Town Council
Tuesday, August 13, 2024
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION *This will be an in-person meeting using Teams. Please note: All participants must remain muted until they are requested to speak. This will reduce background noise disruptions to the meeting attendees. When it's your turn to speak, you will have three (3) minutes for public comment. PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record. For technical difficulties, please email jenny.rakow@townofeagle.org and we will do our best to assist you.*

1. Microsoft Teams meeting

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CALL TO ORDER - 6:00 PM

ROLL CALL

ADOPTION OF AGENDA *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT - 6:05 PM *Citizen public comment offers an opportunity for citizens to express opinions or ask questions regarding town services, policies, or other matters of community concern, and any items that are not on the agenda. Please attempt to keep comments to three (3) minutes; time limits are established to provide efficiency in the conduct of the meeting and to allow equal opportunity for everyone wishing to speak. When appropriate, any questions by the public during public comment will be followed up on by the Town Manager and Town staff. Those who are speaking are requested to state their name and address for the record.*

CONSENT AGENDA *Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.*

1. Minutes - July 23, 2024
2. Bill Pay - July 2024
3. Resolution 47, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Final

Plat for 7 Hermit Condominiums Filing 2"

4. Resolution 49, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado, Approving an Engagement Letter with Bulter Snow LLP to Provide Bond Council Services and Authorizing the Town Manager to Execute the Engagement Letter"
5. Resolution 50, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Professional Services Agreement with Stolfus & Associates, Inc. for Engineering Services"
6. Resolution 51, Series 2024 "A Resolution of Support for Eagle County Conservation District Ballot Question"

STAFF REPORTS - 6:10 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update
3. 2nd Quarter 2024 - Budget to Actual Report and Revenue Analysis
4. 2nd Quarter 2024 - Capital Projects Budget to Actual Report
5. 2nd Quarter 2024 - Sales Tax

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 6:15 PM *Council will use this time to propose future agenda items, provide updates on Council Committees, and address general discussion items.*

ADJOURN - 6:20 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI – Eagle Guest

MEETING MINUTES
Town Council
Tuesday, July 23, 2024
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

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TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION *This was an in-person meeting using Teams.*

CALL TO ORDER - 6:00 PM

Mayor Turnipseed called the meeting to order at 6:00 p.m.

ROLL CALL

COUNCIL MEMBERS PRESENT

Mikel Kerst, Nick Sunday, Jamie Woodworth Foral, Bryan Woods, Scott Turnipseed

COUNCIL MEMBERS ABSENT

Geoffrey Grimmer, Ellen Bodenhemier

STAFF PRESENT

Jenny Rakow, Town Clerk
Thomas Rich, Patrol Sergeant
Ruthanne H. Goff, Town Attorney
Tom Gosiorowski, Public Works Director
Peyton Heitzman, Community Development Director
Jamie Wilson, Communications & Marketing Specialist
Ryan Goebel, IT Analyst
Kevin Aoki, Information Technology Manager

ADOPTION OF AGENDA

MOTION: Council Member Nick Sunday motioned to adopt the agenda as presented. The motion was seconded and passed with a vote of 5 in favor (Kerst, Sunday, Woodworth Foral, Woods, and Turnipseed) and 0 opposed.

PUBLIC COMMENT

PRESENTATIONS

1. Speak Up Reach Out, Kirby Lemon

2. Castle Peak Senior Care Update, Shelly Cornish

3. Eagle Mushroom & Wild Food Festival, Chuck Weber
   Scott Schlosser and Chuck Weber representatives of the Eagle Mushroom & Wild Food Festival requested a waiver of the pavilion fees for their event.

MOTION: Council Member Jamie Woodworth Foral motioned to approve the request from the event organizers for a waiver of the pavilion fees for their event. The motion was seconded and passed with a vote of 5 in favor (Kerst, Sunday, Woodworth Foral, Woods, and Turnipseed) and 0 opposed.

CONSENT AGENDA

MOTION: Council Member Nick Sunday motioned to approve the consent agenda. The motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

1. Minutes - July 9, 2024

2. Resolution 46, Series 2024 "A Resolution of the Town Council of the Town of Eagle, Colorado, Authorizing the Finance Director to Sign the Participation and Release Form for the National Opioid Settlement with Kroger"

STAFF REPORTS

1. Town Manager Update

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS

Council Member Sunday – requested additional signage for the town park during events relating it being bike dismount zone. Jamie Wilson did offer they are working on this and have funding. Council Member Sunday additionally requested bear-proof trash cans at the Brush Creek Park. New buses with the logo of Core Transit are in circulation.

Council Member Woodworth Foral appreciated the Town of Eagle agenda in the newspaper.

Council Member Woods updated that the DDA discussions will center around the goal of addressing one actionable item per month.

ADJOURN - 6:45 PM

MOTION: Council Member Mikel Kerst motioned to adopt the agenda as presented. The motion was seconded and passed with a vote of 5 in favor (Kerst, Sunday, Woodworth Foral, Woods, and Turnipseed) and 0 opposed.

Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

BILL SCHEDULE
JULY 2024

GENERAL FUND			
Town Council			
WR Communications Inc	Professional Services	$	3,500.00
Grimmer, Geoffrey	Travel Expense		400.64
RRC Associates, Inc.	Special Council Funding		5,167.33
Cirsa	Property & Casualty Insurance		113.89
Vail Valley Theatre Company	Community Requests		961.00
Total Town Council		**$**	**10,142.86**
General Government			
CEBT	Health & Insurance Benefits	$	7,574.12
Rocky Mountain Reserve LLC	Health & Insurance Benefits		107.65
Standard Insurance Company	Health & Life Ins. Payable		217.03
Cintas Corporation	Office Supplies		25.50
Behlendorf, Shawn	Professional Services - Ebike Rebate		3,000.00
Department Of Labor	Professional Services - Micro Data		230.00
Economic & Planning Systems, Inc.	Professional Services - East Eagle Financing		1,337.50
Employer's Council Services, Inc.	Professional Services - Personnel Review		800.00
Fowler, Stephen	Professional Services - Ebike Rebate		2,000.00
KLJ Engineering LLC	Professional Services - Grant Writeing		1,670.15
Powell, Nancy	Professional Services - Ebike Rebate		2,000.00
Rozinka Purevska	Professional Services - Ebike Rebate		2,199.00
Ruck, Rebecca	Professional Services - Ebike Rebate		3,000.00
Williams, Lisa	Professional Services - Ebike Rebate		1,499.00
Elected Leaders	Tuition & Books		99.00
Mountain Modern Hotel	Tuition & Books		220.28
Habitat For Humanity Vail Valley, Inc.	Contract Payments		43,165.44
Cirsa	Property & Casualty Insurance		14,135.15
Total General Government		**$**	**83,279.82**
General Administration			
Conley, Kelly	Cash Clearing - Utilities	$	36.68
Dinmore, John J	Cash Clearing - Utilities		18.55
Juliano, Leslie D	Cash Clearing - Utilities		176.06
William C Bry Revocable Trust	Cash Clearing - Utilities		141.37
Twiss, Jennifer	Restitution Payable		439.92
Colorado State Treasurer	State Unemployment Payable		2,953.49
CEBT	Health & Life Ins. Payable		(3,673.74)
Family Support Registry	Misc. Deductions Payable		146.76
Bravo! Vail Valley Music Festival	Facility Usage Deposit Refund		750.00
Carrillo, Juan	Facility Usage Deposit Refund		470.00
Cirsa	Facility Usage Deposit Refund		750.00
Conklin, Terry	Facility Usage Deposit Refund		750.00
Great Outdoors Colorado	Facility Usage Deposit Refund		490.00
Griffin, Gisela Or Lee	Facility Usage Deposit Refund		625.00
Hijmans, Kyler	Facility Usage Deposit Refund		650.00
Hughes, Jeremy	Facility Usage Deposit Refund		750.00
Luevanos, Edgar	Facility Usage Deposit Refund		650.00

General Administration (Cont.)

Maldonado, Rosa	Facility Usage Deposit Refund		625.00
Mickley, Shannon	Facility Usage Deposit Refund		750.00
Mountain Pride	Facility Usage Deposit Refund		750.00
Tapia, Korina	Facility Usage Deposit Refund		375.00
Varela, Anay	Facility Usage Deposit Refund		375.00
Vazquez, Cristina	Facility Usage Deposit Refund		750.00
Royal Electric	Contractor License Refund		100.00
CEBT	Health & Insurance Benefits		16,696.96
Rocky Mountain Reserve LLC	Health & Insurance Benefits		137.56
Standard Insurance Company	Health & Life Ins. Payable		184.68
Cintas Corporation	Office Supplies		144.47
Signature Signs Inc	Office Supplies		28.00
Column Software, PBC	Legal Notices		27.14
Employer's Council Services, Inc.	Dues & Subscriptions		7,900.00
Mailchimp	Dues & Subscriptions		132.00
Mountain Careers	Dues & Subscriptions		159.00
Indeed	Recruitment		6.97
Trybe Property Management LLC	Employee Housing Rental Exp		2,804.94
Chase Paymentech	C.C. Transaction Fees		205.43
Xpress Bill Pay	C.C. Transaction Fees		55.26
Employer's Council Services, Inc.	Professional Services		718.75
Caselle, Inc.	Computer Support		1,767.04
Xpress Bill Pay	Computer Support		50.00
Costco	Meeting Expense		302.32
King Soopers Customer Charges	Meeting Expense		38.12
Cirsa	Property & Casualty Insurance		1,387.08
Cirsa	Insurance - Pavilion		2,162.93
Total General Administration		**$**	**44,757.74**

Community Development

CEBT	Health & Insurance Benefits	$	13,185.94
Rocky Mountain Reserve LLC	Health & Insurance Benefits		179.43
Standard Insurance Company	Health & Life Ins. Payable		261.41
Amazon	Office Supplies		125.45
Costco	Office Supplies		47.97
Amazon	Uniforms		88.44
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies		51.97
Fleet Services	Fuel		54.32
Column Software, PBC	Legal Notices		40.50
American Planning	Dues & Subscriptions		384.85
Indeed	Recruitment		66.30
Baseline Engineering Corporation	Professional Services		402.50
Garfield & Hecht, P.C.	Planning Reimbursable		961.00
LRE Water	Planning Reimbursable		1,440.00
Town Of Gypsum	Contract Services		2,210.00
American Planning	Tuition & Books		255.00
Employer's Council	Tuition & Books		465.00
Enneagram Institute	Tuition & Books		20.00
Heitzman, Peyton	Tuition & Books		310.00
Vail Valley Works	Tuition & Books		1,500.00

Community Development (Cont.)			
Eagle County Recorder	Recording Documents		3.83
Cirsa	Property & Casualty Insurance		883.28
Total Community Development		**$**	**22,937.19**
Municipal Court			
CEBT	Health & Insurance Benefits	$	519.55
Rocky Mountain Reserve LLC	Health & Insurance Benefits		4.48
Standard Insurance Company	Health & Life Ins. Payable		8.45
Colorado Mtn. News Media	Recruitment		586.85
Caselle, Inc.	Computer Support		286.29
CAMCA	Tuition & Books		52.00
Cirsa	Property & Casualty Insurance		57.21
Total Municipal Court		**$**	**1,514.83**
Streets			
CEBT	Health & Insurance Benefits	$	9,946.23
Rocky Mountain Reserve LLC	Health & Insurance Benefits		224.29
Standard Insurance Company	Health & Life Ins. Payable		316.92
Amazon	Office Supplies		49.24
Cintas Corporation	Office Supplies		21.81
Wylaco Supply Co	Operating Supplies		51.62
Alpine Lumber Co.	Repair & Mtn Supplies		382.24
Amazon	Repair & Mtn Supplies		56.85
Glenwood Springs Auto Parts Inc (Napa)	Repair & Mtn Supplies		167.98
Grainger	Repair & Mtn Supplies		542.78
Gypsum Eagle Ace Hardware	Repair & Mtn Supplies		35.99
Lawson Products	Repair & Mtn Supplies		345.77
Paint Bucket	Repair & Mtn Supplies		134.28
Wagner Equipment Co	Repair & Mtn Supplies		3,811.09
Wylaco Supply Co	Repair & Mtn Supplies		1,059.55
Alpine Collision Inc.	Vehicle Repair & Mtn Supplies		2,077.61
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Mtn Supplies		220.82
Town Of Avon	Vehicle Repair & Mtn Supplies		840.24
Collett Enterprises	Fuel		831.63
Fleet Services	Fuel		1,850.75
Holy Cross Energy	Utility Services		2,510.09
KLJ Engineering LLC	Professional Services		16,353.97
Alpine Collision Inc.	Repair & Maintenance Services		2,694.50
Town Of Avon	Repair & Maintenance Services		1,240.00
Wagner Equipment Co	Repair & Maintenance Services		830.00
GM Asphalt Repair	Street Resurfacing		514,193.68
Caselle, Inc.	Computer Support		18.85
Outdoor Services Inc	Weed & Pest Control		3,150.00
Jimenez, Leo	Travel		37.02
Procom	CDL Testing		245.56
Vigil, Branden	CDL Testing		19.70
Cirsa	Property & Casualty Insurance		15,112.48
Total Streets		**$**	**579,373.54**

Public Safety

CEBT	Health & Insurance Benefits	$ 53,575.13
Rocky Mountain Reserve LLC	Health & Insurance Benefits	506.88
Standard Insurance Company	Health & Life Ins. Payable	913.48
Amazon Capital Services	Office Supplies	133.17
Dooley Enterprises, Inc	Operating Supplies	10,095.95
Galls, LLC	Operating Supplies	175.00
North American Rescue LLC	Operating Supplies	469.84
Pye-Barker Fire & Safety LLC	Operating Supplies	257.00
Amazon Capital Services	Uniforms	212.20
Galls, LLC	Uniforms	1,405.90
Zero9 Holsters	Uniforms	142.80
Auto Zone, Inc	Vehicle Repair & Mtn Supplies	50.98
Fleet Services	Fuel	2,953.63
Adamson Police Products	Equipment (Non-Capital)	320.00
Amazon Capital Services	Equipment (Non-Capital)	827.13
Law Tactical LLC	Equipment (Non-Capital)	419.00
Federal Express Corp.	Communication & Shipping	2.59
Nawlee	Dues & Subscriptions	100.00
AT&T Mobility	Utility Services	811.98
Doctors On Call	Recruitment	140.00
National Velvet	Professional Services	123.60
Performance Automotive Center	Repair & Maintenance Services	264.00
Pye-Barker Fire & Safety LLC	Repair & Maintenance Services	215.00
Timeclock Plus, LLC	Computer Support	975.00
Causey, Luke	Meeting Expense	140.00
King Soopers Customer Charges	Meeting Expense	24.75
Moe's Original BBQ	Meeting Expense	44.24
El Mex Kal	Training & Travel - Grants	28.03
Estes Park Holiday Inn	Training & Travel - Grants	351.00
Fairfield Inn & Suites	Training & Travel - Grants	224.12
Fairfield Inn & Suites	Training & Travel - Grants	(23.12)
Kaminsky, Sullenberger & Associates Inc.	Training & Travel - Grants	275.00
Latitude F&B	Training & Travel - Grants	46.30
The Antlers - Wyndham	Training & Travel - Grants	1,005.30
Twisted Griffin Pub	Training & Travel - Grants	30.26
Calibre Press	Tuition & Books	209.00
City Of Grand Junction	Tuition & Books	300.00
Dolan Consulting Group LLC	Tuition & Books	125.00
Nawlee	Tuition & Books	250.00
Rowe, Eleanor May	Tuition & Books	900.00
University Of Denver	Tuition & Books	2,800.00
Eagle County Animal Control	Animal Control	13,834.00
Transunion Risk & Alternative Data Solut	Contract Payments	108.00
Town Of Vail	Dispatching Services	235,041.57
4 Imprint	Event Production	307.75
Cirsa	Property & Casualty Insurance	73,382.44
Total Public Safety		**$ 404,493.90**

Buildings & Grounds

CEBT	Health & Insurance Benefits	$	17,605.64
Rocky Mountain Reserve LLC	Health & Insurance Benefits		194.38
Standard Insurance Company	Health & Life Ins. Payable		235.83
Amazon	Office Supplies		49.26
Cintas Corporation	Office Supplies		21.81
Wylaco Supply Co	Operating Supplies		16.22
Alpine Lumber Co.	Repair & Maintenance Supplies		159.37
Amazon	Repair & Maintenance Supplies		443.05
Eagle Lock & Key	Repair & Maintenance Supplies		172.00
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies		2,270.81
G & S Tool Clinic, LLC	Repair & Maintenance Supplies		423.38
Glenwood Springs Auto Parts Inc (Napa)	Repair & Maintenance Supplies		191.84
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		637.03
Paint Bucket	Repair & Maintenance Supplies		219.20
Sherwin-Williams Company, The	Repair & Maintenance Supplies		46.47
Superior Alarm & Electronics	Repair & Maintenance Supplies		16.00
United Companies	Repair & Maintenance Supplies		1,318.15
Wylaco Supply Co	Repair & Maintenance Supplies		8.03
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies		215.39
Town Of Avon	Vehicle Repair & Maintenance Supplies		2,697.36
Collett Enterprises	Fuel		326.07
Fleet Services	Fuel		951.16
Amazon	Equipment (Non-Capital)		481.01
G & S Tool Clinic, LLC	Equipment (Non-Capital)		799.00
Alpine Lumber Co.	Janitorial Supplies		29.24
Gypsum Eagle Ace Hardware	Janitorial Supplies		33.96
Home Depot Pro	Janitorial Supplies		2,128.47
Black Hills Energy	Utility Services		759.98
Holy Cross Energy	Utility Services		7,141.90
Jerrymaster Janitorial	Janitorial Maint. Contracts		2,158.00
Blue Monster Service LLC	Repair & Maintenance Services		1,335.00
Eagle Lock & Key	Repair & Maintenance Services		550.00
G H Daniels III & Associates	Repair & Maintenance Services		1,100.00
Sno-White Linen Rental	Repair & Maintenance Services		154.14
Superior Alarm & Electronics	Repair & Maintenance Services		450.00
Town Of Avon	Repair & Maintenance Services		1,624.00
Trane U.S.	Repair & Maintenance Services		23,188.00
Venzor Carpet Cleaning	Repair & Maintenance Services		1,166.64
Yarger Services, LLC	Repair & Maintenance Services		6,895.58
Caselle, Inc.	Computer Support		18.85
G H Daniels III & Associates	Contract Payments		5,000.00
Superior Alarm & Electronics	Contract Payments		420.00
TK Elevator Corp.	Contract Payments		764.91
Cirsa	Property & Casualty Insurance		60,976.15
Total Buildings & Grounds		**$**	**145,393.28**

Information Center

Cirsa	Property & Casualty Insurance	$	14.74
Total Information Center		**$**	**14.74**

Events

CEBT	Health & Insurance Benefits	$	5,201.03
Rocky Mountain Reserve LLC	Health & Insurance Benefits		53.83
Standard Insurance Company	Health & Life Ins. Payable		83.90
Costco	Office Supplies		58.97
Amazon	Operating Supplies		136.56
Costco	Operating Supplies		46.97
Signature Signs Inc	Equipment (Non-Capital)		280.00
Apple.Com	Dues & Subscriptions		12.02
Canva	Dues & Subscriptions		14.99
Furtado, Molly	Travel Expense		45.43
City-Market	Meeting Expense		8.99
Wild Sage	Meeting Expense		51.66
Yeti's Grind	Meeting Expense		6.50
Kaleidoscope Productions	Events		6,000.00
Ace Security And Safety Services LLC	Event Production		608.00
Alpine Kayak	Event Production		2,500.00
Alpine Lumber Co.	Event Production		149.04
Alpine Partners, LLC	Event Production		2,500.00
Amazon	Event Production		732.51
Arbogast, Weston	Event Production		1,000.00
City-Market	Event Production		70.31
Color Powder Supply	Event Production		85.00
Colorado Mtn. News Media	Event Production		1,446.65
Copy Plus	Event Production		65.00
Costco	Event Production		441.45
Danger Mountain LLC	Event Production		1,500.00
Daruna, Melissa	Event Production		387.48
Eagle Climbing + Fitness, LLC	Event Production		1,200.00
Fresh Tracks Pet Shop	Event Production		147.86
Gran Farnum Printing	Event Production		673.00
Gypsum Eagle Ace Hardware	Event Production		53.99
Kaleidoscope Productions	Event Production		4,964.92
KNS Broadcasting, LLC	Event Production		740.00
Mark Masters Comedy LLC	Event Production		750.00
Markit Creative	Event Production		2,708.50
Mountain Recreation Metro District	Event Production		1,000.00
Odlin, Andrew	Event Production		100.00
Paint Bucket	Event Production		72.54
Say No More! Promotions	Event Production		262.25
Signature Signs Inc	Event Production		1,246.00
Thompson Welding	Event Production		1,484.00
United Rentals (North America) Inc	Event Production		70.00
Walking Mountains Science Center	Event Production		2,451.00
Wal-Mart	Event Production		88.28
Cirsa	Property & Casualty Insurance		658.97
Total Events		**$**	**42,157.60**

Engineering

CEBT	Health & Insurance Benefits	$	8,191.83
Rocky Mountain Reserve LLC	Health & Insurance Benefits		73.27

Engineering (Cont.)			
Standard Insurance Company	Health & Life Ins. Payable		138.79
Amazon	Office Supplies		23.11
Cintas Corporation	Office Supplies		21.80
Alpine Lumber Co.	Uniforms		439.61
Kuhl Clothing	Uniforms		178.00
Trick Threads	Uniforms		22.35
Fleet Services	Fuel		44.00
Cirsa	Property & Casualty Insurance		1,431.36
Total Engineering		**$**	**10,564.12**
Information Technology			
CEBT	Health & Insurance Benefits	$	4,922.84
Rocky Mountain Reserve LLC	Health & Insurance Benefits		47.85
Standard Insurance Company	Health & Life Ins. Payable		94.77
Century Link	Utility Services		7,075.41
Verizon Wireless, Bellevue	Utility Services		5,061.12
All Mountain Technologies, LLC	Computer Support		9,447.78
Aspen Wireless Technologies, Inc.	Computer Support		1,362.50
Greystone Technology	Computer Support		25.00
Mammoth Networks	Computer Support		510.00
TEC Integration, Inc.	Computer Support		100.00
Professional Document Solutions, Inc.	Contract Payments		298.55
Xerox Financial Services LLC	Contract Payments		1,379.71
Cirsa	Property & Casualty Insurance		483.40
Total Information Technology		**$**	**30,808.93**
Communications & Marketing			
CEBT	Health & Insurance Benefits	$	1,908.48
Rocky Mountain Reserve LLC	Health & Insurance Benefits		29.90
Standard Insurance Company	Health & Life Ins. Payable		51.41
Signature Signs Inc	Media		86.00
Cirsa	Property & Casualty Insurance		102.02
Total Communications & Marketing		**$**	**2,177.81**
Total GENERAL FUND		**$**	**1,377,616.36**
CAPITAL IMPROVEMENT FUND			
Dynamic Program Management, LLC	Old Town Hall Improvements	$	5,285.00
Native Electric	Terrace Restroom Improvements		3,717.50
Martin/Martin Consulting Engineers	Sylavan Lake & Capitol Improvements		26,040.00
Schofield Excavation	Street Replacement- Howard St		43,574.13
Greyco Customs	Patrol Vehicles		1,174.62
Total CAPITAL IMPROVEMENT FUND		**$**	**79,791.25**
WASTE WATER FUND			
CEBT	Health & Insurance Benefits	$	12,682.17
Rocky Mountain Reserve LLC	Health & Insurance Benefits		152.81
Standard Insurance Company	Health & Life Ins. Payable		274.15
Amazon	Office Supplies		49.26
Cintas Corporation	Office Supplies		21.80

WASTE WATER FUND (Cont.)

Western Slope Supplies Inc	Office Supplies		17.80
Mid-American Research Chemical	Operating Supplies		454.75
Polydyne Inc.	Operating Supplies		7,590.00
Kuhl Clothing	Uniforms		267.00
Rand, Philip	Uniforms		62.42
Trick Threads	Uniforms		67.05
Working Person Store	Uniforms		57.36
Zappos	Uniforms		118.78
Browns Hill Engineering	Repair & Maintenance Supplies		437.00
USA Blue Book	Repair & Maintenance Supplies		356.50
Westech	Repair & Maintenance Supplies		19,233.00
Fleet Services	Fuel		129.80
Federal Express Corp.	Communication & Shipping		493.84
Nextrust Inc	Communication & Shipping		296.34
Black Hills Energy	Utility Services		235.15
Holy Cross Energy	Utility Services		10,663.07
Indeed	Recruitment		69.23
Your Membership	Recruitment		778.00
Chase Paymentech	C.C. Transaction Fees		663.47
Xpress Bill Pay	C.C. Transaction Fees		483.54
Vranesh And Raishch, LLP	Legal & Audit		4,635.91
LRE Water	Engineering		1,305.25
Denali Water Solutions LLC	Sludge Disposal		2,640.80
Triangle Electric, Inc.	Repair & Maintenance Services		775.08
Caselle, Inc.	Computer Support		239.66
Eagle River Water & Sanitation District	Testing & Permits		2,577.00
SGS North America Inc	Testing & Permits		5,070.93
Co Special District Services	Meeting Expense		26.33
360Training	Tuition & Books		173.97
American Mechanical Services	Contract Payments		808.00
Browns Hill Engineering	Contract Payments		2,066.20
Cummins Sales And Service	Contract Payments		5,281.12
Hach Company	Contract Payments		6,086.00
Outdoor Services Inc	Contract Payments		575.00
Cirsa	Property & Casualty Insurance		43,649.98
DRC Construction Services, Inc.	Capital Expenditures - Collection System		16,265.00
LRE Water	Capital Expenditures - Nutrient Criteria Nitgrogen		2,090.00
Mott MacDonald	Capital Expenditures - Nutrient Criteria Nitgrogen		45,604.00
Yearout Energy Services Co LLC	Capital Expenditures - Solar		166,613.13
Concrete Conservation LLC	Capital Expenditures - Headworks Grit Chamber Lining		73,000.00
Mott MacDonald	Capital Expenditures - Headworks Screen		4,737.00
Schofield Excavation	Sewer Line Improvements - Howard Street		28,484.56
US Bank	WW Loan Principal		373,428.00
US Bank	Debt Service Interest		25,065.00
US Bank	Debt Service Admin Fee		46,023.65
Total WASTE WATER FUND		**$**	**912,875.86**

WATER FUND

Rodriguez, Carlos A Or Ann K	Water Materials & Other	$	3,420.00
360Training	Tuition & Books		231.96

WATER FUND (Cont.)

CEBT	Health & Insurance Benefits	19,400.19
Rocky Mountain Reserve LLC	Health & Insurance Benefits	228.18
Standard Insurance Company	Health & Life Ins. Payable	415.60
Amazon	Office Supplies	49.26
Cintas Corporation	Office Supplies	21.80
Core & Main Lp	Operating Supplies	136.38
Gypsum Eagle Ace Hardware	Operating Supplies	25.99
Pvs Dx Inc	Operating Supplies	210.00
Kuhl Clothing	Uniforms	445.00
Rand, Philip	Uniforms	93.62
Trick Threads	Uniforms	111.75
Working Person Store	Uniforms	103.83
Zappos	Uniforms	51.02
Core & Main Lp	Repair & Maintenance Supplies	651.03
Cummins Sales And Service	Repair & Maintenance Supplies	1,958.51
Eagle County Conservation District	Repair & Maintenance Supplies	73.15
Eagle Lock & Key	Repair & Maintenance Supplies	50.00
Grainger	Repair & Maintenance Supplies	1,090.79
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies	1,085.23
Home Depot	Repair & Maintenance Supplies	120.79
Pipestone Equipment, An Impel Company	Repair & Maintenance Supplies	1,535.00
Pollardwater	Repair & Maintenance Supplies	3,565.00
Schofield Excavation	Repair & Maintenance Supplies	985.83
USA Blue Book	Repair & Maintenance Supplies	3,537.98
Two Valley Tire LLC	Vehicle Repair & Maintenance Supplies	125.00
Fleet Services	Fuel	295.17
Core & Main Lp	Equipment (Non-Capital)	2,242.00
Gypsum Eagle Ace Hardware	Equipment (Non-Capital)	239.99
Gypsum Eagle Ace Hardware	Meter Related Items	144.56
Federal Express Corp.	Communication & Shipping	20.01
Nextrust Inc	Communication & Shipping	708.56
Black Hills Energy	Utility Services	24.59
Holy Cross Energy	Utility Services	19,453.42
Indeed	Recruitment	0.96
Chase Paymentech	C.C. Transaction Fees	1,125.88
Xpress Bill Pay	C.C. Transaction Fees	663.13
LRE Water	Engineering	6,743.94
Blue Monster Service LLC	Repair & Maintenance Services	120.00
Cummins Sales And Service	Repair & Maintenance Services	5,576.90
Eagle Lock & Key	Repair & Maintenance Services	340.00
Nottingham Excavating & Trucking Inc	Repair & Maintenance Services	9,911.00
Pipestone Equipment, An Impel Company	Repair & Maintenance Services	628.00
Schofield Excavation	Repair & Maintenance Services	3,530.00
Two Valley Tire LLC	Repair & Maintenance Services	55.00
Eagle River Water & Sanitation District	Testing & Permits	310.00
Caselle, Inc.	Computer Support	239.66
American Mechanical Services	Contract Payments	2,307.50
Browns Hill Engineering	Contract Payments	8,264.80
Cummins Sales And Service	Contract Payments	4,310.38
Hach Company	Contract Payments	2,037.00

WATER FUND (Cont.)			
Outdoor Services Inc	Contract Payments		1,425.00
Cirsa	Property & Casualty Insurance		83,444.96
D&B Construction Group LLC	Capital Expenditures - Meter Antennas		29,400.00
Home Depot	Capital Expenditures - Fencing		94.00
Yearout Energy Services Co LLC	Capital Expenditures - Solar		82,063.19
Mott MacDonald	Tank Replacement - East Eagle		7,811.50
Short Elliott Hendrickson, Inc.	Tank Replacement - UBWTP - 2MG Tank Rehab		56,631.25
Terracon Consultants Inc	Tank Replacement - Lower Eby Creek Booster Pump		12,255.00
Pipestone Equipment, An Impel Company	Upper Basin Water Treatment		15,484.88
Ferguson Enterprises, Inc.	Water Line Improvements - Howard Street		151.42
Schofield Excavation	Water Line Improvements - Howard Street		380,467.16
US Bank	LBWTP Loan Principal Pmt		334,791.50
US Bank	LBWTP Loan Interest Pmt		11,497.70
US Bank	LBWTP Loan Admin Fee		84,209.41
Total WATER FUND		**$**	**1,208,742.31**
REFUSE FUND			
Nextrust Inc	Communication & Shipping	$	296.34
Chase Paymentech	C.C. Transaction Fees		201.05
Xpress Bill Pay	C.C. Transaction Fees		165.78
Blue Monster Service LLC	Repair & Maintenance Service		120.00
Vail Honeywagon	Repair & Maintenance Service		2,086.86
Caselle, Inc.	Computer Support		239.65
Vail Honeywagon	Contract Services		78,987.75
Cirsa	Property & Casualty Insurance		569.10
Total REFUSE FUND		**$**	**82,666.53**
STORM WATER FUND			
Nextrust Inc	Communication & Shipping	$	296.33
Chase Paymentech	C.C. Transaction Fees		20.10
Xpress Bill Pay	C.C. Transaction Fees		13.82
Cirsa	Property & Casualty Insurance		19.91
Total STORM WATER FUND		**$**	**350.16**
BROADBAND FUND			
Aspen Wireless Technologies, Inc.	Computer Support	$	3,489.00
Total BROADBAND FUND		**$**	**3,489.00**
STCIF			
Dynamic Program Management, LLC	Multi-Use Rec Facilities - Pool Rebuild Project	$	26,981.38
Ground Engineering Consultants	Multi-Use Rec Facilities - Pool Rebuild Project		1,830.00
JHL Constructors Inc	Multi-Use Rec Facilities - Pool Rebuild Project		148,757.08
Marcin Engineering	Multi-Use Rec Facilities - Pool Rebuild Project		175.00
Ohlson Lavoie Corporation	Multi-Use Rec Facilities - Pool Rebuild Project		21,730.86
Wiss Janney Elstner Associates Inc	Multi-Use Rec Facilities - Pool Rebuild Project		412.50
Backyard Irrigation, Inc.	Town Park Improvements - BMX Park		38,359.30
Pro Playgrounds	Town Park Improvements - BMX Park		12,849.00
RR Concrete Construction LLC	Town Park Improvements - BMX Park		5,200.00
Seeding The Rockies	Town Park Improvements - Bike Park		10,540.00

STCIF (Cont.)			
Calibre Engineering Inc	River Park Improvements - Rapid Blocs		1,010.00
Total STCIF		**$**	**267,845.12**
OPEN SPACE FUND			
CEBT	Health & Insurance Benefits	$	2,302.67
Rocky Mountain Reserve LLC	Health & Insurance Benefits		33.20
Standard Insurance Company	Health & Life Ins. Payable		66.91
Alpine Lumber Co.	Uniforms		83.91
Alpine Lumber Co.	R & M Supplies		757.20
Colorado Barricade	R & M Supplies		309.93
Ferguson Enterprises, Inc.	R & M Supplies		21.03
Gypsum Eagle Ace Hardware	R & M Supplies		34.98
Rockart Industries	R & M Supplies		137.75
Signature Signs Inc	R & M Supplies		119.00
Glenwood Springs Auto Parts Inc (Napa)	Vehicle Repair & Maintenance Supplies		408.52
Fleet Services	Fuel		198.31
Indeed	Recruitment		0.17
Vail Honeywagon	Repair & Maintenance Services		214.45
Mountain Pest Control, Inc.	Weed & Pest Control		3,600.00
Outdoor Services Inc	Weed & Pest Control		5,650.00
Cirsa	Property & Casualty Insurance		990.15
CW&H Graphics	Open Space Signage Projects		1,125.00
Total OPEN SPACE FUND		**$**	**16,053.18**
DDA FUND			
Cirsa	Property & Casualty Insurance	$	19.34
Total DDA FUND		**$**	**19.34**
Total		**$**	**3,949,449.11**
Payroll		**$**	**606,086.65**
Grand Total		**$**	**4,555,535.76**

To: Mayor Turnipseed and Town Council

From: Jessica Lake, Planner, Community Development

Date: August 13, 2024

Agenda Item: Resolution 47, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Final Plat for 7 Hermit Condominiums Filing 2

REQUEST:
For Town Council to approve for the Final Plat for 7 Hermit Condominiums Filing 2, for building D.

BACKGROUND:
In July 2022, Abrika Properties LLC received approval for a Major Development Permit to construct 76 multi-family dwelling units in 7 buildings in RMF-1 located at 91 Mount Hope Circle. This plat is to condominiumize 10 dwelling units and 5 garages in Building D.

ANALYSIS:
Per the Municipal Code, Condominium/Townhouse Final Plats are reviewed by staff and approved by Town Council, a public hearing is not required. Staff has reviewed this condo plat for Building D at 91 Mount Hope Circle; the review standards are as follows:

A. The Town's surveying consultant shall compare the legal description of the subject property with the County records to ensure that:
   i) The property described contains all contiguous single ownership;
   ii) The lots and parcels have descriptions which both close and contain the area indicated; and
   iii) The plat is correct in accordance with surveying and platting standards of the State.
B. If no change is proposed in the potential for development beyond that existing or approved, division of property into condominium or townhouse units shall follow the procedures for Minor Subdivision in Section 4.17.100D.
C. Developments that have an approved Development Plan or Preliminary Plat that is no more than three years old, and for which an intent to subdivide into townhouses or condominiums was declared during that review shall be reviewed pursuant to this Section.

The Town's surveying consultant, the Town Engineer and Planning staff have reviewed this application for the technical requirements and have provided detailed comments to the applicant. Staff will conduct an additional review to ensure that all comments have been incorporated into the plat prior to recordation.

A Development Agreement was approved by Council in July of 2022 and an intent to subdivide into condominiums was declared during that review. The rest of the buildings within this development will be condominiumized on separate plats as construction of each building nears completion.

COMMUNITY INPUT:
Notice was provided, according to Section 4.17.050 of the Land Use Code. Staff has not received any letters of public comment as of August 9, 2024.

BUDGET / STAFF IMPACT:
None.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
The final plat does not specifically align with any of the major objectives or goals in the Strategic Plan.

RECOMMENDED ACTION OR PROPOSED MOTION:
I move to **approve** Resolution 47, Series 2024, A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Final Plat for 7 Hermit Condominiums Filing 2.

ATTACHMENTS:

- Application & Narrative
- Draft Final Plat
- Resolution 47, Series 2024

TOWN OF EAGLE
COMMUNITY DEVELOPMENT
200 BROADWAY • PO BOX 609 • EAGLE, CO 81631
PHONE: 970-328-9655 • FAX: 970-328-9656
EMAIL: PLANNING@TOWNOFEAGLE.ORG
www.townofeagle.org

LAND USE & DEVELOPMENT APPLICATION

Pursuant to the Land Use & Development Code, Title 4

ZONING REVIEW	DEVELOPMENT REVIEW	SUBDIVISION REVIEW
☐ Special Use Permit	☐ Minor Development Permit	☐ Concept Plan
☐ Zoning Variance	☐ Major Development Permit	☐ Preliminary Plan
☐ Rezoning	**PLANNED UNIT DEVELOPMENT (PUD) REVIEW**	☐ Final Plat
☐ Temporary Use Permit	☐ PUD Zoning Plan	☐ Lot Line Adjustment
☐ Amendment to Zone District Regulations	☐ PUD Development Plan	☒ Condominium / Townhouse
☐ Encroachment Permit		☐ Minor Subdivision
☐ Wireless Communications Facility		

PROJECT NAME 7 Hermit Condos - Building D

PRESENT ZONE DISTRICT _____ PROPOSED ZONE DISTRICT _____ (if applicable)

LOCATION

STREET ADDRESS 91 Mt. Hope Circle

PROPERTY DESCRIPTION

SUBDIVISION Filing 1 LOT(S) _____ BLOCK RMF-1A
(attach legal description if not part of a subdivision)

DESCRIPTION OF APPLICATION/PURPOSE _____

APPLICANT NAME Michael Hood PHONE (970) 331-4492

ADDRESS PO Box 9091, Avon, CO 81620 EMAIL michael@rangeconsultingllc.com

OWNER OF RECORD 7 Hermit Condos LLC PHONE (970) 331-4492

ADDRESS 8250 SW 27th Ave, Ocala, FL 34476 EMAIL Brandonhcohen@gmail.com

REPRESENTATIVE* _____ PHONE _____

ADDRESS _____ EMAIL _____

*A representative must submit an affidavit or power of attorney signed by the property owner of record authorizing the representation.

APPLICATION SUBMITTAL ITEMS:

The following submittal materials must be submitted in full before the application will be deemed complete (please check all items that are being submitted):

☒ Applicable fees and deposits.

☒ Project Narrative, describing the project, its compliance with any applicable review criteria, any impacts to the surrounding area, and any other relevant information.

☒ Surrounding and interested Property Ownership Report (see project specific checklist for more information).

☒ Proof of Ownership (ownership & encumbrance report) for subject property.

☒ Site Plan, drawn to scale and depicting the locations and boundaries of existing and proposed lots and structures.

☐ Project specific checklist.

FEES AND DEPOSITS:
See Eagle Municipal Code Section 4.03.080

1. Application fees shall be paid in full at the time of the filing of the application and unless paid, the application shall not be deemed complete. All fees are nonrefundable.
2. As described in Eagle Municipal Code § 4.03.080, third-party consultants may be necessary for the review and processing of applications. These costs ("pass-through costs") must be paid by the applicant. If pass-through costs are expected, the applicant must pay a deposit at the time the application is filed. If at any time the deposit does not fully cover the pass-through costs, the applicant must pay another subsequent deposit before the Town will continue processing the application.
3. The Town may withhold the recording of any Subdivision Final Plat or Development Plan or the signing of any Resolution or Ordinance until all pass-through fees are paid in full.
4. Within 30 days of approval or denial of an application, any remaining deposit shall be returned to the applicant. If an application is withdrawn, any remaining deposit shall be returned to the applicant within 60 days.

I have read the application form and certify that the information contained herein is correct and accurate to the best of my knowledge. I understand that it is my responsibility to provide the Town with accurate information related to this application. I UNDERSTAND THAT FILING AN APPLICATION IS NOT A GUARANTEE THAT THE APPLICATION WILL BE APPROVED.

_____ 7/2/2024

Signature Date

FOR OFFICE USE ONLY
DATE RECEIVED _____ BY _____ FILE NUMBER _____
REVIEW FEE _____ DATE PAID _____ RECEIVED BY _____
DATE CERTIFIED COMPLETE _____ BY _____
P&Z HEARING DATE _____ DECISION _____
TC HEARING DATE _____ DECISION _____

Building D Platting Application for
Haymeadow Parcels RMF-1A
Application Narrative
July 2, 2024

ABRIKA Properties, LLC
8250 Southwest 27th Avenue
Ocala FL 34476

Haymeadow Project Team

Property Owner:
Abrika Properties, LLC
8250 Southwest 27th Avenue
Ocala Fl 34476

Owner's Contact
Michael Hood
Range Consulting
PO Box 909
Avon, CO 81620

Land Use Attorney:
Wear Travers Perkins LLC
97 Main Street Suite E 202
Edwards CO 81632

Surveyor:
SGM
18 W. Sixth Street, Suite 200
Glenwood Springs, CO 81601

Background

The RMF-1 Major Development Permit was approved by Town of Eagle on July 12, 2022. The approval included 76 units for development. In the approval the Developer committed to 9 LERP units and 11 Resident Occupied Units in all of RMF-1. The final plat conforms with the Filing 1 Preliminary plan by maintaining the access points defined in Filing 1 preliminary plan. It is also in conformance with no deviations from the major development permit for RMF-1 (DR22-01). The Developer acknowledges that the development complies with all applicable technical standards and specifications.

RMF-1

Now known as 7 Hermit Condos, Parcel RMF-1A is addressed as 91 Mt. Hope Circle. The parcel is designated as multi-family by the PUD Guide and Haymeadow Filing 1 Final Plat. The 7 Hermit Condos includes seventy-six dwelling units in seven buildings. All seventy-six units are for sale, which satisfies condition of approval #13 in ordinance 13-2021.

The Development is in full compliance with the PUD Guide development standards. No design variances were requested. Parking is in compliance with town requirements and includes enclosed individual garages and surface parking spaces. The Alpine Engineering site plan includes a full parking compliance summary. The plan is in full compliance with all of the requirements in Land Use Development Code, such as parking spaces, impervious surfaces, lot coverages, density per acre, LERP units, signage, landscaping and irrigation. While this is only the first building, when completed this property will be in excess of the LERP and RO units committed to with the Major Development Permit application, this commitment was 9 LERP units and 11 RO Units. There will be no LERP units in Building D and four RO Units, D103, D104, D303, and D304.

Construction Drawings and Specifications

The construction drawings and specifications are on file with the Town of Eagle Building Department, please reference:

Building A: 22TEGL-5796
Building B: 22TEGL-5797
Building C: 22TEGL-5798
Building D: 22TEGL-5799
Building E: 22TEGL-5800
Building F: 22TEGL-5801
Building G: 22TEGL-5802

Final Reports and Studies

The Haymeadow PUD approval addressed all the traffic studies, utility impact reports, drainage plans, and the soils reports were submitted with the Major Development Permit for this parcel. This project is in compliance with all of the previous approvals.

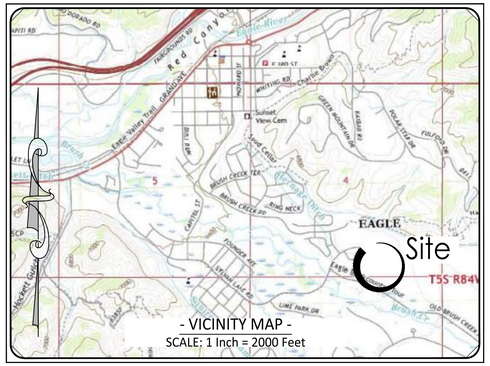
Haymeadow Filing 1 included installation of all necessary public utilities to serve the property and make it development ready. All utilities have been completed and accepted by the Town of Eagle with RMF-1 under a grading permit. The access has been completed per the construction drawings. The access drives, parking areas and building layouts have been designed to meet the requirements of the Greater Eagle Fire Protection District and the standards of TOE Code Section 4.07.150. The building plans show the appropriate fire control systems.

Schedule and Phasing

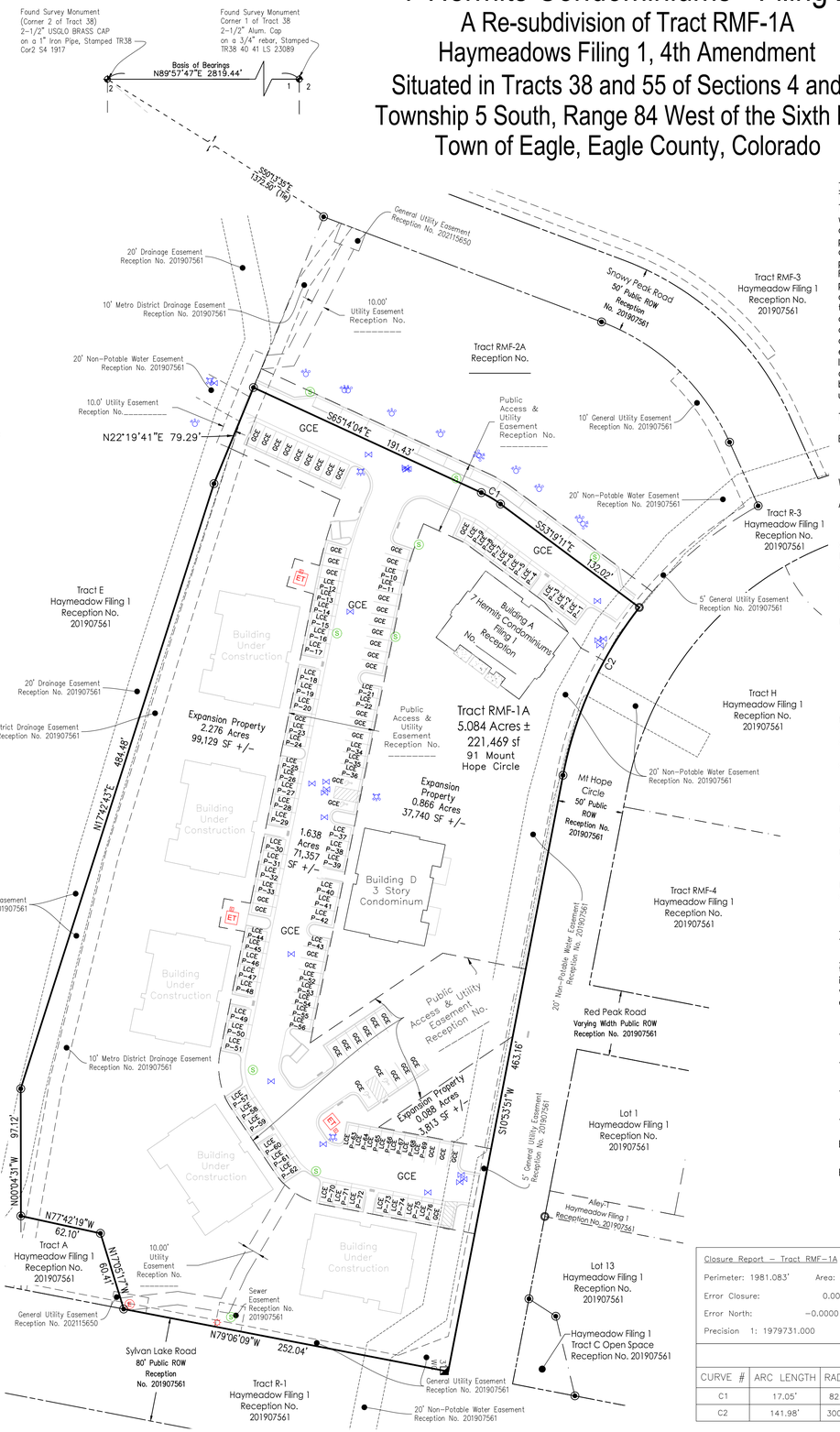
In Ordinance 13-2021, there was a condition of approval #11 stated that Haymeadow to start construction on 72 units within 36 months of the approval. The developer has met the criteria in Ordinance 13-2021 by starting the construction of 76 units within 16 months of the approval.

The buildings are being phased for turnover and there will be a condo map application for each building.

Final Plat and Condominium Map of
7 Hermits Condominiums - Filing 2
A Re-subdivision of Tract RMF-1A
Haymeadows Filing 1, 4th Amendment
Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado



Land Use Table			
Unit	Address	SF	Use
Unit D101	91 Mount Hope Circle, Unit D101, Eagle, CO 81631	1,029	Condominium Unit
Unit D102	91 Mount Hope Circle, Unit D102, Eagle, CO 81631	1,020	Condominium Unit
Unit D201	91 Mount Hope Circle, Unit D201, Eagle, CO 81631	890	Condominium Unit
Unit D202	91 Mount Hope Circle, Unit D202, Eagle, CO 81631	891	Condominium Unit
Unit D203	91 Mount Hope Circle, Unit D203, Eagle, CO 81631	1,030	Condominium Unit
Unit D204	91 Mount Hope Circle, Unit D204, Eagle, CO 81631	1,030	Condominium Unit
Unit D301	91 Mount Hope Circle, Unit D301, Eagle, CO 81631	881	Condominium Unit
Unit D302	91 Mount Hope Circle, Unit D302, Eagle, CO 81631	881	Condominium Unit
Unit D303	91 Mount Hope Circle, Unit D303, Eagle, CO 81631	1,030	Condominium Unit
Unit D304	91 Mount Hope Circle, Unit D304, Eagle, CO 81631	1,029	Condominium Unit



CERTIFICATE OF DEDICATION AND OWNERSHIP

Know all men by these presents that 7 Hermit Condos, LLC, a Colorado Limited Liability Company, the undersigned, being sole owner(s) in fee simple of all that real property described as follows:

Tract RMF–1A, as depicted on the Fourth Amendment, Haymeadow Filing 1, Easements of Tracts RMF–1A and RMF–2A in the County of Eagle, as recorded at Reception No. _____ Town of Eagle County of Eagle, State of Colorado, containing 5.084 Acres (221,469 square feet), more or less. Have by these presents laid out, platted and subdivided the same into lots and tracts as shown on this final plat and condominium map under the name and style of 7 Hermits Condominiums – Filing 2 in the County of Eagle; and do hereby accept the responsibility for the completion of all required public improvements and places as shown on the accompanying plat to the use of the public forever, and do hereby dedicate those portions of said real property which are created as easements on the accompanying plat to the public forever as easements for the purposes shown for the Subdivision, and further, hereby grant the right to install and maintain all necessary structures to the entity responsible for providing the services for which the easements are established.

Executed this_____ day of _____, 2024.
Owner: 7 Hermit Condos, LLC, a Colorado Limited Liability Company
By: _____
Name: _____
8250 Southwest 27th Avenue
Ocala, FL 34476

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing Certificate of Dedication and Ownership was acknowledged before me this_____ day of _____, 2024,
by _____
as _____
of: 7 Hermit Condos, LLC, a Colorado Limited Liability Company

Witness my hand and official seal _____

My commission expires: _____
Notary Public

MORTGAGEE OR LIENHOLDERS CERTIFICATE

Alpine Bank, a Colorado Banking Corporation, beneficiary under that certain Deed of Trust dated May 18, 2023 and recorded May 19, 2023 as Reception No. 202305385 in the Office of the Clerk and Recorder of Eagle County, Colorado, as amended and supplemented from time to time, for itself, its successors and assigns, hereby approves, joins, and consents to the dedications made in this plat affecting the property encumbered by the Deed of Trust.

ALPINE BANK,
a Colorado banking corporation

By: _____

Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this_____day of 20__, by _____as_____of
ALPINE BANK, a Colorado banking corporation.

WITNESS my hand and official seal.
My commission expires: .

[SEAL]

_____
NOTARY PUBLIC

OWNER'S ADDRESS
7 Hermit Condos, LLC
8250 Southwest 27th Avenue
Ocala, FL 34476

— LEGEND —

- ✥ – Found Monument as Described
- ◉ – Found 5/8" Rebar and 1–1/4" Plastic Cap stamped LS 38182
- ◪ – Found 5/8" Rebar & 2–1/2" Aluminum Cap stamped LS 38182
- ○ – Found Mag Nail & 1–1/2" Shiner stamped LS 38182
- WC – Witness Corner
- Property Line
- Easement Line
- Easement Line
- Right–of–Way Line
- Adjoining Parcel
- Fire Hydrant
- Water Valve
- Water Shut Off
- Sewer Manhole
- Electric Pedestal
- ET Electric Transformer
- E Electric Manhole

TOWN COUNCIL CERTIFICATE

This map of 7 Hermits Condominiums – Filing 1, is approved by Town Council of the Town of Eagle, Colorado, this _____ day of _____, 2024, for filing with the Clerk and Recorder of Eagle County, Colorado, and for conveyance or dedication to the Town of Eagle the public dedications shown hereon; subject to the provisions that approval in no way obligates the Town of Eagle for financing or constructing of improvements on said lands, streets or easements dedicated to the public except as specifically agreed to by the Town Council of the Town of Eagle. Further, said approval in no way obligates the Town of Eagle for maintenance of public improvements until construction of said improvements has been completed in accordance with the Town of Eagle's specifications and the Town of Eagle has agreed to accept said improvements. This approval does not guarantee that the size, soil conditions, sub–surface geology, ground water conditions, or flooding conditions of any lot shown hereon are such that a building permit, development permit, or any other required permit will be issued. This approval is with the understanding that all expenses involving required improvements for all utility services, paving, grading, landscaping, curbs, gutters, sidewalks, road lighting, road signs, flood protection devices, drainage structures, and all other improvements that may be required shall be the responsibility of the owners designated hereon and not the Town of Eagle, unless otherwise specifically agreed to in writing by the Town Council.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

Witness my hand and seal of the Town of Eagle, Colorado

ATTEST: _____
Jenny Rakow, Town Clerk

CERTIFICATE OF TAXES PAID

I, the undersigned, do hereby certify that the entire amount of taxes and assessments due and payable as of

_____ upon all parcels of real estate described on this map of 7 Hermits Condominiums – Filing 1, are paid in full.

Dated this _____ day of _____, A.D. 2024.

_____
Treasurer of Eagle County, Colorado

EAGLE COUNTY CLERK AND RECORDER CERTIFICATE

This map of 7 Hermits Condominiums – Filing 1, was filed for record in the office of the Eagle County Clerk

and Recorder at _____o'clock _____M. on the

_____ day of _____ 2024, and is duly recorded at

Reception No. _____

EAGLE COUNTY CLERK & RECORDER

By: _____
Deputy

Declarations or Protective Covenants are filed in Book _____ at Page _____, as Document No. _____.

