MEETING MINUTES
Town Board of Trustees
Tuesday, February 11, 2020
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

CALL TO ORDER - 6:00 PM

Mayor McKibbin called the meeting to order at 6:00 p.m.

ROLL CALL - 6:05 PM

TRUSTEES PRESENT

Anne McKibbin, Kevin Brubeck, Matt Solomon, Andy Jessen, Mikel, Kerst

TRUSTEES ABSENT

Scott Turnipseed and Paul Witt

STAFF

Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Bill Shrum, Assistant to the Town Manager
Jenny Rakow, Town Clerk
April Kroner, Town Planner/Comm Dev Director
Jill Kane, Finance Director/Treasurer
Bryon McGinnis, Public Works Director
Joey Staufer, Police Chief

ADOPTION OF AGENDA

There were no changes to the agenda.

PUBLIC COMMENT

T. Habler, Bull Pasture HOA had questions regarding the Brush Creek Road extension and obtaining more detailed plans, including update on the design process and timeline on development. Inquiry on landscaping and fencing and whose responsibility that would be. Mayor McKibbin directed her to speak with April Kroner and Brandy Reitter for details on this roadway.

Silus, Shelby and ? from Eagle Valley High School civic engagement class were interested in raising money for cancer patients at Shaw Cancer Center by doing a fundraising run in Eagle. Students were direction to Brandy Reitter and Brian Hall our Events Manager to coordinate.

PRESENTATIONS

1. Greater Eagle Fire Department, Prescribed Burns Update and Proposal 2020, Hugh Fairfield-Smith Wildland Coordinator

   John Staight introduced this item. Ross Wilmore provided a presentation on the prescribed burns in Eagle that took place in 2019 and remarked that they were very successful. GEFPD is requesting additional prescribed burns

in eagle in 2020.

Board Comments – thanked GEFPD on behalf of town.

There was consensus form the Town Board to allow prescribed burns in 2020.

2. Proclamation in Honor of Jon Jon Asper

Mayor McKibbin read the proclamation into the record for the audience. Jon Jon's memorial will start at 12 at the Eagle Fairgrounds and there is an account at Alpine Bank to assist the family with costs for the memorial.

CONSENT AGENDA

MOTION: Trustee Kevin Brubeck motioned to Approve the consent agenda. The motion was seconded and passed with a vote of 5 in favor and 0 opposed.

1. Minutes - January 28, 2020

2. Bill Pay - January 2020

STAFF REPORTS

1. Town Manager Update

Brandy provided her highlights relating to the River Park and that Eagle County will maintain the intake structure.

Staff will be rescheduling the meeting with Glenwood Springs Town Council relating to THOR intergovernmental agreement.

Board Comments: would like comps from Fraser on short term rental policies and mayor and board pay.

2. Department Update

a. 2019 Sales Tax

3. Lower Basin Water Treatment Plant Project Report

BUSINESS ITEMS

1. Public Investment Fee (PIF) Waiver Request

Brandy Reitter introduced this item. This is a request for a refund on a fee paid for a new permit at 241 Broadway. Attorney Matt Mire stated he was not able to find how to waive or refund this payment as there is not a process or authority to do so in our code. If the board wants to refund, request to give attorney until next meeting and look at authority and what findings would be appropriate in this context.

Board Comments: During that time there may have been a policy or ordinance in place to waive tap fees to incentivize development downtown. Staff will look into this policy. The relevant factor is that this was waived for whole district and not just one individual. These incentives were waived once and now this owner wants to finish the project that was already started. Board felt okay waiving fees on the same project with no changes. These are unique circumstances. Inquiry on how many other owners might make this same request. Staff provided examples of other projects on Broadway. Staff will get context on program in place and information on policies.

Wendy Sacks 241 Broadway Applicant provided to the board that the waiver in 2007 was an incentive program. This permit is just trimming it out and is not new service. This is a bar sink remodel and finish of space. Board will continue this to the February 25th town board meeting.

2. Town of Eagle Sustainability Initiatives

Brandy Reitter introduced this item. Deron Dircksen highlighted the Climate Action Collaborative segments and the town's initiatives related to them.

Board Comments: would like to use grant funds for some of these initiatives and discuss further at the board retreat. Would like to address transportation issues and those items that are negligible to the budget as priorities. Would like to see a prioritization matrix the board can use to assist with the initiatives and process to implement them.

BOARD DISCUSSION AND FUTURE AGENDA ITEMS

Trustee Solomon received feedback on the board manual. Will be removing sections that Home Rule may require the board to write.

Trustee Jessen discussed the town's encroachment agreement and the potential for liquor licenses to take over portions of the right of way in downtown area. There was clear direction on experimenting with parklet. Would like to see this incorporate planning a large event that uses right of way. Believes that at some point we will need authority ability to say we need the public right of way back during those events. Would like clear expectations on events and liquor licenses that have public right of way and when they are valid. Requested staff to reach out to other communities to see how this is handled.

Mayor McKibbin attended the State of the County 2019 annual report and urged board to review information available on the County's website.

ADJOURN – 7:15 PM

MOTION: Trustee Andy Jessen motioned to Adjourn the COMMENT. Motion was seconded and with a vote of 5 in favor and 0 opposed.

Approved:
Date:

OFFICIAL SEAL

Kevin Brubeck, Mayor Pro Tem

Jenny Rakow, CMC Town Clerk