Town Council

AMENDED AGENDA

ONLINE MEETING

Tuesday, November 10, 2020

Public Meeting Room / Eagle Town Hall

200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an online meeting.

   ACCESS THE ONLINE MEETING HERE

   Please note: All participants are automatically muted. In order to be called upon and unmuted, you will need to use the "raise hand."

   When it's your turn to speak, the moderator will unmute your line and you will have three (3) minutes for public comment.

   PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record.

   For technical difficulties please email bill.shrum@townofeagle.org and we will do our best to assist you.

CALL TO ORDER - 6:00 PM

ROLL CALL - 6:05 PM

ADOPTION OF AGENDA - 6:05 PM *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT - 6:05 PM *Citizens are invited to comment on any item not on the Agenda subject to a public hearing. Please limit your comments to three (3) minutes per person per topic unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to sign in.*

PRESENTATIONS - 6:10 PM *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.*

1. Nancy Glass, Stewardship Manager, Eagle Valley Land Trust
2. Proclamation for Eagle County Gives Day, Denise Kipp
3. 2020 Community Impact Award

CONSENT AGENDA - 6:40 PM *Consent agenda items are routine Town business, items which have received clear direction previously from the council, final land use file documents after the public hearing has been closed, or which do not require council deliberation. (5 Minutes)*

1. Minutes - October 27, 2020
2. Bill Pay - October 2020
3. Resolution 77, Series 2020, "A Resolution of the Town of Eagle Extending the Declared Local Disaster Emergency"
4. Pavement Management Pay Application No. 1 to 360 Paving in the amount of $514,506.20

STAFF REPORTS - 6:45 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update
   a. Third Quarter Sales Tax Report
3. Lower Basin Water Treatment Plant Update

BUSINESS ITEMS - 6:55 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. Wastewater Tap and Fee Study Policy Proposal
2. PUBLIC HEARING: Town of Eagle 2021 Budget
   a. 2021 Draft Fee Schedule
3. Billing Adjustment Policy

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 7:30 PM

1. Council Committee Updates
2. Be Our Guest Program Discussion

EXECUTIVE SESSION - 7:35 PM

1. Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding 1) Intergovernmental Agreement dated July 25, 1995 between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District; and 2} Contracts regarding the design and construction of the Lower Basin Water Treatment Plant and to adjourn the regular meeting at its conclusion.

ADJOURN - 7:55 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI - TOEG – townofeagle2019

MISSION

Eagle Valley Land Trust protects forever the lands we love, building a permanent legacy for future generations

ACCREDITED
LAND TRUST ACCREDITATION COMMISSION

EAGLE VALLEY
LAND TRUST

- **Land Conservation**
  - Conservation Easements
    - *EVLT holds 36 CEs*
    - *over 12,000 acres*
  - Private and Public
  - Towns and Eagle County
- **Stewardship**
  - Annual monitoring obligation for compliance
- **Community Conservation**
  - Education & Advocacy

EAGLE VALLEY
LAND TRUST

TOWN OF EAGLE
Est. 1905

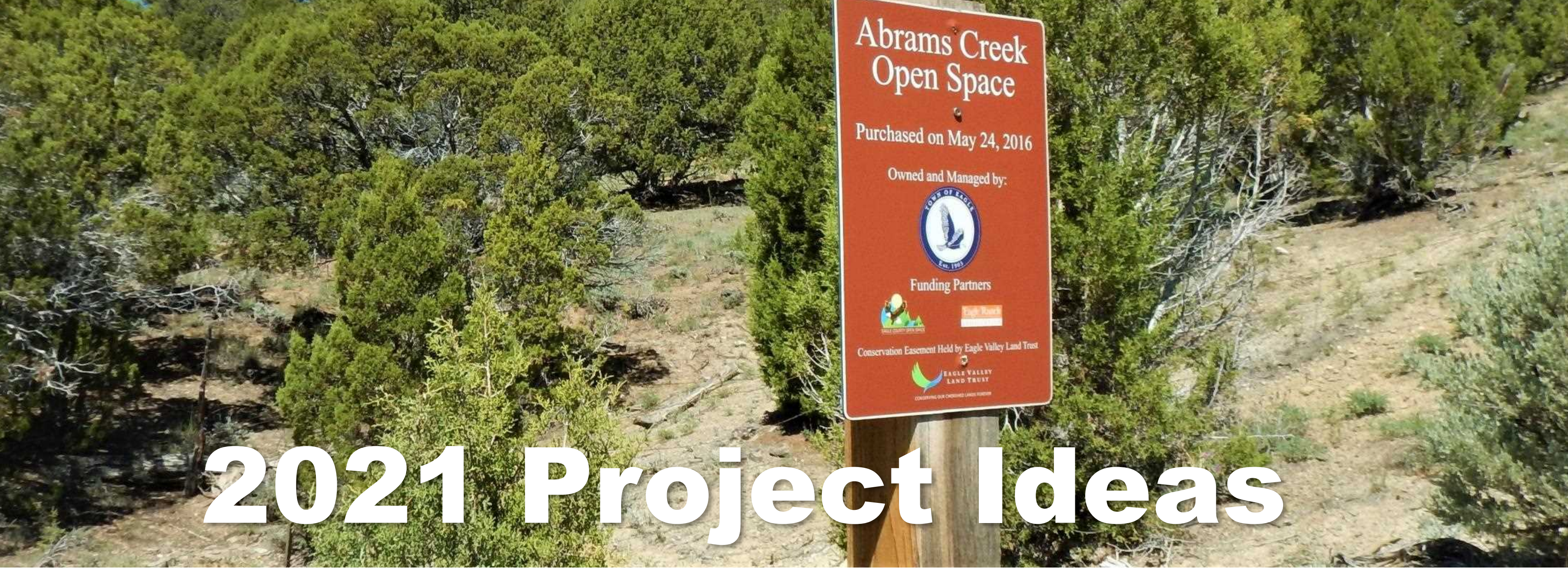
EVLT'S PROGRAMS WOULD NOT EXIST WITHOUT YOUR SUPPORT!! THANK YOU!

Monitoring recap from summer 2020

Thank you for your stewardship and partnership!!

TOWN OF EAGLE
Est. 1905

EAGLE VALLEY
LAND TRUST



2021 Project Ideas

Abrams Creek - Remove barbed wire, social trails

Spud Cellar – Fort and debris removal

Volunteer recruitment, technical support by Town staff

Other projects as needed by Town of Eagle

Let us know asap so we can get them on our 2021 calendar

WHY CONSERVE?

EAGLE VALLEY LAND TRUST

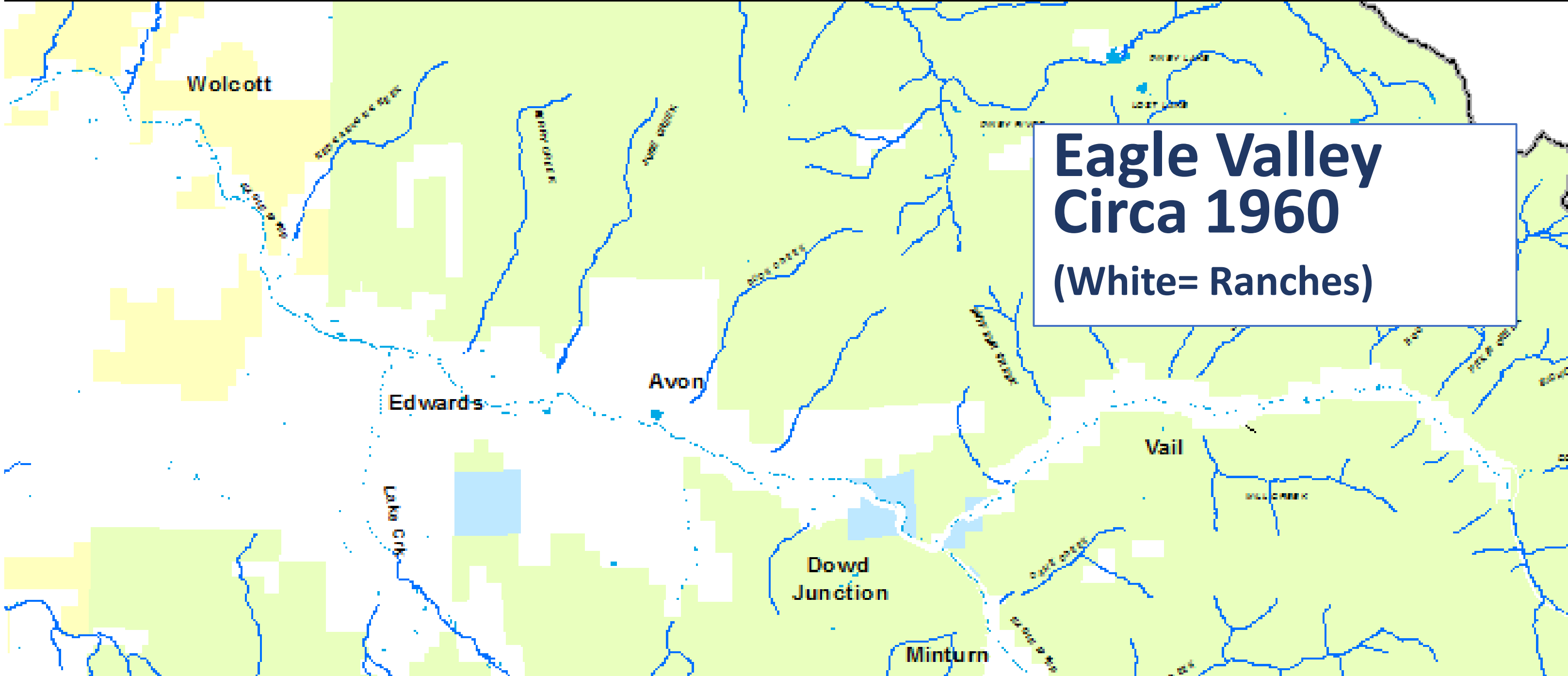
80% of Eagle County is publicly owned, other 20% is…

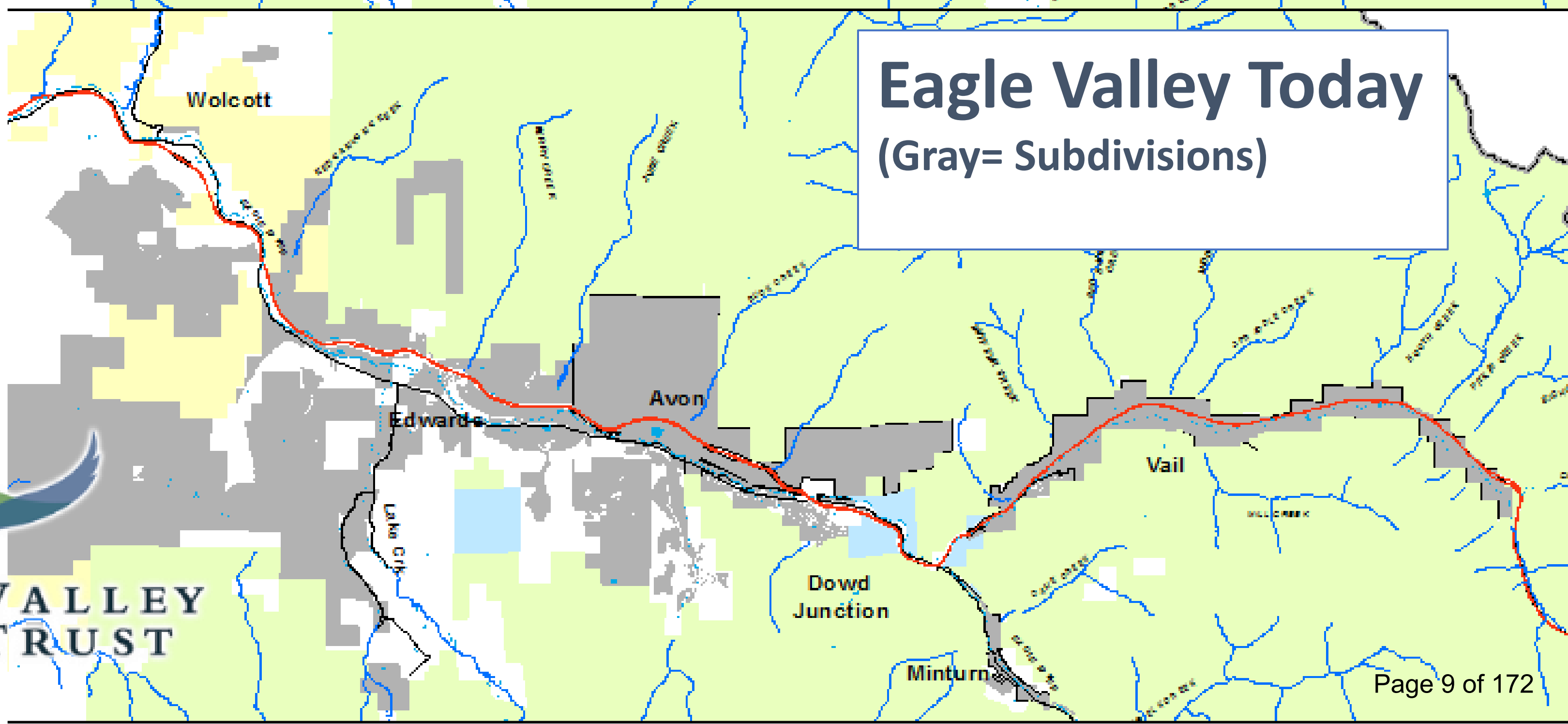
…our river valleys

…where we live

…accessible

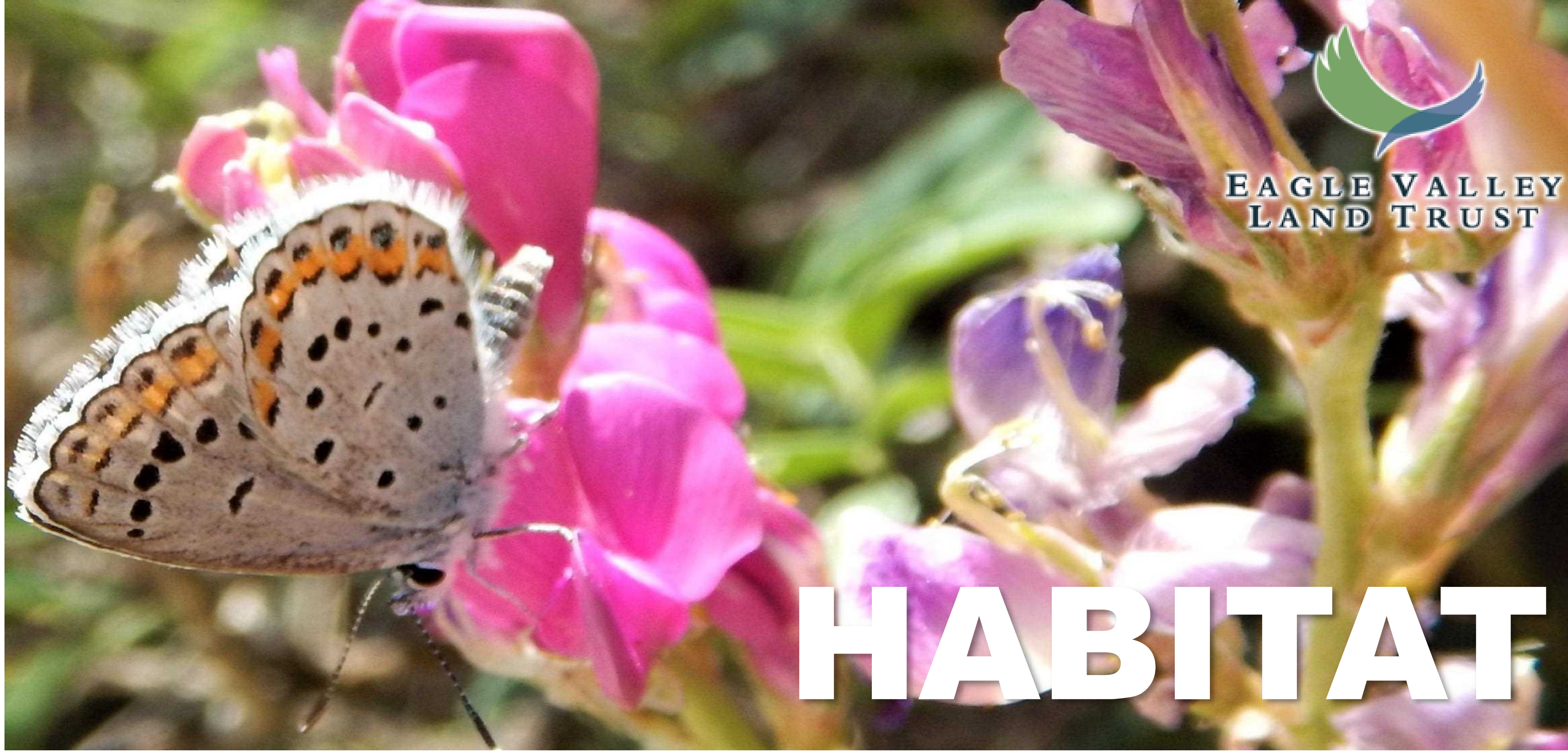
…critical for wildlife





EAGLE VALLEY LAND TRUST

Abrams Creek and Spud Cellar – Four miles of trails and over 207 acres to enjoy



Permanent protection of over 207 acres of wildlife habitat in Eagle, including wildflowers and pollinators

SCENIC BEAUTY

Permanent protection of open space and scenic vistas throughout the Town of Eagle

Protection of Agricultural Heritage

CONSERVATION EASEMENTS

- Landowners promise to limit development
- Land Trusts are the other party to the contract
- Tax Benefits and Cash
- Landowner can keep doing what they’ve always done
- Future owners are bound

Nancy Glass
Stewardship Manager
nglass@evlt.org (970) 748-7654

PROCLAMATION
COLORADO GIVES DAY
TOWN OF EAGLE

WHEREAS, charitable giving in Eagle County, Colorado is critical to providing the support that local nonprofit organizations need to make our community a desirable place to live; and

WHEREAS research shows an increase in online giving both locally and nationally, and many believe it is the future of philanthropy; and

WHEREAS, Community First Foundation and FirstBank have partnered in an effort to increase charitable giving in our community through the online giving initiative Colorado Gives Day; and

WHEREAS, Colorado Gives Day in 2019 raised $355 million in a single 24-hour period via online donations, $1.1 million to Eagle County nonprofits, at eaglecogives.org, a website allowing donors to direct their contributions to one or more of the 50+ local, Eagle County, charities featured on the site, making it an ideal resource for facilitating charitable giving to our locally-based nonprofit organizations.

WHEREAS, Colorado Gives Day is Tuesday, December 8th this year, and all citizens are encouraged to participate because all donations, large or small, can make a difference to nonprofits in need.

NOW, THEREFORE, BE IT PROCLAIMED BY Scott Turnipseed Mayor and the Town Council of the Town of Eagle Colorado THAT:

Tuesday, December 8, 2020, will be known as Colorado Gives Day in our community.

So proclaimed, Tuesday, November 10, 2020, by the Town of Eagle Town Council.

TOWN OF EAGLE, TOWN TOWN COUNCIL

Scott Turnipseed, Mayor

Andy Jessen, Mayor Pro Tem

Matt Solomon, Council Member

Mikel “Pappy” Kerst, Council Member

David Gaboury, Council Member

Ellen Bodenhemier, Council Member

Adam Palmer, Council Member

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: November 10, 2020

Agenda Item: 2020 Community Impact Award

REQUEST: Staff requests that the Mayor announce the winner of the Community Impact Award based upon the votes submitted by the Town Council.

BACKGROUND: The Community Impact Award recognizes an Eagle individual, business, or organization that is making a tangible impact on the community. The recipient is someone who is working to make Eagle a better place to live, work, and play. This person represents the town’s creativity, resourcefulness, and potential.

The Mayor will announce the recipient of the 2020 Community Impact Award. Once the winner is announced, staff will purchase a unique award and plan an award ceremony for the recipient.

The Town instituted the annual Community Impact Award program in 2014.

The 2020 Community Impact Award Nominees were:

- Andy Clark/Eagle Town Park Ice Rink
- Charlie Gundlach/Color Coffee Roasters
- Trio Therapy Partners
- Yvonne Schwartz/Yoga Off Broadway

ANALYSIS: The nomination request was open from August 5th until September 25th. Staff received six nominations for four individuals or businesses in Eagle. This information was provided to the Town Council along with a survey to select their nominee for the award.

Nominees were notified of their nominations and were requested to attend this meeting.

COMMUNITY INPUT: Nominations were solicited from the community using all platforms available, including social media, the town webpage, and variable message board sign.

BUDGET / STAFF IMPACT: The program is budgeted and there are no additional impacts.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: This award program is not directly tied to the Strategic Plan however, it does support the Town's vision and mission.

VISION: The Town of Eagle is a vibrant mountain community that is diverse, inclusive, and unique. *These nominees support the Town's vision by providing diverse programs or contributions that support this vision.*

MISSION: Maintain and enhance the quality of life for everyone in our community. *These nominees support the Town's mission by providing programs, activities, or contributions that improve the quality of life for our community.*

RECOMMENDED ACTION OR PROPOSED MOTION: Mayor Turnipseed will announce the nominee who received the highest votes from the Council to receive the 2020 Community Impact Award and town .

ATTACHMENTS: None

MEETING MINUTES
ONLINE MEETING
Town Council
Tuesday, October 27, 2020

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MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. ACCESS THE ON-LINE MEETING HERE

CALL TO ORDER - 6:00 PM

ROLL CALL

COUNCIL MEMBERS PRESENT

Matt Solomon, Andy Jessen, Mikel Kerst, Scott Turnipseed, Ellen Bodenhemier, Adam Palmer, David Gaboury

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Bill Shrum, Assistant to the Town Manager
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Chad Phillips, Comm Dev Director/Town Planner
Bryon McGinnis, Public Works Director
Joey Staufer, Police Chief
Lynette Horan, Human Resources Manager
Deron Dircksen, Utility Manager

ADOPTION OF AGENDA

There were no changes to the agenda.

MOTION: Council Member Matt Solomon motioned to approve the agenda. The motion was seconded and passed with a vote of 7 in favor (Solomon, Jessen, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

PUBLIC COMMENT

CONSENT AGENDA

MOTION: Council Member Andy Jessen motioned to approve the consent agenda. The motion was seconded and passed with a vote of 7 in favor (Solomon, Jessen, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

1. Minutes - October 13, 2020

2. Resolution 79, Series 2020, "A Resolution Authorizing the Release of Funds for the Completion of Public Improvements for Eagle Interchange, Filing No. 2, Subdivision (City Market Expansion)"

STAFF REPORTS

Brandy Reitter highlighted her manager's report. Discussion on in-person meetings and current public health revisions that will likely not allow for these to happen. Brandy confirmed that the technology is in place and is being tested.

Discussion of ongoing items, FTTH pre-bid for THOR, and Council involvement with Highway 6 Corridor.

1. Town Manager Update

BUSINESS ITEMS

1. Resolution 78, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado Adopting the Town of Eagle Water Efficiency and Conservation Plan"

   Deron Dircksen and Amy Volkens presented this item.

   Council Discussion: confirmation there are no repercussions for not acting on conservation goals and that grants are available to offset and defray costs of the activities listed in the plan.

   MOTION: Council Member Matt Solomon motioned to approve Resolution 78, Series 2020, "A Resolution of the Town Council of the Town of Eagle, Colorado Adopting the Town of Eagle Water Efficiency and Conservation Plan". The motion was seconded and passed with a vote of 7 in favor (Solomon, Jessen, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

2. 2019 Audit

   Roger Maggard presented this item.

   Council Discussion: Roger highlighted prior recommendations that are now in place.

   MOTION: Council Member David Gaboury motioned to approve the 2019 Audit. The motion was seconded and passed with a vote of 7 in favor (Solomon, Jessen, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

3. Black Hills Energy Franchise - Draft Review

   Bill Shrum presented this item. The draft was included for review, staff will need to set a public hearing on this item in order for it to be approved.

4. 2021 Draft Fee Schedule and Budget Work Session Planning

   Jill Kane presented this item.

   Council Discussion: discussion on flash drive charge added for records requests. Council requested reducing this fee to $2.00 from $10.00. DIscussion on land use appeal fee. Chad Phillips provided information on the process and noted that this fee is for appeals on staff decisions.

   Jill Kane requested Council input on the budget work session date. Council determined November 17th from 4:15 to 6:15 p.m.

   Jill Kane outlined items to be discussed and asked for input. Council requested the revised budget showing updated and outstanding items needing review. Staff will send the budget at least one week in advance so Council has time to review.

a. Budget Work Session Doodle Poll Results

(Discussed in a previous item)

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS

Council Member Solomon requested Greater Eagle Fire to provide a summary of fire mitigation and highlight plans for the next two years.

Council Member Solomon requested staff to post emergency plans on our website.

Council Member Solomon requested Eagle Police Department to look into Ring Neighbors Program.

Council Member Solomon requested that the Town consider a purchase of the church property going up for sale.

Council Member Solomon noted the Mason's toy store will be offering an alternative to the toy store. Anyone can submit families that are in need.

Request to schedule Jason Smith from CC4CA for a future agenda to give us an overview of what they are working on.

1. Council Committee Updates

   Council Member Solomon provided an NWCCOG update, which included information on the opioid crisis, Senate Bill 2217, police body cameras, and wildfires.

   Council Member Bodenhemier updated on Eagle Ranch Housing Corporation and discussions taking place regarding the downpayment assistance program possibly expanding into rental assistance. Also discussed residency requirements, increasing downpayment assistance as a "buy down" option, and eliminating price caps on resales. Council Member Jessen suggested including funds for allowing current homeowners to expand ADU's in Eagle.

a. Letter from the Economic Vitality Committee recommending adoption of the Community Builders Platform for Community Survey, COVID-19 Impacts, and Economic Development

   Bill Shrum provided information on the intent of the EVCC letter supporting a monthly economic dashboard as part of the community survey. The survey should be finalized by end of the year.

2. Community Impact Award Process

   Jenny Rakow provided an update on the process. Staff will be emailing the nominations and voting link soon.

3. In-Person Meetings & Masks

   (Discussed in a previous item)

4. Status of a Town Council Special Meeting in November 2020

   Brandy Reitter inquired as to whether Council would like to keep the November 24 meeting date available if needed. The council stated they will consider the date if it is needed for Town business.

5. Be Our Guest Street Closure Discussion

   Mayor Turnipseed started the discussion on the "Be Our Guest" street closure. The intent is to encourage staff to get the word out to businesses that we have this program. Comments are being received about the street closure and responses are that this program is available to all businesses with staff review of locations.

   Council Member Gaboury provided the Downtown Business Alliance requested clarification on the time period and evaluation process. If the Town is evaluating, we need to be visible about that. Brian Hall stated we are reviewing the program every three months.

Brian Hall provided we have currently have two active permits for the Be Our Guest Program. We are discussing ways to provide a longer-term program to enhance the area they are trying to use. A business would need to invest if we commit to them for a longer time. We will keep the agreement language that we can revoke for safety or health reasons at any time.

Further discussion on the comments that the Be Our Guest Program closing a street that is regularly used. The feedback is not that Bonfire is using public space, rather it's that we closed a road for his business. The question is what happens if every restaurant asked to close Broadway. Andy Jessen provided information on the application and approval process. This test program and street closure may open up more discussion and availability to street closures to enhance downtown and business opportunities. The safety of the street intersections along Highway 6 have been discussed for some time. This discussion will continue to mitigate safety concerns and access. Staff will continue to evaluate requests for this program and code issues related to the use of tents on public property.

EXECUTIVE SESSION - 7:55 PM

1. Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding Intergovernmental Agreement dated July 25, 1995 between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District and adjourn the regular meeting at its conclusion.

MOTION: Mayor Scott Turnipseed motioned to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b)(e), to have a conference with the with the Town Attorney to receive legal advice on specific legal questions, and to determine positions develop a negotiating strategy and instruct negotiators regarding Intergovernmental Agreement dated July 25, 1995 between the Town, Eagle County School District Re-50J and the Western Eagle County Metropolitan District and adjourn the regular meeting at its conclusion.
The motion was seconded and passed with a vote of 7 in favor (Solomon, Jessen, Kerst, Turnipseed, Bodenhemier, Palmer, and Gaboury) and 0 opposed.

ADJOURN - 8:00 PM

approved:
Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

BILL SCHEDULE
OCTOBER 2020

GENERAL FUND		
Town Council		
SBrand Consulting	Professional Services	7,900.00
Executech Utah LLC	Computer Support	49.00
Forward Tech Solutions, LLC	Computer Support	82.00
4 Eagle Foundation, The	CARES Act Grant Funding	1,632.14
Bright Future Foundation	CARES Act Grant Funding	4,539.29
Castle Lodge #122	CARES Act Grant Funding	1,317.86
Catholic Charities & Community Services	CARES Act Grant Funding	3,807.86
Downtown Business Alliance	CARES Act Grant Funding	2,260.71
Eagle Arts	CARES Act Grant Funding	2,689.29
Eagle Valley Community Foundation	CARES Act Grant Funding	1,350.00
Eagle Valley Senior Life, Inc.	CARES Act Grant Funding	1,632.14
Literacy Project, The	CARES Act Grant Funding	975.00
Mountain Tots Preschool	CARES Act Grant Funding	3,403.57
New Roots Co	CARES Act Grant Funding	632.14
Red Ribbon Project	CARES Act Grant Funding	525.00
Speak Up Reach Out	CARES Act Grant Funding	4,725.00
Starting Hearts	CARES Act Grant Funding	717.86
Trio Therapy Partners	CARES Act Grant Funding	882.14
United Way Of Eagle River Valley Inc.	CARES Act Grant Funding	3,760.71
United Way Of Eagle River Valley Inc.	CARES Act Grant Funding	760.71
Vail Valley Art Guild	CARES Act Grant Funding	1,061.43
Vail Valley Charitable Fund	CARES Act Grant Funding	5,117.86
Vail Valley Partnership	CARES Act Grant Funding	2,646.43
Yoga Off Broadway	Community Requests	1,775.00
Total Town Council		**54,243.14**
General Government		
Meritain Health	Health Insurance Claims Paid	1,991.85
Amazon	Office Supplies	8.89
Cintas Corporation	Office Supplies	3.43
Sandy's Office Supply	Office Supplies	34.25
Verizon Wireless, Bellevue	Utility Services	50.56
Hoffman, Parker, Wilson & Carberry PC	Legal - General	15,910.50
Kissinger & Fellman, P.C.	Legal - General	4,178.50
Executech Utah LLC	Computer Support	224.25
Forward Tech Solutions, LLC	Computer Support	1,533.00
Mammoth Networks	Computer Support	858.00
King Soopers Customer Charges	Meeting Expense	51.71
Pazzo's Pizzeria	Meeting Expense	70.68
King Soopers Customer Charges	Public Relations	21.72
ARC Abatement Inc.	Contract Payments	73,675.00
Total General Government		**98,612.34**
General Administration		
61 Christian Ct, LLC	Utility Refund	115.66
Belyea, Eric & Michelle	Utility Refund	906.92

General Administration (Cont.)