TITLE CERTIFICATE

_____ does hereby certify that it has examined the title to all lands shown on this map of 7 Hermits Condominiums – Filing 1 in the County of Eagle, State of Colorado., and that title to such lands is vested in 7 Hermit Condos LLC is free and clear of all liens, and encumbrances, except as follows:

_____

_____

_____

_____

Executed this _____ day of _____, 2024.

By: _____
Title Examiner

Closure Report – Tract RMF–1A

Perimeter: 1981.083' Area: 221468.98 Sq. Ft.
Error Closure: 0.001 Course: S88°57'06"E
Error North: –0.0000 East: 0.0011
Precision 1: 1979731.000

CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	17.05'	82.00'	11°54'44"	S59°16'41"E	17.02'
C2	141.98'	300.00'	27°06'59"	S24°27'21"W	140.66'

REVIEW COPY

NOTES:

1. The purpose of this Final Plat and Condominium Map of 7 Hermits Condominiums – Filing 2 is to establish the condominium property boundaries, Expansion Property, Units, Limited Common Elements and General Common Elements that are within the Property as those terms are defined in the Declaration.
2. Basis of Bearings: Bearings shown hereon are based on an assumed bearing of N89°57'47"E the line between Corner 2 of Tract 38 a 2 1/2" USGLO Brass Cap on a 1" diameter iron pipe and Corner 1 of said Tract 38 a 2 1/2" Aluminum Cap on a 3/4" rebar as shown hereon with the northwest corner of RMF–2A bearing S50°13'35"E a distance of 1372.50 feet from said Corner 2 of Tract 38.
3. Survey date: February, March, April, May, June 2024.
4. Units of linear measurements are displayed in US Survey Feet.
5. Vertical Information:
   Datum: Elevation information shown hereon is based upon GPS observations utilizing OPUS, Geoid 12B to derive the NGVD29 elevation of 6714.13' at the top of a 5/8" rebar & 1–1/4" orange plastic cap stamped LS 38182, as shown on Sheet 2.
6. The property shown hereon is subject to all easements, rights–of–way, building setbacks or other restrictions of record, as such items may affect this property. Plotable matters are shown hereon. This survey does not represent a title search by this surveyor to determine ownership or to discover easements or other encumbrances of record. All information pertaining to ownership, easements and other encumbrances of record has been taken from the Haymeadow Filing 1, Second Amendment, Reception Number 202214557; those depicted in the Correction to Haymeadow Filing 1, Second Amendment, Reception No. 202301503; as well as the Schedule B Part 2 Exceptions recited on Title Commitment No VB50071770–04 provided by Land Title Guarantee Company having a date of 05/23/2024. All easements of record as set forth in Schedule B, Part II of the aforementioned title commitment are shown in this Plat except for the easements created by the instruments contained in the following listed Schedule B, Part II exceptions, which easements are not plottable based upon the legal descriptions set forth in the instruments creating such easements:
   a. Exception 34: EASEMENTS AS SET FORTH AND GRANTED IN GRANT OF EASEMENT RECORDED FEBRUARY 23, 2023 UNDER RECEPTION NO.202302187.
   b. Exception 37: EASEMENT RECORDED MAY 16, 2023 UNDER RECEPTION NO. 202305174.
   c. Exception 39: HOLY CROSS ENERGY UNDERGROUND RIGHT–OF–WAY EASEMENT RECORDED MARCH 18, 2024 UNDER RECEPTION NO. 202402837.
   d. Exception 40: HOLY CROSS ENERGY UNDERGROUND RIGHT–OF–WAY EASEMENT RECORDED MARCH 18, 2024 UNDER RECEPTION NO. 202402838.
7. Flood Zone Classification; Flood Hazard Zone information: Zone X according to FIRM Map Number 08037C0393D with an effective date of December 4, 2007.
8. All Tracts located within this map of 7 Hermits Condominiums – Filing 2, are subject to the Town of Eagle, Colorado Resolution No. 7 (series of 2021) recorded at Reception No. 202114804, the Town of Eagle, Colorado Resolution No. 12 (series of 2021) recorded at Reception No. 2021011274 and the First Amended PUD Guide for the Haymeadow Planned Unit Development recorded at Reception No. 202114805.
9. Abbreviations: Aluminum = Alum.; Angle Point = AP; Center line = CL; Diameter= dia.; Land Surveyor = LS; Limited Common Element = LCE; General Common Element = GCE; Metropolitan = Metro; Mechanical = Mech; Public Land Survey System = PLSS; Principal Meridian = P.M.; Reception Number = Reception No. or Rec.No. or Rec.; Right of Way = ROW; Tract = TR; Utility Easement = EU; United States Government Land Office= USGLO; Square Feet = S.F.; Garage Building A = GA; Storage Building A = SA; Parking = P
10. The property and improvements shown on this Condominium Map are subject to that certain Condominium Declaration for 7 Hermits Condominiums recorded _____, 2024 at Reception No._____, Eagle County, Colorado (as amended and supplemented from time to time, the "Declaration"). Capitalized terms used in this Condominium Map without further specific definition have the meanings given to them in the Declaration.
11. This Condominium Map and the Declaration may be supplemented and expanded by the addition of any portion of the Expansion Property as depicted hereon and as defined in the Declaration pursuant to rights reserved in the Declaration.
12. Parcel dimensions shown hereon reflect both record and measured bearings and distances.

SURVEYOR'S CERTIFICATE

I, Scott A. Hemmen, do hereby certify that I am a Professional Land Surveyor licensed to practice land surveying under the laws of the State of Colorado, that this condominium map is a true, correct and complete map of 7 Hermits Condominiums – Filing 2, as laid out, dedicated and shown hereon, that such map was made from an accurate survey of said property by me and under my supervision and accurately shows the location and dimensions of the lots, easements and rights of way of said map as the same are monumented upon the ground in compliance with applicable regulation governing the subdivision of land, that such map is based upon the professional land surveyor's knowledge, information and belief, that such map has been prepared in accordance with applicable standards of practice, and that such map is not a guaranty or warranty, either expressed or implied.

In Witness Whereof, I have set my hand and seal this _____ day of _____, A.D., 2024.

Scott A. Hemmen
Colorado PLS # 38182
For, and on behalf of SGM

Graphic Scale
0 25 50 100
In U.S. Feet : 1" = 50'

SGM
118 West Sixth Street, Suite 200
Glenwood Springs, CO 81601
970.945.1004
www.sgm-inc.com

7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By:
1			
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Notice: According to Colorado Law, you must commence any legal action based upon any defect in this survey within three years after you discover such defect. In no event may any legal action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

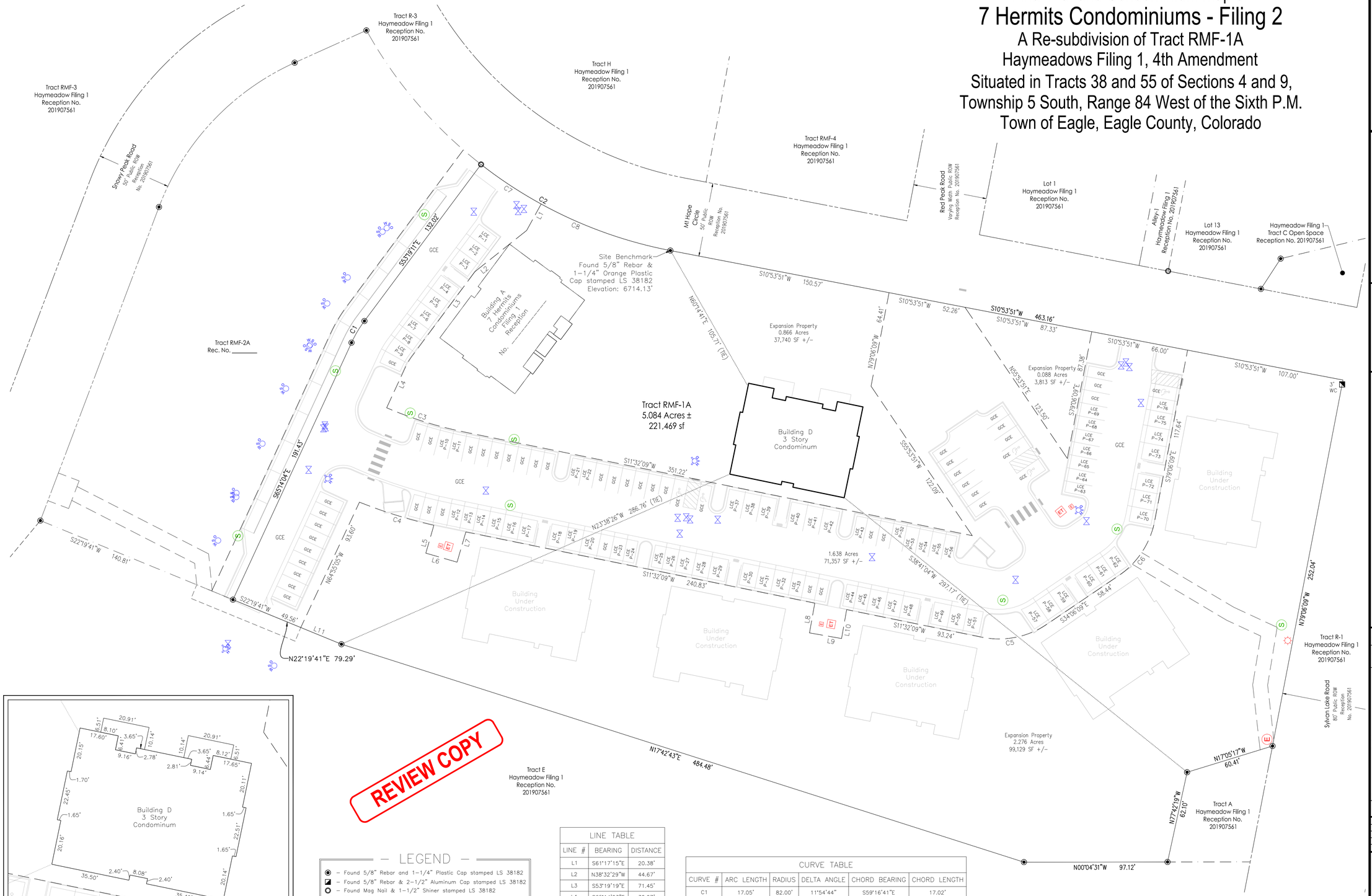
Job No.	2016-277.009
Drawn by:	AO/MW/JW
Date:	06/27/2024
Approved: PLS:	SAH
File:	7-HermitsCondo-BldgD Pages1_2
Location:	

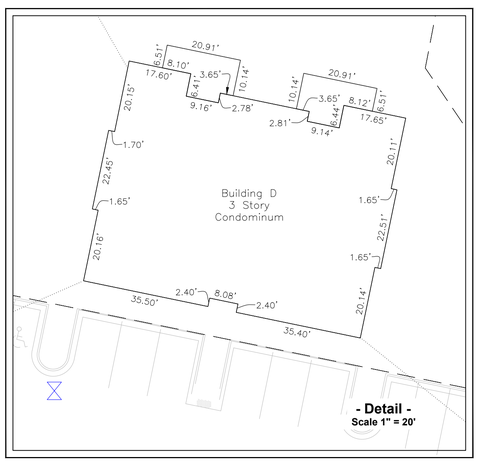
Condominium Map

Sheet No. 1
Of : 6

I:\2016\2016-277-Haymeadows\009-7HermitsCondos\H-Dwgs\Surv\Dwgs\BaseMaps\Filing2 - BLDG D\7-HermitsCondo-BldgD Pages1_2.dwg Plotted: 6/27/2024 2:27 PM By: Josh Wilson

Final Plat and Condominium Map of
7 Hermits Condominiums - Filing 2
A Re-subdivision of Tract RMF-1A
Haymeadows Filing 1, 4th Amendment
Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado





REVIEW COPY

— LEGEND —

- ◉ – Found 5/8" Rebar and 1-1/4" Plastic Cap stamped LS 38182
- ◪ – Found 5/8" Rebar & 2-1/2" Aluminum Cap stamped LS 38182
- ○ – Found Mag Nail & 1-1/2" Shiner stamped LS 38182
- WC – Witness Corner
- Property Line
- Right-of-Way Line
- Adjoining Parcel

LINE TABLE

LINE #	BEARING	DISTANCE
L1	S61°17'15"E	20.38'
L2	N38°32'29"W	44.67'
L3	S53°19'19"E	71.45'
L4	S65°14'03"E	30.07'
L5	S73°52'32"E	19.62'
L6	S16°07'28"W	22.00'
L7	S73°52'32"E	21.31'
L8	S79°57'47"E	20.43'
L9	N10°02'13"E	22.00'
L10	S79°57'47"E	19.85'
L11	S22°19'41"W	29.73'

CURVE TABLE

CURVE #	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	17.05'	82.00'	11°54'44"	S59°16'41"E	17.02'
C2	141.98'	300.00'	27°06'59"	S24°27'21"W	140.66'
C3	54.46'	267.00'	11°41'11"	S17°22'44"W	54.36'
C4	52.76'	333.00'	9°04'38"	S17°15'44"W	52.70'
C5	46.20'	58.00'	45°38'18"	S11°17'00"E	44.99'
C6	45.55'	58.00'	45°00'00"	S56°36'09"E	44.39'
C7	48.70'	300.00'	9°18'05"	S33°21'48"W	48.65'
C8	93.28'	300.00'	17°48'54"	S19°48'18"W	92.90'

Graphic Scale
0 15 30 60
In U.S. Feet : 1" = 30'

SGM
118 West Sixth Street, Suite 200
Glenwood Springs, CO 81601
970.945.1004
www.sgm-inc.com

7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By:
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Notice: According to Colorado Law, you must commence any legal action based upon any defect in this survey within three years after you discover such defect. In no event may any legal action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

Job No.	2016-277.003
Drawn by:	AO
Date:	06/27/2024
Approved:	PLS: SAH
File:	7-HermitsCondo-BldgD Pages1_2

Title:

Building Dimensional Ties

Sheet No.
2
Of : 6

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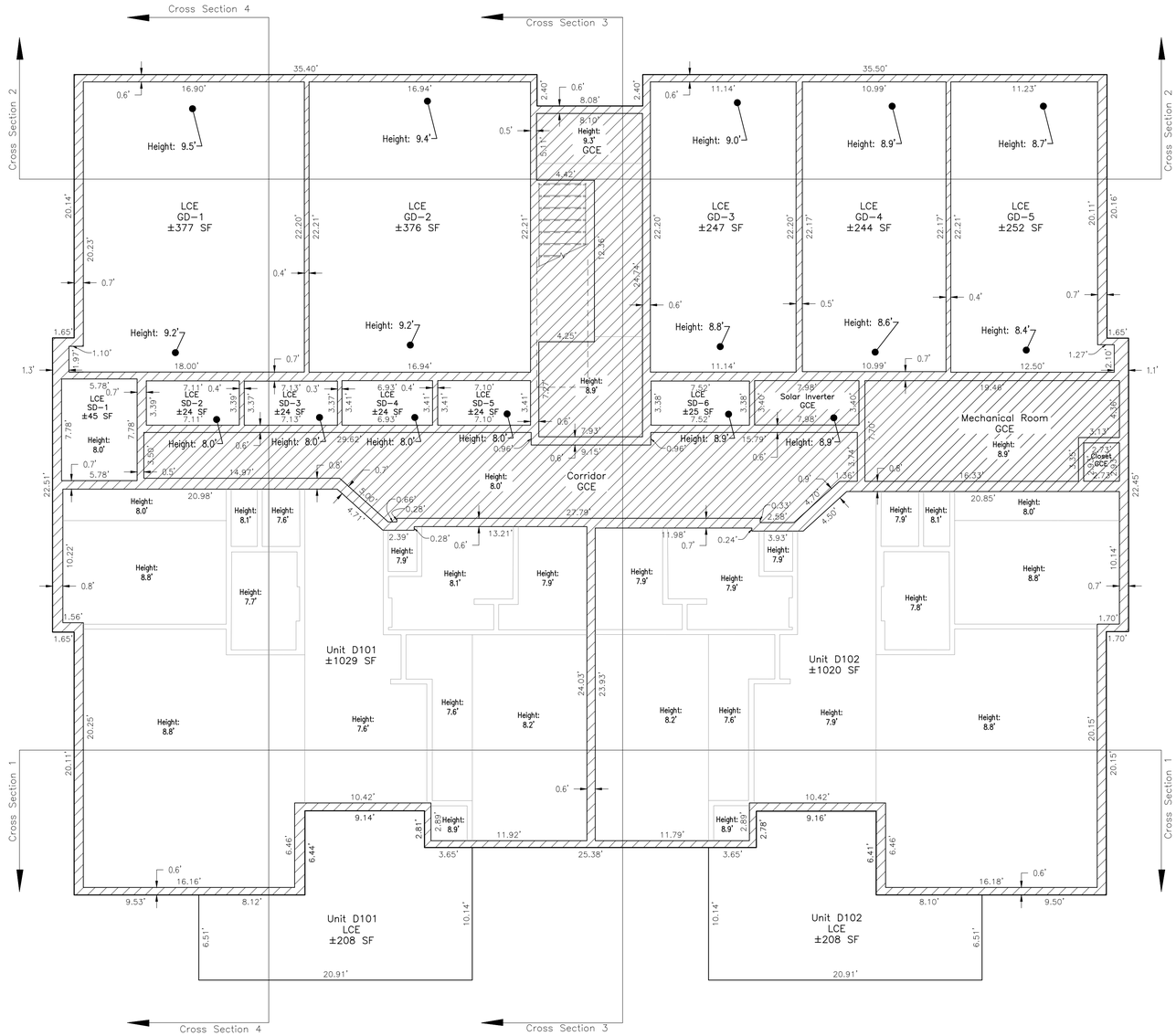
Condominium Map of

7 Hermits Condominiums - Filing 2

Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado



— LEGEND —

LCE – Limited Common Element

GCE – General Common Element

– GCE

REVIEW COPY

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Graphic Scale

0 2.5 5 10

In U.S. Feet : 1" = 5'

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7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By:
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Job No.	2016-277.009
Drawn by:	MEW
Date:	5/28/2024
Approved:	PLS: SAH
File:	7-HermitsCondo-BldgD Pages3_6

Location:

Building D
Level 1
Interior Plan View

Sheet No.

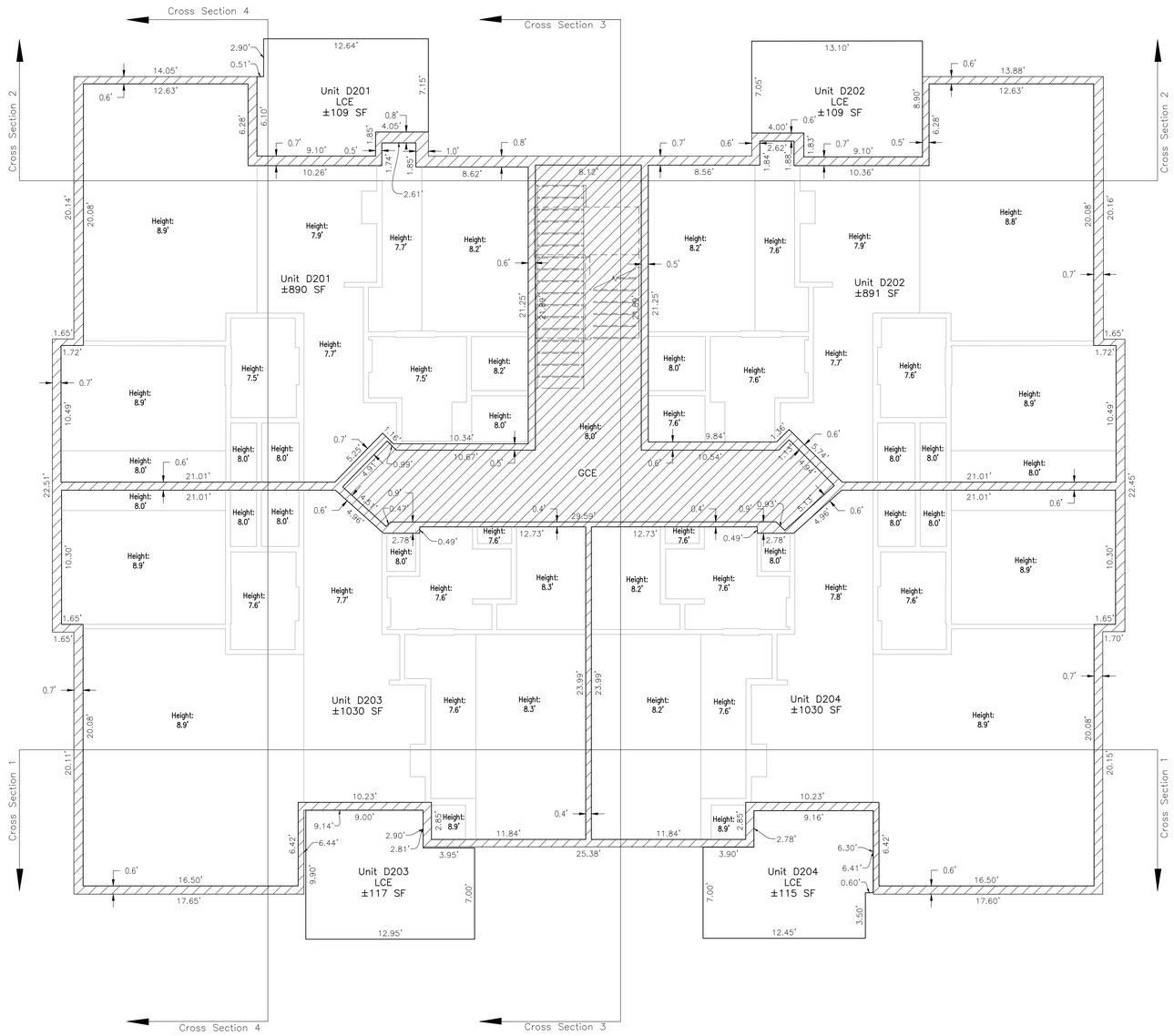
3

Of : 6

Condominium Map of

7 Hermits Condominiums - Filing 2

Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado



— LEGEND —

LCE – Limited Common Element

GCE – General Common Element

REVIEW COPY

Graphic Scale

0 2.5 5 10

In U.S. Feet : 1" = 5'

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7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By:
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Job No.	2016-277.009
Drawn by:	MEW
Date:	5/28/2024
Approved:	PLS: SAH
File:	7-HermitsCondo-BldgD Pages3_6

Location:

Building D
Level 2
Interior Plan View

Sheet No.

4

Of : 6

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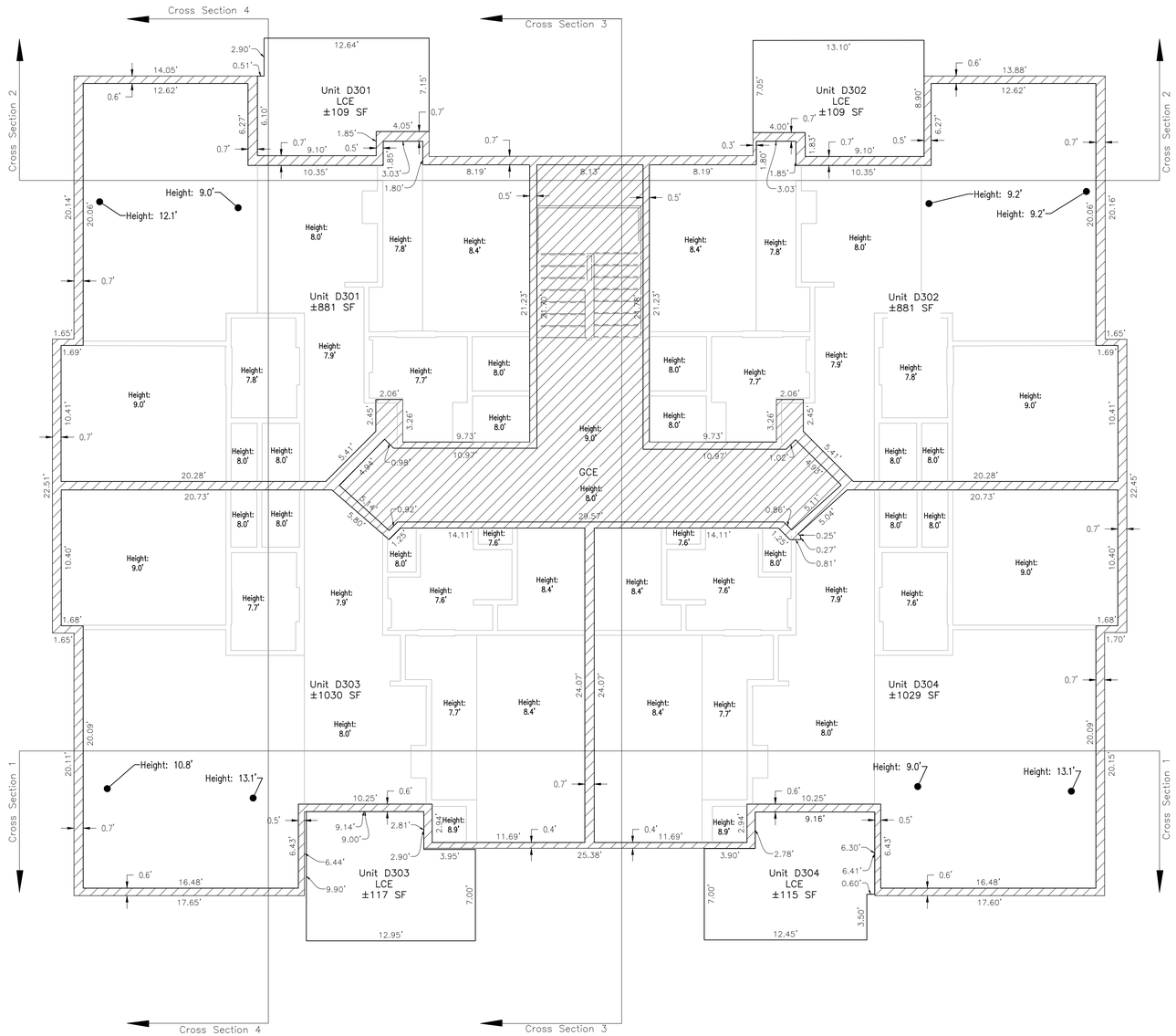
Condominium Map of

7 Hermits Condominiums - Filing 2

Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado



LEGEND

LCE – Limited Common Element

GCE – General Common Element

– GCE

REVIEW COPY

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Graphic Scale

0 2.5 5 10

In U.S. Feet : 1" = 5'

7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By:
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Job No.	2016-277.009
Drawn by:	MEW
Date:	5/28/2024
Approved: PLS:	SAH
File:	7-HermitsCondo-BldgD Pages3_6

Location:

Building D
Level 3
Interior Plan View

Sheet No.

5

Of : 6

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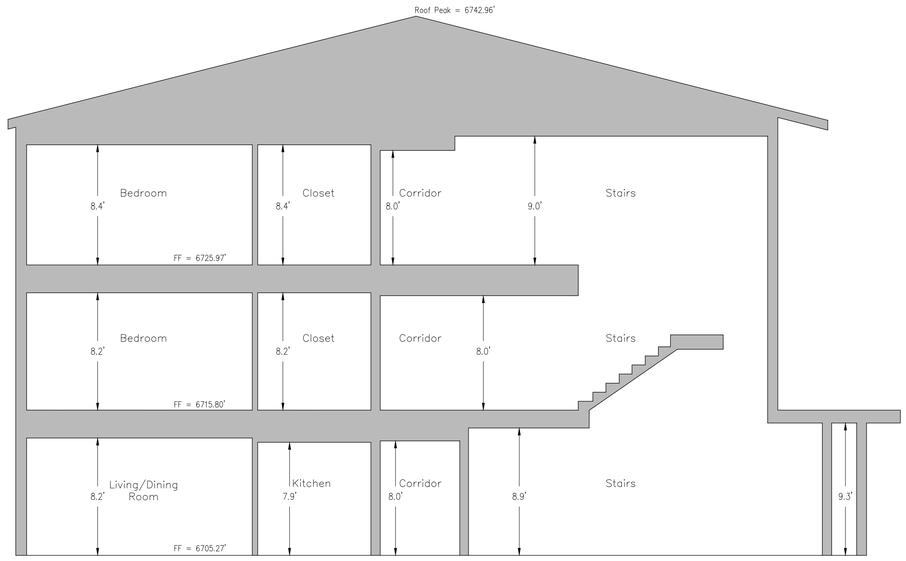
Condominium Map of

7 Hermits Condominiums - Filing 2

Situated in Tracts 38 and 55 of Sections 4 and 9,
Township 5 South, Range 84 West of the Sixth P.M.
Town of Eagle, Eagle County, Colorado

Building D
Cross Section 1
Facing Southesst



Building D
Cross Section 3
Facing Southwest

Building D
Cross Section 2
Facing Northwest

Building D
Cross Section 4
Facing Southwest

FF – Finished Floor Elevation

REVIEW COPY

Graphic Scale
0 2.5 5 10
In U.S. Feet : 1" = 5'

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7 Hermits Condominiums - Filing 2
Town of Eagle, Colorado

#	Revision	Date	By
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Job No.	2016-277.009
Drawn by:	MEW
Date:	5/28/2024
Approved:	PLS: SAH
File:	7-HermitsCondo-BldgD Pages3_6

Location:

Building D
Cross Sections

Sheet No.
6
Of : 6

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TOWN OF EAGLE, COLORADO
RESOLUTION NO. 47
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING A FINAL PLAT FOR 7 HERMIT CONDOMINIUMS FILING 2

WHEREAS, 7 Hermit Condos, LLC ("Applicant") owns the real property described as Tract RMF-1A as depicted on the Haymeadow Filing 1, Fourth Amendment, A Lot Line Adjustment of Tracts RMF-1A and RMF-2A, situated in Tracts 38 and 55 of Sections 4 and 9 in the Town of Eagle, Colorado (the "Property");

WHEREAS, Applicant filed an application for approval of the 7 Hermit Condominiums Filing 2 Final Plat, to condominiumize 10 dwelling units and 5 garages in Building D on Tract RMF-1A of the Property (the "Application");

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Findings. The Town Council finds that the Application complies with the applicable criteria in Section 4.17.100.F. of the Eagle Municipal Code.

Section 2. Decision. Based on the foregoing findings, the Town Council approves the Application, subject to the following conditions: Within 30 days of the date of Town Council's Resolution, and prior to recordation of the Final Plat, Owner shall make technical corrections to the Application documents as directed by Town staff. The Town Planner may grant one administrative extension of this deadline of up to 30 days, upon good cause shown. Any further extensions must be authorized by the Town Council.

INTRODUCED, READ, PASSED AND ADOPTED ON AUGUST 13, 2024.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: August 13, 2024

Agenda Item: Resolution 49, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado, Approving an Engagement Letter with Bulter Snow LLP to Provide Bond Council Services and Authorizing the Town Manager to Execute the Engagement Letter"

REQUEST: Review and approve the Engagement Letter between the Town and Butler Snow LLP for bond counsel services related to the issuance of Certificates of Participation for the Pool Rebuild Project.

INTRODUCTION: The Town requires bond counsel services for the issuance of Certificates of Participation to fund the Pool Rebuild Project. We had initially selected Martina Hinojosa with Cantu Harden Montoya for these services. However, since her recent move to Bracewell, she will not be able to obtain tax compliance approval in the required timeframe. To meet our goal of issuing the debt by the end of October, we have sought alternative proposals. Butler Snow LLP and Kline Alvarado Veio provided fee proposals of $65,000 each. After reviewing these proposals, staff recommends moving forward with Butler Snow LLP based on their previous experience with the Town, their personalized approach, and their widely respected reputation in Colorado for bond counsel services.

ANALYSIS: Butler Snow LLP's fee is $65,000, which is the same as the proposal from Kline Alvarado Veio. Despite the competitive fee, staff recommends Butler Snow LLP due to their proven track record with the Town and their strong reputation in the field. Additionally, Butler Snow has a well-established working relationship with RBC Investments, our current underwriter for this debt issuance, which could facilitate a smoother process.

COMMUNITY INPUT: None required.

BUDGET / STAFF IMPACT: The cost for bond counsel services is will be funded through the issuance of the Certificates of Participation. This fee aligns with our budget for total bond issuance expenditures with the Pool Rebuild Project which we currently have projected at $150,000.

STRATEGIC PLAN ALIGNMENT: This is a requirement of issuing debt and is not necessarily aligned with any major strategic objectives, but it is a necessary administrative action to facilitate the Pool Rebuild Project.

RECOMMENDED ACTION OR PROPOSED MOTION:
Motion to **approve** or **deny** Resolution 49, Series 2024, "A Resolution of the Town Council of the Town of Eagle, Colorado, Approving an Engagement Letter with Bulter Snow LLP to Provide Bond Council Services and Authorizing the Town Manager to Execute the Engagement Letter"

ATTACHMENTS:

- Resolution 49-2024 with Butler Snow LLP Engagement Letter attached

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 49
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING AN ENGAGEMENT LETTER WITH BUTLER SNOW LLP TO PROVIDE BOND COUNSEL SERVICES

WHEREAS, the Town (the "Town") requires legal services related to the issuance of Certificates of Participation to fund the Pool Rebuild Project;

WHEREAS, the Town has identified Butler Snow LLP ("Butler Snow") as a qualified firm to provide bond counsel services; and

WHEREAS, the Town desires to engage Butler Snow as bond counsel for the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Engagement Letter with Butler Snow LLP is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Town Manager is authorized to execute the Engagement Letter on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON AUGUST 13, 2024.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

BUTLER | SNOW

TRANSACTION ENGAGEMENT LETTER

TOWN OF EAGLE, COLORADO
TOWN OF EAGLE POOL REBUILD PROJECT
CERTIFICATES OF PARTICIPATION
SERIES 2024

1. TRANSACTION

Butler Snow LLP ("Butler Snow"), as Bond Counsel ("Bond Counsel"), will provide legal services to the Town of Eagle (the "Town") in connection with the above-referenced Certificates of Participation Series 2024 (the "Certificates"). We understand that this Engagement Letter must be executed by Butler Snow and the Town before the Town is obligated for the payment of any fees or expenses under this transaction.

2. SCOPE OF WORK

As your Bond Counsel, we will examine applicable law; consult with the parties to the transaction prior to the execution and delivery of the Certificates; participate in meetings with Town officials and their financial advisors relating to the structuring of the Certificates; participate in meetings relating to permissible levels of private use of the Certificate-financed facilities; prepare all other customary authorizing and operative documents; consult with the Town and the bond purchaser in connection with any related market issues of a legal nature; review a certified transcript of proceedings; and undertake such additional duties as we deem necessary to render our opinion regarding the Certificates. Subject to the completion of proceedings to our satisfaction, we will render our opinion relating to the validity of the Certificates, the enforceability of the security for the Certificates, and the exclusion of the interest paid on the Certificates (subject to certain limitations which may be expressed in the opinion) from gross income for federal income tax purposes and for Colorado income tax purposes. Our Certificate opinion will be addressed to the Town and will be executed and delivered by us in written form on the date that the Certificates are exchanged for their purchase price (the "Closing"). The Certificate opinion will be based upon facts and law existing as of their date.

Our work will include, without limitation, negotiating, drafting and coordinating the adoption of any necessary ordinances, negotiating and/or drafting the notices of sale, escrow agreements, paying agent agreements, continuing disclosure undertakings and other required documents and instruments, coordinating and preparing necessary Closing certificates and documents (including required Tax Certificates), supervising the Closing and rendering any required legal opinions.

Our services as Certificate Counsel are limited to those contracted for explicitly herein; the City's execution of this letter constitutes an acknowledgement of those limitations. Specifically, but without implied limitation, our responsibilities do not include any representation by Butler Snow in connection with any IRS audit, SEC investigation, or any litigation involving the Town or the Certificates. Nor do we assume responsibility for the preparation of any collateral documents (e.g., environmental impact statements, etc.) which are to be filed with any state, federal or other regulatory agency. Nor do our services include financial advice (including advice about the structure of the Certificates) or advice on the investment of funds related to the execution and delivery of the Certificates. If such services are requested of Butler Snow, we shall discuss the nature and extent of those services and an estimate of our fee at the time of the request.

Suite 5100
1801 California Street
Denver, Colorado 80202

DAWN P. BOOKHARDT
720.330.2384
Dawn.Bookhardt@butlersnow.com

T 720.330.2300
F 720.330.2301
www.butlersnow.com

BUTLER SNOW LLP

Unless otherwise approved by the Town, Butler Snow understands that it will not be paid for: (i) time spent in conferences among members of the firm; (ii) more than one attorney's time to attend meetings or conference calls regardless of the number of attorneys attending the meeting or call; (iii) time spent on legal research not pre-approved by the Town; (iv) time spent preparing the Engagement Letter; or (v) or time spent on the initial consultation concerning the transaction.

3. PERSONNEL

Dawn Bookhardt and Kim Crawford will be principally responsible for the Certificate Counsel services to be performed by Butler Snow and, where appropriate, Dalton Kelley, Courtney DiGuardi, and Rene Moore will perform certain tasks related to the transaction. At all times, however, the above-named attorneys will coordinate, review, and approve all work completed for the Town. No other attorneys or paralegals shall perform work for the Town without the prior written consent of the Town.

4. FEE ARRANGEMENT

Based upon: (i) our current understanding of the terms, structure, size and schedule of the transaction as set forth in the above Scope of Work; (ii) the responsibilities we will undertake pursuant to the above Scope of Work; (iii) the time we anticipate devoting to the above Scope of Work; (iv) the skill and experience required to complete the above Scope of Work properly; and (v) the responsibilities we will assume, the fees and expenses for Butler Snow shall not exceed $65,000. Such fees will not result in total fees and expenses exceeding the maximum fees authorized herein. We understand that no travel time or expenses will be billed.

Butler Snow shall submit a final invoice at the time the Certificates are executed and delivered (the "Closing"), and such final invoice shall be paid as a cost of issuance at Closing. If there is any material change in the Scope of Work, the firm shall immediately bring such change to the attention of the Town.

We understand and agree that payment of any fees and expenses is contingent upon closing the transaction and if closing occurs, our fees will be paid at Closing out of Certificate proceeds. If the financing is not consummated, we understand and agree that we will not be paid.

If any work is to be billed on an hourly basis, such hourly rates shall be:

Attorney	Hourly Rate
Dawn Bookhardt	$660
Kim Crawford	$660
Dalton Kelley	$370
Courtney DiGuardi	$335
Rene Moore	$510

5. REPRESENTATION OF THE TOWN

In performing our services, the Town will be our client and an attorney-client relationship will exist between us. We will represent the interests of the Town rather than the Town Council, its individual members, or the Town's employees. We will work closely with the Town's staff and will rely on Town staff with regard to specific matters, including pending litigation. Our limited representation of the Town shall not alter our responsibility to render sound advice as Certificate Counsel.

6. CONFLICT OF INTEREST AND CONFIDENTIAL INFORMATION

To prevent any future misunderstanding and to preserve Butler Snow's ability to represent the Town and its other clients, Butler Snow confirms the following understanding about certain conflicts of interest issues:

a) Butler Snow acknowledges the Town's policy concerning conflicts of interest and will inform and seek consent of the Town before it represents another client in any matter directly adverse to the Town. Butler Snow understands the term "matter" to refer to transactions, negotiations, proceedings, or other representations involving specific parties.

b) Under applicable Rules of Professional Conduct, Butler Snow is obligated to and shall preserve the confidentiality of any confidential information the Town provides to it. Under these circumstances, Butler Snow may obtain nonpublic information about the Town in the course of its representation. Butler Snow restricts access to the Town's nonpublic information to firm personnel who need to know that information in connection with our representation and, as appropriate, third parties assisting in that representation. Butler Snow maintains appropriate physical, electronic, and procedural safeguards to protect the Town's nonpublic information. Butler Snow does not disclose nonpublic information about its clients or former clients to anyone, except as permitted by law and applicable Rules of Professional Conduct.

c) Butler Snow will not disclose to the Town or use on the Town's behalf any documents or information with respect to which it owes a duty of confidentiality to another client or person.

d) The fact that Butler Snow may have the Town's documents and/or information that may be relevant to another matter in which it is representing another client will not prevent it from representing that other client in that matter without any further consent from the Town. In such a case, however, Butler Snow will put in place screening or other arrangements to ensure that the confidentiality of the Town's documents and/or information is maintained.

e) Our professional obligations require Butler Snow to perform a conflicts check and not to commence work on a matter if it finds conflicts of interest that would preclude us from doing so. Our professional obligations to the City and to our other clients will require Butler Snow to run a new conflicts check if there is any change in the parties to the matter or any material change in its nature. Butler Snow must also run a new conflicts check before undertaking any new matters for the Town.

7. DISCLOSURE ISSUES

a) *Lobbying Disclosure Act of 1995*. Please note that, under certain circumstances, lawyers who lobby officials of the executive or legislative branches of federal agencies must publicly disclose such activities under the Lobbying Disclosure Act of 1995, as amended by the Honest Leadership and Open Government Act of 2007 and, as may be further amended from time to time. If the activities of Butler Snow on behalf of the Town trigger the Act's registration and reporting requirements, Butler Snow will have to file reports, which will be made available to the public, disclosing its representation of the Town, the general nature of its "lobbying" activities on the Town's behalf, and its income from such activities.

b) *Tax Shelter Regulations*. Internal Revenue Service ("IRS") regulations require certain "material advisors" who make "tax statements" in the course of their work to maintain lists containing specified information and to disclose such information to the IRS upon request. The lists generally identify participants in a transaction, describe their anticipated tax benefits, and must include certain supporting documentation. Although targeted at "potentially abusive tax shelters," these regulations encompass "any transaction that has the potential for tax avoidance or evasion." Many of the commercial and other matters that Butler Snow handles involve incidental tax issues that may bring them within this definition, even if Butler Snow is not acting as its client's tax adviser with respect to the matter. If our activities on the Town's behalf trigger these record keeping or disclosure obligations, we acknowledge that we will be required to comply with the applicable law.

c) *Compliance with Audit Requests, Subpoenas, Legal Process and Other Requests or Demands for Information*. From time to time Butler Snow may be required to respond to other requests for information or documents about the Town or our work for the Town. Such requests may come from the Town or the Town's auditors. They may also come from third parties through a subpoena or other legal process to which we are required to respond.

d) *Municipal Advisor Regulations*. Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act amended Section 15B of the Securities Exchange Act of 1934 ("Exchange Act") to add a new requirement that "municipal advisors" register with the Securities and Exchange Commission ("Commission" or "SEC"), effective October 1, 2010. On September 20, 2013, the Commission adopted final rules for municipal advisor registration ("Final Rules"). The Final Rules interpret the statutory definition of the term "municipal advisor." Exchange Act Section 15B(e)(4)(C) excludes from the municipal advisor definition attorneys offering legal advice or providing services that are of a traditional legal nature with respect to the issuance of municipal securities or municipal financial products. The Final Rules limit the scope of the attorney exclusion to such advice or services the attorney provides to the attorney's client that is a municipal entity, obligated person, or other participant in the transaction. In the Final Rules and the adopting release accompanying the Final Rules, the Commission limited the scope of these exclusions and exemptions to certain identified activities as opposed to focusing on the status of the particular market participants. The Final Rules were effective on July 1, 2014. Municipal advisors must comply with the requirement to register, maintain registration eligibility and to maintain documentation as municipal advisors using the final registration forms under the Final Rules. Disclosure may be required in certain circumstances and if activities on the City's behalf, by the firm or third parties, trigger these record keeping or disclosure obligations, we acknowledge that we will be required to comply with the applicable law.

8. DOCUMENT RETENTION

At or within a reasonable period after Closing, we will review the file to determine what materials should be retained as a record of our representation and those that are no longer needed. We will provide you with a copy of the customary transcript of documents after Closing and will return any original documents obtained from you (if a copy is not included in the transcript). Our document retention policy is attached hereto as **Exhibit A**.

9. APPLICATION OF TERMS

Our representation in respect of this matter will be deemed concluded at the time that we have rendered our final bill for services to the Town in connection with this matter.

Many post-closing events may affect the Certificates, the tax-exempt status of interest on the Certificates, or liabilities of the parties to the transaction. Such subsequent events might include a change in the project(s) to be financed with Certificate proceeds, a failure by one of the parties to comply with its contractual obligations (e.g., rebate requirements, continuing disclosure requirements), an IRS audit, or a change in federal or state law. Should the Town seek advice on a routine post-closing matter, our firm will be responsive to all inquiries. If the Town seeks additional legal services for non-routine post-closing matters, we would be happy to discuss the nature and extent of that separate engagement at that time.

10. APPROVAL

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning the enclosed copy of this letter, retaining the original for your files.

If you disagree with any of these terms and conditions, please advise us immediately by return correspondence so that we can resolve any differences at the outset of this engagement and proceed with a clear, complete, and consistent understanding of our relationship.

BUTLER SNOW LLP

By: _____

Accepted and Approved:

Town Manager for the
Town of Eagle

_____

EXHIBIT A
NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us. If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records of documents as needed during the course of the representation.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

You will be notified and given the opportunity to identify and request copies of such items you would like to have sent to you or someone else designated by you. You will have 30 days from the date our notification is sent to you to advise us of any items you would like to receive. You will be billed for the expense of assimilating, copying and transmitting such records. We reserve the right to retain copies of any such items as we deem appropriate or necessary for our use. Any non-public information, records or documents retained by Butler Snow and its employees will be kept confidential in accordance with applicable rules of professional responsibility.

Any file records and documents or other items not requested within 30 days will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow's network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 50
(Series of 2024)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH STOLFUS & ASSOCIATES, INC. FOR ENGINEERING SERVICES

WHEREAS, the Town of Eagle (the "Town") desires to contract with Stolfus & Associates, Inc. for engineering services to assist the Town in advancing the Grand Avenue Corridor Multimodal Project from 30 to 60 percent design;

WHEREAS, the Town desires to invest in critical infrastructure, assets, and program improvements that increase our residents' quality of life and add to our vibrant economy without creating an undue burden on the residents of the Town of Eagle; and

WHEREAS, Stolfus & Associates, Inc. agrees to perform such services pursuant to Professional Services Agreement (the "Agreement").

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Professional Services Agreement with Stolfus & Associates, Inc. is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Agreement on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON AUGUST 13, 2024.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor Turnipseed and Town Council

From: Tom Gosiorowski, Public Works Director
Martha Miller, Project Manager
Date: August 6, 2024

Agenda Item: Grand Avenue Multimodal Project - Task Order #2 with Stolfus & Associates

REQUEST:
Staff requests the Council's approval of Task Order #2 to advance the Grand Avenue Multimodal Project from a 30 to 60 percent design.

BACKGROUND:
Since May 2023, Stolfus & Associates, Inc. has been engaged with the Town to advance the Grand Avenue Multimodal Project design. The project aims to improve the corridor's safety, mobility, and operations while improving the aesthetic appearance and promoting economic growth and environmental sustainability.

In July 2024, Stolfus completed the 30% preliminary design outlined in Task Order #1. During that phase, Staff and the Stolfus team completed the following items:

- Investigated value engineering alternatives.
- Completed utility and geotechnical field investigations.
- Refined the roadway and roundabout design.
- Created an initial 3-D design.
- Met with the railroad about potential encroachments and roundabouts in its vicinity.
- Updated traffic counts and reports.
- Started the drainage, stormwater, and utility design.
- Continued the landscape design.
- Updated the project cost estimate.
- Continued stakeholder and public engagement process.
- Held one-on-one meetings with 20 property owners along the corridor to discuss access and potential row-of-way acquisitions.
- Completed a high-level environmental evaluation.
- Assisted with federal grant applications.

ANALYSIS:
Task Order #2 will advance the abovementioned tasks from 30% to 60% and has right-of-way and lighting design services. The Right of Way scope includes a right of way expert who can assist the Town with a cost-benefit analysis of ROW impacts, potential relocation benefits, strategic communication events, and ROW decisions.

Staff have reviewed the scope of work and fees and determined the fees to be reasonable.

COMMUNITY INPUT:
No community input for the task order; public and stakeholder involvement will continue for the technical portion of the project.

BUDGET / STAFF IMPACT:
The value of this task order is $1,566,726. The Town has $684,000 remaining in the 2024 budget and proposes $2,000,000 in the 2025 budget to continue the design. Water and sewer design costs ($59,140) will be funded by the water and sewer enterprise, which has 2024 and 2025 budgets of $13,390 and $60,000.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
This project aligns with the Town's mission of Maintaining and Enhancing the Quality of Life for Everyone in the Community and Stimulate Economic Vitality.

RECOMMENDED ACTION OR PROPOSED MOTION:
Motion to approve the contract with Stolfus & Associates, Inc. for Task Order #2 for $1,566,726.

ATTACHMENTS:
Contract for Stolfus & Associates, Inc. Task Order #2.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (the "Agreement") is made and entered into this 13th day of **August, 2024** (the "Effective Date"), by and between the Town of Eagle, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, Colorado 81631 (the "Town") and **STOLFUS & ASSOCIATES, INC.,** an professional engineering firm with an address of **5690 DTC Boulevard, Suite 330W, Greenwood Village, CO 80111** ("Contractor") (each a "Party" and collectively the "Parties").

WHEREAS, the Town requires professional services; and

WHEREAS, Contractor has held itself out to the Town as having the requisite expertise and experience to perform the required services.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Contractor shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference.

B. A change in the Scope of Services shall not be effective unless authorized as an amendment to this Agreement. If Contractor proceeds without such written authorization, Contractor shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum merit or implied contract. Except as expressly provided herein, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement, either directly or implied by a course of action.

II. TERM AND TERMINATION

A. This Agreement shall commence on the Effective Date, and shall continue until Contractor completes the Scope of Services to the satisfaction of the Town, or until terminated as provided herein.

B. Either Party may terminate this Agreement upon 30 days' advance written notice. The Town shall pay Contractor for all work previously authorized and completed prior to the date of termination. If, however, Contractor has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity.

III. COMPENSATION

In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor **$1,566,726**. This amount shall include all fees, costs and expenses incurred by

Contractor, and no additional amounts shall be paid by the Town for such fees, costs and expenses. Contractor may submit periodic invoices, which shall be paid by the Town within 30 days of receipt.

IV. RESPONSIBILITY

A. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law. The work performed by Contractor shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Contractor hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.

B. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Because the Town has hired Contractor for its professional expertise, Contractor agrees not to employ subcontractors to perform any work except as expressly set forth in the Scope of Services.

V. OWNERSHIP

Any materials, items, and work specified in the Scope of Services, and any and all related documentation and materials provided or developed by Contractor shall be exclusively owned by the Town. Contractor expressly acknowledges and agrees that all work performed under the Scope of Services constitutes a "work made for hire." To the extent, if at all, that it does not constitute a "work made for hire," Contractor hereby transfers, sells, and assigns to the Town all of its right, title, and interest in such work. The Town may, with respect to all or any portion of such work, use, publish, display, reproduce, distribute, destroy, alter, retouch, modify, adapt, translate, or change such work without providing notice to or receiving consent from Contractor.

VI. INDEPENDENT CONTRACTOR

Contractor is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is a Town employee for any purposes.

VII. INSURANCE

A. Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Contractor pursuant to this Agreement. At a minimum, Contractor shall procure and maintain,

and shall cause any subcontractor to procure and maintain, the insurance coverages listed below, with forms and insurers acceptable to the Town.

1. Workers' Compensation insurance as required by law.

2. Commercial General Liability insurance with minimum combined single limits of $1,000,000 each occurrence and $2,000,000 general aggregate. The policy shall be applicable to all premises and operations, and shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interests provision, and shall include the Town and the Town's officers, employees, and contractors as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

3. Professional liability insurance with minimum limits of $1,000,000 each claim and $2,000,000 general aggregate.

B. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be cancelled, terminated or materially changed without at least 30 days' prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Contractor shall provide to the Town a certificate of insurance showing the required policies are in full force and effect. The certificate shall identify this Agreement.

VIII. INDEMNIFICATION

A. Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor. Contractor's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to

Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor or of any subcontractor of Contractor.

B. If Contractor is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Contractor's obligation to indemnify and hold harmless the Town may be determined only after Contractor's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

IX. MISCELLANEOUS

A. *Governing Law and Venue*. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Eagle County, Colorado.

B. *No Waiver*. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

C. *Integration*. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. *Third Parties*. There are no intended third-party beneficiaries to this Agreement.

E. *Notice*. Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent prepaid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

F. *Severability*. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification*. This Agreement may only be modified upon written agreement of the Parties.

H. *Assignment*. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

I. *Governmental Immunity*. The Town and its officers, attorneys and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. *Rights and Remedies*. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation*. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. *Force Majeure*. No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, storms, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF EAGLE

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

STOLFUS AND ASSOCIATES, INC.

_____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed, sworn to and acknowledged before me this _____ day of _____, 2024, by _____ as _____ of _____.

My Commission expires:

(SEAL)

_____
Notary Public

EXHIBIT A
SCOPE OF SERVICES

Contractor's Duties

During the term of this Agreement, Contractor shall perform the following duties, as directed by the Town:

- Work Element 1-Project Administration, Management, QA/Qc, and Meetings
- Work Element 2-Roadway and Traffic Design
- Work Element 3-Traffic Evaluation
- Work Element 4-Storm Drainage System
- Work Element 5-Water Quality Improvements
- Work Element 6-Water/Sewer Line Replacement
- Work Element 7-Geotechnical
- Work Element 8-Structural Design
- Work Element 9-Railroad Coordination
- Work Element 10-Environmental
- Work Element 11-Survey and Right of Way Plans
- Work Element 12-Subsurface Utility Engineering
- Work Element 13-Streetscape/Landscaping
- Work Element 14 – Public Involvement
- Work Element 15-Lighting
- Work Element 16-Utility Coordination
- Work Element 17-ROW Acquisition Services

Details of the deliverables are described in the attached document.

5690 DTC Boulevard, Suite 330W
Greenwood Village, CO 80111
phone:303-221-2330 • fax: 303-221-2331
www.stolfusandassociates.com

August 5, 2024

Martha Miller, PE, PMP
Project Manager
Town of Eagle
Martha.miller@townofeagle.org

RE: Proposal for TASK ORDER 2
Grand Avenue 60% Engineering

Dear Martha:

The Town of Eagle has identified a need to advance the Grand Avenue Corridor Plan from preliminary design to final design and construction. The primary goal of the project is to improve safety, mobility, and operations of the Grand Avenue corridor while improving the aesthetic appearance and promoting economic growth and environmental sustainability. Task Order 1 is now complete. This task order identifies the scope of work for Task Order 2. The primary goal of Task Order 2 is to complete design to 60%.

SCOPE OF WORK

Work Element 1 – Project Administration, Management, QA/QC, and Meetings

The Stolfus & Associates, Inc. (Stolfus) team will review/process invoices, as well as provide other project administration/ management services (coordination and product review) throughout the duration of the project. Stolfus will be responsible for day-to-day management and coordination of the work elements included in this scope of work. Stolfus will work with the Town's project manager to establish a schedule of activities for each task element, as appropriate. The schedule will be updated and maintained as needed throughout the project duration. This work element also includes Quality Assurance and Quality Control (QA/QC) of all project deliverables.

