



Economic Vitality Committee
Thursday, December 12, 2024, 1:00 PM
Public Meeting Room / Eagle Town Hall
200 Broadway, Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.

PUBLIC WIFI – Eagle Guest

MEETING ACCESS

- a This will be an in-person meeting with access via MS Teams.

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CALL TO ORDER AND ROLL CALL - 1:00 PM

APPROVAL OF MINUTES

- a Minutes dated November 14, 2024

ADMIN

- a Plan to change committee leadership for 2025
- b Plan to change meeting schedule/frequency
- c Implications of those changes for EVC and staff - discussion

STAFF & OTHER UPDATES

- a Community Development Report
- b Staff Reports
- c Chamber and DDA Updates (as appropriate)

BUSINESS & DISCUSSION ITEMS

- a Economic Development Plan implementation updates:
 - Tap Fees: next steps
 - Community Development: application manual (plan discussed at December 3rd Town Council work session)
- b 2024 Recap - What did we achieve? What did we learn?
- c 2025 Strategy

ADJOURN

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Nikki Davis
Economic Development & Housing Specialist

EVC MEETING MINUTES 11/14/24

CALL TO ORDER AND ROLL CALL - 1:02pm

In attendance. Members: Mick Daly, Christina Hofman, Kim Fritzler, Kim Goodrich, Kelly Herzog, Joel Wallen, Nick Sunday. Staff: Nikki Davis, Melissa Daruna, Peyton Heitzman, Sydney Dynek, Kyle Brotherton. Chamber: Michelle Morgan, DDA: Scott Schlosser

ROLL CALL & APPROVAL OF MINUTES

- a. Motion to approve minutes of September meeting passed unanimously.

ADMIN

- a. December EVC meeting will mostly focus on priorities/plans for 2025, plus discussion & decision on the future of the Chairperson.

STAFF, CHAMBER & DDA UPDATES

- a. Welcome Kyle Brotherton, new Senior Planner.
- b. Eagle Chamber Update:
 - Business Advocacy Committee met with Summit Co Econ Dev Corp. Goal; to improve ways to advocate for businesses. Focus on Accelerator Programs
- c. DDA Update:
 - \$50,000 in Project Investment Program grants awarded to 9 applicants
 - Round 2 of grant program to launch in early 2025
 - Will pursue an Executive Director in 2025

EVC BUSINESS

- a. Economic Development Plan: *Action #1 Rebrand Eagle as "Open for Business"*
 - PIF System Improvement; actions stalled
 - EVC to prepare a memo then staff will facilitate getting it on Council agenda.
Motion: Draft a memo to present at a future Council meeting, requesting Council to direct staff to work on Tap Fee/PIF System improvement plan. Motion passed unanimously
 - Mick, Nikki, and Christina to collaborate on the memo
- b. Economic Development Plan: *Action #2 Create a guide navigating the Town's process*
 - Dec 3rd TC + P&Z work session; include proposal for a new administrative manual
 - **Input on design of manual to meet EVC goal (simplify navigation through Town processes):**
 - As small as possible (20 pages?)
 - Flowcharts and checklists preferred, with little text
 - Active hyperlinks to sections of ReCode
 - Do not repeat content from ReCode

- Consider creating different versions based on scope of development, project
 - Easy to find on the website; glossary of definitions, FAQs, point of contact
 - What about peer communities (who have a similar approach.) What feedback are they getting from their community members? What would you do different?
 - Guide should enable applicant to determine quickly how easy or difficult it will be to get to "YES" or "NO" – time is money
 - Comm Dev will come back to EVC with a clearer timeline of completing this project.
 - EVC requested to collaborate on the final manual (can we call it a 'Guide'?)
 - EVC to collect feedback from the community to influence the final version (early 2025) – Kelly, Eric, Mick
- c. Dashboard & Ice Castles (80,000 expected; working to bring them into town to visit our businesses).
- Ask RRC: Can we track Ice Castles visitors, how many come into town (or start in town), and how long they stay?
 - What will this cost, from our 2025 budget?

ADJOURN

Motion to adjourn passed unanimously at 2:35pm.

RECORDING - [Recording Link](#) (index below)

	Time Stamp
1 Call to Order	0:02:40
2 Introduction, New Senior Planner, Kyle Brotherton	0:05:25
3 2025 Budget and Economic Development Work	0:02:34
4 Community Impact Award and Staff Updates	0:07:36
5 Chamber meeting w/ Summit County re: Accelerator Programs	0:09:46
6 Future role of the Chamber's Business Advocacy Committee	0:13:08
7 DDA Growth and Transition Plans for 2025	0:15:27
8 DDA Grant Program - Feedback and Future Plans for Local Businesses	0:19:10
9 Discussion on Marketing Strategies and Action Plans	0:22:17
10 Update on PIF Application and Website Improvements	0:25:02
11 Planning and Development of an Admin Manual for Town Processes	0:34:51
12 Ideas Website User Experience and Potential Improvements	0:43:47
13 Imp of Efficient Communication and Decision-Making in Project Dev	0:54:20
14 Challenges and Solutions in Housing Development	0:58:58
15 Discussion on Development Fees	1:09:01
16 Strategic Planning and Data-Driven Approach for Economic Growth	1:12:10
17 Business Awareness and Marketing Strategies for Ice Castles	1:17:09
18 Future of Investing in the Digital Dashboard for Data Analysis	1:28:41
19 Update on Infrastructure Grant and Grand Avenue Project	1:31:26
20 Discussion on EVC Chair Transition	1:33:07
21 Adjourn	1:34:52

COMMUNITY DEVELOPMENT

November 2024

Planning

LONG RANGE PLANNING

ReCode Eagle – The Land Use and Development Code (LUDC) – [link to code](#)

- Staff held a joint work session with the Planning Commission and Town Council on December 3rd to discuss the next round of code updates. Thanks to everyone who participated!

WUI Code

- Staff are actively engaged in the County-wide Wildland Urban Interface (WUI) Code update process, led by the Eagle County Wildfire Collaborative. This initiative involves collaboration with jurisdictions throughout the valley to create a WUI Code that caters to our local needs.
- The group held a meeting on November 21st to discuss fire resistant landscape standards that recognize the unique ecosystems and values of the towns throughout the valley.

LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's [Active Land Use Applications Page](#).

