



Town Council
Tuesday, December 10, 2024
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

*This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.*

TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION *This will be an in-person meeting using Teams. Please note: All participants must remain muted until they are requested to speak. This will reduce background noise disruptions to the meeting attendees. When it's your turn to speak, you will have three (3) minutes for public comment. PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record. For technical difficulties, please email jenny.rakow@townofeagle.org and we will do our best to assist you.*

1. **Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 298 401 898 055

Passcode: wuiqSP

Dial in by phone

[+1 469-770-0416,,812178188#](#) United States, Kaufman

[Find a local number](#)

Phone conference ID: 812 178 188#

CALL TO ORDER - 6:00 PM

ROLL CALL

ADOPTION OF AGENDA *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT *Citizen public comment offers an opportunity for citizens to express opinions or ask questions regarding town services, policies, or other matters of community concern, and any items that are not on the agenda. Please attempt to keep comments to three (3) minutes; time limits are established to provide efficiency in the conduct of the meeting and to allow equal opportunity for everyone wishing to speak. When appropriate, any questions by the public during public comment will be followed up on by the Town Manager and Town staff. Those who are speaking are requested to state their name and address for the record.*

PRESENTATIONS - 6:05 PM *Prescheduled presentations from the public are limited to 5 minutes. Invited presentations are limited to 10 minutes. Prior arrangements for presentations are made with the Town Clerk. The Council cannot appropriate funds or waive fees in response to a presentation.*

1. Proclamation - Eagle Valley Devil's Cross Country Program

CONSENT AGENDA - 6:10 PM *Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.*

1. Minutes - November 19, 2024

2. Bill Pay - November 2024
3. Resolution 83, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Fifth Amendment to the Development Improvements Agreement for the Eagle Health Care Center."
4. Three-Mile Plan
 - a. Resolution 85, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado Ratifying the Town's Three-Mile Plan Adopted by the Planning and Zoning Commission."
5. Resolution 86, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the First Amendment to the Development Agreement for 1200 Capitol Street"
6. Resolution 89, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Agreement for Professional Services with Gendelman Klimas Edwards, Ltd. for Municipal Prosecution Services
7. Resolution 91, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving and Intergovernmental Agreement with Eagle County and the Towns of Avon, Basalt, and Vail for Funding of the Eagle County Victim Services Unit"

STAFF REPORTS - 6:15 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update

BUSINESS ITEMS - 6:20 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. Resolution 88, Series 2024, "A Resolution by the Town Council of the Town of Eagle, Colorado, appointing selected applicants to serve on the Open Space and Recreation Advisory Committee."
2. PUBLIC HEARING: Adoption of the 2024 Revised Budget and 2025 Budget
 - a. Resolution 79, Series 2024, "A Resolution Reappropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado For The 2024 Budget Year."
 - b. Resolution 80, Series 2024, "A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Eagle, Colorado For The Calendar Year Beginning On The 1st Day Of January 2025, And Ending On The Last Day Of December 2025."
 - c. Resolution 81, Series 2024, "A Resolution Appropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado, For The 2025 Budget Year."
 - d. Resolution 90, Series 2024, "A Resolution Levying General Property Taxes For the Year 2024, To Help Defray the Costs of Government For the Town of Eagle, Colorado, For the 2025 Budget Year."
3. Resolution 87, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado, Approving a Professional Services Agreement with the Adam Palmer Sustainability Fund"
4. PUBLIC HEARING: Land Use File: AN23-01 West Eagle Housing Annexation, Zoning, Preliminary Plan/Final Plat, and Major Development Permit (*Withdrawn*)
5. West Eagle Sub Area Plan Discussion

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 6:45 PM *Council will use this time to propose future agenda items, provide updates on Council Committees, and address general discussion items.*

EXECUTIVE SESSION 6:50 PM

1. Executive Session pursuant to C.R.S. § 24-6-402(4)(e) to determine positions relative to matters that may be

subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, as it relates to the Town Attorney contract.

2. The council further moves to conclude the regular meeting upon the adjournment of the Executive Session.

ADJOURN - 7:20 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI – Eagle Guest



OFFICIAL PROCLAMATION TOWN OF EAGLE BEST OF EAGLE RIVER VALLEY

Recognizing the teamwork, ambition and tenacity of the 2024 Eagle Valley Devil's Cross Country program, and specifically their Varsity team results at the November 2 State Boys 4A Cross Country Meet;

WHEREAS, the Eagle Valley Devils competed at the State Meet in Colorado Springs with a 4th Place finish, tied for the highest result in the history of their program;

WHEREAS, Henry Hovet finished in 134th Place, Logan Drever finished in 118th Place, Blake Anderson finished in 82nd Place, Eric Asselin finished in 38th Place, Jackson Filmore finished in 31st Place, Dylan Blair finished in 5th Place, and Tyler Blair finished in 4th Place;

WHEREAS, the team completed the State Meet with a school record low of 146 Points;

WHEREAS the team overcame three straight losses to Summit County this season to beat them in the final race of the year;

WHEREAS, studies have consistently shown that student-athletes with regular cardiovascular efforts get more oxygen to their brains than their non-running peers;

WHEREAS, the Town of Eagle is duly impressed with a 4th Place State Meet result while also hopeful for a 4A Championship in 2025;

NOW, THEREFORE, BE IT PROCLAIMED BY Mayor Scott Turnipseed and the Town Council of the Town of Eagle, Colorado that the Eagle Valley Devils' 2024 Varsity Boys Cross Country Team be honored this day, December 10, 2024, and that all are encouraged to congratulate these student-athletes for their spectacular season and the great distinction they have brought to our town.

Scott Turnipseed, Mayor
TOWN OF EAGLE



MEETING MINUTES
Town Council
Tuesday, November 19, 2024
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

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TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION *This was an in-person meeting using Teams.*

CALL TO ORDER - 6:00 PM

Mayor Turnipseed called the meeting to order at 6:00 p.m.

ROLL CALL

COUNCIL MEMBERS PRESENT

Mikel Kerst, Scott Turnipseed, Ellen Bodenheimier,
Geoffrey Grimmer, Nick Sunday, Bryan Woods

COUNCIL MEMBERS ABSENT

Jamie Woodworth Foral

STAFF PRESENT

Larry Pardee, Town Manager
Melissa Daruna, Assistant Town Manager
Ruthanne H. Goff, Town Attorney
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Carrie Buhlman, Police Chief
Peyton Heitzman, Community Development Director
Lynette Horan, Human Resources Manager
Ryan Goebel, IT Analyst
Kevin Aoki, Information Technology Manager

ADOPTION OF AGENDA

MOTION: Council Member Nick Sunday motioned to adopt the agenda as presented. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenheimier, Grimmer, Sunday, and Woods) and 0 opposed.

PUBLIC COMMENT

David S. 530 W 5th Street – requested the council to consider crosswalks near the Senior Center and Library and the County Building on 5th Street.

Larry Moore - Bull Run – stated he is not in support of the current West Eagle project as it is not fulfilling the need for affordable housing and believes the traffic impacts will be unsafe. There is no infrastructure in place for the increase in traffic and the project does not match the neighborhood.

Lori Diversy – requested the council to consider flashers for crosswalks at roundabouts so they are consistent.

CONSENT AGENDA

1. Minutes - November 12, 2024

MOTION: Council Member woods motioned to approve the consent agenda. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenheimier, Grimmer, Sunday, and Woods) and 0 opposed.

EXECUTIVE SESSION – 6:15 p.m.

- 1.

MOTION: Mayor Scott Turnipseed motioned to enter into Executive Session to receive legal advice from the Town attorney and special counsel pursuant to CRS 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators pursuant CRS 24-6-402(4)(e) regarding the Eagle River Park Intergovernmental Agreement. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenheimier, Grimmer, Sunday, and Woods) and 0 opposed.

Mayor Turnipseed resumed the regular meeting at 7:07 p.m.

BUSINESS ITEMS

1. PUBLIC HEARING: Land Use File: AN23-01 West Eagle Housing Annexation, Zoning, Preliminary Plan/Final Plat, and Major Development Permit (*Request for continuance to December 10, 2024*)

Mayor Turnipseed opened the public hearing for Land Use File: AN23-01 West Eagle Housing Annexation, Zoning, Preliminary Plan/Final Plat, and Major Development Permit at 7:07 p.m.

Peyton Heitzman, Community Development Director noted that additional comments were submitted, and they have been added to the public portal since publishing.

Tori Franks, Eagle County gave presentation regarding items for updating, including a fiscal impact analysis, the real estate transfer proposal, building height clarification and updates regarding parks and open space.

Fiscal Impact Analysis: Tori Franks provided an updated fiscal impact analysis, estimating that the W Eagle project will generate about \$190,000 in revenue and incur \$173,000 in expenses annually. She also detailed the fees the development is required to pay, including public safety, parkland dedication, building permits, and enterprise funds.

Revenue and Expenses: Tori estimated that the W Eagle project will generate about \$190,000 in revenue, primarily from sales tax and a little from property tax, and incur \$173,000 in expenses annually for public services like police and roads.

Development Fees: Tori detailed the fees the development is required to pay, including \$395,000 for public safety, parkland dedication, \$515,000 for building permits and plan check fees, and \$2.1 million for water and wastewater plant investment fees.

Park Land Dedication: The town needs to establish a market acre per unit for the calculation, and the current estimate uses the 2017 number, doubled for current value.

Building Permit Fees: Tori highlighted the building permit and plan check fee costs, estimating about \$515,000. She mentioned the possibility of the county processing its own building permits and plan review to save costs and provide additional capacity in the town's building permit review jobs.

Enterprise Funds: Tori mentioned the one-time plant investment fee for water and wastewater combined is about \$2.1 million, with an additional \$151,000 annually from residents' water and wastewater bills.

Tori Franks explained the county's proposal for the real estate transfer assessment, which would apply to resident-occupied units only. The county proposes to buy out the assessment for price-capped units, paying a fee of \$8,500 per unit up to a total of \$600,000.

Assessment Application: Tori explained that the real estate transfer assessment would apply to resident-occupied units only, with an estimated 40% of the units being resident-occupied.

Initial Sale Revenue: Upon the initial sale of all West Eagle units, the town is expected to receive \$341,000 from the real estate transfer assessment for resident-occupied units.

Annual Revenue: The town is estimated to receive \$25,000 to \$50,000 annually from the resale of resident-occupied units, depending on the frequency and price of sales.

Buyout Proposal: The county proposes to buy out the real estate transfer assessment for price-capped units, paying a fee of \$8,500 per unit up to a total of \$600,000, which is roughly the net present value of the assessment over 25 years.

Building Heights and Aesthetics: Steven Eckert from Caddis Collaborative discussed the building heights and aesthetics, explaining the importance of maintaining a traditional style with higher pitched roofs. He presented height diagrams and the impact of different roof pitches on the overall design.

Height Measurement: Steven explained that the height is measured from the existing grade to the midpoint of the roof, with the peak varying from about 3 to 5 feet above 35 feet depending on the location.

Architectural Style: Steven emphasized the importance of maintaining a traditional style with higher pitched roofs, referencing a traditional aesthetic that fits the character of the neighborhood.

Townhomes: Steven highlighted the significance of townhomes in the project, which make up about a quarter to a third of the units, and their placement along Brush Creek to create a boulevard feel.

Height Diagrams: Steven presented height diagrams showing the variation in height across different sections of the project, with townhomes having 9/12 roof pitches and multifamily stacked flats being right at 35 feet.

Jason Jaymes from DHM Design highlighted the open spaces and parks within the project, including active turf play areas, playgrounds, a park overlooking Brush Creek, and a dog run. He emphasized the importance of these spaces in connecting the project and providing amenities for residents.

Open Space Types: Jason described the different types of open spaces, including landscape areas, walks, group gathering spaces, active play areas, and semi-private zones, all connected to create a cohesive environment.

Active Turf Play Areas: Jason mentioned that the project includes active turf play areas, with a focus on responsible landscaping using native and natural plants that require low maintenance and are irrigated by raw water.

Playgrounds: Two playgrounds are included in the project, located in wider spaces between buildings to provide active play areas for children and spaces for gatherings and picnics.

Park Overlooking Brush Creek: The south end of the project features a park overlooking the Brush Creek open space, providing a special place for residents and the public to enjoy the views without creating a physical connection to the preserved natural area.

Dog Run: A 5000 square foot dog run is included on the north end of the site, providing a fenced enclosure for dogs to exercise off-leash, with buffering and gathering areas for residents.

Council comments: inquiry on calculations regarding street impacts. All calculations were created using the town's templates and were like Red Mountain Ranch proposed fiscal analysis. Discussion on use tax exemption and estimated loss of around \$1 million in revenue. Disagreement that all disposable income would be spent on sales tax items, thus limiting the revenue estimates.

Council comments: inquiry into if the dog park would be meaningful at less than an acre. Explanation was given that it is a dog run rather than a dog park, it does not fulfill an off-leash area but provides a controlled area adjacent to the project.

Mayor Turnipseed opened public comment:

David S. 530 W 5th Street – had an inquiry on inclusion of senior housing in this project. Tori Franks provided information that the project is available to seniors and several units are designed on ground level and are accessible. The council confirmed the price point is 140% of AMI for the units.

Gary Brooks - Eagle County Advisory Committee – provided his support of the project to address the need for workforce community housing for local residents. Acknowledged that all require a subsidy and noted the longer the approval process takes the more issues come with additional costs. Stated that Avon has affordable housing requirements with more flexibility for the council to approve the project.

Chris Romer Vail Valley Partnership – expressed support for the project and believes this fits a community need as a public-public partnership. Appreciated the project not asking for variances and met the town code as written. Encouraged approval.

Kim Fritzler - 546 Grand Avenue – inquired about the letter received regarding the ditch with this project. Requested additional contact from the county. Additionally requested information about the River Park land conveyance as contributions were made to the project. Inquired about deviation from standards on upfront payments on permit costs and RETA and long-term financial impacts to the town. Preferred the county was using a developer for this project. Tori Franks provided information regarding the Neilsen south ditch and that the county received written consent from three owners. All responses were requested to be directed to the Fritzler's attorney. Engineering designs are not complete as the county is waiting for approval before engaging.

Gina McCrackin - 29 Perch Street – expressed support for this project and believed the project is connective, sustainable and within the town core and indicated it will support keeping residents to stay long term.

Jennifer Uelze - 713 Bull Run – stated she submitted a petition from the Bull Pasture HOA with signatures from all residents surrounding this development. Inquired about the water in lieu fee and wanted to know how the dedication was calculated. Tom Gosiorowski, Public Work Director explained the difference between water rights dedication and fee in lieu and Plant Investment Fees also referred to as tap fees. Water rights dedication and in lieu fees are calculated on a case-by-case basis during annexation and depend on how much water the project owns in water rights and how much they will require. Requested the council pause this project for current residents.

Bruce Norring - 722 Prince Alley – expressed his support for the project.

Elise Howard - Habitat for Humanity Vail Valley – expressed support for this project as there is no affordable housing stock in our community. Feels strongly we need to do everything we can to retain our work force. Acknowledge that a subsidy partner is needed to keep the cost per unit within reach.

Phillip Qualmann - Superintendent of Eagle County Schools – expressed support for this project as the district struggles hiring staff. The school district has tried to stay competitive but cannot keep up. This project will help. The council inquired on how occupants for school district housing is chosen, Philip responded that it is a mix of veteran and new staff. The council expressed concern that the price point for these units does not match teacher salaries with an AMI of \$100,000 salary.

Paul Abing - 403 Short Horn – expressed support of the intention of how it is being built. However, included that he is nostalgic of a time that he would like others to have. He requested the council to think about some of the things that bring these two together and about the impacts.

XXX - 703 Bull Run – expressed concern regarding the project without upgrading Highway Six first. Was skeptical of affordability and had concerns for the deer that live in the area.

Devin Duval – 713 Bull Run –state that we are not opposed to the project, but we want it done right. Believed the one thing missing is the public as there has not been much conversation to assure the locals that have concerns. Requested that Eagle County sit down with community members instead of assuming we will not be good neighbors. Did not believe the county had made an effort to discuss our concerns or address them. The affordability of the housing project is still in question, especially using local tax dollars and providing housing to those essentially making more money than we do. Request additional meetings to feel neighbors are part of the process.

Shawna Woods - 60 Mill Road – expressed support for the project as all this contributes to a better quality of life for more people.

Mayor Turnipseed closed public comment at 8:26 p.m.

Council comments: requested follow up on the building permit and inspection proposal from staff. Tom Gosiorowski provided an example of the town permitting and inspecting the river park despite being in Eagle County.

Requested further discussion as the petition contained a lot of signatures needing more input. Building height is preferred to align with the neighborhood to lessen the impact. Open space dedication and the river park is important for quality of life for all residents and needs to be considered. Overall, the concept is acceptable, but concerns remain regarding density and neighborhood impacts. Additional public engagement is needed.

MOTION: Council Member Bryan Woods motioned to continue Land Use File: AN23-01 West Eagle Housing Annexation, Zoning, Preliminary Plan/Final Plat, and Major Development Permit until December 10, 2024. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Sunday, and Woods) and 0 opposed.

2. Resolution 70, Series 2024, "A Resolution of the Town Council of Eagle, Colorado Accepting a Petition for Annexation of a Parcel of Land Located in Unincorporated Eagle County and Setting a Public Hearing on the Annexation (The Pasture Annexation)"
3. Ordinance 10, Series 2024, "An Ordinance of the Town Council of the Town of Eagle, Colorado Annexing to the Town Certain Unincorporated Territory Located in Eagle County and Zoning the Property Residential Multi-Family (West Eagle Housing Annexation)"

ADJOURN - 8:40 PM

MOTION: Council Member Mikel Kerst motioned to adjourn. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Sunday, and Woods) and 0 opposed.

Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

**BILL SCHEDULE
NOVEMBER 2024**

GENERAL FUND

Town Council

Bapp Jackson	Travel Expense	33.08
King Soopers Customer Charges	Meeting Expense	73.28
Total Town Council		\$ 106.36

General Government

CEBT	Health & Insurance Benefits	3,787.06
Rocky Mountain Reserve LLC	Health & Insurance Benefits	42.25
Standard Insurance Company	Health & Life Ins. Payable	217.03
Ace Hardware	Office Supplies	7.67
Cintas Corporation	Office Supplies	23.84
Adam Palmer Sustainability Fund	Professional Services	17,000.00
Amazon	Professional Services	95.14
Capitol Theatre	Professional Services	100.00
Eagle County Conservation District	Professional Services	14,018.95
Economic & Planning Systems, Inc.	Professional Services	1,248.63
Logan Simpson	Professional Services	6,634.35
Hoffman, Parker, Wilson & Carberry PC	Legal - General	5,780.50
Antler Inn	Travel Expense	507.00
Bapp Jackson	Travel Expense	66.15
Mountain Modern Motel	Travel Expense	375.07
Pearl Street Bagels	Travel Expense	29.04
Snake River Roasting	Travel Expense	18.56
Koppel, Kira	Meeting Expense	37.95
Elected Leaders	Tuition & Books	99.00
Total General Government		\$ 50,088.19

General Administration

Ash, Meredith Or Macfarlane, Douglas	Utility Overpayment Refund	320.39
Doll, Starr C. Residuary Trust	Utility Overpayment Refund	32.94
Elliott, John Or Danielle	Utility Overpayment Refund	71.36
Ferguson, Jacob Or Michelle	Utility Overpayment Refund	82.97
Gleason, Dolores	Utility Overpayment Refund	178.67
Habitat For Humanity Vail Valley, Inc.	Utility Overpayment Refund	5.63
Holmes Trust	Utility Overpayment Refund	178.16
Howell, Mathew Or Sara	Utility Overpayment Refund	80.91
Kramp, Jeffrey	Utility Overpayment Refund	102.52
Lane Family Trust	Utility Overpayment Refund	28.96
Phelan, James Or Melissa	Utility Overpayment Refund	23.60
Sordi, Nicholas & Eileen	Utility Overpayment Refund	46.38
Eagle County School District	School Fee In Lieu Payable	11,449.77
Fritzler, Scott	Restitution Payable	2,000.00
Medrano, Mindra	Restitution Payable	1,820.00

General Administration (Cont.)

CEBT	Health & Life Ins. Payable	1,693.70
Family Support Registry	Misc. Deductions Payable	146.76
Adgate, Jonathan	Facility Usage Deposit Refund	750.00
Alzheimer's Association	Facility Usage Deposit Refund	750.00
Barreras, Lorena	Facility Usage Deposit Refund	640.00
Buddy Werner	Facility Usage Deposit Payable	750.00
Carrasco Gonzalez, Johanna	Facility Usage Deposit Refund	750.00
Eagle Chamber Of Commerce	Facility Usage Deposit Refund	750.00
Eagle County School District	Facility Usage Deposit Refund	750.00
Eagle Cub Scouts Pac 229	Facility Usage Deposit Refund	750.00
Esparza-Rosales, Lina	Facility Usage Deposit Refund	375.00
Fernandez, Nidia	Facility Usage Deposit Refund	250.00
Ornelas, Gladis	Facility Usage Deposit Refund	375.00
Zapata, Maria	Facility Usage Deposit Refund	375.00
Maverik	Sales Tax - Marijuana/Tobacco Refund	10,512.75
Maverik	Penalty & Interest Refund	899.24
CEBT	Health & Insurance Benefits	8,052.62
Rocky Mountain Reserve LLC	Health & Insurance Benefits	813.38
Standard Insurance Company	Health & Life Ins. Payable	289.23
Cintas Corporation	Office Supplies	135.10
Staples	Office Supplies	19.99
Pitney Bowes Global Financial Services	Communication & Shipping	65.82
Mail Chimp	Dues & Subscriptions	132.00
Colorado Mtn. News Media	Recruitment	367.05
Founders Place Condo Association	Employee Housing Rental Exp	968.00
Trybe Property Management LLC	Employee Housing Rental Exp	2,982.34
Chase Paymentech	C.C. Transaction Fees	239.64
Xpress Bill Pay	C.C. Transaction Fees	54.97
Employer's Council Services, Inc.	Professional Services	4,000.00
Hoffman, Parker, Wilson & Carberry Pc	Legal	517.50
Maggard & Hood, PC	Auditing & Accounting	10,000.00
Caselle, Inc.	Computer Support	5,301.12
Xpress Bill Pay	Computer Support	50.00
Amazon	Meeting Expense	231.00
King Soopers Customer Charges	Meeting Expense	105.43
Red Canyon Café	Meeting Expense	39.60
Sweet Mountains	Meeting Expense	137.50
Johnson, Erik A.	Contract Payments	250.00
Cirsa	Insurance - Pavilion	1,302.34
Total General Administration		\$ 72,994.34

Community Development

CEBT	Health & Insurance Benefits	7,458.46
Rocky Mountain Reserve LLC	Health & Insurance Benefits	82.16
Standard Insurance Company	Health & Life Ins. Payable	302.77
Certified Mail	Office Supplies	(873.59)

Community Development (Cont.)

Staples	Office Supplies	74.97
Fleet Services	Vehicle Fuel	58.66
American Planning Assoc	Dues & Subscriptions	1,058.73
Wave Pro	Dues & Subscriptions	16.00
Baseline Engineering Corporation	Professional Services	3,324.50
McCool Development Solutions, LLC	Professional Services	2,446.00
Baseline Engineering Corporation	Planning Reimbursable	4.21
Column Software, PBC	Planning Reimbursable	158.67
Copy Plus	Planning Reimbursable	19.25
Garfield & Hecht, P.C.	Planning Reimbursable	1,917.00
Hoffman, Parker, Wilson & Carberry PC	Planning Reimbursable	7,286.50
Kipp Land Surveying LLC	Planning Reimbursable	262.50
LRE Water	Planning Reimbursable	1,293.50
McCool Development Solutions, LLC	Planning Reimbursable	2,292.00
Mott MacDonald	Planning Reimbursable	5,440.00
Hoffman, Parker, Wilson & Carberry Pc	Legal	112.50
Bapp Jackson	Travel Expense	33.07
Embassy Suite	Travel Expense	1,320.00
Pearl Street Bagels	Travel Expense	9.00
Van Eyll, Jackie	Travel Expense	507.00
Canela Coffee	Meeting Expense	153.35
King Soopers Customer Charges	Meeting Expense	34.44
Town Of Gypsum	Contract Services	510.00
TSC, LLC	Contract Services	7,104.06
Int'l Code Council	Tuition & Books	305.00
Triad EAP	Tuition & Books	500.00
Total Community Development		\$ 43,210.71

Municipal Court

CEBT	Health & Insurance Benefits	259.88
Rocky Mountain Reserve LLC	Health & Insurance Benefits	1.76
Standard Insurance Company	Health & Life Ins. Payable	8.46
Colorado Mtn. News Media	Recruitment	52.44
Gendelman Klimas, Ltd	Legal	1,500.00
Caselle, Inc.	Computer Support	858.87
Ace Security And Safety Services LLC	Contract Payments	402.50
Johnson, Erik A.	Contract Payments	750.00
Total Municipal Court		\$ 3,833.91

Streets

CEBT	Health & Insurance Benefits	5,085.18
Rocky Mountain Reserve LLC	Health & Insurance Benefits	88.03
Standard Insurance Company	Health & Life Ins. Payable	314.69
Amazon Capital Services	Office Supplies	10.40
Cintas Corporation	Office Supplies	63.40
Nunley, Connie	Office Supplies	42.68

Streets (Cont.)

Alpine Lumber Co.	Repair & Maintenance Supplies	48.73
Grainger	Repair & Maintenance Supplies	136.02
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	16.58
Lawson Products	Repair & Maintenance Supplies	964.81
United Rentals (North America) Inc	Repair & Maintenance Supplies	1,014.34
Wagner Equipment Co	Repair & Maintenance Supplies	12.12
Whitehall's Alpine BG	Repair & Maintenance Supplies	105.78
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies	514.72
Collett Enterprises	Vehicle Fuel	277.43
Fleet Services	Vehicle Fuel	1,944.61
Holy Cross Energy	Utility Services	2,486.38
United Rentals (North America) Inc	Repair & Maintenance Services	1,306.08
Utility Notification Center Of Colorado	Repair & Maintenance Services	33.11
Caselle, Inc.	Computer Support	56.55
Mountain Dog Tree Care, LLC	Tree Management-Comm Forestry	1,949.00
Wagner Equipment Co	Winter Snow Equipment Rental	46,300.00
Colorado Mountain Medical, LLC	CDL Testing	257.00
Cirsa	Insurance	461.55
Sherwin-Williams Company, The	Street Stiping Equipment	24,667.00
Total Streets		\$ 88,156.19

Public Safety

Pinnacol Assurance	Worker's Compensation	316.64
CEBT	Health & Insurance Benefits	27,717.36
Rocky Mountain Reserve LLC	Health & Insurance Benefits	210.69
Standard Insurance Company	Health & Life Ins. Payable	966.35
Amazon Capital Services	Office Supplies	170.08
Vista Print	Office Supplies	47.98
Alpine Lumber Co.	Operating Supplies	41.48
Axon Enterprise, Inc.	Operating Supplies	39.00
Condor	Operating Supplies	227.70
Gypsum Eagle Ace Hardware	Operating Supplies	6.99
Amazon Capital Services	Uniforms	(259.81)
Crye Precision LLC	Uniforms	1,735.68
Emblems Inc	Uniforms	516.00
FBI RA Denver	Uniforms	38.09
Galls, LLC	Uniforms	813.99
Alpine Lumber Co.	Vehicle Repair & Maintenance Supplies	56.79
Amazon Capital Services	Vehicle Repair & Mtn Supplies	44.45
Columbine Ford	Vehicle Repair & Maintenance Supplies	579.27
Down Valley Tire Pros	Vehicle Repair & Mtn Supplies	6,810.12
Megaohm Motor Sports	Vehicle Repair & Mtn Supplies	59.98
Fleet Services	Vehicle Fuel	3,463.23
King Soopers Customer Charges	School Res Officer Supplies	206.83
Adamson Police Products	Equipment (Non-Capital)	5,030.00
North American Rescue LLC	Equipment (Non-Capital)	427.38

Public Safety (Cont.)

Denver Area Council	Dues & Subscriptions	50.00
Remarkable	Dues & Subscriptions	29.00
Rocky Mountain Info. Network, Inc	Dues & Subscriptions	50.00
AT&T Mobility	Utility Services	813.10
Trustonics, LLC	Recruitment	150.00
Eagle County Sheriff's Office	Professional Services	1,190.00
Psychological Dimensions, LLC	Professional Services	300.00
Columbine Ford	Repair & Maintenance Services	1,198.00
Performance Automotive Center	Repair & Maintenance Services	11.00
Finalcover LLC	Computer Support	5,203.00
Applebee's	Travel	21.88
Best Western	Travel	330.00
Embassy Suite	Travel	775.50
Hampton Inn	Travel	379.00
Huhot Mongolian Grill	Travel	20.57
Olive Garden	Travel	39.39
Residence Inn	Travel	258.00
Texas Roadhouse	Travel	35.63
TX De Brazil	Travel	36.00
King Soopers Customer Charges	Meeting Expense	25.34
Cafe Rio	Training & Travel - Grants	14.27
Holiday Inn	Training & Travel - Grants	115.00
University Of Denver	Training & Travel - Grants	5,600.00
Matthew Bender & Co	Tuition & Books	118.43
Praetorian	Tuition & Books	399.00
Rowe, Eleanor May	Tuition & Books	450.00
Ta River Canine Consultants, LLC	Tuition & Books	1,000.00
Eagle County Animal Control	Animal Control	6,917.00
Kimberly A Miller & Associates, LLC	Contract Payments	1,500.00
Transunion Risk & Alternative Data Solut	Contract Payments	109.00
Total Public Safety		\$ 76,404.38

Buildings & Grounds

CEBT	Health & Insurance Benefits	8,998.20
Rocky Mountain Reserve LLC	Health & Insurance Benefits	76.30
Standard Insurance Company	Health & Life Ins. Payable	238.05
Amazon Capital Services	Office Supplies	6.04
Cintas Corporation	Office Supplies	63.40
Nunley, Connie	Office Supplies	42.68
Factory Outdoor	Uniforms	164.98
Alpine Lumber Co.	Repair & Maintenance Supplies	9.35
Amazon	Repair & Maintenance Supplies	143.07
Auto Zone, Inc	Repair & Maintenance Supplies	19.71
Display Sales	Repair & Maintenance Supplies	5,374.00
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies	81.97
High Country Garage Doors, LLC	Repair & Maintenance Supplies	246.00

Buildings & Grounds (Cont.)

Pet Pick-Ups	Repair & Maintenance Supplies	904.94
United Rentals (North America) Inc	Repair & Maintenance Supplies	144.35
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies	214.59
Fleet Services	Vehicle Fuel	508.62
Amazon Capital Services	Equipment (Non-Capital)	143.07
Home Depot Pro	Janitorial Supplies	2,501.56
Black Hills Energy	Utility Services	2,600.53
Holy Cross Energy	Utility Services	1,286.14
Jerrymaster Janitorial	Janitorial Maint. Contracts	2,158.00
Blue Monster Service LLC	Repair & Maintenance Services	170.00
Ewing Trucking And Construction LLC	Repair & Maintenance Services	845.00
High Country Garage Doors, LLC	Repair & Maintenance Services	1,075.00
Mountain Pest Control, Inc.	Repair & Maintenance Services	80.00
Sno-White Linen Rental	Repair & Maintenance Services	308.28
Trane U.S.	Repair & Maintenance Services	8,813.00
United Rentals (North America) Inc	Repair & Maintenance Services	571.41
Caselle, Inc.	Computer Support	56.55
Total Buildings & Grounds		\$ 37,844.79

Events

CEBT	Health & Insurance Benefits	2,456.75
Rocky Mountain Reserve LLC	Health & Insurance Benefits	21.13
Standard Insurance Company	Health & Life Ins. Payable	83.91
Target	Operating Supplies	39.69
Walmart	Operating Supplies	36.18
Apple	Dues & Subscriptions	24.04
Broadcast Music, Inc.	Dues & Subscriptions	435.00
Canva	Dues & Subscriptions	14.99
City Market	Meeting Expense	84.44
Yeti's Grind	Meeting Expense	20.66
Mountain Tots Preschool	Events - Jingle Jog	750.00
Vail Valley Foundation	Events - Showdown Town	25,000.00
Total Events		\$ 28,966.79

Engineering

CEBT	Health & Insurance Benefits	4,402.93
Rocky Mountain Reserve LLC	Health & Insurance Benefits	28.75
Standard Insurance Company	Health & Life Ins. Payable	138.79
Amazon Capital Services	Office Supplies	74.93
Cintas Corporation	Office Supplies	63.39
Nunley, Connie	Office Supplies	42.67
Nunley, Connie	Operating Supplies	43.98
Fleet Services	Vehicle Fuel	101.66
Total Engineering		\$ 4,897.10

Information Technology

CEBT	Health & Insurance Benefits	2,461.70
Rocky Mountain Reserve LLC	Health & Insurance Benefits	18.78
Standard Insurance Company	Health & Life Ins. Payable	94.77
Aspen Wireless Technologies, Inc.	Office Supplies	80.00
SHI International Corp	Office Supplies	390.00
SHI International Corp	Equipment (Non-Capital)	20,358.53
Century Link	Utility Services	6,130.61
Verizon Wireless, Bellevue	Utility Services	2,647.15
All Mountain Technologies, LLC	Professional Services	656.25
All Mountain Technologies, LLC	Computer Support	9,602.64
Aspen Wireless Technologies, Inc.	Computer Support	2,725.00
Greystone Technology	Computer Support	10.00
Mammoth Networks	Computer Support	255.00
SHI International Corp	Computer Support	8,080.00
TEC Integration, Inc.	Computer Support	100.00
Brush Creek Saloon	Meeting Expense	44.45
Capitol Public House	Meeting Expense	47.80
City Market	Meeting Expense	61.01
Craftsman	Meeting Expense	50.74
King Soopers Customer Charges	Meeting Expense	35.00
Professional Document Solutions, Inc.	Contract Payments	254.97
Total Information Technology		\$ 54,104.40

Marketing & Communications

CEBT	Health & Insurance Benefits	954.24
Rocky Mountain Reserve LLC	Health & Insurance Benefits	11.74
Standard Insurance Company	Health & Life Ins. Payable	51.41
Colorado Logos	Media	300.00
Colorado Mtn. News Media	Media	1,157.32
Gran Farnum Printing	Media	183.00
Blizzard Press	Website	800.00
Total Marketing & Communications		\$ 3,457.71

Total GENERAL FUND **\$ 464,064.87**

CAPITAL IMPROVEMENTS FUND

C & C Plumbing & Mechanical Inc	Town Parks Improvement	31,586.33
J A Tellez Construction LLC	Town Parks Improvement	4,690.47
R & H Mechanical	Town Parks Improvement	16,508.23
Aspen Wireless Technologies, Inc.	It Improvements	47,538.27
Martin/Martin Consulting Engineers	Traffic Control Improvements	19,625.00
Schofield Excavation	Street Replacement- Howard St	367,361.00
Martin/Martin Consulting Engineers	Street Replacement- Capitol St	20,433.37
KLJ Engineering LLC	Grand Avenue Improvements	2,336.82
Mead & Hunt	Grand Avenue Improvements	3,105.00
Stolfus & Associates	Grand Avenue Improvements	31,977.50

CAPITAL IMPROVEMENTS FUND (Cont.)

Amazon Capital Services	Patrol Vehicles	35.76
Auto Glass & Auto Body Professional	Patrol Vehicles	1,545.14
Dana Safety Supply, Inc.	Patrol Vehicles	467.40
Greyco Customs	Patrol Vehicles	4,195.05
Wrap Colorado	Patrol Vehicles	1,050.00
Total CAPITAL IMPROVEMENTS FUND		\$ 552,455.34

WASTE WATER FUND

CEBT	Health & Insurance Benefits	6,485.07
Rocky Mountain Reserve LLC	Health & Insurance Benefits	60.79
Standard Insurance Company	Health & Life Ins. Payable	277.91
Cintas Corporation	Office Supplies	63.38
Nunley, Connie	Office Supplies	42.67
Western Slope Supplies Inc	Office Supplies	28.15
Salomon Boots	Uniforms	47.50
Copeland Precast, Inc	Repair & Maintenance Supplies	602.00
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	121.52
USA Blue Book	Repair & Maintenance Supplies	835.19
Water Technology Group	Repair & Maintenance Supplies	5,488.25
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies	542.52
Fleet Services	Vehicle Fuel	407.16
Federal Express Corp.	Communication & Shipping	366.79
Nexttrust Inc	Communication & Shipping	305.23
Black Hills Energy	Utility Services	2,740.89
Holy Cross Energy	Utility Services	8,915.87
Colorado Mtn. News Media	Recruitment	52.43
Indeed	Recruitment	104.05
Chase Paymentech	C.C. Transaction Fees	800.85
Xpress Bill Pay	C.C. Transaction Fees	467.23
Vranesh And Raishch, LLP	Legal & Audit	17,942.00
LRE Water	Engineering	12,650.00
Denali Water Solutions LLC	Sludge Disposal	7,766.98
DRC Construction Services, Inc.	Sewer Imaging	57,851.72
Utility Notification Center Of Colorado	Repair & Maintenance Services	33.11
Caselle, Inc.	Computer Support	718.98
Seacrest Group	Testing & Permits	1,519.00
SGS North America Inc	Testing & Permits	649.41
Browns Hill Engineering	Contract Payments	4,132.40
Water Technology Group	Contract Payments	15,000.00
Eagle County Building Dept	Capital Expenditures	276.00
Hoffman, Parker, Wilson & Carberry Pc	Capital Expenditures	180.00
In-Situ Inc	Capital Expenditures	6,487.00
Mott MacDonald	Capital Expenditures	50,645.25
Mott MacDonald	WW Treatment Plant Improvement	2,566.00
Schofield Excavation	Sewer Line Improvements	29,666.00
Glenwood Springs Ford	Pickup Trucks	81,846.78

WASTE WATER FUND (Cont.)

CO Water Resources & Power Dev Auth	CWRPDA Loan Payment	33,931.02
CO Water Resources & Power Dev Auth	Debt Service Interest	5,461.84
Total WASTE WATER FUND		\$ 358,078.94

WATER FUND

Pinnacol Assurance	Worker's Compensation	249.02
CEBT	Health & Insurance Benefits	9,422.21
Rocky Mountain Reserve LLC	Health & Insurance Benefits	90.84
Standard Insurance Company	Health & Life Ins. Payable	387.03
Cintas Corporation	Office Supplies	63.39
Nunley, Connie	Office Supplies	42.67
Amazon	Operating Supplies	77.26
Core & Main LP	Operating Supplies	878.44
Gypsum Eagle Ace Hardware	Operating Supplies	1,132.74
PVS DX Inc	Operating Supplies	4,488.57
Amazon	Uniforms	82.21
Salomon Boots	Uniforms	171.25
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies	168.12
G H Daniels III & Associates	Repair & Maintenance Supplies	517.00
Grainger	Repair & Maintenance Supplies	116.62
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	193.66
Intermountain Sales, Inc.	Repair & Maintenance Supplies	288.34
Nottingham Excavating & Trucking Inc	Repair & Maintenance Supplies	2,210.10
Pollardwater	Repair & Maintenance Supplies	360.73
Sierra Highway Safety	Repair & Maintenance Supplies	5,005.00
Wylaco Supply Co	Repair & Maintenance Supplies	454.10
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies	39.90
Fleet Services	Vehicle Fuel	482.61
Grainger	Equipment (Non-Capital)	164.19
Ferguson Enterprises, Inc.	Meter Related Items	1,588.22
Federal Express Corp.	Communication & Shipping	140.56
Nextrust Inc	Communication & Shipping	305.23
AmeriGas	Utility Services	3,872.76
Black Hills Energy	Utility Services	24.64
Holy Cross Energy	Utility Services	9,674.21
Colorado Mtn. News Media	Recruitment	52.43
Indeed	Recruitment	69.37
Chase Paymentech	C.C. Transaction Fees	1,342.60
Xpress Bill Pay	C.C. Transaction Fees	673.35
LRE Water	Engineering	7,530.75
Blue Monster Service LLC	Repair & Maintenance Services	120.00
Intermountain Sales, Inc.	Repair & Maintenance Services	528.00
Nottingham Excavating & Trucking Inc	Repair & Maintenance Services	20,054.75
Utility Notification Center Of Colorado	Repair & Maintenance Services	33.11
White Peak Home Solutions	Repair & Maintenance Services	9,230.00
Eagle River Water & Sanitation District	Testing & Permits	341.00

WATER FUND (Cont.)

