		$0.00	1164	$44,232.00	1164	$44,232.00		$44,232.00	100.0%	$0.00
	22.	Path - Subgrade Preparation	3,115	SY	2.15	$6,697.25	3115	$6,697.25		$0.00	3115	$6,697.25	3115	$6,697.25		$6,697.25	100.0%	$0.00
	23.	Install Block Wall - Use Keystone Compac Block Vail Blend	192	LF	160.00	$30,720.00	192	$30,720.00		$0.00	192	$30,720.00	192	$30,720.00		$30,720.00	100.0%	$0.00
	24.	Detectable Warning Pads	8	EA	490.00	$3,920.00	8	$3,920.00		$0.00	8	$3,920.00	8	$3,920.00		$3,920.00	100.0%	$0.00
	25.	Bollard Lights	13	EA	3,425.00	$44,525.00	13	$44,525.00		$0.00	13	$44,525.00	13	$44,525.00		$44,525.00	100.0%	$0.00
	26.	Standard Signs	17	EA	500.00	$8,500.00	17	$8,500.00		$0.00	17	$8,500.00	17	$8,500.00		$8,500.00	100.0%	$0.00
	27.	Tapco Crosswalk Sign	4	EA	4,200.00	$16,800.00	4	$16,800.00		$0.00	4	$16,800.00	4	$16,800.00		$16,800.00	100.0%	$0.00
	28.	Relocate Existing Signs	1	LS	335.00	$335.00	1	$335.00		$0.00	1	$335.00	1	$335.00		$335.00	100.0%	$0.00
	29.	Delineator Posts	22	EA	30.00	$660.00	22	$660.00		$0.00	22	$660.00	22	$660.00		$660.00	100.0%	$0.00
	30.	Road Striping (4" Solid White)	4,620	LF	0.34	$1,570.80	4620	$1,570.80		$0.00	4620	$1,570.80	4620	$1,570.80		$1,570.80	100.0%	$0.00
	31.	Road Striping (4" Solid Yellow)	5,360	LF	0.67	$3,591.20	5360	$3,591.20		$0.00	5360	$3,591.20	5360	$3,591.20		$3,591.20	100.0%	$0.00
	32.	Striping (Bike Symbol)	10	EA	54.00	$540.00	10	$540.00		$0.00	10	$540.00	10	$540.00		$540.00	100.0%	$0.00
	33.	Streetlight - P1	1	EA	18,450.00	$18,450.00	1	$18,450.00		$0.00	1	$18,450.00	1	$18,450.00		$18,450.00	100.0%	$0.00
	34.	Streetlight - P1-2B	2	EA	13,500.00	$27,000.00	2	$27,000.00		$0.00	2	$27,000.00	2	$27,000.00		$27,000.00	100.0%	$0.00
	35.	20-foot Ranch Gate	2	EA	1,050.00	$2,100.00	2	$2,100.00		$0.00	2	$2,100.00	2	$2,100.00		$2,100.00	100.0%	$0.00

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Progress Estimate - Unit Price Work **Contractor's Application**

For (Contract):		Application Number: 6
Application Period:		Application Date: 12/2/2020

A					B	C	D	E	F	G	H	I	J	K	L		
Item			Contract Information														
Bid Item No.		Description	Item Quantity	Units	Unit Price	Total Value of Item ($)	Total Quantity Installed and Accepted	Value of Work Installed and Accepted to Date	Total Quantity Installed and Not Accepted	Value of Work Installed and Not Accepted to Date	Total Quantity Installed	Value of Work Installed to Date	Total Quantity Installed per Contractor's Pay App	Value of Work Installed to Date per Contractor's Pay App	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
C.		**Local Roads & Tract D Parking Lot**																
	36.	Topsoil Remove and Stockpile (8")	4,297	CY	3.50	$15,039.50	4297	$15,039.50		$0.00	4297	$15,039.50	4297	$15,039.50		$15,039.50	100.0%	$0.00
	37.	Topsoil Replace (6")	2,865	CY	7.00	$20,055.00	2865	$20,055.00		$0.00	2865	$20,055.00	2865	$20,055.00		$20,055.00	100.0%	$0.00
	38.	Excavation	8,175	CY	4.00	$32,700.00	8175	$32,700.00		$0.00	8175	$32,700.00	8175	$32,700.00		$32,700.00	100.0%	$0.00
	39.	Embankment	1,902	CY	5.25	$9,985.50	1902	$9,985.50		$0.00	1902	$9,985.50	1902	$9,985.50		$9,985.50	100.0%	$0.00
	40.	Subgrade Preparation Roads	12,776	SY	2.10	$26,829.60	12776	$26,829.60		$0.00	12776	$26,829.60	12776	$26,829.60		$26,829.60	100.0%	$0.00
	41.	Asphalt (4")	1,786	TN	100.00	$178,600.00	1786	$178,600.00		$0.00	1786	$178,600.00	1786	$178,600.00		$178,600.00	100.0%	$0.00
	42.	Base Course (6" Class 6)	2,000	TN	35.00	$70,000.00	2000	$70,000.00		$0.00	2000	$70,000.00	2000	$70,000.00		$70,000.00	100.0%	$0.00
	43.	Base Course (18" Class 2)	5,129	TN	32.75	$167,974.75	5129	$167,974.75		$0.00	5129	$167,974.75	5129	$167,974.75		$167,974.75	100.0%	$0.00
	44.	6" Class 6 Base Course Temp. Turnaround (2)	223	TN	35.00	$7,805.00	223	$7,805.00		$0.00	223	$7,805.00	223	$7,805.00		$7,805.00	100.0%	$0.00
	45.	Concrete Curb and Gutter (6" Vertical)	4,175	LF	18.75	$78,281.25	4175	$78,281.25		$0.00	4175	$78,281.25	4175	$78,281.25		$78,281.25	100.0%	$0.00
	46.	Concrete Curb and Gutter (6" Vertical) - Spill	156	LF	23.25	$3,627.00	156	$3,627.00		$0.00	156	$3,627.00	156	$3,627.00		$3,627.00	100.0%	$0.00
	47.	Concrete Pan (3')	1,305	LF	31.00	$40,455.00	1305	$40,455.00		$0.00	1305	$40,455.00	1305	$40,455.00		$40,455.00	100.0%	$0.00
	48.	Concrete ADA Ramp	30	EA	550.00	$16,500.00	30	$16,500.00		$0.00	30	$16,500.00	30	$16,500.00		$16,500.00	100.0%	$0.00
	49.	Subgrade Preparation Sidewalks	2,500	SY	3.50	$8,750.00	2500	$8,750.00		$0.00	2500	$8,750.00	2500	$8,750.00		$8,750.00	100.0%	$0.00
	50.	Concrete Sidewalk (5' Wide)	2,884	LF	27.50	$79,310.00	2884	$79,310.00		$0.00	2884	$79,310.00	2884	$79,310.00		$79,310.00	100.0%	$0.00
	51.	Concrete Sidewalk (7' Wide)	260	LF	37.75	$9,815.00	260	$9,815.00		$0.00	260	$9,815.00	260	$9,815.00		$9,815.00	100.0%	$0.00
	52.	Sidewalk Base Course	298	TN	40.00	$11,920.00	298	$11,920.00		$0.00	298	$11,920.00	298	$11,920.00		$11,920.00	100.0%	$0.00
	53.	Concrete Cross Pans (6' Wide)	15	EA	4,300.00	$64,500.00	15	$64,500.00		$0.00	15	$64,500.00	15	$64,500.00		$64,500.00	100.0%	$0.00
	54.	Detectable Warning Pads	32	EA	490.00	$15,680.00	32	$15,680.00		$0.00	32	$15,680.00	32	$15,680.00		$15,680.00	100.0%	$0.00
	55.	Path - Subgrade Preparation	337	SY	3.50	$1,179.50	337	$1,179.50		$0.00	337	$1,179.50	337	$1,179.50		$1,179.50	100.0%	$0.00
	56.	Path - Asphalt (3")	75	TN	101.00	$7,575.00	75	$7,575.00		$0.00	75	$7,575.00	75	$7,575.00		$7,575.00	100.0%	$0.00
	57.	Path - Base Course (6" Class 6)	475	TN	38.00	$18,050.00	475	$18,050.00		$0.00	475	$18,050.00	475	$18,050.00		$18,050.00	100.0%	$0.00
	58.	Standard Signs	18	EA	500.00	$9,000.00	18	$9,000.00		$0.00	18	$9,000.00	18	$9,000.00		$9,000.00	100.0%	$0.00
	59.	4" Solid White Striping	423	LF	0.34	$143.82	423	$143.82		$0.00	423	$143.82	423	$143.82		$143.82	100.0%	$0.00
	60.	Thermoplastic Striping (10' W x 1.5'H w/ 2' Gaps)	23	LF	95.00	$2,185.00	23	$2,185.00		$0.00	23	$2,185.00	23	$2,185.00		$2,185.00	100.0%	$0.00
	61.	Concrete Crosswalks Detail	52	LF	1,050.00	$54,600.00	52	$54,600.00		$0.00	52	$54,600.00	52	$54,600.00		$54,600.00	100.0%	$0.00
	62.	Streetlight	5	EA	9,650.00	$48,250.00	5	$48,250.00		$0.00	5	$48,250.00	5	$48,250.00		$48,250.00	100.0%	$0.00
D.		**West Cutoff Ditch**																
	63.	Topsoil Remove and Stockpile (8")	466	CY	3.50	$1,631.00	466	$1,631.00		$0.00	466	$1,631.00	466	$1,631.00		$1,631.00	100.0%	$0.00
	64.	Topsoil Replace (6")	311	CY	7.00	$2,177.00	311	$2,177.00		$0.00	311	$2,177.00	311	$2,177.00		$2,177.00	100.0%	$0.00
	65.	Excavation	680	CY	5.00	$3,400.00	680	$3,400.00		$0.00	680	$3,400.00	680	$3,400.00		$3,400.00	100.0%	$0.00
	66.	Embankment	37	CY	5.25	$194.25	37	$194.25		$0.00	37	$194.25	37	$194.25		$194.25	100.0%	$0.00
E.		**West Trail Connect**																
	67.	Topsoil Remove and Stockpile (8")	175	CY	3.50	$612.50	175	$612.50		$0.00	175	$612.50	175	$612.50		$612.50	100.0%	$0.00
	68.	Topsoil Replace (6")	117	CY	7.00	$819.00	117	$819.00		$0.00	117	$819.00	117	$819.00		$819.00	100.0%	$0.00
	69.	Excavation	983	CY	5.00	$4,915.00	983	$4,915.00		$0.00	983	$4,915.00	983	$4,915.00		$4,915.00	100.0%	$0.00
	70.	Embankment	36	CY	5.25	$189.00	36	$189.00		$0.00	36	$189.00	36	$189.00		$189.00	100.0%	$0.00
F.		**Emergency Access Road**																
	71.	Clearing/Grub remove unsuitable soil. Haul to on-site waste site.	34,022	SF	0.30	$10,206.60	34022	$10,206.60		$0.00	34022	$10,206.60	34022	$10,206.60		$10,206.60	100.0%	$0.00
	72.	Topsoil Remove and Stockpile (12")	1,809	CY	3.50	$6,331.50	1809	$6,331.50		$0.00	1809	$6,331.50	1809	$6,331.50		$6,331.50	100.0%	$0.00
	73.	Topsoil Replace (6")	905	CY	7.00	$6,335.00	905	$6,335.00		$0.00	905	$6,335.00	905	$6,335.00		$6,335.00	100.0%	$0.00
	74.	Excavation	926	CY	5.00	$4,630.00	926	$4,630.00		$0.00	926	$4,630.00	926	$4,630.00		$4,630.00	100.0%	$0.00
	75.	Embankment	22	CY	5.25	$115.50	22	$115.50		$0.00	22	$115.50	22	$115.50		$115.50	100.0%	$0.00
	76.	Subgrade Preparation Roads	3,633	SY	2.10	$7,629.30	3633	$7,629.30		$0.00	3633	$7,629.30	3633	$7,629.30		$7,629.30	100.0%	$0.00
	77.	Base Course (18" Class 2)	1,164	TN	32.75	$38,121.00	1164	$38,121.00		$0.00	1164	$38,121.00	1164	$38,121.00		$38,121.00	100.0%	$0.00
	78.	Base Course (8" Class 6)	472	TN	38.00	$17,936.00	472	$17,936.00		$0.00	472	$17,936.00	472	$17,936.00		$17,936.00	100.0%	$0.00
	79.	Base Course (6" Class 6)	646	TN	35.00	$22,610.00	646	$22,610.00		$0.00	646	$22,610.00	646	$22,610.00		$22,610.00	100.0%	$0.00

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Progress Estimate - Unit Price Work **Contractor's Application**

For (Contract):		Application Number: 6
Application Period:		Application Date: 12/2/2020

A					B	C	D	E	F	G	H	I	J	K	L		
Item			Contract Information														
Bid Item No.		Description	Item Quantity	Units	Unit Price	Total Value of Item ($)	Total Quantity Installed and Accepted	Value of Work Installed and Accepted to Date	Total Quantity Installed and Not Accepted	Value of Work Installed and Not Accepted to Date	Total Quantity Installed	Value of Work Installed to Date	Total Quantity Installed per Contractor's Pay App	Value of Work Installed to Date per Contractor's Pay App	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
G.		**Pool/Rink Path and Debris Catchment**																
	80.	Topsoil place (6")	4,920	CY	7.00	$34,440.00	4920	$34,440.00		$0.00	4920	$34,440.00	4920	$34,440.00		$34,440.00	100.0%	$0.00
	81.	Excavation	32,254	CY	2.60	$83,860.40	32254	$83,860.40		$0.00	32254	$83,860.40	32254	$83,860.40		$83,860.40	100.0%	$0.00
	82.	Embankment	6,235	CY	4.50	$28,057.50	6235	$28,057.50		$0.00	6235	$28,057.50	6235	$28,057.50		$28,057.50	100.0%	$0.00
	83.	Haul excess Structural to Stockpile	26,019	CY	2.35	$61,144.65	26019	$61,144.65		$0.00	26019	$61,144.65	26019	$61,144.65		$61,144.65	100.0%	$0.00
	84.	Path - Subgrade Preparation	4,000	SY	2.25	$9,000.00	4000	$9,000.00		$0.00	4000	$9,000.00	4000	$9,000.00		$9,000.00	100.0%	$0.00
	85.	Path - Asphalt (3")	600	TN	101.00	$60,600.00	600	$60,600.00		$0.00	600	$60,600.00	600	$60,600.00		$60,600.00	100.0%	$0.00
	86.	Path - Asphalt (4")	59	TN	100.00	$5,900.00	59	$5,900.00		$0.00	59	$5,900.00	59	$5,900.00		$5,900.00	100.0%	$0.00
	87.	Path - Base Course (8" Class 6)	1,164	TN	38.00	$44,232.00	1164	$44,232.00		$0.00	1164	$44,232.00	1164	$44,232.00		$44,232.00	100.0%	$0.00
	88.	Remove and Replace 6" Class 6	15	TN	12.00	$180.00	15	$180.00		$0.00	15	$180.00	15	$180.00		$180.00	100.0%	$0.00
	89.	Signs	1	EA	500.00	$500.00	1	$500.00		$0.00	1	$500.00	1	$500.00		$500.00	100.0%	$0.00
H.		**Drainage**																
	90.	18" Diameter HDPE	1,648	LF	54.00	$88,992.00	1648	$88,992.00		$0.00	1648	$88,992.00	1648	$88,992.00		$88,992.00	100.0%	$0.00
	91.	18" CMP FES	11	EA	475.00	$5,225.00	11	$5,225.00		$0.00	11	$5,225.00	11	$5,225.00		$5,225.00	100.0%	$0.00
	92.	24" Diameter HDPE	426	LF	71.50	$30,459.00	426	$30,459.00		$0.00	426	$30,459.00	426	$30,459.00		$30,459.00	100.0%	$0.00
	93.	24" CMP FES	10	EA	658.00	$6,580.00	10	$6,580.00		$0.00	10	$6,580.00	10	$6,580.00		$6,580.00	100.0%	$0.00
	94.	36" Diameter HDPE	4	LF	122.00	$488.00	4	$488.00		$0.00	4	$488.00	4	$488.00		$488.00	100.0%	$0.00
	95.	36" CMP FES	5	EA	1,250.00	$6,250.00	5	$6,250.00		$0.00	5	$6,250.00	5	$6,250.00		$6,250.00	100.0%	$0.00
	96.	RCP 18"	2,538	LF	65.00	$164,970.00	2538	$164,970.00		$0.00	2538	$164,970.00	2538	$164,970.00		$164,970.00	100.0%	$0.00
	97.	RCP 18" FES	1	EA	1,260.00	$1,260.00	1	$1,260.00		$0.00	1	$1,260.00	1	$1,260.00		$1,260.00	100.0%	$0.00
	98.	RCP 24"	827	LF	85.00	$70,295.00	827	$70,295.00		$0.00	827	$70,295.00	827	$70,295.00		$70,295.00	100.0%	$0.00
	99.	RCP 24" FES	6	EA	1,615.00	$9,690.00	6	$9,690.00		$0.00	6	$9,690.00	6	$9,690.00		$9,690.00	100.0%	$0.00
	100.	RCP 36"	234	LF	155.00	$36,270.00	234	$36,270.00		$0.00	234	$36,270.00	234	$36,270.00		$36,270.00	100.0%	$0.00
	101.	RCP 36" FES	5	EA	2,593.00	$12,965.00	5	$12,965.00		$0.00	5	$12,965.00	5	$12,965.00		$12,965.00	100.0%	$0.00
	102.	2'x2' Area Inlet	4	EA	2,585.00	$10,340.00	4	$10,340.00		$0.00	4	$10,340.00	4	$10,340.00		$10,340.00	100.0%	$0.00
	103.	3'x3' Area Inlet (Type C)	16	EA	3,765.00	$60,240.00	16	$60,240.00		$0.00	16	$60,240.00	16	$60,240.00		$60,240.00	100.0%	$0.00
	104.	2'x3' Curb Inlet	42	EA	3,305.00	$138,810.00	42	$138,810.00		$0.00	42	$138,810.00	42	$138,810.00		$138,810.00	100.0%	$0.00
	105.	2'x3' Valley Grate	1	EA	3,010.00	$3,010.00	1	$3,010.00		$0.00	1	$3,010.00	1	$3,010.00		$3,010.00	100.0%	$0.00
	106.	Encase in concrete at water crossing	2	EA	725.00	$1,450.00	2	$1,450.00		$0.00	2	$1,450.00	2	$1,450.00		$1,450.00	100.0%	$0.00
	107.	4' Diameter Standard Manhole	3	EA	3,450.00	$10,350.00	3	$10,350.00		$0.00	3	$10,350.00	3	$10,350.00		$10,350.00	100.0%	$0.00
	108.	5' Diameter Standard Manhole	1	EA	4,500.00	$4,500.00	1	$4,500.00		$0.00	1	$4,500.00	1	$4,500.00		$4,500.00	100.0%	$0.00
	109.	24' FES w/ headwall/grate	1	EA	4,750.00	$4,750.00	1	$4,750.00		$0.00	1	$4,750.00	1	$4,750.00		$4,750.00	100.0%	$0.00
	110.	Debris Flow Outlet Structure	1	EA	11,250.00	$11,250.00	1	$11,250.00		$0.00	1	$11,250.00	1	$11,250.00		$11,250.00	100.0%	$0.00
	111.	Riprap Outlet D/C9.05	7	EA	4,150.00	$29,050.00	7	$29,050.00		$0.00	7	$29,050.00	7	$29,050.00		$29,050.00	100.0%	$0.00
	112.	Pond 1A - All Inclusive	1	EA	28,000.00	$28,000.00	1.00	$28,000.00		$0.00	1.00	$28,000.00	1.00	$28,000.00		$28,000.00	100.0%	$0.00
	113.	Pond 1B - All Inclusive	1	EA	26,000.00	$26,000.00	1.00	$26,000.00		$0.00	1.00	$26,000.00	1.00	$26,000.00		$26,000.00	100.0%	$0.00
	114.	Pond 1D - All Inclusive	1	EA	21,500.00	$21,500.00	1.00	$21,500.00		$0.00	1.00	$21,500.00	1.00	$21,500.00		$21,500.00	100.0%	$0.00
	115.	Road Cut	0	EA	5,550.00	$0.00		$0.00		$0.00	0	$0.00	0	$0.00		$0.00		$0.00
	116.	Turf Reinforcement Mat (TRM)	406	SY	5.50	$2,233.00	406	$2,233.00		$0.00	406	$2,233.00	406	$2,233.00		$2,233.00	100.0%	$0.00
I.		**Sediment and Erosion Control**																
	117.	Erosion Log Inlet Protection	5	EA	120.00	$600.00	5	$600.00		$0.00	5	$600.00	5	$600.00		$600.00	100.0%	$0.00
	118.	Beaver Dam Curb Inlet Protection	4	EA	175.00	$700.00	4	$700.00		$0.00	4	$700.00	4	$700.00		$700.00	100.0%	$0.00
	119.	Silt Fence &/or Straw Wattle (5800 LF)	9,300	LF	1.85	$17,205.00	9300	$17,205.00		$0.00	9300	$17,205.00	9300	$17,205.00		$17,205.00	100.0%	$0.00
	120.	Ditch Straw Wattle	2	EA	150.00	$300.00	2	$300.00		$0.00	2	$300.00	2	$300.00		$300.00	100.0%	$0.00
	121.	Stabilized Construction Entrance (A/9.09)	4	EA	2,350.00	$9,400.00	4	$9,400.00		$0.00	4	$9,400.00	4	$9,400.00		$9,400.00	100.0%	$0.00
	122.	Temp Sediment Trap Riser	3	EA	375.00	$1,125.00	3	$1,125.00		$0.00	3	$1,125.00	3	$1,125.00		$1,125.00	100.0%	$0.00
	123.	Temp Stone Outlet E/C9.09	6	EA	565.00	$3,390.00	6	$3,390.00		$0.00	6	$3,390.00	6	$3,390.00		$3,390.00	100.0%	$0.00
	124.	Landlok 450 TRM or Approved Equal	964	LF	14.00	$13,496.00	964	$13,496.00		$0.00	964	$13,496.00	964	$13,496.00		$13,496.00	100.0%	$0.00
	125.	Stormwater System Clean UP	1	EA	7,250.00	$7,250.00	1	$7,250.00		$0.00	1	$7,250.00	1	$7,250.00		$7,250.00	100.0%	$0.00

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	
Application Period:	
Application Number:	6
Application Date:	12/2/2020

A						B	C	D	E	F	G	H	I	J	K	L		
Item			Contract Information															
Bid Item No.		Description	Item Quantity	Units	Unit Price	Total Value of Item ($)	Total Quantity Installed and Accepted	Value of Work Installed and Accepted to Date	Total Quantity Installed and Not Accepted	Value of Work Installed and Not Accepted to Date	Total Quantity Installed	Value of Work Installed to Date	Total Quantity Installed per Contractor's Pay App	Value of Work Installed to Date per Contractor's Pay App	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
J.		**Water**																
	126.	Connect to Existing 12" DIP Main	1	EA	3,250.00	$3,250.00	1	$3,250.00		$0.00	1	$3,250.00	1	$3,250.00		$3,250.00	100.0%	$0.00
	127.	12" DIP	4,841	LF	94.00	$455,054.00	4,841	$455,054.00		$0.00	4841	$455,054.00	4841	$455,054.00		$455,054.00	100.0%	$0.00
	128.	Fire Hydrant Assembly	9	EA	6,100.00	$54,900.00	9	$54,900.00		$0.00	9	$54,900.00	9	$54,900.00		$54,900.00	100.0%	$0.00
	129.	8" Gate Valves	4	EA	2,015.00	$8,060.00	4	$8,060.00		$0.00	4	$8,060.00	4	$8,060.00		$8,060.00	100.0%	$0.00
	130.	12" Gate Valves	27	EA	3,260.00	$88,020.00	27	$88,020.00		$0.00	27	$88,020.00	27	$88,020.00		$88,020.00	100.0%	$0.00
	131.	Water Service (Single Family), 1" Type K Copper w/ curb stop (55 EA)	0	LF	40.00	$0.00		$0.00		$0.00	0	$0.00	0	$0.00		$0.00		$0.00
	132.	Air Release Valve	4	EA	6,400.00	$25,600.00	4	$25,600.00		$0.00	4	$25,600.00	4	$25,600.00		$25,600.00	100.0%	$0.00
	133.	Install Horizontal Thrust Block	13	EA	235.00	$3,055.00	13	$3,055.00		$0.00	13	$3,055.00	13	$3,055.00		$3,055.00	100.0%	$0.00
	134.	Temp. Blowoff Valve & Stub	8	EA	900.00	$7,200.00	8	$7,200.00		$0.00	8	$7,200.00	8	$7,200.00		$7,200.00	100.0%	$0.00
	135.	Insulate Water Main	1	EA	385.00	$385.00	1	$385.00		$0.00	1	$385.00	1	$385.00		$385.00	100.0%	$0.00
	136.	Wetland Plant and Soil Material - Remove, Stockpile & Replace (1' Deep)	150	CY	25.00	$3,750.00	150	$3,750.00		$0.00	150	$3,750.00	150	$3,750.00		$3,750.00	100.0%	$0.00
	137.	Export Unsuitable Trench Material (Cost/100 LF of Trench)	440	CY	4.00	$1,760.00	440	$1,760.00		$0.00	440	$1,760.00	440	$1,760.00		$1,760.00	100.0%	$0.00
	138.	Import Select Trench Backfill (Cost/100 LF of Trench)	440	CY	16.00	$7,040.00	440	$7,040.00		$0.00	440	$7,040.00	440	$7,040.00		$7,040.00	100.0%	$0.00
	139.	Dewatering	20	DAY	1,500.00	$30,000.00	20	$30,000.00		$0.00	20	$30,000.00	20	$30,000.00		$30,000.00	100.0%	$0.00
K.		**Sewer**																
	140.	Connect to Existing	1	EA	4,500.00	$4,500.00	1	$4,500.00		$0.00	1	$4,500.00	1	$4,500.00		$4,500.00	100.0%	$0.00
	141.	8" PVC SDR35	1,909	LF	57.00	$108,813.00	1,909	$108,813.00		$0.00	1909	$108,813.00	1909	$108,813.00		$108,813.00	100.0%	$0.00
	142.	12" PVC SDR35	2,691	LF	69.00	$185,679.00	2,691	$185,679.00		$0.00	2691	$185,679.00	2691	$185,679.00		$185,679.00	100.0%	$0.00
	143.	18" PVC SDR36	83	LF	120.00	$9,960.00	83	$9,960.00		$0.00	83	$9,960.00	83	$9,960.00		$9,960.00	100.0%	$0.00
	144.	6" PVC SDR35 Service (3 EA)	198	LF	38.00	$7,524.00	198	$7,524.00		$0.00	198	$7,524.00	198	$7,524.00		$7,524.00	100.0%	$0.00
	145.	4" PVC SDR35 Service (25 EA)	398	LF	36.00	$14,328.00	398	$14,328.00		$0.00	398	$14,328.00	398	$14,328.00		$14,328.00	100.0%	$0.00
	146.	5' Diameter Standard Manhole	3	EA	7,850.00	$23,550.00	3	$23,550.00		$0.00	3	$23,550.00	3	$23,550.00		$23,550.00	100.0%	$0.00
	147.	4' Diameter Standard Manhole	25	EA	5,285.00	$132,125.00	25	$132,125.00		$0.00	25	$132,125.00	25	$132,125.00		$132,125.00	100.0%	$0.00
	148.	Export Unsuitable Trench Material (Cost/100 LF of Trench)	210	CY	4.00	$840.00	210	$840.00		$0.00	210	$840.00	210	$840.00		$840.00	100.0%	$0.00
	149.	Import Select Trench Backfill (Cost/100 LF of Trench)	210	CY	16.00	$3,360.00	210	$3,360.00		$0.00	210	$3,360.00	210	$3,360.00		$3,360.00	100.0%	$0.00
	150.	Dewatering	20	DAY	1,500.00	$30,000.00	20	$30,000.00		$0.00	20	$30,000.00	20	$30,000.00		$30,000.00	100.0%	$0.00
L.		**Non-Potable Irrigation System**																
	151.	Irrigation	1	LS	324,317.00	$324,317.00	1	$324,317.00			1	$324,317.00	1	$324,317.00		$324,317.00	100.0%	$0.00
M.		**Landscaping**																
	152.	Landscaping	1	LS	195,259.00	$195,259.00	1	$195,259.00			1	$195,259.00	1	$195,259.00		$195,259.00	100.0%	$0.00
N.		**Ouzel Waterline Change Order**																
	1.	12" DIP	2,922	LF	101.00	$295,122.00	2,922	$295,122.00		$0.00	2922	$295,122.00	2922	$295,122.00		$295,122.00	100.0%	$0.00
	2.	12" DIP Snaplok	168	LF	224.00	$37,632.00	168	$37,632.00		$0.00	168	$37,632.00	168	$37,632.00		$37,632.00	100.0%	$0.00
	3.	12" Gate Valves	11	EA	3,685.00	$40,535.00	11	$40,535.00		$0.00	11	$40,535.00	11	$40,535.00		$40,535.00	100.0%	$0.00
	4.	8" Gate Valves	1	EA	2,252.00	$2,252.00	1	$2,252.00		$0.00	1	$2,252.00	1	$2,252.00		$2,252.00	100.0%	$0.00
	5.	Connect to Existing - SLR	1	EA	3,250.00	$3,250.00	1	$3,250.00		$0.00	1	$3,250.00	1	$3,250.00		$3,250.00	100.0%	$0.00
	6.	Connect to Existing - Ouzel	1	EA	7,800.00	$7,800.00	1	$7,800.00		$0.00	1	$7,800.00	1	$7,800.00		$7,800.00	100.0%	$0.00
	7.	Air Release Valve	2	EA	6,725.00	$13,450.00	2	$13,450.00		$0.00	2	$13,450.00	2	$13,450.00		$13,450.00	100.0%	$0.00
	8.	Temp Blow Off	2	EA	1,100.00	$2,200.00	2	$2,200.00		$0.00	2	$2,200.00	2	$2,200.00		$2,200.00	100.0%	$0.00
	9.	Thrust Block	4	EA	250.00	$1,000.00	4	$1,000.00		$0.00	4	$1,000.00	4	$1,000.00		$1,000.00	100.0%	$0.00
	10.	Road Cut	1	EA	5,175.00	$5,175.00	1	$5,175.00		$0.00	1	$5,175.00	1	$5,175.00		$5,175.00	100.0%	$0.00
	11.	Insulate Blue Board	2	EA	400.00	$800.00	2	$800.00		$0.00	2	$800.00	2	$800.00		$800.00	100.0%	$0.00
	12.	24" ADS	40	LF	80.00	$3,200.00	40	$3,200.00		$0.00	40	$3,200.00	40	$3,200.00		$3,200.00	100.0%	$0.00
	13.	Clear and Grub	54,500	SF	0.30	$16,350.00	54,500	$16,350.00		$0.00	54500	$16,350.00	54500	$16,350.00		$16,350.00	100.0%	$0.00
	14.	Remove Topsoil 12"	1,895	CY	3.50	$6,632.50	1,895	$6,632.50		$0.00	1895	$6,632.50	1895	$6,632.50		$6,632.50	100.0%	$0.00
	15.	Replace Topsoil 6"	387	CY	7.00	$2,709.00	387	$2,709.00		$0.00	387	$2,709.00	387	$2,709.00		$2,709.00	100.0%	$0.00
	16.	Embankment	2,738	CY	5.25	$14,374.50	2,738	$14,374.50		$0.00	2738	$14,374.50	2738	$14,374.50		$14,374.50	100.0%	$0.00
	17.	Ditch Wattles	5	EA	165.00	$825.00	5	$825.00		$0.00	5	$825.00	5	$825.00		$825.00	100.0%	$0.00
	18.	Revegitation	6,500	SY	0.81	$5,265.00	6,500	$5,265.00		$0.00	6500	$5,265.00	6500	$5,265.00		$5,265.00	100.0%	$0.00
	19.	Remove and Replace Wetlands	75	CY	25.00	$1,875.00	75	$1,875.00		$0.00	75	$1,875.00	75	$1,875.00		$1,875.00	100.0%	$0.00
		Totals				**$5,888,630.92**		**$5,888,630.92**		**$0.00**		**$5,888,630.92**		**$5,888,630.92**	**$0.00**	**$5,888,630.92**	100.0%	**$0.00**

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To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: December 8, 2020

Re: Town Manager Report

Administration & Organization

Staff continues to work on follow up from the Town Council meetings. Included is a list of items that staff is tracking in January:

- Black Hills Energy Franchise Agreement public hearing
- Wastewater Tap and Fee Study review
- Community request grant review

COVID-19 Regional Updates – The pandemic continues to require a lot of resources of the Town. Below are a few updates on the impacts to the organization:

- The operations for the Town of Eagle changed last month. Town facilities are closed to the public and access is by appointment only. Staffing levels have been reduced to 25% and employees who can work from home, are required to. Most business will be handled virtually. These changes are in effect through January 1, 2021.
- The numbers in the state and Eagle County are increasing. Eagle County is still in the orange on the COVID-19 meter.
- The Town is participating in a regional marketing campaign effort to remind visitors and locals of the safety protocols.

Hiring Process Updates – Town is making progress on the hiring process for the Open Space and Trails Manager and Public Works Director positions:

- Public Works Director – Staff wrapped up interviews and made an offer to a candidate. Town is in the negotiating process and will hopefully onboard our candidate late January.

The organization scheduled the wellness screening on December 3 and it was successful. If employees participate in the wellness program, they receive a discount on their monthly healthcare premiums.

The performance review season is in full swing. As the organization works on completing evaluations and goal setting for 2021, the Town will offer a 3% merit increase for employees next year. This is in addition to market adjustments proposed in the 2021 budget.

The holiday season is full swing, but the organization will miss out on the holiday bash that is scheduled this time of year. Employees will still receive their holiday bonuses. As an alternative to a holiday party, town will take the funds that are used to fund the party and give something back to the employees.

I will take a vacation over the holiday season starting December 21 – December 25. I will designate someone to respond to the organization so I can take a much-needed break.

Economic Development & Planning

Comcast – The Town is in the process of working with Comcast to kick start their project. Staff is working with their team to schedule a virtual public meeting to go over the status the project and emphasize safety procedures. At that time, Comcast will present revisions to their project website that contains improvements in timelines, details, and specifics of the project in Eagle.

West Eagle Housing Project – Staff is working collaboratively with the Eagle County Housing staff on the RFQ for this project. After legal review of the proposed RFQ, the County plans to issue the solicitation by the end of 2020. The project will require the Town to amend the West Eagle Sub-Area plan in 2021. Since the plan is old, there are several assumptions that are no longer relevant.

Project THOR and Broadband/Technology Initiatives - The work session on December 1 was productive and staff has clear direction on the next steps. In January, staff will complete the finance proposal and sharpen pencils regrading the proforma. Uptown will begin work on the design and legal will prep ordinances for the Town Council to review.

River Park - The project team received approval from the Army Corp. to complete the maintenance of the fish bypass. The Army Corp. approved of the monitoring plans that were sent to them and town received confirmation. It is unclear right now if the Town will be able to make improvements to the fish bypass before the park experiences too much ice to perform the work. If this happens, the work will have to wait until next fall.

- The Town hasn't heard from Eagle County yet on the status of the conveyance and annexation. Staff has completed the punch list and sent their team proof of insurance where the County was added to the Town's policy as additionally insured.

Outreach & Meetings – *Updates on participation in community outreach opportunities, regional/community meetings, and project-specific meetings.*

- December 9 – Comcast project meeting
- December 11 – Mayors Roundtable
- December 14 – Regional broadband meeting and project THOR 2.0
- December 17 – Regional transportation committee meeting

Sincerely,

Brandy Reitter

Brandy Reitter
Town Manager
Town of Eagle, CO

Town Council Requests – Once items are completed; they are deleted from the list		
Request Date	**Request**	**Status**
N/A	Frost Creek Wildlife meeting	Not Scheduled
N/A	Strategy for STR memo	Not Scheduled
N/A	Plan for Mobile vending communication	Not Scheduled
N/A	Set up a LERP sub-committee	Not Scheduled
N/A	Receipt at the end of the year for council salary donations	Completed
N/A	Agenda Item: Plastic Bag and TREX discussion	Scheduled TBD
N/A	Agenda Item: PRV/Hydro	Scheduled TBD
N/A	Agenda Item: Fairgrounds annexation	Scheduled TBD
10/13/2020	10% of tobacco funding for mitigation - policy	Scheduled TBD
10/27/2020	Matt's questions regarding Ring, emergency plans on website, who pays for cameras in the crime bill	Completed
10/27/2020	Schedule Jacob Smith to come to a Town Council Meeting	Not scheduled
10/27/2020	Invite GEFPD to a meeting	Not scheduled
11/10/2020	Reach out to Yuri about challenges for outdoor patio	Scheduled
11/10/2020	More explanation on the Community Development report	In progress
11/10/2020	Matt S. will do the next Eagle Today article	Completed
11/10/2020	Bring back billing adjustment policy resolution	Scheduled: January 12
11/10/2020	Be Our Guest: Increase signage	Completed
11/10/2020	Be Our Guest: Make it look less like a construction site	In progress
11/10/2020	Be Our Guest: Look at what other communities are doing	Completed
11/10/2020	Be our Guest: Talk to Kari about one-way traffic on 2nd St.	Not Scheduled

To: Mayor and Town Council

From: Brandy Reitter, Town Manager, and Department Leads

Date: December 8, 2020

Re: Department Updates for November 2020

ASSISTANT TO THE TOWN MANAGER

- I am meeting Dec. 9th with the Clean Energy Collaborative to research installing fast-charging EV stations in Eagle

Project THOR and Broadband

- Initial engineering from Holy Cross to connect Eagle County to the new Meet-Me Center has been completed.
- Holy Cross is installing new poles along Sawatch Rd. which will allow the Town to complete the fiber connection to Public Works.
- A Project THOR regional stakeholder meeting is scheduled December 14 to discuss the network and future operating plans in 2021.

Community Survey

- We have two meetings planned in December to refine the questions that comprise the community survey, and to expand representation and participation from the community for the study process.
- The large community survey will be administered in January 2021, with dashboard reporting available in February.
- The Community Survey project will include stakeholders from the EVC, Chamber, and Local businesses.

Highway 6 Corridor Master Plan

- I have had multiple meetings with Zehren to plan community engagement around the Highway 6 corridor study, with future meetings scheduled Dec. 6 and Dec. 15th.
- I am continuing to meet with property owners along Highway 6 and include them in the process.
- Survey work has begun, as well as high level engineering data collection.
- The next joint staff/Zehren meeting is scheduled for December 15.

Economic Vitality Committee

- The EVC branding and marketing subcommittee met December 3 to discuss COVID recovery campaigns and crafting messaging to further build Eagle's image in the community.

- The EVC business recruitment subcommittee met December 4 to discuss business retention and attraction to Eagle within the current state of the economy.
- The last EVC meeting for the year is scheduled for December 21. We will discuss preparation of an annual report to Council to be delivered in Q1 2021.

FINANCE DEPARTMENT

Budget:

Outstanding items:

- Compile 2021 Budget Book – due to State on January 31, 2021
    - Council will review and approve in January

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID						
	2017	2018	2019	2020	VARIANCE FROM PY	
NOVEMBER	233	304	174	244	70	40%
YEAR TO DATE	**3,031**	**3,221**	**3,081**	**2,458**	**(449)**	**-15%**

- Decrease in invoices in 2020 is mainly due to removing the info center retail and the COVID budget freeze in the Spring

Debt Service:

- Scheduled 12/1/2019 – 2013 Water Fund Revenue Bond Payment - $255,260 (Last Payment 2024)
- Scheduled 12/1/2019 – 2016 Sales Tax Revenue Bond Payment - $206,869 (Last Payment 2046)

Training

- CGFOA Annual Conference – Virtual (11/9-11/10; 11/12; 11/16-11/19) – Kelly & Jill

Payroll/HR:

- Retirement
    - Staff has been working with Colorado Retirement Association on Participation Agreements for 401(a) and 457; prior to YE, Finance will be assisting with the transition between retirement providers and setting up new pay codes for the new 401(a), 457, and 457 Roth
    - Distributed additional information after open enroll to set up individual one-on-ones and a group zoom meeting for more in depth employee discussion on investment selections scheduled for the first week in December
- Health Insurance – Finance will spend the next two months assisting with the transition between health insurance providers, setting up new accounts for employee HSAs and HRAs and setting up new pay codes for the 3 health plans available in 2021 compared to our one current plan.
- Preparation for Year End Payroll and Financial Reporting

Utilities:

- New Accounts Setup – **5**
- Property Transfers – **20**

Town Council Department – Budget to Actual:

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOWN COUNCIL					
10-49-110	SALARIES & WAGES	3,300.00	30,700.00	34,000.00	3,300.00	90.3
10-49-142	WORKERS COMPENSATION	.00	.00	44.00	44.00	.0
10-49-144	FICA - EMPLOYER'S	252.46	2,348.72	2,601.00	252.28	90.3
10-49-210	OFFICE SUPPLIES	.00	124.28	200.00	75.72	62.1
10-49-320	LEGAL NOTICES	.00	217.00	.00	(217.00)	.0
10-49-347	PROFESSIONAL SERVICES	.00	13,750.00	13,500.00	(250.00)	101.9
10-49-362	COMPUTER SUPPORT	164.00	1,009.00	756.00	(253.00)	133.5
10-49-371	TRAVEL EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-49-372	MEETING EXPENSE	162.60	995.59	2,000.00	1,004.41	49.8
10-49-380	TUITION & BOOKS	.00	.00	1,750.00	1,750.00	.0
10-49-450	SPECIAL BOARD FUNDING	.00	54,437.14	54,438.00	.86	100.0
10-49-510	INSURANCE	.00	232.95	233.00	.05	100.0
10-49-915	COMMUNITY REQUESTS	9,725.00	16,850.00	31,100.00	14,250.00	54.2
	TOTAL TOWN COUNCIL	13,604.06	120,664.68	141,622.00	20,957.32	85.2

SPECIAL EVENTS

Town of Eagle - Special Events:
-Continued work on with Bill Shrum on the Town of Eagle Branding project made available through the Tourism grant. Presented results to the EVC Branding Subcommittee for review and discussion.
-Worked on Eagle Community Impact Award with Jenny.
-Working on ideas to help local businesses during this Covid period.
-Working on 2021 Special Events & Marketing Department Budget

November - Executed Events
-None

MEAC:
-Working with producers to help them fill out their 2021 funding requests under the MEAC and Community Funding programs. Producers with requests for over $5,000 in 2021 were scheduled for interviews with the MEAC Committee.
-Processed all MEAC funding requests for review by MEAC Committee. Committee created Funding list of recommendations for Town Council review and approval in December.
-MEAC meetings continue in the Zoom platform. Last meeting held Wednesday, November 4, 2020.
-Concluded Town of Eagle Community Events & Programs Funding Request application process. Preparing application for Town Council review.

Be Our Guests Program:
-60 Day Review of Bonfire Brewery/ 2nd St. closure completed. Authorized application for winter 2020-2021 plan. Current through April 1, 2021 with periodic inspections throughout the winter.
-Reviewing Red Canyon Café BOG plan. Discussing Winter plan.
-Promoting the availability of the “BOG” program to Eagle Hospitality businesses.

Eagle Info Center:
- Info Center Winter 2020 Days and Hours - Info Center open Wednesdays through Sundays, 10:00am to 3:00pm.
-Building a safe entry alcove for the info center to help with operations for winter.
-List of physical improvements and renovations to the building inside and out are on hold at this time.
-Plans for future inside enhancements, repairs and upgrades to décor and exhibits are on hold.

Digital Sign:
-Promoting message for Eagle Downtown businesses
-Playing “Please wear a mask” and other Covid related messages.
-Promoting upcoming events
-Moving digital sign control unit to new office in Town Hall.

HUMAN RESOURCES

Benefits

- Setting up new vendors in collaboration with Finance for new benefits plans
- Wellness biometric testing program rolled out, onsite testing conducted 12/3/2020, 36 attendees
- Open enrollment conducted utilizing new technology in Chambers, finalizing election changes through 12/14/2020
    - Plan PPO 3 – 05 employees selected
    - Plan PPO 4 – 30 employees selected
    - Plan HDHP – 04 employees selected
- Retirement Enrollment Forms due 12/4/2020
- Initiate 2 disability claims

Recruiting – Onboarding

- Open Space and Trails Manager, Brian Lieberman first day Monday 12/7/2020, Welcome!
- Municipal Court Clerk Initial Interviews conducted
- PW Director Offer pending acceptance

Risk Management, Safety and Work Comp

- Manage 6 General Liability & PC Open claims, 4 carry over, 2 new
- 3 work comp claims open, 2 carry over

Other

- Respond to 5 verifications of employment
- Training: attended 3 educational webinars
- Compensation research 99% completed, updated pay plan for final budget inclusion, pending town manager market research
- Performance Management in progress for 2020 upcoming reviews due Dec 2020, modified Town Manager evaluation in progress, draft to Council 12/8 for feedback or approval
- Continued research/processing of COVID leave/policies in collaboration with finance/payroll

TOWN CLERK

Communications

- Communications Committee:
    - COVID Website Updates
    - Police Safety and Snow Parking Messaging
    - Traffic and Construction Updates
    - Comprehensive Plan Announcement
    - Be our Guest promotions

Licenses

- BUSINESS: Renewal sent to all businesses for 2021
- LIQUOR:
    - 7 Hermits Brewing Renewal
    - Pazzo's Wow Communal Dining Application (12/8 hearing)
- MARIJJUANA:
    - Issued Local and State Retail Marijuana License to Tumbleweed

Website – www.townofeagle.org

- Ask the Town questions: 4
    - Police Report Request
    - Compliment on River Park Fire Pit/Request to open restrooms
    - Round a Bout safety inquiry
    - Eagle County property inquiry

Coordination

- Coordinate review of communal dining application with Comm Dev.
- Coordinate Community Impact Award with events
- Coordinate issuance of Tumbleweed Retail Marijuana License with Comm Dev. and Police

Sales Tax

- 1,237 on-line retailers remitted sales tax in October for a total of $56,227.33
- 2,201 retailers remitted sales tax in total

Filing Period: *this indicates sales tax for the actual month sales occurred. These numbers will fluctuate throughout the year as it is reflecting late payments by the retailer or customer retail returns (deductions). Filing Period numbers are updated quarterly. This is the most accurate picture of sales tax collections for that month.*

Revenue Period: *this amount indicates the month revenue is received by the Town. Revenue period is all money collected by the state for the previous month and any additional months a retailer remits. This amount is what is deposited in the Town's bank account. These returns also get categorized into a "filing period" and are reflected in the sales tax report. This total amount will not change.*

2020				
Month	**Filing Period**	**Revenue Period**	**.5% to River Park**	**O/U**
Jan	$ 375,440.93	$ 578,686.45	$ 64,298.49	35%
Feb	$ 599,738.29	$ 480,407.70	$ 53,378.63	24%
Mar	$ 491,843.12	$ 463,471.24	$ 51,496.80	16%
1 Q	**$ 1,467,022.34**	**$ 1,522,565.39**	**$ 169,173.93**	25%
Apr	$ 422,158.39	$ 553,180.68	$ 61,464.52	31%
May	$ 505,227.05	$ 492,253.55	$ 54,694.84	20%
Jun	$ 544,063.76	$ 508,611.57	$ 56,512.40	18%
2 Q	**$ 1,471,449.20**	**$ 1,554,045.80**	**$ 172,671.76**	23%
Jul	$ 571,776.42	$ 558,775.30	$ 62,086.14	12%
Aug	$ 563,319.92	$ 573,345.77	$ 63,705.09	12%
Sep	$ 581,488.30	$ 588,716.34	$ 65,412.93	19%
3 Q	**$ 1,716,584.64**	**$ 1,720,837.41**	**$ 191,204.16**	14%
Oct	$ 549,518.91	$ 703,389.72	$ 78,154.41	40%
Nov		$ 570,146.69	$ 63,349.63	-7%

2019				
Month	**Filing Period**	**Revenue Period**	**.5% to River Park**	**O/U**
Jan	$ 284,742.47	$ 428,973.53	$ 47,663.73	8%
Feb	$ 390,888.37	$ 387,365.41	$ 43,040.60	-5%
Mar	$ 545,414.86	$ 400,149.40	$ 44,461.04	7%
1 Q	**$ 1,221,045.70**	**$ 1,216,488.34**	**$ 135,165.37**	3%
Apr	$ 402,149.98	$ 422,439.91	$ 46,937.77	7%
May	$ 426,850.53	$ 409,836.28	$ 45,537.36	10%
Jun	$ 511,737.19	$ 431,900.56	$ 47,988.95	9%
2 Q	**$ 1,340,737.70**	**$ 1,264,176.75**	**$ 140,464.08**	9%
Jul	$ 514,847.63	$ 499,537.57	$ 55,504.17	20%
Aug	$ 498,578.88	$ 509,692.59	**$ 56,632.51**	24%
Sep	$ 504,986.10	$ 496,442.97	**$ 55,160.33**	15%
3 Q	**$ 1,518,412.61**	**$ 1,505,673.13**	**$ 167,297.01**	19%
Oct	$ 493,619.47	$ 501,601.07	**$ 55,733.45**	32%
Nov	$ 467,553.50	$ 612,207.11	**$ 68,023.01**	29%
Dec	$ 685,969.83	$ 496,728.29	**$ 55,192.03**	43%
4 Q	**$ 1,647,142.80**	**$ 1,610,536.47**	**$ 178,948.50**	34%
Revenue	**$ 5,727,338.81**	**$ 5,596,874.69**	**$ 621,874.97**	**17%**

MUNICIPAL COURT

- Court November 4 and 18
- Court staff is working with all defendants who wish to reach plea arrangements before all court dates.

November Citations Issued	Current	YTD	2019
Animal Control	2	27	96
Misdemeanor	7	28	66
Parking	20	83	208
Traffic	30	148	199
Total	59	286	569

November Fines and Fees Collected (includes collections for previous months)	Current	YTD	2019
Court Costs	50.00	1385.00	3,225.00
Criminal Police Equipment and Training Surcharge	250.00	221.00	3,580.00
Deferred Judgment Fee	0	665.00	600.00
Fines	2335.00	18,321.66	32,425.00
Outstanding Judgement Fee	60.00	120.00	120.00
Stay of Execution Fee	00.00	25.00	125.00
Charitable Contribution	0	10.00	108.00
Failure to Appear	0	35.00	35.00
Victim Restitution Fee	00.00	371.02	4,475.00
Total	**2,695.00**	**21,153.68**	**44,693.00**

November Dispositions (Payments or Court Appearances)	Current	YTD	2019
Animal Control	1	14	110
Misdemeanor	3	32	72
Parking	7	73	443
Traffic	20	131	205
Total	31	250	830

Outstanding Fines and Fees by Date:

Current	460.00
1-30 Days Past Due	455.00
31-60 Days Past Due	**0**
61-90 Days Past Due	3440.25
91-180 Days Past Due	**290.00**
Total	**4,645.25**

COMMUNITY DEVELOPMENT

BUILDING UPDATES

- Building Department Activities
  - General coordination of contractors and projects
  - Updated the Website for Improved On-Line Submittal Processes
  - Communications with Construction Community for Upcoming Reach-Out Meetings
  - Participation in Development Review Team meetings as needed
  - Plan review and inspection services for pending and active permits
  - Refine processes and procedures during COVID restrictions
  - Work with the Town of Gypsum Building Department for Electrical Inspection Services
    - 54 electrical inspections completed in October and 58 electrical inspections in November

The chart below shows the number of inspections conducted and building permits issued for the current month, the previous month, and the year to date.

Building Department Activity 2019					
	September 2020	October 2020	November 2020	YTD 2020	YTD 2019
Number of Inspections	**178**	**170**	**143**	**1885**	**1974**
Number of Permits Requiring Plan Review	9	23	7	*	*
Number of Building Permits	**25**	**24**	**15**	**237****	**255****
ALL Commercial	3	1	1	19	9
SF Detached Residential		2	1	9	14
Multi-Family & Attached SF Residential	0	0	0	12	16
Residential Remodel/Addition/Basement Finish	22	22	13	*	*

*YTD Data Unavailable

** Does not include separate electrical, plumbing and mechanical permits combined with building permit

- Major Construction Projects Under Review and Oversight:
  - Lower Basin Water Treatment Plant
  - Broadway Station Mixed Use/Multi-Family
  - Talon Flats Mixed Use/ Multi Family
  - Butters TI 139 Broadway
  - 1393 TI Quiet Kat, Paul Davis Construction & Sherwin Williams
  - 210 Freestone (Eagle Ranch Apartments)
  - Bonfire Brewery Temp Structure – Referral Agency Comments
- Upcoming Activities for December 2020 and January 2021:
  - Prepare for construction community meeting in early 2020
  - Begin procedure for updates to 2021 Codes
  - Continue department audit of best practices, policies, and procedures COVID restrictions
  - Continue customizing Community Core Solution

PLANNING

- Planner of the Day Questions
  - 226 Capitol zoning question

- Sandy Nelson – ADU utility charge
- 891 E Haystacker
- Paige - process question – dev permits and SUPs
- Brad Hagedorn – 1200 Capitol

- Applications in Progress
  - AN20-01 Powell Park Annexation
  - AN20-02 Basecamp Eagle - revising application
  - CT20-04 – 700 Chambers, Lot C condo plat
  - PUDA20-01 – Haymeadow PUD Amendment
    - School swap & events cabin
  - Haymeadow Amended Final Plat
- Application(s) for Pre-app Meeting
  - 101 Ping Ln - Loge Properties
    - Questions for group – what should the area look like?
  - The House – addition to convert (9-12) studio units to 1-bedrooms
  - The Bluffs HOA – concerns/questions - PUD Guide
- PUDS
  - Eagle Ranch – 6th PUD Amendment
  - Haymeadow Brush Creek Road Extension meeting
    - Currently scheduled for Dec. 10 at 8:30 am
- Ordinances
  - Impact Fee Ordinance Update
    - Final changes to be incorporated
    - Brandy to review
    - Draft Ordinance
- Signs – check to if business license has been issued
  - Sherwin Williams - payment received
  - GreenTree Extended Stay (previous Hawthorn Suites by Wyndham) - payment received
  - Paul Davis
- Encroachments/Mobile Vending Permits/Business License Zone Checks
  - High Altitude Wings – Chris Delsordo
  - Business license zoning checks - 1st renewal email sent out (11/30)
- Addressing
  - Middle School Plat
- Performance Guarantees
  - Eagle Landing
  - 210 Freestone
  - Creekside Lofts
- Long Range Planning
  - Elevate Eagle Comprehensive Plan - ratification (TC) Dec. 8th.
  - Title 4 Land Use Code Update - on hold until Jan. 2021
  - Hwy 6 Corridor Study
  - East Eagle Sub Area Plan
  - County West Eagle Property

POLICE DEPARTMENT

Calls for Service- **October 2020: 958**
October 2019: 935

"Events"- Art Walk, birthday surprise, Nogal Road Cleanup, Annual Drug Take Back Event and traditional Halloween COPS Trick or Treat.

Notes- *Your Public Safety Team remained busy with calls for service, training, neighborhood activities and routine business operations. Citizen assists and routine calls for service (i.e. alarms, traffic crashes, abandoned vehicles, lost and found, agency assists, walkthroughs, parking problems, medicals and routine VIN checks, etc.) continued at a steady pace. EPD noted a slight increase in calls for service this month, when compared to October, 2019 (even with COIVD restrictions). EPD believes additional calls for service would have been noted this month if "last call" for bars and restaurants was not at 11PM, in addition to increased involvement at our local schools with an SRO.*

EPD continues to focus on community-oriented policing activities. Response to community service requests in designated areas continues to remain a priority as well. Business checks, vacation home checks and security patrols continue within the confines of available staff.

Summary of Investigations and Highlights of Some Calls for Service this Month -

Agency Assist 17
Assist/Aid 30
Civil or Landlord Tenant 8
Criminal Mischief 2
Death Investigation 0
Disorderly (Fight) 4
Disturbance 8
Dog Bite 2
Dog Off Leash 3
Domestic Disturbance 1
Drugs/Paraphernalia 1
DUID 1
DUR 2
Fraud 2
Harassment 6
Juvenile Codes 6
MIP 1
Excessive Speed (20MPH+) 2
Missing Person 2
Protection Order Violation 4
Public Health Violation 2
Recovered Stolen Vehicle 1
Sex Assault 1
Suicidal 4
Suspicious Occurrence or Person 32
Theft or ID Theft 8
Traffic Crash 15
Trespass 4
Vehicle Theft 1
Warrant Arrest 2
Welfare & Metal Health 5

Noteworthy Items-

While COVID19 cancelled several events, to include the rescheduled National Night Out, Eagle Ranch Trick or Treat Street, Pumpkin Patch Fun at the Park and proposed Halloween on Broadway, officers were able to find some smaller "pop-up" family events at local parks this month. EPD also participated in traditional Halloween trick or treating activities around our community on Halloween night, with a concentration on Eagle Ranch at the main crosswalks. Officers handed out goodies to all those dressed up, which included some adults, too. There were some great costumes this year!

Sgt, T. Rich, FTO D. Scriver and Officer L. Causey participated in this year's Annual Drug Take Back Event. This event was able to move forward with COVID safety provisions in place. Community members were able to drop off expired or unused prescription drugs at the designated City Market site this year.

Several residents living on Nogal Road organized a community clean-up day in response to trash accumulating near the park, along the roadway and by the recreation path. Officer J. Schaffer heard about the event and participated with local residents.

Sgt. T. Stonum and Officer J. Sanders completed the final safety inspection of Tumbleweed.

EPD assisted GEFPD with the evacuation of several businesses and local residents near the 700 block of Chambers after a construction contractor working in the area severed a gas line. Black Hills was able to respond quickly and promptly capped the line.

Several calls were reported to dispatch regarding gunshots heard in BLM land near Eagle Ranch. Officers investigated and determined hunters were in the BLM areas, as it was opening day for bird hunting.

A rapidly-evolving and tense call for service was de-escalated by responding Eagle officers with the assistance of ECSO deputies when a suicidal subject with active warrants was called in by a concerned family member. The subject elected to walk out of the front door of a residence holding a large knife. Officers were prepared with options, to include a less-lethal tool. Thankfully, the subject elected to follow the verbal directions. The subject dropped the knife and was quickly provided medical services and transported to the hospital.

Eagle officers assisted ECSO deputies when a "shots fired" call was aired near Sylvan Flats apartments. Witnesses reported seeing several people running away from the area where a gunshot was heard. A witness saw an individual throw an object into a dumpster. Officers arriving on scene discovered an abandoned vehicle that had obviously crashed into another vehicle. A firearm was observed in the vehicle. An officer who looked into the dumpster discovered another firearm. A bullet was located in the parking lot by a deputy. EPD officers and ECSO deputies canvassed the area and located two suspects, who were taken into custody. ECSO detectives responded and took over the investigation. In summary, there were several subjects involved in a dispute, several potential felony charges and two crime scenes. Luckily, no one was injured or killed.

Eagle P.D. also assisted ECSO deputies with the shots-fired call that tragically ended as a murder-suicide incident.

Calls for Service- **November 2020: 825**
November 2019: 724

"Events"- Final Art Walk of 2020 and planning for December's Shop With A Cop event.

Notes- *Your Public Safety Team remained busy and noted an increase with particular calls for service (when compared to last month) involving areas such as agency assists, abandoned vehicles, civil calls, disturbance calls, traffic crashes, juvenile codes, suspicious incidents, public health violations and noise complaints. Other calls for service, including alarms, lost and found, walkthroughs, parking problems, medicals and routine VIN checks, etc. continued at a steady pace.*

EPD also noted an increase in calls for service this month, when compared to November, 2019 (even with COIVD restrictions). EPD continues to have lower CFS overnight, likely due to COVID affecting late-night establishments (last call remains at 11PM). Dayshift and early evening calls for service have increased since last November.

EPD continues to focus on community-oriented policing activities. Response to community service requests in designated areas continues to remain a priority as well. Business checks, vacation home checks, park lockups and security patrols continue as routine operations.

Summary of Investigations and Highlights of Some Calls for Service this Month -

Abandoned Vehicle 7
Agency Assist 29
Assist/Aid 30
Burglary 1
Civil or Landlord Tenant 12
Crash (Traffic Accident) 21
Criminal Mischief 1
Death Investigation 3
Disturbance 11
Dog Off Leash 2
Domestic Disturbance 3
Drugs/Paraphernalia 2
DUI/D 4
DUR 4
Embezzlement 1
Fraud 8
Harassment 7
Juvenile Codes 5
Medical (officer required) 3
MIP 14
Missing Person 1
Noise Complaint 8
Open Container 1
Public Health Violation 7
Sex Offender 1
Suicidal 4
Suspicious Occurrence or Person 40
Theft or ID Theft 4
Trespass 1
Vehicle Theft 1
Victim Intimidation 1
Welfare & Metal Health 6
Wildlife 3

Noteworthy Items-

Congratulations! Officer L. Causey successfully completed the field training and evaluation process. He began "solo" patrol duties mid-month. He quickly got himself involved in community outreach activities, in addition to taking the lead with an auto theft and auto parts theft case.

Officer D. Scriver took the lead with coordinating this year's Shop With A Cop holiday charity event. He began visiting local businesses and teamed up with several partners in hopes of making this year's S.W.A.C. a COVID safe and enjoyable family event. The event is scheduled to occur next month.

With our winter season bringing in a little bit of snow, EPD officers remained busy assisting CSP with traffic crashes on I-70 near Eagle. Some of these resulted in I-70 temporary closures and in one case, the re-directing of traffic through Eagle.

EPD officers located a subject who was reported to have broken into his ex's home. The subject was apprehended near the residence of the burglary and remained uncooperative during the arrest. The subject was subsequently charged with assault on a peace officer after he

chose to spit on a deputy who was assisting EPD. The subject was booked into jail on multiple charges, including felony assault, burglary, and domestic violence.

Warrants for two subjects identified in a stolen vehicle and burglary case (from a previous monthly update) were filed with Eagle County Courts. Law enforcement partners will assist with trying to locate these two subjects.

Two good Samaritans were recognized by patrol officers with a gift certificate in conjunction with our Excellence in Action -Community Service Recognition program:

1) An EPD officer began to assist with a motorist who had a flat tire, only to be called away to an in-progress call. Upon returning to the assist, our officer found that "Sal" had stopped and helped to change the tire. Sal also provided instructions to the driver as he changed the flat tire.

2) An EPD officer was conducting patrol at Eagle Valley Elementary School when he noticed "Dave" picking up trash around the school property. Dave was volunteering his time to pick up trash scattered on the property so kids could have a clean campus.

EPD had a motor vehicle theft from a local business. The vehicle was contacted by Summit County authorities. Summit County arrested and charged the two suspects in the vehicle.

CSP engaged in a pursuit of a suspected stolen vehicle. EPD blocked the Eagle exit to prevent the eluding driver from entering Town. This strategy worked and the vehicle continued on I-70. CSP and deputies with Garfield County were able to apprehend the driver in Garfield County.

EPD noted an increase with more scams and attempted scams. One subject was nearly scammed out of almost $44,000.00 after being told that there was fraudulent activity on their bank account locally and they needed to immediately transfer all money from their account to a bank in New York. After completing the wire transfer, the attempted victim was told to purchase gift cards. The attempted victim contacted the bank and EPD. The wire transfer was put on hold and federal authorities were contacted in an attempt to trace the transfer.

Another victim was told to drive to Walmart and purchase gift cards and relay the gift card numbers over the phone to someone posing as a Social Security representative. The victim began to send gift card numbers, to the tune of a few thousand dollars, before becoming suspicious. Typically, the phone numbers scammers call from are "'spoofed." The victim followed up with the FBI's IC3 (EPD has a pending social media campaign to lock vehicles and avoid scams).

Night shift officers engaged in some awareness education/outreach with local hotels this month.

A COVID Thanksgiving was quite a change for our community and for EPD. Fortunately, Sgt. T. Rich watched a few Master Chef series and was able to cook up a few treats in the Town Hall kitchen for officers working over the holiday.

Do lots of puppies bring a smile to your face? It did for our dayshift officer when he discovered several puppies in a temporary pen while engaged in a security check at the River Park (photo attached for your enjoyment).

Happy Holidays!

County Court – *Available upon request.* ***Local and Regional Calls for Service –*** *Available at Dispatch*

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 8, 2020

Agenda Item: PUBLIC HEARING: Pazzo's Wow Request for Temporary Modification of Premises/Communal Outdoor Dining Area

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REQUEST: Pazzo's Wow is requesting approval of a Modification of Premises/Communal Outdoor Dining Area.

BACKGROUND: On June 5, 2020, the Liquor Enforcement Division adopted Regulation 47-302(F), allowing on-premises retailers to temporarily modify their licensed premises to include outdoor areas in order to facilitate social distancing. Some retailers and local licensing authorities expressed a desire for on-premises retailers to share such outdoor areas. However, the Liquor Code prohibits two or more liquor licenses from having their licensed premises overlap. In order to temporarily suspend this prohibition and allow for such practices, Governor Jared Polis has issued Executive Order No. 2020 093.

ANALYSIS: This area is located at 0050 Chambers Avenue and is known as the Eagle Springs Shopping Center. The entities part of the application are Pazzo's Wow d/b/a Pazzo's Pizzeria, Casa Mexico No. 3, Inc. d/b/a Casa Mexico, and The Bowlmor, LLC d/b/a The Back Bowl. All entities are currently licensed with individual Hotel & Restaurant Liquor Licenses and are in good standing with the Town and the State.

Only one entity can request a Temporary Modification for a Communal Dining Area, which is why only Pazzo's is on the main application. The other two entities are addendum's to this application and are co-applying for the shared space for serving food and alcohol.

The area being requested is owned by the Eagle Crossing Shopping Center Owner Association and has granted permission to these applicants to use the space as an Outdoor Communal Dining Area. The area has already been modified and those modifications are reviewed by Community Development, which is currently pending final approval of materials.

This application has also been reviewed by Town Departments for comments and the Planning Department has added one condition to the approval that "groundcover material shall be approved within one month of approval" of this modification.

COMMUNITY INPUT: This is a noticed public hearing and should be opened for public comment. No written comments were received.

BUDGET / STAFF IMPACT: There is no direct budget impact for processing this application.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: STIMULATE ECONOMIC VITALITY AND DEVELOPMENT - This modification program and the process is uniquely and purposefully designed to support businesses during the current public health crisis. By considering these types of applications the Town can further support economic vitality for local business, including jobs and overall quality of life.

ATTRACT VISITORS - This modification program is also intended to continue to attract visitors to the Town of Eagle by offering outdoor amenities including outdoor dining.