The Stolfus team has anticipated the following meetings in this scope of work:

Meetings

- Bi-weekly consultant team coordination (internal) (virtual) - 18 one-half -hour meetings
- Bi-weekly check-in meetings with Town (virtual) – assume 18 1.5-hour meetings. One meeting per month will be a progress meeting, and one will be a technical meeting
- Town workshop meetings (in-person) – assume 2 four-hour meetings to review tie-in treatments, circulation, and access at each property
- Town meetings (in-person) – assume 4 two-hour meetings (includes one 60% design review meeting, one ROW review meeting, and two utility meetings)
- Railroad coordination meetings – assume four 1.5-hour meetings including one diagnostic site visit
- Site visit (in-person) – assume two

Meetings related to public involvement are listed in Work Element 13.

Work Element 1 Deliverables:

- Monthly invoices and progress reports
- Meeting documentation including agendas and minutes
- Meeting exhibits where required

Work Element 2 – Roadway and Traffic Design (Stolfus and Associates, Inc.)

The 60% design stage efforts will focus on refining the 30% roadway and traffic design. This will include a redesign of the 3rd Street intersection, transitioning from a roundabout to a right-in, right-out configuration that will accommodate emergency vehicle access as requested by fire services. For 5th Street, concept iterations will be developed. A detailed design of side roads and parking areas will be completed to 60%.This includes the design of curb ramps and driveways, both in plan and profile views. Stolfus will also evaluate property tie ins and related drainage considerations with RESPEC to determine proposed ROW impacts. Details for this will be provided in the next task order.

An analysis of property driveways and circulation will be conducted for up to 12 properties to determine efficient and safe access. Detailed designs will also be created for guardrail and wall structures, including an assumption of one additional landscape wall, totaling four. Wall design will be coordinated with the Structures team.

The signing and striping will be developed, including illustrations for roundabout signs. The project will evaluate options for construction phasing based on potential funding scenarios, considering up to three different funding scenarios. Construction phasing plans will be provided.

Stolfus will provide recommendations on transit stops and present recommendations to ECOTransit.

Work Element 2 Deliverables:

- 60% Roadway Design Plans that will include the following sheets:
    - Title Sheet
    - General Notes
    - Typical Sections
    - Removal Plans
    - Roadway Plans with Striping
    - Roadway Profiles
    - Tabulations (roadway, removal, survey, signing, striping, and earthwork)
    - SAQ
    - Driveway plan and profiles
    - Signing and striping plan
    - Construction phasing plan
    - Tabulation of traffic control
    - Cross-Sections
- Quantities and Opinion of Probable Cost (2) (interim and 60% submittal)
- Specifications

A formal review of the 60% Roadway Plans with the Town is expected, so that design can progress into the next stage in future task orders. Comments on the 60% Roadway Plans will be documented in this task order with a disposition noted. Any changes to the plans to address the comments will be completed in a future task order.

Work Element 3 – Traffic Evaluation (Stolfus and Associates, Inc.)

Analysis

The 16 study intersections along US-6 were analyzed in the original study using the traffic modeling tool HCS6. The Town of Eagle has requested that the traffic modeling tool Sidra be used to conduct a more comprehensive evaluation of the study area. The Town expressed interest in seeing the impacts that possible future bottlenecks may have on downstream intersections, and Sidra is more suited to that type of analysis than HCS.

Stolfus will utilize the Sidra 9.1 Network Tool to evaluate the study area. The network tool allows the user to construct a network of intersections, more accurately evaluating the impacts that a bottleneck may have on

adjacent intersection than if each intersection were to be modeled separately. Stolfus will analyze traffic operations at the study intersections for the 2043 No Build and 2043 Build scenarios. The 2043 Build and No Build scenarios will remain consistent with what was modeled in the original traffic study. If any of the intersections are found to operate poorly in the 2043 Build scenario, Stolfus will analyze up to two 2043 Build alternative scenarios with the intent of improving operations in these locations.

Documentation

Stolfus will summarize the methods, assumptions, processes and results of the traffic evaluation in a section of the 60% document. If the additional traffic evaluation finds that changes to the original year 2043 build scenario could improve operations, these recommendations will be included. The document will include an assessment of any potential bottlenecks identified in the 2043 Build scenarios (including the alternatives) and will discuss the impacts that they may have throughout the network.

Work Element 3 Deliverables:

- Traffic Report Addendum
- Level of Service Results
    - 2043 No Build
    - 2043 Build
    - 2043 Build (up to two alternative designs)

Work Element 4 – Storm Drainage System 60% Design (RESPEC)

This task includes all work necessary for the 60% design plans for the new storm drainage system.

- Hydrology Refinement – Update Rational Method calculations for Grand Avenue runoff and refine assumptions for street cross-drainage based on 2D model results, CUHP, and Rational Method calculations for the portion of the Town tributary to the roadway improvements.
- Hydraulic Analysis Refinement – A hydraulic model will be prepared for the proposed storm drainage system to calculate hydraulic grade line and energy grade lines. Pipe sizes and alignments will be refined based on this hydraulic analysis.
- Grand Avenue System Design Refinement – An update to the 30% design of the storm drainage system will be completed based on the results of the hydrology and hydraulic analysis refinement. Cross-drainage design will be refined based on updated survey data for the streets intersecting Grand Avenue, including vertical design and updated pipe sizing.
- Cross-Drainage Design – Use new survey data to refine options for cross-drainage that will maintain drainage patterns across Grand Avenue for runoff from the portion of the Town that is tributary to the roadway improvements. This task anticipates that new cross drainage conveyance will be tied directly to existing culverts under the railroad using a grated junction box or similar structure that will also accept sheet flow and channelized runoff from the railroad right-of-way. This approach will minimize headlosses, provide a hydraulic relief valve for large events, and improve drainage conditions on the railroad right-of-way.
- Analyze Drainage Along Walls – Evaluate peaks flow that may arrive at and be conveyed along any new retaining walls that may be needed for proposed grading. Design improvements to collect and convey this runoff to the other side of Grand Avenue.
- Individual Property Drainage Analysis - Analyze localized potential drainage problem areas and recommend mitigation efforts to manage the impacts of the improvements.
- 60% Construction Plans – 60% construction plan and profile drawings will be provided for the storm drainage system. In addition to the sheets included in the 30% construction plans, a drainage plan, drainage profiles, tabulations, and drainage details will be included.
- 60% Specifications – Specifications for the 60% drainage design will be provided for any unique drainage elements that are included that are not covered by CDOT standard specifications.
- 60% Cost Estimate – A 60% cost estimate will be provided. As materials and labor costs have varied significantly in the past several years, especially in the Mountain West, any unit prices that can be provided by the Town may be beneficial.

- 60% Drainage Report – A 60% drainage and water quality report will be provided, including a drainage plan for the Grand Avenue and Town runoff.
- Railroad Coordination – Relevant drainage calculations and documentation will be provided to the railroad as requested.

Work Element 4 Deliverables:

- 60% Drainage Plans, Specifications, and Report
- Quantities and Opinion of Probable Cost

Work Element 5 – Water Quality Improvements 60% Design (RESPEC)

This task includes all work necessary for and including 60% design plans for the water quality improvements.

- 60% Construction Stormwater Management Plan – Sheets will be provided for construction stormwater management, including tabulations.
- 60% Specifications – Specifications for the 60% water quality improvements design will be provided for any unique water quality elements that are included that are not covered by CDOT standard specifications.

Work Element 5 Deliverables:

- 60% Water Quality Plans
- Quantities and Opinion of Probable Cost

Work Element 6 – Water/Sewer Line Replacement (RESPEC)

This task includes all work necessary for and including 60% design plans for water and sanitary line replacement along the proposed roadway improvements.

- Existing System Demolition Evaluation – Coordination with the Town of Eagle to determine tie-in locations for water lines and determination of demolition versus abandonment of select water and/or sanitary sewer lines and manholes.
- Construction Phasing Evaluation – Construction phasing for water and sewer installation will be evaluated, including alternative scenarios such as constructing the east side of Grand Avenue first. This effort will be minimal as it is expected that the construction contractor will develop a plan to maintain service during construction.
- Additional Evaluation of Existing Utilities– RESPEC will coordinate with Stolfus to determine the need and locations for test holes.
- Horizontal and Vertical Design Refinements – RESPEC will refine the 30% water line and sewer line design, including vertical adjustments, for 60% design.
- 60% Construction Plans – 60% construction plan and profile sheets for the water and sewer lines will be provided. In addition to the sheets provided for the 30% submittal, tabulations and drainage details will be provided.
- 60% Specifications - Specifications for the 60% water and sewer line design will be provided. RESPEC will work with the Town to determine the requirements the construction contractor must meet as these will be included in the 60% specification. These requirements may include trenching, backfill, and materials requirements as well as required service maintenance, allowable outages, and required public notice and coordination.
- 60% Cost Estimate – A 60% cost estimate will be provided. As materials and labor costs have varied significantly in the past several years, especially in the Mountain West, any unit prices that can be provided by the Town may be beneficial.

Work Element 6 Deliverables:

- 60% Water and Sewer Plans
- Quantities and Opinion of Probable Cost

Work Element 7 – Geotechnical (Yeh and Associates, Inc.)

We understand there are 4 proposed walls with the following sizes in the following areas based on the Wall Selection Report:

- Wall 1: Cut condition, max height and length is approximately 13.5 feet and 346 feet, located near Howard St along the south side of Grand Ave
- Wall 2: Fill condition, max height and length is approximately 4.5 feet and 177 feet, located west of Broadway St along the north side of Grand Ave
- Wall 3: Fill condition, max height and length is approximately 3 feet and 95 feet, located near Castle Dr along the north side of Grand Ave
- Wall 4: Fill condition, max height and length are assumed to be less than 4 feet and 100 feet, located near landscaping wall at the southeast corner of 5th St and Grand Ave

Geotechnical investigation for engineering recommendations for proposed improvements
Prior to our investigation, Yeh representatives will perform a site reconnaissance to stake or mark borings and perform utility locates prior to drilling through Utility Notification Center of Colorado. Private utility locates are not included in this scope. Yeh will obtain permitting from the city of Eagle for the investigation.

We propose the following drill plan:

- Wall 1: drill up to 3 borings to a maximum depth of 20 feet or auger refusal
- Wall 2, 3 and 4: drill 1 boring at each wall to a maximum depth of 10 feet or auger refusal
- Borings will be performed to evaluate subgrade conditions, depth to ground water and bedrock if encountered, to record standard penetration test values, and to retrieve samples for laboratory testing. Sampling will be performed in accordance with material types encountered. We assume auger drilling methods will be utilized.

Laboratory testing will be performed based on sample type to evaluate material classification (gradation and Atterberg limits) and engineering properties, such as unconfined compressive strength of fine grain soil, in situ moisture and density.

We anticipate all work being performed during regular daytime hours and traffic control services being necessary to complete this work. Yeh will be available to respond to questions on the preliminary report.

Yeh will complete a draft and final report of our findings and recommendations. The report will include a project geology map, boring location map, bore logs, laboratory test results, and soil parameters for retaining wall design such as allowable bearing pressures, angle of internal friction, cohesion, foundation/wall friction and lateral earth pressures.

Work Element 7 Deliverables:

- Draft Geotechnical Report
- Final Geotechnical Report

Work Element 8 – Structural Design (Benesch)

Benesch will perform the following activities:

Refine Wall Designs
During preliminary design, we designed walls at three locations (near the Eby Creek Roundabout, near the Broadway Street Roundabout, at the Castle Drive Roundabout). We understand some additional wall locations may be required as Stolfus refines their roadway design. We assume these walls will be similar to the Broadway Street wall in overall height and length. Allowance for one additional wall location is provided in this scope of work.

Additional geotechnical data is required for final design. It is our assumption that Stolfus will coordinate this work with a limited amount of input from Benesch.

- Wall 1 (near the Eby Creek Roundabout)

    - Precast gravity blocks were the selected wall type, and it is assumed this will be the wall type for final design. We assume that a coordination meeting will be required to determine the nature of the top of wall configuration (drainage provisions, need for a cast-in-place coping, need for railing, etc.)
    - An allowance for railing design, coping details, etc. is provided.
    - An allowance for interaction with a developer (seeking to design a structure to the south) is included. This interaction allows for changes in the length or configuration of the retaining wall where our design may need to make allowance for the proposed developer structure/foundation.
- Wall 2 (near the Broadway Street Roundabout)
    - This wall separates traffic lanes from the bikeway and allows for a grade change. It is assumed that no railing is required at this location. A cast-in-place coping may be required and provisions for design and details are included.
- Wall 3 (At the edge of the Castle Drive Roundabout)
    - This wall is on the north edge of the Castle Drive Roundabout and is intended to limit the grading that extends onto the railroad right-of-way. It is assumed that no railing is required at this location. A cast-in-place coping may be required and provisions for design and details are included.
- Additional Walls as Required.
    - Stolfus will continue to refine their roadway design. In particular, the impact of the grading on adjacent structures will be refined during final design. It is anticipated that some locations may require a retaining wall to limit the impact on adjacent structures. The configuration of these walls is unknow but assumed to be similar to Wall 2 in height and length.
    - An allowance for one wall location is included. These walls can be constructed from precast gravity blocks or cast-in-place concrete. A cast-in-place option is ideal for locations where the required size of the wall may not be conducive to construction with gravity blocks.
- Foundation Investigation Criteria. Benesch will provide a list of needed design parameters for use in developing the geotechnical report as well as recommending general locations of boring (if requested).

Preparation for the 60% Design Submittal

- Coordinate, complete, and compile the structural plan set. The intermediate plans shall comply loosely with CDOT requirements since the town may want to apply for a federal grant in the future.
- Prepare a pre-final cost estimate for the work described in the structural plans based on estimated quantities. This cost estimate will be provided in Microsoft Excel and incorporated into the full project cost estimate by Stolfus & Associates.
- Perform interdisciplinary design reviews as necessary and dictated by the Stolfus PM.
- Submit the pre-final plans in electronic PDF format to the PM for review prior to the submittal date as the schedule requires, but approximately 2 weeks from the deadline for submittal.

Intermediate Design (60%) Submittal

The following deliverables will be provided for each wall location. Up to five locations are included.

- Final (60%) design drawings. The design drawings will be provided in PDF format. AutoCAD files will be provided, upon request. The following are the anticipated drawings in the submittal package:
    - General Information (aka general notes)
    - Quantities (1 sheet)
    - General Layout (5 sheets)
    - Construction Layout (5 sheets)
    - Wall Details (1) per wall – (5 sheets)
    - Railing and Coping Details (2 sheets)
    - Miscellaneous Details (1 sheet)
- Structural Specifications – It is assumed that the CDOT Standard Specifications for Road and Bridge Construction will govern the design. It is assumed that the Standard Special Provisions will be provided by Stolfus. Benesch will provide Project Special Provisions specifically related to the wall construction.
- Quantities and Opinion of Probable Construction Cost – Benesch will provide quantities for each wall location. These quantities will be in accordance with the CDOT Item Book to the extent possible. The quantities will be separated by wall location.

Project Coordination
In addition to the internal and client coordination meetings listed above, Benesch will be available to coordinate with the developer of the property south of Wall 1. It is not known (at this time) where the developer is in their design process. To date, nothing has been officially submitted to the town. Our fee proposal includes an allowance for this coordination. The nature of the coordination is thought to include changing the limits or alignment of the proposed wall to accommodate a below grade parking structure.

Intermediate Design Review
- Attend the review meeting.
- The structural plan sheets shall be revised/corrected in accordance with the review meeting comments.
- Design decisions concerning questions raised by the review meeting will be resolved in cooperation with the PM.
- A list of any deviations from standard design criteria along with the written justification for each one shall be submitted to the PM (if needed).

Work Element 8 Deliverables:

- 60% Structural Plans and Specifications
- Quantities and Opinion of Probable Cost

Work Element 9 – Railroad Coordination (Benesch and Stolfus)

This task includes coordination with the Union Pacific Railroad (UPRR) for the proposed improvements at the two existing at-grade crossings as well as potential parallel roadway improvements and drainage. A Preliminary Engineering (PE) Agreement is already in place.

BENESCH will perform the following activities:
- Assist Design Team in interrupting comments received from UPRR and developing responses to Concept Submittal.
- Conduct diagnostic site walk with the Colorado Public Utilities Commission (PUC) and UPRR for proposed improvements at the two at-grade crossings.
- Provide feedback and guidance to Design team on proposed at-grade crossing improvements with respect to UPRR standards and requirements ahead of 60% submittal.
- Assist Design Team in interrupting comments received from UPRR and developing responses to 60% Submittal.

Stolfus will perform the following activities:
- Prepare all necessary Railroad exhibits for various railroad meetings

Work Element 9 Deliverables
- Railroad exhibits

Work Element 10 – Environmental (ERO Resources)

Historical Resource Survey and Report Preparation
ERO previously completed a cultural resource file search and literature review with the Office of Archaeology and Historic Preservation (OAHP) to identify previous cultural resource inventories and documented cultural resources in the project area. A technical memorandum summarizing the results of the file search and requesting that CDOT determine an area of potential effects (APE) is under production. ERO assumes that the APE will include the limits of disturbance, as well as any parcels containing historical buildings where right-of-way (ROW) acquisitions or easements are required.

ERO will conduct a historical resource survey of the APE that conforms to the Secretary of the Interior's (SOI) Guidelines for Identification and by supervisory personnel that meet the SOI Professional Qualification Standards. All historical resources encountered will be documented on relevant OAHP site forms, mapped, photographed,

and recorded using a submeter GeoExplorer GPS unit. Previously recorded and newly identified cultural resources will be assessed for their eligibility to be listed in the National Register of Historic Places (NRHP) per 36 CFR 60.4 of the NHPA, 1966, as amended.

Following the cultural resource survey, ERO will prepare a summary of the eligibility of historical resources in the APE and potential project effects on the resources. The summary will provide information sufficient for CDOT to conduct an independent evaluation of the survey and to conduct consultation with the SHPO regarding potential project effects on historic properties. All documents and figures are reviewed for technical and editorial accuracy and are reviewed by the principal investigator prior to submission to the regulatory agency.

Assumptions

- Ground conditions must be 80 percent free of snow and any pedestrian survey areas and access roads must be dry to initiate survey. These stipulations are required by the State Historic Preservation Office (SHPO) and federal agencies.
- The number and complexity of historical resources in the APE can substantially affect the level of effort to adequately document and evaluate the resources. As part of the Grand Avenue Environmental File Search memorandum, ERO identified 4 previously documented resources and 33 additional historical resources that have never been documented. Of those 33, 26 are parcels containing historical buildings. ERO's cost estimate assumes 37 historical resources will be in the APE. If more than 37 resources are encountered, ERO will contact the Client after the survey is completed to negotiate a new cost estimate.
- The project requires right-of-way or easement acquisitions along the entire Town-side of Grand Avenue.
- If the project results in an adverse effect on cultural resources eligible for listing in the NRHP and additional management or mitigation is required, ERO will provide these services under a separate scope.
- The Client will provide access through all lands in the APE, including gates or providing right-of-entry to facilitate access.
- ERO assumes that CDOT will conduct SHPO and Tribal Historic Preservation Officer consultation.

Environmental Justice Analysis

Environmental justice refers to social equity in sharing the benefits and the burdens of specific projects or programs. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, directs federal agencies to identify and address disproportionately high and adverse effects of federal projects on the health or environment of minority and low-income populations to the greatest extent practicable and permitted by law. The Executive Order is in response to Title VI of the Civil Rights Act of 1964 which states: "No person in the U.S. shall, in the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

ERO will conduct an environmental justice assessment by first collecting demographic information from a variety of sources including the U.S. Environmental Protection Agency's EJSCREEN tool (or other tool, as directed by CDOT) to identify minority and low-income populations, and assessing if minority and low-income populations will be affected by the proposed project. If there is potential for adverse impacts on minority or low-income populations from the project, ERO will assess if the severity and proportion of these impacts are greater than the adverse impacts on populations not classified as low-income or minority. The environmental justice assessment will be documented in a memorandum.

ERO conducted a preliminary search of the project area using EJScreen. According to the CDOT EJ Guidance, any community recognized by a state agency as disadvantaged or having disproportionate impacts qualifies as a CDOT Disproportionately Impacted (DI) Community. Because the EPA recognizes the census block as an IRA Disadvantaged Community (as defined by the criteria used in the Inflation Reduction Act and Climate Justice Program under the EPA), the area qualifies for further analysis. This designation would require preparation of memo version B or C and would likely require descriptions of mitigation measures.

Assumptions

- Because the project area qualifies as an IRA Disadvantaged Community, mitigations would likely be required. These mitigations would be developed in coordination with the CDOT EJ Specialist.

Air Quality Analysis
Federal Conformity Requirements: This project is located in attainment areas for the National Ambient Air Quality Standards. As such, air quality conformity requirements do not apply to this project. A project memorandum will be developed to document this attainment status.

State of Colorado Requirements: Under CRS 43-1-128, FHU assumes these requirements will not apply. FHU's (a subconsultant to ERO) understanding is that this project does not meet the definition of a Regionally Significant/Transportation Capacity (RS/TC) project because the project is under one centerline mile in length and because the effort is a local agency project that is not currently and will not be included in CDOT's 10-Year Plan. If these factors change and if modeling, monitoring, mitigation, or reporting were to become necessary for this project under CRS 43-1-128,then a change order would be necessary.

Federal Greenhouse Gas Requirements: At the federal level, because this project is expected to meet the criteria for a Categorical Exclusion, it is not expected to trigger new Council on Environmental Quality requirements for greenhouse gas emission modeling. If the NEPA class of action were to become an Environmental Assessment, then a change order would be necessary to address GHG modeling using EPA's MOVES software.

Noise Analysis
According to CDOT's Noise Analysis and Abatement Guidelines (NAAG), this project is a Type I noise project. It adds through-travel lanes over 2,500 feet in length. With this fee estimate, the following traffic noise analysis tasks are anticipated for FHU, in accordance with CDOT's NAAG:

- FHU will review and confirm the noise study zone for the proposed action.
- Desktop and field reconnaissance will be completed to confirm land use/receptors in the noise study zone. Up to three noise measurements along the project corridor will be collected for noise model validation purposes. Corresponding traffic counts and traffic speeds will be collected also.
- FHU will use traffic data from either the project team, the existing and future traffic data available from CDOT's Online Transportation Information System or MS2 system, and/or the worst noise level volumes (NAAG Exhibit 3) in support of the noise modeling analysis. This scope of work does not involve FHU conducting traffic operations analysis. FHU will receive design data developed by the design team for use in noise modeling/analysis efforts.
- Three situations will be modeled using TNM Version 2.5 software:
    - Model validation
    - Existing conditions
    - Future proposed conditions
- Noise levels will be evaluated. Identified noise impacts in the noise study zone will be assessed for noise abatement as required by the NAAG.
- This scope of work does not include conducting a survey of benefitting receptors or doing final design noise verification or abatement optimization, if abatement were to be recommended. If those tasks become necessary, then a change order will be requested to include those services for FHU.

General Project Assumptions
Previously completed environmental survey and documentation for the project, including biological resources, hazardous materials, paleontology, and archaeology, would be sufficient for CDOT clearance requirements. If CDOT determines additional analyses are needed, ERO will coordinate with the Client to discuss changes in the scope or budget, as necessary.

Work Element 10 Deliverables

- Draft and final historical resources report and accompanying site forms delivered to the Client and CDOT via email
- Draft and final memo delivered to the Client and CDOT via email
- Draft and final air quality memorandum

- Draft and final technical noise report using CDOT's noise report template.
- TNM model files

Work Element 11 – Survey and ROW (SurvWest)

SurvWest will perform additional survey of the following areas:

- McIntire St between 5th St and Grand Ave
- 4th St between Washington St and Grand Ave
- Washington St between 4th St and Grand Ave
- Additional survey down 3rd St to Wall St
- Wall St between 3rd St and Grand Ave
- 2nd St between Broadway St and Grand Ave
- Additional survey down Broadway St to 2nd St
- Additional survey at the Eby Creek Rd roundabout
- Doorways and building faces
- Additional survey around Violet Ln for potential outfall
- Permission to enter – cover all aspects for work – environmental/historic, geotechnical, survey/ROW, SUE

SurvWest will also provide the following for existing and proposed ROW:

- Project control diagram
- Existing ROW survey
- ROW plans in CDOT format – includes ownership map (exclude legal descriptions for now)
    - Permanent ROW takes with TE's – 25 parcels
    - Temporary Easements Only – 16 parcels

Right-of-Way/Boundary Survey Research

SURVWEST assumes Right of Way will be needed for all areas in Figure 1 ONLY. SURVWEST will execute research of record information pertaining to the identification and location of property lines and rights-of-way within and adjacent to the mapping and survey extents. SURVWEST will research and recover CDOT right-of-way plans (F019-1(16) & F050-1(2)), deeds, easements, land survey plats, re-surveys, subdivision plats and other reference files utilizing a public records search in conjunction with Eagle County online services. Title commitments and title review will be ordered at CLIENT request. The cost per title report is $12,500.00.

Boundary Data Collection

Utilizing the information obtained during the research stages, SURVWEST will perform a comprehensive boundary/ ROW survey within the survey and mapping extents. After reviewing past survey data from the Town, the field survey will include a diligent search, recovery, and documentation of all existing monumentation within said survey extents to include section corners, benchmarks, reference monuments, accessories, and property corners. The boundary survey will be performed accurately and sufficient to support the rehabilitation/ re-establishment of said monuments, if compromised during construction, as well as the preparation of legal descriptions and exhibits for any future proposed land acquisitions or easements. All information obtained during this phase will be used to accurately rectify and delineate the existing public right-of-way and property lines within the final deliverable right-of-way plan.

Topographic Survey

SURVWEST will review past survey data provided by the Town and will field verify the existing provided data. If the data proved unusable, SURVWEST will immediately contact the CLIENT for next steps. Provided that the prior data is good, SURVWEST will approach the supplemental areas needed on the project utilizing a combination of terrestrial 3-D scanning/ robotic total station, global positioning system (GPS) survey, and drone aerial LiDAR mapping. The 3-D scanner and aerial LiDAR will be used to acquire horizontal and vertical positions of all existing surfaces, topography, and improvements within the survey and mapping extents including the

drainage structures. The 3-D point cloud will be constrained to the city vertical benchmark network and all deliverables will be relative to the city's desired projection. All survey control will be established using Fast Static GPS survey methods and differential levelling methods in conformance with the city's standards and requirements. Line and point features will be subsequently extracted from the 3-D point cloud utilizing Stolfus & Associates preferred coding system and drafted using Stolfus & Associates preferred CAD template. The GPS will be used for initial control establishment, supplemental data collection, utility survey and topography of all surfaces within the limits defined by Stolfus & Associates in the subject area. All storm structures will be evaluated for sediment/silt build up to help determine actual structure flowline and vertical values.

Survey control monuments will be verified from past survey data provided by the Town. If control is not sufficient, SURVWEST will set new control and monuments will be set solidly in the ground and consist of a material sufficient to maintain horizontal and vertical accuracy throughout all future phases of the project. The survey control monuments will be set in locations so as not to be confused with existing property boundary monuments. Each survey control monument will be stamped with a unique identifying point number. For aerial LiDAR, ground control aerial targets will be evenly distributed throughout the site for this project. A level loop will be run through the aerial targets. SURVWEST will also acquire ground truthing points throughout the site for this project. The ground truthing points will be evenly distributed relative to the variable land cover classifications that exist throughout the site e.g., grassland, barren, urban, shrub, mixed forest, deciduous forest, evergreen forest, and wetlands.

SURVWEST will mobilize its Subsurface Utility Engineering team and the resulting marked utility locations will be acquired utilizing terrestrial survey and remote survey methods via drone technology where applicable and executed in compliance with ASCE 38-22 standards.

SURVWEST anticipates using remote sensing data acquisition methods via drone technology in lieu of traditional ground survey. Remote sensing keeps field personnel safe, improves efficiency and reduces project costs associated to traffic control. SURVWEST will also utilize drone technology to acquire high-resolution aerial imagery for QA/QC, site inventory, and existing conditions assessment.

All work will be performed in accordance with the city's standards, CDOT Standards, ASCE Standards, and requirements set forth by Stolfus & Associates. All data obtained will be in support of the project and any design that might result from this effort.

The final deliverables will allow for accurate analysis and assessment of existing site conditions, volumetrics, grading requirements, natural resources, and asset inventory of visible surface features contained within predefined limits of this project. All 3D surface models and 2D planimetric files will be produced using the client/municipality preferred Autodesk - AutoCAD Civil 3D CAD template.

Work Element 11 Deliverables:

- Final Land Survey Deliverables
- ROW Plans

Work Element 12 - Subsurface Utility Engineering (SurvWest)

SUE QLD (Records/Research)
SURVWEST will conduct utility research of the project limits. In addition to records received from CLIENT, SURVWEST will gather, and review information collected from one or more of the following sources. The data acquired through this effort will be taken into consideration when analyzing field data and preparing the project deliverables.

- One Call Notification Center
- Internet-Based Databases
- Aerial Imagery
- Utility Owners
    - Record Drawings

    - Previous Construction Plans
    - Database Information/Maps
    - Oral Histories
- County Clerk Office
- State Department of Transportation

SUE QLC (Utility segments/above ground appurtenances)
SURVWEST will visually inspect the project limits for evidence of utilities, including above-ground facilities and appurtenances. SURVWEST will survey the horizontal position of above ground visible utility features typically associated with underground utilities such as manholes, telephone pedestals, and water valves. The investigation will be limited to utilities identified within the project limits.

Gravity systems will be investigated one connection point beyond the project limits to identify if a conflict exists. This will include the invert collection of said gravity systems. Features surveyed during the Work Element 11 task, will be reviewed and verified for inclusion in the QLC investigation.

SUE QLB (Horizontal designating)
SURVWEST will utilize a suite of geophysical equipment to designate buried metallic utility pipelines and non-metallic utility pipelines with access points. The goal is to obtain a reliable and repeatable geophysical signal that is consistent with that of a signal originating from a utility segment given observed conditions, knowledge of utility system configurations, and record data. This calls for the use of more than one type of geophysical instrument, frequency, antenna, coupling technique, or other variation to interpret a signal as reliable or repeatable.

All physical paint markings will be made following the American Public Works Association (APWA) Uniform Color Code utilizing pink paint for temporary survey markings. 2-man inductive sweeps will be performed following the investigation of identified utilities for any unidentified utilities that may existing within the project limits. SURVWEST will attempt to designate the following utility mains:

- Natural Gas Pipelines (up to any installed meters)
- Water Pipelines (up to any installed meters)
- Electric Lines
- Telephone Lines
- Cable Lines
- Fiber Optic Lines
- Sanitary Sewer Lines
- Storm Sewer Lines

SUE QLA (Test Holes)
SURVWEST will utilize a suite of geophysical equipment to designate buried utilities to the extents needed to perform test holes at locations selected by the CLIENT. The performance of this task provides confirmation of the vertical and horizontal location of the utilities and reduces the risk of being unable to locate the target conflict utility. This estimate assumes up to fifty (50) hardscape test holes will be required.

SURVWEST will utilize non-destructive vacuum excavation equipment to expose the utilities at specific points which are then tied down by survey. Upon successful utility exposure and visual verification of the utilities, SURVWEST will collect three-dimensional (x, y, z) information at the test hole locations. SURVWEST will also attempt to gather utility attribute information such as type, size, material, and wall thickness.

Despite SUVWEST's due diligence to expose a utility at a specified location, the possibility still exists that the utility cannot be accessed due to reasons beyond SURVWEST's control. Some of these hinderances include the encountering of rock strata, high water table, or excessive buried depth. The CLIENT will be notified should a test hole be found dry, and the efforts spent to locate the utility. If unsuccessful, the CLIENT will be billed as identified in the test hole unit rate.

Surface Cut & Test Hole Repair
Repair of paved surfaces will be repaired with new and of the same type of surface that was removed. The test hole excavation will be backfilled with native material that was removed and compacted in 12" lifts with pneumatic tamper, unless directed by the requirements of permits, city inspector, or utility owner representative. Select fill, removal and disposal of spoils cost may be incurred at the time of investigation if standard repair is not approved by the on-site inspector or utility representative.

Work Element 12 Deliverables:

- SUE Interim Deliverables (CAD/PDF)
- SUE Final Deliverables (CAD/PDF)

Work Element 13 – Streetscape/Landscaping (DHM)

DHM will develop 60% level construction plans for the Grand Avenue corridor to include medians, roundabouts and streetscape adjacent to trail/walkway.

Plans will include:

- Landscape planting plans, details and notes.
- Hardscape plans and details for roundabouts, medians, and pedestrian areas.
- Pedestrian plazas/gathering area layout and details (assume structural for walls and shelter foundations by others).
- Gateway features, both primary and secondary monument details.
- We have also included preliminary irrigation design to include tap sizes and locations, mainline layout and general description of system. DHM will provide tabulation of quantities. We assume a draft and final submittal for this task.

DHM will coordinate with lighting designer for street lights, pedestrian scale lights, and specialty lighting at plazas and gateway features.

DHM will provide quantities and Opinion of Probable Cost for final and interim submittals and Technical Specifications.

DHM will update 3D renderings of pedestrian plazas and gateway features.

Work Element 13 Deliverables:

- Landscape Planting Plans, details and notes (20-22 sheets)
- Hardscape Plans, details and notes (20-22 sheets)
- Pedestrian Plazas, layout, details and notes (5 to 6 sheets)
- Primary and Secondary Gateway Feature plans and elevations (2 -3 sheets)
- Updated 3D images of pedestrian plazas and gateway features

Work Element 14 – Public Involvement (Stolfus and Associates, Inc. and DHM)

Stolfus and DHM will prepare materials for and participate in the following meetings with stakeholders and the public:

- Stakeholder Committee Meetings (virtual) (3)
- Council meeting (in-person) (3)
- One-on-One Property Owner Meetings (in-person) (30) (Stolfus only)
    - Meetings will be held at the Town offices over a three-day period
    - Stolfus will assist in scheduling meetings with property owners
    - ROW acquisition staff to participate
- Public open house (1 - in-person) (HDR will also attend)
- Pop-up events (2)

All meetings include time for preparation. PowerPoint presentations will be prepared by Stolfus for the council meeting. Boards and graphics will be prepared for the open house, along with comment forms to collect public comments. Once comments have been collected, Stolfus will prepare a Public Comment Summary that outlines all of the comments received by common themes. The stakeholder committee will be invited to participate in the open house.

In addition, public website will be created and maintained for the Town of Eagle to share with interested parties so that participants can review materials and comment virtually. The project website will be hosted using ArcGIS StoryMap.

Work Element 14 Deliverables:

- PowerPoint presentations
- Open house boards and comment forms
- Public Comment Summary
- Open house webpage and comment form for virtual participation

Work Element 15 – Lighting (Clanton)

The scope of work includes:

- Grand Ave from Sylvan Lake Rd to Eby Creek Rd
- Street Lighting
- Pedestrian Lighting
- (4) Roundabout Intersections
- Parking Areas at Wall St, 2nd St, Washington St, McIntire St and 4th St
- Plazas at 2nd St and 4th St

Design services shall include the following:

60% Design

- Kickoff meeting
- Site visit to observe existing lighting conditions
- Establish basis of design
- Lighting design
    - Streetlight Options
    - Pedestrian Pole Options
    - Lighting calculations
    - Roadway and pedestrian lighting layout
    - Lighting details
    - Luminaire schedule
    - Luminaire catalog cut sheets
- Electrical design
    - Panel schedules
    - Lighting control centers, including feeder sizing
    - Conduit routing
    - Convenience Outlets on pedestrian poles
- Coordinate power source locations and capacity with electric utility
- Specifications
- Tabulation of Approximate Quantities
- Opinion of Probable Cost
- Up to two (2) submittal (60% set interim & final)
    - Quality Control

    - Submittal IDR
- Up to two (2) two-hour Town meetings (in-person)
    - Utility coordination meeting
    - 60% Review meeting

Work Element 15 Deliverables:

- 60% Lighting Plans and Specifications
- Quantities and Opinion of Probable Cost

Work Element 16 – Utility Coordination

Stolfus will provide utility coordination with all utility companies. Stolfus will review the SUE information and design plans to evaluate existing utility conflicts and coordinate a plan of action with utility companies.

Work Element 16 Deliverables:

- Utility matrix
- Utility conflict plans
- Utility specification
- Utility agreements
- Utility clearance request letter
- Irrigation coordination
- Meeting materials for utility meetings (2 meetings)

Work Element 17 – ROW Acquisition Services (HDR)

HDR will provide ROW acquisition services for the project. There are no federal funds identified for the Project, however the Town has applied for federal funds. The ROW process for the Project will be conducted consistent with the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act (Uniform Act) and the CDOT ROW Manual to preserve eligibility for federal funds, if any federal funds are obtained for the Project.

ROW and Relocation Consulting

Decisions concerning the configuration and type (fee simple (ROW), permanent easement, and/or temporary easement) of ROW parcels to be acquired needs to be made as the Project design progresses. Also, some acquisitions may be significant enough so that property occupants and/or personal property are displaced. If so, eligibility, time and costs for providing relocation benefits needs to be considered. HDR will provide ROW and relocation consulting for these situations. Such consulting will include, but not be limited to, determining types of acquisition parcels based on the Town and Stolfus's preferences, considering landowner concerns, cost-benefit analysis of costs of ROW impact alternatives, and time and cost considerations for providing relocation benefits to displaced occupants and personal property. The Town and Stolfus will be responsible for final ROW decisions and Project design decisions associated with ROW, however HDR will consult and advise the Town and Stolfus on these decisions.

ROW Participation in Strategic Communications Events

The following Strategic Communication Events are contemplated for the Project:

- Thirty (30) one-on-one in-person property owner meetings over a three-day period to be held at the Town offices. Stolfus will lead the effort to schedule such meetings. One (1) HDR ROW staff member will participate in such meetings.
- One (1) in-person Public Open House Meeting in the Town. Stolfus will organize and schedule this meeting. One (1) HDR staff member will participate in the meeting.

HDR will conduct a site visit of the Project corridor and affected property ownerships as a part of its participation in the above strategic communications events. HDR will participate in planning for these strategic communications events, and it will generate or obtain materials to be provided to affected landowners and the public at these events, including information summarizing the ROW acquisition and relocation processes and frequently asked

questions. Stolfus will provide illustrative plan sheets and exhibits describing the Project and proposed ROW impacts.

ROW Estimate and Schedule
HDR will prepare a ROW estimate for the Project design. Such estimate will include costs for consultants to value and acquire the ROW parcels, and it will also include relocation costs for displaced occupants and personal property, if any. Such estimate will be modified as the design progresses. HDR will prepare a ROW schedule to define, value, and acquire the ROW interests needed for the project. Such schedule will be modified as the Project progresses.

Review of ROW Plans and Legal Descriptions
HDR will review and comment on draft ROW plans and legal descriptions prepared by Stolfus's PLS subconsultant and assist with facilitation of CDOT review of the same, as needed (if federal funds are obtained).

Assist with CDOT's Review and Approval Process for the ROW Plans and Legal Descriptions and Chief Engineers Cost Estimate (CECE)
HDR will assist the Town, Stolfus, and Stolfus's PLS in CDOT's review and approval of the ROW plans and legal descriptions for this Project, including assisting with the right of way plan review (ROWPR) meeting, and assembly and submittal of the formal ROW plans approval packet to CDOT. HDR will assist with preparation of the Chief Engineer's Cost Estimate (CECE) form required for CDOT ROW plan approval.

Coordinate Title Documents
Order and coordinate delivery of title commitments and E&O reports and vesting deeds for acquisition parcels.

Work Element 17 Deliverables:

- ROW materials for strategic communication events
- ROW estimated, updated as needed.
- ROW schedule, updated as needed.
- Twenty-Five (25) title commitments from a subconsultant title company for acquisitions from ownerships that include a permanent ROW parcel (fee simple (ROW) or permanent easement). Estimated fee for title commitments is $20,250.00, consisting of twenty-five (25) commitments X $800/commitments, plus ten (10) E&O reports and vesting deeds X $25/E&O reports and vesting deeds.

EXCLUSIONS

Items specifically excluded or to be provided by others:

- Design services during construction
- CLOMR/LOMR
- Construction Services
- Other structural work not defined specifically in this scope
- Any development, design, or detailing of custom luminaires
- Art lighting or development of light art
- Advertising of the open house, including address collection and mailings
- Grant services/support
- NEPA document
- Eagle County 1041 permit documentation
- Final Design and PS&E documents
- General Conditions
- Multiple construction packages
- Water and sewer modeling to define size of system

FEE
As detailed below, Stolfus and its subconsultants will perform these engineering services for a total fee of $1,566,726. Refer to table below and attached hourly fee breakdown. We estimate that the work will be completed by June 2025.

Firm	Service	Fee
Stolfus and Associates, Inc.	Transportation Engineering and Public Involvement	$697,730
RESPEC*	Drainage, Water Quality, and Utility Design	$165,472
Benesch*	Structural Design and Railroad Coordination	$176,130
Yeh*	Geotechnical Engineering	$28,602
SurvWest*	Subsurface Utility Engineering	$195,016
DHM*	Landscaping Design	$88,180
ERO*	Environmental	$101,330
Clanton*	Lighting	$62,610
HDR*	ROW Acquisition Services/Title Work	$51,656
	Total	**$1,566,726**

*Subconsultant to Stolfus and Associates, Inc.

We appreciate the opportunity to work with the Town of Eagle and would be happy to answer any questions you have on this Scope of Services.

Sincerely,

STOLFUS & ASSOCIATES, INC.

Jenna L.F. Siegel, PE PMP
Transportation Engineer

Client:	Town of Eagle		Client PM:	Martha Miller		Date:	7/31/2024
Project:	Grand Avenue		Project #:			By:	JLFS
Location:	Eagle, CO		Base Budget?				
Date Requested:	7/1/2024		Addt Service?				
Requested by:	Martha Miller		Anticipated Duration			9	months

Scope Summary

	Principal	VP	PE-5	PE-3	PE-2	PE-1	EI3	EI2	EI1	COM-3	MG-1	ACCT-2	Admin Asst. 1	TASK	PHASE
	$265.00	$240.00	$225.00	$205.00	$180.00	$165.00	$150.00	$145.00	$140.00	$200.00	$105.00	$115.00	$85.00	HRS	TOTAL
Work Element															
Work Element 1 - Proj. Admin/Mgmt	$530	$18,960	$43,650		$37,800			$1,740				$4,140			**$106,820**
Coordination		9	27											36	$8,235
Contract Admin/Billing	2	12	5									36		55	$8,675
Project Schedule			12											12	$2,700
Biweekly consultant team coordination (virtual)			18		18									36	$7,290
Biweekly check-in meetings with town (virtual)		10	36		54									100	$20,220
Town workshop meetings (in-person)		20	20		30									70	$14,700
Town meetings (in-person)		20	40		60									120	$24,600
Railroad coordination meetings (virtual + in person)		8	16		24									48	$9,840
Site visits (2)			20		24			12						56	$10,560
Subtotal Hours	2	79	194		210			12				36		533	
Work Element 2 - Roadway and Traffic Design		$11,040	$42,975	$11,480	$74,160	$3,300		$138,620	$78,120						**$359,695**
Refinement of 30% roadway and traffic design		4	40		160			400						604	$96,760
3rd St redesign from roundabout to right-in, right-out			4		8			40						52	$8,140
5th Street – plan for concept iterations		2	4		8			40						54	$8,620
Detailed design of side roads and parking areas		2	8		24			120						154	$24,000
Detailed curb ramp design – no details in plans			2		24			48						74	$11,730
Detailed driveway design (plan and profile)			2		16			64						82	$12,610
Property driveway and circulation analysis (12 properties)		4	12		24			48						88	$14,940
Detailed guardrail design					2	8								10	$1,680
Wall and landscape wall modeling (4 walls)			2		8			48						58	$8,850
Signing and Striping			2		4	8			40					54	$8,090
Roundabout custom sign layouts (9) – pictures only			2			4			18					24	$3,630
Project phasing (3 funding scenarios)		6	12		36									54	$10,620
Construction phasing Plans (no device plans)			4		8				24					36	$5,700
Access coordination		16	40											56	$12,840
Transit stop development, present to ECO Transit			8		16				40					64	$10,280
Final design plans															
Update 30% sheets based on changes *(78 sheets + xsections)*		8	16		40			100	280					444	$66,420
Tabulations (6)			4		8				48					60	$9,060
SAQ			2		4				24					30	$4,530
Driveway plan and profiles			4		8			48						60	$9,300
Signing and striping plan			4						36					40	$5,940
Construction phasing plan			2		4				24					30	$4,530
Tabulation of traffic control			1		2				8					11	$1,705
Quantities and OPC(2) (final and interim submittal)			4		8				16					28	$4,580
QA/QC		2	8	16										26	$5,560
Specifications		2	4	40										46	$9,580
Subtotal Hours		46	191	56	412	20		956	558					2239	
Work Element 3 - Traffic Evaluation		$4,800			$9,540		$14,400								**$28,740**
2043 No Build Evaluation		4			12		20							36	$6,120
2043 Build Evaluation		4			12		20							36	$6,120
2043 Build Alternatives (up 2 two alternatives)		4			12		24							40	$6,720
LOS Tables					1		8							9	$1,380
Documentation of Traffic Evaluation		8			16		24							48	$8,400
Subtotal Hours		20			53		96							169	
Work Element 4 - 13, 15, 17 Discipline Design Support		$1,920	$17,550	$1,640	$46,080		$1,200		$16,800						**$85,190**
Drainage and WQ design coordination			12		80									92	$17,100
Utility Design coordination			4	8	20									32	$6,140
Structural design coordination			8		40									48	$9,000
Railroad exhibits/submittal		4	16		24				60					104	$17,280
Environmental coordination and data requests			12		24				24					60	$10,380
Survey, SUE coordination, survey review, SUE test hole map			2		4		8		16					30	$4,610
Proposed ROW shapes and ROW coordination			8		16				20					44	$7,480
Landscape design coordination		4	12		40									56	$10,860
Lighting coordination			4		8									12	$2,340
Subtotal Hours		8	78	8	256		8		120					478	
Work Element 14 - Public Involvement		$720	$28,350		$7,560				$8,960	$12,600	$11,340		$1,360		**$70,890**
Stakeholder committee meetings (virtual) (3) + prep			6		6					12	4			28	$5,250
Council meetings (in-person) (3) with prep		3	36							3	4			46	$9,840
One-on-one property owner meetings (in-person) (3 days) + prep			36		24				12	8			8	88	$16,380
Open House + prep			24		12				40	16	60		8	160	$23,340
Pop-up events (in-person) (2)			24						12	24	40			100	$16,080
Subtotal Hours		3	126		42				64	63	108		16	422	
Work Element 16 - Utility Coordination			$2,475		$1,800		$16,200		$14,560						**$35,035**
Utility Matrix			2		4		16		80					102	$14,770
Utility Conflict Plans					2		4		16					22	$3,200
Utility Specification			2				4							6	$1,050
Utility Agreements			1				12							13	$2,025
Utility Clearance Request Letter			1				4							5	$825
Irrigation Coordination			2				24							26	$4,050
Meeting materials for 2 utility meetings			1				4		8					13	$1,945
Utility coordination and meetings (virtual)			2		4		40							46	$7,170
Subtotal Hours			11		10		108		104					233	
Total Hours	2	156	600	64	983	20	212	968	846	63	108	36	16	4074	
Total Labor $	$530	$37,440	$135,000	$13,120	$176,940	$3,300	$31,800	$140,360	$118,440	$12,600	$11,340	$4,140	$1,360	**$686,370**	**$686,370**

SUBCONSULTANTS/VENDORS	Type Service Provided	Budget
RESPEC	Drainage, WQ, and Utility Design	**$165,472**
Clanton	Lighting	**$62,610**
Benesch	Structures and Railroad	**$176,130**
DHM	Landscape/Streetscape	**$88,180**
HDR	ROW Acquisition	**$51,656**
ERO	Environmental	**$100,000**
SurvWest	Survey, ROW Plans, and SUE	**$195,016**
Yeh	Geotechnical	**$28,602**
		$867,666

EXPENSES:

expense	cost	
Mileage	0.670	$3,001.60
Hotel	150.00	$4,200.00
Per Diem	59.00	$1,652.00
Open House Graphics & Boards	2500.00	$2,500.00
Other		
		$11,360.00

TOTAL SERVICES	**$1,565,396**

-- Attachment A --

Grand Avenue Corridor Improvements

RESPEC - 60% Design Phase Fee Estimate

7/31/2024

Task No	Task Description	Senior PM	Project Engineer	Staff Engineer	Designer	Total Hours	Direct Costs	Total Cost
		$ 225	$ 160	$ 130	$ 130			
1	**Project Coordination**							
1.1	Project Meetings							
	Internal Team Coordination Meetings (virtual)	9	18	6		33		$ 5,685
	Client Meetings (Eagle, CO)	16	16			32	348	$ 6,508
	Town of Eagle Progress Meetings	8	12	4		24		$ 4,240
	Railroad Coordination Meetings	10	12	2		24	174	$ 4,604
	Site Visit (Eagle, CO)	8	8			16	174	$ 3,254
1.2	Project Management and Coordination	24	6	6		36		$ 7,140
Task 1 - Subtotal Hours		**75**	**72**	**18**	**0**	**165**		
Task 1 - Subtotal Cost		**$ 16,875**	**$ 11,520**	**$ 2,340**	**$ -**		**$ 697**	**$ 31,432**
2	**Storm Drainage System 60% Design**							
2.1	Hydrology Refinement	1	4	10		15		$ 2,165
2.2	Hydraulic Analysis Refinement	2	12	32		46		$ 6,530
2.3	Grand Avenue System Design Refinement	10	10	32	8	60		$ 9,050
2.4	Cross-Drainage Design	8	16	4		28		$ 4,880
2.5	Analyze Drainage Along Walls	2	8	8		18		$ 2,770
2.6	Individual Property Drainage Analysis	4	20	6	6	36		$ 5,660
2.7	60% Construction Plans	8	24	40	40	112		$ 16,040
2.8	60% Specifications	2	4	4		10		$ 1,610
2.9	60% Cost Estimate	4	4	10		18		$ 2,840
2.10	60% Drainage Report	4	10	50	10	74		$ 10,300
2.11	Railroad Coordination	8	6	8		22		$ 3,800
Task 2 - Subtotal Hours		**53**	**118**	**204**	**64**	**439**		
Task 2 - Subtotal Cost		**$ 11,925**	**$ 18,880**	**$ 26,520**	**$ 8,320**		**$ -**	**$ 65,645**
3	**Water Quality Improvements 60% Design**							
3.1	60% Construction Stormwater Management Plan	1		20	40	61		$ 8,025
3.2	60% Specifications	1		2		3		$ 485
3.3	60% Cost Estimate	1		4		5		$ 745
Task 3 - Subtotal Hours		**3**	**0**	**26**	**40**	**69**		
Task 3 - Subtotal Cost		**$ 675**	**$ -**	**$ 3,380**	**$ 5,200**		**$ -**	**$ 9,255**
4	**Water/Sewer Line Replacement 60% Design**							
4.1	Existing System Demolition Evaluation	4	6	4		14		$ 2,380
4.2	Construction Phasing Evaluation	8	6	8		22		$ 3,800
4.3	Additional Evaluation of Existing Utilities	4	4	16		24		$ 3,620
4.4	Horizontal and Vertical Design Refinements	8	4	100		112		$ 15,440
4.5	60% Construction Plans & Details	10	40	80	80	210		$ 29,450
4.6	60% Specifications	2	4	4		10		$ 1,610
4.7	60% Cost Estimate	4	4	10		18		$ 2,840
Task 4 - Subtotal Hours		**40**	**68**	**222**	**80**	**410**		
Task 4 - Subtotal Cost		**$ 9,000**	**$ 10,880**	**$ 28,860**	**$ 10,400**		**$ -**	**$ 59,140**
Subtotal RESPEC Hours		**171**	**258**	**470**	**184**	**1083**		
Subtotal RESPEC Costs		**$ 38,475**	**$ 41,280**	**$ 61,100**	**$ 23,920**		**$ 697**	**$ 165,472**

Town of Eagle - Stolfus
Grand Avenue Intermediate Design
Structural Design Services
8/6/2024

P2315208 benesch

	BENESCH												
	Project Principal - Jess Hastings	Senior Project Manager	Project Manager II	Project Manager I	Project Engineer II	Project Engineer I	Designer II	Total Hours	Benesch Labor Fee		Mileage & Expenses		Task Fees
Hourly Rates:	$ 250	$ 215	$ 185	$ 150	$ 132	$ 125	$ 115						
Project Initiation and Continuing Requirements	**17**	**80**	**0**	**0**	**42**	**0**	**0**	**139**	**$ 26,994**		**$ 600**	**-**	**$ 27,594**
Kickoff Meeting	2	2			2			6	$ 1,194				$ 1,194
Progress Meetings (18 total)	5	18			16			39	$ 7,232				$ 7,232
Client Meetings (4 total) (Virtual)	4	8			8			20	$ 3,776				$ 3,776
Client Meetings (1 total) (In Person)	6	8			8			22	$ 4,276		$ 300		$ 4,576
Site Visits (1)		8			8			16	$ 2,776		$ 300		$ 3,076
Project Management		24						24	$ 5,160				$ 5,160
Progress Reports		12						12	$ 2,580				$ 2,580
								0	-				$ -
Structure Design	**2**	**110**	**16**	**16**	**212**	**0**	**488**	**844**	**$ 113,614**		**-**	**-**	**$ 113,614**
Wall 1 Final Design								0	-				$ -
Revise and Finalize Wall Design		4			8		40	52	$ 6,516				$ 6,516
Revise and Finalize Wall Geometry		4			8		24	36	$ 4,676				$ 4,676
Design Railing and Coping		4			8		16	28	$ 3,756				$ 3,756
Coordinate with Developer		8			8			16	$ 2,776				$ 2,776
Foundation Investigation Criteria		2			4			6	$ 958				$ 958
Wall 2 Design								0	-				$ -
Revise and Finalize Wall Design		4			8		40	52	$ 6,516				$ 6,516
Revise and Finalize Wall Geometry		4			8		24	36	$ 4,676				$ 4,676
Design Coping		2			4		8	14	$ 1,878				$ 1,878
Wall 3 Design								0	-				$ -
Revise and Finalize Wall Design		4			8		40	52	$ 6,516				$ 6,516
Revise and Finalize Wall Geometry		4			8		24	36	$ 4,676				$ 4,676
Design Coping		2			4		8	14	$ 1,878				$ 1,878
Wall 4 Design													
Prepare Wall Design		8			16		60	84	$ 10,732				$ 10,732
Prepare Wall Geometry		8			16		60	84	$ 10,732				$ 10,732
Design Coping		4			8		8	20	$ 2,836				$ 2,836
Prepare Structural Plan Set													
General Information Sheet		4			4		8	16	$ 2,308				$ 2,308
Quantities (1 Sheet)													
General Layout Sheets (5 sheets)		12			20		40	72	$ 9,820				$ 9,820
Construction Layout Sheets (5 sheets)		12			20		40	72	$ 9,820				$ 9,820
Wall Details (5 max)		8			16		24	48	$ 6,592				$ 6,592
Railing and Coping Details (2 max)		8			24		12	44	$ 6,268				$ 6,268
Miscellaneous Details (1 sheet)		4			12		12	28	$ 3,824				$ 3,824
QC Intermediate Design	2		16	16				34	$ 5,860				$ 5,860
								0	-				$ -
Intermediate Design Submittal and Review	**2**	**38**	**2**	**0**	**76**	**0**	**90**	**208**	**$ 29,422**		**-**	**-**	**$ 29,422**
Coordinate and compile pre-final plan set		4			8		8	20	$ 2,836				$ 2,836
Prepare pre-final cost estimate		4			8		16	28	$ 3,756				$ 3,756
Interdisciplinary design reviews with Stolfus PM		8			8			16	$ 2,776				$ 2,776
Coordinate and compile Intermediate plan set		4			8		8	20	$ 2,836				$ 2,836
Prepare intermediate cost estimate		4			8		16	28	$ 3,756				$ 3,756
Prepare structural project special provisions		8			8		16	32	$ 4,616				$ 4,616
Submit design plan set		2			4			6	$ 958				$ 958
Attend design review meeting (Virtual Attendees)	2		2				2	6	$ 1,100				$ 1,100
Revise plan set per review meeting comments		2			16		24	42	$ 5,302				$ 5,302
Prepare list of deviations from standard design criteria		2			8			10	$ 1,486				$ 1,486
								0	-				$ -
Railroad Coordination Services	**22**	**0**	**0**	**0**	**0**	**0**	**0**	**22**	**$ 5,500**		**-**	**-**	**$ 5,500**

Town of Eagle - Stolfus
Grand Avenue Intermediate Design
Structural Design Services
8/6/2024

P2315208 benesch

	BENESCH												
	Project Principal - Jess Hastings	Senior Project Manager	Project Manager II	Project Manager I	Project Engineer II	Project Engineer I	Designer II	Total Hours	Benesch Labor Fee		Mileage & Expenses		Task Fees
Hourly Rates:	$ 250	$ 215	$ 185	$ 150	$ 132	$ 125	$ 115						
PUC/UPRR Field Diagnostic Meetings	10							10	$ 2,500				$ 2,500
UPRR Coordination Meetings (Virtual)	6							6	$ 1,500				$ 1,500
60% UPRR Submittal Review	4							4	$ 1,000				$ 1,000
60% UPRR Submittal Comment Response	2							2	$ 500				$ 500
								0	-				$ -
								0	-				$ -
								0	-				$ -
								0	-				$ -
								0	-				$ -
								0	-				$ -
Total	**43.0**	**228.0**	**18.0**	**16.0**	**330.0**	**0.0**	**578.0**	**1213**	**$ 175,530**		**$ 600**	**$ -**	**$ 176,130.00**
									-				
HOURS	**43.0**	**228.0**	**18.0**	**16.0**	**330.0**	**-**	**578.0**	**1,213.0**					
PROJECT FEE									**$ 175,530**		**$ 600**	**$ -**	
TOTAL PROJECT FEE													**$ 176,130.00**

Notes:

COST ESTIMATION WORKSHEET (CEW)

FIRM NAME: _____ PREPARED BY: **Kevin Dye** DATE: **07/29/24**

PROPOSAL NUMBER: **224-314** PROJECT NAME: **Grand Ave Improvement 60% Design Re** CONTRACT/TASK ORDER NUMBER:

WORK ACTIVITY	Principal	Sr. Project Manager	Sr. Project Engineer	Project Engineer	Intern	Lab Supervisor	Technician 1	CAD Designer	TOTAL HOURS	TOTAL COST
1.0 Project Management										
1.1 Contract Administration	2								2	
1.2 Prepare and submit invoices for payment									0	
SUBTOTALS	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**$450.00**
2.0 Geotechnical Investigation										
2.1 Field locate of borings, UNCC utility locates			8		8				16	
2.2 Obtain traffic control plans and permits			6						6	
2.3 Health & Safety Plan (HASP)			1						1	
2.4 Conduct a subsurface exploration program			12		12				24	
2.5 Perform soil tests						4			4	
SUBTOTALS	**0**	**0**	**27**	**0**	**20**	**4**	**0**	**0**	**51**	**$6,575.00**
3.0 Geotechnical Design										
3.1 Develop recommendations for foundations			4						4	
3.2 Develop site grading recommendations			4						4	
3.3 Pavement design analysis									0	
3.4 Recommend surface and subsurface drainage			4						4	
SUBTOTALS	**0**	**0**	**12**	**0**	**0**	**0**	**0**	**0**	**12**	**$1,980.00**
4.0 Geotechnical Report										
4.1 Provide recommendations			17						17	
4.2 Compile boring logs, test result			6			12			18	
4.3 Prepare and issue *Draft Geotechnical Investigation Report*			8						8	
4.4 Prepare and issue *Final Geotechnical Investigation Report*			4						4	
SUBTOTALS	**0**	**0**	**35**	**0**	**0**	**12**	**0**	**0**	**47**	**$7,335.00**
SUBTOTALS - HOURS	2	0	74	0	20	16	0	0	112	
SALARY RATE, $ PER HOUR	$225.00	$220.00	$165.00	$145.00	$80.00	$130.00	$80.00	$145.00		
SUBTOTALS - LABOR COSTS	$ 450.00	$ -	$ 12,210.00	$ -	$ 1,600.00	$ 2,080.00	$ -	$ -		**$ 16,340.00**
TOTAL LABOR COST	**$ 16,340.00**									

TRAVEL & PER DIEM COST	Estimated Units	Unit Rate	Units	TOTAL COST
Vehicle Mileage	300	$ 0.670	mile	**$ 201.00**
Lodging			night	**$ -**
Per Diem			day	**$ -**
Airfare			each	**$ -**
TOTAL TRAVEL AND PER DIEM COST	**$ 201.00**			

DRILLING & OTHER SUBSURFACE INVESTIGATION COST	Estimated Units	Unit Rate	Units		TOTAL COST
Support Truck		$ 245.00	day		$ -
Compressor		$ 600.00	day		$ -
Mobilization	250	$ 3.00	mile		$ 750.00
Exploration (CME 55, ODEX/CORE)	10	$ 275.00	hour		$ 2,750.00
Traffic Control - DAY WORK	1	$ 3,500.00	LS		$ 3,500.00
Traffic Control - NIGHT WORK		$ 437.50	hour		$ -
Per diem	12	$ 79.00	day		$ 948.00
Lodging	6	$ 208.00	night		$ 1,248.00
Other -			hour		$ -
TOTAL DRILLING & OTHER INVESTIGATION COST	**$**	**9,196.00**			

LABORATORY & FIELD TEST COST	Estimated Units	Unit Rate	Units		TOTAL COST
Atterberg Limits		$ 120.00	each		$ -
Classification	10	$ 180.00	each		$ 1,800.00
Hydrometer Analysis		$ 150.00	each		$ -
Moisture Content	9	$ 20.00	each		$ 180.00
Dry Density (CA liner)	9	$ 45.00	each		$ 405.00
pH		$ 50.00	each		$ -
Sulfate Content		$ 50.00	each		$ -
Chloride Content		$ 50.00	each		$ -
Resistivity (laboratory)		$ 80.00	each		$ -
Standard Proctor		$ 220.00	each		$ -
Modified Proctor		$ 250.00	each		$ -
Swell-Consolidation (Method A)		$ 220.00	each		$ -
R-Value (outside lab = $) (internal hours = $)		$ 400.00	each	reminder: list outside lab as vendor on CDOT PCW's ($???/R-Value)	$ -
UC Soil Testing	6	$ 80.00	each	reminder: list outside lab as vendor on CDOT PCW's	$ 480.00
Other			each		$ -
TOTAL LABORATORY & FIELD TEST COST	**$**	**2,865.00**			

TOTAL PROJECT COST	**$**	**28,602.00**

The estimated time to complete the SUE and Survey for this project is a total of **80 business days**, or **16 calendar weeks**. The above estimated schedule is based on information provided by CLIENT and OWNER. This schedule does not reflect delays related to property access, permitting, inclement weather, or any other factors outside of SURVWEST's control.