SGS North America Inc	Testing & Permits	95.00
Caselle, Inc.	Computer Support	718.98
Colorado CWP	Tuition & Books	50.00
Browns Hill Engineering	Contract Payments	16,529.60
Cummins Sales And Service	Contract Payments	5,800.63
Superior Alarm & Electronics	Contract Payments	865.00
Advanced Pump & Equipment, Inc.	Equipment Purchase	16,912.87
Aspen Wireless Technologies, Inc.	Capital Expenditures-Convert Wtr Conn	3,714.50
Wylaco Supply Co	Capital Expenditures-Water Tank Fence	431.40
Mott MacDonald	Tank Replacement	10,180.50
Short Elliott Hendrickson, Inc.	Tank Replacement	711,860.00
Short Elliott Hendrickson, Inc.	Main Replacement/Brush Creek	25,820.11
Martin/Martin Consulting Engineers	Water Line Improvements	20,433.38
Schofield Excavation	Water Line Improvements	80,800.00
Short Elliott Hendrickson, Inc.	Water Line Improvements	17,213.41
Total WATER FUND		\$ 994,092.36

REFUSE FUND

Nexttrust Inc	Communication & Shipping	305.23
Chase Paymentech	C.C. Transaction Fees	188.44
Xpress Bill Pay	C.C. Transaction Fees	164.90
Blue Monster Service LLC	Repair & Maintenance Services	360.00
Caselle, Inc.	Computer Support	718.95
Vail Honeywagon	Contract Services	79,067.50
Total REFUSE FUND		\$ 80,805.02

STORM WATER FUND

Nexttrust Inc	Communication & Shipping	305.23
Chase Paymentech	C.C. Transaction Fees	23.55
Xpress Bill Pay	C.C. Transaction Fees	13.74
Total STORM WATER FUND		\$ 342.52

BROADBAND FUND

Aspen Wireless Technologies, Inc.	Equipment (Non-Capital)	29,064.00
Aspen Wireless Technologies, Inc.	Computer Support	6,978.00
Total BROADBAND FUND		\$ 36,042.00

STCIF

Dynamic Program Management, LLC	Multi-Use Rec Facilities	11,710.78
Ground Engineering Consultants	Multi-Use Rec Facilities	4,021.00
JHL Constructors Inc	Multi-Use Rec Facilities	578,013.12
Ohlson Lavoie Corporation	Multi-Use Rec Facilities	11,313.56
Wiss Janney Elstner Associates Inc	Multi-Use Rec Facilities	165.00

STCIF (Cont.)

UMB Bank N.A.	Debt Service	115,000.00
UMB Bank N.A.	Debt Service Interest	103,668.75
UMB Bank N.A.	Debt Service Agent Fees	500.00
Total STCIF		\$ 824,392.21

OPEN SPACE FUND

CEBT	Health & Insurance Benefits	1,167.68
Rocky Mountain Reserve LLC	Health & Insurance Benefits	13.26
Standard Insurance Company	Health & Life Ins. Payable	67.79
Alpine Lumber Co.	Repair & Maintenance Supplies	194.31
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	155.50
Wylaco Supply Co	R & M Supplies	353.84
Fleet Services	Vehicle Fuel	63.75
Hoffman, Parker, Wilson & Carberry Pc	Legal	810.00
Vail Honeywagon	Repair & Maintenance Services	289.62
Mountain Hound Rodent Control Inc	Weed & Pest Control	6,800.00
ERO Resources Corporation	Habitat & Riparian Restoration	8,058.50
Total OPEN SPACE FUND		\$ 17,974.25

DDA FUND

Colibri Digital LLC	Professional Services	2,915.00
Colorado Mtn. News Media	Professional Services	217.00
Downtown Colorado Inc.,	Professional Services	3,000.00
Hoffman, Parker, Wilson & Carberry PC	Legal	315.00
Total DDA FUND		\$ 6,447.00

Total	\$ 3,334,694.51
Payroll	\$ 588,300.03
Grand Total	\$ 3,922,994.54



To: Mayor and Town Council

From: Kyle Brotherton, Planner III, Community Development

Date: December 10, 2024

Agenda Item: Resolution 83, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Fifth Amendment to the Development Improvements Agreement for the Eagle Health Care Center

REQUEST:

For Town Council to consider approving the fifth amendment to the development improvements agreement for the Eagle Health Care Center, Inc. (Developer).

INTRODUCTION:

In June 2006, the Developer received approval for a Major Development Permit for Phase 1 of the development which included construction of a medical office and related improvements. Also in June 2006, the Town and Developer entered into a Development Improvements Agreement for Phase 1 of the Eagle Health Care Center.

Since the original adoption in 2006, there have been four amendments to the Development Improvements Agreement: the First Amendment in August 2007; the Second Amendment in April 2013; the Third Amendment in May 2016; and the Fourth Amendment in October 2017. This Fifth Amendment proposes to delete certain sections of the Development Improvements Agreement as the Developer has completed the required construction of a left turn bay at the north entrance to the Eagle Health Care Center. Specifically, Sections 10.2 and 10.3 shall be deleted in their entirety, and the Town shall release the current letter of credit.

ANALYSIS:

The Developer has constructed the required left turn bay at the north entrance to the property and the Town has approved and accepted the same. With this requirement being met, the letter of credit is also no longer necessary. Staff supports the proposed deletions of the previously mentioned sections of the Development Improvements Agreement, and Public Works has also reviewed this proposal and has no objections.

COMMUNITY INPUT:

Not applicable to this request.

BUDGET / STAFF IMPACT:

No impact to budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

Not applicable as the project is already constructed.

RECOMMENDED ACTION OR PROPOSED MOTION:

I move to **approve** Resolution 83, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Fifth Amendment to the Development Improvements Agreement for the Eagle Health Care Center.

ATTACHMENTS:

- Resolution 83, Series 2024

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 83
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING
THE FIFTH AMENDMENT TO THE DEVELOPMENT IMPROVEMENTS AGREEMENT FOR THE
EAGLE HEALTH CARE CENTER

WHEREAS, on June 13, 2006, the Town adopted Ordinance No. 14, Series 2006, approving a major development permit for Phase 1 of the Development, which was recorded on July 17, 2006, at Reception No. 200619430;

WHEREAS, on June 13, 2006, the Town and Eagle Health Care Center, Inc. ("Developer") entered into a Development Improvements Agreement for the Eagle Health Care Center, which agreement was recorded on July 17, 2006, at Reception No. 200619431;

WHEREAS, the Town and Developer have previously amended the Development Improvements Agreement four times to account for changing conditions during development; and

WHEREAS, the Town and Developer have agreed to amend the Development Improvements Agreement again as set forth in the Fifth Amendment to Development Improvements Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Fifth Amendment to Development Agreement is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Fifth Amendment on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

FIFTH AMENDMENT TO DEVELOPMENT IMPROVEMENTS AGREEMENT
(Eagle Health Care Center, Phase I
Lot 1, Eagle Ranch, Filing No. 13, Subdivision)

THIS FIFTH AMENDMENT TO DEVELOPMENT IMPROVEMENTS AGREEMENT (the "Fifth Amendment") is entered into as of _____ (the "Effective Date"), by and between the TOWN OF EAGLE, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, CO 81631 (the "Town"); and EAGLE HEALTH CARE CENTER, INC., a Colorado non-profit corporation with an address of 181 West Meadow Drive, Vail, CO 81657 ("Developer").

WHEREAS, Developer is the owner of Lot 1, Eagle Ranch, Filing No. 13, Subdivision, Town of Eagle, County of Eagle, State of Colorado (the "Property");

WHEREAS, Developer was in the process of developing the Property as a medical center campus, including a medical office building and related improvements (the "Development");

WHEREAS, on June 13, 2006, the Town's Board of Trustees adopted Ordinance No. 14, Series 2006, approving a major development permit pursuant to Chapter 4.06 of the Eagle Municipal Code for Phase 1 of the Development, which includes a medical office building and related improvements;

WHEREAS, also on June 13, 2006, the Parties entered into a Development Improvements Agreement for Phase 1 of the Eagle Health Care Center, which was recorded with the Eagle County Clerk and Recorder at Reception No. 2006619431, and amended by the First Amendment dated August 28, 2007, Second Amendment dated April 23, 2013, Third Amendment dated May 10, 2016, and Fourth Amendment dated October 20, 2017 (collectively the "DIA");

WHEREAS, pursuant to the DIA, Developer provided the Town with a letter of credit in an amount equal to \$255,317 to secure the completion of the left turn bay at the north and south entrances to the Property;

WHEREAS, Developer has completed the construction of a left turn bay at the north entrance to the Property and the Town has accepted the same;

WHEREAS, there is no current need for Developer to construct a left turn bay at the south entrance to the Property;

WHEREAS, as such, the letter of credit is no longer necessary; and

WHEREAS, the Parties wish to amend the DIA again as set forth herein.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Sections 10.2 and 10.3 of the DIA are deleted in their entirety.
2. Within 7 days of the Effective Date, the Town shall release the current letter of credit in the amount equal to \$255,317.
3. Except as specifically amended by this Fifth Amendment, the DIA shall remain as written.
4. The Town shall record a copy of this Fifth Amendment with the Eagle County Clerk and Recorder.

IN WITNESS WHEREOF, the Parties have executed this Fifth Amendment of the Effective Date.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

DEVELOPER

STATE OF COLORADO)
)ss.
COUNTY OF EAGLE)

Subscribed and sworn to before me this ____ day of _____, 2024, by
_____ as _____ of Eagle Health Care Center, Inc.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: _____

Notary Public



To: Mayor Turnipseed and Town Council

From: Kyle Brotherton, Planner III, Community Development Department

Date: December 10, 2024

Agenda Item: Resolution 85, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado, Ratifying the Town's Three-Mile Plan Adopted by the Planning and Zoning Commission."

REQUEST:

Staff is requesting the Town Council ratify the adoption of the Three Mile Plan that is an appendix of the Elevate Eagle Comprehensive Plan.

BACKGROUND:

Municipalities in Colorado are required to prepare and adopt a Three Mile Plan prior to annexing property into their territorial boundaries per C.R.S. 31-12-105 et. seq. The Three Mile Plan is a long-range plan that outlines where municipalities intend to annex property and describes how the municipality will ensure the adequate provision of services within the newly annexed territory.

ANALYSIS:

Per state statute, the Town must adopt a Three Mile Plan on an annual basis. No changes have been made to the Three Mile Plan since last year's ratification. The existing Three Mile Annexation Plan can be found in Appendix B (pg. 94) of the Elevate Eagle Comprehensive Plan (2021 Amendment).

COMMUNITY INPUT:

None.

BUDGET / STAFF IMPACT:

There is no budget impact to this motion.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

The annual adoption of the Three Mile Plan supports the Strategic Plan's major objective to 'Improve Community Responsive Services'. The Town is providing the community an up-to-date plan through regular re-evaluations and revisions to best meet the needs of the area within the Three Mile Plan.

The Major Objective to 'Stimulate Economic Vitality and Development' is also supported through the adoption of the Three Mile Plan. The Plan, in conjunction with the policies in the Elevate Eagle Comprehensive Plan, provides residents and non-residents with an understanding of limitations on future annexations.

Finally, the Three Mile Plan is supported by the major objective to ‘Match Infrastructure to Quality of Life’, which encourages Town investment in infrastructure without creating an undue burden on the residents of the Town. The Plan “specifies the direction for providing infrastructure, land use/zoning, and municipal services for lands within three miles of Town limits.”

RECOMMENDED ACTION OR PROPOSED MOTION:

A motion to **APPROVE** Resolution 85, Series 2024, “A Resolution of the Town Council of the Town of Eagle, Colorado, Ratifying the Town’s Three-Mile Plan adopted by the Planning and Zoning Commission.”

ATTACHMENTS:

- Resolution 85, Series 2024 (Three-Mile Plan attached)

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 85
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
RATIFYING THE TOWN'S THREE-MILE PLAN ADOPTED BY THE PLANNING AND
ZONING COMMISSION

WHEREAS, pursuant to C.R.S. § 31-12-105(1)(e)(I), the Town must have in place a Three-Mile Plan and such plan must be updated annually.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town's Three Mile Plan is hereby adopted in the form attached hereto.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor and Town Council

From: Sydney Dynek, Planner, Community Development

Date: December 10, 2024

Agenda Item: Resolution 86, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado
Approving the First Amendment to the Development Agreement for 1200 Capitol

REQUEST:

For Town Council to review and approve an Amendment to the Development Agreement for 1200 Capitol.

BACKGROUND:

On December 13, 2022, Town Council approved a Development Agreement (DA) at 1200 Capitol to construct a mixed-used building in the Neighborhood Center Commercial District in Eagle Ranch. The owners of 1200 Capitol have requested an amendment to the Development Agreement to change the date public improvements must be completed by.

ANALYSIS:

In their October 7 letter, the property owners note that they do not have their building permits for this project, and it would be impossible to have all the public improvements completed by the December 30, 2024 deadline currently in the DA. Staff proposes moving this deadline to December 30, 2026 to support the property owners' request while maintaining the intent of the DA. Staff approves of an extension of their development permit.

COMMUNITY INPUT:

No community input was solicited.

BUDGET / STAFF IMPACT:

None.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

The amendment to the development agreement does not specifically align with any of the major objectives or goals in the Strategic Plan.

RECOMMENDED ACTION OR PROPOSED MOTION:

I move to **approve** Resolution 86, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado Approving the First Amendment to the Development Agreement for 1200 Capitol.

ATTACHMENTS:

- Letter from Property Owners
- Amended Development Agreement
- Resolution 86, Series 2024

Gold Dust Capital Partners, LLC
PO Box 95
Eagle, CO 81631

October 7, 2024

Jessica Lake
Senior Planner
Town of Eagle
200 Broadway, PO Box 609
Eagle, CO 81631

Re: Extension of Development Agreement for 1200 Capitol St

Dear Mrs. Lake,

We are seeking a two-year extension of the Minor Development Permit (MDP) and Development Agreement (DA) for 1200 Capitol Street. The original DA was approved and adopted by the Town of Eagle on December 13, 0222 by Resolution 89-2022.

The proposed building is mixed-use with 1,222 sf of retail/office space and 11,175 sf of residential including lobbies, storage, and circulation. There are 16 residential units. 8 two bedroom and 8 studios. The building is 34' in height to a flat roof.

The project was delayed due a combination of 1) the rising interest rate environment, which slowed multi-family development nation-wide 2) inflationary pressure increasing anticipated costs and 3) changes to building code which required redesign of portions of the plans.

The project is now back on track and moving forward. A full Construction Document (CD) set has been revised to the updated building code, and the Eagle Ranch Design Review Board recently completed and approved their technical review on October 2, 2024. Their approval letter is included with this application. Our intent is to submit for a building permit during Winter 2024/2025, and break ground in Spring 2025.

We have requested a two-year extension of the DA to allow for completion of the project comfortably within that timeframe. Especially given that the expiry of the DA is at the beginning of winter, and we would plan to break ground in the spring.

Thank you for your consideration,



Brad Hagedorn Member
Gold Dust Capital Partners LLC

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

This FIRST AMENDMENT TO DEVELOPMENT AGREEMENT (the "First Amendment") is entered into as of _____, 2024 (the "Effective Date"), by and between the Town of Eagle, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, CO 81631 (the "Town"), and Gold Dust Capital Partners LLC, a limited liability company with an address of PO Box 1672, Eagle, CO 81631 ("Developer") (each a "Party" and collectively the "Parties").

WHEREAS on December 13, 2022 the Town Council adopted a resolution approving the Development Agreement for 1200 Capitol (the "DA");

WHEREAS, the DA was recorded on December 28, 2022, at Reception No. 202219482;

WHEREAS, on October 7, 2024, Developer requested an amendment to the Development Agreement to extend the timeframe for completing public improvements; and

WHEREAS, the Parties wish to amend the DA.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Section 2.4.a. of the DA is hereby deleted in its entirety and replaced with the following:
 - a. The Public Improvements shall be completed on or before December 30, 2026.
2. All other provisions of the DA shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the Effective Date.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

DEVELOPER

By: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, 2024, by
_____ as _____ of Gold Dust Partners LLC.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: _____
Notary Public

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 86
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
APPROVING THE FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR
1200 CAPITOL STREET

WHEREAS, on December 13, 2022, the Town and Gold Dust Capital Partners LLC (the "Developer") entered into a Development Agreement for 1200 Capitol Street, which was recorded with the Eagle County Clerk and Recorder on December 28, 2022 at Reception No. 202219482; and

WHEREAS, the Town and the Developer wish to amend the Development Agreement to extend certain deadlines therein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby approves the First Amended Development Agreement in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the First Amended Development Agreement on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 10, 2024

Agenda Item: Resolution 89, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the Agreement for Professional Services with Gendelman Klimas Edwards, Ltd. for Municipal Prosecution Services"

REQUEST: The Mayor and Town Council are asked to review the Professional Services Agreement with Gendelman Klimas Edwards, Ltd. for approval.

BACKGROUND: As part of the budget process, the agreement for professional services was reviewed by town staff and the town attorney and updated as required.

ANALYSIS: The town prosecutor, Courtney Edwards, and her firm Gendelman Klimas and Edwards Ltd. provide prosecutorial services for the town and attend the bi-monthly municipal court sessions.

COMMUNITY INPUT: There is no community input required.

BUDGET / STAFF IMPACT: The contract for services was increased 10% from the previous years to reflect current rates for attorney services.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: This is an administrative and core function of the town and therefore, does not have a direct link to the strategic plan.

RECOMMENDED ACTION OR PROPOSED MOTION: The council is requested to APPROVE the consent agenda with this item or pull it for further discussion.

ATTACHMENTS:

1. Reso 89-2024 GKE PSA-R120324
2. GKE PSA-A120624

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 89
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
APPROVING THE AGREEMENT FOR PROFESSIONAL SERVICES WITH GENDELMAN
KLIMAS EDWARDS, LTD. FOR MUNICIPAL PROSECUTION SERVICES

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE,
COLORADO AS FOLLOWS:

Section 1. The Agreement for Professional Services with Gendelman Klimas Edwards, Ltd. is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Agreement on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (the "Agreement") is made and entered into this 10th day of December 2024 (the "Effective Date"), by and between the Town of Eagle, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, Colorado 81631 (the "Town") and Gendelman Klimas Edwards, Ltd. with an address of 517 East 16th Avenue, Denver, CO 80203 ("GKE") (each a "Party" and collectively the "Parties").

WHEREAS, the Town requires professional services; and

WHEREAS, GKE has held itself out to the Town as having the requisite expertise and experience to perform the required services.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. GKE shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference.

B. A change in the Scope of Services shall not be effective unless authorized as an amendment to this Agreement. If GKE proceeds without such written authorization, GKE shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum merit or implied contract. Except as expressly provided herein, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement, either directly or implied by a course of action.

II. TERM AND TERMINATION

A. This Agreement shall commence on the Effective Date, and shall continue until GKE completes the Scope of Services to the satisfaction of the Town, or until terminated as provided herein.

B. Either Party may terminate this Agreement upon 30 days' advance written notice. The Town shall pay GKE for all work previously authorized and completed prior to the date of termination. If, however, GKE has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity.

III. COMPENSATION

A. In consideration for the completion of the Scope of Services by GKE, the Town shall pay GKE as provided for in **Exhibit B**, attached hereto and incorporated herein by this reference.

IV. RESPONSIBILITY

A. GKE hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law. The work performed by GKE shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by GKE hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.

B. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Because the Town has hired GKE for its professional expertise, GKE agrees not to employ subcontractors to perform any work except as expressly set forth in the Scope of Services.

V. OWNERSHIP

Any materials, items, and work specified in the Scope of Services, and any and all related documentation and materials provided or developed by GKE shall be exclusively owned by the Town. GKE expressly acknowledges and agrees that all work performed under the Scope of Services constitutes a "work made for hire." To the extent, if at all, that it does not constitute a "work made for hire," GKE hereby transfers, sells, and assigns to the Town all of its right, title, and interest in such work. The Town may, with respect to all or any portion of such work, use, publish, display, reproduce, distribute, destroy, alter, retouch, modify, adapt, translate, or change such work without providing notice to or receiving consent from GKE.

VI. INDEPENDENT CONTRACTOR

GKE is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by GKE to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of GKE for all purposes. GKE shall make no representation that it is a Town employee for any purposes.

VII. INSURANCE

A. For the duration of this Agreement, GKE shall procure and maintain at its own cost, professional liability insurance coverage appropriate to GKE's Services for the Town.

B. Certificates of insurance shall be supplied to the Town by CE upon request.

VIII. INDEMNIFICATION

GKE agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of GKE, any subcontractor of GKE, or any officer, employee, representative, or agent of GKE, or which arise out of a worker's compensation claim of any employee of GKE or of any employee of any subcontractor of GKE. GKE's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to GKE, any subcontractor of GKE, or any officer, employee, representative, or agent of GKE or of any subcontractor of GKE.

IX. MISCELLANEOUS

A. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Eagle County, Colorado.

B. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

C. *Integration.* This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

E. *Notice.* Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent prepaid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

F. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification.* This Agreement may only be modified upon written agreement of the Parties.

H. *Assignment.* Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

I. *Governmental Immunity.* The Town and its officers, attorneys and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary

limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. *Rights and Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. *Force Majeure.* No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, storms, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF EAGLE

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

GENDELMAN KLIMAS EDWARDS, LTD.

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed, sworn to and acknowledged before me this _____ day of _____,
2024, by _____ as _____ of Gendelman Klimas Edwards, Ltd.

My Commission expires:

(SEAL)

Notary Public

EXHIBIT A
SCOPE OF SERVICES

During the term of this Agreement, GKE shall perform the following duties, as directed by the Town:

- Attend all sessions of the Eagle Municipal Court and prosecute all cases written into that Court, including without limitation plea negotiations, motions and trials.
- Respond to communications from defendants and their counsel; provided, however, GKE may make such arrangements and restrictions as necessary to schedule such communications at a time when they may be economically handled.
- Communicate as needed or required with the Town (Court) Clerk, Town Judge, Town Police Officers and Senior Staff, Town Manager, and Town Attorney.
- Make such oral or written reports to the Town Council and Town Attorney as required or appropriate.
- Provide a monthly invoice for services.
- Make recommendations for changes in policies, procedures and ordinances.

EXHIBIT B
COMPENSATION

A. GKE shall be compensated at a flat rate of \$1,650 per month for two court sessions. There shall be no separate charge for travel time to the Town, which is included in this rate. Should the Town modify the Municipal Court schedule and hold only one court session per month, compensation shall be at a flat rate of \$990 per month. The flat rate includes attendance at the regularly scheduled court sessions, and, if the Municipal Court Judge orders a trial, hearing or other setting on a date other than the regular court session dates, GKE will attend that session (if needed) for no additional compensation. Attendance at a fourth or further court session in any single calendar month where there are two regularly scheduled court dates or attendance at a third or further court session in any single calendar month where there is one regularly scheduled court date shall be billed to the Town at the following rates:

- Courtney R. Edwards, primary contact: \$225.50 per hour
- Paige Palladino, back up contact: \$225.50 per hour
- Ronald W. Carlson, back up contact: \$275.00 per hour

B. Any work outside of the scope of that typically performed in connection with municipal court appearances, such as but not limited to responding to appeals, shall be billed at the hourly rates above. Such additional work shall be agreed to in advance of performance of such work. There shall be no compensation for travel time. GKE may submit periodic invoices, which shall be paid by the Town within 30 days of receipt.



To: Mayor and Town Council

From: Chief of Police- Carrie Buhlman

Date: December 10, 2024

Agenda Item: Resolution 91, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving and Intergovernmental Agreement with Eagle County and the Towns of Avon, Basalt, and Vail for Funding of the Eagle County Victim Services Unit"

REQUEST: Review the IGA and approve Resolution 91, Series 2024.

BACKGROUND: This brief staff memo is to inform you of a recent development concerning Victim Services provided to the Town of Eagle. Historically, this essential service has been available to our community without direct financial contribution from the Town. However, beginning in 2025, the Eagle County Sheriff's Office has announced a new policy requiring agencies across the county—including Vail, Avon, Eagle, and Basalt Police Departments—to share in the cost of providing these services.

ANALYSIS: To address this change, an Intergovernmental Agreement (IGA) has been written with the Eagle County Sheriff's Office and will ensure continued access to Victim Services for the Town of Eagle. This agreement reflects our commitment to supporting victims of crime in our community by maintaining this critical resource.

Victim Services play a crucial role in supporting individuals who have experienced crime and trauma. These services ensure that victims have access to critical resources, emotional support, and guidance through the often-challenging processes of recovery and justice.

Moving forward, the Victim Services team will remain full-time employees of the Sheriff's Office, which will continue to house the team and manage their wages, benefits, and training. Through this IGA, the Eagle Police Department will cover the cost of an advocate's time specifically for calls for service within the Town of Eagle.

COMMUNITY INPUT: No community input was received.

BUDGET / STAFF IMPACT: Starting in 2025, the Eagle County Sheriff's Office (ECSO) has requested that each agency contribute to the cost of Victim Services at a rate of \$42.00 per hour. To assist with financial planning, ECSO will calculate charges for the upcoming year (2025) based on the number of service hours from the prior year (2023). Every year moving forward this amount will change but will be calculated in a similar manner.

Below is the breakdown of projected costs for each agency in the 2025 year:

- **Vail PD:** \$10,290.00
- **Eagle PD:** \$2,436.00
- **Avon PD:** \$10,794.00
- **Basalt PD:** \$1,794.00

These contributions ensure continued access to Victim Services for our communities.

RECOMMENDED ACTION OR PROPOSED MOTION:

A motion to approve Resolution 91, Series 2024

ATTACHMENTS:

1. 91-2024 EC Victim Services IGA-R120524
2. 2024_12_06__IGA Victim Services Funding.FINAL clean

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 91
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH EAGLE COUNTY AND
THE TOWNS OF AVON, BASALT, AND VAIL FOR FUNDING OF THE EAGLE COUNTY
VICTIM SERVICES UNIT

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE,
COLORADO AS FOLLOWS:

Section 1. The Intergovernmental Agreement is hereby approved in substantially the
form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the
Mayor is authorized to execute the Agreement on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON December 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

**INTERGOVERNMENTAL AGREEMENT
FOR THE FUNDING OF THE
EAGLE COUNTY VICTIM SERVICES UNIT**

THIS INTERGOVERNMENTAL AGREEMENT FOR THE FUNDING OF THE EAGLE COUNTY VICTIM SERVICES UNIT (the "Agreement"), effective the 1st day of January, 2025, between the Town of Avon, Colorado, a municipal corporation, by and through its Town Council ("Avon"); the Town of Basalt, a municipal corporation, by and through its Town Council ("Basalt"); the Town of Eagle, Colorado, a municipal corporation, by and through its Town Council ("Eagle"); the Town of Vail, a municipal corporation, by and through its Town Council ("Vail"); and the County of Eagle, Colorado, a body corporate and politic, by and through its Board of County Commissioners (the "County"). Avon, Basalt, Eagle, Vail and the County may be referred to individually as a "Town," or collectively as the "Towns." The Towns and the County may be collectively referred to as the "Parties." The Eagle County Sheriff's Office (the "Sheriff") will administer this Agreement on behalf of the County, the Sheriff and each Town Police Departments.

WITNESSETH:

WHEREAS, the Colorado legislature enacted the Colorado Victims' Rights Act set forth a C.R.S. § 24-4.1-302, *et. seq.*, ("VRA") in recognition of the fact that the full and voluntary cooperation of victims and witnesses to crimes with state and local law enforcement agencies is imperative for the general effectiveness and well-being of the Colorado criminal justice system; and

WHEREAS, the VRA assures that all victims and witnesses to crimes are to be honored and protected by law enforcement agencies, prosecutors and judges in a manner no less vigorous than the protection afforded criminal defendants; and

WHEREAS, the VRA ensures victims of crimes are treated with respect, dignity and fairness, and that they are free from abuse, harassment or intimidation and outlines the responsibilities of all Colorado law enforcement agencies;

WHEREAS, the Eagle County Victim Services Unit ("VSU") is currently staffed with three (3) Eagle County employees who work as victim advocates providing high-quality response services for victims of crime or crises throughout Eagle County and, on behalf of the Towns, all of its municipalities to effectuate the goals and the responsibilities of law enforcement agencies under the VRA; and

WHEREAS, VSU advocates assist crime victims by explaining first responder roles, prepare victims for specific law enforcement procedures that may be necessary, address concerns and resolve communication issues that may arise when encountering a crisis situation; and

WHEREAS, VSU advocates also assist victims in completing applications for support, including emergency funding, protection orders, confidentiality programs, communications with third parties such as employers and landlords, and provided tailored information about available resources applicable to each victim's unique situation.

WHEREAS the VSU provides these crisis response and support services 24 hours per day, 7 days per week, 365 days per year to the victims of any type of crime or critical incident, regardless of whether they are adults or children, and regardless of income level; and

WHEREAS, the VSU provides these services to victims within the entirety of Eagle County, including the jurisdiction of the Eagle County Sheriff, who serves unincorporated Eagle County, and the Town of Gypsum and the Towns of Minturn and Redcliff, as well as the jurisdictions of Avon, Basalt, Eagle and Vail police departments; and

WHEREAS, the VSU is a division of the Office of the Eagle County Sheriff and the County and Sheriff employ the VSU advocates; and

WHEREAS, while Eagle County received some grant funding to support the VSU for 2024, the cost to provide such services far exceed such grant funding such that for 2024, direct cost to Eagle County to fund the VSU was at least \$246,168; and

WHEREAS, the Parties acknowledge that ongoing grant funding for VSU services has been insufficient to fund the necessary services but is uncertain to continue in future years; and

WHEREAS, subject to a Town's respective annual budgetary discretion, the Towns intend to contribute to Eagle County's annual costs to fund the VSU, based on the allocations set forth in this Agreement; and

WHEREAS, County and the Towns enter into this Agreement under general authority of local governments of the State of Colorado to contract with one another for the provision of services pursuant to C.R.S. §29-1-201, et seq., Article XIV, Section 18 of the Colorado Constitution.

NOW, THEREFORE, it is agreed as follows:

1. **Purpose of the Agreement**

This Agreement is made between the Parties to fund the Eagle County VSU and to effectuate the goals and purposes recited above.

2. **Status of and Responsibility for Employees.**

a. The Towns and the County enter into this Agreement as separate, independent governmental entities and their respective officials and employees shall maintain such status

throughout. VSU employees assigned under this Agreement shall remain employees of the Sheriff at all times and for all purposes under this Agreement. No employee of any of the Parties shall be deemed an employee of another Party.

b. No Party shall be called upon to pay or assume any liability for the direct payment of any salaries, wages or other compensation to any County employee performing services hereunder.

3. **Governmental Immunity.** The Parties to this Agreement do not intend to waive the limitations on liability which are provided to the Parties under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et. seq. The provisions of C.R.S. § 29-5-108 shall not apply to the activities conducted pursuant to this Agreement.

4. **Insurance.** The Parties shall each provide its own public liability and property damage insurance coverage as it may deem necessary for any potential liability arising under this Agreement.

5. **Term and Termination.**

a. Unless sooner terminated as provided hereunder, this Agreement shall be effective from January 1, 2025 through December 31, 2025. It is the intent of the Parties that this Agreement shall be renewed for up to five (5) additional one (1) year periods following the end of the initial period, and unless one of the Towns gives notice to the County at least ten (10) days prior to the end of the initial period, or then current additional period, that such Party desires to terminate this Agreement, this Agreement shall be automatically extended for additional periods of twelve (12) months. After the initial period, this Agreement shall run from January 1st to December 31st of each respective year.

b. Notwithstanding the foregoing provisions, any Party, with or without cause, may terminate their participation in Agreement upon the giving of thirty (30) days prior written notice of such termination to the other respective Parties. Termination by a Town shall have no effect on this Agreement for the remaining Parties. In the event any Party's participation in this Agreement is terminated before the end of the then current term, that Party will be entitled to pro-rata reimbursement of funds paid for the current year. The terminating Town will thereafter be responsible for providing its own victims' services and associated resources.

6. **Funding.**

a. The Parties agree that this Agreement is contingent upon all funds necessary for the performance of this Agreement being budgeted, appropriated and otherwise made available consistent with Article X, § 20 of the Colorado Constitution. It is expressly understood that any financial obligations that may arise hereunder, whether direct or contingent, shall only extend to payment of monies duly and lawfully appropriated by the governing body of any Party. Should any of the Parties fail to undertake the project because necessary funds have not been budgeted

or duly appropriated, that Party may terminate participation in this Agreement by providing the County with written notice of termination as set forth herein.

b. The Parties agree to contribute to the annual cost of the VSU, in the allocated amounts that were calculated or conservatively estimated based on a breakdown of the amount of calls and services provided to each agency in 2023 in comparison to the approximate 2023 cost to the County for those services. The Parties agree that payment will be made to the County for the purposes of funding the VSU on an annual basis, as follows:

i. Avon will contribute \$10,794.

ii. Basalt will contribute \$1,794.

iii. Eagle will contribute \$2,436.

iv. Vail will contribute \$10,290.

c. The County reserves the right to adjust the yearly compensation amount by providing written notice to the Parties no later than September 1 of the year prior to the effective date of the change. Any such price change to this IGA shall be subject to each Town's right to terminate for non-appropriation as set forth in Section 6(a) of this Agreement. Each Town will make payment without demand to Eagle County for the then current year no later than January 30 each year.

7. **Notice.** Any notices or other communications required or permitted to be given hereunder shall be given in writing, delivered personally or sent by first class mail, postage prepaid, addressed to the Parties at the addresses set forth below or at such other address as either Party may hereafter designate by written notice to the other Party given in accordance herewith. Notice will be deemed given on the date of delivery or three business days after deposit in a U.S. Postal Service depository.

County: Eagle County Sheriff
P.O. Box 359
885 East Chambers Avenue
Eagle, Colorado 81631
(970) 328-8500
Email: James.vanbeek@eaglecounty.us

Avon: Town of Avon Chief of Police
P.O. Box 975
Avon, Colorado 81620
(970) 748-4040
Email: gdaly@avon.org

Basalt: Town of Basalt Chief of Police
100 Elk Run Drive, Suite 115
Basalt, CO 81621
(970) 927-4316
Email: greg.knott@basaltpolice.com

Eagle: Town of Eagle Chief of Police
P.O. Box 609
Eagle, CO 81631
(970) 328-9659
Email: carrie.buhlman@eaglepolice.org

Vail Town of Vail Police Chief
75 S. Frontage Road W.
Vail, CO 81657
(970) 479-2218
Email: rkenney@vailgov.com

8. **No Assignment.** This Agreement and the rights and obligations created hereby shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, and may not be assigned by any Party without the prior written consent of the other Party.

9. **No Unintended Beneficiaries.** The Parties agree that this Agreement creates no obligation or relationship between the Towns. Nothing herein expressed or implied is intended or should be construed to confer or give to any person or corporation or governmental entity other than the Towns and County any right, remedy or claim under or by reason hereof or by reason of any covenant or condition herein contained.

10. **Severability.** If any portion of this Agreement is held invalid or unenforceable for any reason by a court of competent jurisdiction as to any Party, such portion shall be deemed severable and its invalidity or its unenforceability shall not affect the remaining provisions; such remaining provisions shall be fully severable and this Agreement shall be construed and enforced as if such invalid provisions had never been inserted into this Agreement.

11. **Modification or Amendment in Writing.** This Agreement may be amended, modified, or changed in whole or in part only by written agreement duly authorized and executed by the Parties hereto.

12. **Jurisdiction and Venue.** The law of the State of Colorado shall be applied in the interpretation, execution and enforcement of this Agreement. Venue for any action arising out of any dispute pertaining to this Agreement shall be exclusive in Eagle County, Colorado

13. **Entire Agreement.** This Agreement represents the full and complete understanding of the Parties, and supersedes any prior agreements, discussions, negotiations, representations or understandings of Parties with respect to the subject matter contained herein.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed and be effective as of the day and year first above written.

**COUNTY OF EAGLE, STATE OF
COLORADO, By and Through Its BOARD OF
COUNTY COMMISSIONERS**

By: _____
Matt Scherr, Chair

Attest:

By: _____
Regina O'Brien, Clerk to the Board

EAGLE COUNTY SHERIFF

By: _____
Sheriff James Van Beek

**TOWN OF AVON, COLORADO
BY AND THROUGH ITS TOWN MANAGER**

BY: _____
Eric Heil

**TOWN OF BASALT, COLORADO
BY AND THROUGH ITS TOWN MANAGER**

BY: _____
Ryan Mahoney

**TOWN OF EAGLE, COLORADO
BY AND THROUGH ITS MAYOR**

BY: _____
Scott Turnipseed

Attest:

**TOWN OF VAIL, COLORADO
BY AND THROUGH ITS TOWN MANAGER**

BY: _____
Russ Forrest



To: Mayor and Town Council
From: Larry Pardee, Town Manager
Date: December 10, 2024
Re: Town Manager Report

Economic Development:

The Town of Eagle is advancing efforts to align commercial development with local housing needs through ongoing collaboration with Economic & Planning Systems (EPS). On December 4, 2024, staff discussed the Commercial Linkage Fee initiative with EPS to fund housing solutions tied to commercial growth. Financial evaluations for potential annexations are well underway. EPS is preparing draft recommendations for infrastructure funding and revenue-sharing approaches, which will soon be presented to the Town Council for consideration.

In parallel, the Town is partnering with East Eagle Partners to unlock development potential in annexed properties while finalizing the annexation of Parcels A and F. These efforts are central to our strategy of promoting sustainable development in the East Eagle Subarea. By addressing housing demands and fostering balanced growth, we remain committed to a thriving future for our Community that aligns with Eagle's broader vision.

Community Engagement & Meetings: This report highlights our recent community outreach efforts and critical regional and project-specific meetings. Our top priority is to engage with stakeholders, stay abreast of developments, and contribute to our Community's growth.

In November, the Core Transit 10yr Plan Technical Advisory Committee met to continue reviewing and discussing The Core Transit 10-Year Transit Development & Capital Plan project is progressing steadily. The first phase, which included public outreach and an analysis of existing conditions, is wrapping up. Key highlights from this phase reveal a 20% increase in ridership since 2019, with 2024 on track to exceed previous records. Winter routes, particularly the Vail/Beaver Creek Express, are experiencing peak usage, occasionally surpassing capacity. Notably, more than half of the bus stops lack basic amenities, a finding corroborated by community feedback. A Spanish-speaking focus group emphasized the need for improved bus stop safety, access, and comfort, underscoring inclusivity in the planning process. The travel market analysis identified high-demand corridors between Edwards, Avon, and Vail and growing demand between Gypsum and Eagle.

The next phase, scheduled through February, will focus on developing and evaluating service alternatives to address these findings. This includes tailoring routes to meet the diverse needs of commuters, visitors, and seniors while integrating feedback for enhanced accessibility and frequency. A critical next step involves refining evaluation criteria to balance resource allocation across key travel markets. The following Technical Advisory Committee meeting on December 3 will further refine these alternatives and their alignment with community goals, setting the stage for subsequent planning phases.

In November, I signed a letter of support along with all other County and Town Municipalities to help assist Eagle River Water and Sand District's request to Ms. Jamie Miller, US EPA Region 8. I am providing a brief overview of the letter of support:

The Eagle River Stakeholders—comprising Eagle County, local water authorities, and the towns of Avon, Eagle, Gypsum, Minturn, and Vail—have formally objected to the EPA's decision to exclude third-party water quality data from future Five-Year Reviews of the Eagle Mine Superfund Site. Despite 30 years of cleanup efforts, the

Site continues to impact the water quality of the Upper Eagle River, essential to the region's economy and environmental health.

The stakeholders emphasize the critical role of third-party data, including contributions from the Eagle River Water & Sanitation District and River Watch, representing a significant portion of the monitoring efforts. Exceedances of water quality standards for metals have persisted, with third-party data consistently identifying issues that EPA and PRP data have not. This information is vital for regulatory decisions and future remediation plans, including groundwater extraction system improvements at Belden and Rock Creek.

The Stakeholders urge the EPA to reconsider its decision and remain committed to collaborating toward fully implementing remedial measures to achieve water quality standards. A formal request for a meeting has been submitted to address these concerns.

On Wednesday, December 4, The Eagle County Regional Housing Needs Analysis provides a detailed assessment of housing gaps and needs across the county. The report divides its findings into two primary categories: addressing existing housing shortages ("catch-up" needs) and preparing for future demand ("keep-up" needs) over the next decade.

Existing Housing Shortages: The analysis identifies four main factors contributing to current housing gaps:

- Overcrowding: Eagle County has 686 overcrowded housing units, with 343 new units needed to alleviate this, split between 129 owners and 215 rental units.
- In-Commuting Workers: Approximately 15,685 workers commute into the county for jobs. How to reduce this by 20%, the county would need 1,308 additional housing units, primarily for owners.
- Unfilled Jobs: With 867 unfilled jobs in the county, an estimated 278 new housing units are required to house workers to fill these positions.
- Temporary Housing: Around 195 households live in temporary housing (e.g., motels, RVs), necessitating 195 new rental units.

Future Housing Needs: To accommodate anticipated growth through 2035, the report projects additional housing requirements:

- Growth in jobs across sectors such as food services, construction, and healthcare will drive demand for housing. Projections estimate 2,256 new housing units under a 1.5 employees-per-household scenario.
- The greatest future rental housing need is for low-income households (51%-80% of Area Median Income), while owner needs are concentrated in the middle-income range (120%-200% AMI).

