



**Economic Vitality Committee**  
**Thursday, July 18, 2024, 1:00 PM**  
**Public Meeting Room / Eagle Town Hall**  
**200 Broadway, Eagle, CO**

*This agenda and the meetings can be viewed at [www.Townofeagle.org](http://www.Townofeagle.org).*

**PUBLIC WIFI – Eagle Guest**

**MEETING ACCESS**

- a This will be an in-person meeting with access via MS Teams.

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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Phone Conference ID: 144 295 671#

**CALL TO ORDER AND ROLL CALL - 1:00 PM**

**APPROVAL OF MINUTES**

- a Minutes dated June 20, 2024

**ADMIN**

- a Member Oaths: Matt Felser, Kim Fritzler, Kim Goodrich, Joel Wallen  
b Electing of Positions: Vice Chair, Alternate

**STAFF & OTHER UPDATES**

- a Community Development's report. Questions?  
b Staff updates  
c DDA and Chamber updates (as appropriate)

## **BUSINESS & DISCUSSION ITEMS**

- a Dashboard - plan for communication and publicity
- b Debrief from July Summit, action plan in light of Economic Development Plan

## **ADJOURN**

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Nikki Davis  
Economic Development & Housing Specialist

## **EVC MEETING MINUTES 6/20/24**

### **CALL TO ORDER AND ROLL CALL - 1:06 PM**

In attendance: Mick Daly, David Gaboury, Kim Fritzler, Kim Goodrich, Matt Felser, Kevin Brubeck, Christina Hofman, Eric Eves, Nick Sunday (Town Council liaison); Staff: Melissa Daruna, Nikki Davis, Peyton Heitzman, Denise Cardoza.

### **ROLL CALL & APPROVAL OF MINUTES**

- a. Motion to approve minutes passed unanimously.

### **ADMIN**

- a. New Committee member applicants introduced: Kelly Herzog, Dustin Flatt and Joel Wallen. Timothy Haley's application was withdrawn.
  - EVC unanimously voted Kelly and Joel onto the committee, thanking Dustin for his interest
  - Resolution to Council June 25 to approve new terms and members
    - Seat new members and appoint new Vice Chair at EVC meeting July 18<sup>th</sup>

### **STAFF UPDATES**

- a. Welcome to our new Community Development Director, Peyton Heitzman!
- b. \$80k Rural Economic Development Initiative (REDI) Grant awarded to Town/DDA
- c. Quality of Life Survey responses:
  - Public education needed about ROI
  - Strong interest in multi-purpose rec facilities
  - Messaging was murky
  - Include follow-up plan in July Summit

### **EVC BUSINESS**

- a. RRC update. The "Digital Dashboard" will go live on July 1.
  - Quarterly reporting (sales tax, building permits)
  - Significant lag time from state employment & wages data
  - Make dashboard available to biz community for ED Summit #2
  - For Council – monthly update ... quarterly/annual economic report
  - Business Hub for ToE website where the dashboard will live - later
  - Collaborate with EVC for business hub content generation
  - Marketing, restaurant activity, events ....
  - Rollout plan: to include DDA, Chamber, Eagle Ranch before public
  - New Dashboard Link: [Tableau](#)

- b. July 15<sup>th</sup> Econ Dev Summit #2 (11am – 1pm)
  - Highlight tasks already called out in Econ Dev Plan
    - Recruiting of ideal businesses is priority
    - Eagle Chamber involvement key
    - Next step actions for each organization
  - Working lunch (pizza request by Nick)
  - Kim updated on the DCI Challenge Community Update - 546 Grand Avenue. Potential to create a positive story
  - Messaging work – smaller, focused group. Priority: expedited/more hand-holding through the Town’s processes
- c. Econ Dev Plan Implementation/priorities for 2<sup>nd</sup> half of 2024 from Summit #2
  - July 18<sup>th</sup> EVC meeting will focus on our role supporting ED Plan implementation, and collaboration with Chamber, DDA/DBA and Eagle Ranch

## ADJOURN

Motion to adjourn passed unanimously at 2:42pm.