RECOMMENDED ACTION OR PROPOSED MOTION: MOTION TO APPROVE OR DENY FINDINGS AND ORDER APPROVING TEMPORARY MODIFICATION OF LICENSE

ATTACHMENTS:

1. ECSC Communal Patio Application 2020-11-20 REVISED
2. NOTICE OF FINDINGS AND ORDER - EAGLE CROSSING

Eagle Crossing Shopping Center Owner Association

PO Box 4990 Eagle CO 81631 / 970-471-0538

November 20, 2020

Jenny Rakow
Town of Eagle
Town Clerk
PO Box 609
Eagle CO 81631

sent by email: clerk@townofeagle.org

Re: REVISED Communal Patio Application @ Eagle Crossing Shopping Center

Dear Jenny,

Thank you for your recent communication and clarification. Attached is the revised application for the approval of a Communal Outdoor Dining Area at Eagle Crossing Shopping Center. This area is planned to be used by the current restaurant tenants in the center and a fourth unknown tenant that may occupy the space at the north end of the center.

With this package I have included a new DR 8442 completed by Pazzo's, a tenant in the center, a revised Addendum to DR 8442 from Pazzo's with a corrected License number and a letter drafted by the COA giving permission and approval for the restaurants to use the patio area detailed on the included drawings. Please review these documents and let me know what we need to provide additionally or in replacement of. I have included copies of the checks with this package and will drop them by the Town of Eagle offices.

Our goal is to create a permanent, well defined communal patio area that can be used by our tenants for years to come. We feel it adds to the appeal of the center and give our restaurants some added flexibility in serving their guests, especially through this time of COVID restrictions and shutdowns.

Thank you for your assistance with this application. I hope your holiday season will be wonderful and you can spend some time with those special to your heart.

Happy Thanksgiving.

Sincerely,

Brian D Maloney
ECSCOA – Assistant Secretary

DR 8442 (03/22/19)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
(303)-205-2300

FOR DEPARTMENT USE ONLY

Permit Application and Report of Changes

Current License Number _____
All Answers Must Be Printed in Black Ink or Typewritten
Local License Fee $ _____

1. Applicant is a
☒ Corporation ..... ☐ Individual
☐ Partnership..... ☐ Limited Liability Company

Present License Number: 41-89910-0000

2. Name of Licensee: Pazzo Pizzeria, D.O.B. Pazzo, Ltd.

3. Trade Name: Pazzos Pizzeria

4. Location Address: 0050 Chambers Ave Unit C

City: Eagle | County: Eagle | ZIP: 81631

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change

• License Account No. _____

☐ Manager's Registration (Hotel & Restr.).....$75.00

☐ Manager's Registration (Tavern).....$75.00

☐ Manager's Registration (Lodging & Entertainment).....$75.00

☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE

Section B – Duplicate License

• Liquor License No. _____

☐ Duplicate License $50.00

Section C

☐ Retail Warehouse Storage Permit (ea).....$100.00

☐ Wholesale Branch House Permit (ea) 100.00

☐ Change Corp. or Trade Name Permit (ea) 50.00

☐ Change Location Permit (ea) 150.00

☐ Change, Alter or Modify Premises $150.00 x _____
Total Fee _____

☐ Addition of Optional Premises to Existing H/R $100.00 x _____
Total Fee _____

☐ Addition of Related Facility to an Existing Resort or Campus Liquor Complex $160.00 x _____ Total Fee _____

☐ Campus Liquor Complex Designation — No Fee

☒ Sidewalk Service Area — $75.00

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

TOTAL AMOUNT DUE $ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☐ Section C

Check the appropriate box in section C and proceed below.

1) ***For a Retail Warehouse Storage Permit,*** go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.

2) ***For a Wholesale Branch House Permit,*** go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.

3) ***To Change Trade Name or Corporation Name,*** go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.

4) ***To modify Premise, or add Sidewalk Service Area,*** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.

5) ***For Optional Premises*** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).

6) ***To Change Location,*** go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.

7) ***Campus Liquor Complex Designation,*** go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.

8) ***To add another Related Facility*** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit

5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit

☐ **Retail Warehouse Permit for:**

☐ On–Premises Licensee (Taverns, Restaurants etc.)

☐ Off–Premises Licensee (Liquor stores)

☐ **Wholesalers Branch House Permit**

Address of storage premise: _____

City _____, County _____, Zip _____

Attach a deed/ lease or rental agreement for the storage premises.
Attach a detailed diagram of the storage premises.

Change Trade Name or Corporate Name

6. Change of Trade Name or Corporation Name

☐ Change of Trade name / DBA only

☐ Corporate Name Change (Attach the following supporting documents)

1. Certificate of Amendment filed with the Secretary of State, or
2. Statement of Change filed with the Secretary of State, and
3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.

Old Trade Name	New Trade Name
Old Corporate Name	New Corporate Name

Change of Location

7. Change of Location

NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of $750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.

Date filed with Local Authority _____ **Date of Hearing** _____

(a) Address of current premises _____

City _____ County _____ Zip _____

(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)

Address _____

City _____ County _____ Zip _____

(c) New mailing address if applicable.

Address _____

City _____ County _____ State _____ Zip _____

(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.

Change of Manager

8. Change of Manager or to **Register the Manager** of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).

(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)

Former manager's name _____

New manager's name _____

(b) Date of Employment _____

Has manager ever managed a liquor licensed establishment? Yes ☐ No ☐

Does manager have a financial interest in any other liquor licensed establishment? Yes ☐ No ☐

If yes, give name and location of establishment _____

Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area

9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area

NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed In-Fill/Addition of Modular Interlocking Pavers to the East area between the existing Parking/Sidewalk and the existing Public Walkway. See attached Plans. Proposed installation is Permanent.

(b) **If the modification is temporary,** when will the proposed change:

Start _____ (mo/day/year) End _____ (mo/day/year)

NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS $300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail and describe any exemptions that apply) Yes ☐ No ☒

(d) Is the proposed change in compliance with local building and zoning laws? Yes ☒ No ☐

(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes ☐ No ☒

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

Campus Liquor Complex Designation

10. Campus Liquor Complex Designation

An institution of higher education or a person who contracts with the institution to provide food services

(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes ☐ No ☐

Additional Related Facility

11. Additional Related Facility

To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.

(a) Address of Related Facility _____

(b) Outlined diagram provided Yes ☐ No ☐

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

Signature	Title	Date
[signature]	President	11/20/20

Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Town of Eagle, Eagle County, Colorado	August 7, 2020

Signature	Title	Date

Report of STATE Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Signature	Title	Date

COLORADO
Department of Revenue
Enforcement Division – Liquor & Tobacco

Communal Outdoor Dining Area - Addendum to DR-8442

(Temporary Modification of Premises due to COVID-19)

Only one DR-8442 is required per Communal outdoor dining area. Attach as many addendums as needed to list each licensee participating. Additionally, each licensee is required to pay the $150 fee.

BY AFFIXING YOUR NAME/ENTITY INFORMATION TO THIS ADDENDUM, YOU ARE DECLARING, UNDER PENALTY OF PERJURY, THAT YOU AND ALL OF YOUR AGENTS, ASSIGNS, AND EMPLOYEES AGREE TO COMPLY WITH ALL PROVISIONS OF THE COLORADO LIQUOR CODE, COLORADO BEER CODE, AND COLORADO LIQUOR RULES

ENTITY INCLUDED			
1. Legal Entity Name: Pazzos W.O.W. Inc			2. License Number: 41-89910-0000
3. Trade Name of Establishment (DBA): Pazzos Pizzeria			
4. Address of Premises: 0050 Chambers Ave Unit C			Suite/Unit Number
City or Town: Eagle	County: Eagle	State: CO	Zip Code: 81631
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			X YES ☐ NO

OATH OF APPLICATION		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.		
Authorized Signature: Thomas J Linton	Printed Name and Title: Thomas J Linton President	Date: 11/20

ENTITY INCLUDED			
1. Legal Entity Name			2. License Number
3. Trade Name of Establishment (DBA)			
4. Address of Premises			Suite/Unit Number
City or Town	County	State	Zip Code
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			☐ YES ☐ NO

OATH OF APPLICATION		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.		
Authorized Signature	Printed Name and Title	Date

For additional information and details on Communal outdoor dining areas in order to promote social distancing in response to the COVID-19 pandemic, please refer to the Colorado Liquor Rule 47-1103, 1 CCR 203-2.

COLORADO
Department of Revenue
Enforcement Division – Liquor & Tobacco

Communal Outdoor Dining Area - Addendum to DR-8442
(Temporary Modification of Premises due to COVID-19)

Only one DR-8442 is required per Communal outdoor dining area. Attach as many addendums as needed to list each licensee participating. Additionally, each licensee is required to pay the $150 fee.

BY AFFIXING YOUR NAME/ENTITY INFORMATION TO THIS ADDENDUM, YOU ARE DECLARING, UNDER PENALTY OF PERJURY, THAT YOU AND ALL OF YOUR AGENTS, ASSIGNS, AND EMPLOYEES AGREE TO COMPLY WITH ALL PROVISIONS OF THE COLORADO LIQUOR CODE, COLORADO BEER CODE, AND COLORADO LIQUOR RULES

ENTITY INCLUDED

1. Legal Entity Name			2. License Number
The Bowlmor, LLC			12-65244-0
3. Trade Name of Establishment (DBA)			
The Back Bowl			
4. Address of Premises			Suite/Unit Number
50 Chambers Avenue			Unit B
City or Town	County	State	Zip Code
Eagle	Eagle	CO	81631
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			X YES ☐ NO

OATH OF APPLICATION

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature	Printed Name and Title	Date
	Elizabeth Gonzalez	Sept. 14 2020

ENTITY INCLUDED

1. Legal Entity Name			2. License Number
3. Trade Name of Establishment (DBA)			
4. Address of Premises			Suite/Unit Number
City or Town	County	State	Zip Code
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			☐ YES ☐ NO

OATH OF APPLICATION

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature	Printed Name and Title	Date

For additional information and details on Communal outdoor dining areas in order to promote social distancing in response to the COVID-19 pandemic, please refer to the Colorado Liquor Rule 47-1103, 1 CCR 203-2.

COLORADO
Department of Revenue
Enforcement Division – Liquor & Tobacco

Communal Outdoor Dining Area - Addendum to DR-8442

(Temporary Modification of Premises due to COVID-19)

Only one DR-8442 is required per Communal outdoor dining area. Attach as many addendums as needed to list each licensee participating. Additionally, each licensee is required to pay the $150 fee.

BY AFFIXING YOUR NAME/ENTITY INFORMATION TO THIS ADDENDUM, YOU ARE DECLARING, UNDER PENALTY OF PERJURY, THAT YOU AND ALL OF YOUR AGENTS, ASSIGNS, AND EMPLOYEES AGREE TO COMPLY WITH ALL PROVISIONS OF THE COLORADO LIQUOR CODE, COLORADO BEER CODE, AND COLORADO LIQUOR RULES

ENTITY INCLUDED

1. Legal Entity Name			2. License Number
CASA MEXICO NO 3 INC			03-0589
3. Trade Name of Establishment (DBA)			
CASA MEXICO RESTAURANT			
4. Address of Premises			Suite/Unit Number
50 CHAMBERS AVE #E			E
City or Town	County	State	Zip Code
EAGLE	EAGLE	CO	81631
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			☐ YES ☑ NO

OATH OF APPLICATION

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature	Printed Name and Title	Date
[signature]	ESTEBAN RICHARDS	10-12-2020

ENTITY INCLUDED

1. Legal Entity Name			2. License Number
3. Trade Name of Establishment (DBA)			
4. Address of Premises			Suite/Unit Number
City or Town	County	State	Zip Code
5. Is the communal outdoor dining area within 1,000 feet of the permanent licensed premises of your licensed premise?			☐ YES ☐ NO

OATH OF APPLICATION

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature	Printed Name and Title	Date

For additional information and details on Communal outdoor dining areas in order to promote social distancing in response to the COVID-19 pandemic, please refer to the Colorado Liquor Rule 47-1103, 1 CCR 203-2.

Eagle Crossing Shopping Center Owner Association

PO Box 4990 Eagle CO 81631 / 970-471-0538

November 20, 2020

Jenny Rakow
Town of Eagle
Town Clerk
PO Box 609
Eagle CO 81631

Colorado Department of Revenue
Liquor Enforcement Division
1881 Pierce Street #108
Lakewood CO 80214

sent by email: clerk@townofeagle.org

Re: DR 8442 for restaurants at Eagle Crossing Shopping Center, Communal Outdoor Dining Area

Dear Jenny, Town of Eagle, and State of Colorado,

This letter is drafted as an addendum to the DR 8442 seeking approval of an outdoor, communal dining area at Eagle Crossing Shopping Center (ECSC) located at 0050 Chambers Avenue, Eagle, Colorado.

The Eagle Crossing Shopping Center Owners Association (ECSCOA) gives the applying and future tenants of ECSC permission to use the General Common Element (GCE) highlighted on the attached documents. This GCE, referred to as the "patio area" is highlighted on drawings L1.1 and A1.2b included in this application. The ECSCOA is currently in the process of improving this patio area for the use of our restaurant tenant's communal use. We are hopeful that this patio area will help our restaurants survive through the current COVID restrictions and shutdowns and allow them to recover and thrive once we are past this challenging time.

Thank you for your assistance with this application. If you need anything additional from the ECSCOA please contact Brian Maloney at the email below. Brian Maloney is a current board member and administrative manager of the ECSCOA.

Happy Thanksgiving.

Sincerely,

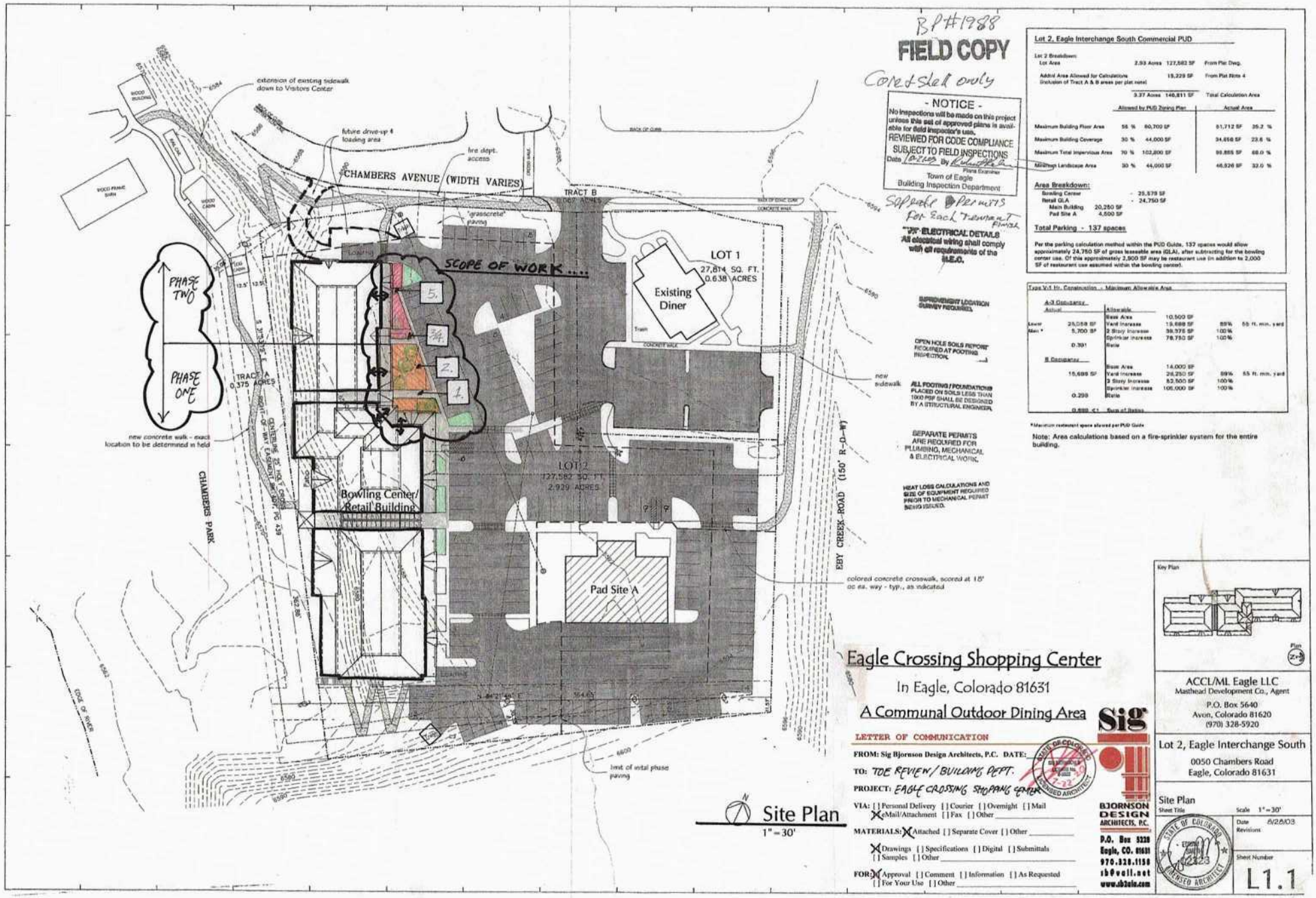
Brian D Maloney
ECSCOA – Assistant Secretary
brianmaloneyemail@gmail.com

Eagle Crossing Shopping Center - Restaurant Tenant Summary
Prepared November 10, 2020

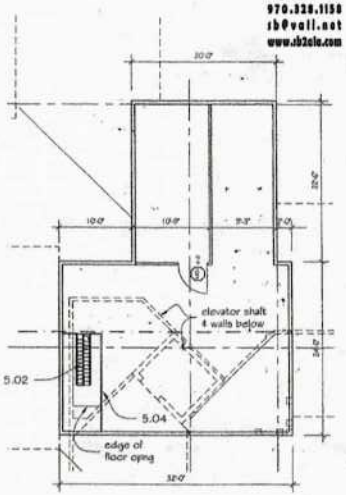
Addendum to Communal Patio Application

Tenant	Unit #	Total SF	Resturant & Bar SF*	Occupancy 100%*	50%	25%
Bowlmor	B4	24,107	1,500	80	40	20
Pazzo's West	C	3,356	2,256	135	68	34
Casa Mexico 3	E	1,338	686	40	20	10

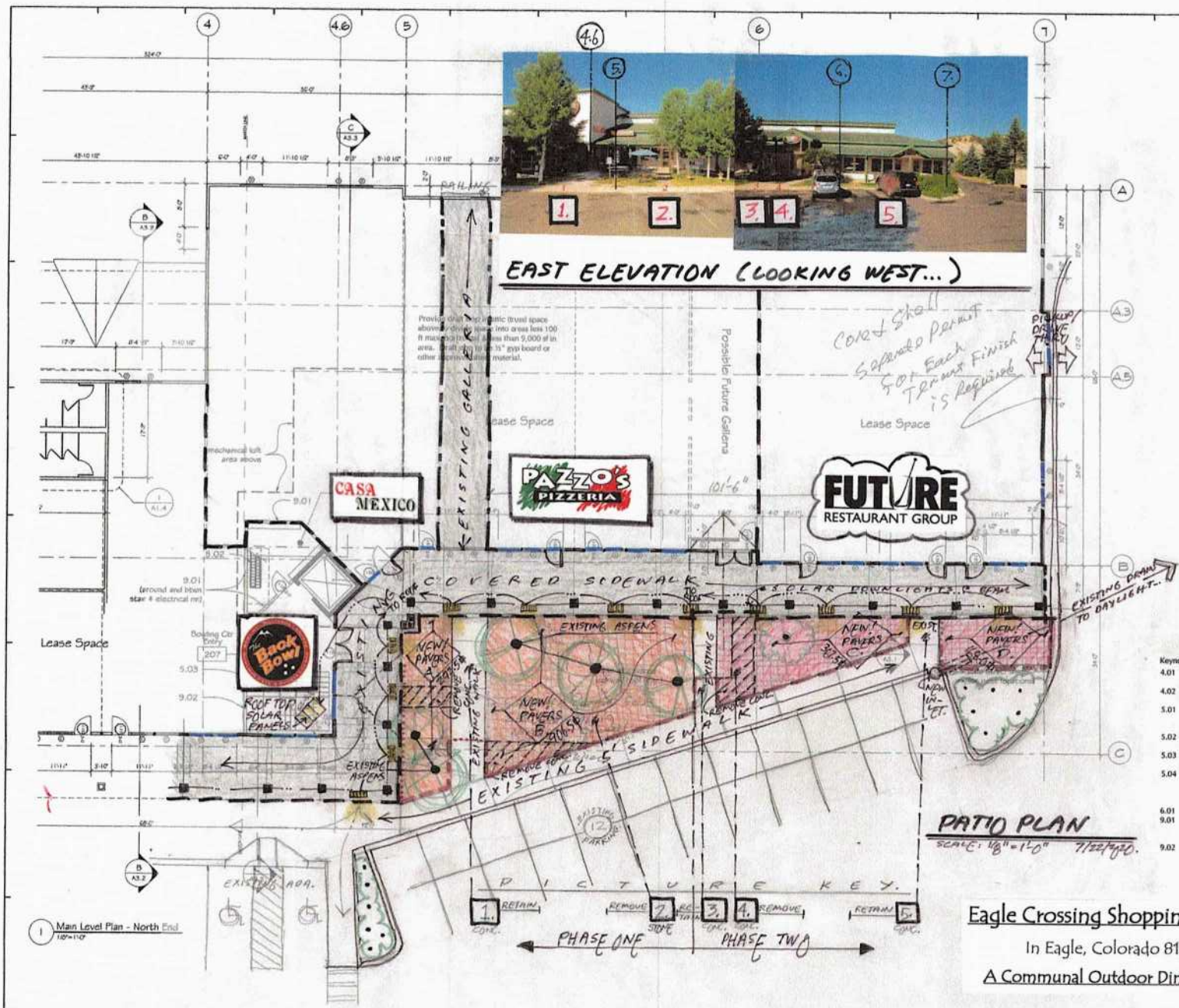
*Numbers supplied by business owners


BP#1988
FIELD COPY
Core & Shell only
- NOTICE -
No inspections will be made on this project unless this set of approved plans is available for field inspector's use.
REVIEWED FOR CODE COMPLIANCE
SUBJECT TO FIELD INSPECTIONS
Date 10-7-03 By
Plans Examiner
Town of Eagle
Building Inspection Department
Separate Permits for Each Tenant Finish
"TI" ELECTRICAL DETAILS
All electrical wiring shall comply with all requirements of the N.E.C.
SUPERELEVATION LOCATION SURVEY REQUIRED.
OPEN HOLE SOILS REPORT REQUIRED AT FOOTING INSPECTION.
ALL FOOTING / FOUNDATIONS PLACED ON SOILS LESS THAN 1000 PSF SHALL BE DESIGNED BY A STRUCTURAL ENGINEER.
SEPARATE PERMITS ARE REQUIRED FOR PLUMBING, MECHANICAL & ELECTRICAL WORK.
HEAT LOSS CALCULATIONS AND SIZE OF EQUIPMENT REQUIRED PRIOR TO MECHANICAL PERMIT BEING ISSUED.
Lot 2, Eagle Interchange South Commercial PUD
Lot 2 Breakdown:
Lot Area 2.93 Acres 127,582 SF From Plat Dwg.
Add'nl Area Allowed for Calculations (Inclusion of Tract A & B areas per plat note) 19,229 SF From Plat Note 4
3.37 Acres 146,811 SF Total Calculation Area
Allowed by PUD Zoning Plan | Actual Area
Maximum Building Floor Area 55 % 80,700 SF 51,712 SF 35.2 %
Maximum Building Coverage 30 % 44,000 SF 34,656 SF 23.6 %
Maximum Total Impervious Area 70 % 102,800 SF 99,885 SF 68.0 %
Minimum Landscape Area 30 % 44,000 SF 46,926 SF 32.0 %
Area Breakdown:
Bowling Center - 25,575 SF
Retail GLA - 24,750 SF
Main Building 20,250 SF
Pad Site A 4,500 SF
Total Parking - 137 spaces
Per the parking calculation method within the PUD Guide, 137 spaces would allow approximately 24,750 SF of gross leaseable area (GLA), after subtracting for the bowling center use. Of this approximately 2,500 SF may be restaurant use (in addition to 2,000 SF of restaurant use assumed within the bowling center).
Type V-1 Hr. Construction - Maximum Allowable Area
A-3 Occupancy
Actual Allowable
Base Area 10,500 SF
Lower 25,058 SF Yard Increase 19,688 SF 88% 55 ft. min. yard
Main * 5,700 SF 2 Story Increase 39,375 SF 100%
Sprinkler Increase 78,750 SF 100%
0.391 Ratio
B Occupancy
Base Area 14,000 SF
15,689 SF Yard Increase 26,250 SF 88% 55 ft. min. yard
2 Story Increase 52,500 SF 100%
Sprinkler Increase 105,000 SF 100%
0.299 Ratio
0.689 <1 Sum of Ratios
* Maximum restaurant space allowed per PUD Guide
Note: Area calculations based on a fire-sprinkler system for the entire building.
extension of existing sidewalk down to Visitors Center
future drive-up & loading area
fire dept. access
CHAMBERS AVENUE (WIDTH VARIES)
TRACT B
0.067 ACRES
"grasscrete" paving
SCOPE OF WORK ....
LOT 1
27,814 SQ. FT.
0.638 ACRES
Existing Diner
PHASE TWO
PHASE ONE
TRACT A
0.375 ACRES
new concrete walk - exact location to be determined in field
CHAMBERS PARK
LOT 2
127,582 SQ. FT.
2.929 ACRES
Bowling Center/ Retail Building
Pad Site A
new sidewalk
EBY CREEK ROAD (150' R-O-W)
colored concrete crosswalk, scored at 15' oc ea. way - typ., as indicated
limit of intal phase paving
EDGE OF RIVER
Site Plan
1" = 30'
Eagle Crossing Shopping Center
In Eagle, Colorado 81631
A Communal Outdoor Dining Area
LETTER OF COMMUNICATION
FROM: Sig Bjornson Design Architects, P.C. DATE:
TO: TOE REVIEW / BUILDING DEPT.
PROJECT: EAGLE CROSSING SHOPPING CENTER
VIA: [ ] Personal Delivery [ ] Courier [ ] Overnight [ ] Mail
X eMail/Attachment [ ] Fax [ ] Other
MATERIALS: X Attached [ ] Separate Cover [ ] Other
X Drawings [ ] Specifications [ ] Digital [ ] Submittals
[ ] Samples [ ] Other
FOR: X Approval [ ] Comment [ ] Information [ ] As Requested
[ ] For Your Use [ ] Other
STATE OF COLORADO
REGISTERED ARCHITECT
Sig
BJORNSON DESIGN ARCHITECTS, P.C.
P.O. Box 5228
Eagle, CO. 81631
970.328.1150
sb@vail.net
www.sbsia.com
Key Plan
Plan
ACCL/ML Eagle LLC
Masthead Development Co., Agent
P.O. Box 5640
Avon, Colorado 81620
(970) 328-5920
Lot 2, Eagle Interchange South
0050 Chambers Road
Eagle, Colorado 81631
Site Plan
Sheet Title
Scale 1" = 30'
Date 8/28/03
Revisions
Sheet Number
L1.1

EAST ELEVATION (LOOKING WEST...)



2 Mechanical Loft Level Plan
1/8"=1'-0"

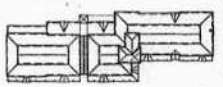


PATIO PLAN
SCALE: 1/8"=1'-0" 7/22/03

1 Main Level Plan - North End
1/8"=1'-0"

Keynotes:
- 4.01 Cultured stone pilasters w/cultured stone caps
- 4.02 Timber posts w/cultured stone base & cultured stone cap
- 5.01 Guardrail (exterior) - 1½" x 6" tube rail T&B w/½" steel balusters at 4" oc max. 2x2 vert. supports at corners & 6' oc +/-
- 5.02 Alternating tread steel stair (Lapeyre) to mechanical attic area.
- 5.03 Stair construction - concrete-filled metal pans & risers on steel channel stringers.
- 5.04 Guardrail - 1½" diam pipe rail T&B w/intermediate horizontal pipe at 12" oc max. & 1½" diam vert supports at corners & 6' oc +/-
- 6.01 2x4 furring at elevator shaft.
- 9.01 1 hr. fire-rated partition - GA #WP3514 assembly or sim. (5/8" Type X gyp brd on 2x wood studs)
- 9.02 1 hr. fire-rated & sound rated partition - GA #WP 3380 assembly or sim. (5/8" Type X gyp brd on 2x4 wood studs, staggered on 2x6 plate).

Key Plan



Plan 2

ACCL/ML Eagle LLC
Masthead Development Co., Agent
P.O. Box 5640
Avon, Colorado 81620
(970) 328-5920

Lot 2, Eagle Interchange South
0050 Chambers Road
Eagle, Colorado 81631

Main Level Plan - North

Sheet Title

Scale 1/8" = 1'-0"

Date 8/25/03
Revisions

Sheet Number
A1.2b

BJORNSON DESIGN ARCHITECTS, P.C.
P.O. Box 3328
Eagle, CO. 81631
970.328.1158
sb@vail.net
www.sb2ale.com

Eagle Crossing Shopping Center
In Eagle, Colorado 81631
A Communal Outdoor Dining Area

Modification Control Plan for Eagle Crossing Shopping Center "Communal Dining Patio":

- The new proposed area will be an in-fill between the existing parking/sidewalk and the existing public sidewalk/business access.
- Ingress and Egress will be controlled along the public sidewalk via doors directly adjacent from the restaurants.
- Fence, barriers, and gates are proposed along the parking/sidewalk and incoming sidewalks to the existing public sidewalk/business access.
- All associated restaurant staff monitors to ensure NO alcohol is brought into the patio area or that NO alcohol is carried out of the patio area.
- Warning signs stating that "No alcoholic beverages beyond this point" will be posted on the North and South ends of the patio area at the public sidewalk.
- No alcohol will be served to minors or intoxicated parties.
- Lighting will be provided per plan to ensure control visibility and general safety.
- Hours of operation will be determined by the 4 involved restaurants existing first opening time and latest closing time . . . roughly 11am to 10pm everyday.

BEFORE THE TOWN OF EAGLE LIQUOR LICENSING AUTHORITY

200 BROADWAY
PO BOX 609
EAGLE CO 81631

FINDINGS AND ORDER APPROVING TEMPORARY MODIFICATION OF LICENSE

IN THE MATTER OF

Temporary Modification of Premises/Communal Outdoor Dining Area
Pazzo's Wow
Address: 0050 Chambers Avenue, Eagle Co 81631

Having considered the application of Thomas Clinton, owner of Pazzo's Wow for a Temporary Modification of Premises/Outdoor Communal Dining Area and all attachments submitted therewith (the "Application"), having held a public hearing on the Application on December 8, 2020 following due and proper notice, all in accordance with the Colorado Liquor Code, 44-3-101 et seq., C.R.S., and having considered all relevant and competence evidence admitted at the said public hearing, the Local Licensing Authority FINDS AS FOLLOWS:

1. There has not been a denial of an application at the same location by either the State or Local Licensing Authority with the two (2) years preceding the date of the application.
2. The Applicant has submitted evidence that they are entitled to possession of the premises where the license is proposed to be exercised.
3. The premises where the Applicant proposes to sell alcohol is not in violation of the 500-foot limitation from any public or parochial school or the principal campus of any college, university or seminary.
4. The premises are properly zoned for the activity which will occur therein. Approval has or will be provided by the Building Official and Planning Department prior to issuance of State and Local Licenses.
5. Addendums were submitted for The Bowlmor, LLC and Casa Mexico No. 3, Inc. in addition to Pazzo's Wow for use of the communal area.

BASED UPON THE FOREGOING, THE LOCAL LICENSING AUTHORITY HEREBY ORDERS that the application of Thomas Clinton Owner of Pazzo's Wow for Temporary Modification of Premises/Communal Outdoor Dining Area is hereby GRANTED with the following condition:

- Groundcover material shall be approved by the Town within one month of approval.

DATED this 8th day of December 2020

LOCAL LIQUOR LICENSING AUTHORITY
TOWN OF EAGLE

_____
Scott Turnipseed, Chair

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council
From: Deron Dircksen, PE
Bryon McGinnis, Public Works Director
Date: December 8, 2020
Agenda Item: Lower Basin Water Treatment Plant – SGM's Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule

---

REQUEST:
Staff is requesting the Town Council authorize the Town Manager to approve Lower Basin Water Treatment Plant – SGM's Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule.

INTRODUCTION:
The town entered a contract with SGM on May 31, 2018 for Lower Basin Water Treatment Plant Engineering Services during Construction. This contract provides engineering services such as Project Management, SRF Loan Administration Support, Construction Management, Resident Project Representative (RPR) Services, etc. This original contract has expired, and a Construction Contract Amendment needs to be approved to continue Project Management, Construction Management, RPR Services, etc.

ANALYSIS:
SGM's original scope and fee estimate for construction-phase services was based upon the contractor utilizing the full, original contract times allotted, but no more. Since the time of the original proposal, the construction contract times have been extended due to weather delays, pandemic delays, and scope additions. The most recent update of the contractor's schedule (October update) indicates project completion milestone dates that are approximately eight (8) months later than those originally contracted. This additional time produces the need for additional engineering services during construction.

SGM's current scope and budget for construction-phase services is broken into Tasks which can be seen on the attachment.

COMMUNITY INPUT:
None

BUDGET / STAFF IMPACT:
Construction Observation & Contract Administration – Extended Schedule: $261,760

Impact to staff's time will be significant for the remainder of LBWTP construction.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

- Reliable and Cost-Effective Services - This project will improve the town's water resiliency and provide water for future growth.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to approve or deny authorizing the Town Manager to approve Lower Basin Water Treatment Plant – SGM's Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule.

ATTACHMENTS:

SGM's Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule

November 30, 2020

Bryon McGinnis
Public Works Director
Town of Eagle
P O Box 609
Eagle, CO 81631

RE: Lower Basin WTP - Proposal for Engineering Services during Construction Contract Amendment No. 7: Services for Extended Schedule

Dear Bryon:

This letter presents SGM's proposal for additional professional engineering services during the construction of the Lower Basin Water Treatment Plant (LBWTP). It presents scope and fees for the following work item:

- Construction Observation and Contract Administration Services for Extended Schedule

PROPOSED SCOPE OF SERVICES

Construction Observation & Contract Administration – Extended Schedule

SGM's original scope and fee estimate for construction-phase services was based upon the contractor utilizing the full, original contract times allotted, but no more. Since the time of our original proposal, the construction contract times have been extended due to weather delays, pandemic delays and scope additions. Additionally, construction progress has been slower than anticipated. The most recent update of the contractor's schedule (October update) indicates project completion milestone dates that are approximately eight (8) months later than those originally contracted. This additional time produces the need for additional engineering services during construction.

Our current scope and budget for construction-phase services is broken into Tasks. We expect the level of effort for some of the tasks will be affected by the schedule extension while the effort for others will not be affected. Also, in developing the fee estimate, we have taken into consideration the monthly levels of effort actually required for tasks to-date (versus original task budget estimates) and expected differences in the scope, associated level of effort, and staffing for each task that is likely required during the schedule extension versus at other times, on average, during the construction project.

We have also developed the fee estimate for this contract amendment in recognition that we have been on-pace to complete our original (plus previously amended) scope in less than our original (plus previously amended) fee estimate. The surplus under the current fee estimate provides contingency which allows us to provide a relatively aggressive estimate of the monthly fees associated with the schedule extension while staying within the resulting overall project fee estimate.

Note that given the original July 11, 2020 Substantial Completion date in the construction contract, SGM has completed approximately 4.5 months of extended construction-phase services as of the date of this proposal.

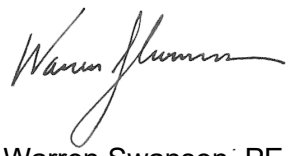
The table below summarizes the Task-by-Task fee estimate associated with the additional anticipated effort during an 8-month schedule extension period.

Town of Eagle LBWTP - Services During Construction				Fee Estimate Summary for Contract Amendment No. 7			
Task #	Description	Original Contract Fee Estimate	Contract Mods. To-Date	Current Project Fee Estimate	Estimated Monthly Fees For Extension	Est. Total Fees for 8 Months	Est. Total Fees for Project
18	**Project Mgmt. - Const. Phase**	$61,814	$0	**$61,814**	$2,000	$16,000	$77,814
19	**Construction Initiation Support**	$55,686	$0	**$55,686**	$0	$0	$55,686
20	**SRF Loan Admin. Support**	$24,544	$0	**$24,544**	$0	$0	$24,544
21	**Construction Management**	$408,283	$13,092	**$421,375**	$7,500	$60,000	$481,375
22	**RPR Services**	$532,260	$0	**$532,260**	$18,720	$149,760	$682,020
23	**Field Obs. Support - Design Team**	$37,839	$0	**$37,839**	$1,000	$8,000	$45,839
24	**Survey**	$2,718	$0	**$2,718**	$0	$0	$2,718
25	**Plant Startup & Testing**	$36,141	$0	**$36,141**	$0	$0	$36,141
26	**Record Drawings**	$33,667	$0	**$33,667**	$0	$0	$33,667
27	**Project Closeout**	$19,221	$0	**$19,221**	$0	$0	$19,221
28	**Permitting - Construction**	$13,271	$14,258	**$27,529**	$0	$0	$27,529
29	**Code-Req'd Bldg. Commissioning**	$24,584	$0	**$24,584**	$0	$0	$24,584
	Reimbursables-Construction	$30,988	$0	**$30,988**	$1,000	$8,000	$38,988
30	**Subconsultants-Construction**	$105,000	$32,342	**$137,342**	$2,500	$20,000	$157,342
	Total	**$ 1,386,016**	**$ 59,692**	**$ 1,445,708**	**n/a**	**$ 261,760**	**$ 1,707,468**

Please contact me at 970-384-9051 with any questions. When you are comfortable with approving our proposal, please sign below to authorize the scope and fee estimate changes herein. Thank you.

Sincerely,

SGM



Warren Swanson, PE
Project Manager

Proposal Accepted by

TOWN OF EAGLE

Signed: _____ Date:_____

Name (printed): _____ Title: _____

To: Mayor and Town Council

From: Brandy Reitter, Town Manager
Jill Kane, Finance Director

Date: December 8, 2020

Re: Public Hearing – Adoption of the 2021 Eagle Town Budget

REQUEST: Staff is requesting that Council:

1. Review the updated 2020/2021 budget and changes that have been made since the last draft
2. Adopt the 2021 budget
3. Adopt the Mill Levy
4. Adopt the 2021 Fee Schedule

INTRODUCTION: The Council has reviewed various draft proposals and discussed budget over the last several months. The next step in the process include the adoption of the 2021 Budget, mill levy, and fee schedule with associated resolutions and ordinances. Staff has included a list of changes that have been made since the draft budget on November 17th. The full budget narrative, all attachments, and appendices will be presented to the Council in January. This document is due to the State on January 31st.

ANALYSIS:

Changes in the 2021 Proposed Budget – There have been changes to the budget as of this meeting. Included is a spreadsheet with information of the changes that were made.

Capital Improvement Plan 2021 – 2025 – The CIP is included with the budget. Changes from the previous meeting are in the proposed budget changes spreadsheet and are in the report attached to this memo.

Fee Schedule – There were no changes made to the fee schedule. The fee schedule is attached to this memo.

Budget Schedule – January 2021:

- Council will receive the final 2021 budget document to certify
- Final certified 2021 budget document to be sent to the State by January 31st

COMMUNITY INPUT: Community input was solicited throughout the budget process. Public hearings were held on the budget as well.

BUDGET / STAFF IMPACT: Budget and staff impact are not applicable.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The 2021 Proposed Budget reflects all the business values and strategic objectives.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to approve the following resolutions and ordinances:

Motion to **approve** or **deny** adoption of Ordinance 26, Series 2020, "An Ordinance Appropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below, And Setting The 2021 Mill Levy For The Town Of Eagle, Colorado For The 2021 Budget Year".

Motion to **approve** or **deny** adoption of Ordinance 27, Series 2020, "An Ordinance Reappropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado For The 2020 Budget Year".

Motion to **approve** or **deny** adoption of Resolution 85, Series 2020 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Eagle, Colorado For The Calendar Year Beginning On The 1st Day Of January, 2021, And Ending On The Last Day Of December 2021.

Motion to **approve** or **deny** adoption of Resolution 86, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado, Establishing and Adopting A Fee Schedule Pursuant to 2.34 of the Eagle Municipal Code".

ATTACHMENTS:

- 2020/2021 Budget – Final Draft
- List of budget adjustments since the last draft
- Capital Improvement Plan 2021 – 2025
- Ordinance 26-2020 – Appropriating Fund for the purpose of setting the 2021 Mill Levy
- Ordinance 27-2020 – Reappropriating Various 2020 Funds
- Resolution 85-2020 – Summarizing Expenditures for Eagle Fund 2021
- Resolution 86-2020 – Adopting 2021 Fee Schedule
    - Exhibit A – 2021 Fee Schedule

Town of Eagle Annual Budget

For the year ended December 31, 2021

DRAFT: December 8, 2020

December 8, 2020

Honorable Mayor and Members of the Town Council:

The 2021 Budget presented to you is a balanced approach to revenues and expenditures for all funds. Although needs typically exceed the availability of resources, the budget manages to accomplish the priorities of the Town Council, staff, the community and maintains the current level of service. The budget is a living document that serves as a planning tool for the upcoming year. The Town Council and staff refer to the budget all year to plan and execute the priorities of the community.

Different areas of the budget achieve the goals of the Town of Eagle and they are provided below:

Economic Outlook
Sales tax collections continue to improve. Overall sales tax collections are up around 9% over what was budgeted in 2020. In 2021, the Town is proposing a conservative 3% in projected sales tax collections. Overall sales tax revenue in the General Fund will increase by $575,700 over 2020. The Town expects to see an increase of $105,580 in revenue from licenses and permits. This is a result of the recent approvals of major and minor developments that have started construction. The total of all sources of funds for the General Fund are $8,755,227 which represents a 3% increase over last year.

In 2021, the Town will receive additional revenues from recently passed ballot measures. Voters authorized the collection of a new tobacco tax, therefore losing the revenue the state shares with the Town of $11,000 annually. However, the new tobacco tax is projected to increase annual revenues by $600,000. Additionally, the Town will apply a 6% lodging tax on rooms per night instead of a flat fee of $4.00. The projected revenues from lodging tax are approximately $120,000. However, even with the boost from lodging tax, Town will see a decrease of $119,332 over 2019 collections because of COVID-19. Lodging tax funds the Open Space and Marketing and Events programs. The Open Space Fund will see a decrease in revenues of 11%.

In 2021, the Town's position is conservative due to the COVID-19 global pandemic. While sales tax is strong, other revenues that the Town collects are experiencing major decreases. Intergovernmental revenues like grants will become less available due to decreases in revenues from grant-making agencies. Due to gathering and capacity restrictions, the Town will not collect $53,000 in revenues for facility rentals.

Local businesses suffered significant losses in revenues because of COVID-19 and the Town's theme for 2021 is economic recovery. The Town is making investments in a few economic recovery programs. There were a few businesses that took advantage of the expanded outdoor seating on Town property in 2020. The Town Council recently approved Eagle Bucks which is an extensive shop local program to encourage residents to support local businesses. The Town will continue to explore programs that support businesses in 2021 using funds to help off-set those who are impacted.

Economic Development Initiatives

Most of the Town's revenues are generated by sales tax and economic development is important to ensure long-term financial stability. There are a few investments that the Town is making in economic development in 2021.

- Downtown Development Authority (DDA) – The voters recently approved a DDA in 2020 to support revitalization in Eagle's historic downtown. In 2021, the newly formed district will complete a Downtown Development Plan that will identify and prioritize improvements. Eventually, the plan will become the rationale nexus for a sales tax increment financing (TIF) initiative to help fund improvements.

- Public Art and Beautification Gateway Project – In 2021, the Town will combine the installation of a public art mural wall and landscaping along the east-side of the Eby Creek Road roundabouts. This will create an inviting gateway into the Town of Eagle.

- Marketing & Events – Due to COVID-19, events in 2021 will focus on smaller local activities like the Eagle Art Walk, outdoor street fairs and small concerts. The Town will take a creative look at smaller events that bring people out, support businesses while maintaining a safe environment. Town completed a Colorado Tourism grant in 2020 that resulted in the creation of brand assets that will be used in the refresh for the Eagle Outside website and marketing.

- Eagle River Park – The park was a big hit among many users in 2020. In 2021, the Town will bring back the Whitewater Throwdown and other smaller events that are safe outdoors and keep locals engaged.

- Broadband – Town made major investments in broadband in 2020 that expanded service along Broadway Street and Chambers Avenue. The expansion in fiber has resulted in public-private partnerships with Holy Cross Electric, Colorado Parks and Wildlife, Eagle County, Visionary, and Mammoth. In 2021, the Town Council will consider expanding service to include residential and commercial customers like existing enterprise funds.

- Red Development Property Partnership – The old Eagle River Station PUD has expired, and Red Development is working collaboratively with the Town to develop a sub-area plan to help sell a for the vision for the property. The plan will be included in the land-use code rewrite so that it's easier to develop the collective vision of the parcel.

- West Eagle Area Housing Project – After several years of thoughtful planning and land acquisitions, Eagle County and the Town will solicit developers for the development of attainable housing in west Eagle. The medium/high-density project will yield approximately 78 – 88 units of housing for the local economy.

- Technology and Outdoor Recreation Assessment – As a matter of strategy, the Town is targeting technology and outdoor recreation industries. The Town will seek a grant and partnership with the University of Colorado to assist with the planning and implementation strategy to attract and retain these industries in the Town of Eagle.

Long Range Planning Initiatives
The Town has prioritized long-range planning and development of a vision that will inform several of the projects that Community Development is working on. These projects will set the foundation for how the Town will develop and grow. Below is a list of initiatives that are slated for 2021:

- Rewrite of the Land Use Code – In 2020, the Planning & Zoning Commission and the Town Council approved the Comprehensive Plan. This process will provide the necessary foundation for the rewrite of the Land Use Code in 2021.

- Highway 6/Grand Avenue Corridor Plan – The Town kicked off this project in 2020 and it will take approximately 18 months to complete. Most of the public outreach, design, and planning will occur in 2021. The purpose of this plan is to create controlled access along the corridor and apply multi-modal techniques to make it safer for pedestrians and cars along Grand Avenue. The plan will also make recommendations on land use categories to encourage redevelopment in the area.

- Open Space Master Plan – In 2021, staff will complete this plan to identify improvements that need to be made to the town-owned open space program.

Infrastructure and Capital Improvements
The Town has several important infrastructure projects in the works. In 2018, staff developed the Town's first Capital Improvement Plan. The Town will continue the execution of that plan and identification of additional projects. In 2021, the Town is planning to work on the following projects:

- Lower Basin Water Treatment Plant (LBWTP) – In 2021, the construction of the LBWTP will be complete. The focus after completion and testing will be to establish the ongoing operation plan of the new facility. The LBWTP will increase the capacity to serve water to the Town in perpetuity. The plant will provide the ability to use water rights that were acquired on the Eagle River and will provide redundancy of the Town's water resources.

- Capital Improvement Identification Planning – In 2021, the Town will hire a consultant to improve the CIP and develop a 10-year plan. Staff has done a good job of identifying capital but could benefit from having the capacity to complete a comprehensive capital improvements list.

- Pavement Management – Public Works continues to complete maintenance and improvements. In 2021, the Town will make road improvements to Lime Park Drive to MacDonald, Abrams Creek Road, Robins Egg Lane, and Violet Lane.

- Cemetery Tank Replacement – Town will begin the process of constructing a larger water tank near the cemetery. The existing tank is over 30 years old, is undersized for the current demands on the system, and is beyond its useful life. As part of the project, the Town will install communication towers on the tank to expand broadband.

Public Safety Investments
The Town continues to prioritize investments in public safety. As Eagle grows it is important to provide safe and reliable services. Below are items that are funded in 2021 to ensure that we keep making improvements in this area:

- Security Improvements – Public Works will install security fencing around the Town's water facilities in 2021.

- Police Department Equipment and Fleet Upgrades – The Town will continue the replacement cycle for patrol cars. In 2021, staff will replace two cars. The Police Department will also upgrade the technology used for body cameras.

- Brush Creek Park Playground Equipment Replacement – The existing equipment at the Brush Creek Park was built over 20 years ago. The wood play structure is showing its age, is harder to maintain, and is unsafe. In 2021, the Town will complete a design for a new play structure and apply for a GOCO grant to replace the equipment in 2021.

Sustainability and Conservation
Several investments were made in 2020 in strategies to support sustainability, water, and land conservation. In 2021, the Town will fund strategies to save money and improve the environment. Those projects are listed below:

- Sustainability Solar Project – During the Town Council retreat, the Town prioritized sustainability. In 2021, staff will install solar at the Public Works facility as part of the Town's sustainability initiatives.

- Water Conservation and Source Water Protection Planning – The Town completed these plans in 2020. In 2021, staff will begin to execute the recommendations in these plans. This will include identifying grants to assist with funding projects.

Structural and Organizational Changes
The Town is proposing a few changes to departments, staffing, and funds. In 2020, the organization saw stability in staffing levels. To ensure that we maintain a positive organizational culture, the Town has proposed making investments in the workforce in 2021. These investments include:

- Staff Changes – The Town is adding a few permanent positions in 2021. Public Works will add 2 seasonal employees and an Engineer I or II to assist the Town Engineer. The administration will create an Assistant Town Manager and a Code Enforcement Officer for Community Development. In 2020, the Town restructured staff in the Open Space program that included a full-time Open Space and Trails Manager position.

- Pay Plan – Human resources completed a comprehensive assessment of wages and grades of the pay plan for 2021. This resulted in making several market adjustments from grade 5 to grade 11. This year 17 employees will receive a market adjustment. The pay plan also includes the addition of 2 more grades. The projected merit increase for the year is 3%.

The Town is not proposing any department reorganizations in 2021. Over the last 3 years, the administration has made structural changes to Community Development, Public Works, and Administration functions to build capacity, improve communication, and increase service delivery. Review of the organizational structure occurs on an annual basis.

Insurance & Benefits
In 2021, the Town will change carriers for health insurance and retirement. The purpose of these changes is to increase benefit offerings, take advantage of programs designed for public employees, gain efficiencies in administrating, and reduce costs for the organization.

In 2020, the Town implemented ICMA-RC which has an attractive 457 plan geared towards the public sector. In 2021, the Town will move its retirement portfolio from Edwards Jones to the Colorado Retirement Association (CRA). The administration restructured vesting and mandatory contributions to ensure that employees build wealth while employed at the Town of Eagle. The new CRA plans will include a 401(a) and 457 plan specifically designed for public sector employees.

In 2021, the Town will switch from Benefit Health Advisors/Meritain to the Colorado Employee Benefit Trust (CEBT) for health insurance. Under the new plan, employees will have a choice of 3 health plans, Health Savings Account (HSA), Health Reimbursement Account (HRA), wellness programs, dental and vision plans. CEBT is an insurance pool specifically designed for public sector employees.

Conclusion
The Town continues to execute the Strategic Plan and make investments in economic development, service delivery, and organizational capacity. The Town is growing and will continue to be the beneficiaries of development. The 2021 budget reflects new economic investments that will pay off over time. It is our goal to become a standards driven organization and operate with professionalism. Progress made towards proactive policies and initiatives will serve the Town well. The budget builds on these efforts.

The development of the 2021 budget was a collaboration between all departments and elected officials and was a display of teamwork. Thanks to the entire team for their efforts.

Respectfully submitted,

Brandy Reitter
Town Manager
Town of Eagle

BUDGET - ALL FUNDS SUMMARY

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
GENERAL FUND:				
BEGINNING FUND BALANCE	**$ 3,370,971**	**$ 3,188,090**	**$ 4,445,369**	**$ 4,052,698**
REVENUES	7,522,117	7,104,123	8,844,354	8,735,227
TRANSFERS-IN FROM OTHER FUNDS	16,120	16,281	115,641	20,000
EXPENDITURES	(6,113,838)	(7,357,888)	(7,122,666)	(8,194,150)
TRANSFERS-OUT TO OTHER FUNDS	(350,000)	(730,000)	(2,230,000)	(2,050,000)
ENDING FUND BALANCE	**$ 4,445,369**	**$ 2,220,606**	**$ 4,052,698**	**$ 2,563,775**
WATER FUND:				
BEGINNING FUND BALANCE	**$ 32,359,003**	**$ 23,308,375**	**$ 24,360,097**	**$ 13,245,133**
REVENUES	4,904,137	5,462,699	6,205,170	5,177,020
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(12,903,043)	(20,924,183)	(17,320,134)	(8,414,471)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 24,360,097**	**$ 7,846,891**	**$ 13,245,133**	**$ 10,007,682**
WASTE WATER FUND:				
BEGINNING FUND BALANCE	**$ 5,202,445**	**$ 5,779,337**	**$ 6,362,271**	**$ 6,867,710**
REVENUES	3,549,909	2,913,080	3,306,815	3,691,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(2,390,083)	(2,980,748)	(2,801,376)	(2,653,828)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 6,362,271**	**$ 5,711,669**	**$ 6,867,710**	**$ 7,904,882**
REFUSE FUND:				
BEGINNING FUND BALANCE	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**
REVENUES	635,163	646,468	620,828	667,750
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(588,463)	(622,133)	(623,091)	(640,899)
TRANSFERS-OUT TO OTHER FUNDS	(16,120)	(16,281)	(20,000)	(20,000)
ENDING FUND BALANCE	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**
STORMWATER FUND:				
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES	-	103,000	-	106,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	(83,000)	-	(106,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ -**	**$ 20,000**	**$ -**	**$ -**

BUDGET - ALL FUNDS SUMMARY (continued)

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
CAPITAL IMPROVEMENTS FUND:				
BEGINNING FUND BALANCE	**$ 4,713,587**	**$ 4,865,013**	**$ 5,024,966**	**$ 6,921,737**
REVENUES	573,991	2,372,965	461,884	1,169,250
TRANSFERS-IN FROM OTHER FUNDS	350,000	730,000	2,230,000	1,890,000
EXPENDITURES	(612,612)	(593,284)	(699,472)	(2,181,082)
TRANSFERS-OUT TO OTHER FUNDS	-	(50,000)	(95,641)	-
ENDING FUND BALANCE	**$ 5,024,966**	**$ 7,324,694**	**$ 6,921,737**	**$ 7,799,905**
SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):				
BEGINNING FUND BALANCE	**$ 1,319,247**	**$ 432,961**	**$ 709,163**	**$ 1,040,953**
REVENUES	1,007,234	614,836	706,250	725,200
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(1,617,317)	(551,774)	(374,460)	(567,976)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 709,163**	**$ 496,023**	**$ 1,040,953**	**$ 1,198,177**
CONSERVATION TRUST FUND:				
BEGINNING FUND BALANCE	**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**
REVENUES	41,013	34,985	34,425	32,300
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(25,000)	(35,000)	-	(30,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**
OPEN SPACE PRESERVATION FUND:				
BEGINNING FUND BALANCE	**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**
REVENUES	151,867	146,820	76,000	93,580
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	150,000
EXPENDITURES	(89,745)	(205,527)	(107,113)	(238,770)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 299,686**
TOTAL - ALL FUNDS:				
BEGINNING FUND BALANCE	**$ 47,513,789**	**$ 38,145,274**	**$ 41,559,117**	**$ 32,766,531**
REVENUES	18,385,430	19,398,976	20,255,726	20,397,327
TRANSFERS-IN FROM OTHER FUNDS	366,120	746,281	2,345,641	2,060,000
EXPENDITURES	(24,340,102)	(33,353,537)	(29,048,312)	(23,027,176)
TRANSFERS-OUT TO OTHER FUNDS	(366,120)	(796,281)	(2,345,641)	(2,070,000)
ENDING FUND BALANCE	**$ 41,559,117**	**$ 24,140,713**	**$ 32,766,531**	**$ 30,126,682**

GENERAL FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR: TABOR RESERVE	**$ 186,500**	**$ 199,650**	**$ 190,500**	**$ 208,091**	**9%**	**$ 17,591**
NON-SPENDABLE: 1	**195,309**	**195,309**	**223,825**	**219,000**	**-2%**	**(4,825)**
UNASSIGNED FUND BALANCE:	**2,989,162**	**2,793,131**	**4,031,045**	**3,625,607**	**-10%**	**(405,437)**
TOTAL FUND BALANCES (Beginning)	**$ 3,370,971**	**$ 3,188,090**	**$ 4,445,369**	**$ 4,052,698**	**-9%**	**$ (392,671)**
REVENUE						
Taxes	5,734,133	5,448,859	6,746,542	7,322,242	9%	575,700
Licenses and Permits	405,978	295,300	362,160	467,740	29%	105,580
Intergovernmental Revenue	666,394	752,552	896,386	574,045	-36%	(322,341)
Charges for Services	286,461	290,550	177,250	233,100	32%	55,850
Fines & Forfeitures	99,151	126,262	104,000	94,000	-10%	(10,000)
Misc. Revenues	329,999	190,600	558,016	44,100	-92%	(513,916)
Transfers from Other Funds						
From Refuse	16,120	16,281	20,000	20,000	0%	-
From Capital Improvements	-	-	95,641	-	0%	(95,641)
TOTAL REVENUE	**$ 7,538,237**	**$ 7,120,404**	**$ 8,959,995**	**$ 8,755,227**	**-2%**	**$ (204,768)**
TOTAL SOURCES	**$ 10,909,208**	**$ 10,308,494**	**$ 13,405,364**	**$ 12,807,925**	**-4%**	**$ (597,439)**
EXPENDITURES						
Town Board	-	111,281	141,622	307,918	117%	166,296
General Government	442,036	433,328	425,589	452,757	6%	27,168
General Administration	589,478	682,373	638,913	789,256	24%	150,343
Community Development	836,103	1,025,330	903,587	1,109,557	23%	205,970
Streets	1,187,519	1,550,839	1,603,529	1,610,074	0%	6,545
Engineering	238,149	255,724	224,841	294,525	31%	69,684
Buildings & Grounds	676,880	763,681	785,634	940,702	20%	155,068
Public Safety	1,642,487	2,061,530	2,068,448	2,174,667	5%	106,219
Municipal Court	64,011	84,110	82,942	83,586	1%	644
Information Center	144,954	43,739	36,906	50,794	38%	13,888
Marketing & Events	292,221	345,953	210,655	380,314	81%	169,659
TOTAL EXPENIDTURES	**$ 6,113,838**	**$ 7,357,888**	**$ 7,122,666**	**$ 8,194,150**	**15%**	**$ 1,071,484**
TRANSFERS TO OTHER FUNDS						
Transfer to Open Space Fund	-	-	-	150,000	0%	150,000
Transfer to Capital Improvements Fund	350,000	730,000	2,230,000	1,900,000	-15%	(330,000)
TOTAL TRANSFERS TO OTHER FUNDS	**$ 350,000**	**$ 730,000**	**$ 2,230,000**	**$ 2,050,000**	**-8%**	**$ (180,000)**
TOTAL EXPENDITURES & TRANSFERS	**$ 6,463,838**	**$ 8,087,888**	**$ 9,352,666**	**$ 10,244,150**	**10%**	**$ 891,484**
FUND BALANCES (Ending):						
RESTRICTED FOR: TABOR RESERVE	**190,500**	**213,537**	**208,091**	**244,685**	**18%**	**36,594**
NON-SPENDABLE: 1	**223,825**	**168,600**	**219,000**	**219,000**	**0%**	**-**
UNASSIGNED FUND BALANCE:	**4,031,045**	**1,838,469**	**3,625,607**	**2,100,091** 2	**-42%**	**(1,525,517)**
TOTAL FUND BALANCES (Ending)	**$ 4,445,369**	**$ 2,220,606**	**$ 4,052,698**	**$ 2,563,775**	**-37%**	**$ (1,488,923)**

1 Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

2 Ending 2021 budgeted unassigned fund balance is 26.07% of total expenditures not including transfers to other funds

GENERAL FUND

REVENUE SOURCES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
TAXES							
10-431-10	General Property Tax	$ 311,639	$ 336,326	$ 336,326	$ 353,142	5%	$ 16,816
10-431-20	Specific Ownership Tax	16,811	14,700	16,500	16,500	0%	$ -
10-431-30/31	Sales Tax	5,053,778	4,733,613	6,110,000	6,658,000	9%	548,000
10-431-44	Severance Tax	344	200	516	350	-32%	(166)
10-431-45	Federal Mineral Tax	241	200	200	250	25%	50
10-431-50	Franchise Tax	207,654	220,000	210,000	210,000	0%	-
10-431-60	Marketing Lodging Tax	143,666	143,820	73,000	84,000	15%	11,000
	TOTAL TAXES	**$ 5,734,133**	**$ 5,448,859**	**$ 6,746,542**	**$ 7,322,242**	**9%**	**$ 575,700**
LICENSES & PERMITS							
10-432-10	Business Licenses	$ 38,885	$ 28,000	$ 31,500	$ 32,000	2%	$ 500
10-432-12	Liquor Licenses	7,226	6,000	4,800	4,800	0%	-
10-432-13	Marijuana Licenses	4,150	4,000	9,750	4,000	-59%	(5,750)
10-432-15	Marketing Fee	10,290	8,000	3,860	5,240	36%	1,380
10-432-20	Building Permits	314,893	223,000	275,000	384,000	40%	109,000
10-432-27	Electrical Permits	29,319	25,000	30,000	34,000	13%	4,000
10-432-30	Road Cut Permits	965	500	6,850	2,800	-59%	(4,050)
10-432-35	Sign Permits	150	300	300	650	117%	350
10-432-40	Special Event Permits	100	500	100	250	150%	150
	TOTAL LICENSES & PERMITS	**$ 405,978**	**$ 295,300**	**$ 362,160**	**$ 467,740**	**29%**	**$ 105,580**
INTERGOVERNMENTAL REVENUE							
10-433-20	Motor Vehicle License Fee	$ 31,851	$ 30,000	$ 30,000	$ 31,000	3%	1,000
10-433-30	Highway Users Tax	293,236	234,305	215,303	223,545	4%	8,242
10-433-40	Cigarette Tax	11,056	11,000	6,283	-	-100%	(6,283)
10-433-60	Road & Bridge Tax	87,275	83,000	97,800	98,000	0%	200
10-433-70	County Sales Tax	177,117	149,247	193,000	196,500	2%	3,500
10-433-75	Grants	40,940	95,000	354,000	25,000	0%	(329,000)
10-433-85	Intergovernmental Contributions	24,918	150,000	-	-	100%	-
	TOTAL INTERGOVERNMENTAL REVENUES	**$ 666,394**	**$ 752,552**	**$ 896,386**	**$ 574,045**	**-36%**	**$ (322,341)**
CHARGES FOR SERVICES							
10-434-10	Planning & Zoning Fees	$ 14,518	$ 15,000	$ 20,000	$ 26,000	30%	$ 6,000
10-434-20	Planning & Zoning Reimbursable	170,875	100,000	150,000	159,000	6%	9,000
10-434-25	Facility Usage Fees	67,529	53,550	7,250	16,100	122%	8,850
10-434-26	Facility Usage Deposits	4,968	-	-	-	0%	-
10-434-30	Sponsorship & Event Fees	28,571	22,000	-	32,000	#DIV/0!	32,000
10-434-29	Staff Time Reimbursable	-	100,000	-	-	0%	-
	TOTAL CHARGES FOR SERVICES	**$ 286,461**	**$ 290,550**	**$ 177,250**	**$ 233,100**	**32%**	**$ 55,850**
FINES & FORFEITURES							
10-435-10	Fines & Forfeits	$ 43,493	$ 45,000	$ 42,800	$ 41,500	-3%	$ (1,300)
10-435-15	Police Surcharge	3,960	3,000	3,000	3,000	0%	-
10-435-20	Police Miscellaneous	3,643	2,000	1,200	1,500	25%	300
10-435-25	Police Grants	24,585	35,862	22,000	19,000	-14%	(3,000)
10-435-30	Special Duty Reimbursable	23,335	40,000	35,000	29,000	-17%	(6,000)
10-435-35	Charitable Organization Fee	135	400	-	-	#DIV/0!	-
	TOTAL FINES & FORFEITS	**$ 99,151**	**$ 126,262**	**$ 104,000**	**$ 94,000**	**-10%**	**$ (10,000)**

GENERAL FUND
REVENUE SOURCES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
MISCELLANEOUS REVENUE							
10-436-10	General Interest	$ 147,611	$ 100,000	$ 41,000	$ 13,500	-67%	$ (27,500)
10-436-17	Penalty & Interest	265	-	105	-	0%	(105)
10-436-30	Contributions & Donations	-	-	10,166	-	0%	(10,166)
10-436-40	Information Center Sales	129,187	-	7,075	-	-100%	(7,075)
10-436-42	Information Center Donations	312	-	45	-	-100%	(45)
10-436-45	Information Center Sales Tax	11,444	-	680	-	-100%	(680)
10-436-50	Rental Income	14,901	15,600	15,600	15,600	0%	-
10-436-70	Other Miscellaneous Revenue	21,728	35,000	17,500	15,000	-14%	(2,500)
10-436-72	Sale of Fixed Assets	-	-	35,650	-	-100%	(35,650)
10-436-75	Service Charge	-	-	-	-		
10-436-78	Insurance Proceeds	3,870	-	53,129	-		
10-436-80	Reimbursable Revenue - Other	200	-	1,300	-	0%	(1,300)
10-436-94	Impact Fees Administration Fees	481	40,000	766	-	0%	(766)
10-436-95	Fee in Lieu - LERP	-	-	375,000	-	100%	(375,000)
	TOTAL MISCELLANEOUS REVENUE	**$ 329,999**	**$ 190,600**	**$ 558,016**	**$ 44,100**	**-92%**	**$ (513,916)**
TRANSFERS FROM OTHER FUNDS							
10-437-40	General Admin. Refuse	$ 16,120	$ 16,281	$ 20,000	$ 20,000	0%	-
10-437-31	Capital Improvements	-	-	95,641	-	0%	(95,641)
	TOTAL TRANSFERS FROM OTHER FUNDS	**$ 16,120**	**$ 16,281**	**$ 115,641**	**$ 20,000**	**-83%**	**$ (95,641)**
	TOTAL GENERAL FUND REVENUES	**$ 7,538,237**	**$ 7,120,404**	**$ 8,959,995**	**$ 8,755,227**	**-2%**	**$ (204,768)**

FUND: GENERAL
DEPT: TOWN BOARD

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ -	$ 24,575	$ 36,645	$ 42,680	16%	$ 6,035
SUPPLIES	-	200	200	200	0%	-
CHARGES FOR SERVICES	-	23,506	19,006	29,798	57%	10,792
DISCRETIONARY FUNDING	-	63,000	85,538	235,000	175%	149,462
FIXED CHARGES	-	-	233	240	3%	7
TOTAL EXPENDITURES	**$ -**	**$ 111,281**	**$ 141,622**	**$ 307,918**	**117%**	**$ 166,296**

FUND: GENERAL
DEPT: GENERAL GOVERNMENT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 178,518	$ 179,255	$ 183,112	$ 249,190	36%	$ 66,078
SUPPLIES	5,355	6,800	18,156	4,800	-74%	(13,356)
CHARGES FOR SERVICES	180,306	217,004	205,779	179,668	-13%	(26,111)
DISCRETIONARY FUNDING	50,425	-	-	-	-	-
FIXED CHARGES	27,433	30,269	18,542	19,099	3%	557
TOTAL EXPENDITURES	**$ 442,036**	**$ 433,328**	**$ 425,589**	**$ 452,757**	**6%**	**$ 27,168**