Also, you can see the draft report in the attached link: [\(draft.Housing.Gaps\)](#)

Administration and Organization Update:

The Town has officially confirmed its participation in the FY 2025 RAISE Funding program and has received acknowledgment of our submitted application. This year's funding opportunity, backed by the Bipartisan Infrastructure Law, offers \$1.5 billion in grants for transformative infrastructure projects nationwide.

Our Grand Avenue Multimodal Reconstruction Project (GRANT14083451) stands out as a 2024 Project of Merit, securing a position among projects eligible for this round's reserved funding. Projects rated as "Highly Recommended" in the 2024 cycle, including ours, will be considered during the initial selection phase. Announcements for Round 1 awards are expected by January 13. If not selected in this phase, the Town can refine and resubmit the application for Round 2 consideration by January 30.

We remain optimistic about advancing this key project to enhance mobility and connectivity for our Community.

Workforce Recruitment and Strategic Planning: In 2024, our organization achieved a milestone by filling 25 essential positions, bolstering our ability to serve the Community with excellence and innovation. Currently, four full-time roles remain open, and we are actively pursuing candidates who align with our mission to enhance service delivery. We are strategically pausing recruitment for general fund-supported positions to ensure long-term fiscal responsibility. This deliberate step reflects our commitment to aligning workforce growth with sustainable revenue streams, reinforcing our dedication to building a resilient and high-performing team for the future.

WORK SESSIONS: *To help the Town Council keep track of upcoming work sessions, below is a table of topics to discuss over the next several months. Preparing in advance is helpful since it takes planning to execute a work session. Staff will keep this table in this report and make changes as needed. The topics are subject to change:*

Date	Topic
December 3, Work Session	<i>Updates to the Land Use Code: standards for employee dwelling units, Broadway design standards, and Chapter 4.17 Administration and Procedures, Planning Department.</i>
January 7, 2025 Work Session	East Eagle Financing Strategy & Commercial Linkage Study 2-hours
February 4, 2025 Work Session	Capitol Street - Conceptual Designs and Costs 2-hours
March 4, 2025 Work Session	Affordable Housing Accelerator Project (AHAP) 2-hours
April 1, 2025 Work Session	
Request for Additional Work Sessions	Topic



To: Mayor and Town Council
From: Larry Pardee, Town Manager, and Department Leads
Date: December 10, 2024
Re: Department Updates for November 2024

November 2024

ASSISTANT TOWN MANAGER

2024 saw the first fully staffed ATM team comprised of the following departments: Communications and Marketing, Economic Development and Housing, Innovation Technology, Special Events, and Sustainability. This incredibly dynamic and nimble team has been hard at work advancing the Town's goals and keeping our whole organization connected and collaborating. If anyone asks, Team ATM stands for "Team All That Mojo" or "Team Always Thriving Mindfully", or "Team Attacking the Moment." From solar arrays to affordable housing and affordable highspeed internet, from elevated communications and marketing to new and expanding local businesses, from increased efficiencies thanks to tech trainings to our most popular community special events to date – this team works hard to make Eagle great. The Assistant Town Manager wants to acknowledge and thank the team for their dedication to exceptional community service.

SPECIAL PROJECTS – 2024 Review

While much of the ATM's time is spent supporting these departments and their various initiatives, there are a couple of special projects that are ongoing as well.

People and Culture

- **First ever** Culture Statement drafted by the staff, for the staff:
Fostering teamwork through inclusivity, empowerment and understanding.
- **18** Directors, Managers and Dept. Leads attended the Professional Development Academy through ICMA.
- **Reimagined the performance review process** and documentation. The new forms and approach will be rolled out in January 2025.

Pool Replacement Project



Left: Town Council and Mountain Recreation staff and board members at the ground-breaking in May.

Right: Eagle pool site in October as the new pools took shape.

- Awarded a **\$500,000 GOCO grant** in April.
- **Groundbreaking in May.**
- The pools remain on budget and on target to reopen Memorial Day weekend of 2025.
- Preparing plans for future energy offset or electrification of the pool heating equipment as well as the rest of the facility's HVAC and ice arena equipment.

ECONOMIC DEVELOPMENT

- Staff and the DDA convened on November 12 as the final meeting of 2024. In addition to reviewing 2024's successes, we established that starting in January 2025 the DDA will assume a larger portion of their operational duties. This shift will enable staff to dedicate more working hours toward implementing the Economic Development Plan. To kickstart the transition, staff prepared recommended monthly focus items and helped strategize how the DDA could streamline their investments in third party services.
- Members of staff met with the EVC Chair and Vice Chair to discuss opportunities to improve staff-committee dynamics, redefine the EVC's evolving role as an advisory and advocacy group, and establish capacity heading into 2025. The ideas from this meeting will be vetted with the full EVC at the December meeting.
- The Ice Castles & Eagle Business Community survey yielded a small return on responses – 19 approximately. Of these respondents, most expressed a willingness to invest in collaborative marketing and sponsorship opportunities to attract visitors to Eagle's various hubs. Staff continue to coordinate with the Eagle Chamber on engaging the business community. Staff also attended a meeting with Eagle Ranch merchants' group to provide an overview of coordination efforts, brainstorm participation ideas, discuss potential transportation, and gather content ideas for the Illuminate Eagle landing page.
- **Economic Development – 2024 Accomplishments and Highlights**
 - Led by the EVC, the Town launched its first Digital Dashboard and Mobility Data platform providing business insights and economic trends in Eagle.
 - The Town Co-applied with the DDA to secure \$80,000 from the state's Rural Economic Development Initiative (REDI) grant to jumpstart the Downtown Eagle Project Investment Program. In 2024, the Downtown Program has allocated \$50,000 in sub-grants to local entrepreneurs on Broadway.
 - Completed Downtown Colorado, Inc.'s Colorado Challenge Accelerator Program. The Town of Eagle and representatives from the DDA and EVC participated as a pilot community to explore redevelopment strategies using a test site on Grand Avenue.
 - Facilitated two Economic Development summits.

- Planned and facilitated (11x) DDA board meetings and (12x) EVC advisory meetings.

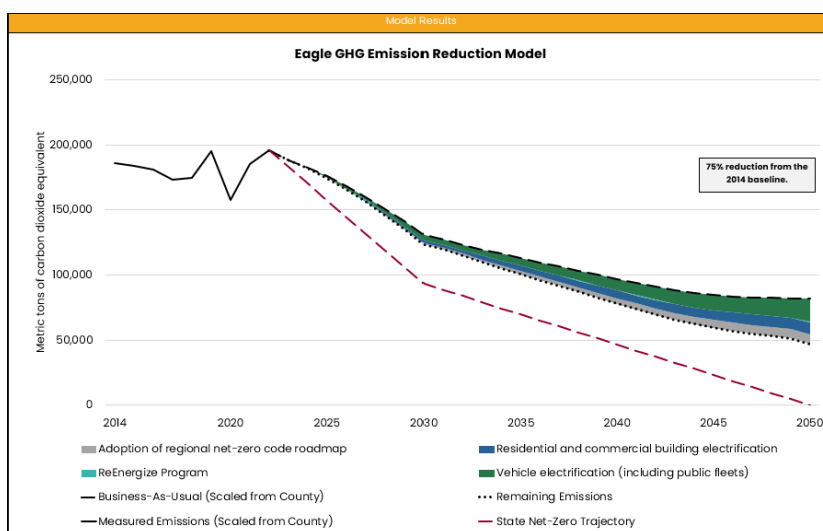
HOUSING

- As part of the Affordable Housing Accelerator Project (AHAP), staff hosted the Logan Simpson team on November 21 and 22 for two days of on-site engagement. On November 21, staff and Logan Simpson convened with a stakeholder committee to gather feedback on creating a fast-track approval process and potential development sites identified in town. On November 22, staff and Logan Simpson completed a drive tour around Eagle to visit the potential sites and document in-person observations.
- Staff assisted with moving furniture and home goods into the employee housing units. With the current intention of staging the units to be as move-in ready as possible, staff were able to gather gently used donated items to help current tenants and prepare for future use.
- On November 12, staff presented the Council with the draft Employee Housing Guidelines. Both the guidelines and lease template are under legal review.
- The Town Council and staff welcomed Rachel Shindman from EPS and Patti Liermann from the Town of Avon to present an initial, yet very thorough report of the Regional Housing Action Plan Partners. The segment included a Q&A to gather the Council's input on regional and local housing strategies. The final report is anticipated in the first quarter of 2025.
- Staff, including members from Planning, and Council member Foral attended a modular home tour in Gypsum. The stakeholders wanted to showcase a modular tiny home and discuss their interest in bringing the product to mountain communities as a new solution for workforce housing.
- **Housing – 2024 Accomplishments and Highlights**
 - Secured two employee housing units for Town staff (one unit corporate leased for a three-year term; the second a deed restricted home purchase).
 - Applied for a combined total of \$234,400 in housing grant funding from DOLA. Of that total, the Town was successfully awarded \$54,400 from the Proposition 123 Local Planning Capacity Grant.
 - Co-leading the AHAP with Senior Planner, Jessica Lake, and consultant group Logan Simpson, aiming for completion and adoption in spring 2025.
 - Applied for and was awarded a no-cost technical assistance "grant" from the Colorado Division of Housing's Affordable Housing Toolkit for Local Officials program. Nearly complete, the technical assistance will deliver 1) a strategy to attract affordable housing developers and 2) a framework for establishing the Town's housing program.
 - Adopted the 2024 Local Employee Residency Program Guidelines – a document last improved in 2014.
 - Adopted a Town of Eagle Employee Housing Policy.

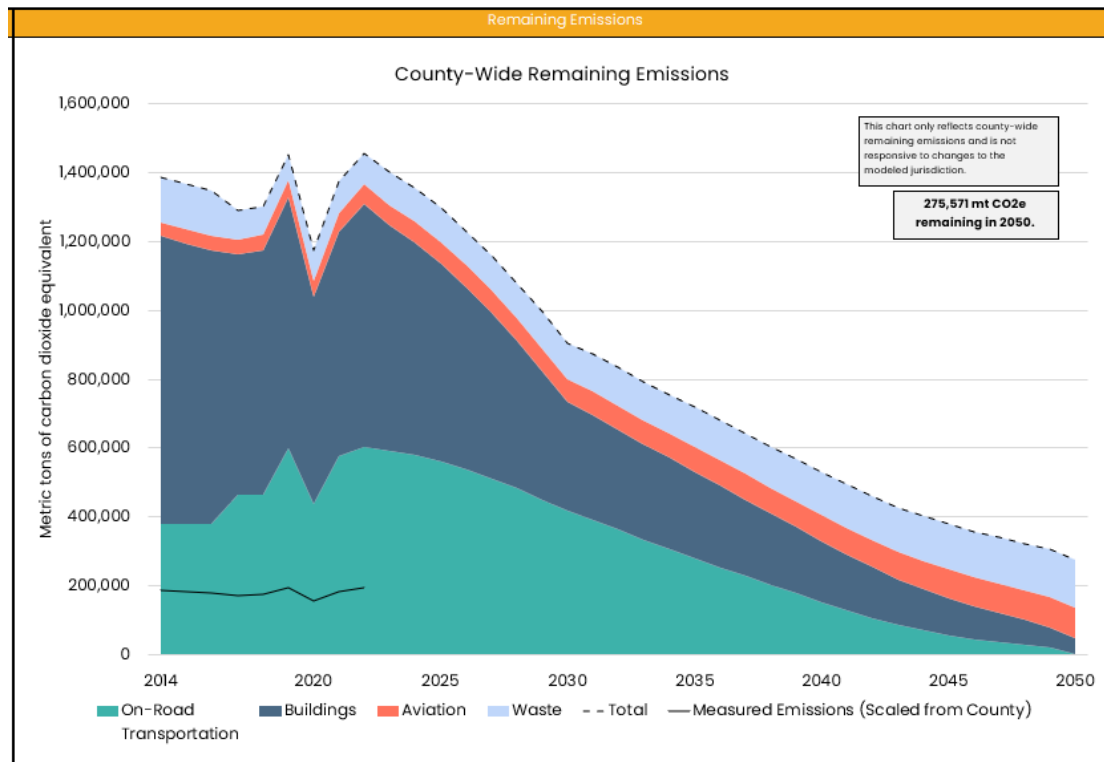
SUSTAINABILITY

- The solar array is complete and operational! Thanks to all who attended the unveiling on November 14th. [See Vail Daily coverage with this link](#). Staff is finalizing project closeout and training on the energy production tracking software. The array is an actual 745 kW and should offset 1,284,472 pounds of carbon emissions annually.
- Staff finalized selection of an Energy Monitoring & Management System (EMS) – WatchWire by Tango – that will automatically pull in energy and gasoline fuel usage from our utilities, as well as calculate our emissions and provide great data visualizations that can be shared with the public. This data will allow the town to track progress toward our 2028 net zero goal. Staff looks forward to the ICLEI ClearPath 2.0 tool, which is currently under development and will be available as a benefit of our membership in spring 2025. This tool will be able to provide additional data visualizations, emissions forecasting, and a public dashboard to share our progress. The EMS will support more streamlined reporting and easier use of the ClearPath 2.0 tool.

- The town partnered with the Palmer Fund and Walking Mountains to host a bilingual energy resource night on November 21st at Garduno's. Several community members signed up for the Reenergize program at the event. We look forward to the debrief during which we'll discuss how to make the event even more successful next year.
- Sustainability and utilities staff met with the Eagle River Coalition's new executive director, Vicki Flynn, to discuss the Water Quality Monitoring Program and our partnership.
- Staff met with the mayor, councilman Grimmer, and Vail Honeywagon to discuss the potential for more frequent curbside compost pickups. While this is not a change that will be implemented at this time, we await pricing to understand the future potential for the service. Additionally, staff is working with Honeywagon to ensure all town facilities receive recycling service and that select facilities will receive curbside compost service.
- Staff finalized the Professional Services Agreement with the Palmer Fund, which is included on the consent agenda. Laura Hartman, current executive director, will be resigning at the end of December, after which time she will transition to work for Eagle County as their Senior Policy Analyst. We sincerely appreciate her time and dedication to advancing Eagle's net zero goals and to leaving a sturdy foundation for the next executive director.
- Staff attended several Climate Action Collaborative working group meetings: transportation, materials management, buildings & energy, and the November board meeting in the past month. These meetings allow for regional progress on climate action goals and sharing of best practices that we can bring into Eagle's net zero efforts. Most notable is the net zero modeling study that the CAC hired Lotus Engineering & Sustainability to conduct. The end result is an excel spreadsheet that allows us to model impacts of certain emissions-reducing initiatives. We can see the effects of the following:
 - Business as usual
 - Adopting the net zero code roadmap
 - Expanding the Reenergize program
 - Electrifying existing buildings
 - Electrifying private vehicles
 - Electrifying public fleets
- Combined, they are projected to result in a 75% reduction from a 2014 baseline here in Eagle, showing we must go beyond these strategies to achieve net zero by 2030.



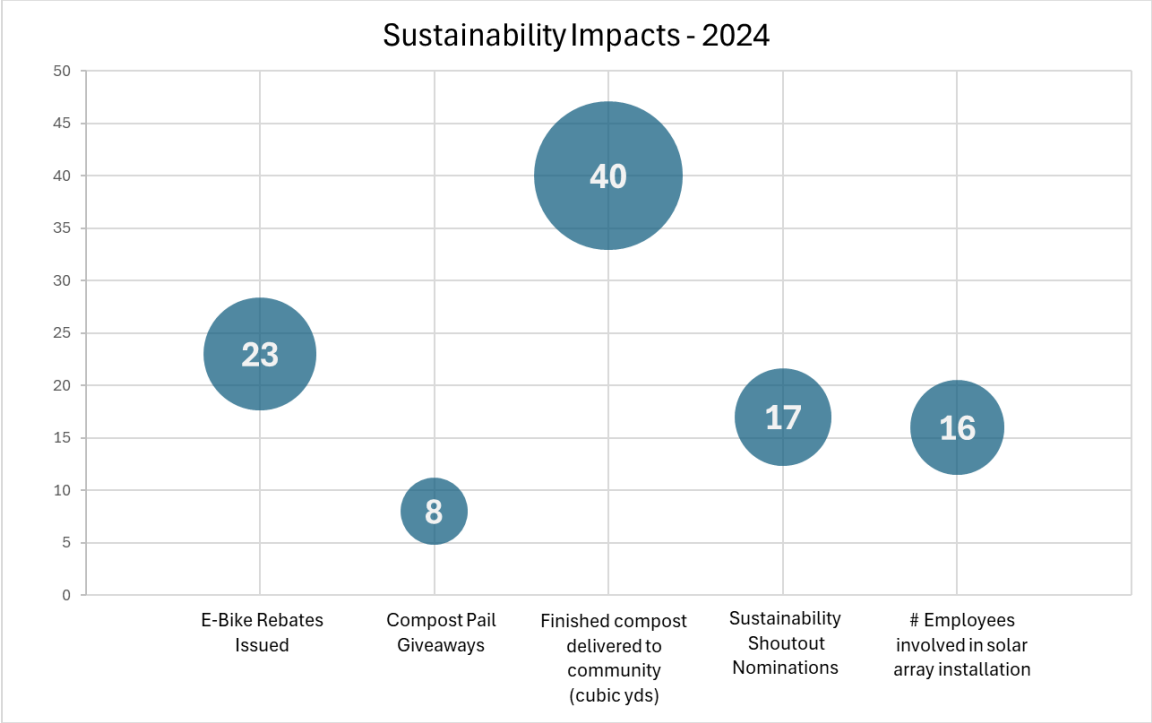
- We can also see county-wide remaining emissions to understand where to pull the biggest levers: buildings and on-road transportation, though waste is still an important piece of the puzzle.



- Staff met with Walking Mountains to discuss the EPA grant they've received to improve recycling and conduct Spanish recycling outreach. We look forward to partnering with them to provide improved signage at the recycling drop site and to support our residents with improved access to recycling.
- Staff looks forward to having Yearout Energy on site on December 11th to begin some preliminary walk throughs of town facilities in service of our building electrification project.

Overall, year-end stats (excluding December):

- Total of \$43,000 brought in through grants, with \$750,000 reserved in grants once we begin building electrification implementation
- Installed 1,536 solar panels, which will generate 745 kWh of carbon-free electricity
 - With the help of so many essential team members, in addition to partners Yearout Energy and Sunsense Solar: Tom Gosoirowski, Stephan Wilson, Melissa Daruna, Larry Pardee, Peyton Heizman, Sydney Dynek, Jill Kane, Kyle Anderson, Steve Sutherland, plus the rest of our finance team and operators: Arzu Basyildiz, Carla Nelson, Kelly Huitt, Kevin DeJourn, Thomas LaFleur, and Philip Rand.
- See more in the chart below!



SPECIAL EVENTS

November 2024

2024 YEAR in REVIEW

The town is committed to providing a single point of contact for event producers. As the Special Events Manager, I am the liaison between the event producer and town resources, which involves public works and the police department. The town approved 50 event permit applications from third party producers, including three new events with positive impacts on the community. Staff successfully created and implemented 10 town-produced events, including two new events; Tube-A-Palooza and it was the town’s first-time, in 4 years, producing Christmas on Broadway.

SPECIAL PROJECTS

- Christmas on Broadway – coordination of Santa, Jingle Jog, Wassailfest and Parade
- Created action plan for St. Mary’s Catholic Church to proceed with the Procession of Our Lady of Gaudalupe on Sunday, December 8th
- Collaborating with the holiday cheer committee for the Employee Holiday Party
- Town of Eagle’s Holiday Lighting Contest – Entries due December 16. Voting takes place December 18
- Ice Castles and Illuminate Eagle
- Information Center performance evaluations
- Participating in the 12-week High Performance Leadership training

UPCOMING EVENTS

DECEMBER	
12/18	Holiday Lighting Contest

12/27 & 28	Pond Hockey Tournament
JANUARY	
1/6/2025	12th Night Christmas Tree Burning

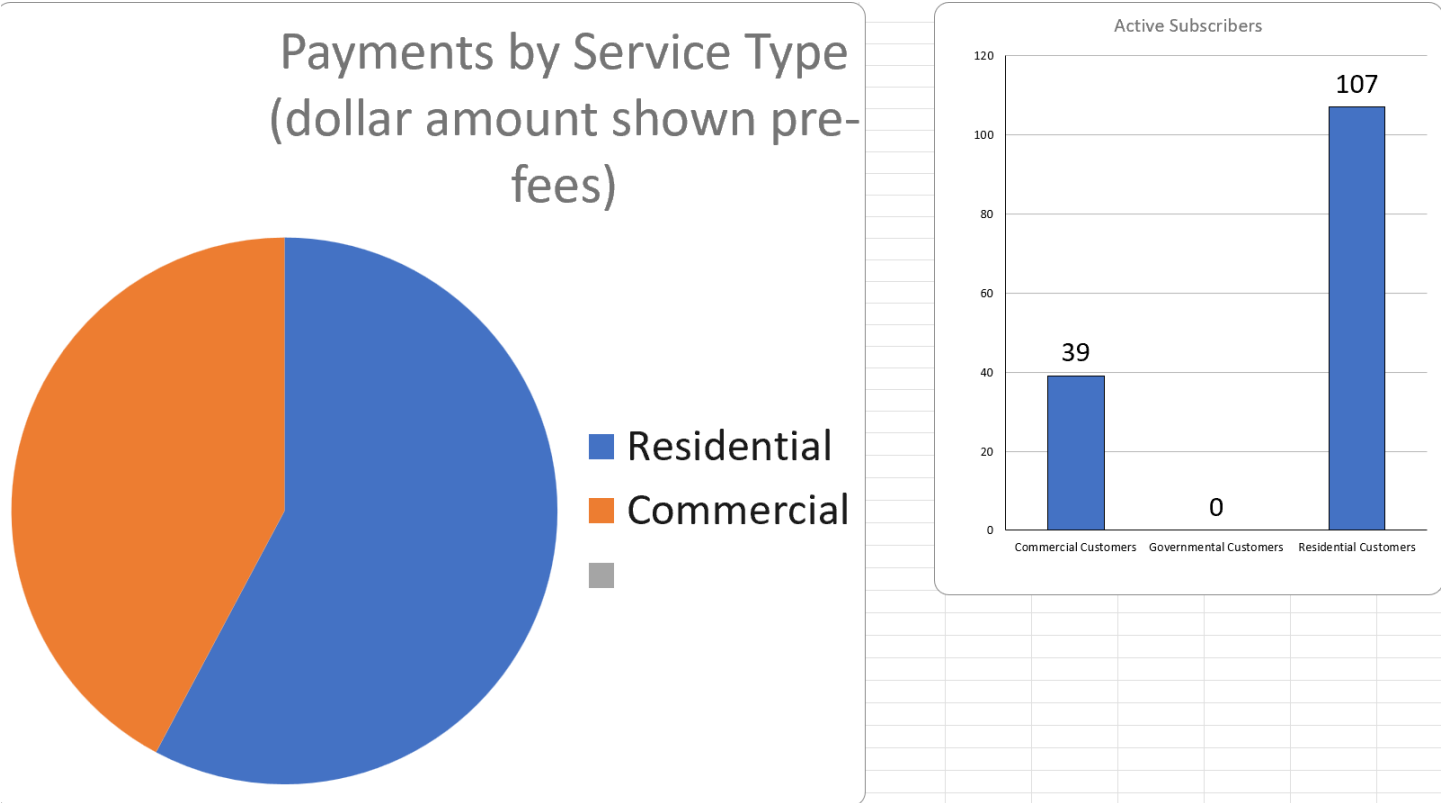


Photo: Courtesy of Geoff Grimmer.

INNOVATION TECHNOLOGY
November 2024

Broadband update:

- Scheduled installations the week of 11/18. Many subscribers in queue had moved on to another provider due to the wait times (approx 50%). The few installs that were completed generated interest and the queue is back up to 29
- 39 business/government subscribers, 107 residential subscribers, 29 in queue
- Broadband revenue generated in November: \$9,355.75



Training:

- Training: Personal - Ryan Goebel; Passed ITIL Foundations; Nov. 13th 2024
- Training: Personal – Kevin Aoki; renewed CJIS clearance; Nov 22nd 2024

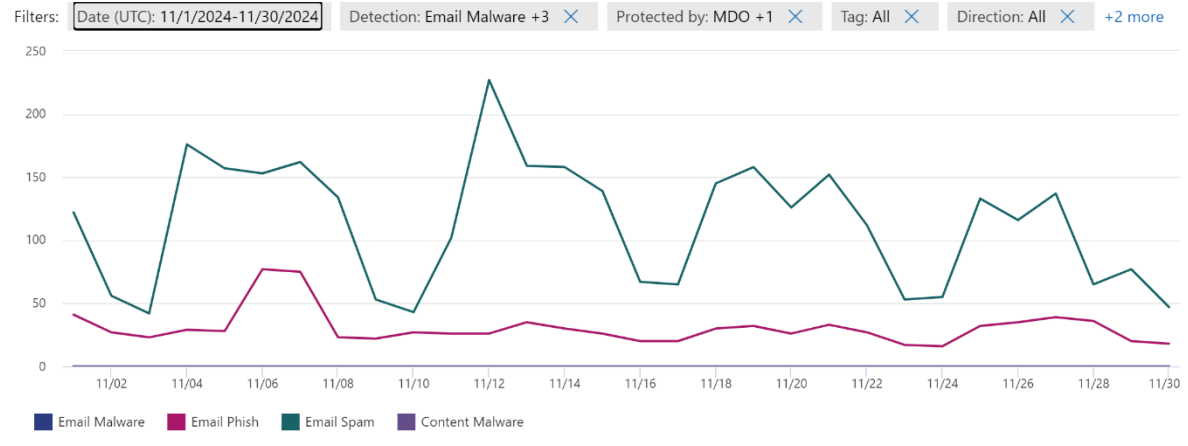
Technical Operations:

- Onboarding:
 - Onboarding and Training for November 2024:
 - Onboard New User: James Horsley - Engineer II; Nov. 18th 2024

Email threat protection report:

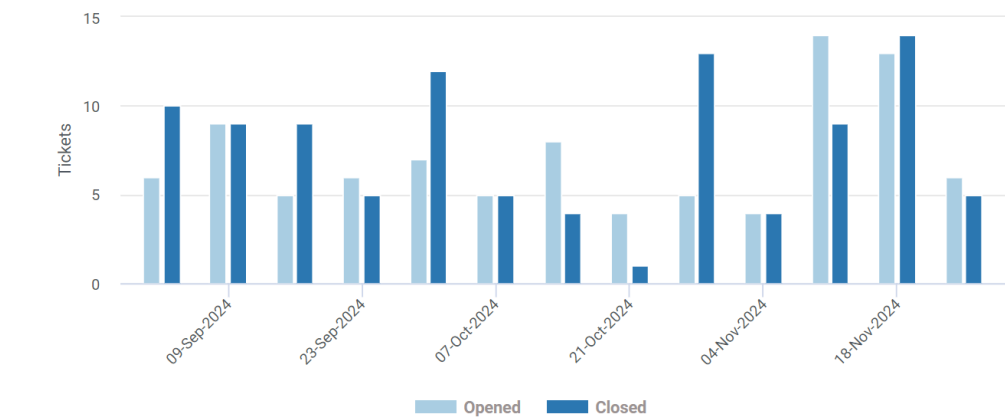
Threat protection status

The Threat protection status report provides information about threats found prior to email delivery, covering relevant detection technologies, policy types, and delivery actions. [Learn more about this report](#)

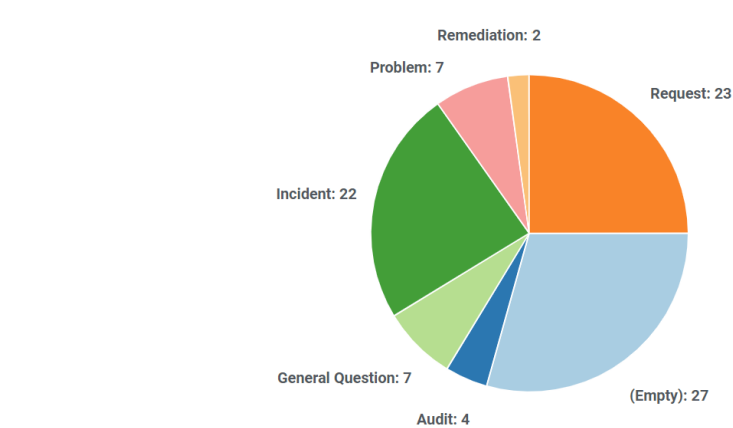


Support ticket report:

Tickets Opened Vs. Closed - Previous 3 Months



Tickets Opened by Type - Previous 3 Months



FINANCE DEPARTMENT

November 2024

Administration/Financial:

- **Budget:**
 - Finance continued to work on the 2024 revised budget and the 2025 budget.
 - Upcoming Schedule:
 - **December 10th**
 - Public Hearing: Adoption of the 2024 Revised Budget & 2025 Budget
 - Certification of the 2025 Mill Levy
 - **January 14th**
 - 2025 Fee Schedule
 - **January 31st** – Deadline for Certified copy of the adopted budget filed with the State
- **Short Term Rentals (STRs):** Finance will provide a year-end STR update in the next monthly report.
- **Audit:**
 - The annual audit is currently ongoing, with Finance working closely with our auditor to provide all requested follow-up items. We'll keep you informed of any further developments. Thank you for your understanding and continued support.
- **Optional CIRSA Renewals** – Finance renewed additional Equipment Breakdown coverage (required by agreement with Mountain Rec), Volunteer Accident Medical Plan (VAMP) Coverage, Special Event coverage for Pavilion rentals for 2025.
 - Equipment Breakdown Coverage: Increased by approximately \$820 to \$10,555.
 - VAMP Coverage: per volunteer rates did not increase: \$2.48/Volunteer
 - Special Event Coverage: rates did not increase for 2025
- **Debt Service:**
 - Scheduled 12/1/2024 – 2013 Water Fund Revenue Bond Payment - \$270,000 (**Last Payment 2024**)
 - Scheduled 12/1/2024 – 2016 Sales Tax Revenue Bond Payment - \$218,669 (Last Payment 2046)

Trainings:

- Quarterly Government Accounting Alert – CPE (Jill)

Payroll/HR:

- **Position changes in payroll**
 - 1 New Hire
 - Engineer II
 - 4 Terminations
 - Administrative Technician II (Finance)
 - Plant Operator (A License)
 - Open Space Trails Tech (PT)
 - Maintenance Worker (Seasonal – Yard waste)
- **HRIS Software Demos:** Finance participated in the review of three HRIS software demos with the RFP finalists

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID							
	2020	2021	2022	2023	2024	VARIANCE FROM PY	
JANUARY	205	230	249	285	280	(5)	-2%
FEBRUARY	237	217	254	212	278	66	31%
MARCH	234	247	243	264	390	126	48%
APRIL	137	214	331	259	300	41	16%
MAY	162	260	269	388	314	(74)	-19%
JUNE	221	400	398	290	309	19	7%
JULY	314	239	329	310	386	76	25%
AUGUST	241	243	255	312	470	158	51%
SEPTEMBER	92	218	222	330	344	14	4%
OCTOBER	371	234	301	304	349	45	15%
NOVEMBER	244	299	363	273	215	(58)	-21%
YEAR TO DATE	2,458	2,801	3,214	3,227	3,635	408	13%

- **Accounts Payable Software RFP Update** – Staff received eight proposals by the November 8th submission deadline. We have begun reviewing the RFPs and will complete the review process in December. Demos will be scheduled for finalists shortly thereafter.

Our goal is to evaluate the proposals, conduct demos with our stakeholders, and make a selection by the end of January, with implementation planned for Q1 2025. We will also review the AP software proposals alongside the HRIS RFP to identify potential integration opportunities, ensuring that the chosen solution aligns with our operational needs and supports future system improvements.

Utilities:

- **November 2024:**
 - Property Transfers – 8 (YTD – 98)
 - New Account Set Up – 4 (YTD – 53)
 - Utility Red Tags – 18 (2024 monthly Average 22.3)
 - Water Shut Offs – 2 (2024 monthly Average 0.8)
- **Water Usage and Budget v. Actual:**

Water Usage (In Thousands)									
MONTH	2019	2020	2021	2022	2023	PRIOR 5 YR AVG	2024	CHANGE OVER AVERAGE	
JANUARY	18,569	17,925	16,564	16,602	15,660	17,064	15,813	(1,251)	-7%
FEBRUARY	15,554	15,981	15,538	14,503	18,016	15,918	16,630	712	4%
MARCH	14,844	15,501	16,099	16,436	13,615	15,299	14,814	(485)	-3%
APRIL	16,101	15,578	17,443	14,988	15,071	15,836	16,935	1,099	7%
MAY	20,473	34,006	23,775	24,859	17,773	24,177	18,715	(5,462)	-23%
JUNE	37,622	61,463	60,403	51,373	42,130	50,598	48,409	(2,189)	-4%
JULY	58,319	59,749	54,926	54,700	56,705	56,880	52,778	(4,102)	-7%
AUGUST	66,525	68,047	58,490	54,510	61,978	61,910	52,501	(9,409)	-15%
SEPTEMBER	57,092	58,173	57,272	56,490	48,778	55,561	45,961	(9,600)	-17%
OCTOBER	32,446	31,460	28,172	28,272	29,872	30,044	32,556	2,512	8%
NOVEMBER	15,551	16,197	16,892	14,246	15,838	15,745	15,916	171	1%
TOTAL YTD	353,096	394,080	365,574	346,979	335,436	359,033	331,028	(28,005)	-8%

Town Council Department
Budget to Actual:

TOWN OF EAGLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN COUNCIL</u>					
10-49-110 SALARIES & WAGES	3,800.00	41,800.00	45,600.00	3,800.00	91.7
10-49-142 WORKERS COMPENSATION	.00	54.30	56.00	1.70	97.0
10-49-143 HEALTH & INSURANCE BENEFITS	.00	.00	168.00	168.00	.0
10-49-144 FICA - EMPLOYER'S	290.70	3,197.70	3,488.00	290.30	91.7
10-49-210 OFFICE SUPPLIES	.00	47.85	.00	(47.85)	.0
10-49-320 LEGAL NOTICES	.00	.00	500.00	500.00	.0
10-49-347 PROFESSIONAL SERVICES	.00	22,447.54	23,000.00	552.46	97.6
10-49-371 TRAVEL EXPENSE	33.08	433.72	5,250.00	4,816.28	8.3
10-49-372 MEETING EXPENSE	27.96	7,782.27	11,750.00	3,967.73	66.2
10-49-380 TUITION & BOOKS	.00	.00	6,000.00	6,000.00	.0
10-49-450 SPECIAL COUNCIL FUNDING	.00	15,334.00	15,334.00	.00	100.0
10-49-510 INSURANCE	.00	113.89	120.00	6.11	94.9
10-49-915 COMMUNITY REQUESTS	.00	50,000.00	50,000.00	.00	100.0
TOTAL TOWN COUNCIL	4,151.74	141,211.27	161,268.00	20,054.73	87.6

HUMAN RESOURCES

November 2024

Recruitment

- Open positions (5)
 - Water Operator (2)
 - Wastewater Operator
 - Police Officer or Police Officer Recruit
 - Town Clerk

Benefits

- 2 benefits and new hire orientations conducted
- 99% of 2024 benefits enrollment completed
- Coordinated Grief session for employees on 11/19/2024

Compensation & Performance Management

- Pay Plan Finalized for 2025
- 95% Performance Evaluations have been turned in
- Administering pay increases for 2025
- Finalizing New 2025 Performance Management Plan

Safety & Risk Management

- 3 Work Comp claims open
- 6 Open CIRSA GL-Property Damage claims

Other:

- HRIS (Human Resource Information System) last demo scheduled for January 9
- Preparing FMLA Supervisory Training for Police Department 12/17

COMMUNITY DEVELOPMENT

November 2024

Planning

LONG RANGE PLANNING

ReCode Eagle – The Land Use and Development Code (LUDC) – [link to code](#)

- Staff held a joint work session with the Planning Commission and Town Council on December 3rd to discuss the next round of code updates. Thanks to everyone who participated!

WUI Code

- Staff are actively engaged in the County-wide Wildland Urban Interface (WUI) Code update process, led by the Eagle County Wildfire Collaborative. This initiative involves collaboration with jurisdictions throughout the valley to create a WUI Code that caters to our local needs.
- The group held a meeting on November 21st to discuss fire resistant landscape standards that recognize the unique ecosystems and values of the towns throughout the valley.

LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's [Active Land Use Applications Page](#).

- (Withdrawn) West Eagle Housing - Annexation, Major Development Permit, Subdivision, Zoning
- North Broadway – Annexation and Zoning
 - Applicant withdrew their annexation and zone/rezone request to CMU2.
 - A new annexation and zone/rezoning request is anticipated. However, the applicant is still determining the desired zoning designation for the property. The timing of the formal submittal is unknown.
- Reserve at Hockett Gulch – PUD Amendment and Major Development Permit (Phase 1b and II)
 - Request will run concurrently with PUDA24-01
 - Round 3 referral ending December 6, 2024
 - Planning Commission Public Hearing – January 7, 2025
 - Town Council Public Hearing – January 28, 2025
- Eagle Ranch Minor PUD Modification
 - A minor PUD amendment within Section C, #9, of the Eagle Ranch PUD Guide to: 1) update wording from “Building Envelope” to “Limits of Disturbance” and 2) Allow for the DRB to approve limited plantings outside of the 16,500 sf limits of disturbance, based on criteria.
- 7 Hermits at Haymeadow Filing 6
 - An application plat and condominiumize 11 residential condos and 6 garages in Building F and 11 residential condos and 6 garages in Building G, also known as 7 Hermits Condominiums Filing 6.
 - Town Council Consent Agenda – November 12, 2024

- ReCode Adjustments (3rd Amendment)
 - Joint work session with Town Council and Planning Commission occurred on December 3rd.
 - Public Hearing dates have not yet been scheduled

NOTABLE UPDATES

- Staff continue developing Standard Operating Procedures (SOPs) and internal policies to enhance consistency, undergo a critical review of where we can improve, and create tools to assist new staff. This work will likely be ongoing. Staff is developing a policy for when planning consultants are utilized (the circumstances for utilizing town planners vs consultants, a reimbursement policy and agreement, etc.)
- Staff has met with members of the community on development proposals ranging from small administrative permits to larger development, subdivision, and annexation applications. Pre-application meetings in 2024:
 - November - 4
 - October-1
 - September - 1
 - August - 5
 - July - 1
 - June – 6
 - May –3
 - April – 5
 - March – 8
 - February – 6
 - January - 2
- Community Development provides Spanish translation services. These services are utilized by Court, Administration, IT, Building, etc. We have provided **10 points of contact**, this includes walk-ins, phone calls, and transfers from other departments and bilingual support for meetings.
- Staff is composing a “RFP” for new Software.
- Jackie obtained certification for LEED Green Associate. Congratulations, Jackie!!
- Peyton and Jessica completed a 12-week high performance leadership course through the Professional Development Academy on November 8, 2024.
- Per the Town's opting in to Proposition 123 at the State level, staff are currently working on an Affordable Housing Accelerator Program with a consultant team. The outcomes are to create a land inventory of parcels in Town where affordable housing projects could be feasible and to craft recommendations for Town processes to facilitate the expedited review of affordable housing applications, per the legislation. The consultant team visited the Town in early November and held a focus group meeting to better understand the community's perspective on this project.

Administrative Approvals (Encroachment Permits, Sign Permits,)

- Currently reviewing 1 Sign Permits.
 - 10 Sign Permits have been approved and issued so far this year.
 - 2 encroachment permits has been approved and issued this year.

MAJOR CONSTRUCTION PROJECTS

Business Name	Location	Status
Hockett Gulch Apts.	16186 Hwy 6	TCO issued for all 6 buildings. The final building is anticipated for next Summer.
Haymeadow	91 Mountain Hope Circle	TCO's good until Feb 1
Habitat for Humanity	3 rd Street	TCOs complete.

Slope and Hatch	115 East Second St Unit 1	Soft Opening
Stone Concepts of Colorado	85 Marmot Ln	Permit pending.
Eagle County BMX	1700 Bull Pasture Rd	Permits released
Eagle Pool	1700 Bull Pasture Rd	Inspections progressing
Alpine Lumber Shed	111 Chambers	Permit progressing

Building

The figures below show general activity levels not broken down by permit type (building, electrical, plumbing, mechanical, etc.)

TYPE OF WORK PERFORMED	EOY 2023	YTD 2024
Inspections (n/i Planning, Public Works)	1,885	1866
Permits Processed	411	319

- Staff currently engaged in a Regional Net Zero [Building] Cohort with other municipalities in both the Eagle Valley and Roaring Fork Valley. One meeting left.

