



**Economic Vitality Committee
Thursday, July 16, 2026, 1:00 PM
Public Meeting Room / Eagle Town Hall
200 Broadway, Eagle, CO**

This agenda and the meetings can be viewed at www.Townofeagle.org.

PUBLIC WIFI – Town of Eagle Public WiFi

MEETING ACCESS

- a This is an in-person meeting with access via Teams. **Please note there are two (2x) Teams links for different sessions of the meeting.**

Part I - Council Chamber, 1:00 PM

Agenda Item: Admin - EVC Vacancies and Applicants

Microsoft Teams Meeting

Join: <https://Teams.Microsoft.Com/Meet/259979568953444?P=Eucnoskhhu0tsvcmn5>

Meeting ID: 259 979 568 953 444

Passcode: A53P48H3

Dial In By Phone

[+1 469-770-0416](tel:+14697700416),,566798353# United States, Kaufman

[Find A Local Number](#)

Phone Conference ID: 566 798 353#

Part II - Castle Conference Room, 2:00 PM

Agenda Item: EVC Quarterly Meeting

Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 288 401 795 167 10

Passcode: qi2pN3pc

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[+1 469-770-0416](tel:+14697700416),,310764225# United States, Kaufman

[Find a local number](#)

Phone conference ID: 310 764 225#

CALL TO ORDER AND ROLL CALL - 1:00 PM

DECLARATION OF CONFLICTS OF INTEREST *If any member has a conflict of interest related to any item on today's agenda, please declare it at this time.*

ADMIN

- a EVC Vacancies and Applicants. [LINK: Applications Folder](#)
1. Rebecca Adkins
 2. Heidi Bintz
 3. Katie Bristow
 4. Jason Cole

5. Ben Dodd
6. Cal Seneker
7. Dan Shaughnessy
8. Patrick Sherwood

APPROVAL OF MINUTES

- a Minutes dated May 27, 2026
- b Minutes dated June 11, 2026

STAFF & OTHER UPDATES

- a Chamber and DDA Updates
- b Town Manager and Department Updates

BUSINESS & DISCUSSION ITEMS

- a EVC Recommendation of Appointments
- b Sports Recreation Tourism in Eagle - Mike McCormack
- c 2027 Budget Discussion
- d Discussion on EVC & MEAC Merger
- e Placer.ai
 1. [LINK: Community Visitation Snapshots](#)
 2. Updates from Joel

ADJOURN - 3:30 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Nikki Davis
Economic Development & Housing Specialist

Call to Order: 11:05 AM

Roll Call:

- **Members Present:** Eric Eves, Kim Fritzler, Mick Daly, Joel Wallen, Christina Hofman, Casey Glowacki
- **Members Absent:** None
- **Staff:** Nikki Davis, Molly Furtado
- **Guests:** Scott Schlosser (DDA)

Declaration of Conflict of Interest: None

Approval of Minutes: Minutes dated February 19, 2026; February 24, 2026; March 10, 2026; March 11, 2026; and April 9, 2026

- Motion to approve by Mick, seconded by Kim. Motion carried.

Staff & Other Updates:

- Welcome Jessica Johnsen, new Community Development Director (not present).

Business & Discussion Items:

- **Proposal to Merge EVC and MEAC:**
 - **Background and Rationale:** Kim explained that the idea for merging EVC and MEAC (the Marketing & Events Advisory Committee) originated from ongoing discussions about branding and economic vitality, with input from Patrick Sherwood (MEAC) and Mick. This was reinforced by recent strategic planning and the need for a unified approach to marketing and business engagement.
 - **Committee Structure and Subcommittees:** Kim outlined a proposed structure where the merged committee would meet monthly, with subcommittees focused on areas such as data analysis (Placer.ai), events, branding, and wayfinding, leveraging the diverse talents of current members.
 - **Consensus and Next Steps:** The group agreed to proceed with the merger, with Nikki and Molly tasked to begin drafting new bylaws and preparing for council approval, aiming for implementation in Q1 2027.
 - **MEAC Perspective and Funding Concerns:** Molly and Kim shared that MEAC members were supportive of the merger but raised questions about

protecting event funding, especially regarding the allocation of lodging tax funds and ensuring continued support for local events.