FUND: GENERAL
DEPT: GENERAL ADMINISTRATION

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 355,459	$ 405,034	$ 406,288	$ 525,384	29%	$ 119,096
SUPPLIES	8,789	33,326	15,525	16,500	6%	975
CHARGES FOR SERVICES	190,507	209,841	212,093	233,805	10%	21,712
FIXED CHARGES	34,723	34,172	5,007	13,567	171%	8,560
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 589,478**	**$ 682,373**	**$ 638,913**	**$ 789,256**	**24%**	**$ 150,343**

FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 309,112	$ 592,646	$ 540,025	$ 711,894	32%	$ 171,869
SUPPLIES	2,978	4,100	12,038	11,200	-7%	(838)
CHARGES FOR SERVICES	524,013	428,584	349,740	384,625	10%	34,885
FIXED CHARGES	-	-	1,784	1,838	3%	54
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 836,103**	**$ 1,025,330**	**$ 903,587**	**$ 1,109,557**	**23%**	**$ 205,970**

FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FIXED CHARGES							
10-52-510	CIRSA Insurance	$ -	$ -	$ 1,784	$ 1,838	0%	$ 54
	TOTAL FIXED CHARGES	**$ -**	**$ -**	**$ 1,784**	**$ 1,838**	**0%**	**$ 54**
10-52-710	**CAPITAL OUTLAY**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
	TOTAL EXPENDITURES	**$ 836,103**	**$ 1,025,330**	**$ 903,587**	**$ 1,109,557**	**23%**	**$ 205,970**

FUND: GENERAL
DEPT: STREETS

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 374,213	$ 529,734	$ 511,685	$ 564,856	10%	$ 53,171
SUPPLIES	150,337	176,409	168,425	163,570	-3%	(4,855)
CHARGES FOR SERVICES	608,191	814,348	899,889	869,972	-3%	(29,917)
FIXED CHARGES	54,779	30,348	23,530	11,676	-50%	(11,854)
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 1,187,519**	**$ 1,550,839**	**$ 1,603,529**	**$ 1,610,074**	**0%**	**$ 6,545**

DETAIL OF EXPENDITURES (continued)		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FIXED CHARGES							
10-54-510	CIRSA Insurance	$ 54,779	$ 30,348	$ 23,530	$ 11,676	-50%	$ (11,854)
	TOTAL FIXED CHARGES	**$ 54,779**	**$ 30,348**	**$ 23,530**	**$ 11,676**	**-50%**	**$ (11,854)**
10-54-710	**CAPITAL OUTLAY**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
	TOTAL EXPENDITURES	**$ 1,187,519**	**$ 1,550,839**	**$ 1,603,529**	**$ 1,610,074**	**0%**	**$ 6,545**

FUND:GENERAL
DEPT: ENGINEERING

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 202,123	$ 188,887	$ 169,117	$ 234,605	39%	$ 65,488
SUPPLIES	11,658	19,206	18,966	17,020	-10%	(1,946)
CHARGES FOR SERVICES	24,368	47,631	35,351	41,451	17%	6,100
FIXED CHARGES	-	-	1,407	1,449	0%	42
TOTAL EXPENDITURES	**$ 238,149**	**$ 255,724**	**$ 224,841**	**$ 294,525**	**31%**	**$ 69,684**

FUND: GENERAL
DEPT: BUILDING & GROUNDS

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 337,541	$ 406,424	$ 406,254	$ 455,288	12%	$ 49,034
SUPPLIES	82,640	100,703	102,767	112,849	10%	10,082
CHARGES FOR SERVICES	232,395	231,393	228,123	310,648	36%	82,525
FIXED CHARGES	24,304	20,031	43,360	44,352	2%	992
CAPITAL OUTLAY	-	5,130	5,130	17,565	242%	12,435
TOTAL EXPENDITURES	**$ 676,880**	**$ 763,681**	**$ 785,634**	**$ 940,702**	**20%**	**155,068**

FUND:GENERAL
DEPT:PUBLIC SAFETY

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 1,201,795	$ 1,582,266	$ 1,581,191	$ 1,672,983	6%	$ 91,792
SUPPLIES	74,255	71,827	74,801	77,424	4%	2,623
CHARGES FOR SERVICES	337,982	376,299	376,767	391,680	4%	14,913
FIXED CHARGES	28,454	31,138	35,689	32,580	-9%	(3,109)
TOTAL EXPENDITURES	**$ 1,642,487**	**$ 2,061,530**	**$ 2,068,448**	**$ 2,174,667**	**5%**	**$ 106,219**

FUND:GENERAL
DEPT: MUNICIPAL COURT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 35,923	$ 38,248	$ 40,638	$ 42,171	4%	$ 1,533
SUPPLIES	672	1,250	1,050	1,200	14%	150
CHARGES FOR SERVICES	27,416	44,612	41,106	40,063	-3%	(1,043)
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	-	-	148	152	3%	4
TOTAL EXPENDITURES	**$ 64,011**	**$ 84,110**	**$ 82,942**	**$ 83,586**	**1%**	**$ 644**

FUND: GENERAL
DEPT: INFORMATION CENTER

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 73,023	$ 35,599	$ 27,758	$ 35,633	28%	$ 7,875
SUPPLIES	64,124	2,350	2,481	9,350	277%	6,869
CHARGES FOR SERVICES	7,808	5,790	6,600	5,742	-13%	(858)
FIXED CHARGES	-	-	67	69	3%	2
TOTAL EXPENDITURES	**$ 144,954**	**$ 43,739**	**$ 36,906**	**$ 50,794**	**38%**	**$ 13,888**

FUND: GENERAL
DEPT: MARKETING & EVENTS

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 74,670	$ 111,765	$ 115,353	$ 144,522	25%	$ 29,169
SUPPLIES	5,968	16,600	11,950	16,600	39%	4,650
CHARGES FOR SERVICES	211,583	217,588	82,238	218,044	165%	135,806
FIXED CHARGES	-	-	1,114	1,148	0%	34
TOTAL EXPENDITURES	**$ 292,221**	**$ 345,953**	**$ 210,655**	**$ 380,314**	**81%**	**$ 169,659**

WATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 480,600**	**$ 480,600**	**$ 816,346**	**$ 729,729**		
ASSIGNED FUND BALANCE	**31,878,403**	**22,827,775**	**23,543,751**	**12,515,404**	**-47%**	**$ (11,028,347)**
TOTAL FUND BALANCES (Beginning)	**$ 32,359,003**	**$ 23,308,375**	**$ 24,360,097**	**$ 13,245,133**	**-46%**	**$ (11,114,964)**
REVENUE						
Operating Revenues	$ 3,947,087	$ 4,078,799	$ 4,474,900	$ 4,169,900	-7%	$ (305,000)
Interest on Investments	285,614	120,900	75,520	12,120	-84%	(63,400)
Other Revenue	90,350	38,000	85,000	109,000	28%	24,000
Plant Investment Fees (Tap Fees)	581,014	275,000	616,000	886,000	44%	270,000
Water Miscellaneous Revenue	72	-	-	-	0%	-
Water Rights, Cash in Lieu	-	950,000	953,750	-	-100%	(953,750)
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ 4,904,137**	**$ 5,462,699**	**$ 6,205,170**	**$ 5,177,020**	**-17%**	**$ (1,028,150)**
TOTAL SOURCES	**$ 37,263,140**	**$ 28,771,074**	**$ 30,565,267**	**$ 18,422,153**	**-40%**	**$ (12,143,114)**
EXPENDITURES						
Operating Expenditures	$ 1,342,812	$ 1,690,890	$ 1,645,345	$ 2,045,661	24%	$ 400,316
Capital Expenditures	10,309,724	17,959,724	14,401,220	5,102,533	-65%	(9,298,687)
Debt Service	1,250,507	1,273,569	1,273,569	1,266,277	-1%	(7,292)
TOTAL EXPENDITURES	**$ 12,903,043**	**$ 20,924,183**	**$ 17,320,134**	**$ 8,414,471**	**-51%**	**$ (8,905,663)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 816,346**	**$ 480,600**	**$ 729,729**	**$ 827,985**	13%	**$ 98,256**
ASSIGNED FUND BALANCE	**23,543,751**	**7,366,291**	**12,515,404**	**9,179,697**	-27%	**$ (3,335,707)**
TOTAL FUND BALANCE (Ending)	**$ 24,360,097**	**$ 7,846,891**	**$ 13,245,133**	**$ 10,007,682**	**-24%**	**$ (3,237,451)**

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
52-434-70	Debt Service Surcharge	$ 461,042	$ 471,600	$ 461,900	$ 461,900	0%	$ -
52-434-80	Water Sales - In Town	3,035,294	3,136,102	3,500,000	3,230,000	-8%	(270,000)
52-434-83	Water Sales - Out Of Town	450,751	471,097	513,000	478,000	-7%	(35,000)
52-434-85	Water Materials/Other	55,574	30,000	75,000	97,000	29%	22,000
52-434-90	Plant Investment Fees (Tap Fees)	581,014	275,000	616,000	886,000	44%	270,000
52-434-95	Cash-In-Lieu Of Water Rights	-	950,000	953,750	-	-100%	(953,750)
52-436-50	Water Interest	283,990	120,000	75,000	12,000	-84%	(63,000)
52-436-60	Water Rights Interest	1,624	900	520	120	-77%	(400)
52-436-65	Nwcog Grant	15,740	-	-	-	0%	-
52-436-75	Service Charge	19,036	8,000	10,000	12,000	20%	2,000
52-436-95	Water Miscellaneous Revenue	72	-	-	-	0%	-
	Transfers-In	-	-	-	-	0%	-
	TOTAL REVENUE	**$ 4,904,137**	**$ 5,462,699**	**$ 6,205,170**	**$ 5,177,020**	**-17%**	**$ (1,028,150)**

SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 633,511	$ 772,146	$ 741,004	$ 907,776	23%	$ 166,772
SUPPLIES	187,872	267,571	272,615	271,516	0%	(1,099)
CHARGES FOR SERVICES	490,675	564,119	521,208	754,036	45%	232,828
FIXED CHARGES	30,754	37,054	60,518	62,333	3%	1,815
CAPITAL EXPENDITURES	10,309,724	17,959,724	14,401,220	5,102,533	-65%	(9,298,687)
DEBT SERVICE	1,250,507	1,273,569	1,273,569	1,266,277	-1%	(7,292)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 12,903,043**	**$ 20,924,183**	**$ 17,320,134**	**$ 8,414,471**	**-51%**	**$ (8,905,663)**

WASTE WATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 220,500**	**$ 301,818**	**$ 256,733**	**$ 362,777**	**41%**	**$ 106,044**
ASSIGNED FUND BALANCE	**$ 4,981,945**	**$ 5,477,519**	**$ 6,105,538**	**$ 6,504,934**	**7%**	**$ 399,396**
TOTAL FUND BALANCES (Beginning)	**$ 5,202,445**	**$ 5,779,337**	**$ 6,362,271**	**$ 6,867,710**		
REVENUE						
Operating Revenues	$ 2,887,099	$ 2,593,080	$ 2,716,060	$ 2,851,000	5%	$ 134,940
Interest on Investments	61,061	20,000	40,755	12,000	-71%	(28,755)
Plant Investment Fees (Tap Fees)	601,750	300,000	550,000	828,000	51%	278,000
Loan Proceeds	-	-	-	-	0%	-
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ 3,549,909**	**$ 2,913,080**	**$ 3,306,815**	**$ 3,691,000**	**12%**	**$ 384,185**
TOTAL SOURCES	**$ 8,752,354**	**$ 8,692,417**	**$ 9,669,086**	**$10,558,710**	**9%**	**$ 889,624**
EXPENDITURES						
Operating Expenditures	$ 1,034,416	$ 1,375,478	$ 1,451,106	$ 1,479,794	2%	$ 28,688
Capital Expenditures	418,861	665,000	410,000	235,000	-43%	(175,000)
Debt Service	936,806	940,270	940,270	939,034	0%	(1,236)
Transfers-Out	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 2,390,083**	**$ 2,980,748**	**$ 2,801,376**	**$ 2,653,828**	**-5%**	**$ (147,548)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 256,733**	**$ 343,870**	**$ 362,777**	**$ 369,949**	**2%**	**$ 7,172**
ASSIGNED FUND BALANCE	**6,105,538**	**5,367,800**	**6,504,934**	**7,534,934**	**16%**	**$1,030,000**
FUND BALANCE (Ending)	**$ 6,362,271**	**$ 5,711,669**	**$ 6,867,710**	**$ 7,904,882**	**15%**	**$1,037,172**

[1] Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
51-434-70	Service Fees	$ 2,572,655	$ 2,593,080	$ 2,716,000	$ 2,851,000	5%	$ 135,000
51-436-50	Interest Income	61,061	20,000	40,755	12,000	-71%	(28,755)
51-434-90	Plant Investment Fees (Tap Fees)	601,750	300,000	550,000	828,000	51%	278,000
51-436-69	Miscellaneous	-	-	60	-	100%	(60)
51-436-78	Insurance Proceeds	314,444	-	-	-	200%	-
	Transfers-In	-	-	-	-	0%	-
	TOTAL REVENUE	**$ 3,549,909**	**$ 2,913,080**	**$ 3,306,815**	**$ 3,691,000**	**12%**	**$ 384,185**

SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 502,499	$ 542,014	$ 537,160	$ 637,006	19%	$ 99,846
SUPPLIES	103,671	153,053	136,960	138,318	1%	1,358
CHARGES FOR SERVICES	378,667	600,869	692,144	620,110	-10%	(72,034)
FIXED CHARGES	49,578	29,542	34,842	34,360	-1%	(482)
CAPITAL OUTLAY	418,861	665,000	410,000	235,000	-43%	(175,000)
DEBT SERVICE	936,806	940,270	940,270	939,034	0%	(1,236)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 2,390,083**	**$ 2,980,748**	**$ 2,801,376**	**$ 2,653,828**	**-5%**	**$ (147,548)**

REFUSE FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**	**-9%**	**$ (22,263)**
TOTAL FUND BALANCES (Beginning)	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**	**-9%**	**$ (22,263)**
REVENUE						
Operating Revenues	$ 629,399	$ 643,468	$ 619,103	$ 667,300	8%	$ 48,197
Non-Operating Revenues	5,764	3,000	1,725	450	-74%	(1,275)
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ 635,163**	**$ 646,468**	**$ 620,828**	**$ 667,750**	**8%**	**$ 46,922**
TOTAL SOURCES	**$ 860,153**	**$ 871,458**	**$ 876,398**	**$ 901,057**	**3%**	**$ 24,659**
EXPENDITURES						
Operating Expenditures	$ 588,463	$ 622,133	$ 623,091	$ 640,899	3%	$ 17,808
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	16,120	16,281	20,000	20,000	0%	-
TOTAL EXPENDITURES	**$ 604,583**	**$ 638,414**	**$ 643,091**	**$ 660,899**	**3%**	**$ 17,808**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**	**3%**	**6,851**
TOTAL FUND BALANCE (Ending)	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**	**3%**	**$ 6,851**

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
53-434-40	SERVICE FEES	$ 568,893	$ 583,478	$ 583,478	$ 601,000	3%	$ 17,522
53-434-50	YARDWASTE/RECYCLE CENTER FEE	40,385	39,481	10,125	40,800	303%	30,675
53-434-60	ADMINISTRATIVE FEE	20,121	20,509	25,500	25,500	0%	-
	OPERATING REVENUES	**$ 629,399**	**$ 643,468**	**$ 619,103**	**$ 667,300**	**8%**	**$ 48,197**
NON-OPERATING REVENUES							
53-436-50	INTEREST INCOME	$ 5,764	$ 3,000	$ 1,725	$ 450	-74%	$ (1,275)
53-436-70	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ 5,764**	**$ 3,000**	**$ 1,725**	**$ 450**	**-74%**	**$ (1,275)**
	TOTAL REVENUES	**$ 635,163**	**$ 646,468**	**$ 620,828**	**$ 667,750**	**8%**	**$ 46,922**

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 8,225	$ 9,751	$ 9,751	$ 10,026	3%	$ 275
SUPPLIES	52	3,500	3,500	3,500	0%	-
CHARGES FOR SERVICES	580,186	608,882	608,882	626,386	3%	17,504
FIXED CHARGES	-	-	958	987	3%	29
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	16,120	16,281	20,000	20,000	0%	-
TOTAL EXPENDITURES	**$ 604,583**	**$ 638,414**	**$ 643,091**	**$ 660,899**	**3%**	**$ 17,808**

STORMWATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
TOTAL FUND BALANCES (Beginning)	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
REVENUE						
Operating Revenues	$ -	$ 103,000	$ -	$ 106,000	0%	$ 106,000
Non-Operating Revenues	-	-	-	-	0%	-
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
TOTAL SOURCES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
EXPENDITURES						
Operating Expenditures	$ -	$ 83,000	$ -	$ 106,000	0%	$ 106,000
Capital Expenditures	-	-	-	-	0%	-
Transfers-Out	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ -**	**$ 83,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ -**	**$ 20,000**	**$ -**	**$ -**	**0%**	**-**
TOTAL FUND BALANCE (Ending)	**$ -**	**$ 20,000**	**$ -**	**$ -**	**0%**	**$ -**

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
55-434-40	MAINTENANCE FEES	$ -	$ 103,000	$ -	$ 106,000	-	$ 106,000
55-434-50		-	-	-	-	-	-
55-434-60	ADMINISTRATIVE FEE	-	-	-	-	-	-
	OPERATING REVENUES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**
NON-OPERATING REVENUES							
55-436-50	INTEREST INCOME	$ -	$ -	$ -	$ -	-	$ -
55-436-70	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TRANSFERS							
55-437-30	TRANSFER FROM GENERAL FUND	$ -	$ -	$ -	$ -	-	$ -
	TOTAL TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
	TOTAL REVENUES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ -	$ -	$ -	$ -	-	$ -
SUPPLIES	-	-	-	-	-	-
CHARGES FOR SERVICES	-	83,000	-	106,000	-	106,000
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ 83,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**

CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENTS FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 169,863**	**$ 216,363**	**$ 219,931**	**$ 268,031**	**22%**	**$ 48,100**
TRANSPORTATION EXPENDITURES		**1,710,263**	**1,742,263**	**1,750,652**	**1,666,511**	**-5%**	**(84,141)**
ASSIGNED FOR:							**-**
GRAND AVENUE		**200,000**	**550,000**	**550,000**	**2,780,000**	**405%**	**2,230,000**
OTHER CAPITAL PROJECTS		**2,633,461**	**2,356,387**	**2,504,383**	**2,207,195**	**-12%**	**(297,188)**
TOTAL FUND BALANCES (Beginning)		**$ 4,713,587**	**$ 4,865,013**	**$ 5,024,966**	**$6,921,737**	**38%**	**$ 1,896,771**
REVENUE							
31-430-45	Capital Improvement Interest	$ 66,629	$ 60,000	$ 23,000	$ 6,000	-74%	$ (17,000)
31-430-46	Community Enhancement Interest	4,011	2,000	1,100	250	-77%	(850)
31-430-47	Devolution & Transportation Interest	40,389	32,000	11,500	3,000	-74%	(8,500)
31-430-50	Community Enhancement [1]	46,056	44,500	47,000	48,000	2%	1,000
31-430-74	Developer Contribution to Grand Ave.	-	-	-	360,000	0%	360,000
31-430-77	Eagle County Contributions	-	-	-	150,000	0%	150,000
31-430-84	Public Safety Impact Fees	7,503	668,000	34,830	35,000	0%	170
31-430-85	Street Impact Fees	63,150	1,316,465	44,454	103,000	132%	58,546
31-430-86	Use Tax	317,253	250,000	300,000	464,000	55%	164,000
31-430-87	Grants	29,000	-	-	-	-	-
31-437-10	Transfer from General Fund	350,000	730,000	2,230,000	1,890,000	-15%	(340,000)
TOTAL REVENUE		**$ 923,991**	**$ 3,102,965**	**$ 2,691,884**	**$3,059,250**	**14%**	**$ 367,366**
TOTAL SOURCES		**$ 5,637,578**	**$ 7,967,978**	**$ 7,716,850**	**$9,980,987**	**29%**	**$ 2,264,137**
EXPENDITURES							
Capital Expenditures		$ 612,612	$ 593,284	$ 699,472	$2,181,082	212%	$ 1,481,610
Transfers to Other Funds		-	50,000	95,641	-	0%	(95,641)
TOTAL EXPENDITURES		**$ 612,612**	**$ 643,284**	**$ 795,113**	**$2,181,082**	**174%**	**$ 1,385,969**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 219,931**	**$ 262,863**	**$ 268,031**	**$ 316,281**	**18%**	**$ 48,250**
TRANSPORTATION EXPENDITURES		**1,750,652**	**1,774,263**	**1,666,511**	**1,669,511**	**0%**	**3,000**
ASSIGNED FOR: CAPITAL PROJECTS:							**-**
GRAND AVENUE		**550,000**	**1,280,000**	**2,780,000**	**4,170,000**	**50%**	**1,390,000**
OTHER CAPITAL PROJECTS		**2,504,383**	**4,007,568**	**2,207,195**	**1,644,113**	**-26%**	**(563,082)**
TOTAL FUND BALANCES (Ending):		**$ 5,024,966**	**$ 7,324,694**	**$ 6,921,737**	**$7,799,905**	**13%**	**$ 878,168**

[1] Per Holy Cross 2010 Franchise agreement

DETAIL CAPITAL EXPENDITURES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
BLDGS, PARKS & OPEN SPACE							
31-51-724	Pool and Ice Capital Improvements Funding	$ 40,000	$ 40,000	$ 40,000	$ 50,000	25%	$ 10,000
31-51-726	Old Town Hall Improvements	-	-	-	-	0%	-
31-51-727	Bus Shelters	-	-	-	-	0%	-
31-51-728	Castle Peak Senior Center	-	-	-	-	0%	-
31-51-729	Pool and Ice Facility Expansion	-	-	-	-	0%	-
31-51-730	Town Hall Improvements	-	38,125	42,060	108,125	0%	66,065
31-51-765	Eagle Valley Trail Funding	-	-	-	-	#DIV/0!	-
31-51-745	Town Parks Improvements	17,732	-	-	11,000	#DIV/0!	11,000
31-51-750	Town Shop Improvements	-	25,000	23,000	188,492	720%	165,492
31-51-752	Public Art	-	50,000	-	25,000		
31-51-760	Skate Park	-	-	-	-	0%	-
	TOTAL BLDGS, PARKS & OPEN SPACE	**$ 57,732**	**$ 153,125**	**$ 105,060**	**$ 382,617**	**264%**	**$ 277,557**
STREETS & RIGHTS-OF-WAY							
31-52-712	R-O-W Improvements	$ -	$ -	$ -	$ 350,000	#DIV/0!	$ 350,000
31-52-714	Allen Tract Survey	-	-	-	-	#DIV/0!	-
31-52-716	CBD Parking/Streetscape Improvements	-	-	-	-	#DIV/0!	-
31-52-724	Storm Drain Improvements	17,823	-	-	-	#DIV/0!	-
31-52-719	Monument Reader Board	-	-	-	-	#DIV/0!	-
31-52-723	Grand Avenue Planning	-	-	-	-	0%	-
31-52-726	CDOT ROW at Gateway Beautification	-	-	-	100,000	100%	100,000
31-52-729	Path Improvements	-	-	-	-	0%	-
31-52-733	Eby Creek Road ROW Acquisitions	-	-	-	-	#DIV/0!	-
31-52-734	Eby Creek Road Construction	-	-	-	-	#DIV/0!	-
31-52-736	Eby Creek Road Final Design	-	-	-	-	#DIV/0!	-
31-52-737	Traffic Control Improvements	22,034	-	-	85,000	#DIV/0!	85,000
31-52-740	Street Lights	-	-	-	-	#DIV/0!	-
31-52-780	Grand Avenue Improvements	-	-	-	660,000	#DIV/0!	660,000
	TOTAL STREETS & RIGHTS-OF-WAY	**$ 39,857**	**$ -**	**$ -**	**$1,195,000**	**#DIV/0!**	**$ 1,195,000**
EQUIPMENT							
31-54-728	Snow Removal Equipment	$ 208,460	$ -	$ -	$ -	#DIV/0!	$ -
31-54-730	Multipurpose Truck	-	35,000	58,500	380,000	0%	321,500
31-54-735	Airport Kiosk	-	-	-	-	#DIV/0!	-
31-54-736	Flail Mower	-	-	-	-	#DIV/0!	-
31-54-729	Project THOR	239,162	115,000	255,000	50,000	-0.8039216	(205,000)
31-54-740	4x4 Pickups	-	-	-	-	#DIV/0!	-
31-54-745	Crackseal Melter	-	-	-	-	#DIV/0!	-
31-54-750	Cinder Spreader	-	-	-	-	#DIV/0!	-
31-54-755	Shouldering Machine	-	-	-	-	#DIV/0!	-
31-54-764	Tents	-	-	-	-	#DIV/0!	-
31-54-765	Trailer	-	-	-	-	#DIV/0!	-
31-54-780	Mower	-	16,000	7,000	20,000	0%	13,000
31-54-785	Skidsteer	-	-	-	-	0%	-
31-54-795	Loader	-	130,000	130,000	-	-100%	(130,000)
31-54-797	Hook Truck	-	-	-	-	#DIV/0!	-
31-55-715	Police Equipment	16,841	24,585	25,138	11,869	-53%	(13,269)
31-55-724	Patrol Vehicles	50,562	119,574	118,774	141,596	19%	22,822
	TOTAL EQUIPMENT	**$ 515,024**	**$ 440,159**	**$ 594,412**	**$ 603,465**	**2%**	**$ 9,053**
CONTINGENCY							
31-51-900	**CONTINGENCY**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
TRANSFERS							
31-51-920	Transfer to General Fund	$ -	$ -	$ 95,641	$ -	0%	(95,641)
31-51-940	Transfer to Sales Tax CIF	$ -	$ -	$ -	$ -	0%	$ -
31-51-950	Transfer to Broadband	$ -	$ 50,000	$ -	$ -	0%	$ -
	TOTAL TRANSFERS	**$ -**	**$ 50,000**	**$ 95,641**	**$ -**	**-100%**	**$ (95,641)**
	TOTAL EXPENDITURES	**$ 612,612**	**$ 643,284**	**$ 795,113**	**$2,181,082**	**174%**	**$ 1,385,969**

SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	% CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**611,676**	**-**	**-**	**-**	**-**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**545,952**	**271,342**	**547,544**	**879,334**	**61%**	**331,790**
TOTAL FUND BALANCES (Beginning)		**$ 1,319,247**	**$ 432,961**	**$ 709,163**	**$ 1,040,953**	**47%**	**$ 331,790**
REVENUE							
61-431-30	Sales Tax	$ 623,223	$ 585,836	$ 700,000	$ 724,000	3%	$ 24,000
61-433-10	Grants	350,000	11,000	-	-	-	-
61-436-10	Interest - ColoTrust STCIF	25,600	8,000	6,250	1,200	-81%	(5,050)
61-436-20	Interest - UMB Project Fund	8,410	10,000	-	-	-	-
61-436-42	Contributions & Donations	-	-	-	-	100%	-
	TOTAL REVENUE	**$ 1,007,234**	**$ 614,836**	**$ 706,250**	**$ 725,200**	**3%**	**$ 18,950**
TOTAL SOURCES		**$ 2,326,481**	**$ 1,047,797**	**$ 1,415,413**	**$ 1,766,153**	**25%**	**$ 350,740**
EXPENDITURES							
CHARGES FOR SERVICES							
61-50-372	Meeting Expense	$ 940	$ -	$ -	$ -	-	$ -
61-50-347	Professional Services	4,845	13,536	15,536	15,536	0%	-
61-50-351	Legal	59	1,000	15,000	15,000	0%	-
61-50-354	Engineering	-	-	8,000	-	-100%	(8,000)
	TOTAL CHARGES FOR SERVICES	**$ 5,844**	**$ 14,536**	**$ 38,536**	**$ 30,536**	**-21%**	**$ (8,000)**
CAPITAL OUTLAY							
61-50-745	Town Park Improvements	$ -	$ 218,000	$ -	$ 217,000	0%	$ 217,000
61-50-750	Design	55,647	-	-	-	-	-
61-50-760	Construction	1,232,789	-	16,686	-	**-100%**	(16,686)
	TOTAL CAPITAL OUTLAY	**$ 1,288,436**	**$ 218,000**	**$ 16,686**	**$ 217,000**	**1200%**	**$ 200,314**
DEBT SERVICE							
61-50-815	Debt Service	$ 95,000	$ 95,000	$ 95,000	$ 100,000	5%	$ 5,000
61-50-816	Debt Service Interest	227,538	223,738	223,738	219,940	-2%	(3,798)
61-50-820	Agent Fees	500	500	500	500	0%	-
	TOTAL DEBT SERVICE	**$ 323,038**	**$ 319,238**	**$ 319,238**	**$ 320,440**	**0%**	**$ 1,202**
	TOTAL EXPENDITURES	**$ 1,617,317**	**$ 551,774**	**$ 374,460**	**$ 567,976**	**52%**	**$ 193,516**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**-**	**-**	**-**	**-**	**0%**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**547,544**	**334,404**	**879,334**	**1,036,558**	**18%**	**157,224**
TOTAL FUND BALANCEs (Ending):		**$ 709,163**	**$ 496,023**	**$ 1,040,953**	**$ 1,198,177**	**15%**	**$ 157,224**

CONSERVATION TRUST FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FUND BALANCE		**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**	**45%**	$ 34,425
TOTAL FUND BALANCES (Beginning)		**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**	**45%**	$ 34,425
REVENUES							
71-430-10	Lottery Proceeds	$ 39,232	$ 33,785	$ 33,785	$ 32,000	-5%	$ (1,785)
71-430-20	Interest on Investments	1,781	1,200	640	300	-53%	(340)
	TOTAL REVENUES	**$ 41,013**	**$ 34,985**	**$ 34,425**	**$ 32,300**	**-6%**	**$ (2,125)**
	TOTAL SOURCES	**$ 100,692**	**$ 104,649**	**$ 110,117**	**$ 142,417**	**29%**	**$ (2,125)**
EXPENDITURES							
71-50-347	Professional Services	$ -	$ 15,000	$ -	$ 30,000	-100%	$ 30,000
71-50-746	Camping	-	20,000	-	-	100%	-
71-50-750	Park Improvements	25,000	-	-	-	-	-
	TOTAL EXPENDITURES	**$ 25,000**	**$ 35,000**	**$ -**	**$ 30,000**	**-**	**$ 30,000**
FUND BALANCES (Ending):							
RESTRICTED FUND BALANCE		**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**	**2%**	**$ 2,300**
TOTAL FUND BALANCE (Ending)		**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**	**2%**	**$ 2,300**

OPEN SPACE PRESERVATION FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
COMMITTED FUND BALANCE		**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**	**-10%**	**$ (31,113)**
TOTAL FUND BALANCES (Beginning)		**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**	**-10%**	**$ (31,113)**
REVENUES							
81-430-10	Lodging Tax	$ 143,666	$ 143,820	$ 73,000	$ 84,000	15%	$ 11,000
81-430-15	Penalty & Interest	10	-	-	-	-	$ -
81-430-20	Interest on Investments	7,191	3,000	2,500	600	-76%	(1,900)
81-430-30	Usage Fees	-	-	-	-	#DIV/0!	-
81-431-00	State Grants (GOCO)	-	-	-	-	0%	-
81-433-00	Other Grants	-	-	-	8,980	0%	8,980
81-434-10	Reimbursable Revenue	-	-	-	-	0%	-
81-436-70	Miscellaneous	1,000	-	500	-	-100%	(500)
81-437-31	Transfer from Capital Improvements Fund	-	-	-	-	0%	-
81-437-81	Transfer from Open Space Fund	-	-	-	-	0%	-
81-437-10	Transfer from General Fund	-	-	-	150,000		150,000
	TOTAL REVENUES	**$ 151,867**	**$ 146,820**	**$ 76,000**	**$ 243,580**	**221%**	**$ 167,580**
							-
	TOTAL SOURCES	**$ 415,734**	**$ 423,664**	**$ 401,989**	**$ 538,456**	**34%**	**$ 136,467**
EXPENDITURES							
Operating Expenses		$ 89,745	$ 155,527	$ 97,113	$ 193,810	100%	$ 96,697
Capital Expenditures		-	50,000	10,000	44,960	350%	34,960
	TOTAL EXPENDITURES	**$ 89,745**	**$ 205,527**	**$ 107,113**	**$ 238,770**	**123%**	**$ 131,657**
FUND BALANCES (Ending):							-
COMMITTED FUND BALANCE		**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 299,686**	**2%**	**$ 4,810**
TOTAL FUND BALANCE (Ending)		**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 299,686**	**2%**	**$ 4,810**

FUND: OPEN SPACE

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL	$ 43,699	$ 76,463	$ 50,433	$ 120,233	138%	$ 69,800
MATERIALS & SUPPLIES	13,055	17,850	5,888	10,625	80%	4,737
CHARGES FOR SERVICES	28,718	46,506	33,506	60,597	81%	27,091
DISCRETIONARY FUNDING	-	10,000	5,000	-	-100%	(5,000)
FIXED CHARGES	4,273	4,708	2,286	2,355	3%	69
CAPITAL EXPENDITURES	-	50,000	10,000	44,960	350%	34,960
TOTAL EXPENDITURES	**$ 89,745**	**$ 205,527**	**$ 107,113**	**$ 238,770**	**123%**	**$ 131,657**

12/8/2020 Draft Budget Changes from 11/17/20 Draft					
REVENUES					
Fund	**Department**	**Account**	**2020**	**2021**	**Reason for Increase/Decrease**
General Fund		Charges for Service: Planning & Zoning Reimbursable	50,000		Increasing from $100K to $150K, YTD we are at $133K with expenses. This is a pass through cost and will reflect in the expenditures as well.
General Fund		Miscellaneous Revenue: Fee in Lieu - LERP	375,000		Increase for LERP fee in lieu received from Red Mountain Ranch
General Fund		Miscellaneous Revenue: Contributions and Donations	10,166		Increased to show donation of wages from Council
General Fund		Miscellaneous Revenue: Sale of Fixed Assets	11,000		Increased to YTD Actual
Capital Improvements Fund		Developer Contribution to Grand Ave		360,000	Increased for Haymeadow's contribution toward Grand Ave Study, Design and Engineering work
Capital Improvements Fund		Eagle County Contribution		150,000	Increased for contribution toward Grand Ave Study, Design and Engineering work
Open Space Fund		Grants		8,980	Colorado Youth Conservation Core Grant (50% Match) toward Abrams Creek Property Trail Improvements
Open Space Fund		Transfer from General Fund		150,000	Per Council Recommendation during work session no Nov. 17th
		Total Town-wide Revenue Budget Adjustments	**396,166**	**668,980**	
EXPENDITURES					
Fund	**Department**	**Account**	**2020**	**2021**	**Reason for Increase/Decrease**
General Fund		Transfer to Open Space Fund		150,000	Per Council Recommendation during work session no Nov. 17th
General Fund	Town Council	Special Council Funding		100,000	Increased for Economic Development for DDA and EVC
General Fund	Town Council	Special Council Funding		60,000	Eagle Bucks Voucher Program - Increased budget by $10,000 from proposal due to recommendation by Council to increase from $30 to $40 vouchers
General Fund	Town Council	Special Council Funding		25,000	Potential Donations for Tobacco Education Programs - Funded with Tobacco Tax Proceeds
General Fund	General Government	Professional Services		17,498	Market Wage Adjustments
General Fund	General Government	Legal Services	25,000		Increase Legal Services due to increased work with Election/DDA/Broadband/Transition to Home Rule current budget is $40K and YTD we are at $59K with two months remaining
General Fund	General Admin	Professional Services		1,102	Market Wage Adjustments
General Fund	Community Development	Planning Reimbursables	50,000		Increasing from $100K to $150K, YTD we are at $133K. This is a pass through cost and will reflect in the revenues as well.
General Fund	Community Development	Professional Services		80,000	New contract in 2021 for Land Use Code Rewrite and Sign Code. Increased Professional Services from $32,500 to $112,500
General Fund	Streets	Professional Services		9,909	Market Wage Adjustments
General Fund	Streets	CIRSA Insurance	14,501		Increased expense due to deductibles for 2020 incidents. Revenue has for insurance proceeds has already been budgeted. Increased from $9,029 to $23,530
General Fund	Buildings & Grounds	Professional Services		4,377	Market Wage Adjustments
General Fund	Public Safety	Operating Supplies		2,800	Starting in 2021 the Town will have an officer be a part of the Eagle county SOU team. This will require additional ammunition supplies for training. Previously we have received ammunition through annual grants, however, those grants are not available in 2021. Thus public saftey is requesting additional inventory for that as well.
General Fund	Public Safety	Minor Equipment		1,225	Staff brought to our attention that Public Safety is in need of a replacement PPT radio interface
General Fund	Marketing & Events	Professional Services		(1,150)	Market Wage Adjustments

Capital Improvements Fund		Grand Ave Improvements		660,000	Increased for Grand Ave Study, Design and Engineering work to be completed in 2021
Capital Improvements Fund		CDOT ROW at Gateway Beautification		100,000	Per Council request moved project forward from 2022 to 2021
Sales Tax Capital Improvement Fund		Legal Services	14,000	14,000	Staff had $1,000 projected for Legal Services in 2020 and 2021 however due work needed for Army Corp Permit and Eagle County annexation and Conveyance the budget is currently at $11K. Both issues are not completed thus staff is projecting a year end amount for 2020 to be $15K and will budget that same amount for 2021.
Water Fund		Professional Services		28,263	Market Wage Adjustments
Water Fund		Capital Expenditures	(75,000)	75,000	Fencing for water properties project was slated to be completed in December 2020, however, the contract was hit with Covid. Public works has already designed, received competitive bids, and received Eagle County and Eby Creek HOA approvals, however the project will need to be carried over to 2021.
Waste Water Fund		Professional Services		5,905	Market Wage Adjustments
Open Space Fund		Professional Services		(6,514)	Market Wage Adjustments
Open Space Fund		Trail Construction		17,960	Council had requested staff propose additional trail construction for 2021. Increase is for Abrams Creek Property Trail Improvements. With the 50% grant from CO Youth Conservation Core the increased trail improvements will be a net cost to the Town of $8,980.
Open Space Fund		BMX Capital Improvements		2,000	BMX Starting Gate - Increased budget from $15,000 to $17,000 per quote
		Total Town-wide Expenditure Budget Adjustments	**28,501**	**1,012,375**	

Capital Improvement Plan Summary for 2021 - 2025

Department/Fund and Project	2021	2022	2023	2024	2025	TOTAL
Capital Improvements Fund:						
General Administration						
CivicRec Software	$ 12,000	$ -	$ -	$ -		**$ 12,000**
Civic Plus ATS Software	11,125	-	-	-		**11,125**
General Administration Total	**$ 23,125**	**$ -**	**$ -**	**$ -**		**$ 23,125**
Streets						
Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights	$ 85,000	$ -	$ -	$ -	$ -	**$ 85,000**
Sidewalk, Trees, etc: Capitol Street between 2nd & 5th Streets.	200,000	-	-	-	-	**200,000**
Sidewalk/Trail: Capitol Street - Highway 6 to Second Street.	150,000	-	-	-	-	**150,000**
CDOT ROW at Gateway Beautification	100,000	-	-	-	-	**100,000**
Grand Avenue Improvements	660,000	-	-	16,000,000	-	**16,660,000**
Street Lights-Market St. LED Conversion	-	42,000	-	-	-	**42,000**
Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side	-	105,000	-	-	-	**105,000**
Eby Creek Road - Pond Road Sidewalk Extension	-	150,000	-	-	-	**150,000**
Sylvan Lake Roundabout Crossing – Street Light	-	30,000	-	-	-	**30,000**
Grand Avenue and Capitol Street - Street Light	-	10,000	-	-	-	**10,000**
Sidewalk/Trail: Chambers Avenue Sidewalk Extension	-	45,557	-	-	-	**45,557**
Sidewalk/Trail: Howard Street Bike Trail Connectivity	-	20,000	-	-	-	**20,000**
Sidewalk/Trail: Pedestrian Trail Cemetery Connection	-	-	230,000	-	-	**230,000**
Nogal Road and Highway 6 Street Light	-	-	40,000	-	-	**40,000**
Public Works Bins	-	-	100,000	-	-	**100,000**
Public Works Hut	-	-	250,000	-	-	**250,000**
Handicap Ramps and Sidewalks "Safe Routes to School"	-	-	-	-	120,000	**120,000**
Sidewalk/Trail: Brush Creek Road - Pathway connection.	-	-	-	-	200,000	**200,000**
Sidewalk/Trail: Sixth Street between Capitol Street and Town	-	-	-	-	200,000	**200,000**
Streets Total	**$ 1,195,000**	**$ 402,557**	**$ 620,000**	**$ 16,000,000**	**$ 520,000**	**$ 18,737,557**
Buildings & Grounds						
Pool and Ice Capital Improvements Funding	$ 50,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	**$ 210,000**
Art Wall	25,000	25,000	-	-	-	**50,000**
Project THOR	50,000	50,000	50,000	50,000	50,000	**250,000**
Town Park – Remove pea gravel and pour-in-place	11,000	-	-	-	-	**11,000**
Town Hall Exterior Wall	40,000	-	-	-	-	**40,000**
Studio – Floor	10,000	-	-	-	-	**10,000**
Town Hall Roof Top Unit	45,000	-	-	-	-	**45,000**
Public Works Solar	178,492	-	-	-	-	**178,492**
Public Works Security Gate	-	30,000	-	-	-	**30,000**
Town Hall Exterior Parking Lot	-	20,000	-	-	-	**20,000**
Public Works Expansion design (2022 Build)	-	25,000	4,000,000	-	-	**4,025,000**
Public Works Charging Station	-	50,000	-	-	-	**50,000**
Town Hall Roof Top Unit	-	45,000	-	-	-	**45,000**
Building Assessments - Implementation	-	100,000	100,000	100,000	100,000	**400,000**
Pavilion Solar	-	-	50,000	-	-	**50,000**
Town Hall Charging Station	-	-	50,000	-	-	**50,000**
Town Hall Solar	-	-	100,000	-	-	**100,000**
Recycle Drop-off Center Paving	-	-	-	55,000	-	**55,000**
Information Center Solar	-	-	-	40,000	-	**40,000**
Town Park Solar	-	-	-	30,000	-	**30,000**
Studio Solar	-	-	-	-	40,000	**40,000**
Irrigation Intake Improvements	-	-	-	-	100,000	**100,000**
Building & Grounds Total	**$ 409,492**	**$ 385,000**	**$ 4,390,000**	**$ 315,000**	**$ 330,000**	**$ 5,829,492**

Capital Improvement Plan Summary for 2021 - 2025

Department/Fund and Project	2021	2022	2023	2024	2025	TOTAL
Public Safety						
Axon Body Camera Technology	$ 6,369	$ -	$ -	$ -	$ -	**$ 6,369**
Meraki 24-Port POE Switch	5,500	-	-	-	-	**5,500**
License Plate Reader	-	18,750	-	-	-	**18,750**
Public Safety Total	**$ 11,869**	**$ 18,750**	**$ -**	**$ -**	**$ -**	**$ 30,619**
Total Capital Improvements Fund	**$ 1,639,486**	**$ 806,307**	**$ 5,010,000**	**$ 16,315,000**	**$ 850,000**	**$ 24,620,793**
General Fund - Streets						
Street Resurfacing - Sylvan Lake Road - Part 1 (Lime Park Drive to MacDonald), Abrams Creek Road & Robins Egg Lane, and Violet Lane.	$ 600,000	$ -	$ -	$ -	$ -	**$ 600,000**
Street Resurfacing - Chambers Avenue (from Sawatch to Sawatch), Marmot Lane, Loren Lane, Pond Road and Eby Creek Road near Pond Road.	-	650,000	-	-	-	**$ 650,000**
Street Resurfacing - Newquist, Horton, Seabry, Pat's Circle, Deep Eddy Cove, and Ouzel Lane	-	-	700,000	-	-	**$ 700,000**
Street Resurfacing - West Eagle (Castle Drive, King Road, and Prince Alley)	-	-	-	700,000	-	**$ 700,000**
Grand Avenue Improvements (update pavement management plan in 2025)	-	-	-	-	700,000	**$ 700,000**
General Fund - Streets Total	**$ 600,000**	**$ 650,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 3,350,000**
Fleet						
Patrol Vehicle - (Public Safety)	$ 141,596	$ 149,881	$ 158,657	$ 182,717	$ 192,020	**$ 824,871**
Administrative Police Vehicle - (Public Safety) - Chief	-	-	56,575	-	-	**56,575**
Street Sweeper - (Streets)	-	250,000	-	-	-	**250,000**
Boom Mower Tractor (Streets)	-	-	87,500	-	-	**87,500**
Bobcat Multi-tool #1 (Streets)	-	-	-	-	120,000	**120,000**
International 7400 SFA 4X2 (Streets)	235,000	-	-	-	-	**235,000**
Air Compressor Trailer/185 Atlas (Streets)	-	-	-	-	30,000	**30,000**
PJ Utility Trailer - 2016 (B&G)	-	-	10,000	-	-	**10,000**
Ford F-350 Flat Bed / Plow (B&G)	45,000	-	-	-	-	**45,000**
Ford F-350 Flat Bed /Weed Sprayer (B&G)	50,000	-	-	-	-	**50,000**
Ford F-250 (B&G)	50,000	-	-	-	-	**50,000**
Ford F-250 (B&G)	-	50,000	-	-	-	**50,000**
Ford F-150 Crew Cab (Engineering)	-	50,000	-	-	-	**50,000**
Ford F-350 (B&G)	-	-	50,000	-	-	**50,000**
Ford F-350 Plow/Sander (WW)	-	-	60,000	-	-	**60,000**
Ford F-350 Service Bed (Streets)	-	-	-	60,000	-	**60,000**
Ford F-150 Extended Cab (Engineering)	-	-	-	40,000	-	**40,000**
Ford F-250 Super Duty (Water)	-	-	-	-	50,000	**50,000**
Ford F-550 Hook Truck (Streets)	-	-	-	-	60,000	**60,000**
Ford F-150 (Water)	-	35,000	-	-	-	**35,000**
John Deere 1435 Mower/Broom (B&G)	-	-	40,000	-	-	**40,000**
John Deere 301- A Tractor (B&G)	-	-	60,000	-	-	**60,000**
Toro Z Master (B&G)	20,000	-	-	-		**20,000**
Toro Z Master (B&G)	-	20,000	-	-		**20,000**
Fleet Total	**$ 541,596**	**$ 554,881**	**$ 522,732**	**$ 282,717**	**$ 452,020**	**$ 2,353,946**

Capital Improvement Plan Summary for 2021 - 2025

Department/Fund and Project	2021	2022	2023	2024	2025	TOTAL
Water Fund						
Water Line: Downtown Distribution: Capitol Street: 5th to 6th Street	$ 5,000	$ -	$ -	$ -	$ -	**$ 5,000**
LBWTP	1,000,000	-	-	-	-	**1,000,000**
Cemetery Tank	2,200,000	-	-	-	-	**2,200,000**
Water Line: Downtown Distribution: Capitol Street: 2nd to 5th	932,533	-	-	-	-	**932,533**
Water Fill Station	60,000	-	-	-	-	**60,000**
Filter Train Electric Valves	85,000	-	-	-	-	**85,000**
Generator on trailer / electrical work at pump houses	100,000	-	-	-	-	**100,000**
UBWTP - Bathroom	30,000	-	-	-	-	**30,000**
UBWTP - Valve replacement	75,000	-	-	-	-	**75,000**
Communication Tower - Cemetery Tank x2	100,000	-	-	-	-	**100,000**
Communication Tower - Upper Kaibab & additional site	100,000	-	-	-	-	**100,000**
Water Line: Howard Street Water Main: 2nd Street to 6th Street	100,000	1,038,986	-	-	-	**1,138,986**
Eby Creek PRV	40,000	565,000	-	-	-	**605,000**
Fairgrounds Water Main Loop	200,000	2,384,199	-	-	-	**2,584,199**
Xeriscape Opportunities	-	14,724	-	-	-	**14,724**
Disaster Plan - Pump & Hose for LBWTP	-	75,000	-	-	-	**75,000**
Fencing for Water Properties	75,000	75,000	75,000	75,000	75,000	**375,000**
Brush Creek Transmission Main Replacement - Ouzel to Sylvan	-	75,000	1,000,000	-	-	**1,075,000**
UBWTP: New Fluoride system	-	15,000	-	-	-	**15,000**
Highlands Pump Station drain	-	-	30,000	-	-	**30,000**
Eagle Ranch Filing 26: Water Flush Station / Prv Main Extension / Water Tank mixing (PAX)	-	-	75,000	-	-	**75,000**
Micro Hydro in water system	-	-	200,000	-	-	**200,000**
Water Line: Brooks Lane Water Main	-	-	50,000	280,000	-	**330,000**
Lower Eby Creek Tank: Pump Station, Yard Piping, & Fire Hydrants	-	-	50,000	397,381	-	**447,381**
Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	-	-	50,000	175,000	-	**225,000**
UBWTP - 3 Filter Trains	-	-	-	3,351,312	-	**3,351,312**
Grand Avenue Water Infrastructure Improvements	-	-	-	-	2,000,000	**2,000,000**
I-70 Water Main Loop	-	-	-	-	1,700,000	**1,700,000**
Water Fund Total	**$ 5,102,533**	**$ 4,242,909**	**$ 1,530,000**	**$ 4,278,693**	**$ 3,775,000**	**$ 18,929,135**
Waste Water Fund						
Capitol Street Sanitary Sewer Main: 5th Street to 6th Street	$ 5,000	$ -	$ -	$ -	$ -	**$ 5,000**
Fix Truss Pipe in System	155,000	-	-	-	-	**155,000**
Main Under Eagle River from Fairgrounds	25,000	1,000,000	-	-	-	**1,025,000**
Howard Street Sanitary Sewer Main, 4th Street to 5th Street &	50,000	423,933	-	-	-	**473,933**
Energy Navigator	-	25,000	-	-	-	**25,000**
Brush Creek Road Sanitary Sewer Collection System: Phase 1	-	75,000	1,000,000	-	-	**1,075,000**
WWTP: Clarifier piping and valving	-	-	100,000	-	-	**100,000**
Sanitary Sewer Piers across Eagle River	-	-	-	1,000,000	-	**1,000,000**
Brush Creek Road Sanitary Sewer Collection System: Phase 2	-	-	-	75,000	1,000,000	**1,075,000**
Grand Avenue Wastewater Infrastructure Improvements	-	-	-	-	1,250,000	**1,250,000**
Waste Water Fund Total	**$ 235,000**	**$ 1,523,933**	**$ 1,100,000**	**$ 1,075,000**	**$ 2,250,000**	**$ 6,183,933**
Stormwater Fund						
Third Street Storm Drain	$ -	$ -	$ 200,000	$ -	$ -	**200,000**
Town Park - Drainage, parking improvements	-	-	-	200,000	-	**200,000**
Bluffs Water Quality Outfall @ Eagle River	-	-	-	-	250,000	**250,000**
Stormwater Fund Total	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 250,000**	**$ 450,000**

Capital Improvement Plan Summary for 2021 - 2025

Department/Fund and Project	2021	2022	2023	2024	2025	TOTAL
Sales Tax Capital Improvement Fund						
Eagle River Water Park -Dumpster Enclosure	$ 12,000	$ -	$ -	$ -	$ -	**$ 12,000**
Eagle River Water Park - Wetland Plantings	15,000	-	-	-	-	**15,000**
Eagle River Water Park - Beach Sand	50,000	-	-	-	-	**50,000**
Eagle River Water Park - Air Compressor	5,000	-	-	-	-	**5,000**
Eagle River Water Park - Rapid Blocs	35,000	30,000	30,000	15,000	-	**110,000**
Brush Creek Park - Playground Equipment	100,000	500,000	-	-	-	**600,000**
Eagle River Water Park - Wood Fire Pits	-	20,000	-	-	-	**20,000**
Eagle River Water Park - Pavilion	-	-	110,000	-	-	**110,000**
Eagle River Water Park - Climbing Wall	-	-	200,000	-	-	**200,000**
Eagle River Water Park - Park Lighting	-	-	90,000	-	-	**90,000**
Eagle River Water Park - Slalom Gates	-	-	75,000	-	-	**75,000**
Eagle River Water Park - Public Art	-	-	40,000	-	-	**40,000**
Dog Park Improvements	-	-	45,000	-	-	**45,000**
Eagle River Water Park - Chambers Park Path Connection	-	-	-	250,000	-	**250,000**
Eagle River Water Park - Downtown Bridge	-	-	-	1,000,000	-	**1,000,000**
Eagle River Water Park - Shower Tower	-	-	-	-	100,000	**100,000**
Whiting Park - Pour-in-Place	-	-	-	-	100,000	**100,000**
Skateboard Park	-	-	-	-	500,000	**500,000**
Brush Creek Valley Ranch Improvements: Paved Recreation Path along Brush Creek Road	-	-	-	-	40,000	**40,000**
Sales Tax Capital Improvement Fund Total	**$ 217,000**	**$ 550,000**	**$ 590,000**	**$ 1,265,000**	**$ 740,000**	**$ 3,362,000**
Conservation Trust Fund						
Campground	-	120,000	-	-	-	**$ 120,000**
Conservation Trust Fund Total	**$ -**	**$ 120,000**	**$ -**	**$ -**	**$ -**	**$ 120,000**
Open Space Fund						
Haymaker II Trail - Brush Creek Valley Ranch	$ 10,000	$ -	$ -	$ -	$ -	**$ 10,000**
BMX Track Starting Gate	17,000	-	-	-	-	**17,000**
Abrams Creek Property - Trail Improvements	17,960	-	-	-	-	**17,960**
Children's Fishing Pond	-	10,000	-	-	-	**10,000**
Soft Path Trail Construction - East Eagle SRMA - Phase 1	-	20,000	-	-	-	**20,000**
Wayfinding Signage	-	-	10,000	-	-	**10,000**
Hardscrabble Mountain SRMA Trail Reroutes	-	-	15,000	-	-	**15,000**
Soft Path Trail Construction - East Eagle SRMA - Phase 2	-	-	25,000	-	-	**25,000**
Irrigation for the Haymaker Trail Descent	-	-	10,000	-	-	**10,000**
Soft Path Trail Construction - East Eagle SRMA - Phase 3	-	-	-	30,000	-	**30,000**
Bike Park Improvements/Dirt Jumps	-	-	-	200,000	-	**200,000**
Nature Center/Interpretive Cabin	-	-	-	-	100,000	**100,000**
Open Space Total	**$ 44,960**	**$ 30,000**	**$ 60,000**	**$ 230,000**	**$ 100,000**	**$ 464,960**
Grand Total	**$ 8,380,575**	**$ 8,478,030**	**$ 9,512,732**	**$ 24,346,410**	**$ 9,117,020**	**$ 59,834,767**

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 26
(Series of 2020)

AN ORDINANCE APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, AND SETTING THE 2021 MILL LEVY FOR THE TOWN OF EAGLE, COLORADO FOR THE 2021 BUDGET YEAR

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2021 beginning January 1, 2021 and ending December 31, 2021, the sum of $25,097,176 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

GENERAL FUND	
Operating Expenditures	$ 8,194,150
Transfer to Other Funds	2,050,000
TOTAL GENERAL FUND	$ 10,244,150
WATER FUND	
Operating Expenditures	$ 2,045,661
Captial Expenditures	5,102,533
Debt Service	1,266,277
Transfer to Other Funds	-
TOTAL WATER FUND	$ 8,414,471
WASTE WATER FUND	
Operating Expenditures	$ 1,479,794
Capital Expenditures	235,000
Debt Service	939,034
Transfer to Other Funds	-
TOTAL WASTE WATER	$ 2,653,828
REFUSE FUND	
Operating Expenditures	$ 640,899
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	$ 660,899

STORMWATER FUND	
Operating Expenditures	$ 106,000
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	$ 106,000
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	$ 2,181,082
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	$ 2,181,082
SALES TAX CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	$ 30,536
Capital Expenditures	217,000
Debt Service	320,440
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	$567,976
CONSERVATION TRUST FUND	
Operating Expenditures	$ 30,000
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	$ 30,000
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	$ 193,810
Capital Expenditures	44,960
Transfer to Other Funds	-
TOTAL OPEN SPACE PRESERVATION FUND	$ 238,770
GRAND TOTAL ALL FUNDS	$ 25,097,176

Section 2. That for the purpose of providing necessary funds for meeting the appropriations set forth in Section 1 of this Ordinance, a levy of 2.334 mills upon each dollar of assessed valuation of all taxable property within the corporate limits of the Town of Eagle is hereby made and assessed. Such levy represents the amount of taxes for the Town purposes necessary to provide payment during the ensuing budget year of all properly authorized demands against the Town taking into account all of the revenues and funds to be received by the Town. Said mill levy of 2.334 mills shall be certified to the County Assessor and the Board of County Commissioners of Eagle County by the Town Clerk as provided by State Statutes.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on December 8, 2020.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 27
(Series of 2020)

AN ORDINANCE REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2020 BUDGET YEAR

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2020 beginning January 1, 2020 and ending December 31, 2020, the sum of $31,393,953 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes:

GENERAL FUND	
Operating Expenditures	$ 7,122,666
Transfer to Other Funds	2,230,000
TOTAL GENERAL FUND	$9,352,666
WATER FUND	
Operating Expenditures	$ 1,645,345
Captial Expenditures	14,401,220
Debt Service	1,273,569
Transfer to Other Funds	-
TOTAL WATER FUND	$ 17,320,134
WASTE WATER FUND	
Operating Expenditures	$ 1,451,106
Capital Expenditures	410,000
Debt Service	940,270
Transfer to Other Funds	-
TOTAL WASTE WATER FUND	$ 2,801,376
REFUSE FUND	
Operating Expenditures	$ 623,091
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	$ 643,091
STORMWATER FUND	
Operating Expenditures	$ -
Capital Expenditures	
Transfer to Other Funds	

TOTAL STORMWATER FUND	$ -
BROADBAND FUND	
Operating Expenditures	$ -
Capital Expenditures	
Transfer to Other Funds	
TOTAL BROADBAND FUND	$ -
CONSERVATION TRUST FUND	
Operating Expenditures	$ -
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	$ -
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	$ 97,113
Capital Expenditures	10,000
Transfer to Other Funds	-
TOTAL OPEN SPACE PRESERVATION FUND	$ 107,113
GRAND TOTAL ALL FUNDS	$ 31,393,953

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on December 8, 2020.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 85
(Series of 2020)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2021, AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, The Town Council of the Town of Eagle has appointed Brandy Reitter, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Brandy Reitter has submitted a proposed budget to this governing body on October 13, 2020 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on November 10 and December 8, 2020 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	$ 10,244,150
WATER FUND	8,414,471
WASTE WATER FUND	2,653,828
REFUSE FUND	660,899
STORMWATER FUND	106,000
CAPITAL IMPROVEMENTS FUND	2,181,082
SALES TAX CAPITAL IMPROVEMENTS FUND	567,976
CONSERVATION TRUST FUND	30,000
OPEN SPACE PRESERVATION FUND	238,770
TOTAL ALL FUNDS	**$ 25,097,176**

SECTION 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
Non Property Tax	$ 8,395,486
Property Tax	359,741
GENERAL FUND TOTAL	$ 8,755,227
WATER FUND	
Non Property Tax	$ 5,177,020
Property Tax	-
WATER FUND TOTAL	$ 5,177,020
WASTE WATER FUND	
Non Property Tax	$ 3,691,000
Property Tax	-
WASTE WATER FUND TOTAL	$ 3,691,000
REFUSE FUND	
Non Property Tax	$ 667,750
Property Tax	-
REFUSE FUND TOTAL	$ 667,750
STORMWATER FUND	
Non Property Tax	$ 106,000
Property Tax	-
STORMWATER FUND TOTAL	$ 106,000
CAPITAL IMPROVMENTS FUND	
Non Property Tax	$ 3,059,250
Property Tax	-
CAPITAL IMPROVEMENTS FUND TOTAL	$ 3,059,250
SALES TAX CAPITAL IMPROVMENTS FUND	
Non Property Tax	$ 725,200
Property Tax	-
SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL	$ 725,200
CONSERVATION TRUST FUND	
Non Property Tax	$ 32,300
Property Tax	-
CONSERVATION TRUST FUND TOTAL	$ 32,300

OPEN SPACE PRESERVATION FUND	
Non Property Tax	$ 243,580
Property Tax	-
OPEN SPACE PRESERVATION FUND TOTAL	$ 243,580
TOTAL ALL FUNDS	**$ 22,457,327**

INTRODUCED, READ, PASSED, ADOPTED at a regular meeting of the Town of Eagle Town Council held on the 8th day of December, 2020.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, CMC
Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 86
(Series of 2020)

A RESOLUTION OF THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO, ESTABLISHING AND ADOPTING A FEE SCHEDULE PURSUANT TO 2.34 OF THE EAGLE MUNICIPAL CODE

WHEREAS, The Town of Eagle has enacted Chapter 2.34 of the Eagle Municipal Code establishing fees for services; and

WHEREAS, The Town of Eagle wishes to establish the amount of various fees charged by the Town; and

WHEREAS, the Town Council desires to amend certain of those fees and to adopt a new schedule;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

Section 1. The fees set forth on the fee schedule attached hereto as **Exhibit A** are hereby fixed and imposed for the various purposes set forth for them in said Exhibit A.

