



**Town Board of Trustees
MINUTES
Tuesday, November 12, 2019
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO**

*This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.*

CALL TO ORDER - 6:00 PM

ROLL CALL

TRUSTEES PRESENT

Anne McKibbin, Andy Jessen, Mikel, Kerst, Scott
Turnipseed, Paul Witt

TRUSTEES ABSENT

Kevin Brubeck and Matt Solomon

STAFF

Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Bill Shrum, Assistant to the Town Manager
Jenny Rakow, Town Clerk
April Kroner, Town Planner/Comm Dev Director
Jill Kane, Finance Director/Treasurer
Bryon McGinnis, Public Works Director
Joey Staufer, Police Chief
Carrie Buhlman, Sergeant
Tyler Stonum, Sergeant
Erin Ivie, Assistant to Chief Staufer

ADOPTION OF AGENDA

There were no changes to the agenda.

PUBLIC COMMENT

Mayor McKibbin opened Public Comment.

Dave Dantas requested agenda item to discuss the fee collection process for building permits and impact fees. Staff will provide the board with a review of the fees and how they are collected.

Dave Kulesza 412 Bluffs Drive requested follow up on incident from last November involving his son and the police department. Still has questions and feels strongly police mishandled the situation. Concerned that he is not able to speak with the police chief. Dave was asked to meet with the Town Manager.

Mayor McKibbin closed public comment.

PRESENTATIONS

1. Proclamation 03-2019 Colorado Gives Day, John Weiss Executive Director Small Champions, Inc

Members from Colorado Gives Day were present for this item. Mayor McKibbin read the proclamation into the record.

2. Colorado Headwaters - Homestake Project, Jerry Mallett

Jerry Mallett was present for the Colorado Headwaters, Homestake Project. Provided the Board with an overview of this initiative and stated he will be back in the next few weeks for additional support.

3. Eagle County Historical Society Annual Report, Kathy Heicher

Kathy Heicher, President of the Eagle County Historical Society provided the annual report for the organization. Brought up concerns with impact of the visitor's center proposed changes on the museum visitation and possible revenue. Requested to coordinate on days and times the visitor center would be open.

4. Proposed Ordinance banning sales of dogs and cats as it relates to breeding facilities, Joyce Cohen

Joyce Cohen - provided information to the Board regarding puppy mills and factory farms that produce animals. Requested the Board pass an Ordinance banning the sale of puppies and kittens in pet stores.

CONSENT AGENDA

1. Minutes - October 22, 2019

2. Minutes - October 29, 2019 Special Meeting

3. Bill Pay - October 2019

4. THOR Temporary Construction Easement and Utility Easement Agreement

MOTION: Trustee Scott Turnipseed motioned to Approve the Consent Agenda. Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

STAFF REPORTS

1. Town Manager Update

Brandy provided highlights from her report.

Board Comments: Trustee Turnipseed thanked staff for working with liquor license applicant. Trustee Turnipseed and Brubeck will set up schedule to meet with Bryon McGinnis on the Lower Basic Water Treatment Plant.

2. Department Update

3. Lower Basin Water Treatment Plant Project Report

4. Communication Report, PR Studios

5. Sales Tax, Third Quarter

Board Comments: requested information on online sales tax numbers and projection for end of year sales tax revenues.

BUSINESS ITEMS

1. Water Efficiency and Conservation Plan, Amy Volckens, PE Senior Engineering Manager - Brendle Group

Amy Volckens presented this item from Brendle Group. Staff members Deron Dircksen and Dawn Koenig were

thanked for helping with the effort.

Board Comments: confirmation that some items would be paid for out of the water enterprise fund. There are no commitments being made with the plan, including items to apply for grant funding and flexibility. Board requested two more weeks to provide comments to staff on this plan.

2. Resolution 44, Series 2019 A Resolution of the Board of Trustees of the Town of Eagle, Colorado Establishing the Full Membership of the Town's Home Rule Charter Commission

Town Clerk named the appointees selected by the Board, Charlie Wick, Paul Wisor and Brent McFall were selected as the remaining three members of the Charter Commission.

MOTION: Trustee Scott Turnipseed motioned to Approve Resolution 44, Series 2019 A Resolution of the Board of Trustees of the Town of Eagle, Colorado Establishing the Full Membership of the Town's Home Rule Charter Commission. Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

3. Tumbleweed Medical Marijuana (*Public Hearing*)

April Kroner presented this item. This is similar to previous request for change location of their retail sales, this request is for medical. They are moving to existing building. Due to changes in state law, uses of retail and medical will be combined and not required to have separate entrances. No public comments were received. Conditions of approval will be occupancy of the property for the approved use shall not be permitted prior to the issuance of State of Colorado Licenses and the Chambers Avenue access shall not be permitted for exiting the property.

