

EAGLE DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
Town Hall, Council Chamber | 200 Broadway
Wednesday, July 26, 2023 | 1:30PM – 3:30PM
IN-PERSON

Welcome + Roll Call

Approval of Minutes (5 minutes)

Capacity Building (25 minutes)

- Communications Intern Posting – 2 applications:
 - Kat Conner
 - Kasha Dunne
- Grants Overview Document
- DCI Scope of Work through 2023

DDA Financials Update (35 minutes)

- Troy Bernberg
- Outlook for continued Town support through funding
- 2024 Budget Prep – Preliminary numbers for a part-time Executive Director (est. \$50K) and remaining operating budget (\$30K), including DCI contract. See *2023 Budget Request* as a model.

Review DDA Elevator Pitch (5 minutes)

- Final comments
- Refine & publish on website

DDA Letter of Support for North Broadway (15 minutes)

- North Broadway is requesting a signed Letter of Support by July 31st

EVC Update (10 minutes)

- Consider an EVC liaison

Town Business (20 minutes)

- ReCode Eagle & Old Town Residential (OTR) Petition; staff memo from 7/11 Council meeting
- Community Development and MEAC updates; (Block Party email)
- Anticipated TIF collection, 2022
- DDA's position on e-bike safety along Broadway
- Walking Mountains & EV Infrastructure follow up discussion

Public Comment (5 minutes)

Adjourn

Next Meeting: Wednesday, August 23rd 1:30pm – 3:30pm, Eagle Town Hall



EAGLE DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

Wednesday, June 28, 2023 1:30-3:30 pm IN PERSON

Welcome + Roll Call

Called to order at 1:38 pm

Board Members Present: Greg Schroeder (zoom), Marci Leith (zoom) Scott Schlosser, Adrienne Sirianni-Cavallario

Town Staff present: Nikki Davis, Melissa Daruna,

Other Present: Bryan Woods (DBA), Gina McCrackin (RM science center), Kat Correll DCI (zoom), Stephanie DCI (zoom), Troy Bernberg (DDA Financial Advisor)

Later arrivals: Jennifer Filipowski and Will CAC coordinator

DDA Chair - Greg Schroeder

DDA Vice Chair - Scott Schlosser

Treasurer- Adrienne

Secretary - Marci Leith

Minutes Approval

Marci Leith motioned to approve the May minutes, seconded by Adrienne. The motion approved 4-0

Board Member Reappointment

Approved

Greg Schroeder, term ends June 2027

Jake Roach, term ends June 2027

Presentation

EV Infrastructure Plan – Gina McCrackin, Walking Mountain Science Center

Open Meetings Law (OML) Best Practice: Board Meetings & E-mails

Capacity Building

DCI contract extension and amended scope of work through 2023

Executive Director scope of work

Communications Intern posting

Marci motion to have DCI put a contract together, Adrienne second - Approved 4-0

DDA Financials Update

Troy Bernberg

DDA Elevator Pitch

Promote and preserve the economic vitality of our downtown through grants, events, supporting improvement projects, art and beautification of the downtown area.

DDA Letter of Support for North Broadway

Table additional discussion to next meeting Wednesday July 26th

Economic Vitality Committee Update - Table to Wednesday July 26th

Town Business- Table to Wednesday July 26th

Community Development and MEAC updates

Anticipated TIF collection, 2022

Public Comment - Table to Wednesday July 26th

Adjourn

Marci Leith motioned to adjourn the meeting at 3:34pm, seconded by Scott Scloser . The motion was approved 4-0.

Next Meeting: Wednesday, July 26th 1:30pm – 3:30pm, Eagle Town Hall

DDA Communications Position

Kat Conner <kat@katchstudio.com>

Thu 6/15/2023 3:04 PM

To: Nikki Davis <nikki.davis@townofeagle.org>

Cc: Katherine Correll <director@downtowncoloradoinc.org>

 1 attachments (6 MB)

KatConner_Res_2023.pdf;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Nikki!

I am officially applying for the DDA Communications position. Attached is my cover letter, resume and snippet of my portfolio.

Let me know if you have any questions. Thanks!!

Kat Conner

Katch Studio | Art Director | Designer
katchstudio.com **IG:** [@katchstudio](https://www.instagram.com/katchstudio)
714.721.8573

KAT CONNER



PORTFOLIO SITE:
katchstudio.com



@katchstudio

To say that I have a passion for art and design would be an understatement. I started entering art competitions in high school and earned numerous awards, prizes, and scholarships. I worked my way through college as a graphic designer, achieving a Bachelor's in Studio Art from CSULB as well as Associates Degrees in Graphic Design, and Interior Design.

Since then, I have achieved all of my professional and life goals, such as being an Art Director of a nationally distributed magazine and having my covers displayed all over the world. Seeing my work displayed in Bologna, Italy, was mind blowing!

Being the Production Manager and Art Director for over 15 titles, owning several online and in-store businesses, freelancing, consulting, owning commercial real estate, a wine bar, and my own local community magazine, I have had a pretty busy life juggling many professional careers. Not to mention raising two kids, two dogs, a cat, and a husband! ;)

My family and I escaped the over-crowded and stressful life in Southern California and relocated to Eagle, CO, in 2016. On top of graphic design freelancing, I helped form the Downtown Alliance nonprofit and the Downtown Development Authority, focusing (in different ways) on economic vitality for downtown Eagle, CO. I have created and implemented the downtown branding and business communication network and initiatives. I co-creating the Second Friday ARTwalks and produced, directed and managed the Christmas on Broadway parade the past two years as well as the Downtown Social and Our Community Table events.