- (Withdrawn) West Eagle Housing - Annexation, Major Development Permit, Subdivision, Zoning
- North Broadway – Annexation and Zoning
 - Applicant withdrew their annexation and zone/rezone request to CMU2.
 - A new annexation and zone/rezoning request is anticipated. However, the applicant is still determining the desired zoning designation for the property. The timing of the formal submittal is unknown.
- Reserve at Hockett Gulch – PUD Amendment and Major Development Permit (Phase 1b and II)
 - Request will run concurrently with PUDA24-01
 - Round 3 referral ending December 6, 2024
 - Planning Commission Public Hearing – January 7, 2025
 - Town Council Public Hearing – January 28, 2025
- Eagle Ranch Minor PUD Modification
 - A minor PUD amendment within Section C, #9, of the Eagle Ranch PUD Guide to: 1) update wording from “Building Envelope” to “Limits of Disturbance” and 2) Allow for the DRB to approve limited plantings outside of the 16,500 sf limits of disturbance, based on criteria.
- 7 Hermits at Haymeadow Filing 6
 - An application plat and condominiumize 11 residential condos and 6 garages in Building F and 11 residential condos and 6 garages in Building G, also known as 7 Hermits Condominiums Filing 6.
 - Town Council Consent Agenda – November 12, 2024

- ReCode Adjustments (3rd Amendment)
 - Joint work session with Town Council and Planning Commission occurred on December 3rd.
 - Public Hearing dates have not yet been scheduled

NOTABLE UPDATES

- Staff continue developing Standard Operating Procedures (SOPs) and internal policies to enhance consistency, undergo a critical review of where we can improve, and create tools to assist new staff. This work will likely be ongoing. Staff is developing a policy for when planning consultants are utilized (the circumstances for utilizing town planners vs consultants, a reimbursement policy and agreement, etc.)
- Staff has met with members of the community on development proposals ranging from small administrative permits to larger development, subdivision, and annexation applications. Pre-application meetings in 2024:
 - November - 4
 - October-1
 - September - 1
 - August - 5
 - July - 1
 - June – 6
 - May –3
 - April – 5
 - March – 8
 - February – 6
 - January - 2
- Community Development provides Spanish translation services. These services are utilized by Court, Administration, IT, Building, etc. We have provided **10 points of contact**, this includes walk-ins, phone calls, and transfers from other departments and bilingual support for meetings.
- Staff is composing a “RFP” for new Software.
- Jackie obtained certification for LEED Green Associate. Congratulations, Jackie!!
- Peyton and Jessica completed a 12-week high performance leadership course through the Professional Development Academy on November 8, 2024.
- Per the Town's opting in to Proposition 123 at the State level, staff are currently working on an Affordable Housing Accelerator Program with a consultant team. The outcomes are to create a land inventory of parcels in Town where affordable housing projects could be feasible and to craft recommendations for Town processes to facilitate the expedited review of affordable housing applications, per the legislation. The consultant team visited the Town in early November and held a focus group meeting to better understand the community's perspective on this project.

Administrative Approvals (Encroachment Permits, Sign Permits,)

- Currently reviewing 1 Sign Permits.
 - 10 Sign Permits have been approved and issued so far this year.
 - 2 encroachment permits has been approved and issued this year.

MAJOR CONSTRUCTION PROJECTS

Business Name	Location	Status
Hockett Gulch Apts.	16186 Hwy 6	TCO issued for all 6 buildings. The final building is anticipated for next Summer.
Haymeadow	91 Mountain Hope Circle	TCO's good until Feb 1
Habitat for Humanity	3 rd Street	TCOs complete.

Slope and Hatch	115 East Second St Unit 1	Soft Opening
Stone Concepts of Colorado	85 Marmot Ln	Permit pending.
Eagle County BMX	1700 Bull Pasture Rd	Permits released
Eagle Pool	1700 Bull Pasture Rd	Inspections progressing
Alpine Lumber Shed	111 Chambers	Permit progressing

Building

The figures below show general activity levels not broken down by permit type (building, electrical, plumbing, mechanical, etc.)

TYPE OF WORK PERFORMED	EOY 2023	YTD 2024
Inspections (n/i Planning, Public Works)	1,885	1866
Permits Processed	411	319

- Staff currently engaged in a Regional Net Zero [Building] Cohort with other municipalities in both the Eagle Valley and Roaring Fork Valley. One meeting left.

P&Z and Council Meeting Schedule

December 2024
December 3 rd – Work Session (Town Council and Planning Commission) • Updates to the Land Use and Development Code, topics: - o Employee Dwelling Unit use standards - o Broadway design standards and visioning discussion - o Chapter 4.17 - Administration and Procedures and the Administrative Manual
December 3 rd – (Planning Commission) - CANCELLED
December 10 th – (Town Council)
December 17 th – (Planning Commission) - CANCELLED
December 24 th – (Town Council) – CANCELLED
January 2025
January 7 th – (Planning Commission) • PUD Amendment and Major Development Permit (Phase 1b and II)
January 14 th – (Town Council)
January 21 st - (Planning Commission)
January 28 th – (Town Council) • PUD Amendment and Major Development Permit (Phase 1b and II)

Upcoming Hearings in an alternative format.

2024 Land Use Projects												
Projects				October			November			December		
West Eagle												
Annexation, Zoning, Subdivision, Development Permit												
Referral (3-week second round of referral ending August 19th)												
Annexation Acceptance (August 27th)												
Planning Commission Public Hearing (September 17th)												
Town Council Public Hearing (October 8th)												
Haymeadow												
Condo Plat - 7 Hermits Filing 6												
Referral Review												
Town Council (consent agenda)												
Public Improvements Agreement												
Referral Review												
Town Council Consent Agenda												
Preliminary Plan/Final Plat												
Referral Review												
Planning Commission Public Hearing												
Town Council Public Hearing												
Code Amendment - Chapter 4.17												
Joint Work Session												
Planning Commission Public Hearing												
Town Council Public Hearing												

2024 ACCOMPLISHMENTS

➤ Planning Department

- Notable land use applications successfully approved:
 - Haymeadow
 - Amended Annexation and Development Agreement.
 - Amended PUD Guide outlining zoning limitations for the development.
 - Processes 6 condo plat applications for the individual sale of 76 units in 7 buildings.
 - Red Mountain Ranch: Sketch subdivision for design feedback on planning parcels 1 + 2.
 - Habitat for Humanity 3rd Street Housing condo plat to allow individual sale of units.
 - 263 Sawatch Lot Line Adjustment to consolidate two lots into one and vacate easements.
 - Eagle Pool Minor Development Permit to expand the Pool & Ice Rink building and rebuild the outdoor pool area.
 - Sweet Leaf Pioneer Special Use Permit for medical cultivation at existing location.
- Long-range planning initiatives, completed or underway:
 - **Land Use and Development Code:** The current Land Use and Development Code came into effect October 2023. Through implementation, staff have identified areas for improvement and two text amendments were processed this year to provide clarity and correct omissions.
 - **Affordable Housing Accelerator Project (AHAP) :** The Town of Eagle was awarded a grant to fund a multi-faceted initiative that will 1) create a fast-track review process for affordable housing projects, 2) conduct a land inventory for affordable housing potential on publicly owned land, and 3) create a Proposition 123 funding strategy. This project started in 2024 and will be completed in 2025.
- Reviewed and processed (32) land use applications (as of October 30, 2024).