- **Strategic Plan Alignment and Branding Initiatives:**
 - **Branding as a Strategic Priority:** At their May 26 meeting, Town Council added branding as a top objective in the strategic plan, recognizing its role in economic development and community identity.
 - **Challenges in Defining Community Identity:** Mick and Scott discussed the complexities of branding for Eagle, noting the distinct identities of different commercial districts and the need to find common ground, while Casey advocated for a unified approach that emphasizes the whole town.
 - **Learning from Other Communities:** Scott suggested consulting with Jessica, who relocated from Grand Junction, to understand best practices in district branding and organization, referencing Grand Junction's success in integrating various districts under a cohesive brand.
 - **Potential Retreat and Expert Involvement:** Kim proposed inviting Ryan Short, the author of 'A Civic Brand' for a retreat to help the group deepen their understanding of civic branding and align efforts for the merged committee.
- **Business Engagement and Outreach Programs:** Nikki, Kim, and Mick discussed expanding business outreach through regular roundtables and events, referencing models from Montrose and the Chamber's new strategy to foster continuous engagement with the business community.
 - **Quarterly Roundtables and Engagement:** Nikki and Kim proposed a recurring industry-specific roundtables to facilitate ongoing dialogue with local businesses, inspired by Montrose's DART program. Mick added that the Eagle Chamber's former Business Advocacy Committee has shifted to the Business Action Committee.
 - **Movers and Shakers Meetings:** Molly explained that the 'Movers and Shakers' meetings serve as a platform for all advisory committees to collaborate, share updates, and align on economic development initiatives.
 - **Business Advancement Program Updates:** Casey inquired about the impact of the Business Advancement Program, with Nikki reporting the grant winners are underway. Staff are brainstorming ways to showcase these successes through social media and video testimonials.
- **Pursuit of State Designations for Economic Development:** Nikki and Kim discussed the potential for pursuing Colorado Main Street and Colorado Creative

District designations to enhance Eagle's visibility and support economic and cultural development.

- **Colorado Main Street Designation:** Nikki explained that the Main Street designation for Broadway/the DDA district is a state program with manageable requirements, including placemaking and business activation, and could be an achievable short-term goal for the group.
 - **Colorado Creative District Designation:** Nikki noted that the Creative District designation has more stringent criteria, requiring a well-established arts community and dedicated budget, but could be a long-term focus for the merged committee.
- **Data Collection and Placer.ai:** Staff are working to set up a Town of Eagle email for Joel. This will enable him to access the Town's Placer.ai account for continued report and analytics evaluation.
 - **Report Planning for Upcoming Meetings:** Nikki suggested that committee members prepare ideas for desired reports ahead of the June 11th meeting, aiming to leverage Placer.ai data for both economic vitality and business performance insights.
- **Sports Tourism and Event Funding Concerns:** Kim, Molly, and Casey discussed ongoing challenges related to sports tourism funding, specifically the Town of Eagle's decision not to fund the rodeo rink, and the need for improved communication with stakeholders.
 - **Timing and Process Issues:** Casey explained that the request for rink funding came at the last minute, making it difficult to coordinate support, and emphasized that earlier engagement could have led to a different outcome.

Adjourn: 11:46 AM

EVC Meeting | June 11, 2026 (Teams only meeting)

These meeting minutes were generated with the assistance of Microsoft Teams AI technology to enhance accuracy, organization, and clarity. The final version has been reviewed for completeness and adherence to meeting records.

Call to Order: 1:05 PM

Roll Call:

- **Members Present:** Mick Daly, Kim Fritzler, Casey Glowacki,
- **Members Absent:** Eric Eves, Christina Hofman, Joel Wallen
- **Staff:** Nikki Davis, Molly Furtado,
- **Guests:** Bryan Woods (Town Council), Michelle Morgan (Chamber), Patrick Sherwood (MEAC)

Declaration of Conflict of Interest: None

Approval of Minutes: Approval of minutes was tabled to the next meeting.