I love art and design and finding creative ways to help solve problems. I strive to improve quality of life not only for my family and I, but for my friends, colleagues, neighbors and my community.

kat@katchstudio.com | 714.721.8573 | Eagle, Colorado

KATHLEEN CONNER

CAREER OBJECTIVES

Seeking position whereby my natural and acquired skills can be fully utilized, offering opportunity for growth and advancement.

PERSONAL ATTRIBUTES

Extensive knowledge of print and production; very strong project management skills; takes pride in organization; communication is extremely important; very fast-paced worker and have a precise eye for detail; proficient in Adobe Creative Cloud, Word Press, Microsoft Office, creative apps, etc.

EDUCATION

CSU Long Beach, Long Beach, CA

Bachelor of Art degree in Studio Art with emphasis in Graphic Design -2002

Orange Coast College, Costa Mesa, CA

Associate of Art degree in Graphic Design -2001

Learning Tree University UCI Extension, Irvine, CA

HTML and Web Design certificates -1998

Saddleback Community College, Mission Viejo, CA

Associate of Art degree in Interior Design -1998

San Diego State University, San Diego, CA

General/art education -1996

Capistrano Valley High School, Mission Viejo, CA

Graduated -1995

REFERENCES

Marc Cook

Editor- Kit Planes
562.889.7280

Joe McKimmy

Owner/Designer - Handsome Rabbit Designs
323.449.5566

Christina Pendón

Art Director
562.773.6040

WORK EXPERIENCE

» PRESENTLY: **Freelance Graphic Designer**

Currently freelancing for multiple local and national companies. Creating sales proposals, event logos, marketing materials, social media and web graphics, packaging, digital catalogs, etc.

» OCTOBER 2021 - PRESENT: **Owner, Art Director** Mountain Lifestyle magazine

Company = A local community publication for downvalley, Eagle County, CO. We share the stories of our amazing local business owners, citizens, events, town news and general happenings in downvalley. I find stories, hire contributors, photographers, manage all the advertising, create and manage all marketing, as well as produce and create all the art and design for the printed publication. Pretty much everything. Ha!

» APRIL 2013 - AUGUST 2016: **Art Director** Bonnier Corp, Irvine, CA

Company = Publisher of the worlds leading motorcycle and mens' magazine brands
Duties include art direction of *Motorcyclist* magazine. Design and execution of all editorial layouts in the printed magazine as well as the digital edition, web content/graphics, social media campaigns and collateral for marketing, events, sales collateral, house ads, media kits, etc. Conceptualize and plan photo and video shoots. Negotiate costs with photographers, illustrators, stock houses.

» JULY 2008 - APRIL 2013: **Art Director** Source Interlink Media, Irvine, CA

Company = Publisher of over 200 magazine titles
Duties include all art direction for *Hot Bike*, *Street Chopper* and *ATV Rider*, *Mini Moto*, *Mini Rider* magazines; design assistance with *Dirt Rider*, *Baggers*, *Endurocross* managed redesigns for multiple titles within the company; art direction on photo shoots; work directly with heads of editorial and advertising departments; creation of in-house ads.

» FEBRUARY 2003 - JULY 2008: **Art Director/Production Manager** CN Publishing, Inc., Costa Mesa, CA

Company = Publisher of *Cycle News*, *Moto Kids*, *Personal Watercraft Illustrated*
Duties include all art direction for *Cycle News* Magazine; Production Manager for all publications, race programs, marketing collateral and corporate identity; designed and managed a complete magazine redesign; manage and delegate work to a staff of 3 to 4 in-house designers as well as freelancers; oversee all printing production; art direction on photo shoots; check all advertisements for each publication; work directly with heads of all departments including editorial, advertising, marketing, circulation, administration, etc.

» FEBRUARY 2001 - JANUARY 2003: **Art Director / Graphic Designer** Churm Publishing, Inc, Newport Beach, CA

Company = Publisher of *OC Metro*, *OC Golf*, *OC Family*, *OC Menus*, *Home and Outdoor*
Duties included art direction, managing and layout of designated departments, ad design worked with advertisers and advertising department, design of company collateral such as media kits, stationary, etc., assisted with company website .

» JUNE 2000 - JANUARY 2001: **Graphic Designer** Marriott Corporate Western Regional, Newport Beach, CA

Company = International chain of hotels and resorts
Duties included design of direct mail pieces, brochures, ads, collateral, etc. Worked with Art Director and Account Executives, prepared projects for print.

» JULY 1999 - DECEMBER 1999: **Graphic Designer** Landscape Communications, Tustin, CA

Company = Publisher of *Landscape Architect* Magazine
Duties included design and layout of editorial, ad design, update company website, oversaw printing, etc.