Estimated Fees

Task Description	Units	Task Fee
Work Element 11 - Survey and ROW		
Verify Existing Control/Topography	T&M	$2,751.00
Topographic Survey	T&M	$33,968.00
Boundary/ Right of Way Survey	T&M	$20,954.00
Monthly/Project Coordination Meetings	T&M	$2,762.50
Work Element 11 Subtotal		$60,435.50
Work Element 12 - Subsurface Utility Engineering		
SUE QLD to QLB	T&M	$30,854.32
SUE QLA Test Holes	T&M	$75,763.32
SUE Traffic Control	DAY	$25,200.00
Monthly/Project Coordination Meetings	T&M	$2,762.50
Work Element 12 Subtotal		$134,580.14
Project Total		**$195,015.64**

ALTERNATE Task Description	Units	Task Fee
Aerial Photogrammetry Imagery (alternate)	Lump Sum	$1,500

The total estimated cost to complete the work described herein (not including alternates) is **$195,015.64** as a Time and Materials fee without prior written approval by CLIENT. A fee estimate breakdown and rate schedule is attached at the end of this proposal. SURVWEST will invoice the CLIENT, on a Time and Materials basis, for any additional days worked beyond the estimated time with prior CLIENT approval.

2024 Rate Schedule - Town of Eagle Hourly Breakdown				
Task Description	**Units**	**Quantity**	**Rate**	**Task Fee**
Office Staff				
SUE Engineering Director	HR	17	$235.00	$3,995.00
Survey Project Manager IV	HR	36.5	$221.00	$8,066.50
SUE Project Manager IV	HR	46.5	$221.00	$10,276.50
Senior CAD Technician	HR	174	$155.00	$26,970.00
EIT I	HR	95	$151.00	$14,345.00
Survey Field Staff				
2-Person Survey Crew	HR	160	$222.00	$35,520.00
Survey Vehicle Mileage	MI	1550	$0.63	$976.50
Aerial LiDAR Drone	DAY	0.5	$1,900.00	$950.00
SUE Field Staff				
SUE Field Supervisor	HR	32	$165.00	$5,280.00
Senior Designating/Field Technician	HR	36	$132.00	$4,752.00
Junior Designating/Field Technician	HR	36	$112.00	$4,032.00
Senior Vac Technician	HR	136	$100.00	$13,600.00
Junior Vac Technician	HR	136	$92.00	$12,512.00
SUE Vehicle Mileage	MI	1618	$0.63	$1,019.34
Vac Truck Vehicle Mileage	MI	548	$2.85	$1,561.80
Designating Equipment	DAY	16	$50.00	$800.00
Vac Truck	DAY	13	$125.00	$1,625.00
Other Direct Costs				
Per Diem - Allowance per person for meals only	DAY	82	$79.00	$6,478.00
Per Diem - Allowance per person for lodging only	DAY	82	$208.00	$17,056.00
Traffic Control	DAY	14	$1,800.00	$25,200.00
			Project Total	**$195,015.64**

Town of Eagle- Grand Avenue Fees

Prepared by: DHM Desgn

7/26/2024

Work Element 13- Streetscape/ Landscaping	Principal	Associate	Sr. Designer	Irrigation Design	
	$200	$140	$105		
Task A: DHM will develop 60% level construction plans for the Grand Avenue corridor to include medians, roundabouts and streetscape adjacent to trail/walkway. Plans will include; 1- landscape planting plans, details and notes. 2- hardscape plans and details for roundabouts, medians, and pedestrian areas. 3- Pedestrian plazas/gathering area layout and details (assume structural for walls and shelter foundations by others). 4- Gateway features, both primary and secondary monument details. 5- We have also included preliminary irrigation design to include tap sizes and locations, mainline layout and general description of system. DHM will provide tabulation of quantities. We assume a draft and final submittal for this task.	30	65	100		
DHM will coordinate with lighting designer for street lights, pedestrian scale lights, and specialty lighting at plazas and gateway features.					
DHM will provide quantities and Opinion of Probable Cost for final and interim submittals).	4	12	24		
Technical Specifications	4	24			
Update 3D renderings of pedestrian plazas and gateway features.	1	3	24		
Task B: Meetings					
Biweekly consultant team meetings (virtual) assumes 18 1/2 hr. meetings	5	9	6		
Town progress meetings (virtual) assumes 4	8	12			
Town meetings (in person) assumes 3	21	24			
Site visist in person-1	8	8			
Presentation graphic preparation	2	16	32		
	$16,600	$24,220	$19,530	$ 3,500	$63,850
Deliverable Products:					
· *Landscape Planting Plans, details and notes (20-22 sheets)*					
· *Hardscape Plans, details and notes (20-22 sheets)*	Expenses (mileage, print outs)				$1,100
· *Pedestrian Plazas, layout, details and notes (5 to 6 sheets)*				Subtotal	**$64,950**
· *Primary and Secondary Gateway Feature plans and elevations (2 -3 sheets)*					
· *Updated 3D images of pedestrian plazas and gateway features*					

Work Element 14- Public Involvement Support					
Stakeholder Committee Meetings (virtual)-3	6	10	2		
Council Meetings (in person)-3	18	20			
Public open house (in person)-1	8	8	0		
Pop-up events (in person)-2		16	16		
Presentation graphic preparation	2	18	32		
	$6,800	$10,080	$5,250		$22,130
	Expenses (mileage, print outs)				$1,100
				Subtotal	**$23,230**
				TOTAL	**$88,180**

ERO Resources Corporation

Denver 1626 Cole Boulevard, Suite 100, Lakewood, CO 80401
Durango 835 East 2nd Avenue, Suite 400, Durango, CO 81301
Grand Junction 715 Horizon Drive, Unit 301, Grand Junction, CO 81506
Idaho 7154 West State Street, Suite 398, Boise, ID 83714

ERO Cost Proposal - Town of Eagle Grand Ave

Labor Category	2024/ Unit Rate	Task 1. History	Task 2. EJ	Task 3. Air Quality	Task 4. Noise	Task 5. Proj Mgmt and Coord	Labor Hours Total	Totals
Project Principal	$209.00		2	2	2	40	*46*	*$9,614*
Staff Environmental Planner II	$130.00		24				*24*	*$3,120*
GIS Specialist I	$136.00		2				*2*	*$272*
GIS Specialist II	$114.00	50					*50*	*$5,700*
Cultural Resource Principal Investigator	$191.00	2					*2*	*$382*
Senior Cultural Resource Specialist	$149.00	8					*8*	*$1,192*
Architectural Historian I	$130.00	213					*213*	*$27,690*
Architectural Historian II	$113.00	204					*204*	*$23,052*
Word Processing/Editor	$114.00	8	2				*10*	*$1,140*
Administrative Staff	$95.00					4	*4*	*$380*
Total Labor Hours		485	30	2	2	44	563	
Total Labor		**$58,928**	**$4,038**	**$418**	**$418**	**$8,740**		***$72,542***
Expenses	Unit Rate	Task 1. History	Task 2. EJ	Task 3. Air Quality	Task 4. Noise	Task 5. Proj Mgmt and Coord	Totals Quantities	Totals
Field Equipment Charges	$10.00	3					*3*	*$30*
Per Diem M&I	$79.00	2					*2*	*$158*
Lodging	$208.00	2					*2*	*$416*
Mileage	$0.677	350					*350*	*$237*
Subconsultant	$1.00			$2,910	$22,530		*25,440*	*$25,440*
GPS Rental (per day)	$125.00	3					*3*	*$375*
Total Expenses		$1,216	$0	$2,910	$22,530	$0		*$26,656*
8% markup		$97	$0	$233	$1,802	$0		***$2,132***
Total estimated costs		**$60,241**	**$4,038**	**$3,561**	**$24,750**	**$8,740**		***$101,330***

Eagle Grand Ave													
Stolfus & Associates, Inc.													
31-Jul-24													
	Jenna Bergstom		**Dane Sanders**		**Alliah Halcomb**		**Jon Ehnert**		**Eric Smallwood**			**TOTALS**	
	Engineer II		**President**		**Engineer II**		**Production Manager**		**Senior CADD Technician**			**TOTALS**	
$ 61410 (Labor)	Hrs	$ 170.00	Hrs	$ 350.00	Hrs	$ 170.00	Hrs	$ 225.00	Hrs	$ 145.00		Hrs	Fee
$ 62610 (Labor and Expense)													
60% Design													
Kickoff meeting	3	$ 510		$ -	3	$ 510		$ -		$ -		6	$ 1,020
Site visit to observe existing lighting conditions	12	$ 2,040	12	$ 4,200		$ -		$ -		$ -		24	$ 6,240
Establish basis of design	4	$ 680	2	$ 700		$ -		$ -		$ -		6	$ 1,380
Lighting design - luminaire options	16	$ 2,720	2	$ 700		$ -		$ -		$ -		18	$ 3,420
- Roadway and pedestrian lighting layout (calcs)	32	$ 5,440	2	$ 700		$ -	4	$ 900	12	$ 1,740		50	$ 8,780
- Lighting details	12	$ 2,040	2	$ 700		$ -	1	$ 225	8	$ 1,160		23	$ 4,125
- Luminaire schedule / cut sheets	8	$ 1,360		$ -		$ -		$ -	4	$ 580		12	$ 1,940
Electrical design	2	$ 340	4	$ 1,400	16	$ 2,720	2	$ 450	4	$ 580		28	$ 5,490
- Panel schedules	1	$ 170	1	$ 350	4	$ 680	1	$ 225	2	$ 290		9	$ 1,715
- Lighting control centers, including feeder sizing		$ -		$ -	4	$ 680		$ -	1	$ 145		5	$ 825
- Conduit routing		$ -		$ -	4	$ 680		$ -	4	$ 580		8	$ 1,260
Coordinate power source locations and capacity with electric utility		$ -		$ -	6	$ 1,020		$ -	2	$ 290		8	$ 1,310
Specifications		$ -	1	$ 350	3	$ 510		$ -		$ -		4	$ 860
Tabulation of Approximate Quantities	4	$ 680	1	$ 350	6	$ 1,020		$ -	2	$ 290		13	$ 2,340
Opinion of Probable Cost	4	$ 680	1	$ 350	4	$ 680		$ -	1	$ 145		10	$ 1,855
Up to two (2) submittal (60% set interim & final)	4	$ 680	1	$ 350	4	$ 680	1	$ 225	4	$ 580		14	$ 2,515
Quality Control	4	$ 680	6	$ 2,100		$ -	1	$ 225	8	$ 1,160		19	$ 4,165
Submittal IDR	2	$ 340		$ -		$ -		$ -	4	$ 580		6	$ 920
Up to two (2) two-hour Town meetings (in-person)		$ -		$ -		$ -		$ -		$ -		0	$ -
- Utility coordination meeting	10	$ 1,700		$ -		$ -		$ -		$ -		10	$ 1,700
- 60% Review meeting	10	$ 1,700		$ -		$ -		$ -		$ -		10	$ 1,700
		$ -		$ -		$ -		$ -		$ -		0	$ -
Hours Totals	128		35		54		10		56				
Cost Totals		$ 21,760		$ 12,250		$ 9,180		$ 2,250		$ 8,120			
Hours subtotal	**283**											283	
Fee subtotal		**$ 53,560**											$ 53,560
Project hours	**158**		**38**		**64**		**10**		**56**				
Project fees		**$ 26,860**		**$ 13,300**		**$ 10,880**		**$ 2,250**		**$ 8,120**			
TOTAL HOURS		**326**											
TOTAL FEES		**$ 61,410**											

Expenses: $1,200
TOTAL: $62,610

Client / Project Name: Stolfus (Town of Eagle) ROW for Grand Avenue Improvements

Fee Estimate

FEE ESTIMATE

HDR Labor

	Job Classification																							
	Project Role																							
	Staff Name		Jamieson	Pietri	Christen	Pollack	Fisher																	
	Billing Category		Sr. Project Professional III	Project Professional I	Appraiser I	Sr. Project Professional III	Project Controller III																	
	2024 Billing Rate	Total Weeks	$265.00	$164.00	$122.00	$265.00	$138.00	Hours by Task	Labor $s by Task	Labor Escalation $s	Lodging		Rental Car		Other ODCs	Printing, Publication, FedEx, & Misc.	Total ODCs by Task	Title Company	Total Sub-consultants by Task	Subtotal Fee by Task
											Nights	$ 200.00	Days	$ 100.00						
	ROW PROJECT MANAGEMENT, MEETINGS AND COORDINATION	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**	**20**			**22**	**42.00**	**$ 8,336.00**	**$ 199.85**	**-**	**$ -**	**-**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,535.85**
001.01	Project Records Set Up and Invoicing	Start Date	9/2/2024	End Date	6/30/2025		4			22	26.00	$ 4,096.00	$ 98.20		$ -	-	$ -			$ -		$ -		$ 4,194.20
001.02	Project Coordination Meetings	Start Date	9/2/2024	End Date	6/30/2025		16				16.00	$ 4,240.00	$ 101.65		$ -	-	$ -					$ -		$ 4,341.65
	ROW AND RELOCATION CONSULTING	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**	**8**	**4**			**12.00**	**$ 2,776.00**	**$ 66.55**	**-**	**$ -**	**-**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,842.55**
002.01	ROW and Relocation Consulting	Start Date	9/2/2024	End Date	6/30/2025		8	4			12.00	$ 2,776.00	$ 66.55		$ -	-	$ -					$ -		$ 2,842.55
	ROW PARTICIPATION IN STRATEGIC COMMUNICATIONS EVENTS	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**	**32**	**4**			**36.00**	**$ 9,136.00**	**$ 219.02**	**2.00**	**$ 400.00**	**4.00**	**$ 400.00**	**$ 120.00**	**$ 50.00**	**$ 970.00**	**$ -**	**$ -**	**$ 10,325.02**
003.01	ROW Participation in Strategic Communications Events	Start Date	9/2/2024	End Date	6/30/2025		32	4			36.00	$ 9,136.00	$ 219.02	2.00	$ 400.00	4.00	$ 400.00	$ 120.00	$ 50.00	$ 970.00		$ -		$ 10,325.02
	ROW ESTIMATE AND SCHEDULE	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**	**4**	**2**	**12**		**18.00**	**$ 2,852.00**	**$ 68.37**	**-**	**$ -**	**-**	**$ -**	**$ -**	**$ 25.00**	**$ 25.00**	**$ -**	**$ -**	**$ 2,945.37**
004.01	ROW Estimate and Schedule	Start Date	9/2/2024	End Date	6/30/2025		4	2	12		18.00	$ 2,852.00	$ 68.37		$ -	-	$ -		$ 25.00	$ 25.00		$ -		$ 2,945.37
	ASSISTANCE WITH DEVELOPMENT AND APPROVAL OF ROW PLANS AND LEGAL DESCRIPTIONS	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**	**8**	**2**	**2**	**10**	**22.00**	**$ 5,342.00**	**$ 128.06**	**-**	**$ -**	**-**	**$ -**	**$ -**	**$ 50.00**	**$ 50.00**	**$ -**	**$ -**	**$ 5,520.06**
005.01	Review of ROW Plans and Legal Descriptions	Start Date	9/2/2024	End Date	6/30/2025		4			10 0	14.00	$ 3,710.00	$ 88.94		$ -	-	$ -			$ -		$ -		$ 3,798.94
005.02	Assist with CDOT's Review and Approval Process for the ROW Plans and Legal Descriptions and Chief Engineers Cost Estimate (CECE)	Start Date	9/2/2024	End Date	6/30/2025		4	2	2		8.00	$ 1,632.00	$ 39.12		$ -	-	$ -		$ 50.00	$ 50.00		$ -		$ 1,721.12
	TITLE DOCUMENTS	**Start Date**	**9/2/2024**	**End Date**	**6/30/2025**	**43.00**		**4**		**4**	**8.00**	**$ 1,208.00**	**$ 28.96**	**-**	**$ -**	**-**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,250.00**	**$ 20,250.00**	**$ 21,486.96**
006.01	Coordinate Title Documents	Start Date	9/2/2024	End Date	6/30/2025			4			4	8.00	$ 1,208.00	$ 28.96		$ -	-	$ -			$ -	$ 20,250.00	$ 20,250.00	$ 21,486.96
Total HDR Labor Hours							**72.00**	**16.00**	**14.00**	**10.00**	**26.00**	**138.00**	**$ 29,650.00**	**$ 710.81**	**2**	**$ 400.00**	**4**	**$ 400.00**	**120**	**$ 125.00**	**$ 1,045.00**	**$ 20,250.00**	**$ 20,250.00**	**$ 51,655.81**

TOTAL PROJECT FEE **$51,655.81**

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 51
(Series 2024)

A RESOLUTION OF SUPPORT FOR EAGLE COUNTY CONSERVATION DISTRICT BALLOT QUESTION

WHEREAS, the Eagle County Conservation District (the "District") is a Colorado special purpose district and a body corporate with those powers of a public corporation which are specifically authorized by and in compliance with Title 35, Article 70 of the Colorado Revised Statutes created under the "Colorado Soil Conservation Act"; and

WHEREAS, the Eagle County Conservation District Board of Directors has decided to place a measure in the November 5, 2024 ballot which follows;

Shall Eagle County Conservation District taxes be increased by $650,000 annually commencing in tax payment year 2025 and by such amounts as may be collected after that from a property tax of 0.15 mills (estimated to cost $10 per year for every $1 million in home value) for the following purposes:

- Maintaining drinking water quality and the health of rivers and streams such as the Eagle and Colorado rivers by working with local residents and ranchers to improve water conservation;
- Restoring and protecting forest and grassland health to reduce the risk of wildfires to communities;
- Conserving populations of native birds, fish, and wildlife such as bald eagles, elk, moose, and trout;

With all expenditures subject to applicable legal requirements regarding an annual independent audit, as required by law and shall such tax revenues and the earnings from the investment of such tax revenues be collected, retained, and spent as a voter-approved revenue change under Article X, section 20 of the Colorado Constitution or any other law?

WHEREAS, the Colorado Fair Campaign Practices Act expressly authorizes local governments to adopt and distribute a resolution regarding any ballot issue of import to that local government normally.

WHEREAS, the Town of Eagle works cooperatively with private landowners and various local Colorado governments, including Eagle County Conservation District, toward the accomplishment of its mission and

WHEREAS, Eagle County Conservation District provides many programs that align with and support the Town of Eagle's Mission to: maintain and enhance the quality of life for everyone in our community.

Meanwhile, the Town of Eagle's major objective is to invest in environmental and energy sustainability. The Town is focused on the ecological impacts of decision-making and will ensure that projects and policies improve and sustain natural resources for future generations.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Eagle as follows:

1. The Council supports the ballot question placed before the Eagle County Conservation District voters.

2. The Council desires Eagle County Conservation District electors to support the ballot measure by VOTING YES on the ballot issue at the November 5, 2024, election.

ADOPTED this ____ day of August 2024.

TOWN OF EAGLE

By: _____
Scott Turnipseed, Mayor

Attest:

_____
Jenny Rakow, Town Clerk

Eagle County Conservation District Survey Key Findings

June 2024

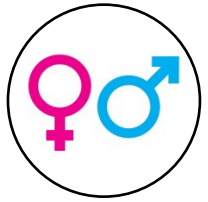
Methodology

New Bridge Strategy conducted a survey among N=270 landowners who are also registered to vote in Eagle County Conservation District from June 3-10 2024. Please note that we utilized a list of voters provided by the District and therefore, did not have complete demographic information about this audience so we did not weight the data.

Interviews were conducted via live telephone interviews (both cell phones and landlines) and online via email invitation and text-to-web.

The margin of error is ±5.96% for the overall sample. The margin of error will vary for sub-groups.

Key Demographics



Gender

Male	55%
Female	45%

Length of Residence

Less than 5 years	16%
5 to 10 years	17%
11 to 15 years	9%
More than 15 years	47%
Native	11%

Ethnicity

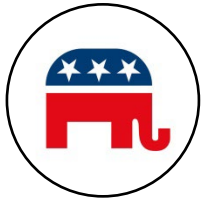
White	88%
Voters of Color	10%

Age

18-34	6%
35-44	17%
45-54	25%
55-64	23%
65+	28%

Education

High School or Less	5%
Some college	16%
College grad	40%
Post grad	39%



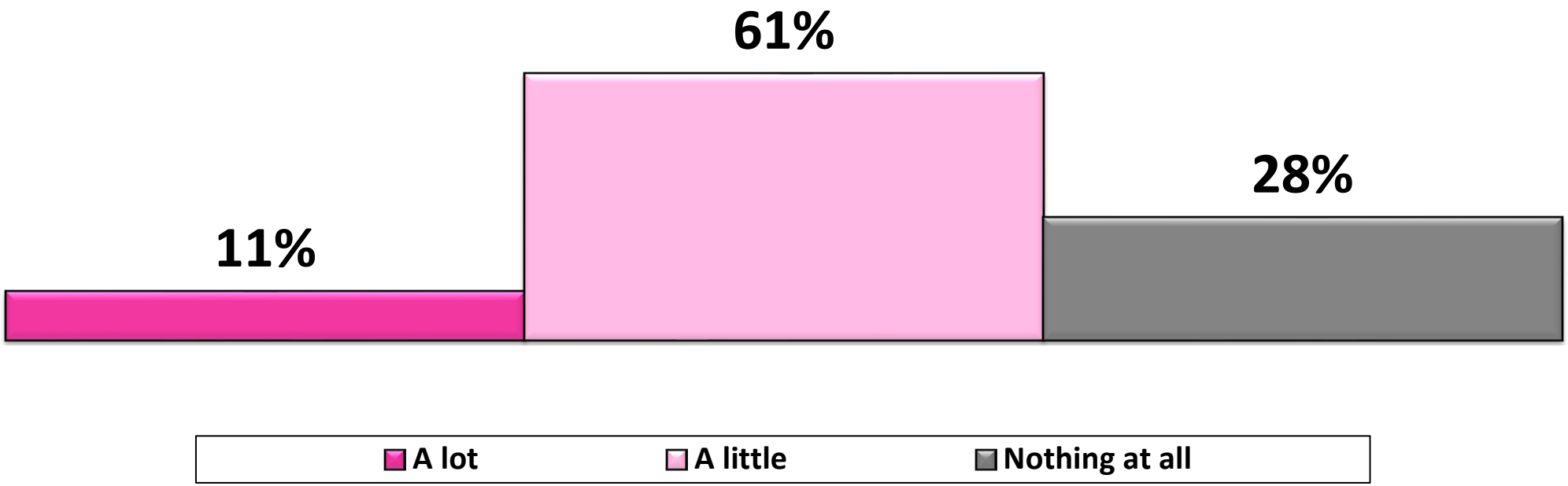
Party

Republican	20%
Independent	44%
Democrat	36%

NEW BRIDGE STRATEGY

Core Perceptions of Eagle County Conservation District

Most know at least a little about ECCD. Only one-in-ten say they know a lot.



How much would you say you know about the Eagle County Conservation District?

Long-time residents and Republicans are most familiar with ECCD.

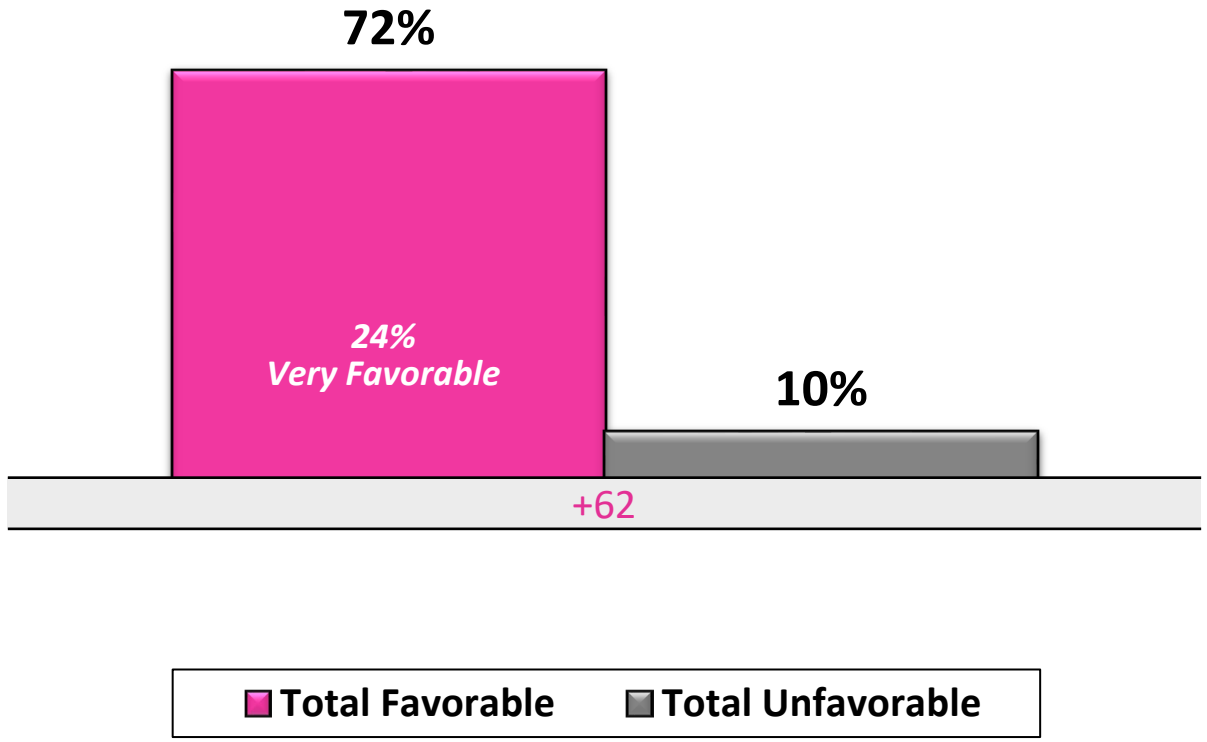
Total Know A Lot/Little about ECCD	
Men	70%
Women	75%
Age 18-44	56%
Age 45-54	75%
Age 55-64	89%
Age 65+	70%
Less than 15 years resident	65%
15+ years resident	78%
Republican	81%
Independent	70%
Democrat	70%

How much would you say you know about the Eagle County Conservation District?

NEW BRIDGE STRATEGY

Of those who are at least a little familiar with the District, almost three-in-four have a favorable impression of the Conservation District.

EAGLE COUNTY CONSERVATION DISTRICT



And do you have a favorable or unfavorable impression of the Conservation District?
Asked only of those who were familiar with the District, N=195.

NEW BRIDGE STRATEGY

Potential Ballot Measure

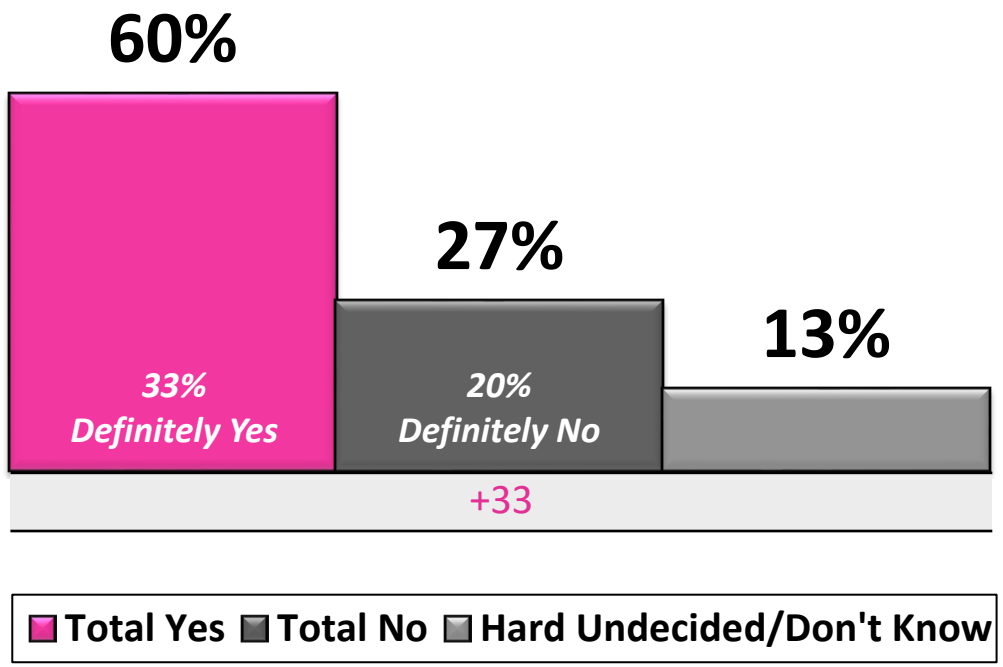
Three-in-five qualified voters in the District say they would vote yes on the potential measure if the election were being held today.

Now, there could be a question on the ballot in the future, so please indicate if the election were being held today and the following proposal is on the ballot, would you vote Yes or No on it. It would read as follows…

Shall Eagle County Conservation District taxes be increased $650,000 annually commencing in tax payment year 2025, and by such amounts as may be collected thereafter, from a property tax of 0.15 mills (estimated to cost $10.00 per year for every $1 million in home value) for the following purposes:

- *Restoring and protecting forest and grassland health to reduce the risk of wildfires to communities and wildlife;*
- *Maintaining drinking water quality and the health of rivers and streams by working with local residents to improve water conservation and help them use more native and drought tolerant plants and grasses;*
- *Ensuring local food production by working with local ranchers and landowners to improve soil health, support more efficient water use and ensure adequate water supplies;*

With all expenditures subject to applicable legal requirements regarding an annual independent audit, as required by law; and shall such tax revenues and the earnings from the investment of such tax revenues be collected, retained, and spent as a voter-approved revenue change under Article X, section 20 of the Colorado constitution or any other law?



NEW BRIDGE STRATEGY

Water, land conservation and wildfire risk mitigation are the top reasons why voters say they would vote yes. Many also said the minimal tax increase makes it a good investment.

	# of mentions
Water conservation/quality	48
Preserve land/forests/nature	36
Wildfire mitigation	27
Minimal tax increase/good investment	26
Concern for environment/support for environmental protection	24
Purposes listed are important/necessary	17
Benefits community/public good	11
Preserve wildlife habitat	6
Important for future generations	5
Supports agriculture	5

What are the one or two main reasons why you would vote Yes in favor of this proposal?

"Because the increase is minimal in taxes and because the money is going toward issues I feel strongly about."
Female, Age 45-54, Republican

"It's good for the environment, and it's a good investment."
Male, Age 65+, Democrat

"I'm interested in maintaining the environment. Water rights and maintaining the supply is vital to the area."
Female, Age 55-64, Else/Independent

NEW BRIDGE STRATEGY

Opposition to increasing taxes was the top reason residents said they would vote no.

	# of mentions
Opposed to more taxes	47
Additional funds for District not necessary	11
Government/county misuse of tax funds	9
Proposal is vague/need more information	5
Concerns about inflation/cost of living	4

What are the one or two main reasons why you would vote No against this proposal?

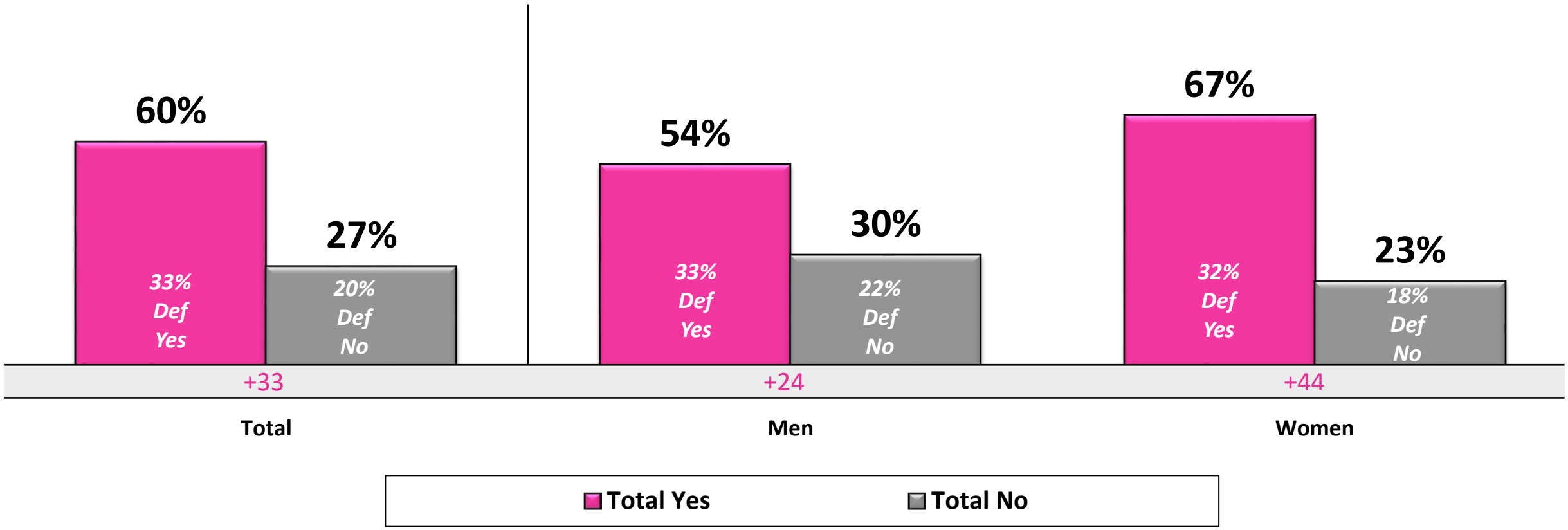
"It's a big tax increase with no confirmation that it will be used properly."
Male, Age 45-54, Else/Independent

"I would need to know exactly how these funds are being used. There is a lot of ambiguity there."
Female, Age 45-54, Democrat

"The amount of taxes on my property value has gone up. Not sure where the money is going."
Male, Age 35-44, Democrat

NEW BRIDGE STRATEGY

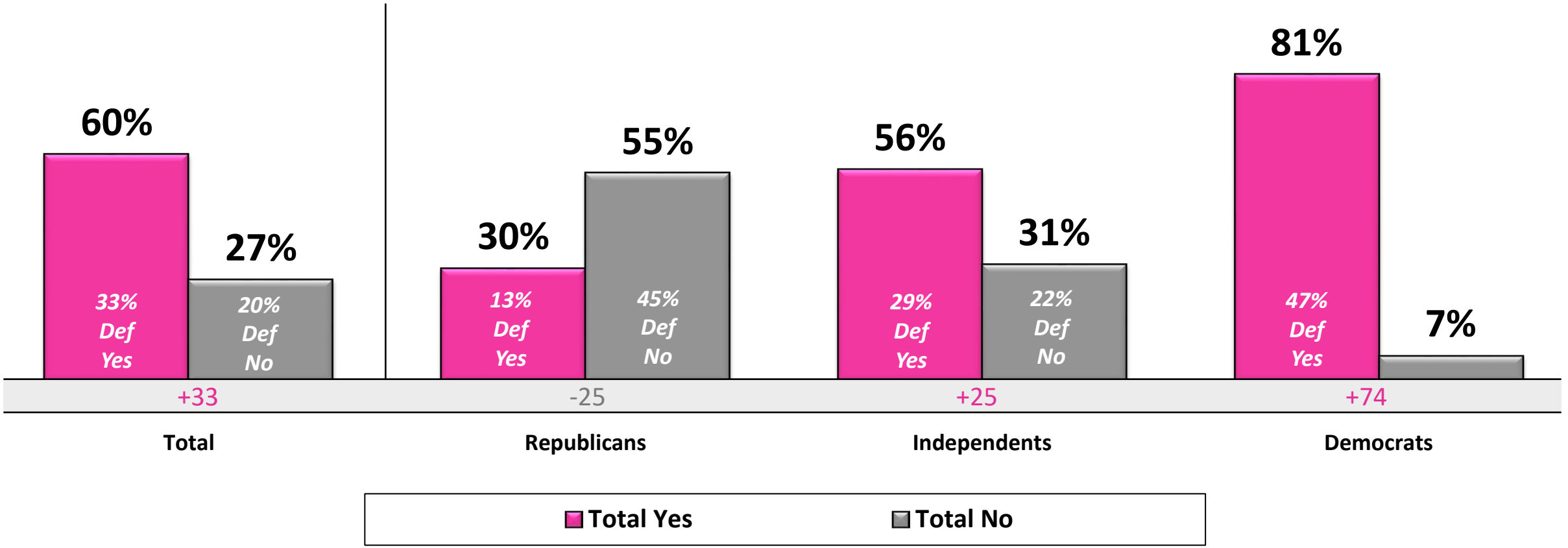
Female voters tend to be more supportive of the proposed measure.



Initial Ballot

NEW BRIDGE STRATEGY

Support for the proposal falls along party lines, with a majority of Republicans saying they would vote no.



Initial Ballot

NEW BRIDGE STRATEGY

Communicating about the Ballot Measure

Maintaining water quality and the health of rivers and streams rise to the top as the most important projects to fund.

Funding Proposals Ranked by Total Extremely/Very Important	Extremely Important	Ext/Very Important
Maintaining drinking water quality	53%	86%
Maintaining the health of rivers and streams, such as the Eagle and Colorado rivers**	51%	83%
Maintaining the health of rivers and streams*	45%	81%
Ensuring adequate water supplies	44%	80%
Restoring and protecting forest and grassland health to reduce the risk of wildfires to communities and wildlife	43%	78%
Conserving populations of native birds, fish and wildlife such as bald eagles, elk, moose, and trout	44%	76%
Working with local ranchers and landowners to support more efficient water use**	30%	70%
Restoring habitat for pollinators such as bees and butterflies	36%	66%

Below is a list of benefits and projects that could be funded if voters approve this proposal. Please indicate how important it is to you personally that each project be funded: Is it extremely important, very important, somewhat important, or not important to you that funding is dedicated to that purpose?

**Sample A, N=126 **Sample B, N=144*

NEW BRIDGE STRATEGY

These projects are also viewed as important to fund, though intensity is much lower than the items on the previous slide.

Funding Proposals Ranked by Extremely/Very Important	Extremely Important	Ext/Very Important
Working with local residents to improve water conservation	26%	59%
Helping local residents reduce water use and costs through rebates to replace turf with native and drought tolerant plants and invest in more efficient irrigation**	29%	59%
Supporting sustainable farming and ranching in Eagle County	22%	53%
Working with local residents to help them use more native and drought tolerant plants and grasses*	21%	52%
Providing financial incentives and working with local farmers and ranchers to modernize irrigation equipment to support more efficient water use.*	20%	51%
Working with local ranchers and landowners to improve soil health	21%	50%
Ensuring local food production	17%	43%

Below is a list of benefits and projects that could be funded if voters approve this proposal. Please indicate how important it is to you personally that each project be funded: Is it extremely important, very important, somewhat important, or not important to you that funding is dedicated to that purpose?

**Sample A, N=126 **Sample B, N=144*

NEW BRIDGE STRATEGY

The statements about water are all very convincing to voters as reasons to vote yes for the potential proposal. The wildfire statement is still convincing, but intensity is not as high.

		% Total Convincing
The amount of water flowing through the Colorado River has declined 20% since 2000 and scientists believe this trend will only get worse due to a changing climate. We need to act now to invest in more efficient irrigation systems and help local residents reduce their water use.	% Very Convincing 37%	75%
Northing is more important than having clean water to drink. By protecting the amount of water flowing in our rivers and creeks, we can ensure the quality of the water flowing into our water supplies.	35%	72%
Cities are aggressively buying up water rights and drying up valuable, productive farmland. Some of these farms have been in families for generations. The District works closely with local farmers and ranchers, and with these funds can help them modernize irrigation to help keep these farms and ranches producing food in our local area.	30%	69%
Our water supplies are like a bank account, and we are withdrawing more than is deposited. This proposal will allow the District to continue to help our residents, small businesses and farmers be good stewards of this vital resource so future generations can have enough water and enjoy our rivers and creeks like we do today.	30%	69%
By working closely with local landowners, the District provides information and financial incentives so that they can restore the health of beautiful forests and grasslands. That in turn can help reduce the risk of catastrophic wildfires and protect our communities.	25%	66%

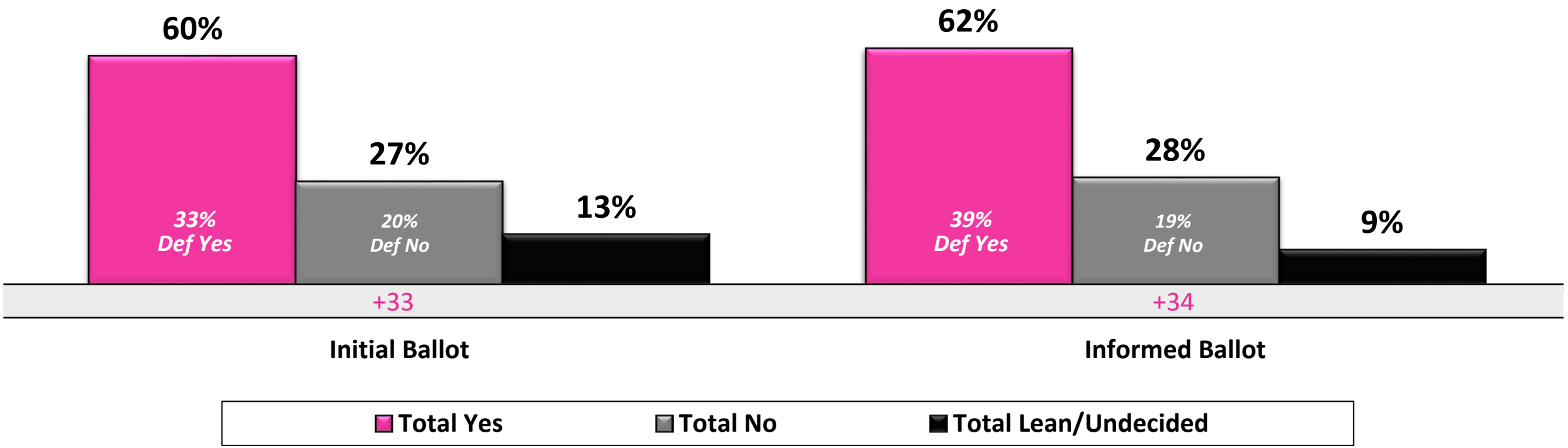
The following are some statements that people have made IN FAVOR OF this funding measure. After each one, please indicate whether that statement is very convincing, somewhat convincing, not too convincing or not at all convincing as a reason to vote YES, IN FAVOR OF this proposal.

An opposition statement about property taxes is very convincing to voters. The other statements aren't as intensely compelling.

The following are some statements that people have made AGAINST this proposal. After each one, please indicate whether that statement is very convincing, somewhat convincing, not too convincing or not at all convincing as a reason to vote NO, AGAINST this proposal.
**Sample A (N=126) **Sample B (N=144)*

NEW BRIDGE STRATEGY

After learning more, there is not much change in the number who say they would vote yes, however, there is a slight bump up outside of the margin of error of those who say they would definitely vote yes.



Having read all of this, please indicate if the election were being held today and this proposal was on the ballot, would you vote Yes or No on the following question…

NEW BRIDGE STRATEGY

The Bottom Line

The Bottom Line

- Most of these qualified voters know at least a little about the District. Very few say they know “a lot.” Of those who are familiar, almost three-in-four say they have a favorable impression of Conservation District.
- The potential measure starts off in a strong position with sixty percent of qualified voters in the District saying they would vote yes, with over half of those saying they would definitely vote yes. There are a myriad of reasons voters say they would vote yes, but water conservation/quality, preserving nature, wildlife mitigation, and the fact that the tax is not a large increase are the top reasons. Given that, it makes sense that funding items emphasizing water quality, conservation and reducing wildfire risk rise to the top as some of the most important items voters believe should be funded.
- When it comes to support statements, all of the statements tested are compelling to voters as reasons to support the measure. The statement about wildfire risk isn’t quite as convincing, but a majority still say it is compelling.
- Statements in opposition to the measure for the most part don’t land with these voters. One statement about property taxes increasing is compelling as a reason to oppose, but we have seen this statement resonate on various issues across the state so this sentiment is certainly not unique to just ECCD.
- After learning more, voter support remains solid for the potential measure and hovers in the low 60’s.

Suggested Ballot Language

Shall Eagle County Conservation District taxes be increased $650,000 annually commencing in tax payment year 2025, and by such amounts as may be collected thereafter, from a property tax of 0.15 mills (estimated to cost $10.00 per year for every $1 million in home value) for the following purposes:

- *Maintaining drinking water quality and the health of rivers and streams such as the Eagle and Colorado rivers by working with local residents and ranchers to improve water conservation;*
- *Restoring and protecting forest and grassland health to reduce the risk of wildfires to communities;*
- *Conserving populations of native birds, fish and wildlife such as bald eagles, elk, moose, and trout;*

With all expenditures subject to applicable legal requirements regarding an annual independent audit, as required by law; and shall such tax revenues and the earnings from the investment of such tax revenues be collected, retained, and spent as a voter-approved revenue change under Article X, section 20 of the Colorado Constitution or any other law?

Lori Weigel
Principal
lori@newbridgestrategy.com
303.324.7655

Kathryn Hahne
Director
kathryn@newbridgestrategy.com
703.888.9295

To: Mayor and Town Council
From: Larry Pardee, Town Manager
Date: August 13, 2024
Re: Town Manager Report

Economic Development:

East Eagle Financing Infrastructure and Commercial Linkage Study Update: On August 6, the Town of Eagle staff and EPS representatives Sarah Dunmire and Andrew Knudtsen convened to advance the East Eagle Commercial Linkage Fee study and refine Infrastructure Financing and revenue-sharing strategies. Given the importance of these initiatives, we have decided to postpone our planned meeting with the Town Council to allow for a special Work Session in September sometime. The date and time for this session will be determined shortly. This upcoming Council meeting is critical, as your insights will directly influence the finalization of the EPS draft. We highly value your feedback and look forward to a constructive discussion that will help drive our projects forward.

In addition to these efforts, we are considering the introduction of a Commercial Linkage Fee aimed at bolstering affordable housing in Eagle. This fee would complement the existing Local Employee Residency Program (LERP), designed to address residential housing needs. By linking commercial development with affordable housing initiatives, we are taking proactive steps to address the housing demands accompanying economic growth. The fee will be calibrated to reflect current market conditions and land-use patterns, underscoring our commitment to balanced and inclusive development.

Furthermore, on August 13, EPS will be in town to engage with key town departments and staff members to review the draft Commercial Linkage Fee study and Infrastructure Financing and revenue-sharing strategies. Later in the day, EPS and Town staff will meet with East Eagle Partners to begin evaluating their financial analysis for the annexation of Parcels A and F of Eagle Eagle Properties.

Community Engagement & Meetings:

This report highlights our recent community outreach efforts and key regional and project-specific meetings. Our top priority is to engage with stakeholders, stay abreast of developments, and contribute to our Community's growth.

On August 7, Eagle County Housing Needs Assessment Action Plan Update: In our latest bi-weekly meeting, the Housing Partners, including key stakeholders from various jurisdictions, gathered to discuss the ongoing Housing Needs Assessment and upcoming strategies. Attendees: EPS/RRC PROJECT TEAM: Rachel Shindman, David Becher, Ethan Adams. HOUSING PARTNERS: Patti Liermann, Larry Pardee, Scott Hunn, Lana Bryce, Melissa Matthews, Eric Heil, Jason Deitz.