Mayor McKibbin opened the public hearing. There was no public comment.

- a. Resolution 38, Series 2019, A Resolution of the Board of Trustees of the Town of Eagle, Colorado Approving a Special Use Permit for Tumbleweed Eagle, LLC.

MOTION: Trustee Scott Turnipseed motioned to Approve Resolution 38, Series 2019, A Resolution of the Board of Trustees of the Town of Eagle, Colorado Approving a Special Use Permit for Tumbleweed Eagle, LLC. Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

4. 2020 Budget Hearing (*Public Hearing*)

Brandy Reitter presented this item.

Board Comments: request for information on the visitor's center changes in 2020. Staff was asked to propose alternatives and ideas for use of this facility moving away from retail sales. The intent is to keep the center open for marketing and educational information about the town and our area. Wanting to modernize the purpose of the facility and get referrals out. Intent is to keep it open five days a week and work with the Historical Society on timing. There will be a cut back on hours but not staff. Discussion regarding retail sales and finding another organization to run it. Continuing retail would require additional investment. Willy Powell provided some history of the location and request from Historical Society to keep it open while the museum is open May to September. Brandy will discuss with staff a more seasonal approach to the hours of operation for the visitor's center. Focus on information being given out to visitors. Additional discussion on Code Enforcement for 2020. Concerns regarding the approach by whomever is hired for the position in handling code issues. Brandy provided that the initial intent and focus will be on compliance and education.

MOTION: Trustee Scott Turnipseed motioned to Continue the 2020 Budget Hearing to the December 10, 2019

Town Board Meeting. Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

- a. 2020 Proposed Capital Improvement Plan
- b. Information Center
- c. Budget Changes and Prioritization

5. Ordinance 26, Series 2019 An Ordinance of the Board of Trustees of the Town of Eagle, Colorado Repealing And Reenacting Section 5.10.040 of the Eagle Municipal Code To Eliminate the Distance Requirements For Liquor-Licensed Establishments (*Public Hearing*)

Mayor McKibbin opened the public hearing.

Mandy Ivanov, Eagle County Public Health expressed her concerns regarding eliminating buffers and believes this does not help with public health and safety. Provided information on increase in alcohol use by youth. Distance requirements assist with eliminating marketing exposure.

Mikayla Curtis of Mountain Youth expressed her concerns regarding public health and youth access to alcohol. Requested language in the Ordinance to include vetting process for locations.

Mayor McKibbin closed public comment.

Board Comments: requested inclusion of private schools.

MOTION: Trustee Scott Turnipseed motioned to Approve . Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

Ordinance 26, Series 2019 An Ordinance of the Board of Trustees of the Town of Eagle, Colorado Repealing And Reenacting Section 5.10.040 of the Eagle Municipal Code To Eliminate the Distance Requirements For Liquor-Licensed Establishments

BOARD DISCUSSION AND FUTURE AGENDA ITEMS

Reminder that the town holiday party is December 12th.

Trustee Jessen with regard to the Highway 6 Corridor Plan, would like to see land use goals outside of adding lanes for traffic on Highway 6.

Trustee Jessen felt it would be appropriate to review a draft Ordinance on the puppy mill issue.

Trustee Turnipseed would like to see what other municipalities are doing with regarding to collection of building fees and timing. April Kroner stated her staff is putting together a matrix and will provide that and data from other towns for board review.

Trustee Turnipseed expressed concerns with 410 Broadway and how this level of dilapidation and health hazard was allowed for this long. Disagreed with grant process and expressed concern that this location needs to have repairs done immediately.

Trustee Turnipseed on behalf of Trustee Solomon requested board policy the mayor has been working on.

1. ECRTA Advisory Board Nominations, Mayor McKibbin

Mayor McKibbin stated the Town needs a regular member for this Board. Mayor volunteered through end of her Mayor term in April.

MOTION: Trustee Paul Witt motioned to Approve the appointment of Anne McKibbin to the ECRTA Advisory Board through April 2020. Motion was seconded and Passed with a vote of 5 in favor and 0 opposed.

CORRESPONDENCE

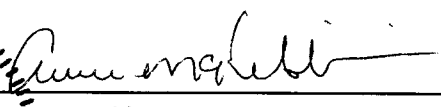
1. Eagle Library District Grand Opening Flyer
2. Local Government Get Together

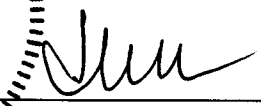
ADJOURN - 8:50 PM

Approved:

Date:




Anne McKibbin, Mayor


Jenny Rakow, CMC Town Clerk