DeSalvo, Joe	Utility Refund	817.72
Froman, Sarah & Troy	Utility Refund	20.59
Glimp, Bryan & Charlene	Utility Refund	313.33
Jones, Justin & Barbara	Utility Refund	4.76
Knudson, Brandt	Utility Refund	217.93
Landrum, Aaron & Taylor	Utility Refund	3.77
Ligouri, Jared & Kristen	Utility Refund	135.97
Temme, James & Shawna	Utility Refund	12.10
Torgerson, Daniel & Elizabeth	Utility Refund	51.33
Wagner Equipment Co	Other Prepaid Expenses	18,327.08
1353 Chambers LLC	Planning Deposit Refund - General	600.00
Aspect Development LLC	Planning Deposit Refund - General	1,200.00
Chambers 700 LLC	Planning Deposit Refund - General	1,200.00
Hopkins Development Strategies	Planning Deposit Refund - General	2,971.52
Peternell, Andrew	Planning Deposit - General	600.00
Theelke, Trevor	Planning Deposit Refund - General	572.03
Colorado State Treasurer	State Unemployment Payable	2,347.67
Hartford, The	Disability Insurance	1,548.32
Meritain Health	Health Insurance Claims	32,384.66
MetLife	Vision Insurance Payable	596.05
Colorado Department Of Revenue	Misc Deductions Payable	1,050.00
Benchmark Sales	Facility Usage Deposit Refund	1,125.00
Delmi Danira Stewart	Facility Usage Deposit Refund	750.00
Metzger, Rod	Facility Usage Deposit Refund	750.00
Native Electric	Facility Usage Deposit Refund	750.00
Ramos, Valentina	Facility Usage Deposit Refund	750.00
Ion Solar	Contractor License Overpayment	25.00
Katch Of The Day	Encroachment Fee Refund	250.00
Meritain Health	Health Insurance Claims Paid	4,864.61
Hunter Benefits Consulting Group	Retirement Fees	250.00
Amazon	Office Supplies	6.67
Amazon	Office Supplies	149.74
Cintas Corporation	Office Supplies	19.47
Sandy's Office Supply	Office Supplies	244.97
Fleet Services	Gas & Oil	39.97
Pitney Bowes	Communication & Transportation	71.25
USPS	Communication & Transportation	25.46
Mailchimp	Dues & Subscriptions	72.46
Century Link	Utility Services	1,092.73
Chase Paymentech	C.C. Transaction Fees	1,912.14
Xpress Bill Pay	C.C. Transaction Fees	713.14
Hoffman, Parker, Wilson & Carberry PC	Legal	3,061.50
Caselle, Inc.	Computer Support	2,341.00
Executech Utah LLC	Computer Support	1,053.83
Forward Tech Solutions, LLC	Computer Support	144.52
TEC Integration, Inc.	Computer Support	100.00
CGFOA	Tuition & Books	100.00
US Bank Equipment Finance	Contract Payments	789.60
Total General Administration		**87,450.47**

Community Development

Meritain Health	Health Insurance Claims Paid	6,639.50
Fleet Services	Gas & Oil	36.58
Certified Mail Envelope	Communication & Transportation	4.83
Federal Express Corp.	Communication & Transportation	6.26
Colorado Mtn. News Media	Legal Notices	249.20
Century Link	Utility Services	193.18
Verizon Wireless, Bellevue	Utility Services	188.10
Colorado Mtn. News Media	Recruitment	448.80
Indeed	Recruitment	91.93
Logan Simpson	Professional Services	4,101.38
McCool Development Solutions, LLC	Professional Services	897.50
Advanced Engineering & Environmental Svc	Planning Reimbursable	3,913.75
Alperstein & Covell, P.C.	Planning Reimbursable	2,750.00
Colorado Mtn. News Media	Planning Reimbursable	65.63
Garfield & Hecht, P.C.	Planning Reimbursable	612.50
Hoffman, Parker, Wilson & Carberry PC	Planning Reimbursable	8,400.00
Quenon Engineering And Surveying	Planning Reimbursable	275.00
Hoffman, Parker, Wilson & Carberry PC	Legal	1,991.50
Executech Utah LLC	Computer Support	745.00
Forward Tech Solutions, LLC	Computer Support	222.00
Grand Avenue Grill	Meeting Expense	107.25
Town Of Gypsum	Contract Services	3,782.50
US Bank Equipment Finance	Contract Payments	789.60
Total Community Development		**36,511.99**

Municipal Court

Meritain Health	Health Insurance Claims Paid	199.19
Carlson, Edwards & O'Connor P.C.	Legal	1,500.00
Executech Utah LLC	Computer Support	169.35
Forward Tech Solutions, LLC	Computer Support	25.80
Ace Security And Safety Services LLC	Contract Payments	96.00
High Country Copiers	Contract Payments	94.41
Total Municipal Court		**2,084.75**

Streets

Meritain Health	Health Insurance Claims Paid	8,896.93
Cintas Corporation	Office Supplies	26.34
Quill Corporation	Office Supplies	78.65
Eagle Lock & Key	Repair & Maintenance Supplies	34.00
Geary Pacific Corporation	Repair & Maintenance Supplies	68.27
Glenwood Springs Auto Parts Inc	Repair & Maintenance Supplies	69.28
Grand Junction Pipe & Supply	Repair & Maintenance Supplies	80.80
J & S Contractors Supply Co.	Repair & Maintenance Supplies	6,041.50
Mid-American Research Chemical	Repair & Maintenance Supplies	178.00
Paint Bucket	Repair & Maintenance Supplies	173.17
Safety-Kleen Systems, Inc.	Repair & Maintenance Supplies	281.28
TAPCO	Repair & Maintenance Supplies	3,564.35
TY Striping	Repair & Maintenance Supplies	652.80
United Rentals (North America) Inc	Repair & Maintenance Supplies	140.10
Whitehall's Alpine BG	Repair & Maintenance Supplies	168.22

Streets (Cont.)		
Wylaco Supply Co	Repair & Maintenance Supplies	1,281.80
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies	234.16
Two Valley Tire LLC	Vehicle Repair & Maintenance Supplies	500.00
Collett Enterprises	Gas & Oil	411.10
Fleet Services	Gas & Oil	1,115.14
Glenwood Springs Auto Parts Inc	Gas & Oil	24.49
Home Depot Credit Services	Equipment (Non-Capital)	834.97
Mid-American Research Chemical	Communication & Transportation	38.93
TAPCO	Communication & Transportation	350.40
Century Link	Utility Services	856.16
Holy Cross Energy	Utility Services	4,501.01
Verizon Wireless, Bellevue	Utility Services	108.75
Indeed	Recruitment	65.46
Safety-Kleen Systems, Inc.	Repair & Maintenance Services	186.57
TY Striping	Repair & Maintenance Services	200.00
Executech Utah LLC	Computer Support	696.40
Forward Tech Solutions, LLC	Computer Support	85.50
Old Growth Tree Service	Tree Management-Comm Forestry	5,332.25
Caterpillar Financial Services	Winter Snow Equipment Rental	29,356.89
Wagner Equipment Co	Winter Snow Equipment Rental	4,822.92
Total Streets		**71,456.59**
Public Safety		
Meritain Health	Health Insurance Claims Paid	16,200.38
Amazon	Office Supplies	27.81
Amazon Marketplace	Office Supplies	28.81
Vista Print	Office Supplies	55.66
Amazon	Operating Supplies	124.58
Galls, LLC	Operating Supplies	14.99
Amazon	Uniforms	24.00
Causey, Luke	Uniforms	175.75
Galls, LLC	Uniforms	404.15
Jb T-Shirts	Uniforms	61.84
Patterson, Jamie	Uniforms	57.00
Auto Zone, Inc	Vehicle Repair & Maintenance Supplies	54.58
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies	28.13
Fleet Services	Gas & Oil	1,911.96
Glenwood Springs Auto Parts Inc	Gas & Oil	20.93
Amazon Marketplace	Equipment	106.19
Galls, LLC	Equipment (Non-Capital)	131.99
Amazon Marketplace	Communication & Transportation	5.95
Federal Express Corp.	Communication & Transportation	40.76
Galls, LLC	Communication & Transportation	56.93
Vista Print	Communication & Transportation	8.69
Rocky Mountain Info. Network, Inc	Dues & Subscriptions	50.00
AT&T Mobility	Utility Services	600.40
Century Link	Utility Services	697.25
Doctors On Call	Recruitment	100.00
Hoffman, Parker, Wilson & Carberry PC	Legal	664.00
White Water Express Carwash	Repair & Maintenance Services	46.14

Public Safety (Cont.)		
Executech Utah LLC	Computer Support	130.46
Forward Tech Solutions, LLC	Computer Support	159.90
Buhlman, Carrie	Travel	48.03
King Soopers Customer Charges	Meeting Expense	18.99
Yeti's Grind	Meeting Expense	(5.81)
Buhlman, Carrie	Training & Travel - Grants	23.72
Grand Junction Police Dept	Tuition & Books	193.25
High Country Copiers	Contract Payments	100.86
Xerox Financial Services LLC	Contract Payments	190.53
Total Public Safety		**22,558.80**
Buildings & Grounds		
Meritain Health	Health Insurance Claims Paid	4,979.63
Cintas Corporation	Office Supplies	26.34
Quill Corporation	Office Supplies	78.65
Alpine Lumber Co.	Repair & Maintenance Supplies	64.77
Eagle Lock & Key	Repair & Maintenance Supplies	39.50
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies	31.45
G & S Tool Clinic, LLC	Repair & Maintenance Supplies	117.48
Grand Junction Pipe & Supply	Repair & Maintenance Supplies	398.46
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	104.93
Home Depot Credit Services	Repair & Maintenance Supplies	34.90
Professional Tree And Turf Equipment	Repair & Maintenance Supplies	237.04
Water Technology Group	Repair & Maintenance Supplies	926.12
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies	192.21
Collett Enterprises	Gas & Oil	411.11
Fleet Services	Gas & Oil	667.44
Glenwood Springs Auto Parts Inc	Gas & Oil	28.48
Northern Tool	Equipment - Lawn Mower	808.13
Tractor Supply Co	Equipment - Lawn Mower	972.85
Home Depot Pro	Janitorial Supplies	784.52
G & S Tool Clinic, LLC	Communication & Transportation	2.99
Professional Tree And Turf Equipment	Communication & Transportation	33.15
Black Hills Energy	Utility Services	1,255.13
Century Link	Utility Services	1,628.74
Holy Cross Energy	Utility Services	4,418.64
Verizon Wireless, Bellevue	Utility Services	123.45
Jerrymaster Janitorial	Janitorial Maintenance Contracts	2,158.00
Skyline Mechanical, Inc.	Repair & Maintenance Services	380.00
Sno-White Linen Rental	Repair & Maintenance Services	110.88
Venzor Carpet Cleaning	Repair & Maintenance Services	375.84
Water Technology Group	Repair & Maintenance Services	599.65
Yarger Services, LLC	Repair & Maintenance Services	3,267.00
Executech Utah LLC	Computer Support	555.63
Forward Tech Solutions, LLC	Computer Support	55.20
G H Daniels III & Associates	Contract Payments	4,000.00
Total Buildings & Grounds		**29,868.31**

Information Center		
Color Coffee Roasters LLC	Operating Supplies	120.00
Century Link	Utility Services	212.98
Executech Utah LLC	Computer Support	149.50
Forward Tech Solutions, LLC	Computer Support	54.00
Total Information Center		**536.48**
Marketing & Events		
Meritain Health	Health Insurance Claims Paid	1,327.90
Casey Concrete	Equipment (Non-Capital)	660.00
Google Storage	Dues & Subscriptions	1.92
Verizon Wireless, Bellevue	Utilities	51.27
Executech Utah LLC	Computer Support	171.93
Formstack	Computer Support	1,149.82
Forward Tech Solutions, LLC	Computer Support	25.30
Go Daddy	Computer Support	69.45
Go Daddy	Marketing	17.56
Dreyer, Derek	Event Production	125.00
Ferguson Enterprises, Inc.	Event Production	2.19
Paula, Matt	Event Production	125.00
St. John, Fergusson	Event Production	125.00
St. John, Justine	Event Production	125.00
Thomas, Lachie	Event Production	125.00
Williams, Jeremiah	Event Production	125.00
Total Marketing & Events		**4,227.34**
Engineering		
Meritain Health	Health Insurance Claims Paid	2,036.11
Cintas Corporation	Office Supplies	26.34
Quill Corporation	Office Supplies	78.64
Glenwood Springs Auto Parts Inc	Vehicle R&M Supplies	47.73
Fleet Services	Gas & Oil	100.09
Glenwood Springs Auto Parts Inc	Gas & Oil	24.92
Verizon Wireless, Bellevue	Utility Services	145.93
Executech Utah LLC	Computer Support	195.74
Forward Tech Solutions, LLC	Computer Support	43.73
Total Engineering		**2,699.23**
TOTAL GENERAL FUND		**410,249.44**
CAPITAL IMPROVEMENTS FUND		
Anderson, Gregory	Use Tax Refund	904.08
Douglas, Dan	Use Tax Refund	1,946.64
Smith, Ryan	Use Tax Refund	6,100.48
Native Electric	Town Hall Improvements	386.12
Hoffman, Parker, Wilson & Carberry PC	Project THOR	156.00
Schofield Excavation	Project THOR	13,090.50
Uptown Services LLC	Project THOR	5,000.00
Professional Tree And Turf Equipment	Equipment - Lawn Mower	6,171.31
Total CAPITAL IMPROVEMENTS FUND		**33,755.13**

WASTE WATER FUND

Meritain Health	Health Insurance Claims Paid	5,833.91
Schofield Excavation	Operating Supplies	315.31
Eagle Embroidery Inc.	Uniforms	120.00
Fastenal Company	Uniforms	294.44
Air Filter Solutions Inc.	Repair & Maintenance Supplies	1,842.65
Browns Hill Engineering	Repair & Maintenance Supplies	3,780.00
Faris Machinery	Repair & Maintenance Supplies	1,956.93
Grainger	Repair & Maintenance Supplies	117.90
Grand Junction Pipe & Supply	Repair & Maintenance Supplies	653.63
Lakeside Equipment Corp	Repair & Maintenance Supplies	1,490.00
USA Blue Book	Repair & Maintenance Supplies	1,358.89
Water Technology Group	Repair & Maintenance Supplies	4,568.16
Fleet Services	Gas & Oil	302.16
Air Filter Solutions Inc.	Communication & Transportation	107.53
Faris Machinery	Communication & Transportation	350.00
Federal Express Corp.	Communication & Transportation	543.41
Grand Junction Pipe & Supply	Communication & Transportation	35.00
Nextrust Inc	Communication & Transportation	340.18
U.S. Post Office	Communication & Transportation	80.00
Water Technology Group	Communication & Transportation	85.64
Century Link	Utility Services	1,701.66
Holy Cross Energy	Utility Services	20,710.61
Verizon Wireless, Bellevue	Utility Services	169.33
Hoffman, Parker, Wilson & Carberry PC	Legal & Audit	1,150.50
Veris Environmental LLC	Sludge Disposal	5,075.13
Browns Hill Engineering	Repair & Maintenance Services	3,973.00
Executech Utah LLC	Computer Support	695.55
Forward Tech Solutions, LLC	Computer Support	91.25
Eagle River Water & Sanitation District	Testing & Permits	6,155.00
Seacrest Group	Testing & Permits	1,280.00
SGS North America Inc	Testing & Permits	1,012.34
Mott Macdonald	Tap Fee And Rate Study	1,497.00
Raftelis	Tap Fee And Rate Study	7,440.00
American Mechanical Services	Contract Payments	808.00
Konecranes, Inc	Contract Payments	925.00
Fred's Plumbing & Heating Services Inc	Capitol Street Sewer Line Improvement	650.00
Ground Engineering Consultants	Capitol Street Sewer Line Improvement	160.00
Schofield Excavation	Capitol Street Sewer Line Improvement	107,625.46
Total WASTE WATER FUND		**185,295.57**

WATER FUND

Meritain Health	Health Insurance Claims Paid	8,078.06
Cintas Corporation	Office Supplies	26.34
Quill Corporation	Office Supplies	78.66
Chemtrade Chemicals Corporation	Operating Supplies	5,789.55
DPC Industries, Inc.	Operating Supplies	3,373.00
King Soopers Customer Charges	Operating Supplies	25.52
Kubwater Resources, Inc.	Operating Supplies	4,302.00
Schofield Excavation	Operating Supplies	315.32
Univar USA	Operating Supplies	7,400.00

WATER FUND (Cont.)

USA Blue Book	Operating Supplies	599.95
Alpine Lumber Co.	Repair & Maintenance Supplies	6.89
Amazon	Repair & Maintenance Supplies	57.19
Amazon	Repair & Maintenance Supplies	266.66
Eagle Lock & Key	Repair & Maintenance Supplies	17.00
Grainger	Repair & Maintenance Supplies	785.84
Grand Junction Pipe & Supply	Repair & Maintenance Supplies	313.19
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	133.07
Hach Company	Repair & Maintenance Supplies	8,876.00
Municipal Treatment Equip. Inc	Repair & Maintenance Supplies	4,422.08
Pall Corporation	Repair & Maintenance Supplies	1,312.00
Schofield Excavation	Repair & Maintenance Supplies	262.06
USA Blue Book	Repair & Maintenance Supplies	179.44
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies	48.74
Fleet Services	Gas & Oil	266.41
Glenwood Springs Auto Parts Inc	Gas & Oil	24.92
Wylaco Supply Co	Equipment (Non-Capital)	429.67
Amazon	Communication & Transportation	7.54
DPC Industries, Inc.	Communication & Transportation	69.00
Federal Express Corp.	Communication & Transportation	380.78
Grand Junction Pipe & Supply	Communication & Transportation	16.00
Hach Company	Communication & Transportation	200.15
Kubwater Resources, Inc.	Communication & Transportation	440.44
Nextrust Inc	Communication & Transportation	340.19
Pall Corporation	Communication & Transportation	377.47
U.S. Post Office	Communication & Transportation	80.00
USA Blue Book	Communication & Transportation	6.28
AmeriGas	Utility Services	1,637.86
Century Link	Utility Services	3,173.29
Holy Cross Energy	Utility Services	18,723.99
Verizon Wireless, Bellevue	Utility Services	288.21
Indeed	Recruitment	78.02
Garfield & Hecht, P.C.	Legal	749.66
Hoffman, Parker, Wilson & Carberry PC	Legal	643.50
LRE Water	Engineering	591.00
Brand X Hydrovac Services, Inc.	Repair & Maintenance Services	8,500.00
Schofield Excavation	Repair & Maintenance Services	2,125.00
Vail Honeywagon	Repair & Maintenance Services	136.00
Vail Honeywagon	Repair & Maintenance Services	136.00
Eagle River Water & Sanitation District	Testing & Permits	575.00
SGS North America Inc	Testing & Permits	833.78
Executech Utah LLC	Computer Support	848.96
Forward Tech Solutions, LLC	Computer Support	144.43
Hach Company	Contract Payments	7,943.00
US Bank Equipment Finance	Contract Payments	789.62
Hach Company	Equipment Purchase	(3,129.60)
Eagle River Water & Sanitation District	Capitol Street Water Line Improvement	50.00
Grand Junction Pipe & Supply	Eby Creek Mesa Access Rd-CIP	1,130.10
Grand Junction Pipe & Supply	Capitol Street Water Line Improvement	299.86
Johnson Excavation And Telecomm.	Eby Creek Mesa Access Rd-CIP	6,475.00

WATER FUND (Cont.)		
Mott MacDonald	Capitol Street Water Line Improvement	7,246.00
Schofield Excavation	Capitol Street Water Line Improvement	116,118.32
Mott MacDonald	Tank Replacement	15,877.00
Ground Engineering Consultants	Lower Basin Water Treatment	440.00
MWH Constructors Inc.	Lower Basin Water Treatment Plant	1,488,439.00
Total WATER FUND		**1,730,170.41**
REFUSE FUND		
Nextrust Inc	Communication & Transportation	340.18
U.S. Post Office	Communication & Transportation	80.00
Vail Honeywagon	Repair & Maintenance Service	206.00
Vail Honeywagon	Contract Services	97,426.90
Total REFUSE FUND		**98,053.08**
SALES TAX CAPITAL IMPROVEMENTS FUND		
S2O Design & Engineering	Professional Services	812.50
Buchanan Sperline & Holleman PC	Legal	1,400.00
Hoffman, Parker, Wilson & Carberry PC	Legal	675.00
Resource Engineering Inc	Engineering	2,492.00
UMB Bank N.A.	Agent Fees	500.00
Total SALES TAX CAPITAL IMPROVEMENTS FUND		**5,879.50**
OPEN SPACE FUND		
Meritain Health	Health Insurance Claims Paid	39.84
Fleet Services	Gas & Oil	9.66
Vail Honeywagon	Repair & Maintenance Services	124.63
Executech Utah LLC	Computer Support	131.56
Forward Tech Solutions, LLC	Computer Support	29.37
Mountain Pest Control, Inc.	Weed & Pest Control	490.00
Total OPEN SPACE FUND		**825.06**
TOTAL		**2,464,228.19**
PAYROLL		**464,146.38**
GRAND TOTAL		**2,928,374.57**

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: November 10, 2020

Agenda Item: Resolution 77, Series 2020, "A Resolution of the Town of Eagle Extending the Declared Local Disaster Emergency"

REQUEST: Staff request that the Town Council review a Resolution to extend the Local Disaster Emergency through December 11, 2020.

BACKGROUND: On March 10, 2020, the Governor of the State of Colorado recognized the COVID-19 pandemic and declared a state of emergency by Executive Order D 2020 018 and on March 15, 2020, Mayor McKibbin declared a disaster emergency in and for the Town of Eagle, Colorado, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5- 701, et seq. (the "Act").

ANALYSIS: The emergency conditions caused by the COVID-19 pandemic, as defined by C.R.S. § 24-33.5-702, persist and require additional and sustained action by the Town. While still unknown, financial assistance can be sought if a "Local Disaster Emergency" is properly declared and filed. This Resolution is intended to fulfill requirements related to assistance. The declaration has to be extended every 30 days.

COMMUNITY INPUT: None required.

BUDGET / STAFF IMPACT: Budget impacts of COVID-19 are being provided to the Council.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: This policy aligns with the following standards:

Protecting Public Health, Safety, and the Environment – the Town is committed to protecting the well-being of its people and the community using Sound Finances and Increased Efficiency.

RECOMMENDED ACTION OR PROPOSED MOTION: MOTION TO APPROVE CONSENT AGENDA.

ATTACHMENTS:
1. 77 Emergency Cont-Reso

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 77
(Series of 2020)

A RESOLUTION OF THE TOWN OF EAGLE EXTENDING THE DECLARED LOCAL DISASTER EMERGENCY

WHEREAS, on March 10, 2020, the Governor of the State of Colorado recognized the COVID-19 pandemic and declared a state of emergency by Executive Order D 2020 018;

WHEREAS, on March 15, 2020, Mayor McKibbin declared a disaster emergency in and for the Town of Eagle, Colorado, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq*. (the "Act");

WHEREAS, on March 19, 2020, by Resolution No. 12, the Town Council ratified the Mayor's declaration and made a declaration of emergency effective for 30 days;

WHEREAS, by Executive Orders D 2020 003, D 2020 018, D 2020 032, D 2020 058, D 2020 076, D 2020 109, D 2020 125, D 2020 152, D 2020 176 and D 2020 205 the Governor of the State of Colorado amended and extended the State's emergency declaration until November 30, 2020; and

WHEREAS, the emergency conditions caused by the COVID-19 pandemic, as defined by C.R.S. § 24-33.5-702, persist and require additional and sustained action by the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, THAT:

<ins>Section 1</ins>. Effective November 10, 2020 the declaration of a disaster emergency in and for the Town of Eagle, a copy of which is attached, is extended to December 11, 2020.

<ins>Section 2</ins>. Pursuant to C.R.S. § 24-33.5-709(1), this Resolution shall be given prompt and general publicity and shall be filed promptly with the Town Clerk, the Eagle County Clerk, and Recorder and the Colorado Office of Emergency Management.

INTRODUCED, READ, PASSED, AND ADOPTED ON NOVEMBER 10, 2020.

TOWN OF EAGLE, COLORADO

____
Scott Turnipseed, Mayor

ATTEST:

____
Jenny Rakow, Town Clerk

To: Mayor and Town Counsel

From: John Boyd Operations Manager

Date: November 10, 2020

Agenda Item: Pavement Management Pay Application No. 1 to 360 Paving in the amount of $514,506.20

REQUEST: Staff is requesting the Counsel review the Pavement Management: Pay Application No. 1 in the amount of $514,506.20 to 360 Paving.

BACKGROUND: The Town's Pavement Management projects consists of paving in the Terrace Subdivision and Church Street.

ANALYSIS: 360 Paving has completed a portion of paving for 2020. The project is on-time and on-budget. The Counsel must approve any expenditures that exceed $50,000.

COMMUNITY INPUT: None

BUDGET / STAFF IMPACT: Budget: Street Resurfacing $550,000.00

360 Paving Completed to Date Street Resurfacing: $514,506.20

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: Major Objective #7 Implement Priority Infrastructure Improvements

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to approve or deny the Consent Agenda.

ATTACHMENTS: None

360 PAVING

Invoice

PO Box 2247
Gypsum, CO 81637
(970) 328-4900 - office (970) 328-4984 - fax
www.360pave.com

Date:	Invoice #
8/10/202020	52220.2

Bill To:
Town Of Eagle P.O. Box 609 Eagle, CO 81631

P.O.	Terms	Project
		Town Of Eagle 2020 Road Improvement

Description	Quantity	Units	Rate	Amount
Mobilization	1	LS	$12,000.00	12,000.00
Traffic Control	1	LS	$20,000.00	20,000.00
Taper Milling	161,068	SF	$0.30	48,320.40
Tie-In Milling	10,700	SF	$0.40	4,280.00
Full Width Milling	21,597	SF	$0.40	8,638.80
Remove And Reset Manholes	20	EA	$550.00	11,000.00
Adjust Manholes	19	EA	$120.00	2,280.00
Adjust Gate Valves	21	EA	$95.00	1,995.00
2" Asphalt Paving	3,718	Tons	$104.00	386,672.00
Concrete Pan	690	SF	$28.00	19,320.00
				-
				-
				-
				-
				-
				-
				-
				-
			Total	$ 514,506.20

Vender #1084 Inv Date 10/6/20 Due Date 11/6/20
Invoice number 52220.2
10-54-361 Street Resurfacing $514,506.20
Bryon McGinnis

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: November 10, 2020

Re: Town Manager Report

Administration & Organization

Staff continues to work on follow up from the Town Council meetings. Included is a list of items that staff is tracking in November:

- 2021 Budget Work Session
- 2021 Pay Plan & Holiday Schedule

The 2021 budget development process has started and below is a calendar of where staff is in the process. This list serves as a reminder for the Town Council through the end of the year:

- November 10 – Public hearing
- November 24 – Public hearing
- December 8 – Adopt 2021 Budget

COVID-19 Regional Updates – The pandemic continues to take up a lot of time for the entire organization. Below are a few updates on the impacts to the organization:

- The operations for the Town of Eagle remain the same with no changes.
- The COVID-19 meter is not trending in the right direction and the County will likely move into the orange category if the cases don't change.
- While businesses are doing a great job, community spread is occurring because of private gatherings.

Hiring Process Update – Town is making progress on the hiring process for the Open Space and Trails Manager and Public Works postion:

- Open Space & Trails Manager – The position has been filled and the Town is excited to have Brian Lieberman from the Crested Butte Land Trust. His first day is December 7.

- Public Works Director – Staff is still in the process of scheduling intervies and is targeting the week of November 16.

Town Manager Performance Review – Staff will present a schedule for this process on December 10.

Economic Development & Planning

Highway 6 Corridor Master Plan - Staff kicked off the project and is working on the following items:

- Finalizing the steering committee for the Town Council to make appointments.
- Public outreach will begin at the beginning of of 2021.

Project THOR and Broadband

- The project team met this month to track the progress on this project in preparation of the a December presentation.
- Staff will provide updates via email before December's meeting.

Information Technology

- The hyrbrid Zoom technology upgrade was a success. Staff tested the system during a series of open enrollement meetings with the organization.

River Park - There are a few outstanding issues that the Executive Committee (EC) is working on. Those items are below:

- Town hasn't heard back from the USACE on the response to the mitigation efforts requested. The USACE was busy and hasn't had time to review the Town's proposal.

Outreach & Meetings – *Updates on participation in community outreach opportunities, regional/community meetings, and project-specific meetings.*

- November 9 – Climate Action Collarborative local government committee
- November 11 – COVID-19 manager's taskforce
- November 16 – Climate Action Collarborative quarterly meeting
- November 17 – I70 corridor committee meeting
- November 17 – Budget Work Session
- November 19 – Eagle County Community Wildlife Roundtable
- November 25 – COVID-19 manager's taskforce
- December 1 – Standing Town Council Work Session
- December 3 – NWCCOG board meeting

Sincerely,

Brandy Reitter
Town Manager

Town Council Requests – Once items are completed; they are deleted from the list		
Request Date	**Request**	**Status**
N/A	Frost Creek Wildlife meeting	In progress
N/A	Strategy for STR memo	In progress
N/A	Plan for Mobile vending communication	In progress
N/A	Set up a LERP sub-committee	In progress
N/A	Receipt at the end of the year for council salary donations	Scheduled 12/8/2020
N/A	Agenda Item: Plastic Bag and TREX discussion	Scheduled TBD
N/A	Agenda Item: PRV/Hydro	Scheduled TBD
N/A	Agenda Item: Fairgrounds annexation	Scheduled TBD
N/A	Work with Scott on in-person meetings	Ongoing
9/22/2020	Bring back LBWTP back to the council in a month	Completed
10/13/2020	10% of tobacco funding for mitigation - policy	Scheduled 12/8/2020
10/13/2020	Budget work session Doodle Poll	Completed
10/27/2020	Lower fee for flash drive for $2 and elimintate the C/D	Completed
10/27/2020	Present copy of budget by November 3	Completed
10/27/2020	Matt's questions regarding Ring, emergency plans on website, who pays for cameras in the the crime bill	In progress
10/27/2020	Schedule Jacob Smith to come to a Town Council Meeting	Not scheduled
10/27/2020	Invite GEFD to a meeting	Not scheduled

To: Mayor and Town Council

From: Brandy Reitter, Town Manager, and Department Leads

Date: November 10, 2020

Re: Department Updates for October 2020

ASSISTANT TO THE TOWN MANAGER

- Downtown Colorado Inc was proud to hear of the Downtown Development Authority passing this week and would like to feature us in a story. I am working with them to provide the material.

- I will be on vacation from Nov. 19 to Dec. 2.

<u>Project THOR and Broadband</u>

- The Town is talking with Holy Cross Energy about providing additional network services to locations within Eagle County, and in conjunction with the City of Glenwood Springs.
- Staff and Uptown Services met with Eagle County IT to walk the proposed route for installation.
- Eagle County legal is reviewing the Town's Network Access Agreement.
- The State of Colorado's Broadband Working Group released a report to the Governor Oct 30, 2020. In this report they propose a number of steps the State may take to promote broadband use, all of which would potentially assist municipal broadband projects.
- Governor Jared Polis has proposed $160 million in funds for 2021 to assist broadband access. The Town has already reached out to NWCCOG to see what potential projects we might complete that would qualify for additional funding.

<u>Downtown Broadway</u>

- The Downtown Business Alliance and the Eagle Chamber are planning a number of "events" over the holidays, including Noel Night, Wassilfest, and Small Business Saturday. These events will be promoted online and mostly focus on driving traffic to businesses rather than hosting street faires.
- I have started talking with the Downtown Alliance board to receive feedback on the operating guidelines for the new Downtown Development Authority.
- The Downtown Alliance is working with staff on the development of a Downtown Plan, having met on Nov. 2 and additional meetings planned over the next few months.

<u>Highway 6 Corridor Master Plan</u>

- The Highway 6 Study kick off meeting took place Oct 30. Key next steps include:
    - Core staff will meet with Zehren once a week

- The full Zehren team + all staff + Council Liaisons will meet every 4-6 weeks
- Survey work and data collection has already begun
- Community engagement teams and staff will meet Nov 10 and biweekly until Jan to lay the foundation for changes due to COVID-19

Economic Vitality Committee

- The EVC branding, marketing, and recruitment subcommittee met with staff to review the Tourism Grant assets. Ongoing conversations will help the Town marketing strategy for 2021.
- Community Builders has provided a final scope of work for the Community Survey and ongoing economic development dashboard. The EVC metrics subcommittee will provide feedback.
- The community survey process will begin with meetings among staff, EVC, and community volunteers to home in on what survey questions to ask, and what goals we are looking to achieve. Dates for these meetings are still TBD due to the upcoming holidays.

PUBLIC WORKS

LBWTP Construction
PROJECT UPDATE SUMMARY

- Installation of Filter Media in Drying Beds
- Installation of GUH, and Vent piping
- Insulation Conduit
- chemical System Piping and Equipment Install
- Testing of Process Piping
- Electrical Wire Pulled in Basement

PLANNED ACTIVITIES FOR THE NEXT 4 WEEKS:

- Drying Bed Filter Media Installation
- Start Up of GUH to heat building
- Terminate wire at equipment
- Conduit Installation
- Final Grading of site and Road Installation

Pavement Management

- Completed

Capitol Street Water & Sanitary Sewer

- Completed

Cemetery Tank

- Construction documents are being developed.

Water Efficiency Plan

- Completed

THOR Project

- Contract for Pre-fab Communication Shelter awarded. Met with Pre-fab Communication Shelter contractor to review site conditions. Contractor is finalizing plans to proceed with constructing and installing the Communications Pre-Fab structure at PW.
- Fiber Contractor installing fiber has completed underground conduit installation along Chambers & Sawatch. Aerial construction is awaiting completion of Holy Cross's new pole alignment paralleling & on north side of railroad tracks between PW and Alpine Lumber.

Comcast ROW Infrastructure

- Completing construction of safety issues left in Eagle Ranch, Terraces, & Bull Pasture from work stoppage and repairing the asphalt or concrete pavement in alleys & streets from stopped installation in late September. I

Public Works Operations & Maintenance

- Snow Plow operations have begun.
- Roundabout streetlights and rapid-flasher have been replaced.
- Water Leak Detection equipment and training scheduled for Wednesday 11/4
- Water Park restrooms have been winterized and locked for the season.
- Setting up for special events in town.
- Yard Waste Facility is open until November 22nd.
- Town irrigation has been winterized.
- Crews are sweeping the streets.
- Tree trimming operations in right of way and around stop signs.
- Repair of water meters and remotes now that Covid-19 has allowed access.
- Replacement of street signs.

Public Works Budget

- Public Works has completed DRAFT Budgets for:
  - Streets
  - Engineering
  - Buildings and Grounds
  - Water
  - Wastewater
  - Refuse
  - Open Space

FINANCE DEPARTMENT

Budget:

Outstanding items:

- Budget Narratives to be finalized and updated with the new strategic plan objectives
- Capital Improvements Plan – 2021 Project Narratives
- 2021 Budget and Financial Policy Statements
- 2021 Overview of Funds and Analytical Section
- Budget Resolutions/Ordinances
- Other Budget Appendix items to prepare:
    - Updated 2021 Debt Service Schedule
    - FTE Staffing Schedule

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID						
	2017	**2018**	**2019**	**2020**	**VARIANCE FROM PY**	
JANUARY	289	258	303	205	(98)	-32%
FEBRUARY	245	272	254	237	(17)	-7%
MARCH	340	304	326	234	(92)	-28%
APRIL	267	299	215	137	(78)	-36%
MAY	277	260	275	162	(113)	-41%
JUNE	319	151	298	221	(77)	-26%
JULY	256	460	414	314	(100)	-24%
AUGUST	281	415	220	241	21	10%
SEPTEMBER	279	257	306	92	(214)	-70%
OCTOBER	245	241	296	371	75	25%
YEAR TO DATE	**2,798**	**2,917**	**2,907**	**2,214**	**(693)**	**-24%**

- Decrease in invoices in 2020 is mainly due to removing the info center retail and the COVID budget freeze in the Spring
- Finance got behind on A/P in September due to budget and audit work, however, we are almost caught back up and back on our regular schedule

Debt Service:

- Scheduled 11/1/2020 – 2011 Wastewater Loan Payment - $39,393 (Last Pmt 2031)

Training

- CGFOA Annual Conference – Virtual (11/9-11/10; 11/12; 11/16-11/19) – Kelly & Jill

Payroll/HR:

- Positions – 2 New Hires (Police Officer and Permit Tech)
- Retirement – Staff has been working with Colorado Retirement Association on Participation Agreements for 401(a) and 457; prior to YE, Finance will be assisting with the transition between retirement providers and setting up new pay codes for the new 401(a), 457, and 457 Roth
- Health Insurance – Finance will spend the next couple months assisting with the transition between health insurance providers, setting up new accounts for employee HSAs and HRAs and setting up new pay codes for the 3 health plans available in 2021 compared to our one current plan.