P&Z and Council Meeting Schedule

December 2024
December 3 rd – Work Session (Town Council and Planning Commission) • Updates to the Land Use and Development Code, topics: - o Employee Dwelling Unit use standards - o Broadway design standards and visioning discussion - o Chapter 4.17 - Administration and Procedures and the Administrative Manual
December 3 rd – (Planning Commission) - CANCELLED
December 10 th – (Town Council)
December 17 th – (Planning Commission) - CANCELLED
December 24 th – (Town Council) – CANCELLED
January 2025
January 7 th – (Planning Commission) • PUD Amendment and Major Development Permit (Phase 1b and II)
January 14 th – (Town Council)
January 21 st - (Planning Commission)
January 28 th – (Town Council) • PUD Amendment and Major Development Permit (Phase 1b and II)

Upcoming Hearings in an alternative format.

2024 Land Use Projects													
Projects				October			November			December			
West Eagle													
Annexation, Zoning, Subdivision, Development Permit													
Referral (3-week second round of referral ending August 19th)													
Annexation Acceptance (August 27th)													
Planning Commission Public Hearing (September 17th)													
Town Council Public Hearing (October 8th)				■			■		■				
Haymeadow													
Condo Plat - 7 Hermits Filing 6													
Referral Review							■						
Town Council (consent agenda)							■						
Public Improvements Agreement													
Referral Review													
Town Council Consent Agenda											■		
Preliminary Plan/Final Plat													
Referral Review									■		■		
Planning Commission Public Hearing									■		■		
Town Council Public Hearing													
Code Amendment - Chapter 4.17													
Joint Work Session									■				
Planning Commission Public Hearing													
Town Council Public Hearing													

2024 ACCOMPLISHMENTS

➤ Planning Department

- Notable land use applications successfully approved:
 - Haymeadow
 - Amended Annexation and Development Agreement.
 - Amended PUD Guide outlining zoning limitations for the development.
 - Processes 6 condo plat applications for the individual sale of 76 units in 7 buildings.
 - Red Mountain Ranch: Sketch subdivision for design feedback on planning parcels 1 + 2.
 - Habitat for Humanity 3rd Street Housing condo plat to allow individual sale of units.
 - 263 Sawatch Lot Line Adjustment to consolidate two lots into one and vacate easements.
 - Eagle Pool Minor Development Permit to expand the Pool & Ice Rink building and rebuild the outdoor pool area.
 - Sweet Leaf Pioneer Special Use Permit for medical cultivation at existing location.
- Long-range planning initiatives, completed or underway:
 - **Land Use and Development Code:** The current Land Use and Development Code came into effect October 2023. Through implementation, staff have identified areas for improvement and two text amendments were processed this year to provide clarity and correct omissions.
 - **Affordable Housing Accelerator Project (AHAP) :** The Town of Eagle was awarded a grant to fund a multi-faceted initiative that will 1) create a fast-track review process for affordable housing projects, 2) conduct a land inventory for affordable housing potential on publicly owned land, and 3) create a Proposition 123 funding strategy. This project started in 2024 and will be completed in 2025.
- Reviewed and processed (32) land use applications (as of October 30, 2024).

➤ Building Department

- Implemented newly adopted 2021 International Building Code (IBC), including Sustainability and Energy Code regulations.
- Continued multi-year project to digitize large-scale paper records.

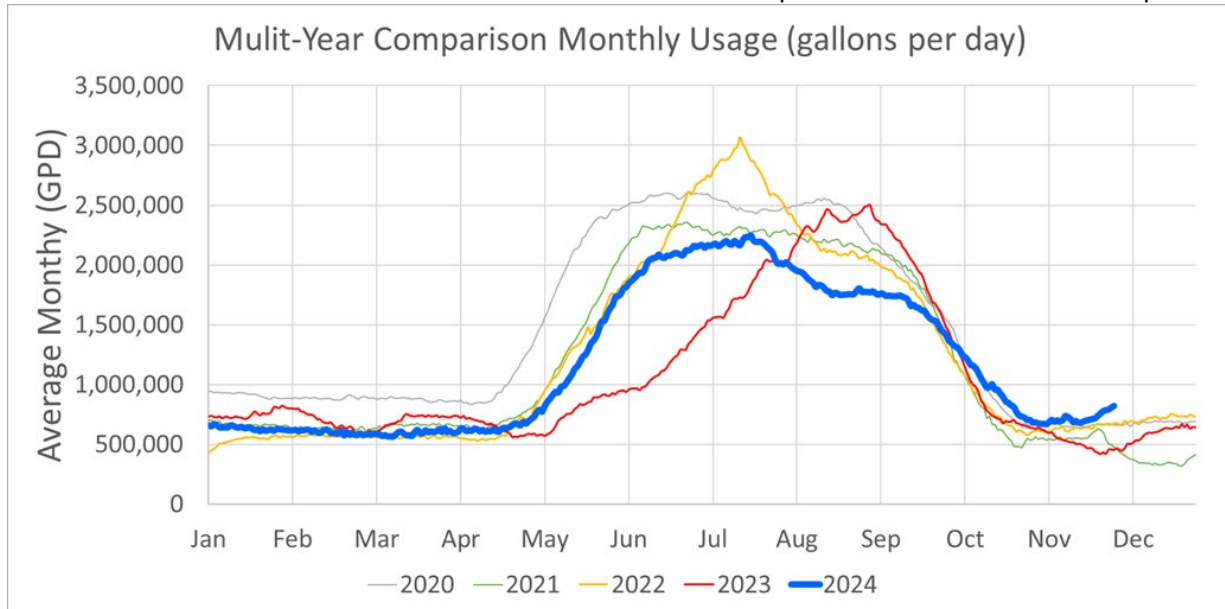
- Oversaw transition of electrical inspection services from the Town of Gypsum to the State of Colorado.
- Oversight of major construction projects:
 - Reserve at Hocket Gulch Phase 1A: 216 unit multifamily development
 - Haymeadow: 76 unit multifamily development
 - Habitat for Humanity's 3rd Street Housing Project: 16 unit
- Participating member of the Eagle County Code Cohort, which still coordinates activities with agencies in the County
- Participating member of the Building Net Zero Working Group which is coordinating a unified action plan to reduce GHG through adoption of uniform building codes across a three-county region
- Building and Planning participating members of the Wildland-Urban Interface committee which is developing strategies for reduction of property loss and life safety from wildfires

PUBLIC WORKS

November 2024

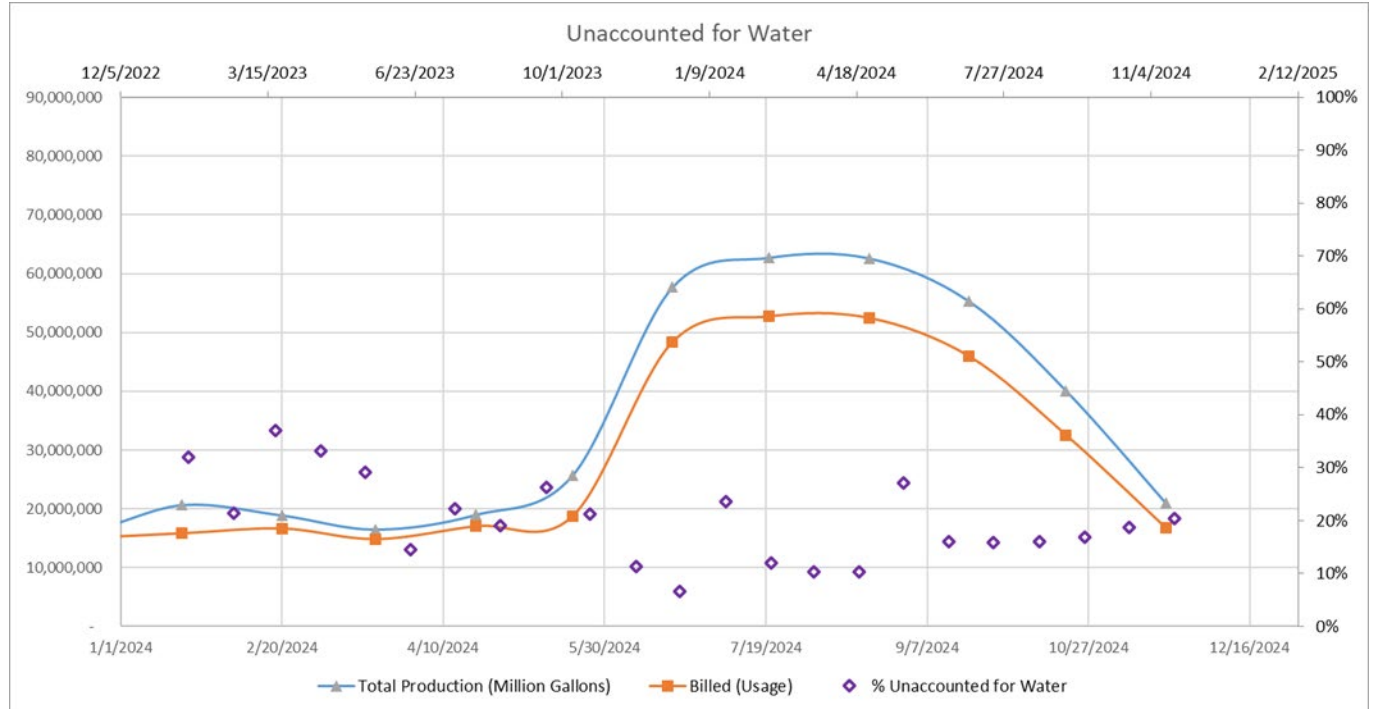
Water (Stephan Wilson, Utilities Manager)

- Production: Weekly water production has decreased from a 1.5 million gallons per day (MGD) to a low on 0.65 MGD in November. Since the start of the Ice Castle Construction production has climbed back up to 0.85 MGD.



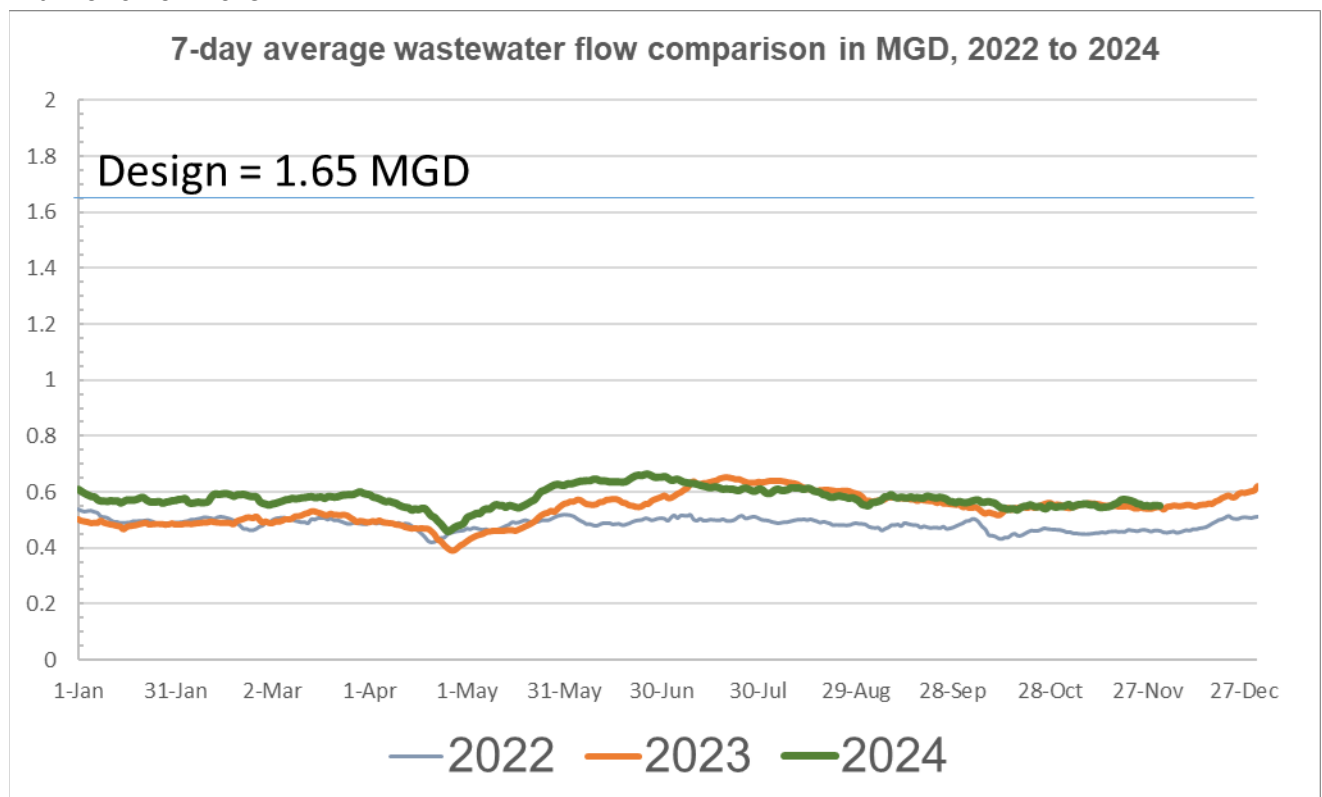
- 2 MG Tank and Lower Eby Creek Tank: The 2 MG tank rehabilitation and recoating has been complete. Operations placed the tank back in service 11/01/2024 after a 16-day cure period.
- Water Leaks: A valve became detached from an 8" DIP line on the corner of 6th St and Church St. The leak was isolated within an hour and service was restored the next day to the couple of effected customers.
- East Eagle Tank: The 30% design package has been prepared and submitted to the Town for review. The CMAR documents – RFQ package have been prepared and submitted to the Town for review.
- Cemetery Tank: The existing Cemetery Tank demolition has been begun along with waterline installation on 6th St. Work scheduled for 2024 will be demolition, new waterline, and grading.
- Advanced Meter Infrastructure (AMI) Antennas: Antenna and collector for the Town's AMI infrastructure in being configured. These antennas will allow for water usage to be read instantly from residential water meters without the need for driving read routs. This should streamline the meter reading and billing process.

- **Production vs Billing:** For October unaccounted for water was at 20%. It is unclear how much of this jump was from a leak vs metering inaccuracy.



Wastewater (Stephan Wilson, Utilities Manager)

- **Flows:** Weekly wastewater flows have trended at 0.6 MGD for November and remained relatively consistent with flows from 2023.



- **Wastewater Treatment Facility (WWTF) improvements:** The CMAR request for qualification has been received from several Staff are currently working towards next steps. A draft of 30% design documents has been

submitted to and reviewed by the Town for equipment upgrades. Geotechnical and survey work has been completed for a chemical building design. This building will house supplemental chemical feeds for carbon (Micro-C) and 30% sodium hydroxide (caustic soda) required for Total Inorganic Nitrogen (TIN) removal.

- Collection System: DRC Construction has completed 2024 collection system maintenance work. One section of pipe in Eagle Ranch off of Robins Egg Lane produced a large amount of gravel during cleaning and is being further investigated for repairs.
- The Town received a second public notice for permit modification No. 1(v2). This public notice version of the Town's permit included new unexpected features of temperature limits and an associated compliance schedule.

OPEN SPACE & TRAILS

November 2024

(Brian Lieberman, Open Space & Trails Manager)

- BLM Class 1 e-bikes NEPA Assessment

The Upper Colorado River Valley Field Office of the Bureau of Land Management (BLM) plans to complete a National Environmental Policy Act (NEPA) Environmental Assessment (EA) to scope and evaluate class 1 e-bikes on non-motorized trails throughout the field office. The BLM is interested in including non-motorized trails on federal lands throughout the Eagle area in this EA. However, they would first want to see that the Town of Eagle is interested in participating. The BLM would likely only make changes to e-bike management in the Eagle area if the Town is supportive.

The Hardscrabble Trails Coalition (HTC) is supportive of the Town evaluating e-bike use throughout the trail system in the Eagle area.

The Open Space and Recreation Advisory Committee (OSRAC) discussed the BLM's NEPA EA at the December meeting. Before the Town considers evaluating e-bikes on its natural surface trails in open space properties, the Committee recommended that the Town ensure that funding is budgeted for community engagement and that staff time is available to oversee public feedback.

The Committee has some additional questions for the BLM and will invite a representative to join a future OSRAC meeting. For additional information, see the OSRAC December meeting packet at this link:

<https://eagleco.portal.civicclerk.com/event/2224/files/agenda/4174>.

- Trail and Open Space closures

Seasonal trail and open space closures started in the Eagle area on December 1. Staff closed all of the gates, posted closure signage, and put up wildlife educational signage at key locations. Information also went out in a variety of outreach platforms including social media, the Town's website, and Eagle Today. Staff will also monitor compliance with the closures via trail camera data in partnership with the Vail Valley Mountain Trails Alliance.



- Hockett Gulch Open Space Winter Closure Recommendation

The Open Space and Recreation Advisory Committee (OSRAC) discussed winter management of the new town owned OS-1 parcel in Hockett Gulch at the November 5, 2024, meeting. The Committee unanimously recommended that the parcel be subject to seasonal use restrictions from December 1 – April 15 to all users, per Colorado Parks and Wildlife recommendation. The Committee cited providing a buffer for wildlife against development, educational opportunities, and consistency with other open space closures as reasons for recommending the closure. Staff intend to bring the closure recommendation from the Committee to the Town Council in January.

- Hernage and Brush Creek Restoration Projects

In November, Open Space staff met with the project consulting team (ERO Recourse, OTAK, AloTerra) on-site for a follow-up field meeting. The project team used the opportunity to collect additional data and refine project goals.

Part of the project will design a restoration plan for approximately 0.5 miles of Hernage Creek, extending from south of Hernage Creek Road to the BLM boundary. This area of Hernage Creek is experiencing channel incision that is preventing the creek from connecting with its floodplain and was identified as impaired in the 2023 Open Space Management Plan. It is likely that the project team will recommend installing structures in the creek to build up sediment, slow down water, and spill water over into its floodplain. This would ultimately improve riparian and wetlands conditions which are critical for wildlife habitat.

For Brush Creek, the project team will likely recommend planting cottonwoods and willows along the creek in areas with minimal cover. This will provide needed habitat for birds and small animals and help create shade in the summer to keep the creek's temperature cool.

ENGINEERING

November 2024

(Ryan Johnson, Town Engineer, and Martha Miller, Project Manager)

General Updates (RJ):

- Jim Horsley joined the team in mid-November.
- Development review is ongoing and is forecasted to be a busy year for 2025.
- Preliminary work has begun on replacing the Public Works Manual with updated Engineering Standards and Construction Specifications. Similarly, right of way, and grading permit processes are under review and will undergo modifications
 - Priority will be to create the grading permit process which may include some code adoption and or revisions.

Right of Way Permitting Summary (RJ):

Active ROW Permits: 0

Resurfacing and Pavement Management

- 2024 Resurfacing Project – Project is being closed out, and was under budget for the 20224 year.
- 2025 Resurfacing Project- Project will include Sylvan Lake Road extents from the Health Center to Eagle Ranch Road. The project documents are currently being developed and are anticipated to be bid in January.

Capital Improvement Projects

- Grand Avenue Corridor – 60% design continues including technical and process meetings continue at regular intervals. A stakeholder meeting was held on November 19, and an access workshop is scheduled for November 26. A 2025 RAISE grant was submitted.
- Capitol Street – The pre-design Public Engagement process and field work (topo, Geotech, and SUE) is complete. Public engagement included an Open House on October 29 and a DDA Meeting on November 12. Staff is working on conceptual designs and cost estimates which will be presented at the Town Council workshop on February 4.
- Brush Creek Water Transmission Main & PRV – The 30% design is complete. The design team is working on the 90% design with deliverables expected the week of Dec 9th and the review meeting in mid-January. The project

includes 7,600 LF of water main design and PRV upgrades. The number of Pressure Reducing Values has been reduced from 3 to 2, saving the Town's long-term maintenance costs. Construction is anticipated for late summer or early fall 2025.

- Sylvan Lake Road – The construction project advertised on November 4th. Bids opened on Dec. 4th. Bids are being evaluated since there was only 1 bidder and it was over the engineer's estimate and Town's budget. Construction includes a new sidewalk between MacDonald and Capitol Streets and intersection improvements at Capitol Street, MacDonald, and Eagle Ranch Road using the \$1M MMOF grant.
- Safe Streets of All (SS4A) Action Plan – 2nd steering committee meeting and council presentation was completed in November.

STREETS

November 2024

(Kevin Fontana, Operations Manager)

- Street light repairs.
- Replace streetlight from DUI 4th weekend of November.
- Hauled snow from cul de-sacs after storm.
- Put Wreath's and Garland on Broadway
- Put up Holiday lights on Broadway and Roundabouts.

TOWN CLERK

November 2024



[Ask the Town](#)

- Street Light Inquiry Eagle Ranch
- Backflow Inquiry
- Eagle Pool Completion Inquiry
- Broadband Service Inquiry
- Terrace Park Restroom Inquiry

Records Requests

2018	2019	2020	2021	2022	2023	2024
16	13	16	30	41	29	52

**Various Town Departments respond to Records Requests*

Licensing

- 2024 Business License New & Renewals – 320 licenses
- 2025 Business License Renewal Planning – upgrade to external customer portal
- 2025 Tobacco License Renewal Planning
- Liquor License Authority & Administrative Approvals
 - The Back Bowl –Renewal Administrative Approval
 - Capitol Public House - Renewal Administrative Approval
 - New License Transfer Inquiry – *Former El Segundo Location*
 - El Sazon – Issued Temporary Permit Pending Transfer *Former Real Jalisco Location*

Training/Meetings

- November 4 – CJIS Audit Completion
- November 6 - Eagle Municipal Court
- November 12 –Town Council Meeting
- November 19 – Town Council Special Meeting
- November 20 - Eagle Municipal Court

Sales Tax – 2024 Sales Tax

2024						
Month	Filing Period	O/U	Revenue Period	O/U	Online Sales	Online Retailers
Jan	\$ 557,615.51	-23%	\$ 821,112.05	3%	\$ 117,976.28	2236
Feb	\$ 729,623.18	7%	\$ 810,272.13	20%	\$ 128,837.94	1963
Mar	\$ 920,055.16	23%	\$ 707,787.05	1%	\$ 82,709.92	2045
1 Q	\$ 2,207,293.85	3%	\$ 2,339,171.23	8%	\$ 329,524.14	
Apr	\$ 695,554.49	2%	\$ 763,852.47	-5%	\$ 106,959.79	2080
May	\$ 760,869.26	2%	\$ 655,520.37	-6%	\$ 109,466.26	2008
Jun	\$ 818,554.64	1%	\$ 730,498.70	-3%	\$ 100,133.62	2076
2 Q	\$ 2,274,978.39	2%	\$ 2,149,871.54	-5%	\$ 316,559.67	
Jul	\$ 833,444.18	2%	\$ 799,652.78	-2%	\$ 98,315.99	2284
Aug	\$ 786,097.19	-4%	\$ 841,793.73	0%	\$ 104,790.60	2699
Sep	\$ 778,111.66	0%	\$ 781,908.24	-19%	\$ 97,396.13	2065
3 Q	\$ 2,397,653.03	-1%	\$ 2,423,354.75	-7%	\$ 300,502.72	
Oct	\$ 774,175.59	0%	\$ 798,668.37	5%	\$ 109,730.13	2242
Nov		-100%	\$ 947,267.07	28%	\$ 111,141.15	2181
Dec		-100%		-100%		
4 Q	\$ 774,175.59	-69%	\$ 1,745,935.44	-23%	\$ 220,871.28	
Revenue	\$ 7,654,100.86	-18%	\$ 8,658,332.96	-7%	\$ 1,167,457.81	
2023						
Month	Filing Period	O/U	Revenue Period	O/U	Online Sales	Online Retailers
Jan	\$ 721,590.60	9%	\$ 793,838.43	5%	\$ 97,085.03	2016
Feb	\$ 683,438.30	5%	\$ 675,138.60	5%	\$ 91,521.57	1792
Mar	\$ 748,195.86	1%	\$ 698,140.28	5%	\$ 97,830.73	1892
1 Q	\$ 2,153,224.76	5%	\$ 2,167,117.31	5%	\$ 286,437.33	
Apr	\$ 683,992.34	3%	\$ 802,334.06	16%	\$ 125,304.23	1921
May	\$ 745,198.72	6%	\$ 700,216.68	0%	\$ 98,906.78	1929
Jun	\$ 806,485.55	3%	\$ 752,888.75	9%	\$ 102,648.68	2000
2 Q	\$ 2,235,676.61	4%	\$ 2,255,439.49	8%	\$ 326,859.69	
Jul	\$ 820,760.88	6%	\$ 813,185.50	7%	\$ 100,650.58	2063
Aug	\$ 819,251.15	7%	\$ 839,114.42	3%	\$ 105,800.61	2047
Sep	\$ 780,735.03	0%	\$ 961,539.85	4%	\$ 93,335.96	1920
3 Q	\$ 2,420,747.06	4%	\$ 2,613,839.77	5%	\$ 299,787.15	
Oct	\$ 774,975.91	3%	\$ 763,966.40	-1%	\$ 95,830.83	2046
Nov	\$ 747,211.34	6%	\$ 739,205.13	-6%	\$ 88,291.66	2113
Dec	\$ 978,338.30	3%	\$ 765,566.66	7%	\$ 114,381.91	2227
4 Q	\$ 2,500,525.55	4%	\$ 2,268,738.19	0%	\$ 298,504.40	
Revenue	\$ 9,310,173.98	4%	\$ 9,305,134.76	4%	\$ 1,211,588.57	

POLICE DEPARTMENT

November 2024

2024 November Calls for Service: 926

2023 November Calls for Service: 961

2024 Jan.-November Calls for Service: 10,681

2023 Jan.- November Calls for Service: 11,038

Code Updates

Code Violation	Area	Outcome	Status
No Business Lic	2 Canvas Back	2 warnings	On Going
Light Violation	200 Golden Eagle	Lights were built prior to code, grandfathered	No Action
Sign Violation	Eagle Ranch	All Lights on TOE property to be removed	Closed
Excessive Trash	519 Howard St	Warning Pending	Waiting on EC Health Services
Snow Violation	970 Sylvan Lake Rd	Warned for snow in right of way	Closed
Snow Violation	2 Cook Ct	Warned for snow in right of way	Closed
Sign Complaint	Eagle Ranch	Complainant was directed to HOA	Closed
Snow Violation	404 E Third St	Warned for snow in right of way	Closed
Snow Violation	212 Chambers	Snow was removed from right of way prior to my arrival	Closed

Parking Updates

Area	Warnings	Citations
Bluffs	2	1
Broadway	1	0
Brush Creek Ter	1	0
Bull Run	0	0
Eagle Ranch/Village Homes	20	0
Highlands	2	0
Nogal	17	9
Orchards	0	0

Total Warnings	Total Citations	% Of Citations to Warnings
43	10	23%

We honored Officer Stahl for his heroic actions on the evening of August 3, 2024 which saved a life at Eagle Town Park. Responding to a critical 911 call, Officer Stahl arrived at the scene to find an unresponsive man suffering from an opioid overdose. Acting swiftly, he administered Narcan and initiated life-saving measures. In recognition of his bravery, Officer Stahl was awarded the Lifesaving Award by Chief Carrie Buhlman at the Nov 12th Town Council meeting.

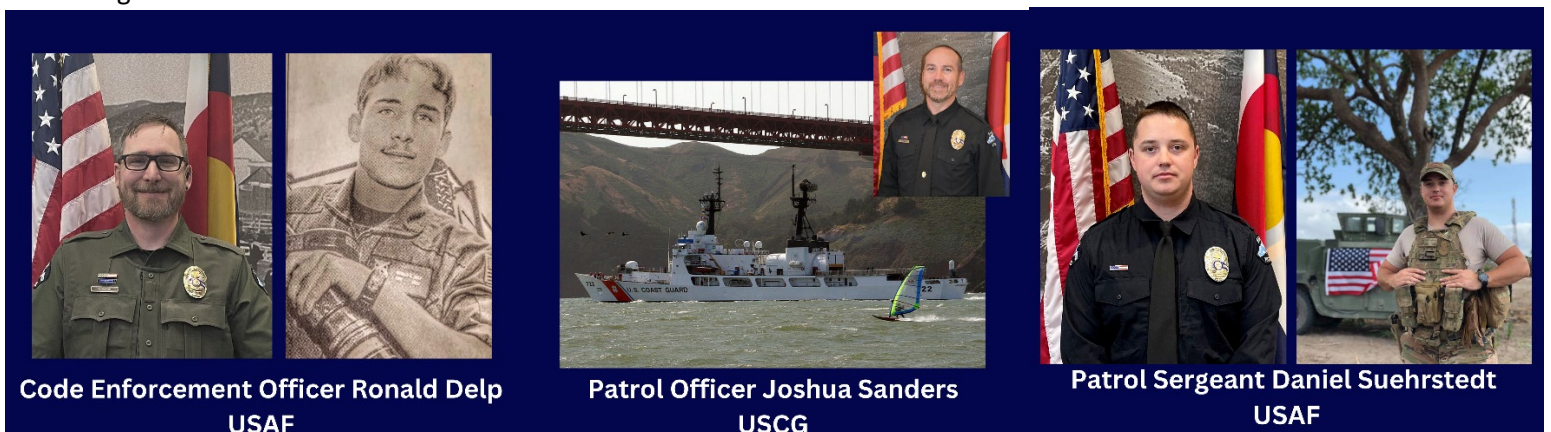


Sergeants Thomas Rich, Craig Westering and Joseph Shaffer attended a weeklong Internal Affairs Investigations Seminar hosted by FBI-LEEDA. This seminar focuses on best practices related to effective internal control mechanisms calculated to promote enhanced agency accountability.

Officer White attended a week-long Crisis Intervention Team (CIT) training. This intensive course is designed to enhance the abilities of law enforcement officers and other emergency service personnel to respond effectively to crisis calls particularly when behavioral health problems are involved.

Sergeants Craig Westering and Daniel Suehrstedt completed the second half of their executive leadership course hosted by University of Denver. This immersive, five-day training aims to fine-tune their leadership skills and empower them to lead a high-performing team. Chief Buhlman has worked tirelessly to obtain scholarships for our staff to attend this course, with the goal of having the entire department attend over the next couple of years.

In honor of Veterans Day on November 11th, we'd like to recognize everyone who has bravely served for our country, including our own team members at Eagle Police Department. On our team, we have three veterans: Sergeant Daniel Suehrstedt, Officer Joshua Sanders, and Code Enforcement Officer Ronald Delp. Daniel Suehrstedt served for six years in the US Airforce and retired as a Staff Sergeant (E5). Joshua Sanders served in the US Coast Guard from 1995-1999. His last duty station was on the US Coast Guard Cutter Morgenthau (WHEC 722) as a PO 3rd Class and his specialty was Fire Control Technician. Ronald Delp served in the US Airforce E-4 Mafia for six years and some of that time was spent as a firefighter.



Code Enforcement Officer Ronald Delp
USAF

Patrol Officer Joshua Sanders
USCG

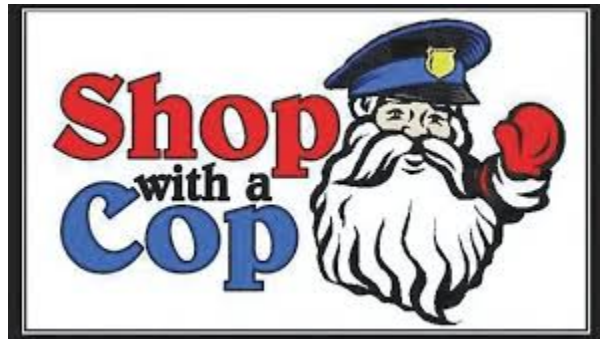
Patrol Sergeant Daniel Suehrstedt
USAF

All of Eagle PD and some Town staff attended the Natural Medicine Act Overview training presented by the newly created Natural Medicine Division under the Department of Revenue. This act was approved by voters in 2022 and codified under Colorado Senate Bill 23-290 and may have implications for future Town ordinances and enforcement.

UPCOMING EVENTS:

Mallory Wolfe, our newest recruit, will graduate from POST Academy on 12/04 in Grand Junction and is scheduled to start with us in FTO at Eagle Police Department on 12/07/24.

Shop with a Cop is scheduled for December 10th of this year. We will spend the evening shopping with local students followed by delicious food, gift wrapping and a special visit from Santa at 4 Eagle Ranch. We appreciate all our community partners and volunteers who help to make this night special for some very deserving kids.



MUNICIPAL COURT		November Statement	
Court held November 6th and 20th			
Citations Issued	Current	YTD	2023
Animal Control	2	50	110
Misdemeanor/Ordinance	2	20	9
Parking	22	134	176
Traffic	5	107	119
Total	31	311	414
Fines and Fees Collected	Current	YTD	2023
Total Court Costs	\$ 275.00	\$ 4,815.00	\$ 6,920.00
Total Fines	\$ 855.00	\$ 20,675.00	\$ 28,685.00
Total Surcharges	\$ 80.00	\$ 2,720.00	\$ 3,610.00
Total Third Party (Restitution)	\$ -	\$ 4,299.21	\$ 1,084.31
Total	\$ 1,210.00	\$ 32,509.21	\$ 40,299.31
Dispositions (Payments or Court Appearances)	Current	YTD	2023
Animal Control	1	41	110
Juvenile	0	5	16
Misdemeanor/Ordinance	3	6	9
Parking	10	93	176
Traffic	9	96	121
Total	23	241	432
Outstanding Fines and Fees at Collections	Total	Collection	
Current	\$ 285.00		
1-30 Days Past Due	\$ 175.00		
31-60 Days Past Due	\$ 170.00		
61-90 Days Past Due	\$ 290.00	**At Collections	
91-180 Days Past Due	\$ 21,895.47	**At Collections	



To: Mayor Turnipseed and Town Council
From: Brian Lieberman, Open Space and Trails Manager
Date: December 10, 2024

Agenda Item: Resolution 88, Series 2024 “A Resolution by the Town Council of the Town of Eagle, Colorado, appointing selected applicants to serve on the Open Space and Recreation Advisory Committee.”

REQUEST: Staff requests that the Town Council review the applications for the Open Space and Recreation Advisory Committee (OSRAC) and appoint five candidates for the vacant seats.

BACKGROUND: There is currently a vacancy for an alternate member on the Open Space and Recreation Advisory Committee (OSRAC), with Lizzy Owens resigning earlier this year. In addition, four existing members' terms will finish at the end of the 2024 calendar year, leaving five total seats open.

Per the Committee Bylaws, the four existing members are eligible for reappointment after reapplying.

Staff advertised the five OSRAC vacancies and accepted applications from Friday, October 25, 2024, through Friday, November 22, 2024. Information about the application process was posted on the Town’s website, Eagle Today newsletter, Town social media, and other outlets.

The Town received seven applications from new candidates, and three existing members reapplied.

The packet includes the applications received for the vacancies. The new applicants are included first, followed by the three existing member applications. Both are organized alphabetically by first name.

ANALYSIS: OSRAC members reviewed the seven applications from new candidates and completed a rubric to evaluate and rank the candidates. Here are the results:

Results:

<i>Applicant Name:</i>	Chad Koch	Chris Cohen	Christopher Alvey	Daniel Weiland	Jacci McKenna	Jason Holt	Ryan Gilmer
Total Scores Received	187	273	109	204	237	229	254
Rank Order (highest points received)	6	1	7	5	3	4	2

OSRAC made a motion to recommend that the Town Council use the results of this rubric while appointing new applicants to the Committee. The higher scores and higher rank order indicate

applicants that were ranked more favorably by the Committee. The combined results of the rubric and the criteria used to evaluate the candidates are included as an attachment.

The Committee agreed that it will not evaluate the three existing members who reapply for their second term and will instead leave that up to the Town Council to review. Ernest Seager, Jessica Foulis, and Phil Kirkman reapplied for a second term.

Staff requests that the Town Council select five applicants to fill the available seats and determine which applicant should be appointed as an alternate member. In the past, the newest member of the Committee was appointed as an alternate member.

Per the Committee Bylaws, the Council will need to vote for their preferred candidates via paper ballots.

COMMUNITY INPUT: No public comment was received during the OSRAC meeting.

BUDGET/ STAFF IMPACT: No direct budgetary or staff impacts.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: The Elevate Eagle Comprehensive Plan and the Open Space and Trails Master Plan speak to the importance of engaging an advisory committee to advise staff and the Town Council on open space and recreation management.

RECOMMENDED ACTION OR PROPOSED MOTION: Staff requests that the Town Council select five applicants to fill the available OSRAC seats and determine which applicant should be appointed as an alternate member.

Motion to *Approve or Deny* Resolution 88, Series 2024: "A Resolution by the Town Council of the Town of Eagle, Colorado, appointing selected applicants to serve on the Open Space and Recreation Advisory Committee."

ATTACHMENTS:

1. Results of the rubric used by OSRAC to evaluate new applicants.
2. Applications received for the vacancies (seven new applicants and three returning applicants).
3. Resolution 88, Series 2024.

**TOWN OF EAGLE
OPEN SPACE AND RECREATION ADVISORY COMMITTEE
PROSPECTIVE COMMITTEE MEMBER EVALUATION
DECEMBER 2024**

Below are the combined results from the rubrics used to evaluate applications received for the Open Space and Recreation Advisory Committee (OSRAC).
Applicants with higher scores ranked more favorably.

*****NOTE:** *Ernest Seager, Jessica Foulis, and Phil Kirkman* are existing committee members who have applied for reappointment. Per the request of the Committee, existing committee members will not be evaluated and will instead be left explicitly for the Town Council to evaluate.***

Criteria used for Evaluation:

1. The applicant demonstrates knowledge of local recreational opportunities and trails.
2. The applicant demonstrates knowledge of local natural resources, such as wildlife, noxious weeds, vegetation, or restoration.
3. The applicant shows an understanding of the importance of partnerships and collaboration as it relates to the Committee's mission and goals.
4. The applicant demonstrates sufficient knowledge of the Eagle area to assist with Open Space and Trails planning.
5. The applicant is knowledgeable of the challenges and opportunities facing the Open Space and Trails program in Eagle.
6. The applicant seems to have an understanding of the responsibility of the OSRAC.
7. The applicant has the capacity to be a productive member of the committee.
8. The applicant would bring an important perspective to the committee that is currently missing, and/or the applicant has a valuable perspective that would be beneficial for the committee overall.

Results:

Applicant Name:	Chad Koch	Chris Cohen	Christopher Alvey	Daniel Weiland	Jacci McKenna	Jason Holt	Ryan Gilmer
Total Scores Received	187	273	109	204	237	229	254
Rank Order (highest points received)	6	1	7	5	3	4	2

Applications from new OSRAC candidates are included in the section below.

The standard committee application form from each applicant is included first followed by a cover letter/resume if one was submitted. Applications were received from:

- Chad Koch
- Chirs Cohen
- Christopher Alvey
- Daniel Weiland
- Jacci McKenna
- Jason Holt
- Ryan Gilmer

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Chad
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Last Name	Koch
-----------	------

Address1	74 Horton
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	CO
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Zip	81631
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Email Address	koch1cj@gmail.com
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Contact Phone Number	9894293072
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	Project Manager
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(Section Break)

COMMITTEE INFORMATION:

Economic Vitality Committee: Monthly meetings are typically held on the third Thursday at 1:00pm.

Marketing & Events Advisory Committee: Monthly meetings are typically held on the first Wednesday at 9:00 a.m.

Open Space and Recreation Advisory Committee: Monthly meetings are typically held on the first Tuesday at 9:00am.

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Grand Avenue Stakeholder Committee: Meeting dates to be announced.

Town Council, Commission or Committee meetings are held in-person at Eagle Town Hall, 200 Broadway, with a secondary virtual option.

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served No
on other Boards,
Commissions, or
Committees?

If yes, which *Field not completed.*

Please list organization *Field not completed.*
memberships and
positions held

Please List Areas of *Field not completed.*
Special Interest

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?

The Town of Eagle offers a variety of opportunities, particularly for those who value an active, outdoor lifestyle and a growing community. As a hub for outdoor recreation, Eagle provides access to world-class mountain biking, hiking, skiing, and fishing, making it ideal for tourism and businesses tied to outdoor activities. Additionally, the town is experiencing growth in real estate, local businesses, and infrastructure development, creating opportunities for investment and entrepreneurship. With a strong sense of community and a focus on sustainable growth, Eagle also presents opportunities for professionals in public services, environmental management, and community development.

What challenges currently exist in the Town of Eagle?

The Town of Eagle faces several challenges as it continues to grow and develop. Some of the key challenges include:

Managing Growth: With increasing population and tourism, Eagle faces the challenge of balancing growth with maintaining its small-town character and preserving the natural environment.

Affordable Housing: As demand for housing increases, the town is experiencing pressure to provide affordable housing options for residents and workers, particularly for those in lower-income brackets or service-based jobs.

Infrastructure Development: As the town expands, there is a need to improve and maintain infrastructure, including roads, utilities, and public facilities, to support growth without compromising quality of life.

Environmental Conservation: Balancing development with the preservation of the natural environment is crucial, as outdoor recreation and natural beauty are central to Eagle's identity. This includes managing land use, protecting wildlife, and promoting sustainability.

Economic Diversification: While Eagle benefits from tourism and recreation, diversifying the local economy to provide year-round economic stability and employment opportunities beyond tourism is a continuing challenge.

Addressing these challenges while fostering responsible growth is key to Eagle's long-term success.