## RECORDING

[Recording Link](#) (index below)

|    |                                                                  |         |
|----|------------------------------------------------------------------|---------|
| 1  | Call to Order                                                    | 0:06:54 |
| 2  | Introductions of EVC Applicants                                  | 0:09:35 |
| 3  | Community Development Department Update                          | 0:21:27 |
| 4  | REDI Grant and Other Grant Initiatives (Sustainability)          | 0:26:10 |
| 5  | Downtown Project Investment Program                              | 0:33:04 |
| 6  | DCI Challenge Community Update - 546 Grand Avenue, Kim Fritzler  | 0:34:04 |
| 7  | Digital Dashboard Update                                         | 0:42:07 |
|    | Discussion on Economic Development and Business Attraction       |         |
| 8  | Strategies                                                       | 0:58:37 |
| 9  | Quality of Life Survey Results                                   | 1:01:22 |
| 10 | Community Engagement and Grand Avenue Corridor Funding           | 1:09:34 |
| 11 | Planning and Execution of Economic Summit #2                     | 1:19:47 |
| 12 | Strategic Planning for Economic Development and Town Branding    | 1:20:54 |
| 13 | Committee Discussion on Member Selection and Communication       | 1:38:51 |
| 14 | Discussing Plan and Implementation of Economic Development Plan. | 1:44:19 |



### OATH

I, Matt Felser, so solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances and Codes of the Town of Eagle, and that I will faithfully perform all duties of Economic Vitality Committee Member, upon which I am about to enter.

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Member Signature

ATTEST:

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Jenny Rakow, Town Clerk



### OATH

I, Kim Fritzler, so solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances and Codes of the Town of Eagle, and that I will faithfully perform all duties of Economic Vitality Committee Member, upon which I am about to enter.

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member Signature

ATTEST:

\_\_\_\_\_  
Jenny Rakow, Town Clerk



### OATH

I, Kim Goodrich, so solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances and Codes of the Town of Eagle, and that I will faithfully perform all duties of Economic Vitality Committee Member, upon which I am about to enter.

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member Signature

ATTEST:

\_\_\_\_\_  
Jenny Rakow, Town Clerk



### OATH

I, Joel Wallen, so solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances and Codes of the Town of Eagle, and that I will faithfully perform all duties of Economic Vitality Committee Member, upon which I am about to enter.

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member Signature

ATTEST:

\_\_\_\_\_  
Jenny Rakow, Town Clerk

## COMMUNITY DEVELOPMENT

June 2024

### LONG RANGE PLANNING

#### ReCode Eagle – The Land Use and Development Code (LUDC) – [link to code](#)

- Staff has identified some process inconsistencies within the Administrative Chapter of the Code and will be working towards amending those process pieces.
- Staff has identified the need to correct inconsistencies between the Use Table definitions and Use Table standards. These amendments are on hold until staff has completed work on the processes in the Administrative Chapter
- Staff recently met with the Fire District and the Paramedic District to discuss the current level of service (LOS) standards referenced in the Adequate Public Facilities section of the Code. These meetings are an opportunity to gain input from these agencies on whether these standards need to be updated or clarified. These LOS standards were not updated through the ReCode process.
- Staff is processing a 2nd amendment that resolves inconsistencies identified in Ch. 4.17 and other areas of the Land Use Code. Staff is working with legal to determine prioritization of the amendment

#### WUI Code

- Staff are actively engaged in the County-wide Wildland Urban Interface (WUI) Code update process, led by the Eagle County Wildfire Collaborative. This initiative involves collaboration with jurisdictions throughout the valley to create a WUI Code that caters to our local needs.
- The group held a meeting on June 13th to compare/contrast wildfire regulations among the participating jurisdictions. The next meeting is scheduled for August 8th. Staff will be attending the Wildfire Resilient Communities Training put on by the Roaring Fork Valley Wildfire Collaborative on July 19th.

### LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's [Active Land Use Applications Page](#).

- West Eagle Housing - Annexation, Major Development Permit, Subdivision, Zoning
  - o Applications in process. No update.
- Haymeadow - Major PUD Amendment
  - o A revised application has been submitted and it out on referral. Public Hearing dates have not yet been determined.
- Haymeadow ADA Amendment
  - o Staff has continued to meet bi-monthly with the applicant to move towards a resolution for this amendment.
  - o Abrika Properties, LLC and staff have made significant progress in negotiations since June 11<sup>th</sup>, more information on this to come.
- North Broadway – Annexation and Zoning
  - o Applicant has withdrawn their request for PUD zoning following annexation, and has submitted a request for CMU2 zoning for the entire property. The annexation/rezone application is out on referral review.
- Reserve at Hockett Gulch – PUD Amendment and Major Development Permit (Phase 1b and II)
  - o Request will run concurrently with PUDA24-01.
- 7 Hermits Condominiums at Haymeadow (Bldg. D)

- o The application was submitted on July 2nd.
- o Staff is working on completeness review.
- Sweet Leaf Pioneer Special Use Permit
  - o Application to be re-presented at a future P&Z and TC public hearing. Staff is coordinating with the applicant on these dates.

## **NOTABLE UPDATES**

- We are excited to announce that Jessica Lake was promoted to Senior Planner on June 18th!
- The Town posted an opening for a Planner II or III/Senior Planner on June 27th.
- Staff continue developing Standard Operating Procedures (SOPs) to enhance consistency, undergo a critical review of where we can improve, and create tools to assist new staff. This work will likely be ongoing through the end of the year. To date, staff has completed SOP's for planning review of building permits, invoicing, CivicClerk (posting agendas & packets), encroachment and mobile vending permits, PZ recruitment, recording documents, the referral process and sign permits.
- Staff has met with members of the community on development proposals ranging from small administrative permits to larger development, subdivision, and annexation applications. Pre-application meetings in 2024:
  - o June – 6
  - o May – 3
  - o April – 5
  - o March – 8
  - o February – 6
  - o January - 2
- Community Development provides Spanish translation services. These services are utilized by Court, Administration, IT, Building, etc. We have provided 16 points of contact in June, this includes walk ins, phone calls, and transfers from other departments.
- Planning Capacity Grant Fast-track – This RFP was completed and it can be viewed here: <https://www.bidnetdirect.com/colorado/townofeagle> . We have decided to extend the deadline to July 19th to attract a wider pool of responses.

## **Administrative Approvals (Encroachment Permits, Sign Permits,)**

- Currently reviewing 1 Sign Permits.
  - o 7 Sign Permits have been approved and issued so far this year.
  - o 1 encroachment permit has been approved and issued this year.

## **MAJOR CONSTRUCTION PROJECTS**

| Business Name               | Location                  | Status                                                                                         |
|-----------------------------|---------------------------|------------------------------------------------------------------------------------------------|
| Hockett Gulch Apts.         | 16186 Hwy 6               | TCO issued for 5 of 6 buildings. The final building anticipated mid August.                    |
| Haymeadow                   | 91 Mountain Hope Circle   | Building A, TCO anticipated next few weeks.                                                    |
| Habitat for Humanity        | 3 <sup>rd</sup> Street    | Working towards TCOs in July.                                                                  |
| Slope and Hatch             | 115 East Second St Unit 1 | Construction work commenced. Sign Permit issued. Inspections progressing.                      |
| C&C Plumbing and Mechanical | 882 Chambers Ave          | Both buildings under construction. PW approval for CO and Planning approval for CO, remaining. |

|                            |                      |                          |
|----------------------------|----------------------|--------------------------|
| Stone Concepts of Colorado | 85 Marmot Ln         | Application pending      |
| Eagle County BMX           | 1700 Bull Pasture Rd | Applications (3) pending |

### **Building**

The figures below show general activity levels not broken down by permit type (building, electrical, plumbing, mechanical, etc.)

| TYPE OF WORK PERFORMED                   | EOY 2023 | YTD 2024 |
|------------------------------------------|----------|----------|
| Inspections (n/i Planning, Public Works) | 1,885    | 1219     |
| Permits Processed                        | 411      | 170      |

- Staff currently engaged in a Regional Net Zero [Building] Cohort with other municipalities in both the Eagle Valley and Roaring Fork Valley. One meeting left.
- New inspector is anticipated to start work on 8/12.
- We are phasing out of electrical inspections being performed by the Town of Gypsum and transitioning to the State Electrical Board, moving forward. All new applications for electrical permits shall go through the state.