➤ Building Department

- Implemented newly adopted 2021 International Building Code (IBC), including Sustainability and Energy Code regulations.
- Continued multi-year project to digitize large-scale paper records.

- Oversaw transition of electrical inspection services from the Town of Gypsum to the State of Colorado.
- Oversight of major construction projects:
 - Reserve at Hocket Gulch Phase 1A: 216 unit multifamily development
 - Haymeadow: 76 unit multifamily development
 - Habitat for Humanity's 3rd Street Housing Project: 16 unit
- Participating member of the Eagle County Code Cohort, which still coordinates activities with agencies in the County
- Participating member of the Building Net Zero Working Group which is coordinating a unified action plan to reduce GHG through adoption of uniform building codes across a three-county region
- Building and Planning participating members of the Wildland-Urban Interface committee which is developing strategies for reduction of property loss and life safety from wildfires



To: Mayor and Town Council
From: Larry Pardee, Town Manager
Date: December 10, 2024
Re: Town Manager Report

Economic Development:

The Town of Eagle is advancing efforts to align commercial development with local housing needs through ongoing collaboration with Economic & Planning Systems (EPS). On December 4, 2024, staff discussed the Commercial Linkage Fee initiative with EPS to fund housing solutions tied to commercial growth. Financial evaluations for potential annexations are well underway. EPS is preparing draft recommendations for infrastructure funding and revenue-sharing approaches, which will soon be presented to the Town Council for consideration.

In parallel, the Town is partnering with East Eagle Partners to unlock development potential in annexed properties while finalizing the annexation of Parcels A and F. These efforts are central to our strategy of promoting sustainable development in the East Eagle Subarea. By addressing housing demands and fostering balanced growth, we remain committed to a thriving future for our Community that aligns with Eagle's broader vision.

Community Engagement & Meetings: This report highlights our recent community outreach efforts and critical regional and project-specific meetings. Our top priority is to engage with stakeholders, stay abreast of developments, and contribute to our Community's growth.

In November, the Core Transit 10yr Plan Technical Advisory Committee met to continue reviewing and discussing The Core Transit 10-Year Transit Development & Capital Plan project is progressing steadily. The first phase, which included public outreach and an analysis of existing conditions, is wrapping up. Key highlights from this phase reveal a 20% increase in ridership since 2019, with 2024 on track to exceed previous records. Winter routes, particularly the Vail/Beaver Creek Express, are experiencing peak usage, occasionally surpassing capacity. Notably, more than half of the bus stops lack basic amenities, a finding corroborated by community feedback. A Spanish-speaking focus group emphasized the need for improved bus stop safety, access, and comfort, underscoring inclusivity in the planning process. The travel market analysis identified high-demand corridors between Edwards, Avon, and Vail and growing demand between Gypsum and Eagle.

The next phase, scheduled through February, will focus on developing and evaluating service alternatives to address these findings. This includes tailoring routes to meet the diverse needs of commuters, visitors, and seniors while integrating feedback for enhanced accessibility and frequency. A critical next step involves refining evaluation criteria to balance resource allocation across key travel markets. The following Technical Advisory Committee meeting on December 3 will further refine these alternatives and their alignment with community goals, setting the stage for subsequent planning phases.

In November, I signed a letter of support along with all other County and Town Municipalities to help assist Eagle River Water and Sand District's request to Ms. Jamie Miller, US EPA Region 8. I am providing a brief overview of the letter of support:

The Eagle River Stakeholders—comprising Eagle County, local water authorities, and the towns of Avon, Eagle, Gypsum, Minturn, and Vail—have formally objected to the EPA's decision to exclude third-party water quality data from future Five-Year Reviews of the Eagle Mine Superfund Site. Despite 30 years of cleanup efforts, the

Site continues to impact the water quality of the Upper Eagle River, essential to the region's economy and environmental health.

The stakeholders emphasize the critical role of third-party data, including contributions from the Eagle River Water & Sanitation District and River Watch, representing a significant portion of the monitoring efforts. Exceedances of water quality standards for metals have persisted, with third-party data consistently identifying issues that EPA and PRP data have not. This information is vital for regulatory decisions and future remediation plans, including groundwater extraction system improvements at Belden and Rock Creek.

The Stakeholders urge the EPA to reconsider its decision and remain committed to collaborating toward fully implementing remedial measures to achieve water quality standards. A formal request for a meeting has been submitted to address these concerns.

On Wednesday, December 4, The Eagle County Regional Housing Needs Analysis provides a detailed assessment of housing gaps and needs across the county. The report divides its findings into two primary categories: addressing existing housing shortages ("catch-up" needs) and preparing for future demand ("keep-up" needs) over the next decade.

Existing Housing Shortages: The analysis identifies four main factors contributing to current housing gaps:

- Overcrowding: Eagle County has 686 overcrowded housing units, with 343 new units needed to alleviate this, split between 129 owners and 215 rental units.
- In-Commuting Workers: Approximately 15,685 workers commute into the county for jobs. How to reduce this by 20%, the county would need 1,308 additional housing units, primarily for owners.
- Unfilled Jobs: With 867 unfilled jobs in the county, an estimated 278 new housing units are required to house workers to fill these positions.
- Temporary Housing: Around 195 households live in temporary housing (e.g., motels, RVs), necessitating 195 new rental units.

Future Housing Needs: To accommodate anticipated growth through 2035, the report projects additional housing requirements:

- Growth in jobs across sectors such as food services, construction, and healthcare will drive demand for housing. Projections estimate 2,256 new housing units under a 1.5 employees-per-household scenario.
- The greatest future rental housing need is for low-income households (51%-80% of Area Median Income), while owner needs are concentrated in the middle-income range (120%-200% AMI).