Kathleen Conner

katchstudio.com | kat@katchstudio.com

714.721.8573 | Eagle, Colorado

EDITORIAL



katchstudio.com | kat@katchstudio.com
714.721.8573 | Eagle, Colorado

ADVERTISING/MARKETING

JOIN US FOR THE NEXT

ARTwalk and Noel Night

on Broadway Street

FRIDAY 5-8 PM
December 14th, 2018

Another fabulous, festive night for all to enjoy on Broadway! The art community is growing and ARTwalk is being paired with Noel Night for this December event. Tackle your holiday shopping list while supporting local businesses! Enjoy drinks and snacks while strolling up and down Broadway Street.

- SHOPPING SPECIALS
- LOCAL ARTISTS
- LIVE MUSIC
- DRINKS AND TREATS
- HOLIDAY CHEER
- FRIENDS AND FUN!

END THE NIGHT AT THE UGLY SWEATER PARTY!

Hosted by Benjie and Hoggie Old Broadway. Delicious beers and music to celebrate the most wonderful time of the year! The ugliest sweater(s) wins prizes! [@HoggieCrew](#) The Yarn Buns on Deck!

Photo: Doug Clark
Credit: the-mad-d

  [@broadwaystreeteerie](https://www.instagram.com/broadwaystreeteerie)

EAGLE, COLORADO



hello

HELLO BROADWAY BUSINESS OWNER!

We'd like to introduce you to the *Revitalization of Broadway* Committee! Our goal is to help bring a vitality to Broadway through communications, marketing and events specific to and developed from, its own fashion business owners on Broadway and have a vested interest in seeing our little street THRIVE! Help your friends like us, and we'll help you to help yourself. We are all mission like you and the real of the community is called...

BROADWAY STREET

Through intuition, Facebook and newsletters we will be informing the community on all the happenings on Broadway and inspire them to visit and participate but most importantly... December 14th! After dark, from 8pm and Broadway's a Life Weekend Party it's going to be a big deal! We can encourage you to open your late fall, sell, sell, sell, sell and sell with a great idea to sell your late fall and winter products, and we'll be giving the "Free or Art" program. We can also give you a local artist to display some of their pieces in your store and let people to walk through your door. We take from there 3 Contact ARTISTICE for artist info: artistice@gmail.com

Please don't hesitate to contact us with any questions or specifics that you would like us to help promote. We have extremely excited about what's new for Broadway!

Sincerely,
 The *Revitalization of Broadway* Committee
broadwayrevitalization@gmail.com

*Revitalizing and
 spreading the word*

 @broadwaystreeteale

EAGLE ARTS

ARTwalk

FRIDAY

MURDER ON BROADWAY

FEBRUARY 14, 2020 5-8PM

BROADWAY STREET

"Mickey Scapone" has been MURDERED on Broadway Street! And we need your help to solve the crime. Grab some friends and come to the Eagle ARTwalk for this immersive art activity:

Valentine's Date Night Murder Mystery

More information and ticket sales at artwalkmurderonbroadway.eventbrite.com
 Persele Tickets for a Team of Two: \$20. At the door: \$25

PRIZES + COCKTAILS + SECRET SPEAKEASY + JAZZ MUSIC

ALSO...

- + LIVE MUSIC EVERYWHERE
- + SHOPPING
- + BUBBLES AND CHOCOLATE
- + DINING SPECIALS
- + FLOWER STAND
- + GUEST ARTISTS

BROADWAY STREET

@eagleartscolorado
 @broadwaysysteagle

Make sure to hashtag #ARTwalk and #MurderOnBroadway

DOWNTOWN EAGLE 2020 Holiday Gift Guide



The image shows a variety of Katch products. In the center is a bottle of Katch wine with a label that reads 'KATCH', 'WINE', 'BEER', 'SNACKS', 'TREATS', and 'GIFT BASKETS'. To the left of the bottle is a box of Katch beer, also with a label that reads 'KATCH', 'WINE', 'BEER', 'SNACKS', 'TREATS', and 'GIFT BASKETS'. To the right of the bottle is a box of Katch snacks, with a label that reads 'KATCH', 'WINE', 'BEER', 'SNACKS', 'TREATS', and 'GIFT BASKETS'. The products are arranged on a white plate. The background is a light blue wall with a white border. The text 'DOWNTOWN EAGLE 2020 Holiday Gift Guide' is written in a cursive font at the top. The text 'KATCH WINE, BEER, SNACKS, TREATS GIFT BASKETS, HOME DECOR, ANTIQUES VISIT: KATCHOFTHEDAY.COM' is written in a bold, sans-serif font at the bottom. The address '228 BROADWAY STREET #B BROADWAY STREET' is written in a bold, sans-serif font at the bottom right.

KATCH
WINE, BEER, SNACKS, TREATS
GIFT BASKETS, HOME DECOR, ANTIQUES
VISIT: KATCHOFTHEDAY.COM

228 BROADWAY STREET #B
BROADWAY STREET

[illegible]








JETT LAWRENCE
@jettson18



JETT LAWRENCE

After a season of intense competition, Jett Lawrence has secured the 2023 AMA Supercross Championship. This victory marks a significant milestone in his career, as he becomes the youngest rider to win the title. Lawrence's success is a testament to his skill, dedication, and the support of his team and sponsors.

Lawrence's win in the 2023 AMA Supercross Championship is a historic moment for the sport. He has consistently performed at a high level throughout the season, showcasing his exceptional talent and competitive spirit. This victory solidifies his status as one of the top riders in the world.