INTRODUCED, READ, PASSED, AND ADOPTED by the Town Council of the Town of Eagle, Colorado at a regular meeting held on the 8th day of December 2020.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, CMC
Town Clerk

Exhibit A:

ADMINISTRATIVE FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
ADMINISTRATIVE	Copies Black and White – per copy	$ 0.25	$ 0.25	NO CHANGE
ADMINISTRATIVE	Copies Large – per copy	$ 1.50	$ 1.50	NO CHANGE
ADMINISTRATIVE	Copy of Annual Audit	$ 25.00	$ 25.00	NO CHANGE
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	$ 100.00	$ 100.00	NO CHANGE
ADMINISTRATIVE	Notary Services	$ 5.00	$ 5.00	NO CHANGE
ADMINISTRATIVE	Records USB Flash Drive	$ 10.00	$ 2.00	FEE TITLE AND AMOUNT CHANGE
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	$ 5.00	$ 5.00	NO CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request	$0.25/page	$0.25/page	NO CHANGE
ADMINISTRATIVE	Returned Check Fee	$ 25.00	$ 25.00	NO CHANGE
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	$ 15.00	$ 15.00	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
BUSINES LICENSE FEE	Business License - Sales Within Public Right of Way	$ 25.00 - 250.00	$ 25.00 - 250.00	NO CHANGE
BUSINES LICENSE FEE	Business License/Business Marketing Fee	$ 20.00	$ 20.00	NO CHANGE
BUSINES LICENSE FEE	Business License/Business Occupation Tax	$ 55.00	$ 55.00	NO CHANGE
BUSINES LICENSE FEE	Business & Tobacco License Late Fee	$15/month after January 31st max of $45	$15/month after January 31st max of $45	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Day	$ 50.00	$ 50.00	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	$ 65.00	$ 65.00	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	$ 85.00	$ 85.00	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	$ 105.00	$ 105.00	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	$ 125.00	$ 125.00	NO CHANGE
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Year	$ 275.00	$ 275.00	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Transfer of Ownership	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - New Application	$ 300.00	$ 300.00	NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	$ 100.00	$ 100.00	NO CHANGE
TOBACCO LICENSE FEE	Retail Tobacco License Fee	$ 250.00	$ 250.00	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Change in Corporate Structure	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Change of Manager	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Late Renewal Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED License New	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Renewal Fee (ANNUAL)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Transfer of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	$ 1,500.00	$ 1,500.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Fee	$ 100.00	$ 100.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Renewal Fee	$ 100.00	$ 100.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business Manager's Registration Fee	$ 100.00	$ 100.00	NO CHANGE

FACILITY RENTAL

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
OPENSPACE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	$ 1	$ 1	NO CHANGE
FACILITY DEPOSIT	Pavilion Deposit Fees	$ 750	$ 750	NO CHANGE
FACILITY DEPOSIT	Studio Deposit Fees	$ 375	$ 375	NO CHANGE
FACILITY DEPOSIT	Centennial Stage-Key Deposit	$ 100	$ 100	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	$ 600	$ 600	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	$ 900	$ 900	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	$ 400	$ 400	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	$ 300	$ 300	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	$ 400	$ 400	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	$ 200	$ 200	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	$ 250	$ 250	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Non Resident	$ 350	$ 350	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Non-Profit	$ 200	$ 200	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	$ 100	$ 100	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Resident	$ 150	$ 150	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Profit	$ 100	$ 100	NO CHANGE
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event	Town will retain the full deposit fee	Town will retain the full deposit fee	NO CHANGE
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event	$ 100	$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	$ 125	$ 125	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	$ 30/Day	$ 30/Day	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	$ 100	$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	NO CHANGE

FACILITY RENTAL

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	$75 / Stain	$75 / Stain	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low, Medium, and High Hazard Events	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	NO CHANGE
TOWN HALL FEES	Town Hall Conference Room	$ 25	$ 25	NO CHANGE
TOWN HALL FEES	Town Hall Council Chambers	$ 50	$ 50	NO CHANGE

SPECIAL EVENT FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	$ 250.00	$ 250.00	NO CHANGE
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	$60-$80/hr/officer	$60-$80/hr/officer	NO CHANGE
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	$ 25.00	$ 25.00	NO CHANGE
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a $100 fee will be assessed.	$ 100.00	$ 100.00	NO CHANGE
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	$50/hr/employee	$50/hr/employee	NO CHANGE
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	$ 250.00	$ 250.00	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	$ 39.40	$ 39.40	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	NO CHANGE
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	$ 65.00	$ 65.00	NO CHANGE
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	$ 65.00	$ 65.00	NO CHANGE
BUILDING PERMIT FEES	Use Tax	2% of 120% of Total Valuation	2% of 120% of Total Valuation	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	NO CHANGE
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	$ 100.00	$ 100.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	$ -	$ -	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	$ 57.50	$ 57.50	NO CHANGE
~~ELEVATOR PERMIT FEES~~	~~Elevator (up to 3 stops), Dumbwaiter & Lift Annual Certificate of Inspection~~	~~$ 225.00~~	~~$ 225.00~~	REMOVE
~~ELEVATOR PERMIT FEES~~	~~Escalator Annual Certificate of Inspection~~	~~$100 / hour~~	~~$100 / hour~~	REMOVE
~~ELEVATOR PERMIT FEES~~	~~Conveyance Alteration Permit Fees Total Valuation of Alteration 1-10,000~~	~~$ 350.00~~	~~$ 350.00~~	REMOVE
~~ELEVATOR PERMIT FEES~~	~~Conveyance Alteration Permit Fees Total Valuation of Alteration 10,001-25,000~~	~~$ 500.00~~	~~$ 500.00~~	REMOVE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 25,000 and up	$500 for the first 25,000 plus $20 for each additional 1,000 or fraction thereof	$500 for the first 25,000 plus $20 for each additional 1,000 or fraction thereof	REMOVE
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 1-50,000	$ 500.00	$ 500.00	REMOVE
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 50,000 and up	$500 for first 50,000 plus $20 for each 1,000 or fraction thereof over 50,000	$500 for first 50,000 plus $20 for each 1,000 or fraction thereof over 50,000	REMOVE
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 1-20,000	$ 350.00	$ 350.00	REMOVE
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 20,000 and up	$350 for first 20,000 plus $10 for each 1,000 or fraction thereof over 20,000	$350 for first 20,000 plus $10 for each 1,000 or fraction thereof over 20,000	REMOVE
ELEVATOR PERMIT FEES	Reinspections	$150/Hour	$150/Hour	REMOVE
ELEVATOR PERMIT FEES	Witness Inspection	$150/Hour	$150/Hour	REMOVE
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections outside of normal business hours	$150/Hour (Minimum 2 Hours)	$150/Hour (Minimum 2 Hours)	REMOVE
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections for which no fee is specifically indicated	$150/Hour (Minimum 1 Hour)	$150/Hour (Minimum 1 Hour)	REMOVE
ELEVATOR PERMIT FEES	Elevator/Escalator - Additional Plan Review required by Changes, Additions, Revisions	$150/Hour (Minimum 1 Hour)	$150/Hour (Minimum 1 Hour)	REMOVE
ELEVATOR PERMIT FEES	Elevator Fire Alarm Permit	$150/Hour	$150/Hour	REMOVE
ELEVATOR PERMIT FEES	Reinspection fees	$1,000 per unit	$1,000 per unit	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	$ 65.00	$ 65.00	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
~~GRADING PERMIT FEES~~	~~Grading Permit Fee - 1,001-10,000 cubic yards~~	~~$234.50 for the first 1,000 cy plus $9.00 for each add'l 1,000 cy or fraction thereof~~	~~$234.50 for the first 1,000 cy plus $9.00 for each add'l 1,000 cy or fraction thereof~~	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
~~GRADING PERMIT FEES~~	~~Grading Permit Fee - 10,001-100,000 cubic yards~~	~~$315.50 for the first 10,000 cy plus $40.50 for each add'l 10,000 cy or fraction thereof~~	~~$315.50 for the first 10,000 cy plus $40.50 for each add'l 10,000 cy or fraction thereof~~	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
~~GRADING PERMIT FEES~~	~~Grading Permit Fee - 100,001 cubic yards or more~~	~~$680 for the first 100,000 cy plus $22.50 for each add'l 10,000 cy or fraction thereof~~	~~$680 for the first 100,000 cy plus $22.50 for each add'l 10,000 cy or fraction thereof~~	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
~~GRADING PERMIT FEES~~	~~Grading Plan Review Fee~~	~~$65/Hour (Minimum 2 Hours)~~	~~$65/Hour (Minimum 2 Hours)~~	REMOVE - FEE IS IN ENGINEERING DEPARTMENT
INSPECTIONS	Reinspection fees	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections for which no fee is specifically indicated	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	$100/Hour (Minimum 2 Hours)	$100/Hour (Minimum 2 Hours)	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	$ 200.00	$ 200.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	$ 300.00	$ 300.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	$ 500.00	$ 500.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	$ 800.00	$ 800.00	NO CHANGE
~~MANUFACTURED/MOBILE HOME PERMIT FEES~~	~~Mobile Home/Factory Build/Manufactured Home Certification Tag~~	~~$ 45.00~~	~~$ 45.00~~	REMOVE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	$ 65.00	$ 65.00	NO CHANGE
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	$ 25.00	$ 25.00	NO CHANGE
~~PERMIT ISSUE/TRANSFER~~	~~Replacement Permit Card~~	~~$ 25.00~~	~~$ 25.00~~	REMOVE
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	$75/Hour (Minimum 4 Hours)	$75/Hour (Minimum 4 Hours)	NO CHANGE
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	$75/Hour (Minimum 5 Hours)	$75/Hour (Minimum 5 Hours)	NO CHANGE
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	$75/Hour (Minimum 1 Hour)	$75/Hour (Minimum 1 Hour)	NO CHANGE
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee	NO CHANGE
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE
PLUMBING PERMIT FEES	Replacement of existing hot water heater	$ 65.00	$ 65.00	NO CHANGE
PV SOLAR PERMIT FEES	Residential PV Installation -	$ 250.00	$ 250.00	NO CHANGE
PV SOLAR PERMIT FEES	Commercial PV Installation -	$ 500.00	$ 500.00	NO CHANGE
WATER METER FEES	Water Meter Fees - 1" Service	$ 990	$ 990	NO CHANGE
WATER METER FEES	Water Meter Fees - ¾" Service	$ 960	$ 960	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
WATER METER FEES	Water Meter Fees - Greater than 1” Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	NO CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	$ 10,646	$ 12,243	FEE CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	$ 15,969	$ 18,365	FEE CHANGE
PLANT INVESTMENT FEE-WATER	Deed Restricted Affordable Housing or Local Employee residence, per unit	50% Discount	50% Discount	NO CHANGE
PLANT INVESTMENT FEE-SEWER	Sewer - Per Equivalent Residential Unit ~~Residential - Single Family Residence~~ (1.0 EQR)	$ 10,000	$ 10,000	FEE TITLE CHANGE

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
Mobile Vending Permit	Mobile Vending Permit Fee	$ 250.00	$ 250.00	NO CHANGE TO FEE/MISSING FROM FEE SCHEDULE
Short-Term Rental Fees	Short-Term Rental Registration Fees	$ -	$ -	NO CHANGE TO FEE/MISSING FROM FEE SCHEDULE
FIRE IMPACT FEES	Residential - Single Family (per unit)	$ 2,269.97	$ 2,331.26	FEE CHANGE
FIRE IMPACT FEES	Residential - Multi family (per unit)	$ 1,037.23	$ 1,065.24	FEE CHANGE
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	$ 914.78	$ 939.48	FEE CHANGE
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	$ 914.78	$ 939.48	FEE CHANGE
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	$ 1,319.00	$ 1,359.89	FEE CHANGE
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	$0.31 / square foot	$0.32 / square foot	FEE CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	$1,500 + $10,000 Deposit	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	$2,500 + $15,000 Deposit	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	$2,500 + $15,000 Deposit	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Rezoning Application Fee	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	$900 + $900 Deposit	$900 + $900 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Zoning Variance	$ 500.00	$ 500.00	NO CHANGE
LAND USE APPLICATION FEES	Community Plan Exception	$2,000 + $2,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Small Area Plan Exception/Amendment	$1,000 + $1,000 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LAND USE APPLICATION FEES	PUD Residential Zoning Plan	$750 plus $25 per du + $7,000 Deposit	$750 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Residential Development Plan	$1,000 plus $25 per du + $12,000 Deposit	$1,000 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Commercial & Industrial Zoning Plan	$800 + $5,000 Deposit	$800 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Commercial & Industrial Development Plan	$1,250 + $10,000 Deposit	$1,250 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Multiple Use - Zoning Plan	$1,000 + $7,000 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Multiple Use - Development Plan	$2,000 + $12,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Zoning Plan and Development Plan Combination	Listed Fee with 15% discount +$10,000 Deposit	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Minor Amendment	$500 + $3,000 Deposit	$500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	PUD Major Amendment	$1,500 + $5,000 Deposit	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	$500 Plus $25 per Lot + $3,000 Deposit	$500 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	$800 Plus $25 per Lot + $5,000 Deposit	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Subdivision - Final Plat	$800 Plus $25 per Lot + $7,000 Deposit	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	$450 +$ 600 Deposit	$450 +$ 600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	$450 + $2,000 Deposit	$450 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Subdivision – Minor	$550 + $600 Deposit	$550 + $600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + $5,000 Deposit	Listed fees with 15% discount + 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + $10,000 Deposit	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Special Use Permit	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Special Use Permit – Amendment	$ 350	$ 350	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit	$ 50	$ 50	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	$ 100	$ 100	NO CHANGE
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	$ 300	$ 300	NO CHANGE
LAND USE APPLICATION FEES	Temporary Use Permit - No Hearing	$ 250	$ 250	NO CHANGE
LAND USE APPLICATION FEES	Temporary Use Permit - Public Hearing	$ 600	$ 600	NO CHANGE
LAND USE APPLICATION FEES	Address Change Fee	$ 25	$ 25	NO CHANGE
LAND USE APPLICATION FEES	Planner - Hourly Rate	$ 60	$ 60	NO CHANGE
LAND USE APPLICATION FEES	Development Permit - Minor non PUD	$1,000 + $1,200 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Development Permit - Major non PUD	$2,000 + $3,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT
LAND USE APPLICATION FEES	Encroachment Permit	$ 250	$ 250	NO CHANGE
LAND USE APPLICATION FEES	An Appeal of a Planning Decision	N/A	Original application fee (No Deposit)	NEW FEE
STREET IMPROVEMENT FEES	Residential single family	$1,016 per dwelling unit	$1,016 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Residential multifamily	$646 per dwelling unit	$646 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Bank	$7,634 per 1,000 sf	$7,634 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Convenience Store w gas	$10,309 per 1,000 sf	$10,309 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	High turnover sit down restaurant	$3,613 per 1,000 sf	$3,613 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Fast food restaurant	$13,681 per 1,000 sf	$13,681 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Industrial	$194 per 1,000 sf	$194 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Commercial General	$1,016 per 1,000 sf	$1,016 per 1,000 sf	NO CHANGE

ENGINEERING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	$ 60	$ 60	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	65	65	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	$65 for the first 50 cy plus $15.00 for each add ‘l 10 cy or fraction thereof	$65 for the first 50 cy plus $15.00 for each add ‘l 10 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	$140 for the first 1,000 cy plus $10.50 for each add ‘l 100 cy or fraction thereof	$140 for the first 1,000 cy plus $10.50 for each add ‘l 100 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	$234.50 for the first 1,000 cy plus $9.00 for each add ‘l 1,000 cy or fraction thereof	$234.50 for the first 1,000 cy plus $9.00 for each add ‘l 1,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	$315.50 for the first 10,000 cy plus $40.50 for each add ‘l 10,000 cy or fraction thereof	$315.50 for the first 10,000 cy plus $40.50 for each add ‘l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	$680 for the first 100,000 cy plus $22.50 for each add ‘l 10,000 cy or fraction thereof	$680 for the first 100,000 cy plus $22.50 for each add ‘l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)	NO CHANGE

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
PUBLIC WORKS	Door Tag – Water Notice Shut Off	$ 25.00	$ 25.00	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Public Works Engineer - Hourly Rate	$85-$90	$85-$90	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	$ 150.00	$ 150.00	NO CHANGE
PUBLIC WORKS	Backflow Device Inspection Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Right of Way Construction Permit	$ 150.00	$ 150.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit Annual	$ 300.00	$ 300.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit One Time	$ 100.00	$ 100.00	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On	$ 75.00	$ 75.00	NO CHANGE
PUBLIC WORKS	Non-Operational Meter	$100/month	$100/month	FEE ADDED TO SCHEDULE
PUBLIC WORKS	Yard Waste Fee (per month)	$ 2.00	$ 2.00	NO CHANGE
PUBLIC WORKS	Hydrant Meter Fees (Base Fee)	$ 50.00	$ 50.00	FEE ADDED TO SCHEDULE
PUBLIC WORKS	Hydrant Meter Fees (per 1,000 gallons)	OUT OF TOWN RATE	$4.77/1,000 gallons	FEE CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Public Works Employee Labor - Not For Public	$38/Hour	$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tandem Dump Truck -Not For Public	$70/Hour	$70/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Backhoe -Not For Public	$50/Hour	$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tool Cat -Not For Public	$50/Hour	$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Loader -Not For Public	$60/Hour	$60/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Street Sweeper -Not For Public	$120/Hour	$120/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Skid Steer -Not For Public	$50/Hour	$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Motor Grader -Not For Public	$65/Hour	$65/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Lift Truck -Not For Public	$115/Hour	$115/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Boom Mower Tractor/Mowing -Not For Public	$50/Hour	$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	ATV -Not For Public	$13.20/Hour	$13.20/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Flushing Trailer/Flushing Skid -Not For Public	$90/Hour	$90/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Pickup Truck/4x4 Vehicle -Not For Public	$20.80/Hour	$20.80/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Water Pump/Trash Pump -Not For Public	$27.10/Hour	$27.10/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Chainsaw + Employee Rate -Not For Public	$3.45 + $38/Hour	$3.45 + $38/Hour	NO CHANGE

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Demo Saw + Employee Rate -Not For Public	$7.20 + $38/Hour	$7.20 + $38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Air Compressor -Not For Public	$104/Day	$104/Day	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Cones -Not For Public	$1.25/Cone	$1.25/Cone	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 2 barricades -Not For Public	$2.00/Barricade	$2.00/Barricade	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 3 barricades -Not For Public	$2.75/Barricade	$2.75/Barricade	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Barrels -Not For Public	$2.50/Barrel	$2.50/Barrel	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Additional signage -Not For Public	$1.50 /Sign	$1.50 /Sign	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Variable Message Sign -Not For Public	$220/Day	$220/Day	NO CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
WATER FUND FEE	**Rate Class Monthly Base Fee Usage Block (gal) Charge per 1,000 gal**			
WATER FUND FEE	**Residential without accessory dwelling unit**	$ 36.35	$ 37.44	FEE CHANGE
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE
WATER FUND FEE	6,001-17,000	$ 6.82	$ 7.02	FEE CHANGE
WATER FUND FEE	17,001-28,000	$ 10.22	$ 10.52	FEE CHANGE
WATER FUND FEE	28,000 +	$ 15.33	$ 15.79	FEE CHANGE
WATER FUND FEE	**Residential with accessory dwelling unit base fee**	$ 45.60	$ 46.97	FEE CHANGE
WATER FUND FEE	0-8,000	$ 3.09	$ 3.18	FEE CHANGE
WATER FUND FEE	8,001-17,000	$ 6.82	$ 7.02	FEE CHANGE
WATER FUND FEE	17,001-28,000	$ 10.22	$ 10.52	FEE CHANGE
WATER FUND FEE	28,000 +	$ 15.33	$ 15.79	FEE CHANGE
WATER FUND FEE	**Non-Residential Commercial & Mixed Use Base Fee (per unit)**	$ 36.35	$ 37.44	FEE CHANGE
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE
WATER FUND FEE	6,000 +	$ 6.82	$ 7.02	FEE CHANGE
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 36.35	$ 37.44	FEE CHANGE
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE
WATER FUND FEE	6,000 +	$ 6.82	$ 7.02	FEE CHANGE
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee (per unit)**	$ -	$ -	FEE CHANGE
WATER FUND FEE	All Usage	$ 6.82	$ 7.02	FEE CHANGE
WATER FUND FEE	**Out of Town Residential without accessory dwelling unit base fee**	$ 54.53	$ 56.16	FEE CHANGE
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE
WATER FUND FEE	6,001-17,000	$ 10.19	$ 10.49	FEE CHANGE
WATER FUND FEE	17,001-28,000	$ 15.29	$ 15.74	FEE CHANGE
WATER FUND FEE	28,000 +	$ 22.92	$ 23.61	FEE CHANGE
WATER FUND FEE	**Out of Town Residential with accessory dwelling unit base fee**	$ 68.44	$ 70.50	FEE CHANGE
WATER FUND FEE	0-8,000	$ 4.64	$ 4.77	FEE CHANGE
WATER FUND FEE	8,001-17,000	$ 10.19	$ 10.49	FEE CHANGE
WATER FUND FEE	17,001-28,000	$ 15.29	$ 15.74	FEE CHANGE
WATER FUND FEE	28,000 +	$ 22.92	$ 23.61	FEE CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
WATER FUND FEE	**Out of Town Non-Residential Commercial & Mixed Use base fee (per unit)**	$ 54.53	$ 56.16	FEE CHANGE
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE
WATER FUND FEE	6,000 +	$ 10.19	$ 10.49	FEE CHANGE
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 54.53	$ 56.16	FEE CHANGE
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE
WATER FUND FEE	6,000 +	$ 10.19	$ 10.49	FEE CHANGE
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee(per unit)**	$ -	$ -	FEE CHANGE
WATER FUND FEE	All Usage	$ 10.19	$ 10.49	FEE CHANGE
WATER FUND FEE	**Surcharge Residential (per unit)**			
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 14,000)	$ 12.50	$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (14,000 +)	$ 17.00	$ 17.00	NO CHANGE
WATER FUND FEE	**Surcharge Non-Residential (per unit)**		$ -	NO CHANGE
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 46,000)	$ 12.50	$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (46,000 +)	$ 17.00	$ 17.00	NO CHANGE
WATER FUND FEE	Utility Payment Late Fee	$ 5.00	$ 5.00	NO CHANGE
WASTE WATER FUND FEE	Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)	$ 61.76	$ 61.76	NO CHANGE
REFUSE FEE	Residential monthly charges rubish removal and recycling base fee	$ 26.14	$ 26.95	FEE CHANGE
REFUSE FEE	Additional can fee per month	$ 20.89	$ 20.89	NO CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses	$ 15.00	$ 15.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - per king/queen mattress or box springs	$ 20.00	$ 20.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, washing machine, dishwasher, dryer, microwave	$ 15.00	$ 15.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater, cast iron tub, refridgerator	$ 30.00	$ 30.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	$ 18.00	$ 18.00	NO CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	$ 18.00	$ 18.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Tires (each)	$ 7.00	$ 7.00	NO CHANGE
REFUSE FEE	Trash Can - New	$ 90.00	$ 90.00	NO CHANGE
REFUSE FEE	Trash Can - Used	$ 50.00	$ 50.00	NO CHANGE
REFUSE FEE	Recycle Container	$ 20.00	$ 20.00	NO CHANGE
REFUSE FEE	Yardwaste Fee	$ 2.00	$ 2.00	NO CHANGE
REFUSE FEE	Administrative Fee for Refuse Billing	$ 1.26	$ 1.26	NO CHANGE
STORMWATER MANAGEMENT FEE	Residential Monthly Fee	$ -	$ 3.00	NEW FEE
STORMWATER MANAGEMENT FEE	Commercial Monthly Fee	$ -	$ 6.00	NEW FEE

COURT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
COURT	Court Cost	$ 30	$ 30	NO CHANGE
COURT	Surcharge - Criminal Violation	$ 20	$ 20	NO CHANGE
COURT	Surcharge - Traffic Code Violation	$ 10	$ 10	NO CHANGE
COURT	Jury Demand Fee	$ 25	$ 25	NO CHANGE
COURT	Witness Fee	$ 5/day	$ 5/day	NO CHANGE
COURT	Juror Fee-Engaged on Jury	$6/day	$6/day	NO CHANGE
COURT	Juror Fee-Attendance on Panel	$3/day	$3/day	NO CHANGE
COURT	Mileage Fees (witnesses and jurors)	$0.15/mile	$0.15/mile	NO CHANGE
COURT	Deferred Judgement Fee	$ 75	$ 75	NO CHANGE
COURT	Deferred Prosecution Fee	$ 40	$ 40	NO CHANGE
COURT	Insurance Dismissal Fee	$ 10	$ 10	NO CHANGE
COURT	Bench Warrant Fee	$ 50	$ 50	NO CHANGE
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration	NO CHANGE
COURT	Charitable Contribution	$ 5	$ 5	NO CHANGE
COURT	Collections Administration Fee	$ 50	$ 50	NO CHANGE
COURT	Stay of Execution Fee	$ 25	$ 25	NO CHANGE
COURT	Non-Resident Violator Compliance Fee	$ 30	$ 30	NO CHANGE
COURT	Outstanding Judgment Warrant Fee	$ 30	$ 30	NO CHANGE
COURT	Record Sealing Fee	$ 65	$ 65	NO CHANGE

POLICE DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	$ -	$ -	NO CHANGE
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150	NO CHANGE
POLICE DEPARTMENT	VIN Inspection Fee	$ 15.00	$ 15.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender Annual Registration	$ 25.00	$ 25.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender Information Update	$ -	$ -	NO CHANGE
POLICE DEPARTMENT	Sex Offender Quarterly Registration	$ 25.00	$ 25.00	NO CHANGE
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	$ 5.00	$ 5.00	NO CHANGE
POLICE DEPARTMENT	Police Report Fee	.25 per page	.25 per page	NO CHANGE
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender De- Registration	$ -	$ -	NO CHANGE
POLICE DEPARTMENT	Video Redaction Fee	Cost of Third Party Contract	Cost of Third Party Contract	NO CHANGE

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: December 8, 2020

Agenda Item: Resolution 80, Series 2020, "A Resolution Electing to Join the Colorado Retirement Association and Adopting a 401(a) Retirement Plan and Resolution 81, Series 2020, "A Resolution Adopting a 457 Deferred Compensation Plan"

REQUEST: Staff requests the Council review for approval resolutions 80 and 81, which would establish a 401(a) retirement plan and 457 deferred compensation plan and authorize the execution of the attached participation agreements with the Colorado Retirement Association (CRA).

BACKGROUND: During the September 29th operating budget work session staff proposed transitioning from the Town's current 401(k) retirement plan with Edward Jones and the current 457 deferred compensation plan with ICMA-RC to a 401(a) retirement plan and 457 deferred compensation plan with the CRA in 2021. Council gave staff direction to move forward with this proposal.

ANALYSIS:

About Colorado Retirement Association:

- Non-profit retirement association for local governments
- Plan administrator for two multi-employer retirement plans:
    - 401(a) Money Purchase Pension Plan
    - Governmental 457(b) Deferred Compensation Plan
- Established by Colorado statute in 1968
- Currently work with over 225 local governments (Counties, Municipalities, and Special Districts)
- 2 Plans – Same Investment Options
    - Institutional Class Mutual Funds – pooling assets allows for lower costs
        - $1.88 Billion Assets = lower annual fund fees
        - No front-end or back-end sales charges
    - Core CRA investment options:
        - CRA Book Value Fund – stable value fund
        - 15 Equity and Bonds mutual funds
        - 12 Target Date Portfolios
    - Additional Investment options:
        - My Total Retirement – managed account investing
        - Self-Directed Brokerage Account – stocks and additional investment options

Current Plan:	Proposed Plan:

401K/401K(Roth) – Edward Jones (1977)
• **TOE Contribution – 6% Contribution/1% addition Match (7% Total)**
  ○ **deferred until 1st anniversary**
• **Employee Contribution – None required**
• **Max Employee Contribution $19,500 + catch-up**
• **Average Expense Ratio – 1.2%**
• **Vesting Schedule (5 years) – 20% annually (annual vesting)**
• **Eligible Employees: *Elected officials, appointed officials, and employees who are not full-time employees working 40 or more hours per week will not be treated as eligible Employees***
	401(a) Colorado Retirement Association
	• **TOE Contribution – 7%**
	  ○ **Begins after one month of employment**
	• **Employee Contribution – 3% (2021)**
	  ○ **Increasing 1% annual until 7% match**
	• **Max Employee Contribution – 3% of wages increasing 1% a year through 2025**
	• **Average Expense Ratio – 0.68%**
	• **Vesting Schedule (5 years) – 0% in Year 1; 25% annually after that – (monthly vesting), or age 55**
	• **Eligible Employees: All benefited Positions *(Officials, Elected or Appointed, are excluded from participation in this retirement plan)***

457 – ICMA-RC (2019) • **No TOE contribution** • **Max Employee Contribution $19,500 + catch-up** • **Average Expense Ratio – 1.27%**	**457/457(Roth) – Colorado Retirement Association** • **No TOE contribution** • **Max Employee Contribution $19,500 + catch-up** • **Average Expense Ratio – 0.68%**

PROS	CONS
Would take on Fiduciary Responsibility; currently Town is the Fiduciary for Both Edward Jones and ICMA-RC	Flexibility to add and remove funds that the Town/Employees would like to; If we move to CRA we will lose this flexibility
Expense Ratios are lower than current plans	*CRA has a minimum 3% contribution for EE/ER
Expenses are the same for all CRA members; does not matter how many assets the Town has in the Plan	*Requires TOE contributions immediately (TOE can modify vesting schedule)
Non-Profits: 225 Local Governments in Colorado with $1.88 Billion in Assets	No local agent to work with, however they would be available for zoom and can come to Eagle When Scheduled
Would be working with one vendor which would require less administrative work	Current Max contribution would be reduced
We would no longer have to complete an annual year end census	Fund performance for Edward Jones appears to be slightly better
Fund performance appears to be slightly better than ICMA-RC	

* *Depending on the individual these may be viewed as a Pro*

COMMUNITY INPUT: None

BUDGET / STAFF IMPACT:

- ***Budget Impact:*** This change in retirement plans and providers will have a budget impact for new employees. Currently the Town does not start contributing until after one year of employment. With this transition the Town will begin contributing after one month of employment. The impact to the budget will be an increase of 7% of the wages of all new employees for 11 months of their first year. However, the vesting schedule has been modified to have zero vesting in the first year to retain Town funds should an employee not make it past one year of employment.

- ***Staff impact:*** There will be a positive impact in staff administration. Staff will only be working with one provider instead of two which will cut down on paperwork and correspondence. The Town will no longer be the fiduciary of two separate plans with separate investment options, thus cutting down on staff time to administer the plans.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: The adoption of the 401(a) and 457 with CRA is in alignment with the Town's Major Objective, to strengthen Town organization and culture by establishing competitive benefits plans. With the 401(a), the Town will begin to contribute to employee's retirement starting the first of the month following one month of employment instead of our current after first anniversary model. The CRA fund options provided to employees, across the board, have lower expense ratios than our current plans which keeps more money in our employee's retirement accounts. These are positive changes for employee benefits that may assist in recruitment and retention. This transition also removes the Town from its fiduciary capacity in the current retirement plans, which reduces the Town's liability.

RECOMMENDED ACTION OR PROPOSED MOTION:

1. Motion to **approve** or **deny** Resolution 80, Series 2020, "A Resolution Electing to Join the Colorado Retirement Association and Adopting a 401(a) Retirement Plan"

2. Motion to **approve** or **deny** Resolution 81, Series 2020, "A Resolution Adopting a 457 Deferred Compensation Plan

ATTACHMENTS:
- Resolution 80
- 401(a) Participation Agreement
- Resolution 81
- 457 Participation Agreement
- CRA Investment Performance as of 10/30/2020

CRA Retirement Plans - 98721-01/02
Investment Performance as of 10/30/2020

Colorado Retirement Association

Performance data quoted represents past performance and is not a guarantee or prediction of future results. The investment return and principal value of an investment will fluctuate so that, when redeemed, shares/units may be worth more or less than their original cost. Current performance may be lower or higher than performance data shown. Performance for a share class before its inception is derived from the historical performance of the oldest share class. If the newer fund has lower expenses, the extended performance is not adjusted for the lower expenses; had it, returns would have been higher. For performance data current to the most recent month-end, please visit www.cra-online.org.

Please consider the investment objectives, risk, fees and expenses carefully before investing. For this and other important information you may obtain mutual fund prospectuses for registered investment options and/or disclosure documents from the web site at www.cra-online.org. For prospectuses related to investments in your Self-Directed Brokerage (SDB) account, contact your SDB provider. Read them carefully before investing.

You could lose money by investing in a Money Market Fund. Although the fund seeks to preserve the value of your investment at $1 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The fund#s sponsor has no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.

For additional fund information, please refer to the Fund Fact Sheet or Prospectus.

INVESTMENT OPTION	Ticker	Gross/Net Expense Ratio	Inception Date	Returns as of Month Ending 10/30/2020						Returns as of Quarter Ending 09/30/2020					Calendar Year Returns		
				1 Month	YTD	1 Year	3 Year	5 Year	10 Year/ Since Inception	3 Month	1 Year	3 Year	5 Year	10 Year/ Since Inception	2019	2018	2017
Asset Allocation																	
CRA Income Target Date Portfolio[2]	C-INC	0.35 / 0.33	06-24-2016	-0.32	3.03	4.87	3.79	N/A	4.13	2.57	5.96	4.05	N/A	4.29	8.23	-0.44	4.92
CRA 2010 Target Date Portfolio[2]	N/A	0.40 / 0.38	06-24-2016	-0.40	1.71	4.28	3.57	N/A	4.78	2.89	5.53	3.88	N/A	4.97	10.69	-2.38	6.72
CRA 2015 Target Date Portfolio[2]	N/A	0.41 / 0.39	06-24-2016	-0.42	1.56	4.23	3.70	N/A	5.16	3.03	5.58	4.06	N/A	5.36	11.47	-2.76	7.96
CRA 2020 Target Date Portfolio[2]	N/A	0.45 / 0.43	06-24-2016	-0.56	1.53	4.58	3.96	N/A	6.09	3.49	6.25	4.44	N/A	6.35	13.31	-3.87	10.43
CRA 2025 Target Date Portfolio[2]	N/A	0.48 / 0.46	06-24-2016	-0.81	0.97	4.83	4.15	N/A	6.89	4.48	7.12	4.80	N/A	7.23	16.18	-5.51	12.84
CRA 2030 Target Date Portfolio[2]	N/A	0.50 / 0.48	06-24-2016	-0.94	-0.03	4.43	4.23	N/A	7.60	5.15	7.12	5.00	N/A	7.98	18.32	-6.35	15.11
CRA 2035 Target Date Portfolio[2]	N/A	0.51 / 0.49	06-24-2016	-1.07	-0.55	4.28	4.29	N/A	8.09	5.64	7.30	5.16	N/A	8.53	19.97	-7.22	16.78
CRA 2040 Target Date Portfolio[2]	N/A	0.51 / 0.50	06-24-2016	-1.35	-0.98	4.56	4.52	N/A	8.78	6.53	8.21	5.58	N/A	9.30	22.65	-8.59	19.23
CRA 2045 Target Date Portfolio[2]	N/A	0.51 / 0.50	06-24-2016	-1.35	-0.98	4.55	4.46	N/A	8.84	6.53	8.20	5.53	N/A	9.37	23.01	-9.06	19.61
CRA 2050 Target Date Portfolio[2]	N/A	0.48 / 0.47	06-24-2016	-1.44	-1.22	4.44	4.51	N/A	9.00	6.66	8.27	5.62	N/A	9.56	23.34	-9.02	20.11
CRA 2055 Target Date Portfolio[2]	N/A	0.48 / 0.47	06-24-2016	-1.44	-1.22	4.44	4.50	N/A	9.00	6.66	8.27	5.62	N/A	9.56	23.34	-9.02	20.11
CRA 2060 Target Date Portfolio[2]	N/A	0.48 / 0.47	06-24-2016	-1.44	-1.25	4.41	4.49	N/A	9.03	6.66	8.24	5.62	N/A	9.58	23.34	-9.06	20.37
International Stock Funds																	
American Funds EuroPacific Gr R6[13]	RERGX	0.46 / 0.46	05-01-2009	-0.95	3.44	10.09	4.28	7.66	6.35	9.66	14.97	5.67	9.08	6.79	27.40	-14.91	31.17
American Beacon International Equity R6[11,13,14]	AAERX	0.70 / 0.69	02-28-2017	-4.65	-20.13	-15.93	-6.23	-0.76	2.18	3.48	-8.65	-4.30	1.49	3.11	19.54	-16.33	24.93
MSCI EAFE Index[5,6]	N/A	- / -		-3.99	-10.80	-6.86	-1.24	2.85	3.82	4.80	0.49	0.62	5.26	4.62	22.01	-13.79	25.03

CRA Retirement Plans - 98721-01/02 (Continued)

INVESTMENT OPTION	Ticker	Gross/Net Expense Ratio	Inception Date	Returns as of Month Ending 10/30/2020						Returns as of Quarter Ending 09/30/2020					Calendar Year Returns		
				1 Month	YTD	1 Year	3 Year	5 Year	10 Year/ Since Inception	3 Month	1 Year	3 Year	5 Year	10 Year/ Since Inception	2019	2018	2017
Small-Cap Stock Funds																	
American Beacon Small Cap Value R6[3,13]	AASRX	0.80 / 0.80	02-28-2017	4.50	-18.79	-12.98	-4.84	2.38	7.36	3.28	-15.04	-5.80	2.64	7.23	23.50	-15.59	N/A
Russell 2000 Index[5,6,9]	N/A	- / -		2.09	-6.77	-0.14	2.19	7.27	9.64	4.93	0.39	1.77	8.00	9.85	25.52	-11.01	14.65
Mid-Cap Stock Funds																	
Artisan Mid Cap Instl[3,13]	APHMX	0.96 / 0.96	07-03-2000	-1.31	34.32	42.32	21.71	16.36	15.28	11.97	45.98	23.15	17.87	15.86	38.45	-3.78	20.75
S & P MidCap 400 Index[5,6,8]	N/A	- / -		2.17	-6.63	-1.15	2.87	7.39	10.36	4.77	-2.16	2.90	8.11	10.49	26.20	-11.08	16.24
Mid-Cap Blend Funds																	
Fidelity Low-Priced Stock[13]	FLPSX	0.78 / 0.78	12-27-1989	-1.64	-8.91	-0.77	2.32	5.56	9.32	7.95	4.15	3.46	6.74	9.92	25.66	-10.75	20.67
Large-Cap Stock Funds																	
Fidelity Contrafund[13]	FCNTX	0.85 / 0.85	05-17-1967	-3.18	18.59	27.25	15.41	15.40	14.68	11.80	35.10	18.47	17.75	15.52	29.98	-2.13	32.21
Dodge & Cox Stock Fund[13]	DODGX	0.52 / 0.52	01-04-1965	-1.92	-13.04	-6.46	1.96	7.00	10.35	4.28	-2.39	2.84	9.06	11.03	24.83	-7.07	18.33
Harbor Capital Appreciation Instl[12,13]	HACAX	0.72 / 0.67	12-29-1987	-4.53	30.93	42.68	21.06	18.36	17.07	15.83	54.19	24.71	21.45	18.21	33.28	-1.03	36.59
Neuberger Berman Sustainable Equity R6[13]	NRSRX	0.59 / 0.59	03-15-2013	-0.57	2.18	8.79	8.36	9.54	10.96	9.65	11.00	8.94	11.22	11.58	26.18	-5.56	18.85
S & P 500 Index[5,6,7]	N/A	- / -		-2.66	2.77	9.71	10.42	11.71	13.01	8.93	15.15	12.28	14.15	13.74	31.49	-4.38	21.83
Index Stock Funds																	
Vanguard Institutional Index Instl Pl[13]	VIIIX	0.02 / 0.02	07-07-1997	-2.66	2.77	9.71	10.41	11.70	13.01	8.92	15.12	12.23	14.11	13.69	31.48	-4.41	21.82
Vanguard Mid Cap Index Ins[13]	VMCIX	0.04 / 0.04	05-21-1998	-0.08	0.12	5.83	7.45	9.05	11.53	7.94	7.10	7.99	10.34	11.98	31.04	-9.24	19.29
Vanguard Small Cap Index Instl[13]	VSCIX	0.04 / 0.04	07-07-1997	2.01	-4.40	1.76	4.56	8.19	10.74	5.80	1.35	4.40	8.96	10.96	27.40	-9.32	16.25
Money Market Fund																	
Vanguard Federal Money Market Inv (7-day SEC yield: 0.04%)[1,13]	VMFXX	0.11 / 0.11	07-13-1981	0.00	0.45	0.72	1.52	1.10	0.55	0.02	0.87	1.54	1.10	0.55	2.14	1.78	0.81
Bond Funds																	
Metropolitan West Total Return Bond I[4,13]	MWTIX	0.46 / 0.46	03-31-2000	-0.31	7.49	7.37	5.64	4.38	4.46	1.26	8.03	5.75	4.45	4.60	9.09	0.16	3.43
PIMCO High Yield Instl[4,13]	PHIYX	0.57 / 0.57	12-15-1992	0.39	0.29	2.48	3.89	5.49	5.67	3.99	2.40	3.89	6.08	5.87	14.93	-2.49	7.01
Barclays Capital Aggregate Bond Index[5,6,10]	N/A	- / -		-0.45	6.32	6.19	5.06	4.08	3.55	0.62	6.98	5.24	4.18	3.64	8.72	0.01	3.54
Stable Value Fund																	
CRA Book Value Fund[1]	N/A	0.06 / 0.06	01-01-1987	0.19	2.04	2.49	2.44	2.25	2.26	0.59	2.52	2.43	2.25	2.26	2.63	2.29	1.99

These returns and fund operating expenses are expressed as percentages. 3, 5 and 10 Year/Since Inception returns shown are annualized. For 10 Year/Since Inception, if the fund was not in existence for 10 years, returns shown are since inception. If the fund is less than one year old, returns are not annualized.

Returns reflect deduction of fund expenses. Your Plan may have higher or lower fund expenses and may assess a plan administrative fee that was not deducted in the returns shown.

For information related to investments in your Self-Directed Brokerage (SDB) account, contact Charles Schwab at www.schwab.com or 1-888-393-7272.

Funds may impose redemption fees and/or transfer restrictions if assets are held for less than the published holding period.

On occasion, the name and/or investment objective of an investment option may change. For specific information on whether the option name has changed within the past year, or if the investment objective has changed in the last ten years, please visit www.cra-online.org for a current prospectus.

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Expense ratios provided are the Funds' total annual operating expense ratios, gross of any fee waivers or expense reimbursement.

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[1] *You could lose money by investing in a money market fund. Although the fund seeks to preserve the value of your investment at $1 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The fund's sponsor has no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.*

[2] *Asset allocation and balanced investment options and models are subject to the risks of the underlying investments.*

[3] *Securities of small and mid-size companies may be more volatile than those of larger, more established companies.*

[4] *Bond prices generally fall when interest rates rise (and vice versa) and are subject to risks including changes in credit quality, market valuations, inflation, liquidity, and default. High-yield bonds have a greater risk of default.*

[5] *A benchmark index is not actively managed, does not have a defined investment objective, and does not incur fees or expenses. You cannot invest directly in a benchmark index.*

[6] *Benchmark index returns are supplied by Morningstar, Inc. There may be another benchmark that is more specific to each of the funds listed under the broad asset class. Please refer to the fund's prospectus for more specific information as to the fund's actual benchmark index.*

[7] *The S&P 500 Index is a registered trademark of Standard & Poor#s Financial Services LLC. It is an unmanaged index considered indicative of the domestic large-cap equity market and is used as a proxy for the stock market in general.*

[8] *The S&P MidCap 400 Index is a registered trademark of Standard & Poor#s Financial Services LLC and an unmanaged index considered indicative of the domestic mid-cap equity market.*

[9] *Russell 2000® Index is a trademark of Russell Investments and is an unmanaged index considered indicative of the domestic Small-Cap equity market.*

[10] *Bloomberg Barclays Capital U.S. Aggregate Bond Index is an unmanaged index representative of the broad bond market and is composed of government and corporate bonds, mortgage-backed bonds and asset-backed bonds.*

[11] *The Fund has a Contractual Expense Ratio Waiver in the amount of .01% which expires on 28-FEB-2021.*

[12] *The Fund has a Contractual Management Fee Waiver in the amount of .05% which expires on 28-FEB-2021.*

[13] *Where data obtained from Morningstar, ©2020 Morningstar, Inc. All rights reserved. The data: (1) is proprietary to Morningstar and/or its content providers; (2) may not be copied or distributed and (3) is not warranted to be accurate, complete or timely. Neither Morningstar nor its content providers are responsible for any damages or losses arising from any use of this information.*

[14] *There is an additional asset-based fee of .15% for this investment option, which is not reflected in the stated returns. Returns would be reduced if these fees had been taken into account. Please refer to Plan Highlights or contact your Empower representative for more information on these and other fees that may apply. You can also visit the Website at www.wichita457.com for plan related information.*

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 80
(Series of 2020)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO ELECTING TO JOIN THE COLORADO RETIREMENT ASSOCIATION AND ADOPTING A 401(a) RETIREMENT PLAN

WHEREAS, Colorado law provides for the adoption of a retirement plan or system by a group of Colorado local governments;

WHEREAS, the advantage of joining together with several other counties, municipalities and special districts in Colorado to adopt a retirement system for county, municipal, and district employees is to lower individual costs and thereby save tax money and employees money; and

WHEREAS, the Town Council finds and determines that it is in the best interest of the employees of the Town to join the Colorado Retirement Association (the "CRA").

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, THAT:

Section 1. Effective January 2, 2021 the Town hereby elects to become a part of the CRA under the following terms and conditions:

a. The CRA has submitted its 401(a) Retirement Plan to the Town and the Town Council approves the Participation Agreement for the 401(a) Retirement Plan, which Participation Agreement may be executed by the Mayor.

b. All new hires of the Town shall be covered by said 401(a) Retirement Plan.

Section 2. The Town Council hereby designates the Finance Director as the Town's official representative to the Colorado Retirement Association.

Section 3. The Town Council certifies that as of the date of this Resolution, the Town has 57 employees.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

COLORADO RETIREMENT ASSOCIATION
RETIREMENT PLAN AND TRUST AGREEMENT

PARTICIPATION AGREEMENT

Association Member / Participating Employer: Town of Eagle

Association Member Original Participation Date: January 1, 2021

Participation Agreement Effective Date: January 2, 2021

Prior Participation Agreement Date: N/A
Please indicate the effective date of the last Participation Agreement

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PREAMBLE

I. **AGREEMENT**. By this Agreement, by and between Colorado Retirement Association ("Association") and the Association Member specified in this Participation Agreement ("Agreement"), the Association Member adopts as a Participating Employer the Colorado Retirement Association Retirement Plan and Trust Agreement (the "Plan"), as amended and restated effective January 1, 2020, and as further amended or supplemented from time to time, subject to the modifications set forth in this Agreement. This Agreement amends and supersedes any previous Participation Agreement made by and between the Association Member and the Association.

II. **ADOPTION OF THE PLAN**. The Association Member adopts the Plan as a Participating Employer pursuant to the terms of the Plan and this Participation Agreement, effective as of the Participation Agreement Effective Date. The Participating Employer's participation in the Plan is conditioned on the timely payment by the Participating Employer of its proportional share of contributions under the Plan, and in the case of contributions deducted from a Participant's Compensation, payment will be transmitted to the Trust as soon as practicable after such amounts would otherwise have been paid to the Participant.

III. **REVIEW OF THE PLAN**. The Participating Employer has reviewed the Plan, and in particular Article 13 of the Plan, addressing Participating Employers. The Participating Employer has consulted, or had opportunity to consult, with its legal and tax advisors with reference to the Plan and this Participation Agreement.

IV. **APPROVAL OF PLAN TRUSTEE AND ADMINISTRATOR**. The Participating Employer approves and confirms the Trustee and Administrator designated by the Association in the Plan to serve in each such capacities.

V. **ASSOCIATION AS AGENT**. The Participating Employer irrevocably designates the Association as its agent as set forth in Article 13 of the Plan addressing Participating Employers for all purposes of the Plan, and authorizes the Association, on behalf of the Participating Employer, to perform

the specific act or acts and to exercise the specific powers granted under the Plan. The Association or its designee has authority to make any and all necessary rules or regulations, binding upon the Participating Employer and its Employees and Officials and their Beneficiaries, to effectuate the purpose of the Plan.

VI. **PARTICIPATING EMPLOYER'S CONTRIBUTIONS**. All contributions made by the Participating Employer under the Plan and this Participation Agreement will be determined separately by each Participating Employer and allocated only among the eligible Participants of the Participating Employer making the contribution in accordance with Section 3.1 of the Plan.

PARTICIPATING EMPLOYER ELECTIONS

(Section numbers below correspond to sections of the Plan.)

Note: Officials may opt out of Plan participation; however, if Officials do participate in the Plan, they do not have to satisfy any minimum eligibility requirements. Accordingly, Sections 2.2 and 2.5(a) below only pertain to Eligible Employees. Additionally, Officials are always fully vested in Employer Contributions and Prior Service Benefit Contributions. Accordingly, Sections 5.1(b)(1), 5.1(c), 5.1(d), 5.1(e) and 5.1(g) below only pertain to Eligible Employees.

** Officials, Elected or Appointed, are excluded from participation in this retirement plan. **

1.16 **ELIGIBLE EMPLOYEE**. "Eligible Employee" means the following:

[Specify one option only.]

☐ ***All Employees***. Every Employee of the Participating Employer.

☒ ***All Benefitted Positions***. Every Employee in a benefitted position of the Participating Employer, in accordance with the Participating Employer's standard personnel practices.

☐ Every Employee of the Participating Employer who works at least _____ months per year and at least _____ hours per week.

☐ Every Employee of the Participating Employer who works at least _____ hours per year.

2.2 **COMMENCEMENT OF PARTICIPATION**. An Eligible Employee will commence participation in the Plan and begin making and receiving contributions:

[Specify one option only with appropriate sub-option, as applicable.]

☐ Immediately as of:

- ☐ The Eligible Employee's Date of Hire.
- ☐ The first day of the Eligible Employee's first full payroll period.

☐ Immediately after _____ Plan Months. (Not to exceed twelve (12) months).

☒ Upon the first day of the payroll period following a 1 month period. (Not to exceed twelve (12) months).

If an Official has not waived participation in the Plan, such Official will commence participation in the Plan and begin making and receiving contributions as of the first day of the month coincident with or immediately succeeding such Official's commencement of term of office.

2.5(a) **REEMPLOYMENT DATE MORE THAN THIRTY (30) DAYS AFTER TERMINATION DATE**.

☐ Immediate commencement of participation, in accordance with the Participating Employer's election per Section 2.2.

If this option is selected, skip the remaining options in this Section 2.5(a) and move on to Section 2.6(a). If this option is not selected, specify one option in each of the below categories.

Prior Employment with Participating Employer.

☒ In accordance with the **default** provisions of Section 2.5(a) of the Plan, in the event an Employee terminates employment with the Participating Employer more than thirty (30) days before his or her Reemployment Date with the Participating Employer, the Participating Employer will not grant prior service credit for purposes of **eligibility**.

☐ In the event an Employee terminates employment with the Participating Employer more than thirty (30) days before his or her Reemployment Date with the Participating Employer, the Participating Employer will grant service credit for purposes of **eligibility** provided the Employee has a Reemployment Date within _____ Plan Months (not to exceed twelve (12) Plan Months) of his or her Termination Date.

Prior Employment with any Association Member (other than Participating Employer).

☒ In accordance with the **default** provisions of Section 2.5(a) of the Plan, in the event an Employee terminates employment with an Association Member more than thirty (30) days before his or her Reemployment Date with a different Participating Employer, the Participating Employer will not grant prior service credit for purposes of **eligibility**.

☐ In the event an Employee terminates employment with an Association Member more than thirty (30) days before his or her Reemployment Date with another Participating Employer, the Participating Employer will grant service credit for purposes of **eligibility** provided the Employee has a Reemployment Date within _____ Plan Months (not to exceed twelve (12) Plan Months) of his or her Termination Date.

2.6(a) **CHANGE IN STATUS**.

[Specify one option only.]

☐ Status of Employee is not applicable. All Employees are ***Eligible Employees***, per Section 1.16.

☒ In accordance with the **default** provisions of Section 2.6(a) of the Plan, a Participant who continues in the employ of the Participating Employer but ceases to be employed as an ***Eligible Employee*** is not eligible to make Mandatory Participant Contributions to the Plan under Section 3.3, is not entitled to Employer Contributions under Plan Section 3.1 and is not entitled to Prior Service Benefit Contributions (if any) under Plan Section 3.2.

[If this option is chosen, select one of the following sub-options, as applicable.]

☒ Upon return to an employment status meeting the eligibility criteria, the Eligible Employee will recommence participation immediately, in accordance with the Participating Employer's election above in Section 2.2.

☐ Upon return to an employment status meeting the eligibility criteria, the Eligible Employee must complete the applicable commencement of participation period elected above in Section 2.2 before recommencing participation in the Plan. Such applicable commencement period will begin as of the date the Employee returns to such employment status.

☐ A Participant who continues in the employ of the Participating Employer but ceases to be employed as an ***Eligible Employee*** will be deemed to satisfy the eligibility provisions and will continue to be eligible to make Mandatory Participant Contributions to the Plan under Section 3.3, will continue to receive Employer Contributions under Plan Section 3.1, and will continue to receive Prior Service Benefit Contributions (if any) under Plan Section 3.2, despite the change in status.

3.1(a) **EMPLOYER CONTRIBUTIONS**. The Participating Employer will make an Employer Contribution for each Participant **(no less than three percent (3%))** for each Plan Month as specified below.

[Specify one option only.]

☒ The Participating Employer will contribute 7 % of the Compensation of such Participant for the Plan Month.

☐ The Participating Employer's contribution for each Participant will equal an amount directed by each Participant, with a minimum of ____% and a maximum of ____% of the Compensation of such Participant.

☐ The Participating Employer will contribute for each Participant:

- ____% of Compensation based on ____ attained Years of Service
- ____% of Compensation based on ____ attained Years of Service
- ____% of Compensation based on ____ attained Years of Service
- ____% of Compensation based on ____ attained Years of Service
- ____% of Compensation based on ____ attained Years of Service

☐ For Participants hired after March 31, 1986, the Participating Employer will contribute the percentage of Compensation of such Participant for the Plan Month corresponding to the rate required of the employer share portion of Social Security (Old Age, Survivors, and Disability) under the Federal Insurance Contributions Act, as defined in C.R.S. Section 24-53-101 for that Plan Month. Employer Contributions will stop once the Participant's earnings have reached the social security annual maximum taxable earnings limit. For Participants hired on or before March 31, 1986, the Participating Employer will contribute the percentage of Compensation of the Participant for the Plan Month corresponding to the rate required for the employer share of both the Social Security and Medicare components of the Federal Insurance Contributions Act, as defined in C.R.S. Section 24-53-101 for that Plan Month. For Participants hired on or before March 31, 1986, the Social Security component of the Employer Contribution will stop once such Participant's earnings have reached the Social Security annual maximum taxable earnings limit.

Note if this option is selected, it must also be selected below in Section 3.3.

3.2 **PRIOR SERVICE BENEFIT CONTRIBUTIONS**. The Participating Employer may elect to make a Prior Service Benefit Contribution to each Participant. The Participating Employer will contribute to each Participant the percentage (elected below) of such Participant's annual Compensation for the elected ***Prior Service Period***. The Prior Service Benefits will be contributed to the Plan in equal monthly installments during the ***Pay Out Period*** provided the Participant does not have a Termination Date during the Pay Out Period.

[Specify one option only.]

☐ Not Applicable. Employer is an existing Participating Employer.

☒ The Participating Employer elects not to make Prior Service Benefit Contributions.

☐ The Participating Employer will contribute to each Participant ____% *(no less than three percent (3%))* of the annual Compensation of each Participant during the ***Prior Service Period***.

[Complete both A and B.]

A. The ***Prior Service Period*** is _____ (*number from one to five)* twelve (12) month period(s) of continuous employment of such Participant ending on the Effective Date of this Participation Agreement with the Participating Employer.

B. Prior Service Benefit Contributions will be made to the Plan in equal monthly installments over _____ (*number from one (1) to thirty-six (36))* continuous calendar month(s)) (the "***Pay Out Period***"). If the Participant has a Termination Date during the Pay Out Period, he or she forfeits his or her right to additional Prior Service Benefit Contributions.

3.3(a) **MANDATORY PARTICIPANT CONTRIBUTIONS**. Each Participant will make a contribution **(no less than three percent (3%))** for each Plan Month as specified below.

[Specify one option only.]

☐ The Mandatory Participant Contribution will equal ____% of the Compensation of such Participant for the Plan Month.

☐ The Mandatory Participant Contribution will equal an amount directed by each Participant, with a minimum of ____% and a maximum of ____% of the Compensation of such Participant for the Plan Month. **Once an election is made, it is an irrevocable election.**

☒ The Mandatory Participant Contribution will equal:

- 3 % of Compensation based on attained Years of Service calendar year 2021.
- 4 % of Compensation based on attained Years of Service calendar year 2022.
- 5 % of Compensation based on attained Years of Service calendar year 2023.
- 6 % of Compensation based on attained Years of Service calendar year 2024.
- 7 % of Compensation based on attained Years of Service calendar year 2025.

☐ For Participants hired after March 31, 1986, the Mandatory Participant Contribution will equal the percentage of Compensation of such Participant for the Plan Month corresponding to the rate required of the employer share portion of Social Security (Old Age, Survivors, and Disability) under the Federal Insurance Contributions Act, as defined in C.R.S. Section 24-53-101 for that Plan Month. Mandatory Participant Contributions for a Participant will stop once such Participant's earnings have reached the social security annual maximum taxable earnings limit. For Participants hired on or before March 31, 1986, the Participating Employer will contribute the percentage of Compensation of the Participant for the Plan Month corresponding to the rate required for the employer share of both the Social Security and Medicare components of the Federal Insurance Contributions Act, as defined in C.R.S. Section 24-53-101 for that Plan Month. For Participants hired on or before March 31, 1986, the Social Security component of the Mandatory Participant Contribution will stop once such Participant's earnings have reached the Social Security annual maximum taxable earnings limit.

Note if this option is selected, it must also be selected below in Section 3.1.

3.3(a) **MANDATORY PARTICIPANT CONTRIBUTIONS**. Mandatory Participant Contributions will be:

[Specify one option only.]

☒ Pre-tax in accordance with C.R.S. Section 24-54-104(4) and Internal Revenue Code Section 414(h)(2).*

☐ After-tax.

3.8 **DISCRETIONARY EMPLOYER MATCHING CONTRIBUTIONS**. The Participating Employer will make an Employer Matching Contribution in accordance with its Employer 457 Contribution Policy for each Participant who defers compensation into:

[Specify one option only.]

☒ Not Applicable. The Participating Employer elects not to make Discretionary Employer Matching Contributions to the Plan.

☐ The Colorado Retirement Association Deferred Compensation Plan and Trust Agreement.

☐ _____ [Name of 457(b) plan].

* *Note if contributions are being picked up and paid by the Employer in lieu of employee contributions, the contributions will be treated as "picked-up" and paid by the Employer on a prospective basis only, from the date this Participation Agreement is formally adopted. Participants may not opt out of the "pick-up" nor may they receive the contributed amounts directly instead of having them paid by the Participating Employer to the Plan.*

5.1(b)(1) **VESTING OF PARTICIPANT'S ACCOUNTS**. In accordance with Section 5.1 of the Plan, an Employee-Participant becomes vested in Employer Contributions and Prior Service Benefit Contributions as follows.†

[Specify one option only.]

☐ ***Immediate Vesting***. A Participant is 100% vested upon Plan participation.

☐ ***Graded Vesting***. A Participant will vest pro rata monthly at _____% annual rate. (must be more than 10%).

☒ ***Specified Vesting***. A Participant will vest pro rata monthly according to the following schedule (select the vesting percentage at the completion of the Participant's Years of Service):

1st Year of Service: 0 %

2nd Year of Service: 25 %

3rd Year of Service: 50 %

4th Year of Service: 75 %

5th Year of Service: 100 %

6th Year of Service: _____%

† *Employee-Participants who reach Normal Retirement Age, Disability, or who die or are presumed deceased will be 100% vested in accordance with the terms of the Plan.*

5.1(c) **REEMPLOYMENT DATE MORE THAN THIRTY (30) DAYS AFTER TERMINATION DATE**.

☐ Service credit for vesting is not applicable, Employer elected Immediate Vesting, per Section 5.1(b)(1).

If this option is selected, skip the remaining options in this Section 5.1(c) and move on to Section 5.1(e). If this option is not selected, specify one option in each of the below sub-options.

Prior Employment with Participating Employer.

☒ In accordance with the **default** provisions of Section 5.1 (c) of the Plan, in the event an Employee terminates employment with the Participating Employer more than thirty (30) days before his or her Reemployment Date with the Participating Employer, the Participating Employer will not grant prior service credit for purposes of **vesting**.

☐ In the event an Employee terminates employment with the Participating Employer more than thirty (30) days before his or her Reemployment Date with the Participating Employer, the Participating Employer will grant service credit for purposes of **vesting** provided the Employee has a Reemployment Date within _____ Plan Months (not to exceed twelve (12) Plan Months) of his or her Termination Date.

Prior Employment with any Association Member (other than Participating Employer).

☒ In accordance with the **default** provisions of Section 2.5(a) of the Plan, in the event an Employee terminates employment with an Association Member more than thirty (30) days before his or her Reemployment Date with a different Participating Employer, the Participating Employer will not grant prior service credit for purposes of **vesting**.

☐ In the event an Employee terminates employment with an Association Member more than thirty (30) days before his or her Reemployment Date with another Participating Employer, the Participating Employer will grant service credit for purposes of **vesting** provided the Employee has a Reemployment Date within _____ Plan Months (not to exceed twelve (12) Plan Months) of his or her Termination Date.

5.1(e) **SERVICE WITH PARTICIPATING EMPLOYER PRIOR TO ADOPTION OF PLAN**.

[Specify one option only.]

☐ Not Applicable. Employer is an existing Participating Employer.

☒ ***Past Service Credit***. At the time this Participation Agreement is executed, all Employees presently employed by the Participating Employer will have all periods of employment credited towards the vesting schedule referenced above in Section 5.1(b)(1).

5.3 **FORFEITURES ACCOUNT**.

[Specify one option only.]

☐ Not Applicable. Participants are 100% vested in their Accounts.

☒ In accordance with the **default** provisions of Section 11.6 of the Plan, forfeitures will be utilized to reduce future Employer Contributions.

☐ Forfeitures will be allocated among the Accounts of active Participants in the Plan.

8.1 **LOANS TO ELIGIBLE BORROWERS**.

[Specify one option only.]

☒ Participant loans are *not* allowed.

☐ Participant loans are allowed in accordance with Article 8 of the Plan and loan procedures adopted by the Plan Administrator.

1.9 **DEFINITION OF COMPENSATION**. For purposes of calculating contributions, the Participating Employer **excludes** the following from the definition of Compensation (as defined in Section 1.9 of the Plan):

[Select as many EXCLUSIONS as applicable.]

☒ Bonuses.

☒ Overtime pay.

☐ Premiums for shift differential.

☒ Fringe benefits, expense reimbursements, deferred compensation, and welfare benefits.

☐ Holiday pay.

☐ Vacation pay.

☐ Sick pay.

☐ Paid Time Off (PTO).

☒ All post-severance compensation.

☐ Other *[please specify]*: Special duty pay, On-call pay, Vacation leave payout at separation from employment.

* * * * * * * *

The Participating Employer and the Colorado Retirement Association have executed this Participation Agreement and have accepted its terms.

Dated this _____ day of _____, 20____.

Town of Eagle
Participating Employer

By: _____

Title: _____

Dated this _____ day of _____, 20____.

COLORADO RETIREMENT ASSOCIATION
Plan Sponsor

By: _____

Title: CRA Executive Director

13845387_v11

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 81
(Series of 2020)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO ADOPTING A 457 DEFERRED COMPENSATION PLAN

WHEREAS, the Town has previously elected to become a part of the Colorado Retirement Association (the "CRA")) in accordance with Part 1, Article 54, Title 24, C.R.S., as amended; and

WHEREAS, the Town desires to enable employees to enhance their retirement security by permitting them to enter into agreements with it to defer compensation and receive benefits at retirement, death, and separation from service;

WHEREAS, the CRA offers an eligible deferred compensation plan, pursuant to Section 457 of the Internal Revenue Code; and

WHEREAS, the CRA's Deferred Compensation Plan has been reviewed and approved by the Internal Revenue Service in a Private Letter Ruling.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, THAT:

Section 1. Effective January 2, 2021, the Town elects to adopt and make available the CRA Deferred Compensation Plan, established and administered pursuant to Section 457 of the Internal Revenue Code, and approves the Participation Agreement for the 457 Retirement Plan, which Participation Agreement may be executed by the Mayor.

Section 2. The amount deferred by the employees of the Town will be transferred to the CRA Deferred Compensation Plan Trust for the exclusive benefit of the deferring employee.

Section 3. The Town Council agrees, on behalf of the employees of the Town, to defer an amount from an employee's compensation, upon the receipt of a completed Deferred Compensation Agreement from an employee, and to timely remit such amounts to CRA utilizing the contribution processing method(s) available.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

COLORADO RETIREMENT ASSOCIATION
DEFERRED COMPENSATION PLAN

PARTICIPATION AGREEMENT

Association Member / Participating Employer: Town of Eagle

Association Member Original Participation Date: January 1, 2021

Participation Agreement Effective Date: January 2, 2021

Prior Participation Agreement Date: N/A
Please indicate the effective date of the last Participation Agreement

---

PREAMBLE

I. **AGREEMENT**. By this Agreement, by and between Colorado Retirement Association ("Association") and the Association Member specified in this Participation Agreement ("Agreement"), the Association Member adopts as a Participating Employer the Colorado Retirement Association Deferred Compensation Plan and Trust Agreement (the "Plan"), as amended and restated effective January 1, 2020, and as further amended or supplemented from time to time, subject to the modifications set forth in this Agreement. This Agreement amends and supersedes any previous Participation Agreement made by and between the Association Member and the Association.

II. **ADOPTION OF THE PLAN**. The Association Member adopts the Plan as a Participating Employer pursuant to the terms of the Plan and this Participation Agreement, effective as of the Participation Agreement Effective Date. The Participating Employer's participation in the Plan is conditioned on the timely payment by the Participating Employer of its proportional share of contributions under the Plan, and in the case of contributions deducted from a Participant's Compensation, payment will be transmitted to the Trust as soon as practicable after such amounts would otherwise have been paid to the Participant.

III. **REVIEW OF THE PLAN**. The Participating Employer has reviewed the Plan, and in particular Article 12 of the Plan. The Participating Employer has consulted, or had opportunity to consult, with its legal and tax advisors with reference to the Plan and this Participation Agreement.

IV. **APPROVAL OF PLAN TRUSTEE AND ADMINISTRATOR**. The Participating Employer approves and confirms the Trustee and Administrator designated by the Association to serve in each such capacities.

V. **ASSOCIATION AS AGENT**. The Participating Employer irrevocably designates the Association as its agent as set forth in Article 12 of the Plan addressing Participating Employers for all purposes of the Plan, and authorizes the Association, on behalf of the Participating Employer, to perform the specific acts and to exercise the specific powers granted under the Plan. The Association

or its designee shall have authority to make any and all necessary rules or regulations, binding upon the Participating Employer and its Employees, to effectuate the purpose of the Plan.

VI. **PARTICIPANT AND PARTICIPATING EMPLOYER CONTRIBUTIONS**. All contributions made by the Participants and Participating Employer under the Plan and this Participation Agreement shall be determined separately by each Participating Employer and shall be allocated only among the eligible Participants of the Participating Employer making the contribution.

* * * * * * * *

PARTICIPATING EMPLOYER ELECTIONS

(Section numbers below correspond to sections of the Plan.)

2.2(d) **DESIGNATED ROTH DEFERRALS**.

[Specify one option only.]

☒ Designated Roth Deferrals are permitted.

☐ Designated Roth Deferrals are *not* permitted.

2.11 **EMPLOYER CONTRIBUTIONS**.

[Specify one option only.]

☒ The Participating Employer elects not to make Employer Contributions.

☐ The Participating Employer elects to make Employer Contributions for Eligible Employees, per the Employer 457 Contribution Policy.

6.1 **LOANS TO ELIGIBLE BORROWERS**.

[Specify one option only.]

☒ Participant loans are *not* permitted.

☐ Participant loans are permitted in accordance with Article 6 of the Plan and loan procedures adopted by the Association.

* * * * * * * *

The Participating Employer and the Colorado Retirement Association have executed this Participation Agreement and have accepted its terms.

Dated this _____ day of _____, 20_____.

Town of Eagle

Participating Employer

By:_____

Title: _____

Dated this _____ day of _____, 20_____.

COLORADO RETIREMENT ASSOCIATION
Plan Sponsor

By:_____

Title: CRA Executive Director

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To: Mayor and Town Council

From: Chad Phillips, Community Development Director
Jessica Lake, Planner I
Peyton Heitzman, Planner I
Angie Kyle, Administrative Tech II
Megan Moore, Logan Simpson

Date: December 8, 2020

Agenda Item: Elevate Eagle Comprehensive Plan

REQUEST: Staff requests approval of Resolution 82, Series 2020 A Resolution of the Town Council of the Town of Eagle, Colorado ratifying the Elevate Eagle Comprehensive Plan.

INTRODUCTION: The approval of Resolution 82-2020, is the final step in the formal adoption process for the Comprehensive Plan update. The update has encompassed a two-year long, widespread, community-driven process to revise and rework the existing Community Plan document, which was last updated and adopted in 2010. Community outreach conducted over the past two years involved extensive public involvement, including meetings, work sessions, and open houses to solicit input and guidance on the plan elements, policies and implementation strategies.

ANALYSIS: In accordance with State statutes, the Town regularly prepares and updates the master plan. Colorado Revised Statute 31-23-206, requires that municipalities "*make and adopt a master plan for the physical development of the municipality.*" Eagle's master plan was last known as the Eagle Area Community Plan, this was a joint effort between the Town of Eagle and Eagle County. The plan before you is a municipal Comprehensive Plan and is specific to Eagle; rather than the broader County outside of the Urban Growth Boundary.

As part of the 2018 budget, Town Council approved funds to complete an update of the Eagle Area Community Plan. Throughout 2018 and 2019, an extensive public outreach program and data analysis phase were completed. In October 2018, a large kickoff meeting was held at the Brush Creek Pavilion with approximately 60 community members in attendance. Several smaller, more focused public meetings were held on a variety of topics, as well as steering committee meetings, and pop-up events were organized throughout Town. Using the information gathered, staff and the Town's consultant, Logan Simpson, worked with the steering committee to develop a draft of plan elements with associated goals, policies, and implementation strategies.

The initial draft visioning statements were reviewed by the public during pop-up events and public steering committee work sessions. The pop-up events in January and February of 2019 reached approximately 242 members of the public. Facebook polls were taken to better refine visioning statements and strategic planning. Staff met with the Planning & Zoning Commission during several public meetings during the summer (2020) to further discuss the goals and policies as well as the Future Land Use Map (FLUM). A working draft of the Comprehensive Plan was shared with the public virtually on October 23, 2020 and a joint work session between the Planning & Zoning Commission and Town Council was held on November 5, 2020 to take comment and clarify outstanding items. The Comprehensive Plan was formally adopted by the Planning & Zoning Commission on November 17, 2020. The plan before Council is the same plan that was seen by the Commission and the conditions of approval will be incorporated into the plan after ratification.

COMMUNITY INPUT: The community has provided staff and Logan Simpson with significant feedback since the kickoff of this project back in October 2018. Community engagement occurred through the kickoff event, a large number of pop-up events at locations throughout Town, Facebook polls, a website where community members could share comments, and public meetings. The public draft generated great feedback and comments have been incorporated into existing conditions, policies, and action items where appropriate. These changes are shown in the "Highlighted Draft" which is linked to this memo.

During the November 17, 2020 Planning & Zoning Commission hearing, staff reviewed six (6) letters of public comment and members of the public had the opportunity to address the Commission directly. A synopsis of staff's and the public's comments is attached to this packet (see Minutes dated November 17, 2020). One (1) additional letter of public comment has been received since the November meeting and is included as attachment #6 Public Comments.

BUDGET / STAFF IMPACT: In 2018, Town Council approved a contract with consultant Logan Simpson, which included a budget of $116,184 to update the Community Plan. Staff does not have a final cost estimate at this time due to remaining unbilled contract services. Future financial impacts of the action items and implementation strategies have not yet been defined. The actions have been recommended in order to achieve the goals and policies outlined in the plan. After the Plan's final adoption and ratification, staff will request direction from Council on implementation priorities and will prepare associated budgetary estimates for Council's review and approval.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The Comprehensive Plan aligns with the following Strategic Plan goals and standards:

Stimulate Economic Vitality and Development – Continue to create opportunities on Highway 6.