Also, you can see the draft report in the attached link: [\(draft.Housing.Gaps\)](#)

Administration and Organization Update:

The Town has officially confirmed its participation in the FY 2025 RAISE Funding program and has received acknowledgment of our submitted application. This year's funding opportunity, backed by the Bipartisan Infrastructure Law, offers \$1.5 billion in grants for transformative infrastructure projects nationwide.

Our Grand Avenue Multimodal Reconstruction Project (GRANT14083451) stands out as a 2024 Project of Merit, securing a position among projects eligible for this round's reserved funding. Projects rated as "Highly Recommended" in the 2024 cycle, including ours, will be considered during the initial selection phase. Announcements for Round 1 awards are expected by January 13. If not selected in this phase, the Town can refine and resubmit the application for Round 2 consideration by January 30.

We remain optimistic about advancing this key project to enhance mobility and connectivity for our Community.

Workforce Recruitment and Strategic Planning: In 2024, our organization achieved a milestone by filling 25 essential positions, bolstering our ability to serve the Community with excellence and innovation. Currently, four full-time roles remain open, and we are actively pursuing candidates who align with our mission to enhance service delivery. We are strategically pausing recruitment for general fund-supported positions to ensure long-term fiscal responsibility. This deliberate step reflects our commitment to aligning workforce growth with sustainable revenue streams, reinforcing our dedication to building a resilient and high-performing team for the future.

WORK SESSIONS: *To help the Town Council keep track of upcoming work sessions, below is a table of topics to discuss over the next several months. Preparing in advance is helpful since it takes planning to execute a work session. Staff will keep this table in this report and make changes as needed. The topics are subject to change:*

Date	Topic
December 3, Work Session	<i>Updates to the Land Use Code: standards for employee dwelling units, Broadway design standards, and Chapter 4.17 Administration and Procedures, Planning Department.</i>
January 7, 2025 Work Session	East Eagle Financing Strategy & Commercial Linkage Study 2-hours
February 4, 2025 Work Session	Capitol Street - Conceptual Designs and Costs 2-hours
March 4, 2025 Work Session	Affordable Housing Accelerator Project (AHAP) 2-hours
April 1, 2025 Work Session	
Request for Additional Work Sessions	Topic



To: Mayor and Town Council
From: Larry Pardee, Town Manager, and Department Leads
Date: December 10, 2024
Re: Department Updates for November 2024

November 2024

ASSISTANT TOWN MANAGER

2024 saw the first fully staffed ATM team comprised of the following departments: Communications and Marketing, Economic Development and Housing, Innovation Technology, Special Events, and Sustainability. This incredibly dynamic and nimble team has been hard at work advancing the Town's goals and keeping our whole organization connected and collaborating. If anyone asks, Team ATM stands for "Team All That Mojo" or "Team Always Thriving Mindfully", or "Team Attacking the Moment." From solar arrays to affordable housing and affordable highspeed internet, from elevated communications and marketing to new and expanding local businesses, from increased efficiencies thanks to tech trainings to our most popular community special events to date – this team works hard to make Eagle great. The Assistant Town Manager wants to acknowledge and thank the team for their dedication to exceptional community service.

SPECIAL PROJECTS – 2024 Review

While much of the ATM's time is spent supporting these departments and their various initiatives, there are a couple of special projects that are ongoing as well.

People and Culture

- **First ever** Culture Statement drafted by the staff, for the staff:
Fostering teamwork through inclusivity, empowerment and understanding.
- **18** Directors, Managers and Dept. Leads attended the Professional Development Academy through ICMA.
- **Reimagined the performance review process** and documentation. The new forms and approach will be rolled out in January 2025.

Pool Replacement Project



Left: Town Council and Mountain Recreation staff and board members at the ground-breaking in May.

Right: Eagle pool site in October as the new pools took shape.

- Awarded a **\$500,000 GOCO grant** in April.
- **Groundbreaking in May.**
- The pools remain on budget and on target to reopen Memorial Day weekend of 2025.
- Preparing plans for future energy offset or electrification of the pool heating equipment as well as the rest of the facility's HVAC and ice arena equipment.

ECONOMIC DEVELOPMENT

- Staff and the DDA convened on November 12 as the final meeting of 2024. In addition to reviewing 2024's successes, we established that starting in January 2025 the DDA will assume a larger portion of their operational duties. This shift will enable staff to dedicate more working hours toward implementing the Economic Development Plan. To kickstart the transition, staff prepared recommended monthly focus items and helped strategize how the DDA could streamline their investments in third party services.
- Members of staff met with the EVC Chair and Vice Chair to discuss opportunities to improve staff-committee dynamics, redefine the EVC's evolving role as an advisory and advocacy group, and establish capacity heading into 2025. The ideas from this meeting will be vetted with the full EVC at the December meeting.
- The Ice Castles & Eagle Business Community survey yielded a small return on responses – 19 approximately. Of these respondents, most expressed a willingness to invest in collaborative marketing and sponsorship opportunities to attract visitors to Eagle's various hubs. Staff continue to coordinate with the Eagle Chamber on engaging the business community. Staff also attended a meeting with Eagle Ranch merchants' group to provide an overview of coordination efforts, brainstorm participation ideas, discuss potential transportation, and gather content ideas for the Illuminate Eagle landing page.
- **Economic Development – 2024 Accomplishments and Highlights**
 - Led by the EVC, the Town launched its first Digital Dashboard and Mobility Data platform providing business insights and economic trends in Eagle.
 - The Town Co-applied with the DDA to secure \$80,000 from the state's Rural Economic Development Initiative (REDI) grant to jumpstart the Downtown Eagle Project Investment Program. In 2024, the Downtown Program has allocated \$50,000 in sub-grants to local entrepreneurs on Broadway.
 - Completed Downtown Colorado, Inc.'s Colorado Challenge Accelerator Program. The Town of Eagle and representatives from the DDA and EVC participated as a pilot community to explore redevelopment strategies using a test site on Grand Avenue.
 - Facilitated two Economic Development summits.

- Planned and facilitated (11x) DDA board meetings and (12x) EVC advisory meetings.