Utilities:

- New Accounts Setup – **8**
- Property Transfers – **30**
- LBWTP – Reimbursement Request from bond proceeds submitted to CDPHE for $5,690,356. Of the $17M the Town has $6,288,406 remaining to request for reimbursement. This will occur prior to YE.

Town Council Department – Budget to Actual:

TOWN OF EAGLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOWN COUNCIL					
10-49-110	SALARIES & WAGES	3,300.00	27,400.00	34,000.00	6,600.00	80.6
10-49-142	WORKERS COMPENSATION	.00	.00	44.00	44.00	.0
10-49-144	FICA - EMPLOYER'S	252.46	2,096.26	2,601.00	504.74	80.6
10-49-210	OFFICE SUPPLIES	.00	124.28	200.00	75.72	62.1
10-49-320	LEGAL NOTICES	.00	217.00	.00	(217.00)	.0
10-49-347	PROFESSIONAL SERVICES	7,900.00	13,750.00	13,500.00	(250.00)	101.9
10-49-362	COMPUTER SUPPORT	131.00	845.00	756.00	(89.00)	111.8
10-49-371	TRAVEL EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-49-372	MEETING EXPENSE	.00	832.99	2,000.00	1,167.01	41.7
10-49-380	TUITION & BOOKS	.00	.00	1,750.00	1,750.00	.0
10-49-450	SPECIAL BOARD FUNDING	44,437.14	54,437.14	54,438.00	.86	100.0
10-49-510	INSURANCE	.00	232.95	233.00	.05	100.0
10-49-915	COMMUNITY REQUESTS	1,775.00	7,125.00	31,100.00	23,975.00	22.9
	TOTAL TOWN COUNCIL	57,795.60	107,060.62	141,622.00	34,561.38	75.6

SPECIAL EVENTS

Town of Eagle - Special Events:
-Working with producers to who have events scheduled for October and November to finalize organizational plans. All plans are being reviewed by Eagle County Health to demonstrate how the producers will execute their event under current safety and health guideline and restrictions.
-Continued work on with Bill Shrum on the Town of Eagle Branding project made available through the Tourism grant. Presented results to the EVC Branding Subcommittee for review and discussion.
-ArtWalk Fest Broadway Closures done for the season.
-Trick or Treat Street at Eagle Ranch cancelled. Merchants created 6-day photo scavenger hunt to avoid large one-time crowd.

October - Executed Events
-2nd Friday – ArtWalk, 10/9/20
-Eagle Ranch Pumpkin Patch, Burhs Creek Park, Eagle Community Gardens fundraiser, 10/4/20
- Invitation Only Ski and Gear Sale, Brush Creek Park, 10/4/20
-Central Mtn. Region Junior Bike Invitational #1, Beth Pappas/VRD, 10/10/20
-Girls Scouts Fun Day Recruitment Event, Town Park, 10/21/20
-Central Mtn. Region Junior Bike Invitational #2, Beth Pappas/VRD, 10/24/20

MEAC:
-MEAC meetings continue in the Zoom platform. Next meeting Wednesday, November 4, 2020
-Concluded Town of Eagle MEAC 2021 Special Events Funding Request Program. Preparing for MEAC review of application on November 4, 2020.
-Concluded Town of Eagle Community Events & Programs Funding Request application process. Preparing application for Town Council review.

Be Our Guests Program:
-60 Day Review of Bonfire Brewery/ 2nd St. closure. Reviewing application for winter 2020-2021 plan.
-60 Review of Red Canyon Café BOG plan. Discussing Winter plan.
-Promoting the availability of the "BOG" program to Eagle Hospitality businesses.

Eagle Info Center:
- Info Center Winter 2020 Days and Hours - Info Center open Wednesdays through Sundays, 10:00am to 3:00pm.
-Building a safe entry alcove for the info center to help with operations for winter.
-List of physical improvements and renovations to the building inside and out are on hold at this time.
-Plans for future inside enhancements, repairs and upgrades to décor and exhibits are on hold.

Digital Sign:
-Updated regularly with current info. Concluded Census 2020 information.
-Drive Slow – Back to school message
-Promoting message for Eagle Downtown businesses
-Promoting upcoming events
-Moving digital sign control unit to new office in Town Hall.

Eagle at Work & Eagle at Play – and Social Media Information:

Town of Eagle, CO
September 21 · Public

As a part of the Town of Eagle's "Be Our Guest" program, Bonfire Brewing applied for and was granted access to repurpose a portion of 2nd street in Downtown Eagle to use as an additional outdoor dining/ seating area.

Check out the impacts to traffic and get more information on this project on the Town of Eagle's website.

https://www.townofeagle.org/CivicAlerts.aspx?AID=472

HUMAN RESOURCES

Benefits

- Setting up new vendors for Health, Life, Disability and HRA/H.S.A. plans
- On site Flu Shots scheduled for 11/3/2020
- Open enrollment meetings scheduled for 11/5 & 11/6, wellness screening pending new provider logistics

Recruiting - Onboarding

- Open Space & Trails Manager, Finalist Selected, checking references
- Public Works Director, scheduling phone pre-screens, Interviews the week of 11/10

Risk Management, Safety and Work Comp

- Manage 4 General Liability & PC Open claims, 2 carry over, 2 new
- 2 work comp claims open, 2 carry over

Other

- Respond to 4 verifications of employment
- Training: attended 4 educational webinars
- Compensation research completed, updating pay plan for final budget inclusion
- Performance Management process initiated for 2020 upcoming reviews due Nov. Dec 2020, modifying Town Manager evaluation in progress, compiling suggested options to send to Council for feedback

TOWN CLERK

Communications

- Communications Committee
    - Community Impact Award
    - Construction notices
    - School Safety
    - Election Information
    - Census Information
    - Grant Funding for Businesses
    - Comp Plan
    - Employee New Hires
    - Eagle Today, sent October 29th

Licenses

- BUSINESS: 10 issued, 2021 Renewals being sent in November 2020
- LIQUOR: 5 Renewals
    - 7 Hermits Brewing, Brewery
    - Garduno's, Hotel & Restaurant
    - Eagle Diner, Hotel & Restaurant
    - Brush Creek Saloon, Tavern
    - Casa Mexico, Hotel & Restaurant

Website – www.townofeagle.org

- Ask the Town questions: 9
    - Utility Inquiry
    - Recycle Inquiry x 2
    - Haymeadow Inquiry
    - CenturyLink Internet Issue
    - Tree Removal Request
    - Comcast Easement Brush Creek HOA
    - Second Street Closure Inquiry x 2

Training

- CMCA Virtual Master Academy September 9th – 30th.

Election

- Process 41 Downtown Development Authority Affidavits
- Coordinate Ballot approval with Eagle County

Sales Tax (*Third Quarter Breakdown follows this report)*

- 1,227 on-line retailers remitted sales tax in August for a total of $47,024.51
- 1,137 on-line retailers remitted sales tax in September for a total of $46,503.37
- 1,237 on-line retailers remitted sales tax in October for a total of $50,282.23

Filing Period: *this indicates sales tax for the actual month sales occurred. These numbers will fluctuate throughout the year as it is reflecting late payments by the retailer or customer retail returns (deductions). Filing Period numbers are updated quarterly. This is the most accurate picture of sales tax collections for that month.*

Revenue Period: *this amount indicates the month revenue is received by the Town. Revenue period is all money collected by the state for the previous month and any additional months a retailer remits. This amount is what is deposited in the Town's bank account. These returns also get categorized into a "filing period" and are reflected in the sales tax report. This total amount will not change.*

2020				
Month	**Filing Period**	**Revenue Period**	**.5% to River Park**	**O/U**
Jan	$ 375,198.23	$ 578,686.45	$ 64,298.49	35%
Feb	$ 599,807.38	$ 480,407.70	$ 53,378.63	24%
Mar	$ 489,740.98	$ 463,471.24	$ 51,496.80	16%
1 Q	**$ 1,464,746.59**	**$ 1,522,565.39**	**$ 169,173.93**	25%
Apr	$ 419,718.71	$ 553,180.68	$ 61,464.52	31%
May	$ 501,885.12	$ 492,253.55	$ 54,694.84	20%
Jun	$ 549,054.07	$ 508,611.57	$ 56,512.40	18%
2 Q	**$ 1,470,657.90**	**$ 1,554,045.80**	**$ 172,671.76**	23%
Jul	$ 568,767.26	$ 558,775.30	$ 62,086.14	12%
Aug	$ 558,692.32	$ 573,345.77	$ 63,705.09	12%
Sep	$ 571,640.80	$ 588,716.34	$ 65,412.93	19%
3 Q	**$ 1,699,100.38**	**$ 1,720,837.41**	**$ 191,204.16**	14%
Oct		$ 703,389.72	$ 78,154.41	40%

2019				
Month	**Filing Period**	**Revenue Period**	**.5% to River Park**	**O/U**
Jan	$ 284,066.89	$ 428,973.53	$ 47,663.73	8%
Feb	$ 390,661.27	$ 387,365.41	$ 43,040.60	-5%
Mar	$ 542,066.05	$ 400,149.40	$ 44,461.04	7%
1 Q	**$ 1,216,794.21**	**$ 1,216,488.34**	**$ 135,165.37**	3%
Apr	$ 401,941.71	$ 422,439.91	$ 46,937.77	7%
May	$ 425,980.87	$ 409,836.28	$ 45,537.36	10%
Jun	$ 509,238.05	$ 431,900.56	$ 47,988.95	9%
2 Q	**$ 1,337,160.63**	**$ 1,264,176.75**	**$ 140,464.08**	9%
Jul	$ 510,271.20	$ 499,537.57	$ 55,504.17	20%
Aug	$ 490,025.74	$ 509,692.59	**$ 56,632.51**	24%
Sep	$ 498,118.54	$ 496,442.97	**$ 55,160.33**	15%
3 Q	**$ 1,498,415.48**	**$ 1,505,673.13**	**$ 167,297.01**	19%

MUNICIPAL COURT

- Court Updates for October

October Citations Issued	Current	YTD	2019
Animal Control	2	33	96
Misdemeanor	2	31	66
Parking	10	79	208
Traffic	19	178	199
Total	33	321	569

October Fines and Fees Collected (includes collections for previous months)	Current	YTD	2019
Charitable Contribution	0.00	18.00	108.00
Court Costs	84.28	1876.78	3,225.00
Criminal Police Equipment and Training Surcharge	163.57	2696.07	3,580.00
Deferred Judgment Fee	150.00	1005.00	600.00
Failure to Appear	5.01	185.01	35.00
Fines	1735.00	23506.66	32,425.00
Outstanding Judgement Fee	2.14	212.14	120.00
Stay of Execution Fee	00.00	25.00	125.00
Victim Restitution Fee	286.70	657.72	4,475.00
Total	**2,426.70**	**20,507.68**	**44,693.00**

Outstanding Fines and Fees by Date:

Current	145.00
1-30 Days Past Due	100.00
31-60 Days Past Due	**70.00**
61-90 Days Past Due	345.00
91-180 Days Past Due	**1,270.00**
Over 180 Days Past Due	**16,204.35**
Total	**$18,134.35**

COMMUNITY DEVELOPMENT

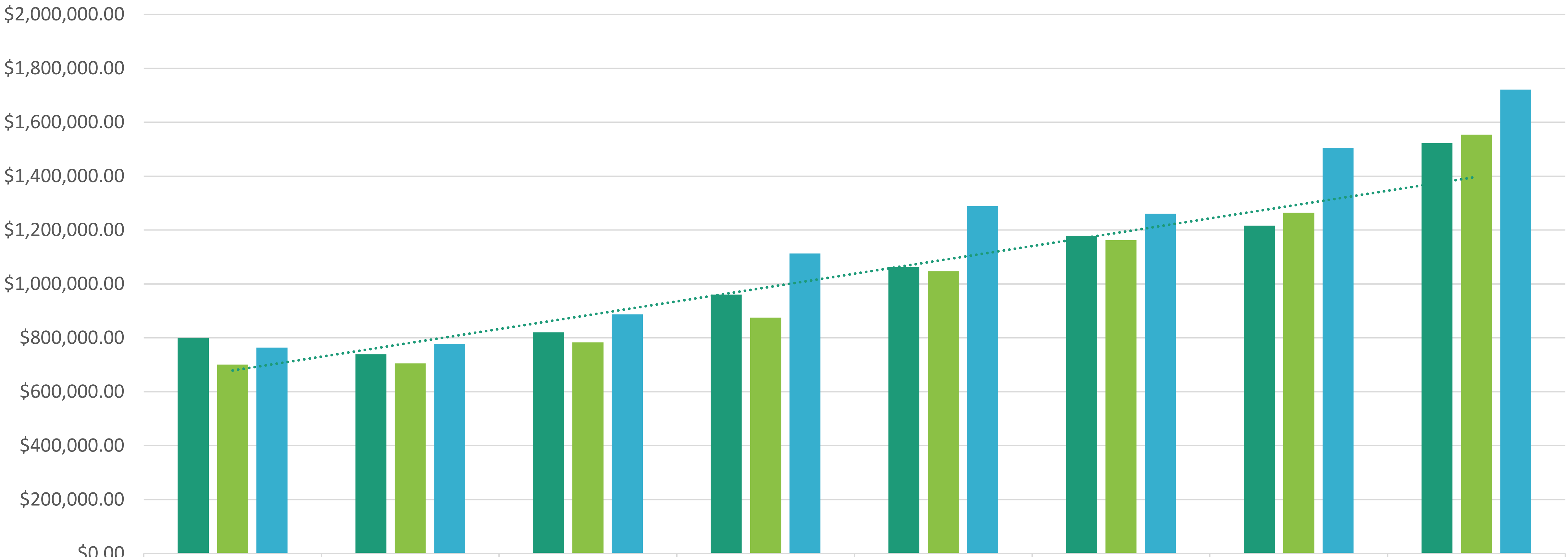
BUILDING UPDATES

- Broadway Station Fence/Adjacent Property Status. PW Input required
- Talon Flats Construction Management/TC Plan PW Status
- Haymeadow Street Lights
- 446 Washington 5156
- 1393 Chambers 5150 Racking/Office addition-fees not paid to begin review
- 139 Broadway 4998 Meeting to discuss electrical? Any updates from other agencies to communicate. No documentation found for Planning in system
- 700 Chambers Bldg D 5083 any updates? Fees still due
- Hosting CCICC Meeting 8/19-8/21 Brush Creek Pavillion my schedule will be affected
- Updates on Permit Tech several apps in.

PLANNING

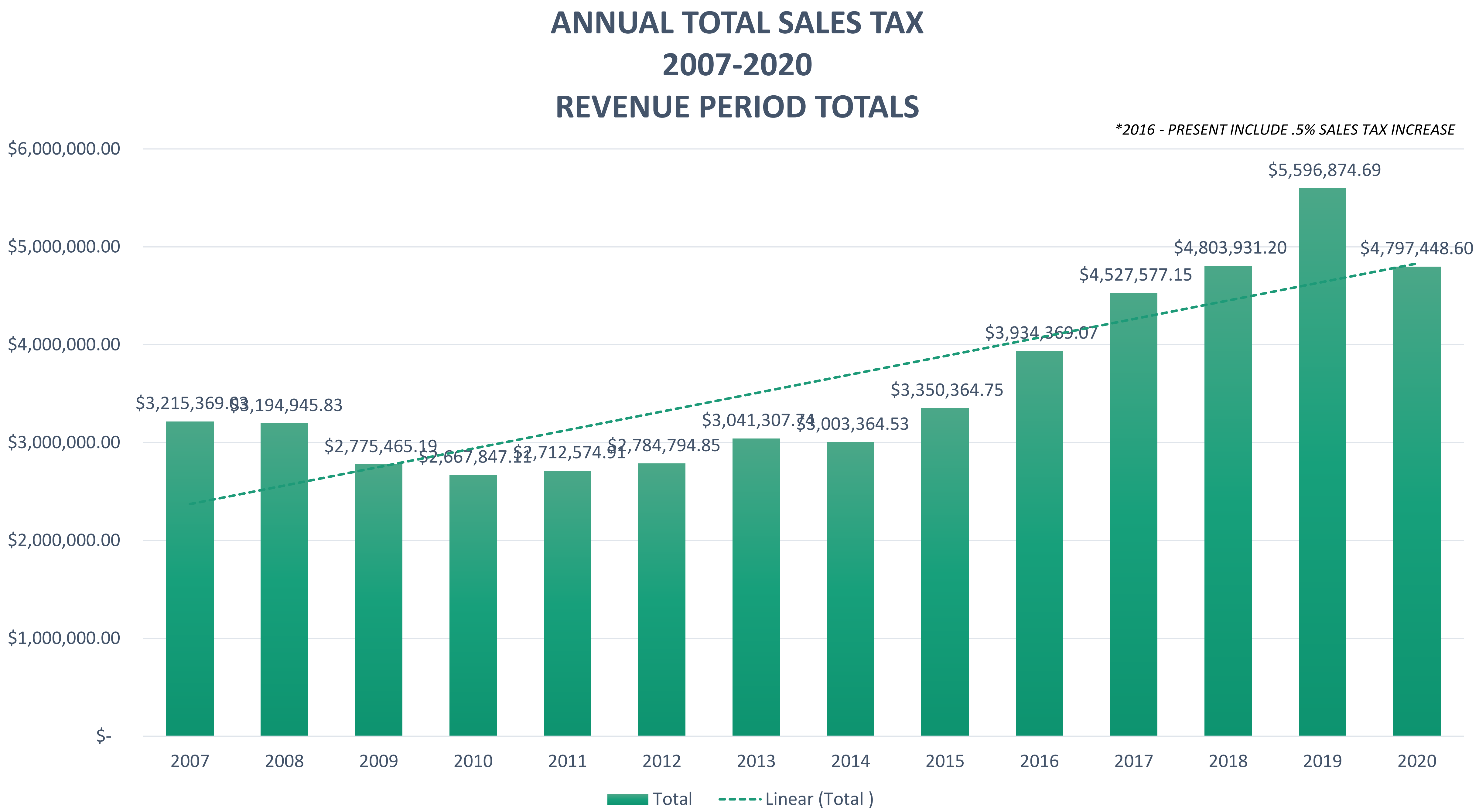
- APPLICATIONS IN PROGRESS
  - AN17-01/ PUD18-01/ PPFP19-01 Red Mtn Ranch
  - Property Owner Notifications
  - Annexation Referral Notification
  - AN20-01 Powell Park Annexation
  - AN20-02 Basecamp Eagle – (on hold)
  - DR20-03 775 Sawatch / Colorado Mountain Cleaners
  - Completeness review
  - CT20-02 Soleil Homes – approved but not recorded
- APPLICATION(S) FOR PRE-APP MEETING
  - County West Eagle Property
  - Brooks Lane – Anne Helene (7/29)
  - Haymeadow PUD Amendment (8/5)
- PUDS
  - Eagle Ranch – 6th PUD Amendment – Erin Vega & Rick Pylman Ranch
  - Haymeadow PUD amendment
- ORDINANCES
  - Impact Fee Ordinance Update
- ENCROACHMENTS
  - Broadway Station – awnings and sidewalk seating
  - Send reminder in Spring
- FOLLOW UP CONCERNS
  - Brush Creek Rd Extension
- ADDRESSING -
  - Quiet Kat building – 1393 Chambers Ave (payment received 8/4)
  - Middle School Plat
- LONG RANGE PLANNING
  - Elevate Eagle Comprehensive Plan
  - Chapter 6 game plan
  - Title 4 Land Use Code Update
  - Hwy 6 Corridor Study
  - Andy/Adam, Brandy, Bryon, Dennis, Chad, Bill
  - East Eagle Sub Area Plan

TOTAL SALES TAX BY QUARTER
2013-2020
REVENUE PERIOD TOTALS

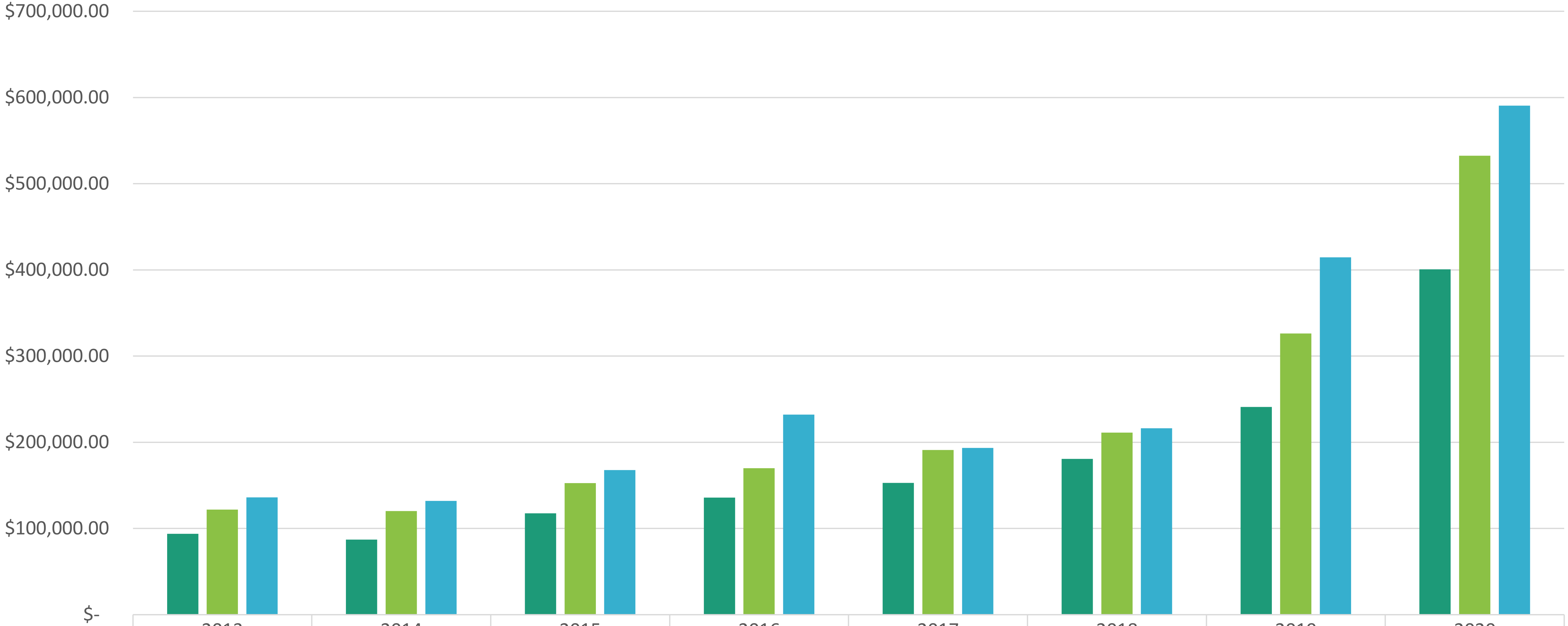


	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$800,133.00	$739,709.00	$820,122.00	$960,574.00	$1,063,301.45	$1,178,718.57	$1,216,488.34	$1,522,565.39
2ND Q	$700,575.00	$705,361.00	$783,299.00	$874,795.00	$1,046,587.64	$1,162,266.07	$1,264,176.75	$1,554,045.80
3RD Q	$764,141.00	$777,719.00	$887,401.00	$1,113,382.00	$1,289,013.00	$1,260,441.56	$1,505,673.13	$1,720,837.41

1ST Q 2ND Q 3RD Q Linear (1ST Q)


ANNUAL TOTAL SALES TAX
2007-2020
REVENUE PERIOD TOTALS
*2016 - PRESENT INCLUDE .5% SALES TAX INCREASE
$6,000,000.00
$5,000,000.00
$4,000,000.00
$3,000,000.00
$2,000,000.00
$1,000,000.00
$-
$3,215,369.03
$3,194,945.83
$2,775,465.19
$2,667,847.11
$2,712,574.91
$2,784,794.85
$3,041,307.74
$3,003,364.53
$3,350,364.75
$3,934,369.07
$4,527,577.15
$4,803,931.20
$5,596,874.69
$4,797,448.60
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
2019
2020
Total
Linear (Total)

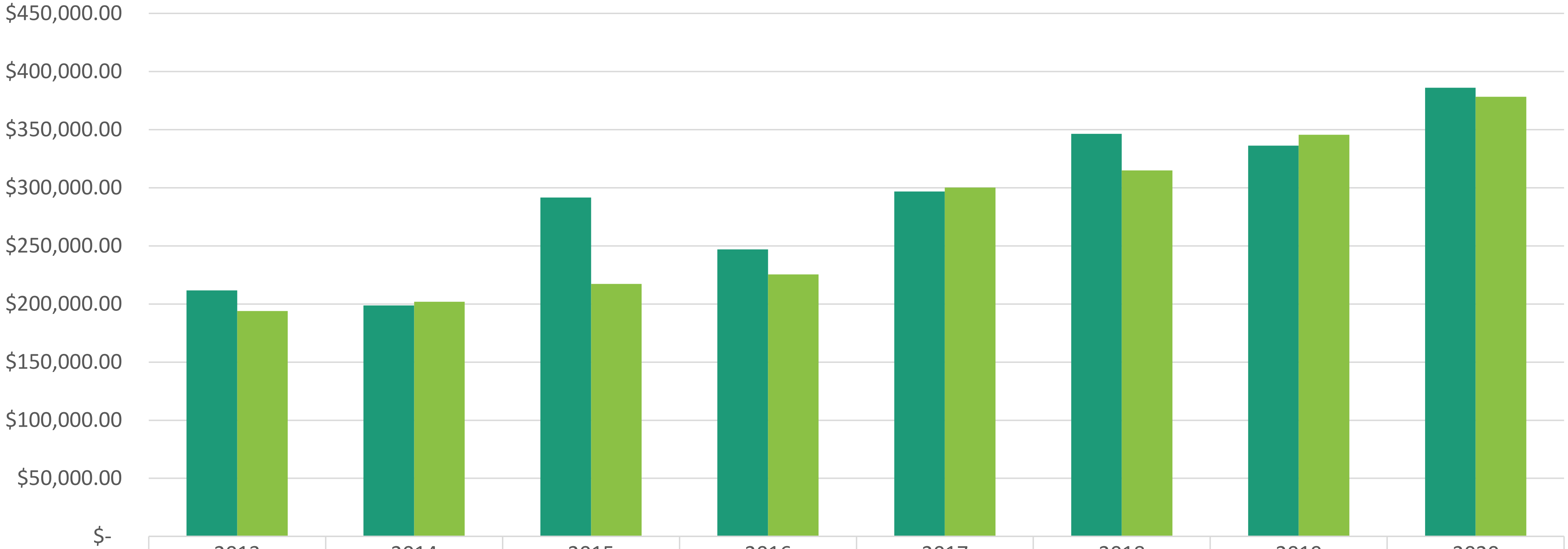
RETAIL QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$93,867.49	$87,111.00	$117,519.00	$135,829.00	$152,783.00	$180,805.00	$240,963.12	$400,721.27
2ND Q	$121,798.72	$120,143.00	$152,697.00	$169,868.00	$191,144.24	$211,184.00	$326,235.07	$532,498.16
3RD Q	$136,001.41	$132,062.00	$167,779.00	$232,079.00	$193,421.88	$216,130.00	$414,562.99	$590,442.53

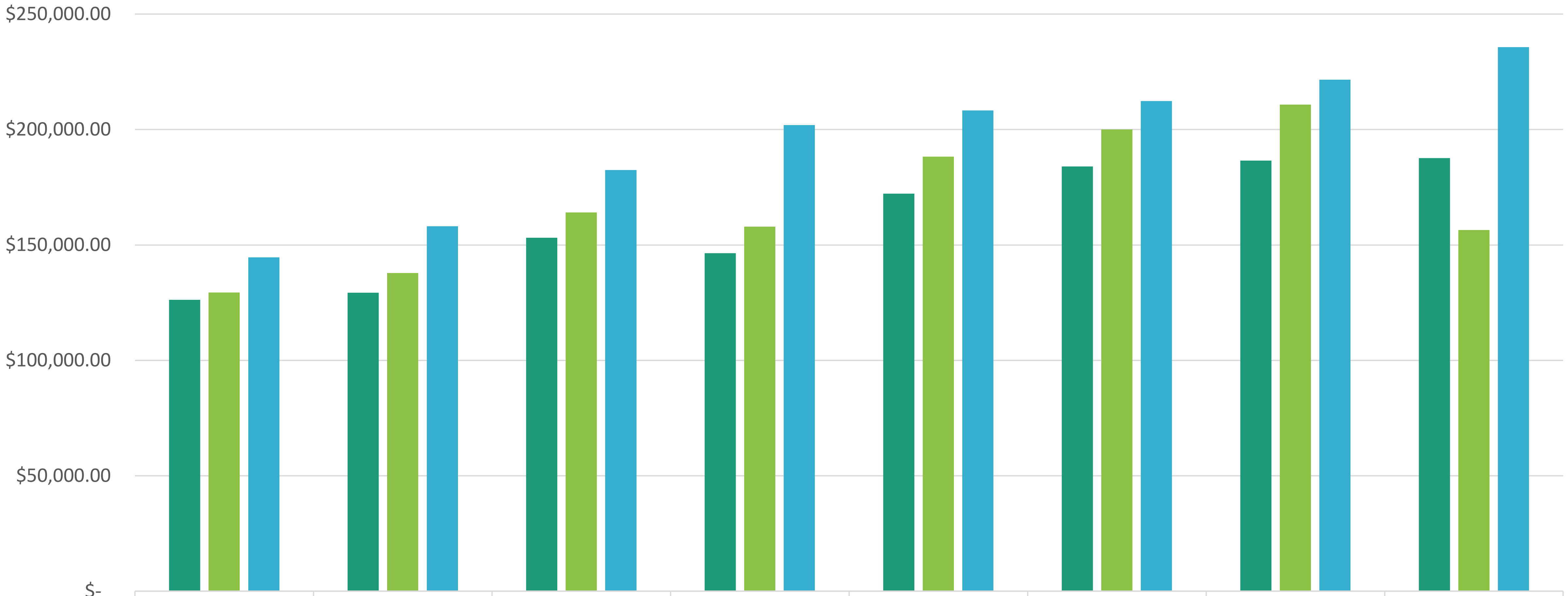
1ST Q 2ND Q 3RD Q

FOOD QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$211,734.19	$198,749.84	$291,590.20	$247,051.00	$296,908.00	$346,398.00	$336,265.35	$386,132.63
2ND Q	$193,988.75	$201,911.65	$217,373.43	$225,429.00	$300,241.00	$315,044.00	$345,569.04	$378,306.28

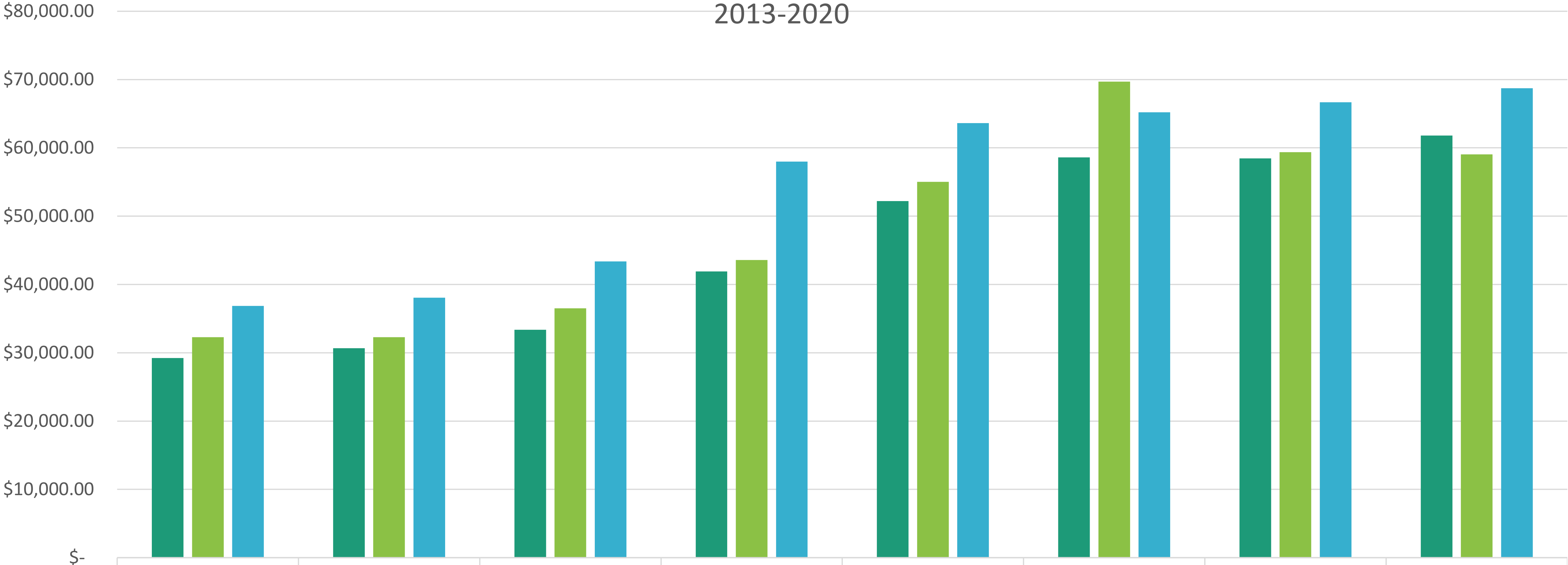
RESTAURANTS & BARS QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$126,246.97	$129,304.00	$153,184.00	$146,474.00	$172,287.00	$183,983.00	$186,559.51	$187,664.41
2ND Q	$129,398.73	$137,848.00	$164,057.00	$157,928.00	$188,238.00	$200,070.00	$210,788.82	$156,455.94
3RD Q	$144,589.00	$158,133.00	$182,472.00	$201,904.00	$208,257.00	$212,320.00	$221,608.66	$235,688.71