As a Committee Member, how would you approach these challenges?

As a Committee Member, I would approach these challenges in the Town of Eagle with a focus on collaboration, strategic planning, and sustainability. Here's how I would address each challenge:

Managing Growth: I would work with community stakeholders to develop a comprehensive growth plan that balances development with the town's character. This includes prioritizing smart land use, zoning, and infrastructure improvements that accommodate growth while preserving green spaces and the natural environment.

Affordable Housing: I would advocate for creative solutions like public-private partnerships, zoning adjustments, and incentivizing developers to build affordable housing options. Ensuring that essential workers and residents have access to affordable living spaces is vital for maintaining a balanced community.

Infrastructure Development: I would support investments in sustainable and efficient infrastructure that meets the demands of a growing population. By focusing on long-term solutions, we can address current infrastructure needs while planning for future expansion, particularly in transportation, utilities, and public services.

Environmental Conservation: I would prioritize conservation efforts by supporting eco-friendly policies and initiatives that protect the town's natural beauty and resources. Collaborating with environmental organizations and promoting sustainable practices—such as waste reduction, water conservation, and habitat preservation—would be key.

Economic Diversification: I would promote strategies to diversify Eagle's economy by encouraging the growth of industries beyond tourism, such as technology, small businesses, and outdoor recreation services. By fostering

year-round economic opportunities, the town can create more stable jobs and attract new talent.

Overall, my approach would involve community engagement, thoughtful policymaking, and ensuring that growth and development are sustainable, inclusive, and beneficial for all residents.

Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?	Yes
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Please attach a cover letter or experience information	<i>Field not completed.</i>
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Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Chris
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Last Name	Cohen
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Address1	3 Shedhorn Ct
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	CO
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Zip	81631
-----	-------

Email Address	chris.e.cohen@gmail.com
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Contact Phone Number	2152844857
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	Non-Profit Program Director / Higher Education
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(Section Break)

COMMITTEE INFORMATION:

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which

Current/Previous Non-Profit Board Service

Please list organization
memberships and
positions held

Current: Colorado Association for Environmental Education
- Board member,
VVMTA Trail Crew Volunteer, Member of VVAG Photo Group,
Eagle Community Garden Volunteer
Previous: Aspen Young Professionals, Aspen - Website
Chair, Membership Chair |
Buddy Program, Aspen - Board member | Spring Board,
Aspen - Board Chair, Education Chair |
CollegeTrek, Aspen - Founder

Please List Areas of
Special Interest

Shared Use of Public Lands, Accessibility of Trails,
Protection of Wildlife, Trail Work, Sustainable/Regenerative
Agriculture, Community Engagement

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does
the Town of Eagle have?

There are opportunities for the Town of Eagle to assess
current community resources and invest in
financially responsible amendments and improvements to
accommodate a growing population and interest in
accessible trails/recreation, while balancing protection of
public lands/wildlife.

What challenges currently
exist in the Town of Eagle?

Growth is always a challenge. The draw of Eagle's
recreation opportunities presents challenges related to
multiple-use
resources as well as considerations for our public lands
and wildlife. Overall, navigating the variety of interests and
demands of residents seems like the biggest challenge.

As a Committee Member,
how would you approach
these challenges?

With public service in mind, I would listen to understand
and weigh different viewpoints to find solutions that make
the most
sense financially and best serve our town and constituents.
Everyone can't win, but their ideas can be heard and
considered.

Are you a resident of Eagle
or do you own real
property, own a business
or work for an Eagle
owned business?

Yes

Please attach a cover
letter or experience
information

[CohenResumeCoverletter11.24.pdf](#)

Education

The Colorado State University Fort Collins, Colorado
2011

Master of Science in Human Dimensions of Natural Resources

- Adjunct Professor for Undergraduate Environmental Education *EE in the Rockies* course.
- Certificate in Nonprofit Administration and Leadership.
- Successful grant writing experience.
- **Thesis:** Cohen.CE. (2011) Connecting Children and Families to Nature: Targeting Wildlife Agency Education Initiatives. *Report to Western Association of Fish & Wildlife Agencies*. ProQuest. Fort Collins, CO: Colorado State University.

The Pennsylvania State University University Park, Pennsylvania
2005

Bachelor of Science in Biology

- Ecology option, minors in Economics and Spanish with honors in Wildlife and Fisheries Science.
- **Thesis:** Cohen.C.E. (2005) Biological and Socioeconomic Impacts of the removal of the Goof Hope Mill Dam. *ProQuest*. University Park, PA: Pennsylvania State University.

Relevant Experience

Walking Mountains Science Center Avon, Colorado
2018-present

Youth & Graduate Programs Director

- Oversee all aspects of Youth & Graduate Program Departments including graduate coursework, summer science camps, school field science programs, and in-school programs.
- Responsible for recruitment, hiring, training, supervision, and evaluation of 15 Youth & Graduate Program team members.
- Acting as visionary for all initiatives and departmental strategic objectives.
- Developing and managing department budgets and tracking and reporting all program data.
- Cultivating partnerships for collaboration with Eagle County School District and other education partners.
- Serving as administrator of special use permits.
- Acting as faculty advisor for graduate student action research projects, teaching graduate level coursework and managing partnership with University of Northern Colorado.

Aspen Center for Environmental Studies Aspen, Colorado
2013-2018

Rock Bottom Ranch Program Manager

- Managed education staff and curriculum development for in-school and field-based education programs.
- Responsible for educator training and mentorship, professional development, and program scheduling.
- Maintained program budget, invoicing and facilities maintenance.
- Coordinated community outreach, special events, facility rentals and visitor engagement focused on regenerative agriculture.
- Assisted in facilitation of Tomorrow's Voices *Political Geography* and *Politics of Sustainability* courses through University of Colorado CU Succeed.

Environmental Educator 2011-2013

- Developed standards-based curriculum and taught both in-school and field programs for kindergarten through fifth grade.

Naturebridge: Olympic Park Institute Port Angeles, Washington
2010

Field Science Educator

- Developed curriculum and facilitated inquiry-based, residential environmental science field study programs within Olympic National Park.

Walking Mountains, formerly Gore Range Natural Science School Avon, Colorado
2008-2009

Natural Science Educator/Graduate Fellow

- Completed graduate fellowship in Environmental Education through partnership with Colorado State University.
- Developed curriculum and facilitated inquiry-based environmental science field study, summer camp and interpretive programs for students preschool through adult.

Audubon Center at Bent of the River Southbury, Connecticut
2007

Education Program Manager

- Directed and evaluated school, community and summer camp programs.
- Managed education staff, education program budget and volunteer recruitment.
- Expanded program participation and increased marketing through development of new organization website, distribution of quarterly newsletter, weekly e-newsletter, and program brochures.

New Canaan Nature Center New Canaan, Connecticut
2006

Assistant Director of Youth and Family Programs and Adventure Camps

- Directed after-school and scout programs, birthday parties, and public outreach.
- Coordinated weeklong summer adventure trips for middle and high school students.
- Hired, trained, and evaluated full-time Environmental Educators and seasonal summer camp staff.

Community Involvement	<i>Colorado Association for Environmental Education</i>	Northwest Colorado
	Secretary and Board Member	2018-present
	Working to advance Environmental Education efforts across Colorado through programming, evaluation and advocacy work.	
	Northwest Colorado Regional Council Member	2016-present
	Working on a committee with a variety of Environmental Education providers from across the Western Slope of Colorado to enhance Environmental Education efforts across the state and at the national level as they relate to the Colorado Environmental Education Plan.	
	<i>Vail Community Leadership Academy</i>	Vail, Colorado
	Graduate	2018
	Completed a 6-month professional leadership program focused on values, integrity and communication.	
	<i>Roaring Fork Leadership</i>	Aspen, Colorado
	Graduate and Team Coach	2016-2018
	- Completed a yearlong professional leadership program with 100+ hours of training in personal, professional and community problem solving and effectiveness. - Served as a Civic Project Team Coach to mentor current leadership class.	
	<i>CollegeTrek</i>	Aspen, Colorado
	Co-Founder & Basalt High School Liaison	2013-2018
	Directed an innovative volunteer program pairing young professionals with high school students to assist in the college application process at Aspen, Basalt and Roaring Fork High Schools.	
	<i>Aspen Young Professionals Association (AYPA)</i>	Aspen, Colorado
	Board Member, Membership & Website Chair	2015-2018
	Responsible for database and website management, member recruitment, and event coordination.	
	<i>The Buddy Program</i>	Aspen, Colorado
	Leadership Development Board	2014-2018
	Supported the Buddy Program through involvement in recruitment efforts and fundraising events.	
	Big Buddy	2012-2014
	Worked to make a difference in the Roaring Fork Valley community by connecting with and mentoring a young person.	
	<i>Spring Board Aspen</i>	Aspen, Colorado
	Board Chair	2012-2015
	- Managed strategic planning process, organizational redevelopment, branding and events. - Developed an educational framework and organizational structure focused on building the next generation of philanthropic leaders.	
Certifications	Colorado Association for Environmental Education Certified Master Environmental Educator WMI Wilderness First Responder NAI Certified Interpretive Guide American Red Cross - CPR/First Aid for the Professional Rescuer - Pet First Aid - Lifeguard, CPR, and First Aid for the Professional Rescuer - Canoeing and Kayaking TIPS Alcohol Service Certified BEETLES Leadership Institute Graduate	
Skills	Intermediate Spanish, Photography/Digital Editing, Graphic Design Personnel Management, Program Evaluation, Budget Management	

Additional Education: Scholarship recipient for professional courses in Environmental Education through University of Wisconsin Stevens Point (*Fundamentals of Environmental Education and Making Environmental Education Relevant for Culturally Diverse Audiences*).

Additional Work Experience: Public Safety - Vail Resorts, Market Salesperson - Avalanche Cheese Company, Research Assistant - Denver Zoo, Deckhand/Educator - Soundwaters, Summer Educator - Riverbend Environmental Center, Summer Educator - Schuylkill Center for Environmental Education, Educator - Upham Woods 4-H Environmental Center, Educator - Shaver's Creek Environmental Center, Educator - Aullwood Audubon Center and Farm, Research Assistant - Smithsonian National Zoo, Campaign Intern - American Rivers.

Additional Community Involvement: Trail Crew Volunteer with VVMTA, Community Market Volunteer, Urban Blazers Afterschool Program Volunteer, Snowboard Outreach Society Volunteer Mentor, Foresight Ski Guides Volunteer Guide, CSU Environmental Learning Center Volunteer Educator, Environmentors Mentor, Briar Bush Nature Center Animal Care Volunteer, Sound Experience Aboard Adventuress Volunteer Educator, Connecticut Outdoor and Environmental Education Association Board Member, Pennsylvania State Literacy Corps Member.



P.O. Box 6863, Eagle, CO 81631
215.284.4857
chris.e.cohen@gmail.com

November 13, 2024

Town of Eagle
Open Space and Recreation Advisory Committee
200 Broadway | P.O. Box 609
Eagle, CO 81631

Dear Committee Members and Selection Committee,

I am writing to express my interest in serving on the Town of Eagle - Open Space and Recreation Advisory Committee. My desire to join this committee stems from a lifelong passion for community involvement and service. I have always found that volunteering has created strong community connections and has given me a sense of purpose in contributing back to where I live. While I have been busy in a new role at Walking Mountains this year, I have also found time to volunteer with Vail Valley Mountains Trails Alliance. I have really enjoyed stewarding our local trails in community with others and I hope to serve as a trail ambassador in the future.

With these experiences in mind, I have been searching for an opportunity to join a Board or Committee since moving to the Eagle Valley in 2018. When a friend shared an opening on the Open Space and Recreation Advisory Committee, it seemed like a perfect fit. Since purchasing a home in Eagle in 2021, I have fallen in love with our small town. My husband works for the town and takes so much pride in caring for our community. I would love to do my part as well.

My appreciation for our public lands, trails and wildlife stem from a twenty-year career as an Environmental Educator. Studying our local flora and fauna as well as our local environmental issues has allowed me to learn a tremendous amount about public lands, land management, and our human role in caring for and living within the natural world. Currently, as Youth & Graduate Programs Director at Walking Mountains Science Center, I work to educate both youth and adults about science, earth's systems, and environmental issues. As a teacher, I am tasked with sharing multiple perspectives with my students so that I am not teaching them what to think, but rather how to think about the important issues of our day.

Valuing different perspectives is an innate quality and value of mine. As an avid recreationist, science teacher, and nature lover, I would bring a valuable and balanced viewpoint to the Open Space and Recreation Advisory Committee. I am a unique land user working both to educate and protect, while also enjoying activities such as offroading that create more impact on the land. I have to find balance in my own life and would bring that perspective to the committee.

In addition, my varied professional and board experiences have allowed me to gain many of the experiences and skills needed to be a strong board member including strong listening and communication skills, flexibility, and attention to detail. I have attached a resume that expands on my experiences and skills. I am available by phone or email and I know I would be a great addition to your board. Thank you for taking the time to review my application materials. I look forward to speaking with you soon.

Sincerely,

Chris Cohen

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Christopher
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Last Name	Alvey
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Address1	P.O. Box 713
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	Co
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Zip	81631
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Email Address	Chrisjenn.alvey@gmail.com
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Contact Phone Number	970-688-6886
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	Construction estimator
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(Section Break)

COMMITTEE INFORMATION:

Economic Vitality Committee: Monthly meetings are typically held on the third Thursday at 1:00pm.

Marketing & Events Advisory Committee: Monthly meetings are typically held on the first Wednesday at 9:00 a.m.

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Grand Avenue Stakeholder Committee: Meeting dates to be announced.

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served No
on other Boards,
Commissions, or
Committees?

If yes, which *Field not completed.*

Please list organization *Field not completed.*
memberships and
positions held

Please List Areas of *Field not completed.*
Special Interest

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?	There are numerous opportunities
What challenges currently exist in the Town of Eagle?	Understanding that there is a more diverse set of people using what s offered
As a Committee Member, how would you approach these challenges?	To show that there there is a more diverse set of “ages” that use what exists.
Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?	Yes
Please attach a cover letter or experience information	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Daniel
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Last Name	Weiland
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Address1	335 W 7th St.
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	CO
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Zip	81631
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Email Address	dweiland@skiclubvail.org
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Contact Phone Number	9703763815
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	<i>Field not completed.</i>
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(Section Break)

COMMITTEE INFORMATION:

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which	Rocky Mountain Nordic Division Board, SSCV Fiduciary Committee, US Ski and Snowboard Olympic/World Cup Committee
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Please list organization memberships and positions held	Board President at RMN 3 person Fiduciary Committee at SSCV 2018-present USSS World Cup Committee - 2016-2022
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Please List Areas of Special Interest	Field not completed.
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(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?	Lots of room for growth especially in the outdoor space. Improving current trail systems.
What challenges currently exist in the Town of Eagle?	Housing and general infrastructure needs.
As a Committee Member, how would you approach these challenges?	I have a pretty unique view on trails and outdoors. After 20 + years of coaching young athletes in both Nordic and MTB I have seen many different issues. Would love to be part of expanding access to all and to creating a better system for outdoor users.
Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?	Yes
Please attach a cover letter or experience information	DWeilandResume.doc.pdf

PROFESSIONAL EXPERIENCE

Ski and Snowboard Club Vail, Vail, CO 2022 to present

Director of Staff Development/Community Outreach

- Involved in every aspect of Staff Development including hiring, training, and implementation of procedures
- Directly responsible relationship between our partner schools - VMS, RSES and VSSA
- SSCV has 150 staff members and over 750 athletes

Ski and Snowboard Club Vail, Vail, CO 2003 to 2022

Nordic Program Director/Cycling Program Director

- Involved in every aspect of operating Nordic program from budget to training plans for individual athletes
- Manage beginner to advanced programs for ages 5-30
- 95 current athletes, 30 High School, 30 Middle School, 35 Lower School
- \$300,000 annual operating budget

Team Nike/Beaver Creek, Beaver Creek, CO 2004 to 2011

Team Manager/Team Captain

- Locate and contact potential new sponsors
- Allocate team expenses for travel, entry fees and stipends
- Successfully generated and managed \$60,000 per year budget
- Coordinate all team activities including, camps, training and racing

Australian Paralympic Team 2007-2010

Head Coach/Team Manager

- Coordinated day to day operations
- Coordinate World Cup and Olympic travel, training, wax, racing
- Operate with \$65,000 budget per year

Vail Nordic Center, Vail, CO 1998 to 2003

Manager/Buyer

- Coordinated day to day operations
- Led and managed successful 6 person staff
- Regularly developed, created, and implemented strategy to support a business with annual sales of \$500,000
- Established and maintained working relationships with Nordic specific manufactures and representatives

Battle Mountain High School, Vail, CO 1999 to 2002

Assistant Men's & Women's Soccer Coach

- Worked with head coach to develop successful men's high school soccer program

EDUCATION

Geology and Environmental Studies

University of Colorado, Boulder

LICENSES, PROFESSIONAL ASSOCIATIONS, AND CERTIFICATIONS

USSA XC Coach: 2000 to present

Medic First Aid

OTHER

World Junior/U23 Coach

Scando Cup Coach

Nations Group Coach

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Jacci
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Last Name	McKenna
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Address1	PO Box 6122
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Address2	344 Greenhorn Avenue
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City	Eagle
------	-------

State	CO
-------	----

Zip	81631
-----	-------

Email Address	xotic61@yahoo.com
---------------	--

Contact Phone Number	(970)328-0338
----------------------	---------------

Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	retired
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(Section Break)

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which	Eagle County Community Wildlife Roundtable, Adams 14 Education Foundation, Delta Dental Board of Trustees
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Please list organization memberships and positions held	Currently serving as a community representative on the Eagle County Community Wildlife Roundtable; past President of the Adams 14 Education Foundation; former member of the Delta Dental Board of Trustees, where I was also the Compensation Committee Chair.
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Please List Areas of Special Interest	As evidenced by my board and committee volunteerism, I believe it's important to give back in the form of service. My parents exemplified that value and it is my goal to carry on that tradition. I am especially passionate about ensuring there are plentiful open spaces where wildlife and community have opportunities for respite and to thrive. This aligns well with the Open Space program's purpose to
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preserve and protect natural open space areas and wildlife habitat while also providing outdoor recreation opportunities for Eagle’s citizens and visitors.

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?

The Town of Eagle is a vibrant community that is growing and is blessed with a very desirable location where the beauty of nature abounds. Eagle is a tight-knit community where neighbors come together to help neighbors in need and it's a great place to raise a family.

What challenges currently exist in the Town of Eagle?

The town of Eagle has fiscal constraints and has had to reduce budgets across the board this last cycle. Growth is also presenting challenges including affordable housing for our community and also “housing” for wildlife. The community recently confirmed their avid support for wildlife and wild places by approving measure 7A which supports the Eagle County Conservation district efforts to restore and protect forest and grassland health, to conserve populations of native birds, fish and wildlife and to maintain water quality and river health. Community surveys have consistently identified preservation of our land and wildlife as a top priority, passage of 7A is additional evidence of that strong community value.

As a Committee Member, how would you approach these challenges?

Fiscal constraints can be addressed in two primary ways, the first is the exercise the Town has recently undertaken where departments were asked to reduce budgets. Although this can be a temporary means of reducing costs at the margins, it may be beneficial to build upon efforts relating to process improvements and technology that could result in ongoing increased efficiency moving forward. The second means of addressing fiscal constraints is to identify opportunities to increase revenue. Given the majority of revenues are sales taxes it may be beneficial to look into diversification of funding streams to better balance revenue, similar to how a portfolio would be

managed. Partnerships with other organizations such as matching funds that are available for land acquisition and the Open Space Ranger position are also worthwhile to explore as are larger measures like sale tax revisions. In my experience, it's important to look at all sides of the equation to ensure the best outcome. With respect to ensuring our land and wildlife are preserved and protected, OSRAC is uniquely positioned to provide advice and counsel to the Town of Eagle board on conservation of lands and management practices to ensure wildlife are thriving while providing recreational opportunities in a sustainable way. Incorporating input from adjacent land managers and collaborating with conservation partners like the Eagle County Conservation District and Eagle Valley Land Trust can further our success.

Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?

Yes

Please attach a cover letter or experience information

[JMOSRAC.pdf](#)

Eagle Town Council
Eagle Town Hall
PO Box 609
200 Boadway
Eagle CO, 81631

Cc: Larry Pardee, Eagle Town Manager
Brian Lieberman, Open Space and Trails Manager

November 20, 2024

Thank you for the opportunity to be considered for a membership role on the Open Space and Recreation Advisory Council.

I grew up in what was then a small town in Longmont, Colorado. My educational background includes a Bachelor of Science degree from Metropolitan State University in Denver and a Master's degree in Organizational Management from the University of Colorado. During my 30+ year career I was fortunate to collaborate with leaders and teams to achieve strategic outcomes in organizations including the City of West Covina, Denver Water, the University of Colorado, Adams 14 School District, Kaiser Permanente, and Eagle County government prior to retiring. Leadership roles included Director of Employment Services at CU, Chief Human Resources Officer with Adams 14, Senior Director of Human Resources with Kaiser Permanente and Executive Director of Human Resources with Eagle County. Each organization was non-profit which was intentional on my part. Working for the benefit of community is an intrinsic value of mine. It's also important to me to continue learning and growing while making a difference in my community post-retirement. Wildlife and wild places hold a special reverence for me and I was fortunate to have been approached by Adam Palmer to join the Eagle County Community Wildlife Roundtable (ECCWR). I enjoy continuing his legacy to preserve and protect the natural world we share with wildlife.

As I contemplate possibilities for OSRAC, leveraging partnerships with like-minded organizations would be a priority. Current members represent some of those interests and I believe my participation in ECCWR would enhance those synergies. There are several organizations in our county that are doing great work toward our common mission to protect and preserve habitat for wildlife while enabling responsible recreation in some areas. The more we can work together to achieve that mission, the better. An example of what a partnership like this might look like is, as a member of the ECCWR Education and Outreach committee we work to engage the public through education. Where there is alignment in objectives, ECCWR outreach could assist OSRAC to "get the word out."

On a separate note, my observation is both Eagle County and the Town of Eagle Open Space programs are under-resourced. Might there be an opportunity to pursue grant

funds or some other more permanent funding mechanism that would benefit both programs? The transfer tax for Eagle Ranch is one such vehicle that provides a permanent funding stream although it is contingent on homes being sold. Any opportunity to create revenue would be beneficial.

It takes a village to accomplish our mission, collaboration is key. As a member of OSRAC, I would partner with others to ensure we provided the Eagle Town Council with recommendations based on sound evidence that would serve to achieve our mission.

Let me know if there is any additional information I can provide.

Sincerely,

Jacci McKenna
Eagle, CO

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Jason
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Last Name	Holt
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Address1	205 Robins Egg Lane, Po Box 4163
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	CO
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Zip	81631
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Email Address	Jason@sageoutdooradventures.com
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Contact Phone Number	970-778-1619
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Business Address	3 Cotton Lane Gypsum CO 81637
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Business Phone Number	970-476-3700
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Occupation	Chief Operating Officer
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(Section Break)

COMMITTEE INFORMATION:

Economic Vitality Committee: Monthly meetings are typically held on the third Thursday at 1:00pm.

Marketing & Events Advisory Committee: Monthly meetings are typically held on the first Wednesday at 9:00 a.m.

Open Space and Recreation Advisory Committee: Monthly meetings are typically held on the first Tuesday at 9:00am.

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Grand Avenue Stakeholder Committee: Meeting dates to be announced.

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served No
on other Boards,
Commissions, or
Committees?

If yes, which *Field not completed.*

Please list organization *Field not completed.*
memberships and
positions held

Please List Areas of *Field not completed.*
Special Interest

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?	Mountain Biking, fishing, hunting, climbing, whitewater boating, wildlife viewing and hiking.
What challenges currently exist in the Town of Eagle?	Access to public land and increased demand on a limited resource.
As a Committee Member, how would you approach these challenges?	I would look out for the long term health of the natural resources and the economic benefits of the same resources from a balanced, objective view.
Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?	Yes
Please attach a cover letter or experience information	IMG_3277.png



Chief Operating Officer

205 Robins Egg Lane

Eagle CO 81631

(970)778-1619

Jason@sageoutdooradventures.com

Professional Summary

Accomplished Chief Operating Officer with extensive outdoor industry background and decisive leadership style. Offers strategic planning abilities, background in risk management and forward-thinking mindset. Ready for challenges and focused on meeting future demands.

EXPERIENCE

Sage Outdoor Adventures LLC-*Chief*

Operating Officer-5/22/22-Present

- Maintain special use permits through various government agencies. USFS, BLM-Silt, BLM-Kremmling, CPW, AHRA, DORA, CDOT, Eagle County Open Space, Town of Eagle, Town of Glenwood Springs. Provide accurate post use reports to above agencies.
- Work closely with ownership to strategize capital expenditures and budget projections.
- Established Safety protocols and training policies to promote company culture and vision.
- Oversee maintenance, registration and repair for a fleet of 15 transportation vehicles. 24 SXS machines and 102 snowmobiles and 2 snow cats
- Train new guides for river and land based activities
- Maintain trail system on private 6000 ac property for an unrivaled guest experience
- Maintain property owners agricultural tax by growing hay and monitoring 200 pair of cattle
- Oversee the wellbeing of 34 trail horses



Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Ryan
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Last Name	Gilmer
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Address1	138 SEABRY ST
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Address2	<i>Field not completed.</i>
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City	EAGLE
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State	Colorado
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Zip	81631
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Email Address	rwgilmer@locomotiveservice.com
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Contact Phone Number	(720) 530-3275
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Business Address	138 SEABRY ST
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Business Phone Number	(720) 530-3275
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Occupation	CEO and Board Member
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(Section Break)

COMMITTEE INFORMATION:

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served No
on other Boards,
Commissions, or
Committees?

If yes, which	Chairman of the board for peer-based leadership training company, United Way Denver (Mile High)
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Please list organization memberships and positions held	PMI certification did not keep up with CEs because work was classified, and employees could not report hours without breaking confidentiality. Master Gardner, Ft Collins for the past 20+ years
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Please List Areas of Special Interest	I am an active outdoorsman and former professional cyclist, holding a Category 1 license in every cycling discipline. My passion for the outdoors extends beyond sports, as I also have a deep love for gardening and preserving the natural beauty of our environment.
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(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?

The Town of Eagle has a unique opportunity to grow while maintaining its strong sense of community and deep connection to the natural environment. With its expanding population, Eagle can prioritize sustainable development that balances outdoor recreation with the preservation of wildlife habitats.

What challenges currently exist in the Town of Eagle?

The Town of Eagle faces several challenges as it continues to grow. One of the biggest challenges is managing development in a way that balances the needs of a growing population with the protection of the local environment, particularly wildlife habitats. As outdoor recreation increases, it puts pressure on the land and the animals that live here, requiring careful planning to avoid overuse and habitat disruption.

Another challenge is ensuring that all residents have a voice in the decision-making process. Many community meetings are held during standard work hours, making it difficult for those with full-time jobs to participate. Increasing accessibility to town processes, such as offering more evening meetings or improving virtual participation, could help address this.

Finally, maintaining infrastructure and services to meet the demands of growth while preserving the small-town character of Eagle is an ongoing balancing act. These challenges present opportunities to thoughtfully plan for the future while staying true to the values of the community.

As a Committee Member, how would you approach these challenges?

As a Committee Member, I would approach these challenges with a focus on collaboration, transparency, and balance. First, I would advocate for thoughtful, sustainable development that considers both the needs of the community and the protection of wildlife and natural habitats. This would involve working closely with environmental experts, town planners, and residents to

ensure decisions are made based on comprehensive data and community input.

Second, I would push for greater accessibility and inclusivity in town decision-making. By encouraging meetings to be held at varied times, or ensuring virtual participation options are widely available, we can make it easier for working residents to stay informed and get involved. I would also focus on improving communication channels, ensuring that more residents are aware of upcoming projects and have opportunities to voice their concerns early in the process.

Lastly, I would approach every decision with a long-term vision for Eagle, aiming to maintain the town’s unique character while addressing the infrastructure and service demands of growth. By balancing the preservation of our natural environment with the needs of a vibrant and growing community, I believe we can meet these challenges head-on.

Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?	Yes
Please attach a cover letter or experience information	I am excited to apply for a seat on the Open Space and Recreation Advisory Committee in Eagle.pdf

I am excited to apply for a seat on the Open Space and Recreation Advisory Committee in Eagle, CO. As an 8th-generation Coloradan from Gunnison with over 20 years of leadership experience, I have worked across diverse industries—from the Department of Defense and high-tech environments to service-based, low-skill labor sectors—allowing me to adapt and lead in a variety of settings. As the founder and CEO of several companies, I've managed complex projects, focusing on logistics, team building, and regulatory compliance, while improving operational efficiency.

In my roles, I've led initiatives that integrate technology and workflow processes to enhance safety, guiding teams to consistently meet and exceed performance targets. My experience spans large-scale infrastructure projects and workforce development, giving me a broad understanding of both high-skill and labor-intensive operations.

I pride myself on creative, unconventional approaches to solving business challenges and driving sustainable growth. My passion for leadership, strategic planning, and optimizing processes across multiple sectors would allow me to contribute meaningfully to the Open Space and Recreation Advisory Committee in Eagle.

Thank you for your consideration. I look forward to contributing to the successful growth of this vital community resource.

Sincerely,

Ryan W. Gilmer

138 Seabry Street

Eagle, CO 81631

Applications from existing Committee members are included in the section below.

The standard committee application form from each applicant is included first followed by a cover letter/resume if one was submitted.

Applications were received from:

- Ernest Seager
- Jessica Foulis
- Phil Kirkman

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Ernest
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Last Name	Saeger
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Address1	115 Ringneck
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Address2	x-441
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City	Eagle
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State	CO
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Zip	81631
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Email Address	ernest.saeger@gmail.com
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Contact Phone Number	6077780337
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Business Address	PO Box 3986
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Business Phone Number	6077780337
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Occupation	Executive Director
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(Section Break)

COMMITTEE INFORMATION:

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which	Open Space and Recreation Advisory Committee, Steering Committee - Eagle County Community Wildlife Roundtable, NFF WRNF Ski Conservation Fund Advisory Committee, Expleremos Leadership Committee
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Please list organization memberships and positions held	Executive Director - Vail Valley Mountain Trails Alliance Vail Mountain Rescue Group - Member
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Please List Areas of Special Interest	Recreation and Conservation, Public Lands Management & Advocacy
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(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?

The Town of Eagle has a unique opportunity to establish itself as a leading model of sustainable recreation and conservation, leveraging its natural open spaces and recreational resources. Eagle can simultaneously protect its environment & wildlife and improve the quality of life for residents while bolstering its local economy.

Eagle's commitment to preserving wildlife habitats and natural open spaces positions the town to become a conservation leader in Colorado. By prioritizing sustainable land management practices, the town can mitigate environmental impacts while maintaining access to recreational amenities. Collaborative partnerships with local organizations could expand conservation and recreation initiatives, such as habitat restoration projects, invasive species management, educational programs, and recreation infrastructure projects. These partnerships would help secure the long-term health of Eagle's open space.

Eagle has the opportunity to invest in a sustainable trail system that balances recreation with environmental stewardship. Opportunities include continued trail maintenance, designing trails to minimize erosion, protect sensitive habitats, and provide year-round access.

Eagle can further engage its community by promoting stewardship and environmental awareness. Educational programs and volunteer opportunities, such as trail maintenance days and conservation workshops, can foster a deeper connection between residents and their natural surroundings. Such programs can also instill a culture of respect and responsibility, ensuring that future generations inherit a well-maintained and vibrant outdoor environment.

Finally, Eagle has the opportunity to forge stronger partnerships with regional organizations, businesses, and government entities. By sharing resources, expertise, and advocacy efforts, these partnerships can lead to innovative projects that benefit both Eagle and the greater community.

In conclusion, the Town of Eagle is well-positioned to embrace a future that harmonizes recreation and conservation.

What challenges currently exist in the Town of Eagle?

The challenge is a problem and opportunity or a “probletunity”. Eagle residents equally value protecting and preserving open space and wildlife while also having access to world-class recreation amenities. These two things often create conflict but do not have to. We can work together collaboratively to ensure that both wildlife and recreation can thrive together. The challenge is to help our community understand that we all have more in common than we think. We live here because of the natural resources and public lands that surround us. That shared love and passion can be the foundation to create positive synergy between conservation and recreation. It takes time, trust, listening, and ultimately action to overcome this challenge, but we can do it.

As a Committee Member, how would you approach these challenges?

I have and would continue to approach these challenges as a citizen of the Town of Eagle, keeping the best interests of Eagle citizens and the community front and center. I would do this by first listening to our community, understanding what the community’s interests and needs are. I would then use my experience and knowledge to bring the community together to collaborate and ultimately work towards positive and productive solutions that benefit our great community.

Are you a resident of Eagle or do you own real property, own a business or work for an Eagle owned business?

Yes

Please attach a cover letter or experience information

[Ernest Saeger OSRAC Application CV.pdf](#)

Ernest Saeger
115 Ringneck
Eagle, CO 816310
607-778-0337
ernest.saeger@gmail.com

Dear Eagle Town Council,

Please accept my application to remain on the Open Space & Recreation Advisory Committee. I believe that this committee has been a positive benefit for the town and will continue to provide value for the Town Council and Eagle's residents into the future.

Over the past four years we have accomplished a lot with a highlight of adopting the Town of Eagle Open Space and Trails Master Plan and the following Open Space Management Plans. These plans have already led to on-the-ground impactful projects for our community's recreation opportunities and enhancement and protection of wildlife.

I would be honored to continue serving the community I love by providing my expertise and experience to the OSRAC committee. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernest Saeger', with a stylized flourish at the end.

Ernest Saeger

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Jessica
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Last Name	Foulis
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Address1	56 Flat Tops Court Eagle, CO x782
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Address2	x 782
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City	Eagle CO
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State	CO
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Zip	81631
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Email Address	jgfoulis@gmail.com
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Contact Phone Number	7034896490
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	Executive Director of Eagle Valley Land Trust
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(Section Break)

COMMITTEE INFORMATION:

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(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which

Open Space and Recreation Advisory Committee

Please list organization
memberships and
positions held

Colorado State University Extension Advisory Committee member
CSU Extension Small Acreage and Horticulture Advisory Committee member
Keep It Colorado Board of Directors member
Vail Valley Partnership Economic Development Leadership Council member
Eagle County Community Wildlife Roundtable Steering Committee member
Eagle Valley Outdoor Stewardship Coalition founder and member
Exploremos Leadership Committee member
Colorado Outdoor Regional Partnership Initiative Lead

Please List Areas of
Special Interest

natural resource management and conservation
sustainable outdoor recreation
wildlife

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does
the Town of Eagle have?

The Town of Eagle has the opportunity to enjoy and protect our environment. We are blessed with clean air and water, beautiful scenic vistas, abundant wildlife, a generous community and diverse recreational opportunities. The Town of Eagle has an opportunity to tap into statewide efforts focused on balancing wildlife, natural resource conservation, and providing sustainable and equitable outdoor recreation opportunities. We are fortunate to have the opportunity to connect with Nature right in our backyards. With that comes the responsibility of stewarding and protecting those lands and resources. Our community is full of passionate people and organizations who are eager and ready to help, and the Town of Eagle has the opportunity to engage residents, guests and organizations in stewardship and conservation efforts. We live in a state that values conservation and connection to Nature, the Town of Eagle has the opportunity to learn from other communities and established best practices.

What challenges currently
exist in the Town of Eagle?

Because Eagle is such a great place, we have new community members joining us every day, as well as guests traveling to enjoy our collective backyard. It is our responsibility to welcome residents and guests alike and to provide them with the knowledge and tools necessary to enjoy this beautiful place and to be good stewards. The Town of Eagle and surrounding areas are managed by various agencies and entities. A challenge that exists is finding a way to coordinate and collaborate at a local and landscape level. Many of the land management agencies are experiencing a lack of funding and capacity. This is a challenge, and an opportunity for local organizations and residents to step up into stewardship roles on the lands we

love.

Funding is always a challenge; the Town of Eagle Open Space program does a great job of leveraging the funds available through partnerships and grants.

As more and more people move into areas that previously existed as wildlife habitat, there are more opportunities for conflict between people and wildlife. This is a challenge that may increase over time and is something the Town is working to manage.

A challenge associated with living in community is balancing competing values and uses, it is important that community leaders seek to understand diverse needs and perspectives to inform decisions. It is often challenging to seek and weigh diverse perspectives, rather than simply relying on the loudest voices in the room.

As a Committee Member, how would you approach these challenges?

As a Committee Member, I approach these challenges by operating within our established systems to learn as much as I can about each challenge and work together with town staff, board and other committee members to identify options and make informed decisions that balance competing needs. I am always looking for science backed data and seeking a pragmatic approach. there are several examples of this pragmatic approach provided through my time on OSRAC, including decisions around trail closures, trail use and the drafting of the Open Space and Trails Plan. In my professional role, I work closely with landowners to conserve the lands we love. I do that by being curious and seeking to understand the science, politics and systems within which we are operating and working within those to support pragmatic conservation solutions. I believe relationships are critical and prioritize building meaningful relationships with partners and colleagues. I strive to ensure I am accessible to members of the public who are interested in sharing perspectives or asking questions. If appointed, I will continue to bring this approach to OSRAC.

Are you a resident of Eagle or do you own real property, own a business

Yes

or work for an Eagle
owned business?

Please attach a cover
letter or experience
information

[Jessica Foulis Resume Executive Director EVLT.docx](#)

Passionate

Leader

Community Organizer

Skilled, self-reliant leader with the presence, confidence and communication skills to operate as a peer with an active, able Board, EVLT staff, senior corporate and government officials, community leaders and high net worth individuals. Community Organizer with experience with grassroots, non-profit environmental advocacy. Successful project manager with experience managing multiple projects with deadline pressure. Core competencies include:

- ☐ Excellent communication and interpersonal skills; ability to work successfully with a wide range of constituents, quickly interpret and strategically respond to others' emotions, opinions and statements.
- ☐ Proven ability to manage staff and volunteers to achieve measurable results.
- ☐ Ability to professionally represent an organization to decision makers, the press and the public.
- ☐ Demonstrated understanding of current and evolving trends in conservation, government relations, fund raising and non-profit management.
- ☐ Self-motivated, ability to work outside of a highly structured work environment, ability to effectively balance multiple projects and issues.
- ☐ Nonprofit management experience, basic understanding of nonprofit bookkeeping.
- ☐ Demonstrated entrepreneurial, leadership and visionary qualities.
- ☐ Collaborative by nature, experience reinforcing and improving upon a team-oriented environment.
- ☐ Creativity, patience, drive and a sense of humor.

EDUCATION

Certificate in Nonprofit Management, Duke Nonprofit Management Program	2020	
MS, Human Dimensions of Natural Resources		2017
Colorado State University, Fort Collins, Colorado		
BS, Wildlife Sciences		2007
Virginia Polytechnic Institute and State University, Blacksburg, Virginia		

SIGNIFICANT ACCOMPLISHMENTS

- ☐ Completed the Land Trust Alliance Wentworth Leadership Program
- ☐ Developed and executed environmental plan for the Audubon Cooperative Sanctuary Program with diverse stakeholders at Red Sky Ranch Golf Course in Wolcott, Colorado.
- ☐ Selected as a presenter for the 2017 Sustaining Colorado Watersheds Conference on the Role of Human Dimensions of Natural Resources and Risk Communication in Mitigation Efforts During Flood Recovery

PROFESSIONAL EXPERIENCE

Executive Director	
Eagle Valley Land Trust, Eagle County Colorado	January 2020 - Present
☐ Oversee the operations of EVLT ☐ Lead implementation of strategic plan and alignment with vision and mission. ☐ Lead fundraising efforts to support conservation projects and annual operating funds ☐ Represent EVLT, maintain and build cooperative relationships with diverse groups, including land owners, conservation partners, local and state government officials, donors, board members and the general public, to further EVLT's mission. ☐ Collaborate well with key conservation partners. ☐ Provide active support to Board of Directors. ☐ Supervise staff as a team member, fostering a healthy work environment with the goal of retaining staff. ☐ Lead negotiations and completion of conservation easements	
Stewardship and Outreach Manager	March 2016-December 2019
Eagle Valley Land Trust, Eagle County, Colorado	

- ☐ Promote EVLT as a conservation partner and leader within Eagle County.
- ☐ Support implementation of strategic plan and alignment with vision and mission.
- ☐ Collaborate well with key conservation partners.
- ☐ Maintain relationships with outside professionals, including counsel, bookkeeper, consultants and accountants.
- ☐ Support team efforts to engage and expand community support for local conservation, including fostering strong relationships with local government, civic groups and media.
- ☐ Empower staff and board to accelerate community conservation strategies.
- ☐ Recognize and creatively problem solve to capitalize upon opportunities to serve the community in new and relevant ways.
- ☐ Manage annual stewardship obligations in conformance with LTA Standards and Practices.