- Minutes dated May 27, 2026

Staff & Other Updates:

Business & Discussion Items:

- **Alignment of Strategic and Economic Development Plans:** Nikki led the discussion emphasizing the need for synergy between Town Council priorities and actionable economic initiatives, and identifying areas where the EVC can add value and capacity.
 - **Plan Integration Approach:** The Council's new Strategic Plan outlines what the Town aims to achieve, while the Economic Development Plan provides insight into approach and other action items.
 - **Supporting Strategies and Future Opportunities:** Nikki outlined supporting strategies that could strengthen implementation of the Strategic Plan, including streamlining coordination between the Chamber and the Town, developing a business concierge service which coincides with fostering an open-for-business environment, and exploring creative districts and event ROI. These were identified as areas for future focus if resources allow.
 - **Accountability and Progress Measurement:** The group discussed the importance of accountability, distilled into three areas: how to measure progress (quarterly or annually), where the EVC can add value, and what tools are needed to empower the committee.

- **Business Action Committee and Chamber Initiatives:** Michelle and Mick provided updates on the Chamber's transition from the Business Advocacy Committee to the Business Action Committee, describing new programming based on survey results and clarifying the shift away from advocacy to broader business support actions.
- **Streamlining Development and Permitting Processes:** The group discussed ongoing efforts to streamline the Town's development and permitting processes, including the need for a guide for new development, the role of EVC members as ambassadors, and challenges in communication and applicant support.
- **Civic Branding and Community Identity:** The group discussed the upcoming civic branding initiative, referencing the book 'The Civic Brand' by Ryan Short, and outlined plans for a workshop and the integration of civic branding into the merged EVC and MEAC group.
 - **Civic Brand as Guiding Principle:** Bryan and Nikki emphasized that the civic brand should serve as the town's 'North Star,' providing a lasting framework for decision-making that transcends individual strategic or comprehensive plans. The group discussed the deeper meaning of civic branding beyond logos and slogans, focusing on community values and identity.
- **Business Retention and Recruitment Initiatives:** The group discussed strategies for business retention and recruitment, including leveraging event-based marketing, cross-shopping, and programs like the Grand Junction gift card or Eagle Bucks to support local businesses, attract new ones, and encourage local spending.
- **Data Reporting and Tools for Committee Empowerment:** The group discussed the use of Placer.ai and other data tools to inform decision-making, the need for more accessible data summaries, and the development of collaborative tools like a Teams Planner to enhance EVC engagement and track progress.

Adjourn: 2:00 PM



To: Mayor and Town Council
From: Melissa Daruna, Interim Town Manager
Date: July 14, 2026
Re: Town Manager Report

Administration and Organization Updates

It is hard to believe we are already in July. We had a successful start to summer and celebration of Flight Days! My focus over the last couple of weeks has included supporting that event, the rollout of the 2026 Strategic Plan and community meeting preparations.

As a team, we are conducting our mid-year check-ins between supervisors and staff. We use this opportunity to discuss our SMART goals, review and celebrate successes and address any challenges or issues with progress. These check-ins are designed to be a conversation that includes feedback from staff on the support they need to be successful. Information from these meetings is also factored into work plans for the remainder of the year and the final development plan reviews we conduct in late fall.

We have kicked off the budget season. I want to express my gratitude to our Finance Director, Rachel Tand, for her ongoing efforts to make the budget process inclusive, collaborative and as seamless as possible for our staff. And a big thank you to our whole finance team for all the background work to make forms and data easy to follow and access. As a reminder, we have scheduled specific budget work sessions with Council in September.

We also began work with our consultant to review facility usage and needs for departments housed at Town Hall. This project will give us a sense of the current uses and challenges and specifically, the space constraints experienced by our Police Department. The assessments will help us identify short-term opportunities as well as long-term solutions.

Additionally, over the last two weeks I engaged with our partners at Mountain Recreation as a participant on their Master Plan Advisory Committee. We had an opportunity to review the initial community survey data and discuss the next steps for the feasibility study. I will work with the Mountain Recreation leadership on providing a full report as the master plan takes shape and we have data ready to share with the community. The second connection opportunity was hosting the GOCO (Great Outdoors Colorado) Roadshow at the Eagle Pool & Ice Rink. At the GOCO Roadshows the regional grant officers come out to visit with current and prospective grantee partners, talk about GOCO's grant programs and highlight a success story by touring a project. This year they chose the pool and Haymaker Recreation Hub as their highlighted project in our area. It was great to showcase the success of site and once again, thank GOCO, Mountain Recreation, VVMTA and EC BMX for the partnerships that made that all possible.

Finally, as of this writing, we remain in Stage 2 Fire Restrictions and State 3 Water Restrictions. Staff are also working on additional water restriction options to reduce outdoor irrigation to 1 day per week. We appreciate the community's commitment to a safe and waterwise summer!