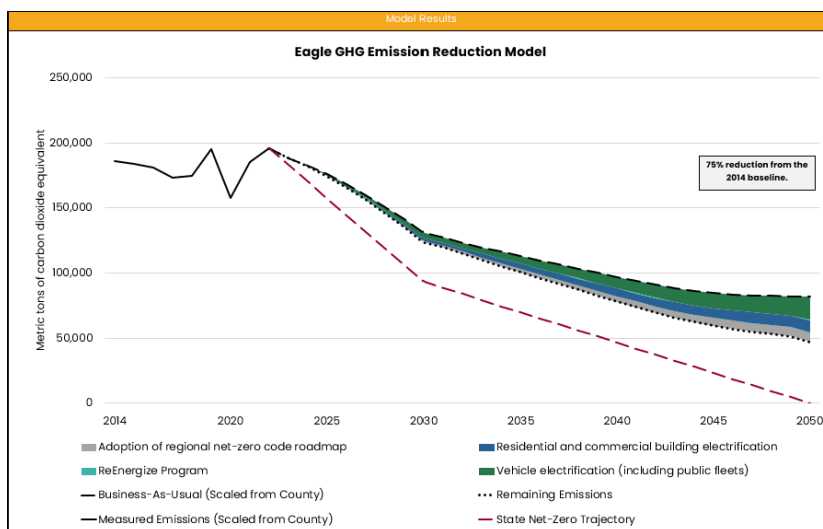
HOUSING

- As part of the Affordable Housing Accelerator Project (AHAP), staff hosted the Logan Simpson team on November 21 and 22 for two days of on-site engagement. On November 21, staff and Logan Simpson convened with a stakeholder committee to gather feedback on creating a fast-track approval process and potential development sites identified in town. On November 22, staff and Logan Simpson completed a drive tour around Eagle to visit the potential sites and document in-person observations.
- Staff assisted with moving furniture and home goods into the employee housing units. With the current intention of staging the units to be as move-in ready as possible, staff were able to gather gently used donated items to help current tenants and prepare for future use.
- On November 12, staff presented the Council with the draft Employee Housing Guidelines. Both the guidelines and lease template are under legal review.
- The Town Council and staff welcomed Rachel Shindman from EPS and Patti Liermann from the Town of Avon to present an initial, yet very thorough report of the Regional Housing Action Plan Partners. The segment included a Q&A to gather the Council's input on regional and local housing strategies. The final report is anticipated in the first quarter of 2025.
- Staff, including members from Planning, and Council member Foral attended a modular home tour in Gypsum. The stakeholders wanted to showcase a modular tiny home and discuss their interest in bringing the product to mountain communities as a new solution for workforce housing.
- **Housing – 2024 Accomplishments and Highlights**
 - Secured two employee housing units for Town staff (one unit corporate leased for a three-year term; the second a deed restricted home purchase).
 - Applied for a combined total of \$234,400 in housing grant funding from DOLA. Of that total, the Town was successfully awarded \$54,400 from the Proposition 123 Local Planning Capacity Grant.
 - Co-leading the AHAP with Senior Planner, Jessica Lake, and consultant group Logan Simpson, aiming for completion and adoption in spring 2025.
 - Applied for and was awarded a no-cost technical assistance "grant" from the Colorado Division of Housing's Affordable Housing Toolkit for Local Officials program. Nearly complete, the technical assistance will deliver 1) a strategy to attract affordable housing developers and 2) a framework for establishing the Town's housing program.
 - Adopted the 2024 Local Employee Residency Program Guidelines – a document last improved in 2014.
 - Adopted a Town of Eagle Employee Housing Policy.

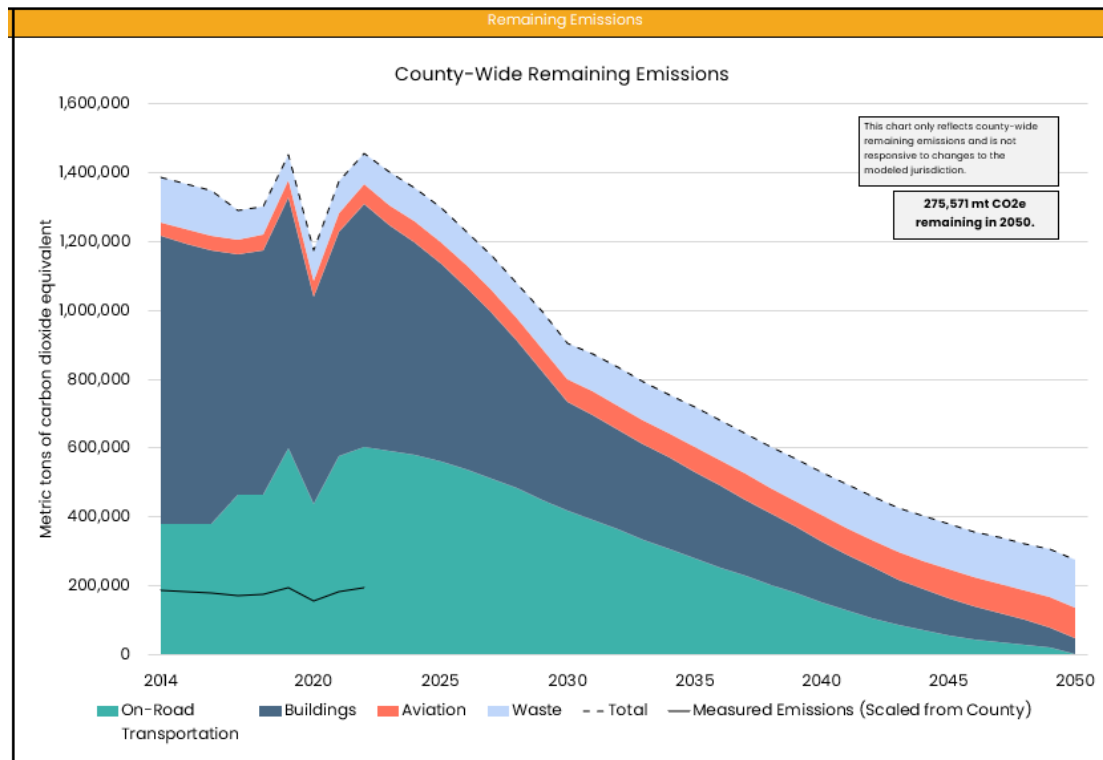
SUSTAINABILITY

- The solar array is complete and operational! Thanks to all who attended the unveiling on November 14th. [See Vail Daily coverage with this link](#). Staff is finalizing project closeout and training on the energy production tracking software. The array is an actual 745 kW and should offset 1,284,472 pounds of carbon emissions annually.
- Staff finalized selection of an Energy Monitoring & Management System (EMS) – WatchWire by Tango – that will automatically pull in energy and gasoline fuel usage from our utilities, as well as calculate our emissions and provide great data visualizations that can be shared with the public. This data will allow the town to track progress toward our 2028 net zero goal. Staff looks forward to the ICLEI ClearPath 2.0 tool, which is currently under development and will be available as a benefit of our membership in spring 2025. This tool will be able to provide additional data visualizations, emissions forecasting, and a public dashboard to share our progress. The EMS will support more streamlined reporting and easier use of the ClearPath 2.0 tool.