### **P&Z and Council Meeting Schedule**

|                                                               |
|---------------------------------------------------------------|
| <b>July 2024</b>                                              |
| July 2 <sup>nd</sup> (Planning Commission) - <b>Cancelled</b> |
| July 9 <sup>th</sup> (Town Council)                           |
| July 16 <sup>th</sup> (Planning Commission)                   |
| July 23 <sup>rd</sup> (Town Council)                          |
| <b>August 2024</b>                                            |
| August 6 <sup>th</sup> (Planning Commission)                  |
| August 13 <sup>th</sup> (Town Council)                        |
| August 20 <sup>th</sup> (Planning Commission)                 |
| August 27 <sup>th</sup> (Town Council)                        |



To: Mayor and Town Council  
From: Larry Pardee, Town Manager  
Date: July 9, 2024  
Re: Town Manager Report

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### **Economic Development:**

**East Eagle Financing Infrastructure and Commercial Linkage Study Update:** On August 13, we have the privilege of hosting Sarah Dunmire and Andrew Knudtsen from EPS, who will present their comprehensive findings on our commercial linkage fee and infrastructure strategy. This Town Council meeting is critical for us, as your feedback will directly influence the finalization of EPS's draft. We highly value your input and look forward to a dynamic and productive discussion that will propel our projects forward.

In our pursuit of sustainable economic growth, we are also exploring the introduction of a Commercial Linkage Fee aimed at bolstering affordable housing in Eagle. This fee complements the Local Employee Residency Program (LERP), which currently addresses residential housing needs. By tying commercial development to affordable housing initiatives, we are taking a proactive step in ensuring that our Community can meet the housing demands generated by economic expansion. The fee will be thoughtfully adjusted to reflect market conditions and land-use patterns, reinforcing our commitment to a balanced and inclusive approach to growth.

**Outreach & Meetings:** *This report will overview recent participation in community outreach opportunities and regional and project-specific meetings. These events offer valuable opportunities to collaborate with stakeholders, stay informed on the latest developments, and contribute to the local Community.*

**Eagle Valley Transit Authority – 10-Year Transit Development & Capital Plan:** Eagle Valley Transit Authority – 10-Year Transit Development & Capital Plan: The inaugural meeting of the Technical Advisory Committee (TAC) marked a pivotal moment as 24 esteemed members, including Jessica Lake and myself, convened with Fehr & Peers, a renowned Transportation Consulting Group. Fehr & Peers, known for their expertise in transportation engineering, bike/ped planning, safety, equity, community engagement, demand forecasting, transit planning, and freight logistics, set the stage for our journey ahead. For an overview of our kickoff meeting and the strategic framework guiding our 10-year plan, please see attachment.

**Update on Abrika Discussions:** We thank Jessica Lake and Peyton Heitzman for their dedicated efforts in our ongoing discussions with Brandon Cohen and Michael Hood from Abrika. These talks have been pivotal, focusing on several key areas: the extension of Brush Creek Road, the partial release of the performance guarantee, the vesting of property rights, and financial contributions to the Grand Avenue project. Our joint mission is to pinpoint effective strategies and explore alternatives that will drive these essential initiatives forward, fostering the development and enhancement of our community infrastructure.

In addition, we are engaged in high-level discussions to potentially reduce the overall property development zone and scale back some housing units. The focus is on the southernmost 195 acres adjacent to Brush Creek Open Space Park and placing a conservation easement upon this area. This

initiative involves collaboration with multiple agencies, including the Land Trust, Eagle County Open Space, Abrika, and the Town of Eagle. We are revisiting this area to identify preservation and sustainable development opportunities.

**East Eagle Sports Complex Update:** On July 11, we plan to bring together community leaders and stakeholders to discuss the future of the East Eagle Sports Complex concept. This gathering marks another milestone in our ongoing efforts to transform the complex into a vibrant sports, recreation, and community engagement hub.

We are thrilled to welcome representatives from the Vail Valley Foundation, Vail Health, and other key community figures to explore innovative ideas and potential partnerships. Among the exciting possibilities are new facilities such as indoor/outdoor soccer fields, early childhood education centers, and expanded sports amenities—all designed to meet the diverse needs of our growing Community.