Upcoming

- LUDC Code Updates – The Planning & Zoning Commission meeting was canceled on July 7th due to the power outage. They will consider the code changes related to variance process and standards are their next meeting, after which policy recommendations will be presented to Council.
- EVC & DDA – The EVC and DDA will have regular meetings on July 16 and July 21, respectively.
- Eagle County Fair & Rodeo – Wednesday, July 22 – Saturday, July 25
- CCCMA Summer Camp Conference – I will be attending the Colorado City & County Managers Summer Camp conference July 23 – 24 in Montrose. The conference is focused on new and emerging managers.

Active Land Use Applications - [Active Land Use Applications | Town of Eagle, CO - Official Website](#)

Work Sessions

To help the Town Council stay informed about upcoming work sessions, the following table outlines topics to be discussed over the next several months. Preparing in advance is helpful, as it allows effective planning and execution of a work session. Staff will maintain this table in the report and make any necessary adjustments.

WORK SESSIONS in 2026:

Date	Topic
January 6	WUI Code Updates
February 3, 2026	Town of Eagle Organization & Operations
March 3, 2026	Advisory Committees
April 7, 2026	Development Review Process
May 5, 2026	Capital Project Prioritization
June 2, 2026	Housing
July 7, 2026	2026 Strategic Plan Community Gathering
August 4, 2026	Long-Range Planning
September 1, 2026	TBD
September 15, 2026 (3:30 – 5:30 p.m.)	2027 Budget
September 29, 2026 (3:30 – 5:30 p.m.)	2027 Budget
October 6, 2026	TBD
November 3, 2026	TBD
December 1, 2026	TBD



To: Mayor and Town Council
From: Melissa Daruna, Town Manager, and Department Leads
Date: July 14, 2026
Re: Department Updates for June 2026

ASSISTANT TOWN MANAGER

June 2026

Please refer to Town Manager Report.

ECONOMIC DEVELOPMENT

June 2026

- **Downtown Development Authority (DDA):**
 - **Boundary Expansion** - Town Council approved an ordinance expanding the DDA boundary to include 22 Town-owned properties. This action improves the DDA's position to support future economic development and reinvestment opportunities adjacent to Downtown Eagle and neighboring commercial hubs.
 - **DDA Board Composition Change** - Town Council approved an ordinance authorizing the appointment of up to two alternate members to the DDA Board. The amendment is intended to improve meeting continuity and support a consistent quorum. Staff will update the DDA's Rules of Procedure before recruiting for the alternate positions.
 - **Public EV Charging Support** - The DDA pledged \$10,000 in support of a DCFC Plazas Grant application. This effort is led by Kira Koppel, Sustainability Specialist.
 - **Commercial Activation Rebate Program** - The DDA prepared a recommendation for Town Council to consider a rebate pilot program within the DDA district. Staff will request Council direction on the proposed program and other potential incentive tools to reduce commercial vacancies and support more business activity downtown.
- **Economic Vitality Committee (EVC):**
 - **Strategic Plan Implementation** - Staff led the EVC through a comparison of the Town's 2023 Economic Development Plan and 2026 Strategic Plan to align the committee's work with Council's priorities. The discussion clarified the EVC's role in implementing economic development initiatives, monitoring progress, and providing ongoing business perspective through the Strategic Plan's accountability framework.
 - **EVC Recruitment** - Staff recruited for the EVC vacancies during the June 1–30 application period. The Town received eight applications, and the EVC's appointment recommendations will be presented to Town Council later in July.

HOUSING

June 2026

- **Housing Work Session** - Town Council held a comprehensive work session focused on housing. The discussion provided an overview of the Town's existing housing programs, recent accomplishments, current and anticipated development activities, and emerging policy considerations. The work session also established a foundation for future housing objectives identified in the recently adopted 2026 Strategic Plan.
- **The Housing Technical Group** - The county and municipal representatives who participated in the 2025 Regional Housing Needs Analysis are creating a new forum. Once a meeting day is established, the group will meet every other month to share updates on local housing initiatives, development activity, funding opportunities, and policy discussions. A major objective is to help neighboring jurisdictions stay informed and improve coordination on affordable and workforce housing efforts across the Eagle River Valley.
- **Employee Housing Unit** - One of the Town's employee housing units was recently vacated. Before the unit is offered for rent again, staff will complete routine turnover work, including general maintenance and repairs resulting from normal wear and tear. The unit is expected to be ready for occupancy in August.