1ST Q 2ND Q 3RD Q

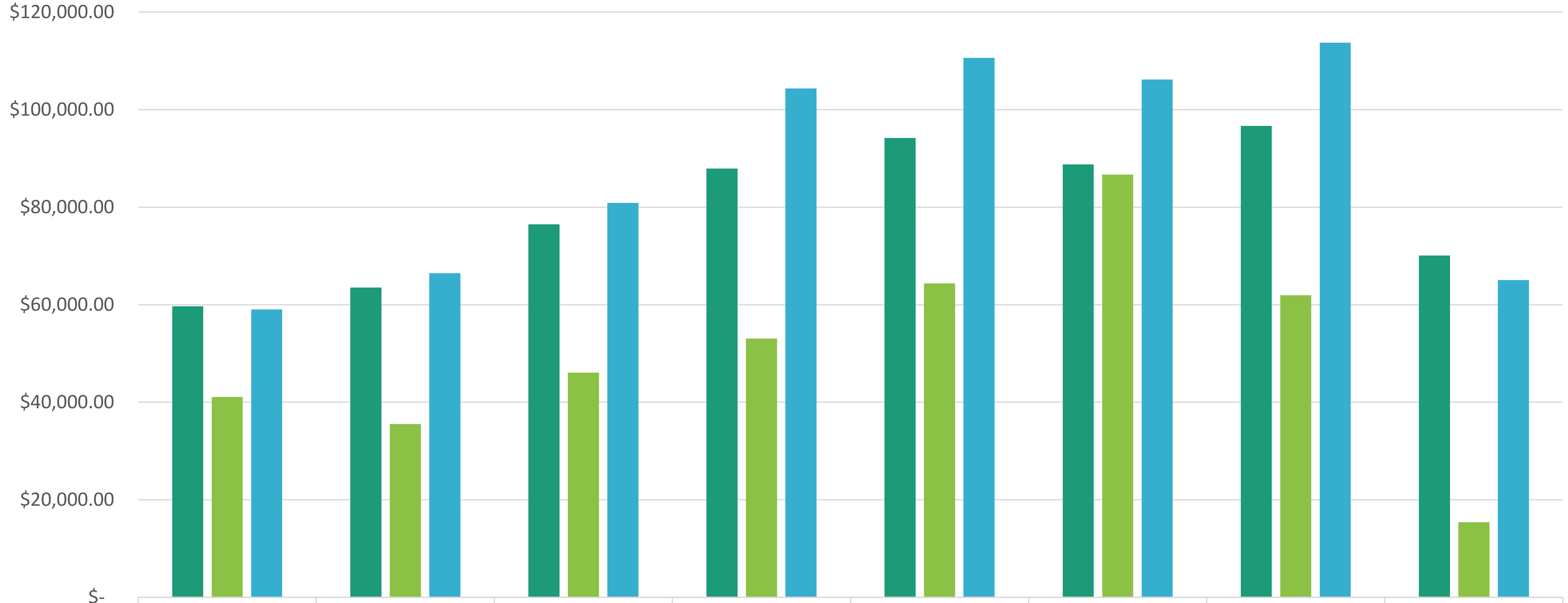
LIQUOR STORES QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$29,240.21	$30,678.33	$33,366.23	$41,903.00	$52,210.00	$58,597.00	$58,457.33	$61,799.98
2ND Q	$32,287.72	$32,282.04	$36,503.00	$43,575.22	$55,021.00	$69,704.00	$59,369.38	$59,041.91
3RD Q	$36,848.51	$38,051.52	$43,362.56	$57,972.00	$63,607.00	$65,200.00	$66,659.81	$68,710.42

1ST Q 2ND Q 3RD Q

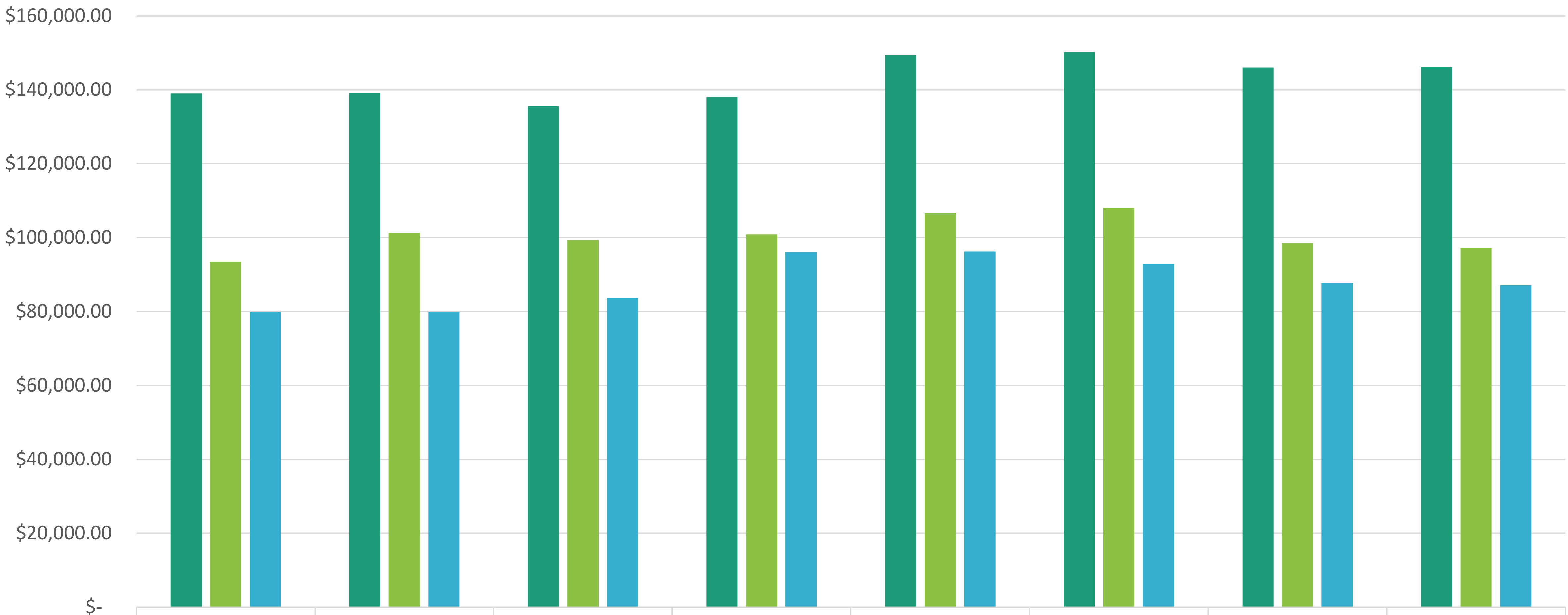
LODGING QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$59,708.00	$63,525.00	$76,505.00	$87,938.00	$94,225.00	$88,766.00	$96,699.51	$70,078.01
2ND Q	$41,068.00	$35,521.00	$46,083.00	$53,059.00	$64,375.00	$86,681.00	$61,965.94	$15,416.58
3RD Q	$59,044.00	$66,470.00	$80,887.00	$104,361.00	$110,640.00	$106,213.00	$113,745.14	$65,085.80

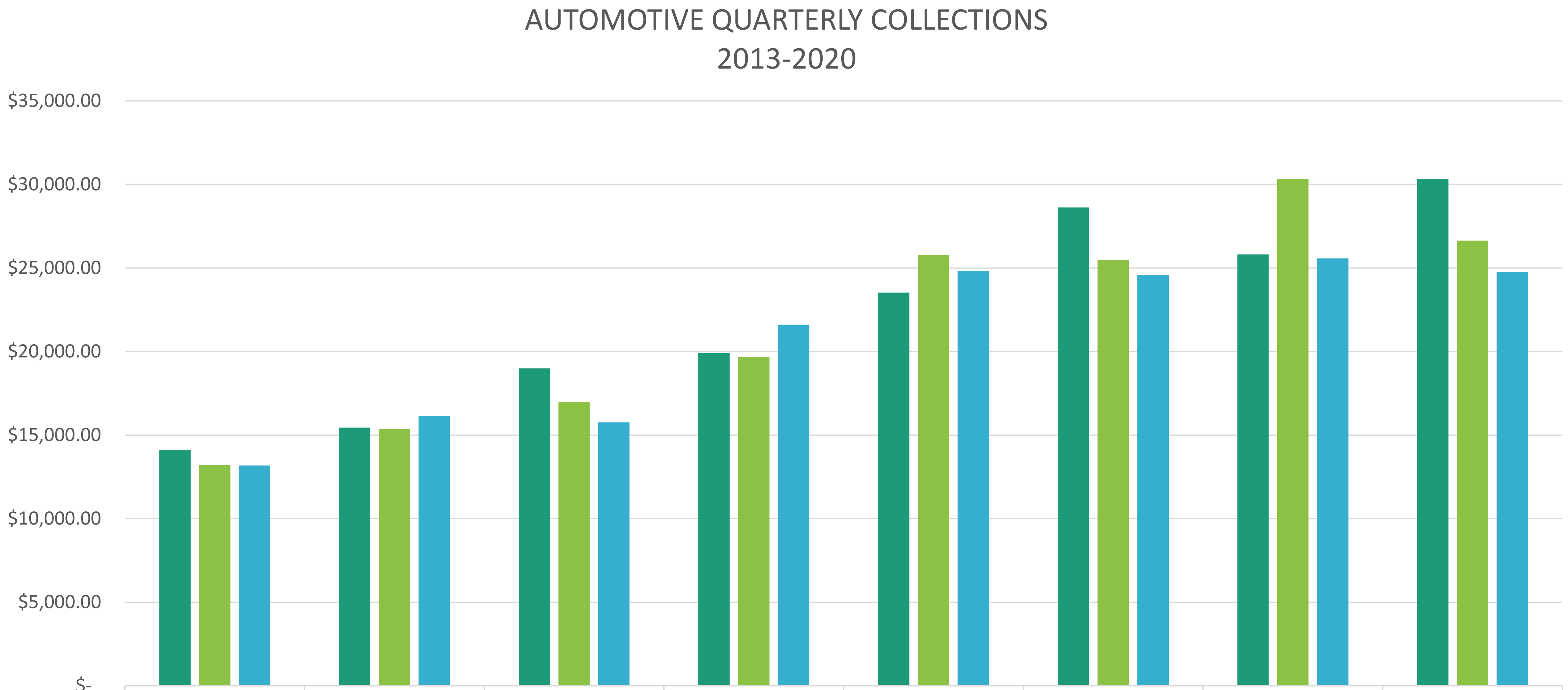
1ST Q 2ND Q 3RD Q

UTILITIES QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$138,986.76	$139,163.47	$135,528.00	$137,923.00	$149,364.00	$150,181.00	$146,026.55	$146,116.46
2ND Q	$93,477.93	$101,225.47	$99,307.00	$100,861.00	$106,714.00	$108,099.00	$98,470.49	$97,208.27
3RD Q	$79,883.97	$79,870.70	$83,677.00	$96,068.00	$96,252.00	$92,926.00	$87,714.27	$87,087.84

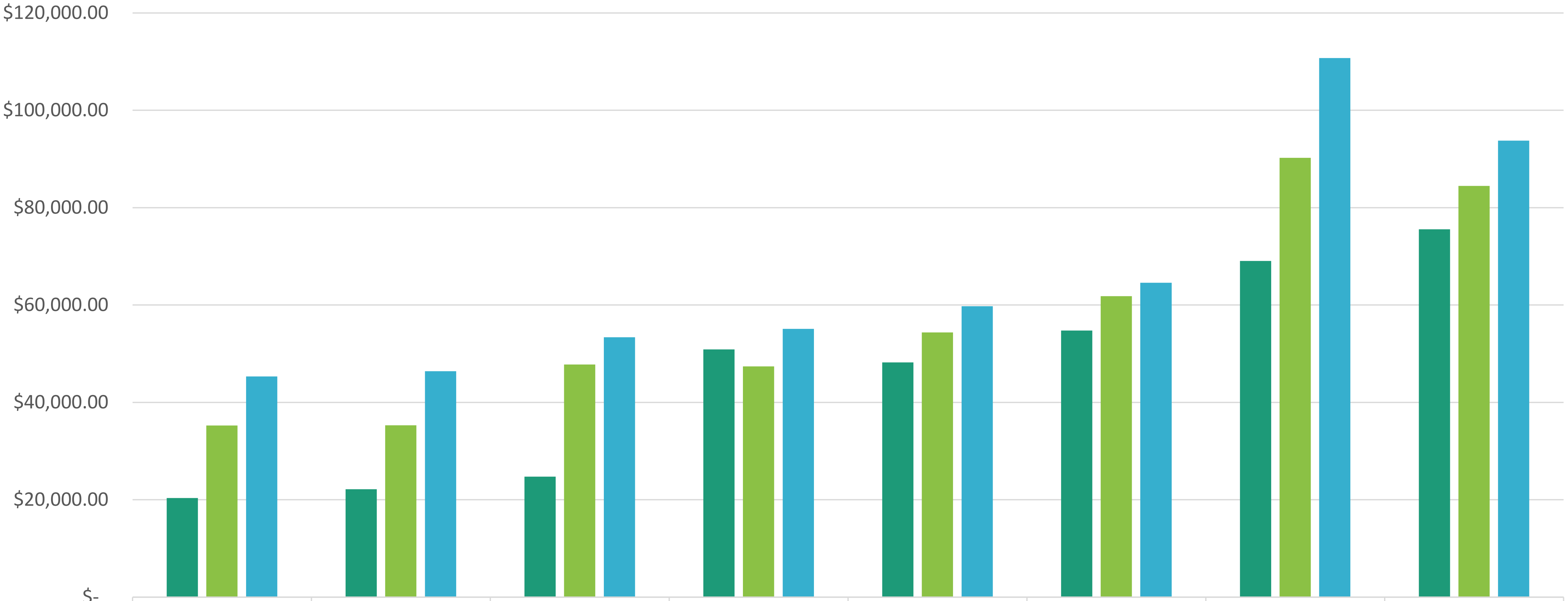
■ 1ST Q ■ 2ND Q ■ 3RD Q



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$14,120.41	$15,450.05	$18,989.05	$19,898.44	$23,529.00	$28,620.00	$25,812.64	$30,325.36
2ND Q	$13,214.02	$15,365.35	$16,974.95	$19,673.00	$25,761.00	$25,470.00	$30,316.07	$26,635.08
3RD	$13,186.77	$16,148.79	$15,764.43	$21,602.00	$24,810.00	$24,573.00	$25,578.93	$24,760.81

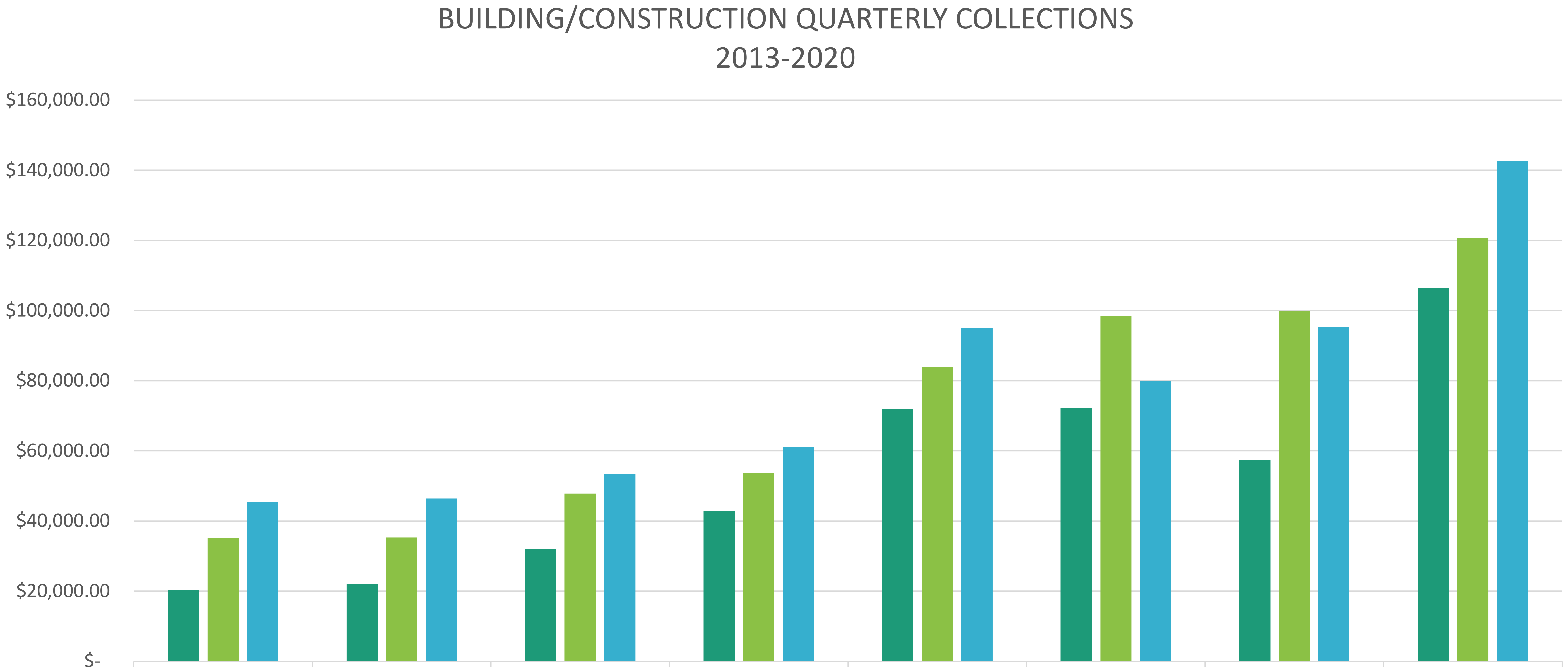
■ 1ST Q ■ 2ND Q ■ 3RD

MISCELLANEOUS QUARTERLY COLLECTIONS
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$20,361.00	$22,140.00	$24,753.24	$50,878.00	$48,200.00	$54,757.00	$69,058.49	$75,547.58
2ND Q	$35,239.00	$35,302.00	$47,795.00	$47,388.00	$54,347.00	$61,796.00	$90,251.02	$84,443.49
3RD Q	$45,336.00	$46,419.00	$53,361.00	$55,119.00	$59,741.00	$64,581.00	$110,723.62	$93,766.12

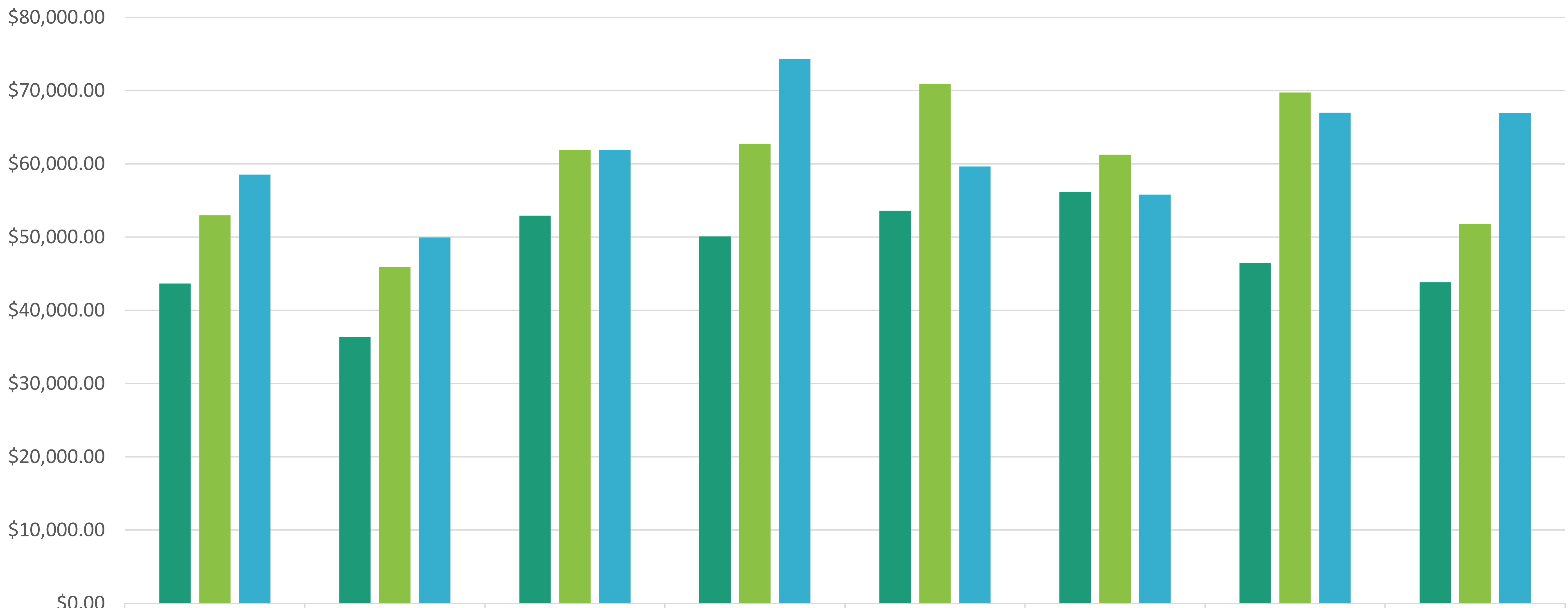
1ST Q 2ND Q 3RD Q



	2013	2014	2015	2016	2017	2018	2019	2020
1ST Q	$20,361.00	$22,140.00	$32,099.00	$42,945.32	$71,877.76	$72,253.00	$57,256.78	$106,341.05
2ND Q	$35,239.00	$35,302.00	$47,795.00	$53,609.00	$83,956.00	$98,455.00	$99,853.89	$120,655.19
3RD Q	$45,336.00	$46,419.00	$53,361.00	$61,052.00	$94,961.00	$79,939.00	$95,387.83	$142,666.05

1ST Q 2ND Q 3RD Q

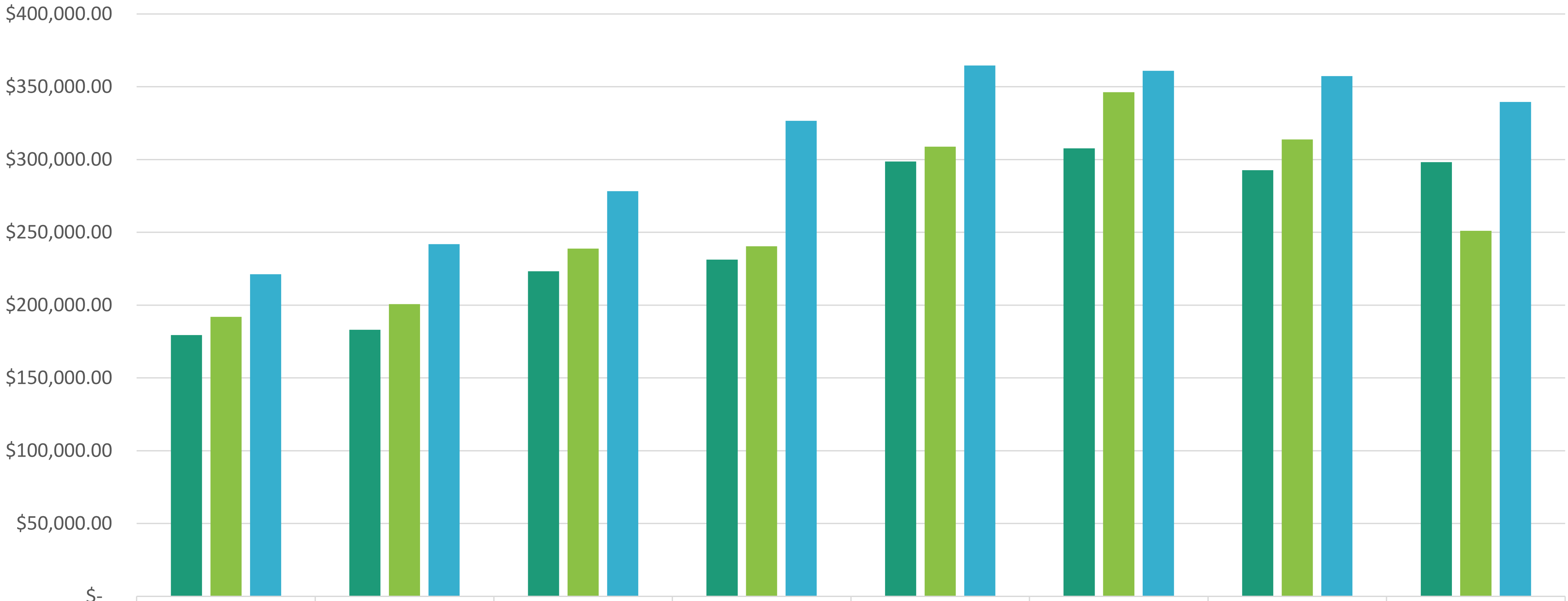
DOWNTOWN DISTRICT QUARTERLY
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$43,667.00	$36,372.00	$52,910.00	$50,106.00	$53,590.17	$56,150.00	$46,445.56	$43,835.85
SECOND QUARTER	$52,967.00	$45,903.00	$61,897.00	$62,723.00	$70,919.00	$61,248.00	$69,735.79	$51,797.29
THIRD QUARTER	$58,543.00	$49,962.00	$61,872.00	$74,307.00	$59,655.00	$55,818.00	$66,983.36	$66,944.22

FIRST QUARTER SECOND QUARTER THIRD QUARTER

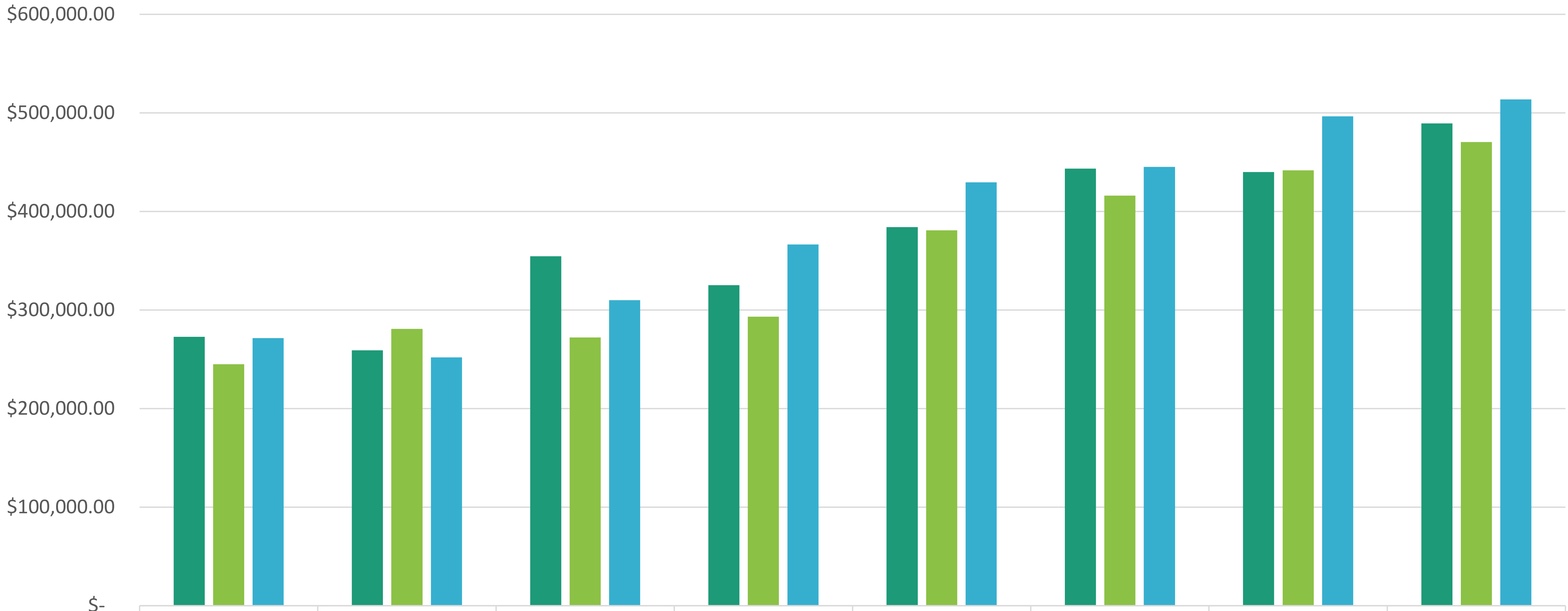
CHAMBERS AVENUE QUARTERLY
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$179,418.00	$183,052.00	$223,270.00	$231,277.00	$298,612.00	$307,670.00	$292,733.84	$298,169.92
SECOND QUARTER	$191,927.00	$200,696.00	$238,789.00	$240,491.00	$308,898.00	$346,299.00	$313,868.66	$251,042.53
THIRD QUARTER	$221,164.00	$241,837.00	$278,328.00	$326,572.00	$364,644.00	$361,030.00	$357,327.32	$339,511.32

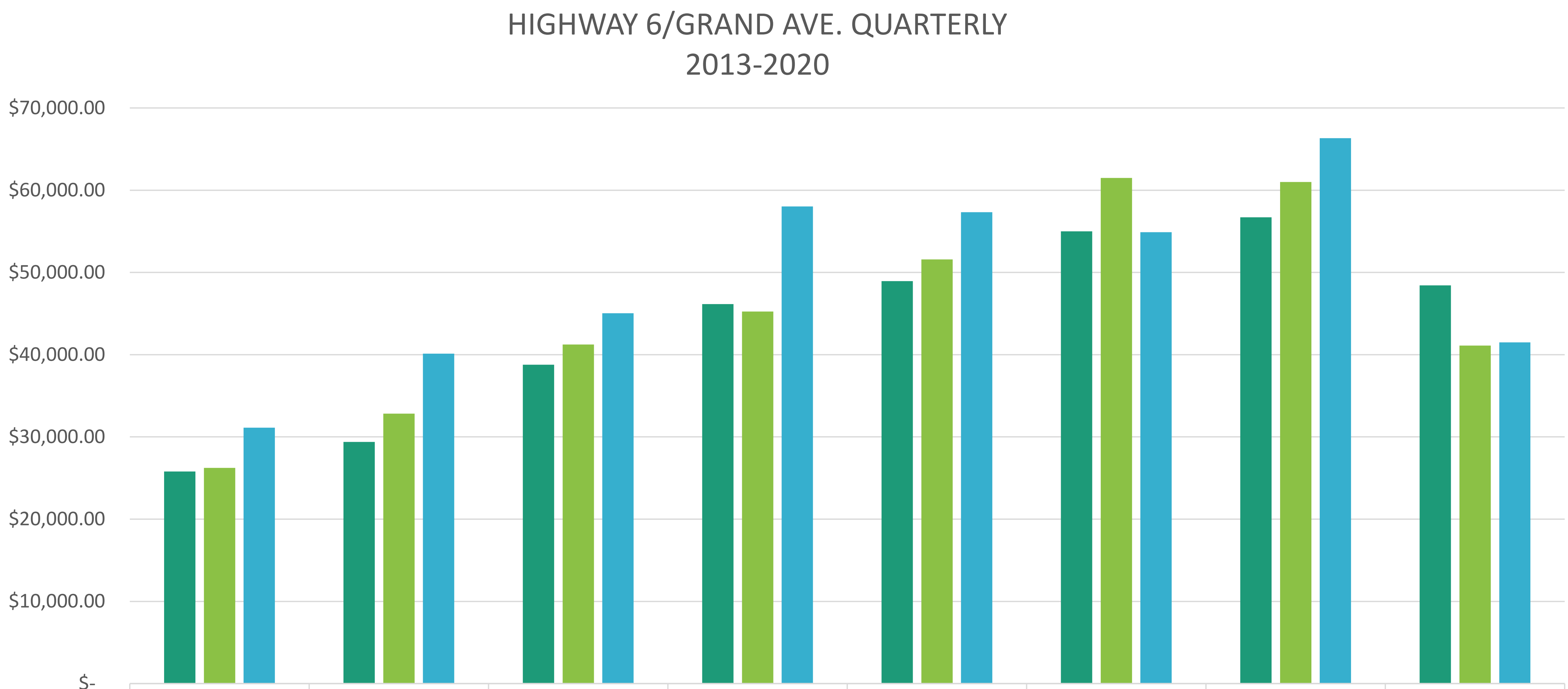
■ FIRST QUARTER ■ SECOND QUARTER ■ THIRD QUARTER

MARKET STREET QUARTERLY
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$272,777.00	$258,982.00	$354,444.00	$325,059.00	$384,063.25	$443,465.00	$439,934.34	$489,213.20
SECOND QUARTER	$244,981.00	$280,760.00	$272,211.00	$293,285.00	$380,820.00	$416,025.00	$441,665.87	$470,442.62
THIRD QUARTER	$271,506.00	$251,840.00	$310,035.00	$366,420.00	$429,506.00	$445,166.00	$496,388.50	$513,649.26