Key Updates:

1. Meeting Schedule: To ensure consistent participation, the group has agreed to meet on the 1st and 3rd Wednesdays of each month from 1:30 to 3:00 pm.
2. Progress on Housing Needs Assessment: The project is progressing as planned, with draft materials expected by early September. Preliminary data will be shared with Town Councils, the Board of County Commissioners (BoCC), and Metro Districts in late October and early November. These presentations will include a 15-minute data overview and a 30-minute Q&A session.
3. Housing Strategies Development: We are beginning to gather input on housing strategies each jurisdiction is willing to commit to. A tailored approach for each Community will be developed by

November. A critical meeting focused on these strategies will be held in person on September 18 at the Town of Avon, with lunch provided.

4. Planning Grant for Multijurisdictional Housing Authority: A $200,000 planning grant under Prop 123 has been awarded to the Town of Avon, with additional funding support from Eagle County and the Town of Avon. As the Housing Needs Assessment concludes in January, these meetings will continue to assist with the planning grant and partnership efforts into 2025.
5. Community Survey: The survey is complete, and the results are being compiled. These will be presented during partner meetings in October.

Upcoming Key Dates:

- September 18: In-person meeting at the Town of Avon to discuss Housing Strategies.
- September 27: Initial draft of the Housing Needs Assessment for partner review.
- October 2: Review of the draft report with Housing Partners.
- October 17: Final packet deadline for all jurisdictions.
- October 22: Vail Council Work Session and Avon Town Council Regular Evening Meetings.
- November 5: Red Cliff Town Council Meeting.
- November 6: Minturn Town Council Meeting.
- **November 12:** Eagle County Commissioners Work Session and **Town Eagle Town Council meeting at 6:00 pm.**

Acknowledgment: We thank Eagle County and the Town of Avon for their leadership and financial support in advancing regional housing opportunities. The next meeting is scheduled for August 21, 2024.

Eagle Valley Transit Authority – 10-Year Transit Development & Capital Plan: The Eagle Valley Transit Authority has embarked on a significant journey with our 10-Year Transit Development & Capital Plan launch. We recently convened a groundbreaking kickoff meeting, where the Technical Advisory Committee (TAC)—comprised of 24 esteemed members, including Jessica Lake and myself—began collaborating with Fehr & Peers, a leading transportation consulting firm. Fehr & Peers brings a wealth of expertise in transportation engineering, multimodal planning, safety, equity, community engagement, demand forecasting, transit planning, and freight logistics. We are scheduled to meet on Tuesday, August 13, in the afternoon to continue working on the 10-Year Transit Development & Capital Plan.

Progress on Abrika Discussions: On Wednesday, August 7, representatives from Abrika Development, including Brandon Cohen and Michael Hood, convened to advance discussions on several key initiatives: the extension of Brush Creek Road, the partial release of performance guarantees, the vesting of property rights, and financial contributions to the Grand Avenue project. These efforts aim to enhance our Community's infrastructure through strategic planning and collaboration.

In parallel, we are engaged in discussions to potentially downsize the property development zone and reduce the number of housing units, prioritizing the preservation of 195 acres adjacent to Brush Creek Open Space Park through a conservation easement. This initiative is a collaborative effort involving the Land Trust, Eagle County Open Space, Abrika, and the Town of Eagle to promote sustainable development while protecting valuable open space.

Administration and Organization Update:

Brush Creek Park – Playground Refurbishment: We received an updated proposal from Playgrounds by Leathers Dream-Build-Play to revitalize the playground. The proposal outlines plans for a community-driven construction process, ensuring local involvement in transforming this cherished space. Given potential delays in equipment delivery, our current timeline targets a spring 2025 launch for the project. We will continue to provide updates and announce opportunities for community participation as we move forward.

WORK SESSIONS:

To help the Town Council keep track of upcoming work sessions, below is a table of topics to discuss over

the next several months. Preparing in advance is helpful since it takes planning to execute a work session. Staff will keep this table in this report and make changes as needed. The topics are subject to change:

Date	**Topic**
August 6, Work Session	*Canceled*
September 3, Work Session	Capital Improvement Projects (CIP)
October 1, Work Session	MEAC – 1-hr check-in with Town Council to clarify their role OSRAC – 1-hr check-in with Council
November 5, Work Session	
December 3, Work Session	
Request for Additional Work Sessions	**Topic**
Looking for a date in September	East Eagle Commercial Linkage & Finance & Revenue Sharing.

To: Mayor and Town Council

From: Larry Pardee, Town Manager, and Department Leads

Date: August 13, 2024

Re: Department Updates for July 2024

July 2024

ECONOMIC DEVELOPMENT

- Economic and Planning Systems, Inc. (EPS) has requested to reschedule their Town Council presentations on the East Eagle Infrastructure Strategy and Commercial Linkage Fee study to September. EPS and staff are still scheduled to conduct a workshop on August 13 to evaluate the model scenarios. Immediately following this workshop, EPS and staff will meet with the East Eagle Partners to discuss model scenarios related to Parcel F and the sports complex.
- Staff rolled out the Digital Dashboard to the community through Eagle Today, social media, News Flash on the Town's website and the Eagle Chamber of Commerce. Marketing and Communications also pitched a news release to the Vail Daily.
- Staff facilitated a second Economic Summit on July 15. The objective was to establish commitments from each supporting economic group about what they could work toward accomplishing through the remainder of 2024. The summit recap and recording are accessible here.
- The Town remains in the queue to receive and initiate the Rural Economic Development Initiative grant award contract. The state has requested the Town and DDA not enter into other agreements related to the funds until the state contract has been finalized. At their July 16 meeting, the DDA reviewed their funding request application. The board acknowledged it needed to be simplified to 1) attract applicants and 2) improve functionality, while fulfilling the REDI grant terms.
- At their July 18 meeting, the EVC seated its new members and reoriented their priorities for the remainder of 2024. Committee members have been assigned as respective point persons to dashboard analytics and reporting; marketing & branding; creating a guide to navigate the Town's development process; East Eagle; and reinforcing partnerships with the Eagle Chamber/research of a non-profit economic organization.
- On July 25, the Eagle Chamber Business Advocacy Committee was joined by Jake Rishavy, Executive Director of the Chaffee County Economic Development Corporation (CCEDC). The committee is brainstorming how CCEDC's programs can be reframed and distilled to work in Eagle.

HOUSING

- The draft employee housing guidelines have been circulated to the Town Manager, Finance Director, and Human Resources. Staff will need to facilitate a meeting to discuss policy items related to rent pricing and roommates. The guidelines and supporting documents will be presented to Town Council for review and approval.
- Staff received six responses to the Affordable Housing Accelerator Project (AHAP) RFP. The internal review committee short-listed four consultant teams. The interviews are underway and will be followed by consultant selection, then award. Staff are aiming to present the selected consultant and Professional Services Agreement to Town Council on August 27.
- The technical assistance project with Enterprise Community and Community Builders is transitioning into the deliverables phase. Staff reviewed the draft report and presentation, compiling feedback for the technical assistance team. To round out their findings, the technical assistance team are scheduling interviews with housing departments from case study communities.
- The Regional Housing Action Plan Partners are transitioning to identifying strategies and preliminary data review in the coming months. In October or November, the consultant team EPS and RRC Associates will be presenting their findings to the various communities' Board and Councils, including the metro districts.

SUSTAINABILITY

- The town's E-bike rebate program continued in July, with 2 additional applications received and approved. To date, $843 has been spent on promotional materials related to the program, and $19,096 has been spent on direct rebates (48% of available rebate funds). The average rebate amount is $2,063. All recipients are informed of our e-bike regulations upon issuance of rebates, and they have been very well received. Folks receiving rebates have committed to replacing their vehicles with them for in-town trips, including recreational activities such as traveling to the river to fish and everyday trips like taking kids to school or summer activities. We have even issued rebates to retirees who are seeing improved mobility as a result.
- Staff continued to support the preconstruction efforts for the solar array install at the Lower Basin Water Treatment & Wastewater Treatment solar project. Mobilization on site began August 5th, and construction efforts are scheduled to begin on time on August 12th. Staff meets with the Yearout Team weekly at this stage for effective project coordination.
- Staff engaged in numerous budget conversations during July to support effective integration of sustainability into various departmental budgets (whether that is by ensuring there are dollars in the communications budget to share about sustainability initiatives, or more intensive capital projects such as installing EV charging stations and electrifying town buildings).
- Staff collaborated with other Eagle County communities to begin preparing for the Charging & Fueling Infrastructure Grant, due August 28th. TOE staff is contributing information to a regional application that will include Eagle, Pitkin, and Garfield Counties. The Northwest Colorado Council of Governments is coordinating this grant application. Each county can submit up to 5 locations to add EV charging infrastructure; 3 of the 5 identified locations are in Eagle.
- To enhance waste diversion at town facilities, staff completed a site visit with Vail Honeywagon to assess costs and infrastructure needed to add recycling and composting to facilities that are currently lacking. Staff will work internally to enhance recycling and composting infrastructure on site within the year.
- Staff supported the efforts of the Climate Action Collaborative (CAC) by participating in (1) a meeting to re-envision the buildings and transportation working groups and (2) the August CAC Board meeting. The CAC has released the 2023 Impact Report, which details the action taken by CAC partners toward the Climate Action Plan goals within 2023.
- Staff worked to develop the first draft of the 2025 Sustainability budget, which is broken out from the General Government budget. This should enhance transparency and provide more robust, project-oriented projected costs.

- The TOE Green Team developed and launched a new program (the Sustainability Shoutout Program) to initiative positive social norming of sustainability-based behaviors at work. The Sustainability Shoutout program aims to encourage and reward employees for implementing sustainability-based behaviors at work. The Green Team hopes that the incentives will help employees overcome barriers to further incorporating sustainability in their work. Furthermore, friendly competition among employees and departments can help employees create positive associations with sustainable behaviors, increasing the likelihood they will be incorporated in their everyday roles. The program provides an opportunity to recognize employees for their efforts, celebrating alignment with our goal of net zero town operations by 2028. In addition, the Green Team is focused on encouraging sustainable transportation to work and around the community (bus, carpool, walk, bike, etc.) and building out waste diversion infrastructure at town facilities.

ASSISTANT TOWN MANAGER - SPECIAL PROJECTS

Pool Replacement Project

- Soil stabilization work will began in early July. Roughly 260 holes at varying depths will be drilled to create compaction grout columns throughout the site to minimize settling. Additional soil stabilization was needed near the building to support the addition. Those columns have already been completed.
- Staff continue to plan for the impacts to the site in the fall and winter and will be working with the Mountain Rec staff, contractors and the Town's Public Works team on a plan to support programming and increased site visitation for the ice rink.
- Excavation for the building addition and then the leisure pool is anticipated for mid-August.
- Staff continue to answer questions from the community and are pleased to report that overall, people appear excited to be excited about the new pools and happy to see progress at the site. Staff have also been providing regular community updates online. The latest one can be read here.

Great Outdoors Colorado (GOCO)

- Staff continue to support the implementation of grant elements at the BMX track and bike park. Shade structures are being ordered and a new storage shed for EC BMX is working through the permit process. Landscaping has been completed but some additional trees may be planted at the appropriate time if remaining funds allow.
- Staff anticipates beginning the skate park planning process this fall with an RFP for a designer who would begin work in early 2025.

COMMUNICATION & MARKETING

- **Quality of Life Initiatives and Community Engagement Plan**
    - Letter from the Mayor was shared in Eagle Today, townofeagle.org and in the Vail Daily weekly ad. Working with the Vail Daily for an op-ed placement. Next steps are creation of a Community Engagement Plan as we move through the budget process.
- **Digital Compliance Law**
    - Rolling out the town's Digital Accessibility Plan, which will include staff training in best practices, plus the creation of a Digital Accessibility Team. Requesting budget for this in 2025, which could cost approximately $200 per month or more for both townofeagle.org and eagleoutside.com. This does not include pdf remediation work. Anticipated cost is $4-5k per year for PDF remediation. Will utilize 2024 funding as available to begin the process. To learn more about the state mandate, visit FAQ: HB21-1110 Colorado Laws For Persons With Disabilities | Office of Information Technology
- **Safe Streets for All (SS4A) Study**

- Draft website has been created for the study. Ryan Johnson and Jamie Wilson are working with the SS4A team to finalize this by the end of the week. Visit https://inputcentral.com/eagle-safety-action-plan. A program handout will also be available to utilize at town events. Upcoming community engagement efforts to communicate the plan include:
    - Showdown Town Concert on Aug. 15 at Town of Eagle Booth (Jamie)
    - Biztoberfest on Sept. 5 at Town of Eagle Table (Jamie)
    - Pop-up at Yeti's Grind Coffee on Sept. 13 (SS4A staff)
    - Eagle SS4A Open House on Sept. 12 (SS4A staff, town staff)
    - Eagle Farmers' Market on Sept. 14 (SS4A staff)

- **Eagle Chamber Membership Meeting**
    - Jamie and Nikki met with Michelle with the Eagle Chamber to discuss the town's chamber membership and how to work more effectively together in the future. Discussions are underway to host a joint community meeting in early 2025 as part of the town's annual meeting and chamber awards. Also researching a joint Colorado Tourism Office Managment Grant for the fall to help develop and enhance visitor experiences such as wayfinding and bike route signage.
- **News in July: Portion of Haymaker Trail Closed, July 22-29 | New Community Digital Dashboard Unveiled | Tube-a-Palooza Floats into Eagle Aug. 4 | Registration for Eagle's Community Table Begin Aug. 1 | Win a Compost Pail at Showdown Town Concerts**

July 2024 Analytics Report

EAGLE SPIRIT | JULY 2024

Successful deliveries	1 100.0%	Clicks per unique opens	100.0%
Total opens	489	Total clicks	63
Last opened	8/2/24 9:23AM	Last clicked	7/29/24 9:00AM
Forwarded	0	Abuse reports	0

Eagle Today | July 2024

2,965 Recipients

Audience: Eagle Today

Subject: Eagle Today

Delivered: Mon, July 1 2024 1:14 PM

1,674	368	12	2
Opened	Clicked	Bounced	Unsubscribed

Successful deliveries	2,953 99.6%	Clicks per unique opens	22.0%
Total opens	2,831	Total clicks	842
Last opened	8/1/24 8:07PM	Last clicked	7/31/24 1:51PM
Forwarded	0	Abuse reports	0

Instagram Overview Eagle Outside June 2024

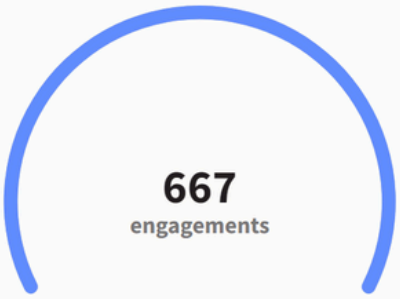
Followers > Account

eagleoutside	3,744

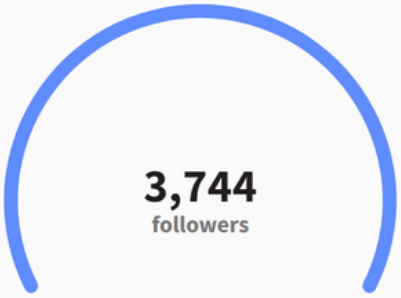
New followers

44
new followers

Engagement



Followers



Posts

Engagement > Type

Photo post	333
Carousel album	195
Reel	139
Story	0

Posts Table

DATE	MESSAGE	LIKES	COMMENTS	REACH
eagleoutside Jul 31, 00:04	Town of Eagle's Community Table takes shape in Eagle Ranch on Sunday, August 25th 🍗 Registration goes LIVE on Thursday, August 1st at 8 AM on eagleoutside.com 🐄 Prizes will be awarded to the most creative table and most spirited #lovewhereyoulive 🍗 🐄 #communitytable #picnic #potluck #community #neighbors #eaglecolorado #getoutside #eagleoutside	71	2	1,041
eagleoutside Jul 29, 02:18	Join us next Sunday Funday, August 4th for Tube-A-Palooza at the Eagle River Park 💦 Float the Eagle! @sageoutdoors will have inner tubes to lend out. There will be food trucks, games & giveaways. Live music by The Platonics starts at 1pm. See you there! #sundayfunday #tubeapalooza #innertube #floattheeagle #eagleriver #eaglecolorado #eagleriverpark #getoutside #eagleoutside	27	1	516
eagleoutside Jul 25, 18:18	(No description)	0	1	108
eagleoutside Jul 25, 18:18	(No description)	0	0	121
eagleoutside Jul 23, 12:21	Happening this week in Eagle… The 85th Eagle County Fair & Rodeo official kickoff iWednesday, July 24th #prcarodeo 🪁 @evld_library Summer Reading Foam Party iThursday, July 25th #summerreading 🎸 @dangermountainstringband performs at this week's Showdown Town. Free concert series starts at 6:30pm #loveourlocals 🚲 @eaglecountybmx State Race is Saturday, July 27th #pumptrack 🍑 @eaglefarmersmarket continues Saturday, July 27th at town park, 9am-…	30	0	1,503
eagleoutside Jul 22, 19:25	🏃 Attention Haymaker Trail Users 🚵 Just a reminder, the berm descent section of the Haymaker Trail will be closed for maintenance through July 29. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt turn and preparing the trail for the Colorado High School League races in September. Contact the town's Open Space and Trails Manager, Brian Lieberman, at 970-404-9710 for more info. @vailvmta…	30	0	658
eagleoutside Jul 19, 16:02	🚵 Attention Haymaker Trail Users 🏃 From July 22-29, the berm descent section of the Haymaker Trail will be closed for maintenance. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt turn and preparing the trail for the Colorado High School League races in September. Contact the town's Open Space and Trails Manager, Brian Lieberman, at 970-404-9710 for more info.	25	1	1,756

eagleoutside Jul 19, 16:02		🚵Attention Haymaker Trail Users🏃‍♀️ From July 22-29, the berm descent section of the Haymaker Trail will be closed for maintenance. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt turn and preparing the trail for the Colorado High School League races in September. Contact the town's Open Space and Trails Manager, Brian Lieberman, at 970-404-9710 for more info.	25	1	1,756
eagleoutside Jul 17, 11:59		🎵 Town of Eagle Showdown Town, presented by Alpine Bank amps up again tomorrow, July 18th with @easyhoney 🍯 @vvfoundation FREE concert series 🎆 starts at 6:30pm at Eagle Town Park 🎈 #showdowntown #freeconcert #livemusic #eaglecolorado #getoutside #eagleoutside #worldemojiday 🎧🎸🚗💚♻️	44	1	915
eagleoutside Jul 16, 01:00		Mark you calendars! Tube-A-Palooza at the Eagle River Park is Sunday, August 4th, 1pm-4pm. We will have inner tubes to lend out. Prizes to giveaway. Live Music. Food Trucks. Free family fun for all!	7	0	546
eagleoutside Jul 12, 23:42		(No description)	0	0	264
eagleoutside Jul 12, 23:05		Safety first! Kids learned how to safely navigate the Eagle river today 💦 Thank you @alpine_kayak for another successful youth whitewater safety event 🚤 🌊 🟡 #youthwhitewatersafety #riversafety #safetyfirst #whitewatersafety #eagleriver #eagleriverpark #eaglecolorado #getoutside #eagleoutside #hothothot 🔥🔥🔥	131	3	2,055
eagleoutside Jul 12, 17:02		🎧 Who's ready for a "reely" good time? 🎧 The Eagle Police Department and @Coparkswildlife are hooking you up with our first-ever Cops & Bobbers Kids Fishing Derby! Join us tomorrow, July 13, at the Children's Fishing Pond near the Brush Creek Pavilion for free fun for ages kids 5-14. Prizes, snacks and free rods (limited number) for participants.	9	0	380
eagleoutside Jul 11, 19:07		Who is coming to see the @bourbonbrassband at the FREE Showdown Town tonight? 🎵6:30pm in Eagle Town Park! @alpinebank @vvfoundation	22	1	524
eagleoutside Jul 09, 02:00		An epic float you don't want to miss! Join us Sunday, August 4th at the Eagle River Park for Tube-A-Palooza. Bring your own inner tube, pack a picnic, and slather on the sunscreen. It's going to be epic! 🌊 #tubeapalooza #riverfloat #eagleriverpark #eagleriver #eaglecolorado #eagleoutside #ridethewave	37	2	926
eagleoutside Jul 06, 17:35		🧘 Don't miss Yoga in the Park from 9-10:15 am on Sunday, July 7 at Eagle Town Park 🧘 Yoga Off Broadway's all-level classes will offer a blend of wellness and community giving on the first and third Sundays beginning in June. While classes are free, participants are encouraged to contribute donations with proceeds benefiting the Land & Rivers Fund. Yoga in the park takes place July 21, Aug. 4 and Aug. 18. More information: https://ow.ly/kmFk50StVqN	26	0	588
eagleoutside Jul 05, 17:20		The Eagle Farmers Market returns to Town Park tomorrow from 9 a.m.-1:30 p.m. Stop and say hello to all our wonderful vendors. Learn more: https://ow.ly/HB3l50StUpH.	31	0	530
eagleoutside Jul 04, 20:50		(No description)	0	0	346
eagleoutside Jul 04, 00:01		ShowDownTown returns NEXT Thursday, July 11 🎆 #showdowntown #freeconcertseries #livemusic #lovelivemusic #eaglecolorado #eagleoutside	22	1	860
eagleoutside Jul 03, 00:53		Celebrating Independence Day with our Annual July 4th Kids' Bike Parade us Bring your bikes, trikes & scooters decked out in red, white and blue us 9:30 am lineup | 10 am START We ride from the Eagle Medical Center lower parking lot along the bike path to Brush Creek pavilion. Free fun continues with a foam party and bomb pops, while they last. ususus #july4th #4thofjuly #independenceday #bikeparade #kidsbikeparade #smalltownusa #usa #eagleoutside	37	0	630
eagleoutside Jul 02, 20:00		Join the Eagle Police Dept. & Colorado Parks & Wildlife for the inaugural Cops & Bobbers Kids Fishing Derby at the Children's Fishing Pond (Brush Creek Pavilion) on Saturday, July 13. Free fun for ages 5-14 with prizes, snacks and free rods while they last. Schedule and more info at https://ow.ly/QRSL50Sqq6o.	6	0	422

Town of Eagle Facebook July 2024

Page engagements

1,819
engagements

Page new fans

14
new fans

Page clicks (unique)

1,091
clicks

Page engagement rate

7.42%
engagement rate

Page new followers

23
new followers

Post likes

199
likes

Page followers

3,893
followers

Page impressions

33,908
impressions

Post clicks

1,123
clicks

Post organic reach

20,269
users

Page post impressions

25,473
impressions

Posts table

DATE	MESSAGE	REACTIONS	COMMENTS	SHARES
Town of Eagle, CO Jul 30, 17:08	Fire danger is VERY HIGH! Let's work together to keep our valley wildfire free.	9	0	1
Town of Eagle, CO Jul 29, 17:15	Join the Eagle Police Department for National Night Out!	0	0	0
Town of Eagle, CO Jul 26, 22:01	Mark your calendars! Town of Eagle's Community Table is Sunday, August 25 in Eagle Ranch. Reserve your table starting Thursday, August 1 at EagleOutside.com.	4	0	0
Town of Eagle, CO Jul 26, 20:55	Haymaker Trail has reopened! Please read Hardscrabble Trails Coalition's post for info.	5	0	1
Town of Eagle, CO Jul 26, 14:02	Eagle has launched its new Community Digital Dashboard, a powerful tool designed to provide essential insights for residents, business owners and town staff. This innovative platform offers tailored metrics to evaluate Eagle's economic conditions and guide future policies. The…	6	0	0
Town of Eagle, CO Jul 24, 20:40	If you're a regular user of Highway 6 between Eagle and Wolcott plan for using different routes until the culvert work is complete. Homeowners will have access to their residents. Those who live on the east side of the 154 will have to come from Wolcott, and those on the west side of th…	1	0	0
Town of Eagle, CO Jul 24, 15:45	🚧 Construction Notice 🚧 Pedestrian crosswalk work on the roundabout at Sylvan Lake Rd. and Brush Creek Rd. will begin today and last through the middle of next week. During this project, the north end of the roundabout will be closed. A detour will be available to Founders Ave. This…	4	0	0
Town of Eagle, CO Jul 23, 17:00	(Post with no description)	1	0	0
Town of Eagle, CO Jul 22, 19:25	⛹️ Attention Haymaker Trail Users 🚵 Just a reminder, the berm descent section of the Haymaker Trail will be closed for maintenance through July 29. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dir…	1	0	1
Town of Eagle, CO Jul 22, 15:54	Are you ready to take the "easy route" with Core Transit English?	3	0	0
Town of Eagle, CO Jul 20, 13:01	🚧 Construction Notice 🚧 ■ Road Milling on 4th St. from Washing St. to Wall St.: July 22 In preparation for the main water line work this fall, road milling will occur, taking approximately one day and will result in a road closure and detour. ■ Extension of the water main from Brush…	0	0	0
Town of Eagle, CO Jul 17, 22:01	Check out this wonderful writeup from Rocky Mountain PBS on the The Tipi Raisers Indigenous Wisdom Gathering that took place in Eagle during Flight Days. This inspiring event brought together diverse communities to share and celebrate Indigenous knowledge, culture and…	8	0	1
Town of Eagle, CO Jul 16, 01:00	Mark you calendars! Tube-A-Palooza at the Eagle River Park is Sunday, August 4th, 1pm-4pm. We will have inner tubes to lend out. Prizes to giveaway. Live Music. Food Trucks. Free family fun for all!	5	0	0
Town of Eagle, CO Jul 15, 18:03	🚵 Attention Haymaker Trail Users ⛹️ From July 22-29, the berm descent section of the Haymaker Trail will be closed for maintenance. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt turn…	11	0	5
Town of Eagle, CO Jul 12, 17:02	Who's ready for a "reely" good time? The Eagle Police Department and Colorado Parks and Wildlife are hooking you up with our first-ever Cops & Bobbers Kids Fishing Derby! Join us tomorrow, July 13, at the Children's Fishing Pond near the Brush Creek Pavilion for free fun for…	13	1	6
Town of Eagle, CO Jul 11, 19:50	🏊 🎉 Happy National Pool Day, everyone! 🎉 🏊 As you may have seen, we're diving headfirst into construction of Eagle's new pool! The town and Mountain Recreation are excited to see the progress taking place. The old pool has been removed and work to stabilize the soil is happenin…	20	1	1
Town of Eagle, CO Jul 11, 14:33	Don't miss tonight's free Showdown Town featuring the Bourbon Brass Band. Pack a picnic and blanket and enjoy the show!	2	0	0
Town of Eagle, CO Jul 10, 22:00	🚧 Construction Notice 🚧 ■ Pedestrian crosswalk work on the roundabout at Sylvan Lake Rd. and Brush Creek Rd. is scheduled for July 15-20. During this project, the north end of the roundabout will be closed. A detour will be available to Founders Ave. ■ Extension of the wate…	4	2	2
Town of Eagle, CO Jul 09, 02:00	An epic float you don't want to miss! Join us Sunday, August 4th at the Eagle River Park for Tube-A-Palooza. Bring your own inner tube, pack a picnic, and slather on the sunscreen. It's going to be epic!	21	1	4
Town of Eagle, CO Jul 08, 20:02	Vail Health Community Feedback Session! Join Vail Health for a community feedback session on Aug. 5 at 8am at Hovey & Harrison in Edwards. Vail Health will discuss progress on key health initiatives. RSVP to: VHEvents@vailhealth.org. Spread the word! Share this post with anyone…	0	0	0

Town of Eagle, CO Jul 08, 20:02		Vail Health Community Feedback Session! Join Vail Health for a community feedback session on Aug. 5 at 8am at Hovey & Harrison in Edwards. Vail Health will discuss progress on key health initiatives. RSVP to: VHEvents@vailhealth.org. Spread the word! Share this post with anyone…	0	0	0
Town of Eagle, CO Jul 06, 17:35		🙏 Don't miss Yoga in the Park from 9-10:15 am on Sunday, July 7 at Eagle Town Park 🙏 Yoga Off Broadway's all-level classes will offer a blend of wellness and community giving on the first and third Sundays beginning in June. While classes are free, participants are encouraged to contrib…	6	0	1
Town of Eagle, CO Jul 05, 17:20		The Eagle Farmers Market returns to Town Park tomorrow from 9 a.m.-1:30 p.m. Stop and say hello to all our wonderful vendors. Learn more: https://ow.ly/Zni750StUpJ.	24	0	0
Town of Eagle, CO Jul 04, 13:02		In observance of Independence Day, most Town of Eagle municipal offices will be closed on Thursday, July 4. Regular hours will resume on Friday, July 5. The front counter of the Eagle Police Department at Eagle Town Hall will also be closed. For emergencies, call 911. For non-…	7	0	0
Town of Eagle, CO Jul 02, 20:00		Join the Eagle Police Dept. & Colorado Parks & Wildlife for the inaugural Cops & Bobbers Kids Fishing Derby at the Children's Fishing Pond (Brush Creek Pavilion) on Saturday, July 13. Free fun for ages 5-14 with prizes, snacks and free rods while they last. Schedule and more info at https:/…	19	0	4
Town of Eagle, CO Jul 01, 20:01		The Colorado Department of Local Affairs has awarded Eagle an $80,000 grant through the Rural Economic Development Initiative to support the Downtown Eagle Project Investment Program. Partnering with the Eagle Downtown Development Authority (DDA), this grant, along with a…	53	2	1

Eagle Outside Facebook July 2024

Page new followers

20
new followers

Post likes

30
likes

Page followers

9,394
followers

Page impressions

12,865
impressions

Page engagements

429
engagements

Page new fans

16
new fans

Page clicks (unique)

260
clicks

Page engagement rate

3.58%
engagement rate

Post clicks

274
clicks

Post organic reach

4,779
users

Page post impressions

11,490
impressions

Posts table

DATE	MESSAGE	REACTIONS	COMMENTS	SHARES
Eagle Outside Jul 26, 21:05		Haymaker Trail has reopened. Please be mindful of riding the trail following rain. See Hardscrabble Trails Coalition's post for info.	3	0	0
Eagle Outside Jul 22, 19:25		🚴 Attention Haymaker Trail Users 🚵 Just a reminder, the berm descent section of the Haymaker Trail will be closed for maintenance through July 29. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt…	3	0	0

Eagle Outside Jul 19, 16:02		🚵Attention Haymaker Trail Users⛹️. From July 22-29, the berm descent section of the Haymaker Trail will be closed for maintenance. Please use the Pool and Ice Trail detour. The work includes rerouting sections for sustainability, possibly replacing the wood berm with a dirt turn and…	1	0	1
Eagle Outside Jul 12, 17:02		Who's ready for a "reely" good time? The Eagle Police Department and Colorado Parks and Wildlife are hooking you up with our first-ever Cops & Bobbers Kids Fishing Derby! Join us tomorrow, July 13, at the Children's Fishing Pond near the Brush Creek Pavilion for free fun for ages kids 5-14.…	4	0	0
Eagle Outside Jul 11, 14:41		Who is coming to tonight's Showdown Town featuring the Bourbon Brass Band? It's going to be a great show!	2	1	0
Eagle Outside Jul 06, 17:35		🧘 Don't miss Yoga in the Park from 9-10:15 am on Sunday, July 7 at Eagle Town Park 🧘 Yoga Off Broadway's all-level classes will offer a blend of wellness and community giving on the first and third Sundays beginning in June. While classes are free, participants are encouraged to contribut…	2	0	0
Eagle Outside Jul 05, 17:20		The Eagle Farmers Market returns to Town Park tomorrow from 9 a.m.-1:30 p.m. Stop and say hello to all our wonderful vendors. Learn more: https://ow.ly/24x050StUpI.	7	0	0
Eagle Outside Jul 03, 12:02		Celebrate July 4th with our annual bike parade and foam party! come with your bikes, trikes, and scooters decked out in red, white and blue. No registration required. 🚲 9:30 am line up at the Eagle Medical Center 🚨 10 am parade to the Brush Creek Pavilion 🫧 10:30 am-1:30 pm foam…	2	0	0
Eagle Outside Jul 02, 20:00		Join the Eagle Police Dept. & Colorado Parks & Wildlife for the inaugural Cops & Bobbers Kids Fishing Derby at the Children's Fishing Pond (Brush Creek Pavilion) on Saturday, July 13. Free fun for ages 5-14 with prizes, snacks and free rods while they last. Schedule and more info at https://…	3	0	0
Eagle Outside Jul 01, 22:00		We're proposing minor changes to the Haymaker Trail to make it compatible with high school cycling races. These adjustments will improve the trail's sustainability while allowing high school races to resume. We are seeking feedback regarding these changes. You can view the changes at …	5	3	0

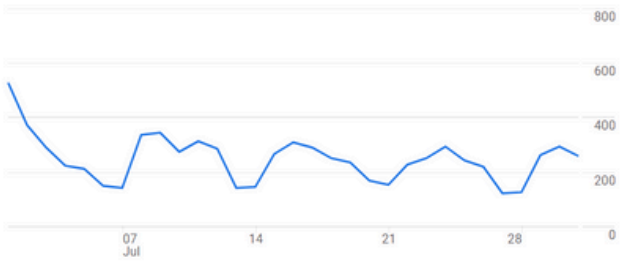
Analytics

All accounts > Town of Eagle

Town of Eagle website

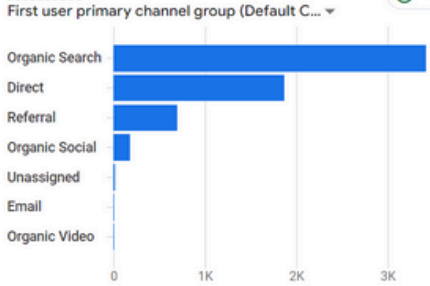
Reports snapshot

Users 6.7K | New users 6.2K | Average engagement time 59s



WHERE DO YOUR NEW USERS COME FROM?

New users by First user primary channel group (Default C...



WHAT ARE YOUR TOP CAMPAIGNS?

Sessions by Session primary ch...

SESSION PRIMARY ...	SESSIONS
Organic Search	6K
Direct	2.7K
Referral	1K
Organic Social	264
Unassigned	34
Email	3
Organic Video	1

Views by Page title and screen class

PAGE TITLE AND SCREEN CLASS	VIEWS
Town of Eagle, CO - Official Website | Officia...	3.5K
Jobs • Eagle • CivicEngage	900
Search • Eagle • CivicEngage	579
Staff Directory • Eagle • CivicEngage	535
Agendas, Minutes and Packets | Town of Ea...	510
Police | Town of Eagle, CO - Official Website	409
Brush Creek Pavilion | Town of Eagle, CO - O...	302

Users by Device category

DESKTOP	MOBILE	TABLET
50.3%	48.5%	1.2%

Users by City

CITY	USERS
Eagle	1.2K
Denver	741
Englewood	352
Gypsum	213
Ashburn	187
New York	157
Phoenix	155

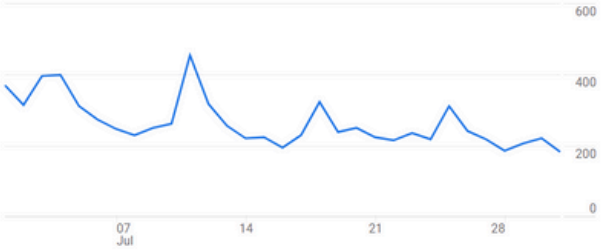
Analytics

All accounts > Town of Eagle

Eagle Outside website

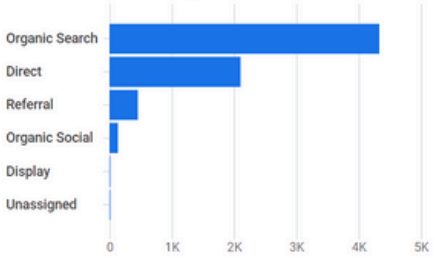
Reports snapshot

Users 7.6K | New users 7K | Average engagement time 39s



WHERE DO YOUR NEW USERS COME FROM?

New users by First user primary channel group (Default C...



WHAT ARE YOUR TOP CAMPAIGNS?

Sessions by Session primary ch...

SESSION PRIMARY ...	SESSIONS
Organic Search	7K
Direct	2.6K
Referral	769
Organic Social	166
Unassigned	69
Display	44

Users by Country

COUNTRY	USERS
United States	7.4K
Canada	23
Mexico	23
Germany	20
Ireland	18
India	12
United Kingdom	11

Views by Page title and screen class

PAGE TITLE AND SCREEN ...	VIEWS
Official Eagle Colorado Adve...	1.9K
Event Calendar for Eagle, Col...	1.9K
ShowDown Town Concert Se...	848
Eagle River Fishing | Colorad...	740
Colorado River Rafting | Put-i...	541
Town of Eagle River Park Pro...	472
Hike in Eagle Colorado | Co...	459

Users by City

CITY	USERS
Denver	1.3K
Englewood	633
Eagle	616
Phoenix	268
Edwards	210
Gypsum	185
Avon	158

SPECIAL EVENTS

July 2024

Marketing & Events Advisory Committee (MEAC)

- Work Session rescheduled for October 1, 2024
- 2025 Funding Applications will be accepted September 3 – 23, 2024

TOWN EVENTS - JULY

- July 4th Bike Parade & Foam Party – Wonderful community event
- Youth Whitewater Safety – Both AM & PM sessions were sold out, 24 children. I would like to partner with EVOM next year to offer a Saturday morning session in Spanish.
- Cops & Bobbers – Wonderful event for kids. This was the first year hosted by Eagle PD and CPW.

MEETINGS

- Met with The Tipi Raisers to Recap Flight Days and their future collaboration with Flight Days
- Attended Economic Summit 2.0
- Amber Griggs, 2nd Street Tavern, to discuss REVISED site map for Down Valley Vibes Festival, August 23-24.
- Mary Ann, Mushroom Festival, to discuss the increase in numbers for Friday night due to the performance by Runaway Grooms. What is their parking plan? Festival permit?
- Recap with Flight Days Color Run. Love the new course.
- Eagle PD to help coordinate activities for NNO, AUG 6.
- Budget due for Events and Information Center
- Attend weekly ShowDown Town and Eagle Farmers market
- Registration for the Community Table is at 80% capacity (Aug 6)

UPCOMING EVENTS

AUGUST	
8/4/24	Tube-A-Palooza
8/4/24	Yoga in the Park
8/6/24	National Night Out (NNO)
8/7/24	Youthapalooza
8/8/24	ShowDown Town Concert
8/9-8/10	Eagle Mushroom & Wild Food Festival
8/10/24	Eagle Farmers Market
8/11/24	Yoga at the River Park
7/11/24	Habitat Home Tour & Dedication
8/15/24	ShowDown Town Concert
8/17/24	Eagle Farmers Market
8/18/24	Yoga in the Park
8/23-8/24	Down Valley Vibes Festival
8/24/24	Eagle Farmers Market

8/24/24	Sustainable Splash
8/25/2024	Community Table
8/25/24	Yoga at the River Park
8/31/24	Eagle Farmers Market

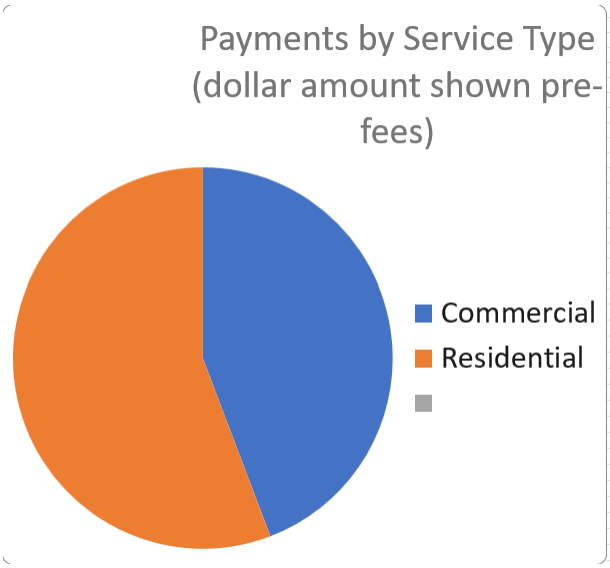
INNOVATION TECHNOLOGY

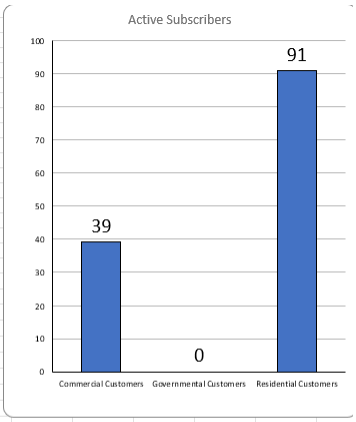
July 2024

- Seeking bank loans for the approved $700,000 seed funding for Broadband program.

Broadband update:

- New installations on hold until funding becomes available or as hardware becomes available from churn.
- 39 business/government subscribers, 91 residential subscribers
- Broadband revenue generated in March: $9295.94





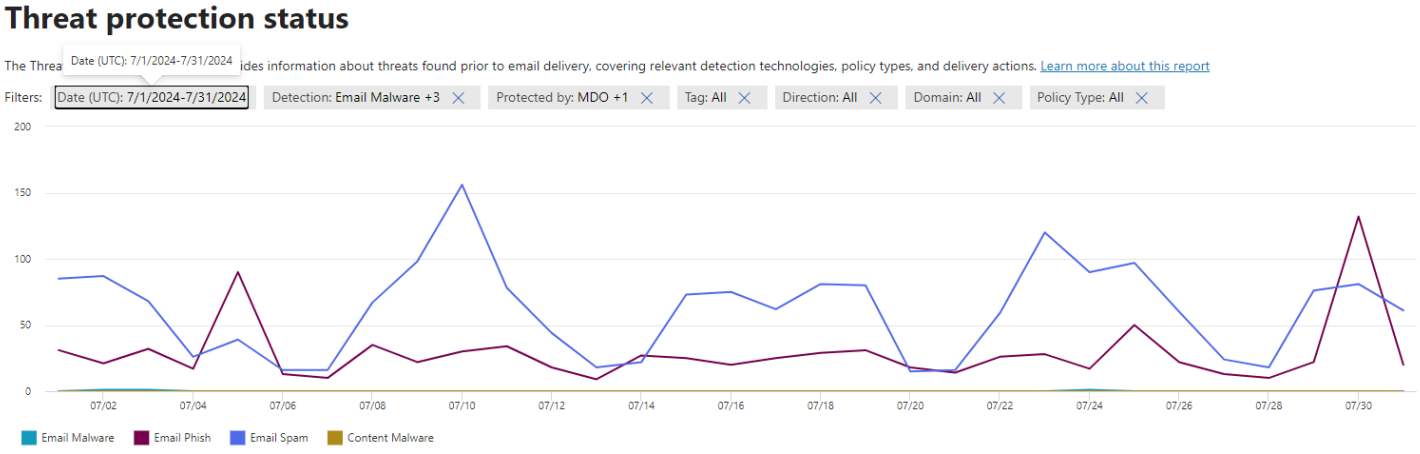
Training:

- OneDrive and SharePoint Lunch 'n' Learn: 32 attendees; 7/18/2024

Technical Operations:

- Onboarding:
  - Carla Cornejo: HR Specialist; 7/8/2024

- Email threat protection report:

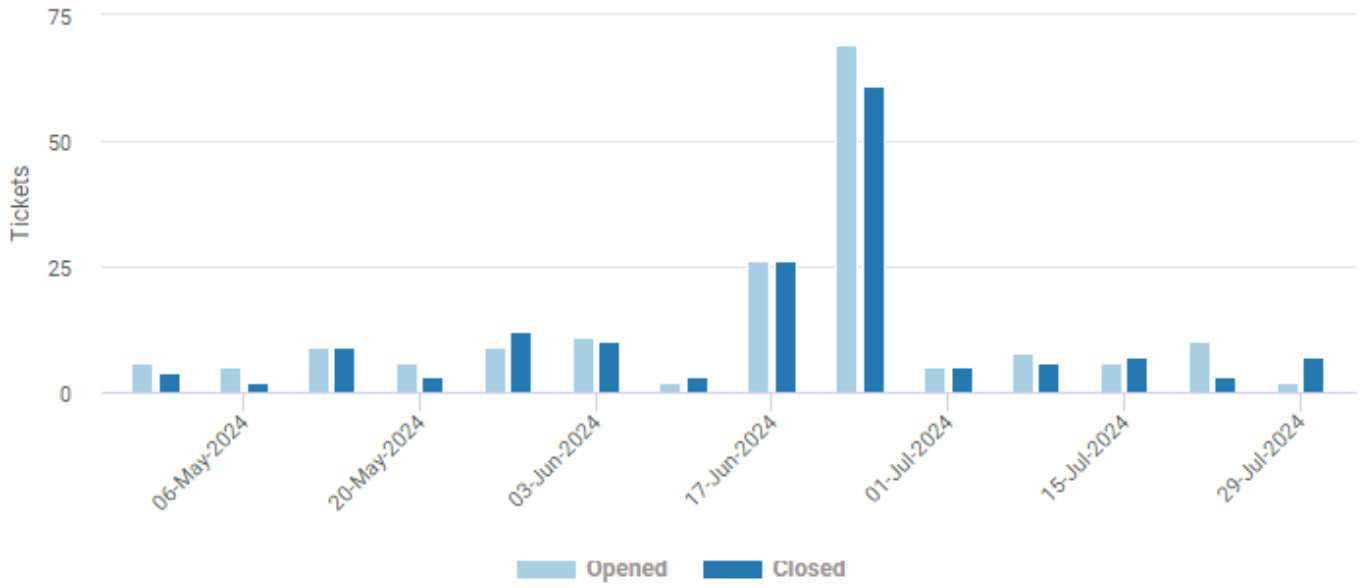


- Support ticket report:

174 Tickets Opened - Previous 3 Mon...

158 Tickets Closed - Previous 3 Mont...

Tickets Opened Vs. Closed - Previous 3 Months



FINANCE DEPARTMENT

July 2024

Administration/Financial:

- **Budget:**
  - **2025 Budget Calendar:**
    - July 1st – Budget Kickoff Meeting
    - July 8 – 19th – Departmental IT Meetings
    - July 12th – B&G Maintenance Request Forms due to Public Works & Finance
    - July 19th – Personnel Requests and reallocations due to finance
    - July 19th – Compensation Plan due to finance
    - July 31st – Capital Improvements Plan with project descriptions due to finance
    - July 31st – Operating budgets due to Finance
    - July 31st – Departmental Workplans due to Finance
    - August 16th – Revenue Projections and Fixed Costs due
    - August 16th – Capital Improvement Plan Staff meeting
    - August 20-24 – Operating budget review meetings with Staff
    - **September 3rd – Budget Work Session 2025 – 2029 Capital Improvements Plan**
    - September 6th – Fee Schedule Revisions due to Finance
    - **September 10th - Employee Compensation Plan/Health Insurance/Benefits Council Presentation**
    - **September 23rd – Operating Budget (Meeting or Work Session prior to meeting depending on Council Agenda)**
    - **October 8th – Public Hearing: 2025 Budget Presentation**
    - **October 22nd – Public Hearing: 2025 Budget Presentation**
    - October 25th – Operating Narratives due to Finance
    - **November 12th – Public Hearing: Adoption of the 2025 Budget**
    - **December 10th – Certification of the 2025 Mill Levy**
    - January 31st – Deadline for Certified copy of the adopted budget filed with the State

  - Finance has received all required documentation from departments for budget preparation. Over the next month, the Finance team will be diligently working to compile the budget, setting the stage for staff discussions and review.

- **Short Term Rentals (STRs):**
  - STR Active Permits – 19
  - STR Active Permits newly Registered but not yet renting (3 – included in 21 count)
  - STR Closed Permits – 0
  - STR Permits in process – 2 accounts (newly identified - sent out initial outreach letters)
  - Revenue Collection:
    - June 2024: $1,522 - (50%) decrease compared to 2023 YTD collections of $1,131
    - Jan-May 2024: $9,378 – (36%) decrease compared to 2023 YTD collections of $14,621
    - Decrease in Active Rentals: The recent data on Short-Term Rental (STR) revenue for 2024 shows a notable decrease compared to previous years. Specifically, in June 2024, revenue dropped by 50%, and from January to May 2024, revenue decreased by 36% compared to the same periods in 2023.

      A significant factor contributing to this decline is the reduction in the number of active rentals. In June 2023, of our 22 registered properties we had 18 properties actively renting, whereas in June 2024, despite having 19 registered STRs, only 9 properties were actively renting. This decrease in active rentals directly impact our STR revenue.

- **Audits:**
  - **Annual Audit:** Due to a delay in providing the necessary audit workpapers to our Auditor, coupled with scheduling conflicts and the implementation of GASB 96, we have filed for an extension to ensure a thorough and accurate audit process.

    The extension will allow us the necessary time to complete all required steps and meet the compliance standards. We will keep you updated on any further developments and the new timeline for the audit's completion. Thank you for your understanding and continued support.

  - **Unemployment Insurance Audit –** 2023 – Finance is continuing to work with the state on the unemployment audit. We are hoping this audit is wrapped up by the end of August.

- **Grants:**
  - **CO Energy Office-E-Bike Grant ($35,000):** We have been processing e-bike rebate applications and have prepared and submitted reimbursement requests for payments issued in May, June, and July. Monthly reimbursement requests and reporting are required. To date, we have submitted reimbursement requests totaling $14,471.
  - **SMART Policing Grant ($246,442 for two years):** Finance has been assisting Public Safety with quarterly reimbursement submissions. Thus far, we have requested $46,931. We are currently working with the Granting Agency to secure an extension due to delays in placing our police academy recruits as initially planned.
  - **DOLA SLFRF- 3rd Street Housing Project ($1,100,000 – Pass-through Grant):** We are in the final stages of closing out the Habitat for Humanity grant. We have one final reimbursement request pending. To date, we have collected and dispersed $1,005,787.

- **GASB 97 Implementation:**

  GASB 96 provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end-users. Almost every organization utilizes some form of IT subscription service (e.g., ERP systems, Office 365, body-camera software). Traditionally, these subscription payments have been expensed without recognizing potential future obligations or liabilities. GASB 96 aims to enhance transparency in accounting and disclosure for these contracts.

  Given the number of SBITAs the Town has, we are using DebtBook to review all SBITAs, prepare journal entries, and provide all necessary financial statement note disclosures and schedules. The Finance team has finished reviewing general ledger line items, identifying all SBITAs, and gathering invoices and contracts to facilitate DebtBook's implementation process.

- **Debt Service:**
  - **2007 Waste Water Loan Payment:** Scheduled 7/29/2024 - **$444,517** (Last Pmt 2028)
  - **2018 Water LBWTP Bond payment:** Scheduled 7/29/2024 - **$430,499** (Last Pmt 2040) – *(Payment due on original schedule **$494,959** - Loan interest reduced by **$65,989.80** due to accumulated investment interest posted to Eagle's project account applied as credits to the interest portion of 08/01/2023 through 08/01/2024 payments (and to be used to pay debt service interest on associated bonds. – Total credit through 2024 will be a savings to the Town of **$224,402**)*
  - **Pool Rebuild Project Debt Issuance:** Finance has been actively working on the debt issuance for the pool rebuild project. This includes preparing all necessary disclosure documents, coordinating with our disclosure counsel, and solidifying the financing team for this issuance. We have identified properties for the Certificates of Participation (COPs) so our bond counsel can begin the title work. Due to the size of the issuance, we need to utilize both Town Hall and Public Works. Going forward, our financing team

will be working on our Preliminary Official Statement, which our underwriting team (RBC Investments) will share with rating agencies to obtain an updated rating for the Town prior to issuance. Staff will bring the necessary documents to Council for approval in September or the 1st meeting in October before issuance. Finance will provide a more detailed timeline in the next Council update.

Payroll/HR:

- Position changes in payroll
  - 2 New Hires
    - Police Academy Recruit
    - HR Generalist
  - 1 Termination
    - Water/WW Plant Operator
- Finance is assisting with backing up Human Resources while Lynette is out and assisting with training Carla our wonderful new HR Generalist.
- Completed 2nd Quarter Unemployment Tax Report
- Completed 2nd quarter 941 Report

Training:

- ICMA High-Performance Leadership Academy – Kelly Huitt Finish in July
- Caselle – Miscellaneous Quarterly Trainings – Finance Team
- OneDrive and SharePoint – Lunch 'n' Learn – Finance Team

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID							
	2020	**2021**	**2022**	**2023**	**2024**	**VARIANCE FROM PY**	
JANUARY	205	230	249	285	280	(5)	-2%
FEBRUARY	237	217	254	212	278	66	31%
MARCH	234	247	243	264	390	126	48%
APRIL	137	214	331	259	300	41	16%
MAY	162	260	269	388	314	(74)	-19%
JUNE	221	400	398	290	309	19	7%
JULY	314	239	329	310	386	76	25%
YEAR TO DATE	**1,510**	**1,807**	**2,073**	**2,008**	**2,257**	**249**	**12%**

Utilities:

- **July 2024:**
  - Property Transfers – 11 *(YTD – 58)*
  - New Account Set Up – 6 *(YTD – 45)*
  - Utility Red Tags – 26 *(2024 monthly Average 22.5)*
  - Water Shut Offs – 1 *(2024 monthly Average 0.3)*

- ***Water Usage and Budget v. Actual:***

Water Usage *(In Thousands)*									
MONTH	**2019**	**2020**	**2021**	**2022**	**2023**	**PRIOR 5 YR AVG**	**2024**	**CHANGE OVER AVERAGE**	
JANUARY	**18,569**	**17,925**	**16,564**	**16,602**	**15,660**	17,064	**15,813**	(1,251)	-7%
FEBRUARY	**15,554**	**15,981**	**15,538**	**14,503**	**18,016**	15,918	**16,630**	712	4%
MARCH	**14,844**	**15,501**	**16,099**	**16,436**	**13,615**	15,299	**14,814**	(485)	-3%
APRIL	**16,101**	**15,578**	**17,443**	**14,988**	**15,071**	15,836	**16,935**	1,099	7%
MAY	**20,473**	**34,006**	**23,775**	**24,859**	**17,773**	24,177	**18,715**	(5,462)	-23%
JUNE	**37,622**	**61,463**	**60,403**	**51,373**	**42,130**	50,598	**48,409**	(2,189)	-4%
JULY	**58,319**	**59,749**	**54,926**	**54,700**	**56,705**	56,880	**52,778**	(4,102)	-7%
TOTAL	**181,482**	**220,203**	**204,748**	**193,461**	**178,970**	195,773	**184,094**	**(11,679)**	**-6%**

Town Council Department Budget to Actual:

TOWN OF EAGLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOWN COUNCIL					
10-49-110	SALARIES & WAGES	3,800.00	22,800.00	45,600.00	22,800.00	50.0
10-49-142	WORKERS COMPENSATION	19.04	54.30	56.00	1.70	97.0
10-49-143	HEALTH & INSURANCE BENEFITS	.00	.00	168.00	168.00	.0
10-49-144	FICA - EMPLOYER'S	290.70	1,744.20	3,488.00	1,743.80	50.0
10-49-210	OFFICE SUPPLIES	.00	47.85	.00	(47.85)	.0
10-49-225	UNIFORMS	.00	.00	500.00	500.00	.0
10-49-320	LEGAL NOTICES	.00	.00	1,500.00	1,500.00	.0
10-49-347	PROFESSIONAL SERVICES	4,947.54	18,947.54	23,000.00	4,052.46	82.4
10-49-371	TRAVEL EXPENSE	.00	.00	5,250.00	5,250.00	.0
10-49-372	MEETING EXPENSE	.00	7,554.76	11,750.00	4,195.24	64.3
10-49-380	TUITION & BOOKS	.00	.00	6,000.00	6,000.00	.0
10-49-450	SPECIAL COUNCIL FUNDING	5,000.00	10,166.67	15,334.00	5,167.33	66.3
10-49-510	INSURANCE	.00	113.89	831.00	717.11	13.7
10-49-915	COMMUNITY REQUESTS	.00	42,443.00	50,000.00	7,557.00	84.9
	TOTAL TOWN COUNCIL	14,057.28	103,872.21	163,477.00	59,604.79	63.5

HUMAN RESOURCES

July 2024

Benefits:

- Onsite Biometric Wellness Screening scheduled for September 5, 2024.