The 2023 AMA Supercross Championship was a challenging season for all participants, with Lawrence facing stiff competition from other top riders. His ability to maintain his position at the top of the standings throughout the season is a true testament to his skill and determination.

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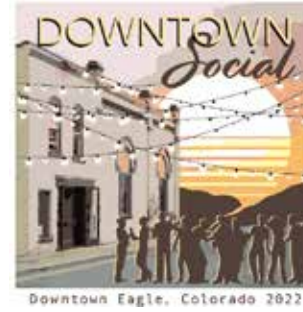
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BUTI
 "The sense of freedom in movement, coupled with complete acceptance from a supportive group of women allows me to leave class not only sweaty but open and calm."

BUTI
 "Super fun, fast-paced, rejuvenating, high-energy class!"



BROADWAY STREET
eagle



BONEYARD
PIZZA • PASTA • BURGERS • BEER



MC

MOTO INTRO



The Met Kitchen
EAT. DRINK. REPEAT.



MOTOR
CYCLIST



whit
AT HOME



KASHA DUNNE

E | kashamcdade@gmail.com P | 720-878-7584 M | PO Box 8495, Avon, CO 81620

The Town of Eagle Downtown Development Authority
PO Box 6802, Eagle, CO 81631
nikki.davis@townofeagle.org

July 8, 2023

Dear Nikki,

I have lived in Eagle County for 13 years and enjoy the beautiful landscapes we are surrounded by. It would be a humbling experience to be apart of such an important organization that supports our local business. My background includes sales, marketing, event sales and planning, design, food and beverage and hospitality. I enjoy connecting people in social settings and have always had an eye for creative ideas.

Knowing that the Communications Internship is a new position within your team, I would be thrilled to have the opportunity to create a memorable approach to the marketing, social media and monthly newsletters for your followers, community, partners, board members, and fellow staff. My local knowledge of vendors, venues and catering, would be pivoted with my marketing know-how and interests in trend setting with creating content to suit Eagle DDAs voice.

Career accomplishments include:

- Designing award winning campaigns with The Vail Daily (2021)
- Increased wedding sales by 31% at The Ranch, Keystone (2019)
- Creating venue packages to include all LOB within Keystone Resort
- Increased following to Beaver Creek social media pages by 286%
- Designed and coordinated photo shoots for Beaver Creek Weddings
- Managed and executed a variety of events at The Park Hyatt Beaver Creek

I would love the opportunity to meet you and your team at your earliest convenience and I thank you for your consideration.

Sincerely,
Kasha Dunne

Kasha Dunne

kashamcdade@gmail.com | (720) 878-7584 | [LINKEDIN](#)
111 W Beaver Creek Blvd P.O. Box 8495 Avon, CO, 81620

My career has always been focused on the luxury brand, driven by personalized service and high expectations within the hospitality industry. I have lived in Colombia, London, and Marbella, helping me to gain perspective on different cultural needs and in 2008, I found myself in Colorado.

I have learned to see a situation from all angles and consider the result from the team and the guests' perspective which is one of my greatest strengths.

Education:

University of Lincoln, UK | 2000-2003

Norwich School of Art & Design, UK | 1999-2000

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Graduated with a (UK) BA in Graphic Design. I was proficient in Photoshop and Illustrator, focusing on print design, illustration and creative photography. I gained a BTEC diploma for an art and design studies foundation. Extra-curricular activities included theatre studies and photography.

Work History: My diverse sales and marketing experience includes window treatments in London, photographing [Monica Vinader's](#) jewelry collection in the English countryside, advertising and layout design for [Cache Magazine](#) in Spain. My path took me to [Town & Country](#), an architectural firm back in London, where I hand painted presentation boards for the sales team. Turning to travel, I found myself in the F&B industry in [Beaver Creek](#) and there I found that I could pursue a fulfilling creative outlet with selling event space for weddings. In 2021 I worked with the [Vail Daily](#) as their Creative Manager, coordinating creative bookings and collecting all ready-to-print ads from clients, adhering to tight deadlines and overseeing all advertising for the monthly HOME Magazine. Most recently I have been selling conference space for [Copper Mountain Resort](#) as their Senior Sales Manager.

Meeting and Conference Sales Manager - Copper Mountain | Powder Resorts
October 2022 – Present

Creative Manager – Eagle County | Vail Daily
January 2021 – September 2022

Wedding Sales Manager - Keystone | Vail Resorts
December 2018 – July 2020

Sales and Service Manager - Beaver Creek | Vail Resorts
September 2014 – December 2018

Assistant Food and Beverage Manager - Beaver Creek | Park Hyatt
May 2010 – September 2014

Marketing Design Coordinator - London | Town & Country
July 2008 – September 2008

Graphic Design Artist – Marbella | Cache Magazine
August 2005 – April 2008

Related Skills:

Passionate about guest service | Knowledge of planning and local wedding industry | Social media and photography | Confident in Word - Comfortable in Excel | Skills with Adobe Creative Suite

Personal Achievements:

World Traveler

Completed MS 150 (2013)

Key words:

- hard working
- reliable
- confident
- creative
- patient
- determined
- calm

References:

Terri Reichert

Development Manager | VV Charitable Fund
(970) 331-5810

TReichert@centurylink.net

Kathleen Conner

Katch Studio | (714) 721-8573

Barbara Anderson

(970) 309-7423

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It is a true pleasure to provide a personal reference for Kasha McDade, whom I have had the pleasure to know for the past 5 years.