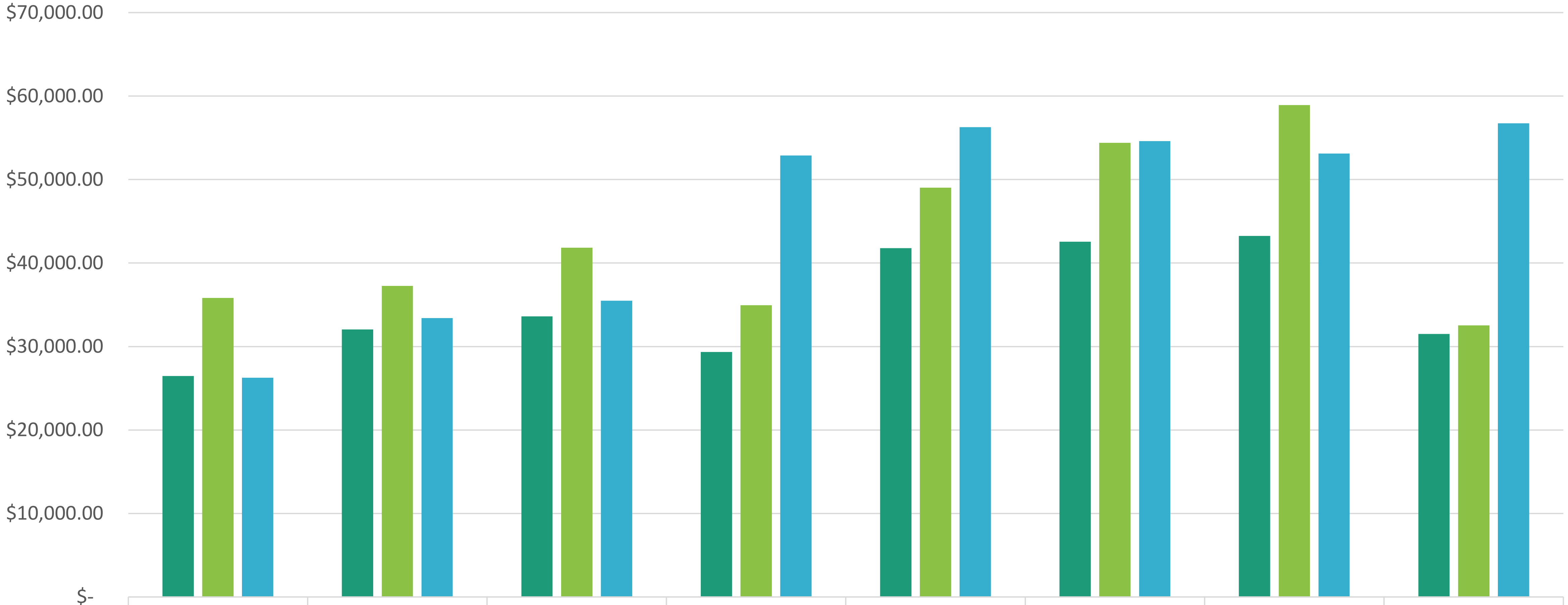
FIRST QUARTER SECOND QUARTER THIRD QUARTER



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$25,792.00	$29,394.00	$38,794.00	$46,160.00	$48,955.00	$54,992.00	$56,722.49	$48,445.26
SECOND QUARTER	$26,223.00	$32,839.00	$41,246.00	$45,253.00	$51,585.00	$61,510.00	$61,015.27	$41,121.05
THIRD QUARTER	$31,120.00	$40,130.00	$45,046.00	$58,024.00	$57,328.00	$54,904.00	$66,342.79	$41,511.16

FIRST QUARTER SECOND QUARTER THIRD QUARTER

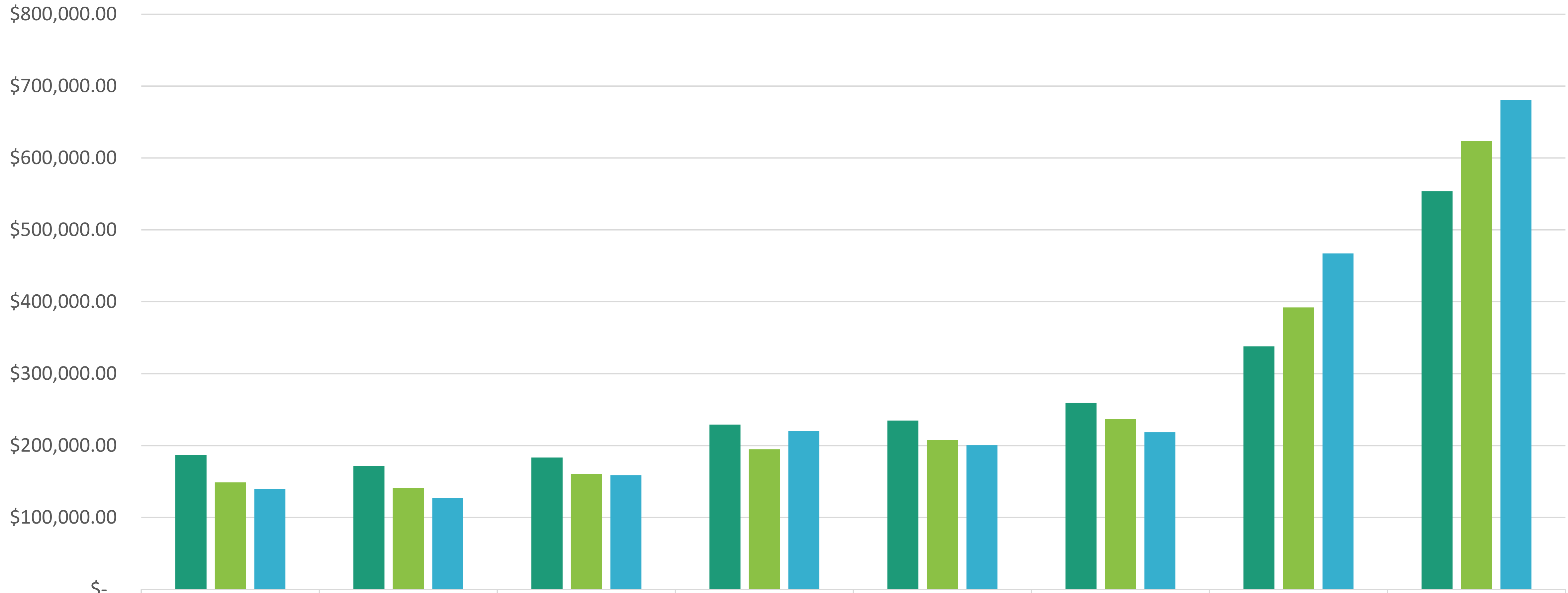
EAGLE RANCH QUARTERLY
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$26,464.00	$32,052.00	$33,623.00	$29,345.00	$41,784.98	$42,545.00	$43,251.46	$31,496.02
SECOND QUARTER	$35,825.00	$37,262.00	$41,824.00	$34,938.00	$49,038.00	$54,401.00	$58,929.66	$32,533.77
THIRD QUARTER	$26,261.00	$33,395.00	$35,477.00	$52,884.00	$56,278.00	$54,607.00	$53,106.16	$56,729.88

FIRST QUARTER SECOND QUARTER THIRD QUARTER

OTHER AREAS QUARTERLY
2013-2020



	2013	2014	2015	2016	2017	2018	2019	2020
FIRST QUARTER	$186,961.19	$171,796.61	$183,383.03	$229,127.69	$234,778.69	$259,539.00	$338,012.75	$553,586.34
SECOND QUARTER	$148,949.88	$141,014.04	$160,757.38	$195,076.63	$207,623.15	$237,021.00	$392,136.41	$623,720.64
THIRD QUARTER	$139,500.56	$127,070.21	$158,928.56	$220,255.03	$200,688.45	$218,563.00	$467,197.05	$680,754.54

FIRST QUARTER SECOND QUARTER THIRD QUARTER

MWH CONSTRUCTORS

Lower Basin Water Treatment Plant

Project Progress Report – November 10th, 2020

SAFETY

Total manhours worked to date = 100,000+

Health, Safety, and Environmental Incidents			
Incident Type	**Details**	**Total Incidents in the Period**	**Total To Date**
Health & Safety	None for reporting period	0	1
Environmental	None for reporting period	0	0
Community	None for reporting period	0	0

SCHEDULE

Project schedule update provided to team on October 9th, 2020

Notice to Proceed: 17 August 2018	***Original Contract***	***Current Contract***	***Forecast***
Total Contract Time	731 Days	874 Days	
Substantial Completion Date	11 July 2020	01 December 2020	11 February 2021
Final Completion Date	11 September 2020	01 February 2021	13 April 2021

PROJECT FINANCIALS

Payment Application #28 submitted and approved.

Preconstruction Contract Amount	$638,062
Original Construction Contract Amount	$22,938,752
Change Orders Approved to Date (CO's 1-11)	$1,349,646
Overall GMP Including Approved CO's	$24,288,398
Change Orders Approved to Date	1-11
Payment Applications Submitted	28
Amount Billed to Date	$19,808,316.00

PROJECT UPDATE SUMMARY

- Installation of Filter Media in Drying Beds
- Installation of GUH, and Vent piping
- Insulation Conduit
- Chemical System Piping and Equipment Install
- Testing of Process Piping
- Electrical Wire Pulled in Basement

PLANNED ACTIVITIES FOR THE NEXT 4 WEEKS:

- Drying Bed Filter Media Installation
- Start Up of GUH to heat building
- Terminate wire at equipment
- Conduit Installation
- Final Grading of site and Road Installation

PROJECT PHOTOS – SEE NEXT PAGE

PROJECT PHOTOS

Lab Cabinetry Installed

Raw Water Pump Station

To: Mayor and Town Council

From: Bill Shrum, Assistant to the Town Manager

Date: November 10, 2020

Agenda Item: Wastewater Tap and Fee Study Policy Proposal

REQUEST:

Staff requests that the Town Council review the memo from Raftelis describing policy discussion points for the Wastewater Tap and Fee Study.

INTRODUCTION:

On June 1st, the Town of Eagle published an RFP for a firm to conduct a Wastewater Tap and Fee Study, and Raftelis was the consultant chosen for the task. Since August Raftelis has been working with Town staff to gather data for their model. After a series of discussions, staff has helped Raftelis isolate key decision points and policy questions that require clarity before the study can be completed.

ANALYSIS:

Initial data provided by Public Works, Community Development, and Town Administration have provided a comprehensive draft model of future wastewater fund revenues and expenses. These findings draw out additional questions that can further refine the work. Raftelis has identified four categories of questions that can be informed by council direction.

- Capital Reserves
    - Retaining a capital reserve level that is higher or lower than what is currently in place impacts future cash flow by requiring more revenues be set aside.

- Rates Structures
    - Currently there is no bifurcation of the monthly rate based on lot type or structural type of use. New frameworks for rates can create a more equitable rate but increases the complexity of administration.

- Fund Balances
    - Projections in the draft model indicate that because of cyclical effects the Town has low capital needs and high future building revenues that can be supported by existing infrastructure. The result is a high projected fund balance.

- Tap Fee EQRs and Billing Units
    - The genesis of how the Town assigns EQR fees is not based on use of wastewater or type of structure. Similar to the Rate Structure questions, a more precise Tap Fee EQR structure can be proposed but would make administration of the Tap Fee and ongoing assessment more complicated.

Staff review of these discussion points highlights assumptions made by these questions. Scenarios showing a high fund balance are assuming that development takes place in Town as planned. Previous administration of EQR fees highlight the efficiency of a similar water and wastewater unit measurement. Additional fund balance or reserves gives the wastewater fund more agility to address an unplanned growth in development or capital improvements not anticipated in the model.

COMMUNITY INPUT:

There has been no community input on this item.

BUDGET / STAFF IMPACT:

There is no budget or staff impact from the discussion.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

This discussion and the resulting recommendations are actions supporting guiding principles of the 2020 Strategic Plan: Providing Reliable and Cost Effective Services, Sound Planning and Appropriate Investment, and promoting Sustainable Finances and Increasing Efficiency.

RECOMMENDED ACTION OR PROPOSED MOTION:

Recommended action is to review the November 5, 2020 memo from Raftelis and provide direction on the key questions:

- **Should the Town consider adding a capital reserve of more than 90 days to the Wastewater fund?**
- **Should the Town further investigate separating out single-family homes and multi-family homes in the Town's EQR unit analysis?**
- **Should the Town consider new rates for Tap Fees or Monthly Rates given the draft projection of the 10-year fund balance?**
- **Should the Town consider an analysis to correlate water use by lot size to wastewater contributed flow by lot size?**
- **Should the Town consider further analysis that assigns a different EQR unit to different property types?**

ATTACHMENTS:

11.04.20_EACO_Policy Considerations v2.pdf

RAFTELIS

MEMO

To: Bill Shrum, Assistant to Town Manager
Town of Eagle, Colorado
From: Todd Cristiano, Senior Manager
Hannah Palmer-Dwore, Consultant
Date: November 5, 2020
Re: Sewer financial plan, rate and fee study policy considerations

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The Town of Eagle (Town) retained Raftelis to complete a comprehensive sewer financial planning, rate and fee study. Over the course of this study, Raftelis and the Town have discussed several policy-related issues which should be considered before making final recommendations to Council. The list below summarizes the key points of each consideration.

Capital reserves. The Town currently maintains reserves of 90 days of operation and maintenance expense (excluding depreciation expense and debt service). The Town should consider adding a capital reserve to further enhancing financial sustainability. These reserves could be used to smooth out revenue adjustments, provide funding for accelerated or unplanned capital projects, provide funding for emergency or catastrophic events, and/or to set aside revenues from fees to be used for system expansion.

Rate Structures. The Town's current sewer rate structure is a monthly fixed charge assessed on a per unit basis. A single family and multifamily dwelling is considered one unit. Non-residential properties' fixed charge is based on unit increments based on characteristics of the property type (e.g. square feet of building space, number of seats, etc.). In our experience, utilities will evaluate the efficacy of their rate structures every 3 to 5 years to ensure that they are consistent with the utility's goals and objectives. Raftelis developed a separate memorandum for the Town regarding an evaluation of their current rate structure on September 14, 2020.

Fund Balances. Raftelis is projecting significant fund balances at the end of the 10-year study period. Tap fee revenue from the rapid new development growth and the lack of significant growth-related projects on the horizon are primary contributors. Raftelis estimates capital fund balance (tap fee revenue) will increase $13.0 million by 2030. In addition, the operations fund balance (rate revenues) are projected to increase from approximately $6.4 million in 2020 to $15.9 million with no revenue adjustments projected. This increase can be partially attributed to the addition of new customers over the study period.

Tap Fee EQRs and Billing Units. The Town currently assesses tap fees on an EQR basis. An EQR is not specifically defined in the tap fee application form. However, the 207 SGM Water Rate and Tap Fee Report states "An EQR is a unit of measurement equivalent to the <u>water</u> demand for a single family residential house." The report does not provide what that demand is equivalent to. The single family tap fee is a 4-tiered structure based on lot size. The number of EQRs increase as the lot size increases. Whereas, an increasing EQR and tap fee is common when assessing by lot size, using the same water EQRs to calculate the wastewater tap fee may require further justification. Typically, wastewater flows do not increase considerably with an increase in lot size or with an increase in bedrooms and bathrooms. The Town may wish to consider an analysis to correlate water use by lot size to wastewater contributed flow by lot size.

If Town Staff engages in a rate structure review, one item to consider is the disconnect between the 'unit basis' used for billing monthly user charges and the EQR basis in which tap fee are assessed. For example, multifamily units are assessed 0.9 EQR for calculating tap fees while single family starts at 1.0 EQR. However, both single family and multifamily are billed at 1.0 unit for monthly user charges. The current unit basis is not clearly defined in the ordinance but based on the application of the units to other property types it appears that a portion of the charge is related to the cost of conveyance and treatment of wastewater flows. The is no requirement that the basis for tap fees and monthly user charges be aligned however, finding a common basis will better align the cost to provide service to the various customer types.

To: Mayor and Town Council

From: Brandy Reitter, Town Manager
Jill Kane, Finance Director

Date: November 10, 2020

Agenda Item: Public Hearing: Town of Eagle 2021 Budget

REQUEST: Staff is requesting that the Council do the following:

1. Review the revised draft of the 2021 fee schedule
2. Provide feedback on the 2020/2021 draft budget and other budget information received on November 3rd for the November 17th budget work session

BACKGROUND: On November 3rd, the Council received a draft budget with a list of changes that had been made since the draft budget received on October 13th, as well as, a list of all budget line item changes that exceeded $10,000 from the 2020 budget compared to the 2021 budget *(Staff has included these items again with this agenda item for public purposes)*.

The purpose of this budget discussion is to open the public hearing to receive community input on the 2021 budget, review the revised draft fee schedule, and work on prioritization list of policy items and other budget questions or concerns to be discussed during the work session on November 17th.

ANALYSIS:

2021 Fee Schedule: The revised draft fee schedule is attached for review. Staff made a couple adjustment to the last version based on the direction received at the October 27th meeting and due to further review by staff. (*Changes made since the last draft fee schedule received are highlighted in green and include further detail in the fee schedule)*

- Administrative Fee for Records on CD/USB Flash Drive – removed "CD" from the title language and reduced the fee from $10 to $2
- Plant Investment Fees (Sewer) – Removing "Residential Single-Family Residence" from the fee language.
- Mobile Vending Permit - $250 fee approved by Resolution 43-2020 on 7/28/2020 was not yet included in fee schedule
- Short-Term Rental Fees - $0, direction received by Council on 4/14/2020 was not yet included in the fee schedule

<u>Operating Budgets</u>: No operating adjustments have been made since the draft received on November 3rd. If there are additional budget adjustments needed, Council will receive a list at the budget work session.

Budget – All Funds Summary:

GENERAL FUND:	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 3,370,971**	**$ 3,188,090**	**$ 4,445,369**	**$ 3,508,534**
REVENUES	7,522,117	7,104,123	8,398,189	8,678,227
TRANSFERS-IN FROM OTHER FUNDS	16,120	16,281	115,641	20,000
EXPENDITURES	(6,113,838)	(7,357,888)	(7,220,665)	(7,829,289)
TRANSFERS-OUT TO OTHER FUNDS	(350,000)	(730,000)	(2,230,000)	(1,900,000)
ENDING FUND BALANCE	**$ 4,445,369**	**$ 2,220,606**	**$ 3,508,534**	**$ 2,477,472**

WATER FUND:	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 32,359,003**	**$ 23,308,375**	**$ 24,360,097**	**$ 13,170,133**
REVENUES	4,904,137	5,462,699	6,205,170	5,177,020
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(12,903,043)	(20,924,183)	(17,395,134)	(8,306,208)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 24,360,097**	**$ 7,846,891**	**$ 13,170,133**	**$ 10,040,945**

WASTE WATER FUND:	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 5,202,445**	**$ 5,779,337**	**$ 6,362,271**	**$ 6,867,710**
REVENUES	3,549,909	2,913,080	3,306,815	3,691,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(2,390,083)	(2,980,748)	(2,801,376)	(2,642,923)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 6,362,271**	**$ 5,711,669**	**$ 6,867,710**	**$ 7,915,787**

REFUSE FUND:	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**
REVENUES	635,163	646,468	620,828	667,750
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(588,463)	(622,133)	(623,091)	(640,899)
TRANSFERS-OUT TO OTHER FUNDS	(16,120)	(16,281)	(20,000)	(20,000)
ENDING FUND BALANCE	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**

STORMWATER FUND:	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES	-	103,000	-	106,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	(83,000)	-	(106,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ -**	**$ 20,000**	**$ -**	**$ -**

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
CAPITAL IMPROVEMENTS FUND:				
BEGINNING FUND BALANCE	**$ 4,713,587**	**$ 4,865,013**	**$ 5,024,966**	**$ 6,943,137**
REVENUES	573,991	2,372,965	461,884	659,250
TRANSFERS-IN FROM OTHER FUNDS	350,000	730,000	2,230,000	1,890,000
EXPENDITURES	(612,612)	(593,284)	(678,072)	(1,421,082)
TRANSFERS-OUT TO OTHER FUNDS	-	(50,000)	(95,641)	-
ENDING FUND BALANCE	**$ 5,024,966**	**$ 7,324,694**	**$ 6,943,137**	**$ 8,071,305**
SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):				
BEGINNING FUND BALANCE	**$ 1,319,247**	**$ 432,961**	**$ 709,163**	**$ 1,062,953**
REVENUES	1,007,234	614,836	706,250	725,200
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(1,617,317)	(551,774)	(352,460)	(553,976)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 709,163**	**$ 496,023**	**$ 1,062,953**	**$ 1,234,177**
CONSERVATION TRUST FUND:				
BEGINNING FUND BALANCE	**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**
REVENUES	41,013	34,985	34,425	32,300
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(25,000)	(35,000)	-	(30,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**
OPEN SPACE PRESERVATION FUND:				
BEGINNING FUND BALANCE	**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**
REVENUES	151,867	146,820	76,000	84,600
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(89,745)	(205,527)	(107,113)	(210,324)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 169,152**
TOTAL - ALL FUNDS:				
BEGINNING FUND BALANCE	**$ 47,513,789**	**$ 38,145,274**	**$ 41,559,117**	**$ 32,190,767**
REVENUES	18,385,430	19,398,976	19,809,561	19,821,347
TRANSFERS-IN FROM OTHER FUNDS	366,120	746,281	2,345,641	1,910,000
EXPENDITURES	(24,340,102)	(33,353,537)	(29,177,911)	(21,740,701)
TRANSFERS-OUT TO OTHER FUNDS	(366,120)	(796,281)	(2,345,641)	(1,920,000)
ENDING FUND BALANCE	**$ 41,559,117**	**$ 24,140,713**	**$ 32,190,767**	**$ 30,261,413**

Future Budget Work Session: Staff would like the Council to review the list of budget topics/policies below and provide feedback on what they would like to incorporate into the budget work session on the 17th. Council may also provide additional discussion items that may not be included below. These are items that Council would like to keep, remove, or make modifications to.

- CIP Project consensus
- Operating Expense consensus – Funded budget items that have increased over $10,000 from prior year (PY) budget *(originally staff discussed providing detail for line item that had a $10,000 or **10%** variance from the PY, however, staff found that that included over 150 separate line items and many of the changes were under $1,000. Thus, staff is only providing detail on variance of $10,000 or more, if anyone would like to see the list that includes 10% variances as well, staff will provide that at your request)*

- Policies:
    - Tobacco Tax usage
        - keep in Town General Fund to fund school resource officer or donate to another entity
        - Transfer amount to Open Space Fund to provide additional funding source to cover operating expense
    - Annual Transfer to Capital Improvements Fund
        - Funding for future capital projects
        - Annual funding goal toward Highway 6 project
    - Fund balance Policy
    - Review of 2021 Financial and Budget Policy Statements

<u>Budget Schedule</u>

November 17th – Work Session

- Year to Date Financials
- Draft 2021 Pay Plan and Holiday Schedule
- Finalize the CIP
- Staff will present additional budget adjustments
- Staff will follow up on items resulting from the meeting on November 10th
- The Council will give input on the budget and discuss priority items and policies

December 8th – Public Hearing on the Budget

- Adopt 2021 Budget
- Adopt Mill Levy
- Approve appropriation of the 2021 budget
- Approve revised appropriation of the 2020 budget
- Allocate MEAC and Community Requests 2021 Funding

COMMUNITY INPUT: Community input has not been received at this point, however, the community will have a chance to provide feedback during budget hearings on November 10th and December 8th.

BUDGET/STAFF IMPACT: N/A

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: The 2021 Proposed Budget reflects all the business values and helps accomplish the major objectives prioritized by the Board of Trustees.

RECOMMENDED ACTION OR PROPOSED MOTION: Provide feedback to staff on the Pay Plan, Fee Schedule, budget, and future budget work session items

ATTACHMENTS:

- 2021 Proposed Budget – 11/3/20 Draft *(already received 11/3/2020)*
- List of budget adjustments since the last draft *(already received 11/3/2020)*
- 2020 vs. 2021 – All line item changes exceeding $10,000 *(already received 11/3/2020)*
- 2021 Fee Schedule – 11/10/20 Draft

BUDGET - ALL FUNDS SUMMARY

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
GENERAL FUND:				
BEGINNING FUND BALANCE	**$ 3,370,971**	**$ 3,188,090**	**$ 4,445,369**	**$ 3,508,534**
REVENUES	7,522,117	7,104,123	8,398,189	8,678,227
TRANSFERS-IN FROM OTHER FUNDS	16,120	16,281	115,641	20,000
EXPENDITURES	(6,113,838)	(7,357,888)	(7,220,665)	(7,829,289)
TRANSFERS-OUT TO OTHER FUNDS	(350,000)	(730,000)	(2,230,000)	(1,900,000)
ENDING FUND BALANCE	**$ 4,445,369**	**$ 2,220,606**	**$ 3,508,534**	**$ 2,477,472**
WATER FUND:				
BEGINNING FUND BALANCE	**$ 32,359,003**	**$ 23,308,375**	**$ 24,360,097**	**$ 13,170,133**
REVENUES	4,904,137	5,462,699	6,205,170	5,177,020
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(12,903,043)	(20,924,183)	(17,395,134)	(8,306,208)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 24,360,097**	**$ 7,846,891**	**$ 13,170,133**	**$ 10,040,945**
WASTE WATER FUND:				
BEGINNING FUND BALANCE	**$ 5,202,445**	**$ 5,779,337**	**$ 6,362,271**	**$ 6,867,710**
REVENUES	3,549,909	2,913,080	3,306,815	3,691,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(2,390,083)	(2,980,748)	(2,801,376)	(2,642,923)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 6,362,271**	**$ 5,711,669**	**$ 6,867,710**	**$ 7,915,787**
REFUSE FUND:				
BEGINNING FUND BALANCE	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**
REVENUES	635,163	646,468	620,828	667,750
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(588,463)	(622,133)	(623,091)	(640,899)
TRANSFERS-OUT TO OTHER FUNDS	(16,120)	(16,281)	(20,000)	(20,000)
ENDING FUND BALANCE	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**
STORMWATER FUND:				
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES	-	103,000	-	106,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	(83,000)	-	(106,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ -**	**$ 20,000**	**$ -**	**$ -**

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CAPITAL IMPROVEMENTS FUND:

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 4,713,587**	**$ 4,865,013**	**$ 5,024,966**	**$ 6,943,137**
REVENUES	573,991	2,372,965	461,884	659,250
TRANSFERS-IN FROM OTHER FUNDS	350,000	730,000	2,230,000	1,890,000
EXPENDITURES	(612,612)	(593,284)	(678,072)	(1,421,082)
TRANSFERS-OUT TO OTHER FUNDS	-	(50,000)	(95,641)	-
ENDING FUND BALANCE	**$ 5,024,966**	**$ 7,324,694**	**$ 6,943,137**	**$ 8,071,305**

SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 1,319,247**	**$ 432,961**	**$ 709,163**	**$ 1,062,953**
REVENUES	1,007,234	614,836	706,250	725,200
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(1,617,317)	(551,774)	(352,460)	(553,976)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 709,163**	**$ 496,023**	**$ 1,062,953**	**$ 1,234,177**

CONSERVATION TRUST FUND:

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**
REVENUES	41,013	34,985	34,425	32,300
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(25,000)	(35,000)	-	(30,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**

OPEN SPACE PRESERVATION FUND:

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**
REVENUES	151,867	146,820	76,000	84,600
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(89,745)	(205,527)	(107,113)	(210,324)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 169,152**

TOTAL - ALL FUNDS:

	2019 ACTUAL	2020 BUDGET	2020 REVISED	2021 BUDGET
BEGINNING FUND BALANCE	**$ 47,513,789**	**$ 38,145,274**	**$ 41,559,117**	**$ 32,190,767**
REVENUES	18,385,430	19,398,976	19,809,561	19,821,347
TRANSFERS-IN FROM OTHER FUNDS	366,120	746,281	2,345,641	1,910,000
EXPENDITURES	(24,340,102)	(33,353,537)	(29,177,911)	(21,740,701)
TRANSFERS-OUT TO OTHER FUNDS	(366,120)	(796,281)	(2,345,641)	(1,920,000)
ENDING FUND BALANCE	**$ 41,559,117**	**$ 24,140,713**	**$ 32,190,767**	**$ 30,261,413**

GENERAL FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR: TABOR RESERVE	**$ 186,500**	**$ 199,650**	**$ 190,500**	**$ 212,531**	**12%**	**$ 22,031**
NON-SPENDABLE: 1	**195,309**	**195,309**	**223,825**	**219,000**	**-2%**	**(4,825)**
UNASSIGNED FUND BALANCE:	**2,989,162**	**2,793,131**	**4,031,045**	**3,077,003**	**-24%**	**(954,041)**
TOTAL FUND BALANCES (Beginning)	**$ 3,370,971**	**$ 3,188,090**	**$ 4,445,369**	**$ 3,508,534**	**-21%**	**$ (936,835)**
REVENUE						
Taxes	5,734,133	5,448,859	6,746,542	7,322,242	9%	575,700
Licenses and Permits	405,978	295,300	362,160	467,740	29%	105,580
Intergovernmental Revenue	666,394	752,552	896,386	549,045	-39%	(347,341)
Charges for Services	286,461	290,550	127,250	201,100	58%	73,850
Fines & Forfeitures	99,151	126,262	104,000	94,000	-10%	(10,000)
Misc. Revenues	329,999	190,600	161,851	44,100	-73%	(117,751)
Transfers from Other Funds						
From Refuse	16,120	16,281	20,000	20,000	0%	-
From Capital Improvements	-	-	95,641	-	0%	(95,641)
TOTAL REVENUE	**$ 7,538,237**	**$ 7,120,404**	**$ 8,513,830**	**$ 8,698,227**	**2%**	**$ 184,397**
TOTAL SOURCES	**$ 10,909,208**	**$ 10,308,494**	**$ 12,959,199**	**$ 12,206,761**	**-6%**	**$ (752,438)**
EXPENDITURES						
Town Board	-	111,281	141,622	122,918	-13%	(18,704)
General Government	442,036	433,328	400,589	385,259	-4%	(15,330)
General Administration	589,478	682,373	638,913	774,054	21%	135,141
Community Development	836,103	1,025,330	1,003,587	1,029,557	3%	25,970
Streets	1,187,519	1,550,839	1,589,028	1,600,165	1%	11,137
Engineering	238,149	255,724	224,841	294,525	31%	69,684
Buildings & Grounds	676,880	763,681	784,134	936,325	19%	152,191
Public Safety	1,642,487	2,061,530	2,068,448	2,170,642	5%	102,194
Municipal Court	64,011	84,110	82,942	83,586	1%	644
Information Center	144,954	43,739	36,906	50,794	38%	13,888
Marketing & Events	292,221	345,953	249,655	381,464	53%	131,809
TOTAL EXPENIDTURES	**$ 6,113,838**	**$ 7,357,888**	**$ 7,220,665**	**$ 7,829,289**	**8%**	**$ 608,624**
TRANSFERS TO OTHER FUNDS						
Transfer to Capital Improvements Fund	350,000	730,000	2,230,000	1,900,000	-15%	(330,000)
TOTAL TRANSFERS TO OTHER FUNDS	**$ 350,000**	**$ 730,000**	**$ 2,230,000**	**$ 1,900,000**	**-15%**	**$ (330,000)**
TOTAL EXPENDITURES & TRANSFERS	**$ 6,463,838**	**$ 8,087,888**	**$ 9,450,665**	**$ 9,729,289**	**3%**	**$ 278,624**
FUND BALANCES (Ending):						
RESTRICTED FOR: TABOR RESERVE	**190,500**	**213,537**	**212,531**	**229,239**	**8%**	**16,708**
NON-SPENDABLE: 1	**223,825**	**168,600**	**219,000**	**219,000**	**0%**	**-**
UNASSIGNED FUND BALANCE:	**4,031,045**	**1,838,469**	**3,077,003**	**2,029,233 2**	**-34%**	**(1,047,770)**
TOTAL FUND BALANCES (Ending)	**$ 4,445,369**	**$ 2,220,606**	**$ 3,508,534**	**$ 2,477,472**	**-29%**	**$ (1,031,062)**