Recruitment:

- Currently, we have six open positions:
    - **Planner I, II/Sr. Planner:** Interviews for these roles are planned for the second and third weeks of August.
    - **Police Officer**
    - **Police Officer Recruit:** One of two positions has been filled.
    - **Distribution and Collections Technician:** Interviews are underway.
    - **Engineer I, II**
    - **Wastewater Plant Operator**

HR Administration:

- A new HR Generalist joined us on July 8, 2024.
- A new Building Inspector will start on August 12, 2024.

COMMUNITY DEVELOPMENT
July 2024

Planning

LONG RANGE PLANNING

ReCode Eagle – The Land Use and Development Code (LUDC) – link to code

- Staff is processing a 2nd amendment that resolves inconsistencies identified in Ch. 4.17 and other areas of the Land Use Code. Staff aim to bring these changes through the hearing process in September.

WUI Code

- Staff are actively engaged in the County-wide Wildland Urban Interface (WUI) Code update process, led by the Eagle County Wildfire Collaborative. This initiative involves collaboration with jurisdictions throughout the valley to create a WUI Code that caters to our local needs.
- The group held a meeting on June 13th to compare/contrast wildfire regulations among the participating jurisdictions. The next meeting is scheduled for August 8th.
- Staff attended the Wildfire Resilient Communities Training put on by the Roaring Fork Valley Wildfire Collaborative on July 19th.

LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's Active Land Use Applications Page.

- West Eagle Housing - Annexation, Major Development Permit, Subdivision, Zoning
    - A revised application has been submitted and is out on referral. Staff anticipate scheduling the hearing dates this fall and initiating the annexation process on August 27th.
- Haymeadow - Major PUD Amendment
    - A revised application has been submitted and referral comments have been submitted to the applicant. Public Hearing dates have not yet been determined.
- Haymeadow ADA Amendment
    - Staff has continued to meet bi-monthly with the applicant to move towards a resolution for this amendment.
    - Abrika Properties, LLC and staff have made significant progress in negotiations since June 11th, more information on this to come.
- North Broadway – Annexation and Zoning
    - Applicant has withdrawn their request for PUD zoning following annexation, and has submitted a request for CMU2 zoning for the entire property. The annexation/rezone application is out on referral review.
- Reserve at Hockett Gulch – PUD Amendment and Major Development Permit (Phase 1b and II)
    - Request will run concurrently with PUDA24-01.
- 7 Hermits Condominiums at Haymeadow (Bldg. D)
    - The application was submitted on July 2nd.
    - Referral comments have been submitted to the applicant and they are working on encorporating comments into the final plat.
    - Staff has scheduled this plat on Town Council's August 13th consent agenda.
- 7 Hermits Condominiums at Haymeadow (Bldg. B)
    - This application was submitted on July 24th and is currently out on referral.
    - Staff tentatively plans to schedule this plat for Town Council's August 27th consent agenda.
- Sweet Leaf Pioneer Special Use Permit

- Application to be re-presented at a future P&Z and TC public hearing. Staff is coordinating with the applicant on these dates.

NOTABLE UPDATES

- On June 28, 2024, the Town received a notice for the intent to sell the Brooks Lane Mobile Home Park per the Mobile Home Park Act. The notice can be accessed through this LINK. The purchase price is $4.05 million as outlined on page 7 of the notice. If Council is interested in pursuing, please let us know ASAP.
- The Town posted an opening for a Planner II or III/Senior Planner on June 27th.
- Staff continue developing Standard Operating Procedures (SOPs) to enhance consistency, undergo a critical review of where we can improve, and create tools to assist new staff. This work will likely be ongoing through the end of the year. To date, staff has completed SOP's for planning review of building permits, invoicing, CivicClerk (posting agendas & packets), encroachment and mobile vending permits, PZ recruitment, recording documents, the referral process and sign permits.
- Staff has met with members of the community on development proposals ranging from small administrative permits to larger development, subdivision, and annexation applications. Pre-application meetings in 2024:
  - July - 1
  - June – 6
  - May –3
  - April – 5
  - March – 8
  - February – 6
  - January - 2
- Community Development provides Spanish translation services. These services are utilized by Court, Administration, IT, Building, etc. We have provided **16** points of contact in June, this includes walk ins, phone calls, and transfers from other departments.
- Planning Capacity Grant Fast-track – This RFP was completed and it can be viewed here: https://www.bidnetdirect.com/colorado/townofeagle . We extended the deadline to July 19th to attract a wider pool of responses, and received six responses. Staff will be scheduling interviews and plans to select a consultant in August.

Administrative Approvals (Encroachment Permits, Sign Permits,)

- Currently reviewing 1 Sign Permits.
  - 7 Sign Permits have been approved and issued so far this year.
  - 1 encroachment permit has been approved and issued this year.

MAJOR CONSTRUCTION PROJECTS

Business Name	Location	Status
Hockett Gulch Apts.	16186 Hwy 6	TCO issued for 5 of 6 buildings. The final building anticipated mid August.
Haymeadow	91 Mountain Hope Circle	Building A, TCO complete.
Habitat for Humanity	3rd Street	TCOs complete.
Slope and Hatch	115 East Second St Unit 1	Construction work commenced. Sign Permit issued. Inspections progressing.
C&C Plumbing and Mechanical	882 Chambers Ave	Complete.

Stone Concepts of Colorado	85 Marmot Ln	Application pending.
Eagle County BMX	1700 Bull Pasture Rd	Applications (3) pending
Eagle Pool	1700 Bull Pasture Rd	Pending PIF

Building

The figures below show general activity levels not broken down by permit type (building, electrical, plumbing, mechanical, etc.)

TYPE OF WORK PERFORMED	EOY 2023	YTD 2024
Inspections (n/i Planning, Public Works)	1,885	1375
Permits Processed	411	217

- Staff currently engaged in a Regional Net Zero [Building] Cohort with other municipalities in both the Eagle Valley and Roaring Fork Valley. One meeting left.
- New inspector is anticipated to start work on 8/12.
- Recent updates to our permitting software, Community Core, now allow for contractors to upload registration documents for renewals and new accounts. This allows for enhanced service delivery by reducing staff processing of documents via email

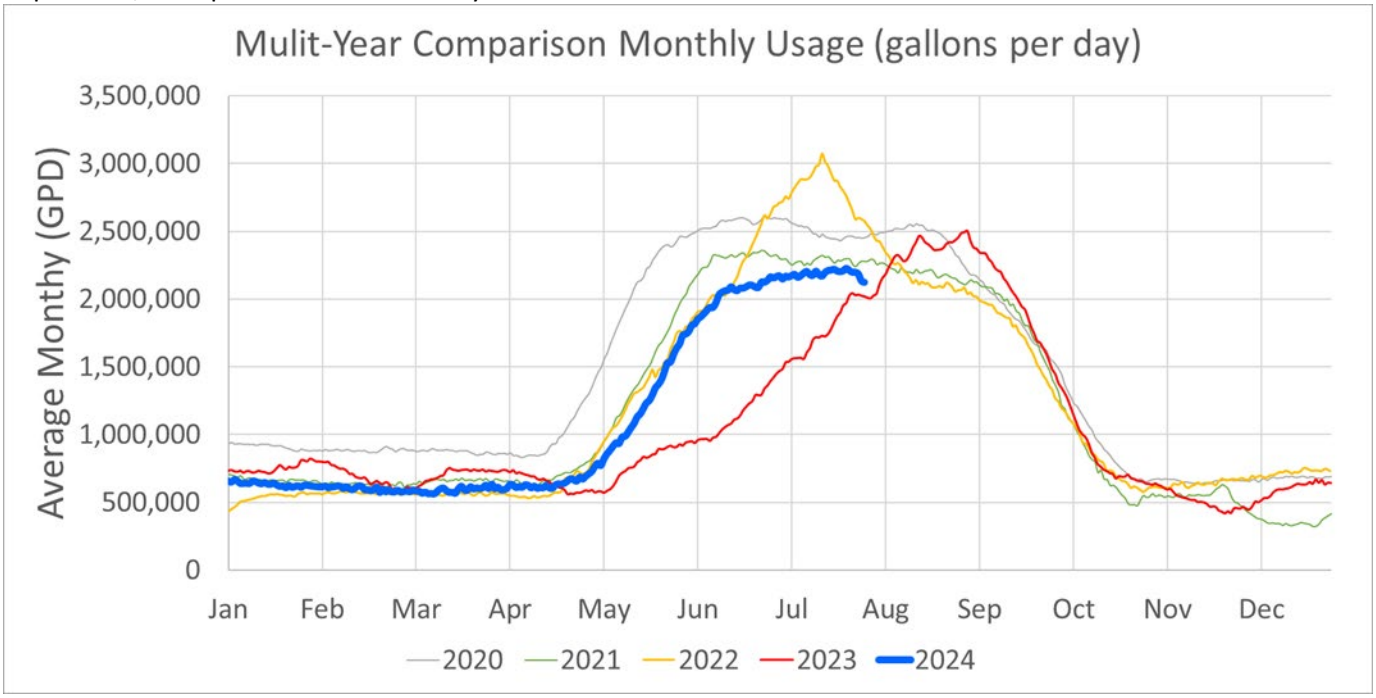
P&Z and Council Meeting Schedule

July 2024
July 2nd (Planning Commission) - CANCELLED •
July 9th (Town Council) •
July 16th (Planning Commission) - CANCELLED •
July 23rd (Town Council) •
August 2024
August 6th (Planning Commission) - CANCELLED •
August 13th (Town Council) • CT24-02 7 Hermits Condominiums Filing 2 (Building D) *consent agenda*
August 20th (Planning Commission) •
August 27th (Town Council) • CT24-04 7 Hermits Condominiums Filing 3 (Building B) *consent agenda* • AN23-01 West Eagle Housing – Determination of substantial compliance and schedule the annexation hearing.

PUBLIC WORKS
July 2024

Water (Stephan Wilson, Utilities Manager)

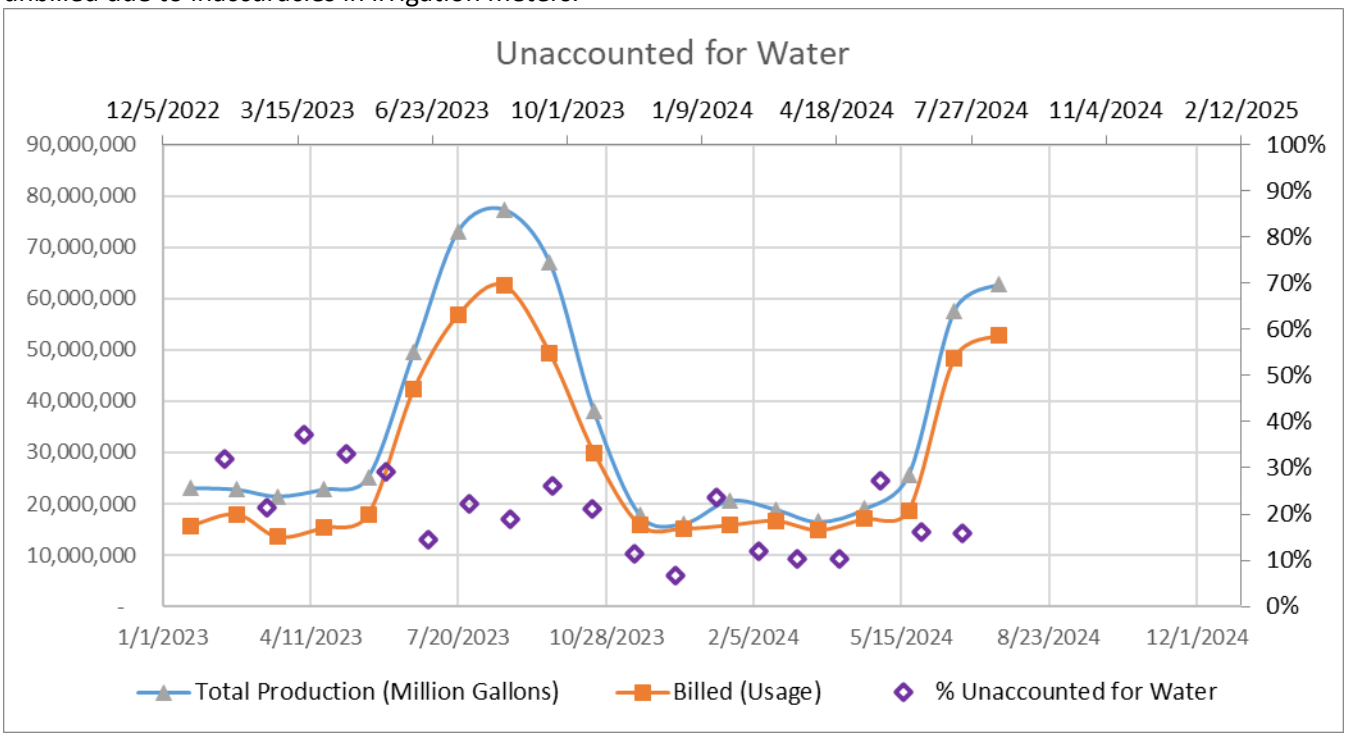
- Production: Weekly water production has increased to 2.2 million gallons per day (MGD) in July. Weather dependent, total production should stay between 2.0 and 2.5 MGD for the next month.



- Lead and Copper Rule: Sunrise Engineering and LRE have been working to identify homes with an unknown service line material as a part of the revised lead and copper rule. Homeowners who's service line material is unknow have been asked to complete a survey or allow the Town to access their property for service line material identification. Potholing was completed at select properties to meet the remaining requirements of the lead service line inventory.

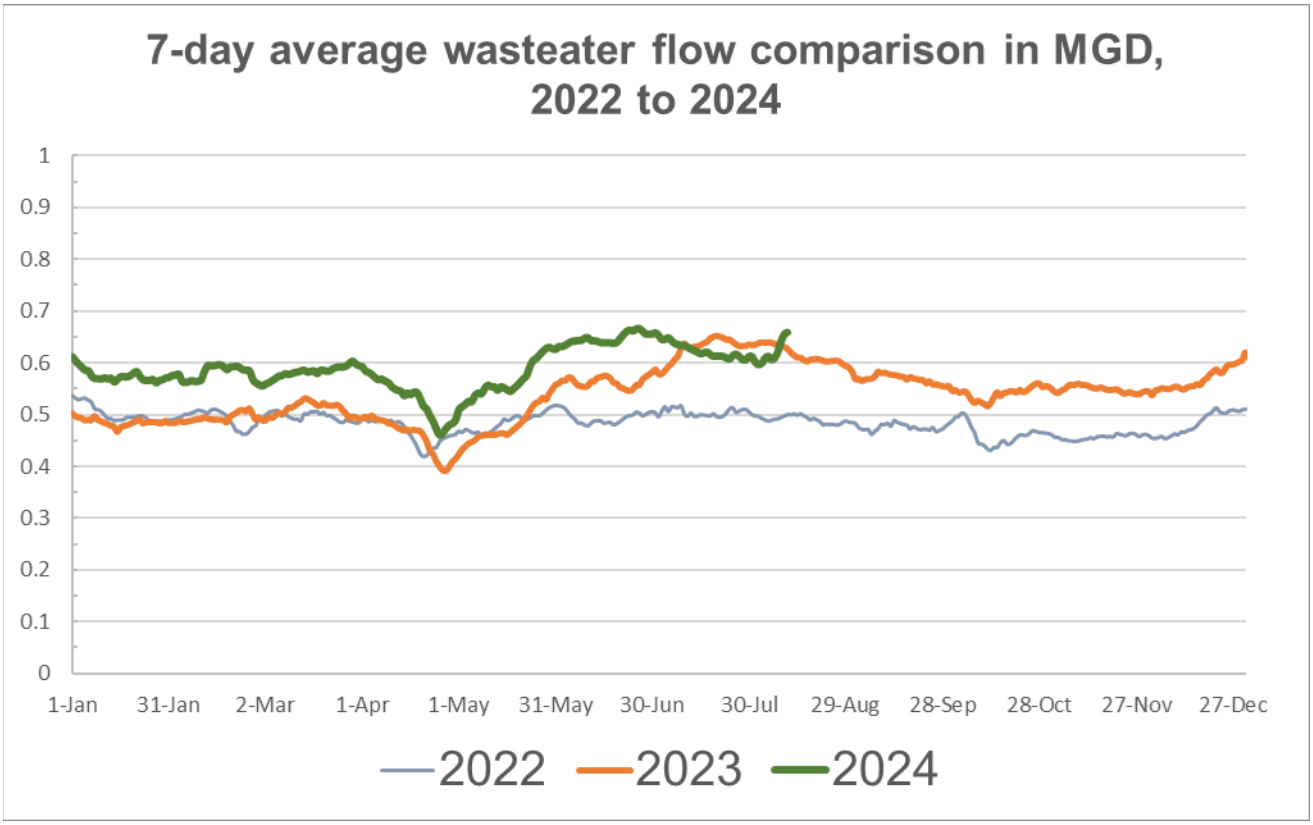
- 2 MG Tank and Lower Eby Creek Tank: A design submittal has been approved by the CDPHE-WQCD and the contractor has begun work. A temporary clearwell is currently in operation allowing for the 2,000,000 million-gallon Upper Basin Tanks to be drained for maintenance and coating work.

- East Eagle Tank: The preliminary Geotechnical report and foundation recommendations have been delivered. The structural team is working to refine the preliminary recommendations. Preliminary design is in progress.
- Cemetery Tank: The project has been put out to bid with three bids received on 4/25. Desing approval has been received from CDPHE. The Town is currently waiting for County approval.
-
- Production vs Billing: For February through April production vs billing was within 10%. With Hydrant flushing in May the difference grew to 27%. For June and July unaccounted for water fell to 16%. Some water is likely going unbilled due to inaccuracies in irrigation meters.



Wastewater (Stephan Wilson, Utilities Manager)

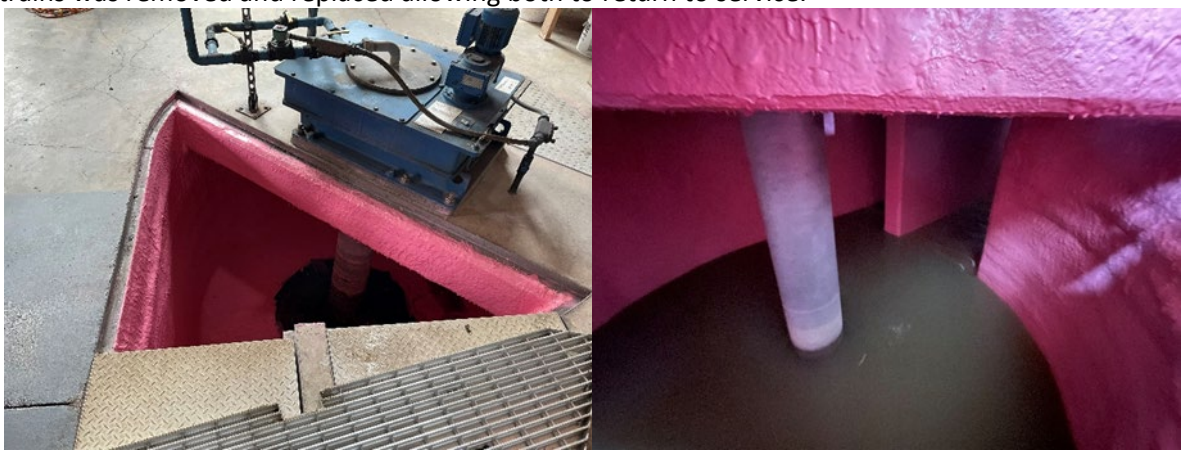
- Flows: Weekly wastewater flows have trended between 0.6 MGD and 0.65 MGD in June and July showing an 8% increase in Town usage.



- Wastewater Treatment Facility (WWTF) improvements: Currently the Town is demoing an ammonia probe proposed for controlling the new process improvements. The intent is to improve the controllability of the process while reducing total air consumption. Preliminary design and chemical feed sizing is being developed for total inorganic nitrogen and total phosphorus removal. The chemical dosing and storage volumes required are larger than initially anticipated. These improvements are intended to reduce energy consumption, improve plant controllability, and improve the plant's effluent quality.

- Collection System: Collection system jetting and inspection is scheduled for August and September.
- WWTF Headworks: The Town has two grit removal systems. It is a part of the pretreatment process designed to remove grit, sand, silt, and fibers. The system prevents abrasive particles from damaging mechanical equipment, clogging pipes, and reducing treatment efficiency. Over the last several years the coats in the concrete basins have failed and removed one of the systems from service. Last week the failed coating for both grit removal

trains was removed and replaced allowing both to return to service.



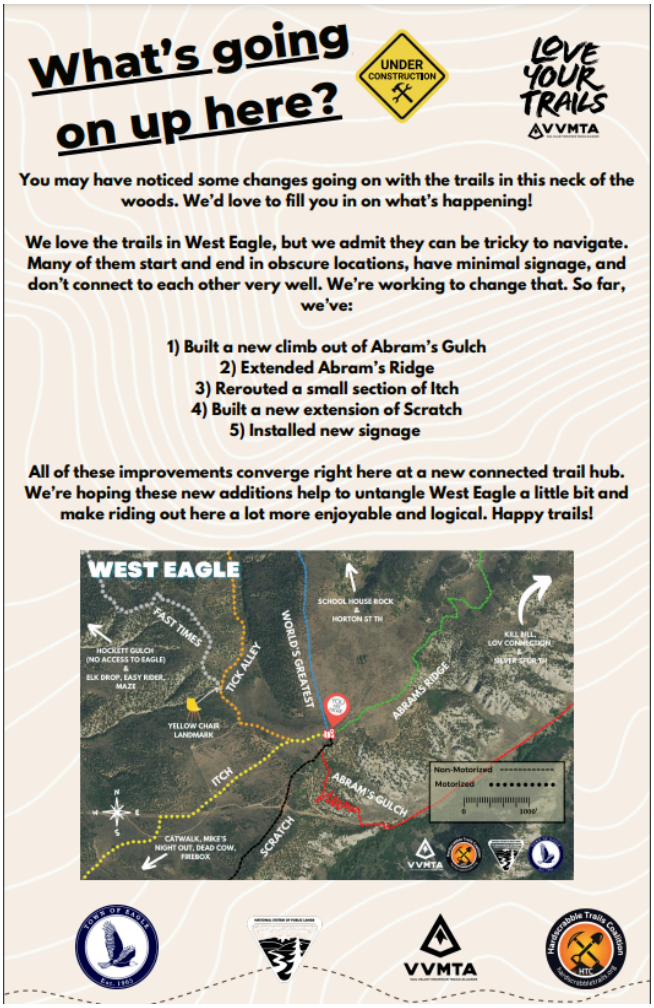
- Fire protection system upgrades at the wastewater treatment plant are in progress.
- We are waiting for the State to release a final permit modification No. 1

OPEN SPACE & TRAILS

(Brian Lieberman, Open Space & Trails Manager)

- Open Space and Trails Master Plan Implementation Projects – The Vail Valley Mountain Trails Alliance (VVMTA) and Hardscrabble Trails Coalition (HTC) have started to implement the projects approved in the Eagle area Environmental Assessment completed earlier this year. All projects are located on lands Managed by the Bureau of Land Management (BLM) adjacent to the Town of Eagle and are largely based on projects identified in the Town's 2022 Open Space and Trails Master Plan.
    - **Projects completed so far:**
      1 - The Good Bit (beginning of Boneyard)
      2 - Dirtsurfer 2.0
      3 - Haymaker Berms reconfiguration
      4 - Abrams Gulch Reroute
      5 - Abrams Ridge Reroute (could still use a little polishing, but any tires on it are appreciated)
      6 - West Eagle Trail Hub to have Itch, Scratch, World's Greatest, Abrams Gulch and Abrams Ridge ALL MEET IN 1 PLACE! See graphic below for map and details.

    - **Projects Still in Progress**
      Cow Camp Trail Hub. We will be having more work days in the near future to continue the work to have Itch, Scratch, Reynolds Wrap and Cat Walk ALL MEET IN 1 PLACE! There is a good section of Reynolds that is done and can use tires on it anytime you are up there to help keep the vegetation from growing back.
    - **Here is a poster explaining some of the work completed in west Eagle from Hardscrabble Trail Coalition:**



- Open Space Restoration Project RFP

Staff released an RFP in mid-July for assessment, design, permitting, and construction/implementation services to address two impaired areas in Town open space properties. The two areas were identified in the 2023 Open Space Management Plans.

The first area is the lower Brush Creek corridor. The Brush Creek project area includes two open space properties owned by the Town along the lower reach of Brush Creek. The properties adjoin both sides of Capital Street near the Brush Creek Pavilion. Brush Creek traverses through both properties.

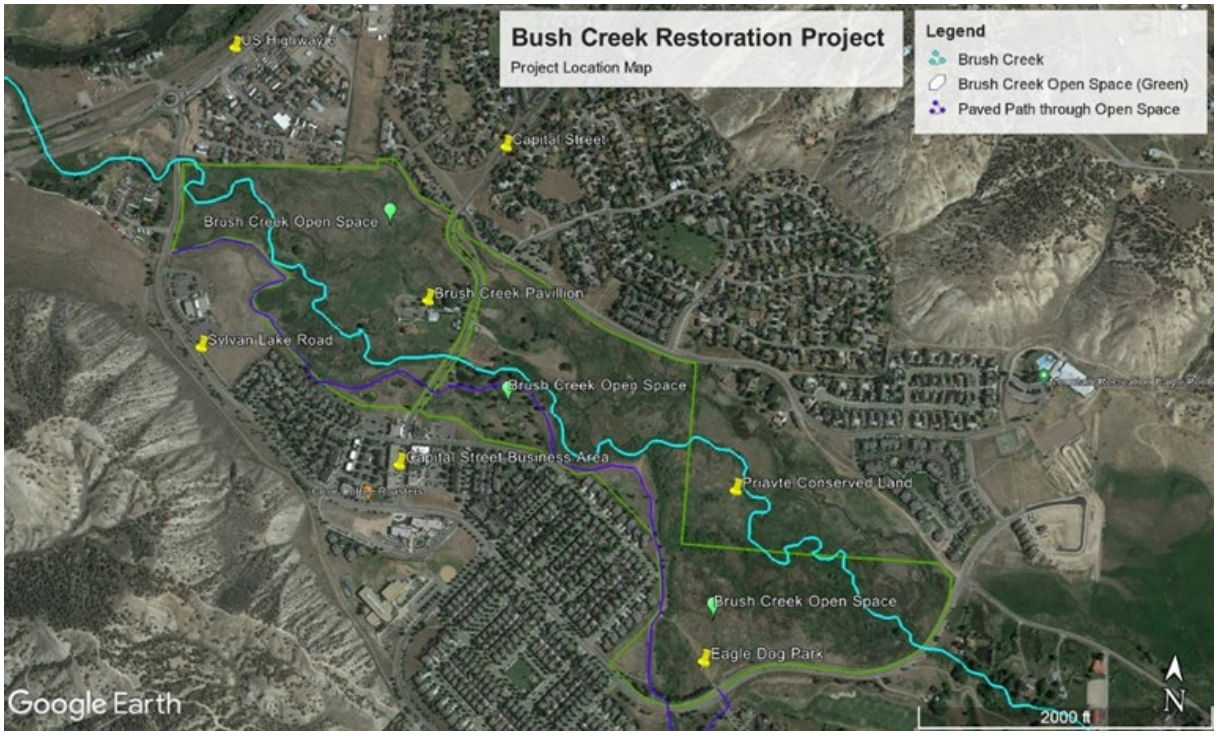


Figure 1: Map of the Brush Creek project area. The two Town owned open space properties are outlined in green, with Brush Creek labeled in light blue.

The "Johnsons Corner and Brush Creek Open Space Management Plan" details the natural resources issues identified: "The Brush Creek riparian corridor would benefit from bank stabilization and vegetative enhancements to improve ecological diversity and to stabilize the system."

The second area is Hernage Creek. The Hernage Creek project area is located in the open space property between the Bureau of Land Management (BLM) boundary and Hernage Creek Road (see Figure 2). The reach is approximately 1.7 miles.

Figure 2: Map of the Hernage Creek project area. Town owned open space properties are outlined in green, with Hernage Creek labeled in blue. The project area is outlined in yellow. The project area is located just south of Hernage Creek Road.

The "Abrams Creek Eagle Ranch Open Space Management Plan" details the natural resources issues identified: "Hernage Creek is experiencing erosion and channel downcutting, which has stressed and degraded the riparian community."

Proposals are due by August 12, 2024. Staff hope to start assessment, design, and permitting work in 2024. Ideally, construction/implementation would be completed by the end of 2025. However, it may extend to 2026.

- Interpretive Signage Project

For the past year, staff have been working with a design firm and Walking Mountains Science Center to develop interpretive signage for the paved path along Brush Creek. The signage will focus on educational material about local wildlife including information about how to mitigate impacts on wildlife while recreating, the importance of keeping distance from wildlife (particularly in winter), the need to keep dogs on a leash, and the significance of respecting seasonal wildlife trail and open space closures. All signs will be bilingual.

The signs are being fabricated and are expected to be installed by the end of September. The Eagle Ranch Wildlife Committee contributed funding to the project.

- Open Space Vegetation and Soil Analysis project

The Ground Up and the Eagle Ranch Wildlife Committee have begun soil and vegetation analysis on the Spud Cellar, Hernage Creek, and Abrams Creek open space properties. The analyses should be complete by this fall and their report will include recommendations for any soil or vegetation restoration.

- Haymaker Reroutes

During the outreach about the proposed reroutes on the Haymaker trail berm descent for the High School Race, the Town heard strong support from parents, racers, and community members that they would like the race to be moved

back to the Haymaker berms. Most comments received were very supportive of the reroute work with only two of 20 comments requesting that the trail remain the same. Staff hired a professional trail builder in July to complete the work, which required closing the trail for four days.

Some photos of the new work:

ENGINEERING

(Ryan Johnson, Town Engineer, and Martha Miller, Project Manager)

General Updates (RJ):

- The majority of the team's effort has been project management for summer construction and ongoing design projects.

- Engineering will be looking to fill the Engineer I or Engineer II position.
    - The position has been posted and has received applications that are currently under review.

- Modifications to the Public Works Facility office space will be necessary to accommodate future positions. Initial office modification plans are being developed.

- Preliminary work has begun on replacing the Public Works Manual with updated Engineering Standards and Construction Specifications. Similarly, right of way and grading permit processes are under review and will undergo modifications

Right of Way Permitting Summary (RJ):
Active ROW Permits: 6

Resurfacing and Pavement Management

- 2024 Resurfacing Project – Chambers and Marmot Repaving has been completed. Patching on capitol has been completed. Evaluation of the remaining budget will determine if the remaining patching areas can be completed. Additional consideration is being given to replacing existing trail in the Nogal Gulch Area

Capital Improvement Projects

- Howard & 4th Street – Work is underway on this project. The contractor has completed the water main on Howard with the remaining water services being switched over to the new main. The next utility work will consist of sanitary sewer main installation and storm sewer.
- Sylvan Lake Road – 90% design documents are complete and a review meeting with CDOT occurred on June 25th. Only minor comments were received; therefore, the project should be ready for advertisement in early September. The design includes a new sidewalk between MacDonald and Capitol Streets and intersection improvements at Capitol Street and Eagle Ranch Road using the $1M MMOF grant.
- Grand Avenue Corridor – Staff received 30% design documents from Stolfus. A review meeting will be held July 10th. Stolfus is preparing a task order for final design and a railroad submittal.
- Brush Creek Water Transmission Main & PRV – Staff is reviewing 3 design proposals received on June 28th in response to an RFP issued. The project includes 7,600 LF of water main design, water modeling, survey, and PRV replacement. Construction late summer, early fall 2025.
- Safe Streets of All (SS4A) Action Plan – Project started and initial data is being transmitted, stakeholders are being identified. Initial public outreach will begin in Late July and Early august.

STREETS

(Kevin Fontana, Operations Manager)

- Installed new solar streetlight at intersection of Nogal Rd and Hwy 6

- New solar Light at PW gate

- Cleaned up several areas around town from storm washouts.

BUILDINGS & GROUNDS

(Kevin Fontana, Operations Manager)

- Terrace Park Public Restroom update
  We fell behind schedule due to damaged material, weather, and rescheduling with contractors. Plumbers plan to be done this week. Hopefully we will have it back open to the public by the end of the day Friday. We will still have a small punch list to complete after reopening.

TOWN CLERK

July 2024

EAGLE NEWS

Stay Updated on the Latest Town Updates

- Construction Project Update
- Haymaker Trail Feedback Sought
- Cops and Bobbers – Fishing Derby
- Flight Days Parade Registration
- Haymaker Trail Closure
- Community Digital Dashboard
- Community Table Registration Open

Ask the Town

- Name Change Inquiry
- Broadband Inquiry
- Plastic Recycling Program Inquiry
- Tree Branch Pickup Inquiry
- Records Request on Property Inquiry
- 4th of July Fireworks Inquiry
- Splash Pad at Park Request

Records Requests

2018	2019	2020	2021	2022	2023	2024
16	13	16	30	41	29	30

**Various Town Departments respond to Records Requests*

Licensing

- 2024 Business License New & Renewals – 304 licenses
- Liquor License Authority & Administrative Approvals
  - Social Oak Wine - Renewal
  - Twisted Root – Modification Request
  - Slope and Hatch – New License Application
  - Your Father's Office – Temporary Modification
  - Primavera Liquors – Notice of Violation
  - Eagle County Dems – Special Event Permit

Training/Meetings

- July 1 – Budget Development Meeting
- Jul 3 – Eagle Municipal Court
- July 9 – Town Council Meeting
- July 11 – Communications Meetings
- July 16 – Internal IT Meeting
- July 17 – Eagle Municipal Court
- July 18 – Lunch n Learn IT Training
- July 19 – CCIC Training with Court Staff
- July 23 – Town Council Meeting
- July 24 – OSRAC Discussion with Brian Lieberman

Sales Tax – 2024 Sales Tax – Second Quarter Report is separate

2024					
Month	**Filing Period**	**Revenue Period**	**O/U**	**Online Sales**	**Online Retailers**
Jan	$ 557,370.99	$ 821,112.05	4%	$ 117,976.28	2236
Feb	$ 729,505.38	$ 810,272.13	21%	$ 128,837.94	1963
Mar	$ 919,875.68	$ 707,787.05	1%	$ 82,709.92	2045
1 Q	**$ 2,206,752.05**	**$ 2,339,171.23**	8%	**$ 329,524.14**	
Apr	$ 688,234.02	$ 763,852.47	-6%	$ 106,959.79	2080
May	$ 761,430.37	$ 655,520.37	-6%	$ 109,466.26	2008
Jun	$ 814,564.95	$ 730,498.70	-3%	$ 100,133.62	2076
2 Q	**$ 2,264,229.34**	**$ 2,149,871.54**	-5%	**$ 316,559.67**	
Jul		$ 799,652.78	-2%	$ 98,315.99	2284

2023					
Month	**Filing Period**	**Revenue Period**	**O/U**	**Online Sales**	**Online Retailers**
Jan	$ 724,679.16	$ 793,838.43	5%	$ 97,085.03	2016
Feb	$ 683,825.89	$ 675,138.60	5%	$ 91,521.57	1792
Mar	$ 750,269.27	$ 698,140.28	5%	$ 97,830.73	1892
1 Q	**$ 2,158,774.32**	**$ 2,167,117.31**	5%	**$ 286,437.33**	
Apr	$ 684,490.35	$ 802,334.06	16%	$ 125,304.23	1921
May	$ 749,299.02	$ 700,216.68	0%	$ 98,906.78	1929
Jun	$ 811,679.10	$ 752,888.75	9%	$ 102,648.68	2000
2 Q	**$ 2,245,468.47**	**$ 2,255,439.49**	8%	**$ 326,859.69**	
Jul	$ 824,465.13	$ 813,185.50	7%	$ 100,650.58	2063

POLICE DEPARTMENT

July 2024

2024 July Calls for Service: 959
2024 Jan.-July Calls for Service: 6,896
2023 July Calls for Service: 1,108
2023 Jan.-July Calls for Service: 6,960

Eagle County Animal Services - calls in the Town of Eagle for the month of July 2024	
FAILURE TO CONTROL	*21*
ANIMAL BITE/ATTACK	*0*
BARKING	*1*
PROTECTIVE CUSTODY	*1*
WELLFARE CHECK	*0*
OTHER	*6*
TOTAL CALLS FOR SERVICE	***29***
GPS Hours in Jurisdiction 58.85	

July Code Enforcement Updates

Code Updates

Code Violation	Area	Outcome	Status
Sign Violation	Roundabouts	No Violation Found	Resolved
Illegal Structures	Eagle Ranch	4 Bridges on Open Space	Pending Letters
Illegal Dumping	Brush Creek Park	4-6 Trash bags in the dumpster	Summons Issued
Outside Paint	Grand Ave	Illegal Building Color	Violation Letter Issued
Outside Storage	Grand Ave	Illegal Outside Storage	Violation Letter Issued
Tobacco Taxes	Grand Ave	Back Taxes Owed to the Town	Warning Letter Issued

Parking Updates

Area	Warnings	Citations
Bluffs	9	0
Broadway	9	0
Brush Creek Ter	1	0
Bull Run	1	0
Eagle Ranch	2	0
Highlands	6	0
Nogal	11	1
Orchards	3	0

Total Warnings	Total Citations	% Of Citations to Warnings
42	1	2%

Eagle PD would like you to join us in welcoming our newest recruit, Mallory Wolfe, to the team. Mallory will begin Colorado Peace Officer Standards and Training (POST) academy in August and is expected to graduate in December. Following that, she will begin our rigorous Field Training program. If you see Mallory around, please feel free to say hi and welcome her to the town!

Eagle PD cohosted our first annual Cops and Bobbers kids' fishing derby with Colorado Parks and Wildlife. This event was held at the children's fishing pond in Eagle Ranch. Fishing rods were generously donated by CPW and fun was had by all. Special thanks to Eagle Ranch Wildlife Committee and Colorado Parks and Wildlife for helping us put on this event.

Officers responded to a motor vehicle that rolled over near the Hocket Gulch development. The driver admitted to being distracted by their phone, causing the vehicle to leave the roadway and travel down the embankment into the drainage. The driver was given a ticket for failing to maintain a lane and using a cellphone while driving. Fortunately, no injuries were reported.

We have received reports of bear sightings in residential neighborhoods these last few weeks. Eagle PD would like to remind the community to secure trash within bear resistant containers. Visit the U.S. Forest Services website for more tips on being "bear aware": https://www.fs.usda.gov/visit/know-before-you-go/bears.

Officers responded quickly after someone called in reporting that they had gotten into an argument with their ex-spouse who had broken a glass over their head, causing bleeding. The suspect was charged with assault, harassment and domestic violence and was booked on a warrant for failing to appear in court on a previous traffic offense.

Eagle PD Officers continue to receive reports from victims who receive phone calls from scammers claiming that the victim has missed jury duty or another important court date and as a result, they have a warrant for their arrest. The scammers then request personal information and a payment over the phone to take care of the warrant. We would like to remind the community that this is a SCAM. If you receive a similar call, please do not give out any personal information and do not give the caller any kind of payment over the phone. Hang up and contact the Eagle Police Department directly if you believe you have been contacted by this scammer.

Officer Stahl stopped a vehicle for weaving and crossing over the center line multiple times. The driver admitted they had been drinking at the rodeo and did not perform standard field sobriety tests (SFSTs) as a sober person would. The driver was charged with driving under the influence.

Summer is in full swing, and unfortunately with the warm weather and other environmental factors come the increased risk of wildfires. Colorado Division of Homeland Security and Emergency Management's (DHSEM) READYColorado campaign shares helpful tips for mitigating wildfire risk around the home: Wildfire | Division of Homeland Security and Emergency Management (colorado.gov).

Eagle Police Department is excited to host this year's first Chill with a Cop! Come hang out with your local police officers and enjoy some free frozen treats, while supplies last. Chill with a Cop will take place on Monday, August 12th, 2024, from 5-8pm at the park east of the Eagle Villas on 405 Nogal Road. Hope to see you there!

MUNICIPAL COURT		July 2024 Statement	
Court held July 3 and 17			
Citations Issued	**Current**	**YTD**	**2023**
Animal Control	3	40	110
Juvenile	5	11	16
Misdemeanor/Ordinance	1	4	9
Parking	9	83	176
Traffic	14	84	119
Total	32	222	430
Fines and Fees Collected	**Current**	**YTD**	**2023**
Total Court Costs	$ 335.00	$ 3,890.00	$ 6,920.00
Total Fines	$ 1,310.00	$ 15,015.00	$ 28,685.00
Total Surcharges	$ 200.00	$ 2,060.00	$ 3,610.00
Total Third Party (Restitution)	$ 439.92	$ 2,299.21	$ 1,084.31
Total	$ 2,284.92	$ 23,264.21	$ 40,299.31
Dispositions (Payments or Court Appearances)	**Current**	**YTD**	**2023**
Animal Control	1	35	110
Juvenile		3	16
Misdemeanor/Ordinance		3	9
Parking	3	75	176
Traffic	2	71	121
Total	6	187	432
Outstanding Fines and Fees at Collections	**Total**	**Collection**	
Current	$ -		
1-30 Days Past Due	$ 1,420.00		
31-60 Days Past Due	$ 500.00		
61-90 Days Past Due	$ 72.00	**At Collections	
91-180 Days Past Due	$ 19,915.47	**At Collections	

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: August 13, 2024

Re: 2nd Quarter 2024 - Budget to Actual Report and Revenue Analysis

This report is a revenue analysis through the second quarter of the year, ending June 30, 2024. This report provides a narrative for all revenues that had significant changes from the first half of 2023 compared to the first half of 2024. This report also discusses any budget to actual significant variances.

Attached to this revenue analysis is the corresponding *Budget to Actual Report* for your review alongside the following analysis. The *Budget to Actual Report* covers the period ending June 30, 2024, incorporating actuals from the period ending June 30, 2023, for comparative purposes. The report includes the original annual budget for 2024 as well as the first supplemental budget. The column that calculates the *unearned* or *unexpended* amount and percentage compared to budget shows the collections/spending for the year compared to the revised budgeted amounts.

A significant change is considered to be a variance that is greater than $15,000 ***AND*** *10% over the prior year. If Council has any questions for amounts below this threshold staff is happy to provide additional detail.*

Town-wide Interest Accounts – To avoid redundancy for each fund, this comment pertains to interest accounts for all funds. The majority of the Town's funds are held in COLOTRUST. Interest rates have shown a consistent upward trend over the past few years. At the close of 2021, interest rates for Town accounts hovered around 0.05%. However, with the Federal Reserve incrementally raising interest rates, COLOTRUST experienced significant growth, with interest rates reaching 4.51% by the end of 2022 and 5.58% by the end of 2023.

In the first quarter of the 2024, interest rates experienced a slight decline, ending the period at 5.44%. However, interest revenue still increased compared to the same period in 2023 due to the higher interest rates in the first quarter of 2023 (5.01%) and the overall growth in fund balances.

During the second quarter, interest rates remained relatively stable, ending the period at 5.41%. This compares to an interest rate of 5.25% at the end of the second quarter in 2023. The Town's interest revenue continues to benefit from the sustained high rates and increased fund balances, contributing positively to overall revenue compared to the previous year.

General Fund Revenues – Budget to Actual - In the first half of 2024, the General Fund has collected 51% of budgeted revenues, with revenues currently exceeding expenditures by $1,834,003. However, the revised budget anticipates expenditures to surpass revenues by $2,356,665 by year-end, primarily due to $2.15 million allocated for transfers to other funds. When excluding these transfers, expenditures are still projected to exceed revenues by approximately $206,665.

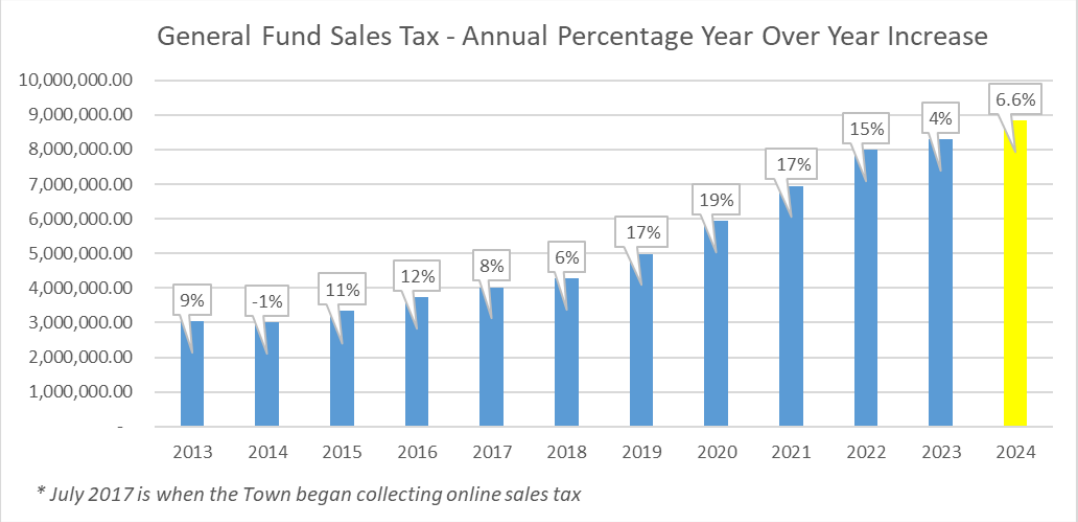
- **Tax Revenue**
  - **Property Tax** – The Town has collected $565,534 in property tax in 2024, marking a significant increase from $374,400 collected in the first half of 2023, representing a 51% increase. The increase over 2023 is due to the significant increase in assessed property valuation from $165,751,310 to $239,579,250.

  - **Sales Tax:** Although sales tax does not meet our thresholds for a "significant change," staff would like to note that regular sales tax is up by $78,135 or 2% compared to the prior year (PY). However, we are currently at 45% of our budget projections for the year. While the first three months of the year showed slight year-over-year (YOY) increases, we have now started trending lower than PY amounts over the last several months. Due to this downward trend, staff will be revising sales tax budget projections downward for the remainder of the year.

    The sales tax categories that are showing increases in the first two quarters year-over-year include:
    - *Retail* – 3% over PY *(Online Sales Tax Included – 5% over PY)*
    - *Food* – 9% over PY
    - *Restaurants/Bars* – 1% over PY

    The categories that that are flat or show decreases in the first quarter year-over-year:
    - *Lodging (10%)*
    - Utilities (5%)
    - *Liquor (4%)*
    - *Auto* - (9%)
    - *Building/Construction* – (7%)

    Below is a graph illustrating the year-over-year percentage increase from 2013 to 2024, with 2024 reflecting a 6.6% increase over 2023. Originally, staff projected a 5% increase in 2024 over the projected sales tax for 2023. However, since 2023 fell below budget, our current projection is a 6.6% increase over the previous year. Consequently, staff will closely monitor sales tax for the remainder of the year.



  - **Franchise Tax** – The Town has collected $78,219.67 in franchise tax during the first half of 2024, compared to $102,618 in 2023, representing a 24% decrease. This decrease is attributed to the allocation of one-quarter of the 4% Holy Cross franchise fee to Town Broadband. With the Broadband Fund now established, this portion of the Town's franchise fee is being collected directly in the Broadband Fund instead of the general fund.

- **Licenses & Permits**
    - **Building Permits:** There is a year-over-year decrease of $373,755, or 61%. Building permit revenue fluctuates based on the timing and size of projects. In the first half of 2024, there were 93 permits issued with a total valuation of $20,993,064, compared to 120 permits with a valuation of $76,759,792 in the first half of 2023. Approximately $300,000 of the permit revenue collected in the first half of 2023 was related to the Hockett Gulch project, and $97,500 was for the Haymeadow – Mountain Hope project.

    - **Electrical Permits:** There is a year-over-year (YOY) decrease of $88,955 (93%). While electrical permit activity typically fluctuates based on project timing and size, this significant decrease is due to electrical permits now being handled by the State rather than the Town. This change occurred because the Town of Gypsum could no longer facilitate our electrical inspections, resulting in the State now collecting electrical fees directly from contractors.

- **Intergovernmental Revenue**
    - **Highway Users Tax** – There is a year-over-year increase of $36,649, or 31%, in Highway Users Tax. This increase is partly attributed to a rise in travel in 2024 compared to 2023, but more significantly, it is due to the collection of fees from SB21-260. During the 2022 legislative session, the General Assembly passed legislation that delayed the implementation of the road usage fee established by SB21-260 and extended the reduction in FASTER fees through 2023. These revenue reductions ended in April 2023. Consequently, the Town's collection of Highway Users Tax in the first half of 2024 is comparable to the collection in the last half of 2023.
        - Senate Bill 21-260, "Sustainability of the Transportation System," established several new transportation fees, including new fees on gasoline and diesel, new electric vehicle registration fees, retail delivery fees for online orders, and rideshare fees. This bill also created several transfers from the state General Fund to CDOT. Revenue from these new fees is split between CDOT, counties, municipalities, and several state enterprises.

    - **Road & Bridge Fund –** The Town has collected $166,929 in Road & Bridge tax in 2024, which is a $56,460 increase from the $118,495 collected in the first half of 2024, representing a 51% increase. This amount of increase is going to be in line with the increase in the Town's property taxes since it is based on the Town's assessed values. Staff is now projecting the end the year with $158,000 in Road & Bridge fund revenue. Staff will revise during the year-end supplemental budget process.

    - **Grants:** The Town has collected $580,416 in General Fund grants for the first half of 2024 compared to $816 in the first half of 2023. Grant collections are one time revenues and receipts is variable based on grants awarded when reimbursable requests are required/allowed. General Fund grants collected in 2024:
        - CO Energy Office - E-Bike Rebate Grant Program - $3,513 *(Total Grant Award - $35,00))*
        - SMART Policing Grant (CDOJ) - $46,931 *(Total Grant Awarded $492,884 over two years)*
        - DOLA - SLFRF - IHOI-INC038 3rd Steet Housing Project - $529,972 *($92,212 Remaining on $1.1M grant)*

- **Charges for Services**

    - **Planning & Zoning Fees:** There is a year-over-year decrease of $69,640, or 84%. Planning & Zoning fees can fluctuate based on project timing and are not consistent year over year. In 2023, the Town collected $83,147 in fees, with approximately $33,491 from Hockett Gulch and $45,283 from Haymeadow.

- **Broadband Service Fees:** The $16,910 decrease in revenue from 2023 is due to the transfer of wireless broadband customers to the Broadband fund in 2024. Despite the creation of the Broadband Fund, some revenue remains in this line item as the Broadband Fund will serve last-mile customers. Middle-mile customers with individual agreements with the Town will remain within the General Fund.

- **Real Estate Transfer Fee (RET):** In 2023 the Town collected the first real estate transfer fee from a purchase of Haymeadow Mount Hope Circle properties for $36,936. The Town will collect RETs for the following developments per their development agreements:
  - *Haymeadow – 0.60% (No maximum)*
  - *Red Mountain Ranch – 0.40% (No maximum)*
  - *Reserve at Hockett Gulch – 2% ($250,000 maximum assessment per transfer)*

  Finance pulls a monthly "Town of Eagle Sales Report" from the County to ensure that we are collecting all necessary RETs. No RETs have been collected in 2024 to date.

Enterprise Fund Revenues – Budget to Actual

- **Water Fund** – In the first half of 2024, the Water Fund collected 35% of its budgeted revenues. Water sales are on track at around 40%, aligning with budget projections. Since most of the Town's water sales occur during the summer months, we anticipate a increase in July and August sales. Current collections in water sales exceed those from June 2023, which is expected given that 2023 was an unusually wet year for Eagle. Revenues exceeded expenditures by $1,498,606 in the first half of the year. However, with the revised budget, staff currently projects that expenditures will exceed revenues by $8,088,712 by year-end. This shortfall is due to the $11.9 million in budgeted capital projects.

  - **Water Materials & Other:** The Town has collected $19,290 Year to date (YTD) in water materials, compared to $5,250 in 2023, a $14,040 increase in revenue. These fees are primarily from meter fees collected for new or redeveloped construction. Variations in this revenue year-to-year are largely due to the timing of construction and timing of billing. Interestingly, while other one-time building fees were higher in 2023 compared to 2024, the water materials revenue, mainly meter fees, increased in 2024. This is because the meter fees for both the Hockett Gulch project and the Mountain Hope Circle project in Haymeadow were not billed in 2023. Public Works is currently working on calculating and billing these fees. The budget currently anticipates the second phase of the Hockett Gulch project to be completed before the end of the year.

  - **Plant Investment Fees:** This revenue is primarily collected from new construction projects and can fluctuate based on project timelines. Year-to-date, the Town has collected $241,865 in water plant investment fees for 12 residential properties. This is a significant decrease from last year's $1,816,766, which was almost entirely driven by the Hockett Gulch project ($1,640,675). Of the $2.8 million budgeted for 2024, $2.3 million is projected to come from the second phase of the Hockett Gulch project.

- **Wastewater Fund** – In the first half of 2024, the Wastewater Fund collected 39% of the budgeted revenue. Wastewater sales are currently on track at 49% for the first half of the year. Revenues currently exceed expenditures by $686,337. However, with the revised budget, staff anticipates ending the year with expenditures exceeding revenues by $6,110,586. This anticipated shortfall is due to $8.3 million in budgeted capital projects.

  - **Plant Investment Fees:** These fees, primarily collected from new construction projects, can fluctuate based on the timing of such projects. Year-to-date (YTD), the Town has collected

$126,000 in water plant investment fees (PIF) from nine single-family homes. This amount is down from $2,068,000 collected last year, which included significant contributions from the Hockett Gulch project ($1,441,000) and the Mountain Hope Circle project in Haymeadow ($584,000). Of the $1.8 million budgeted for 2024, $1.6 million is projected for the Hockett Gulch Phase II project.

- **Refuse Fund** – In the first half of 2024, Refuse collected 50% of budgeted revenue which is expected. Revenues currently exceed expenditures by $97,894. This is purely due to the timing of payments to Vail Honeywagon. With the amended budget staff is currently projecting to end the year with revenues exceeding expenditures by $1,269. The $132,321 or 39% in increase revenue collected in 2024 compared to 2023 is due to the new contract established with Vail Honeywagon in 2023 which became effective for billing purposes for the last two months of 2023.