SUSTAINABILITY

June 2026

- **Building Electrification Project** – The Brush Creek Pavilion & Studio electrical systems have been prepped for their heat pump water heater installations that will occur later this month. Contractors have been and will continue to prep the Town Hall's complex electrical system for our heat pump rooftop units (RTUs). RTUs should be installed by later August. Temporary cooling will be in place to support the transition.
- **Public EV Charging** - Staff has been working on the DCFC Plazas Grant Application, due Friday June 10th. If successful, grant funding will support 2 dual-port DCFC fast charging stations on 2nd Street, near Town Hall.
- **\$4 Million Awarded** - The Town, as part of a multi-jurisdictional cohort, is receiving over \$300,000 in funding from the IMPACT Accelerator Grant. Our cohort consists of 10 jurisdictions (Pitkin County, Eagle County, City of Aspen, Town of Minturn, Town of Red Cliff, Town of Avon, Town of Basalt, Town of Vail, Town of Snowmass Village, and Town of Eagle) and was awarded a total of \$4,024,750 to support implementation of the [Net Zero Roadmap](#), enabling advanced building energy codes that promote all-electric new construction. Eagle's project dollars will be used to support staff training, community outreach, energy rebates for residents, and fee reductions for qualifying affordable housing projects.
 - [View the Colorado Energy Office press release here](#); stay tuned for a detailed, local press release.
- **The Mountain Towns 2030 Climate Summit** will be hosted October 13–14th in Sun Valley, ID this year. We have 4 complementary registrations. Let Kira know if you'd like one and plan to attend. This event is focused on incorporating sustainability and net zero by 2030 into mountain towns like ours.
- **Colorado Communities for Climate Action** - Staff attended the CC4CA conference (June 10-12th), along with Councilmember McCrackin. Practical insights were gained on how to advance our net zero goals.
- **Bike to Work Day** – The Town hosted aid 2 stations on Bike to Work Day (June 17th) in partnership with the county. We had our highest-ever number of attendees, over 30 per station. We are grateful to our local businesses who supported this effort: Mountain Pedaler, Seagull's Cycles, Canela, Color Coffee, & Yeti's.
- **Heat Pump Bulk Buy** – Staff has been working with Walking Mountains, Holy Cross Energy, and Zero Homes to put together a heat pump bulk buy pilot program to enable easier residential conversions from gas furnaces to heat pump with hopes to later offer substantial discounts by scaling the program.

SPECIAL EVENTS

June 2026

- Town produced events for June: Flight Days
- Town liaison for June events: Youthapalooza, Yoga at the Park, Yoga by the River, 2nd Friday Gallery Night, Mountain Rec Little League Day, Wind Up Wednesday, River Park Beer & Surf, Bighorn Gravel, Showdown Town.
- Special Event Permit Applications received: Discussion with Eagle Rising regarding possible event, Potatopalooza on September 26, 2026.
- Eagle River Tubing Company began river tube rental on June 17. Expected season is mid-June through late August, hours 11am-6pm, 7 days a week. Hours may change based on river flow, weather, demand, staffing, and safety conditions. Owner/Operator, Jackson Higgins is aware he will not have access to the River Park parking lot July 20-26.
- Allow for 5-6 weeks for production of the fiberglass sitting bear, once payment was received 6/12. Placemaker Project features a fiberglass sitting bear. The installation is conceived as a placemaking anchor to help draw visitation, a sculpture that generates curiosity, and a reason for people to linger, take photos. Dimensions (38" H x 42" W x 43" D).
- Flight Days once again showcased the very best of our community. A heartfelt thank you to all our staff, Council Members, volunteers, community partners, sponsors, and the community who brought incredible energy and enthusiasm to the weekend. Special thanks to:
 - Town of Red Cliff, for your adventurous collaboration.
 - Vendors who braved the 40 mph wind gusts.
 - Bill Beasley and his team at the County for setting up carnival tents each year.
 - Congratulations and thank you to our Most Spirited Parade Winners; Mountain Tots and Eagle County Fair & Rodeo Royalty.
 - K2T Real Estate for sponsoring the Splash of Color Fun Run. We raised over \$2,500 for the Eagle Senior Center.
- Successfully coordinated and managed the Town's 2026 Flight Days Annual Celebration; overseeing all aspects of event planning, logistics, vendor and volunteer coordination, entertainment, and onsite operations. The event featured 13 mobile food vendors, 20 artisan vendors, four live bands, an emcee, volunteers, a kids scavenger hunt, movie night, Splash of Color Fun Run, and a parade with 20 entries. Additional attractions included bouncy houses, a Ninja Warrior Course, No Bull Entertainment, the Eagle Climbing Wall, a horseshoe tournament, face painting, and a pet contest. Created marketing collateral and social media promotions to drive engagement and attendance, ensuring a magnanimous, FREE, family-friendly celebration for the community.