- The town partnered with the Palmer Fund and Walking Mountains to host a bilingual energy resource night on November 21st at Garduno's. Several community members signed up for the Reenergize program at the event. We look forward to the debrief during which we'll discuss how to make the event even more successful next year.
- Sustainability and utilities staff met with the Eagle River Coalition's new executive director, Vicki Flynn, to discuss the Water Quality Monitoring Program and our partnership.
- Staff met with the mayor, councilman Grimmer, and Vail Honeywagon to discuss the potential for more frequent curbside compost pickups. While this is not a change that will be implemented at this time, we await pricing to understand the future potential for the service. Additionally, staff is working with Honeywagon to ensure all town facilities receive recycling service and that select facilities will receive curbside compost service.
- Staff finalized the Professional Services Agreement with the Palmer Fund, which is included on the consent agenda. Laura Hartman, current executive director, will be resigning at the end of December, after which time she will transition to work for Eagle County as their Senior Policy Analyst. We sincerely appreciate her time and dedication to advancing Eagle's net zero goals and to leaving a sturdy foundation for the next executive director.
- Staff attended several Climate Action Collaborative working group meetings: transportation, materials management, buildings & energy, and the November board meeting in the past month. These meetings allow for regional progress on climate action goals and sharing of best practices that we can bring into Eagle's net zero efforts. Most notable is the net zero modeling study that the CAC hired Lotus Engineering & Sustainability to conduct. The end result is an excel spreadsheet that allows us to model impacts of certain emissions-reducing initiatives. We can see the effects of the following:
 - Business as usual
 - Adopting the net zero code roadmap
 - Expanding the Reenergize program
 - Electrifying existing buildings
 - Electrifying private vehicles
 - Electrifying public fleets
- Combined, they are projected to result in a 75% reduction from a 2014 baseline here in Eagle, showing we must go beyond these strategies to achieve net zero by 2030.



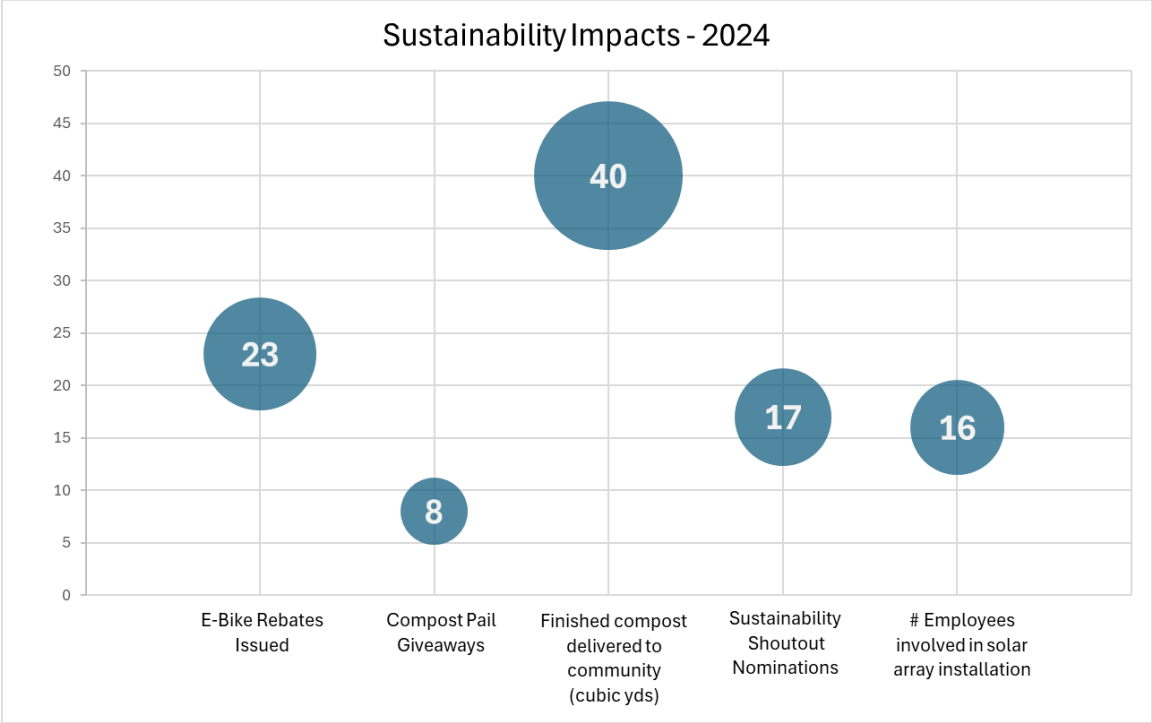
- We can also see county-wide remaining emissions to understand where to pull the biggest levers: buildings and on-road transportation, though waste is still an important piece of the puzzle.



- Staff met with Walking Mountains to discuss the EPA grant they've received to improve recycling and conduct Spanish recycling outreach. We look forward to partnering with them to provide improved signage at the recycling drop site and to support our residents with improved access to recycling.
- Staff looks forward to having Yearout Energy on site on December 11th to begin some preliminary walk throughs of town facilities in service of our building electrification project.

Overall, year-end stats (excluding December):

- Total of \$43,000 brought in through grants, with \$750,000 reserved in grants once we begin building electrification implementation
- Installed 1,536 solar panels, which will generate 745 kWh of carbon-free electricity
 - With the help of so many essential team members, in addition to partners Yearout Energy and Sunsense Solar: Tom Gosoirowski, Stephan Wilson, Melissa Daruna, Larry Pardee, Peyton Heizman, Sydney Dynek, Jill Kane, Kyle Anderson, Steve Sutherland, plus the rest of our finance team and operators: Arzu Basyildiz, Carla Nelson, Kelly Huitt, Kevin DeJourn, Thomas LaFleur, and Philip Rand.
- See more in the chart below!