- Action 1.6 - Work with the Chamber to attract viable businesses and trades specifically for Eagle and/or potential local niche markets.

- Action 2.1 – Implement financing districts (i.e. BIDs, TIF) for areas such as the US Highway 6 corridor.

Improve Community Responsive Services – Revise the existing Code. Review policies and identify areas to simplify for administrative approval. Adopt zoning or overlay districts that are designed to achieve this outcome.

- Action 2.13 – Create design standards that aim to identify key characteristics to preserve and enhance key areas of Eagle, including Downtown, the Eagle River Corridor, and the US Highway 6 Corridor.
- Action 2.15 – Develop specific residential and non-residential design standards that are unique to Eagle and support the existing eclectic character.

Match Infrastructure to Quality of Life – Adopt a multi-modal transportation plan.

- Action 5.2 – Identify areas for drop-off/mobility hubs at each unique place within Town. Coordinate with ECO Transit on bus route expansion and/or decrease in headway times. Work collaboratively to secure the necessary funding for an efficient user-friendly local and regional public transit system. Tie transit centers into the drop off/mobility hubs.
- Action 5.3 – Promote compact development, allowing increased residential, retail and mixed-use densities in areas close to transit stops where appropriate.
- Action 5.4 – Create a policy to allow installation of bicycle racks to offset parking requirements.

Attract Visitors – Fund a Wayfinding, Gateway and Entry Signage Plan.

- Action 2.15 – Update and enhance the design of gateways from I-70 and along US Highway 6 from the east and west through the addition of landscaping, signage and public art.
- Action 2.16 – Design streetscapes to include a set of common design elements for the Town, building on the Town's unique character and sense of place.

Invest in Environmental and Energy Sustainability – Adopt a philosophy and principles for sustainability.

- Action 2.14 – Create a plan for the preservation of existing open space within Town boundaries.
- Action 4.1 – Identify and protect wildlife habitats and movement corridors.
- Action 4.8 – Evaluate the feasibility of utilizing local renewable energy resources (i.e. wind, solar, or geothermal).

Diversify the Attainable Housing Stock – Collaborate on solutions in the West Eagle Area. Revise the inclusionary zoning standards to be more specific.

- Action 1.1 – Research available incentives and identify the most appropriate options for developers to provide affordable housing.
- Action 1.2 – Develop a program to educate community members about existing affordable housing opportunities (i.e. inclusionary residential requirements for local employees) and down payment assistance programs.

- Action 1.4 – Update/amend the West Eagle Sub Area Plan after the Highway 6 Study and Brush Creek Road Extension.

RECOMMENDED ACTION OR PROPOSED MOTION:
The Comprehensive Plan was adopted by the Planning & Zoning Commission on November 17, 2020 with conditions of approval that will be incorporated, should Council ratify the Comprehensive Plan. The adopted Plan and the conditions of approval will need to be sent back to the Planning & Zoning Commission for re-adoption if Council chooses to make alterations.

Move to approve Resolution No. 82, Series 2020 to ratify the Commission's adoption of the Elevate Eagle Comprehensive Plan (2020), with all conditions imposed by the Planning & Zoning Commission. The Elevate Eagle Comprehensive Plan (2020) shall supersede and replace the previously adopted Eagle Area Community Plan (2010). The conditions imposed by the Planning & Zoning Commission are as follows:

1) Remove Chapter 2: Existing Conditions from the Plan. Add Chapter 2: Existing Conditions as an Appendix. Staff to update existing conditions housing data with more recent information from Eagle County after adoption. Such appendix will not require formal plan amendment.
2) Add the following policies to address childcare in Chapter 5:
    a. Encourage childcare and infant care facilities in commercial, mixed use and residential neighborhoods as appropriate.
3) Add the following action items to address childcare in Chapter 6:
    a. Identify and evaluate regulations that may limit childcare in certain zone districts.
4) Add a neighborhood map as an appendix. Such appendix will not require formal plan amendment.
5) Modify Goal 2-1.6 to read, "Residential areas are encouraged to retain mature trees, which provide ample shade, creating a sense of enclosure."
6) Modify Goal 2-3.1.b. to read, "When considering infill or redevelopment applications that contain significant historic structures, the preservation of such structures should be encouraged."
7) Modify Action Item 3.19 to read, "Secure public rights-of-way, for existing or new access to public lands and rivers."
8) Modify Action Item 5.11 to read, "Prepare and work to implement a comprehensive sidewalk plan.
    a. Work to enhance the sidewalks within the greater Downtown neighborhood."
9) Modify Action Item 5.14 to read, "Work to retain the rail corridor for future freight and public transportation.
    a. Conduct study for a future location of a commuter rail station within the Town."
10) Add action item "Pursue the development potential of land up Eby Creek Road and if the potential exists, pursue a subarea plan or Comprehensive Plan amendment."

ATTACHMENTS:

1. Resolution 82, Series 2020
2. Planning & Zoning Commission Resolution 01, Series 2020
3. Planning & Zoning Commission Minutes dated November 17, 2020
4. Elevate Eagle Comprehensive Plan (2020)
5. Highlighted Changes – Elevate Eagle Comprehensive Plan (2020) {LINK}
6. Public Comment received as of December 3, 2020 {LINK}

TOWN OF EAGLE, COLORADO
PLANNING COMMISSION
RESOLUTION NO. 01
(Series of 2020)

A RESOLUTION OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF EAGLE, COLORADO ADOPTING THE ELEVATE EAGLE COMPREHENSIVE PLAN

WHEREAS, pursuant to C.R.S. § 31-23-206, it is the duty of the Planning and Zoning Commission (the "Commission") to make and adopt a comprehensive plan, also known as a master plan, for the physical development of the municipality, including any areas outside its boundaries, subject to the approval of the Town Council, which in the Commission's judgement bears relation to the planning of the Town; and

WHEREAS, in 2010, the Town adopted the Eagle Area Community Plan;

WHEREAS, the proposed Elevate Eagle Comprehensive Plan (2020) addresses the relationships between the physical layout of the community, economic development, harmonious growth, public facilities and infrastructure development, and the provision of government services; and

WHEREAS, the Commission has reviewed and considered public comment through public visioning sessions, strategic planning sessions, and public hearings.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Commission hereby approves and adopts the Elevate Eagle Comprehensive Plan (2020). The Elevate Eagle Comprehensive Plan (2020) shall supersede and replace the previously adopted Eagle Area Community Plan (2010); with the following conditions of approval:

1) Remove Chapter 2: Existing Conditions from the Plan. Add Chapter 2: Existing Conditions as an Appendix. Staff to update existing conditions housing data with more recent information from Eagle County after adoption. Such appendix will not require formal plan amendment.
2) Add the following policies to address childcare in Chapter 5:
    a. Encourage childcare and infant care facilities in commercial, mixed use and residential neighborhoods as appropriate.
3) Add the following action items to address childcare in Chapter 6:
    a. Identify and evaluate regulations that may limit childcare in certain zone districts.
4) Add a neighborhood map as an appendix. Such appendix will not require formal plan amendment.

5) Modify Goal 2-1.6 to read, "Residential areas are encouraged to retain mature trees, which provide ample shade, creating a sense of enclosure."
6) Modify Goal 2.3.1.b. to read, "When considering infill or redevelopment applications that contain significant historic structures, the preservation of such structures should be encouraged."
7) Modify Action Item 3.19 to read, "Secure public rights-of-way, for existing or new access to public lands and rivers."
8) Modify Action Item 5.11 to read, "Prepare and work to implement a comprehensive sidewalk plan.
    a. Work to enhance the sidewalks within the greater Downtown neighborhood."
9) Modify Action Item 5.14 to read, "Work to retain the rail corridor for future freight and public transportation.
    a. Conduct study for a future location of a commuter rail station within the Town."
10) Add action item "Pursue the development potential of land up Eby Creek Road and if the potential exists, pursue a subarea plan or Comprehensive Plan amendment."

INTRODUCED, READ, PASSED AND ADOPTED ON NOVEMBER 17, 2020.

TOWN OF EAGLE, COLORADO

Matthew Hood, Chair

ATTEST:

Angie Kyle, Administrative Technician II

MINUTES
Planning & Zoning Commission
Tuesday, November 17, 2020
6:00 PM

Public Meeting Room / Eagle Town Hall
200 Broadway
Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.

PUBLIC WIFI - TOEE – ((TOEEWireless))

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

- Virtual Meeting Procedure
- Register in advance for this meeting here
- Public comments can be made when the Chair opens the public comment. Please prompt through Zoom to raise your hand and you will be called on when it is your turn.
- All public attendees will be muted during the meeting, unless the Chair or meeting facilitator invites them to speak live during the meeting.
- Meetings are recorded and will be published on the Town's web page.
- For technical difficulties, please email peyton.heitzman@townofeagle.org and we will do our best to assist you.

6:00 PM - REGULAR MEETING CALLED TO ORDER

Commissioner Hood called the meeting to order at 6:02pm.

COMMISSIONERS PRESENT

Jesse Gregg, Matthew Hood, Kyle Hoiland, Robert Townsend, Keegan Winkeller

STAFF

Chad Phillips – Community Development Director
Angie Kyle - Administrative Tech II
Jessica Lake - Planner I

COMMISSIONERS ABSENT

Charlie Perkins, Lani Webb, Bill Nutkins

1. New member oath
    - Keegan Winkeller was sworn in as the Planning and Zoning Commission First Alternate.

2. Vice Chair Appointment

- **MOTION: COMMISSIONER MATTHEW HOOD NOMINATED JESSE GREGG AS VICE CHAIR. MOTION WAS SECONDED BY COMMISSIONER ROBERT TOWNSEND AND PASSED UNANIMOUSLY.**

APPROVAL OF MINUTES *Approval of the minutes from the September 15, 2020 meeting of the Planning and Zoning commission.*

1. Minutes dated September 15, 2020
Commissioner Hood required to edit the "9" out of Kyle Hoiland's name in the minutes upon approval.

MOTION: COMMISSIONER KYLE HOILAND MOTIONED TO APPROVE THE MINUTES. MOTION WAS SECONDED BY COMMISSIONER JESSE GREGG AND PASSED WITH A VOTE OF 4 (HOOD, GREGG, TOWNSEND, HOILAND) IN FAVOR, 1 ABSTAINED (WINKELLER) AND 0 OPPOSED.

PUBLIC COMMENT *Citizens are invited to comment on any item not on the Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person.*

Commissioner Hood opened public comment at 6:06 pm. There was no public comment.

PUBLIC HEARINGS

1.	Resolution 01, Series 2020, "A Resolution of the Planning and Zoning Commission of the Town of Eagle, Colorado Adopting the Elevate Eagle Comprehensive Plan" a. Elevate Eagle Comprehensive Plan (2020) Adoption Draft
	STAFF PRESENTATION Megan Moore with Logan Simpson presented to P&Z Commissioners on the process of the Elevate Eagle Comprehensive Plan. Ms. Moore went over the outreach and how the Values, Vision, Goals, and Policies were identified. The Draft Plan Review was reviewed by 372 unique users. Ms. Moore went over each chapter of the Comprehensive Plan and how each was formulated as well as the highlights. She informed the Commission that Chapter 5 guides staff in determining how to process incoming land use applications, and Chapter 6 identifies the actions associated with the plan and those responsible for the actions. Staff has received six letters of public comment that were not included in the original packet for tonight's meeting. The comments received requested that the Town take the corner of Eby Creek Rd and Chamber's Ave under consideration in the Comprehensive Plan. This property should be enhanced by bringing it up to the level of design as other buildings in the area. Eby Creek and Chamber's is currently underutilized. We received many comments from the motorized community,

requesting improved access to trails and more trails for this group. Moab is a community that has balanced the needs of both the motorized and non-motorized communities and Eagle should look to them for ways to balance the needs of both. The Comprehensive plan should address motorized trail uses as a large percentage of Eagle recreates this way. The Comprehensive Plan's existing conditions contain some data that is potentially incorrect. DOLA provided data in 2015 and 2017 for the number of people living in Eagle and commuting out and the number of people living outside of Eagle and commuting in. This data flipped within two years, which could indicate that the data itself is incorrect. Also, in the Existing Conditions, the mapping of the Mountain Lion Human Conflict Area seems like the data might be inaccurate, the Town should look into this. The photos used for the land use descriptions are a little off, especially for high density residential, too many of the photos are from Eagle Ranch. Goal 4-4 might benefit from more sub targets. Red Canyon Café should have been shown on the map. Ryan's a strong member of our community.

Staff was not able to address these comments in the Adoption Draft or in the memo submitted to the Commission due to timing constraints. We do want to point out that the filters of "is this the community voice" and "how would we apply this to new development" were used to determine whether or not specific comments were addressed in the plan. For the motorized recreators we included motorized and "OHV" in the existing conditions. An action item is included for a "trails master plan", which will take into account all trail users and will be under the direction of the new Open Space Manager.

With regards to the Existing Conditions Chapter in the Comprehensive Plan, staff has noted that certain data might warrant further review. Specifically, staff had thought to look into the housing data and created a suggested condition of approval to address this. If the Commission would like staff to also look into the DOLA data and the wildlife mapping, we can add that to condition of approval #1.

It is certainly unfortunate that Red Canyon Café did not make it onto the map included in the plan, as Ryan is a very valued member of the Eagle Community. This map was created based on the public comments about their favorite places in Eagle. We are sure that during the next planning process the Red Canyon Café fans will be out in force.

Staff also received comments regarding the limited amount of mixed-use proposed in the plan and the view corridor action item. Staff anticipates that mixed-use either already is or will be anticipated in sub area planning. For example, the River Corridor sub area proposes mixed-use in the planning area and the Future Land Use Map shows that area as being under a sub area plan and thus refers staff and developers to that plan. The view corridor action item was intentionally left vague as it will be part of that study to determine and address the iconic views in Town, however, two iconic views are easily identifiable to residents of Eagle – Castle Peak and New York Mountain. This is likely where staff will begin when we address this action item.

Last but certainly not least, staff provided a list of suggested conditions of approval for the Commission's consideration. We would ask that the conditions be a topic of discussion for the

DRAFT

commission. We are happy to answer any questions on the plan, public feedback or the conditions of approval.

Q&A

Commissioner Gregg had the following comments and questions:

- Page 65, 2.1.6 *Residential areas are encouraged to continue including mature trees, which provide ample shade, creating sense of enclosure.* He suggests changing including to "retain."
- Page 66, 2.3.1b, the reservation of historic structures and should be encouraged and mixed use with new development. He feels that it does not make sense. Mr. Phillips suggested adding a period after "encouraged" and remove the remaining statement.
- Page 72, Goal 4.2 he suggested to add verbiage about maintaining open space buffers along streams as a sub goal. He suggested 2.5 would be maintain open space buffers along streams and rivers. Olivia with Logan Simpson informed the Commission that they added 4.19 in the actions chapter, "codify a general setback of 75 feet from the highwater mark. Mr. Phillips suggested that the water body setback should just be a disturbance buffer. Commissioner Winkeller mentioned that with the stream and river setbacks, there cannot be any disturbance within that corridor, and that adding it here would be redundant and cause conflict. Gregg did not agree because he sees trails within 75 feet of the river.
- Page 73, 4.3.1 *Enhance or create a tree canopy in new development areas where existing urban areas where tree covers lacking*, he would like to add "encouraging preservation of mature trees" into this section. If it is added to the section before, we are covered.
- Page 85 3.1.9 in regard to *securing public rights of way for existing or new access to public lands,* he wants to include rivers.
- Page 89 5.11 *prepare and work to implement a comprehensive sidewalk plan*, he said that enhancing sidewalks along Broadway should be expanded to "sidewalks in the greater downtown" since the sidewalks on Broadway have already been advance. It was determined to change it to "downtown neighborhood."
- Page 89 5.14 *Work to retain the rail corridor for future freight and public transportation,* he suggested adding a future commuter rail station.
- Page 90 Public Infrastructure section, he believes that this might be too specific for this document and should be addressed in the code. Commissioner Hoiland thinks this is addressed in future improvements and costs and covered well in this document.

Commissioner Hoiland spoke on the public comment received specific to Dominic Morello comments about traffic flow and commuters to the town. He wanted to know how staff going to address this. Is this through DOLA? Staff said yes, this needs to be discussed with DOLA and why they saw a change in the last 2 years. Commissioner Hoiland wants this updated because he knows a lot of people in the trade industry that work in Eagle and work up valley. There are more construction trades in Eagle, and he doesn't believe the DOLA stats address this. Most of our appointed members are in

construction, and he believes it is a large industry to overlook in this plan. Commissioner Winkeller agrees that this trade is not being addressed but possibly that the companies are in Eagle and work up valley and that this may be the reason for the discrepancy. Phillips said we can reach out to a demographer to get comments on these. If there is a conflict, we can include these as an appendix. Commissioner Holiand was satisfied with this and supported it as an appendix. He thanked staff for addressing each of the public comment letters.

PUBLIC COMMENT

Public Comment opened at 6:45pm.

Tom Boni, 712 Bull Run, representing landowners Matt Berry and Gary Gilman. Mr. Boni is speaking to the zone property within eagle county immediately north of Eby Creek Mesa subdivision. The subdivision is zoned residential suburban low density and there is rural residential behind that subdivision. Then immediately to the west of it and to the north of it the zoning is larger rural residential parcels and there's also a category of future land use designation category that was within the plan for residential development different than zoning but pretty well linked together in terms of the general concept of two units an acre or a larger rural residential opportunities. His request is really to extend the future growth boundary to include those rural residential properties. There is a goal plan to minimize sprawl on the I-70 corridor that these properties are located approximately to. The landowners do not have any immediate plans for development, but they do not want to live with a master plan that eliminates their properties from future consideration if they would like in the future to approach the town of annexation. He believes that this provides the town a tremendous amount of discretion in terms of whether or not the plan meets the goals or policies of where eagle wants to go. There's certainly going to be financial considerations and water considerations but all of these are things that come up in future and not part of a larger master planning effort so this could also eliminate a difficult situation or an awkward situation that exists when there is an existing zoning very close to town that is not being recognized by the town's master plan. By including these properties within the future growth boundary and using the rural residential designation that the Town already has would allow these lands to be identified and certainly in a 10 to 20 year framework there may be opportunities for these landowners to petition to the town and begin discussions about the public benefit of bringing these lands into the Town of eagle.

Pat Adler, RED Development representative, his client is RED Development. They are the developer for Eagle River Station. His client submitted a letter to the town on November 11th identifying four areas of concern. He is happy to say that with Jessica Lake's presentation tonight and staff addressing the mixed use in the more detailed plans. He commends staff giving context on the view corridors, and the changes that were made in the adoption copy. He said hats off to the Town and Logan Simpson for getting this done. This has been a challenge during COVID-19 pandemic and they appreciative all of the consideration.

Gary Gilman, 1495 Eby Creek Rd. Mr. Gilman bought the parcel in 1986 and met with Willy Powell, the then Town Manger about the Town of Eagle's land use map at the time to include his property and extending utilities in his area. He expressed concerns with his property not being included in the Future Land Use Map.

Chair Hood closed public comment at 6:59pm.

DELIBERATION

Mr. Phillips posed the question to the Commissioner: would the expansion North to the Eby Creek parcels discussed in Public Comment support goals in the plan? This plan is a reflects of what this community wants today. Mr. Gilman brought up old plans, and the Town is not held to those. The Eby Creek Mesa has been in the previous Future Land Use Plans, and it has not been annexed into the Town to this day.

Chair Hood commented that he was not sure the community provided input on this area. He asked if there is a detriment to including this in the Future Land Use Map? He doesn't feel very strongly either way unless there is a reason not to. He doesn't see the feasibility of including it but he doesn't want to prevent it.

Mr. Phillips asked the Commissioner to keep in mind that the plans can be changed. Any landowner in the town can request an amendment. Commissioner Gregg asked if we are just serving Mr. Gilman in his request or is this going to benefit the Town as a whole if we include the requested North properties in the Future Land Use Map. Should the Commission desire to see the Future Land Use Map amended, part of the rationale would be identifying the goals of why they want to see that change.

PUBLIC COMMENT REOPENED

Chair Hood reopened Public Comment at 7:08pm

Matthew Barry, 670 Winslow in Edwards. He discussed including the North parcels in the Future Land Use Map. He discussed growing the commercial, bringing big business in, the growth of Eagle. He asked, why not include Eby Creek parcels in Eagle. He thinks these properties are close to Eagle and a unique product and that these are the best viable commercial land as possible.

Public comment closed at 7:15pm

DELIBERATION

DRAFT

Mr. Phillips suggested that there is more studies that need to be done to make a decision to include these properties. He asked if the Commission would want to include an action item to pursue a study for expanding the Urban Growth Boundary north of Eby Creek Mesa.

Commissioner Townsend said that he is good with the study, with the boundary line, and would like to see later if it needs amended.

Commissioner Hoiland said that he likes the idea of including this parcel in the Future Land Use Map. He thinks that Mr. Phillips is spot on with the assessment. He said that there needs to be more research on how including these North properties will impact the town. He wants to leave it open for research in the next year or two.

Commissioner Winkeller agreed Commissioners Hoiland and Townsend. He wouldn't include these properties at this point but would like to have the ability to study it for the future. It doesn't sound like anyone is trying to develop this anytime soon so it can be amended later on if need be. If someone wants to develop this area, then they can pursue this.

Commissioner Gregg said the utilities and ability to serve this area is important. He believes that most of this area is served by Eagle. Water and sewer is served in Eby Creek. It needs to be identified which areas to include and the impact.

MOTION: COMMISSIONER KYLE HOILAND MOTIONED TO APPROVE RESOLUTION NO. 01, SERIES 2020 TO ADOPT THE ELEVATE EAGLE COMPREHENSIVE PLAN (2020), WHICH SHALL SUPERSEDE AND REPLACE THE PREVIOUSLY ADOPTED EAGLE AREA COMMUNITY PLAN (2010) WITH THE FOLLOWING CONDITIONS OF APPROVAL:

1) **REMOVE CHAPTER 2: EXISTING CONDITIONS FROM THE PLAN. ADD CHAPTER 2: EXISTING CONDITIONS AS AN APPENDIX. STAFF TO UPDATE EXISTING CONDITIONS HOUSING DATA WITH MORE RECENT INFORMATION FROM EAGLE COUNTY AFTER ADOPTION. SUCH APPENDIX WILL NOT REQUIRE FORMAL PLAN AMENDMENT.**
2) **ADD THE FOLLOWING POLICIES TO ADDRESS CHILDCARE IN CHAPTER 5:**
   - A. **ENCOURAGE CHILDCARE AND INFANT CARE FACILITIES IN COMMERCIAL, MIXED USE AND RESIDENTIAL NEIGHBORHOODS AS APPROPRIATE.**
3) **ADD THE FOLLOWING ACTION ITEMS TO ADDRESS CHILDCARE IN CHAPTER 6:**
   - A. **IDENTIFY AND EVALUATE REGULATIONS THAT MAY LIMIT CHILDCARE IN CERTAIN ZONE DISTRICTS.**
4) **ADD A NEIGHBORHOOD MAP AS AN APPENDIX. SUCH APPENDIX WILL NOT REQUIRE FORMAL PLAN AMENDMENT.**
5) **MODIFY GOAL 2-1.6 TO READ, "RESIDENTIAL AREAS ARE ENCOURAGED TO RETAIN MATURE TREES, WHICH PROVIDE AMPLE SHADE, CREATING A SENSE OF ENCLOSURE."**

DRAFT

	6) MODIFY GOAL 2-3.1.B. TO READ, "WHEN CONSIDERING INFILL OR REDEVELOPMENT APPLICATIONS THAT CONTAIN SIGNIFICANT HISTORIC STRUCTURES, THE PRESERVATION OF SUCH STRUCTURES SHOULD BE ENCOURAGED." **7) MODIFY ACTION ITEM 3.19 TO READ, "SECURE PUBLIC RIGHTS-OF-WAY, FOR EXISTING OR NEW ACCESS TO PUBLIC LANDS AND RIVERS."** **8) MODIFY ACTION ITEM 5.11 TO READ, "PREPARE AND WORK TO IMPLEMENT A COMPREHENSIVE SIDEWALK PLAN.** **A. WORK TO ENHANCE THE SIDEWALKS WITHIN THE GREATER DOWNTOWN NEIGHBORHOOD."** **9) MODIFY ACTION ITEM 5.14 TO READ, "WORK TO RETAIN THE RAIL CORRIDOR FOR FUTURE FREIGHT AND PUBLIC TRANSPORTATION.** **A. CONDUCT STUDY FOR A FUTURE LOCATION OF A COMMUTER RAIL STATION WITHIN THE TOWN.** **10) ADD ACTION ITEM "PURSUE THE DEVELOPMENT POTENTIAL OF LAND UP EBY CREEK ROAD AND IF THE POTENTIAL EXISTS, PURSUE A SUBAREA PLAN OR COMPREHENSIVE PLAN AMENDMENT."** **COMMISSIONER KYLE HOILAND MOTIONED TO APPROVE THE MINUTES. MOTION WAS SECONDED BY COMMISSIONER ROBERT TOWNSEND AND PASSED WITH A VOTE OF 5 (GREGG, HOOD, HOILAND, TOWNSEND, WINKELLER) IN FAVOR AND 0 OPPOSED.**

_____

Matthew Hood, Chair

_____

Angie Kyle, Administrative Tech II

DRAFT

Elevate Eagle

OUR COMMUNITY, OUR FUTURE

PLANNING AND ZONING COMMISSION ADOPTION DRAFT
17 NOVEMBER 2020

Comprehensive Plan

The Town of Eagle
Colorado

ACKNOWLEDGEMENTS

Town Council

Scott Turnipseed | *Town Mayor*
Andy Jessen | *Mayor Pro Tem*
Adam Palmer | *Council Member*
David Gaboury | Council *Member*
Ellen Bodenhemier | *Council Member*
Matt Solomon | *Council Member*
Mikel "Pappy" Kerst | *Council Member*

Comprehensive Plan Update Committee

Alisa Santiesteban
Anna Robinson
Carolina Guzman
Dave Nudell
Heather Uzdavinis
Janet Bartnik
Jason Cowles
Kay Delanoy
Kelly Herzog
Larry Moore
Levi Rozga
Matt Solomon
Melanie Richmond
Melina Valescia
Ric Fields
Tambi Katieb
Tara Novak
Thomas Kassmel

Land Use Code Update Committee

Adrienne Rowberry
Allison Kent
Andy Jessen
Brent McFall
Lee Hoover
Rick Pylman
Scott Schlosser
Stan Kensinger

Consultants

Logan Simpson Design

Planning and Zoning Commission

Matthew Hood | *Commission Chair*
Bill Nutkins | *Commission Member*
Charlie Perkins | *Commission Member*
Jesse Gregg| *Commission Member*
Keegan Winkeller | *Commission* Member
Kyle Hoiland | *Commission* Member
Lani Webb | *Commission Member*
Robert Townsend | *Commission Member*

Town Staff

Brandy Reitter | *Town Manager*
Bill Shrum | *Assistant to the Town Manager*
Chad Phillips | *Community Development Director*
Peyton Heitzman | *Planner*
Jessica Lake | *Planner*
Angie Kyle | *Administrative Tech*

Former Town Council

Anne McKibbin
Kevin Brubeck
Paul Witt

Former Planning and Zoning Commission

Brent McFall
Jason Cowles
Stephan Richards

Thank you to everyone who participated in this update process!

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SPEED
HUMP
250 FT

CHAPTER 1:
OUR PLAN

The Town of Eagle Today - Why We Are Planning

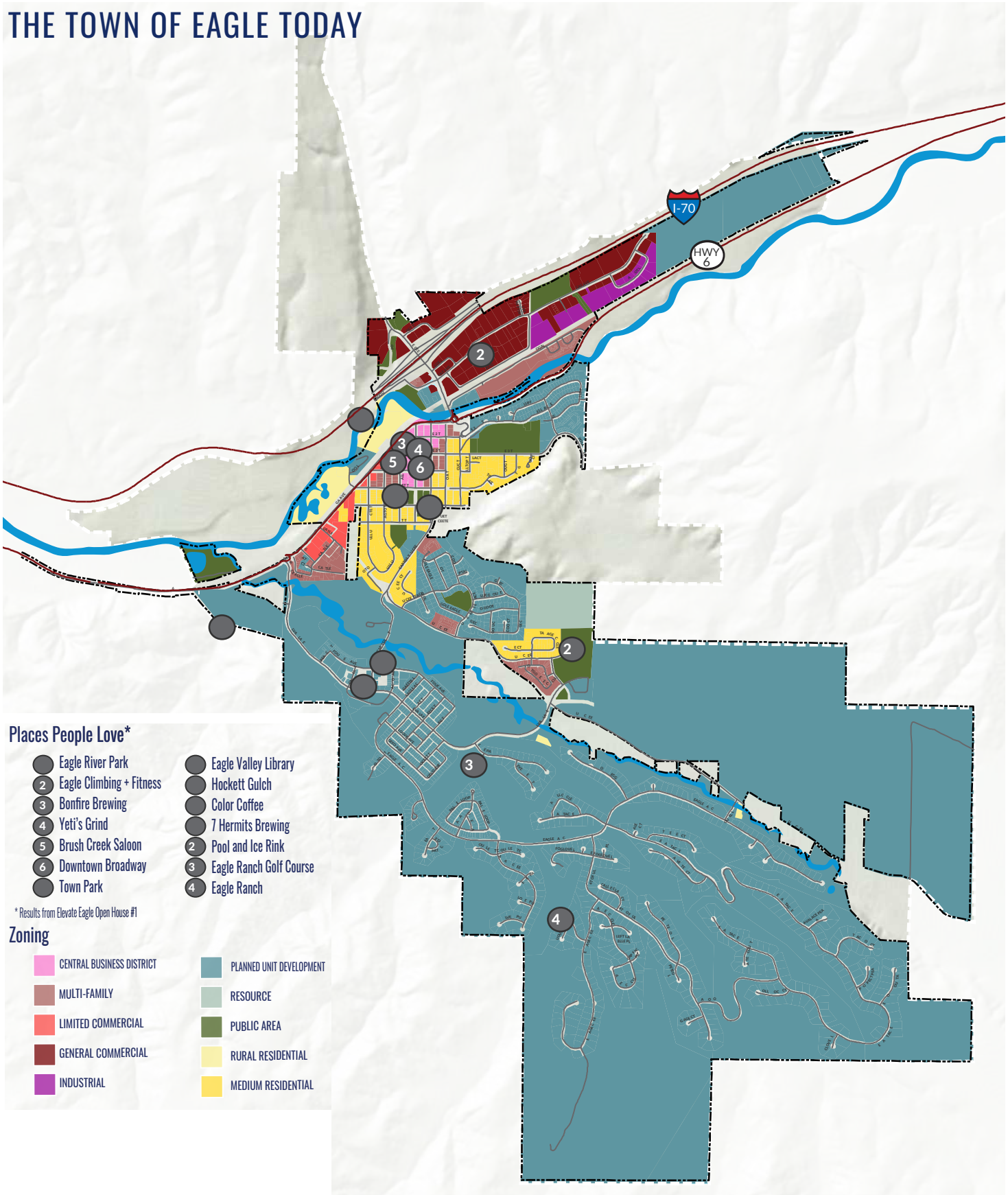
The Town of Eagle is a diverse, inclusive, and unique mountain community surrounded by beautiful recreation destinations. It is a thriving place for families to build a life, and a thrilling landscape for adventurers of every kind.

Eagle is located nearly halfway between Denver and Grand Junction. The Town can be accessed by I-70, which runs along the Eagle River. The Eagle County Regional Airport is located just five miles from downtown Eagle, with connections to ECO Transit. Walking and biking are frequent modes of transportation within the Town, via the expansive trail network. The trails have become a draw to residents and non-residents alike.

Influenced by two world-class ski resorts (Vail and Beaver Creek) and surrounded by federal lands, Eagle is positioned in the middle of some of the western United States' most significant recreation destinations. Colorado welcomed 34 million visitors in 2017 bringing in a record $9.1 billion profit from lodging, recreation, food and beverage, and merchandise. In its midst is Eagle, recognized in outdoor recreation circles for mountain bike and motorized vehicle trails, adjacent federal lands, and river rafting and surfing, kayaking, stand up paddle boarding, and hunting, fishing, and wildlife viewing.

The Town's adventurous reputation has started to attract young families seeking an active lifestyle. In fact, Eagle's population more than doubled between 2000 and 2010. Although Eagle is becoming increasingly popular with tourists, there is a significantly higher percentage of homeowners and single family homes in Eagle than in the County overall, suggesting it is home to more year-round residents than neighboring up-valley Towns. As the Town of Eagle continues to grow, so does the need for a Comprehensive Plan. The Town has maintained its small-town feel with local shops and a close-knit community and there is a strong desire in the community to preserve these values as the Town continues to grow. Working together, residents, business owners, property owners, and employees have participated in the creation of *Elevate Eagle*.

THE TOWN OF EAGLE TODAY



Places People Love*

1. Eagle River Park
2. Eagle Climbing + Fitness
3. Bonfire Brewing
4. Yeti's Grind
5. Brush Creek Saloon
6. Downtown Broadway
7. Town Park
8. Eagle Valley Library
9. Hockett Gulch
10. Color Coffee
11. 7 Hermits Brewing
12. Pool and Ice Rink
13. Eagle Ranch Golf Course
14. Eagle Ranch

* Results from Elevate Eagle Open House #1

Zoning

- CENTRAL BUSINESS DISTRICT
- MULTI-FAMILY
- LIMITED COMMERCIAL
- GENERAL COMMERCIAL
- INDUSTRIAL
- PLANNED UNIT DEVELOPMENT
- RESOURCE
- PUBLIC AREA
- RURAL RESIDENTIAL
- MEDIUM RESIDENTIAL

Why We Plan

In 2010, Eagle County and the Town of Eagle jointly adopted the Eagle Area Community Plan. Now, in 2020, Elevate Eagle is our first Town-developed Comprehensive Plan, building upon previous planning efforts and creating a road map for future development and redevelopment. The Plan's intent is to refocus planning efforts and policies to address current issues and future opportunities. It is a policy document that aids decisions on land use, development and redevelopment, public services and facilities, and economic development within the Town's boundary and Growth Boundary.

Elevate Eagle recommends policies to take advantage of new and unique opportunities while staying true to the Town's roots providing the best quality of life for residents, visitors, employees, and businesses.

Elevate Eagle is an official document of land use policy adopted by the Planning and Zoning Commission and ratified by the Town Council. State law authorizes the Town to adopt a comprehensive or master plan pursuant to Section 31-23-206 of the Colorado Revised Statutes as amended:

> "It is the duty of the commission to make and adopt a master plan for the physical development of the municipality, including any areas outside its boundaries, subject to the approval of the governmental body having jurisdiction thereof, which in the commission's judgment bear relation to the planning of such municipality. The master plan of a municipality shall be an advisory document to guide land development decisions; however, the plan or any part thereof may be made binding by inclusion in the municipality's adopted subdivision, zoning, platting, planned unit development, or other similar land development regulations after satisfying notice, due process, and hearing requirements for legislative or quasi-judicial processes as appropriate…"

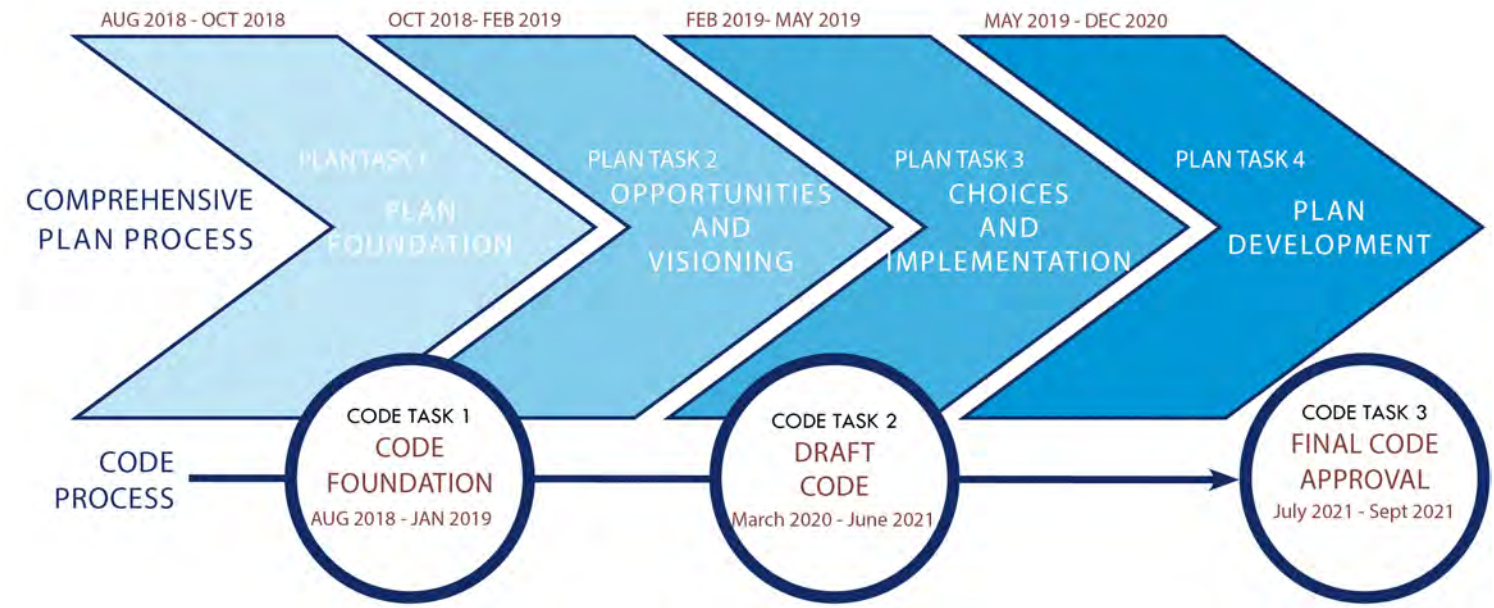
State law recognizes the legislative authority of the municipality's governing body by expressly requiring that the Planning and Zoning Commission's adopted comprehensive plan be subject to approval of the Town Council. In effect, Elevate Eagle is not fully effective until the Town Council approves the plan.

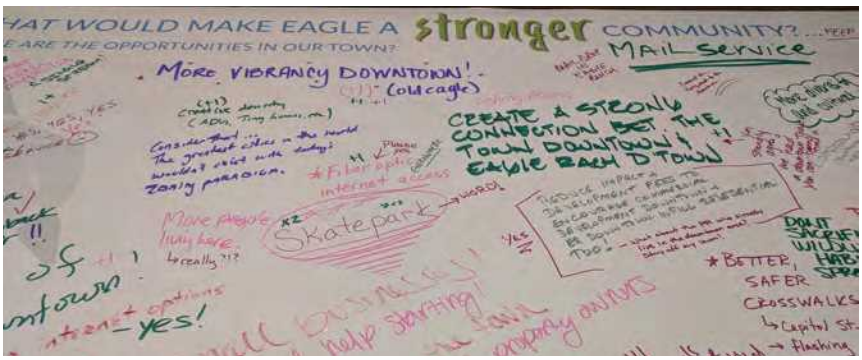
A Community Centered Process

The *Elevate Eagle* Comprehensive Plan process kicked off in August of 2018 with a series of public events and interviews with individuals in the community. Through this initial outreach, six commonly discussed topics emerged: population demographics, town character, economic development, housing, transportation, natural resources, and recreation tourism.

With an existing conditions report in hand, the community took the next step: creating a collective vision for the future. The five vision themes (see Chapter 3) provided the framework for the policy structure. In the spring of 2019, residents were given choices for implementing their community-built visions. These were reviewed and refined extensively and included as goals and policies herein.

As shown in the process chart below, this Plan will be followed by a Code Update, which is the first tool to implement some of the action items within this Plan.





How to Use This Plan

This Plan's framework is the five vision themes. Although they are separate, the themes are intertwined and cannot be focused on individually without considering the others. For example, our beloved trail system serves as a recreational amenity, as well as a transportation network. Also, when increasing our recreational opportunities, we must be mindful of the environment in which they exist. The Vision Statements, Framework Maps, Goals and Policies, and actions are divided into categories modeled after the vision themes:

Elevating our...

Inclusive Culture;
Unique Character;
Adventurous Lifestyle;
Relationship with the Environment;
Connections

Chapter 2: Existing Conditions: The existing conditions are the foundational portion of this Plan. We cannot understand where we are going until we understand where we are today. The existing conditions in Chapter 2 give readers an understanding of demographics, transportation, housing, economy, recreation, and the natural environment in and around the Town of Eagle.

Chapter 3: Our Vision: The vision statements serve as the framework to this Plan. They take into account the existing conditions and the desires of the community to form an overarching vision for the Town. The vision statements inform the goals and policies herein, describing the desired future of the Town based on shared community values.

Chapter 4: Future Land Use: Chapter 4 is the heart of the Plan. In this chapter you will find a Future Land Use Map with a description of each associated land use category.

Chapter 5: Goals & Policies This Chapter provides policy guidance through goals and policies to inform staff, elected officials, and the public of Eagle's key concerns, priorities, and views.

Chapter 6: Actions This Chapter serves as the work plan, providing specific actions that will help the Town accomplish the goals set in Chapter 5. These actions are accompanied by key information such as timeline, funding, and responsibilities for implementation.

Open

CHAPTER 2: EXISTING CONDITIONS

Who We Are

A STRONG FAMILY COMMUNITY

The Town of Eagle is known as an exciting adventure destination. It is also known as a safe community to live and raise a family. As a result, many young families choose to live here. The Town has a significantly higher population of children under the age of 19 than the county and state. With 32% of the Town's population between the ages of 0-19, there is an increasing need for schools, daycares, and activity centers to serve teenagers and children. Even with an increasingly aging population, the high number of children balances the median age to 36.3 years old, keeping pace with both Eagle County and Colorado at 36.5.

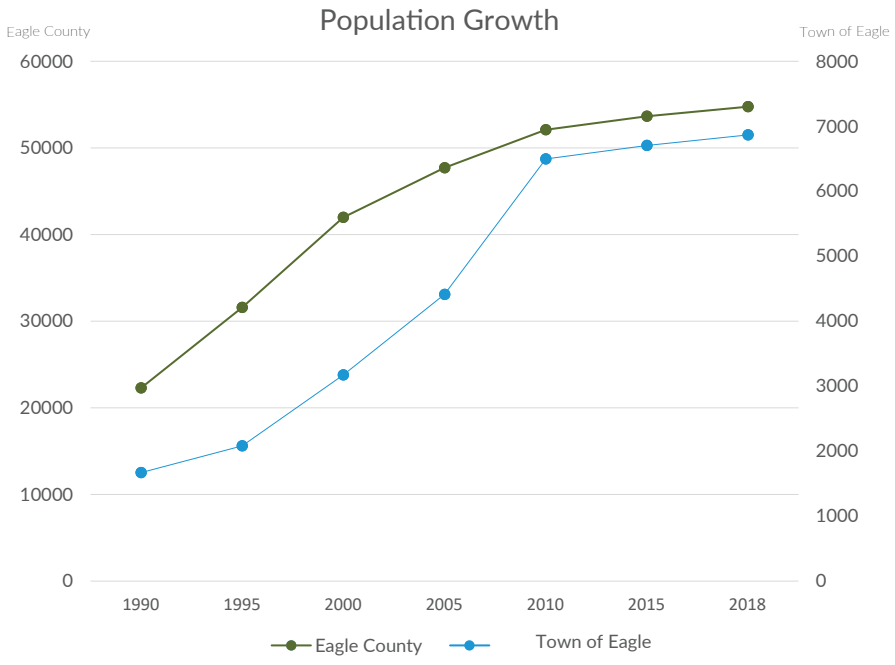
According to the most recent data available, almost half of the households in our Town have children under the age of 18. This indicates a strong need for family friendly activities, events, schools, and gathering places. The Town has two elementary schools and one middle school. With only about 10% of children being 15-19 years old, high school students commute about 15 minutes to Gypsum for the closest high school, Eagle Valley High.

While the ratio of children and teenagers to the rest of the population is higher than other places in Colorado, the number of young adults aged 20-34 in the Town is extremely low. The most recent data shows that approximately 1% of the Town's population is made up of residents between the ages of 20-24, and 12% are between 25-34 years old. The young adult age gap may be an indicator of a lack of entry-level living wage jobs or a lack of attainable housing options within the community.

POPULATION GROWTH

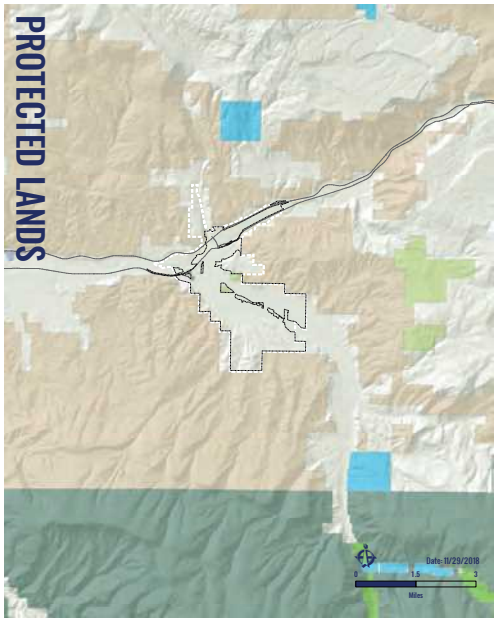
Although the Town of Eagle's historical roots go back over a century, the Town's population has only recently begun to grow. As shown in Chart 2.1, in 1990 the Town's population was just 1,667 people and as of July 2018, it has grown to an estimated 6,961. This growth primarily occurred between 2000 and 2010. During this time, the Town's population more than doubled, from approximately 3,000 to 6,500.

Although the Town's population seemed to stabilize in the past decade or so, Colorado's population continues to skyrocket, growing by nearly half a million people each five year period. Colorado's rapid growth shows a need for places like Eagle to continue planning for housing and transportation infrastructure to accommodate state-wide growth. According to the Colorado State Demography Office, Eagle County's population is expected to reach 83,001 by 2040. The growth rate between 2020 and 2040 is expected to be about 1.85%, compared to Eagle County's current growth rate (from 2010 to 2020) of 1%. Part of this increase in growth is expected to come with new annexations such as the Reserve at Hockett Gulch (annexed September 2019).

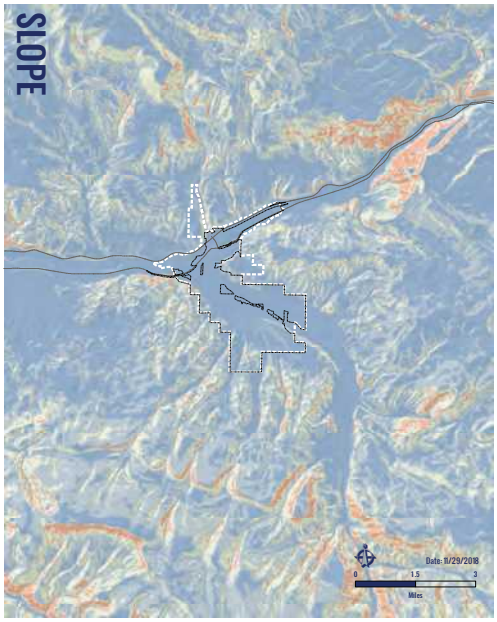


Graphic 2.1 Population Growth in Eagle County and the Town of Eagle
Source: United States Census Bureau

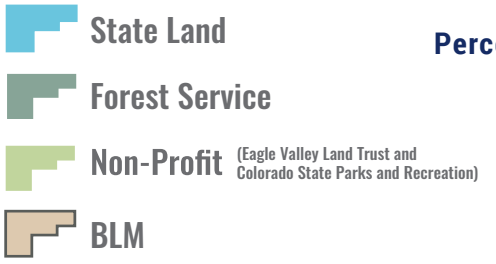
As the Town's population grows, so does its footprint. As shown in map 2.1 and 2.2, Eagle is uniquely positioned in the western slope region. It is surrounded almost entirely by protected land and steep slopes to the north, east and west. In 2017, Eagle County acquired 1,500 acres to the south of the Town of Eagle's Urban Growth Boundary exclusively for ranching and recreational use. As seen on the maps on page 6, much of the land surrounding the Town is owned and protected by the Bureau of Land Management (BLM). Although the Town works closely with the organization to develop recreational trails and amenities, this land serves as a development boundary for future growth. Along with protected lands, the Town is surrounded by steep slopes ranging from 10%-60%. Any area where a slope exceeds 30% falls under the county's regulations for hillside development which is designed to preserve and protect natural features and ensure that new development is sensitive to the existing setting. These growth boundaries force the Town to plan ahead when making land use decisions, always keeping in mind the footprint constraints.

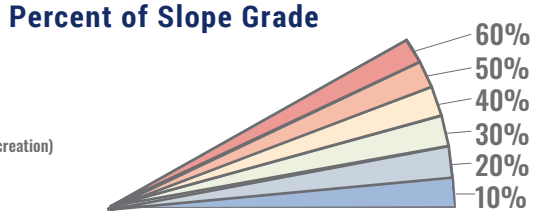


Map 2.1 Protected Lands Surrounding the Town of Eagle - Prepared by Logan Simpson Design



Map 2.2 Percent Slope In and Around the Town of Eagle - Prepared by Logan Simpson Design





WHY IT MATTERS

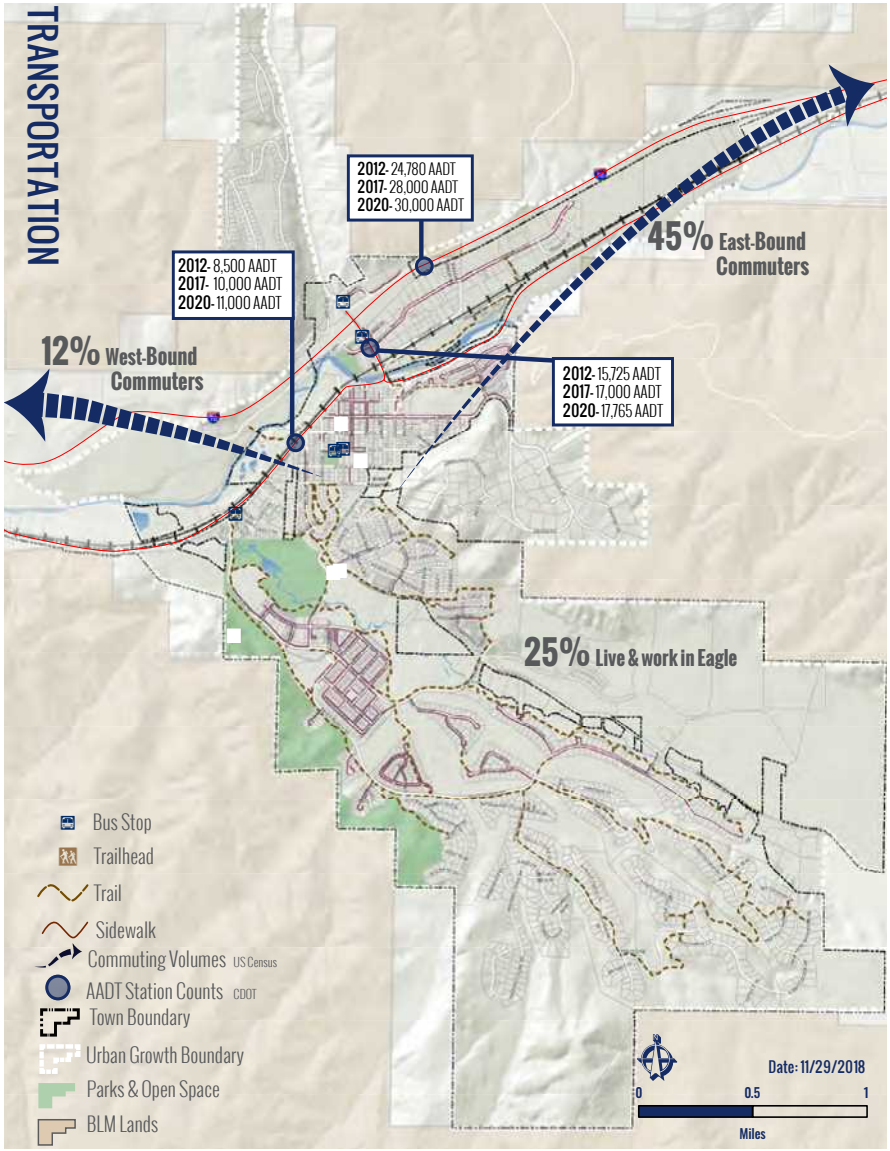
With a rising population of Baby Boomers in Eagle, it is increasingly important to plan for a retiring population. As Baby Boomers retire and downsize, there will likely be a need for more senior housing as well as a workforce gap for employers to fill. As these jobs open up, there will be a need to attract more young adults to fill them. Therefore, it will be important for Eagle to attract a variety of housing options to support new employees and their families, housing preferences of retirees and millennials, and housing attainability for Eagle's diverse workforce and demographic base.

Another key component of the demographic conversation is growth. How and where our Town grows has a dramatic effect on our surrounding environment, our resources, and our hazard resiliency. When our development footprint increases, we build closer and closer to the wildlife and wilderness that surrounds the Town. This leaves Eagle vulnerable to wildfire and potentially damaging the landscape and natural resources that make the Town unique.

A TRAIL COMMUNITY

Nearly every resident in the Town has the ability to walk or bike from their home to local amenities such as shops, schools, jobs, and parks. This is a trait that not many places can claim. According to the Town's GIS data (which is shown on map 2.3), there are over 15 miles of paved trails, including both sidewalks and recreational paved trails, through the Town. Though the network of these trails is expansive and reaches nearly every part of the Town, not every trail is connected to one another, potentially limiting access to amenities for some residents. Trail connection is a vital element in a thriving transportation system. Gaps in the trail system can be patched together with crosswalks, pedestrian bridges, and tunnels.

Along with paved trails and sidewalks, the Town is nationally known for their "Single Track Sidewalk" project that offers dirt tracks for children to mountain bike to school. In addition to offering a fun and exciting route for kids, the Single Track Sidewalks easily connect residents to hundreds of miles of existing mountain biking trails. In addition to mountain biking trails and enthusiasts, Eagle has a large population of motorized trail users. The Town of Eagle has motorized/OHV access for 4x4s and ATV/UTVs, as well as some singletrack. both within town limits and in the surrounding areas. These trails and riding areas fall under three jurisdictions: Town of Eagle, Bureau of Land Management (BLM) and the National Forest Service.



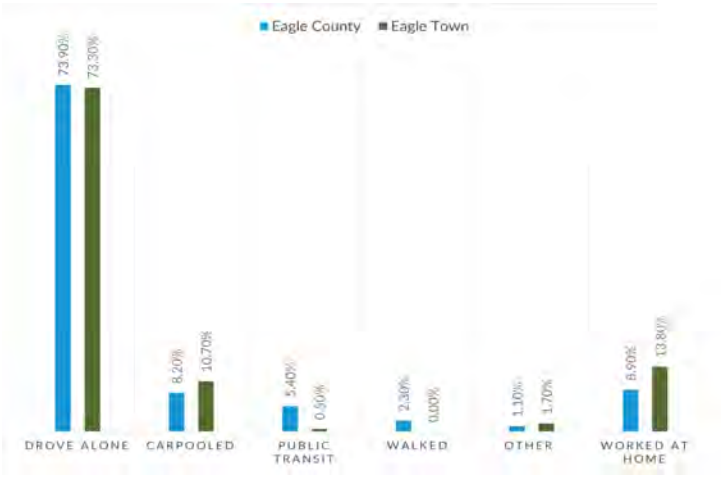
Map 2.3 Transportation in the Town of Eagle - Prepared by Logan Simpson Design

Graphic 2.2 Single Track Sidewalks in the Town of Eagle
Source: Logan Simpson Design

Graphic 2.3 Multi-Modal Trails in the Town of Eagle
Source: Logan Simpson Design

TO AND FROM EAGLE

Shown on the map on page 16 in blue and green are traffic counts from 2012 and projected traffic counts in 2020. As the Eagle River Valley continues to grow and expand, so will the number of cars on the road. The Town of Eagle is located between several major regional employment and activity centers, which creates a significant influx of people in and out of the Town daily. The majority of travelers arrive by private vehicles on I-70. The ECO Valley Transit line offers commercial bus service from Vail to Gypsum, stopping in the Town of Eagle along the way. Much of the Town's workforce commutes from outside the Town. As shown in Chart 2.2, it is more common in both the Town and the County for commuters to drive alone, carpool, or work from home than to walk or take transit. Along with daily visitors, the Town sees plenty of tourists and visitors from all over the world. The most popular element of the regional transportation system is I-70, an east/west interstate running through the valley that ultimately starts in Central-Southern Utah and ends in Pittsburgh, Pennsylvania. I-70 is a critical route into the Town for local and international visitors, offering motorists access to popular recreation destinations across the country and connects the Town of Eagle to Colorado's capital city, Denver, and the Denver International Airport.



Graphic 2.4 Commute Methods for the Town of Eagle and Eagle County
Source: United States Census Bureau

WITHIN EAGLE

Once in the Town of Eagle, the most heavily trafficked road is Highway (HWY) 6, also known as Grand Ave, which acts as a major transportation corridor for valley-wide commuters. It runs parallel to I-70 from Gypsum to Vail before turning to the south. The average annual daily trip count (AADT) for HWY 6 in 2017 was 16,000; for comparison, I-70 had 28,000. HWY 6 runs directly through the north end of the Town, separating the majority of the Town from the Eagle River and several major employers. Connecting the Town over HWY 6 is Eby Creek Road. Eby Creek Road starts at the roundabout off HWY 6 and continues into two more roundabouts before crossing over I-70 and out of the Town to the north. The AADT on Eby Creek Road in 2017 was 17,000, which is even higher than the traffic counts on the regional highway, HWY 6.

WHY IT MATTERS

Transportation choices are a crucial component of a thriving community, shaping the way people live and work. An adequate transportation network ensures our residents can get to necessary shopping opportunities, commuters can get to our town to fill jobs and build the economy, and tourists, visitors, and residents alike can enjoy the amenities, recreation opportunities, and retail/ dining that the Town has to offer.

A well-connected and efficient transportation system that strives to move people, instead of just cars, enhances quality of life, improves our health, and protects our environment by allowing people of all ages and abilities the same opportunities to participate in the community. Coordinating the Town's land use plans with local and regional transportation investments is key to improving mobility and access.

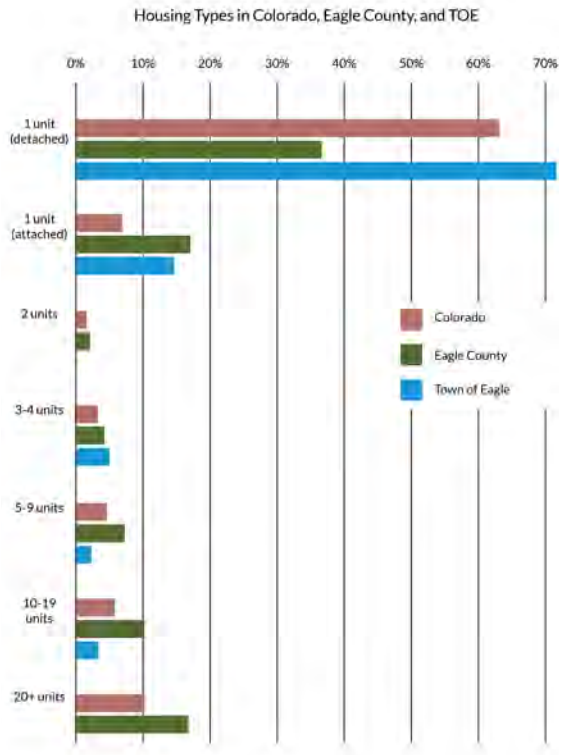
Additionally, as the Town focuses efforts on Recreation Tourism, more visitors coming to Eagle for recreation and employment means more cars on local roads. Currently, the primary access to Town is Eby Creek, Capitol, and Sylvan Lake Roads, which feed into HWY 6 and I-70. As traffic volume increases on these roads, there will be a need for greater connectivity through north/south arterials. Adding multiple routes out of the Town will also provide safe egress alternatives for residents in case of a natural disaster.

HOUSING TYPES

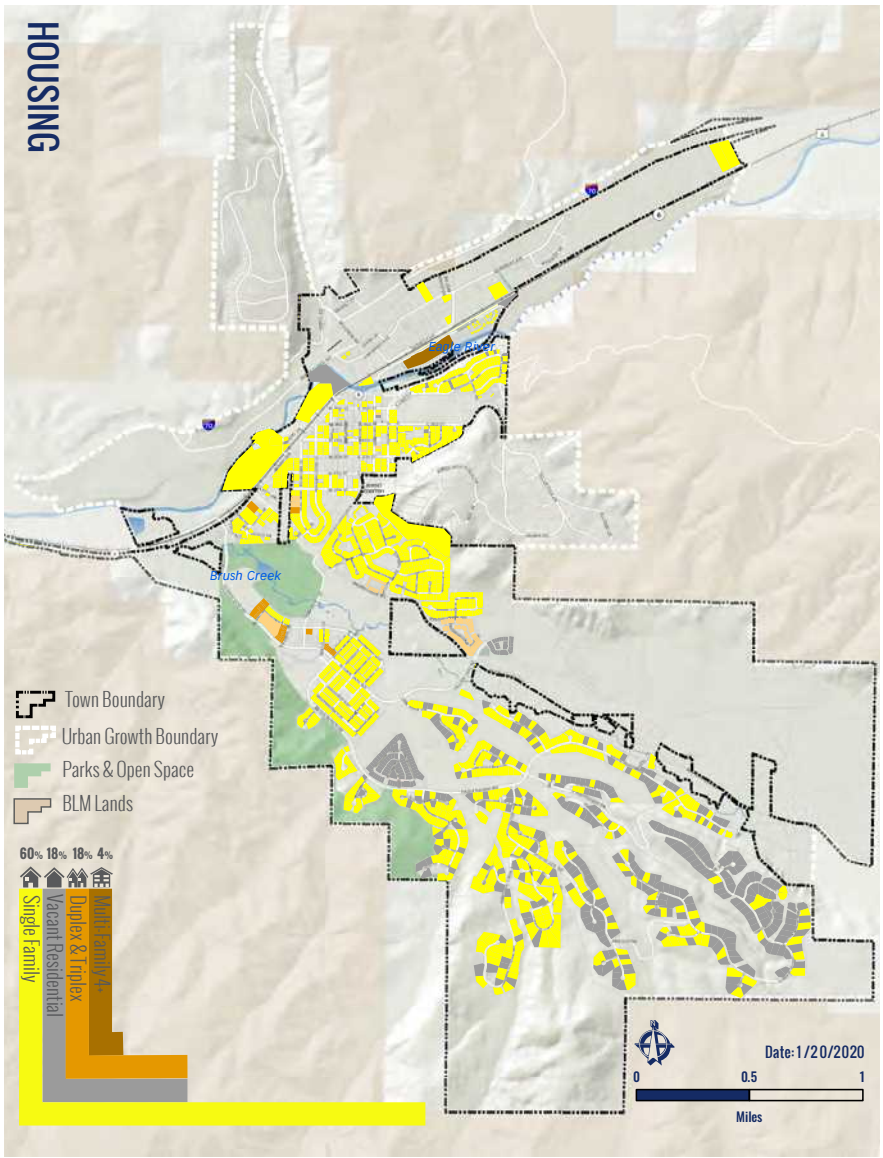
The Town of Eagle's housing stock is dominated by single-family homes with approximately 86% total single-family housing units (attached and detached). This is much higher than the state, sitting at 70%, and Eagle County at 54%.

As seen in chart 2.3, housing in the Town, the County, and the state of Colorado is mostly split between single-family homes and complexes with twenty or more units. These are not the only two options when it comes to housing densities. There is a lack of middle density housing, including duplexes, triplexes, and other multi-family housing options that fall between single-family homes and apartment complexes. This "middle" section of housing provides housing options to many different people such as new families trying to establish roots in Eagle, older couples or empty-nesters looking to downsize, and families or individuals that cannot afford or care for a single-family home. A healthy mix of housing types in a community encourages a diverse population with a wide range of skill sets and interests that propel an economy forward.

As shown in map 2.4, the housing in the Town of Eagle is mostly single family homes with a few clusters of duplex/triplex homes. There are several developments within the Town that have not yet been filled, as indicated by the gray building footprints. Multi-family housing developments mainly exist on the north side of the Eagle River, with Hwy 6 as the only access route into downtown. Other multi-family projects surround Brush Creek Park and north of Brush Creek, near the Ice Rink.



Graphic 2.5 Housing Types in the Town of Eagle, Eagle County, and Colorado
Source: United States Census Bureau



Map 2.4 Housing Types in the Town of Eagle - Prepared by Logan Simpson Design

HOUSING ATTAINABILITY

A housing attainability analysis is used to compare the existing available housing with average wages in an area and then assess if there are home options available for all income categories. US Department of Housing and Urban Development (HUD) guidelines suggest that no more than 30% of a household's income should be spent on housing costs (rent, mortgage payment, insurance, property taxes and utilities).

	Persons per Household					
Eagle County, CO	1	2	3	4	5	6
30% of AMI	14,595	16,680	18,765	20,850	22,530	24,195
60% of AMI	29,190	33,360	37,530	41,700	45,610	48,390
80% of AMI	38,920	44,480	50,040	55,600	60,080	64,520
100% of AMI	48,650	55,600	62,550	69,500	75,100	80,650

Table 2.1 Eagle County Area Median Incomes
Source: US Department of Housing and Urban Development

	<60% AMI	60-100% AMI	100-140% AMI	140-200% AMI	>200% AMI
Max Annual Income	$37,530	$62,550	$87,570	$125,100	$125,100+
Max Attainable Home Price	$190,000	$316,000	$443,000	$632,000	-
Number of Available Homes	1	12	51	77	485

Table 2.2 Incomes and Housing Affordability
Source: US Department of Housing and Urban Development

Housing attainability is further based on the Area Median Income (AMI) as determined by HUD. The AMI is measured on a county-wide basis and is then adjusted by household size, as shown in Table 2.1. The average AMI for a household of 3 people has been used in this analysis because the average household size in the Town of Eagle is approximately 2.96. These values are used when determining the total number of housing units currently serving locals in the Town of Eagle at various income levels. The median home value in the Town of Eagle is $462,500, which is much higher than the state median value of $264,600, but lower than the county median value of $471,100. There are significant shortages in available housing stock for those making less than 100% of the Average Median Income (AMI), especially for households below 50% of AMI. Households below 50% AMI typically cannot afford to purchase a home and rely on rental options; therefore, it is essential to have sufficient rental options for low-income households. A local household would need an income of about $152,000 (or 236% of Area Median Income) to afford the median priced home that sold in the Town in 2017.