Central to our discussions is exploring collaborative opportunities to maximize the project's impact. Together, we seek to ensure that the East Eagle Sports Complex meets and exceeds the expectations of Eagle's residents and stakeholders.

#### **Administration and Organization Update:**

**Celebrating Flight Days – A Heartfelt Thank You:** I sincerely thank Molly and the entire team of town employees who played a crucial role in the success of the Flight Days Parade and Celebration. Special appreciation goes to the Police Department, Public Works, TOE Administration, and Planning teams for their unwavering support and dedication. Your collective efforts ensured an outstanding and well-attended event. Thank you to everyone involved for your hard work and commitment.

**Brush Creek Park – Playground Update:** Exciting news for Brush Creek Park! We're on the verge of receiving a fresh proposal from Playgrounds by Leathers Dream-Build-Play. We aim to bring the Community together with a hands-on approach to constructing the new playground. We plan to start the project by late August or September, depending on the revised proposal and the timely arrival of all necessary equipment. We'll gear up to begin the transformation in spring 2025 if any delays occur. Stay tuned for updates and opportunities to get involved!

**Quality of Life Initiative – Strengthening Community Connections:** In our ongoing mission to enhance the quality of life for all residents, we remain dedicated to refining essential services and ensuring the upkeep of our public parks, infrastructure, and facilities. This commitment was reaffirmed at our recent meeting, where we also vowed to improve proactive communication and engage with our Community more effectively.

We aim to better understand our Community's needs and concerns by prioritizing open dialogue and collaborative efforts. Our approach is centered around active listening and fostering a community-focused environment. For example, Jamie Wilson's participation at the Farmers Market exemplifies our dedication to gathering public input and addressing concerns directly.

Moreover, our presence at the Flight Days festival, where we hosted a Town of Eagle booth, provided an additional platform to engage with residents. We spent Friday afternoon and all day Saturday answering questions, gathering feedback, and exploring ways to serve and support our Community better. Our goal is to continually seek opportunities for meaningful interactions, ensuring that every resident's voice is heard and valued.

**Town Employment Update - A Year of Filling Vacant Positions:** In 2024, we made significant strides in staffing, filling twenty-two previously vacant positions. Six full-time openings remain, and we are diligently working to attract top talent to fill these roles. Our strategic recruitment initiatives are focused on bringing in highly qualified candidates who will enhance the quality of life in our Community. This effort

underscores our commitment to fostering a vibrant cultural environment and ensuring continuous progress and well-being for all residents.

**WORK SESSIONS:**

*To help the Town Council keep track of upcoming work sessions, below is a table of topics to discuss over the next several months. Preparing in advance is helpful since it takes planning to execute a work session. Staff will keep this table in this report and make changes as needed. The topics are subject to change:*

| <b>Date</b>                                 | <b>Topic</b>                                                                      |
|---------------------------------------------|-----------------------------------------------------------------------------------|
| April 2, Work Session                       | <i>Canceled</i>                                                                   |
| May 7, Work Session                         | EVTA – Tanya and Scott will present an update on EVTA                             |
| June 4, Work Session                        | Grand Avenue Project Overview and<br>Bill Ray - Quality of Life Survey Report Out |
| July 2, Work Session                        | <i>Canceled</i>                                                                   |
| August 6, Work Session                      | MEAC check-in with Council to clarify their role                                  |
| September 3, Work Session                   |                                                                                   |
| <b>Request for Additional Work Sessions</b> | <b>Topic</b>                                                                      |



To: Mayor and Town Council  
From: Larry Pardee, Town Manager, and Department Leads  
Date: July 9, 2024  
Re: Department Updates for June 2024