MOUNTAIN SOCIAL Town of Eagle takes flight

Chris Dillmann
cdillmann@vaildaily.com

The town of Eagle held its signature event on Friday and Saturday. Eagle Flight Days celebrates when the county seat was taken from Red Cliff and moved to Eagle back in 1921. Highlights included a parade, kids zone, a color fun run, the Lion's Club Pancake Breakfast and plenty of live music.



Tegan Davis and Enzo Calabrese of Eagle after the Color Run.



Ethan and Sylvia Jacobs of Gypsum with Jessie the dog after the Color Run.



Matthew and Caitlin Pauls of Eagle after the Color Run.



The Leach family after the Color Run.



Susie Thurman, right, Bailey Shelley of Eagle, and Anals Thurman before the Flight Days Parade.

1. Attendees get ready for the Color Run.
2. The Gerard family of Gypsum before the parade.
3. Melissa, Abel and Max Reed of Eagle after the Color Run.
4. Wayne Nelson of Gypsum volunteers at the pancake breakfast.
5. Bridget Killeavy of West Vail and Katie Jenkins of Eagle after the Color Run.
6. Shelton Adams with Luke, 5, and Quinn, 7, of Highlands Ranch before the Flight Days Parade.

COMMUNICATIONS

June 2026

Facebook Analytics:

- Total Followers: 5,041
- June Views (Number of times our content was played or displayed): 207,303
- Highest Engagement:
 - Stage 3 Water Restrictions – 16,518 views
 - Flight Days County Seat Video – 14,669 views
 - Flight Days Bathroom Update – 9,885 views

- Created videos for Council meetings, Flight Days County Seat, Stage 3 Water Restrictions and Strategic Plan Open House (Total Watch Time: 2d 22h)

HWY 6 Digital Sign: Creation of Graphics + Scheduling for 21 Messages

News Flash Website Updates: Stage 2 Fire Restrictions, Stage 3 Water Restrictions, No More Water Bill Surprises, E-Bike Ordinance, Air Quality Resources, Water Conservation Tips, Wildfire Preparedness, Temporary Closure of Broadway for Flight Days, Parking Stalls Being Painted on Broadway, Wildfire Resiliency Code Open House, Stage 2 Water Restrictions Remain in Effect, The Casual Enormity of Adam Palmer Screening, Bike to Work Day, Curbside Composting, Community Visitation, Capitol Street Improvements (weekly updates), Eagle Flight Days, Stage 1 Fire Restrictions Implemented, Town Hall Admin Offices Closing Early for Flight days, D.I.R.T. Crew

Additional Content Created: Eagle Today Newsletter, Materials for Wildfire Resiliency Code Open House, Utility Insert for Water Portal, Flight Days Strategic Plan Boards



INNOVATION TECHNOLOGY

June 2026

Broadband update:

- 36 business/government subscribers, 137 residential subscribers, 8 new signups in June
- Broadband services billed last month: \$18,747.15.

COMMUNITY DEVELOPMENT

June 2026

LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's [Active Land Use Applications Page](#).

446 Broadway – Minor Development Permit

- 2nd round comments sent on 4/27; comment review with applicant 5/6; meeting w/Planning staff, Town Manager and applicant on 5/28; awaiting resubmittal from applicant.
- Applicant has changed their mind on original design, and will be meeting with staff to discuss new ideas prior to resubmitting.

New Electric, 629 Sawatch Road – Minor Development Permit

- Partial resubmittal on 5/5 - staff transition of application; staff reviewing application for code compliance.

301 Broadway – Minor Development Permit

- Application was approved at June 16th PZ hearing.
- Final review of plans still required; this review will occur after the public hearing, and may warrant a rehearing of the application by P&Z.