Kasha is very intentional, strategic, and hard-working. One thing that has always impressed me about Kasha is her knack for reflecting on her strengths and weaknesses to understand her purpose, and how she uses this awareness to elevate the positive impact she has on her friends and those around her. She brings passion, optimism and creativity to the projects she is involved in and is an incredible asset to a group that is working together to achieve common goals. Please feel free to call me with any questions. I would be happy to connect, in person, to share more about Kasha (2020)

Pamela Dixon - Director of Sales | Vail Resorts | (970) 445-7566



EAGLE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) Eligible Grant Information & Opportunities

ADAM PALMER SUSTAINABILITY FUND

The Palmer Fund supports individuals, nonprofit organizations, and businesses in a green infrastructure transformation in the town of Eagle, Colorado. Prospective awardees should review the impact areas and scoring rubric before applying.

The Palmer Fund will make grants/loans for the purpose of rural community development through a sustainability lens. The increased availability of capital will spur community and economic development in our rural locale, especially aiding in the recovery from the COVID-19 pandemic and ensuing economic fallout. These loans will make many projects possible that will decrease the burden of local government.

Palmer Fund's Community Micro Finance Program is open as of April 6th and accepts applications on a rolling basis through September 1st, 2023. This year's program will offer loans or grants under \$3,000. Please, see the decision making criteria below. All funding is restricted to projects within the Town of Eagle.

DOLA NONPROFIT INFRASTRUCTURE GRANT - [Description Link](#)

- 501c3 Nonprofit
 - [Eligibility Flow Chart](#)
- Budget Requirement
 - Annual budget of \$150,000-\$2M
 - Apply as itself or under a fiscal agent
 - If they are not a 501c3 and are under \$150,000 they can combine with other organizations using the Fiscal Sponsor option
- Proof that they were in operation during covid
- Underserved requirement
 - EX: LGBT, BIPOC, Women, Gender Non-Conforming, Disability/Neurodiversity, Low-Income, Immigrant/Refugee, Rural
- Ways to prove that covid affected them (examples available in application)
- The Fiscal agent can be anywhere in CO

Entities that could apply in Eagle: Downtown Business Alliance or Eagle Arts depending on budget



COMMUNITY AGREEMENT

This Service Agreement ("Agreement") is made and entered into as of July 12, 2023 (the "Effective Date") by and between Downtown Colorado, Inc. ("DCI") and the Eagle DDA ("Community") DCI and Community are each referred to in this Agreement individually as a "Party" and, collectively, as the "Parties".

RECITALS:

Community desires to pay certain funds to DCI, which funds are intended to be used by DCI for purposes of fulfilling its obligations pursuant to the Scope of Work to pay any fees outlined in the Project Description and for compensating DCI for services to be performed pursuant to this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, DCI and Community hereby agree as follows:

1. **Services.** During the Term, DCI shall provide to Community the services set forth on Appendix A attached hereto (the "Services"). DCI will determine the method, details and means of performing the Services. DCI may perform the Services at any place or location and at such times as DCI shall determine. DCI is expressly permitted to utilize any employees or independent contractors to complete the Services, and Community shall have no rights of approval as to the hiring and retention of any of DCI's employees and independent contractors. DCI may utilize the services of any employees or independent contractors at its sole discretion.
2. **Schedule.** DCI shall commence the Services upon the Effective Date, and shall continue performance of the Services through the date set forth for completion in the attached scope (the "Term") unless the Term is extended or shortened by mutual agreement of the Parties in writing, or the Agreement is terminated earlier as set forth herein.
3. **Fee.** Community shall pay DCI a fee in the amount of \$2,500 (the "Community Fee").
4. **Obligations of DCI.** DCI shall perform the following obligations:

a. Perform the Services in compliance with all applicable federal, state, and local laws and regulations; and

b. To the extent Community pays DCI the Community Fee, DCI shall fulfill its obligations pursuant to the Recast Agreement to pay the fees required thereunder to Recast. Any remaining portion of the Community Fee shall be retained by DCI as compensation for the Services.

5. **Release of Liability**. The duties of DCI pursuant to this Agreement are limited to those specified herein. The Parties acknowledge and agree that DCI and any consultants identified are separate entities and DCI cannot control the activities of consultants. Community therefore agrees that any breach by Consultants of Consultants' obligations under the consultant Agreement shall not constitute a breach of this Agreement and that Community will have no claim or cause of action of any kind against DCI in such event. The Parties acknowledge and agree that Community is a third party beneficiary of Consultants' obligations under the Consultants' Agreement and may exercise its remedies thereunder in the event of the breach by Consultants of Consultants' obligations under the Recast Agreement.

6. **Indemnity**. Community shall indemnify and hold harmless DCI or any of its directors, officers, employees or agents from any and all claims, actions, losses, expenses, costs or damages that DCI or any of its directors, officers, employees or agents, may incur or sustain in connection with this Agreement, except to the extent resulting from DCI's negligence, willful misconduct or intentional wrongful act or omission.