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**June 2024**

## **ECONOMIC DEVELOPMENT**

- The Town of Eagle's first [Digital Dashboard](#) is rolling out internally for Town Council and staff to become acquainted with the platform. Broader community rollout will occur throughout July-August.
- Town Council approved the Economic Vitality Committee's (EVC) recommendation for member appointments. Those members (3 returning, 2 new) will be seated at the EVC's July 18 meeting.
- Staff and EVC coordination on Economic Summit #2 outline. This event's main objective is to identify roles and objectives for each supporting economic group and what we can accomplish through the remainder of 2024. It is scheduled for Monday, July 15.
- The Town, in partnership with the Eagle Downtown Development Authority (DDA), was awarded an \$80,000 grant from the Rural Economic Development Initiative (REDI) Program. The funds will be combined with a \$20,000 match from the DDA's tax increment finance (TIF) revenue to support the Downtown Eagle Project Investment Program. Sub-grants will be utilized to drive redevelopment and improvement projects along downtown Broadway. At the DDA's July 16 meeting, we will finalize program details and application materials. Staff are working with the state Program Administrator to finalize the award contract. We anticipate opening the application window in late August.
- On June 6, staff and Council member Bryan Woods attended a presentation by the Town of Avon DDA to learn about their history, structure, projects, and community layout. This was coordinated with a visit from the Town of Fraser (Board of Trustees and staff). On June 7, The Town of Fraser group was hosted in Eagle. Their visit included a walking tour along Broadway and Capitol Street, led by Council member Woods.
- The Eagle Challenge Community task force received our [Action Plan](#). Tailor-made following various workshops, assessments, and stakeholder engagement, the Action Plan provides short-, mid-, and long-term activities to increase capacity, strengthen community awareness and create 'pink-zone' environments for development opportunities. Coordination of next steps will be held with the EVC and DDA.
- The Eagle Chamber Business Advocacy Committee reconvened. We explored how to expand financial resources to entrepreneurs throughout the various stages of business ownership (start-up, expansion, exit planning), particularly access to local and regional investors. Jake Rishavy, Chaffee County Economic Development Corporation, will be attending our July meeting to discuss their incubator model and angel investors program.

## HOUSING

- Staff, in partnership with the Eagle Ranch Housing Corporation, successfully acquired a 2-bedroom, 2-bath deed-restricted housing unit that will be used for Town staff and their families. We are finalizing the employee housing guidelines and lease contract agreement to streamline administration. All supporting documents will be presented to Town Council for review and approval.
- The RFP deadline for the Affordable Housing Accelerator Project has been extended to July 19. To date, staff has received one written proposal and two verbal commitments. The RFP details are available on Bidnet.
- The technical assistance project with Enterprise Community and Community Builders is transitioning into the drafting phase. The project focus is two-fold: 1) Strategic approach to attracting affordable housing developers; and 2) Create a framework for a Town-managed affordable housing program. The final deliverables are scheduled to be presented in August.
- The Regional Housing Action Plan Partners are surveying cohort members to reschedule the bi-monthly coordination meetings. Ongoing data aggregation and analysis is being conducted by Economic & Planning Systems (EPS) and RRC Associates.
- The Town was not awarded a Main Street LIVE grant for Old Town Hall redevelopment planning. However, the Department of Local Affairs (DOLA) has facilitated two follow-up meetings with staff to discuss improving application competitiveness and other state-level funding resources to explore. Staff are reassembling to determine the best course forward for Old Town Hall.
- As a follow-up to Habitat for Humanity Vail Valley's community engagement event in May, staff had the privilege of attending their strategic planning workshop facilitated by Civic Canopy.
- Following a recent round of comments from Town legal, staff are re-engaging in the Local Employee Residency Program (LERP) Guidelines update.