WHY IT MATTERS

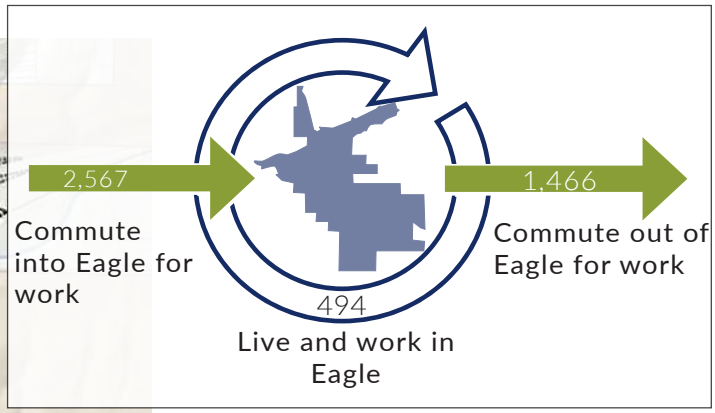
Local housing is an essential part of building a livable community. Attractive housing markets can draw new residents and employers. Recent trends indicate a strong relationship between the availability of affordable and rental housing options and a variety of housing types increases the number of Millennial and young families looking to relocate and establish roots in Eagle. Similarly, a diverse housing stock is a determining factor in retaining older residents based on the ability to down-size or stay in the community.

Nearly half of the people employed in Eagle (most of them living elsewhere) make less than 60% of the annual median income for the area. If using HUD guidelines for affordability, the maximum home they would be able to afford is $190,000 or rent at a maximum of $1,210 a month. The average property value in Eagle is $416,300 with an average rent cost of $1,468 per month. Adding to the existing housing supply constraints, new service-sector workers affiliated with the expanding tourism businesses (lodging, food service, recreational services, etc.) and the growing economy will need additional housing. With this disconnect between housing and wages, the Town relies on neighboring communities to fill the housing gap.

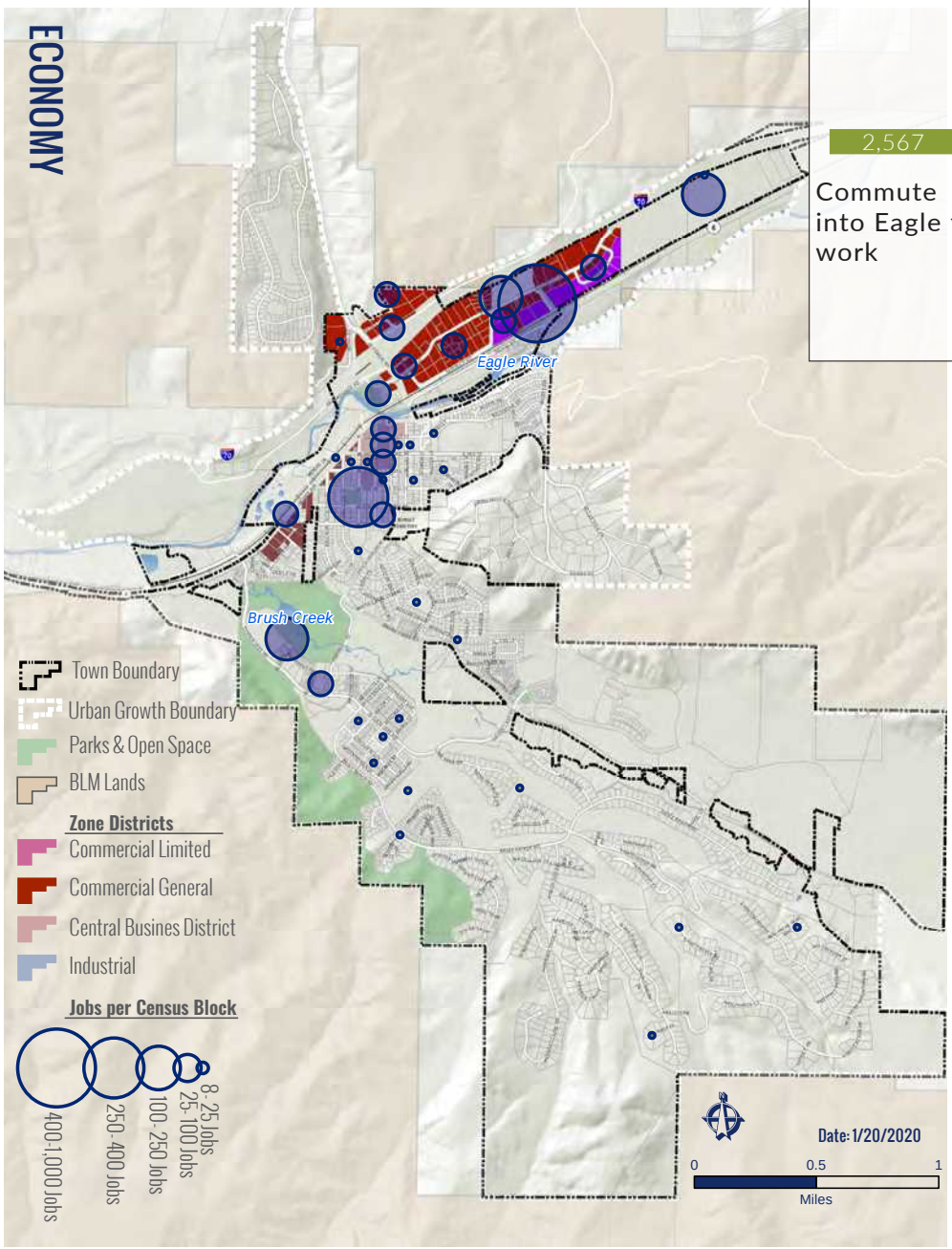
A STRONG ECONOMY

Nearly 2,600 employees commute into the Town of Eagle for work and about 1,500 Town residents commute out, leaving only 494 people who both live and work in the Town. The jobs that people commute in for are commonly educational services and public administration jobs, while the most common jobs held by residents are within accommodation services, entertainment, and recreation.

With a high median income of $118,630, there is an opportunity for new retail establishments. However, that retail will need to be balanced with a strong base of light industrial and manufacturing jobs to sustain the Town's economy. There is also a substantial number of professionals working from home, forming the start of new small businesses and the potential to have a more significant portion of people live and work in the community.



Graphic 2.6 Employee inflow/outflow in the Town of Eagle
Source: United States Census Bureau "On the Map"



Map 2.5 Major Employment and Commercial Centers in the Town of Eagle - Prepared by Logan Simpson Design

ECONOMIC DIVERSIFICATION

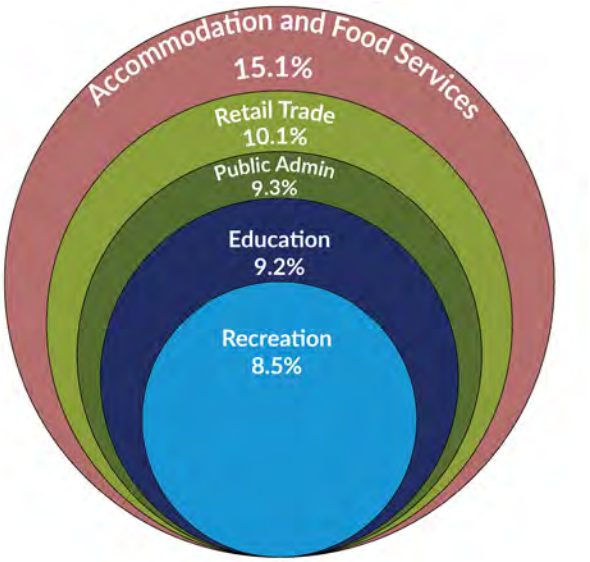
Over the past five years, there has been a national rise of online shopping and a decline of traditional brick-and-mortar retail stores. Because of this, it is becoming difficult for small cities and towns to attract and sustain retail uses.

As the economic climate of our country shifts, it's becoming more important for local municipalities to have a mixture of uses within Town boundaries that can build tax revenue, such as light industrial and small manufacturing uses. Eagle currently has an area of light industrial and warehousing that helps diversify and sustain our tax base.

WHERE WE WORK

Every day 1,466 Eagle residents leave the Town for work according to census data. They are primarily commuting to Edwards, Avon, Vail, and Denver. These commuter jobs are generally accommodation and food service jobs. It's likely these careers are provided by the major world class recreation tourism destinations. The other most common jobs for residents of Eagle are in the retail trade, public administration, education, and recreation industries.

Alongside residents that commute out, Eagle has a high percentage of residents that work from home or telecommute, at 14% compared to the county's 8%. This is common for smaller mountain communities and is indicative of the need for advanced telecommunication infrastructure.



Graphic 2.7 Top Employment Industries for Residents of the Town of Eagle
Source: United States Census Bureau

WHO WE EMPLOY

A little over 1,000 more people commute into Eagle for work than those that commute out. Every day 2,567 employees come into Eagle from all over the county for their jobs. Most commonly, people are commuting in from Gypsum. Second to Gypsum is Edwards followed by Vail, Grand Junction, and Denver. The major industries these commuters work in are educational services, public administration, and construction, with these three industries making up over half of the jobs in Eagle at 57% (source: Unites States Census Bureau). The major employers for public administration and educational services are concentrated into three major employers: Eagle County, Eagle County School District, and the Town of Eagle.

Of the employees in Eagle, 53% make over $3,333 every month, 33% make $1,251—$3,333 every month, and 13% make less than that. This means that one third of the employees in Eagle make between $15,000—$40,000 a year which is between 24%—63% of the area's average Annual Median Income as defined by HUD (source: Unites States Census Bureau).

WHY IT MATTERS

Employment options are essential to the long-term vitality and sustainability of our Town, businesses, and residents. Strong retail, local employment, and a robust tourism economy provide opportunities for residents to live and work locally, reducing commuting and traffic congestion while increasing leisure time and economic resiliency.

Housing attainability impacts our economy tremendously. Employers in the area reported that the lack of attainable housing is decreasing their ability to grow their business and retain employees.

Within Eagle, nearly 2,000 jobs are in administration, construction, and education with accommodation, food services, and recreation falling closely behind. As recreational tourism rises in Eagle, so will the need for these support jobs which are categorized as the lowest paying jobs in the county. In order to create living wage jobs, we will need to find a balance of traditional retail/ commercial with office, light industrial, and production uses that largely sustain our economy.

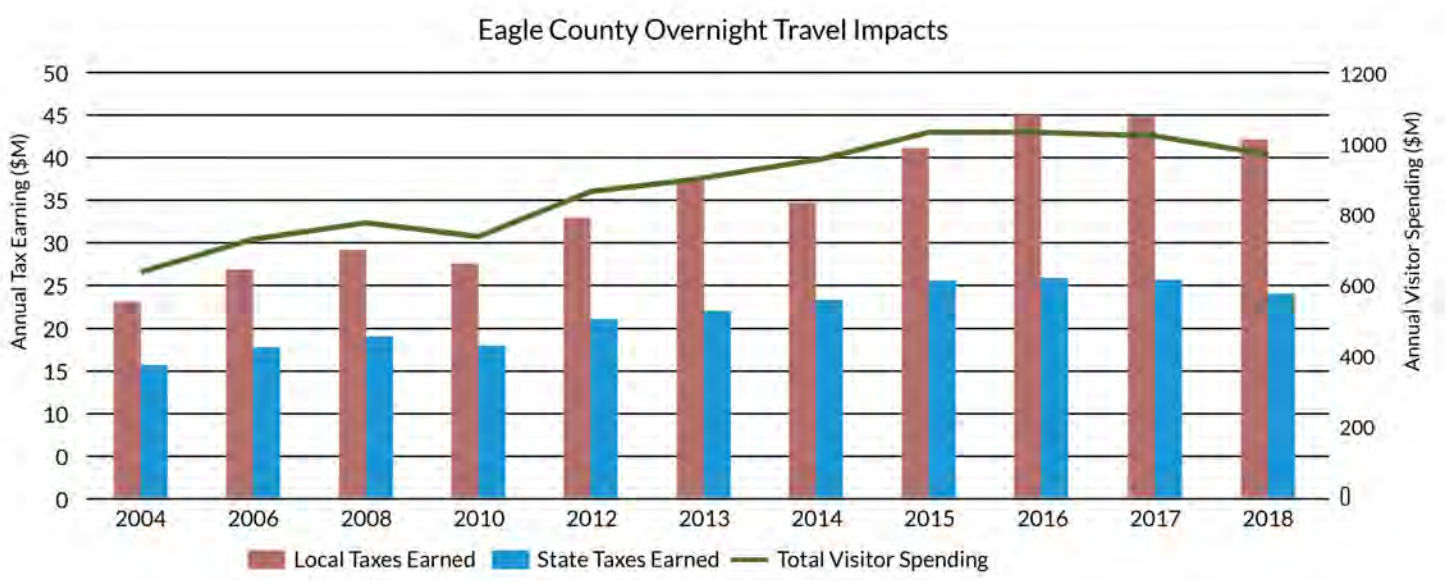
RECREATION TOURISM REGIONALLY

Recreation tourism is quickly becoming one of the United States' largest economic sectors, according to the Outdoor Industry Association. The outdoor recreation industry generates $887 billion in consumer spending annually, 4.6 million American jobs, $65.3 billion in federal tax revenue, and $59.2 billion in state and local tax revenue.

Colorado is a leader in the national trend for recreational outdoor tourism, welcoming 34 million visitors in 2017 alone. Since 2002, leisure trips to Colorado have skyrocketed, jumping from 22 million per year to 34 million. Of these trips, marketable/work related trips have risen nearly 2%.

This increase in travelers has provided huge economic benefits. In 2017 Colorado had a record $9.1 billion profit from lodging, recreation, food and beverage, and merchandise. In Eagle County, travel spending nearly doubled from 2004 to 2017; from $636.2 million to $1021 million, earning $258 million revenue for employees and business owners in and contributing $44.8 million to local taxes in 2017.

Capitalizing on this national and statewide trend provides economic benefits and creates millions of jobs each year for communities close to recreational opportunities.



Graphic 2.8 Eagle County Overnight Travel Impacts
Source: Dean Runyan Associates, Colorado Travel Impacts 2000-2018p

RECREATION TOURISM OPPORTUNITIES

Eagle is a community recognized in outdoor recreation circles for mountain bike and OHV trails, adjacent federal lands, large areas of protected open lands, and river rafting, kayaking, and fishing. Capitalizing on the Town's premier position and continuing to create high-quality recreation and tourism amenities will only reinforce this reputation.

The Town is home to a variety of great parks for all ages and interests, including Brush Creek Pavilion, the Fairgrounds, Bull Pasture, Chambers Park, Hole in the Sky Disc Golf Course, Town Park, Eagle River Park, and Terrace Park. In addition to the parks, there are over 100 miles of trails for hiking, biking, and horseback riding, snowshoeing, skiing, and a BMX track for bicycle races.

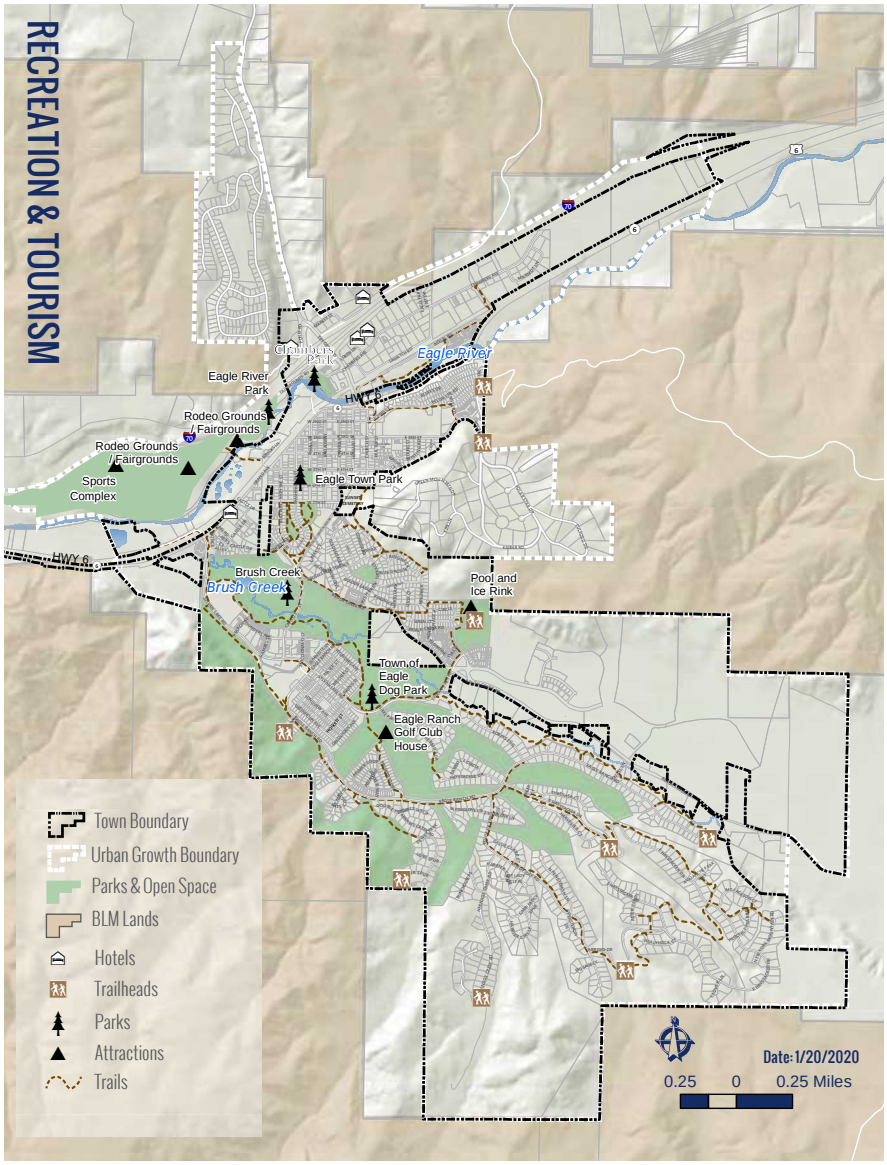
Recreation in the Town is not limited to the land, there are many opportunities to get out onto the Eagle River to fish, raft, kayak, tube, and more. The Eagle River Corridor Plan was adopted in 2015 and is part of an initiative to improve the Town's relationship with the river, while maintaining the overall health of the river and the species that reside there such as Brown Trout.

Other recreational options in and around the Town include seasonal big game hunting, golfing, swimming and ice skating at the Eagle Pool and Ice Rink, and climbing at Eagle Climbing + Fitness. According to Vail Magazine, the new climbing gym is the first large-scale indoor climbing facility in the Central Rockies.

Map 2.6 (to the right) shows major recreation amenities and attractions in Eagle and trails that run through the Town. Though there is a lot to do in town limits, much of the outdoor recreation happens just outside the Town in Bureau of Land Management (BLM) land, where there are many trails to hike, bike, camp, and explore.

Also shown on map 2.6 are the hotels in Town, an important element to sustain a recreation tourism base. Currently, hotels and lodging exist near many of the commercial areas between I-70 and HWY 6, while attractions exist mainly on the other side of the Eagle River, over Eby Creek Road, in the south end of the Town. One amenity that seems to be lacking is formalized campsites. This is something that the Town could capitalize on to expand their recreational opportunities.

These activities and amenities make Eagle the perfect town for year-round recreation; a place where any adventure seeker can find exactly what they are looking for. Capitalizing on the amazing adventure access Eagle provides will easily draw visitors from across the nation.



Map 2.6 Recreation Amenities and Destinations in the Town of Eagle - Prepared by Logan Simpson Design

WHY IT MATTERS

As such a driving economic force, it is becoming increasingly important to plan for recreation tourists with the right amenities such as hotels, transportation infrastructure, recreation infrastructure, and wilderness preservation. It is important to plan for a growing recreation tourism industry in the Town in order to accommodate and manage increased visitation.

A few things that will be heavily affected by increased tourist traffic will be transportation, jobs (and, in turn, housing), and our impact on the surrounding environment. Roads will likely become more congested, there will be a greater need for hospitality and food service employees and facilities, and the need for attainable housing will rise with the increase of lower wage jobs.

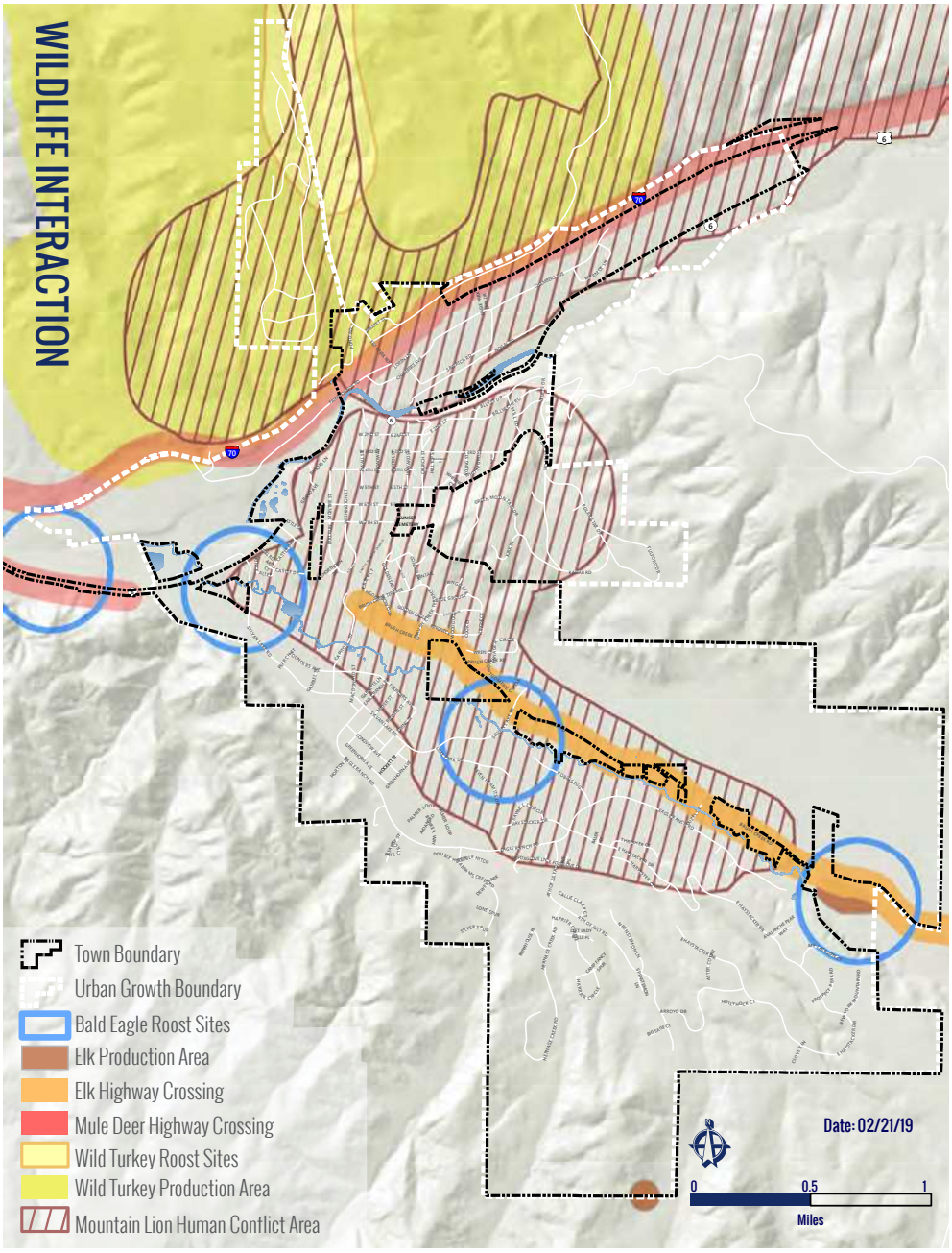
Recreation tourism especially has an impact on environmental resources, as it is often focused on outdoor recreation opportunities such as skiing, mountain biking, camping, river rafting, and fishing. The resources that the Town values and should be carefully preserved as recreation tourism increases.

WILDLIFE

A healthy wildlife population is of great importance to Eagle stakeholders and residents for many reasons; among the top are quality of life and economic benefits. Hunting, fishing, and wildlife viewing are common activities for both residents and visitors in the area. Critical wildlife habitat includes elk production areas, elk migration corridors, elk severe winter range, deer migration corridors and range, blue heron rookeries, raptor nesting areas, riparian areas, and areas critical to the support of rare or endangered species. Many trails throughout the area are seasonally closed to protect the migration and calving of deer and elk.

Of specific concern, Colorado Parks and Wildlife report a 50%–60% decline in the elk population from 2007 to 2018 in the Eagle Valley. Evidence points to the impact of more people, development, and traffic, combined with changing weather patterns as factors in the decline.

It is generally agreed that minimizing development sprawl will benefit local wildlife populations. In December of 2018, Eagle County completed the Eagle County Safe Passages for Wildlife Assessment. This document identified important wildlife movement areas and highway crossing zones, recommends the best locations for crossing structures, and provides land use guidance for Eagle County. The area specific to the Town of Eagle is Brush Creek Road and I-70. Along Brush Creek Road it is recommended to keep the surrounding area zoned as low density residential and/or agricultural. As you can see in Map 2.7, I-70 is a major Mule Deer Crossing. The interstate, mile post 146.6 in particular, has an extremely high number of Wildlife-Vehicle Collisions. The strategy proposed for this area is to build and improve the existing fence along the corridor and improve pedestrian access so that no one is tempted to tamper with the fence. Other strategies here include maintaining functionality of the bridge over US 6, the railroad and the Eagle River at MP 158.8 for wildlife passage, pursuing land conservation efforts to limit development on undeveloped lands in the wildlife crossing linkages, maintain critical east-west migration movements on either side of I-70, and provide north-south crossing opportunities under I-70 to support current wildlife movement.

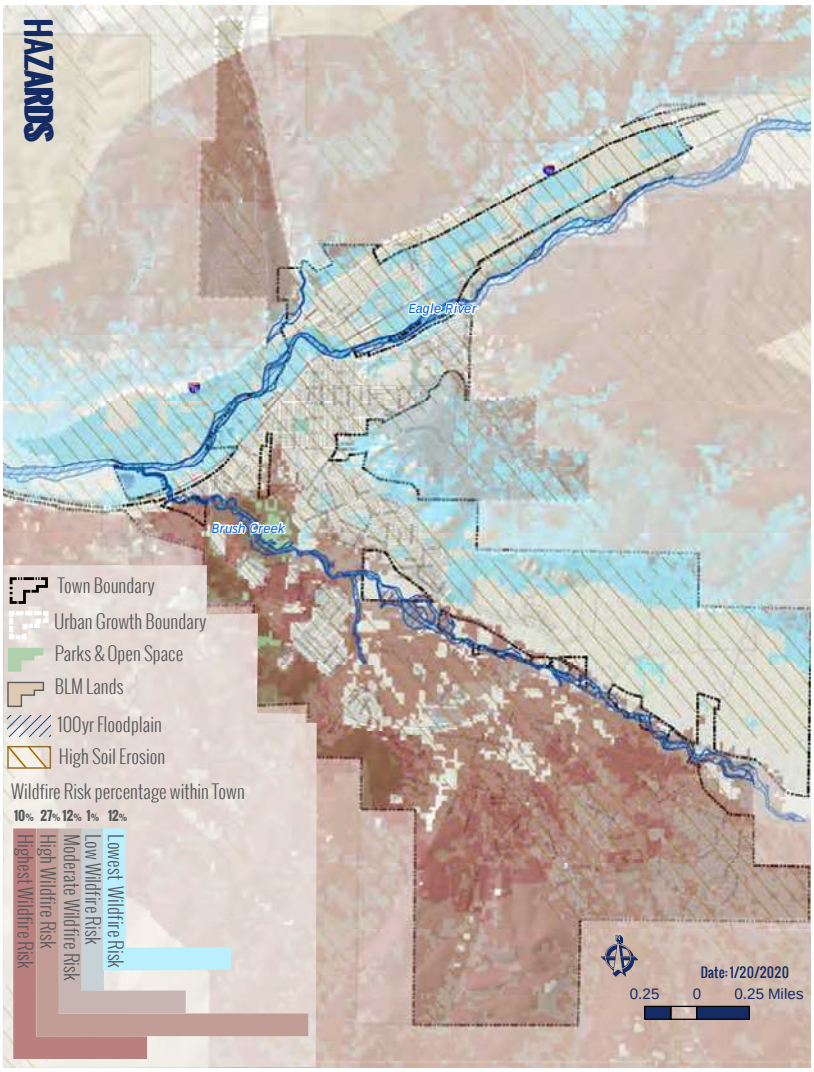


Map 2.7 Wildlife Interaction Hot spots in the Town of Eagle - Prepared by Logan Simpson Design

FIRE RESILIENCY

With recent fires making national headlines, fire resiliency is now being discussed nationwide. Eagle County's population increased 4% from 2016 to 2017. Located in a sensitive environmental landscape, the human footprint is continually encroaching further and further into wildfire-prone landscapes, increasing wildfire threats to life and property. As the Wildland Urban Interface (WUI) continues to grow in and around the Town of Eagle, and as wildfire frequency and severity rise, associated wildfire costs and impacts increase as well. Following a wildfire, local communities assume much of the responsibility and monetary costs of recovery. The Town of Eagle recognizes the incredible environment in which they are situated and the need for residents to live sustainable and resilient lifestyles.

WUI risk indicators within and adjacent to the Town of Eagle show that the risk of a wildfire with potential impact to community values is at a moderate to very high risk for much of the area, as shown in map 2.8. This is due to the influence and density of structures, the influence and proximity of wildland fuels, and the opportunities for wildfire ignitions to occur based on historical fire data. Based on current wildfire trends across the west, the likelihood of larger, increasingly severe fires will continue to have lasting impacts on communities.



Map 2.8 Areas of Hazard in the Town of Eagle - Prepared by Logan Simpson Design

WATER

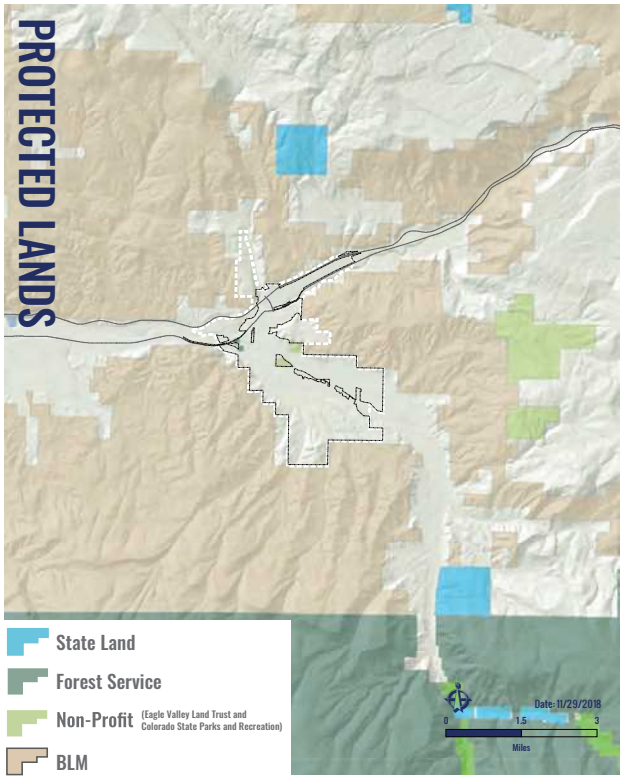
High quality water is expected in communities like Eagle that are located in the Colorado high country. The clear waters of local streams and rivers minimize the need for extensive domestic water treatment, and support high quality recreational activities like fishing, camping and wildlife viewing. Stream flows in Brush Creek, Eby Creek, and the Eagle River are important to the Town and will be protected by the Town to the greatest extent possible. Brush Creek has a minimum stream flow standard, and the Town has stream management plans that can be utilized to maintain adequate flows during dry years.

The requirements for waste water treatment, erosion control and storm water management are elevated within the Eagle Planning Area in order to maintain high water quality standards. The 2013 Eagle River Watershed Plan outlines policies and action items for stream and watershed protection, particularly with regard to protection of riparian vegetation, in-stream flows, re-vegetation of riparian habitat and sedimentation control. Additionally, the Town is in the process of developing a Source Water Protection Plan.

In addition to these plans, the Town of Eagle has recently adopted a Water Efficiency and Sustainability Plan specific to development within the Town boundary that will provide a resilient and high-quality water supply to our residents and visitors as the community grows and as climate variability increases.

PROTECTED OPEN SPACE

The Town of Eagle is almost entirely surrounded by public protected open space, as shown in map 2.9. There is also a lot of private protected open space in the area. The Eagle County Open Space Fund was established in 2002 by the voters. This fund authorizes an ad valorem (property) tax mill levy not in excess of 1.5 mills for the purpose of acquiring, maintaining, and permanently preserving open space in Eagle County. The tax generates approximately $4 million annually. Eagle County estimates approximately $4.6 million was generated for the Open Space Fund in property tax revenue in 2018. To date, Eagle County, through its Open Space Program, has helped to purchase and/or preserve approximately 12,980 acres at a total cost of about $91 million. The Open Space Fund has also funded improvements to its various properties, such as boat ramps, parking and restrooms.



Map 2.9 Protected Lands Surrounding the Town of Eagle - Prepared by Logan Simpson Design

In addition to the county open space fund, the Town of Eagle has our own open space fund that is supported by a lodging tax of 6% per room per night. These funds were originally used exclusively for the "preservation of agricultural lands and for acquisition, maintenance, and management of land and easements in and around the Town for open space buffer zones, trails within open space areas, wildlife habitats and wetland preservation" until 2014 according to the 1996 enabling ballot. Voters approved an amendment to allow for these funds to contribute to the development of trail and open space amenities. This addition is widely supported with an 87% vote for the amendment and continues to be a supported program within the Town from residents, business owners, and trail/ open space lovers.

WHY IT MATTERS

Nearly all community activities interact with natural resources in some way. Housing, transportation, utilities and community facilities, economic development, and land use elements all have direct or indirect relationships to a community's natural resource base. Therefore, it is virtually impossible for a community to plan for its future without considering the opportunities, constraints, and impacts associated with its natural resources.

Protection of, and planning for, our natural resources is essential to the Town. One of the major tools used by the Town to control and monitor impact to the surrounding environment and resources is the Urban Growth Boundary (UGB). The UGB outlines the area surrounding the Town that has been determined as acceptable for growth, annexation, and development. This is a tool that is used to concentrate development and manage the Town footprint in order to minimize effects on the surrounding environment.

The Town's clean water sources and large open space properties are a benefit to all who live, work, and play in the Town, but they also need to be monitored, protected, and well planned. As our footprint and transportation needs increase, it will become more and more important to be aware of the surrounding landscape and potential for natural disaster.

Over the years, access to natural and open spaces, and the amenities these features provide, has become an increasingly important factor in determining where to live or locate a business, thus contributing to the local economy. The preservation of our natural resources is a large portion of what draws tourists to visit the Town and even creates a draw for new residents and businesses.

CHAPTER 3:
OUR VISION

OUR VISION

A Community-Built Vision

The planning process ensures that the community's values align with the Town's road map for the future. The project team began this process by asking residents and community members what they love most about the Town of Eagle and what they would like to see changed over the next ten to fifteen years. This feedback informed the vision themes and statements, as well as the remainder of the plan's development process. While building the vision statements in this chapter, we asked residents questions like "in 2040, Eagle is..." and "What do you want to see change in the Town of Eagle in the next 10-15 years?"

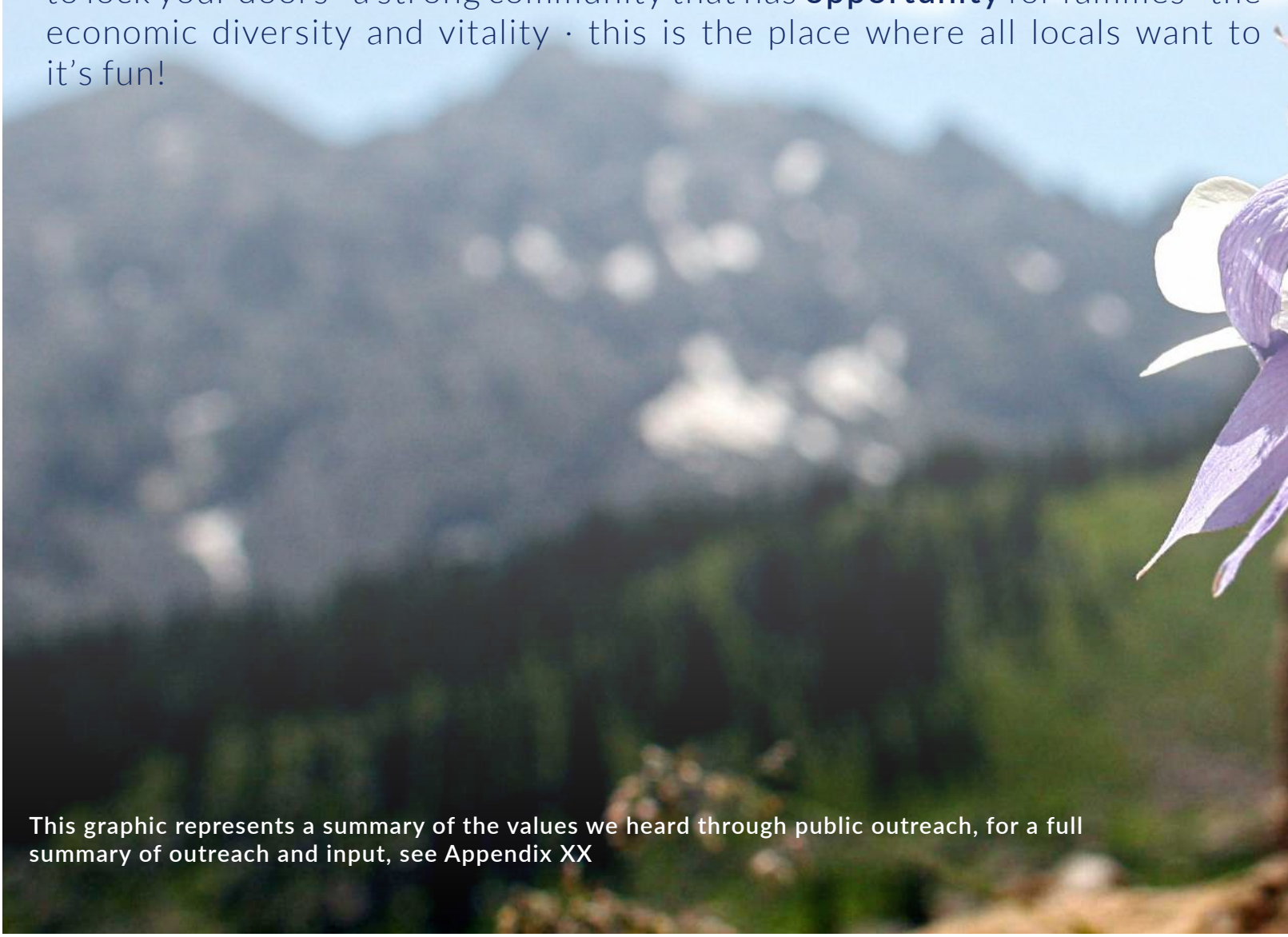
The visions consider how the Town's housing, economy, transportation, and amenities should evolve with future development and changes. This also ensures that the Town of Eagle will remain a place that current and future residents value, and a unique place where an elevated quality of life is the top priority.

EVATING OUR CONNECTIONS

LET'S ELEVATE OUR SHARED FUTURE!

-The best thing about Eagle in 2040 is-

friendly folks and fun · it's still a small town where **neighbors** help neighbors · the smart and public lands · the people · fun downtown, events, and beautiful **wild** backyard affordable, safe, and friendly · it is affordable for people to live here · full meeting new friends and family · how close our community is · the close-knit · year-round **recreation**, and commercial shops and dining · quality of life stores and busy, alive community · the **beauty** of the area · all of the above their opinions · it will be a model community for all age groups · diversity community with grass roots · the beauty of the mountains · the growth affordable housing restrictive zoning · the small town feeling · nicer shops · the overall **lifestyle** it provides for residents, visitors, and employees of Eagle · great energy and feeling of community · its residents · a great place for spirit · an unparalleled system of trails and **bike** paths · controlled growth of to lock your doors · a strong community that has **opportunity** for families · the economic diversity and vitality · this is the place where all locals want to it's fun!



This graphic represents a summary of the values we heard through public outreach, for a full summary of outreach and input, see Appendix XX

adventures awaiting all · a low-impact, resilient, interconnected community sustainable built environment and economic development · the climate and · growth is intentional and deliberate in alignment and goals / it's **beautiful**, of good, hard working people, despite increased prices · the trail system · community · our continued family small town values · **beautiful** community · simplicity · it's a **caring** community · access to more restaurants and · wholesome living · my family still calls it home · people are respected for · an inclusive community · it still feels like a **small town** · we are a stable and addition of high quality restaurants · recreation, second ice rink, and that it will be sustainable and has remained a place that we are all proud of · · the **mountains** · the family friendly active **community** · our planned growth families · our visionary approach to sustainability and our strong community development balanced with the environment and recreation · you don't have **unique character** of our people, town, and shops · **vibrancy** · self-sustaining live in the valley · loving people who cherish the small town environment ·

ELEVATING OUR INCLUSIVE CULTURE:

The Eagle community is defined by our welcoming spirit, our appreciation of our neighbors, and support of one another.

ELEVATING OUR UNIQUE CHARACTER:

The Town of Eagle's eclectic neighborhoods, framed by Castle Peak, the Sawatch Range, and the Eagle River, provide the ideal setting to celebrate our western heritage and adventurous spirit.

ELEVATING OUR ADVENTUROUS LIFESTYLE:

The Town of Eagle offers the opportunity to explore, live, and work in a community surrounded by our vast outdoor playground.

ELEVATING OUR RELATIONSHIP WITH THE ENVIRONMENT:

The Town of Eagle celebrates and preserves a unique connection with our environment by minimizing growth impacts to our water and wildlife resources.

ELEVATING OUR CONNECTIONS:

The Town of Eagle strives to offer a variety of technology, communication, and transportation choices to connect our community, locally and globally.

CHAPTER 4: FUTURE LAND USE

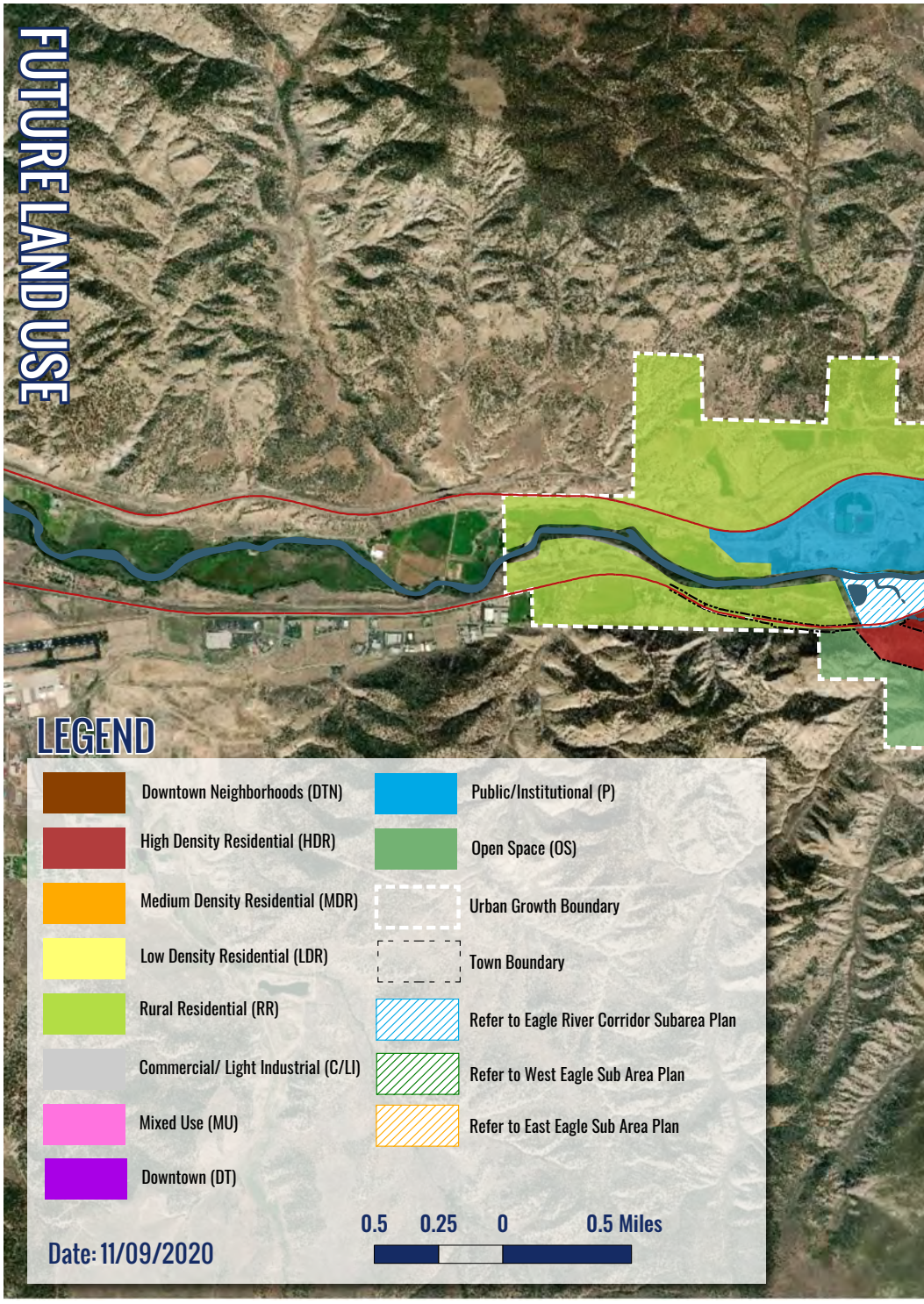
FUTURE LAND USE

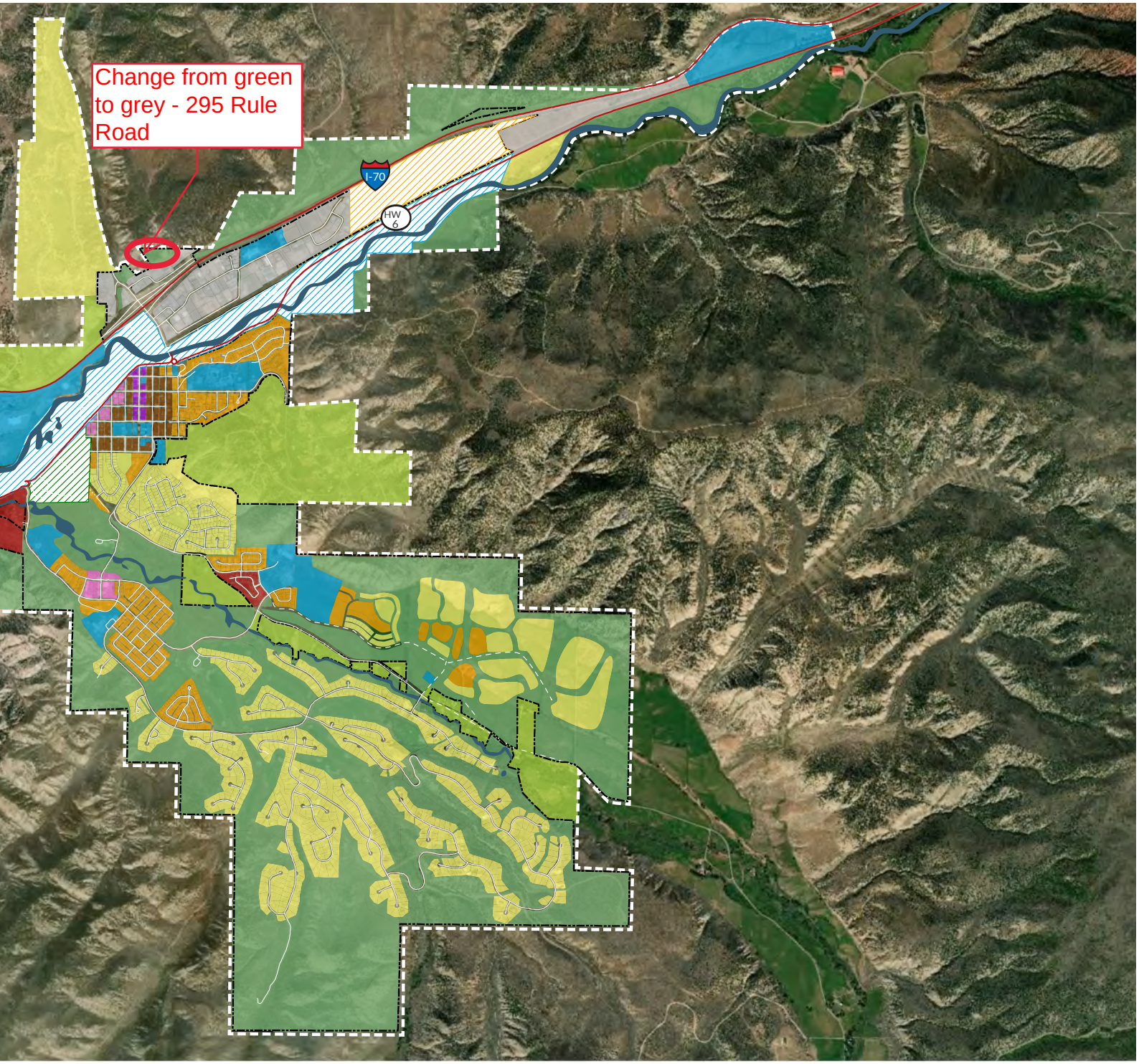
Overview

The Future Land Use Map describes the Town of Eagle's desired future. It is a tool to guide development decisions, infrastructure improvements, and public/private investment/ reinvestment in Eagle. The Future Land Use Map identifies locations of anticipated, and Town-supported land uses over the next 10 to 20 years.

Division between land use categories generally follows parcel lines, roadways, and other geographic boundaries. Future land use and zoning category changes shall generally adhere to the Future Land Use Map.

Flexible interpretation of the boundaries may be granted by the Town Planning staff, Planning and Zoning Commission, and Town Council, provided the proposed change is consistent with the vision, goals, and strategies contained in this Plan.




Change from green to grey - 295 Rule Road
I-70
HW 6

Future Land Use Categories

Below is a table outlining which zoning designations are most appropriate for each Future Land Use Category, and each category is further described on the following pages and includes: an overview of the general character, features, and amenities; desired primary and secondary uses; examples of representative development types and forms within Eagle, and connections to the surrounding area.

LAND USE	ALLOWED ZONES
Correlates with existing zoning categories as of January 2020	
RURAL RESIDENTIAL	R – Resource RR - Rural Residential PUD - Planned Urban Development
LOW DENSITY HOUSING	RL - Residential Low Density PUD - Planned Urban Development
MEDIUM DENSITY HOUSING	RM - Residential Medium Density RMF – Residential Multi-Family P – Public Area PUD - Planned Urban Development
HIGH DENSITY HOUSING	RMF – Residential Multi-Family RH – Residential High Density P – Public Area CL – Commercial Limited
COMMERCIAL/ LIGHT INDUSTRIAL	CG - Commercial General CL - Commercial Limited I - Industrial
MIXED USE	CL - Commercial Limited P – Public Area PUD - Planned Urban Development
DOWNTOWN	CBD - Central Business District
DOWNTOWN NEIGHBORHOOD	CL - Commercial Limited RL - Residential Low Density RM – Residential Medium Density RMF – Residential Multi-Family
PUBLIC/INSTITUTIONAL	PA - Public Area
OPEN SPACE	R – Resource

RURAL RESIDENTIAL

Description:

Rural lands include, but are not limited to, those generally developed to lower residential densities, agricultural activities, resource extraction, timber harvesting, resource conservation, public or private recreation or open space. They may include cluster homes to preserve large pieces of open space.

PRIMARY USES	SECONDARY USES
Agriculture, farming, single family units.	Neighborhood, community parks, recreation, on site employee housing.

APPROXIMATE DENSITY

Up to 1 DU/2 Acres

LOW DENSITY RESIDENTIAL

Description:

Single-family neighborhoods built on a traditional development pattern, interspersed with schools, public facilities, neighborhood amenities, parks, and trails. Neighborhoods are slightly more auto-oriented but connected to other neighborhoods and amenities through an extensive trail network.

PRIMARY USES	SECONDARY USES
detached single family units, neighborhood and community parks.	Public uses.

APPROXIMATE DENSITY
Up to 4 DU/Acre

MEDIUM DENSITY RESIDENTIAL

Description:

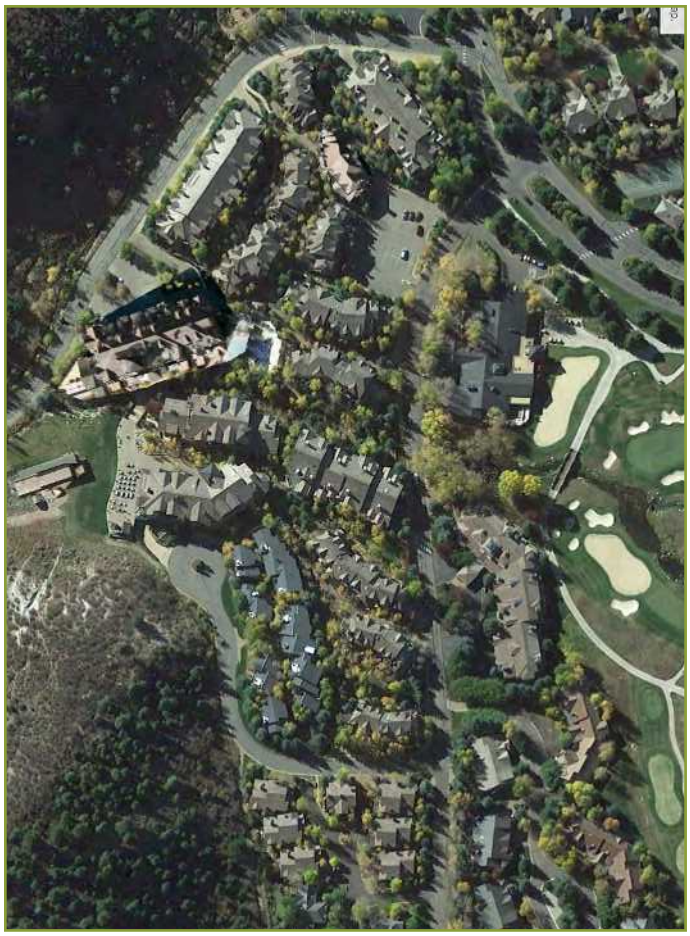
Single and multi-family neighborhoods built on a traditional development pattern, served by a highly connected street pattern, and interspersed with schools, public facilities, walkable neighborhood amenities, parks, and trails.

PRIMARY USES	SECONDARY USES
Small lot, single-family units, duplexes/triplexes, and multi-family townhomes.	Public uses, neighborhood and community parks.

APPROXIMATE DENSITY

4 - 10 DU/Acre

HIGH DENSITY RESIDENTIAL



Description:

Higher density neighborhoods near commercial centers and major corridors. These areas consist only of residential, with occasional parks. To meet the needs of people in all stages of life, these neighborhoods are supported by a multimodal network, pocket parks, and public gathering spaces.

PRIMARY USES	SECONDARY USES
Primary use should include multi-family dwellings, including duplexes, townhomes, apartment complexes, and other similar types of dwellings, at higher densities.	Public uses, neighborhood and community parks.

APPROXIMATE DENSITY

10-18 DU/Acre

COMMERCIAL/LIGHT INDUSTRIAL

Description:

Centers of high economic base located near regional transportation corridors providing regional commercial services to locals and visitors. These areas support employment in more suburban development patterns, yet provide an intensity of uses to serve the immediate community and the larger region.

PRIMARY USES	SECONDARY USES
Light industrial, manufacturing, services, construction, employment, civic, medical, larger scale lodging facilities.	Larger scale retail, accessory residential and/or employee housing.

MIXED USE

Description:

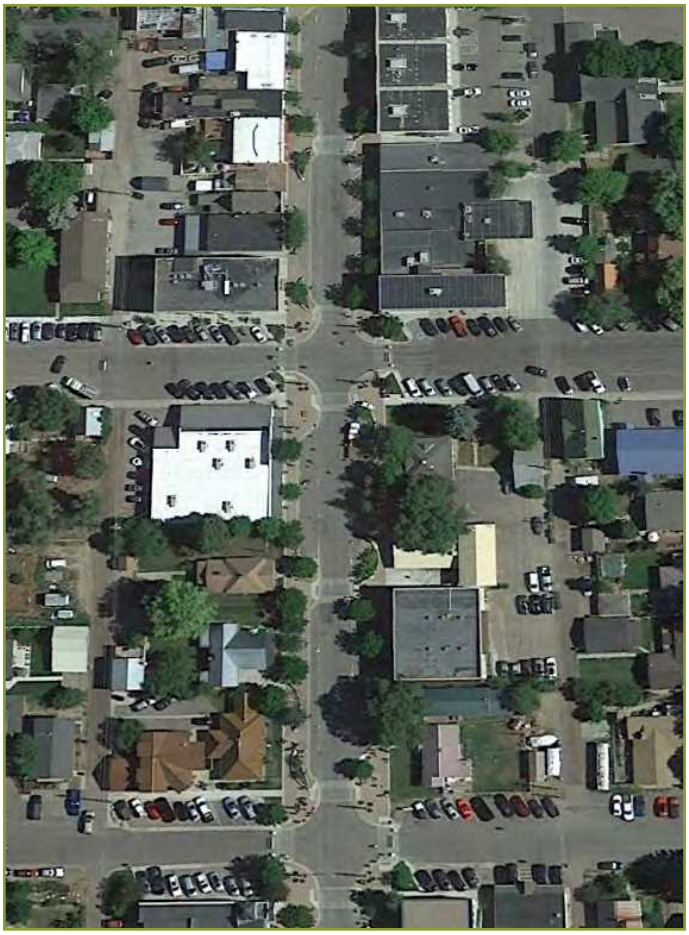
Areas that include a variety of local entertainment, civic, medical, residential, and retail uses with integrated essential services. Building types may include free-standing, low- to mid-rise buildings with high quality design integrated with urban elements such as pedestrian connectivity, shared parking, and green space.

PRIMARY USES	SECONDARY USES
Commercial, office, civic, service uses, medical, retail, restaurant, smaller scale lodging to support general neighborhood needs.	Integrated multi-family residential and commercial, Neighborhood and community parks.

APPROXIMATE DENSITY

4 - 10 DU/Acre

DOWNTOWN



Description:

Centrally-located regional attraction for shopping, entertainment, culture, arts, and public events, and offers a location for public gathering and community pride. This area should include special urban improvements to make vibrant and enjoyable public spaces. These areas can include a mix of restaurants, bars, retail stores, offices, coffee shops, and civic services.

Development should encourage preservation of character, redevelopment, and infill; and should include above-average standards for design. Renovation of older buildings is encouraged. This area is highly connected to surrounding neighborhoods through a safe, welcoming, pedestrian-oriented environment. It maintains access to an efficient multi-modal transportation network.

Ground floor residential in this use is permitted on Capitol Street, Wall Street, and cross streets.

PRIMARY USES	SECONDARY USES
Retail, employment, entertainment, civic, and artisan, pedestrian-oriented environment.	Vertically integrated, limited multi-family residential. Gathering spaces.

DOWNTOWN NEIGHBORHOOD

Description:

Residential area surrounding Historic Downtown. Development should encourage preservation of character, redevelopment, and infill; and should include above-average standards for design. Renovation of older buildings and homes is encouraged. This area is highly connected to neighboring downtown and other neighborhoods through a safe, welcoming, pedestrian-oriented street network.

Residential development in this area should vary in price and size and can include apartments in vertical mixed use buildings near Broadway Street.

PRIMARY USES	SECONDARY USES
Small lot, single-family units, duplexes, multi-family townhomes, vertically integrated multi-family residential.	Ground floor commercial, office, retail with residential on top. Limited to four stories with required step-backs on second story.

APPROXIMATE DENSITY

4 - 10 DU/Acre

OPEN SPACE

Description:

Open Space protects natural values and provides opportunities for nature-oriented, outdoor recreation, which often includes multi-purpose trails and camp sites. Open Space is primarily located along the Eagle River and Brush Creek corridors and abutting BLM Land. This can include areas of maintained visual green spaces and landscape areas that do not have developed park and recreation amenities, but provide linear corridors for trails or connections through the Town.

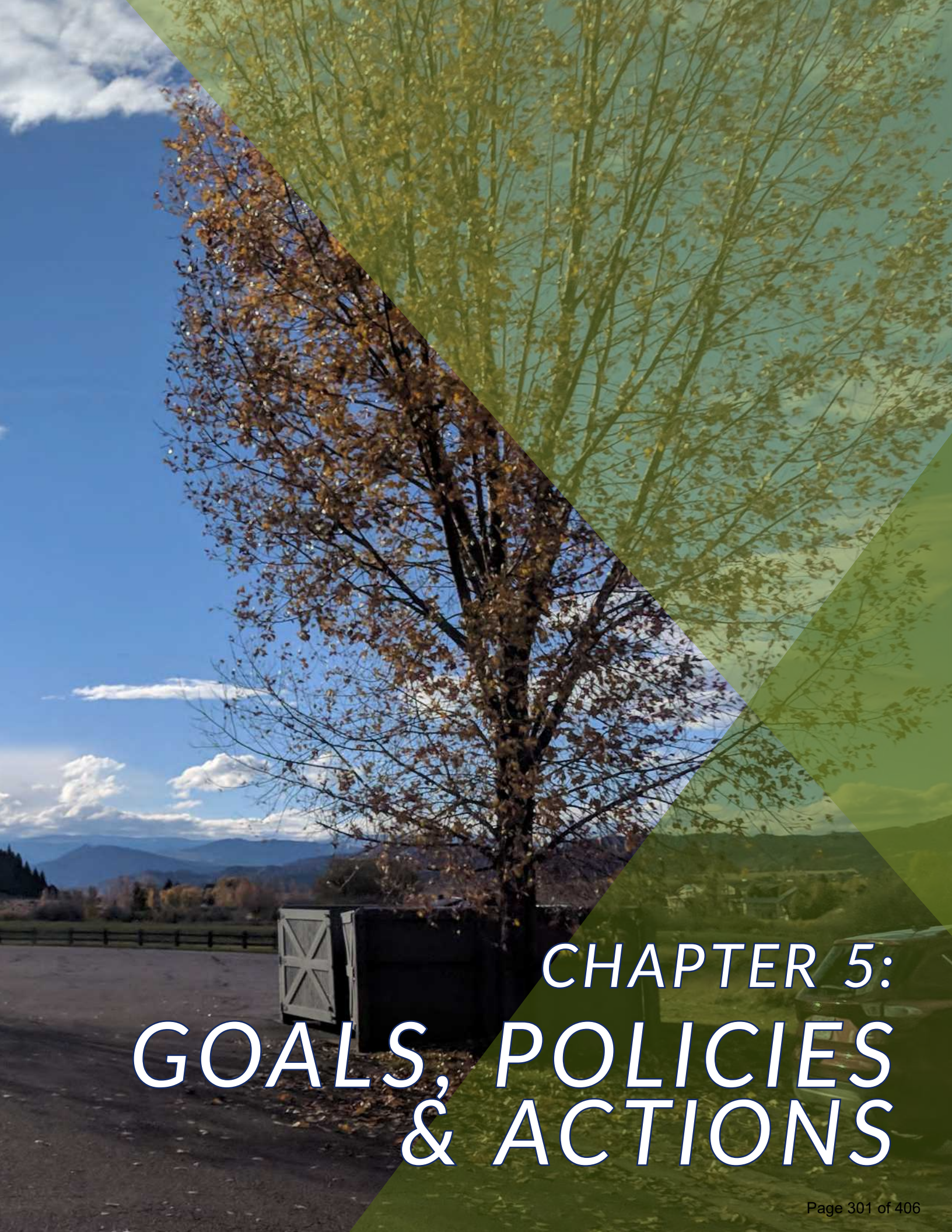
PRIMARY USES	SECONDARY USES
Land remaining undeveloped as natural open space, lands identified as drainageways/ floodplain, conservation development/easements, lands along ditches and floodways or BLM-owned land.	Civic uses such as regional trails and public open space; agricultural uses; Camping/RV Sites

PUBLIC/INSTITUTIONAL

Description:

The Public/Institutional category identified civic uses, such as schools, government buildings, and public service and recreation facilities, within varied settings, including Downtown, along the Eagle River, and within and adjacent to neighborhoods.

PRIMARY USES	SECONDARY USES
Public and civic uses, including recreational facilities, public services, schools, healthcare, and governmental offices.	Accessory Uses



CHAPTER 5: GOALS, POLICIES & ACTIONS

Goals and Policies

The goals and policies in this section support and advance the Town's vision (see Chapter 3). It serves as the work plan and provides policy guidance along with timelines and responsibilities for implementation. Goals encompass the opportunities identified through public outreach and articulate a desired ideal and a value to pursue. Supporting strategies are specific policies and action items (see Chapter 6) that provide a means of implementation for each goal.

Action items (see Chapter 6) serve as a series of specific steps to be taken by the Town and community partners to achieve the community's vision and goals. Because implementation can take time, Town leaders and staff should reassess and prioritize these action items annually. Implementation measures may be adjusted over time based on availability of new or improved information; changing circumstances; and anticipated effectiveness, so long as they remain consistent with the intent of this Comprehensive Plan.

ELEVATING OUR INCLUSIVE CULTURE

Our Vision

The Eagle community is defined by our welcoming spirit, our appreciation of our neighbors, and support of one another.

Our Goals and Policies

GOAL 1-1. PROMOTE A WIDE RANGE OF ATTAINABLE HOUSING OPPORTUNITIES FOR YOUNG ADULTS, FAMILIES, AGING RESIDENTS, WORKFORCE, AND OTHERS.

1-1.1. Ensure a healthy mix of housing types and densities (e.g. Single-family, duplex, multifamily, mixed use, and accessory dwelling units) to allow for greater diversity.

1-1.2. Promote and encourage additional senior housing. Utilize the findings from the Eagle County Housing Needs Assessment to determine what regulations are needed, what the demand is, and appropriate areas for senior housing.

1-1.3. Stimulate the creation of workforce housing through town policies, incentives, and regulatory procedures. Collaborate with community partners and the private sector to expand the reach of Eagle's workforce housing efforts.

GOAL 1-2. EXPAND AND DIVERSIFY THE TOWN'S ECONOMIC OPPORTUNITIES.

1-2.1. Provide opportunities that increase the likelihood of the Town's citizens to work within Eagle.

1-2.2. Promote commercial development that fits the desired character of the community and its character areas.

a. Support businesses and activities that benefit from Eagle's proximity to the I-70 corridor.

b. Improve signage to draw visitors from Interstate 70 and US Highway 6.

1-2.3. Support opportunities to expand and diversify the commercial and light industrial base.

1-2.4. Work to attract and retain businesses that support and enhance Eagle's tourism revenues, while also seeking to build upon entrepreneurship.

1-2.5. Provide opportunities for a balanced mix of housing and services to support local businesses, employees, residents, and visitors.

1-2.6. As development occurs, ensure the Town's overall mix of land uses remains aligned with community goals.

1-2.7. Support alternative work environments such as home-based businesses, location-neutral businesses, mobile vendors, as well as traditional brick and mortar establishments.