SPECIAL EVENTS

November 2024

2024 YEAR in REVIEW

The town is committed to providing a single point of contact for event producers. As the Special Events Manager, I am the liaison between the event producer and town resources, which involves public works and the police department. The town approved 50 event permit applications from third party producers, including three new events with positive impacts on the community. Staff successfully created and implemented 10 town-produced events, including two new events; Tube-A-Palooza and it was the town’s first-time, in 4 years, producing Christmas on Broadway.

SPECIAL PROJECTS

- Christmas on Broadway – coordination of Santa, Jingle Jog, Wassailfest and Parade
- Created action plan for St. Mary’s Catholic Church to proceed with the Procession of Our Lady of Gaudalupe on Sunday, December 8th
- Collaborating with the holiday cheer committee for the Employee Holiday Party
- Town of Eagle’s Holiday Lighting Contest – Entries due December 16. Voting takes place December 18
- Ice Castles and Illuminate Eagle
- Information Center performance evaluations
- Participating in the 12-week High Performance Leadership training

UPCOMING EVENTS

DECEMBER	
12/18	Holiday Lighting Contest

12/27 & 28	Pond Hockey Tournament
JANUARY	
1/6/2025	12th Night Christmas Tree Burning



Photo: Courtesy of Geoff Grimmer.

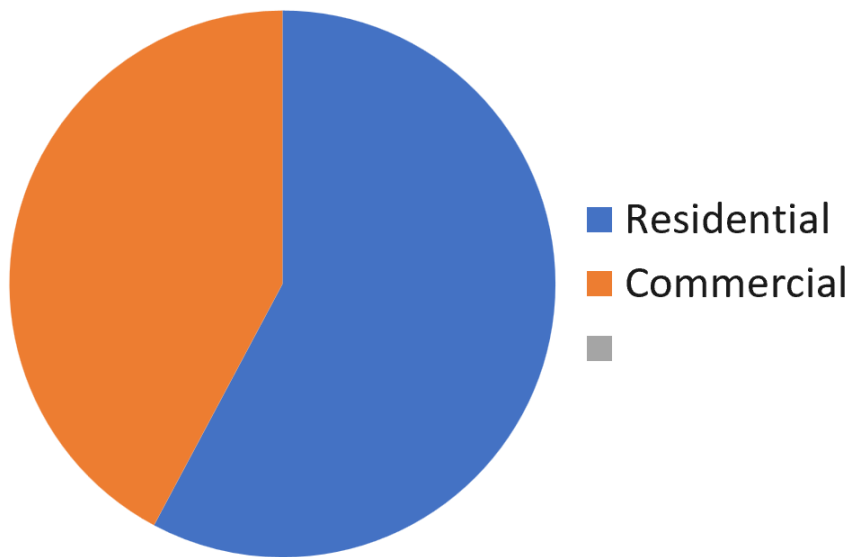
INNOVATION TECHNOLOGY

November 2024

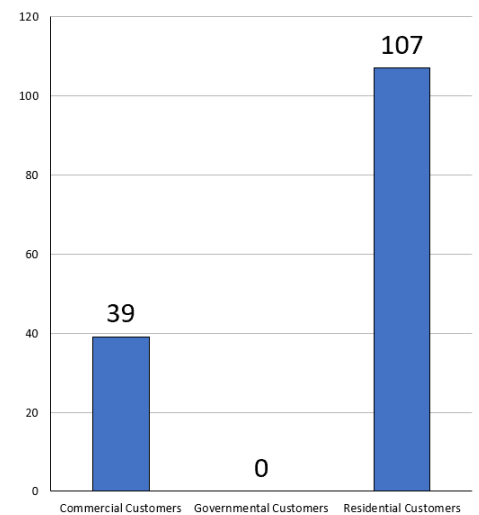
Broadband update:

- Scheduled installations the week of 11/18. Many subscribers in queue had moved on to another provider due to the wait times (approx 50%). The few installs that were completed generated interest and the queue is back up to 29
- 39 business/government subscribers, 107 residential subscribers, 29 in queue
- Broadband revenue generated in November: \$9,355.75

Payments by Service Type
(dollar amount shown pre-fees)



Active Subscribers



Training:

- Training: Personal - Ryan Goebel; Passed ITIL Foundations; Nov. 13th 2024
- Training: Personal – Kevin Aoki; renewed CJIS clearance; Nov 22nd 2024

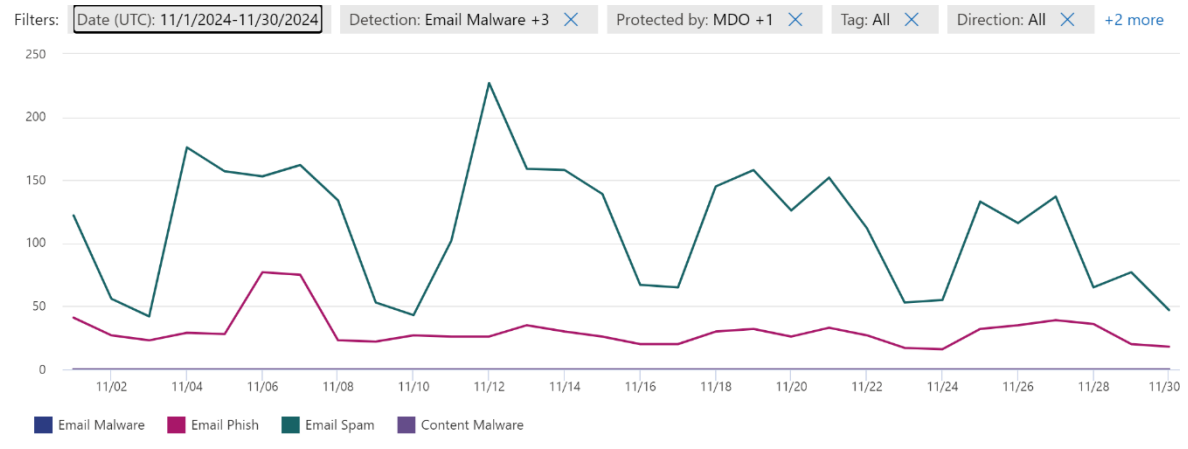
Technical Operations:

- Onboarding:
 - Onboarding and Training for November 2024:
 - Onboard New User: James Horsley - Engineer II; Nov. 18th 2024

Email threat protection report:

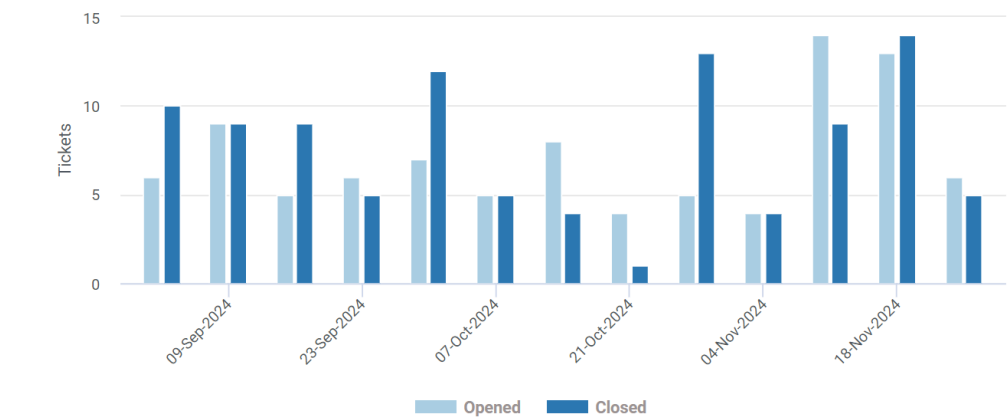
Threat protection status

The Threat protection status report provides information about threats found prior to email delivery, covering relevant detection technologies, policy types, and delivery actions. [Learn more about this report](#)

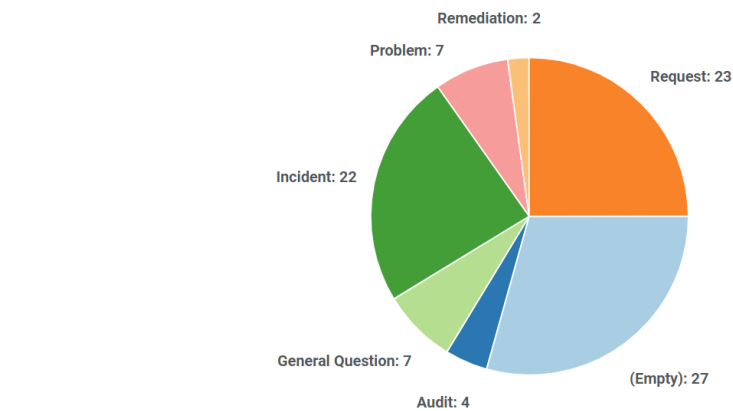


Support ticket report:

Tickets Opened Vs. Closed - Previous 3 Months



Tickets Opened by Type - Previous 3 Months



Sales Tax – 2024 Sales Tax

2024						
Month	Filing Period	O/U	Revenue Period	O/U	Online Sales	Online Retailers
Jan	\$ 557,615.51	-23%	\$ 821,112.05	3%	\$ 117,976.28	2236
Feb	\$ 729,623.18	7%	\$ 810,272.13	20%	\$ 128,837.94	1963
Mar	\$ 920,055.16	23%	\$ 707,787.05	1%	\$ 82,709.92	2045
1 Q	\$ 2,207,293.85	3%	\$ 2,339,171.23	8%	\$ 329,524.14	
Apr	\$ 695,554.49	2%	\$ 763,852.47	-5%	\$ 106,959.79	2080
May	\$ 760,869.26	2%	\$ 655,520.37	-6%	\$ 109,466.26	2008
Jun	\$ 818,554.64	1%	\$ 730,498.70	-3%	\$ 100,133.62	2076
2 Q	\$ 2,274,978.39	2%	\$ 2,149,871.54	-5%	\$ 316,559.67	
Jul	\$ 833,444.18	2%	\$ 799,652.78	-2%	\$ 98,315.99	2284
Aug	\$ 786,097.19	-4%	\$ 841,793.73	0%	\$ 104,790.60	2699
Sep	\$ 778,111.66	0%	\$ 781,908.24	-19%	\$ 97,396.13	2065
3 Q	\$ 2,397,653.03	-1%	\$ 2,423,354.75	-7%	\$ 300,502.72	
Oct	\$ 774,175.59	0%	\$ 798,668.37	5%	\$ 109,730.13	2242
Nov		-100%	\$ 947,267.07	28%	\$ 111,141.15	2181
Dec		-100%		-100%		
4 Q	\$ 774,175.59	-69%	\$ 1,745,935.44	-23%	\$ 220,871.28	
Revenue	\$ 7,654,100.86	-18%	\$ 8,658,332.96	-7%	\$ 1,167,457.81	
2023						
Month	Filing Period	O/U	Revenue Period	O/U	Online Sales	Online Retailers
Jan	\$ 721,590.60	9%	\$ 793,838.43	5%	\$ 97,085.03	2016
Feb	\$ 683,438.30	5%	\$ 675,138.60	5%	\$ 91,521.57	1792
Mar	\$ 748,195.86	1%	\$ 698,140.28	5%	\$ 97,830.73	1892
1 Q	\$ 2,153,224.76	5%	\$ 2,167,117.31	5%	\$ 286,437.33	
Apr	\$ 683,992.34	3%	\$ 802,334.06	16%	\$ 125,304.23	1921
May	\$ 745,198.72	6%	\$ 700,216.68	0%	\$ 98,906.78	1929
Jun	\$ 806,485.55	3%	\$ 752,888.75	9%	\$ 102,648.68	2000
2 Q	\$ 2,235,676.61	4%	\$ 2,255,439.49	8%	\$ 326,859.69	
Jul	\$ 820,760.88	6%	\$ 813,185.50	7%	\$ 100,650.58	2063
Aug	\$ 819,251.15	7%	\$ 839,114.42	3%	\$ 105,800.61	2047
Sep	\$ 780,735.03	0%	\$ 961,539.85	4%	\$ 93,335.96	1920
3 Q	\$ 2,420,747.06	4%	\$ 2,613,839.77	5%	\$ 299,787.15	
Oct	\$ 774,975.91	3%	\$ 763,966.40	-1%	\$ 95,830.83	2046
Nov	\$ 747,211.34	6%	\$ 739,205.13	-6%	\$ 88,291.66	2113
Dec	\$ 978,338.30	3%	\$ 765,566.66	7%	\$ 114,381.91	2227
4 Q	\$ 2,500,525.55	4%	\$ 2,268,738.19	0%	\$ 298,504.40	
Revenue	\$ 9,310,173.98	4%	\$ 9,305,134.76	4%	\$ 1,211,588.57	