7. **Intellectual Property**. Upon full and final payment of any earned fees due hereunder, the Community will own all right, title and interest in and to the reports, work product or other written deliverables provided to Community in connection with the Services (collectively, the "Deliverables"), including the intellectual property rights therein. DCI agrees that the Deliverables are hereby deemed a "work made for hire" as defined in 17 U.S.C. § 101 for Community. If, for any reason, any of the Deliverables do not constitute a "work made for hire," DCI hereby irrevocably assigns to Community, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all intellectual property rights therein.

8. **Independent Contractor Status**. Nothing contained in or performed pursuant to this Agreement is intended to be or should be construed as creating an agency, employee- employer, partnership, or joint venture relationship between the Parties or any of their affiliates, agents or employees for any purpose. DCI is and will remain an independent contractor in its relationship to Community, and DCI's agents

are not and will not become Community's employees. DCI acknowledges that it is not entitled to receive any employment benefits from the Community. DCI agrees to satisfy all tax and other governmentally imposed responsibilities relating to the performance of the services, including, but not limited to, payment of state, federal and social security taxes, unemployment taxes, workers' compensation and self-employment taxes. No federal, state or local taxes of any kind shall be withheld or paid by Community, on DCI's behalf or on behalf of any employee or agent of DCI.

9. **Termination of Agreement.** Either party may terminate the Agreement for any reason, provided the party seeking termination provides the other thirty (30) days' written notice. Regardless of the reason for termination of this Agreement, DCI shall promptly deliver to Community all Deliverables, whether complete or incomplete. The terms of Sections 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15 shall survive the expiration or earlier termination of this Agreement.

10. **Assignment.** Neither Party may assign its rights or obligations under this Agreement without the prior written consent of the other Party.

11. **Amendments.** Any amendment to this Agreement must be in writing and signed by both Parties to be valid and binding.

12. **Severability.** Each of the paragraphs contained in this Agreement is unique and severable. In the event that any section, provision or part of this Agreement is declared invalid, illegal or unenforceable, the remaining parts of this Agreement shall remain in full force and effect and such declaration shall not affect the validity or enforceability of any other parts of this Agreement.

13. **Governing Law and Forum.** This Agreement shall be governed by and constructed in accordance with the laws of the State of Colorado and the federal laws applicable therein. Any disputes arising from this Agreement or between the Parties with respect to the Services shall be resolved in a court of competent jurisdiction in the City and County of Denver, Colorado. The prevailing Party of any dispute regarding the terms of this Agreement shall be paid its reasonable attorney's fees from the non-prevailing Party.

14. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter described in this Agreement and supersedes and replaces in its entirety all previous agreements, communications and understandings relating to the matters referred to in this Agreement.

15. **Notices.** Any notice to be made or given under this Agreement shall be delivered in writing and may be made by electronic mail, personal delivery or by certified mail to the following recipient at the addresses below:

Downtown Colorado, Inc.

Katherine Correll

Executive Director

1420 Ogden St

Denver, CO 80218

Email:

director@downtowncoloradoinc.org

Eagle DDA

Greg Schroeder

DDA Board Chair

Email: greg@mcdowelleng.com

Notice given by personal delivery shall be deemed to have been given on the day of delivery, and if given by certified mail, on the date the certified mail is accepted. Notice given by electronic mail shall be deemed to have been given upon written acknowledgment of receipt by the receiving Party.

[Signature page below.]

IN WITNESS WHEREOF the Parties have executed this Agreement effective as of the Effective Date.

Katherine Correll, Downtown Colorado, Inc.
"DCI"

Greg Schroeder
"Eagle Downtown Development Authority (DDA)"



DCI SCOPE OF WORK EAGLE DDA CAPACITY & ACTION PLANNING

BACKGROUND

The Eagle DDA is continuing to prepare and carry out duties and opportunities of a new DDA and is looking to continue momentum. The strategy work will focus on an enhanced membership with Downtown Colorado, Inc. as support throughout the process along with educational speakers, DDA promotion, identification of funding opportunities, and assistance with proposal development. This work is important because the Eagle DDA has continued preparing and moving forward while waiting for funds from Tax Increment Finance and town staff changes. The Eagle DDA now needs to prepare for additional funding options, management capacity, strengthened local partnerships, and consistent support from town staff. Overall, the DDA serves as a key player and partner in growing local downtown vitality and business opportunity and this action planning should engage and establish a strategy for the future.

DCI SERVICES \$2,500 ENHANCED DCI MEMBERSHIP

Downtown Colorado, Inc. could work on the following components of the continued support and capacity building process.

- **Educational Speakers:** DCI staff will work with town staff and the topics might include Understanding Your Assessment.
- **Eagle DDA Promotion:** DCI will communicate and build awareness about opportunities with and news from the Eagle DDA to the larger Colorado downtown and DDA network.
- **Funding Opportunity Identification:** DCI will investigate and report on funding opportunities. If feasible, DCI will work with one or more board member to assist with proposal development
- **DCI at DDA Meetings:** DCI will attend 1-2 DDA meetings when applicable to DCI specific support.

ENGAGEMENT TIMELINE*

July: (2) Funding Opportunities Investigated & 2024 Budget Discussion (optional)

Aug: Presenting to Town (optional)

Sept: Educational Speaker 1 & Funding Update (optional)

Oct: DCI not attending

Nov: Educational Speaker 2 (optional)

Dec:

**All dates are tentative and must be confirmed three weeks in advance and DCI included in the 2-week planning meeting.*

SAMPLE DDA Executive Director—NEW DDA DEVELOPMENT

Scope of Work

Purpose: Implement start-up actions for a start up Downtown Development Authority in order to seek grant funding and implement an operating plan in the first three years.