1-2.8. Encourage continued reinvestment in existing commercial areas.

1-2.9. Create a positive business environment that encourages (re)investment and expansion.

1-2.10. Support the retention and expansion of regionally serving commercial and service uses. Protect the light industrial areas from dilution and intrusion by other uses.

ELEVATING OUR UNIQUE CHARACTER

Our Vision

The Town of Eagle's eclectic neighborhoods, framed by Castle Peak, the Sawatch Range, and the Eagle River, provide the ideal setting to celebrate our western heritage and adventurous spirit.

Our Goals and Policies

GOAL 2-1. ENHANCE THE VIBRANCY AND VIABILITY OF DOWNTOWN.

The character of Downtown is defined by a small-town neighborhood feel and includes residential blocks as well as commercial and mixed-use. The development style establishes a unique and intimate relationship between buildings and the street. Historic resources are preserved, and new development is reflective of historic development patterns, character, and style.

2-1.1. New development, additions, and renovations should aim to mimic the scale, architectural style, and character of existing and surrounding historic buildings.

2-1.2. Conduct a parking study after completion of Broadway Station and consider a parking in-lieu of fee and potential sites for a Central Business District overflow parking lot or structure.

2-1.3. Provide additional opportunities for public art.

2-1.4. Encourage public events that are unique, engaging, and reflective of the community.

2-1.5. Encourage sensitive infill development to better support Broadway Street through increased building height, that complements and retains the character, scale, and massing of historic structures.

2-1.6. Residential areas are encouraged to continue to include mature trees, which provide ample shade, creating a sense of enclosure.

2-1.7. New development is encouraged to include landscaping consistent with the mature area including extended sidewalks, pedestrian amenities, and parking enhancements.

2-1.8. Create new and enhance existing gathering spaces for social interaction.

2-1.9. Signage and other wayfinding elements should be integrated to guide visitors to Eagle's Downtown.

GOAL 2-2. REINFORCE BROADWAY STREET AS THE HEART OF THE COMMUNITY, FROM THE EAGLE RIVER TO TOWN PARK.

The character of Broadway is defined by a small-town main street feel and includes the commercial heart of the community. Historic resources should be preserved, and new development should reflect historic development patterns, character, and style.

2-2.1. Encourage and support additional commercial and vertical mixed-use development that is reflective of the history of Eagle and the Western Slope Region.

2-2.2. Support the creation of an attractive community entrance through development of the East and West corners of Broadway that draw residents and visitors onto Broadway and is an extension of the history and vision of Eagle.

2-2.3. Ensure ground floor uses on Broadway create a balanced mix of uses that support a thriving commercial atmosphere

2-2.4. On Broadway Street, commercial uses should be required on ground levels, with lodging and residential uses permitted above commercial.

2-2.5. Preserve Eagle's historic street grid to retain the character and walkability of the Town core.

2-2.6. Encourage infill and the redevelopment of rundown, outdated, or underutilized parcels on Highway 6 to support Broadway.

GOAL 2-3. CELEBRATE THE TOWN'S UNIQUE SMALL-TOWN CHARACTER.

2-3.1. Preserve and showcase the rich cultural heritage of the Eagle area.

a. Prevent the degradation and loss of significant cultural assets.
b. When considering infill or redevelopment applications that contain significant historic structures, the preservation of such structures should be encouraged, and mixed with new development with design standards could produce a unique, historic CBD that also serves a modern population.

2-3.2. Preserve and enhance each of Eagle's unique character areas (i.e. Downtown; the Chambers Avenue Area; Market Street; Eagle Ranch Commercial Core; Eagle River Corridor; US Highway 6/Grand Avenue Corridor; the Western and Eastern Gateway Areas; and the Brush Creek Area).

2-3.3. Ensure new development builds upon and adds value to Eagle's unique community character through adherence to high quality standards of design and construction.

a. Ensure residential infill and redevelopment blend appropriately with the character and scale of surrounding neighborhoods.
b. Utilize infill and conservation-oriented development to accommodate growth while retaining open lands and protecting environmentally sensitive areas.
c. Apply dark night sky standards consistently to all proposed outdoor lighting systems, and work to retrofit existing systems over time.
d. Discourage Town water and wastewater service for new development that would remain in areas outside the incorporated limits.

GOAL 2-4. CONNECT EAGLE'S UNIQUE NEIGHBORHOODS PHYSICALLY AND VISUALLY THROUGH A WALKABLE AND TRAIL-ORIENTED ENVIRONMENT WITH HIGH-QUALITY WAYFINDING.

2-4.1. Enhance pedestrian access and amenities, and public gathering areas to promote social interaction.

a. New development should provide amenities such as sidewalks, parks, open space systems, and bicycle paths.

b. Mixed-use developments should provide adequate pedestrian amenities/facilities including off-street parking, sidewalks, landscaped areas/planters, gathering areas and nighttime lighting (that is appropriate to dark sky standards but provides adequate lighting for night recreation, safety, and entertainment).

2-4.2. Enhance wayfinding to reflect the Town brand and to identify appropriate locations and designs for directional signage, as well as address vehicular, pedestrian, transit, and trail signage.

GOAL 2-5. MAINTAIN AND IMPROVE THE APPEARANCE OF EAGLE BY ESTABLISHING AND REINFORCING THE TOWN'S IDENTITY AND SENSE OF PLACE.

2-5.1. Maintain and enhance the sense of community in Eagle.

2-5.2. Enhance gateways and streetscapes to reflect the Town's unique identity, providing a clear sense of arrival.

2-5.3. Support vertical mixed use, horizontal mixed use or a combination of mixed-use patterns in appropriate areas (such as the Broadway Street extension into the River Corridor Sub Area). Minimize the extension of mixed-use areas away from the Town Center in order to promote Broadway Street as the heart of the community.

2-5.4. Preserve viewsheds and view corridors in key areas throughout Town. Work to preserve high quality agricultural lands, rural lands as appropriate, public lands, wildlife resources, water resources and forest resources when evaluating new development and/or annexations.

GOAL 2-6. POLICIES FOR THE WEST AND EAST GATEWAY AREAS.

2-6.1. Maintain an undeveloped community buffer between the Town of Eagle and the Wolcott area and the Town of Gypsum by preserving the agricultural and rural character of the valley floor east and west of the Town. Support the continuance of irrigation, grazing, haying, and other agricultural operations in these areas.

2-6.2. Support the installation and maintenance of attractive, well-managed landscaping at the east and west gateways.

2-6.3. Limit new development density to that provided by current zoning, with improvements positioned and designed in a manner that preserves the open rural character of the area.

2-6.4. When appropriate, support lease agreements and other means that provide additional fishing access points to the eagle river.

2-6.5. Work to improve the appearance of developed areas at the Town's western and eastern edges.

2-6.6. Require screening or other enhancements to building facades and outdoor storage areas to improve visual quality. Maintain vegetation and that provides screening of less-attractive sites. Work to restore any scarred hillsides.

2-6.7. Work to phase out non-conforming and/or unsightly uses.

2-6.8. Ensure that new development in these areas includes architectural elements and treatments consistent and compatible with established design guidelines for the Town of Eagle.

GOAL 2-7. POLICIES FOR THE INTERSTATE 70 INFLUENCE CHARACTER AREA: INCLUDING THE MARKET STREET AREA, EBY CREEK ROAD AREA, AND THE CHAMBERS AVENUE AREA.

2-7.1. Portions of the I-70 Influence character area are intended to support commercial and industrial uses, exclusive of other uses. Improvements along Chambers Avenue and Market Streets are auto oriented with limited pedestrian amenities.

2-7.2. Workforce housing that directly supports on-site commercial or light industrial uses is considered an acceptable amount of residential in these districts.

2-7.3. The existing design theme on Market Street should be maintained or enhanced with any new development or re-development in this part of Town.

2-7.4. Within allowances established by the Town's level of service (LOS) standards, promote additional highway-oriented businesses (which may also serve local needs) in the vicinity of Eby Creek Road.

2-7.5. Encourage the development of vacant or underutilized lots at the western end of Chambers Avenue with more intensive uses that would benefit from their accessibility to the interstate corridor.

2-7.6. Maintain existing commercial and industrial zoning in the Chambers Avenue, Market Street, Sawatch Road, and Marmot Lane areas.

GOAL 2-8. POLICIES FOR THE BRUSH CREEK CHARACTER AREA: INCLUDING PROPERTIES ALONG THE EAST AND WEST SIDES OF BRUSH CREEK ROAD TO THE SOUTHERN END OF THE URBAN GROWTH BOUNDARY.

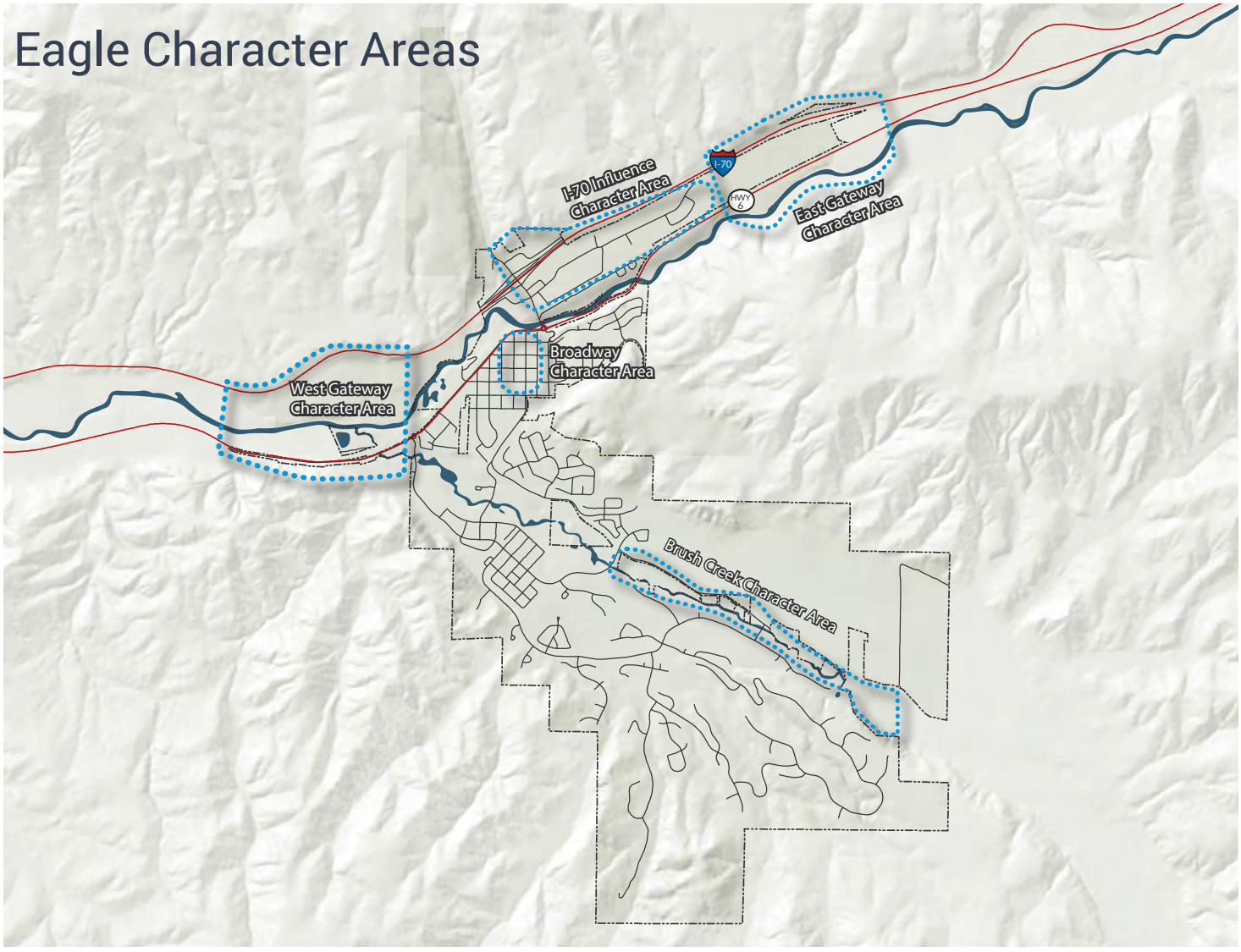
2-8.1. Support and preserve the attributes and quality of the "county lane" experience along Brush Creek Road.

2-8.2. Encourage clustering to balance conservation and development objectives so that wildlife habitat, views and sensitive environmental areas are preserved.

2-8.3. Large developments should provide for neighborhood connections setback significantly from Brush Creek Road to allow for a continued "county lane" experience.

2-8.4. New development should create connections to existing trails and pedestrian areas within the Brush Creek character area, where appropriate.

2-8.5. Enhance multi-modal and pedestrian connectivity within the Brush Creek Character Area.



ELEVATING OUR ADVENTUROUS LIFESTYLE

Our Vision

The Town of Eagle offers the opportunity to explore, live, and work in a community surrounded by our vast outdoor playground.

Our Goals and Policies

GOAL 3-1. PROMOTE THE TOWN'S UNIQUE ACTIVITIES (E.G. FLY FISHING, RAFTING, MOUNTAIN BIKING, OHV RIDING, CAMPING, SKIING, SNOWBOARDING, SNOWSHOEING, ETC.).

3-1.1. Continue to utilize, and build on, the Eagle Outside brand to promote the Town as a year-round destination.

3-1.2. Provide opportunities for campsite development in or near Town.

GOAL 3-2. PROVIDE VISITORS THE OPPORTUNITY TO EXPERIENCE EAGLE LIKE A LOCAL WITH EXCEPTIONAL AMENITIES.

3-2.1. Provide unique, local hospitality opportunities in and near Downtown.

GOAL 3-3. CONTINUE TO MAINTAIN THE INCREDIBLE TRAIL AND PARK SYSTEM AND FIND NEW OPPORTUNITIES FOR EXPANSION AND CONNECTIONS TO KEEP UP WITH THE ADVENTUROUS RESIDENTS' LIFESTYLE.

3-3.1. Ensure residents have access to recreation amenities.

a. Support efforts to enhance and expand parks, trails (hiking, biking, motorized), and recreation amenities.

b. Require new development to provide adequate parks, trails, other recreational facilities, and connections to pedestrian/bicycle-oriented amenities.

3-3.2. Improve the safety and efficiency of bicycle and pedestrian crossings throughout Town; with additional improvements along Grand Avenue/Highway 6.

3-3.3. Encourage development applications or annexation proposals for property adjacent to public lands to include public access where appropriate.

GOAL 3-4. PROTECT OPEN SPACE LANDS WITH HIGH CONSERVATION OR RECREATION VALUE IN AND SURROUNDING EAGLE.

3-4.1. Utilize relevant and available resources, including current resource maps and Town and County Open Space Plans, to identify open space to be preserved.

3-4.2. Maintain existing public land boundaries, unless the public benefits realized by a land trade or exchange clearly outweigh any negative impacts.

GOAL 3-5. WORK TO PRESERVE AND ACQUIRE ACCESS TO PUBLIC LANDS, OPEN SPACE, AND RIVER/STREAM CORRIDORS.

3-5.1. Maintain, improve, or add public land access points where appropriate.

3-5.2. Secure public rights-of-way, for existing or new access to public lands.

3-5.3. Maintain and create educational opportunities with regards to public lands.

3-5.4. Require new development to provide trail (hiking, biking, motorized) connections to local and regional destinations or existing trail systems.

ELEVATING OUR RELATIONSHIP WITH THE ENVIRONMENT

Our Vision

The Town of Eagle celebrates and preserves a unique connection with our environment by minimizing growth impacts to our water and wildlife resources.

Our Goals and Policies

GOAL 4-1. PRESERVE OUR NATURAL OPEN SPACE AND WILDLIFE HABITATS.

4-1.1. Accommodate development inside the Urban Growth Boundary (UGB) only after annexation has occurred. Developments beyond the Urban Growth Boundary at a density greater than one unit per 35 acres may be discouraged within the study area.

4-1.2. Protect and preserve wildlife habitat, movement corridors, and other sensitive lands.

a. Remove unnecessary fencing and encourage the use of wildlife-friendly fencing according to CPW standards.

4-1.3. Mitigate impacts to the natural environment and native species.

4-1.4. Maintain and work to enhance the quality of valued viewsheds and view corridors.

4-1.5. Protect lands of high conservation or recreation value as open space.

a. Promote the acquisition and/or conservation of private properties as open space.

b. Support efforts including the implementation of a transfer of development rights (TDR) program to conserve the open and undeveloped character of the area, including gateway buffers.

4-1.6. Preserve high quality agricultural lands, public lands, wildlife resources, water resources, forest resources and viewsheds.

4-1.7. Utilize the most current analysis tools and mapping to identify critical wildlife habitats and movement corridors.

GOAL 4-2. FIND A BALANCE BETWEEN RECREATION AND PRESERVATION ALONG RIPARIAN AREAS TO PROTECT HABITATS AND WATER QUALITY.

4-2.1. Preserve and protect the quality of and integrity of wetlands, rivers, streams, and riparian areas.

4-2.2. Maintain and enhance the existing trail network along Brush Creek to define areas for human interaction.

4-2.3. Support measures to maintain and improve water quality and quantity.

4-2.4. Support and enhance water conservation by implementing the adopted 2020 Water Efficiency Plan.

GOAL 4-3. SUPPORT AND DEMONSTRATE SUSTAINABILITY.

4-3.1. Enhance or create a tree canopy in new development areas or existing urban areas where tree cover is lacking.

4-3.2. Promote energy efficient designs and building codes that encourage energy conscious lifestyles and reduce overall energy consumption.

a. Encourage all construction efforts to utilize green building practices.

4-3.3. Support and demonstrate the efficient use of natural resources.

4-3.4. Encourage the use of local renewable energy resources, including wind, solar, micro-hydro, biomass and geothermal in land use applications.

4-3.5. Support measures to maintain and/or improve air quality.

4-3.6. Encourage site designs and alternative transit incentives that reduce the demand for automobile trips in the area.

4-3.7. Support projects that promote water conservation and uphold the Water Conservation Plan, Source Water Protection Plan, and Brush Creek Management Plan.

4-3.8. Support projects that promote uphold the Climate Action Plan for the Eagle County Community.

GOAL 4-4. PLAN FOR SAFETY AND RESILIENCY BY MITIGATING POTENTIAL NATURAL HAZARDS.

4-4.1. Development should avoid natural hazards and impacts on environmentally sensitive and hazard-prone areas.

a. Discourage buildings or land disturbances on steep slopes, ridgelines and other hazard areas.

ELEVATING OUR CONNECTIONS

Our Vision

The Town of Eagle strives to offer a variety of technology, communication, and transportation choices to connect our community, locally and globally.

Our Goals and Policies

GOAL 5-1. EXPAND OUR PUBLIC TRANSPORTATION NETWORK AND OPTIONS.

5-1.1. Plan for future public transportation enhancements.

a. Work to develop local "feeder" public transit systems.

b. Support land use projects that include efficient and effective mass transit system components that connect communities in Eagle County.

c. Integrate mass transit facilities in new development where practicable and encourage the creation of a multimodal transit center and transit-oriented development within Downtown.

5-1.2. Enhance ease of active modes of transportation.

5-1.3. Promote rideshare opportunities.

5-1.4. Promote the development of compact neighborhoods in close proximity to public transit options, and allowing increased residential, retail, and mixed-use densities in areas close to transit stops.

5-1.5. Support transit-oriented development, and improvements that promote multi-modal transportation options.

GOAL 5-2. IMPROVE VEHICULAR TRAFFIC CIRCULATION.

5-2.1. Ensure adequate access to and appropriate mobility options within the Town.

a. Improve circulation on US Highway 6/Grand Avenue.

b. Design the vehicular network to anticipate future development and transportation needs.

c. Locate high traffic generating land uses close to collector and arterial roadways and transit centers.

5-2.2. Ensure streets effectively accommodate transit, bicycles, pedestrians and other transportation options as determined appropriate.

GOAL 5-3. EXPAND THE NETWORK OF SAFE AND CONVENIENT PEDESTRIAN AND BICYCLE CIRCULATION.

5-3.1. Create a master plan to advance non-vehicular transportation.

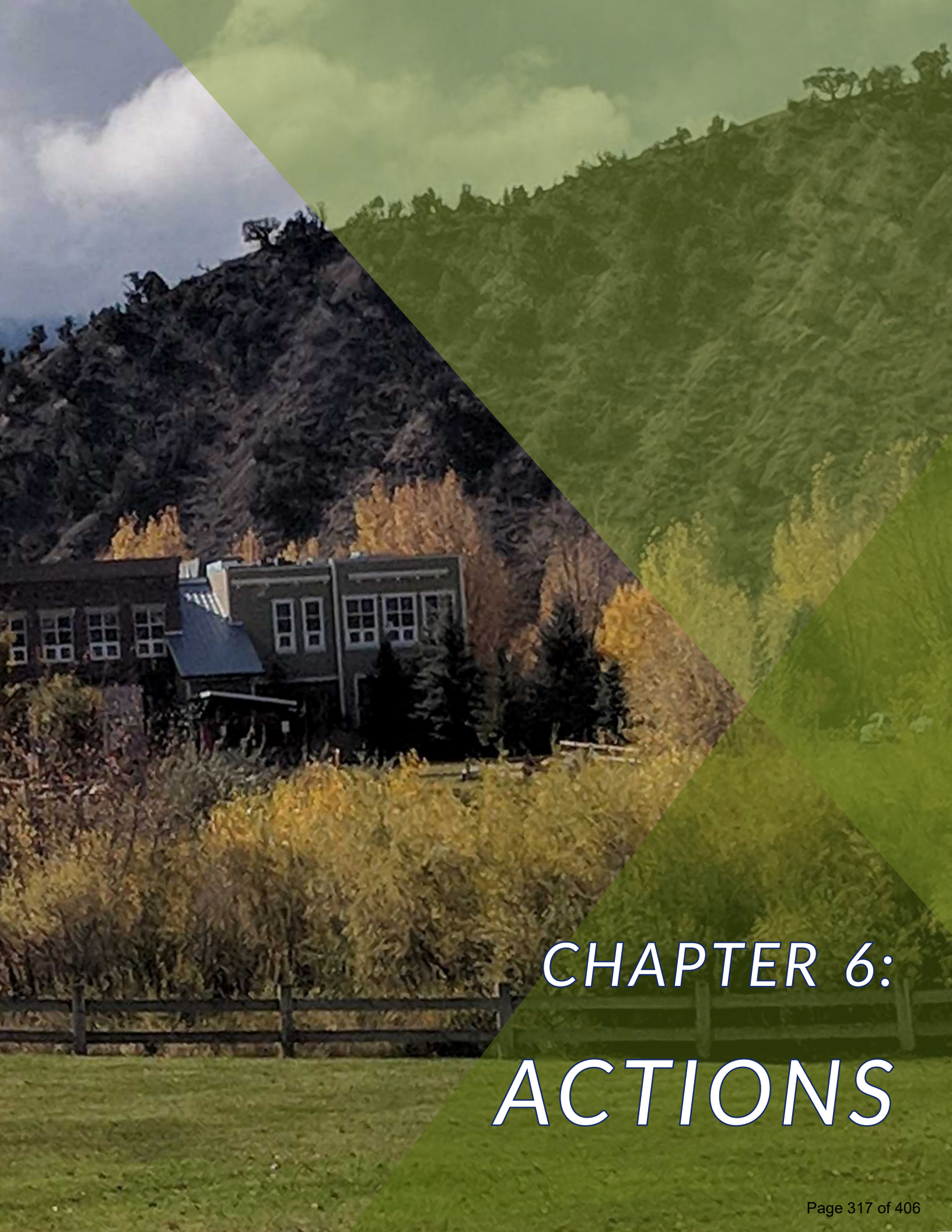
5-3.2. Ensure efficient multimodal connectivity between all residential areas and public destinations.

5-3.3. Encourage a compact development pattern.

GOAL 5-4. PROVIDE EQUITABLE AND SUSTAINABLE PUBLIC SERVICES AND INFRASTRUCTURE.

5-4.1. Coordinate with surrounding municipalities to enhance broadband infrastructure within Eagle.

5-4.2. Maintain public services and infrastructure per community expectations and Town standards.



CHAPTER 6:
ACTIONS

ACTION PLAN

Actions

Action items serve as a series of specific steps to be taken by the Town and community partners to achieve the community's vision and goals. Because implementation can take time, Town leaders and staff should reassess and prioritize these action items annually. Implementation measures may be adjusted over time based on availability of new or improved information; changing circumstances; and anticipated effectiveness, so long as they remain consistent with the intent of this Comprehensive Plan.

There are three broad categories of actions:

1. **Regulatory Reform (R).** Development regulations and standards may need to be updated to ensure consistency with the goals and objectives of the Comprehensive Plan and includes changes and updates to zoning and land use regulations and design and signage guidelines and standards.
2. **Supporting Plans and Studies (P/S).** Specific projects or initiatives may require additional analysis and direction at a more detailed level than within this Comprehensive Plan; and include feasibility studies; master and/or subarea plans, environmental or transportation master plans, or additional funding studies.
3. **Capital Projects (CP).** Major infrastructure investments are specifically relevant to the implementation of the Comprehensive Plan goals and policies, but should be considered in conjunction with other capital improvements to determine priorities, project efficiencies, and timing of expenditures.

There are three levels of anticipated cost associated with each action:

1. **Low Cost (L).** Anticipated cost of less than $20,000
2. **Medium Cost (M).** Anticipated cost of $20,000 - $100,000
3. **High Cost (H).** Anticipated cost of more than $100,000

There are three categories of anticipated time-frame for completion of each action:

1. **Short Term (ST).** 0-5 Years
2. **Mid Term (MT).** 5- 10 Years
3. **Long Term (LT).** 10-20 Years or more

Our Actions

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
1.1	Research available incentives and identify the most appropriate options for developers to provide affordable housing.	P/S	L	ST	Town, private sector, Economic Development, Eagle County	Town Manager
1.2	Develop a program to educate community members about existing affordable housing opportunities (i.e. inclusionary residential requirements for local employees) and down payment assistance programs.	P/S	L	ST	Town, Chamber, Eagle County	Town Manager
1.3	Utilize the existing Economic Vitality Committee to oversee economic development and marketing strategies contained within this Plan and monitor key indicators of the local economy. • Identify and attract businesses and trades that fulfill the Town's potential local niche markets. • Capitalize on Eagle's proximity to I-70 and the airport by expanding and marketing tourist amenities.	P/S	L-M	MT	Town, Eagle County, ECHA, private sector, employers, state/federal entities	Planning
1.4	Update/amend the West Eagle Sub Area Plan after the Highway 6 Study and Brush Creek Road Extension.	P/S	L, M	ST	Town, Eagle County	Town Manager, Planning
1.5	Include economic analysis data and potential tax revenues and housing needs in the development of land use sub-area plans.	P/S	L	ST	Finance, Planning	Planning
1.6	Work with the Chamber to promote local, regional, and national retail that fits the desired character of the community and at a pace that is supportable by the community and surrounding region.	P/S	L	ST	Chamber, Town	Town Manager
1.7	Work with the Chamber to attract viable businesses and trades specifically for Eagle and/or potential local niche markets.	P/S	L	ST	Chamber, Town	Town Manager
1.8	Implement economic development programs including small business incubators, entrepreneurial training, business recruitment, business attraction and marketing incentives.	P/S	M	MT	Town, Chamber, EVC	Town Manager
1.9	Work to create more local jobs and additional outlets for goods and services.	P/S	L	ST	Chamber, Town, EVC	Town Manager

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
1.10	Optimize commercial development. Determine factors that are preventing build-out of existing commercial centers.	P/S	L	ST	Town, Chamber	Planning
1.11	Retain the commercial and warehouse/ distribution uses in the Chambers Avenue Area through promotion and creating standards that limit the amount of residential in this area.	R	L	ST	Town	Planning
1.12	Support alternative work environments such as home-based businesses, remote workers, mobile vendors, as well as traditional brick and mortar establishments, through thoughtful and enforceable regulations.	P/S, R	L	ST	Town	Planning, Town Manager
1.13	Create efficient regulations and processes that foster a supportive business environment.	R	L	ST	Town, Chamber, EVC	Planning, Town Manager
1.14	Identify key intersections for enhancement.	P/S	L	ST	Town, CDOT, County	PW, Planning, Police

Our Actions

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
2.1	Implement financing districts (i.e. BIDs, TIF) for areas such as the US Highway 6 corridor.	R, P/S	L	ST	Town, DDA	Town Manager, DDA
2.2	Investigate the formation of funding mechanisms for Downtown improvements and redevelopment (i.e. BID or TIF district).	R	L	ST	Town	Town Manager, EVC, Chamber
2.3	Address parking Downtown (e.g. site identification for public parking opportunities; fee-in-lieu of parking within the Downtown core; ease of parking requirements to encourage redevelopment; increased shared parking areas; investigation into a parking app, etc.).	R, P/S	L-M	ST	Town	Planning, PW, EPD
2.4	Encourage Downtown businesses to expand business hours.	P/S	L-M	ST	Chamber	EVC
2.5	Work with property owners along Broadway and within the larger CBD to maintain, improve, and/or sell properties for redevelopment.	P/S	L-M	ST-MT	Chamber	EVC, Economic Development
2.6	Establish an Arts Committee/Board that would oversee identification and installation of public art.	R	L	ST	Town	Town Manager, TC, EVC
2.7	Identify funding options for an Arts Program (e.g. portion of sales tax).	R	L-M	ST-MT	Town	Town Manager
2.8	Create an overall Art Master Plan to identify key locations for placement and priority.	P/S	M	ST-M	Town	Town Manager, Arts Committee
2.9	Continue to cultivate a creative placemaking strategy.	P/S	L	ST-MT	Town	Town Manager
2.10	Consider repurposing the old Town Hall.	CP	M-H	M-LT	Town	Town Manager
2.11	Continue to promote and expand community events and festivals through the Town website, social and print media, and private partners.	CP	L-M	ST	Town, Chamber, news agencies, private sector	Special Events, PIO
2.12	Identify multi-use spaces such as Broadway, or additional sites for plazas, parks, and open space that can be used or enhanced for use as temporary event spaces.	P/S, CP	L-H	ST-LT	Town, Chamber, private sector	Special Events, PIO
2.13	Create design standards that aim to identify key characteristics to preserve and enhance key areas of Eagle including Downtown, the Eagle River Corridor, and the US Highway 6 Corridor.	R	L	ST	Town	Planning
2.14	Balance the need to preserve historically significant structures when considering redevelopment opportunities through the creation of a historic building inventory and preservation report.	R	L-M	ST	Town, ECHS, private sector	Planning

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
2.15	Develop specific residential and non-residential design standards that are unique to Eagle and support the existing eclectic character.	R	L	ST	Town	Planning
2.16	Update and enhance the design of gateways from I-70 and along US Highway 6 from the east and west through the addition of landscaping, signage, and public art.	P/S, CP	L-H	ST-LT	Town, CDOT	Planning, PW, Town Manager
2.17	Design streetscapes to include a set of common design elements for the Town, building on the Town's unique character and sense of place.	R, CP	L-H	ST-LT	Town	Planning, PW, Town Manager
2.18	Execute an inter-governmental agreement between Eagle County, the Town of Gypsum, and the Town of Eagle that identifies strategies and responsibilities to foster orderly and efficient development in the area, maintaining buffers of rural land between the communities of Gypsum, Eagle, and Wolcott.	P/S	L	ST	Town, Gypsum, Eagle County	Town Manager
2.19	Identify and map visually sensitive areas and iconic viewsheds and view corridors.	P/S	L, M	ST	Eagle County GIS, Open Space	Planning, Town Manager
2.20	Evaluate and update the Master Plan for the County's Fairgrounds property, incorporating design guidelines to improve the appearance of structures and facilities and landscaping prior to annexation.	P/S	L, M	ST	County, Town	Planning
2.21	Identify specific redevelopment and infill opportunities on vacant or under-utilized lots in otherwise built-up areas through future sub-area planning efforts.	P/S	M	ST-MT	Town	Planning
2.22	Identify, document, and work to preserve historic sites and structures through local, state, and national designation in collaboration with ECHS, and Colorado History Center Create register of local historic sites / buildings Initiate a project to outline historic preservation/ district/character standards	P/S	M	ST-MT	Town, Historic Preservation	Town Manager
2.23	Develop effective local sources of preservation funding and financial incentives	P/S,	L, M	ST	Town, Historic Preservation	Town Manager

ELEVATING OUR ADVENTUROUS LIFESTYLE

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
3.1	Develop a Town brand that reflects the entire community.	P/S	L-M	ST	Town, Chamber	Special Events, Marketing
3.2	Market each season's differing attractions.	P/S	L	ST	Town, Chamber, EO	Special Events
3.3	Create an incentive program to encourage local lodging in and near the Downtown area.	R	L-H	MT	Town, Chamber	Town Manager
3.4	Develop a strategy to balance traditional lodging with alternatives (vacation rentals, camping, bed and breakfasts, and boutique hotels).	R	L	ST	Town, Chamber	Planning, Town Manager
3.5	Update parks, open space, and trail requirements to focus on connecting residents to recreational amenities, local, and regional destinations, or existing trail systems. • Pursue funding and maintain a trail maintenance and expansion program.	R, P/S	L	ST-MT	Town	PW, OS
3.6	Continue to work with Mountain Recreation Metropolitan District (MRMD) to prepare a detailed Recreation Master Plan that addresses the importance of both dispersed and organized recreational activities and supporting amenities, facilities, and programs.	P/S	L	ST	Town, MRMD	Planning, Town Manager
3.7	Develop a multi-use trail along the Eagle River.	CP	M-H	ST-MT	Town	PW, Town Manager
3.8	Continue to execute existing master planning for recreation facilities, open space, trails, and Eagle River corridor.	P/S	L	MT-LT	Town	OS
3.9	Develop a trail and open space master plan to identify desired enhancements to existing or proposed Town trails.	P/S	L	ST	Town	OS
3.10	Continue coordination with the BLM on trail network expansion.	P/S, CP	L	ST	Town, BLM	OS
3.11	Identify desired enhancements to existing or proposed Town parks.	P/S	L	ST	Town	Town Manager, OS
3.12	Pursue funding for park maintenance and enhancement and for the construction of new parks.	P/S	L	ST-MT	Town	Town Manager, OS, PW
3.13	Complete phase two of the Eagle River Park.	CP	M-H	ST-MT	Town	PW, Town Manager
3.14	Create a plan for the preservation of existing open space within Town boundaries.	P/S	L	ST-MT	USFS, CPW, private sector	OS

	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOWN LEAD
3.15	Explore methods for acquiring and preserving land that is valuable for recreational purposes through: • Acquiring conservation easements; • Preserving open space through development negotiations and/or exactions; • Requiring/creating buffers between development and adjacent public lands; • Promoting a transfer of development rights (TDR) program; and • Promoting lease-back arrangements	R	L	ST	Eagle County, MRMD, CPW, USFS, BLM	Town Manager
3.16	Use a variety of techniques such as development incentives, acquisition of development rights, and donation of easements to preserve, enhance, and/or acquire such access.	R	L	ST-MT	Town, USFS, CPW, BLM	Town Manager
3.17	Work with stakeholder groups to identify and map existing and desired access points to trails (hike, bike, motorized), public lands, rivers, and streams.	P/S	L	ST-MT	Town	GIS, PW
3.18	Develop programs to educate citizens on appropriate use of public lands, including the need for seasonal closures to protect wildlife.	P/S	L-M	ST-MT	Town, USFS, CPW, BLM	OS
3.19	Secure public rights-of-way, for existing or new access to public lands.	P/S , CP	M	ST-MT	Town	PW

ELEVATING OUR RELATIONSHIP WITH THE ENVIRONMENT

POL.	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOE LEAD
4.1	Identify and protect wildlife habitats and movement corridors.	P/S	L-M	ST-MT	Town, County, CDOW, USFW	Planning
4.2	Identify natural hazards and environmentally-sensitive lands.	P/S	L-M	ST-MT	Town County, USFS, FEMA	Planning
4.3	Utilize wildlife habitat and movement corridor information to identify open space priorities.	P/S	L-M	ST-MT	Town, County, CDOW, USFW	Planning
4.4	Require the identification, mapping, and mitigation/ inclusion of critical wildlife habitats and ecosystem connections within open space.	R	L	ST	Town	OS
4.5	Develop a maintenance plan that addresses erosion and degradation of paved and soft path trails.	P/S	L	ST-MT	Town	OS, PW
4.6	Where social or informal trails exist, proper signage should direct users to use the established trail systems.	P/S, CP	L-M	ST-MT	Town	OS, PW
4.7	Identify key access points along the Eagle River for recreation and provide wayfinding, signage and parking at only these key locations.	P/S, CP	L-H	ST-MT	Town, FEMA	PW, OS
4.8	Evaluate the feasibility of utilizing local renewable energy resources, (e.g. wind, solar, or geothermal).	P/S	L-M	ST-MT	Town	Town Manager, PW
4.9	Develop a detailed tree inventory.	P/S	L-M	MT	Town	PW
4.10	Require appropriate and timely re-vegetation of graded and excavated areas.	R	L	ST	Town	PW
4.11	Continue to leverage Tree City USA and technical assistance including grants.	P/S	L	ST	Town	Town Manager, PW
4.12	Adopt progressive building and construction codes and high standards related to energy efficiency and materials conservation.	R	L	ST	Town	Building, TC
4.13	Provide information through the Town of Eagle and Eagle County website and government sponsored brochures, press releases and events, as well as other outlets.	R	L-M	ST-MT	Town, County, Chamber, private sector	Planning
4.14	Develop a Hazard Mitigation and Resiliency Plan to address wildfire and flood mitigation and response through coordination with state and federal agencies.	P/S	L-M	ST	Town, County, USFS, FEMA, BLM	Town Manager, PD

POL.	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOE LEAD
4.15	Create and implement vegetation and tree protection standards which require developers to document the extent and type of high quality vegetative cover on a site. Create and implement strategies to protect and preserve such cover to the greatest degree practicable.	P/S, R	M	ST	Town	PW
4.16	Secure and expand funding sources for the protection of wildlife from agencies like the Colorado Division of Wildlife, the Natural Resources Conservation Service, Great Outdoors Colorado, the Rocky Mountain Elk Foundation, the Mule Deer Foundation, and the Eagle Ranch Wildlife Trust.	P/S	M	MT	Town	Town Manager
4.17	Track planned and actual water demands within the comprehensive plan so that the overall trend of water use can be seen compared to any long-term water budget.	P/S	L	ST-MT	Town	PW

POL.	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOE LEAD
5.1	Provide carpool incentives.	P/S	L-H	ST-MT	Town, CDOT, ECO Transit	Town Manager
5.2	Identify areas for drop-off/mobility hubs at each unique place within Town • Coordinate with ECO Transit on bus route expansion and/or decrease in headway times. • Work collaboratively to secure the necessary funding for an efficient user-friendly local and regional public transit system. • Tie transit centers into the drop off/mobility hubs.	P/S, CP	L-H	LT	Town, CDOT, ECO Transit, private sector	Town Manager
5.3	Promote compact development, allowing increased residential, retail and mixed use densities in areas close to transit stops where appropriate.	R	L	ST	Town, ECO Transit	Planning
5.4	Create a policy to allow installation of bicycle racks to offset parking requirements.	R	L	ST	Town	Town Manager
5.5	Develop a town-wide traffic plan that can leverage funding from partners and developers to make improvements to circulation of traffic in and around Eagle.	P/S	L-M	ST-MT	Town, CDOT, ECO Transit	Engineering
5.6	Obtain traffic studies for the following areas: • Between residential neighborhoods and commercial areas within the Town Center; • Between West Eagle and the Town Center; • Between the Town Center and businesses on Market Street; • Between businesses and off-site destinations in the Chambers Avenue; • Sawatch Road and Nogal Road area; and • Between the Eby Creek Subdivision and the Market Street area	P/S	L-M	ST-MT	Town	Public Works
5.7	Design a set of improvement standards for different risk levels of intersections.	P/S	M	MT	Town, CDOT	Engineering
5.8	Develop a complete streets model for different classifications of roads as a standard.	P/S	M	MT	Town	Engineering
5.9	Develop a safe routes plan for safe walk-to-school routes and pedestrian and bicycle travel through roundabouts.	P/S	L	MT	Town	Engineering
5.10	Develop Master Sidewalk/ Bike Path Plan.	P/S	L-M	MT	Town	Engineering

POL.	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOE LEAD
5.11	Prepare and work to implement a comprehensive sidewalk plan.	P/S, CP	L-H	MT-LT	Town	Engineering
5.12	Create a parking management plan that implements maximum parking standards for key locations; incentives for shared parking and building-integrated parking; impact fee structures to fund parking structures and/or mobility hubs; and paid parking or time-limited parking.	P/S	L-M	ST-MT	Town, Chamber, Public Works	EPD, Planning
5.13	Establish minimum densities for areas adjacent to transit drop off locations and/or mobility hubs.	R	L	ST	Town, CDOT, ECO Transit	Planning, LUC
5.14	Work to retain the rail corridor for future freight and public transportation.	P/S	M	MT	Town, County, UPRR	Town Manager
5.15	Create a Transportation Master Plan that will coordinate with regional plans and identify transportation infrastructure needs	P/S	M	MT	Town, CDOT, Public Works, ECO Transit	Planning

PUBLIC INFRASTRUCTURE

POL.	ACTION	TYPE	COST	TIME FRAME	RESPON-SIBILITY	TOE LEAD
6.1	Create programs and tracking mechanisms that maintain and monitor the condition of existing road, pipe, and other service systems.	P/S	H	MT	Town	PW
6.2	Develop a prioritized plan for the rehabilitation of existing infrastructure and the construction of expanded infrastructure.	P/S	M	MT	Town	PW
6.3	Evaluate and implement as practicable mechanisms for the funding of infrastructure projects that are in already developed areas of town where infrastructure is deficient.	P/S	M	MT	Town	PW
6.4	Plan for infrastructure needs: • Prepare population and growth estimates and update periodically to anticipate infrastructure needs. • Implement engineering studies and sub-area planning efforts to prepare accurate estimations • Prepare capital and service plans in advance of growth so as to anticipate the financial implications and be able to deal with growth impacts proactively rather than reactively • Utilize and hold to appropriate phasing plans to ensure that the pace of growth does not exceed the Town's ability to provide the necessary services and infrastructure.	P/S	H	MT	Town	Town Manager, Financial
6.5	Require through an IGA or an MOU that applications for 1041 permits within the planning area boundary be mutually approved by the Town and County.	P/S, R	S	ST	Town, County	Planning, Town Manager
6.6	Take steps to ensure that the necessary infrastructure and services will be provided concurrently with, or in advance of, the arrival of development impacts.	P/S	M	MT	Town	PW, Planning

our community, our future
ELEVATE EAGLE

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 82
(Series of 2020)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO RATIFYING THE ELEVATE EAGLE COMPREHENSIVE PLAN

WHEREAS, pursuant to C.R.S. § 31-23-206, it is the duty of the Planning & Zoning Commission (the "Commission") to make and adopt a comprehensive plan, also known as a master plan, for the physical development of the municipality, including any areas outside its boundaries, subject to the approval of the Town Council, which in the Commission's judgement bears relation to the planning of the Town;

WHEREAS, in 2010, the Town adopted the Eagle Area Community Plan;

WHEREAS, the Elevate Eagle Comprehensive Plan (2020) addresses the relationships between the physical layout of the community, economic development, harmonious growth, public facilities and infrastructure development, and the provision of government services; and

WHEREAS, the Commission reviewed and considered public comment through public visioning sessions, strategic planning sessions, and public hearings, and adopted the Elevate Eagle Comprehensive Plan (2020).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town Council hereby ratifies the Commission's adoption of the Elevate Eagle Comprehensive Plan (2020), with all conditions imposed by the Planning & Zoning Commission. The Elevate Eagle Comprehensive Plan (2020) shall supersede and replace the previously adopted Eagle Area Community Plan (2010). The conditions imposed by the Planning & Zoning Commission are as follows:

a. Remove Chapter 2: Existing Conditions from the Plan. Add Chapter 2: Existing Conditions as an Appendix. Staff to update existing conditions housing data with more recent information from Eagle County after adoption. Such appendix will not require formal plan amendment.

b. Add the following policies to address childcare in Chapter 5:
    i. Encourage childcare and infant care facilities in commercial, mixed use and residential neighborhoods as appropriate.

c. Add the following action items to address childcare in Chapter 6:
    iii. Identify and evaluate regulations that may limit childcare in certain zone districts.

d. Add a neighborhood map as an appendix. Such appendix will not require formal plan amendment.

e. Modify Goal 2-1.6 to read, “Residential areas are encouraged to retain mature trees, which provide ample shade, creating a sense of enclosure.”

f. Modify Goal 2-3.1.b. to read, “When considering infill or redevelopment applications that contain significant historic structures, the preservation of such structures should be encouraged.”

g. Modify Action Item 3.19 to read, “Secure public rights-of-way, for existing or new access to public lands and rivers.”

h. Modify Action Item 5.11 to read, “Prepare and work to implement a comprehensive sidewalk plan.

a. Work to enhance the sidewalks within the greater Downtown neighborhood.”

i. Modify Action Item 5.14 to read, “Work to retain the rail corridor for future freight and public transportation.

a. Conduct study for a future location of a commuter rail station within the Town.”

j. Add action item “Pursue the development potential of land up Eby Creek Road and if the potential exists, pursue a subarea plan or Comprehensive Plan amendment.”

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

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Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: December 8, 2020

Agenda Item: November 2020 Post-Election Ordinances Review

REQUEST:

Staff requests that the Town Council review ordinances required as a result of the approval of ballot questions in the November 2020 coordinated election.

INTRODUCTION:

The Town of Eagle participated in a coordinated election in November of 2020 to ask the voters to authorize a Downtown Development Authority and to revise the lodging tax. These measures were approved and there are a few follow up steps to implement the policies. Modifications to the Town's municipal code are required in the implementation of the lodging tax. The DDA ordinance establishes the legal aspects of the newly formed political subdivision. An ordinance for each policy is attached to this memo.

ANALYSIS:

Ordinance 24 – Lodging Tax Summary Changes

Section 5.05.030 – Levy of tax.

Previous language - Effective January 1, 2012, there is hereby levied by the Town an occupation tax on the provision of lodging upon every person or business that furnishes any hotel room, motel room, lodging room, motor hotel room, guesthouse room or other similar accommodation for monetary consideration for less than one month or 30 consecutive days within the Town in the amount of $4.00 per day, per occupied lodging room or accommodation.

Repealed language - There is hereby levied an occupation on the provision of lodging upon every person or business that furnishes any hotel room, motel room, lodging room, motor hotel room, guesthouse room or other similar accommodation for monetary consideration for less than one month or thirty (30) consecutive days within the Town in the amount of six percent (6%) of the cost of the rental fee, price or other consideration paid or received for the lodging on each full dollar of said rental fee, cost, or other consideration paid per day, per occupied lodging room or accommodation.

Section 5.05.190 – Exemption from Revenue Limitation.
Previous language - The occupation tax on the provision of lodging imposed by this chapter and the use of revenues derived from said tax for open space preservation and marketing and promotion of the Town and the marketing and promotion of Eagle events as set out herein was approved by the electors of the Town on April 2, 1996, and November 1, 2011. As a part of said approvals, the revenues are to be collected and spent as a voter-approved revenue change, notwithstanding any revenue or expenditure limitations contained in Article X, Section 20, of the State Constitution.

Repealed language - The occupation tax on the provision of lodging imposed by this chapter and the use of revenues derived from said tax for open space preservation and marketing and promotion of the Town and the marketing and promotion of Eagle events as set out herein was approved by the electors of the Town on April 2, 1996, and November 1, 2011, and November 3, 2020. As a part of said approvals, the revenues are to be collected and spent as a voter-approved revenue change, notwithstanding any revenue or expenditure limitations contained in Article X, Section 20, of the State Constitution.

Ordinance 25 – Establishing the Downtown Development Authority Summary

The DDA is a new policy and per C.R.S. 31-25-801, Ordinance 25 establishes the DDA per statute. The ordinance enacts the following provisions:

- Establishes a political subdivision that has powers and authorities under C.R.S. 31-25-801
- In addition to the boundaries established by the Town in Ordinance No. 21, Series 2020, the district can add additional properties
- Establishes a Board of Directors of 7 members appointed by the Town Council
- Sets forth the terms of each member of the Board of Directors
- Grants authority to remove members of the Board by the Town Council
- Compensation of members of the Board is not allowed except for reimbursement of nessesary expenses
- Provides indemnity of the DDA within the limitations of the Colorado Governmental Immunity Act
- Requires the Board of Directors to establish governing procedures
- The Board of Directors will create a Plan of Development approved by the Town Council within the boundaries which can be used to support a TIF/PIF
- The DDA is required to submit a budget to the Town Council no later than September 30 of each year
- Identifies the laws applied to funding, open records, open meetings, governmental budgeting, audit, immunity under the C.R.S. and the Eagle Municipal Code

COMMUNITY INPUT:

Community input is not required in the review of these ordinances.

BUDGET / STAFF IMPACT:

There is no budget or staff impact from the proposals.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

These proposals do not align with a specific policy of the Town Council. However, these ordinances implement the authorization of the electorate to move forward with the policies the Town Council prioritized this year.

RECOMMENDED ACTION OR PROPOSED MOTION:

There are two action items:

Motion to **approve** or **deny** adoption of Ordinance No. 24, Series 2020, "An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Section 5.05.030 of the Eagle Municipal Code to Increase and Change the Computation Method of the Town's Lodging Tax from $4.00 Per Day Per Occupied Lodging Room or Accommodation to 6% of the Cost of the Rental Fee, Price or Other Consideration Paid or Received for the Occupied Lodging Room or Accommodation"

Motion to **approve** or **deny** adoption of Ordinance No. 25, Series 2020, "An Ordinance of the Town Council of the Town of Eagle, Colorado Creating and Establishing the Eagle Downtown Development Authority in the Town of Eagle, Colorado and Determining Organizational Aspects of the Eagle Downtown Development Authority Board and Providing other Details Related thereto"

ATTACHMENTS:

- Ordinance 24
- Ordinance 25

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 24
(Series of 2020)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AMENDING SECTION 5.05.030 OF THE EAGLE MUNICIPAL CODE TO INCREASE AND CHANGE THE COMPUTATION METHOD OF THE TOWN'S LODGING TAX FROM $4.00 PER DAY PER OCCUPIED LODGING ROOM OR ACCOMMODATION TO 6% OF THE COST OF THE RENTAL FEE, PRICE OR OTHER CONSIDERATION PAID OR RECEIVED FOR THE OCCUPIED LODGING ROOM OR ACCOMMODATION

WHEREAS, at the coordinated election held on November 3, 2020, the Town's electors approved Ballot Issue 2A, which permits the Town to increase and change the computation method of the Town's lodging tax from $4.00 per day per occupied lodging room or accommodation to 6% of the cost of the rental fee, price or other consideration paid or received for the occupied lodging room or accommodation, commencing on January 1, 2021; and

WHEREAS, the Town Council wishes to amend Section 5.05.030 to allow for the changes authorized by Ballot Issue 2A.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Section 5.05.030 of the Eagle Municipal Code is hereby repealed and reenacted to read as follows:

Section 5.05.030. – Levy of tax.

There is hereby levied an occupation on the provision of lodging upon every person or business that furnishes any hotel room, motel room, lodging room, motor hotel room, guesthouse room or other similar accommodation for monetary consideration for less than one month or thirty (30) consecutive days within the Town in the amount of six percent (6%) of the cost of the rental fee, price or other consideration paid or received for the lodging on each full dollar of said rental fee, cost, or other consideration paid per day, per occupied lodging room or accommodation.

Section 2. Section 5.05.190 of the Eagle Municipal Code is hereby amended as follows:

Section 5.05.190. – Exemption from revenue limitation.

The occupation tax on the provision of lodging imposed by this chapter and the use of revenues derived from said tax for open space preservation and marketing and promotion of the Town and the marketing and promotion of Eagle events as set out herein was approved by the electors of the Town on April 2, 1996, ~~and~~

November 1, 2011, *and November 3, 2020*. As a part of said approvals, the revenues are to be collected and spent as a voter-approved revenue change, notwithstanding any revenue or expenditure limitations contained in Article X, Section 20, of the State Constitution.

Section 3**.** Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 4. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

Section 5. Effective date. This Ordinance shall become effective on January 1, 2021.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 25
(Series of 2020)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO CREATING AND ESTABLISHING THE EAGLE DOWNTOWN DEVELOPMENT AUTHORITY IN THE TOWN OF EAGLE, COLORADO AND DETERMINING ORGANIZATIONAL ASPECTS OF THE EAGLE DOWNTOWN DEVELOPMENT AUTHORITY BOARD AND PROVIDING OTHER DETAILS RELATED THERETO

WHEREAS, by Ordinance No. 21, Series 2020, the Town Council determined that: it is necessary to establish a downtown development authority (a "DDA") to develop and redevelop the Town's central business district; that a DDA will serve a public use; that a DDA will promote the health, safety, prosperity, security, and general welfare of the inhabitants thereof and of the people of the State of Colorado; that a DDA will halt or prevent deterioration of property values or structures within the Town's central business district; that a DDA will halt or prevent the growth of blighted areas within the central business district; that a DDA will assist the Town in the development and redevelopment of the central business district and in the overall planning to restore or provide for the continuance of the health thereof; and that a DDA will be of special benefit to the property within the DDA's boundaries;

WHEREAS, by Ordinance No. 21, Series 2020, the Town Council established boundaries of the proposed DDA, and, pursuant to C.R.S. § 31-25-801, *et seq*., and the Town Charter, submitted to the qualified electors at the election on November 3, 2020 a ballot question to form the DDA; and

WHEREAS, a majority of the qualified electors voting on the question approved the ballot question.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Status. There is hereby created and established pursuant to C.R.S. § 31-25-801, *et seq*., a downtown development authority in the Town of Eagle, Colorado to be known as the Eagle Downtown Development Authority (the "Authority"). The Authority shall be a body corporate and political subdivision with all the purposes and powers now or hereafter authorized by C.R.S. § 31-25-801, *et seq*., and all additional and supplemental powers necessary or convenient to carry out and effectuate its purposes, and such other powers and authority as provided by law.

Section 2. Boundaries. The boundaries of the Authority shall be as set forth in Ordinance No. 21, Series 2020. The Authority may include additional property within the boundaries of the Authority as provided in C.R.S. § 31-25-822.

Section 3. Board established. The Authority shall have a Board of Directors (the "Board") comprised of 7 members appointed by the Town Council, constituted as follows:

a. One member shall be a member of the Town Council, appointed to serve at the pleasure of the Town Council;

b. Four members shall be property owners or residents within the designated boundaries of the Authority;

c. Two members shall be property owners or residents within the designated boundaries of the Authority or business representatives within the designated boundaries of the Authority.

d. A business shall include a for-profit business or a non-profit business, and business representative may be an officer or director of a corporation.

e. No officer or employee of the Town, other than an appointee from the Town Council, shall be eligible for appointment to the Board.

Section 4. Terms. A Board member shall hold office until their successor has been appointed and qualified. After the terms of the initial members of the Board have expired, the terms of all members except the Town Council member appointed to the Board shall be 4 years. Within 30 days after the occurrence of a vacancy, the Town Council shall appoint a successor for the remainder of the unexpired term. The term of the initial Board members shall be as follows:

a. The Town Council member shall serve at the pleasure of the Town Council.

b. The terms of 2 members shall expire on June 30, 2021.

c. The terms of 2 members shall expire on June 30, 2022.

d. The terms of 2 members shall expire on June 30, 2023.

Section 5. Removal. After notice and an opportunity to be heard, an appointed member of the Board may be removed for cause by the Town Council.

Section 6. Compensation. Members of the Board shall serve without compensation, but they may be reimbursed for actual and necessary expenses.

Section 7. Indemnity. The Authority shall, to the extent permitted and within the limitations of the Colorado Governmental Immunity Act, indemnify and defend each director, officer and employee of the Authority in connection with any claim or action or threatened suit, action or proceeding in which he or she may be involved in his or her official capacity by reason of his or her being or having been such director, officer or employee, or by reason of any action or omission by him or her in any such capacity.

Section 8. Procedures. The Board shall adopt and promulgate rules governing its procedure, including election of officers, and these rules shall be filed in the office of the Town Clerk. The Board shall hold regular and special meetings in the manner provided in the rules of the Board. All meetings shall be in accordance with the Colorado Open Meetings Law.

Section 9. Plan of development. The Board shall, after approval of the Town Council, to adopt a plan or plans of development outlining potential development of public facilities or

improvements to public or private property that will aid and improve the property within the boundaries of the Authority, which plan may provide for tax increment financing for property tax and/or sales tax as authorized by C.R.S. § 31-25-807(3).

Section 10. Budget. The Authority shall submit a budget to the Town Council for review no later than September 30 of each year. The Authority shall maintain accounting records and records of transactions for the Authority. The Authority shall invest any funds not required for immediate disbursement in legal investments for public funds authorized by C.R.S. § 24-75-601, *et seq*., and to deposit any funds not required for immediate disbursement in any depository authorized by C.R.S. § 24-75-603.

Section 11. Funding. The operations of the Authority shall be principally financed from:

a. Proceeds of any voter-approved future *ad valorem* tax on the valuation for assessment of property within the boundaries of the Authority;

b. Donations to the Authority for the performance of its functions;

c. Moneys borrowed and to be repaid from other funds received under C.R.S. § 31-25-801, *et seq*.;

d. Tax increment funds as defined in C.R.S. § 31-25-807(3), if the plan of development provides for such tax increment funding; and

e. Such other sources as may be approved by the Town Council.

Section 12. Applicable law. The Authority shall be subject to the following laws:

a. The Colorado Open Records Act, C.R.S. § 24072-200.1, *et seq*.

b. The Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq*.

c. The Local Government Budget Law of Colorado, C.R.S. § 29-1-101, *et seq*.

d. The Local Government Uniform Accounting Law, C.R.S. § 29-1-501, *et seq*.

e. The Local Government Audit Law, C.R.S. § 29-1-601, *et seq*.

f. The Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq*.

g. The Eagle Municipal Code, as amended, and other applicable law.

Section 13**.** Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 14. Safety. This ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 8, 2020.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Brian Hall, Marketing & Events Manager

Date: December 8, 2020

Agenda Item: 2021 MEAC Requests

REQUEST:
Staff requests that the Town Council review the 2021 MEAC event funding requests and allocations presented by MEAC.

INTRODUCTION:
Starting in August of 2020, the Marketing and Events Advisory Committee has solicited and received requests for the funding of special events in the Town of Eagle for 2021. The MEAC committee has reviewed all requests and heard in-person presentations by producers of larger requests. MEAC members then discussed and scored these requests against MEAC's mission and the 2021 budget. What is being presented tonight is the conclusion of their reviews and suggestions for allocating the 2021 MEAC events funding budget. It is MEAC's hope that special events in 2021 will again be possible to execute. If we are still under the health restraints and guidelines made necessary by Covid19, we will revisit all funded event plans and make all needed adaptations.

ANALYSIS:
In reviewing all requests for event programming, MEAC members followed the original intent of this program and created a plan to best accomplish its goals.

COMMUNITY INPUT:
All reviews of funding requests were discussed at regular and one special live public ZOOM MEAC meetings. Input was given by the event producers requesting funding in proposal form. Producers requesting more than $5,000 from MEAC for 2021 were asked to present their request to the MEAC committee in person during a live ZOOM meeting.

BUDGET / STAFF IMPACT:
The budget for funding special events requests under the MEAC funding program is $65,000.00 for 2021. Breakout of the allocation of the 2021 MEAC budget is in an attached documents.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
The implementation of the 2021 MEAC funding program aligns well with the Town of Eagle Strategic plan. These events will help us attract visitors to our community who will participate in the events or come to be a part of the audience. It will support and stimulate economic development by serving as seed money to drive revenue from visitors and participants of events. And many of these events help us to build and reinforce the active and outgoing culture of our town.

RECOMMENDED ACTION OR PROPOSED MOTION:
Staff requests approval of the 2021 MEAC Special Event Funding budget suggested allocations.

ATTACHMENTS:

1) MEAC 2021 Funding Score Sheet-FINAL.pdf
2) MEAC 2021 Funding Request List-FINAL.pdf

MEAC Funding Allocatoins for 2021 Special Events														
Event Funding Available:	**$65,000**													
Event:	**Producing Entity:**	**Proposed Location(s):**	**2021 Request**	**MEAC 2021 Funding Suggested:**	**TOE Town Council Decision**									
American Scholastic Climbing League (ASCL) High School Championships	Larry Moore, Eagle Climbing & Fitness	Eagle Climbing & Fitness, Eagle, CO.	$4,500	$ 2,500.00										
Bonfire Block Party 2021	Ted Wenninger, Optimum Events & Entertainment	Downtown Eagle on Broadway from Grand Ave to 4th Street and 2nd Street from Capital to Wall.	$20,000	$ 5,000.00										
Carve Wars Chainsaw Carving Competition	Joe Wenal, Carve Wars	Eagle Town Park	$5,300	$ 3,000.00										
Colorado High School Cycling League Annual Coach Summit - 2021	Colorado High School Cycling League	Brush Creek Pavilion & Studio	$2,000	ZERO										
Colorado High School Cycling League Haymaker Classic - North Conference Championship 2021	Colorado High School Cycling League	Haymaker Trail System, Eagle, CO	$7,500	$ 7,500.00										
Colorado High School Cycling League Haymaker Classic - South Conference Championship 2021	Colorado High School Cycling League	Haymaker Trail System, Eagle, CO	$7,500	$ 7,500.00										
Dynafit Boneyard Boogie	Kip Tingle - Vail Rec	Bellyache Trailhead, Boneyard Trail, Pool/ice trail, Pool/Ice parking lot	$1,000	$ 500.00										
Eagle Enduro	David Sculley, Revolution Enduro	Eagle CO and surrounding trail system.	$5,000	$ 2,000.00										
Eagle Mushroom & Wild Food Festival	Tom Boni		$3,000	$ 3,000.00										
Eagle Outside Festival	Mike McCormack, Uncommon Communications	Eagle Ranch	$7,500	$ 7,000.00										
LG Tri Sprint Triathlon 2021	Brooke Skjonsby, Vail Valley Charitable Fund	Eagle Pool & Ice Rink	$1,000	$ 500.00										
Mountain Rats Trail Festival & Ultra Races	Clark Gundlach, Color Roasters	Eagle Trail System & Eagle Ranch start/finish	$4,000	$ 4,000.00										
The LUV Ride	Mike McCormack, Uncommon Communications	Eagle trails	$2,500	$ 1,000.00										
USSSA Western Championships (Baseball)	Christopher Harguth, USSSA West Championships - Baseball	Eagle County Fairgrounds	$8,000	$ 5,000.00										
Vail LAX Jam	Brian Welch, Vail Valley Lacrosse Club	Eagle Fairgrounds Fields & Edwards Freedom Park	$3,000	$ 3,000.00										
VRD Mountain Bike Race Series	Beth Pappas, Vail Recreation District	Eagle Ranch	$1,000	$ 500.00										
Western Colorado Outdoor Sportsman HYBRID Expo	Krista DeHerrera, Colorado Mountain News Media / Vail Daily	Eagel River Events Center	$5,000	$ 5,000.00										
Yoga Fest 2021	Yvonne Schwartz, Yoga On Broadway	Eagle	$7,500	$ 5,000.00										
11/30/20	**TOTALS:**	**Total Requests**	**$95,300**	$62,000										
		MEAC Budget	$65,000	**$65,000.00**										
		Difference	$30,300	**$3,000**										
		MEAC Contingency	**0**	**$3,000**										

Form Name:	MEAC Funding
Submission Time:	October 2, 2020 11:28 am
Browser:	Chrome 85.0.4183.121 / OS X
IP Address:	208.72.81.62
Unique ID:	672989495
Location:	39.074699401855, -104.8104019165

Event Producer Information

Name	Krista DeHerrera
Business Name	CMNM
Phone	(970) 987-4214
Email	kdeherrera@cmnm.org
Address	Po Box 1500 Gypsum, CO 81637
Website	www.westcoexpo.com
# of years your organization has been in business	50
Business Type	For Profit

Event Details

Event Name	Western Colorado Outdoor Sportsman HYBRID Expo
Event Description	Those of us that live here recognize that these activities help to create the fabric of our amazing mountain lifestyles. We also recognize that visitors travel from all over the world to experience the beauty of our Western Colorado backcountry. Let's celebrate together that heritage with the Western Colorado Outdoor & Sportsman Expo at the Eagle County Fairgrounds. In 2021, we have harnessed the power of the hybrid event to offer attendees an immersive virtual experience from the comfort of their home as well as the engaging opportunities at our live event. Hunting | Fishing | Camping | Cycling | River Sports | Power Sports Educational Seminars | Live Music | Gun Show | Kids Activities | Power Sports & RV Swap | Contests | Demos | Virtual Expo
Location	Eagle River Center
Start Date/Time	Apr 30, 2021 05:00 PM
Event Duration	3 day event
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Produced by Hunter Magazine and Colorado Mountain News Media WestCO Expo is designed to connect our outdoor partners with hundreds of targeted consumers. With the new HYBRID design, we can help the town of Eagle and it's businesses reaching new customers, generate new sales, offer demonstrations or educational seminars to engage with the public, or simply network with others in the outdoor industry. This event is the Town of Eagle, the epi-center of the active outdoors sportsman lifestyle. We value our partnership with Eagle and welcome collaboration to enhance the value the town will receive for its continued partnership.

Is this a New or Existing event?	Existing
Anticipated Attendance	5000
Anticipated # of participants	75 booths
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	70
Out of State	5
In State	25
Previous Town Funding	$7500
Cash Request	$5000
Total Sponsorship Goal	$27000
Other Event Funding Sources	booth space sales, ticketing revenue,
Anticipated Net Revenue	$69000

Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	With the power of the Colorado Mountain News Media print and digital assets, the marketing for this event will continue to be unprecedented. We begin our marketing in November and continue throughout 202, beyond the event dates, to keep conversation alive and promote the event brand as well as out partner brands. Using traditional and digital media, geo targeting, local news retargeting, radio, social media and email marketing, the Town of Eagle will receive extensive exposure, locally, regionally and nationally. CMNM publications that will be harnessed are the Vail Daily, Summit Daily, The Aspen Times, Post Independent, Steamboat Pilot & Today, Craig Press, Sky-Hi News (Grand County) and their sister newspapers. In addition to the extensive marketing reach and business opportunities, we anticipate elevated room night in the spring off season. These room nights will consist of contractors, 75+ exhibitors, and visitors.
Describe the benefits the Town will receive in exchange for financial support.	Virtual Expo Sponsor in all promotional materials, including print, digital media, social media and signage. Logo recognition in all print ads across the CMNM footprint including Aspen Times, Glenwood Springs Post Independent, Vail Daily, Craig Press, Steamboat Pilot & Today, Summit Daily and Sky Hi News. Min. of 175 total full page ads with total circulation of 65,000. Full page color ad in the WestCo Expo special section. April 30 or May 1, 2020. Special Section printed with Vail Daily. 2 full page color ads to run in your choice of CMNM Publications. Targeted email blast to 92,000 opt in email addresses from the CMNM database - exclusive to your business. Digital Banner ad on WestCo Virtual Expo. Featured virtual and live booth space. Live booth up to two 10x10 spaces. Banner placement on the Main stage at the live event. Regular stage announcements through the three-day event. Logo recognition and link on the westcoexpo.com home page and WestCo Virtual Expo page. Banner to be hung at the front door of the event. Hourly stage mentions throughout the weekend. Presenting sponsor of the WestCo Virtual Expo Scavenger Hunt.
How will you evaluate the ROI to the town and the overall success of the event?	We utilize all of our marketing tools and the reporting form those tools to analyze overall ROI. And now that we have moved to a HYBRID format, we will have even more data collection on a daily virtual use basis. We will also have the benefit of quality engagement with our live publicaas well as our virtual audience. During and following the event, we also do an attendee and exhibiotr/sponsor survey that helps to determine additional post event ROI.