- **Stormwater Fund** – In the first half of 2024 stormwater has collected 52% of budgeted revenue which is anticipated. Stormwater fee collection should be consistent at about 25% a quarter. Revenues currently exceed expenditures by $51,229. Staff is projecting to end the year with revenues exceeding expenditures by $65,530. There are no revenue variances that exceed the threshold for additional comment.

- **Broadband Fund** – In the first half of 2024, the Broadband Fund has collected approximately 3% of budgeted revenues, or about 15% excluding loan proceeds. Revenues currently exceed expenditures by $16,268. Until the Town can issue debt and fully implement the wireless broadband project, staff are using an internally modified budget to ensure that expenditures do not exceed revenues. All revenue variances are attributed to 2024 being the first year of establishment for the Broadband Fund.

Capital Improvement Fund Revenue– Budget to Actual – In the first half of 2024 the Capital Improvements Fund has collected 17% of budgeted revenues. Capital improvement fund revenues are one-time revenues and based on the timing of projects. Expenditures currently exceed revenues by $939,986. With the amended budget, staff is currently projecting to end the year with expenditures exceeding revenues by $1,649,161.

- **Developer Contribution – Grand Avenue:** The collection of $220,850 in the first half of 2023 was specifically for Hockett Gulch, as stipulated in section 10.7 of the Development Agreement (DA). The Town received $3,500 per Equivalent Residential Unit (EQR) for the development. Hockett Gulch received an 88 EQR discount for the first building permit per the DA. No payments have been received in 2024 so far; the $300,000 budgeted is for Reserve at Hocket Gulch phase II.

  As we update the budget projections for 2024, we will assess whether Hockett Gulch Phase II will proceed this year and if those revenues can be anticipated. Additionally, we will revise this budget line item to include the second and final payment from Haymeadow for their Grand Avenue developer contribution, totaling $519,193.

- **Public Safety Impact Fees:** The Town has not collected any public safety impact fees in 2024 compared to $306,074 in 2023. The fees collected in 2023 were entirely due to Hockett Gulch. The $330,000 budgeted in 2024 is specifically for the second phase of Hockett Gulch.

- **Street Impact Fees:** The Town has not collected any street impact fees in 2024 compared to $191,914 collected in 2023. The fees collected in 2023 were due to Hockett Gulch and the Mtn Hope Circle Haymeadow project. The $160,000 budgeted in 2024 is specifically due to the second phase of Hockett Gulch.

- **Use Tax:** In the half of 2024, the Town has collected $398,801 in use tax, reflecting a decrease from the $1,438,564 collected in the same period of 2023. The 2024 collections primarily consist of proceeds from smaller projects and a few single-family homes. Notably, of the amount collected in the first half of 2023, a substantial portion totaling $784,000 was attributed to the Reserve at Hockett Gulch and $560,000 was

attributed to the Mtn Hope Circle Haymeadow project. With a total budget allocation of $1.3 million for 2024, approximately $840,000 is earmarked for RHG phase II.

Sales Tax Capital Improvement Fund (STCIF) – Budget to Actual – In the half of 2024 the STCIF collected 45% of budgeted sales tax and 8% of overall budgeted revenues. Revenues currently exceed expenditures by $430,575. With the amended budget, staff is currently projecting to end the year with revenues exceeding expenditures by $202,387 due to capital projects and grant revenue (ARPA and GOCO).

- **Grants:** The $232,198 received represents ARPA funds that were held in an unearned grant revenue account. The Town cannot record these funds as revenue until they are utilized. These ARPA funds are being used to cover a significant portion of the Town's 50% matching contribution to the initial expenditures of the pool rebuild project. The Town collected a total of $1,755,929 in ARPA funds between 2021 and 2022.

- **Mountain Rec Capital Contribution:** The Mountain Rec capital contribution is a one-time revenue source for the Town, specifically designated for the pool rebuild project. It is structured to be billed quarterly as project expenditures are completed. The Town is responsible for billing Mountain Rec on a quarterly basis. The total contribution amount for 2024 is $2,125,000, the budget will be revised for year purposes. To date, we have received payments from Mountain Rec for their portion of expenditures in the first and second quarters of 2024, totaling $345,491. Expenditures and corresponding reimbursements are expected to escalate toward the end of the year.

Open Space Fund Revenues – Budget to Actual – In the half of 2024 the Open Space Fund has collected 31% of budgeted revenues. Revenues currently exceed expenditures by $17,268. The budget currently projects expenditures to exceed revenues by $149,805. There are no revenue variances that exceeded the threshold for additional comment.

Conservation Trust Fund (CTF) – Budget to Actual – In the half of 2024 the CTF has collected 58% of budgeted revenue. Although a relatively consistent revenue, there are fluctuations throughout the year based on lottery ticket sales. There are no budgeted expenditures in 2024. Staff expects to end the year with net revenues of $53,000. There were no revenue variances that exceeded the threshold for additional comment.

Downtown Development Authority Fund (DDA) – Budget to Actual – In the half of 2024 the DDA has collected 83% of budgeted TIF Property Taxes. Revenues currently exceed expenditures by $19,778. Staff is currently projecting a net loss of ($3,069) for 2024. There were no revenue variances that exceeded the threshold for additional comment.

TOWN OF EAGLE - GENERAL FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED	% TO BUDGET
TAX REVENUE							
General Property Tax	$ 374,400	$ 565,534	151%	$ 570,090	$ 570,090	$ 4,556	99%
Specific Ownership	10,843	13,281	122%	21,000	21,000	7,719	63%
Sales Tax	3,943,878	4,022,013	102%	8,840,000	8,840,000	4,817,987	45%
Marijuana & Tobacco Sales Tax	399,808	376,312	94%	811,000	811,000	434,688	46%
Severance Tax	-	-	-	250	250	250	0%
Federal Mineral Tax	-	-	-	250	250	250	0%
Franchise Tax	102,618	78,220	76%	254,000	254,000	175,780	31%
Marketing Lodging Tax	131,731	122,549	93%	272,000	272,000	149,451	45%
TOTAL TAX REVENUE	$ 4,963,278	$ 5,177,909	104%	$ 10,768,590	$ 10,768,590	5,590,681	48%
LICENSE & PERMIT REVENUE							
Business Licenses	$ 29,200	$ 36,905	126%	$ 35,000	$ 35,000	$ (1,905)	105%
Liquor Licenses	5,051	4,574	91%	5,000	5,000	426	91%
Tobacco & Marijuana Licenses	5,250	3,000	57%	7,000	7,000	4,000	43%
Building Permits	611,114	237,359	39%	596,000	596,000	358,641	40%
Electrical Permits	95,167	6,212	7%	35,000	35,000	28,788	18%
Road Cut Permits	850	2,100	247%	5,000	5,000	2,900	42%
Sign Permits	400	300	75%	550	550	250	55%
Special Event Permits	75	939	1253%	425	425	(514)	221%
TOTAL LICENSE & PERMIT REVENUE	$ 747,107	$ 291,390	39%	$ 683,975	$ 683,975	$ 392,585	43%
INTERGOVERNMENTAL REVENUE							
Motor Vehicle License Fee	$ 15,875	$ 16,067	101%	$ 32,000	$ 32,000	$ 15,933	50%
Highway Users Tax	118,495	155,144	131%	266,465	266,465	111,321	58%
Road & Bridge Fund	110,469	166,929	151%	119,000	119,000	(47,929)	140%
County Sales Tax	133,904	137,961	103%	307,000	307,000	169,039	45%
Grants	816	580,416	71163%	451,332	722,391	141,975	80%
Intergovernmental Contributions	33,633	34,673	103%	70,386	70,386	35,713	49%
TOTAL INTERGOVERNMENTAL REVENUE	$ 413,192	$ 1,091,189	264%	$ 1,246,183	$ 1,517,242	$ 426,053	72%
CHARGES FOR SERVICES							
Planning & Zoning Fees	$ 3,750	$ 3,625	97%	$ 16,000	$ 16,000	$ 12,375	23%
Planning & Zoning Reimbursable	83,147	13,507	16%	140,000	140,000	126,493	10%
Facility Usage Fees	33,054	43,199	131%	63,000	63,000	19,801	69%
Facility Usage Deposits	989	500	51%	-	-	(500)	-
Sponsorship & Event Revenue	10,310	5,510	53%	15,000	15,000	9,490	37%
Broadband Service Fees	32,930	16,020	49%	-	-	(16,020)	-
Real Estate Transfer Fee	36,936	-	0%	-	-	-	-
Disposable Bag Usage Fee	37	4,980	13343%	-	-	(4,980)	-
TOTAL CHARGES FOR SERVICES	$ 201,153	$ 87,340	43%	$ 234,000	$ 234,000	$ 146,660	37%
FINES & FORFEITURES							
Fines & Forfeits	$ 16,817	$ 17,634	105%	$ 35,000	$ 35,000	$ 17,366	50%
Police Surcharge	3,711	2,230	60%	6,500	6,500	4,270	34%
Police Miscellaneous	4,134	4,710	114%	5,000	5,000	290	94%
Police Grants	2,126	11,113	523%	9,279	9,279	(1,834)	120%
Special Duty Reimbursable	9,260	7,772	84%	30,000	30,000	22,228	26%
TOTAL FINES & FORFEITURES	$ 36,048	$ 43,458	121%	$ 85,779	$ 85,779	$ 42,321	51%
MISCELLANEOUS REVENUE							
Interest & Penalties Total	$ 257,660	$ 255,137	99%	$ 189,500	$ 175,938	$ (79,199)	145%
Rental Income	10,490	11,061	105%	20,870	13,663	2,602	81%
Insurance Proceeds	23,758	35,449	149%	-	-	(35,449)	-
Other Miscellaneous Revenue	8,287	4,780	58%	15,000	10,500	5,720	46%
TOTAL MISCELLANEOUS REVENUE	$ 319,795	$ 306,427	96%	$ 200,101	$ 200,101	$ (106,326)	153%

TOWN OF EAGLE - GENERAL FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED	% TO BUDGET
TRANSFERS FROM OTHER FUNDS							
Water Fund - Computer Support	$ -	$ -	-	$ 76,538	$ 76,538	$ 76,538	0%
Wastewater Fund - Computer Support	-	-	-	51,197	51,197	51,197	0%
Open Space Fund - Computer Support	-	-	-	16,000	16,000	16,000	0%
Refuse Fund	-	-	-	11,159	11,159	11,159	0%
TOTAL TRANSFERS FROM OTHER FUNDS	$ -	$ -	-	$ 154,894	$ 154,894	$ 154,894	0%
TOTAL GENERAL FUND REVENUES	$ 6,680,573	$ 6,997,713	105%	$ 13,373,522	$ 13,644,581	$ 6,646,868	51%
EXPENDITURES							
	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEXPENDED	% TO BUDGET
TOWN COUNCIL	$ 86,670	$ 103,872	120%	$ 153,143	$ 163,477	$ 59,605	64%
GENERAL GOVERNMENT	225,664	575,270	255%	1,312,843	1,583,902	1,008,632	36%
GENERAL ADMINISTRATION	392,115	454,903	116%	1,016,900	1,016,900	561,997	45%
INFORMATION TECHNOLOGY	363,429	326,691	90%	863,650	863,650	536,959	38%
COMMUNITY DEVELOPMENT	572,358	498,883	87%	1,407,434	1,412,434	913,551	35%
STREETS	565,473	675,705	119%	2,505,131	2,512,801	1,837,096	27%
ENGINEERING	186,737	175,769	94%	575,273	575,273	399,504	31%
BUILDINGS & GROUNDS	467,174	564,426	121%	1,285,350	1,285,350	720,924	44%
PUBLIC SAFETY	1,441,269	1,452,269	101%	3,661,041	3,674,041	2,221,772	40%
MUNICIPAL COURT	40,420	43,557	108%	102,026	102,026	58,469	43%
INFORMATION CENTER	10,490	12,580	120%	26,256	26,256	13,676	48%
EVENTS	208,963	214,228	103%	453,313	453,313	239,085	47%
COMMUNICATIONS & MARKETING	16,592	65,557	395%	181,823	181,823	116,266	36%
TRANSFERS TO OTHER FUNDS	-	-	-	2,150,000	2,150,000	2,150,000	0%
TOTAL GENERAL FUND EXPENDITURES	$ 4,577,355	$ 5,163,710	113%	$ 15,694,183	$ 16,001,246	$ 10,837,536	32%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 2,103,218**	**$ 1,834,003**	**87%**	**$ (2,320,661)**	**$ (2,356,665)**	**$ (4,190,668)**	**-78%**

TOWN OF EAGLE - WATER FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Debt Service Surcharge	$ 239,509	$ 240,095	100%	$ 473,400	$ 473,400	$ 233,305	51%
Water Sales - In Town	1,354,290	1,476,173	109%	3,540,000	3,540,000	2,063,827	42%
Water Sales - Out Of Town	220,027	231,282	105%	550,000	550,000	318,718	42%
Water Sales - Fill Station	-	6,054	-	-	-	(6,054)	-
Water Materials & Other	5,250	19,290	367%	76,000	76,000	56,710	25%
Plant Investment Fees (Tap Fees)	1,816,766	241,865	13%	2,800,000	2,800,000	2,558,135	9%
Water Fund Interest	401,209	539,320	134%	420,000	420,000	(119,320)	128%
Water Rights Interest	25,803	-	0%	-	-	-	-
Grants	-	-	-	-	-	-	-
Service Charge	8,395	8,735	104%	12,000	12,000	3,265	73%
Reimbursable Income	-	870	-	-	-	(870)	-
TOTAL WATER FUND REVENUE	$ 4,071,249	$ 2,763,684	68%	$ 7,871,400	$ 7,871,400	$ 5,107,716	35%
EXPENDITURES							
TOTAL WATER FUND EXPENDITURES	$ 1,743,432	$ 1,498,606	86%	$ 15,308,416	$ 15,960,112	$ 14,461,506	9%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 2,327,817**	**$ 1,265,077**	**54%**	**$ (7,437,016)**	**$ (8,088,712)**	**$ (9,353,789)**	**-16%**

TOWN OF EAGLE - WASTEWATER FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Wastewater Sales	$ 1,496,578	$ 1,558,794	104%	$ 3,175,000	$ 3,175,000	$ 1,616,206	49%
Plant Investment Fees (Tap Fees)	2,068,000	126,000	6%	1,800,000	1,800,000	1,674,000	7%
Wastewater Interest	235,066	320,213	136%	230,000	230,000	(90,213)	139%
Miscellaneous	-	-	-	-	-	-	-
TOTAL WASTEWATER FUND REVENUE	$ 3,799,644	$ 2,005,006	53%	$ 5,205,000	$ 5,205,000	$ 3,199,994	39%
EXPENDITURES							
TOTAL WASTEWATER FUND EXPENDITURES	$ 1,182,809	$ 1,318,669	111%	$ 10,865,382	$ 11,315,586	$ 9,996,917	12%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 2,616,835**	**$ 686,337**	**26%**	**$ (5,660,382)**	**$ (6,110,586)**	**$ (6,796,923)**	**-11%**

TOWN OF EAGLE - REFUSE FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Trash Fees	$ 340,668	$ 472,989	139%	$ 947,000	$ 947,000	$ 474,011	50%
Yardwaste Fees	20,852	21,200	102%	41,745	41,745	20,545	51%
Admin Fee	15,036	15,311	102%	30,000	30,000	14,689	51%
Interest	6,797	11,280	166%	15,000	15,000	3,720	75%
TOTAL REFUSE FUND REVENUE	$ 383,354	$ 520,781	136%	$ 1,033,745	$ 1,033,745	$ 512,964	50%
EXPENDITURES							
TOTAL REFUSE FUND EXPENDITURES	$ 295,175	$ 422,887	143%	$ 1,015,774	$ 1,032,476	$ 609,589	41%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 88,179**	**$ 97,894**	**111%**	**$ 17,971**	**$ 1,269**	**$ (96,625)**	**7714%**

TOWN OF EAGLE - STORMWATER FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Stormwater Service Charges	$ 45,766	$ 46,483	102%	$ 91,000	$ 91,000	$ 44,517	51%
Interest	$ 3,892	$ 6,412		10,000	10,000	3,588	64%
TOTAL REFUSE FUND REVENUE	$ 49,658	$ 52,894	107%	$ 101,000	$ 101,000	$ 48,106	52%
EXPENDITURES							
TOTAL REFUSE FUND EXPENDITURES	$ 1,786	$ 1,665	93%	$ 35,470	$ 35,470	$ 33,805	5%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 47,872**	**$ 51,229**	**107%**	**$ 65,530**	**$ 65,530**	**$ 14,301**	**78%**

TOWN OF EAGLE - BROADBAND FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Broadband Fees - Residential (In Town)	$ -	$ 18,649	-	$ 125,856	$ 125,856	$ 107,207	15%
Broadband Fees - Residential (Out of Town)	-	-		11,748	11,748		
Broadband Fees - Business	-	19,895	-	117,850	117,850	97,955	17%
Broadband Installation Fees	-	-	-	39,380	39,380	39,380	0%
Broadband Fees - Miscellaneous	-	-		-	-		
Franchise Tax	-	14,770	-	49,000	49,000	34,230	30%
Debt Proceeds	-	-		1,600,000	1,600,000		
Transfers-In	-	-	-	-	-	-	-
TOTAL BROADBAND FUND REVENUE	$ -	$ 53,314	-	$ 1,943,834	$ 1,943,834	$ 1,890,520	3%
EXPENDITURES							
TOTAL BROADBAND FUND EXPENDITURES	$ -	$ 37,047	-	$ 1,868,336	$ 1,868,336	$ 1,831,289	2%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ -**	**$ 16,268**	**-**	**$ 75,498**	**$ 75,498**	**$ 59,230**	**22%**

TOWN OF EAGLE - CAPITAL IMPROVEMENTS FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Capital Improvements Interest	$ 236,694	$ 368,845	156%	$ 454,000	$ 454,000	$ 85,155	81%
Community Enhancement Interest	7,980	-	0%	2,060	2,060	2,060	0%
Devolution & Transportation Interest	41,983	49,220	117%	68,000	68,000	18,780	72%
Community Enhancement Fund	-	-	-	54,521	54,521	54,521	0%
Developer Contribution - Grand Avenue	220,850	-	0%	300,000	300,000	300,000	0%
Eagle County Contributions	-	-	-	-	-	-	-
Public Safety Impact Fees	306,074	-	0%	330,000	330,000	330,000	0%
Street Impact Fees	191,914	-	0%	160,000	160,000	160,000	0%
Use Tax	1,431,190	398,802	28%	1,300,000	1,300,000	901,198	31%
Transfer From General Fund - Grand Ave	-	-	-	1,500,000	1,500,000	1,500,000	0%
Transfer From General Fund - LERP	-	-	-	375,000	375,000	375,000	0%
Transfer From General Fund - Other	-	-	-	125,000	125,000	125,000	0%
TOTAL CAPITAL IMPROVEMENTS FUND REVENUE	$ 2,436,685	$ 816,867	34%	$ 4,668,581	$ 4,668,581	3,851,714	17%
EXPENDITURES							
TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES	$ 1,581,802	$ 1,756,853	111%	$ 5,576,514	$ 6,317,742	4,560,889	28%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 854,883**	**$ (939,986)**	**-110%**	**$ (907,933)**	**$ (1,649,161)**	**(709,175)**	**57%**

TOWN OF EAGLE - SALES TAX CAPITAL IMPROVEMENTS FUND (STCIF)
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Sales Tax	$ 492,985	$ 502,752	102%	$ 1,110,000	$ 1,110,000	$ 607,248	45%
Grants	-	232,198	-	1,850,000	2,580,000	2,347,802	9%
Mountain Rec Capital Funds	-	345,491		2,000,000	2,000,000	1,654,509	17%
Mountain Rec Debt Service Match	-	-		350,000	350,000	350,000	0%
Interest - Colotrust	55,630	79,995	144%	64,000	64,000	(15,995)	125%
Contributions & Donations	-	-	-	-	-	-	-
Bond Proceeds	-	-		9,000,000	9,000,000	9,000,000	0%
Miscellaneous Revenue	-	-	-	-	-	-	-
TOTAL STCIF REVENUE	$ 548,614	$ 1,160,436	212%	$ 14,374,000	$ 15,104,000	13,943,564	8%
EXPENDITURES							
TOTAL STCIF EXPENDITURES	$ 255,854	$ 729,861	285%	$ 13,495,088	$ 14,901,613	14,171,753	5%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 292,760**	**$ 430,575**	**147%**	**$ 878,912**	**$ 202,387**	**(228,188)**	**213%**

TOWN OF EAGLE - OPEN SPACE FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Lodging Tax	$ 131,731	$ 122,549	93%	$ 272,000	$ 272,000	$ 149,451	45%
Penalty & Interest	100	92	92%	500	500	408	18%
Open Space Interest	18,478	24,939	135%	25,000	25,000	61	100%
State Grants	-	-	-	-	-	-	-
Intergovernmental Contribution	-	-	-	35,000	35,000	35,000	0%
Transfer From General Fund	-	-	-	150,000	150,000	150,000	0%
TOTAL OPEN SPACE FUND REVENUE	$ 150,309	$ 147,579	98%	$ 482,500	$ 482,500	$ 334,921	31%
EXPENDITURES							
TOTAL OPEN SPACE FUND EXPENDITURES	$ 127,089	$ 130,311	103%	$ 632,305	$ 632,305	$ 501,994	21%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 23,221**	**$ 17,268**	**74%**	**$ (149,805)**	**$ (149,805)**	**$ (167,073)**	-12%

TOWN OF EAGLE - CONSERVATION TRUST FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
Lottery Proceeds	$ 27,639	$ 25,049	91%	$ 45,000	$ 45,000	$ 19,951	56%
Conservation Trust Interest	3,820	5,935	155%	8,000	8,000	2,065	74%
TOTAL CONSERVATION TRUST FUND REVENUE	$ 31,459	$ 30,984	98%	$ 53,000	$ 53,000	$ 22,016	58%
EXPENDITURES							
TOTAL CONSERVATION TRUST FUND EXPENDITURES	$ -	$ -	-	$ -	$ -	$ -	-
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 31,459**	**$ 30,984**	**98%**	**$ 53,000**	**$ 53,000**	**$ 22,016**	**58%**

TOWN OF EAGLE - DOWNTOWN DEVELOPMENT AUTHORITY FUND
REVENUES & EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE PERIOD ENDING JUNE 30, 2024

	06/30/23 ACTUAL	YTD ACTUAL	% TO PY	BUDGET	BUDGET (REVISED)	UNEARNED/ UNEXPENDED	% TO BUDGET
REVENUES							
TIF PROPERTY TAXES	$ 15,139	$ 24,850	164%	$ 29,981	$ 29,981	$ 5,131	83%
DDA INTEREST	723	1,278	177%	1,500	1,500		
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	-
TOTAL DDA FUND REVENUE	$ 15,862	$ 26,128	165%	$ 31,481	$ 31,481	$ 5,353	83%
EXPENDITURES							
TOTAL DDA FUND EXPENDITURES	$ 6,373	$ 6,350	100%	$ 34,550	$ 34,550	$ 28,200	18%
NET REVENUES OVER(UNDER) EXPENDITURES	**$ 9,489**	**$ 19,778**	**208%**	**$ (3,069)**	**$ (3,069)**	**$ (22,847)**	**-644%**

To: Mayor Turnipseed and Town Council

From: Jill Kane, Finance Director

Date: August 13, 2024

Agenda Item: 2nd Quarter 2024 - Capital Projects Budget to Actual Report

REQUEST: Staff requests that the Council review the 2024 second quarter capital improvements report that is attached to this memo.

BACKGROUND: The purpose of this quarterly reporting is to provide consistent and transparent updates on the progress of Town Capital Projects. By doing so, we aim to enhance communication with the Council and foster trust and confidence within the community. This collaborative effort will not only facilitate regular updates from all departments but also enable us to address challenges related to project management, budgeting, and communication.

Additionally, this quarterly report will provide an opportunity for more frequent discussions with the Council regarding capital projects, moving away from the annual review format. This shift should lead to more meaningful dialogue and ultimately better decision-making processes.

ANALYSIS: The attached 2024 Second Quarter Capital Improvements Report builds upon our initial Q1 report, incorporating refinements based on feedback and experience. We aim to continuously improve the report's clarity and usefulness for staff, the Council, and the community.

Guidelines:

1. Staff will provide a quarterly report to Council that will include:

- *All Town Capital Projects by Fund*
- *Year to date (YTD) actual amounts for each capital project*
- *Annual Original Budgets and Annual Revised Budgets for each project*
- *Budget to actual variance amounts*
- *Identify Staff Leads for each project*
- *Identify the current status of each project as defined in the "Project Status" Tab*
- *Identify the estimated completion date for the current status of the project*
- *Identify the estimated completion date for entire project*
- *Provide comments/notes to Council regarding why there is a delay in project status*

2. Finance Role & Responsibilities:

- *Finance will update all quarterly YTD actuals and all budget adjustments on a quarterly basis.*
- *Once YTD actuals and budgets have been updated, Finance will notify staff when the quarterly report is ready for quarterly status updates and when those updates are due for the Council Packet.*
- *Once all Staff Leads have provided quarterly project status updates, Finance will follow up with any specific questions, finalize the report, and submit it to the Council Packet with quarterly financial statements.*

3. Project Staff Lead Role & Responsibilities:

- *Staff Leads should not changes budget amounts or YTD actual amounts, Finance will do this. If an amount does not appear to be correct please reach out to Finance to make the correction.*
- *Once Staff Lead's receive notification from Finance that the quarterly report is ready for input, please provide the following:*
  - ***Project Status:** Identify the current status of each project as defined in the "Project Status" Tab for the current quarter. There will be a new column for each quarter, so staff, Council, and the Community can see the progression of each project.*
  - ***Estimated Status Completion Date:** Identify the estimated completion date for the current status of the project - If the project status has changed from the last quarter, a new estimated completion date for the current status of the project needs to be identified.*
  - ***Estimated Project Completion Date:** At the beginning of the project an "Estimated Project Completion Date" will be identified. Should this estimate change, please update this date as necessary.*
  - ***Notes Section:** Staff does not need to provide notes every quarter unless you think there is something that Council should be aware of, however, if an estimated completion date is changed - you **must** make a note of that and the reasoning why. **Please keep very consise.** If staff needs to provide an extensive amount of information regarding particular project, that can be accomplished in the monthly Council Staff Reports or through a regular business item on the agenda.*

Project Status List:

PROJECT STATUS
Not Started
Project Initiation
Planning
Design - 30%
Design - 60%
Design - 90%
Procurement - Preparing Bid Docs (RFP/RFQ)
Procurement - Issued RFP/RFQ
Procurement - Evaluating bids/select contractors and suppliers
Procurement - Negotiate & Finalize contracts
Procurement - Contract in Review by Attorney
Procurement - Contractor Hired
Procurement - Equipment Ordered
Procurement - Equipment Received
Construction - Mobilization
Construction - Execution
Project Closeout
Post-Project Evaluation
Complete

Report Analysis and Next Steps:

- Projects highlighted in green have been rolled over from 2023.
- Projects highlighted in blue are newly identified projects since the budget was adopted in November 2023.
- **With the addition of new projects and rollover projects, the Town's 2024 capital project list has expanded from 58 to 82** identified items and is an increase in capital spending in 2024 by $3,089,653. However, it's crucial to remember that “an excess of 'yes' can lead to mediocrity or, worse yet, a trail of broken promises”.
  - Staff continue to prioritize projects and recommend deferrals of lower-priority projects to ensure focus on higher-priority initiatives. These projects are highlighted in yellow within the report.

COMMUNITY INPUT: No public comment has been received to date on this report.

BUDGET / STAFF IMPACT: Any modifications to capital projects will impact both the budget and staffing resources.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The alignment of our capital project budget to actual quarterly reports with the Town's guiding principle of 'transparency and community engagement' underscores our commitment to fostering public trust through timely communication and feedback from both the council and our community.

Many of the projects outlined in the report are closely aligned with strategic objectives. However, it is during the analysis and prioritization stages that we emphasize the importance of maintaining alignment with the Council's strategic plan. By doing so, we ensure that our efforts are consistently directed towards fulfilling the broader goals and vision set forth by the Council.

RECOMMENDED ACTION OR PROPOSED MOTION: Please review the attached report and provide feedback or raise any concerns regarding specific capital projects.

ATTACHMENTS:

- 2024 Q2 - Capital Project Budget to Actual - Council Report

2024 TOWN OF EAGLE CAPITAL PROJECTS - BUDGET TO ACTUAL REPORT - 06/30/24

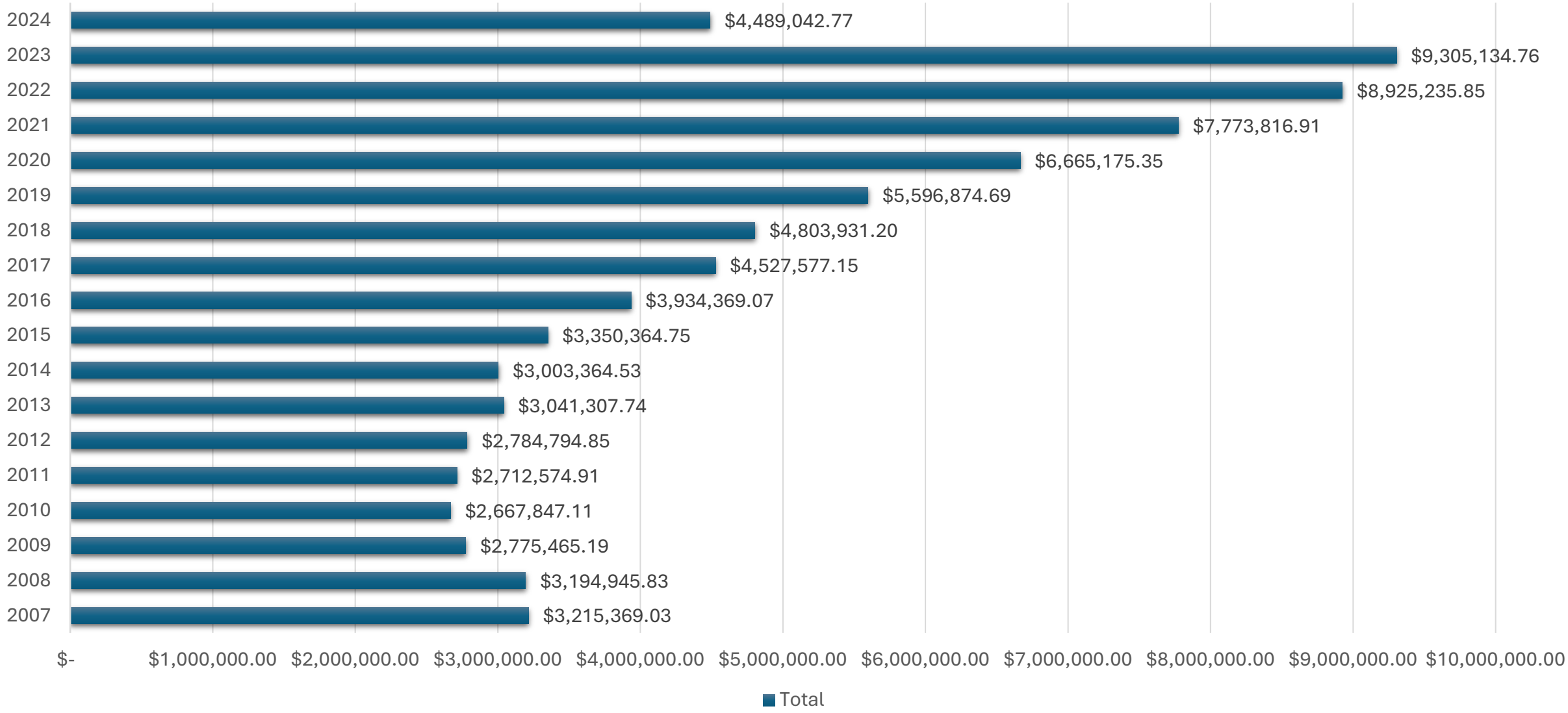
Account #	Activity Code	Title	YTD Amount	Original Budget	Revised Budget	Budget Change Increase/ (Decrease)	Variance under/(over) Compared to Revised Budget	Staff Lead	Q1 Status	Q2 Status	Estimated Project Completion Date	Notes/(Postponed? Reasoning)
Projects highlighted in green are being 2023 projects rolled over to 2024								*Projects highlighted in light green are complete*				
Projects highlighted in blue are newly identified projects since the budget was adopted								*Projects highlighted in yellow are projects that staff is not moving forward with in 2024*				
CAPITAL IMPROVEMENTS FUND												
31-51-724		Pool & Ice Maintenance Fund	$ 50,000	$ 50,000	$ 50,000	$ -	$ -	Jill Kane	Complete	Complete	1/31/2024	This is a transfer of funds to the Eagle Rec Advisory Corp
31-51-726		Old Town Hall Improvements	7,265	250,000	250,000	-	*242,735*	Larry Pardee	Procurement - Preparing Bid Docs (RFP/RFQ)	Not Started	N/A	Not moving forward at this time unless we obtain grant funding for planning.
31-51-730	312202	Town Hall Electric Vehicle Charging Stations	-	40,000	40,000	-	*40,000*	Kira Koppel	Not Started	Not Started	7/17/2025	Recommending to reserve these funds for a more streamlined approach. Several grant opportunities are available in fall 2024, making it prudent to reserve these funds for a more coordinated effort in 2025.
31-51-730	312302	Building Assessments - Implementation	-	100,000	-	*(100,000)*	-	Tom Gosiorowski	Not Started	Not Started		
31-51-730	312310	Reconfigure/Remodel Upstairs Comm Dev space for Police Department	-	100,000	100,000	-	*100,000*	Larry Pardee	Not Started	Not Started	N/A	This project was contingency on Old Town Hall project moving forward so this project is also on hold for now.
31-51-730	24	Town Hall Roof Top Unit	-	63,500	63,500	-	*63,500*	Kevin Fontana	Project Initiation	Planning	11/30/2024	
31-51-730	312206	Council Room AV Upgrades	78,866	-	127,631	*127,631*	*48,765*	Kevin Aoki	Project Closeout	Complete	2/1/2024	
31-51-745	312401	Irrigation Intake Improvements - Chambers Park	-	121,551	121,551	-	*121,551*	Kevin Fontana	Not Started	Planning	10/31/2024	
31-51-745	312409	Terrace Park Restroom Reconstruction	-	-	64,800	*64,800*	*64,800*	Kevin Fontana	Procurement - Contractor Hired	Construction - Execution	9/30/2024	
31-51-745	312412	Information Center Restroom Pump Station	-	-	25,000	*25,000*	*25,000*	Kevin Fontana	Not Started	Project Initiation	11/31/2024	This date has changed from 8/31/24 due to part availability.
31-51-750	312402	Public Works Electric Vehicle Charging Stations	599	30,000	10,000	*(20,000)*	*9,401*	Kevin Fontana/Kira Koppel	Procurement - Equipment Ordered	Planning	9/30/2024	
31-51-750	312410	Public Works Engineering Office Remodel	-	-	20,000	*20,000*	*20,000*	Tom Gosiorowski	Planning	Planning	Unknown	Staff will provide a more complete update next quarter
31-51-751	312303	Security Cameras & Access Controls	19,708	77,547	99,252	*21,705*	*79,544*	Kevin Aoki	Construction - Execution	Project Closeout	7/1/2024	
31-51-751	312304	Expanding Broadband & Smart City Services to Business Districts	-	250,000	-	*(250,000)*	-	Kevin Aoki				Budget removed
31-51-751	312407	Public Safety Cloud Migration	19,192	-	20,000	*20,000*	*808*	Kevin Aoki	Construction - Execution	Project Closeout	6/1/2024	
31-51-751	312403	Fiber Conduit - Extending To Cemetery Tank for Town Internet Service	-	37,100	37,100	-	*37,100*	Kevin Aoki	Not Started	Not Started	1/30/2025	Will follow tower build
31-51-751	312408	Communications Tower	-	-	209,330	*209,330*	*209,330*	Kevin Aoki	Not Started	Planning	10/30/2024	Aligned with water tank tear down
31-51-752		Public Art Mural & Beautification Project	28,371	-	115,449	*115,449*	*87,078*	Larry & Jill	Project Closeout	Project Closeout	9/30/2024	Staff needs to work on ensure that this is fully wrapped up
31-51-770		Employee Housing Property	535,021	-	-	-	*(535,021)*	Larry & Nikki	Not Started	Complete	6/30/2024	
31-52-712	312306	Handicap Ramps ADA Replacement	-	30,000	30,000	-	*30,000*	Ryan Johnson	Procurement - Issued RFP/RFQ	Construction - Execution	9/27/2024	
31-52-730	312411	E-Bike Signage and Installation	-	-	65,000	*65,000*	*65,000*	Kevin Fontana	Not Started	Planning	11/30/2024	
31-52-737	30	Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights	18,860	125,000	125,000	-	*106,140*	Martha Miller	Design - 60%	Design - 90%		Preparing AD docs and CDOT clearances
31-52-740	312307	Nogal Road and Highway 6 Street Light	10,171	-	44,100	*44,100*	*33,929*	Kevin Fontana	Procurement - Equipment Ordered	Procurement - Equipment Received	6/30/2024	
31-52-770	312309	Street Replacement: 4th Street (Wall to Washington) & Howard Street (2nd to 6	12,793	1,020,000	1,057,761	*37,761*	*1,044,968*	Ryan Johnson	Procurement - Evaluating bids/select contractors and suppliers	Construction - Execution	10/31/2024	
31-52-771	312404	Street Replacement: Capitol Street (2nd to 5th)	-	118,800	118,800	-	*118,800*	Martha Miller	Not Started	Project Initiation	12/31/2025	Survey, SUE, and geotech starting
31-52-780		Grand Avenue Improvements	381,585	2,475,000	2,475,000	-	*2,093,415*	Martha Miller	Design - 30%	Design - 30%	12/31/2027	TO #2 for 60% design in progress
31-54-727		Portable Variable Message Board	-	30,000	30,000	-	*30,000*	Kevin Fontana	Procurement - Equipment Ordered	Procurement - Equipment Received	6/30/2024	
31-54-730		Multi-Purpose Truck * Replacement of 2005 Ford F-250 (B&G) - 2023 Rollover * Replacement of 2005 Ford F-150 (B&G) - 2023 Rollover * Replacement of 2005 Ford F-350 (B&G) - 2023 Rollover * Replacement of 2004 Ford F-250 (B&G) * Replacement of 2007 F-350 (Streets) * Replacement of 2008 Ford F-150 (Eng)	96,266	195,000	385,000	*190,000*	*288,734*	Kevin Fontana	Procurement - Evaluating bids/select contractors and suppliers	Procurement - Evaluating bids/select contractors and suppliers	12/31/2024	This is ongoing, with different design and builds of vehicles. I will update again as things change. Two vehicles purchased, remainder should be purchased in 3rd qrt and PW will complete the buildout of the vehicles in 3rd and 4th qrt.
31-54-765		83"x16' Tandem Axle Landscape Trailer	7,430	9,800	9,800	-	*2,370*	Kevin Fontana	Procurement - Equipment	Complete	5/17/2024	
31-55-715	312308	License Plate Reader	22,725	26,000	26,000	-	*3,275*	Ron Delp	Project Closeout	Complete	5/30/2024	
31-55-715	312405	Mobile Vehicle Barriers	-	47,000	98,000	*51,000*	*98,000*	Carrie Buhlman	Procurement - Equipment	Procurement - Equipment Ordered	7/31/2024	
31-55-715	312406	Armored Car Contribution	43,737	45,000	45,000	-	*1,263*	Carrie Buhlman	Project Closeout	Complete	5/30/2024	This was a contribution for the purchase to Town of Avon
31-55-724		Patrol Vehicles * 2023 Rollover x 2 Vehicles * 2024 x 4 Vehicles	424,264	335,216	454,668	*119,452*	*30,404*	Carrie Buhlman	Procurement - Equipment	Procurement - Equipment Received	9/30/2024	We have purchased all patrol vehicles we are now completing all build outs.
		TOTAL CAPITAL IMPROVEMENTS FUND CAPITAL PROJECTS	**$ 1,756,853**	**$ 5,576,514**	**$ 6,317,742**	***$ 741,228***	***$ 4,560,889***					
GENERAL FUND												
10-54-361		Street Resurfacing	$ 64,377	$ 735,000	$ 735,000	$ -	$ 670,623	Ryan Johnson	Procurement - Issued RFP/RFQ	Construction - Execution	9/27/2024	
		TOTAL GENERAL FUND CAPITAL PROJECTS	**$ 64,377**	**$ 735,000**	**$ 735,000**	**$ -**	***$ 670,623***					
WATER FUND												
52-59-711	522314	Yearout Energy Solar Project	$ 113	$ 1,569,657	$ 1,610,657	*$ 41,000*	*$ 1,610,544*	Kira Koppel	Procurement - Contract in Review by Attorney	Construction - Mobilization	12/2/2024	Mobilization set to occur on August 6th; equipment has been partially delivered, but awaiting final items. First invoice received for preconstruction
52-59-711	522302	Security Cameras and Access Controls	-	13,324	13,324	-	*13,324*	Kevin Aoki	Construction - Execution	Project Closeout	7/1/2024	
52-59-711	522401	Water Meter Antenna	40,720	54,000	54,000	-	*13,280*	Stephan Wilson	Procurement - Equipment Ordered	Procurement - Equipment Received	6/30/2024	
52-59-711	522304	Water campus landscaping Xeriscape	-	10,000	10,000	-	*10,000*	Kira Koppel	Not Started	Not Started	6/30/2025	Postponed to 2025 due to solar array construction
52-59-711	522303	Converting Water connections to Town Wireless	20,171	-	33,146	*33,146*	*12,975*	Kevin Aoki	Construction - Execution	Construction - Execution	12/31/2024	ongoing through 2026
52-59-711	16	Fencing for Water Properties	13,928	-	65,890	*65,890*	*51,962*	Stephan Wilson	Project Closeout	Project Closeout	6/30/2024	
52-59-740	17	Cemetery Tank	9,616	3,600,000	3,600,000	-	*3,590,384*	Stephan Wilson	Procurement - Evaluating bids/select contractors and suppliers	Procurement - Negotiate & Finalize contracts	4/30/2025	Waiting on HOA and Eagle County...
52-59-740	522312	East Eagle Tank	19,154	1,550,000	1,310,000	*(240,000)*	*1,290,846*	Stephan Wilson	Planning	Planning	11/30/2027	
52-59-740	522305	Lower Eby Creek Tank and Booster Pump Station Replacement	14,926	1,665,000	1,839,046	*174,046*	*1,824,120*	Stephan Wilson	Design - 30%	Procurement - Preparing Bid Docs (RFP/RFQ)	11/1/2024	
52-59-740	522317	UBWTP: 2 MG Tank Rehab	2,781	2,070,800	2,242,683	*171,883*	*2,239,902*	Stephan Wilson	Construction - Mobilization	Construction - Execution	10/1/2024	
52-59-754	522404	LBWTP wall insulation	-	-	24,000	*24,000*	*24,000*	Stephan Wilson	Procurement - Contractor Hired	Construction - Mobilization	9/15/2024	Waiting on contractor for scheduling
52-59-757	522403	UBWTP Fire Alarms	-	-	36,000	*36,000*	*36,000*	Stephan Wilson	Procurement - Contractor Hired	Construction - Mobilization	9/15/2024	Waiting on contractor for scheduling
52-59-757	252405	UBWTP Pretreatment Valve and Actuator	-	-	20,000	*20,000*	*20,000*	Stephan Wilson	Procurement - Equipment Ordered	Procurement - Equipment Received	9/15/2024	Waiting on contractor for scheduling
52-59-773	522306	Water Line: Brush Creek Transmission Main Replacement - Phase III	-	75,000	75,000	-	*75,000*	Stephan Wilson/Martha Miller	Not Started	Project Initiation	4/31/2025	Survey and SUE starting
52-59-773	522318	Transmission Main: Brush Creek Pressure Reducing Value (PRV)	-	-	75,000	*75,000*	*75,000*	Stephan Wilson	Procurement - Equipment Ordered	Procurement - Equipment Ordered	9/30/2024	Waiting on leadtime and scheduling; modified estimated project completion date from 7/15/24 to 9/30/24
52-59-774	522307	Water Line: Adams Rib School House PRV	-	50,000	50,000	-	*50,000*	Stephan Wilson/Martha Miller	Not Started	Project Initiation	4/31/2025	Survey and SUE starting; revised estimated project completion date from 11/15/2025 to 4/31/2025
52-59-774	522320	Water Line: Grand Ave	-	28,300	38,305	*10,005*	*38,305*	Martha Miller	Design - 30%	Design - 30%	12/31/2027	TO #2 for 60% design in progress
52-59-774	522308	Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	-	200,000	255,125	*55,125*	*255,125*	Ryan Johnson	Procurement - Evaluating bids/select contractors and suppliers	Construction - Execution	10/31/2024	
52-59-774	522319	Water Line: Howard Street Water Main: 2nd Street to 6th Street	20,807	500,000	525,601	*25,601*	*504,794*	Ryan Johnson	Procurement - Evaluating bids/select contractors and suppliers	Construction - Execution	10/31/2024	
52-59-774	522402	Water Line: Downtown Distribution: Capitol Street: 2nd to 5th Street	-	60,000	60,000	-	*60,000*	Martha Miller	Not Started	Project Initiation	12/31/2026	Survey, SUE, and geotech starting
		TOTAL WATER FUND CAPITAL PROJECTS	**$ 142,216**	**$ 11,446,081**	**$ 11,937,777**	***$ 491,696***	***$ 11,795,561***					
WASTE WATER FUND												

2024 TOWN OF EAGLE CAPITAL PROJECTS - BUDGET TO ACTUAL REPORT - 06/30/24

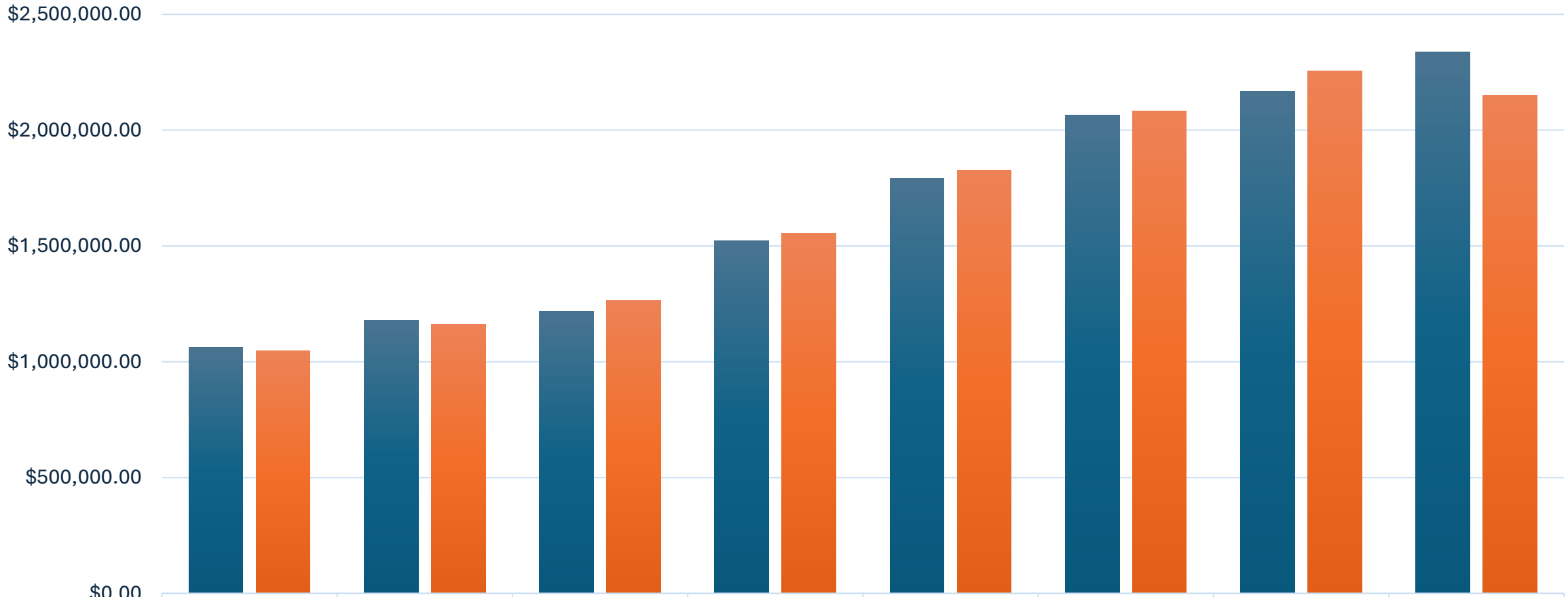
Account #	Activity Code	Title	YTD Amount	Original Budget	Revised Budget	*Budget Change Increase/ (Decrease)*	Variance under/(over) Compared to Revised Budget	Staff Lead	Q1 Status	Q2 Status	Estimated Project Completion Date	Notes/(Postponed? Reasoning)
Projects highlighted in green are being 2023 projects rolled over to 2024								*Projects highlighted in light green are complete*				
Projects highlighted in blue are newly identified projects since the budget was adopted								*Projects highlighted in yellow are projects that staff is not moving forward with in 2024*				
51-58-711	512302	Security Cameras and Access Controls	$ -	$ 8,158	$ 8,158	$ -	$ 8,158	Kevin Aoki	Construction - Execution	Project Closeout	7/1/2024	
51-58-711	512303	Converting WW connections to Town Wireless	1,494	-	10,723	10,723	9,229	Kevin Aoki	Construction - Execution	Construction - Execution	12/31/2024	
51-58-711	512306	Brush Creek and Eagle River Temperature Monitoring Stations	-	-	50,000	50,000	50,000	Stephan Wilson	Design - 60%	Design - 90%	10/31/2024	Waiting on Eagle County
51-58-711	512305	Water/Wastewater campus landscaping - Xeriscape	-	10,000	10,000	-	10,000	Kira Koppel	Not Started	Not Started	6/30/2025	Postponed to 2025 due to solar array construction
51-58-711	512401	Sanitary Sewer Piers across Eagle River	-	220,500	220,500	-	220,500	Stephan Wilson	Not Started	Not Started		
51-58-711	512308	Nutrient Criteria Nitrogen	139,417	5,600,000	5,526,500	(73,500)	5,387,083	Stephan Wilson	Design - 30%	Procurement - Preparing Bid Docs (RFP/RFQ)	12/31/2025	Waiting on CDPHE - Permits Section
51-58-711	512312	Yearout Energy Solar Project	-	1,569,657	1,613,657	44,000	1,613,657	Kira Koppel	Procurement - Contract in Review by Attorney	Construction - Mobilization	12/2/2024	Mobilization set to occur on August 6th; equipment has been partially delivered, but awaiting final items.
51-58-711	512309	Collection System Improvements	-	50,000	50,000	-	50,000	Stephan Wilson	Not Started	Not Started		Moving to O&M
51-58-721	512310	WWTP: Replumbing	-	10,000	10,000	-	10,000	Stephan Wilson	Not Started	Not Started	6/30/2025	
51-58-721	512402	Process Building: Fire Alarms	-	15,000	15,000	-	15,000	Stephan Wilson	Procurement - Contractor Hired	Construction - Mobilization	6/30/2024	
51-58-721	512403	WWTP: Headworks Grit Chamber Lining Repair	-	-	73,500	73,500	73,500	Stephan Wilson	Procurement - Contractor Hired	Project Closeout	6/30/2024	
51-58-721	512311	Headworks Screen	9,528	-	315,000	315,000	305,472	Stephan Wilson	Design - 90%	Design - 90%	12/15/2024	
51-58-730	512313	Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th Street	20,807	300,000	320,476	20,476	299,669	Ryan Johnson	Procurement - Evaluating bids/select contractors and suppliers	Construction - Execution	10/31/2024	
51-58-730	512314	Grand Avenue Sanitary Sewer Main Improvements	-	28,300	38,305	10,005	38,305	Martha Miller	Design - 30%	Design - 30%	12/31/2027	TO #2 for 60% design in progress
51-58-740		Truck - Replace Ford F-350	-	75,000	75,000	-	75,000	Stephan Wilson	Not Started	Procurement - Equipment Ordered	12/15/2024	
		TOTAL WASTE WATER FUND CAPITAL PROJECTS	**$ 171,246**	**$ 7,886,615**	**$ 8,336,819**	***$ 450,204***	***$ 8,165,573***					
SALES TAX CAPITAL IMPROVEMENT FUND (STCIF)												
61-50-720	612304	Multi-Use Recreational Facilities - Pool Rebuild Project	$ 577,689	$ 12,000,000	$ 13,161,525	$ 1,161,525	$ 12,583,836	Melissa Daruna	Construction - Mobilization	Construction - Execution	5/31/2025	
61-50-730	612301	Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side	-	110,250	110,250	-	110,250					
61-50-745	612401	Dog Park Improvements	-	45,000	45,000	-	45,000	Brian Lieberman	Not Started	Project Initiation	12/31/2025	Staff is developing the RFP, with a goal to release it by August 23, 2024. The project completion date has been revised to 2025, as we have decided to focus solely on planning in 2024.
61-50-745	612303	Haymaker Trailhead Bike Park And Skill Loop Cont.	-	-	100,000	100,000	100,000	Melissa Daruna/ Brian Lieberman	Construction - Execution	Project Closeout	6/30/2025	
61-50-745	612403	BMX Park Improvements	33,481	-	100,000	100,000	66,519	Melissa Daruna	Procurement - Evaluating bids/select contractors and suppliers	Construction - Execution	10/1/2024	
61-50-745	612404	Skate Park - Design	-	-	30,000	30,000	30,000	Melissa Daruna	Not Started	Not Started	6/30/2025	
61-50-745	42	Brush Creek Park Playground Replacement	-	-	50,000	50,000	50,000	Larry Pardee	Not Started	Project Initiation	5/30/2025	Moving to spring of 2025 - Coordinating with Leather & Associates
61-50-760		Riverpark - Misc To be Removed in Supplemental	-	30,000	-	(30,000)	-					
61-50-760	47	Riverpark: Rapid Blocs	13,560	40,000	35,000	(5,000)	21,440	Larry Pardee	Project Closeout	Project Closeout	11/30/2024	The Army Corps of Engineers has approved the 404 permit for our Rapid Blocks project, requiring us to notify them of any river activities. We plan to test the blocks in the river this fall to ensure their effectiveness to close out this project.
61-50-760	612402	New Wave Feature (Planning)	-	20,000	20,000	-	20,000	Larry Pardee	Not Started	Planning	Unknown	Eagle River Coalition is currently obtaining two separate design concepts
		TOTAL STCIF CAPITAL PROJECTS	**$ 624,730**	**$ 12,245,250**	**$ 13,651,775**	***$ 1,406,525***	***$ 13,027,045***					
OPEN SPACE												
81-50-730	812401	Restoration project/habitat improvements on Open Space Phase 1	$ -	$ 80,000	$ 80,000	$ -	$ 80,000	Brian Lieberman	Procurement - Preparing Bid Docs (RFP/RFQ)	Procurement - Issued RFP/RFQ	12/31/2025	RFP released in July. Submissions are due by 8/12/24. Assessment, planning, and design work will be completed in 2024. Construction is planned for 2025. Brush Creek and Hernage Creek Riparian Enhancements.
81-50-747	812301	Open Space and Trails Master Plan Implementation Phase 1 - Implementation	-	100,000	100,000	-	100,000	Brian Lieberman	Construction - Mobilization	Construction - Execution	12/31/2024	New trails are being constructed throughout the summer. Trails are opening as completed. The goal is to complete construction by end of year. Revised project completion date from 11/30/24 to 12/31/24
81-50-755		Open Space Signage Projects	32,812	125,000	125,000	-	92,188	Brian Lieberman	Procurement - Equipment Ordered	Construction - Mobilization	11/1/2024	Signs are being fabricated. Fabrication completed by 8/30/24. Installation to occur in September 2024. Revised project completion date from 9/1/24 to 11/1/24
		TOTAL OPEN SPACE CAPITAL PROJECTS	**$ 32,812**	**$ 305,000**	**$ 305,000**	***$ -***	***$ 272,188***					
		TOTAL CAPITAL PROJECTS	**$ 2,792,234**	**$ 38,194,460**	**$ 41,284,113**	***$ 3,089,653***	***$ 38,491,879***					