Administration

Legal

- Draft and submit legal state compliance and foundational documents, including state registration, federal EIN, state tax-exempt status, board by-laws, special district association membership and liability insurance.
- Create an agreement with the municipality, clarifying roles, coordination, funding approval/administration, services to be provided by the DDA, any shared resources.
- Evaluation of available financing mechanisms based on the Plan of Development and founding documents of DDA.
- Attend board organizational meeting.
- Provide counsel to the DDA staff and board as needed.

Accounting

- Establish DDA bank account, financial policy/procedures.
- Set up DDA accounting books and financial reports.

Organizational Management

- Publicize board meetings and application process, implement initial board policies and operating procedures. Schedule organizational meeting with board and city staff. Manage board agenda, meeting packet, minutes, compliance.
- Establish internal working procedures, systems and interface with municipal departments.
- Secure professional services: legal, accounting, marketing, administrative. Determine if internal resources could be utilized and how.
- Seek Town Trustee approval for annual budget.
- Manage DDA vendors and monthly billing.

Economic Development

- Confer with DDA board and Community Development Staff to determine Downtown business support priorities
- Apply for economic recovery grant funding to support priority projects or programs.
- Refine database of DDA property owners and businesses.
- Communicate with Downtown commercial stakeholders about the DDA activities, business support and recovery programs.
- Participate in financing research and discussions to fund catalyst developments and community improvement projects.
- Work with Town staff, developers, brokers and business owners regarding new investment in the Downtown district.

Clean & Safe

- Confer with board to determine Clean and Safe priorities and any supplemental maintenance of Downtown public spaces.

Marketing

- Confer with Town Communications Department on existing Downtown brand, strategy, messaging and implementation.
- Modify existing Downtown brand and basic marketing tools: web page, e-newsletter, letterhead, presentation, postcard mailer, slide templates.
- Nominate the Eagle Downtown for awards and accolades.
- Promote tangible signs of economic recovery: business re-openings, expansions, relocations, new development.
- Contribute Downtown content to Town and Chamber for their platforms to extend the reach of Downtown communications & marketing.

Placemaking

- Work with municipal planners on design and planning for Town placemaking elements in the Downtown district and gateways. Provide input on Downtown placemaking elements and comprehensive plan updates.
- Analyze funding options for implementation of Downtown placemaking elements and public improvements.

Advocacy

Work with DDA board, the Chamber of Commerce, accessibility, and economic and cultural organizations to represent Downtown interests and provide feedback regarding policies, regulations, or programs.

Additional Services Upon Request

- Consultant will provide Client with written estimate for additional services upon request.

Estimated Fees

Team Member	Fee	Tasks	Estimate
Executive Director	\$6,250/mo	Project Management, Executive Director Services	\$18,750
Administrative District Compliance	\$2,000/mo	Legal start up filings, board compliance, meeting packets, agendas, attendance. Annual statutory compliance actions.	\$10,000
Legal Services	\$250-285/hour	Town agreement, analysis of financing options, board organizational meeting.	\$8,000
Accounting	\$1,166/mo + \$3,000 for budget prep	Set up tasks, financial policies	\$6,500
Graphic Design	\$100/hour	Graphic design, printing/mailing	\$4,000
Communications	\$90/hour	Strategy, copywriting	\$4,000
Misc. expenses			\$250
ESTIMATE TOTAL			\$51,500



EAGLE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) 2023 BUDGET REQUEST

Eagle DDA Board Management

\$16,000

The citizens voted to create a DDA as a sustainable organization to champion downtown. The DDA is funded on Tax Increment Finance (TIF) from existing property tax, and the increment accrues over time. The DDA is projected to generate its own operational funds by 2025. Until then, the DDA must maintain operations, establish TIF application and workplan, establish collaboration, and develop a process for community members to utilize the funds once they are available. DCI will work with the DDA Board to plan meetings, general DDA communications, and create print materials and talking points to share.

Grant Writing

\$8,000

Eagle DDA would like to leverage additional funds to link outdoor recreation and downtown specific grants to the existing content and fabric of our downtown. Outdoor recreation grant opportunities, downtown specific grants. Work on 4-6 grant and program applications over 12 months.

DDA Mid-Year Financial Check in

\$10,000

As the DDA begins receiving TIF, it will be important for the DDA to have a clear understanding of the assessment process, clear communications with the Assessor's office, and an understanding of the return on investment for the community vision in supporting different projects in the downtown area.

Marketing & Communications

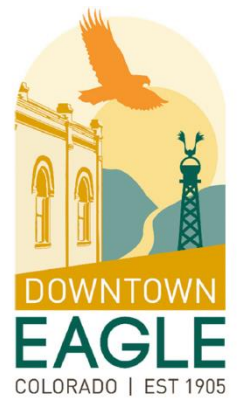
\$3,000

Eagle DDA proposes to build awareness of the DDA, investment opportunities, and usage of downtown with fun campaigns and engagement that will support local businesses and increase sales tax revenue. Social media posts and boosted ads will be part of marketing and communications.