1 Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

2 Ending 2021 budgeted unassigned fund balance is 25% of total expenditures not including transfers to other funds

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GENERAL FUND

REVENUE SOURCES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
TAXES							
10-431-10	General Property Tax	$ 311,639	$ 336,326	$ 336,326	$ 353,142	5%	$ 16,816
10-431-20	Specific Ownership Tax	16,811	14,700	16,500	16,500	0%	$ -
10-431-30/31	Sales Tax	5,053,778	4,733,613	6,110,000	6,658,000	9%	548,000
10-431-44	Severance Tax	344	200	516	350	-32%	(166)
10-431-45	Federal Mineral Tax	241	200	200	250	25%	50
10-431-50	Franchise Tax	207,654	220,000	210,000	210,000	0%	-
10-431-60	Marketing Lodging Tax	143,666	143,820	73,000	84,000	15%	11,000
	TOTAL TAXES	**$ 5,734,133**	**$ 5,448,859**	**$ 6,746,542**	**$ 7,322,242**	**9%**	**$ 575,700**
LICENSES & PERMITS							
10-432-10	Business Licenses	$ 38,885	$ 28,000	$ 31,500	$ 32,000	2%	$ 500
10-432-12	Liquor Licenses	7,226	6,000	4,800	4,800	0%	-
10-432-13	Marijuana Licenses	4,150	4,000	9,750	4,000	-59%	(5,750)
10-432-15	Marketing Fee	10,290	8,000	3,860	5,240	36%	1,380
10-432-20	Building Permits	314,893	223,000	275,000	384,000	40%	109,000
10-432-27	Electrical Permits	29,319	25,000	30,000	34,000	13%	4,000
10-432-30	Road Cut Permits	965	500	6,850	2,800	-59%	(4,050)
10-432-35	Sign Permits	150	300	300	650	117%	350
10-432-40	Special Event Permits	100	500	100	250	150%	150
	TOTAL LICENSES & PERMITS	**$ 405,978**	**$ 295,300**	**$ 362,160**	**$ 467,740**	**29%**	**$ 105,580**
INTERGOVERNMENTAL REVENUE							
10-433-20	Motor Vehicle License Fee	$ 31,851	$ 30,000	$ 30,000	$ 31,000	3%	1,000
10-433-30	Highway Users Tax	293,236	234,305	215,303	223,545	4%	8,242
10-433-40	Cigarette Tax	11,056	11,000	6,283	-	-100%	(6,283)
10-433-60	Road & Bridge Tax	87,275	83,000	97,800	98,000	0%	200
10-433-70	County Sales Tax	177,117	149,247	193,000	196,500	2%	3,500
10-433-75	Grants	40,940	95,000	354,000	-	0%	(354,000)
10-433-85	Intergovernmental Contributions	24,918	150,000	-	-	100%	-
	TOTAL INTERGOVERNMENTAL REVENUES	**$ 666,394**	**$ 752,552**	**$ 896,386**	**$ 549,045**	**-39%**	**$ (347,341)**
CHARGES FOR SERVICES							
10-434-10	Planning & Zoning Fees	$ 14,518	$ 15,000	$ 20,000	$ 26,000	30%	$ 6,000
10-434-20	Planning & Zoning Reimbursable	170,875	100,000	100,000	159,000	59%	59,000
10-434-25	Facility Usage Fees	67,529	53,550	7,250	16,100	122%	8,850
10-434-26	Facility Usage Deposits	4,968	-	-	-	0%	-
10-434-30	Sponsorship & Event Fees	28,571	22,000	-	-	#DIV/0!	-
10-434-29	Staff Time Reimbursable	-	100,000	-	-	0%	-
	TOTAL CHARGES FOR SERVICES	**$ 286,461**	**$ 290,550**	**$ 127,250**	**$ 201,100**	**58%**	**$ 73,850**
FINES & FORFEITURES							
10-435-10	Fines & Forfeits	$ 43,493	$ 45,000	$ 42,800	$ 41,500	-3%	$ (1,300)
10-435-15	Police Surcharge	3,960	3,000	3,000	3,000	0%	-
10-435-20	Police Miscellaneous	3,643	2,000	1,200	1,500	25%	300
10-435-25	Police Grants	24,585	35,862	22,000	19,000	-14%	(3,000)
10-435-30	Special Duty Reimbursable	23,335	40,000	35,000	29,000	-17%	(6,000)
10-435-35	Charitable Organization Fee	135	400	-	-	#DIV/0!	-
	TOTAL FINES & FORFEITS	**$ 99,151**	**$ 126,262**	**$ 104,000**	**$ 94,000**	**-10%**	**$ (10,000)**

GENERAL FUND
REVENUE SOURCES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
MISCELLANEOUS REVENUE							
10-436-10	General Interest	$ 147,611	$ 100,000	$ 41,000	$ 13,500	-67%	$ (27,500)
10-436-15	Police Department Interest	-	-	-	-	0%	-
10-436-17	Penalty & Interest	265	-	105	-	0%	(105)
10-436-40	Information Center Sales	129,187	-	7,075	-	-100%	(7,075)
10-436-42	Information Center Donations	312	-	45	-	-100%	(45)
10-436-45	Information Center Sales Tax	11,444	-	680	-	-100%	(680)
10-436-50	Rental Income	14,901	15,600	15,600	15,600	0%	-
10-436-70	Other Miscellaneous Revenue	21,728	35,000	17,500	15,000	-14%	(2,500)
10-436-72	Sale of Fixed Assets	-	-	24,651	-	-100%	(24,651)
10-436-75	Service Charge	-	-	-	-		
10-436-78	Insurance Proceeds	3,870	-	53,129	-		
10-436-80	Reimbursable Revenue - Other	200	-	1,300	-	0%	(1,300)
10-436-94	Impact Fees Administration Fees	481	40,000	766	-	0%	(766)
	TOTAL MISCELLANEOUS REVENUE	**$ 329,999**	**$ 190,600**	**$ 161,851**	**$ 44,100**	**-73%**	**$ (117,751)**
TRANSFERS FROM OTHER FUNDS							
10-437-40	General Admin. Refuse	$ 16,120	$ 16,281	$ 20,000	$ 20,000	0%	-
10-437-31	Capital Improvements	-	-	95,641	-	0%	(95,641)
	TOTAL TRANSFERS FROM OTHER FUNDS	**$ 16,120**	**$ 16,281**	**$ 115,641**	**$ 20,000**	**-83%**	**$ (95,641)**
	TOTAL GENERAL FUND REVENUES	**$ 7,538,237**	**$ 7,120,404**	**$ 8,513,830**	**$ 8,698,227**	**2%**	**$ 184,397**

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FUND: GENERAL
DEPT: TOWN BOARD

SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ -	$ 24,575	$ 36,645	$ 42,680	16%	$ 6,035
SUPPLIES	-	200	200	200	0%	-
CHARGES FOR SERVICES	-	23,506	19,006	29,798	57%	10,792
DISCRETIONARY FUNDING	-	63,000	85,538	50,000	-42%	(35,538)
FIXED CHARGES	-	-	233	240	3%	7
TOTAL EXPENDITURES	**$ -**	**$ 111,281**	**$ 141,622**	**$ 122,918**	**-13%**	**$ (18,704)**

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FUND: GENERAL
DEPT: GENERAL GOVERNMENT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 178,518	$ 179,255	$ 183,112	$ 231,692	27%	$ 48,580
SUPPLIES	5,355	6,800	18,156	4,800	-74%	(13,356)
CHARGES FOR SERVICES	180,306	217,004	180,779	129,668	-28%	(51,111)
DISCRETIONARY FUNDING	50,425	-	-	-	-	-
FIXED CHARGES	27,433	30,269	18,542	19,099	3%	557
TOTAL EXPENDITURES	**$ 442,036**	**$ 433,328**	**$ 400,589**	**$ 385,259**	**-4%**	**$ (15,330)**

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SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 355,459	$ 405,034	$ 406,288	$ 524,282	29%	$ 117,994
SUPPLIES	8,789	33,326	15,525	16,500	6%	975
CHARGES FOR SERVICES	190,507	209,841	212,093	219,705	4%	7,612
FIXED CHARGES	34,723	34,172	5,007	13,567	171%	8,560
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 589,478**	**$ 682,373**	**$ 638,913**	**$ 774,054**	**21%**	**$ 135,141**

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FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 309,112	$ 592,646	$ 540,025	$ 711,894	32%	$ 171,869
SUPPLIES	2,978	4,100	12,038	11,200	-7%	(838)
CHARGES FOR SERVICES	524,013	428,584	449,740	304,625	-32%	(145,115)
FIXED CHARGES	-	-	1,784	1,838	3%	54
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 836,103**	**$ 1,025,330**	**$ 1,003,587**	**$ 1,029,557**	**3%**	**$ 25,970**

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FUND: GENERAL
DEPT: STREETS

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 374,213	$ 529,734	$ 511,685	$ 554,947	8%	$ 43,262
SUPPLIES	150,337	176,409	160,425	163,570	2%	3,145
CHARGES FOR SERVICES	608,191	814,348	907,889	869,972	-4%	(37,917)
FIXED CHARGES	54,779	30,348	9,029	11,676	29%	2,647
CAPITAL OUTLAY	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 1,187,519**	**$ 1,550,839**	**$ 1,589,028**	**$ 1,600,165**	**1%**	**$ 11,137**

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FUND:GENERAL
DEPT: ENGINEERING

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 202,123	$ 188,887	$ 169,117	$ 234,605	39%	$ 65,488
SUPPLIES	11,658	19,206	18,966	17,020	-10%	(1,946)
CHARGES FOR SERVICES	24,368	47,631	35,351	41,451	17%	6,100
FIXED CHARGES	-	-	1,407	1,449	0%	42
TOTAL EXPENDITURES	**$ 238,149**	**$ 255,724**	**$ 224,841**	**$ 294,525**	**31%**	**$ 69,684**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 337,541	$ 406,424	$ 406,254	$ 450,911	11%	$ 44,657
SUPPLIES	82,640	100,703	101,267	112,849	11%	11,582
CHARGES FOR SERVICES	232,395	231,393	228,123	310,648	36%	82,525
FIXED CHARGES	24,304	20,031	43,360	44,352	2%	992
CAPITAL OUTLAY	-	5,130	5,130	17,565	242%	12,435
TOTAL EXPENDITURES	**$ 676,880**	**$ 763,681**	**$ 784,134**	**$ 936,325**	**19%**	**152,191**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 1,201,795	$ 1,582,266	$ 1,581,191	$ 1,672,983	6%	$ 91,792
SUPPLIES	74,255	71,827	74,801	73,399	-2%	(1,402)
CHARGES FOR SERVICES	337,982	376,299	376,767	391,680	4%	14,913
FIXED CHARGES	28,454	31,138	35,689	32,580	-9%	(3,109)
TOTAL EXPENDITURES	**$ 1,642,487**	**$ 2,061,530**	**$ 2,068,448**	**$ 2,170,642**	**5%**	**$ 102,194**

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FUND:GENERAL
DEPT: MUNICIPAL COURT

SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 35,923	$ 38,248	$ 40,638	$ 42,171	4%	$ 1,533
SUPPLIES	672	1,250	1,050	1,200	14%	150
CHARGES FOR SERVICES	27,416	44,612	41,106	40,063	-3%	(1,043)
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	-	-	148	152	3%	4
TOTAL EXPENDITURES	**$ 64,011**	**$ 84,110**	**$ 82,942**	**$ 83,586**	**1%**	**$ 644**

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SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 73,023	$ 35,599	$ 27,758	$ 35,633	28%	$ 7,875
SUPPLIES	64,124	2,350	2,481	9,350	277%	6,869
CHARGES FOR SERVICES	7,808	5,790	6,600	5,742	-13%	(858)
FIXED CHARGES	-	-	67	69	3%	2
TOTAL EXPENDITURES	**$ 144,954**	**$ 43,739**	**$ 36,906**	**$ 50,794**	**38%**	**$ 13,888**

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SUMMARY OF EXPENDITURES	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 74,670	$ 111,765	$ 115,353	$ 145,672	26%	$ 30,319
SUPPLIES	5,968	16,600	11,950	16,600	39%	4,650
CHARGES FOR SERVICES	211,583	217,588	121,238	218,044	80%	96,806
FIXED CHARGES	-	-	1,114	1,148	0%	34
TOTAL EXPENDITURES	**$ 292,221**	**$ 345,953**	**$ 249,655**	**$ 381,464**	**53%**	**$ 131,809**

N(Marketing Revenues (Occupation Lodging tax, Marketing fees, Special Event Permits, Grants, and Sponsorship & Event revenue

* 2019 Actual : $182,627
* 2020 Projected : $91,960
* 2021 Projected: $89,490

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WATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 480,600**	**$ 480,600**	**$ 816,346**	**$ 729,729**		
ASSIGNED FUND BALANCE	**31,878,403**	**22,827,775**	**23,543,751**	**12,440,404**	**-47%**	**$ (11,103,347)**
TOTAL FUND BALANCES (Beginning)	**$ 32,359,003**	**$ 23,308,375**	**$ 24,360,097**	**$ 13,170,133**	**-46%**	**$ (11,189,964)**
REVENUE						
Operating Revenues	$ 3,947,087	$ 4,078,799	$ 4,474,900	$ 4,169,900	-7%	$ (305,000)
Interest on Investments	285,614	120,900	75,520	12,120	-84%	(63,400)
Other Revenue	90,350	38,000	85,000	109,000	28%	24,000
Plant Investment Fees (Tap Fees)	581,014	275,000	616,000	886,000	44%	270,000
Water Miscellaneous Revenue	72	-	-	-	0%	-
Water Rights, Cash in Lieu	-	950,000	953,750	-	-100%	(953,750)
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ 4,904,137**	**$ 5,462,699**	**$ 6,205,170**	**$ 5,177,020**	**-17%**	**$ (1,028,150)**
TOTAL SOURCES	**$ 37,263,140**	**$ 28,771,074**	**$ 30,565,267**	**$ 18,347,153**	**-40%**	**$ (12,218,114)**
EXPENDITURES						
Operating Expenditures	$ 1,342,812	$ 1,690,890	$ 1,645,345	$ 2,017,398	23%	$ 372,053
Capital Expenditures	10,309,724	17,959,724	14,476,220	5,022,533	-65%	(9,453,687)
Debt Service	1,250,507	1,273,569	1,273,569	1,266,277	-1%	(7,292)
TOTAL EXPENDITURES	**$ 12,903,043**	**$ 20,924,183**	**$ 17,395,134**	**$ 8,306,208**	**-52%**	**$ (9,088,926)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 816,346**	**$ 480,600**	**$ 729,729**	**$ 820,919**	12%	**$ 91,190**
ASSIGNED FUND BALANCE	**23,543,751**	**7,366,291**	**12,440,404**	**9,220,026**	-26%	**$ (3,220,378)**
TOTAL FUND BALANCE (Ending)	**$ 24,360,097**	**$ 7,846,891**	**$ 13,170,133**	**$ 10,040,945**	**-24%**	**$ (3,129,188)**

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DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
52-434-70	Debt Service Surcharge	$ 461,042	$ 471,600	$ 461,900	$ 461,900	0%	$ -
52-434-80	Water Sales - In Town	3,035,294	3,136,102	3,500,000	3,230,000	-8%	(270,000)
52-434-83	Water Sales - Out Of Town	450,751	471,097	513,000	478,000	-7%	(35,000)
52-434-85	Water Materials/Other	55,574	30,000	75,000	97,000	29%	22,000
52-434-90	Plant Investment Fees (Tap Fees)	581,014	275,000	616,000	886,000	44%	270,000
52-434-95	Cash-In-Lieu Of Water Rights	-	950,000	953,750	-	-100%	(953,750)
52-436-50	Water Interest	283,990	120,000	75,000	12,000	-84%	(63,000)
52-436-60	Water Rights Interest	1,624	900	520	120	-77%	(400)
52-436-65	Nwcog Grant	15,740	-	-	-	0%	-
52-436-75	Service Charge	19,036	8,000	10,000	12,000	20%	2,000
52-436-95	Water Miscellaneous Revenue	72	-	-	-	0%	-
	Transfers-In	-	-	-	-	0%	-
	TOTAL REVENUE	**$ 4,904,137**	**$ 5,462,699**	**$ 6,205,170**	**$ 5,177,020**	**-17%**	**$ (1,028,150)**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 633,511	$ 772,146	$ 741,004	$ 879,513	19%	$ 138,509
SUPPLIES	187,872	267,571	272,615	271,516	0%	(1,099)
CHARGES FOR SERVICES	490,675	564,119	521,208	754,036	45%	232,828
FIXED CHARGES	30,754	37,054	60,518	62,333	3%	1,815
CAPITAL EXPENDITURES	10,309,724	17,959,724	14,476,220	5,022,533	-65%	(9,453,687)
DEBT SERVICE	1,250,507	1,273,569	1,273,569	1,266,277	-1%	(7,292)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 12,903,043**	**$ 20,924,183**	**$ 17,395,134**	**$ 8,306,208**	**-52%**	**$ (9,088,926)**

WASTE WATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 220,500**	**$ 301,818**	**$ 256,733**	**$ 362,777**	**41%**	**$ 106,044**
ASSIGNED FUND BALANCE	**$ 4,981,945**	**$ 5,477,519**	**$ 6,105,538**	**$ 6,504,934**	**7%**	**$ 399,396**
TOTAL FUND BALANCES (Beginning)	**$ 5,202,445**	**$ 5,779,337**	**$ 6,362,271**	**$ 6,867,710**		
REVENUE						
Operating Revenues	$ 2,887,099	$ 2,593,080	$ 2,716,060	$ 2,851,000	5%	$ 134,940
Interest on Investments	61,061	20,000	40,755	12,000	-71%	(28,755)
Plant Investment Fees (Tap Fees)	601,750	300,000	550,000	828,000	51%	278,000
Loan Proceeds	-	-	-	-	0%	-
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ 3,549,909**	**$ 2,913,080**	**$ 3,306,815**	**$ 3,691,000**	**12%**	**$ 384,185**
TOTAL SOURCES	**$ 8,752,354**	**$ 8,692,417**	**$ 9,669,086**	**$10,558,710**	**9%**	**$ 889,624**
EXPENDITURES						
Operating Expenditures	$ 1,034,416	$ 1,375,478	$ 1,451,106	$ 1,473,889	2%	$ 22,783
Capital Expenditures	418,861	665,000	410,000	230,000	-44%	(180,000)
Debt Service	936,806	940,270	940,270	939,034	0%	(1,236)
Transfers-Out	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 2,390,083**	**$ 2,980,748**	**$ 2,801,376**	**$ 2,642,923**	**-6%**	**$ (158,453)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 256,733**	**$ 343,870**	**$ 362,777**	**$ 368,472**	**2%**	**$ 5,696**
ASSIGNED FUND BALANCE	**6,105,538**	**5,367,800**	**6,504,934**	**7,547,315**	**16%**	**$1,042,381**
FUND BALANCE (Ending)	**$ 6,362,271**	**$ 5,711,669**	**$ 6,867,710**	**$ 7,915,787**	**15%**	**$1,048,077**

1 Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

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DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
51-434-70	Service Fees	$ 2,572,655	$ 2,593,080	$ 2,716,000	$ 2,851,000	5%	$ 135,000
51-436-50	Interest Income	61,061	20,000	40,755	12,000	-71%	(28,755)
51-434-90	Plant Investment Fees (Tap Fees)	601,750	300,000	550,000	828,000	51%	278,000
51-436-69	Miscellaneous	-	-	60	-	100%	(60)
51-436-78	Insurance Proceeds	314,444	-	-	-	200%	-
	Transfers-In	-	-	-	-	0%	-
	TOTAL REVENUE	**$ 3,549,909**	**$ 2,913,080**	**$ 3,306,815**	**$ 3,691,000**	**12%**	**$ 384,185**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 502,499	$ 542,014	$ 537,160	$ 631,101	17%	$ 93,941
SUPPLIES	103,671	153,053	136,960	138,318	1%	1,358
CHARGES FOR SERVICES	378,667	600,869	692,144	620,110	-10%	(72,034)
FIXED CHARGES	49,578	29,542	34,842	34,360	-1%	(482)
CAPITAL OUTLAY	418,861	665,000	410,000	230,000	-44%	(180,000)
DEBT SERVICE	936,806	940,270	940,270	939,034	0%	(1,236)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ 2,390,083**	**$ 2,980,748**	**$ 2,801,376**	**$ 2,642,923**	**-6%**	**$ (158,453)**

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REFUSE FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**	**-9%**	**$ (22,263)**
TOTAL FUND BALANCES (Beginning)	**$ 224,990**	**$ 224,990**	**$ 255,570**	**$ 233,307**	**-9%**	**$ (22,263)**
REVENUE						
Operating Revenues	$ 629,399	$ 643,468	$ 619,103	$ 667,300	8%	$ 48,197
Non-Operating Revenues	5,764	3,000	1,725	450	-74%	(1,275)
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ 635,163**	**$ 646,468**	**$ 620,828**	**$ 667,750**	**8%**	**$ 46,922**
TOTAL SOURCES	**$ 860,153**	**$ 871,458**	**$ 876,398**	**$ 901,057**	**3%**	**$ 24,659**
EXPENDITURES						
Operating Expenditures	$ 588,463	$ 622,133	$ 623,091	$ 640,899	3%	$ 17,808
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	16,120	16,281	20,000	20,000	0%	-
TOTAL EXPENDITURES	**$ 604,583**	**$ 638,414**	**$ 643,091**	**$ 660,899**	**3%**	**$ 17,808**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**	**3%**	**6,851**
TOTAL FUND BALANCE (Ending)	**$ 255,570**	**$ 233,044**	**$ 233,307**	**$ 240,158**	**3%**	**$ 6,851**

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
53-434-40	SERVICE FEES	$ 568,893	$ 583,478	$ 583,478	$ 601,000	3%	$ 17,522
53-434-50	YARDWASTE/RECYCLE CENTER FEE	40,385	39,481	10,125	40,800	303%	30,675
53-434-60	ADMINISTRATIVE FEE	20,121	20,509	25,500	25,500	0%	-
	OPERATING REVENUES	**$ 629,399**	**$ 643,468**	**$ 619,103**	**$ 667,300**	**8%**	**$ 48,197**
NON-OPERATING REVENUES							
53-436-50	INTEREST INCOME	$ 5,764	$ 3,000	$ 1,725	$ 450	-74%	$ (1,275)
53-436-70	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ 5,764**	**$ 3,000**	**$ 1,725**	**$ 450**	**-74%**	**$ (1,275)**
	TOTAL REVENUES	**$ 635,163**	**$ 646,468**	**$ 620,828**	**$ 667,750**	**8%**	**$ 46,922**

FUND: REFUSE

SUMMARY OF EXPENDITURES

		ACTUAL 2019		BUDGET 2020		REVISED 2020		BUDGET 2021	% CHANGE FROM PY		$ CHANGE FROM PY
PERSONNEL SERVICES	$	8,225	$	9,751	$	9,751	$	10,026	3%	$	275
SUPPLIES		52		3,500		3,500		3,500	0%		-
CHARGES FOR SERVICES		580,186		608,882		608,882		626,386	3%		17,504
FIXED CHARGES		-		-		958		987	3%		29
CAPITAL EXPENDITURES		-		-		-		-	-		-
TRANSFERS TO OTHER FUNDS		16,120		16,281		20,000		20,000	0%		-
TOTAL EXPENDITURES	**$**	**604,583**	**$**	**638,414**	**$**	**643,091**	**$**	**660,899**	**3%**	**$**	**17,808**

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STORMWATER FUND SUMMARY

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
TOTAL FUND BALANCES (Beginning)	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
REVENUE						
Operating Revenues	$ -	$ 103,000	$ -	$ 106,000	0%	$ 106,000
Non-Operating Revenues	-	-	-	-	0%	-
Transfers-In	-	-	-	-	0%	-
TOTAL REVENUE	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
TOTAL SOURCES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
EXPENDITURES						
Operating Expenditures	$ -	$ 83,000	$ -	$ 106,000	0%	$ 106,000
Capital Expenditures	-	-	-	-	0%	-
Transfers-Out	-	-	-	-	0%	-
TOTAL EXPENDITURES	**$ -**	**$ 83,000**	**$ -**	**$ 106,000**	**0%**	**$ 106,000**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ -**	**$ 20,000**	**$ -**	**$ -**	**0%**	**-**
TOTAL FUND BALANCE (Ending)	**$ -**	**$ 20,000**	**$ -**	**$ -**	**0%**	**$ -**

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FUND: STORMWATER

DETAIL OF REVENUES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
55-434-40	MAINTENANCE FEES	$ -	$ 103,000	$ -	$ 106,000	-	$ 106,000
55-434-50		-	-	-	-	-	-
55-434-60	ADMINISTRATIVE FEE	-	-	-	-	-	-
	OPERATING REVENUES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**
NON-OPERATING REVENUES							
55-436-50	INTEREST INCOME	$ -	$ -	$ -	$ -	-	$ -
55-436-70	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TRANSFERS							
55-437-30	TRANSFER FROM GENERAL FUND	$ -	$ -	$ -	$ -	-	$ -
	TOTAL TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
	TOTAL REVENUES	**$ -**	**$ 103,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ -	$ -	$ -	$ -	-	$ -
SUPPLIES	-	-	-	-	-	-
CHARGES FOR SERVICES	-	83,000	-	106,000	-	106,000
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ 83,000**	**$ -**	**$ 106,000**	**-**	**$ 106,000**

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CAPITAL IMPROVEMENTS FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 169,863**	**$ 216,363**	**$ 219,931**	**$ 268,031**	**22%**	**$ 48,100**
TRANSPORTATION EXPENDITURES		**1,710,263**	**1,742,263**	**1,750,652**	**1,666,511**	**-5%**	**(84,141)**
ASSIGNED FOR:							**-**
GRAND AVENUE		**200,000**	**550,000**	**550,000**	**2,780,000**	**405%**	**2,230,000**
OTHER CAPITAL PROJECTS		**2,633,461**	**2,356,387**	**2,504,383**	**2,228,595**	**-11%**	**(275,788)**
TOTAL FUND BALANCES (Beginning)		**$ 4,713,587**	**$ 4,865,013**	**$ 5,024,966**	**$6,943,137**	**38%**	**$ 1,918,171**
REVENUE							
31-430-45	Capital Improvement Interest	$ 66,629	$ 60,000	$ 23,000	$ 6,000	-74%	$ (17,000)
31-430-46	Community Enhancement Interest	4,011	2,000	1,100	250	-77%	(850)
31-430-47	Devolution & Transportation Interest	40,389	32,000	11,500	3,000	-74%	(8,500)
31-430-50	Community Enhancement [1]	46,056	44,500	47,000	48,000	2%	1,000
31-430-84	Public Safety Impact Fees	7,503	668,000	34,830	35,000	0%	170
31-430-85	Street Impact Fees	63,150	1,316,465	44,454	103,000	132%	58,546
31-430-86	Use Tax	317,253	250,000	300,000	464,000	55%	164,000
31-430-87	Grants	29,000	-	-	-	-	-
31-437-10	Transfer from General Fund	350,000	730,000	2,230,000	1,890,000	-15%	(340,000)
TOTAL REVENUE		**$ 923,991**	**$ 3,102,965**	**$ 2,691,884**	**$2,549,250**	**-5%**	**$ (142,634)**
TOTAL SOURCES		**$ 5,637,578**	**$ 7,967,978**	**$ 7,716,850**	**$9,492,387**	**23%**	**$ 1,775,537**
EXPENDITURES							
Capital Expenditures		$ 612,612	$ 593,284	$ 678,072	$1,421,082	110%	$ 743,010
Transfers to Other Funds		-	50,000	95,641	-	0%	(95,641)
TOTAL EXPENDITURES		**$ 612,612**	**$ 643,284**	**$ 773,713**	**$1,421,082**	**84%**	**$ 647,369**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 219,931**	**$ 262,863**	**$ 268,031**	**$ 316,281**	**18%**	**$ 48,250**
TRANSPORTATION EXPENDITURES		**1,750,652**	**1,774,263**	**1,666,511**	**1,669,511**	**0%**	**3,000**
ASSIGNED FOR: CAPITAL PROJECTS:							**-**
GRAND AVENUE		**550,000**	**1,280,000**	**2,780,000**	**4,170,000**	**50%**	**1,390,000**
OTHER CAPITAL PROJECTS		**2,504,383**	**4,007,568**	**2,228,595**	**1,915,513**	**-14%**	**(313,082)**
TOTAL FUND BALANCES (Ending):		**$ 5,024,966**	**$ 7,324,694**	**$ 6,943,137**	**$8,071,305**	**16%**	**$ 1,128,168**

[1] Per Holy Cross 2010 Franchise agreement

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DETAIL CAPITAL EXPENDITURES

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
BLDGS, PARKS & OPEN SPACE							
31-51-724	Pool and Ice Capital Improvements Funding	$ 40,000	$ 40,000	$ 40,000	$ 50,000	25%	$ 10,000
31-51-726	Old Town Hall Improvements	-	-	-	-	0%	-
31-51-727	Bus Shelters	-	-	-	-	0%	-
31-51-728	Castle Peak Senior Center	-	-	-	-	0%	-
31-51-729	Pool and Ice Facility Expansion	-	-	-	-	0%	-
31-51-730	Town Hall Improvements	-	38,125	42,060	108,125	0%	66,065
31-51-765	Eagle Valley Trail Funding	-	-	-	-	#DIV/0!	-
31-51-745	Town Parks Improvements	17,732	-	-	11,000	#DIV/0!	11,000
31-51-750	Town Shop Improvements	-	25,000	23,000	188,492	720%	165,492
31-51-752	Public Art	-	50,000	-	25,000		
31-51-760	Skate Park	-	-	-	-	0%	-
	TOTAL BLDGS, PARKS & OPEN SPACE	**$ 57,732**	**$ 153,125**	**$ 105,060**	**$ 382,617**	**264%**	**$ 277,557**
STREETS & RIGHTS-OF-WAY							
31-52-712	R-O-W Improvements	$ -	$ -	$ -	$ 350,000	#DIV/0!	$ 350,000
31-52-714	Allen Tract Survey	-	-	-	-	#DIV/0!	-
31-52-716	CBD Parking/Streetscape Improvements	-	-	-	-	#DIV/0!	-
31-52-724	Storm Drain Improvements	17,823	-	-	-	#DIV/0!	-
31-52-719	Monument Reader Board	-	-	-	-	#DIV/0!	-
31-52-723	Grand Avenue Planning	-	-	-	-	0%	-
31-52-729	Path Improvements	-	-	-	-	0%	-
31-52-733	Eby Creek Road ROW Acquisitions	-	-	-	-	#DIV/0!	-
31-52-734	Eby Creek Road Construction	-	-	-	-	#DIV/0!	-
31-52-736	Eby Creek Road Final Design	-	-	-	-	#DIV/0!	-
31-52-737	Traffic Control Improvements	22,034	-	-	85,000	#DIV/0!	85,000
31-52-740	Street Lights	-	-	-	-	#DIV/0!	-
31-52-780	Grand Avenue Improvements	-	-	-	-	#DIV/0!	-
	TOTAL STREETS & RIGHTS-OF-WAY	**$ 39,857**	**$ -**	**$ -**	**$ 435,000**	**#DIV/0!**	**$ 435,000**
EQUIPMENT							
31-54-728	Snow Removal Equipment	$ 208,460	$ -	$ -	$ -	#DIV/0!	$ -
31-54-730	Multipurpose Truck	-	35,000	58,500	380,000	0%	321,500
31-54-735	Airport Kiosk	-	-	-	-	#DIV/0!	-
31-54-736	Flail Mower	-	-	-	-	#DIV/0!	-
31-54-729	Project THOR	239,162	115,000	233,600	50,000	-0.7859589	(183,600)
31-54-740	4x4 Pickups	-	-	-	-	#DIV/0!	-
31-54-745	Crackseal Melter	-	-	-	-	#DIV/0!	-
31-54-750	Cinder Spreader	-	-	-	-	#DIV/0!	-
31-54-755	Shouldering Machine	-	-	-	-	#DIV/0!	-
31-54-764	Tents	-	-	-	-	#DIV/0!	-
31-54-765	Trailer	-	-	-	-	#DIV/0!	-
31-54-780	Mower	-	16,000	7,000	20,000	0%	13,000
31-54-785	Skidsteer	-	-	-	-	0%	-
31-54-795	Loader	-	130,000	130,000	-	-100%	(130,000)
31-54-797	Hook Truck	-	-	-	-	#DIV/0!	-
31-55-715	Police Equipment	16,841	24,585	25,138	11,869	-53%	(13,269)
31-55-724	Patrol Vehicles	50,562	119,574	118,774	141,596	19%	22,822
	TOTAL EQUIPMENT	**$ 515,024**	**$ 440,159**	**$ 573,012**	**$ 603,465**	**5%**	**$ 30,453**
CONTINGENCY							
31-51-900	**CONTINGENCY**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ -**
TRANSFERS							
31-51-920	Transfer to General Fund	$ -	$ -	$ 95,641	$ -	0%	(95,641)
31-51-940	Transfer to Sales Tax CIF	$ -	$ -	$ -	$ -	0%	$ -
31-51-950	Transfer to Broadband	$ -	$ 50,000	$ -	$ -	0%	$ -
	TOTAL TRANSFERS	**$ -**	**$ 50,000**	**$ 95,641**	**$ -**	**-100%**	**$ (95,641)**
	TOTAL EXPENDITURES	**$ 612,612**	**$ 643,284**	**$ 773,713**	**$1,421,082**	**84%**	**$ 647,369**

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SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	% CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**611,676**	**-**	**-**	**-**	**-**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**545,952**	**271,342**	**547,544**	**901,334**	**65%**	**353,790**
TOTAL FUND BALANCES (Beginning)		**$ 1,319,247**	**$ 432,961**	**$ 709,163**	**$ 1,062,953**	**50%**	**$ 353,790**
REVENUE							
61-431-30	Sales Tax	$ 623,223	$ 585,836	$ 700,000	$ 724,000	3%	$ 24,000
61-433-10	Grants	350,000	11,000	-	-	-	-
61-436-10	Interest - ColoTrust STCIF	25,600	8,000	6,250	1,200	-81%	(5,050)
61-436-20	Interest - UMB Project Fund	8,410	10,000	-	-	-	-
61-436-42	Contributions & Donations	-	-	-	-	100%	-
	TOTAL REVENUE	**$ 1,007,234**	**$ 614,836**	**$ 706,250**	**$ 725,200**	**3%**	**$ 18,950**
TOTAL SOURCES		**$ 2,326,481**	**$ 1,047,797**	**$ 1,415,413**	**$ 1,788,153**	**26%**	**$ 372,740**
EXPENDITURES							
CHARGES FOR SERVICES							
61-50-372	Meeting Expense	$ 940	$ -	$ -	$ -	-	$ -
61-50-347	Professional Services	4,845	13,536	15,536	15,536	0%	-
61-50-351	Legal	59	1,000	1,000	1,000	0%	-
	TOTAL CHARGES FOR SERVICES	**$ 5,844**	**$ 14,536**	**$ 16,536**	**$ 16,536**	**0%**	**$ -**
CAPITAL OUTLAY							
61-50-745	Town Park Improvements	$ -	$ 218,000	$ -	$ 217,000	0%	$ 217,000
61-50-750	Design	55,647	-	-	-	-	-
61-50-760	Construction	1,232,789	-	16,686	-	**-100%**	(16,686)
	TOTAL CAPITAL OUTLAY	**$ 1,288,436**	**$ 218,000**	**$ 16,686**	**$ 217,000**	**1200%**	**$ 200,314**
DEBT SERVICE							
61-50-815	Debt Service	$ 95,000	$ 95,000	$ 95,000	$ 100,000	5%	$ 5,000
61-50-816	Debt Service Interest	227,538	223,738	223,738	219,940	-2%	(3,798)
61-50-820	Agent Fees	500	500	500	500	0%	-
	TOTAL DEBT SERVICE	**$ 323,038**	**$ 319,238**	**$ 319,238**	**$ 320,440**	**0%**	**$ 1,202**
	TOTAL EXPENDITURES	**$ 1,617,317**	**$ 551,774**	**$ 352,460**	**$ 553,976**	**57%**	**$ 201,516**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**-**	**-**	**-**	**-**	**0%**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**547,544**	**334,404**	**901,334**	**1,072,558**	**19%**	**171,224**
TOTAL FUND BALANCEs (Ending):		**$ 709,163**	**$ 496,023**	**$ 1,062,953**	**$ 1,234,177**	**16%**	**$ 171,224**