## SUSTAINABILITY

- The town's E-bike rebate program was active in June, with 6 applications approved and 3 applications currently pending. To date, \$843 has been spent on promotional materials related to the program, and \$11,897 has been dispersed for direct rebates. Total project costs are limited to \$43,750. All recipients are informed of our e-bike regulations upon issuance of rebates, and they have been very well received. Folks receiving rebates have committed to replacing their vehicles with them for in-town trips, including recreational activities such as traveling to the river to fish and everyday trips like taking kids to school or summer activities. We have even issued rebates to retirees who are seeing improved mobility as a result.
- Town staff worked with the Eagle Ranch HOA to begin deploying strategies to increase curbside compost uptake in Eagle Ranch. Staff provided composting information for the Eagle Ranch July newsletter and flyers about composting for their community picnic on June 22<sup>nd</sup>.
- Staff attended the biannual Climate Action Collaborative stakeholder meeting, as well as the CAC board meeting and the Natural Climate Solutions working group in June. Highlights from the stakeholder meeting include the Equity Action Plan that is current under development and will be added as an addendum to the Climate Action Plan, updating the climate action plan to include net zero emissions goals (pending) for alignment with the state, and that the CAC has been operating at a deficit. The CAC has developed a more conservative budget for next year. The entity remains an invaluable resource to our community and toward our own net zero goals, so it will be important to continue supporting the organization and finding creative funding solutions. Councilman Grimmer has done a great job leading the charge as CAC board chair and reminded us that the CAC has generated \$2.4 million that went back to the community by using their \$240,000 budget.
- Staff worked with the Eagle River Coalition to plan a presentation of the newly completed Eagle River Community Water Plan for Council in August.
- Sustainability and Open Space staff hosted a Bike to Work Day station outside the town hall on June 26th. Staff counted about 15 participants, including five of our own employees.

- Staff worked with the Town Manager and Mayor to develop content for a workshop we will be hosting during the Mountain Towns 2030 Summit in Jackson, WY this October. The workshop focuses on how small communities with limited resources can still set aggressive climate action goals and see real progress/success in implementation.
- Staff attended a kickoff meeting to consider pursuing a joint application for the U.S. Department of Transportation's Charging and Fueling Infrastructure Grant with neighboring communities. This grant closes on August 28<sup>th</sup>. Staff will coordinate with Eagle County and the CAC to determine how we can contribute to this effort and support our net zero goals.
- Staff has continued to work with Community Development to identify how to better inform the Planning & Zoning Commission on our sustainability initiatives, which have been of particular interest to the group. Staff are coordinating an informative presentation for the commission meeting on August 20<sup>th</sup>.
- Staff continued working with public works staff, utility staff, Yearout Energy, and Sunsense Solar to progress the Lower Basin Water Treatment & Wastewater Treatment solar project. Mobilization on site is scheduled for August 1<sup>st</sup>, and construction is slated for the second week of August. Next steps include obtaining permits, scheduling locates, and re-staking the array perimeter to mark the array layout. Recently, asphalt millings from the street repaving project were spread throughout the site to (a) limit erosion and remove dust concerns during project construction and (b) find reuse for the material instead of sending it to the landfill. Staff meets with the Yearout Team weekly at this stage for effective project coordination.
- The Town was awarded \$8,000 in planning funds through the Colorado Energy Office's Public Building Electrification Grant Program. After the purchase order is received, town staff will work with Yearout Energy to begin phase two of our energy performance contract and investment grade audit: Building Electrification. The first step will be to complete comprehensive energy assessments of the following facilities, which will include scoping feasibility and costs of full electrification/fuel switching from gas, rooftop solar, and EV charging infrastructure: Brush Creek Pavilion Buildings, Town Hall, Public Works, Chambers Park Buildings (Info Center, etc.), Old Town Hall, & the Upper Basin Water Treatment Plant.
- Staff participated in the third, fourth, and fifth Regional Net Zero Roadmap meetings alongside Building & Permit staff. The goal of this project is to collaboratively develop and adopt a building code that will result in net zero building emissions by 2030 for Eagle, Pitkin, and Garfield counties. The group has one meeting remaining, as well as a few lunch & learns during which project lead Lotus Sustainability & Engineering will host educational workshops specifically for the building workforce.

## **ASSISTANT TOWN MANAGER - SPECIAL PROJECTS**

### **Pool Replacement Project**

- The old Eagle Pool has been fully demoed. It was bittersweet for staff at both the Town and Mountain Rec. to see it removed but the excitement of the pools is motivating.
- Soil stabilization work will begin in early July. Roughly 100 holes at varying depths will be drilled to create compaction grout columns throughout the site to minimize settling. Underground drainage lines will also collect subsurface water and move it away from the soils under the pools. This work requires some new heavy equipment and can be loud. The contractor team has been working to provide updates to immediate neighbors and will continue to stick to approved work schedules.
- Staff and the contractors finalized the Guaranteed Maximum Price (GMP) for construction costs at \$11,140,323. Review and approval of this GMP is on the July 9 Town Council agenda. Staff were also able to ensure the dual slide tower could be ordered. A large portion of the tower is funded by the GOCO grant (\$500,000).
- Staff are beginning to plan for the impacts to the site in the fall and winter and will be working with the Mountain Rec staff, contractors and the Town's Public Works team on a plan to support programming and increased site visitation for the ice rink.