Adjunct Instructor

August 2015–December 2017

Colorado Mountain College, Eagle County, Colorado

- ☐ Simplified and explained complex conservation concepts to general audiences ☐

Developed curriculum for, and taught the following classes:

- o Systems Thinking and Sustainability o

- Introduction to Environmental Sciences.

Eagle Blue Trail Coordinator

June 2014–October 2015

American Rivers, Eagle County, Colorado

- ☐ Represented AR; maintained and built cooperative relationships with diverse groups, including conservation partners, local and state government officials, donors, board members, and the general public, to further the Eagle River Blue Trail.
- ☐ Engage and expand community support for local conservation, including fostering strong local government, civic groups, and media relationships.

Graduate Teaching Assistant

August 2013–May 2014

Colorado State University, Fort Collins, Colorado

Graduate Fellow and Natural Science Educator

May 2012–August 2013

Walking Mountains Science Center, Avon, Colorado

Naturalist

May 2011–May 2012

Walking Mountains Science Center, Avon, Colorado

Conservation Crew Leader

May –August 2006 and May –August 2008

Student Conservation Association, Washington D.C.

Professional Trail Crew Member

September 2008 and November 2009

Student Conservation Association, Denali AK and Kisatchi National Forest, LA

PwrHrs After School Program Instructor

December 2012–Present

Youth Foundation, Vail Valley Foundation, Eagle County, Colorado

Lead Horticulturist

May–October 2009 and May–October 2010

Red Sky Ranch Golf Course, Vail Resorts, Wolcott, Colorado

Guest Services Staff, Guest Services Lead November 2008–April 2009 and November 2009–April 2010 Beaver Creek, Vail Resorts, Avon, Colorado

Forestry Intern and Camp Counselor

May–August 2005

Northern Virginia 4-H Center, Front Royal, Virginia

COMMUNITY ENGAGEMENT

Advisor

January 2019–Present

CSU Extension Small Acreage and Horticultural Advisory Group

Graduate

January 2019–June 2019

Family Leadership Teaching Institute

Volunteer Coach The

April 2018–September 2018

Cycle Effect

Volunteer Member

January 2016–January 2023

Upper Colorado Private Boaters Association

- ☐ Representative for the Upper Colorado Wild and Scenic Alternative Stakeholder Group

Member and Fund Raiser

July 2015–June 2017

Eagle River Park Citizen's Committee
Healthy Communities Coalition Member
Eagle County, Colorado

February 2014-March 2016

Youth Mentor / Sherpa

January 2012-December 2016

SOS Outreach, Eagle County, Colorado

Volunteer Trail Crew Member

June 2012-September 2013

Vail Valley Mountain Bike Association, Eagle County, Colorado

ADDITIONAL SKILLS

- ☐ Ability to read a map and safely navigate challenging backcountry conditions
- ☐ GIS mapping experience
- ☐ Computer literate, proficient in social media ☐ Able to lift considerably more than 50 lbs.
- ☐ Willingness to work early mornings, evenings and weekends and travel for work

Commission & Committee Application Form

Select the Council,
Commission, or
Committee applying for

Open Space and Recreation Advisory Committee

PERSONAL INFORMATION

First Name	Phillip
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Last Name	Kirkman
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Address1	504 Bluffs Drive
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Address2	<i>Field not completed.</i>
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City	Eagle
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State	CO
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Zip	81631
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Email Address	phillip.kirkman@eaglecounty.us
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Contact Phone Number	9704719465
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Business Address	<i>Field not completed.</i>
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Business Phone Number	<i>Field not completed.</i>
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Occupation	Senior Open Space Specialist and Ranger
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(Section Break)

COMMITTEE INFORMATION:

Economic Vitality Committee: Monthly meetings are typically held on the third Thursday at 1:00pm.

Marketing & Events Advisory Committee: Monthly meetings are typically held on the first Wednesday at 9:00 a.m.

Open Space and Recreation Advisory Committee: Monthly meetings are typically held on the first Tuesday at 9:00am.

Downtown Development Authority: Monthly meetings are typically held on the third Tuesday at 1:00pm.

Grand Avenue Stakeholder Committee: Meeting dates to be announced.

Town Council, Commission or Committee meetings are held in-person at Eagle Town Hall, 200 Broadway, with a secondary virtual option.

(Section Break)

ORGANIZATION MEMBERSHIP INFORMATION

Are you or have you served Yes
on other Boards,
Commissions, or
Committees?

If yes, which	Open Space and Recreation Advisory Committee, Rocky Mountain Ranger Association
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Please list organization memberships and positions held	Current OSRAC member, former RMRA finance committee member - current member, American Whitewater member
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Please List Areas of Special Interest	As a natural resource professional (B.S. Earth Science, M.S. Park and Natural Resource Mgmt) I'm interested in our relationships with the natural world. This evolving relationship with our natural resources has changed over time and will continue to change. While I've worked in reclamation and restoration projects, much of my professional experience and interest is in outdoor
---------------------------------------	--

recreation. As an avid trail and river user I like to stay involved and give back to our community.

(Section Break)

ADDITIONAL QUESTIONS

What opportunities does the Town of Eagle have?

Multiple opportunities exist at TOE owned open space sites for improvements. Many of these are habitat improvements outlined in site management plans. Other areas are of high recreational use that need to change with use trends and pressures. The TOE has the opportunity to partner with the BLM/USFS on surrounding federal lands as residents care about (and use) these adjacent areas.

What challenges currently exist in the Town of Eagle?

Eagle continues to experience the "growing pains" from housing development and destination recreational use. Unintended impacts to federal lands and wildlife populations will continue to be a management challenge. While the town has made significant efforts to manage recreational users and impacts to surrounding habitat, there's still lots of work (and planning) to be done. Economic changes, including tourism and housing, have changed on the western slope and the TOE's identity. Secure funding for open space, while tending to Eagle's economy, is an immediate issue to address.

As a Committee Member, how would you approach these challenges?

I would approach these challenges via the TOE's adopted open space plan and through continued collaboration. Education and continued outreach is important for new residents and to keep the public up to date. Continue to plan for use trends based on vision for local vs regional use. Carefully consider the TOE's role funding projects on federal lands as other projects compete for funding.

Are you a resident of Eagle or do you own real property, own a business

Yes

or work for an Eagle
owned business?

Please attach a cover
letter or experience
information

Field not completed.

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 88
(SERIES OF 2024)

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, APPOINTING SELECTED
APPLICANTS TO SERVE ON THE OPEN SPACE AND RECREATION ADVISORY COMMITTEE

WHEREAS, in November 2020, Town Council formed the Open Space and Recreation Advisory Committee ("OSRAC") to provide additional expertise to the Town Council and staff necessary to enhance and facilitate open space and outdoor recreation in Town; and

WHEREAS, the OSRAC Bylaws establish that staff shall create an application process to fill vacancies on the Committee, which can include input from current Committee members; and

WHEREAS, OSRAC has evaluated the applications received and provided a rubric for the Town Council to consider as it makes appointments; and

WHEREAS, The Town Council has reviewed the applications and recommendations from OSRAC and makes the appointments to the Committee outlined in Sections 1 and 2 below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town Council hereby appoints the following to the Open Space and Recreation Advisory Committee as voting members beginning January 1, 2025, and expiring in December 2028 or upon resignation:

- _____
- _____
- _____
- _____

Section 2. _____ is hereby appointed to the Open Space and Recreation Advisory Committee as the Alternate Member by the Town Council of the Town of Eagle, Colorado, beginning January 1, 2025, and expiring in December 2026 or upon resignation.

INTRODUCED, READ, PASSED AND ADOPTED ON _____, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor and Town Council
From: Larry Pardee, Town Manager
Jill Kane, Finance Director
Date: December 10, 2024
Re: Public Hearing: Adoption of the 2024 Revised Budget and 2025 Budget

REQUEST: Please review the attached resolutions to adopt the amended 2024 budget, adopt and appropriate funds for the 2025 budget, and set the mill levy for 2024 property taxes to be collected in the 2025 budget year.

INTRODUCTION: The Council has reviewed various draft proposals and discussed the budget over the last several meetings. The next step in the process includes:

- **Adoption of the 2024 Amended Budget:** Updates to the 2024 budget are necessary to reflect changes since its original adoption.
- **Adoption and Appropriation of Funds for the 2025 Budget:** These resolutions adopt the 2025 budget and authorize appropriations for all Town expenditures for the 2025 fiscal year.
- **Setting the 2024 Mill Levy:** The resolution establishes the mill levy for 2024 property taxes, which will be collected during the 2025 fiscal year.

ANALYSIS:

Budget: Staff has made no additional modifications to the budget since the November 12th budget hearing. The finalized budget document, complete with narratives, attachments, and appendices, will be presented to the Council in January. This document will also be submitted to the State by the January 31st deadline.

Mill Levy: The Town sets a single mill levy for general operating purposes, collected in the General Fund, which must be certified to the Eagle County Commissioners by December 15th each year.

For 2024, the actual value of all real property in the Town is \$2,685,284,010. Based on a net assessed valuation of \$243,210,140, the Town's General Fund property tax collection is calculated to be \$559,627, an increase of \$8,355 (1.5%) compared to \$551,272 in the prior year. General property tax represents 4.41% of the Town's General Fund revenue.

These amounts do not account for reimbursements from Colorado Senate Bill 22-238, which was \$27,213 in 2024. The Town anticipates another reimbursement in 2025, though it is expected to be less than 2024. SB22-238 provides a framework for refunds to local governments to offset revenue reductions resulting from the 2023 and 2024 property tax policy changes aimed at providing taxpayer relief.

Next Steps:

- Council will receive the final 2025 budget document to certify in January
- Final certified 2024 budget document to be sent to the State by January 31st

COMMUNITY INPUT: Community input was solicited throughout the budget process. There were three public hearings scheduled for the budget:

- October 8th
- October 22nd
- November 12th

Public comment was received before the budget work session on September 24th recommending that the Council include the Open Space Ranger in the Budget. That public comment is located [here](#). We received additional public comment from Kate Sheldon during the October 8th meeting in support of the Open Space Ranger.

The Staff has incorporated community feedback from the Sales Tax Capital Improvement Fund (STCIF) Survey conducted earlier this year to help guide the STCIF budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The 2025 Budget integrates various aspects of the Strategic Plan and other long-range planning documents.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to **approve** or **deny** Resolution 79, Series 2024, "A Resolution Reappropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado For The 2024 Budget Year."

Motion to **approve** or **deny** Resolution 80, Series 2024, "A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Eagle, Colorado For The Calendar Year Beginning On The 1st Day Of January 2025, And Ending On The Last Day Of December 2025."

Motion to **approve** or **deny** Resolution 81, Series 2024, "A Resolution Appropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado, For The 2025 Budget Year."

Motion to **approve** or **deny** Resolution 90, Series 2024, "A Resolution Leving General Property Taxes For the Year 2024, To Help Defray the Costs of Government For the Town of Eagle, Colorado, For the 2025 Budget Year."

ATTACHMENTS:

- 2024 - 2025 Budget – Final Draft
- Resolution 79-2024 – Reappropriating Various 2024 Funds
- Resolution 80-2024 – Summarizing Exp and Rev for Each Fund and Adopting a Budget for 2025
- Resolution 81-2024 – Appropriating Funds for the 2025 Budget Year
- Resolution 90-2024 – Leving Property Taxes for the 2025 Budget Year
- 2025 Certification of Mill Levy



Town of Eagle

2025 Annual Budget





December 10, 2024

Honorable Mayor and Members of the Town Council:

I am pleased to present the Town of Eagle's budget for the fiscal year 2025, prepared in accordance with the Town Charter. This document reflects the Town's mission to maintain and enhance the quality of life for everyone in our community in a fiscally responsible manner. The Town has developed our budget on a modified accrual basis, and the budget outlines the revenues and expenditures necessary to support Town operations from January 1, 2025, through December 31, 2025.

The budget is more than a financial plan; it is a strategic tool that guides the Town Council and staff in executing community priorities throughout the year. While our needs surpass available resources, this budget reflects thoughtful prioritization of the Town's vision, mission, and major objectives. It balances the provision of essential services with investments in initiatives that align with our community's values and long-term goals.

Highlighted below are key areas of the budget that advance the Town's goals and priorities:

Economic Outlook

As we prepare for 2025, the Town of Eagle remains committed to a conservative and strategic budgeting approach guided by economic forecasts and a comprehensive understanding of local conditions. The Colorado Legislative Council's economic and revenue forecast projects moderate economic expansion at a slower pace into 2025. While inflation and interest rates have eased, economic challenges persist, requiring cautious planning.

In 2025, we face a fiscal reality where General Fund expenditures are outpacing revenues. The General Fund is closely interconnected with other vital funds, such as the Capital Improvement Fund and the Open Space Fund, meaning decisions in one area directly impact others.

The Town has experienced steady growth in General Fund revenue. In response, we have made significant investments in our operating budgets, particularly personnel and wage increases, to stay competitive in the labor market. However, we must adopt a more measured approach to increasing ongoing operating expenses. Slow growth will help ensure the Town remains financially resilient during economic downturns, allowing us to cover operational costs, continue investing in our staff, maintain adequate financial reserves, and support capital projects. Our ongoing challenge lies in balancing rising operational costs, the increasing cost of living, and day-to-day expenses, especially as revenues stagnate.

Sales tax revenue continues to be the cornerstone of the General Fund, accounting for approximately 65% of total revenue. In 2023, sales tax growth slowed significantly compared to prior years, leading to a downward adjustment of the initial 2024 projection of a 5% increase. Current year-end estimates for 2024 indicate that sales tax revenue will remain flat compared to 2023 collections. For 2025, staff

project sales tax revenue to stay flat again, reflecting a prudent outlook amid tempered growth expectations.

Excluding one-time grant revenues, General Fund revenues for 2025 are projected to decrease by 3% compared to the revised 2024 budget. Although the Town has experienced steady growth in General Fund revenues over recent years, this growth has supported substantial investments in operations, especially in personnel costs. To maintain financial resilience during future economic downturns, careful management of ongoing expenses will be crucial.

The 2025 budget addresses rising operational costs while protecting financial reserves and prioritizing essential capital improvements. This strategy balances the need to sustain current service levels with thoughtful investments in the community and staff, ensuring long-term financial sustainability for the Town of Eagle.

Economic Development Initiatives

Most of the Town's revenues are generated by sales tax, and economic development is important to ensure long-term financial stability. The Town is making a few investments in economic development in 2025.

- Implementation of Economic Strategies – In 2023w, the Town developed its first townwide economic development plan. The Town is continuing to invest funds to implement strategies recommended and outlined in the Plan.
 - \$15,000 is budgeted for a destination marketing campaign to attract visitors and economic prospectors to Eagle. The Economic Vitality Committee (EVC) and the Marketing & Events Advisory Committee (MEAC) will be informed of this.
 - \$25,000 is budgeted to proceed with a Retail Recruitment Strategy and \$25,000 for a Business Incentive Program. Both initiatives will be designed to spur measured economic growth and redevelopment and increase business attraction.
 - \$10,000 is budgeted for continued investment in ongoing Economic Dashboard updates.
 - \$50,000 is included in the DDA budget to complete round two of funding for the DDA's Downtown Eagle Project Investment Grant Program
- Broadband – In 2022, the Town invested strategically in broadband by constructing a telecommunications connection for the downtown Broadway business district. Building on this foundation, in 2023, the Town launched a pilot program offering wireless internet service to local businesses and residents. In 2024, the Town established a separate Broadband Fund to expand wireless internet service to Eagle residents on a larger scale. For 2025, the Town has allocated \$300,000 to fund 240 installations, significantly expanding the Broadband program and further enhancing connectivity for the community.

Long Range Planning Initiatives

The Town has prioritized long-range planning and development of a vision that will inform several of the projects that the Town is working on. These projects will set the foundation for the Town's development and growth. Below is a list of initiatives that are slated for 2025:

- Highway 6/Grand Avenue Corridor Plan – The consultant team and stakeholder committee have completed phases one and two of the project, successfully unveiling a concept plan to the

public. In 2025, the Town will continue its work on the planning and engineering of Grand Avenue and further develop a fiscal strategy to bring the project to fruition. The Town has allocated \$2,000,000 for this phase of the project.

- Open Space & Trails Master Plan – In 2025, the Town will continue to implement the recommendations identified in the Plan.
 - \$120,000 – Brush Creek and Hernage Creek Restoration project/habitat improvements
 - \$40,256 – Open Space Trail Construction
 - \$7,500 – Hockett Gulch Trailhead Signage Infrastructure
- Community-Wide Master Transportation & Safety Plan – In 2025, the Town has budgeted \$110,000 to complete a Master Transportation & Safety Plan. This Plan will guide future planning efforts and may help secure future grant funding for transportation projects like Grand Avenue.
- Commercial Linkage Nexus Study – 2025 we will complete our commercial linkage nexus study. The outcome of this effort is to require commercial developers to provide housing (or a fee in lieu) based on the nature and extent of a future commercial project. Eagle currently has this in place for residential projects (LERP), which would provide a parallel program. It will be important to have this in place well before significant scale development occurs in recently annexed areas, such as East Eagle.
- Water Fund Facility Master Planning – In 2025, the Town will invest \$176,000 in Facility Master Planning for the Water Fund. These initiatives will guide future capital investments, support fiscal projections, and provide critical insights for upcoming rate studies, ensuring a sustainable and well-planned approach to managing resources and infrastructure.

Administrative Initiatives

In 2025, the Town will invest in organizational initiatives to enhance efficiency and support team development. These efforts include:

- Organization culture & Leadership – 2025 the Town will invest \$14,000 in organizational culture and leadership development training. Building on the cultural framework defined in 2024, this investment will further advance the Town's cultural initiatives and strengthen leadership capabilities.
- Software – In 2024, the Town began preparing for investments in software to enhance operational efficiencies across several departments. In 2025, staff will begin implementing the following software solutions:
 - \$20,700 - HRIS Software - The primary purpose of HRIS software is to help organizations manage and automate HR processes more efficiently. Implementing HRIS software can increase efficiency, reduced administrative workload, improved accuracy, and better decision-making within the HR department. It's a valuable tool for organizations looking to modernize and streamline their HR processes.

- \$6,000 – Timekeeping Software – The Town will invest in timekeeping software to streamline the current payroll process so that time tracking will be completed electronically along with leave time management and the approval processes.
 - \$11,000– Electronic Accounts Payable software – This software aims to create efficiencies in the invoice approval process and document storage, including employee access to invoices.
 - \$95,000 – Community Development Permitting & Planning Software to manage the permitting and planning processes more efficiently. This software aims to streamline and automate various tasks associated with land use planning, zoning, permitting, and related regulatory activities.
- Grant Writing Services – In 2023, the Town completed our first strategic roadmap for grants. In 2025, staff will continue to work on prioritized grants for upcoming projects. In 2025, the Town will invest \$20,000 in grant writing services.
 - Community Engagement on Quality of Life Initiatives – In 2025, the Town will invest \$7,000 in ongoing community engagement to support quality-of-life initiatives. This effort will focus on key areas, including infrastructure projects like Grand Avenue improvements, open space, sustainability efforts, and affordable housing.

Infrastructure and Capital Improvements

The Town has several important infrastructure projects in the works. In 2025, the Town's Capital spending is projected to be \$29,788,596, compared to our 2024 year-end projection of \$24,106,352. The Town is planning to work on the following projects:

- Street Construction and Pavement Management Projects – Public Works will continue ongoing maintenance and improvements in 2025, including resurfacing various locations along Sylvan Lake Road in coordination with the Sylvan Lake Road Bike & Pedestrian Safety Improvements project. The Town will also begin planning for Capitol Street improvements in 2026. These combined projects total \$1,780,000 in investments into our streets infrastructure.
- Tank Replacement/Rehabilitation Projects – The Town will be continuing work on several Tank replacement and maintenance projects, including:
 - Cemetery Tank project- \$2,200,000
 - East Eagle Cemetery Tank project - \$2,500,000
 - Lower Eby Creek Tank and Booster Pump Station Replacement Project - \$3,039,046
 - Adams Rib School House PRV - \$300,000
- Water and Sewer Line Improvements – The Town will be investing \$2,260,000 in the Town's water and sewer lines, including Phase III of the Brush Creek Transmission, LBWTP Eagle River Diversion, Capitol Street, and Grand Avenue.
- Building and Grounds Improvements – In 2025, the Town will be investing in the following building improvement initiatives:
 - E-Bike Signage and Installation - \$65,000
 - Public Works Office Remodel - \$30,000

Focus on Recreation, Events, and Open Space

To enhance the quality of life and celebrate our community's unique character, the Town continues to prioritize investments in open space, events, and recreational capital projects. The following items are funded in 2025 to ensure the Town is making meaningful improvements in these areas:

- **Open Space Ranger** – The Town will transition from a Part-time Trails Tech position to a Full-time Open Space Ranger. The Ranger will patrol open space properties and trails, ensuring resource protection and enforcing municipal code provisions. They will educate visitors on safety and ecology, conduct surveys, and collaborate with local groups on conservation efforts. In addition, the Ranger will assist with trail rehabilitation, erosion control, noxious weed management, signage installation, and facility maintenance. They will also contribute to open space planning, volunteer coordination, and the Town's trail maintenance plan. This change requires approximately \$80,000 additional net expenditures to the Open Space fund in 2025.
- **Haymaker Trailhead Vault Restrooms & Drinking Fountain** – The Town has budgeted \$110,000 from the Conservation Trust Fund for improvements to the Haymaker Trailhead, transitioning from portable toilets to vault toilets, similar to those at the Arroyo Trailhead. This upgrade will significantly enhance the trailhead, a widely used facility.
- **The Sales Tax Capital Improvement Fund Improvements (STCIF)**– The STCIF supports improving, constructing, and maintaining Town parks, multi-use recreational facilities, paved recreation paths, and Eagle River Park. For 2025, the Town has budgeted the following:
 - \$20,000 – River Engineering: placement and removal of rapid blocks in the Eagle River
 - \$220,000 – Paved Path Improvements along Nogal Road
 - \$600,000 – Town Park Improvements at the Brush Creek Park, Town Park, Visitor Center, Nogal Park, Eagle Ranch Dog Park, and planning for a potential skate park
 - \$250,000 – Contribution to Grand Avenue project paved paths
 - \$6,653,907 – The Town will continue working on the Pool rebuild in collaboration with Mountain Recreation, which began construction in 2024.
- **Events** – The Town continues to invest in community events, with \$100,000 allocated for MEAC events, which are grants provided to event producers to bring meaningful events to the community. Additionally, \$99,500 is budgeted for Town of Eagle events, which the Town organizes to enhance the quality of life for our residents.

Public Safety Investments

The Town continues to prioritize investments in public safety. As Eagle grows, it is essential to provide safe and reliable services. The public safety budget has increased by \$165,000 or 4.7% from the original 2024 budget, mainly due to increases in our ongoing contracts. Below are items that will be funded in 2025 to ensure that the Town is making improvements in this area:

- **Police Department Equipment and Fleet Upgrades** – The Town will continue the replacement cycle for patrol cars. In 2025, staff will replace three cars for Police officers for a total of \$345,840.

- Mobile Radar Speed Trailer & Storage Shed – The Town has budgeted \$19,000 to replace the current radar trailer, which is outdated and no longer functional. The new trailer will serve a dual purpose, functioning as both a radar feedback system and a variable message sign (VMS).
- Public Safety Town Hall basement remodel – The Town is investing \$7,000 in a partial basement remodel to improve the storage and accessibility of sensitive materials and equipment. The project will include the installation of shelving units and cabinets to enhance safety and security.
- Fire Mitigation – In 2025, the Town is set to allocate \$25,000 towards fire mitigation initiatives spearheaded by GEFPD. Leveraging these funds, GEFPD can secure fire mitigation grants, exponentially amplifying the impact of the Town's contribution and significantly extending the reach of their mitigation endeavors for our community.
- Security Cameras & Access Control – The Town will invest \$99,029 over three years (ending in 2025) to enhance security across all Town buildings. This includes implementing secure access control systems for Town Hall, Public Works, and the Water and Wastewater buildings, as well as replacing or adding new security cameras and access systems at the Police Department, Public Works, Water and Wastewater buildings, and Town parks to prevent vandalism. In 2025, an additional \$32,000 will be budgeted for security cameras and a license plate reader at the Oil Drop site to address illegal dumping issues, reduce cleanup costs, and improve safety, helping to keep the facility accessible to the public.

Sustainability and Conservation

The Town Council has committed to achieving net-zero carbon emissions goals for both the organization and the community. In 2025, the Town will invest approximately \$2 million in sustainability initiatives to advance these goals. The following projects are planned:

- Community Sustainability Grant Funding – In 2025, the Town will allocate \$15,000 for community grants to support sustainability initiatives that contribute to net-zero goals.
- Energy Rebate Program – In 2025, the Town will invest \$29,000 in an Energy Rebate Program through the Exterior Energy Offset Fund. This is the fourth year in which the Town has provided funding for this program through Walking Mountains.
- Sustainability Tracking Software – In 2025, the Town will invest \$15,000 in sustainability tracking software to monitor environmental metrics, enabling more efficient and effective determination and prioritization of sustainability strategies.
- Adam Palmer Sustainability Fund – In 2025, the Town will allocate \$25,000 to the Adam Palmer Sustainability Fund to provide administrative support for their services aimed at helping the Town achieve our net-zero goals.
- Building Electrification Improvements – In 2025, the Town will invest \$1,709,918 in building electrification improvements. These expenses will be offset by \$750,000 in grant revenue.
- Xeriscaping – The Town is investing \$20,000 to install Xeriscape for the Violet Lane campus near our LBWTP and wastewater plant. This has been a rollover from 2024.

- Electric Vehicle Charging Stations – While no funding is budgeted for 2025, staff plans to apply for grants to support the implementation of Town and public-use charging stations. The project will proceed only if grant funds are secured, with potential reintroduction during future supplemental budget processes if funding is received.

Strengthen Town Organization & Culture

This budget underscores our commitment to investing in employees amidst a highly competitive labor market. In recent years, the Town faced prolonged vacancies and challenges in filling positions, while ongoing growth has further strained organizational capacity. To address these challenges and sustain a positive organizational culture, the Town is prioritizing workforce investments in 2025. These efforts include:

- Pay Plan – The Townwide personnel budget will increase by \$523,837 in 2025, a 5% increase from the original 2024 budget. This adjustment reflects a 3% merit pool increase, along with changes to staffing and insurance described below. Additionally, the Town has allocated \$8,000 for a compensation study to inform the 2026 budget.
- Staff Changes – The Town continues to build capacity. The organization will go from 81 positions in 2024 to 82 in 2025. The organization will hire two new FTEs, increasing the ability to provide improved levels. The proposed budget includes an additional \$242,537 for the following positions:
 - Engineer I/II – This engineer will be specifically designated for our water and wastewater fund projects
 - Open Space Ranger – Transitioned from a part-time Trails Tech
- Insurance & Benefits - The Town will change its employee insurance offerings in 2025 to mitigate rising costs while maintaining competitive benefits. The Town has successfully reduced the projected cost increase by transitioning to plans with higher deductibles and out-of-pocket maximums, paired with enhanced HRA benefits to offset these increases. These adjustments limit the increase in the Town's operational budget to approximately 12%, down from the initially proposed 23.5%, resulting in savings of \$128,000. The overall increase will total approximately \$108,000.
- Employee Housing – Building on the significant investment in the Town's first Employee Housing units in 2024, the 2025 budget includes \$38,000 to support the ongoing Employee Housing Rental Program. This program aims to provide affordable housing options for employees, with some costs offset by rental revenues.

Conclusion

The 2025 budget reflects the Town's commitment to executing its Strategic Plan through thoughtful investments in economic development, infrastructure, service delivery, open space and recreation, sustainability, and organizational capacity. As the Town continues to grow, it will benefit from ongoing and future development, with these strategic investments yielding long-term value.

Our goal remains to operate as a standard-driven organization guided by professionalism and proactive policies that position the Town for sustainable success. The 2025 budget builds on prior efforts, ensuring we continue to meet the needs of our community while planning for a dynamic future.

The development of this budget was a collaborative effort involving all departments and elected officials—a heartfelt thank you to the entire team for their dedication and contributions to this process. My staff and I are dedicated to making 2025 a successful year as we implement the budget presented here.

Respectfully submitted,

Larry Pardee

Larry Pardee
Town Manager
Town of Eagle

BUDGET - ALL FUNDS SUMMARY

	<u>2023 ACTUAL</u>	<u>2024 BUDGET</u>	<u>2024 REVISED</u>	<u>2025 BUDGET</u>	<u>DIFFERENCE INCREASE/(DECREASE)</u>
GENERAL FUND:					
BEGINNING FUND BALANCE	\$ 7,315,684	\$ 6,537,215	\$ 7,009,495	\$ 5,454,325	\$ (1,555,169)
REVENUES	13,493,964	13,218,628	13,509,125	12,557,369	(951,756)
TRANSFERS-IN FROM OTHER FUNDS	190,769	154,894	142,139	159,673	17,534
EXPENDITURES	(11,167,922)	(13,544,183)	(12,869,827)	(12,673,280)	(196,547)
TRANSFERS-OUT TO OTHER FUNDS	(2,823,000)	(2,150,000)	(2,336,606)	(1,597,500)	(739,106)
ENDING FUND BALANCE	\$ 7,009,495	\$ 4,216,554	\$ 5,454,325	\$ 3,900,587	\$ (1,553,738)
WATER FUND:					
BEGINNING FUND BALANCE	\$ 17,749,899	\$ 17,157,229	\$ 21,495,818	\$ 17,530,250	\$ (3,965,568)
REVENUES	7,582,628	7,871,400	6,334,720	5,784,554	(550,166)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(3,732,335)	(15,231,878)	(10,234,172)	(14,062,268)	3,828,096
TRANSFERS-OUT TO OTHER FUNDS	(104,374)	(76,538)	(66,116)	(69,632)	3,516
ENDING FUND BALANCE	\$ 21,495,818	\$ 9,720,213	\$ 17,530,250	\$ 9,182,904	\$ (8,347,346)
WASTE WATER FUND:					
BEGINNING FUND BALANCE	\$ 9,348,667	\$ 11,376,261	\$ 12,345,599	\$ 10,266,673	\$ (2,078,926)
REVENUES	5,746,733	5,205,000	4,732,500	3,886,000	(846,500)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(2,693,396)	(10,814,190)	(6,763,629)	(7,954,719)	1,191,090
TRANSFERS-OUT TO OTHER FUNDS	(56,405)	(51,197)	(47,797)	(49,426)	1,629
ENDING FUND BALANCE	\$ 12,345,599	\$ 5,715,874	\$ 10,266,673	\$ 6,148,528	\$ (4,118,145)
REFUSE FUND:					
BEGINNING FUND BALANCE	\$ 289,497	\$ 306,859	\$ 317,959	\$ 303,161	\$ (14,798)
REVENUES	813,462	1,033,745	1,039,700	1,050,700	11,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(771,000)	(999,774)	(1,038,498)	(1,030,685)	(7,813)
TRANSFERS-OUT TO OTHER FUNDS	(14,000)	(16,000)	(16,000)	(16,000)	-
ENDING FUND BALANCE	\$ 317,959	\$ 324,830	\$ 303,161	\$ 307,176	\$ 4,015
STORMWATER FUND:					
BEGINNING FUND BALANCE	\$ 168,233	\$ 217,598	\$ 216,841	\$ 287,371	\$ 70,530
REVENUES	101,402	101,000	106,000	106,000	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(52,795)	(35,470)	(35,470)	(35,500)	30
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 216,841	\$ 283,128	\$ 287,371	\$ 357,871	\$ 70,500
BROADBAND FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 390,550	\$ 390,550
REVENUES	-	1,943,834	905,000	326,000	(579,000)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	(1,868,336)	(514,450)	(711,715)	197,265
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(2,833)	2,833
ENDING FUND BALANCE	\$ -	\$ 75,498	\$ 390,550	\$ 2,002	\$ (388,548)
CAPITAL IMPROVEMENTS FUND:					
BEGINNING FUND BALANCE	\$ 11,245,307	\$ 13,716,588	\$ 15,365,101	\$ 14,882,151	\$ (482,950)
REVENUES	3,425,407	2,668,581	1,985,087	2,363,047	377,960
TRANSFERS-IN FROM OTHER FUNDS	2,550,000	2,000,000	2,416,275	1,705,000	(711,275)
EXPENDITURES	(1,855,613)	(5,576,514)	(4,884,312)	(6,110,667)	1,226,355
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 15,365,101	\$ 12,808,655	\$ 14,882,151	\$ 12,839,531	\$ (2,042,620)
SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):					
BEGINNING FUND BALANCE	\$ 2,067,174	\$ 928,925	\$ 2,602,791	\$ 8,128,320	\$ 5,525,529
REVENUES	1,503,546	14,374,000	14,389,000	2,025,000	(12,364,000)
TRANSFERS-IN FROM OTHER FUNDS	103,000	-	-	-	-
EXPENDITURES	(1,070,928)	(13,495,088)	(8,613,471)	(8,527,145)	(86,326)
TRANSFERS-OUT TO OTHER FUNDS	-	-	(250,000)	(250,000)	-
ENDING FUND BALANCE	\$ 2,602,791	\$ 1,807,837	\$ 8,128,320	\$ 1,376,175	\$ (6,752,145)

2024 BUDGET - ALL FUNDS SUMMARY

	<u>2023 ACTUAL</u>	<u>2024 BUDGET</u>	<u>2024 REVISED</u>	<u>2025 BUDGET</u>	<u>SUPPLEMENTAL INCREASE/DECREASE</u>
CONSERVATION TRUST FUND:					
BEGINNING FUND BALANCE	\$ 144,926	\$ 201,027	\$ 206,629	\$ 263,629	\$ 57,000
REVENUES	61,702	53,000	57,000	53,875	(3,125)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	(110,000)	110,000
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 206,629	\$ 254,027	\$ 263,629	\$ 207,504	\$ (56,125)
DISPOSABLE BAG FEE FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 30,331	\$ 30,331
REVENUES	-	-	10,000	5,000	(5,000)
TRANSFERS-IN FROM OTHER FUNDS	-	-	20,331	-	(20,331)
EXPENDITURES	-	-	-	(2,000)	2,000
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(5,000)	5,000
ENDING FUND BALANCE	\$ -	\$ -	\$ 30,331	\$ 28,331	\$ (2,000)
EXTERIOR ENERGY OFFSET FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 29,200	\$ 29,200
REVENUES	-	-	29,200	-	(29,200)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	(29,000)	29,000
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ 29,200	\$ 200	\$ (29,000)
OPEN SPACE PRESERVATION FUND:					
BEGINNING FUND BALANCE	\$ 765,933	\$ 813,443	\$ 845,138	\$ 810,943	\$ (34,195)
REVENUES	315,835	332,500	346,017	386,338	40,321
TRANSFERS-IN FROM OTHER FUNDS	150,000	150,000	150,000	142,500	(7,500)
EXPENDITURES	(370,640)	(621,146)	(517,986)	(641,072)	123,086
TRANSFERS-OUT TO OTHER FUNDS	(15,990)	(11,159)	(12,226)	(16,782)	4,556
ENDING FUND BALANCE	\$ 845,138	\$ 663,638	\$ 810,943	\$ 681,927	\$ (129,016)
DOWNTOWN DEVELOPMENT AUTHORITY FUND:					
BEGINNING FUND BALANCE	\$ 6,361	\$ 7,649	\$ 31,687	\$ 15,537	\$ (16,150)
REVENUES	18,858	31,481	68,400	82,500	14,100
TRANSFERS-IN FROM OTHER FUNDS	20,000	-	-	-	-
EXPENDITURES	(13,532)	(34,550)	(84,550)	(70,000)	(14,550)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 31,687	\$ 4,580	\$ 15,537	\$ 28,037	\$ 12,500
PARKING FEE IN LIEU FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	-	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	-	-
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL - ALL FUNDS:					
BEGINNING FUND BALANCE	\$ 49,101,681	\$ 51,262,794	\$ 60,437,057	\$ 58,392,441	\$ (2,044,616)
REVENUES	33,063,536	46,833,169	43,511,749	28,626,383	(14,885,366)
TRANSFERS-IN FROM OTHER FUNDS	3,013,769	2,304,894	2,728,745	2,007,173	(721,572)
EXPENDITURES	(21,728,161)	(62,221,129)	(45,556,365)	(51,958,051)	6,401,686
TRANSFERS-OUT TO OTHER FUNDS	(3,013,769)	(2,304,894)	(2,728,745)	(2,007,173)	(721,572)
ENDING FUND BALANCE	\$ 60,437,057	\$ 35,874,834	\$ 58,392,441	\$ 35,060,773	\$ (23,331,668)

GENERAL FUND REVENUES

GENERAL FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
NON-SPENDABLE: ¹	\$ 223,267	\$ 223,300	\$ 223,000	\$ 223,000	0%	\$ -
RESTRICTED FOR: Emergency Reserve	290,000	470,714	290,000	499,978	72%	209,978
RESTRICTED FOR: ARPA Grant Earnings	28,496	122,496	123,855	-	-100%	(123,855)
ASSIGNED FOR: Capital Projects: ²	103,000	-	-	-	-	-
UNASSIGNED FUND BALANCE:	6,670,921	5,720,705	6,372,640	4,731,347	-26%	(1,641,292)
TOTAL FUND BALANCES (Beginning)	\$ 7,315,684	\$ 6,537,215	\$ 7,009,495	\$ 5,454,325	-22%	\$ (1,555,169)
REVENUE						
Taxes	10,092,176	10,768,590	10,247,570	10,227,500	0%	(20,070)
Licenses and Permits	975,115	683,975	561,762	509,350	-9%	(52,412)
Intergovernmental Revenue	1,273,418	1,246,183	1,799,925	1,205,116	-33%	(594,809)
Charges for Services	365,578	234,000	276,750	273,000	-1%	(3,750)
Fines & Forfeitures	110,144	85,779	93,925	95,838	2%	1,913
Misc. Revenues	677,532	200,101	529,193	246,565	-53%	(282,628)
Transfers from Other Funds						
From Water	104,374	76,538	66,116	69,632	5%	3,516
From Wastewater	56,405	51,197	47,797	49,426	3%	1,629
From Refuse	14,000	16,000	16,000	16,000	0%	-
From Broadband	-	-	-	2,833	-	2,833
From Capital Improvements	-	-	-	-	-	-
From Bag Fee Fund	-	-	-	5,000	-	5,000
From Open Space	15,990	11,159	12,226	16,782	37%	4,556
TOTAL REVENUE	\$ 13,684,733	\$ 13,373,522	\$ 13,651,264	\$ 12,717,042	-7%	\$ (934,222)
TOTAL SOURCES	\$ 21,000,417	\$ 19,910,737	\$ 20,660,759	\$ 18,171,367	-12%	\$ (2,489,391)
EXPENDITURES						
Town Council	219,913	153,143	161,266	129,187	-20%	(32,079)
General Government	1,450,964	1,312,843	1,366,766	607,402	-56%	(759,364)
General Administration	850,656	1,016,900	995,533	1,021,972	3%	26,440
Information Technology	864,372	863,650	828,973	769,739	-7%	(59,234)
Community Development	1,179,678	1,407,434	1,306,588	1,408,229	8%	101,641
Streets	1,828,676	2,505,131	2,354,465	2,049,867	-13%	(304,598)
Engineering	297,200	575,273	413,332	471,152	14%	57,820
Buildings & Grounds	1,074,126	1,285,350	1,250,240	1,155,764	-8%	(94,476)
Public Safety	2,789,686	3,661,041	3,439,185	3,825,647	11%	386,462
Municipal Court	90,537	102,026	107,674	112,427	4%	4,753
Information Center	27,491	26,256	26,294	27,031	3%	737
Events	427,204	453,313	443,456	451,724	2%	8,268
Communication & Marketing	67,418	181,823	176,054	178,724	2%	2,670
Sustainability	-	-	-	182,822	-	182,822
Economic Development & Housing	-	-	-	281,592	-	281,592
TOTAL EXPENDITURES	\$ 11,167,922	\$ 13,544,183	\$ 12,869,827	\$ 12,673,280	-2%	\$ (196,547)
TRANSFERS TO OTHER FUNDS						
Transfer to Capital Improvements Fund	2,550,000	2,000,000	2,166,275	1,455,000	-33%	(711,275)
Transfer to Sales Tax Capital Improvements Fund	103,000	-	-	-	-	-
Transfer to DDA Fund	20,000	-	-	-	-	-
Transfer to Open Space Fund	150,000	150,000	150,000	142,500	-5%	(7,500)
Transfer to Disposable Bag Fee Fund	-	-	20,331	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS	\$ 2,823,000	\$ 2,150,000	\$ 2,336,606	\$ 1,597,500	-32%	\$ (739,106)
TOTAL EXPENDITURES & TRANSFERS	\$ 13,990,922	\$ 15,694,183	\$ 15,206,433	\$ 14,270,780	-6%	\$ (935,653)
NET SOURCE (USE) OF FUNDS	\$ (306,189)	\$ (2,320,661)	\$ (1,555,169)	\$ (1,553,738)	0%	\$ 1,431
FUND BALANCES (Ending):						
NON-SPENDABLE: ¹	\$ 223,000	\$ 223,000	\$ 223,000	\$ 223,000	0%	\$ -
RESTRICTED FOR: Emergency Reserve	290,000	537,872	499,978	471,860	-6%	(28,117)
RESTRICTED FOR: ARPA Grant Earnings	123,855	-	-	-	-	-
UNASSIGNED FUND BALANCE: ³	6,372,640	3,455,682	4,731,347	3,205,727	-32%	(1,525,621)
TOTAL FUND BALANCES (Ending)	\$ 7,009,495	\$ 4,216,554	\$ 5,454,325	\$ 3,900,587	-28%	\$ (1,553,738)
Percentage of Unassigned Fund Balance compared to total expenditures not including transfers to other funds	57%	26%	37%	25%		

¹ Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

² This Assigned Fund Balance is from the Eagle County School District settlement funds received in 2021. Council Assigned the funds towards a Mountain Rec Project. Transferred to STCIF in 2023.