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CONSERVATION TRUST FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FUND BALANCE		**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**	**45%**	$ 34,425
TOTAL FUND BALANCES (Beginning)		**$ 59,679**	**$ 69,664**	**$ 75,692**	**$ 110,117**	**45%**	$ 34,425
REVENUES							
71-430-10	Lottery Proceeds	$ 39,232	$ 33,785	$ 33,785	$ 32,000	-5%	$ (1,785)
71-430-20	Interest on Investments	1,781	1,200	640	300	-53%	(340)
	TOTAL REVENUES	**$ 41,013**	**$ 34,985**	**$ 34,425**	**$ 32,300**	**-6%**	**$ (2,125)**
	TOTAL SOURCES	**$ 100,692**	**$ 104,649**	**$ 110,117**	**$ 142,417**	**29%**	**$ (2,125)**
EXPENDITURES							
71-50-347	Professional Services	$ -	$ 15,000	$ -	$ 30,000	-100%	$ 30,000
71-50-746	Camping	-	20,000	-	-	100%	-
71-50-750	Park Improvements	25,000	-	-	-	-	-
	TOTAL EXPENDITURES	**$ 25,000**	**$ 35,000**	**$ -**	**$ 30,000**	**-**	**$ 30,000**
FUND BALANCES (Ending):							
RESTRICTED FUND BALANCE		**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**	**2%**	**$ 2,300**
TOTAL FUND BALANCE (Ending)		**$ 75,692**	**$ 69,649**	**$ 110,117**	**$ 112,417**	**2%**	**$ 2,300**

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OPEN SPACE PRESERVATION FUND SUMMARY

		ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
COMMITTED FUND BALANCE		**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**	**-10%**	**$ (31,113)**
TOTAL FUND BALANCES (Beginning)		**$ 263,867**	**$ 276,844**	**$ 325,989**	**$ 294,876**	**-10%**	**$ (31,113)**
REVENUES							
81-430-10	Lodging Tax	$ 143,666	$ 143,820	$ 73,000	$ 84,000	15%	$ 11,000
81-430-15	Penalty & Interest	10	-	-	-	-	$ -
81-430-20	Interest on Investments	7,191	3,000	2,500	600	-76%	(1,900)
81-436-70	Miscellaneous	1,000	-	500	-	-100%	(500)
	TOTAL REVENUES	**$ 151,867**	**$ 146,820**	**$ 76,000**	**$ 84,600**	**11%**	**$ 8,600**
							-
	TOTAL SOURCES	**$ 415,734**	**$ 423,664**	**$ 401,989**	**$ 379,476**	**-6%**	**$ (22,513)**
EXPENDITURES							
Operating Expenses		$ 89,745	$ 155,527	$ 97,113	$ 200,324	106%	$ 103,211
Capital Expenditures		-	50,000	10,000	10,000	0%	-
	TOTAL EXPENDITURES	**$ 89,745**	**$ 205,527**	**$ 107,113**	**$ 210,324**	**96%**	**$ 103,211**
FUND BALANCES (Ending):							-
COMMITTED FUND BALANCE		**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 169,152**	**-43%**	**$ (125,724)**
TOTAL FUND BALANCE (Ending)		**$ 325,989**	**$ 218,137**	**$ 294,876**	**$ 169,152**	**-43%**	**$ (125,724)**

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SUMMARY OF EXPENDITURES

	ACTUAL 2019	BUDGET 2020	REVISED 2020	BUDGET 2021	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL	$ 43,699	$ 76,463	$ 50,433	$ 126,747	151%	$ 76,314
MATERIALS & SUPPLIES	13,055	17,850	5,888	10,625	80%	4,737
CHARGES FOR SERVICES	28,718	46,506	33,506	60,597	81%	27,091
DISCRETIONARY FUNDING	-	10,000	5,000	-	-100%	(5,000)
FIXED CHARGES	4,273	4,708	2,286	2,355	3%	69
CAPITAL EXPENDITURES	-	50,000	10,000	10,000	0%	-
TOTAL EXPENDITURES	**$ 89,745**	**$ 205,527**	**$ 107,113**	**$ 210,324**	**96%**	**$ 103,211**

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Fund	Department	Account	2020	2021
General Fund	Town Council	Personnel Services	12,070	
General Fund	Town Council	10-49-362		1,008
General Fund	General Government	Personnel Services	3,857	
General Fund	General Government	10-50-362		135
General Fund	General Administration	Personnel Services	1,254	
General Fund	General Administration	10-51-235		1,750
General Fund	General Administration	10-51-362		492
Multiple based on position allocation		MULTIPLE		1,500
Multiple based on position allocation		MULTIPLE		1,000
General Fund	Comm Dev	Personnel Services	52,621	(9,600)
General Fund	Comm Dev	10-52-380		375
General Fund	Comm Dev	10-52-371		875
General Fund	Comm Dev	10-52-362		1,152
General Fund	Streets	Personnel Services	(18,049)	2,370
General Fund	Engineering	Personnel Services	(19,770)	
General Fund	Buildings & Grounds	Personnel Services	(170)	2,475
General Fund	Buildings & Grounds	10-56-360	750	
General Fund	Buildings & Grounds	10-56-362		10,000
General Fund	Buildings & Grounds	10-56-235		5,000
General Fund	Buildings & Grounds	10-56-710		6,000
General Fund	Public Safety	Personnel Services	(1,075)	2,372
General Fund	Municipal Court	Personnel Services	2,390	
General Fund	Information Center	Personnel Services	(8,411)	129
General Fund	Information Center	10-57-235		7,000
General Fund	Marketing & Events	Personnel Services	3,588	
General Fund	Marketing & Events	10-58-235	(4,650)	4,650
General Fund	Marketing & Events	10-58-347	(3,000)	17,000
General Fund	Marketing & Events	10-58-348	(4,400)	
General Fund	Marketing & Events	10-58-362	(8,000)	2,000
General Fund	Marketing & Events	10-58-370	(20,000)	
General Fund	Marketing & Events	10-58-371	(2,000)	(1,000)
General Fund	Marketing & Events	10-58-372	(10,000)	
General Fund	Marketing & Events	10-58-375	(3,500)	7,000
General Fund	Marketing & Events	10-58-395	3,500	(15,000)
General Fund	Marketing & Events	10-58-410	(48,450)	
Water Fund		Personnel Services	(31,142)	2,733
Waste Water Fund		Personnel Services	(4,854)	2,258
Refuse Fund		53-53-395		17,504
Open Space		Personnel Services	(26,030)	

2020 COMPUTER ROTATION REALLOCATIONS - Staff had not received a computer rotation schedule fro

General Fund	General Administration	10-51-235	(19,475)	
General Fund	Comm Dev	10-52-235	4,738	
General Fund	Streets	10-54-235	(2,284)	
General Fund	Buildings & Grounds	10-56-235	1,162	

General Fund	Engineering	10-59-235	1,466
Waste Water		51-58-235	1,337
Water Fund		52-59-235	5,044
Open Space Fund		81-50-235	38

Reason for Increase/Decrease
Increased for Town Council monthly stipends approved by previous Board
Upgrade Town Council Email to E3
Increase due to market adjustments
Visio for Town Manager
Increase due to market adjustments
Council Chambers Access point
Add for IT Mgr. and Change to E3 for Xerox and Voicemail
Utility Billing & Accounting Specialist - Computer Replacement
Office Furniture for IT Mgr.
2020 decrease due to vacancy savings for code enforcement officer; decrease due to correction of error is salaries
Code Enforcement Officer Training missing from previous draft of budget
Code Enforcement Officer Travel missing from previous draft of budget
Upgrade P&Z Commission Email to E3
2020 decrease due to vacancy saving; 2021 increase due to market adjustments
2020 decrease due to vacancy saving
2020 decrease due to vacancy saving; 2021 increase due to market adjustments
Mayors Office/Town Hall Storage Room Rewire for Transition to Employee Offices
HVAC Software Increase - only $10k in budget presented
HVAC Computer Equipment Upgrade
Conference Room AV Upgrades
2020 decrease due to vacancy saving; 2021 increase due to market adjustments
2020 increase due to market adjustments for position
2020 savings due to Covid furlough
Info Ctr Build Out
2020 Increase due to market adjustments for position
Zero Waste Event Tents and Bins - move from 2020 to 2021
Remove $3K for Event Survey from 2020; Increase Event Survey in 2021 from $2K to $5k; Add $15k for Marketing/
Reduce Event contract svcs for 2020 down to $600
Reduce Event Management Software in 2020, Increase in 2021
Reduce 2020 Media Expenses
Reduce anticipated travel expenses for Events Manager
Remove budget for 2020 County-wide Holiday Party
Anticipated changes to the Events website
Reduce Further Faster Media in 2020, Move to 10-58-347 for 2021
Reduce Event Production to reflect actual 2020 anticipated costs
2020 decrease due to vacancy saving; 2021 increase due to market adjustments
2020 decrease due to vacancy saving; 2021 increase due to market adjustments
3% increase per vail honeywagon agreement
Decrease based on vacancy savings

om IT and was just given an amount.
REALLOCATION OF COMPUTER REPLACEMENT BUDGET
$3500 ALREADY BUDGETED IN COM DEV
$2839 ALREADY BUDGETED

$2900 ALREADY BUDGETED
ADDED BUT DO NOT THINK WE NEED THIS ADD'L AMOUNT IN THE BUDGET

; and wages spreadsheet

/Media

FUND/DEPT.	ACCOUNT #	ACCOUNT TITLE	2020 Revised	2021
General Fund:				
Town Council:				
	10-49-450	Special Board Funding	$ 54,438	$ -
	10-49-915	Community Requests	31,100	50,000
General Government:				
	10-50-215	Election Expense	17,356	3,000
	10-50-362	Computer Support	24,911	14,855
	10-50-395	Contract Payments	78,675	6,000
General Administration:				
	10-51-362	Computer Support	73,886	63,653
Community Development:				
	10-52-347	Professional Services	262,000	32,500
	10-52-350	Legal Reimbursable	100,000	159,000
	10-52-351	Legal	10,000	20,000
Buildings & Grounds				
	10-56-350	Building Maintenance Study	-	60,000
	10-56-362	Computer Support	9,466	29,444
Public Safety				
	10-55-362	Computer Support	15,261	35,892
	10-55-379	Training & Travel - Grant Funded	24,125	5,940
Marketing & Events				
	10-58-347	Professional Services	-	20,000
	10-58-370	Media	20,000	40,000
	10-58-372	Meeting Expense	500	10,500
	10-58-375	Marketing - Website	1,500	12,000
	10-58-395	Contract Services	18,500	-
	10-58-410	Event Production	1,300	49,750
Stormwater Fund:				
	55-53-360	Repair & Maintenance Services	-	53,000
	55-53-395	Contract Services	-	50,000
Conservation Trust Fund:				
	71-50-347	Professional Services	-	30,000
Open Space Fund:				
	81-50-355	Appraisals	-	10,000
	81-50-365	Surveying Services	-	10,000
	81-50-715	Acquisitions	10,000	-
	81-50-747	Trail Construction	-	10,000
Water Fund:				
	52-59-340	Utility Services	147,800	200,000
	52-59-347	Professional Services	24,000	55,000
	52-59-360	Repair & Maintenance Services	59,583	165,544
	52-59-368	Tap Fee and Rate Study	10,000	60,000
	52-59-375	Computer Support	33,322	19,109
	52-59-395	Contract Payments	66,860	78,390
	52-59-820	CWCB	10,500	-
	52-59-825	Water Revolving Loan 2018	633,320	648,043

	52-59-965	Debt Service Interest	224,776	206,211
Waste Water Fund:				
	51-58-360	Repair & Maintenance Services	66,899	40,000
	51-58-368	Tap Fee and Rate Study	95,450	50,000
	51-58-825	Wastewater Loan Payment 2007	633,204	649,440
	51-58-965	Debt Service Interest	152,660	135,187
Refuse Fund:				
	53-53-360	Contract Services	583,478	600,982

$ CHANGE	% CHANGE
$ (54,438)	-100%
18,900	61%
(14,356)	-83%
(10,056)	-40%
(72,675)	-92%
(10,233)	-14%
(229,500)	-88%
59,000	59%
10,000	100%
60,000	100%
19,978	211%
20,631	135%
(18,185)	-75%
20,000	100%
20,000	100%
10,000	2000%
10,500	700%
(18,500)	-100%
48,450	3727%
53,000	100%
50,000	100%
30,000	100%
10,000	100%
10,000	100%
(10,000)	-100%
10,000	100%
52,200	35%
31,000	129%
105,961	178%
50,000	500%
(14,213)	-43%
11,530	17%
(10,500)	-100%
14,723	2%

(18,565)	-8%
(26,899)	-40%
(45,450)	-48%
16,236	3%
(17,473)	-11%
17,504	3%

NOTES

2020: $10,000 contribution to Eagle County Housing fund from Town EHOP fund and $44,438 CARES Ac
2020 cancelation of events

Elections will be cordinated with Eagle County going forward, Eagle run election are much more expensi
Reallocated Forward Tech Computer Support based on 2021 IT projects
2020 Includes $78k for Brownfield grant/asbestos removal; 2021 $6k for art wall

Reallocated Executech/Forward Tech computer support to all departments

$150k Hwy 6 Corridor study in 2020; Comp Land Use Code Revision reduced $30k; McCool services redu
Increased based on proposed 2021 projects, there is an offsetting revenue budgeted as well
2020 original budget was $20K; Reduced 2020 to be more in line with actual expenses

$20k upgrade to HVAC software for Town Hall

Increase in mandated body camera data storage; increase in Tyler software costs; conversion to MDT
Decrease in grant funding scheduled for 2021

Original 2020 budget of $3K for events survey was removed due to effects of Covid; 2021 Event survey i
2020 Orignal budget was $40K-reduced based on actual spending
2020 County wide Holiday Party budget removed and moved to 2021
Website changes planned for 2021
No longer using Further Faster Media
Oringal 2020 budget was $49,750-2020 Event Production drastically reduced due to event cancellations

New Stormwater Fund
New Stormwater Fund

Oringal 2020 budget was $15K for Open Space Master Plan, due to transition in open space and effects

Appraisal for Corky's property
BLM NEPA permitting for trail expansions in the East Eagle SRMA may require additional archeological i
2020 Ridgeway acquisition
Haymaker II Trail - Brush Creek Valley Ranch

New water plant coming on line
Water billing audit
Upper Eby Creek Water Tank - $100K in maintenance to extend life by approximately 7 years.
Water and Tap Fee Study (Follow up to 2018 rate study increases to ensure Town is on track and make r
2020 Scada and Alarm upgrades
New SCADA ignition contract
Final loan payment made in 2020

Reduced R&M required in 2021
2020 Tap fee and rate study 45K and $50K for IMLR Study to be completed with rate study; 2021 $50K N

Increase in contract rate per Vail Honeywagon contract

:t grant funding

ive; 2020 also consisted of 2 elections

ıced $40k

increased from $3k to $5K, $15k for Marketing/Media

; resulting from covid

of Covid this was not completed. Moved to 2021 and increased amount after receiving additional inforr

nspections

modifications if necessary)

Nutrient study

naiton on potential cost of an Open Space Master Plan

ADMINISTRATIVE FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ADMINISTRATIVE	Copies Black and White – per copy	$ 0.25	$ 0.25	NO CHANGE	
ADMINISTRATIVE	Copies Large – per copy	$ 1.50	$ 1.50	NO CHANGE	
ADMINISTRATIVE	Copy of Annual Audit	$ 25.00	$ 25.00	NO CHANGE	
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	$ 100.00	$ 100.00	NO CHANGE	
ADMINISTRATIVE	Notary Services	$ 5.00	$ 5.00	NO CHANGE	
ADMINISTRATIVE	Records ~~on CD/~~USB Flash Drive	$ 10.00	$ 2.00	FEE TITLE AND AMOUNT CHANGE	A few of the CORA requests received in 2020 have required significant data storage/transfer in which a USB flash drive was required; staff recommends including it in the fee schedule to recoup the cost of the the USB Flash Drive. During the fee schedule discussion at the 10/27/20 Council meeting, Council requested that staff remove CD from the Title language and change the fee from $10 to $2.
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE	
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	$ 5.00	$ 5.00	NO CHANGE	
ADMINISTRATIVE	Colorado Open Record Act Request	$0.25/page	$0.25/page	NO CHANGE	
ADMINISTRATIVE	Returned Check Fee	$ 25.00	$ 25.00	NO CHANGE	
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	$ 15.00	$ 15.00	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
BUSINES LICENSE FEE	Business License - Sales Within Public Right of Way	$ 25.00 - 250.00	$ 25.00 - 250.00	NO CHANGE	
BUSINES LICENSE FEE	Business License/Business Marketing Fee	$ 20.00	$ 20.00	NO CHANGE	
BUSINES LICENSE FEE	Business License/Business Occupation Tax	$ 55.00	$ 55.00	NO CHANGE	
BUSINES LICENSE FEE	Business & Tobacco License Late Fee	$15/month after January 31st max of $45	$15/month after January 31st max of $45	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Day	$ 50.00	$ 50.00	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	$ 65.00	$ 65.00	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	$ 85.00	$ 85.00	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	$ 105.00	$ 105.00	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	$ 125.00	$ 125.00	NO CHANGE	
BUSINES LICENSE FEE	Business License Peddler and Solicitors: One Year	$ 275.00	$ 275.00	NO CHANGE	
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Transfer of Ownership	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Entertainment District - New Application	$ 300.00	$ 300.00	NO CHANGE	
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	$ 100.00	$ 100.00	NO CHANGE	
TOBACCO LICENSE FEE	Retail Tobacco License Fee	$ 250.00	$ 250.00	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Change in Corporate Structure	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Change of Manager	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Late Renewal Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED License New	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Renewal Fee (ANNUAL)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Transfer of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	$ 1,500.00	$ 1,500.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Fee	$ 100.00	$ 100.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Renewal Fee	$ 100.00	$ 100.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business Manager’s Registration Fee	$ 100.00	$ 100.00	NO CHANGE	

FACILITY RENTAL

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
OPENSPACE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	$ 1	$ 1	NO CHANGE	
FACILITY DEPOSIT	Pavilion Deposit Fees	$ 750	$ 750	NO CHANGE	
FACILITY DEPOSIT	Studio Deposit Fees	$ 375	$ 375	NO CHANGE	
FACILITY DEPOSIT	Centennial Stage-Key Deposit	$ 100	$ 100	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	$ 600	$ 600	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	$ 900	$ 900	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	$ 400	$ 400	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	$ 300	$ 300	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	$ 400	$ 400	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	$ 200	$ 200	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	$ 250	$ 250	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Non Resident	$ 350	$ 350	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Non-Profit	$ 200	$ 200	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	$ 100	$ 100	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Non-Resident	$ 150	$ 150	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Non-Profit	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event	Town will retain the full deposit fee	Town will retain the full deposit fee	NO CHANGE	
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	$ 125	$ 125	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	$ 30/Day	$ 30/Day	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	$75 / Stain	$75 / Stain	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low, Medium, and High Hazard Events	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	NO CHANGE	
TOWN HALL FEES	Town Hall Conference Room	$ 25	$ 25	NO CHANGE	

FACILITY RENTAL

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
TOWN HALL FEES	Town Hall Council Chambers	$ 50	$ 50	NO CHANGE	

SPECIAL EVENT FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	$ 250.00	$ 250.00	NO CHANGE	
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	$60-$80/hr/officer	$60-$80/hr/officer	NO CHANGE	
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	$ 25.00	$ 25.00	NO CHANGE	
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a $100 fee will be assessed.	$ 100.00	$ 100.00	NO CHANGE	
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	$50/hr/employee	$50/hr/employee	NO CHANGE	
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	$ 250.00	$ 250.00	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	$ 39.40	$ 39.40	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	NO CHANGE	
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	$ 65.00	$ 65.00	NO CHANGE	
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	$ 65.00	$ 65.00	NO CHANGE	
BUILDING PERMIT FEES	Use Tax	2% of 120% of Total Valuation	2% of 120% of Total Valuation	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	$ 100.00	$ 100.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	$ -	$ -	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	$ 57.50	$ 57.50	NO CHANGE	
ELEVATOR PERMIT FEES	Elevator (up to 3 stops), Dumbwaiter & Lift Annual Certificate of Inspection	$ 225.00	$ 225.00	REMOVE	Applicant contracts NWCCOG directly for service and submits to Building Official for CO or CC
ELEVATOR PERMIT FEES	Escalator Annual Certificate of Inspection	$100 / hour	$100 / hour	REMOVE	
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 1-10,000	$ 350.00	$ 350.00	REMOVE	
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 10,001-25,000	$ 500.00	$ 500.00	REMOVE	
ELEVATOR PERMIT FEES	Conveyance Alteration Permit Fees Total Valuation of Alteration 25,000 and up	$500 for the first 25,000 plus $20 for each additional 1,000 or fraction thereof	$500 for the first 25,000 plus $20 for each additional 1,000 or fraction thereof	REMOVE	
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 1-50,000	$ 500.00	$ 500.00	REMOVE	
ELEVATOR PERMIT FEES	New Passenger or Freight Elevator, Lula, Escalator or Moving Walk Total Valuation 50,000 and up	$500 for first 50,000 plus $20 for each 1,000 or fraction thereof over 50,000	$500 for first 50,000 plus $20 for each 1,000 or fraction thereof over 50,000	REMOVE	
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 1-20,000	$ 350.00	$ 350.00	REMOVE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ELEVATOR PERMIT FEES	New Lift, Dumbwaiter or Private Residence Elevator Total Valuation 20,000 and up	$350 for first 20,000 plus $10 for each 1,000 or fraction thereof over 20,000	$350 for first 20,000 plus $10 for each 1,000 or fraction thereof over 20,000	REMOVE	Applicant contracts NWCCOG directly for service and submits to Building Official for CO or CC
ELEVATOR PERMIT FEES	Reinspections	$150/Hour	$150/Hour	REMOVE	
ELEVATOR PERMIT FEES	Witness Inspection	$150/Hour	$150/Hour	REMOVE	
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections outside of normal business hours	$150/Hour (Minimum 2 Hours)	$150/Hour (Minimum 2 Hours)	REMOVE	
ELEVATOR PERMIT FEES	Elevator/Escalator - Inspections for which no fee is specifically indicated	$150/Hour (Minimum 1 Hour)	$150/Hour (Minimum 1 Hour)	REMOVE	
ELEVATOR PERMIT FEES	Elevator/Escalator - Additional Plan Review required by Changes, Additions, Revisions	$150/Hour (Minimum 1 Hour)	$150/Hour (Minimum 1 Hour)	REMOVE	
ELEVATOR PERMIT FEES	Elevator Fire Alarm Permit	$150/Hour	$150/Hour	REMOVE	
ELEVATOR PERMIT FEES	Reinspection fees	$1,000 per unit	$1,000 per unit	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	$ 65.00	$ 65.00	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	$234.50 for the first 1,000 cy plus $9.00 for each add 'l 1,000 cy or fraction thereof	$234.50 for the first 1,000 cy plus $9.00 for each add 'l 1,000 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	$315.50 for the first 10,000 cy plus $40.50 for each add 'l 10,000 cy or fraction thereof	$315.50 for the first 10,000 cy plus $40.50 for each add 'l 10,000 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	$680 for the first 100,000 cy plus $22.50 for each add 'l 10,000 cy or fraction thereof	$680 for the first 100,000 cy plus $22.50 for each add 'l 10,000 cy or fraction thereof	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	
GRADING PERMIT FEES	Grading Plan Review Fee	$65/Hour (Minimum 2 Hours)	$65/Hour (Minimum 2 Hours)	REMOVE - FEE IS IN ENGINEERING DEPARTMENT	Fee is in Engineering department however, the hourly rate is $60 in Engineering.
INSPECTIONS	Reinspection fees	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE	
INSPECTIONS	Inspections for which no fee is specifically indicated	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE	
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	$100/Hour (Minimum 2 Hours)	$100/Hour (Minimum 2 Hours)	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	$ 200.00	$ 200.00	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	$ 300.00	$ 300.00	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	$ 500.00	$ 500.00	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	$ 800.00	$ 800.00	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Mobile Home/Factory Build/Manufactured Home Certification Tag	$ 45.00	$ 45.00	REMOVE	Building Department no longer issues these
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE	
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE	
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE	
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	$ 65.00	$ 65.00	NO CHANGE	
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	$ 25.00	$ 25.00	NO CHANGE	
PERMIT ISSUE/TRANSFER	Replacement Permit Card	$ 25.00	$ 25.00	REMOVE	Building Department no longer issues these
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	$75/Hour (Minimum 4 Hours)	$75/Hour (Minimum 4 Hours)	NO CHANGE	
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	$75/Hour (Minimum 5 Hours)	$75/Hour (Minimum 5 Hours)	NO CHANGE	
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	$75/Hour (Minimum 1 Hour)	$75/Hour (Minimum 1 Hour)	NO CHANGE	
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee	NO CHANGE	
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE	
PLUMBING PERMIT FEES	Replacement of existing hot water heater	$ 65.00	$ 65.00	NO CHANGE	
PV SOLAR PERMIT FEES	Residential PV Installation -	$ 250.00	$ 250.00	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PV SOLAR PERMIT FEES	Commercial PV Installation -	$ 500.00	$ 500.00	NO CHANGE	
WATER METER FEES	Water Meter Fees - 1” Service	$ 990	$ 990	NO CHANGE	
WATER METER FEES	Water Meter Fees - ¾” Service	$ 960	$ 960	NO CHANGE	
WATER METER FEES	Water Meter Fees - Greater than 1” Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	NO CHANGE	
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	$ 10,646	$ 12,243	FEE CHANGE	15% fee increase on proposed increase structure for Plant Investment Fees discussed during 2018 budget season due to rate study recommendation (15% increase 2019-2022 and 3% increase 2023-2027)
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	$ 15,969	$ 18,365	FEE CHANGE	15% fee increase on proposed increase structure for Plant Investment Fees discussed during 2018 budget season due to rate study recommendation (15% increase 2019-2022 and 3% increase 2023-2027)
PLANT INVESTMENT FEE-WATER	Deed Restricted Affordable Housing or Local Employee residence, per unit	50% Discount	50% Discount	NO CHANGE	
PLANT INVESTMENT FEE-SEWER	Sewer - Per Equivalent Residential Unit ~~Residential - Single Family Residence~~ (1.0 EQR)	$ 10,000	$ 10,000	FEE TITLE CHANGE	Since the first draft fee schedule discussion on 10/27/20, through the wastewater rate and tap fee study it was discovered that the plant investment fee title in the fee schedule is not accurate. The Plant investment fee is currently $10,000 per EQR and is not specific to residential/non-residential/in Town or out of Town. Staff is recommending removing the language "Residential - Single Family Residence"

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
Mobile Vending Permit	Mobile Vending Permit Fee	$ 250.00	$ 250.00	NO CHANGE TO FEE/MISSING FROM FEE SCHEDULE	After further review of the draft fee schedule received on 10/27/20, staff noted the fee schedule was missing this fee which was adopted by Resolution 43-2020 on 7/28/2020.
Short-Term Rental Fees	Short-Term Rental Registration Fees	$ -	$ -	NO CHANGE TO FEE/MISSING FROM FEE SCHEDULE	After further review of the draft fee schedule received on 10/27/20, staff noted the fee schedule was missing the STR registration fee. During the 4/14/20 meeting the council gave direction to staff to have the registration fee be $0 since a business license will also be charged for any STR.
FIRE IMPACT FEES	Residential - Single Family (per unit)	$ 2,269.97	$ 2,331.26	FEE CHANGE	Greater Eagle Fire Protection District (GEFPD) passed Resolution 2020-3 (attached) which adjusts fire impact fees by 2.7%. GEFPD uses the Denver-Aurora-Lakewood Consumer Price Index (CPI) for the 2nd half of 2019 for this adjustment *(CPI increase from January 2019 to December 2019).* In a prior resolution for GEFPD they have specified this method of annual adjustment. The municipal code 4.13.230 does state that the fee shall be adjusted annually for inflation based on CPI.
FIRE IMPACT FEES	Residential - Multi family (per unit)	$ 1,037.23	$ 1,065.24	FEE CHANGE	
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	$ 914.78	$ 939.48	FEE CHANGE	
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	$ 914.78	$ 939.48	FEE CHANGE	
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	$ 1,319.00	$ 1,359.89	FEE CHANGE	3.1% CPI Increase. Per the municipal code (4.13.250) the public safety impact fee shall be adjusted annually for inflation based on Denver-Aurora-Lakewood CPI. The Town uses the 1st half of the year method for all

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	$0.31 / square foot	$0.32 / square foot	FEE CHANGE	CPI increases to our fees (i.e.: 2021 CPI increases are based on the annual CPI increase from July 2019 through June 2020).
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	$1,500 + $10,000 Deposit	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	The Council finds and determines that the method by which the Town imposes land use application fees and recovers pass-through costs is in need of amendment. Deposit requirement change approved through Ord. 05-2020. Municipal Code has already been adjustment - need to have fee schedule agree
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	$2,500 + $15,000 Deposit	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	$2,500 + $15,000 Deposit	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Rezoning Application Fee	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	$900 + $900 Deposit	$900 + $900 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Zoning Variance	$ 500.00	$ 500.00	NO CHANGE	
LAND USE APPLICATION FEES	Community Plan Exception	$2,000 + $2,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Small Area Plan Exception/Amendment	$1,000 + $1,000 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Residential Zoning Plan	$750 plus $25 per du + $7,000 Deposit	$750 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Residential Development Plan	$1,000 plus $25 per du + $12,000 Deposit	$1,000 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Commercial & Industrial Zoning Plan	$800 + $5,000 Deposit	$800 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	PUD Commercial & Industrial Development Plan	$1,250 + $10,000 Deposit	$1,250 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Multiple Use - Zoning Plan	$1,000 + $7,000 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Multiple Use - Development Plan	$2,000 + $12,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Zoning Plan and Development Plan Combination	Listed Fee with 15% discount +$10,000 Deposit	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Minor Amendment	$500 + $3,000 Deposit	$500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	PUD Major Amendment	$1,500 + $5,000 Deposit	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	$500 Plus $25 per Lot + $3,000 Deposit	$500 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	$800 Plus $25 per Lot + $5,000 Deposit	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Subdivision - Final Plat	$800 Plus $25 per Lot + $7,000 Deposit	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	$450 +$ 600 Deposit	$450 +$ 600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	$450 + $2,000 Deposit	$450 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Subdivision – Minor	$550 + $600 Deposit	$550 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + $5,000 Deposit	Listed fees with 15% discount + 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + $10,000 Deposit	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Special Use Permit	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Special Use Permit – Amendment	$ 350	$ 350	NO CHANGE	
LAND USE APPLICATION FEES	Sign Permit	$ 50	$ 50	NO CHANGE	
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	$ 100	$ 100	NO CHANGE	
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	$ 300	$ 300	NO CHANGE	
LAND USE APPLICATION FEES	Temporary Use Permit - No Hearing	$ 250	$ 250	NO CHANGE	
LAND USE APPLICATION FEES	Temporary Use Permit - Public Hearing	$ 600	$ 600	NO CHANGE	
LAND USE APPLICATION FEES	Address Change Fee	$ 25	$ 25	NO CHANGE	
LAND USE APPLICATION FEES	Planner - Hourly Rate	$ 60	$ 60	NO CHANGE	
LAND USE APPLICATION FEES	Development Permit - Minor non PUD	$1,000 + $1,200 Deposit	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Development Permit - Major non PUD	$2,000 + $3,000 Deposit	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE TO FEE/CHANGE TO DEPOSIT AMOUNT	Deposit requirement change approved through Ord. 05-2020
LAND USE APPLICATION FEES	Encroachment Permit	$ 250	$ 250	NO CHANGE	