Form Name:	MEAC Funding
Submission Time:	October 21, 2020 5:03 pm
Browser:	Chrome 86.0.4240.75 / Windows
IP Address:	73.34.195.0
Unique ID:	682619731
Location:	39.631401062012, -106.52220153809

Event Producer Information

Name	Brooke Skjonsby
Business Name	Vail Valley Charitable Fund
Phone	(970) 524-1480
Email	brooke@vvcf.org
Address	PO Box 2307 Edwards, CO 81632
Website	vvcf.org
# of years your organization has been in business	24
Business Type	Non profit

Event Details

Event Name	2021 LG Tri Sprint Triathlon

Event Description	If you can swim, bike or run, you can TRI! The annual LG Tri Sprint Triathlon is held at the Eagle Pool and Ice Rink each year, typically the Saturday following the 4th of July, so this year we are looking to hold the event on July 10th, 2021. This event is held in memory of a long-time local and Vail Valley Charitable Fund beneficiary, Laura Genelin, who lost her battle to cancer in July 2008. Proceeds from the LG Tri benefit the Vail Valley Charitable Fund, a local non-profit providing financial help to Vail Valley resident suffering from a medical crisis or long-term illness since 1996. The event is open to all ages and abilities - commUNITY is what we are all about! The LG Tri Sprint Triathlon includes a 500-meter swim (10 laps in the Eagle Pool), a 12-mile bike loop along Brush Creek Road and a 5K run in Eagle Ranch. Participants can sign up as individuals or members of a team. The LG Kid's Tri starts immediately after the Adult Tri and includes three age groups: 6-7, 8-10, and 11-13. The 6-7-age route is a 25-yd swim (1/2 lap in the pool), 1-mile bike ride and a 0.5-mile run. The 8-10 age route was a 50-yd swim (1 lap in the pool), 3.2-mile bike ride and a 0.75-mile run. The 11-13 age route is a 100-yd swim (2 laps in the pool), 5-mile bike ride and 1-mile run. An award ceremony with prizes from many local companies and silent auction (including items such as a Vail Resorts hotel stays, dining gift certificates, Rockies tickets and much more!) always follows the race. Everyone who participates goes home with a sense of satisfaction and accomplishment, a firm grasp of community, and of course an event goodie bag!
Location	Eagle Pool & Ice Rink
Start Date/Time	Jul 10, 2021 07:00 AM
Event Duration	5 hours
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?	The LG Tri aligns with the Town of Eagle goals in terms of providing community and quality of life for guests and residents, appealing to a diverse audience in terms of both local and destination as well as young and old, and providing health and well-being for residents.

Is this a New or Existing event?	Existing
Previous location	Eagle Pool & Ice Rink
How many years has it occured?	12
Anticipated Attendance	350
Anticipated # of participants	200
Anticipated # of spectators	150
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	60
Out of State	10
In State	30
Previous Town Funding	0 (last year, $500 in years' past)
Cash Request	1,000
In-Kind Services Request	Police (alongside of Fire and Ambulance), Cones, Signage
Total Sponsorship Goal	10,000
Other Event Funding Sources	Registrations, Friday night bike ride and LG pre-registration event, and Silent Auction
Anticipated Net Revenue	20,000

Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	With the 4th of July the weekend before, we will look to market this as a wonderful post-holiday opportunity to get healthy and support a local non-profit. Additionally, the message to Front Range drive and destination markets will be one of 'escaping to the mountains for a long weekend.' Estimated room nights: 1-2 nights for roughly 35 drive market or out-of-state participants. Marketing will include coverage in the Vail Daily, KZYR, Always Mountain Time, Public Access 5 TV, VVCF channels (vvcf.org, social media, emails), and Partner channels (websites, social media, emails).
Describe the benefits the Town will receive in exchange for financial support.	In exchange for financial support, the Town will receive: *Recognition in advertising (posters, newspaper, website, and social media) *Placement of logo on the back of the event t-shirt *Placement of banner at the event *Booth space (if desired) *4 comp individual race entries
How will you evaluate the ROI to the town and the overall success of the event?	We will evaluate the ROI to the town and the overall success of the event through the following: *Attendance (participants and spectators) *Revenue (registrations, sponsorships and silent auction) *Room nights *Marketing

Form Name:	MEAC Funding
Submission Time:	October 22, 2020 4:11 pm
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	71.211.7.204
Unique ID:	684362560
Location:	38.803901672363, -104.77629852295

Event Producer Information

Name	Ted Wenninger
Business Name	Bonfire Block Party
Phone	(970) 390-1025
Email	ted@optimumeventsco.com
Address	PO Box 1644 Eagle, CO 81631
Website	www.bonfireblockparty.com
# of years your organization has been in business	6
Business Type	For Profit

Event Details

Event Name	Bonfire Block Party

Event Description	In previous years, the Bonfire Block Party was a three day music festival featuring two days of local, regional and national bands with a Sunday brunch. The event has traditionally played host to roughly 5,000 people per day while featuring craft beer from Eagle's own Bonfire Brewery, local food vendors and craft vendors. Additionally, a large VIP area was introduced to the event in 2018. Unfortunately, the 2020 Block Party was cancelled due to the ongoing Covid-19 pandemic. In an effort to bring music to the town of Eagle, the Bonfire Block Party attempted to put on a two day concert in mid July, 2020. While the Eagle County Health Department and Eagle County Commissioners categorically approved the event and the proposed Covid-19 mitigation plan, it was ultimately cancelled 48 hours prior to the event at great cost to the promoters. As we look to 2021, the Bonfire Block Party can not currently envision a world in which mass gatherings will be permissible due to Covid-19 issued guidelines. As such, we are hoping to turn the single Bonfire Block Party weekend into a Bonfire Block Party concert series spread across 4-10 dates throughout the summer. We envision each of the Bonfire Block Party concert series shows to be smaller, intimate concerts featuring nationally recognized bands.
Location	TBD
Start Date/Time	Jun 03, 2020 02:00 PM
Event Duration	Potential to have dates in June, July & August
Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Traditionally, this event has brought large tax revenue to the Town of Eagle, packed hotels and created high restaurant occupancy. In addition, the event has brought many non-Eagle County residence to town who enjoyed the opportunity to take advantage of Eagle's amazing biking, hiking, rafting, fishing and many other outdoor recreational activities. We have had much feedback from non-local attendees claiming Eagle and the Bonfire Block Party are one of the best Colorado mountain towns and events.
Is this a New or Existing event?	Existing
Anticipated Attendance	2,000-14,000 TBD Covid Guidelines
Anticipated # of participants	100
Will any portion of the event take place outside of Eagle?	No

Expected Demographics of attendees - Eagle County	50
Out of State	10
In State	40
Previous Town Funding	$10,000
Cash Request	$20,000
In-Kind Services Request	Public works and Police Participation
Total Sponsorship Goal	$10,000-$40,000 TBD Allowed Attendance
Other Event Funding Sources	Tickets, Bars Sales, Merchandise
Anticipated Net Revenue	TBD Pending event venue and allowed attendance
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Because there are many unknown issues to tackle within the event promotion business during Covid-19, it is our goal to bring to Eagle an experience which can be enjoyed by both locals and non-Eagle county residents looking to come to the mountains and enjoy all Eagle has to offer. As always, Eagle with be feature in all appropriate marketing materials produced to promote the event. Really, given the current environment of Covid-19, we are all (promoters, TOE, local businesses etc...) hoping to bring as much media buzz, tax revenue, lodging nights, fun and excitement back to the community.
Describe the benefits the Town will receive in exchange for financial support.	As always, the town will be included in all appropriate marketing materials, receive tickets to each show and be the beneficiary of the large PR program which the Block Party has received in the past and we expect moving forward.
How will you evaluate the ROI to the town and the overall success of the event?	Evaluating ROI for the 2021 Block Party Concert Series will be a moving target... Given the potential for sliding attendance numbers and final venue location(s), we will be doing everything possible to generate revenue and thus tax dollars to the Town of Eagle. Additionally, we will put as many of our staff, artists etc... in local lodging and will work with local business to create opportunities for them to benefits from out of town guests coming to the concerts.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 10:37 am
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	204.131.79.101
Unique ID:	684671045
Location:	39.61669921875, -104.6695022583

Event Producer Information

Name	Christopher Harguth
Phone	(303) 505-2675
Email	charguth@gmail.com
Address	2685 Greensborough Circle Highlands Ranch, CO 80129
Website	https://www.usssa.com/baseball
# of years your organization has been in business	14 (National organization since 1968)
Business Type	For Profit

Event Details

Event Name	USSSA Western Championships
Event Description	The USSSA Western Championships are a youth baseball tournament held at the Eagle County Fairgrounds. It features a 4-game guarantee for teams and a skills competition. Hundreds of kids and their families participate each year. Potential for growth is only limited by the number of high school fields available.
Location	Primarily Eagle County Fairgrounds
Start Date/Time	Jul 16, 2021 08:00 AM
Event Duration	July 16-18
Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Despite the fact that we need additional fields in the Valley, the Eagle County Fairgrounds and the Town of Eagle have become the focal point of the tournament. Not only are games played at the Fairgrounds, the skills competition/opening ceremony is held there. Most families attend the Town Park concert that Thursday evening. In 2021 our goal is to be headquartered in Eagle and sign contracts with every hotel to host our teams. Our hope is to be a part of the solution as we all recover economically from the pandemic.
Is this a New or Existing event?	Existing

Previous location	Primarily Eagle County Fairgrounds
How many years has it occured?	4 (year 5 canceled due to COVID)
Anticipated Attendance	2,500
Anticipated # of participants	720
Anticipated # of spectators	2,500
Will any portion of the event take place outside of Eagle?	Yes
If Yes, where	Gypsum
Are you receiving funding from other municipalities	No
Expected Demographics of attendees - Eagle County	10
Out of State	20
In State	80
Previous Town Funding	$4,500
Cash Request	$8,000
Total Sponsorship Goal	$10,000
Other Event Funding Sources	Team entry fees and ad sales
Anticipated Net Revenue	$29,765
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	As previously stated, our goal is to sign contracts with every hotel in Eagle for our teams. We will also promote activities in and around Eagle in our email, social media, and direct mail marketing. Our goal for Eagle would we 400-500 room nights. One of our tournament directors now has an office in Eagle and is going to try and foster closer relationships with local businesses. I think it is very important for us to have a local presence. One of our goals is to host a brewery night at Bonfire with parents. We plan to reach out to the local business community and create partnerships that will be mutually beneficial.
Describe the benefits the Town will receive in exchange for financial support.	Eagle will receive logo placement, banner placement, and an ad/article in our event program.

How will you evaluate the ROI to the town and the overall success of the event?	First, post event survey will be sent to all families after the tournament. Secondly, the number of room nights sold will help us evaluate our success. Additionally it will be evaluated by the partnerships we hope to create with restaurants and local businesses. One thing we are very proud of is that half of our umpires have been from Eagle and Valley. We hired every local umpire we could find in the area. We are finally making in-roads with the local baseball teams and will continue to offer them free entry!

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 12:28 pm
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	209.193.93.178
Unique ID:	684759714
Location:	44.780498504639, -107.55449676514

Event Producer Information

Name	Tom Boni
Phone	(970) 366-1435
Email	tomboni3030@gmail.com
Address	712 Bull Run Eagle, CO 81631
Business Type	Club or group without non profit status

Event Details

Event Name	Eagle Mushroom & Wild Food Festival
Event Description	The festival strives to educate the public about the plethora of wild edible mushrooms, herbs and plants found in our surrounding meadows and alpine forests. Classes are presented by notable speakers on the subject of mycology and wild plants on topics such as Foraging for Beginners, History of Mushrooms, and Cooking with Mushrooms. Multi-course meals are prepared by chefs who are an expert in the art of mushroom cuisine; the meals are also paired with wine chosen by a sommelier. The 2019 festival drew more than 200 guests for the classes, foraging trips with 80 people paying $150 pp to attend a sold out eight-course dinner prepared by a noted chef. The guests came from Montana, Utah, California and the front range, with less that 30 from the Town of Eagle.
Location	The Assembly
Start Date/Time	Aug 07, 2021 06:30 PM
Event Duration	2-day event
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?	The Eagle Mushroom & Wild Food Festival checks all of the boxes in its alignment with the town goals: creates awareness of Eagle for non-outdoor recreational enthusiasts; puts heads in beds for the two-day event; supports local businesses who provide the food and beverages for the festival's meals in addition to what attendees purchase themselves; local retailers benefit from sales to new customers; greater awareness of Eagle created through Facebook, with ad boosts, with more than 5,000 views across the United States. The two-day festival attracts individuals between the ages of 30-65 with a higher level of disposable income, who seek new experiences and willingness to pay $75 to attend three one-hour classes or $150 for a multi-course dinner.
Is this a New or Existing event?	Existing
Previous location	Capitol Theatre, Boneyard, Zealous School
How many years has it occured?	11 years
Anticipated Attendance	150-200
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	30
Out of State	20
In State	50
Previous Town Funding	2020: $2,000; 2019: $1300
Cash Request	$3,000.00
Total Sponsorship Goal	$7,000.00
Other Event Funding Sources	Classes $75; Lunch $75; dinner $150
Anticipated Net Revenue	$30,000
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The Town of Eagle, as the location of the Eagle Mushroom & Wild Food Festival, will be highlighted in all press releases, Facebook postings, and radio ads on local media, Aspen area and the front range. The 2019 festival had an estimated 50 room nights, which included those for speakers and chefs that were paid by the festival.
Describe the benefits the Town will receive in exchange for financial support.	Town will be included in all promotional material, two tickets to main dinner, added revenue from sales tax receipts and the hotel occupation tax.

How will you evaluate the ROI to the town and the overall success of the event?	Tracking participants' home address via online credit card purchases to the festival; feedback from local businesses and their benefit (i.e. local realtors reported number of the out-of-towners attended their home open during the 2019 festival. If possible, track returnees from 2019.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 12:46 pm
Browser:	Chrome 86.0.4240.75 / Windows
IP Address:	67.190.149.243
Unique ID:	684766963
Location:	40.626499176025, -106.92720031738

Event Producer Information

Name	David Scully
Business Name	Revolution Enduro
Phone	(970) 846-5012
Email	david@revolutionenduro.com
Address	PO Box 775870 Steamboat Springs, CO 80477
Website	www.revolutionenduro.com
# of years your organization has been in business	6
Business Type	For Profit

Event Details

Event Name	Eagle Enduro
Event Description	Enduro Mountain bike race that uses US Forest service and and BLM trails on Hardscrabble Mountain for a one day race format that starts and finishes at Brush Creek Pavilion.
Location	Hardscrabble Mountain and Brush Creek Pavilion
Start Date/Time	Jun 27, 2021 07:00 AM
Event Duration	One day, approximately 8 hours
Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Drive participant spending directed at food, gas, restuarant and lodging. 95% of participants are from outside Eagle county. Reinforces the marketing efforts as bike and recreation desitination.
Is this a New or Existing event?	Existing
Previous location	Eagle, CO
How many years has it occured?	2
Anticipated Attendance	150 - 250

Will any portion of the event take place outside of Eagle?	Yes
If Yes, where	Hardscrabble Mountain/BLM
Expected Demographics of attendees - Eagle County	5
Out of State	5
In State	90
Previous Town Funding	Yes
Cash Request	5000.00
Total Sponsorship Goal	5000.00
Anticipated Net Revenue	2500
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Event participant meet all destination marketing goals of recreation (Eagle Outside). Particpants will spend 2-3 additinal days in the Eagle area practicing for the race creating repeat visits/spending for one event date.
Describe the benefits the Town will receive in exchange for financial support.	Marketing reach, trail user/group exposure, IG/FB and Youtube video reach. Money spent at local businesses and tax revenue.
How will you evaluate the ROI to the town and the overall success of the event?	Event marketing reach, affirmation of outdoor recreation destination and revenue spent in the community.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 12:53 pm
Browser:	Chrome 86.0.4240.80 / OS X
IP Address:	66.86.81.84
Unique ID:	684769883
Location:	39.61009979248, -106.7991027832

Event Producer Information

Name	Michael McCormack
Business Name	Uncommon Communications
Phone	(970) 485-5847
Email	mikemac01@gmail.com
Address	88 Seabry St PO Box 5410 EAGLE, CO 81631
Website	www.eagleoutsidefestival.com
# of years your organization has been in business	20
Business Type	For Profit

Event Details

Event Name	Eagle Outside Festival
Event Description	The Eagle Outside Festival serves as the opening bell for Colorado's mountain, road and gravel cycling season. In a normal year, the festival brings 50-60 bike and outdoor industry brands to Eagle for the region's largest demo. Our team populates the weekend with; - fun rides, tech clinics, cycling contests and free group rides - TONS of free stuff for kids (including strider races, bike-in movies, kids enduros and more) - a thoughtful mix of women's clinics and led rides - whitewater trips, a river demo, yoga, water balloon fights, a onesie run We work diligently to include area retailers (Mountain Pedaler, Moontime, Lakota Guides) and non-profits including The Cycle Effect, Hardscrabble Trails Coalition, VVMTA and more. EOF is lighthearted, well organized, engaging and FUN for our community as well as the visitors we attract. It's become a staple for the town and region.
Location	Eagle Ranch, town trails, BMX track, pump track, Brush Creek Park

Start Date/Time	Jun 04, 2021 09:00 AM
Event Duration	3 days
Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	The event successfully broadcasts and reinforces Eagle's brand positioning as an MTB and cycling destination. It also introduces guests and visitors to Eagle's excellent trail network, which encourages return visitation. Over the past several years, the event has helped promote Eagle's trails, dining options, coffee shops and micro-breweries . The multi-day nature of the event encourages attendees to stay, ride and spend. In the 9 years under our management (including the two years that it was given back to the town), the event has grown from a small mom-and-pop affair to a well organized event that attracted the largest brands in the cycling industry. It's very family-centric (safe and fun) as well as diverse. We've made significant inroads over the past several years towards expanding the festival beyond just BIKE. Our goal is to feature the water park with a full river demo and to continue to pursue active outdoor brands in the yoga, running, fishing, moto and river segments.
Is this a New or Existing event?	Existing
How many years has it occured?	19
Anticipated Attendance	1500
Anticipated # of participants	1500
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	50
Out of State	15
In State	35
Previous Town Funding	7500
Cash Request	7500
In-Kind Services Request	use of Brush Creek park building (doesn't matter which one), closure and barricade of eagle ranch venue

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 1:06 pm
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	71.218.32.142
Unique ID:	684775124
Location:	39.893798828125, -105.114402771

Event Producer Information

Name	Kate Rau
Business Name	Colorado High School Cycling League
Phone	(720) 272-9282
Email	kate@coloradomtb.org
Address	1165 Oakdale Place Boulder, CO 80304
Website	www.coloradomtb.org
# of years your organization has been in business	11
Business Type	Non profit

Event Details

Event Name	2021 Colorado High School Cycling League Annual Coach Summit
Event Description	The 2021 Colorado High School Cycling League Annual Coach Summit will be held over 2.5 days, Friday, Saturday, and Sunday. Coaches from the North and South Conference (Wyoming, Colorado, New Mexico) will gather to participate in collaborative workshops focused on their professional development.
Location	Brush Creek Pavilion & Studio, Eagle, CO
Start Date/Time	Apr 30, 2021 04:30 PM
Event Duration	Friday: 4:30pm - 8:00pm | Saturday: 8:00am - 7:30pm | Sunday: 8:00am - 5:00pm
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?

Increases Sales and Lodging Tax Revenues:

With an estimated 50-80 attendees, the Colorado High School Cycling League believes that sales and lodging tax revenues will be positively impacted.

Encourages Overnight Destination Visits:

Colorado High School Cycling League coaches know the Town of Eagle as an outdoor recreation destination. The Colorado League plans to host our Annual Coach Summit in the Town of Eagle on April 30-May 2, 2021. This will be the 1st Colorado League event of 2021 and the beginning of our promotion of the Town of Eagle as an overnight destination to our community.

Increases Brand Awareness:

Over the past 8 years, the Colorado High School Cycling League has been strongly bonded to Town of Eagle. With the proposal of a 2.5-day Coach Summit, our goal is to increase awareness of our existing partnership and brand awareness to both new and returning coaches of the Colorado High School Cycling League community.

Provides Marketing and PR Value:

The Colorado High School Cycling League aims to provide positive marketing and PR value to the Town of Eagle through Colorado League newsletters, social media reach, and regional as well as local press.

Appeals to a Diverse Audience:

The Colorado High School Cycling League community ranges in location and socio-economic status. By bringing coaches from Colorado, Wyoming, and New Mexico to the Town of Eagle, the Town will continue to establish itself within our community and its' reach as a premier outdoor recreation destination.

Provides for a well-rounded, varied annual calendar:

By hosting the 2021 Colorado High School Cycling League Annual Coach Summit April 30-May 2, 2021, we believe our event helps balance the Town of Eagle's 2021 events calendar and thereby extending the Town's event season.

Growth Potential / Sustainable Event:

The Colorado High School Cycling League experienced 15.5% growth between 2018 and 2019. This growth comes on top of yearly growth of 15%-20% per year since 2010.

In 2020, the Colorado High School Cycling League had 1,687 registered riders and over 700 coaches for our virtual season of Singletrack Solidarity.

Producer Qualifications:

We hope that the Colorado High School Cycling League has demonstrated itself as a positive and beneficial partner over the years. By bringing a 2.5-day Coach Summit to the Town of Eagle, we believe we will be able to further demonstrate our partnership and commitment to the Town of Eagle.

Is this a New or Existing event?	Existing
Previous location	Brush Creek Pavilion & Studio
How many years has it occured?	7
Anticipated Attendance	50-80
Anticipated # of participants	50-80
Anticipated # of spectators	0
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	3%
Out of State	3%
In State	97%
Previous Town Funding	$1,850 (2018) / $1,500 (2019) / $2,000 (2020 - Event Did Not Take Place Due to COVID19)
Cash Request	$2,000 (2021)
In-Kind Services Request	Brush Creek Pavilion & Studio Rental
Total Sponsorship Goal	$2,000 (2021)
Other Event Funding Sources	2-day event registration is $175 per coach. 1-day event registration is $100 per coach. 1/2-day registration is $50 per coach. The Colorado High School Cycling League subsidizes coach registration fees upon approval of submitted scholarship applications. In 2019, we awarded $1,075 in registration scholarships. The Colorado High School Cycling League also covers the cost of CPR/First Aid training for those coaches who are interested in completing these certifications. In 2019, the League covered $495.
Anticipated Net Revenue	In 2021, the Colorado High School Cycling League's net revenue for the Annual Coach Summit is -$16,925. We anticipate a loss in net revenue as a result an anticipated decrease in registration over previous years with an increase in expenses due to COVID19 related measures.

Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The 2021 Colorado High School Cycling League Annual Coach Summit will bring coaches to the Town of Eagle. Coaches will require lodging, fuel/gas, as well as food and beverage throughout the event weekend. Many Colorado League coaches will visit local businesses for evening activities. In the past, visits to the Back Bowl, Bonfire Brewing, 7 Hermits, The Dusty Boot, and the Capitol Movie Theater have been very popular. The Colorado High School Cycling League is committed to co-marketing and co-promoting the Town of Eagle as a mountain biking destination throughout the 2021 calendar year. We believe this will help to generate visits both prior and post-event.
Describe the benefits the Town will receive in exchange for financial support.	The Town of Eagle will have the opportunity to welcome and address our coach community. The Colorado High School Cycling League would also like to offer the Town of Eagle the opportunity to set up a table inside Brush Creek Pavilion with Town information for our community members to take. The Colorado High School Cycling League will also co-brand all marketing materials and communications in order to highlight the Town of Eagle's support of this event.
How will you evaluate the ROI to the town and the overall success of the event?	We will evaluate ROI to the town by surveying our attendees, via SurveyMonkey, about the success of the event and their experiences in Eagle. Questions will focus on, 1) Organization of the Event 2) Quality of Sessions & Presenters 3) Lodging Location & Number of Nights 4) Food & Beverage Spending 5) Additional Spending Estimated ROI Model Financial ROI = 4-5 x $2,000 Investment or $8,000 to $10,000. A financial ROI of $8,000 from the estimated 50 total attendees will be met with a spending rate of $160 per person. A financial ROI of $10,000 from the estimated 50 total attendees will be met with a spending rate of $200 per person. The Town of Eagle will see immediate economic impact in the form of lodging, food & beverage, and additional spending. The later impacts will be seen through coach, team, and family visits to the Town of Eagle prior to the Colorado High School Cycling League fall races.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 1:25 pm
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	71.218.32.142
Unique ID:	684782646
Location:	39.893798828125, -105.114402771

Event Producer Information

Name	Kate Rau
Business Name	Colorado High School Cycling League
Phone	(720) 272-9282
Email	kate@coloradomtb.org
Address	1165 Oakdale Place Boulder, CO 80304
Website	www.coloradomtb.org
# of years your organization has been in business	11
Business Type	Non profit

Event Details

Event Name	Race #3 Haymaker Classic - North Conference
Event Description	In 2021, the Colorado High School Cycling League would like to request that Race #3 of the North Conference Series be held on the Haymaker Trail System on September 25th-26th. Venue set-up and course pre-ride will occur on Friday, September 24th. Teams from the northern Colorado and southeastern Wyoming to participate in cross-country mountain bike racing on Saturday, September 25th and Sunday, September 26th.
Location	Haymaker Trail System, Eagle, CO
Start Date/Time	Sep 24, 2021 08:00 AM
Event Duration	Friday (Set-Up & Pre-Ride): 8:00am-5:30pm / Saturday & Sunday (Race Days): 6:30am-6:00pm
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?

Goals of the Town of Eagle

Increases Sales and Lodging Tax Revenues:

With an estimated 1,250 attendees, including participants, the Colorado High School Cycling League believes that sales and lodging tax revenues will be positively impacted. In the past, hotel owners and members of our community have mentioned that lodging has been at capacity during Colorado High School Cycling League event weekends.

Encourages Overnight Destination Visits:

Colorado High School Cycling League teams, coaches, riders, parents, and staff know the Town of Eagle as an outdoor recreation destination. The Colorado League plans to host our Annual Coach Summit in the Town of Eagle on April 30-May 2, 2021. This will be the 1st Colorado League event of 2020 and the beginning of our promotion of the Town of Eagle as an overnight destination to our community.

Increases Brand Awareness:

Over the past 8 years, the Colorado High School Cycling League has been strongly bound to Town of Eagle. With the proposal of a 2-weekend race series, our goal is to increase brand awareness to more members of the Colorado League community. It is notable that new families and coaches are exposed to Eagle every year because it is an interscholastic support where new student-athletes and supporters will visit the area for the first time.

Provides Marketing and PR Value:

The Colorado High School Cycling League aims to provide positive marketing and promotional value to the Town of Eagle through Colorado High School Cycling League newsletters, social media reach, and regional as well as local press.

Appeals to a Diverse Audience:

The Colorado High School Cycling League community ranges in location and socio-economic status. By bringing families from Colorado, Wyoming, and New Mexico to the Town of Eagle, the Town will continue to establish itself within our community and its' reach as a premier outdoor recreation destination. The Colorado League provides scholarships to student-athletes who are needed assistance in order to participate.

Provides for a well-rounded, varied annual calendar:

By hosting the 2021 Colorado High School Cycling League Race Series September 24-26, 2021 (North Conference) and October 8-10, 2021 (South

Conference), we believe our event helps balance the Town of Eagle's 2021 events calendar and thereby extending the Town's event season.

Growth Potential / Sustainable Event:

The Colorado High School Cycling League experienced 15.5% growth between 2018 and 2019. In 2020, the Colorado High School Cycling League had 1,687 registered riders for our virtual season of Singletrack Solidarity. This growth comes on top of yearly growth of 15%-20% per year since 2010.

Producer Qualifications:

We hope that the Colorado High School Cycling League has demonstrated itself as a positive and beneficial partner over the years. We believe that our race production is top notch as a result of our experience and the support of the Town of Eagle. By bringing a 2-weekend race series to town, we believe we will be able to further demonstrate our capability to produce exceptional races that benefit host communities.

Is this a New or Existing event?	Existing
Previous location	Haymaker Trail System, Eagle, CO
How many years has it occured?	7
Anticipated Attendance	1,250 (625 Per Day)
Anticipated # of participants	500 (250 Per Day)
Anticipated # of spectators	750 (375 Per Day)
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	4%
Out of State	4%
In State	96%
Previous Town Funding	$7,500 (2019 - 1 Race Weekend) / $15,000 (2020 - 2 Race Weekends Did Not Take Place Due to COVID19)
Cash Request	$15,000 (2021 - 2 Race Weekends) / $7,500 Per Race Weekend
In-Kind Services Request	Public Works: Parking Assistance, Police Services (Traffic Control), Venue Preparation (Trail Work), Way Signage
Total Sponsorship Goal	$28,000 (2021 - 2 Race Weekends) / $14,000 Per Race Weekend
Other Event Funding Sources	Registration Fees, Sponsorships
Anticipated Net Revenue	-$51,075.46
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The 2021 Colorado High School Cycling League Race Series will bring teams and riders to the Town of Eagle. Coaches, parents, athletes, staff, and volunteers will require lodging, fuel/gas, as well as food and beverage throughout the event weekend. Anecdotes from community members have included sold-out lodging accommodations and full restaurants and bars. In addition, many members of the Colorado League community will visit local businesses for evening activities. In the past, visits to the Back Bowl, Bonfire Brewing, 7 Hermits, The Dusty Boot, and the Capitol Movie Theater have been very popular. The Colorado High School Cycling League is committed to co-marketing and co-promoting the Town of Eagle as a mountain biking destination throughout the year. We believe this will help to generate visits both prior and post-event.

Describe the benefits the Town will receive in exchange for financial support.	The Town of Eagle will have the opportunity to welcome and address our community at the awards ceremony on Saturday and Sunday. The Colorado High School Cycling League would also like to offer the Town of Eagle the opportunity to set up in our vendor expo at no cost to the Town of Eagle. The Colorado High School Cycling League will also co-brand all marketing materials and communications in order to highlight the Town of Eagle's support of this event.
How will you evaluate the ROI to the town and the overall success of the event?	We will evaluate ROI to the town by surveying our attendees, via SurveyMonkey, about the success of the event and their experiences in Eagle. Questions will focus on, 1) Organization of the Event 2) Quality of Venue & Course 3) Lodging Location & Number of Nights 4) Food & Beverage Spending 5) Additional Spending Estimated ROI Model Financial ROI = 30-40 x $7,500 Investment or $225,000 to $300,000. A financial ROI of $225,000 from the estimated 1,250 total attendees will be met with a spending rate of $180 per person. A financial ROI of $300,000 from the estimated 1,250 total attendees will be met with a spending rate of $240 per person. The Town of Eagle will see immediate economic impact in the form of lodging, food & beverage, and additional spending. The later impacts will be seen through future visits to the Town of Eagle by coaches, teams, families, and Colorado High School Cycling League staff members.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 1:32 pm
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	71.218.32.142
Unique ID:	684785123
Location:	39.893798828125, -105.114402771

Event Producer Information

Name	Kate Rau
Business Name	Colorado High School Cycling League
Phone	(720) 272-9282
Email	kate@coloradomtb.org
Address	1165 Oakdale Place Boulder, CO 80304
Website	www.coloradomtb.org
# of years your organization has been in business	11
Business Type	Non profit

Event Details

Event Name	Race #4 Haymaker Classic - South Conference Championships
Event Description	In 2021, the Colorado High School Cycling League would like to request that Race #4 of the South Conference Series be held on the Haymaker Trail System on October 9th-10th. Venue set-up and course pre-ride will occur on Friday, October 8th. Teams from the southern Colorado and northern New Mexico to participate in cross-country mountain bike racing on Saturday, October 9th and Sunday, October 10th.
Location	Haymaker Trail System, Eagle, CO
Start Date/Time	Oct 08, 2021 08:00 AM
Event Duration	Friday (Set-Up & Pre-Ride): 8:00am-5:30pm / Saturday & Sunday (Race Days): 6:30am-6:00pm
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?

Goals of the Town of Eagle

Increases Sales and Lodging Tax Revenues:

With an estimated 1,250 attendees, including participants, the Colorado High School Cycling League believes that sales and lodging tax revenues will be positively impacted. In the past, hotel owners and members of our community have mentioned that lodging has been at capacity during Colorado High School Cycling League event weekends.

Encourages Overnight Destination Visits:

Colorado High School Cycling League teams, coaches, riders, parents, and staff know the Town of Eagle as an outdoor recreation destination. The Colorado League plans to host our Annual Coach Summit in the Town of Eagle on April 30-May 2, 2021. This will be the 1st Colorado League event of 2020 and the beginning of our promotion of the Town of Eagle as an overnight destination to our community.

Increases Brand Awareness:

Over the past 8 years, the Colorado High School Cycling League has been strongly bound to Town of Eagle. With the proposal of a 2-weekend race series, our goal is to increase brand awareness to more members of the Colorado League community. It is notable that new families and coaches are exposed to Eagle every year because it is an interscholastic support where new student-athletes and supporters will visit the area for the first time.

Provides Marketing and PR Value:

The Colorado High School Cycling League aims to provide positive marketing and promotional value to the Town of Eagle through Colorado High School Cycling League newsletters, social media reach, and regional as well as local press.

Appeals to a Diverse Audience:

The Colorado High School Cycling League community ranges in location and socio-economic status. By bringing families from Colorado, Wyoming, and New Mexico to the Town of Eagle, the Town will continue to establish itself within our community and its' reach as a premier outdoor recreation destination. The Colorado League provides scholarships to student-athletes who are needed assistance in order to participate.

Provides for a well-rounded, varied annual calendar:

By hosting the 2021 Colorado High School Cycling League Race Series September 24-26, 2021 (North Conference) and October 8-10, 2021 (South

Conference), we believe our event helps balance the Town of Eagle's 2021 events calendar and thereby extending the Town's event season.

Growth Potential / Sustainable Event:

The Colorado High School Cycling League experienced 15.5% growth between 2018 and 2019. This growth comes on top of yearly growth of 15%-20% per year since 2010.

In 2020, the Colorado High School Cycling League had 1,687 registered riders for our virtual season of Singletrack Solidarity.

Producer Qualifications:

We hope that the Colorado High School Cycling League has demonstrated itself as a positive and beneficial partner over the years. We believe that our race production is top notch as a result of our experience and the support of the Town of Eagle. By bringing a 2-weekend race series to town, we believe we will be able to further demonstrate our capability to produce exceptional races that benefit host communities.

Is this a New or Existing event?	Existing
Previous location	Haymaker Trail System, Eagle, CO
How many years has it occured?	7
Anticipated Attendance	1,250 (625 Per Day)
Anticipated # of participants	500 (250 Per Day)
Anticipated # of spectators	750 (375 Per Day)
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	2%
Out of State	4%
In State	96%
Previous Town Funding	$7,500 (2019 - 1 Race Weekend) / $15,000 (2020 - 2 Race Weekends Did Not Take Place Due to COVID19)
Cash Request	$15,000 (2021 - 2 Race Weekends) / $7,500 Per Race Weekend
In-Kind Services Request	Public Works: Parking Assistance, Police Services (Traffic Control), Venue Preparation (Trail Work), Way Signage
Total Sponsorship Goal	$28,000 (2021 - 2 Race Weekends) / $14,000 Per Race Weekend
Other Event Funding Sources	Registration Fees, Sponsorships
Anticipated Net Revenue	-$51,075.46
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The 2021 Colorado High School Cycling League Race Series will bring teams and riders to the Town of Eagle. Coaches, parents, athletes, staff, and volunteers will require lodging, fuel/gas, as well as food and beverage throughout the event weekend. Anecdotes from community members have included sold-out lodging accommodations and full restaurants and bars. In addition, many members of the Colorado League community will visit local businesses for evening activities. In the past, visits to the Back Bowl, Bonfire Brewing, 7 Hermits, The Dusty Boot, and the Capitol Movie Theater have been very popular. The Colorado High School Cycling League is committed to co-marketing and co-promoting the Town of Eagle as a mountain biking destination throughout the year. We believe this will help to generate visits both prior and post-event.

Describe the benefits the Town will receive in exchange for financial support.	The Town of Eagle will have the opportunity to welcome and address our community at the awards ceremony on Saturday and Sunday. The Colorado High School Cycling League would also like to offer the Town of Eagle the opportunity to set up in our vendor expo at no cost to the Town of Eagle. The Colorado High School Cycling League will also co-brand all marketing materials and communications in order to highlight the Town of Eagle's support of this event.
How will you evaluate the ROI to the town and the overall success of the event?	We will evaluate ROI to the town by surveying our attendees, via SurveyMonkey, about the success of the event and their experiences in Eagle. Questions will focus on, 1) Organization of the Event 2) Quality of Venue & Course 3) Lodging Location & Number of Nights 4) Food & Beverage Spending 5) Additional Spending Estimated ROI Model Financial ROI = 30-40 x $7,500 Investment or $225,000 to $300,000. A financial ROI of $225,000 from the estimated 1,250 total attendees will be met with a spending rate of $180 per person. A financial ROI of $300,000 from the estimated 1,250 total attendees will be met with a spending rate of $240 per person. The Town of Eagle will see immediate economic impact in the form of lodging, food & beverage, and additional spending. The later impacts will be seen through future visits to the Town of Eagle by coaches, teams, families, and Colorado High School Cycling League staff members.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 2:12 pm
Browser:	Chrome 86.0.4240.80 / OS X
IP Address:	66.86.81.84
Unique ID:	684801079
Location:	39.61009979248, -106.7991027832

Event Producer Information

Name	Michael McCormack
Business Name	Uncommon Communications
Phone	(970) 485-5847
Email	mikemac01@gmail.com
Address	88 Seabry St PO Box 5410 EAGLE, CO 81631
Website	www.eagleoutsidefestival.com
# of years your organization has been in business	20
Business Type	For Profit

Event Details

Event Name	The LOV Ride
Event Description	A tribute to Nate Picklo, The LOV Ride is a gravel bicycling events that caters to off-road cyclists including mountain bikers, gravel riders and racers and e-bikers. The event utilizes the gravel terrain to the east of Eagle, but is based in Eagle. Produced in partnership with Yeti's Grind, Tara Picklo and First Descents (non-profit) The LOV RIDE is not only a tribute to the wonderful human that Nate was, but a mechanism to generate funding for First Descents. The event will focus on the transformative power of cycling and community and will blend elements of yoga, cycling, beer and food in a weekend full of riding, merriment and remembrance. Our charitable partner (First Descents) creates outdoor adventures for kids and adults navigating terminal illness.
Location	Eagle
Start Date/Time	Jun 26, 2021 06:00 AM
Event Duration	2 days

Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	We'll host a demo and expo venue that will attract and entertain the bike industry along with cycling fans and followers. Additionally, we'll begin to showcase Eagle's INCREDIBLE gravel terrain by using the fastest growth segment in cycling (gravel and e-bikes). Additionally, we'll schedule the event's programming to guarantee 2-night stays from attendees. Our photo and video team will be on site to record and document. We anticipate the beauty of the course taking center stage for riders around the world. We see The LOV Ride as the next big thing in gravel. In that vein, we'll extend invites to over a dozen members of the cycling media.

Is this a New or Existing event?	New
Anticipated Attendance	1000
Anticipated # of participants	450
Anticipated # of spectators	550
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	20
Out of State	40
In State	40
Cash Request	2500
In-Kind Services Request	use of grassy area in Brush Creek Park
Total Sponsorship Goal	7500
Other Event Funding Sources	registration, merchandise
Anticipated Net Revenue	3000
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Eagle will benefit from having yet another facet of its outdoor offerings showcased. You can reach an incredible variety of terrain and micro-climates via bicycle. We're JUST far enough away that we can feel comfortable attracting new riders for what at the moment are pioneering adventures.
Describe the benefits the Town will receive in exchange for financial support.	Stunning imagery, professional production (events like these are what we do best), NEW guests that don't overlap with existing MTB'ers. These people will stay and spend.

How will you evaluate the ROI to the town and the overall success of the event?	ROI can be measured in room nights, attendance, media pickup and registration numbers. We anticipate media value, even with modest exposure (but using standard equivalencies) to be in excess of $75,000

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 3:37 pm
Browser:	Chrome 86.0.4240.75 / Windows
IP Address:	208.38.202.122
Unique ID:	684830705
Location:	43.060001373291, -105.29599761963

Event Producer Information

Name	Beth Pappas
Business Name	Vail Recreation District
Phone	(970) 376-7570
Email	bpappas@vailrec.com
Address	700 S. Frontage Rd. E Vail, CO 81657
Website	www.vailrec.com
# of years your organization has been in business	29
Business Type	Non profit

Event Details

Event Name	VRD Mountain Bike Race Series
Event Description	Two mountain bike races in the VRD's eight-race series. Races take place on Wednesday evenings from approx. 4-8pm for all ages and ability levels. Dates TBD: Late May 2021 - Eagle Ranch Classic August 21 - Battle @ Bellyache
Location	Eagle Ranch, East Eagle Trails, Pool and Ice, Haymaker
Start Date/Time	May 26, 2021 04:00 PM
Event Duration	4 hours
Is this an annual event?	Yes
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Local mountain bike series provides a sense of community and enhances the quality of life for guests and residents while showcasing Eagle's world class trails to people from other communities.
Is this a New or Existing event?	Existing
Anticipated Attendance	300

Anticipated # of participants	250
Anticipated # of spectators	50-100
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	93%
Out of State	0%
In State	7%
Previous Town Funding	$1,000
Cash Request	$1,000
In-Kind Services Request	none
Total Sponsorship Goal	$2,500
Other Event Funding Sources	entry fees, other sponsors
Anticipated Net Revenue	0
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Because the VRD MTB series takes place on Wednesday evenings, the events do not generate substantial room nights, however they do encourage ancillary spending on food, gas, etc. by participants. The Town benefits by hosting these brand enhancing events which bring Eagle's target demographic to showcase the trail network and community. Additionally, the mountain bike events enhance the quality of life for Eagle residents by providing a safe and fun environment in which to compete in their own backyard.
Describe the benefits the Town will receive in exchange for financial support.	In exchange for financial support ($1k for two races) to be used to offset BLM usage fess, the Town of Eagle will receive: - Logo inclusion on all MTB series advertising - Listed as presenting sponsor of both Eagle races - Logo and link on wailrec.com - Banner presence at events - Use of event photography for marketing purposes - Up to 5 comp entries for TOE staff for MTB series events
How will you evaluate the ROI to the town and the overall success of the event?	We do not have accurate data on MTB participant spending so it is hard to estimate the ROI. However, the event's success can be determined by participation numbers and post-event feedback from racers.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 3:57 pm
Browser:	Chrome 86.0.4240.75 / Windows
IP Address:	66.86.90.85
Unique ID:	684836415
Location:	39.61009979248, -106.7991027832

Event Producer Information

Name	Clark Gundlach
Business Name	Color Coffee Roasters LLC
Phone	(516) 603-2598
Email	clarkgundlach@gmail.com
Address	18 Poplar Place PO Box 4505 Eagle, CO 81631
Website	colorroasters.com
# of years your organization has been in business	four years +
Business Type	For Profit

Event Details

Event Name	Mountain Rats
Event Description	A strategically positioned end of summer weekend festival in Eagle that includes world class ultra trail running race events, mountain bike enduro races, the annual Eagle Ranch Amazing Race, music and food, and entertainment. All race events use the Town of Eagle and BLM trail systems. The Eagle Ranch Amazing Race takes teams through-out the Eagle Ranch area. Color Roasters hosts the event which is located in the Eagle Ranch Marketplace. Local sponsors, local businesses, and the Town of Eagle support the event each year.
Location	Eagle Ranch Marketplace
Start Date/Time	Sep 18, 2021 07:00 AM
Event Duration	Weekend - 9/17-18 2021
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?	Supports the town of Eagle's outreach and marketing to the outdoor enthusiasts. Supports Eagle Outside and it's presence in the community. Delivers the town of Eagle additional sales tax revenues from out of town event participants using our local businesses. Allows non-Eagle residents to experience and discover ALL of Eagle (not just the I-70 front door). Supports and fund raises for the local non-profit Cycle Effect. Brings local families, runners, and bikers to a end of summer celebration. (Bookends the summer season with the Eagle Outside event).

Is this a New or Existing event?	Existing
Anticipated Attendance	400-500
Anticipated # of participants	250-350
Anticipated # of spectators	200+
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	40-50% local
Out of State	10%
In State	90%
Previous Town Funding	1500 Mountain Rats, 900 Amazing Race
Cash Request	4,000
In-Kind Services Request	Traffic assist on Sylvan Lake Rd at race starts, street signage
Total Sponsorship Goal	10,000
Other Event Funding Sources	sponsorships and entry fees
Anticipated Net Revenue	Break even

Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Potential Benefits include but are not limited to: In and out of state Run and Bike athletes discover Eagle 50+ weekend nights for heads in beds Event promotion throughout the year via digital communication PR and Media support including the Vail Daily and Trail Running Mag. Event promotion in specialty run retail throughout the state Support to a local non-profit Locals and families are provided a local outdoor experience - and keeps local dollars local.
Describe the benefits the Town will receive in exchange for financial support.	See above.
How will you evaluate the ROI to the town and the overall success of the event?	The Mountain Rats event and it's reputation in and out of the community continues to grow year after year. Ultra runners continue to discover the event while new runners experience their first ever competitive trail run. Because of it's success and feedback from the community, we expanded the 2020 Mountain Rats from it's original one day platform to a weekend festival. In 2020 the inaugural Amazing Race and the Rats 50K MTB enduro race we're added. The pandemic year required us to limit the number of participants and limit the on-site music, food, and beverage venues (as originally planned). The 2021 Mountain Rats Festival will expand (as originally planned in 2020) to include unlimited event participation, expansion of the awards ceremonies and on-stage live music, expanded food and beverage foot prints, and additional local sponsorships. No 2021 Budget is completed at this time.

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 4:00 pm
Browser:	Chrome 86.0.4240.75 / Windows
IP Address:	208.38.202.122
Unique ID:	684837138
Location:	43.060001373291, -105.29599761963

Event Producer Information

Name	Beth Pappas
Business Name	Vail Recreation District
Phone	(970) 479-2280
Email	bpappas@vailrec.com
Address	700 S. Frontage Rd. E Vail, CO 81657
Website	www.vailrec.com
# of years your organization has been in business	38
Business Type	Non profit

Event Details

Event Name	Dynafit Boneyard Boogie Trail Run
Event Description	The Dynafit Boneyard Boogie kicks off the 2021 Vail Trail Running Series, an seven-race series taking place at various locations around Eagle County. The series has been running for over 30 years. The Boneyard Boogie in Eagle was added in 2009 and features an 11k scamper through pinyon groves and juniper shrubs on the East Eagle Trail network. The race course is 95% singletrack and 5% double track with an elevation gain of 1,448 feet reaching a maximum elevation of 7,650 feet.
Location	Boneyard Trail and Pool/Ice Rink Trail
Start Date/Time	May 15, 2021 09:00 AM
Event Duration	4 hours
Is this an annual event?	Yes

How will this event align with the goals of the Town of Eagle as identified on the RFP document?	The Boneyard Boogie is produced by the Vail Recreation District bringing 30+ years of combined event experience using an existing trail network in Eagle. This provides an opportunity for athletes to experience a trail system in a safe environment allowing participants to grow comfortable and possibly return to the trails for future trips. This race takes place during the middle of May prior to Eagle Outside festival and many other Summer events on a weekend that does not compete with other events. By partnering with an Eagle lodging property and hosting our awards at The Boneyard (or similar business), we are offering our participants an opportunity to experience Eagle. Eagle partners have an opportunity to promote their business to our participants via e-newsletters and athlete bags. The Vail Recreation District produces a Dynafit Trail Running Series press release, a Boneyard Boogie Presented by Eagle Outside press release and a Boneyard Boogie racer detail email. The press releases are communicated to an audience of over 8,000 trail runners as well as sent to our media partners. Each release includes a mention of Town of Eagle. The racer detail email is communicated to all race participants with detailed messaging of race day logistics. Each of these are executed by our professional marketing team creating and providing valuable marketing and PR for the Town of Eagle. By hosting the Boneyard Boogie, the Town of Eagle is providing a world class race experience for guests and Eagle County residents at a minimal cost.

Is this a New or Existing event?	Existing
Previous location	same
How many years has it occured?	10
Anticipated Attendance	250
Anticipated # of participants	200
Anticipated # of spectators	50
Will any portion of the event take place outside of Eagle?	No

Expected Demographics of attendees - Eagle County	50%
Out of State	3%
In State	47%
Previous Town Funding	$500
Cash Request	$1,000
In-Kind Services Request	none
Total Sponsorship Goal	$2,500
Other Event Funding Sources	entry fees, other sponsors
Anticipated Net Revenue	$0
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The Boneyard Boogie is scheduled for Saturday, May 15, 2021. This provides the opportunity for participants to stay the night prior, the night after or both nights. We partner with an Eagle lodging property to promote and offer lodging at a race participant discount. Messaging is delivered on our website and through emails. The Vail Recreation District produces a Dynafit Trail Running Series press release, a Boneyard Boogie Presented by Eagle Outside press release and a Boneyard Boogie racer detail email. The press releases are communicated to an audience of over 8,000 trail runners as well as sent to our media partners. Each release includes a mention of Town of Eagle. The racer detail email is communicated to all race participants with detailed messaging of race day logistics. Each of these are executed by our professional marketing team creating and providing valuable marketing and PR for the Town of Eagle. The Boneyard Boogie brings 160-200 athletic guests to town. We allow our partners access to our athlete bags and email communications to promote their business providing a unique opportunity for small business marketing.
Describe the benefits the Town will receive in exchange for financial support.	In exchange for financial support, Town of Eagle/Eagle Outside logo will be present in the trail running series poster, website, magnets and postcards. Details are outlined in the attached recap. Logo/Text is also added to all email communication with participants and press releases. Race day, Eagle Outside signage is present at the start and finish areas and a number of comp entries will be provided for the Town to use at their discretion.

How will you evaluate the ROI to the town and the overall success of the event?	At the completion of the Dynafit Trail Running Series, a third party implements survey to poll the participants of the series. Results of the survey will be available near the end of October. The survey will outline the scope of success by showing room nights, length of stay, intent to return, etc...

Form Name:	MEAC Funding
Submission Time:	October 23, 2020 5:51 pm
Browser:	Chrome 86.0.4240.111 / OS X
IP Address:	71.211.24.41
Unique ID:	684864159
Location:	38.904800415039, -104.70169830322

Event Producer Information

Name	Larry Moore
Business Name	Eagle Climbing + Fitness
Phone	(970) 328-0893
Email	info@eagleclimbing.com
Address	700 Chambers Ave., Unit 7A Eagle, CO 81631
Website	eagleclimbing.com
# of years your organization has been in business	2
Business Type	For Profit

Event Details

Event Name	High School Climbing Regional Championships
Event Description	The American Scholastic Climbing League hosts 4 Regional Championships throughout the state, as a qualifier for the State Championships. After successfully hosting the Western Slope Regional Championships in 2019 and the State Championships in 2020, Eagle Climbing + Fitness is proud to once again host the Western Slope Regional Championships in February 2021. We will host 150+ athletes and their families from throughout the Western Slope and Southern Rockies for this incredible event. We will have many separate waves of competition, likely spread out over several days, to comply with COVID restrictions. Each competition wave will last 3-4 hours, but many teams and families will be in Eagle for the entire day, meriting an overnight stay for at least one night. In the past, this event has lasted just 1 day with participants and families dining out for 1-3 meals on competition day. With anticipated changes to our event due to COVID restrictions, we expect this event will span several days, so our local hotels and restaurants will see increased traffic over this longer time frame.
Location	Eagle Climbing + Fitness
Start Date/Time	Feb 06, 2021 08:00 AM

Event Duration	2 days - 14 days
Is this an annual event?	No
How will this event align with the goals of the Town of Eagle as identified on the RFP document?	By bringing visitors in from all across the Western Slope and Southern Rockies, we will elevate Eagle's profile as an incredible destination, while bringing in sales tax and lodging revenues, and we will naturally diversify the audience as the high school competitors will be traveling with their families to the event. This exposure will drive visitation to Eagle, while increasing the town's marketing, brand awareness and public relations value as a destination and increasing the town's website traffic. Dozens of participants, and their families, from previous competitions have returned to Eagle Climbing + Fitness on other occasions and have supported many local Eagle businesses during these return visits.
Is this a New or Existing event?	Existing
Previous location	Eagle Climbing + Fitness
How many years has it occured?	1
Anticipated Attendance	325
Anticipated # of participants	125
Anticipated # of spectators	200
Will any portion of the event take place outside of Eagle?	No
Expected Demographics of attendees - Eagle County	10%
Out of State	0
In State	100
Previous Town Funding	2500
Cash Request	4500
In-Kind Services Request	Town of Eagle marketing
Total Sponsorship Goal	$4500
Other Event Funding Sources	registration revenue
Anticipated Net Revenue	-$2000

Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	The potential benefits to the Town of Eagle include 50 room nights, excellent marketing exposure for the Town of Eagle and all of its amenities , great exposure for our climbing + fitness facility to keep drawing people back to Eagle. This will create spillover of guests to other options in Eagle including mountain biking, the river park and town shops, restaurants and breweries.
Describe the benefits the Town will receive in exchange for financial support.	Enhanced reputation for the amenities available in our town and exposure for other businesses as a result of bringing guests to Eagle. We will promote the Town of Eagle and give thanks for their support through marketing, raffle prizes, social media exposure, advertising and website exposure.
How will you evaluate the ROI to the town and the overall success of the event?	We will communicate with our local merchant friends and partners to see the effect on their sales during the event. We will provide opportunities for people to give feedback during and after the event, so that we can learn about ROI and opportunities for improvement.

Form Name:	MEAC Funding
Submission Time:	October 24, 2020 12:16 am
Browser:	Chrome 86.0.4240.111 / Windows
IP Address:	71.211.58.156
Unique ID:	684918978
Location:	38.852100372314, -104.77770233154

Event Producer Information

Name	Brian Welch
Business Name	Vail Valley Lacrosse Club
Phone	(720) 838-4395
Email	ad@vaillax.com
Address	P.O. Box 6353 Eagle, CO 81631
Website	www.vaillax.com
# of years your organization has been in business	8
Business Type	Non profit

Event Details

Event Name	Vail Lax Jam (spring) and Fall Lax Jam
Event Description	Youth Lacrosse Tournament- 2 tournament each year. Teams attend form all over the state to play in a weeked tournament. Youth ages, boys and girls, 3rd grade - 8th grade 1. The Vail Lax Jam is held in the May with 2 locations Edwards Freedom Park and Eagle Sports complex about 110 teams, over 2000 participants, and around 3500 spectators. 2. Fall Lax Jam is held in October at the Eagle Sports complex. About 35 teams, 450 participants, and 800 spectators
Location	Eagle County Fairgrounds Sports complex and Edwards Freedom Park
Start Date/Time	May 01, 2021 09:00 AM
Event Duration	2 days
Is this an annual event?	Yes
Is this a New or Existing event?	Existing

Previous location	Eagle Sports complex
How many years has it occured?	5+
Anticipated Attendance	110 teams in the Spring, 35 teams in the fall
Anticipated # of participants	2000 spring 450 fall
Anticipated # of spectators	3500 spring 800 fall
Will any portion of the event take place outside of Eagle?	Yes
If Yes, where	Edwards
Are you receiving funding from other municipalities	no
Expected Demographics of attendees - Eagle County	10
Out of State	5
In State	95
Previous Town Funding	yes, $1500 per event. $3000 total
Cash Request	3,000
Total Sponsorship Goal	$5000
Other Event Funding Sources	Team registration, Vendor fees, field sponsors
Anticipated Net Revenue	$10,000
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Both events are held during the shoulder season of Eagle County tourism. These events bring families from all over Colorado to enjoy a fun weekend of youth lacrosse that promotes sportsmanship and healthy activity. They stay in local hotels and dine at local restaurants in-between enjoying the beauty and landscape of the valley. The event draws a combined 3000+ room nights.
Describe the benefits the Town will receive in exchange for financial support.	Increased visitors to stimulate the local economy. Helping create memories and experiences that build loyal return visitors
How will you evaluate the ROI to the town and the overall success of the event?	Communicate with local businesses to establish average revenue trends leading up to the event. Then follow up with those businesses to see how much the event impacted their revenue.

Form Name:	MEAC Funding
Submission Time:	October 26, 2020 12:06 pm
Browser:	Chrome 75.0.3770.142 / OS X
IP Address:	73.243.215.30
Unique ID:	685822344
Location:	39.704601287842, -108.03639984131

Event Producer Information

Name	Joe Wenal
Business Name	Carve Wars
Phone	(315) 744-0571
Email	jwenal@yahoo.com
Address	761 Munro Ave Rifle, CO 81650
# of years your organization has been in business	5
Business Type	For Profit

Event Details

Event Name	Carve Wars Chainsaw Carving Competition
Event Description	Carve Wars is a unique high octane performance art experience. We deliver an exciting combination of chainsaw carving and competitive entertainment. This event is an unforgettable action packed signature experience that has shows all across the country. The event culminates with a live auction that provides opportunities for the audience to take home one of a kind artwork.
Location	Town Park
Start Date/Time	Aug 19, 2021 07:00 AM
Event Duration	Thursday through Sunday
Is this an annual event?	No
Is this a New or Existing event?	New
Anticipated Attendance	5000
Anticipated # of participants	7
Anticipated # of spectators	5000
Will any portion of the event take place outside of Eagle?	No

Expected Demographics of attendees - Eagle County	75%
Out of State	5%
In State	20%
Previous Town Funding	Eagle County Fair and Rodeo $3500.00
Cash Request	$5300.00
Total Sponsorship Goal	$5300.00
Anticipated Net Revenue	$10,000
Describe the potential benefits to the Town of Eagle, including estimated room nights, marketing, PR, etc.	Carve Wars will provide value and benefits to the Town of Eagle, especially through immersive memorable experiences for the people in the community. Having a safe and inviting opportunity to socialize while supporting the arts. Having the event in a central location while also invite the attendees to shop, dine and investigate all that Eagle has to offer.
Describe the benefits the Town will receive in exchange for financial support.	Carve Wars is a unique draw that will allow the community to experience and connect to the arts in a new way that can quickly become an event that people plan for and anticipate the return. It also provide an opportunity to showcase innovative local talent and artistry.
How will you evaluate the ROI to the town and the overall success of the event?	To have an event that will draw from the community of Eagle as well surrounding areas will highlight and promote the unique nature and personality of the mountain town of Eagle. Once there people will have a chance to see so much more of what makes Eagle a special place to live, work and visit.

To: Mayor and Town Council

From: Lynette Horan, HR Manager

Date: December 3, 2020

Agenda Item: Town Manager Annual Review Process

REQUEST: Staff is requesting approval of the improved performance review tool recommended for the Town Manager annual review. In addition, staff requests direction from council to move forward with the format and suggested timeline.

INTRODUCTION-BACKGROUND: per the Town Manager's contract, item #5, the evaluation shall be facilitated by a third-party Human Resources professional. Contract language follows:

5. Performance Evaluation.

The Town Board shall provide the Town Manager with a formal evaluation of her performance approximately six (6) months after she has assumed her duties as Town Manager and at least annually thereafter at a time approximate to the anniversary date of her assumption of duties of Town Manager, or as otherwise needed or requested. The evaluation shall be facilitated by a third-party Human Resource professional and a review of compensation will be considered part of the annual evaluation process. It is understood by the parties that the rating is subject to disclosure under the Open Records Act, C.R.S. Section 24-72-201 et seq.

ANALYSIS: Mr. Rick DelaCastro Ph.D., Senior Consultant, Employers Council (formerly MSEC) is available to facilitate the annual review process. Town Manager's review is typically completed prior to the end of the year or very early in the following year to include pay adjustment effective on the first full pay period of the new year. Town Managers 2020 review was postponed as staff received feedback that council requests a 360-degree review whereby Town Manager direct reports are also invited to provide feedback on Town Manager performance. For the estimated price, this additional process can be handled in the timeline outlined below. Staff has updated the online tool to modify a feedback section specifically for direct reports. Important note: if direct report ratings are collected, they should be kept separate and should not be considered when determining final rating or size of pay increase. Per our consultant,

"Using a multi-rater assessment for the annual Town Manager is considered a best practice to obtain the important performance-related information from various perspectives. Including multiple persons in the review process ensures a more complete analysis of Manager strengths and possible areas for improvement. Many communities consider this approach as an essential step in Council-Manager governance.

The 360 may be a source of information for the Council but should never be determinative of the final rating or size of pay increase".

The suggested timeline is as follows:

12/04/20 – Council reviews evaluation tool, staff memo outlining process and sample format for approval or feedback
12/08/20 – Council motions to approve or deny evaluation format/tool, provides feedback
12/09/20 – Consultant emails template to direct reports and to Town Manager with a deadline to return in 14 working business days or 12/30/20 (14 days), staff to start market pay analysis for this position/grade.
12/30/20 – Deadline: Town Manager completed self-evaluation due along with direct report feedback to consultant
01/05/21 – Send completed direct report and self-evaluation to the Town Council, Council inputs their feedback, due 10 business days or 01/18/21
01/18/21 – Deadline: all council feedback due to consultant
01/22/21 – Executive session packet sent to Council with compensation market analysis for this position/grade
01/26/21 – Executive session with Town Manager to review feedback discuss pay adjustment

Town Manager Reitter's hire date is 2/5/18, her 3-year anniversary is 2/5/2021.

COMMUNITY INPUT: none

BUDGET / STAFF IMPACT: $1000 - $1500 to facilitate the process, cost depends on consultant follow up for questions or reminders to reviewers of pending materials not received by requested timelines. Per the town's annual review and merit increase policy, the Town Managers Pay adjustment should be retroactive to 1/2/2021. Staff will conduct a comprehensive market analysis of Town Manager's pay to be included with the Executive session packet.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: Improve Town Organization, Culture, and Workforce Effectiveness by providing an annual interactive review process that provides council and town manager formal performance related feedback.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to **approve** or **deny** performance review template and direct staff to move forward with review process, timeline and retroactive pay.

ATTACHMENTS:

Eagle Town Manager Annual Performance Evaluation Template

Town of Eagle
Multi-Rater Survey
Brandy Reitter, Town Manager

Thank you for taking the time to participate in the multi-rater feedback survey for Brandy Reitter, Town Manager.

In order to provide the best possible feedback, it is important that you are as accurate and forthright as possible. There are no advantages to presenting an overly positive or negative evaluation.

Instructions
Throughout the survey, select the response that is closest to your opinion. Try to think of how you usually feel about each question/item in reference to the Town Manager. Check the "NA" response only if a question does not apply to you or if you do not have an answer.

You will have the opportunity to participate in a few open-ended items. Please be aware that your comments will be entered in the final report exactly as you write them on the questionnaire. We ask you not to type your name or include any other identifying information.

Once you reach the end, your answers will be submitted, and you will be unable to make any changes. However, should you like to stop before the end and return to the survey at a later time your progress is saved at the end of each page. Please keep track of your progress using the progress bar along the top of each page.

Confidentiality
All administration and reporting will be completed by the Employers Council to maintain strict confidentiality, with data being reported in an aggregated manner. Any group with fewer than five (5) respondents will be combined with a larger group to maintain confidentiality standards. Your individual responses will not be seen by anyone at the Town of Eagle.

Thank you for your time and participation. This process should take approximately 10 minutes.

Please rate Brandy Reitter in the area of **Communication**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Clearly communicates the strategic direction	○	○	○	○	○	○
Actively listens to others to gain an understanding of the problems/situations they are facing	○	○	○	○	○	○
Uses effective presentation skills and techniques when delivering information or ideas	○	○	○	○	○	○
Presents ideas simply and clearly	○	○	○	○	○	○

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Communicates directly and honestly	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Delivering Results**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Follows through on action plans and deliver results	○	○	○	○	○	○
Analyzes financial implications of business decisions	○	○	○	○	○	○
Makes decisions based on business needs rather than personal agenda	○	○	○	○	○	○
Identifies, understands, and responds appropriately to the needs of customers	○	○	○	○	○	○
Promotes the use of best practices that lead to improved departmental fiscal performance	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Dependability**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Articulates and demonstrates a commitment to the Town's vision and mission	○	○	○	○	○	○
Sets a strong example of integrity, dedication, and fairness	○	○	○	○	○	○
Spends time and energy on the most important priorities	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Emotional Control/Stability**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Displays a positive attitude and a sense of humor	○	○	○	○	○	○
Exhibits the courage to do what's right when faced with opposition	○	○	○	○	○	○
Communicates optimism regarding organizational issues and challenges	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Information Management**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Communicates reasons for changes and decisions	○	○	○	○	○	○
Keeps people informed about organizational plans and developments	○	○	○	○	○	○
Supports policies and implements practices which promote government transparency	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Innovation/Openness**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Challenges conventional ways of doing things to improve the Town's organizational performance	○	○	○	○	○	○
Demonstrates creativity in developing or improving ideas or concepts	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Job Knowledge**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Demonstrates broad business knowledge and skills	○	○	○	○	○	○
Leverages expertise to get things done in the business	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Task Orientation**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Balances requests with the Town's business requirements	○	○	○	○	○	○
Knows how to get things done	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Management Functions**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Effectively manages projects	○	○	○	○	○	○
Confronts conflict situations in an honest and direct manner	○	○	○	○	○	○
Carefully weighs the pros and cons of alternative solutions or courses of action before making decisions	○	○	○	○	○	○
Ensures employees have the resources needed to get the job done	○	○	○	○	○	○
Analyzes relevant data and information in appropriate amounts when making decisions	○	○	○	○	○	○

Please rate Brandy Reitter in the area of **Person Orientation**.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Recognizes people for good performance more often than criticizes them for performance problems	○	○	○	○	○	○
Develops good working relationships with the key people necessary for the accomplishment of the Town's goals	○	○	○	○	○	○

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	NA
Adapts leadership style to influence people with different roles, needs, and styles	○	○	○	○	○	○
Allows others the freedom and authority to do their jobs	○	○	○	○	○	○
Respects the importance of personal and family life	○	○	○	○	○	○

You are now invited to enter feedback on two open-ended items. Your comments will remain confidential and be entered in the final report exactly as you write them. Please do not include identifying information.

Please describe Brandy Reitter's strengths as the Town of Eagle Town Manager.

Please describe where Brandy Reitter could focus on improvements in their role as Town of Eagle Town Manager.

Block 2

You have now answered all of the items. If you wish to go back and change any of your responses, you can do so using the buttons at the bottom of the page. If you are happy with your responses, please click below to submit your survey.

Thank you for your time and participation.

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