³ It is the Town's practice to have the unassigned fund balance for the General Fund to total approximately 25% of total expenditures not including transfers to other funds. The 2025 budget's unassigned fund balance is currently at 24.99% of operating expenditures.

**GENERAL FUND
REVENUE SOURCES**

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
TAXES						
10-431-10 General Property Tax	\$ 382,588	\$ 570,090	\$ 578,000	\$ 561,000	-3%	\$ (17,000)
10-431-20 Specific Ownership Tax	21,902	21,000	23,000	22,000	-4%	(1,000)
10-431-30 Sales Tax - Regular	8,296,117	8,840,000	8,325,000	8,325,000	0%	-
10-431-31 Sales Tax - Special Marijuana/Tobacco	815,619	811,000	811,000	811,000	0%	-
10-431-44 Severance Tax	281	250	53	250	372%	197
10-431-45 Federal Mineral Tax	1,865	250	517	250	-52%	(267)
10-431-50 Franchise Tax	298,286	254,000	254,000	254,000	0%	-
10-431-60 Marketing Lodging Tax	275,519	272,000	256,000	254,000	-1%	(2,000)
TOTAL TAXES	\$ 10,092,176	\$ 10,768,590	\$ 10,247,570	\$10,227,500	0%	\$ (20,070)
LICENSES & PERMITS						
10-432-10 Business Licenses	\$ 37,975	\$ 35,000	\$ 38,500	\$ 35,000	-9%	\$ (3,500)
10-432-12 Liquor Licenses	12,583	5,000	7,500	5,000	-33%	(2,500)
10-432-13 Marijuana & Tobacco Licenses	6,500	7,000	3,000	3,000	0%	-
10-432-20 Building Permits	811,869	596,000	500,000	460,000	-8%	(40,000)
10-432-27 Electrical Permits	103,633	35,000	6,212	-	-100%	(6,212)
10-432-30 Road Cut Permits	1,780	5,000	5,000	5,000	0%	-
10-432-35 Sign Permits	650	550	550	550	0%	-
10-432-40 Special Event Permits	125	425	1,000	800	-20%	(200)
TOTAL LICENSES & PERMITS	\$ 975,115	\$ 683,975	\$ 561,762	\$ 509,350	-9%	\$ (52,412)
INTERGOVERNMENTAL REVENUE						
10-433-20 Motor Vehicle License Fee	\$ 31,389	\$ 32,000	\$ 32,000	\$ 32,000	0%	\$ -
10-433-30 Highway Users Tax	270,286	266,465	288,000	288,000	0%	-
10-433-60 Road & Bridge Tax	112,800	119,000	170,000	170,000	0%	-
10-433-70 County Sales Tax	288,605	307,000	292,000	292,000	0%	-
10-433-75 Grants	502,031	451,332	947,539	350,618	-63%	(596,921)
10-433-85 Intergovernmental Contributions	68,306	70,386	70,386	72,498	3%	2,112
TOTAL INTERGOVERNMENTAL REVENUES	\$ 1,273,418	\$ 1,246,183	\$ 1,799,925	\$ 1,205,116	-33%	\$ (594,809)
CHARGES FOR SERVICES						
10-434-10 Planning & Zoning Fees	\$ 18,450	\$ 16,000	\$ 10,000	\$ 16,000	60%	\$ 6,000
10-434-20 Planning & Zoning Reimbursable	108,887	140,000	140,000	140,000	0%	-
10-434-25 Facility Usage Fees	62,895	63,000	78,000	70,000	-10%	(8,000)
10-434-26 Facility Usage Deposits	3,928	-	1,750	-	-100%	(1,750)
10-434-30 Sponsorship & Event Fees	11,105	15,000	15,000	15,000	0%	-
10-434-32 Broadband Service Charges	93,478	-	32,000	32,000	0%	-
10-434-40 Real Estate Transfer Fee	36,936	-	-	-	-	-
10-434-50 Disposable Bag Usage Fee	29,899	-	-	-	-	-
TOTAL CHARGES FOR SERVICES	\$ 365,578	\$ 234,000	\$ 276,750	\$ 273,000	-1%	\$ (3,750)
FINES & FORFEITURES						
10-435-10 Fines & Forfeits	\$ 42,162	\$ 35,000	\$ 35,000	\$ 35,000	0%	\$ -
10-435-15 Police Surcharge	7,921	6,500	6,500	6,500	0%	-
10-435-20 Police Miscellaneous	9,394	5,000	7,200	6,400	-11%	(800)
10-435-25 Police Grants	16,868	9,279	20,000	8,258	-59%	(11,742)
10-435-30 Special Duty Reimbursable	33,799	30,000	25,225	39,680	57%	14,455
TOTAL FINES & FORFEITS	\$ 110,144	\$ 85,779	\$ 93,925	\$ 95,838	2%	\$ 1,913
MISCELLANEOUS REVENUE						
10-436-10 General Interest	\$ 467,569	\$ 150,000	\$ 375,000	\$ 175,000	-53%	\$ (200,000)
10-436-11 ARPA Interest	95,359	25,438	70,000	-	-100%	(70,000)
10-436-12 GASB87 Lease Interest Revenue	-	-	-	-	-	-
10-436-17 Penalty & Interest	4,189	500	2,200	500	-77%	(1,700)
10-436-30 Contributions & Donations	100	-	-	-	-	-
10-436-50 Rental Income	21,350	13,663	22,123	22,545	2%	422
10-436-52 Employee Housing Rental Income	-	-	4,570	36,420	697%	31,850
10-436-70 Other Miscellaneous Revenue	10,543	10,500	10,500	10,500	0%	-
10-436-72 Sale of Fixed Assets	31,600	-	-	-	-	-
10-436-78 Insurance Proceeds	38,181	-	43,000	-	-100%	(43,000)
10-436-80 Reimbursable Revenue - Other	5,973	-	1,800	1,600	-11%	(200)
10-436-94 Impact Fees Administration Fees	2,668	-	-	-	-	-
10-436-95 Fee in Lieu - LERP	-	-	-	-	-	-
10-436-96 Grants	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUE	\$ 677,532	\$ 200,101	\$ 529,193	\$ 246,565	-53%	\$ (282,628)
TRANSFERS FROM OTHER FUNDS						
10-437-20 Water - Indirect IT Services	\$ 104,374	\$ 76,538	\$ 66,116	\$ 69,632	5%	\$ 3,516
10-437-30 Wastewater - Indirect IT Services	56,405	51,197	47,797	49,426	3%	1,629
10-437-40 General Admin. Refuse	14,000	16,000	16,000	16,000	0%	-
10-437-56 Broadband - Indirect IT Services	-	-	-	2,833	-	2,833
10-437-31 Capital Improvements	-	-	-	-	-	-
10-437-72 Bag Fee Fund	-	-	-	5,000	-	5,000
10-437-80 Open Space - Indirect IT Services	15,990	11,159	12,226	16,782	37%	4,556
TOTAL TRANSFERS FROM OTHER FUNDS	\$ 190,769	\$ 154,894	\$ 142,139	\$ 159,673	12%	\$ 17,534
TOTAL GENERAL FUND REVENUES	\$ 13,684,733	\$ 13,373,522	\$ 13,651,264	\$12,717,042	-7%	\$ (934,222)

GENERAL FUND EXPENDITURES

FUND: GENERAL
DEPT: TOWN COUNCIL

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 48,059	\$ 49,312	\$ 49,312	\$ 49,312	0%	\$ -
SUPPLIES	42	500	-	500	-	500
CHARGES FOR SERVICES	8,327	52,500	46,500	24,250	-48%	(22,250)
DISCRETIONARY FUNDING	163,209	50,000	65,334	55,000	-16%	(10,334)
FIXED CHARGES	277	831	120	125	4%	5
TOTAL EXPENDITURES	\$ 219,913	\$ 153,143	\$ 161,266	\$ 129,187	-20%	\$ (32,079)

FUND: GENERAL
DEPT: GENERAL GOVERNMENT

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 383,399	\$ 664,078	\$ 652,213	\$ 451,390	-31%	\$(200,823)
SUPPLIES	4,278	1,500	1,500	1,100	-27%	(400)
CHARGES FOR SERVICES	1,045,545	628,065	695,900	137,138	-80%	(558,762)
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	17,742	19,200	17,153	17,775	4%	622
TOTAL EXPENDITURES	\$ 1,450,964	\$ 1,312,843	\$ 1,366,766	\$ 607,402	-56%	\$(759,364)

FUND: GENERAL
DEPT: GENERAL ADMINISTRATION

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 634,448	\$ 744,675	\$ 729,781	\$ 780,194	7%	\$ 50,413
SUPPLIES	6,927	6,441	5,640	5,081	-10%	(559)
CHARGES FOR SERVICES	196,354	249,484	245,712	221,197	-10%	(24,514)
FIXED CHARGES	12,927	16,300	14,400	15,500	8%	1,100
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 850,656	\$ 1,016,900	\$ 995,533	\$ 1,021,972	3%	\$ 26,440

FUND: GENERAL
DEPT: INFORMATION TECHNOLOGY

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 201,649	\$ 237,069	\$ 238,371	\$ 199,333	-16%	\$ (39,038)
SUPPLIES	98,954	84,000	66,500	79,000	19%	12,500
CHARGES FOR SERVICES	562,384	541,181	523,602	490,881	-6%	(32,721)
FIXED CHARGES	1,385	1,400	500	525	5%	25
TOTAL EXPENDITURES	\$ 864,372	\$ 863,650	\$ 828,973	\$ 769,739	-7%	\$ (59,234)

FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 904,484	\$ 1,043,399	\$ 920,956	\$ 1,038,478	13%	\$117,522
SUPPLIES	5,438	5,000	5,000	4,700	-6%	(300)
CHARGES FOR SERVICES	268,265	357,535	379,742	364,051	-4%	(15,691)
FIXED CHARGES	1,491	1,500	890	1,000	12%	110
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,179,678	\$ 1,407,434	\$ 1,306,588	\$ 1,408,229	8%	\$101,641

FUND: GENERAL
DEPT: STREETS

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 624,480	\$ 887,930	\$ 860,553	\$ 916,316	6%	\$ 55,763
SUPPLIES	184,000	190,454	203,244	206,954	2%	3,710
CHARGES FOR SERVICES	1,000,119	1,412,247	1,232,588	905,347	-27%	(327,241)
FIXED CHARGES	20,076	14,500	15,120	21,250	41%	6,130
CAPITAL OUTLAY	-	-	42,960	-	-100%	(42,960)
TOTAL EXPENDITURES	<u>\$ 1,828,676</u>	<u>\$ 2,505,131</u>	<u>\$ 2,354,465</u>	<u>\$ 2,049,867</u>	<u>-13%</u>	<u>\$(304,598)</u>

FUND:GENERAL
DEPT: ENGINEERING

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 267,890	\$ 545,325	\$ 383,334	\$ 449,874	17%	\$ 66,540
SUPPLIES	3,997	7,450	7,450	4,950	-34%	(2,500)
CHARGES FOR SERVICES	23,766	21,098	21,098	14,548	-31%	(6,550)
FIXED CHARGES	1,547	1,400	1,450	1,780	23%	330
TOTAL EXPENDITURES	\$ 297,200	\$ 575,273	\$ 413,332	\$ 471,152	14%	\$ 57,820

FUND: GENERAL
DEPT: BUILDING & GROUNDS

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 586,654	\$ 706,536	\$ 688,161	\$ 738,007	7%	\$ 49,846
SUPPLIES	164,367	185,122	170,122	120,200	-29%	(49,922)
CHARGES FOR SERVICES	233,293	324,392	321,242	226,842	-29%	(94,400)
FIXED CHARGES	56,597	69,300	70,715	70,715	0%	-
CAPITAL OUTLAY	33,215	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,074,126	\$ 1,285,350	\$ 1,250,240	\$ 1,155,764	-8%	\$ (94,476)

FUND:GENERAL
DEPT:PUBLIC SAFETY

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 2,159,430	\$ 2,905,797	\$ 2,669,520	\$ 3,005,303	13%	\$ 335,783
SUPPLIES	159,673	188,976	187,976	119,053	-37%	(68,923)
CHARGES FOR SERVICES	426,867	492,268	507,689	617,291	22%	109,602
FIXED CHARGES	43,716	74,000	74,000	84,000	14%	10,000
TOTAL EXPENDITURES	\$ 2,789,686	\$ 3,661,041	\$ 3,439,185	\$ 3,825,647	11%	\$ 386,462

FUND:GENERAL
DEPT: MUNICIPAL COURT

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 55,062	\$ 64,221	\$ 69,901	\$ 69,387	-1%	\$ (514)
SUPPLIES	446	500	500	350	-30%	(150)
CHARGES FOR SERVICES	34,940	37,215	37,215	42,625	15%	5,410
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	89	90	58	65	12%	7
TOTAL EXPENDITURES	\$ 90,537	\$ 102,026	\$ 107,674	\$ 112,427	4%	\$ 4,753

FUND: GENERAL
DEPT: INFORMATION CENTER

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 26,874	\$ 25,436	\$ 25,474	\$ 26,216	3%	\$ 742
SUPPLIES	594	800	800	795	-1%	(5)
CHARGES FOR SERVICES	-	-	-	-	-	-
FIXED CHARGES	23	20	20	20	0%	-
TOTAL EXPENDITURES	\$ 27,491	\$ 26,256	\$ 26,294	\$ 27,031	3%	\$ 737

FUND: GENERAL
DEPT: EVENTS

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 209,617	\$ 229,543	\$ 227,935	\$ 244,714	7%	\$ 16,779
SUPPLIES	4,308	2,300	1,300	1,350	4%	50
CHARGES FOR SERVICES	87,310	100,500	104,421	104,860	0%	439
DISCRETIONARY FUNDING	125,000	120,000	109,100	100,000		
FIXED CHARGES	967	970	700	800	0%	100
TOTAL EXPENDITURES	\$ 427,204	\$ 453,313	\$ 443,456	\$ 451,724	2%	\$ 8,268

FUND: GENERAL
DEPT: COMMUNICATION & MARKETING

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 6,145	\$ 118,173	\$ 110,404	\$ 115,962	5%	\$ 5,558
SUPPLIES	197	2,700	3,700	2,700	-27%	(1,000)
CHARGES FOR SERVICES	61,076	60,800	61,800	59,912	-3%	(1,888)
FIXED CHARGES	-	150	150	150	0%	-
TOTAL EXPENDITURES	\$ 67,418	\$ 181,823	\$ 176,054	\$ 178,724	2%	\$ 2,670

FUND: GENERAL
DEPT: SUSTAINABILITY

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 113,744	-	\$ 113,744
SUPPLIES	-	-	-	1,750	-	\$ 1,750
CHARGES FOR SERVICES	-	-	-	52,078	-	\$ 52,078
DISCRETIONARY FUNDING	-	-	-	15,000	-	\$ 15,000
FIXED CHARGES	-	-	-	250	-	\$ 250
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 182,822	-	\$ 182,822

FUND: GENERAL
DEPT: ECONOMIC DEVELOPMENT & HOUSING

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 121,472	#DIV/0!	\$ 121,472
SUPPLIES	-	-	-	150	#DIV/0!	150
CHARGES FOR SERVICES	-	-	-	159,720	#DIV/0!	159,720
FIXED CHARGES	-	-	-	250	0%	250
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 281,592	#DIV/0!	\$ 281,592

PROPRIETARY FUNDS

WATER FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
DEBT SERVICE ¹	\$ 737,984	\$ 848,956	\$ 749,117	\$ 891,258	19%	\$ 142,141
ASSIGNED FUND BALANCE	17,011,915	16,308,273	20,746,701	16,638,992	-20%	(4,107,709)
TOTAL FUND BALANCES (Beginning)	<u>\$ 17,749,899</u>	<u>\$ 17,157,229</u>	<u>\$ 21,495,818</u>	<u>\$ 17,530,250</u>	<u>-18%</u>	<u>\$ (3,965,568)</u>
REVENUE						
Operating Revenues	\$ 4,557,167	\$ 4,563,400	\$ 4,616,000	\$ 4,666,000	1%	\$ 50,000
Interest on Investments	966,358	420,000	1,000,000	500,000	-50%	(500,000)
Other Revenue	47,865	88,000	198,720	71,554	-64%	(127,166)
Prepaid Plant Investment Fees	-	-	-	-	-	-
Plant Investment Fees (Tap Fees)	2,011,238	2,800,000	520,000	547,000	5%	27,000
TOTAL REVENUE	<u>\$ 7,582,628</u>	<u>\$ 7,871,400</u>	<u>\$ 6,334,720</u>	<u>\$ 5,784,554</u>	<u>-9%</u>	<u>\$ (550,166)</u>
TOTAL SOURCES	<u>\$ 25,332,527</u>	<u>\$ 25,028,629</u>	<u>\$ 27,830,538</u>	<u>\$ 23,314,804</u>	<u>-16%</u>	<u>\$ (4,515,734)</u>
EXPENDITURES						
Operating Expenditures	\$ 1,813,282	\$ 2,518,855	\$ 2,298,091	\$ 2,650,588	15%	\$ 352,497
Capital Expenditures	735,866	11,446,081	6,669,139	10,421,108	56%	3,751,969
Debt Service	1,183,186	1,266,942	1,266,942	990,572	-22%	(276,370)
Transfers-Out	104,374	76,538	66,116	69,632	5%	3,516
TOTAL EXPENDITURES	<u>\$ 3,836,709</u>	<u>\$ 15,308,416</u>	<u>\$ 10,300,288</u>	<u>\$ 14,131,900</u>	<u>37%</u>	<u>\$ 3,831,612</u>
NET SOURCE (USE) OF FUNDS	<u>\$ 3,745,919</u>	<u>\$ (7,437,016)</u>	<u>\$ (3,965,568)</u>	<u>\$ (8,347,346)</u>	<u>110%</u>	<u>\$ (4,381,778)</u>
FUND BALANCES (Ending):						
RESTRICTED FOR:						
DEBT SERVICE ¹	\$ 749,117.13	\$ 946,449	\$ 891,258	\$ 910,290	2%	\$ 19,032
ASSIGNED FUND BALANCE	20,746,701	8,773,764	16,638,992	8,272,614	-50%	(8,366,378)
TOTAL FUND BALANCE (Ending)	<u>\$ 21,495,818</u>	<u>\$ 9,720,213</u>	<u>\$ 17,530,250</u>	<u>\$ 9,182,904</u>	<u>-48%</u>	<u>\$ (8,347,346)</u>

¹ Per the 2018 loan agreement the Town shall maintain an operations and maintenance reserve in an amount equal to three months operations and maintenance expenses (not to exceed \$1,250,000)

FUND: WATER

DETAIL OF REVENUES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
52-434-70 Debt Service Surcharge	\$ 476,936	\$ 473,400	\$ 476,000	\$ 476,000	0%	\$ -
52-434-80 Water Sales - In Town	3,534,121	3,540,000	3,600,000	3,645,000	1%	45,000
52-434-83 Water Sales - Out Of Town	546,110	550,000	540,000	545,000	1%	5,000
52-434-85 Water Materials/Other	16,200	76,000	49,350	53,000	7%	3,650
52-434-90 Plant Investment Fees (Tap Fees)	2,011,238	2,800,000	520,000	547,000	5%	27,000
52-436-50 Water Interest	927,342	420,000	1,000,000	500,000	-50%	(500,000)
52-436-60 Water Rights Interest	39,016	-	-	-	-	-
52-436-65 Grants	12,500	-	132,870	6,554	-95%	(126,316)
52-436-75 Service Charge	17,790	12,000	16,500	12,000	-27%	(4,500)
52-436-80 Reimbursable Income	1,375	-	-	-	-	-
TOTAL REVENUE	\$ 7,582,628	\$ 7,871,400	\$ 6,334,720	\$ 5,784,554	-9%	\$ (550,166)

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 876,529	\$ 1,189,702	\$ 1,085,958	\$ 1,355,730	25%	\$ 269,772
SUPPLIES	300,575	293,800	313,800	301,765	-4%	(12,035)
CHARGES FOR SERVICES	557,348	898,353	764,333	853,093	12%	88,760
FIXED CHARGES	78,830	87,000	84,000	90,000	7%	6,000
CAPITAL EXPENDITURES	735,866	11,446,081	6,669,139	10,421,108	56%	3,751,969
DEBT SERVICE	1,183,186	1,266,942	1,266,942	990,572	-22%	(276,370)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	104,374	76,538	66,116	69,632	5%	3,516
TOTAL EXPENDITURES	\$ 3,836,709	\$ 15,308,416	\$ 10,300,288	\$ 14,131,900	37%	\$ 3,831,612

UTILITY (WASTE WATER) FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT ¹	\$ 362,990	\$ 444,611	\$ 386,642	\$ 488,846	26%	\$ 102,203
ASSIGNED FUND BALANCE	\$ 8,985,677	\$ 10,931,650	\$ 11,958,956	\$ 9,777,827	-18%	\$ (2,181,129)
TOTAL FUND BALANCES (Beginning)	<u>\$ 9,348,667</u>	<u>\$ 11,376,261</u>	<u>\$ 12,345,599</u>	<u>\$10,266,673</u>	-17%	<u>\$ (2,078,926)</u>
REVENUE						
Operating Revenues	\$ 2,995,150	\$ 3,175,000	\$ 3,098,000	\$ 3,190,000	3%	\$ 92,000
Interest on Investments	557,963	230,000	600,000	440,000	-27%	(160,000)
Taxes	-	-	-	-	-	-
Plant Investment Fees (Tap Fees)	2,181,120	1,800,000	397,000	256,000	-36%	(141,000)
Grants	12,500	-	637,500	-	-100%	(637,500)
Loan Proceeds	-	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	<u>\$ 5,746,733</u>	<u>\$ 5,205,000</u>	<u>\$ 4,732,500</u>	<u>\$ 3,886,000</u>	-18%	<u>\$ (846,500)</u>
TOTAL SOURCES	<u>\$ 15,095,400</u>	<u>\$ 16,581,261</u>	<u>\$ 17,078,099</u>	<u>\$14,152,673</u>	-17%	<u>\$ (2,925,426)</u>
EXPENDITURES						
Operating Expenditures	\$ 1,490,165	\$ 1,956,055	\$ 1,907,585	\$ 2,065,041	8%	\$ 157,456
Capital Expenditures	230,963	7,886,615	3,884,524	4,918,158	27%	1,033,634
Debt Service	972,269	971,520	971,520	971,520	0%	-
Transfers-Out	56,405	51,197	47,797	49,426	3%	1,629
TOTAL EXPENDITURES	<u>\$ 2,749,801</u>	<u>\$ 10,865,387</u>	<u>\$ 6,811,426</u>	<u>\$ 8,004,145</u>	18%	<u>\$ 1,192,719</u>
NET SOURCE (USE) OF FUNDS	<u>\$ 2,996,932</u>	<u>\$ (5,660,387)</u>	<u>\$ (2,078,926)</u>	<u>\$ (4,118,145)</u>	98%	<u>\$ (2,039,219)</u>
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT ¹	\$ 386,642	\$ 501,813	\$ 488,846	\$ 528,617	8%	\$ 39,771
ASSIGNED FUND BALANCE	<u>11,958,956</u>	<u>5,214,061</u>	<u>9,777,827</u>	<u>5,619,911</u>	-43%	<u>(4,157,916)</u>
FUND BALANCE (Ending)	<u>\$ 12,345,599</u>	<u>\$ 5,715,874</u>	<u>\$ 10,266,673</u>	<u>\$ 6,148,528</u>	-40%	<u>\$ (4,118,145)</u>

¹ Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

FUND: WASTEWATER

DETAIL OF REVENUES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
51-434-70 Service Fees	\$ 2,995,150	\$ 3,175,000	\$ 3,098,000	\$ 3,190,000	3%	\$ 92,000
51-431-15 Loan Payment Mill Levy 1	-	-	-	-	-	-
51-434-85 Other Income	-	-	-	-	-	-
51-436-50 Interest Income	557,963	230,000	600,000	440,000	-27%	(160,000)
51-434-90 Plant Investment Fees (Tap Fees)	2,181,120	1,800,000	397,000	256,000	-36%	(141,000)
51-436-55 Grants	12,500	-	637,500	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 5,746,733	\$ 5,205,000	\$ 4,732,500	\$ 3,886,000	-18%	\$ (846,500)

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 697,818	\$ 885,407	\$ 835,537	\$ 993,069	19%	\$ 157,532
SUPPLIES	118,819	166,500	166,500	167,500	1%	1,000
CHARGES FOR SERVICES	636,718	811,548	811,548	810,472	0%	(1,076)
FIXED CHARGES	36,810	42,600	44,000	44,000	0%	-
CAPITAL OUTLAY	230,963	7,886,615	3,884,524	4,918,158	27%	1,033,634
DEBT SERVICE	972,269	971,520	971,520	971,520	0%	-
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	56,405	51,197	47,797	49,426	3%	1,629
TOTAL EXPENDITURES	\$ 2,749,801	\$ 10,865,387	\$ 6,811,426	\$ 8,004,145	18%	\$ 1,192,719

REFUSE FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	\$ 289,497	\$ 306,859	\$ 317,959	\$ 303,161	-5%	\$ (14,798)
TOTAL FUND BALANCES (Beginning)	\$ 289,497	\$ 306,859	\$ 317,959	\$ 303,161	-5%	\$ (14,798)
REVENUE						
Operating Revenues	\$ 796,454	\$ 1,018,745	\$ 1,019,200	\$ 1,035,700	2%	\$ 16,500
Non-Operating Revenues	17,007	15,000	20,500	15,000	-27%	(5,500)
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 813,462	\$ 1,033,745	\$ 1,039,700	\$ 1,050,700	1%	\$ 11,000
TOTAL SOURCES	\$ 1,102,959	\$ 1,340,604	\$ 1,357,659	\$ 1,353,861	0%	\$ (3,798)
EXPENDITURES						
Operating Expenditures	\$ 771,000	\$ 999,774	\$ 1,038,498	\$ 998,685	-4%	\$ (39,813)
Capital Expenditures	-	-	-	32,000	-	32,000
Transfers-Out	14,000	16,000	16,000	16,000	0%	-
TOTAL EXPENDITURES	\$ 785,000	\$ 1,015,774	\$ 1,054,498	\$ 1,046,685	-1%	\$ (7,813)
NET SOURCE (USE) OF FUNDS	\$ 28,462	\$ 17,971	\$ (14,798)	\$ 4,015	-127%	\$ 18,813
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	\$ 317,959	\$ 324,830	\$ 303,161	\$ 307,176	1%	\$ 4,015
TOTAL FUND BALANCE (Ending)	\$ 317,959	\$ 324,830	\$ 303,161	\$ 307,176	1%	\$ 4,015

DETAIL OF REVENUES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
OPERATING REVENUES						
53-434-40 Service Fees	\$ 724,472	\$ 947,000	\$ 947,000	\$ 963,000	2%	\$ 16,000
53-434-50 Yardwaste/Recycle Center Fee	41,815	41,745	42,200	42,200	0%	-
53-434-60 Administrative Fee	30,167	30,000	30,000	30,500	2%	500
OPERATING REVENUES	\$ 796,454	\$ 1,018,745	\$ 1,019,200	\$ 1,035,700	2%	\$ 16,500
NON-OPERATING REVENUES						
53-436-50 Interest Income	\$ 17,007	\$ 15,000	\$ 20,500	\$ 15,000	-27%	\$ (5,500)
53-436-70 Miscellaneous Revenue	-	-	-	-	-	-
NON-OPERATING REVENUES	\$ 17,007	\$ 15,000	\$ 20,500	\$ 15,000	-27%	\$ (5,500)
TOTAL REVENUES	\$ 813,462	\$ 1,033,745	\$ 1,039,700	\$ 1,050,700	1%	\$ 11,000

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 10,575	\$ 13,044	\$ 20,141	\$ 12,760	-37%	\$ (7,381)
SUPPLIES	977	1,475	1,475	475	-68%	(1,000)
CHARGES FOR SERVICES	758,784	984,580	1,016,282	984,850	-3%	(31,432)
FIXED CHARGES	664	675	600	600	0%	-
CAPITAL EXPENDITURES	-	-	-	32,000	-	32,000
TRANSFERS TO OTHER FUNDS	14,000	16,000	16,000	16,000	0%	-
TOTAL EXPENDITURES	\$ 785,000	\$ 1,015,774	\$ 1,054,498	\$ 1,046,685	-1%	\$ (7,813)

STORMWATER FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	\$ 168,233	\$ 217,598	\$ 216,841	\$ 287,371	33%	\$ 70,530
TOTAL FUND BALANCES (Beginning)	\$ 168,233	\$ 217,598	\$ 216,841	\$ 287,371	33%	\$ 70,530
REVENUE						
Operating Revenues	\$ 91,818	\$ 91,000	\$ 93,500	\$ 93,500	0%	\$ -
Non-Operating Revenues	9,584	10,000	12,500	12,500	0%	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 101,402	\$ 101,000	\$ 106,000	\$ 106,000	0%	\$ -
TOTAL SOURCES	\$ 269,635	\$ 318,598	\$ 322,841	\$ 393,371	22%	\$ 70,530
EXPENDITURES						
Operating Expenditures	\$ 52,795	\$ 35,470	\$ 35,470	\$ 35,500	0%	\$ 30
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 52,795	\$ 35,470	\$ 35,470	\$ 35,500	0%	\$ 30
NET SOURCE (USE) OF FUNDS	\$ 48,608	\$ 65,530	\$ 70,530	\$ 70,500	0%	\$ (30)
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	\$ 216,841	\$ 283,128	\$ 287,371	\$ 357,871	25%	\$ 70,500
TOTAL FUND BALANCE (Ending)	\$ 216,841	\$ 283,128	\$ 287,371	\$ 357,871	25%	\$ 70,500

DETAIL OF REVENUES**OPERATING REVENUES**

55-434-40 Service Fees

OPERATING REVENUES**NON-OPERATING REVENUES**

55-436-10 Interest Income

55-436-70 Miscellaneous Revenues

NON-OPERATING REVENUES**TOTAL REVENUES**

ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ 91,818	\$ 91,000	\$ 93,500	\$ 93,500	0%	\$ -
\$ 91,818	\$ 91,000	\$ 93,500	\$ 93,500	0%	\$ -
\$ 9,584	\$ 10,000	\$ 12,500	\$ 12,500	0%	\$ -
-	-	-	-	-	-
\$ 9,584	\$ 10,000	\$ 12,500	\$ 12,500	0%	\$ -
\$ 101,402	\$ 101,000	\$ 106,000	\$ 106,000	0%	\$ -

SUMMARY OF EXPENDITURES

PERSONNEL SERVICES

SUPPLIES

CHARGES FOR SERVICES

FIXED CHARGES

CAPITAL EXPENDITURES

TRANSFERS TO OTHER FUNDS

TOTAL EXPENDITURES

ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ -	\$ -	\$ -	\$ -	-	\$ -
-	10,000	10,000	10,000	0%	\$ -
52,715	25,440	25,440	25,470	0%	30
80	30	30	30	0%	-
-	-	-	-	-	-
-	-	-	-	-	-
\$ 52,795	\$ 35,470	\$ 35,470	\$ 35,500	0%	\$ 30

BROADBAND FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	\$ -	\$ -	\$ -	\$ 390,550	-	\$ 390,550
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 390,550</u>	-	<u>\$ 390,550</u>
REVENUE						
56-434-10 Broadband Fees - Residential (In Town)	\$ -	\$ 125,856	\$ 72,000	\$ 176,500	145%	\$ 104,500
56-434-20 Broadband Fees - Residential (Out of Town)	-	11,748	-	-	-	-
56-434-30 Broadband Fees - Business	-	117,850	59,000	60,000	2%	1,000
56-434-40 Broadband Installation Fees	-	39,380	25,000	40,000	60%	-
56-436-50 Interest	-	-	-	-	-	-
56-436-70 Miscellaneous	-	-	-	-	-	-
56-431-50 Franchise Tax	-	49,000	49,000	49,500	1%	500
56-436-90 Debt Proceeds	-	1,600,000	700,000	-	-100%	-1,600,000
56-437-10 Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	<u>\$ -</u>	<u>\$ 1,943,834</u>	<u>\$ 905,000</u>	<u>\$ 326,000</u>	-64%	\$ (579,000)
TOTAL SOURCES	<u>\$ -</u>	<u>\$ 1,943,834</u>	<u>\$ 905,000</u>	<u>\$ 716,550</u>	-21%	\$ (188,450)
EXPENDITURES						
Operating Expenditures	\$ -	\$ 1,432,146	\$ 379,450	\$ 617,715	63%	\$ 238,265
Capital Expenditures	-	-	-	-	-	-
Debt Service	-	436,190	135,000	94,000	-30%	342,190
Transfers-Out	-	-	-	2,833	-	2,833
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 1,868,336</u>	<u>\$ 514,450</u>	<u>\$ 714,548</u>	39%	\$ 200,098
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ 75,498</u>	<u>\$ 390,550</u>	<u>\$ (388,548)</u>	-199%	\$ (388,548)
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	\$ -	\$ 75,498	\$ 390,550	\$ 2,002	-99%	(388,548)
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ 75,498</u>	<u>\$ 390,550</u>	<u>\$ 2,002</u>	-99%	\$ (388,548)

SUMMARY OF EXPENDITURES

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 62,711	-	\$ 62,711
SUPPLIES	-	1,000,000	187,500	300,000	-81%	\$ 112,500
CHARGES FOR SERVICES	-	431,146	190,950	254,004	-56%	63,054
FIXED CHARGES	-	1,000	1,000	1,000		
CAPITAL EXPENDITURES	-	-	-	-	-	-
DEBT SERVICE	-	436,190	135,000	94,000	-69%	
TRANSFERS TO OTHER FUNDS	-	-	-	2,833	-	2,833
TOTAL EXPENDITURES	\$ -	\$ 1,868,336	\$ 514,450	\$ 714,548	-72%	\$ 200,098

CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENTS FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
COMMUNITY ENHANCEMENT	\$ 402,901	\$ 51,924	\$ 51,242	\$ 105,763	106%	\$ 54,521
TRANSPORTATION EXPENDITURES	1,697,801	1,783,801	1,788,531	1,881,531	5%	93,000
ASSIGNED FOR:						
GRAND AVENUE	4,750,371	6,521,221	7,129,504	8,148,697	14%	1,019,193
AFFORDABLE HOUSING	-	375,000	375,000	213,479		
OTHER CAPITAL PROJECTS	4,394,234	4,984,642	6,020,824	4,532,681	-25%	(1,488,143)
TOTAL FUND BALANCES (Beginning)	\$ 11,245,307	\$ 13,716,588	\$ 15,365,101	\$ 14,882,151	-3%	\$ (482,950)
REVENUE						
31-430-45 Capital Improvement Interest	\$ 539,303	\$ 454,000	\$ 656,000	\$ 550,000	-16%	\$ (106,000)
31-430-46 Community Enhancement Interest	11,310	2,060	-	-	-	-
31-430-47 Devolution & Transportation Interest	90,730	68,000	93,000	35,000	-62%	(58,000)
31-430-50 Community Enhancement ¹	51,242	54,521	54,521	54,600	0%	79
31-430-60 Municipal Land Dedication	-	-	-	-	-	-
31-430-65 LERP - Fee In Lieu	375,000	-	-	-	-	-
31-430-70 Miscellaneous Income	-	-	-	-	-	-
31-430-74 Developer Contribution to Grand Ave.	220,850	300,000	519,193	-	-100%	(519,193)
31-430-77 Eagle County Contributions	-	-	-	-	-	-
31-430-78 ECO Reimbursement	-	-	-	-	-	-
31-430-84 Public Safety Impact Fees	311,222	330,000	646	-	-100%	(646)
31-430-85 Street Impact Fees	194,940	160,000	1,727	-	-100%	(1,727)
31-430-86 Use Tax	1,630,811	1,300,000	660,000	480,000	-27%	(180,000)
31-430-87 Grants	-	-	-	1,243,447	-	1,243,447
31-437-80 Transfer from STCIF	-	-	250,000	250,000	0%	-
31-437-10 Transfer from General Fund - Grand Ave	2,550,000	1,500,000	1,500,000	955,000	-36%	(545,000)
31-437-10 Transfer from General Fund - LERP	-	375,000	375,000	-	-100%	(375,000)
31-437-10 Transfer from General Fund - Other	-	125,000	291,275	500,000	72%	208,725
TOTAL REVENUE	\$ 5,975,407	\$ 4,668,581	\$ 4,401,362	\$ 4,068,047	-8%	\$ (333,315)
TOTAL SOURCES	\$ 17,220,714	\$ 18,385,169	\$ 19,766,463	\$ 18,950,198	-4%	\$ (816,265)
EXPENDITURES						
Capital Expenditures	\$ 1,855,613	\$ 5,576,514	\$ 4,884,312	\$ 6,110,667	25%	\$ 1,226,355
Transfers to Other Funds	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,855,613	\$ 5,576,514	\$ 4,884,312	\$ 6,110,667	25%	\$ 1,226,355
NET SOURCE (USE) OF FUNDS	\$ 4,119,794	\$ (907,933)	\$ (482,950)	\$ (2,042,620)	323%	\$ (1,559,670)
FUND BALANCES (Ending):						
RESTRICTED FOR:						
COMMUNITY ENHANCEMENT	\$ 51,242	\$ 106,445	\$ 105,763	\$ 160,363	52%	\$ 54,600
TRANSPORTATION EXPENDITURES	1,788,531	1,851,801	1,881,531	1,916,531	2%	35,000
ASSIGNED FOR: CAPITAL PROJECTS:						
GRAND AVENUE	7,129,504	5,846,221	8,148,697	7,353,697	-10%	(795,000)
AFFORDABLE HOUSING	375,000	750,000	213,479	213,479		
OTHER CAPITAL PROJECTS	6,020,824	4,254,188	4,532,681	3,195,461	-30%	(1,337,220)
TOTAL FUND BALANCES (Ending):	\$ 15,365,101	\$ 12,808,655	\$ 14,882,151	\$ 12,839,531	-14%	\$ (2,042,620)

¹ Per Holy Cross Energy (HCE) 2010 Franchise agreement, the Town receives 1% of the municipalities revenue. The funds received are restricted to be spent on programs approved by HCE.