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	An Appeal of a Planning Decision	N/A	Original application fee (No Deposit)	NEW FEE	Staff recommends charging a fee associated with appealing a land use application. By charging the original application fee for an appeal, the fee would be based on the complexity of the land use application. ***Comparisons:*** 1. **Telluride** - $1,200 for an appeal of a correction notice & order 2. **Steamboat Springs** - $500 for an appeal of a decision - Administrative, Board of Adjustment, and P&Z 3. **Town of Red Cliff** - Appeal from order, determination, Decision, or interpretation; $150-Planning Director and $300-P&Z
STREET IMPROVEMENT FEES	Residential single family	$1,016 per dwelling unit	$1,016 per dwelling unit	NO CHANGE	
STREET IMPROVEMENT FEES	Residential multifamily	$646 per dwelling unit	$646 per dwelling unit	NO CHANGE	
STREET IMPROVEMENT FEES	Bank	$7,634 per 1,000 sf	$7,634 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Convenience Store w gas	$10,309 per 1,000 sf	$10,309 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	High turnover sit down restaurant	$3,613 per 1,000 sf	$3,613 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Fast food restaurant	$13,681 per 1,000 sf	$13,681 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Industrial	$194 per 1,000 sf	$194 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Commercial General	$1,016 per 1,000 sf	$1,016 per 1,000 sf	NO CHANGE	

ENGINEERING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	$ 60	$ 60	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	65	65	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	$65 for the first 50 cy plus $15.00 for each add ‘l 10 cy or fraction thereof	$65 for the first 50 cy plus $15.00 for each add ‘l 10 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	$140 for the first 1,000 cy plus $10.50 for each add ‘l 100 cy or fraction thereof	$140 for the first 1,000 cy plus $10.50 for each add ‘l 100 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	$234.50 for the first 1,000 cy plus $9.00 for each add ‘l 1,000 cy or fraction thereof	$234.50 for the first 1,000 cy plus $9.00 for each add ‘l 1,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	$315.50 for the first 10,000 cy plus $40.50 for each add ‘l 10,000 cy or fraction thereof	$315.50 for the first 10,000 cy plus $40.50 for each add ‘l 10,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	$680 for the first 100,000 cy plus $22.50 for each add ‘l 10,000 cy or fraction thereof	$680 for the first 100,000 cy plus $22.50 for each add ‘l 10,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)	NO CHANGE	

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PUBLIC WORKS	Door Tag – Water Notice Shut Off	$ 25.00	$ 25.00	NO CHANGE	
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Public Works Engineer - Hourly Rate	$85-$90	$85-$90	NO CHANGE	
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	$ 150.00	$ 150.00	NO CHANGE	
PUBLIC WORKS	Backflow Device Inspection Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Right of Way Construction Permit	$ 150.00	$ 150.00	NO CHANGE	
PUBLIC WORKS	Road Cut Permit Annual	$ 300.00	$ 300.00	NO CHANGE	
PUBLIC WORKS	Road Cut Permit One Time	$ 100.00	$ 100.00	NO CHANGE	
PUBLIC WORKS	Water Shut Off/Turn On	$ 75.00	$ 75.00	NO CHANGE	
PUBLIC WORKS	Non-Operational Meter	$100/month	$100/month	FEE ADDED TO SCHEDULE	This fee is the Municipal Code staff recommends adding it to the fee schedule and removing it from the code
PUBLIC WORKS	Yard Waste Fee (per month)	$ 2.00	$ 2.00	NO CHANGE	
PUBLIC WORKS	Hydrant Meter Fees (Base Fee)	$ 50.00	$ 50.00	FEE ADDED TO SCHEDULE	Fee was missing from Fee Schedule: has been a part of the public works practice for years
PUBLIC WORKS	Hydrant Meter Fees (per 1,000 gallons)	OUT OF TOWN RATE	$4.77/1,000 gallons	FEE CHANGE	Staff recommends changing the language and stating the exact amount of the charge per 1,000 gallons so there is no confusion as to what "Out of Town Rate" is being used. Staff was using the out of Town Residential rate of $4.64/1,000 gallons in 2020. This rate increased by 3% in accordance with the water rate model approved in 2018.
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Public Works Employee Labor - Not For Public	$38/Hour	$38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tandem Dump Truck -Not For Public	$70/Hour	$70/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Backhoe -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tool Cat -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Loader -Not For Public	$60/Hour	$60/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Street Sweeper -Not For Public	$120/Hour	$120/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Skid Steer -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Motor Grader -Not For Public	$65/Hour	$65/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Lift Truck -Not For Public	$115/Hour	$115/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Boom Mower Tractor/Mowing -Not For Public	$50/Hour	$50/Hour	NO CHANGE	

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	ATV -Not For Public	$13.20/Hour	$13.20/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Flushing Trailer/Flushing Skid -Not For Public	$90/Hour	$90/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Pickup Truck/4x4 Vehicle -Not For Public	$20.80/Hour	$20.80/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Water Pump/Trash Pump -Not For Public	$27.10/Hour	$27.10/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Chainsaw + Employee Rate -Not For Public	$3.45 + $38/Hour	$3.45 + $38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Demo Saw + Employee Rate -Not For Public	$7.20 + $38/Hour	$7.20 + $38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Air Compressor -Not For Public	$104/Day	$104/Day	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Cones -Not For Public	$1.25/Cone	$1.25/Cone	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 2 barricades -Not For Public	$2.00/Barricade	$2.00/Barricade	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 3 barricades -Not For Public	$2.75/Barricade	$2.75/Barricade	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Barrels -Not For Public	$2.50/Barrel	$2.50/Barrel	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Additional signage -Not For Public	$1.50 /Sign	$1.50 /Sign	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Variable Message Sign -Not For Public	$220/Day	$220/Day	NO CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
WATER FUND FEE	**Rate Class Monthly Base Fee Usage Block (gal) Charge per 1,000 gal**				
WATER FUND FEE	**Residential without accessory dwelling unit**	$ 36.35	$ 37.44	FEE CHANGE	3% ongoing annual increase per water rate model approved in 2018 for base and tier usage rates. No increases for surcharge rates per rT0EFEES ate model.
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE	
WATER FUND FEE	6,001-17,000	$ 6.82	$ 7.02	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 10.22	$ 10.52	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 15.33	$ 15.79	FEE CHANGE	
WATER FUND FEE	**Residential with accessory dwelling unit base fee**	$ 45.60	$ 46.97	FEE CHANGE	
WATER FUND FEE	0-8,000	$ 3.09	$ 3.18	FEE CHANGE	
WATER FUND FEE	8,001-17,000	$ 6.82	$ 7.02	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 10.22	$ 10.52	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 15.33	$ 15.79	FEE CHANGE	
WATER FUND FEE	**Non-Residential Commercial & Mixed Use Base Fee (per unit)**	$ 36.35	$ 37.44	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 6.82	$ 7.02	FEE CHANGE	
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 36.35	$ 37.44	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 3.09	$ 3.18	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 6.82	$ 7.02	FEE CHANGE	
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee (per unit)**	$ -	$ -	FEE CHANGE	
WATER FUND FEE	All Usage	$ 6.82	$ 7.02	FEE CHANGE	
WATER FUND FEE	**Out of Town Residential without accessory dwelling unit base fee**	$ 54.53	$ 56.16	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE	
WATER FUND FEE	6,001-17,000	$ 10.19	$ 10.49	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 15.29	$ 15.74	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 22.92	$ 23.61	FEE CHANGE	
WATER FUND FEE	**Out of Town Residential with accessory dwelling unit base fee**	$ 68.44	$ 70.50	FEE CHANGE	
WATER FUND FEE	0-8,000	$ 4.64	$ 4.77	FEE CHANGE	
WATER FUND FEE	8,001-17,000	$ 10.19	$ 10.49	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 15.29	$ 15.74	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 22.92	$ 23.61	FEE CHANGE	
WATER FUND FEE	**Out of Town Non-Residential Commercial & Mixed Use base fee (per unit)**	$ 54.53	$ 56.16	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 10.19	$ 10.49	FEE CHANGE	
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 54.53	$ 56.16	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 4.64	$ 4.77	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 10.19	$ 10.49	FEE CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee(per unit)**	$ -	$ -	FEE CHANGE	3% ongoing annual increase per water rate model approved in 2018 for base and tier usage rates. No increases for surcharge rates per rT0EFEES ate model.
WATER FUND FEE	All Usage	$ 10.19	$ 10.49	FEE CHANGE	
WATER FUND FEE	**Surcharge Residential (per unit)**				
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE	
WATER FUND FEE	Average Usage - (4,000 - 14,000)	$ 12.50	$ 12.50	NO CHANGE	
WATER FUND FEE	High Usage - (14,000 +)	$ 17.00	$ 17.00	NO CHANGE	
WATER FUND FEE	**Surcharge Non-Residential (per unit)**		$ -	NO CHANGE	
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE	
WATER FUND FEE	Average Usage - (4,000 - 46,000)	$ 12.50	$ 12.50	NO CHANGE	
WATER FUND FEE	High Usage - (46,000 +)	$ 17.00	$ 17.00	NO CHANGE	
WATER FUND FEE	Utility Payment Late Fee	$ 5.00	$ 5.00	NO CHANGE	
WASTE WATER FUND FEE	Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)	$ 61.76	$ 61.76	NO CHANGE	Per the 2007 rate study the Town has increased the waste water rate by 5% annually since the study was completed. Raftelis is currently in the process of conducting a waste water rate study. Since it is not yet complete, staff is recommending no adjustment to the waste water rate for 2020. If the rate study is completed prior to year end then Staff will make recommendations to implement changes at that time if necessary.
REFUSE FEE	Residential monthly charges rubish removal and recycling base fee	$ 26.14	$ 26.95	FEE CHANGE	Currently proposing an inncreased by CPI - 3.1% per contract with Vail Honeywagon. Honeywagon would like to make 2021 proposals for the following (If the Council is interested): * Animal Resistant Containers * Single Stream
REFUSE FEE	Additional can fee per month	$ 20.89	$ 20.89	NO CHANGE	Vail Honeywagon has not wanted the Town to increase this rate in accordance with the agreement.
REFUSE FEE	Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses	$ 15.00	$ 15.00	NO CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2020 FEE - PROPOSED	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - per king/queen mattress or box springs	$ 20.00	$ 20.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, washing machine, dishwasher, dryer, microwave	$ 15.00	$ 15.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater, cast iron tub, refridgerator	$ 30.00	$ 30.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	$ 18.00	$ 18.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	$ 18.00	$ 18.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Tires (each)	$ 7.00	$ 7.00	NO CHANGE	
REFUSE FEE	Trash Can - New	$ 90.00	$ 90.00	NO CHANGE	
REFUSE FEE	Trash Can - Used	$ 50.00	$ 50.00	NO CHANGE	
REFUSE FEE	Recycle Container	$ 20.00	$ 20.00	NO CHANGE	
REFUSE FEE	Yardwaste Fee	$ 2.00	$ 2.00	NO CHANGE	
REFUSE FEE	Administrative Fee for Refuse Billing	$ 1.26	$ 1.26	NO CHANGE	
STORMWATER MANAGEMENT FEE	Residential Monthly Fee	$ -	$ 3.00	NEW FEE	The Town Council approved an ordinance establishing a stormwater utility enterprise fund and adopting a management fee. Staff recommended applying the fee in 2021 due to COVID-19. Once there are enough funds built up, the Town will be able to conduct an rate study to ensure an appropriate rate schedule for future projects and required funding.
STORMWATER MANAGEMENT FEE	Commercial Monthly Fee	$ -	$ 6.00	NEW FEE	

COURT FEES

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
COURT	Court Cost	$ 30	$ 30	NO CHANGE	
COURT	Surcharge - Criminal Violation	$ 20	$ 20	NO CHANGE	
COURT	Surcharge - Traffic Code Violation	$ 10	$ 10	NO CHANGE	
COURT	Jury Demand Fee	$ 25	$ 25	NO CHANGE	
COURT	Witness Fee	$ 5/day	$ 5/day	NO CHANGE	
COURT	Juror Fee-Engaged on Jury	$6/day	$6/day	NO CHANGE	
COURT	Juror Fee-Attendance on Panel	$3/day	$3/day	NO CHANGE	
COURT	Mileage Fees (witnesses and jurors)	$0.15/mile	$0.15/mile	NO CHANGE	
COURT	Deferred Judgement Fee	$ 75	$ 75	NO CHANGE	
COURT	Deferred Prosecution Fee	$ 40	$ 40	NO CHANGE	
COURT	Insurance Dismissal Fee	$ 10	$ 10	NO CHANGE	
COURT	Bench Warrant Fee	$ 50	$ 50	NO CHANGE	
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration	NO CHANGE	
COURT	Charitable Contribution	$ 5	$ 5	NO CHANGE	
COURT	Collections Administration Fee	$ 50	$ 50	NO CHANGE	
COURT	Stay of Execution Fee	$ 25	$ 25	NO CHANGE	
COURT	Non-Resident Violator Compliance Fee	$ 30	$ 30	NO CHANGE	
COURT	Outstanding Judgment Warrant Fee	$ 30	$ 30	NO CHANGE	
COURT	Record Sealing Fee	$ 65	$ 65	NO CHANGE	

POLICE DEPARTMENT

FEE TYPE	FEE TITLE	2020 FEE	2021 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150	NO CHANGE	
POLICE DEPARTMENT	VIN Inspection Fee	$ 15.00	$ 15.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Annual Registration	$ 25.00	$ 25.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Information Update	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Quarterly Registration	$ 25.00	$ 25.00	NO CHANGE	
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	$ 5.00	$ 5.00	NO CHANGE	
POLICE DEPARTMENT	Police Report Fee	.25 per page	.25 per page	NO CHANGE	
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender De- Registration	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Video Redaction Fee	Cost of Third Party Contract	Cost of Third Party Contract	NO CHANGE	

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: November 10, 2020

Agenda Item: Billing Adjustment Policy

REQUEST: Staff requests the Council review the Billing Adjustment Policy for approval.

BACKGROUND: The Management Letter received for the 2019 Audit included a recommendation to create a policy for utility billing adjustments. Council is receiving this policy for review since staff has included a threshold that would require approval by the Town Council for miscellaneous billing adjustments.

ANALYSIS: Finance staff worked together to capture all current utility billing adjustment practices in a policy and recommend approval thresholds for specific types of adjustments. The policy addresses utility billing adjustments that may be made for the following reasons:

- Water leak adjustments
- Malfunction of water meter
- Inaccurate meter reading or data errors
- Clerical billing or data entry errors
- Refuse collection billing adjustments
- Adjustments in accordance with intergovernmental agreements
- Penalty fee waiver adjustments
- Other miscellaneous adjustments

Some of the billing adjustments stated above have a separate policy that goes into greater detail on the implementation of an adjustment. The policy authorizes finance staff and Town manager to make most of the adjustments except for miscellaneous adjustments that exceed $30,000.Staff would like Council to review the policy and provide comment on any issues they see with the policy or threshold levels.

COMMUNITY INPUT: None

BUDGET / STAFF IMPACT: This policy change will have no budget impact and should have minimal staff impact since this policy mainly captures current practices. When organizations increase internal controls, it may increase the time it takes to complete tasks. However, increasing accounting oversight and protecting the Town from potential internal fraud outweigh the potential minimal increase in time it will take for approval of miscellaneous adjustments.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: In alignment with the Town's guiding principal for Sustainable Finances and Increasing Efficiency – Increasing internal controls and documenting financial standards, policies, and procedures will enhance and protect the financial health of the Town. This policy will continue the Town's movement toward ensuring the Town's financial management is sound.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to **approve** or **deny** adoption of the Billing Adjustment Policy.

ATTACHMENTS:

- Billing Adjustment Policy

PO Box 609 • 200 Broadway • Eagle, CO 81631 • www.townofeagle.org • info@townofeagle.org • 970-328-6354

Town of Eagle
Billing Adjustment Policy
Effective Date: 11/10/2020 (DRAFT)

Purpose:

The purpose of this policy is to establish a written policy and thresholds for approval for all types of potential billing adjustments to utility customers in the Town of Eagle.

Policy:

The Town of Eagle may consider billing adjustments to customer utility accounts for the following reasons:

- Water leak adjustments in accordance with the approved policy
- Malfunction of the water meter
- Inaccurate meter reading or data entry errors
- Clerical billing or data entry errors
- Refuse collection billing adjustments
- Adjustments in accordance with intergovernmental agreements
- Penalty fee waiver adjustments
- Other miscellaneous adjustments

The Utility Billing & Accounting Specialist will responsibly enter billing adjustments following the procedures outlined below.

Procedures:

1. **Water Leak Adjustments**
   The Town of Eagle offers a courtesy adjustment for customer water leaks. A maximum of two adjustments per customer can be made in a 3-year period. The maximum adjustment is $1,000 per leak. The Utility Billing & Accounting Specialist will administer these water leak billing adjustments according to the policy definitions.

2. **Skipped Meter Reading Adjustments**
   On occasion, Public Works may be unable to get a reading from a customer's meter (due to damage to the meter, remote, etc.). When these meters are fixed and a proper reading has been taken, it is possible a month or multiple months will have passed between readings. To accurately bill the customer, staff will average their water usage over the periods between meter readings and distribute each period's use into the appropriate water billing tiers. The Utility Billing & Accounting Specialist will administer these Water Adjustments on a monthly basis (after meter re-reads have been completed and prior to Month-End processing).

3. **Meter Reading Error Adjustments**
   On occasion, there may be an incorrect meter reading that will require an adjustment. Either an accurate meter reading will be required from public works personnel or staff will average the water usage over the usage period to make an adjustment.
   a. Adjustments less than $5,000 – may be approved by the Utility Billing & Accounting Specialist
   b. Adjustments $5,000 to $15,000 – require approval from the Finance Director
   c. Adjustments $15,000 or more – require approval from Town Manager

4. Refuse Adjustments

The Town's vendor for refuse collection, Vail Honeywagon, may request billing adjustments to particular accounts for the following reasons:

- Extra trash picked up charges– *Charged in accordance with service agreement*
- Replacement trash can and recycle bins – *Charged in accordance with service agreement*
- Potential credits – (i.e) for cancelation of service (2nd can) – which the Town was not notified of prior to billing

These billing adjustments will be entered by the Utility Billing & Accounting Specialist and must correlate to billings/credits invoiced by Vail Honeywagon and will be reviewed through Accounts Payable by the Senior Accountant.

5. Mountain Recreation Billing Adjustments

Per the intergovernmental agreement with Mountain Recreation (Formerly W.E.C.M.R.D), the Town of Eagle has agreed to adjust one half of the water usage for Eagle's Pool and Ice facility. The Utility Billing & Accounting Specialist will administer these adjustments on a monthly basis.

6. Penalty Fee Waiver Adjustments

The Town currently has two penalty fees that can be applied to an account:

1. *Service Charge* of $5.00 for accounts with past due balances
2. *Red Tag Fee* of $25.00 for accounts that are more than 60 days past due

At the discretion of the Utility Billing & Accounting Specialist, waivers of these fees may be granted. Generally, Red Tag Fees will only be waived as a one-time exception. Service charges will generally only be waived if there are extenuating circumstances the customer may have faced. Repeated waivers for a customer must be approved by the Finance Director.

7. Other Miscellaneous Adjustments

For any type of billing adjustment not covered by the above will require approval from the Town Manager or Town Council based on the following thresholds

- Finance Director – Up to $15,000
- Town Manager – $15,000 up to $30,000
- Town Council – Any Billing Adjustment over $30,000

Addressing all Town of Eagle Board of Trustees,
We appreciate your time and the opportunity to reach out to you all.

We want to start by giving thanks to Brandy and her staff for hearing and acknowledging our concerns and being willing to reopen access on second street. We wish Andy and Amanda the best in their endeavors to keep Bonfire thriving. That said, having that right turn available to Broadway traffic really does make a big difference for our business' accessibility and our customers' habits, especially for our early morning commuter traffic, and we are very grateful that everyone involved is willing to find a workable compromise. We appreciate that our customers will be able to once again access our business in the ways they're used to. The street dynamics are very important to us, and we rely on the unimpinged traffic flow to survive.

We deeply value the community-building aspects of events like Eagle Arts, Christmas on Broadway and the 4th of July parade, and we feel fortunate to be situated in a town as vibrant and community-minded as Eagle. We applaud all efforts to support vitality, and we understand that these events can have a positive effect on the perception of downtown Eagle's vitality; however, it is the unobstructed access to downtown that truly drives a robust economy. We feel strongly that Broadway in its current iteration is reliant on car traffic for its consumer access. Our town's traditions and annual events are key to creating the welcoming atmosphere of downtown Eagle, but the true economic driver for the businesses that are the heart of Eagle is the everyday vehicle traffic.

The amount of street closures and their durations have impacts on the downtown businesses that need to be examined and discussed. While we understand that some businesses benefit from the events and closures, we think it's important to note that the benefits are not shared by all.
We're hoping to use this opportunity to address our concerns and to lay the groundwork for a solution.

Especially now during COVID, but also at any time, any dynamic created by the town or a neighboring business or project that makes doing business more difficult or negatively impacting should be thoroughly inspected and mitigated quickly. We should protect these businesses and not subject them to undue stressors.

Keeping this in mind, we're here tonight to suggest three next steps.

Firstly, as a COVID response by the town, we request that some signage be installed, both at the end of 3rd, Second, and Broadway highlighting "Turn Right now to Access Downtown", or "Downtown Open Retail-Food-Beer-Coffee" On street corner, to indicate to Highway 6 traffic that all access points are open and businesses are available. These will serve to attract the winter traffic coming from the airport. We have spoken to various business owners, and we collectively feel that some attractive, well-placed signs or banners would help remind customers that downtown businesses are open, accessible, and ready to serve their needs. A larger sign at the end of Broadway advertising the variety of downtown businesses, and most important to us selfishly, some non-construction-looking signs at Second Street to indicate that the road is open seem ideal.

Secondly, we request that the Be Our Guest program be revisited and revised. The program has been in place for several months now, and downtown Eagle has had a chance to see what works and what could be tweaked or improved. Red Canyon Cafe has certainly benefited from being able to expand our outdoor seating under the program, but we also notice that most Eagle businesses are not taking advantage of the Be Our Guest program, by utilizing public right of way or otherwise. This fact seems to reflect on the questionable nature of closures in a right of way and the businesses' reluctance to do so. What could we do to make this program or another program beneficial to more businesses, especially as we go into a winter season with Covid cases already on the rise?

Our final request is that a group of stakeholders, perhaps town staff, event planners, and the DDA, work together to formulate a metric for what constitutes closing the street. In response to the number and variety of street closures endured by Broadway businesses, we hope to set some appropriate parameters for closing the streets so we all know what to expect when a request to close the streets occurs. If more voices are part of those conversations, we hope it will lead to downtown events being more consistently inclusive of the various businesses that call Broadway home.

Thank you for your time and thoughtful considerations,
Mr. and Mrs. Red Canyon Cafe,
Ryan and Sarah Murray

Jenny Rakow

From: Nick Sunday <nick@alpinevending.com>
Sent: Tuesday, November 10, 2020 11:24 AM
To: ALL COUNCIL
Subject: Street Closure

To Whom it may concern,

I am writing this letter in support of the street closure in front of Bonfire Brewing. I am a valley native (39 years) and have lived in Eagle for the past 10 years. Bonfire has always been a staple to our community. Through generous donations, town events, sponsorships, and giving back, Bonfire is truly an example of how a business should and can give back to our community.

It has come to my attention that some people are upset about the street closure on Second Street. I am confused as to their motivation. The street closure is not a major detour, nor does it hinder anyone. The only people I see at a disadvantage would be the studio apartments across from Bonfire and they still have access. There are plenty of other options to access downtown. In my 10 years of living in Eagle, I have spent my fair share of time at Bonfire. They are like a family to many in our town. In my opinion, I think the only people that use that part of 2nd Street on a regular basis are actually Bonfire customers and the use is for Parking. We have plenty of parking around Eagle. I have yet to have a hard time finding parking around Eagle since 2nd St. has been closed. Who knows, maybe it even promotes walking? This could also create new opportunities for other businesses in Eagle. Businesses may get a new customer because someone walks by that never would have before.

During these difficult times, we need to support our local businesses and their willingness to adapt. With capacity limits, mask ordinances, and forced last call, it can be very challenging to stay in business. I applaud the effort put forth from Andy and his crew to still try and give some sense of normalcy during these times. With everyone feeling on edge, it’s nice to still be able to enjoy a local brew at our very own Bonfire. This is a very positive change in these times. I think other businesses could also try something similar. They could close off a few parking spots in front of their business and have outdoor seating. We have never seen something impact our businesses as much as the Pandemic. I applaud the town of Eagle and Bonfire in trying to help each other out.

Removing the street closure hurts not just Bonfire, but the town of Eagle. If the street were to open, many would not be able to enjoy Bonfire. What would that look like? Would we have to make reservations? Would there be a line outside? All this would do is limit the business in which Bonfire could have. This would then reduce sales tax revenue, local morale, and overall quality of life in and around Eagle.

I am pleading with the board to keep the closure of 2nd St. We could all learn a thing from Andy and how to give back to our community.

I am available to discuss if needed.

Thank You,

Nick Sunday
General Manager
Alpine Vending & Video, Inc
nick@alpinevending.com

Jenny Rakow

From: Lachie Thomas <lachie@6600feet.com>
Sent: Tuesday, November 10, 2020 3:54 PM
To: ALL COUNCIL
Subject: 2nd Street

Town Council Members,
As a downtown Eagle property owner and developer, I wanted to chime in on the discussion regarding the town's Be Our Guest program, specifically as it pertains to the Bonfire Brewing closure on Second St. I believe the program is a major benefit for our business community and should continue being offered with as much flexibility as possible.

2nd street closure is highly visible, in a positive way, from the busy Hwy 6 corridor. I have to imagine that is helping to ultimately bring more people into downtown as they see brewery customers enjoying themselves in a socially distanced setting.

I also understand that this intersection has long been on the town's radar as a dangerous one, and a candidate for closure. I think this particular closure represents an awesome pilot project as the town embarks on the Hwy 6 corridor planning process. What better way to engage the community on this subject than by putting something like this up on a trial basis?

And while I certainly understand that the closure cuts off one access point to town, there are plenty of other thoroughfares and options for getting into and out of downtown, that also happen to be at safer intersections with lower speeds and/or less foot traffic.

I think the program is innovative, and I hope to see more businesses ultimately take advantage of it. We should be working in whatever way possible to build a vibrant downtown for people, not just cars.

Thank you for your consideration, and your service.
Sincerely,
Lachie Thomas
--
Heads up - I'll be traveling from 7th November to the 15th November. I'll have access to emails but may not be able to respond quickly.

Lachie (Lockie) Thomas
970.390.5238
lachie@6600feet.com

Jenny Rakow

From: Corey Rudrud <corey@quietkat.com>
Sent: Tuesday, November 10, 2020 6:21 PM
To: ALL COUNCIL
Subject: 2nd street business

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern,

I have been informed that there is a town council meeting addressing the future of Bonfire Brewing's extended outdoor seating on 2nd Street.

Bonfire is a staple local business. They provide a great product and promote community. The outdoor beer garden has provided a great space for locals to "gather round", while physically distanced, and engage with their fellow community members.

As someone who live and works in downtown Eagle, I am in strong support of Bonfire's 2nd Street sprawl.

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From: Kathryn Butters <kustomdesignskdllc@gmail.com>
Sent: Tuesday, November 10, 2020 6:28 PM
To: ALL COUNCIL
Cc: Andy Jessen; Jerry Butters
Subject: RE: Bonfire | Second Street Closure / Patio Expansion

Follow Up Flag: Follow up
Flag Status: Flagged

To All,

My name is Katy Butters, I represent my Father Jerome D. Butters and his following properties 115 Broadway, 129 Broadway, 139 Broadway, and 127 W. Second Street. I am also an Architectural Designer, and business owner on Broadway.

We are writing to you today to inform you of our *full support* of Bonfire, and the temporary expansion of their patio. We have been advocates of closing Second Street permanently for many reasons in which we can discuss in detail at another time.

There are pros and cons to every situation, and by chance or coincidence, the times have provided a trial period for all businesses to experiment. Thank you "BE OUR GUEST" initiative that the town has promoted.

If you have any questions or concerns regarding this matter, please contact us at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

Katy Butters - Manager
Jerry Butters - Owner

KUSTOM DESIGNS
ARCHITECTURE STUDIO

KATHRYN R. BUTTERS
DESIGN PROFESSIONAL

115 BROADWAY ST.
EAGLE CO 81631
970|376|4997

Jenny Rakow

From: Charlie Gundlach <charlie@colorroasters.com>
Sent: Tuesday, November 10, 2020 6:53 PM
To: ALL COUNCIL
Subject: be our guest (2nd St.)

Follow Up Flag: Follow up
Flag Status: Flagged

Hello all,

Thanks for the nomination for the Community Impact Award! Very cool and I hope to raise a glass with you all soon.

Regarding the agenda item tonight about the 2nd St pedestrian area.

I'm in full support of the Be Our Guest program and all that the Town has done to support our restaurants/cafe's/etc. We have benefited from it tremendously. Anything we can do to creatively bolster small businesses right now is critical. As we enter the winter, creativity and persistence are going to be what keep us alive and profitable.

Part of this is the expansion of patios and outdoor seating where it makes sense. To me, Bonfire's extension is most definitely a step in the right direction. While it does block off a street, it was a sketchy intersection anyways. This alone makes it the perfect candidate to experiment with pedestrian only traffic. Furthermore, there is another access point to Broadway just a bit further off of Rte 6. Easy.

It's the right spot for this experiment, and I hope to see more creative solutions other local businesses will have as we move deeper into the winter.

Thanks for helping local small business where possible during this uncertain winter.

All the best,

Charlie Gundlach

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Charlie Gundlach
President & Head Roaster, Color Coffee Roasters
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colorroasters.com
717 Sylvan Lake Rd X4806, Eagle, Colorado 81631

Jenny Rakow

From: ARTSPACE <artspaceworkshop@gmail.com>
Sent: Tuesday, November 10, 2020 7:59 PM
To: ALL COUNCIL
Subject: Support of Red Canyon Cafe

Hi,
I just wanted to express my support for Red Canyon Cafe's concerns for the 2nd St closure. And appreciate the new compromise of the one way access.
We also back the signage request. We feel that this would be VERY helpful to all businesses in the Broadway district.
We have applied for the Be Our Guest program, but have not been able to real reap many benefits for our business, as only a few businesses have. We would appreciate a revision and expansion of benefits. Also making those benefits more known to all of the downtown business owners.
This will be a difficult winter season. We appreciate all of the support considerations you could help us with.

Thank you,
Tara Novak

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Sent from my iPhone

Jenny Rakow

From: Marci Leith <marcileith@me.com>
Sent: Tuesday, November 10, 2020 8:29 PM
To: ALL COUNCIL
Subject: 2nd street closure

Hello town council,

I am writing this letter to share that we at Yeti's Grind are in full support of the street closure in front of Bonfire Brewing and also in full support of the Be Our Guest program. Bonfire is a business that, despite suffering major setback's this year, having to cancel their block party, be at 50% capacity and close earlier than usual due to the COVID restrictions. Despite all of this they have been willing to invest in themselves and they've been creative and thoughtful in their approach to creating a safe space to be able to serve the community. I think they've done a great job of thoughtfully picking a place to put their outdoor seating and I don't feel that it has any negative impact on the downtown area.

Thanks for your time and we appreciate the creativity and thoughtfulness that the town has shown in supporting businesses through this challenging time.

Sincerely,

Marci and Larry Leith

Marci Leith
(303) 810-8152

CREEKSIDE MOUNTAIN PROPERTIES & CONSULTING INC.
PO BOX 261, EAGLE CO 81631

To the Town of Eagle – Staff and Members of the Board
November 11, 2020

My name is Daniel Ritsch. I am the owner of the properties at 120 2nd St and 214 Wall St., essentially the Corner of 2nd and Wall and directly across 2nd St from Bon Fire Brewery.

I am writing to show my support of the temporary road closure of 2nd st that has been granted to Bon Fire Brewery for their outdoor patio use.

It goes without saying that our town is "community". We support that notion with annual activities and events like the Community Table, LG Tri, Eagle Outside, and Thursday Concerts in The Park. These are activities that we look forward to each year. They add an incredible amount of value to our lives. We see friends, make memories, and build connections, small town ideals.

This past year I have seen the notion of "community" in action firsthand as we rallied around our small business owners. I have seen people INTENTIONALLY buy from Red Canyon, Color and Yeti's to show their support and help keep them afloat. And I have never been prouder of our small town and our "ideals".

Andy took a huge risk in starting his business in 2008 when most businesses were failing. He has worked harder than most of us can even consider. And he has always acted in the best interests of Eagle and our community.

As a resident of Eagle, that decision granted to Andy by the Town was a true example of "community". It, without question, built my confidence in our elected officials, in how decisions are made and where they place their values. Thank you. The courtyard has proven to be a huge success.

Bon Fire represents Eagle. And I am PROUD of the fact that Eagle did not dismiss that notion when Andy came to the Town with his request.

From a neighbor and property owners' perspective, back in 2006 when we first considered redeveloping our corner, I met with CDOT. Without hesitation they made it clear that the corner did not meet their minimum guidelines for traffic safety. It was there intention that 2nd st access to Highway 6 would need to be vacated at some point in the foreseeable future. It was considered an unsafe intersection with limited visibility, conflicting flows of traffic and insufficient distances between access points.

This now is a perfect opportunity to act and make a decision that is longer lasting for the good of Eagle.

Therefore, I would like to show my support of a more permanent solution as well.

I ask that Staff and Members of the Board consider fully vacating 2nd street access to Highway 6 and granting Bon Fire a more permanent use of the space.

1. We can increase public safety by limiting access onto Highway 6 to Wall St.
2. We can create a venue for gathering and support our identity of "Community".
3. We can show our support of a true Town of Eagle, small business success story.
4. And a Pedestrian Courtyard type space can help revitalize Downtown Eagle and help all businesses in our core.

Whether it be Bon Fire, Red Canyon, Mountain Peddler, or Yeti's, a win for all of our small businesses is a win for Eagle.

Thank you for your time and consideration.

Sincerely,

Daniel Ritsch