ANNUAL TOTAL SALES TAX
2007-2024
REVENUE PERIOD TOTALS

**2016 - PRESENT INCLUDE .5% SALES TAX INCREASE*

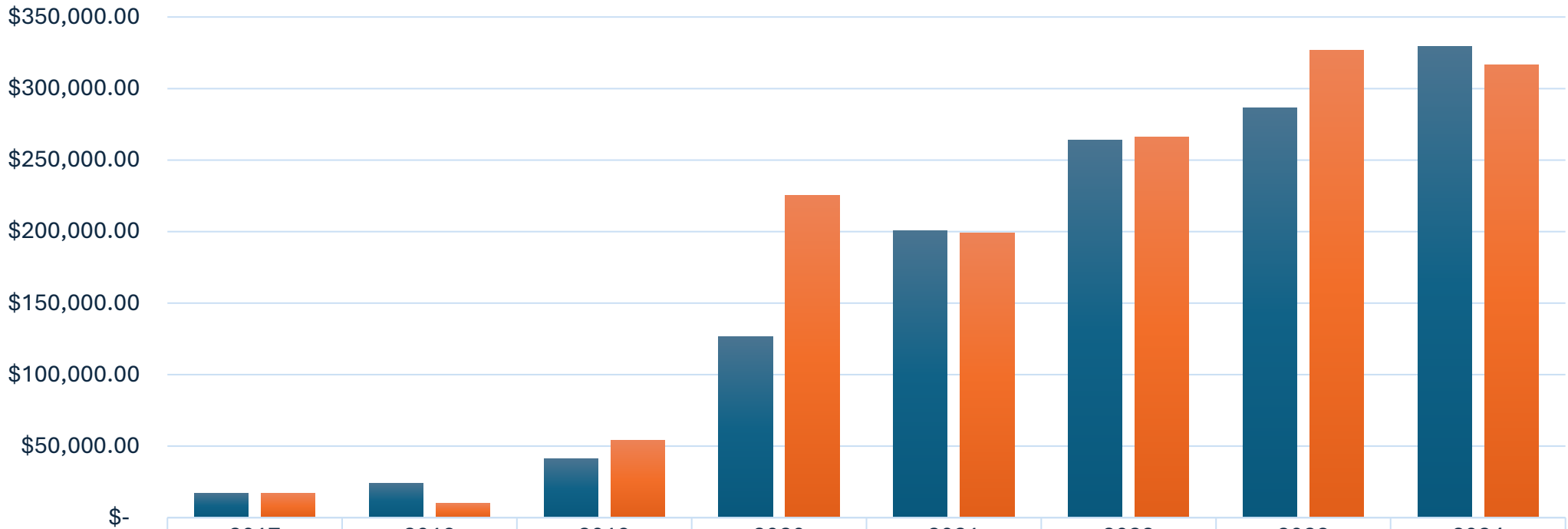


TOTAL SALES TAX BY QUARTER
2017-2024
REVENUE PERIOD TOTALS



	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$1,063,301.45	$1,178,718.57	$1,216,488.34	$1,522,565.39	$1,790,838.39	$2,064,170.93	$2,167,117.31	$2,339,171.23
SECOND QUARTER	$1,046,587.64	$1,162,266.07	$1,264,176.75	$1,554,045.80	$1,828,829.48	$2,081,468.42	$2,255,439.49	$2,149,871.54

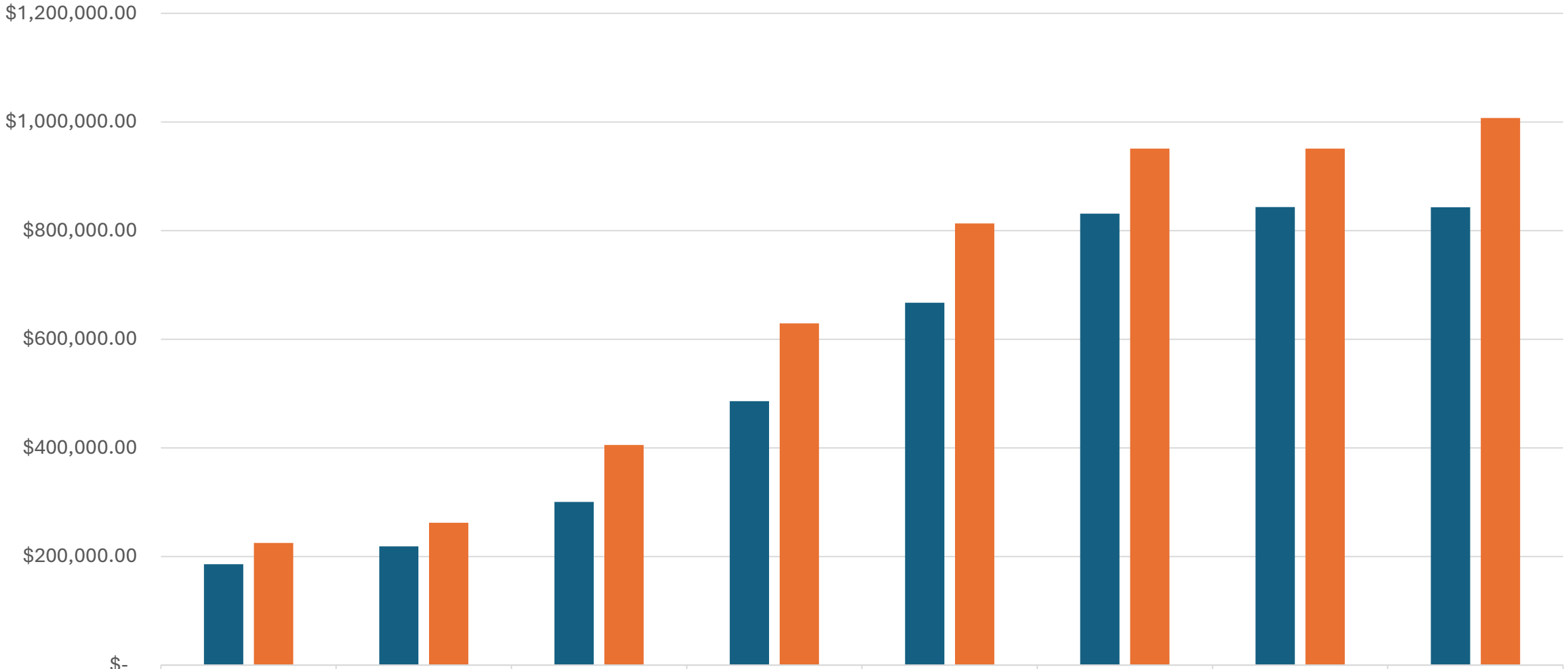
ONLINE SALES TAX BY QUARTER
2017-2024
REVENUE PERIOD TOTALS



	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$17,179.39	$24,249.98	$41,363.57	$126,298.87	$200,373.01	$264,177.15	$286,437.33	$329,524.14
SECOND QUARTER	$16,876.45	$10,046.51	$54,246.37	$225,509.84	$199,019.89	$266,072.23	$326,859.69	$316,559.67

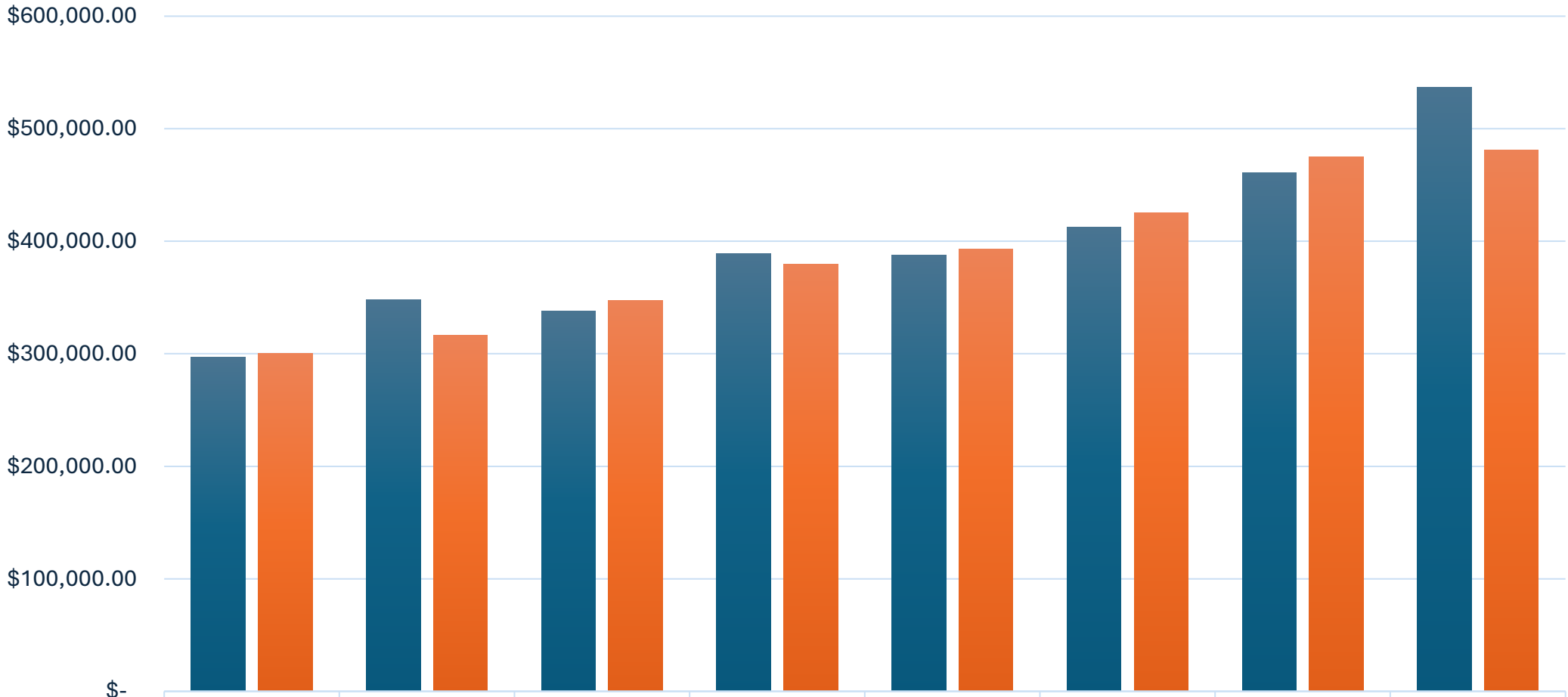
Online sales are included in the retail and out of area sectors.

RETAIL QUARTERLY COLLECTIONS
2017-2024



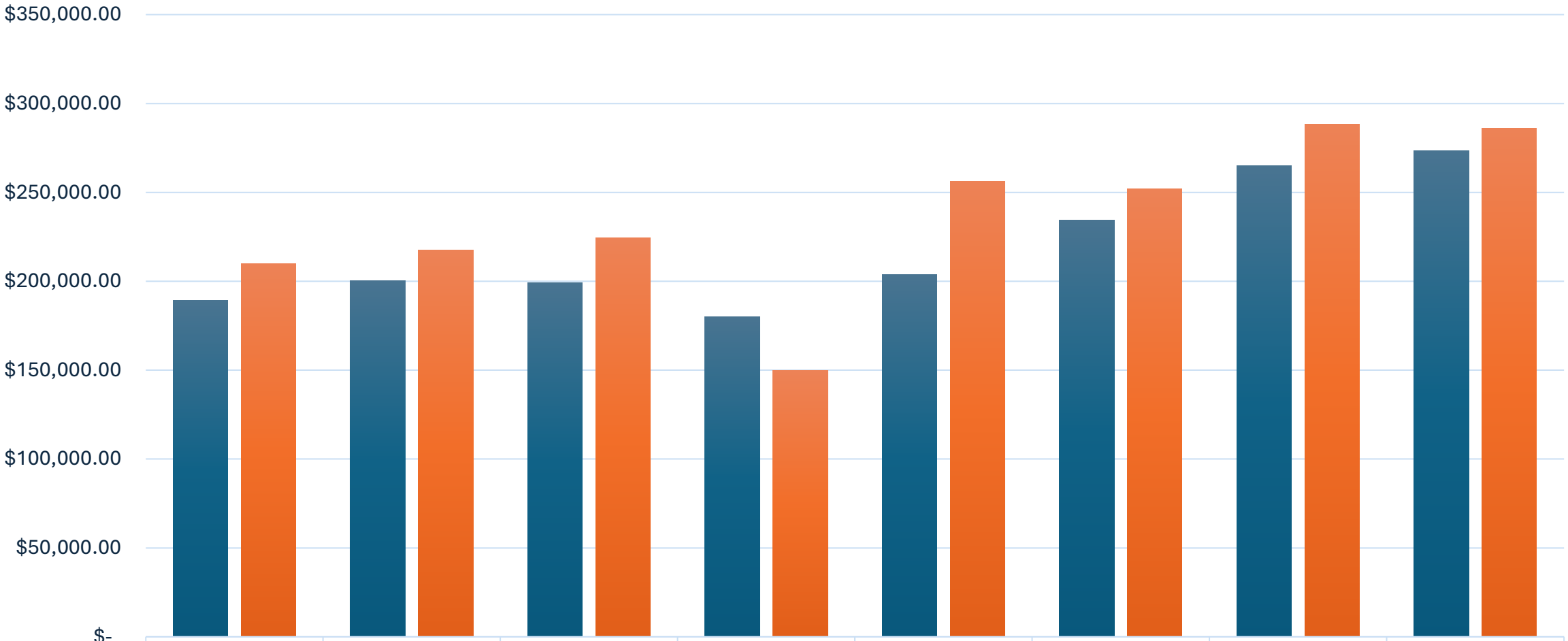
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$185,713.65	$218,784.29	$300,363.70	$485,838.07	$667,133.98	$831,233.26	$843,373.22	$842,945.25
SECOND QUARTER	$225,023.08	$262,235.83	$405,199.18	$629,208.25	$813,291.24	$951,083.39	$951,093.19	$1,007,521.92

FOOD QUARTERLY COLLECTIONS
2017-2024



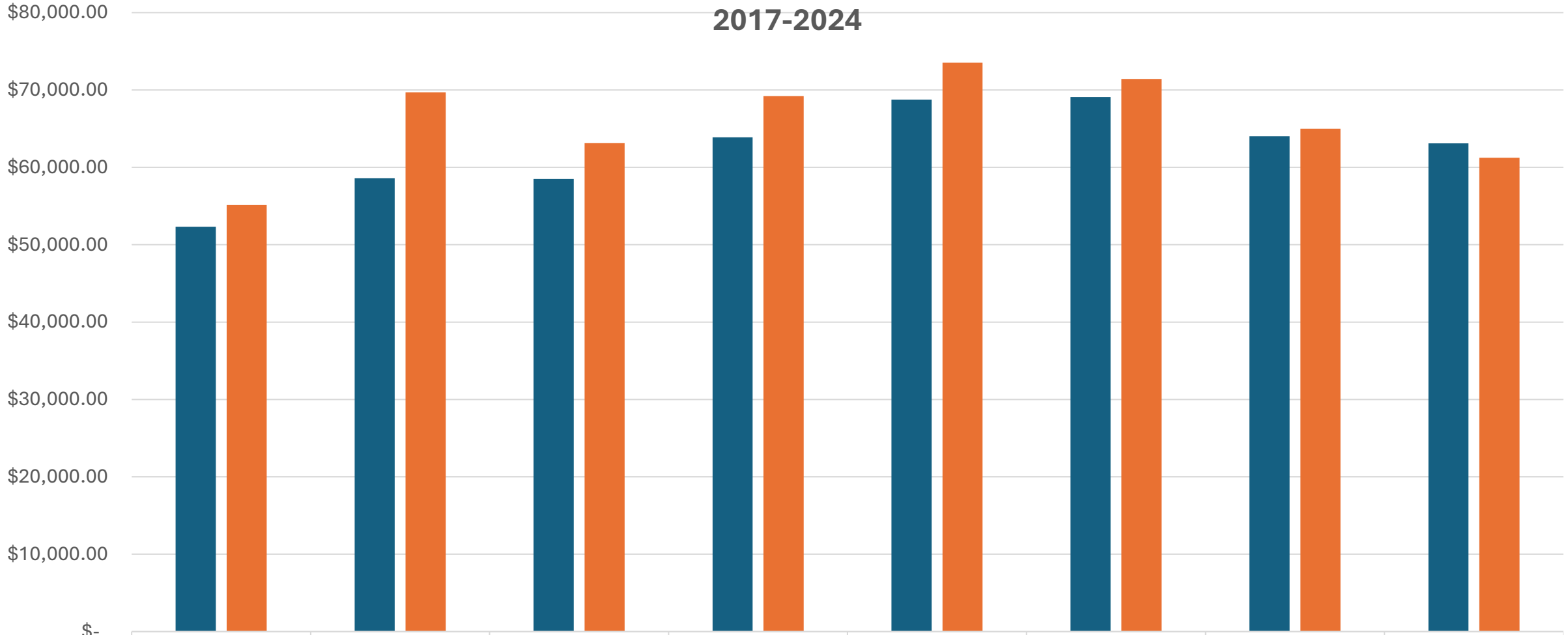
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$296,863.99	$347,750.90	$338,156.09	$389,096.75	$387,598.83	$412,768.95	$460,774.49	$536,899.14
SECOND QUARTER	$300,117.71	$316,228.73	$347,465.39	$379,808.92	$392,969.75	$424,951.53	$474,874.65	$480,780.20

RESTAURANTS & BARS QUARTERLY COLLECTIONS
2017-2024



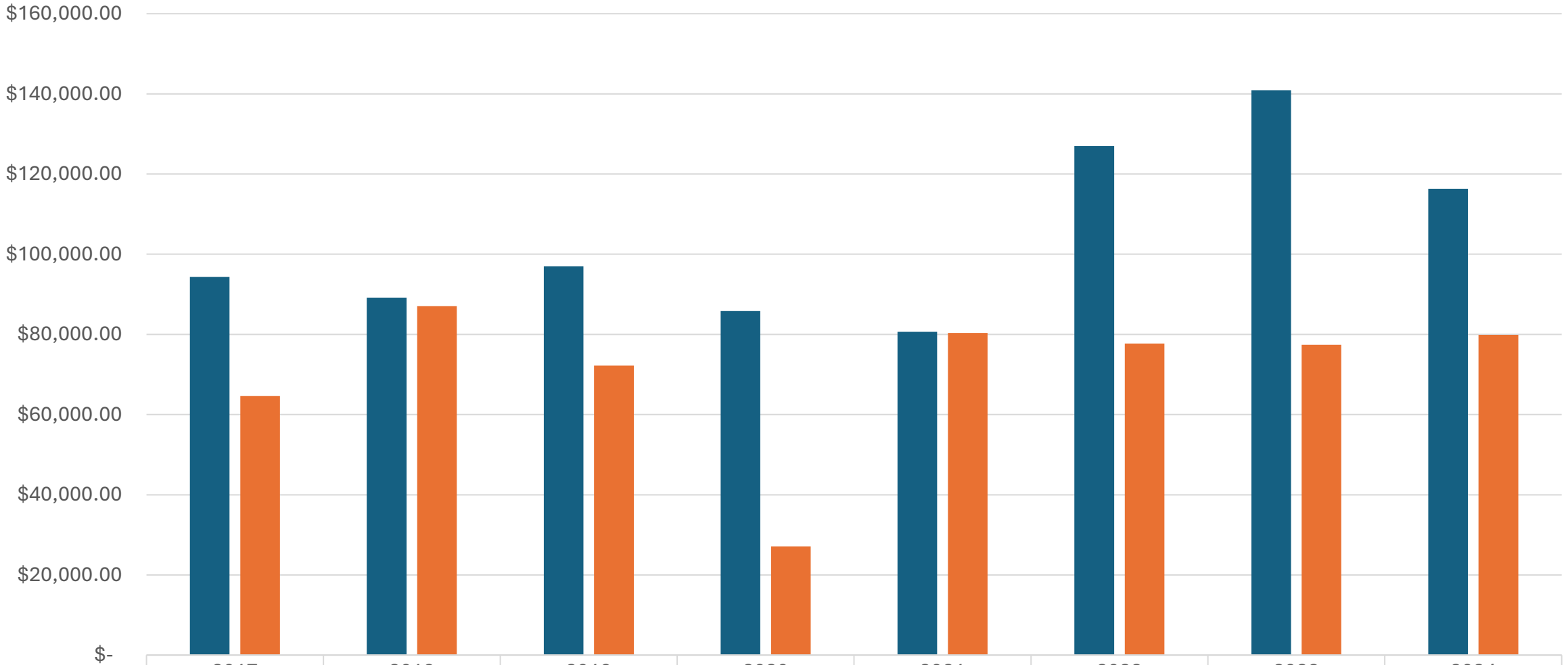
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$189,057.51	$200,312.86	$199,299.24	$180,124.31	$203,591.89	$234,516.66	$264,927.92	$273,489.57
SECOND QUARTER	$209,723.76	$217,359.13	$224,332.03	$149,891.54	$256,096.35	$251,819.96	$288,175.35	$285,892.02

LIQUOR STORES QUARTERLY COLLECTIONS 2017-2024



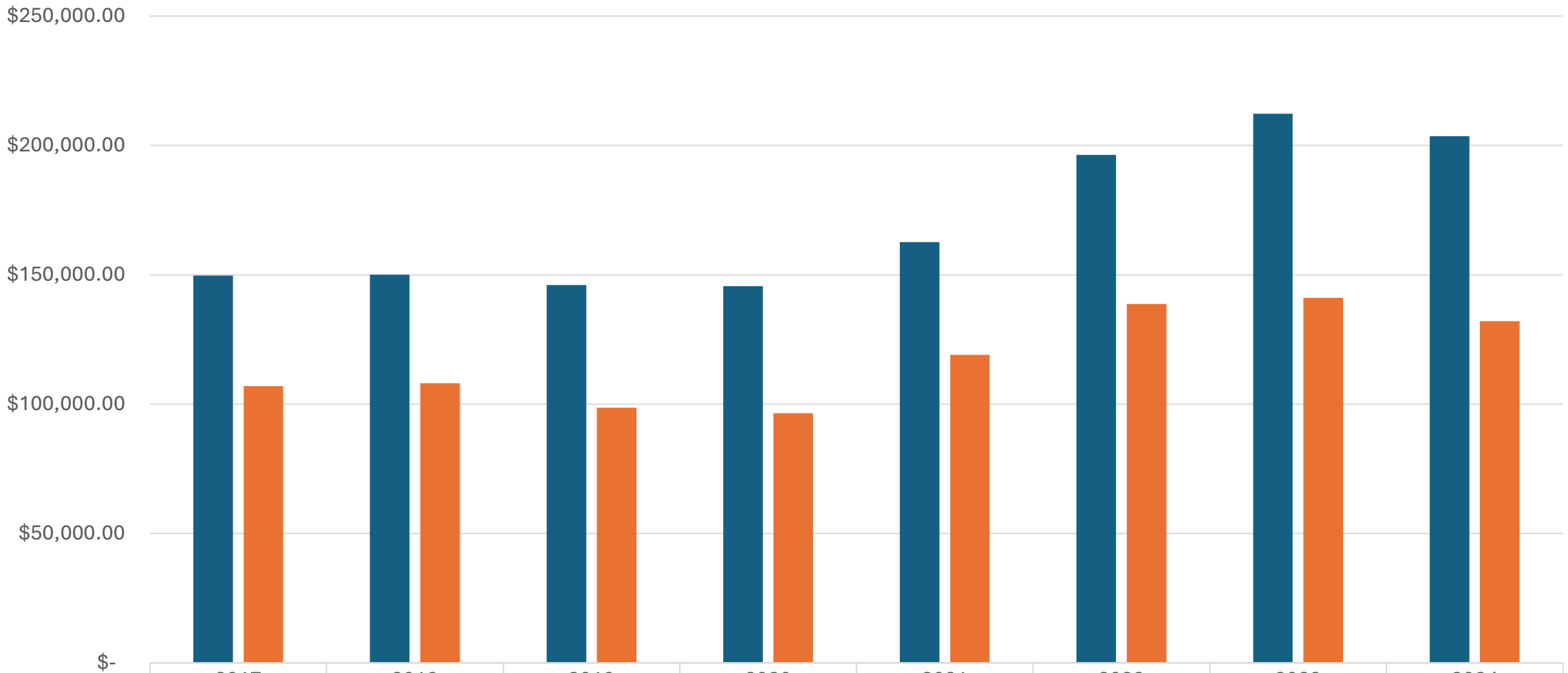
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$52,326.39	$58,597.16	$58,490.79	$63,888.87	$68,771.66	$69,083.80	$64,022.47	$63,111.79
SECOND QUARTER	$55,143.00	$69,704.46	$63,122.55	$69,205.68	$73,536.01	$71,421.09	$64,986.73	$61,241.94

LODGING QUARTERLY COLLECTIONS
2017-2024



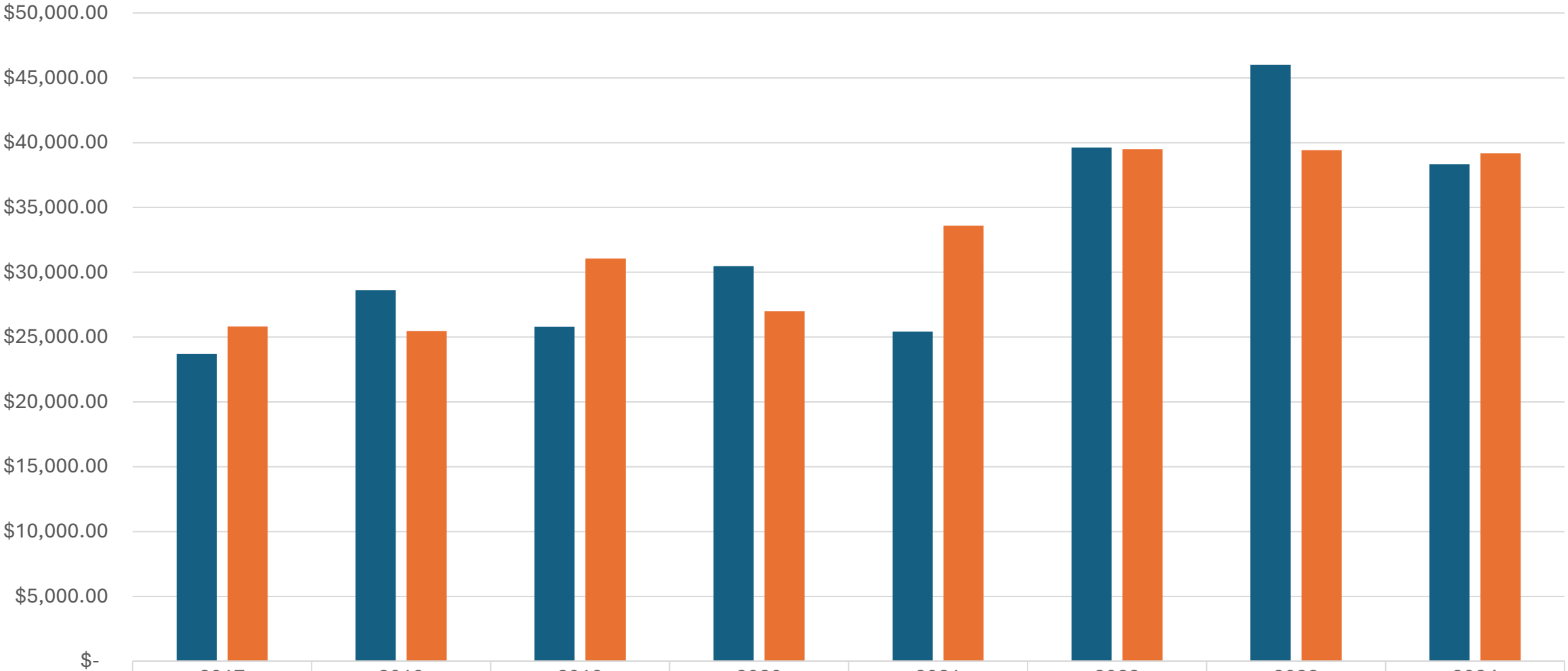
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$94,372.02	$89,160.37	$96,980.25	$85,820.92	$80,628.61	$126,999.02	$140,924.84	$116,341.45
SECOND QUARTER	$64,637.77	$87,050.94	$72,202.80	$27,146.28	$80,373.00	$77,711.63	$77,399.88	$79,875.22

UTILITIES QUARTERLY COLLECTIONS
2017-2024



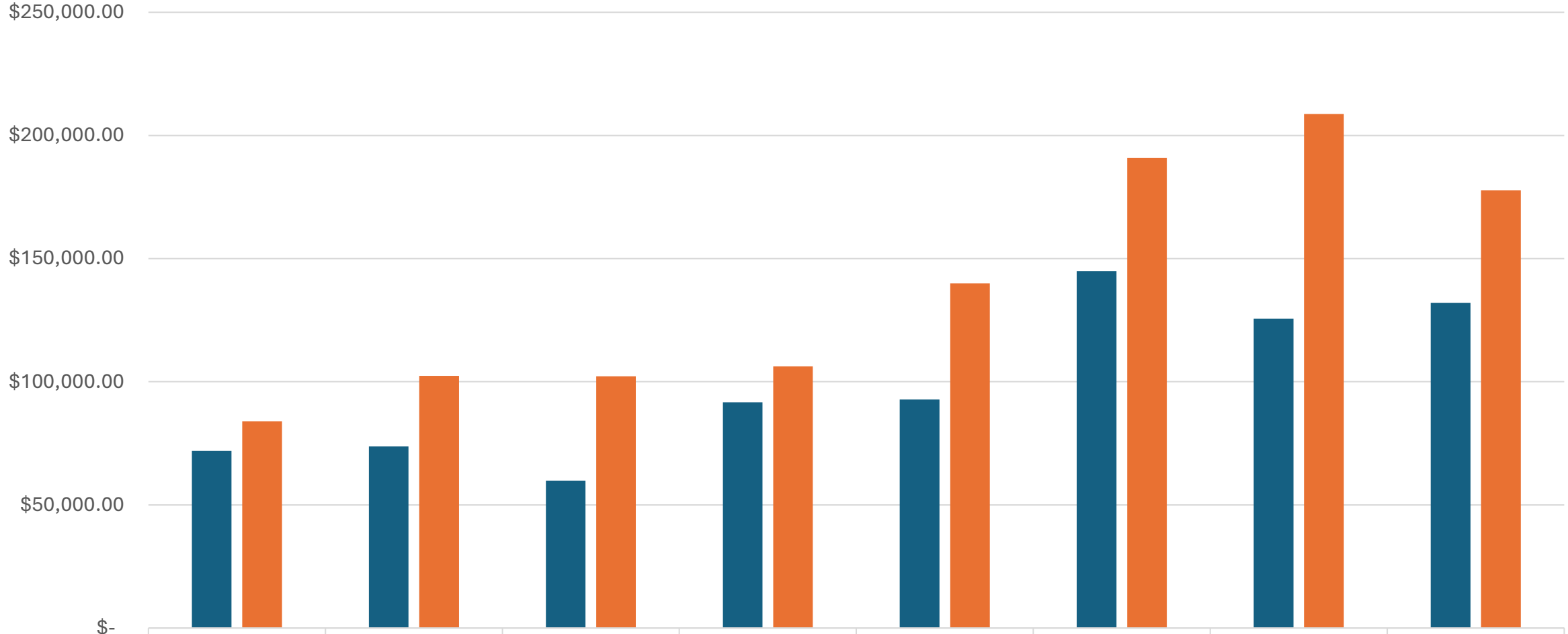
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$149,694.73	$150,008.69	$146,036.11	$145,602.50	$162,687.19	$196,324.08	$212,304.90	$203,621.89
SECOND QUARTER	$107,004.33	$108,121.50	$98,659.75	$96,551.30	$119,037.58	$138,750.76	$141,098.61	$132,047.59

AUTOMOTIVE QUARTERLY COLLECTIONS
2017-2024



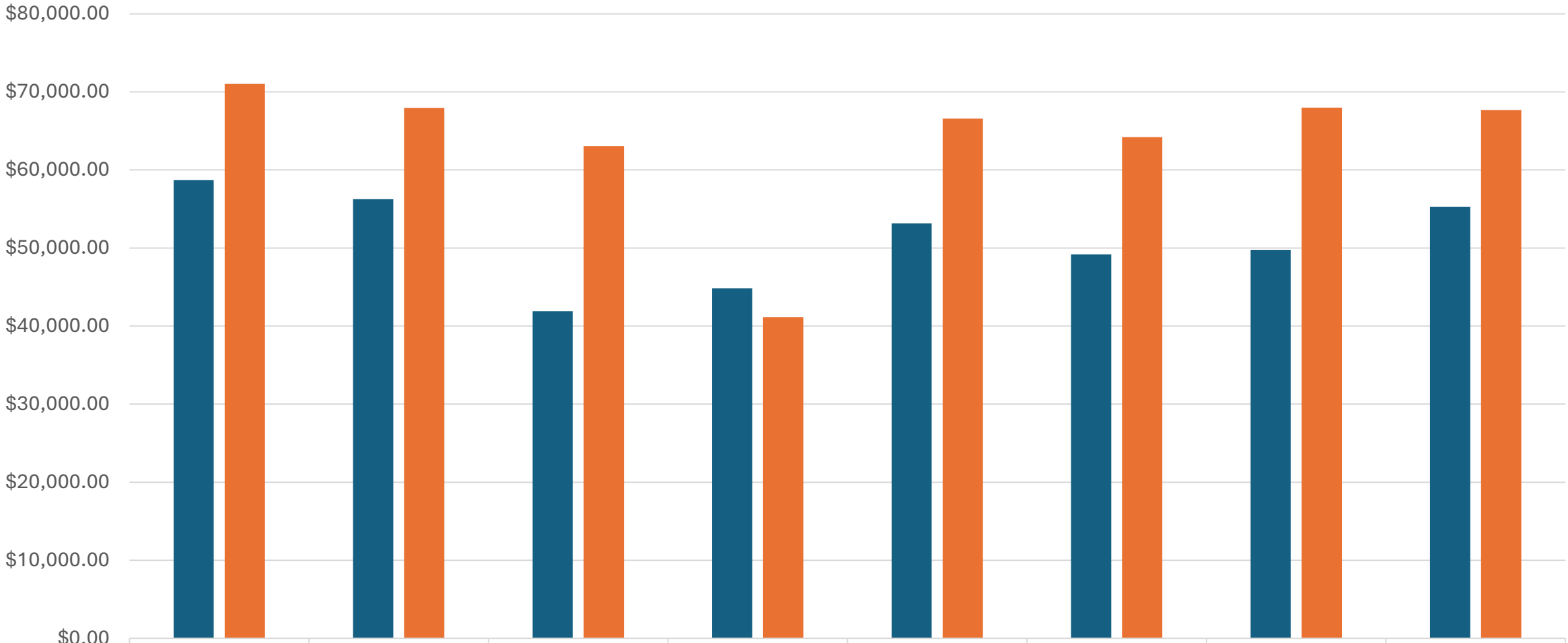
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$23,719.36	$28,610.21	$25,812.64	$30,473.36	$25,422.88	$39,617.35	$45,996.01	$38,338.04
SECOND QUARTER	$25,818.79	$25,478.13	$31,055.04	$26,989.27	$33,596.15	$39,496.62	$39,423.50	$39,171.46

BUILDING/CONSTRUCTION QUARTERLY COLLECTIONS
2017-2024



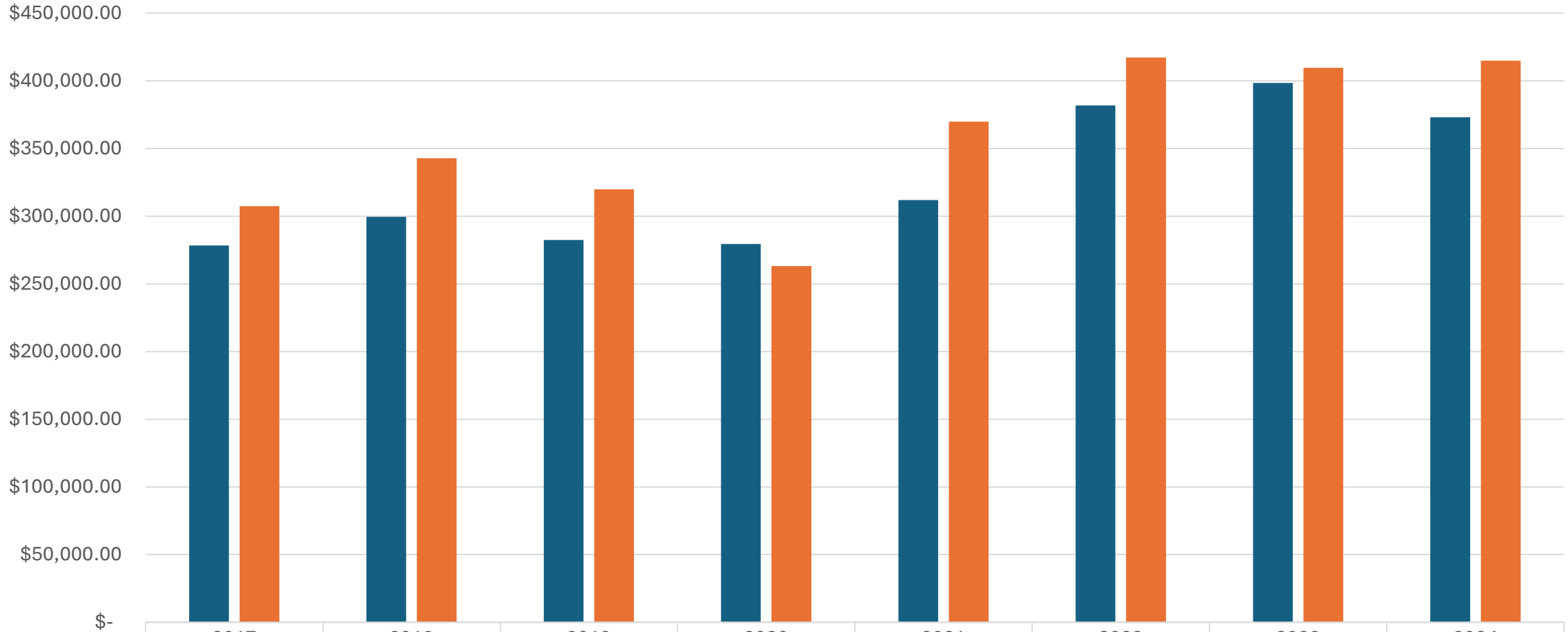
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$71,879.15	$73,751.41	$59,891.50	$91,684.43	$92,784.76	$144,912.35	$125,610.70	$132,004.92
SECOND QUARTER	$83,985.57	$102,372.09	$102,171.45	$106,204.34	$139,968.42	$190,859.23	$208,660.83	$177,698.99

DOWNTOWN DISTRICT QUARTERLY
2017-2024



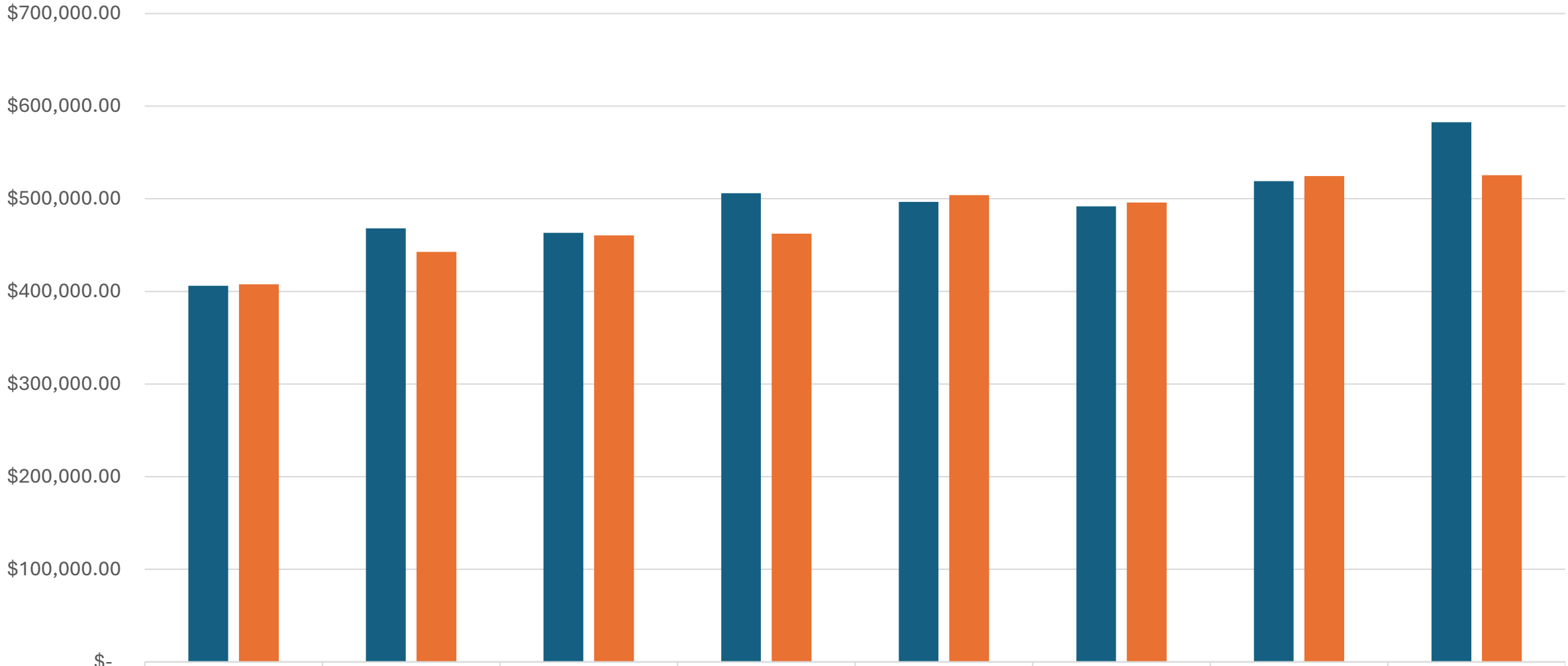
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$58,725.52	$56,255.15	$41,909.49	$44,841.93	$53,160.54	$49,190.97	$49,778.35	$55,282.22
SECOND QUARTER	$71,021.95	$67,947.52	$63,053.77	$41,141.55	$66,588.95	$64,209.65	$67,999.99	$67,692.36

CHAMBERS AVENUE QUARTERLY
2017-2024



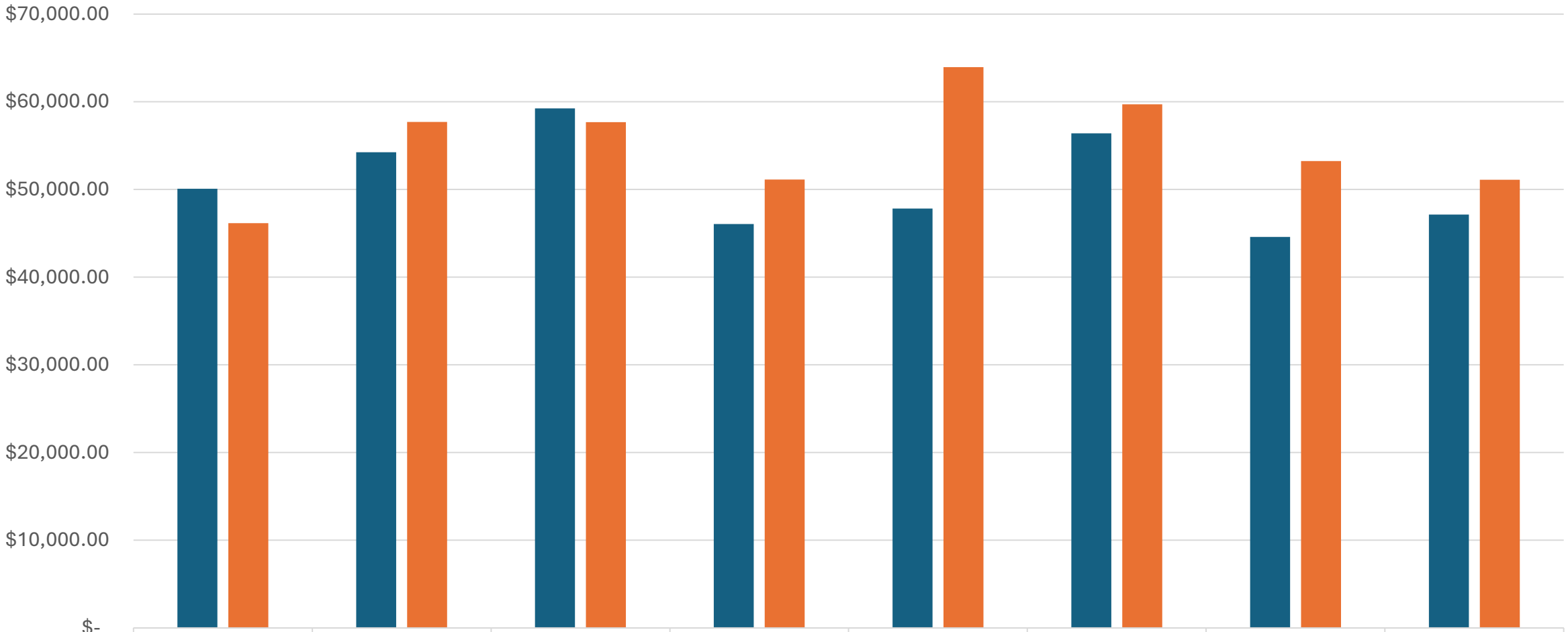
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$278,304.63	$299,453.33	$282,401.04	$279,462.43	$311,819.58	$381,756.93	$398,384.74	$373,008.32
SECOND QUARTER	$307,442.37	$342,712.70	$319,742.85	$263,187.79	$369,868.78	$417,111.74	$409,538.91	$414,794.96

MARKET STREET QUARTERLY
2017-2024



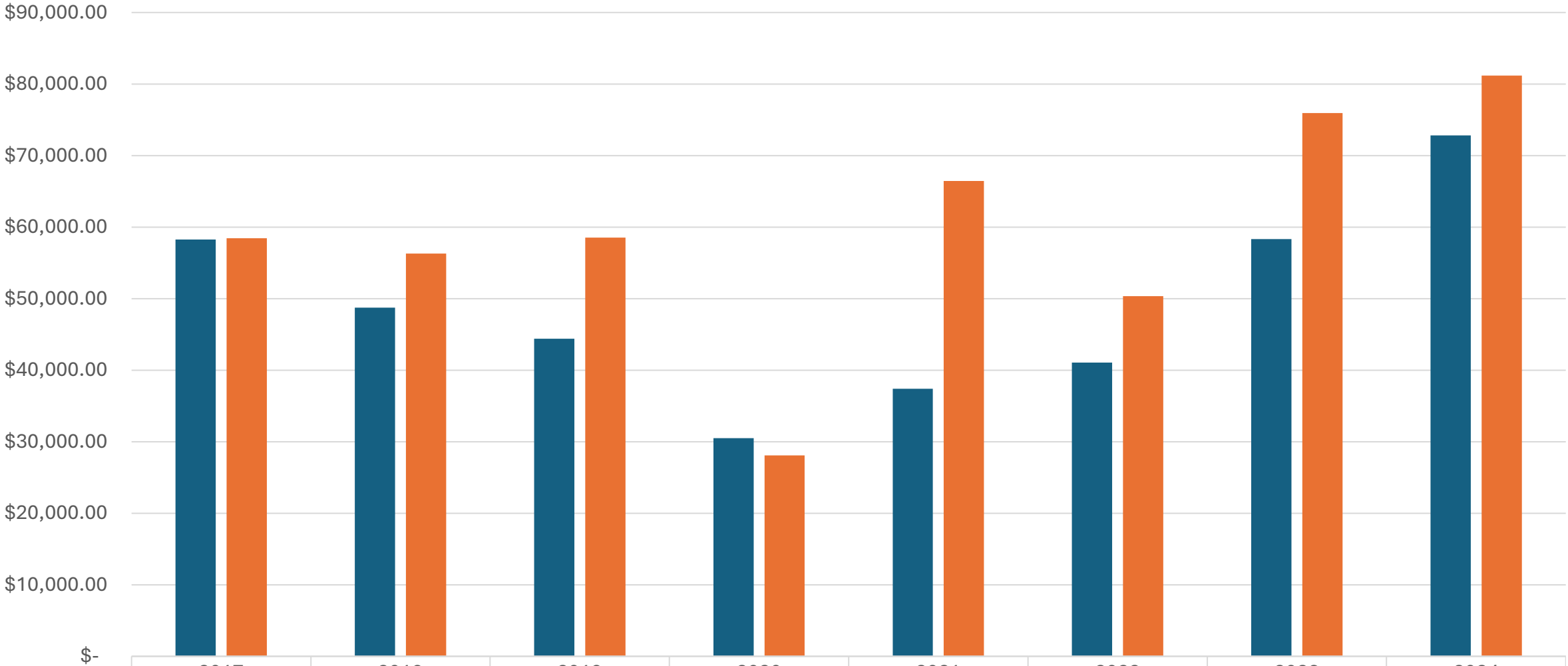
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$406,079.19	$468,081.49	$463,201.73	$506,045.51	$496,752.97	$491,811.13	$519,043.41	$582,698.99
SECOND QUARTER	$407,657.37	$442,608.71	$460,439.00	$462,266.07	$503,914.79	$495,917.72	$524,451.97	$525,402.23

GRAND AVENUE QUARTERLY
2017-2024



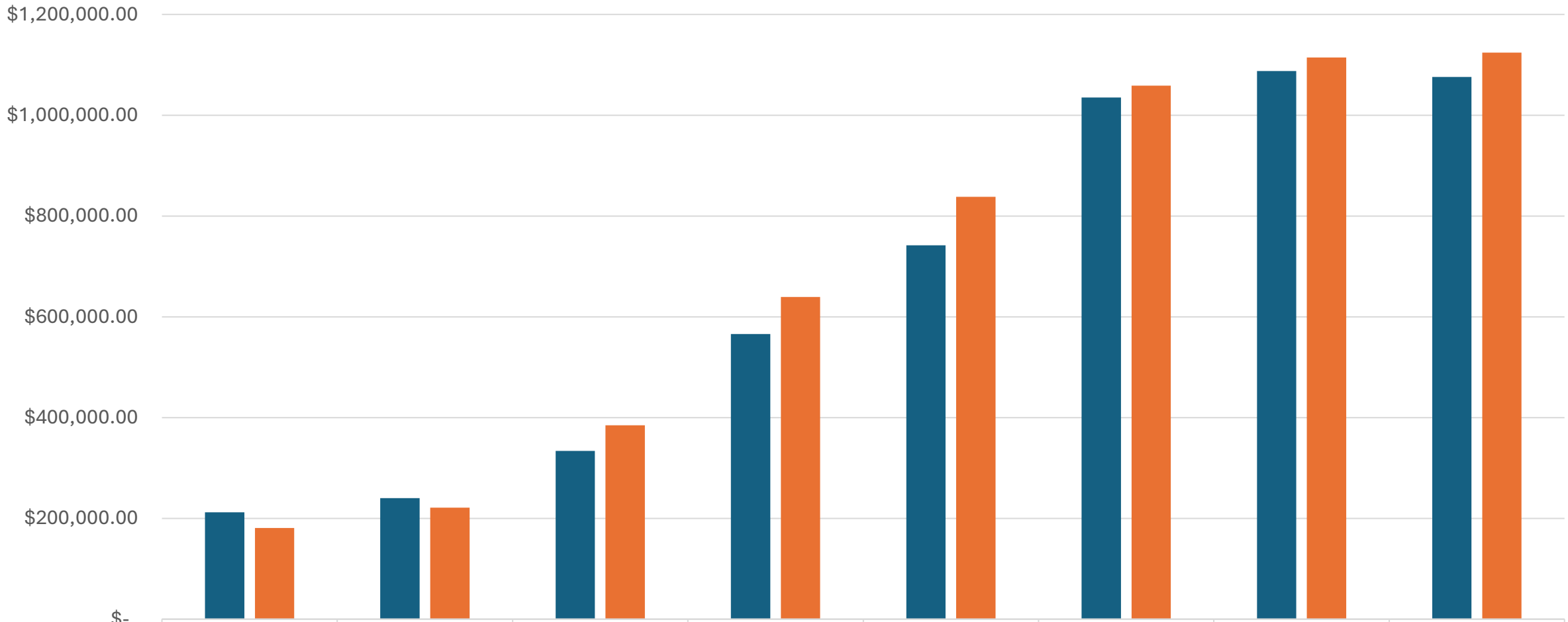
	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$50,074.86	$54,259.26	$59,240.30	$46,060.94	$47,824.08	$56,401.73	$44,580.27	$47,141.69
SECOND QUARTER	$46,170.92	$57,711.06	$57,679.28	$51,140.22	$63,951.12	$59,712.88	$53,245.34	$51,117.34

EAGLE RANCH QUARTERLY
2017-2024



	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$58,274.77	$48,754.12	$44,391.62	$30,505.02	$37,393.19	$41,053.34	$58,320.83	$72,813.65
SECOND QUARTER	$58,434.31	$56,287.21	$58,526.88	$28,071.02	$66,460.92	$50,361.84	$75,934.28	$81,193.49

OTHER AREAS QUARTERLY
2017-2024 *includes online sales



	2017	2018	2019	2020	2021	2022	2023	2024
FIRST QUARTER	$212,167.83	$240,172.54	$333,886.14	$565,613.38	$741,669.44	$1,035,241.37	$1,087,826.95	$1,075,807.18
SECOND QUARTER	$180,727.09	$221,283.61	$384,766.41	$639,198.93	$838,083.94	$1,058,780.38	$1,114,542.25	$1,124,028.96