SALES TAX CAPITAL IMPROVEMENTS FUND

SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	10,848	10,848	10,848	10,848	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	1,894,707	756,458	2,430,324	7,955,853	227%	5,525,529
TOTAL FUND BALANCES (Beginning)	<u>\$ 2,067,174</u>	<u>\$ 928,925</u>	<u>\$ 2,602,791</u>	<u>\$ 8,128,320</u>	<u>212%</u>	<u>\$ 5,525,529</u>
REVENUE						
61-431-30 Sales Tax	\$ 1,037,015	\$ 1,110,000	\$ 1,045,000	\$ 1,045,000	0%	\$ -
61-433-10 Grants	225,884	1,850,000	1,910,000	530,000	-72%	(1,380,000)
61-433-20 Mountain Rec Capital Funds	112,591	2,000,000	2,125,000	-	-100%	(2,125,000)
61-433-30 Mountain Rec Debt Service Match	-	350,000	175,000	350,000	100%	175,000
61-436-10 Interest - ColoTrust STCIF	128,056	64,000	134,000	100,000	-25%	(34,000)
61-436-42 Contributions & Donations	-	-	-	-	-	-
61-436-50 Bond Proceeds	-	9,000,000	9,000,000	-	-100%	(9,000,000)
61-436-60 Bond Premium	-	-	-	-	-	-
61-436-70 Miscellaneous Revenue	-	-	-	-	-	-
61-437-10 Transfer from General Fund	103,000	-	-	-	-	-
61-437-31 Transfer from Capital Improvements Fund	-	-	-	-	-	-
61-437-81 Transfer from Open Space Fund	-	-	-	-	-	-
TOTAL REVENUE	<u>\$ 1,606,546</u>	<u>\$ 14,374,000</u>	<u>\$ 14,389,000</u>	<u>\$ 2,025,000</u>	<u>-86%</u>	<u>\$ (12,364,000)</u>
TOTAL SOURCES	<u>\$ 3,673,720</u>	<u>\$ 15,302,925</u>	<u>\$ 16,991,791</u>	<u>\$ 10,153,320</u>	<u>-40%</u>	<u>\$ (6,838,471)</u>
EXPENDITURES						
CHARGES FOR SERVICES						
61-50-347 Professional Services	\$ -	\$ -	\$ -	\$ 20,000	-	\$ 20,000
61-50-351 Legal	2,874	2,000	2,000	10,000	400%	8,000
TOTAL CHARGES FOR SERVICES	<u>\$ 2,874</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 30,000</u>	<u>1400%</u>	<u>\$ 28,000</u>
DISCRETIONARY FUNDING						
61-50-450 Eagle County Trails Funding	25,000	25,000	25,000	-	-100%	(25,000)
TOTAL DISCRETIONARY FUNDING	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ -</u>	<u>-100%</u>	<u>\$ (25,000)</u>
CAPITAL OUTLAY						
61-50-720 Multi-Use Rec Facilities Improvements	\$ 338,475	\$ 12,000,000	\$ 7,346,093	\$ 6,653,907	-9%	\$ (692,186)
61-50-730 Paved Path Improvments	54,910	110,250	96,540	220,000	128%	123,460
61-50-745 Town Park Improvements	203,158	45,000	225,000	600,000	167%	375,000
61-50-760 River Park Improvements	124,275	90,000	46,000	-	-100%	(46,000)
TOTAL CAPITAL OUTLAY	<u>\$ 720,817</u>	<u>\$ 12,245,250</u>	<u>\$ 7,713,633</u>	<u>\$ 7,473,907</u>	<u>-3%</u>	<u>\$ (239,726)</u>
DEBT SERVICE						
61-50-815 Debt Service	\$ 110,000	\$ 425,000	\$ 270,000	\$ 430,000	59%	\$ 160,000
61-50-816 Debt Service Interest	211,738	597,338	402,338	592,738	47%	190,400
61-50-810 Cost of Issuance	-	200,000	200,000	-	-100%	(200,000)
61-50-820 Agent Fees	500	500	500	500	0%	-
TOTAL DEBT SERVICE	<u>\$ 322,238</u>	<u>\$ 1,222,838</u>	<u>\$ 872,838</u>	<u>\$ 1,023,238</u>	<u>17%</u>	<u>\$ 150,400</u>
CONTINGENCY						
61-50-900 CONTINGENCY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>	<u>\$ -</u>
TRANSFERS TO OTHER FUNDS						
61-50-950 TRANSFER TO CAP IMPR FUND	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>0%</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 1,070,928</u>	<u>\$ 13,495,088</u>	<u>\$ 8,863,471</u>	<u>\$ 8,777,145</u>	<u>-1%</u>	<u>\$ (86,326)</u>
NET SOURCE (USE) OF FUNDS	<u>\$ 535,617</u>	<u>\$ 878,912</u>	<u>\$ 5,525,529</u>	<u>\$ (6,752,145)</u>	<u>-222%</u>	<u>\$ (12,277,674)</u>
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	10,848	10,848	10,848	10,848	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	2,430,324	1,635,370	7,955,853	1,203,708	-85%	(6,752,145)
TOTAL FUND BALANCES (Ending):	<u>\$ 2,602,791</u>	<u>\$ 1,807,837</u>	<u>\$ 8,128,320</u>	<u>\$ 1,376,175</u>	<u>-83%</u>	<u>\$ (6,752,145)</u>

SPECIAL REVENUE FUNDS

CONSERVATION TRUST FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ 144,926	\$ 201,027	\$ 206,629	\$ 263,629	28%	\$ 57,000
TOTAL FUND BALANCES (Beginning)	\$ 144,926	\$ 201,027	\$ 206,629	\$ 263,629	28%	\$ 57,000
REVENUES						
71-430-10 Lottery Proceeds	\$ 52,736	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
71-430-20 Interest on Investments	8,967	8,000	12,000	8,875	-26%	(3,125)
TOTAL REVENUES	\$ 61,702	\$ 53,000	\$ 57,000	\$ 53,875	-5%	\$ (3,125)
TOTAL SOURCES	\$ 206,629	\$ 254,027	\$ 263,629	\$ 317,504	20%	\$ 53,875
EXPENDITURES						
71-50-347 Professional Services	\$ -	\$ -	\$ -	\$ -	-	\$ -
71-50-755 Haymaker Trailhead Improvements	-	-	-	110,000	100%	110,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 110,000	-	\$ 110,000
NET SOURCE (USE) OF FUNDS	\$ 61,702	\$ 53,000	\$ 57,000	\$ (56,125)	198%	\$ (113,125)
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ 206,629	\$ 254,027	\$ 263,629	\$ 207,504	-21%	\$ (56,125)
TOTAL FUND BALANCE (Ending)	\$ 206,629	\$ 254,027	\$ 263,629	\$ 207,504	-21%	\$ (56,125)

DISPOSABLE BAG FEE FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ 30,331	-	\$ 30,331
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,331</u>	<u>-</u>	<u>\$ 30,331</u>
REVENUES						
72-434-10 Disposable Bag Fee	\$ -	\$ -	\$ 10,000	\$ 5,000	-50%	\$ (5,000)
72-437-10 Transfer from General Fund	-	-	20,331	-	-100%	(20,331)
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,331</u>	<u>\$ 5,000</u>	<u>-84%</u>	<u>\$ (25,331)</u>
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,331</u>	<u>\$ 35,331</u>	<u>16%</u>	<u>\$ 5,000</u>
EXPENDITURES						
72-50-220 Operating Expenditures	\$ -	\$ -	\$ -	\$ -	-	\$ -
72-50-347 Professional Services	-	-	-	2,000	-	2,000
72-50-920 Transfer to General Fund	-	-	-	5,000	-	5,000
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,000</u>	<u>-</u>	<u>\$ 7,000</u>
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,331</u>	<u>\$ (2,000)</u>	<u>107%</u>	<u>\$ (32,331)</u>
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ 30,331	\$ 28,331	-7%	\$ (2,000)
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,331</u>	<u>\$ 28,331</u>	<u>-7%</u>	<u>\$ (2,000)</u>

EXTERIOR ENERGY OFFSET FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ 29,200	-	\$ 29,200
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,200</u>	<u>-</u>	<u>\$ 29,200</u>
REVENUES						
73-432-10 Exterior Energy Offset Program	\$ -	\$ -	\$ 29,200	\$ -	-100%	\$ (29,200)
73-437-10 Transfer from General Fund	-	-	-	-	-	-
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,200</u>	<u>\$ -</u>	<u>-100%</u>	<u>\$ (29,200)</u>
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,200</u>	<u>\$ 29,200</u>	<u>0%</u>	<u>\$ -</u>
EXPENDITURES						
73-50-220 Operating Expenditures	\$ -	\$ -	\$ -	\$ -	-	\$ -
73-50-347 Professional Services	-	-	-	29,000	-	29,000
73-50-920 Transfer to General Fund	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,000</u>	<u>-</u>	<u>\$ 29,000</u>
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,200</u>	<u>\$ (29,000)</u>	<u>199%</u>	<u>\$ (58,200)</u>
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ 29,200	\$ 200	-99%	\$ (29,000)
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,200</u>	<u>\$ 200</u>	<u>-99%</u>	<u>\$ (29,000)</u>

OPEN SPACE PRESERVATION FUND

OPEN SPACE PRESERVATION FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
COMMITTED FUND BALANCE	\$ 765,933	\$ 813,443	\$ 845,138	\$ 810,943	-4%	\$ (34,195)
TOTAL FUND BALANCES (Beginning)	\$ 765,933	\$ 813,443	\$ 845,138	\$ 810,943	-4%	\$ (34,195)
REVENUES						
81-430-10 Lodging Tax	\$ 275,519	\$ 272,000	\$ 256,000	\$ 254,000	-1%	\$ (2,000)
81-430-15 Penalty & Interest	383	500	300	300	0%	-
81-430-20 Interest on Investments	39,933	25,000	45,000	25,000	-44%	(20,000)
81-431-00 Grants	-	-	9,717	5,283	-46%	(4,434)
81-433-00 Intergovernmental Contributions	-	35,000	35,000	101,755	191%	66,755
81-434-10 Reimbursable Revenue	-	-	-	-	-	-
81-436-70 Miscellaneous	-	-	-	-	-	-
81-437-10 Transfer from General Fund	150,000	150,000	150,000	142,500	-5%	(7,500)
TOTAL REVENUES	\$ 465,835	\$ 482,500	\$ 496,017	\$ 528,838	7%	\$ 32,821
						-
TOTAL SOURCES	\$ 1,231,768	\$ 1,295,943	\$ 1,341,155	\$ 1,339,781	0%	\$ -
EXPENDITURES						
Operating Expenses	\$ 328,151	\$ 316,146	\$ 298,242	\$ 418,316	40%	\$120,074
Capital Expenditures	42,489	305,000	219,744	222,756	1%	3,012
Transfers-Out	15,990	11,159	12,226	16,782	37%	4,556
TOTAL EXPENDITURES	\$ 386,630	\$ 632,305	\$ 530,212	\$ 657,854	24%	\$127,642
NET SOURCE (USE) OF FUNDS	\$ 79,205	\$ (149,805)	\$ (34,195)	\$ (129,016)	277%	\$ (94,821)
FUND BALANCES (Ending):						
COMMITTED FUND BALANCE	\$ 845,138	\$ 663,638	\$ 810,943	\$ 681,927	-16%	\$ (129,016)
TOTAL FUND BALANCE (Ending)	\$ 845,138	\$ 663,638	\$ 810,943	\$ 681,927	-16%	\$ (129,016)

FUND: OPEN SPACE

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL	\$ 178,461	\$ 191,761	\$ 195,567	\$ 281,273	44%	\$ 3,806
MATERIALS & SUPPLIES	9,575	14,475	13,975	31,935	129%	(500)
CHARGES FOR SERVICES	139,021	108,910	87,650	104,008	19%	(21,260)
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	1,093	1,000	1,050	1,100	5%	50
CAPITAL EXPENDITURES	42,489	305,000	219,744	222,756	1%	(85,256)
CONTINGENCY	-	-	-	-	0%	-
TRANSFERS TO OTHER FUNDS	15,990	11,159	12,226	16,782	0%	1,067
TOTAL EXPENDITURES	\$ 386,630	\$ 632,305	\$ 530,212	\$ 657,854	24%	\$(102,093)

DOWNTOWN DEVELOPMENT AUTHORITY FUND

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ 6,361	\$ 7,649	\$ 31,687	\$ 15,537	-51%	\$ (16,150)
TOTAL FUND BALANCES (Beginning)	\$ 6,361	\$ 7,649	\$ 31,687	\$ 15,537	-51%	\$ (16,150)
REVENUES						
91-431-10 TIF Property Taxes	\$ 17,502	\$ 29,981	\$ 26,100	\$ 40,000	53%	\$ 13,900
91-433-10 Grants	-	-	40,000	40,000	0%	-
91-436-10 DDA Interest	1,355	1,500	2,300	2,500	9%	200
91-436-70 Miscellaneous	-	-	-	-	-	-
91-437-10 Transfer From General Fund	20,000	-	-	-	-	-
TOTAL REVENUES	\$ 38,858	\$ 31,481	\$ 68,400	\$ 82,500	21%	\$ 14,100
TOTAL SOURCES	\$ 45,218	\$ 39,130	\$ 100,087	\$ 98,037	-2%	\$ (2,050)
EXPENDITURES						
91-50-210 Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
91-50-220 Operating Supplies	-	-	-	-	-	-
91-50-330 Dues & Subscriptions	-	1,000	1,000	1,000	0%	-
91-50-347 Professional Services	12,056	24,500	24,500	14,400	-41%	(10,100)
91-50-351 Legal	901	9,000	9,000	-	-100%	(9,000)
91-50-362 Computer Support	-	-	-	3,000	-	3,000
91-50-371 Travel	-	-	-	1,050	-	1,050
91-50-379 Grant Program Expenditures	-	-	50,000	50,000	0%	-
91-50-380 Tuition & Books	-	-	-	500	-	500
91-50-385 Treasurer Fees	525	-	-	-	-	-
91-50-510 Insurance	50	50	50	50	0%	-
TOTAL EXPENDITURES	\$ 13,532	\$ 34,550	\$ 84,550	\$ 70,000	-17%	\$ (14,550)
NET SOURCE (USE) OF FUNDS	\$ 25,326	\$ (3,069)	\$ (16,150)	\$ 12,500	177%	\$ 28,650
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ 31,687	\$ 4,580	\$ 15,537	\$ 28,037	80%	\$ 12,500
TOTAL FUND BALANCE (Ending)	\$ 31,687	\$ 4,580	\$ 15,537	\$ 28,037	80%	\$ 12,500

PARKING FEE IN LIEU FUND

PARKING FEE IN LIEU FUND SUMMARY

	ACTUAL 2023	BUDGET 2024	REVISED 2024	BUDGET 2025	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
REVENUES						
Parking Fee in Lieu - Operating	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parking Fee in Lieu - Capital	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
EXPENDITURES						
Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
Operating Supplies	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 79
(Series of 2024)

A RESOLUTION REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2024 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has previously adopted the 2024 budget;

WHEREAS, the Town Council reviewed and revised estimated revenues and expenditures for all funds of 2024;

WHEREAS, the Town Council finds it necessary to amend the 2024 budget to more accurately reflect the revenues and expenditures for 2024; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to revenues or planned to be expended from fund balances so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2024 beginning January 1, 2024 and ending December 31, 2024, the sum of \$48,285,110 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes:

GENERAL FUND

Operating Expenditures	\$ 12,869,827
Transfer to Other Funds	2,336,606
TOTAL GENERAL FUND	\$15,206,433

WATER FUND

Operating Expenditures	\$ 2,298,091
Capitla Expenditures	6,669,139
Debt Service	1,266,942
Transfer to Other Funds	66,116
TOTAL WATER FUND	\$10,300,288

WASTE WATER FUND

Operating Expenditures	\$ 1,907,585
Capital Expenditures	3,884,524
Debt Service	971,520
Transfer to Other Funds	47,797
TOTAL WASTE WATER FUND	\$ 6,811,426

REFUSE FUND	
Operating Expenditures	\$ 1,038,498
Capital Expenditures	-
Transfer to Other Funds	16,000
TOTAL REFUSE FUND	<u>\$ 1,054,498</u>
STORMWATER FUND	
Operating Expenditures	\$ 35,470
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	<u>\$ 35,470</u>
BROADBAND FUND	
Operating Expenditures	\$ 379,450
Capital Expenditures	-
Debt Service	135,000
Transfer to Other Funds	-
TOTAL BROADBAND FUND	<u>\$ 514,450</u>
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	\$ 4,884,312
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 4,884,312</u>
SALES TAX CAPITAL IMPROVEMENT FUND	
Operating Expenditures	\$ 27,000
Capital Expenditures	7,713,633
Debt Service	872,838
Transfer to Other Funds	250,000
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$ 8,863,471</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$ -
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$ -</u>
DISPOSABLE BAGE FEE FUND	
Operating Expenditures	\$ -
Transfer to Other Funds	-
TOTAL DISPOSABLE BAGE FEE FUND	<u>\$ -</u>
EXTERIOR ENERGY OFFSET FUND	
Operating Expenditures	\$ -
Transfer to Other Funds	-
TOTAL EXTERIOR ENERGY OFFSET FUND	<u>\$ -</u>

OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 298,242
Capital Expenditures	219,744
Transfer to Other Funds	12,226
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 530,212</u>
 DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$ 84,550
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$84,550</u>
 GRAND TOTAL ALL FUNDS	<u><u>\$ 48,285,110</u></u>

INTRODUCED, READ, PASSED, AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 80
(Series of 2025)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY 2025, AND ENDING ON THE LAST DAY OF DECEMBER 2025.

WHEREAS, The Town Council of the Town of Eagle has appointed the Town Manager to prepare and submit a proposed budget to said governing body at the proper time;

WHEREAS, Larry Pardee, Town Manager, has submitted a proposed budget to the Town Council on October 8, 2024 for its consideration;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on October 8, October 22, and November 12, 2024 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 14,270,780
WATER FUND	14,131,900
WASTE WATER FUND	8,004,145
REFUSE FUND	1,046,685
STORMWATER FUND	35,500
BROADBAND FUND	714,548
CAPITAL IMPROVEMENTS FUND	6,110,667
SALES TAX CAPITAL IMPROVEMENTS FUND	8,777,145
CONSERVATION TRUST FUND	110,000
DISPOSABLE BAG FEE FUND	7,000
EXTERIOR ENERGY OFFSET FUND	29,000
OPEN SPACE PRESERVATION FUND	657,854
DOWNTOWN DEVELOPMENT AUTHORITY FUND	70,000
TOTAL ALL FUNDS	<u>\$ 53,965,224</u>

SECTION 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
Non Property Tax	\$ 12,156,042
Property Tax	561,000
GENERAL FUND TOTAL	<u>\$ 12,717,042</u>
 WATER FUND	
Non Property Tax	\$ 5,784,554
Property Tax	-
WATER FUND TOTAL	<u>\$ 5,784,554</u>
 WASTE WATER FUND	
Non Property Tax	\$ 3,886,000
Property Tax	-
WASTE WATER FUND TOTAL	<u>\$ 3,886,000</u>
 REFUSE FUND	
Non Property Tax	\$ 1,050,700
Property Tax	-
REFUSE FUND TOTAL	<u>\$ 1,050,700</u>
 STORMWATER FUND	
Non Property Tax	\$ 106,000
Property Tax	-
STORMWATER FUND TOTAL	<u>\$ 106,000</u>
 BROADBAND FUND	
Non Property Tax	\$ 326,000
Property Tax	-
BROADBAND FUND TOTAL	<u>\$ 326,000</u>
 CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 4,068,047
Property Tax	-
CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$ 4,068,047</u>
 SALES TAX CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 2,025,000
Property Tax	-
SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$2,025,000</u>

CONSERVATION TRUST FUND	
Non Property Tax	\$ 53,875
Property Tax	-
CONSERVATION TRUST FUND TOTAL	<u>\$ 53,875</u>
DISPOSABLE BAGE FEE FUND	
Non Property Tax	\$ 5,000
Property Tax	-
DISPOSABLE BAGE FEE FUND TOTAL	<u>\$ 5,000</u>
EXTERIOR ENERGY OFFSET FUND	
Non Property Tax	\$ -
Property Tax	-
EXTERIOR ENERGY OFFSET FUND TOTAL	<u>\$ -</u>
OPEN SPACE PRESERVATION FUND	
Non Property Tax	\$ 528,838
Property Tax	-
OPEN SPACE PRESERVATION FUND TOTAL	<u>\$ 528,838</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Non Property Tax	\$ 42,500
Property Tax	40,000
DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$ 82,500</u>
TOTAL ALL FUNDS	<u>\$ 30,633,556</u>

INTRODUCED, READ, PASSED, AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, CMC
Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 81
(Series of 2024)

A RESOLUTION APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has adopted the 2025 budget in accordance with Local Government Budget Law, on December 10, 2024;

WHEREAS, the Town Council has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town of Eagle.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2025 beginning January 1, 2025 and ending December 31, 2025, the sum of \$53,965,224 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes:

GENERAL FUND

Operating Expenditures	\$ 12,673,280
Transfer to Other Funds	1,597,500
TOTAL GENERAL FUND	\$ 14,270,780

WATER FUND

Operating Expenditures	\$2,650,588
Capital Expenditures	10,421,108
Debt Service	990,572
Transfer to Other Funds	69,632
TOTAL WATER FUND	\$ 14,131,900

WASTE WATER FUND

Operating Expenditures	\$ 2,065,041
Capital Expenditures	4,918,158
Debt Service	971,520
Transfer to Other Funds	49,426
TOTAL WASTE WATER	\$ 8,004,145

REFUSE FUND	
Operating Expenditures	\$ 998,685
Capital Expenditures	32,000
Transfer to Other Funds	16,000
TOTAL REFUSE FUND	<u>\$ 1,046,685</u>
STORMWATER FUND	
Operating Expenditures	\$ 35,500
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	<u>\$ 35,500</u>
BROADBAND FUND	
Operating Expenditures	\$617,715
Capital Expenditures	-
Debt Service	94,000
Transfer to Other Funds	2,833
TOTAL BROADBAND FUND	<u>\$714,548</u>
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	\$ 6,110,667
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 6,110,667</u>
SALES TAX CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	\$ 30,000
Capital Expenditures	7,473,907
Debt Service	1,023,238
Transfer to Other Funds	250,000
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$8,777,145</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$110,000
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$110,000</u>
DISPOSABLE BAGE FEE FUND	
Operating Expenditures	\$7,000
Transfer to Other Funds	-
TOTAL DISPOSABLE BAGE FEE FUND	<u>\$7,000</u>
EXTERIOR ENERGY OFFSET FUND	
Operating Expenditures	\$29,000
Transfer to Other Funds	-
TOTAL EXTERIOR ENERGY OFFSET FUND	<u>\$29,000</u>

OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 418,316
Capital Expenditures	222,756
Transfer to Other Funds	16,782
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 657,854</u>
 DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$70,000
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$70,000</u>
 GRAND TOTAL ALL FUNDS	<u><u>\$ 53,965,224</u></u>

INTRODUCED, READ, PASSED, AND ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 90
(Series of 2024)

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF EAGLE, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has adopted the annual budget in accordance with the Local Government Budget Law and Town Charter on December 10, 2024; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$559,626; and

WHEREAS, the 2024 net total assessed valuation for the Town of Eagle, as certified by the County Assessor is \$243,210,140.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

Section 1. That for the purpose of meeting general operating expenses of the Town of Eagle during the 2025 budget year there is levied a tax of 2.301 mills upon each dollar of the net total assessed valuation of all taxable property within the Town of Eagle for the year 2024.

Section 2. That the Finance Director is hereby authorized and directed to certify to the County Commissioners of Eagle County, Colorado, the mill levies for the Town of Eagle as hereinabove determined and set.

INTRODUCED, READ, PASSED, ADOPTED ON DECEMBER 10, 2024.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

TO: County Commissioners¹ of Eagle County, Colorado.

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 243,971,960
assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Submitted: 12/10/2024 for budget/fiscal year 2025.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).



To: Mayor Turnipseed and Town Council

From: Kira Koppel, Sustainability Specialist

Date: December 10, 2024

Agenda Item: Adam Palmer Sustainability Fund Professional Services Agreement

REQUEST: Staff requests that council review and approve the Professional Services Agreement with the Adam Palmer Sustainability Fund (Palmer Fund).

BACKGROUND: The Adam Palmer Sustainability Fund was created in response to the loss of a Town of Eagle council member in 2021, Adam Palmer, a strong sustainability champion. Through conversations with Luke Cartin of Park City and Mountain Towns 2030, the town established net zero goals in 2021 to honor his legacy and make progress in climate action: net zero town operations by 2028 and net zero Eagle community by 2030. The Adam Palmer Sustainability Fund was then created in Adam's honor to provide an avenue to get this work off the ground. The Palmer Fund's 501(c)(3) designation allows for the fundraising and dispersing of funds in service of the goals. Throughout the years, the Palmer Fund has worked to support the town's goals, from creating the Net Zero Action Plan for the community, to working with town staff and even being selected as a Sustainability Funding recipient for the solar greenhouse project they curated with Brush Creek Elementary School and Active Energies.

Throughout 2024, town staff worked closely with the Palmer Fund to clearly define the partnership between our organizations. This resulted in the two organizations entering an MOU in October 2024. This professional services agreement provides more detail than the MOU and defines specific tasks and deliverables that will be accomplished by the Palmer Fund in support of our net zero goals and partnership.

ANALYSIS: Contracting with the Palmer Fund, our nonprofit partner for the advancement of net zero initiatives in the Town of Eagle, will expand town staff capacity and support meaningful progress toward Council Resolution No. 56, a resolution adopting town-wide sustainability goals. Pending approval of the 2025 budget, this professional services agreement details work to be done within 2025 to increase community engagement in the town-wide sustainability goals and to further their progress.

COMMUNITY INPUT: None at this time.

BUDGET / STAFF IMPACT: This contract is recognized in the 2025 draft budget and will result in an expenditure of \$25,000 from the general fund. It will serve to expand staff capacity, as the Palmer Fund will have a dedicated focus on the 2030 net zero goal (town-wide) and will also work to establish the Sustainability Advisory Committee.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: This item aligns with the town's goal to elevate our relationship with the environment by supporting and demonstrating sustainability (Goal 4-3 of Elevate Eagle Comprehensive Plan) and with the town's strategic objective to invest in environmental and energy

sustainability. It also directly supports further implementation of Town Council Resolution No. 56, a resolution adopting town-wide sustainability goals.

RECOMMENDED ACTION OR PROPOSED MOTION: Staff asks that the council reviews and **APPROVES** this Professional Services Agreement with the Adam Palmer Sustainability Fund, pending any further questions or concerns.

ATTACHMENTS:

- Resolution 87, 2024 “A Resolution of the Town of Eagle, Colorado Approving a Professional Services Agreement with the Adam Palmer Sustainability Fund”
- Adam Palmer Sustainability Fund Professional Services Agreement

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 87
(Series 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO,
APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE ADAM PALMER
SUSTAINABILITY FUND

WHEREAS, the Town Council of the Town of Eagle, Colorado adopted Resolution No. 56 in 2021, setting a goal to achieve net zero carbon emissions by 2030 for the Eagle community;

WHEREAS, the Town Council of the Town of Eagle, Colorado requested a non-profit be formed to support work toward the net zero carbon emissions by 2030 goal;

WHEREAS, the Adam Palmer Sustainability Fund's mission is to partner with community leaders to achieve net-zero carbon consumption in the Town of Eagle by 2030 through philanthropy, green infrastructure, revolving loans, and grant funding.

WHEREAS, the Town of Eagle and the Adam Palmer Sustainability Fund have been working together to make progress on the 2030 net zero goal since it was established, and the Adam Palmer Sustainability Fund has proven its expertise and value to the town;

WHEREAS, the Town desires to continue partnering with the Adam Palmer Sustainability Fund to expand capacity and outreach on projects that help achieve the 2030 net zero goal;

WHEREAS, the Town and the Adam Palmer Sustainability Fund entered an MOU on October 8th, 2024 to guide their partnership; and

WHEREAS, the Town Council finds that it is in the best interest of the public's health, safety and welfare to approve entering a Professional Services Agreement ("PSA") with Adam Palmer Sustainability fund.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF EAGLE, COLORADO:

Section 1: The PSA with the Adam Palmer Sustainability Fund is hereby approved in substantially the form attached hereto, pending the adoption of the 2025 budget and subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the PSA on behalf of the Town.

RESOLVED, APPROVED, AND ADOPTED THIS 10th DAY OF DECEMBER 2024.

TOWN OF EAGLE, COLORADO

BY: _____

Mayor, Scott Turnipseed

ATTEST:

Town Clerk, Jenny Rakow

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (the "Agreement") is made and entered into this 10th day of December, 2024 (the "Effective Date"), by and between the Town of Eagle, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, Colorado 81631 (the "Town") and the Adam Palmer Sustainability Fund, a Colorado nonprofit corporation with an address of PO Box 3243, Eagle, CO 81631 ("Palmer Fund") (each a "Party" and collectively the "Parties").

WHEREAS, the Town requires professional services to expand capacity to achieve the Town's NetZero 2030 goal; and

WHEREAS, the Palmer Fund has held itself out to the Town as having the requisite expertise and experience to perform the required services.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. The Palmer Fund shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference.

B. A change in the Scope of Services shall not be effective unless authorized as an amendment to this Agreement. If the Palmer Fund proceeds without such written authorization, the Palmer Fund shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum merit or implied contract. Except as expressly provided herein, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement, either directly or implied by a course of action.

II. TERM AND TERMINATION

A. This Agreement shall commence on the Effective Date, and shall continue for one year, with the opportunity for annual renewal upon written mutual agreement of both Parties.

B. Either Party may terminate this Agreement upon 30 days' advance written notice. The Town shall pay the Palmer Fund for all work previously authorized and completed prior to the date of termination. If, however, the Palmer Fund has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity.

III. COMPENSATION

In consideration for the completion of the Scope of Services by the Palmer Fund, the Town shall pay the Palmer Fund \$25,000 within the year of 2025 for work performed beginning January 1, 2025 and completed by December 31, 2025. This amount shall include all fees, costs and expenses incurred by the Palmer Fund, and no additional amounts shall be paid by the Town for such fees, costs and expenses. The Palmer Fund may submit periodic invoices, which the Town shall pay within 30 days of receipt.

IV. RESPONSIBILITY

A. The Palmer Fund hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing required by law. The work performed by the Palmer Fund shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms for the same or similar type of work in the applicable community. The work and services to be performed by the Palmer Fund hereunder shall be done in compliance with applicable laws, ordinances, rules, and regulations.

B. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Because the Town has hired the Palmer Fund for its professional expertise, the Palmer Fund agrees not to employ subcontractors to perform any work except as expressly set forth in the Scope of Services.

V. OWNERSHIP

Any materials, items, and work specified in the Scope of Services, as well as any and all related documentation and materials provided or developed by the Palmer Fund, shall be exclusively owned by the Town. The Palmer Fund expressly acknowledges and agrees that all work performed under the Scope of Services constitutes a "work made for hire." To the extent that it does not constitute a "work made for hire," the Palmer Fund transfers, sells, and assigns all of its rights, title, and interest in such work to the Town. The Town may, concerning all or any portion of such work, use, publish, display, reproduce, distribute, destroy, alter, retouch, modify, adapt, translate, or change such work without providing notice to or receiving consent from the Palmer Fund.

VI. INDEPENDENT CONTRACTOR

The Palmer Fund an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by the Palmer Fund to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of the Palmer Fund for all purposes. For any purpose, the Palmer Fund shall make no representation that it is a Town employee.

VII. INSURANCE

A. The Palmer Fund agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Palmer Fund pursuant to this Agreement. At a minimum, the Palmer Fund shall procure and maintain, and shall cause any subcontractor to procure and maintain, the insurance coverages listed below, with forms and insurers acceptable to the Town.

1. Workers' Compensation insurance as required by law.
2. Commercial General Liability insurance with minimum combined single limits of \$1,000,000 for each occurrence and \$2,000,000 general aggregate. The policy shall be applicable to all premises and operations and shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a provision for severability of interests and shall include the Town and the Town's officers, employees, and contractors as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
3. Professional liability insurance with minimum limits of \$1,000,000 each claim and \$2,000,000 general aggregate.

B. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be cancelled, terminated or materially changed without at least 30 days' prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by the Palmer Fund. The Palmer Fund shall be solely responsible for any deductible losses under any policy.

C. The Palmer Fund shall provide to the Town a certificate of insurance showing the required policies are in full force and effect. The certificate shall identify this Agreement.

VIII. INDEMNIFICATION

The Palmer Fund agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of the Palmer Fund, any subcontractor of the Palmer Fund, or any officer, employee,

representative, or agent of the Palmer Fund, or which arise out of a worker's compensation claim of any employee of the Palmer Fund or of any employee of any subcontractor of the Palmer Fund. The Palmer Fund's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to the Palmer Fund, any subcontractor of the Palmer Fund, or any officer, employee, representative, or agent of the Palmer Fund or of any subcontractor of the Palmer Fund.

IX. MISCELLANEOUS

A. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Eagle County, Colorado.

B. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

C. *Integration.* This Agreement constitutes the entire Agreement between the Parties, superseding all prior oral or written communications.

D. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

E. *Notice.* Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent prepaid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

F. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification.* This Agreement may only be modified upon written Agreement of the Parties.

H. *Assignment.* Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

I. *Governmental Immunity.* The Town and its officers, attorneys and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. *Rights and Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this

Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. *Force Majeure.* No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, storms, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF EAGLE

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

ADAM PALMER SUSTAINABILITY FUND

Laura Hartman, Executive Director

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed, sworn to and acknowledged before me this _____ day of _____,
2022, by _____ as _____ of _____.

My Commission expires:

(SEAL)

Notary Public

EXHIBIT A SCOPE OF SERVICES

Palmer Fund's Duties

During the term of this Agreement, the Palmer Fund shall perform the following duties, as directed by the Town:

- Partner with the Town on annual, strategic goal setting for the Community Net Zero Funding Pool and identify annual areas of work;
- Administer the Community Net Zero Funding Pool (CFP) and Sustainability Advisory Committee;
- Fundraise to increase the CFP for the Net Zero 2030 goal ("Net Zero Goal"), as adopted in Resolution 56, Series 2021 of the Town Council;
- Engage the community on the Net Zero Goal and related initiatives; and
- Report annually on the impact of grant dollars awarded to the community by the Town.

Palmer Fund's Deliverables

In performance of the duties described above, the Palmer Fund shall deliver the following items to the Town, during the timeframes established by the Town:

- Attend, at a minimum, one annual meeting with the Town's Sustainability Specialist to determine areas of work and goals for the year pertaining to the 2030 Net Zero goal; Fundraise to increase the CFP for the Net Zero Goal:
 - The Palmer Fund shall match any funds appropriated by the Town by a minimum of 5% with the goal to increase the percentage match year over year; and
- Engage the community by promoting the Net Zero Goal and raise awareness of grant funding available. Methods of community engagement shall include without limitation:
 - 4 community events per year;
 - Quarterly social media posts;
 - Regular engagement through the Sustainability Advisory Committee; and
 - Establish and convene the Sustainability Advisory Committee in accordance with **Exhibit A** attached to the Memorandum of Understanding by and between the Parties, dated October 8, 2024.

- Administer the CFP, in accordance with the following:
 - Cultivating projects with community partners;
 - Soliciting project proposals where appropriate;
 - Coordinating a grant review committee (the "Sustainability Advisory Committee") that includes Town representation and makes funding recommendations;
 - Ensuring funding decisions align with the Net Zero Action Plan ("NZAP");
 - Assisting prospective grantees with funding applications (laying the groundwork for successful applications); and
 - Connecting project partners to limit duplication of efforts and promote collaboration.
- After the calendar year's close, submit a report to the Town on the impact of grant funding awarded to the community through the CFP.

The Town agrees to:

- Partner with the Palmer Fund on the annual strategic goal setting of the CFP and identify areas of work;
- Provide a Town representative for the Sustainability Advisory Committee once established by the Palmer Fund;
- Collaborate with the Palmer Fund on community engagement via social media, newsletters, and tabling at events;
- Solicit project proposals and refer applicants to Palmer Fund where appropriate;
- Request Town Council to appropriate funds to help fund the CFP through the annual budgeting process;
- Provide administrative funding to the Palmer Fund for coordination of the community funding program via the town's annual budget process; and
- Lead policy and regulatory initiatives that support the NZAP.



Office of the County Manager

970-328-8604

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eagleadmin@eaglecounty.us

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November 26, 2024

Mayor Scott Turnipseed

Larry Pardee

Town of Eagle

sent via email

Dear Mayor Turnipseed and Mr. Pardee:

I am writing on behalf of Eagle County Government to formally withdraw our land use applications for the proposed West Eagle Housing development (file #AN23-01) within the Town of Eagle. It is with deep regret that we make this decision, as we believe that this project would have provided much-needed affordable housing and benefited both the Town and the broader community. As you know, the County's goal was to bring 113 units of workforce housing to the Town of Eagle.

After careful consideration and discussions, it has become clear that we are unable to proceed due to key differences regarding the terms of the annexation and development agreement. Specifically, the requirement of the Eagle River Park conveyance, the requirement of a \$7.5 million penalty payment, and the inclusion of a real estate transfer assessment on price-capped deed-restricted units. We feel strongly that there is a lack of nexus between the West Eagle Housing development and the conveyance of the Eagle River Park, and tying the two discrete and separate projects together would only serve to complicate both projects. In concept, the RETA is an effective tool to generate funding to pay for affordable housing projects, however applying this fee to price capped units and allowing the revenue generated to be used to fund town operations does not align with our affordable housing goals and program management.

We want to emphasize that successful affordable housing projects rely heavily on strong partnerships and collaboration between public and private entities. The complexity of developing workforce housing requires a unified vision and alignment of goals from all involved parties. We remain committed to addressing the critical need for workforce housing in our region and will continue to seek out opportunities to forge new partnerships that support sustainable and equitable housing solutions throughout the County.

While we are disappointed that we cannot move forward with the West Eagle workforce housing project, we hope to collaborate in the future under more favorable conditions.

Thank you for your understanding, and please do not hesitate to reach out if you have any further questions or require additional information.

Sincerely,

Jeff Shroll

County Manager



To: Mayor Turnipseed and Town Council

From: Peyton Heitzman, Community Development Director, Community Development

Date: December 10, 2024

Agenda Item: West Eagle Sub Area Plan

REQUEST:

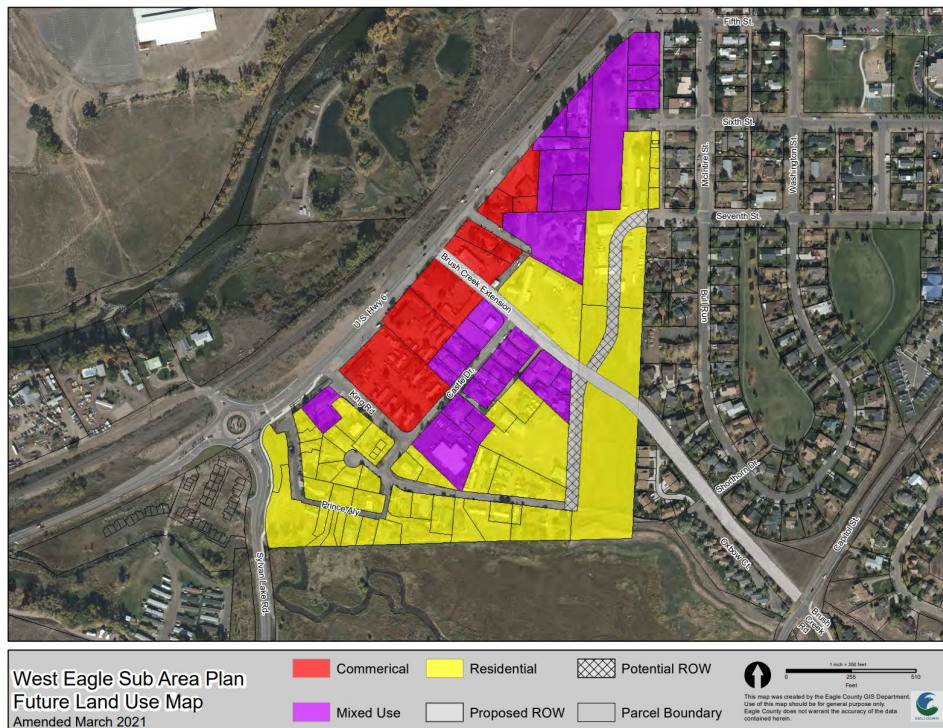
Town Staff seeks the Town Council's direction on an update to the West Eagle Sub Area Plan (WESAP). Feedback from tonight's discussion will inform workload and budget priorities going into 2025.

INTRODUCTION:

The West Eagle Sub Area Plan was created and approved in 2011, with a minor update in 2021. Having experienced population growth, adopted a new comprehensive plan and land use code, and approved several large-scale developments, the Town has changed considerably since the plan was adopted 13 years ago. Considering these changes and the public sentiment from the recent West Eagle Housing project, staff believes a conversation to update the WESAP is warranted.

ANALYSIS:

The current WESAP provides land use and development guidance for approximately 40 acres on the southwest end of the Town. The plan envisions residential uses (yellow) on the eastern end of the planning area, transitioning to mixed-use (magenta) and commercial uses (red) moving west, as illustrated in the Future Land Use Map. The full plan can be accessed here: [West Eagle Sub Area Plan](#).



To proceed, staff seeks the Town Council's input on the plan update, including the extent of the update, whether a complete rewrite is necessary, and the preferred timeline for the project. This will help staff define the project scope and determine if it can be completed in-house or will require consultant support.

In addition to tonight's discussion, staff plans to facilitate a broader conversation with the Town Council in early 2025 regarding the community's long-range planning priorities over the next 1-5 years. This will allow the Town Council to prioritize updates to key plans and provide direction on target timelines, the depth of rewrites, and public outreach expectations.

COMMUNITY INPUT:

Not applicable at this time. If staff receives direction to update the WESAP, a robust public outreach plan will be developed and shared with the Town Council.

BUDGET / STAFF IMPACT:

The budgetary implications of the plan update depend on the feedback received and will need further evaluation by staff. Once staff understand the project's interest, timing, and scope, cost estimates will be brought forward for final approval by the Town Council.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

The effort to keep the Town's long-range planning documents up-to-date and relevant supports the major objective of 'Improve Community Responsive Services.'

RECOMMENDED ACTION OR PROPOSED MOTION:

Staff is requesting direction on the following questions:

- Should an update to the WESAP be prioritized in 2025? Does the current plan accurately reflect the vision of the community?
- Should staff consider a minor update to the existing plan, or does the Town Council anticipate substantial changes requiring a complete rewrite?
- Do you want to provide staff direction now or wait until we have a more comprehensive conversation on long-range planning that considers all existing planning documents needing an update?

ATTACHMENTS:

- West Eagle Sub Area Plan ([LINK](#))