



**Open Space & Recreation Advisory Committee
Approved Meeting Minutes
Tuesday, January 7, 2025, at 9:00 AM
Council Chambers - Eagle Town Hall
200 Broadway Eagle, CO 81631**

This agenda, meetings, and information about the Committee can be viewed at www.Townofeagle.org.

OSRAC MEETING ACCESS INFORMATION

This will be an in-person meeting with access via Microsoft Teams. First-time users of Microsoft Teams will need to download the free app before joining the meeting.

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9:00 a.m. CALL TO ORDER and ROLL CALL

Call to Order at: 9:03am

Roll Call:

Committee members present: Dan Lambert, Jessica Foulis, Ernest Seager, Phil Kirkman, Ryan Gilmer, and Roger Mitchell

Committee members absent: Chris Cohen and Chris Kehoe

Staff Present: Brian Lieberman, Open Space and Trails Manager

Town Council Present: Ellen Bodenhemier

9:05 a.m. PUBLIC COMMENT

- A member of the public requested that they be added to a future agenda item to make a presentation on strategic refinements to trail openings.

9:10 a.m. ADOPTION OF AGENDA

MOTION to adopt the Agenda as presented by Seager and second by Lambert. Motion passed with a vote of 6 in favor (Seager, Mitchell, Kirkman, Lambert, Gilmer, and Foulis) and 0 opposed.

9:13 a.m. APPROVAL OF DECEMBER MINUTES

MOTION to approve the December OSRAC meeting minutes by Lambert and second by Seager. Motion passed with a vote of 6 in favor (Seager, Mitchell, Kirkman, Lambert, Gilmer, and Foulis) and 0 opposed.

9:15 a.m. DISCUSSION/ BUSINESS ITEMS

Election of Committee Officers

MOTION to appoint Ernest Saeger as Chair (through Dec 2025), Jessica Foulis as Vice-Chair (through Dec 2026), and Ellen Bodenhemier as Committee Coordinator (through Dec 2026), and to determine the secretary at the February meeting by Saeger and second by Lambert. Motion passed with a vote of 6 in favor (Seager, Mitchell, Kirkman, Lambert, Gilmer, and Foulis) and 0 opposed.

2025 Open Space Budget Presentation

- Staff presented the adopted 2025 Open Space budget.
- The Committee accepted public comments.

Open Space Ranger Scope of Services and Development Timeline Presentation

- Staff presented a draft of the Scope of Services document for the Open Space Ranger Position and Program.
- Staff told the Committee that the development of the document was intended to provide clear expectations for roles and responsibilities for the new position to the community and funding partners.
- A committee member asked how time spent on events is captured in the time allocation for the position and suggested that it be considered.
- A Committee member suggested that first aid be included in the required training.
- A Committee member suggested to ensure that the golf course is included in the roles and responsibilities.
- The Committee accepted public comment.
- The Committee discussed the time allocation for April. Staff will review the April time allocation and consider if adjustments are needed.

New Business

- Staff said that they will bring the recommendation to enact seasonal use restrictions on tract OS-1 of the Reserve at Hockett Gulch to the Town Council at the 1/14/25 Council Meeting. Until that time, the parcel will remain open. Staff will post educational signage about recreation and wildlife on the property.

- Staff will have a preliminary discussion with the Council about e-bikes at the 1/14/25 meeting. The goal of the discussion will be to gauge preliminary interest in reviewing e-bike policies on open space lands, the amount of public input desired to review the policies, and if an outside consulting firm should be hired to assist with the review.

Future Agenda Items

- The Committee will nominate a Secretary at the February Meeting.
- Ellen said that the Adam Palmer Sustainability Fund is interested in meeting with OSRAC to discuss grants and overlap with restoration projects.
- A representative from the BLM will attend the next OSRAC meeting to answer questions about the e-bike NEPA assessment on BLM lands.

10:30 a.m. ADJOURN

MOTION to ADJOURN at 10:42 a.m. by Seager and second by Kirkman. Motion passed with a vote of 6 in favor (Seager, Mitchell, Kirkman, Lambert, Gilmer, and Foulis) and 0 opposed.