Bluffs PUD Amendment

- The applicant is making revisions to ensure alignment with HOA covenants and design guidelines.

332 Grand Avenue – Major Development Permit

- Referral comments sent to applicant 4/28; awaiting resubmittal from applicant.

Capitol Flats – Preliminary Plat, Rezoning, and Right-of-Way Vacation

- Applicant has been sent comments and is working through addressing them. The right-of-way vacation will be moved through public hearing first and is scheduled for June 16 and July 14.

Red Mountain Ranch – PUD Amendment (Minor, administrative decision)

- Application to amend front setbacks for single family dwellings submitted; staff preparing notice of determination (as of May 6); documents are under legal review (June 2).

Haymeadow Preliminary Plan (Neighborhoods A2, B, C, & D)

- Application for Preliminary Plan/Plat for the rest of the Planned Unit Development. Staff have had a kick-off meeting with the applicant and are sending comments to the applicant on the updated Memorandum of Understanding (MOU). Phase 1 of this application review will be an internal staff review focused on internal road layout and lotting.

Haymeadow Townhome Plat – RMF-2A

- Application submitted and under completeness review.

894 Chambers Development Plan

- Application submitted and under completeness review and determination for major or minor.

APPLICATIONS IN POST-DECISION CLOSE-OUT (REQUIRED PRIOR TO BUILDING PERMIT OR OTHER NEXT STEP)

- Red Mountain Ranch Preliminary Plan & Major Development Plan
- Haymeadow RMF-4/5 Final Plat & Major Development Plan
- 1215 Chambers Minor Development Plan
- McDonald's Minor Development Plan

UPCOMING ANTICIPATED APPLICATIONS

- Eagle Justice Center Expansion – Development Plan
- Capitol Theater – unknown type
- Haymeadow Townhome Plat – RMF-4/5
- Haymeadow Lot Line Adjustments – Filing 2 duplexes
- Haymeadow Resubdivision of RMF-3 in Filing 1

Administrative Approvals (Encroachment Permits, Sign Permits, Use Approvals)

- Currently reviewing 2 Sign Permits, 0 Encroachment Permit, 0 Mobile Vending Permits, and 1 Use Review.
- 46 Business Licenses have been reviewed so far this year.
- 5 Sign Permits have been approved and issued so far this year.
- 1 Encroachment permits has been approved and issued this year.
- 1 Mobile Vending Permit renewal has been approved and issued this year.
- 8 Pre-Application Meetings have been scheduled so far this year.

NOTABLE UPDATES

- Software: Staff have selected Tyler Technologies as the Department's new permitting software, and Council has approved the vendor contract. Anticipated roll out for Community Development to be concurrent with the Municipal Court.
- Contract is complete, meeting held with Tyler, kickoff meeting being scheduled.

TRAINING/CONFERENCES

- 2021 IECC residential and commercial overview, and overview of regional energy code amendments.

- Mountain Towns 2030 Regional Forum: Code Readiness for Colorado Mountain Communities.
- Western Matters Rural Summit
- Rocky Mountain Leadership Program
- GIS Training
- APA Colorado Conference

MAJOR CONSTRUCTION PROJECTS

Business Name	Location	Status
RHG Ph II	16186 Hwy 6	All permits issued.
Haymeadow	Mount Hope	Building permit issued for 9 single family – 3 Townhouses w/ 1 postponed till spring and 2 permits issued

Building

The figures below show general activity levels not broken down by permit type (building, plumbing, mechanical, etc.)

TYPE OF WORK PERFORMED	EOY 2024	EOY 2025	2026
Inspections (n/i Planning, Public Works)	1944	1742	1151
Permits Processed	334	425	205

P&Z and Council Meeting Schedule

July 2026
July 7 th (Work Session) • Strategic Plan
July 7 th (Planning Commission)- CANCELED due to power outage • Variance code amendments
July 14 th (Town Council) • Continued- Eagle Family LLC ROW Vacation
July 21 st (Planning Commission) • Variance code amendments
July 28 th (Town Council) • Eagle Family LLC ROW Vacation
August 2026
August 4 th (Planning Commission)
August 11 th (Town Council) • Capitol Flats ROW Vacation
August 18 th (Planning Commission)
August 25 th (Town Council)