## **Great Outdoors Colorado (GOCO)**

- Staff from the Town, Mountain Rec, VVMTA, and Eagle County BMX welcomed a large group of GOCO Board Trustees and GOCO staff on June 20<sup>th</sup>. The site visit was a huge success, showcasing the progress on the pool, the improvements being made and planned at the BMX track and the incredible new bike park. GOCO was able to see their investment in Eagle firsthand. We emphasized that none of this work would be possible without the strong community partnerships between these organizations. After the Haymaker site visit, the GOCO team visited the Brush Creek Open Space with Eagle County Open Space, another incredible success story made possible through partnership.
- GOCO was slated to host their Community Dinner at the River Park that evening, but a large storm forced us to change plans. GOCO and the partners from across the region made the best of it and visited 2<sup>nd</sup> Street Tavern for some additional time connecting and celebrating project successes. Thank you to Councilmembers Woods and Sunday for joining us.
- Finally, on Friday morning GOCO hosted their quarterly board meeting at the Brush Creek Pavilion. A huge thank you to Carla Nelson, Louie Atencio, and Kevin Aoki for their help coordinating a successful meeting for GOCO!

## **Culture Work**

- Melissa and Larry spent time with nearly every department in June. We discussed the new culture statement and work behind it. Then we shifted gears and listened to our staff's experiences and ideas, focusing on how to best put this statement into action in our day-to-day work. A final meeting will be scheduled with the Community Development team in the coming weeks. You can read the finalized statement here: [TOE Culture Statement 2024 Final.pdf](#)
- Staff continue to finalize the new performance review process and anticipate rolling it out with the full staff in August.

## **COMMUNICATION & MARKETING**

- **Quality of Life Initiatives and Community Engagement Plan**
  - Ongoing communication with Bill Wray regarding Quality of Life (QoL) initiatives and closing the survey.
  - Met with the Community Engagement Stakeholders group to discuss next steps and engagement opportunities to include Council and community interaction, letters to the community, weekly educational ads in the Vail Daily and more.
  - Developing a Community Engagement Plan for the rest of 2024 into 2025.
- **Digital Compliance Law**
  - The state has granted an extension for meeting the Digital Compliance law requirements. The town must demonstrate progress, plans and forward movement. This plan will be rolled into 2025 budget planning with work underway. Staff training, website audit and overall communications will begin this fall.
- **Howard Street Utility Work**
  - Participating in weekly meetings to maintain communication with residents along Howard Street and impacts of intermittent water shutoffs.
- **Safe Streets for All (SS4A) Study**
  - Developing a public involvement plan and strategies for the SS4A study. A SS4A website will be rolled out at the end of July with public involvement opportunities beginning in mid-August.
  - Staff is working on creating key stakeholders/community engagement group to help with data collection and share information with the community.

- **E-Bike Regulations**
  - Ongoing discussions about E-bike regulations and signage needs continue. Focusing on high impact areas that need immediate signage while Public Works begins the rollout of signage and pavement markers.
  - Appreciation to Vail Health and Kim Green for distributing helmets at Flight Days and helping share our messaging.
- **Holy Cross Energy Power Shutoff Workshop**
  - Holy Cross provided a workshop on how power shutoffs may occur in a wildfire and processes involved in a shutoff. A tabletop exercise may take place in late fall to work through a power shutoff scenario.
- **News in June:** [2024 Street Resurfacing Projects](#) | [Eagle Flight Days Celebrates 103 Years](#) | [Town of Eagle Construction Update](#) | [Cops and Bobbers Kids Fly Fishing Derby](#) | [New Community Development Director](#) | [\\$80,000 Grant to Support Downtown Eagle Haymaker Trail Feedback Sought](#) | [Eagle Villas Affordable Housing Units Preserved](#) | [E-bike Rebates Still Available](#) | [Flight Days Parade Registration](#) | [Terrace Park Restroom Work](#)