



MINUTES
Planning & Zoning Commission
Tuesday, March 3, 2020
6:00 PM
Public Meeting Room / Eagle Town Hall
200 Broadway
Eagle, CO
This agenda and the meetings can be viewed at www.Townofeagle.org.
PUBLIC WIFI - TOEE – ((TOEEWireless))

6:00 PM - REGULAR MEETING CALLED TO ORDER

Interim Chair Brent McFall called the meeting to order at 6:00 p.m.

<u>COMMISSIONERS PRESENT</u> Stephen Richards, Jesse Gregg, Matthew Hood, Charlie Perkins, Kyle Hoiland, and Brent McFall. Bill Nutkins joined at 6:06pm. <u>COMMISSIONERS ABSENT</u> Jason Cowles	<u>STAFF</u> Brandy Reitter - Town Manager Angie Kyle - Administrative Tech II Jessica Lake - Planner I Jenny Rakow, Town Clerk
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APPROVAL OF MINUTES

Commission Comments: asked admin to make minor corrections in the minutes.

1. February 18, 2020

MOTION: COMMISSIONER KYLE HOILAND MOTIONED TO APPROVE THE MINUTES BASED ON REVISIONS. MOTION WAS SECONDED BY COMMISSIONER JESSE GREGG AND PASSED WITH A VOTE OF 8 IN FAVOR AND 0 OPPOSED.

PUBLIC COMMENT

Interim Chair opened public comment. There was no public comment.

BUSINESS ITEMS

1. Per approved Resolution 10, Series 2020 "A Resolution of the Board of Trustees of the Town of Eagle, Colorado, Appointing Bill Nutkins, Brent Mcfall, Robert Townsend and Lani Webb to Fill Vacancies on the Town of Eagle Planning and Zoning Commission."

- a. Robert, Lani, and Brent were sworn in as Planning and Zoning Commission members by the Town Clerk.

2. *Commission Appointments to Chair and Vice Chair Positions*

Nominations of Chair:

- a. Hoiland nominates McFall as Chair.
- b. Perkins nominates Hood as Chair

Nutkins joined the meeting at 6:06pm.

The Commission voted for Chair as follows:

- a. Matthew Hood: McFall, Webb, Gregg, Perkins vote for Hood as Chair
- b. Brent McFall: Nutkins, Hood, Hoiland vote for McFall as Chair

MOTION: THE COMMISSION VOTED TO APPROVE MATTHEW HOOD AS CHAIR OF PLANNING AND COMMISSION WITH A 4 TO 3 VOTE.

Town Clerk swears in Bill Nutkins.

Vice-Chair nominations:

- a. Nutkins nominates McFall as Vice Chair

MOTION: THE COMMISSION VOTED TO APPROVE BRENT MCFALL AS VICE-CHAIR OF PLANNING AND COMMISSION WITH AN UNANIMOUS VOTE.

3. *Proposed Amendment to Section 4.04.060 of the Eagle Municipal Code Schedule of Uses Permitted in Residential Zone Districts.*

- a. Ordinance No. 09 (Series of 2020) An Ordinance of the Board of Trustees of the Town of Eagle, Colorado Amending Section 4.04.060 of the Eagle Municipal Code, to Allow Recreational Vehicle Parks as a Special Use in the Rural Residential Zone District.

The Town Manager presented the proposal to add recreation vehicle parks to a rural residential zone district.

Commission Comments: The commissioners asked if this request is revenue driven, and if there would be a camping fee. They also wanted to know if the town had enough staff for enforcement, and if there was urgency for this amendment. The commission wants to know what they could put in the code regarding the ordinance as well as what the proposed lot size.

MOTION: COMMISSIONER BRENT MCFALL MOTIONED TO RECOMMEND TO THE TOWN BOARD OF TRUSTEES THE PROPOSED AMENDMENT TO SECTION 4.04.060 OF THE EAGLE MUNICIPAL CODE SCHEDULE OF USES PERMITTED IN RESIDENTIAL ZONE DISTRICTS. MOTION WAS SECONDED BY NUTKINS AND PASSED WITH A VOTE OF 7 IN FAVOR AND 0 OPPOSED.

TOWN BOARD OF TRUSTEES MEETING REVIEW

- Village Market asking to extend their vested rights at the Town Board of Trustees' next meeting on March 10, 2020.
- Short-Term Rentals – Town is trying to keep it simple. Staff is going creating an ordinance to place them on an equal playing field with lodging. There is a requirement, if you are an absent owner, you have to have a property manager. Staff prefers to use a third party to administrator, track, and collect fees. The town will set up a licensing program. Many communities charge an annual fee, and Staff is estimating about 60-70 Short-Term Rentals in Eagle.
- Compensation for P&Z Members - the Town Board of Trustees' compensation is below market. They mentioned that whatever considerations with compensation, they will also look at Planning & Zoning commission as well. This will be discussed in April.
- Black Hills Energy is doing a major gas pipeline along 6 hwy. They are doing an upgrade because of the town's growth. It's going to be in April/May. It won't completely close Hwy6, but it will go to one lane. The town will do maintenance on the road at the same time. Communication from the Town will provide updates.

COMMUNITY DEVELOPMENT DEPARTMENT UPDATE

- Elevate Eagle Meeting in regards to the Land Use Code. We are getting into the code and will get feedback from the Land Use Code committee.
- Hwy 6 Corridor: The Town Manager is working on RFP.
- Community Development Director Open Position - this position is open until filled. Hoiland volunteered to be on the interview committee.

OPEN DISCUSSION

Commission recommended to the Town Manager to consider slowing speed limit down on Hwy 6.

ADJOURN

MOTION: COMMISSIONER HOILAND MOTIONED TO ADJOURN. MOTION WAS SECONDED AND PASSED WITH A VOTE OF 7 IN FAVOR AND 0 OPPOSED.

Approved:

Matthew O. Hood
Matthew O. Hood (May 11, 2020)

May 11, 2020

Matthew Hood, Chair



04/21/2020

Angie Kyle, Community Development Administrative Tech II