TOTAL REQUEST: \$37,000

July __, 2023

Ms. Kathryn Grosscup
Manager, Tax Credit Program
Colorado Housing and Finance Authority
1981 Blake St.
Denver, CO 80202



Re: Elmington Affordable LIHTC Development – North Broadway Apartments
Local Contribution (Town of Eagle)

Dear Ms. Grosscup:

The Eagle Downtown Development Authority (EDDA) was established in 2021 to assist in the development and redevelopment of its district in the Town of Eagle, Colorado and to use its power (under State statute C.R.S. §31-25-801) to promote the general welfare of the district by the use of its direct and supplemental powers. The EDDA can harness 30 years of tax increment finance to reinvest in the downtown area boundary, leveraging public/private sector investment towards the vision of a vibrant and thriving downtown.

The EDDA is supportive of seeing the proposed North Broadway Neighborhood development project move through a Town of Eagle entitlement process as it appears to meet the following priorities recently adopted by the Board:

Regulatory Environment

Streamlining solutions and minimizing barriers to build trust and investment from business and property owners. Aligning regulation and incentives to encourage public-private partnerships for investment in the community vision through infill, redevelopment, and re-use of existing buildings.

Access + Mobility

Assess the experience and accessibility of getting to and around downtown as a local or visitor. Focuses on multimodal infrastructure and access in and around the downtown including parking, gateways, walkability, rideability, wayfinding + signage, etc.

Creative Placemaking

Establish a sense of place through the strategic integration of art, the environment, design, recreation, and cultural activities. Engage locals to produce authentic and distinctive planning and development programming programs directed at local love of place.

The applicant (Elmington Affordable) has presented to the DDA Board, Planning & Zoning Commission, and the Town Council at a concept level that received constructive feedback and support to continue with a development application and move through a formal approval process. We are pleased to see that the plan is striving to meet the EDDA's and Town's shared objectives, including:

Conservation - Community open space and added commercial space along river park will

ensure access and connectivity to services with mutual interest to ensure long-term maintenance and operations of this important section of the Eagle River Park and natural environment.

Economic Development - the proposed project will have significant potential for economic development in Eagle. Added local workforce, construction jobs, commercial development, expansion of the Downtown Development Authority's District and business activities.

Recreation - sufficient recreational activities are purposed and strategically spread throughout the development which is adjacent to the river. Active ground floor spaces could also serve as educational space/community space which be able to take full advantage of the natural open space and park connections being provided. This will ensure an active, vibrant and energized community space and further connect Eagle residents to the River

Place Making - expansive surface parking has been integrated into buildings and realigned with the introduction of the multi modal pathways to ensure access to the central plaza and community serving retail area. Ample seating, landscaping plazas and public gathering areas are supported with the initial phase of the proposed project.

Transportation and Access - continued work with the Town of Eagle, Union Pacific Railroad and PUC will be required in conjunction with Grand Ave connections. Lot and block design will provide both streets and alleys for connectivity, circulation and is the most logical location to support density.

Education and Awareness - Educational awareness and programs will be incorporated throughout the process and into the long-term operations. A key component of education will place emphasis on the history of the site and pay special attention to the natural habitat, species protection, wetland protection and on benefits for preservation.

Subject to a successful formal Development Application review process and Petition for Annexation into the DDA, the Eagle Downtown Development Authority (in partnership with the Town of Eagle) can consider contribution to the North Broadway project in the form of a public-private partnership by leveraging tax increment financing generated by the development to support the capital costs and operating expenses for eligible public improvements planned for North Broadway neighborhood.

Thank you for considering Elmington's application for tax credits and the impacts the project can have for our community. Please feel free to contact with any questions.

Sincerely,

Greg Schroeder

Chair

Eagle Downtown Development Authority



To: Mayor and Town Council

From: Community Development Department, Planning Staff
Chad Phillips, A.I.C.P., Director

Date: July 11, 2023

Agenda Item: Discussion regarding ReCode, specifically the proposed Old Town Residential (OTR) Zone District changes

REQUEST:

Discussion with staff regarding the requirements in the proposed Old Town Residential (OTR) zone district.

BACKGROUND:

The Planning & Zoning Commission, Town Council, and staff have received multiple inquiries regarding the ReCode draft and changes to the Zone District proposed as the OTR. Staff will be presenting information regarding the current and proposed parameters for development options in the planned OTR area.



Proposed OTR (purple)



Existing RMF (orange) RM (yellow)

The adoption draft of the ReCode process was released last week. This draft was not just the product of 2+ years of work by the TOE community, but also the two-year long creation of the Elevate Eagle process that resulted in the creation/adoption of the Town's Comprehensive Plan. The Plan provides direction for the ReCode document. It is staff's position that the ReCode adoption draft reflects the community vision as gathered throughout the past 4+ years' worth of public outreach and discussion.

Comp Plan Outreach

Process



Outreach



In staff's review of documents from the Elevate Eagle process, staff notes 144 comments from various community members in the adoption draft alone. An example of public outreach is reflected in Staff report to TC where staff stated *"The initial draft visioning statements were reviewed by the public during pop-up events and public steering committee work sessions. The pop-up events in January and February of 2019 reached approximately 242 members of the public."*

ReCode Outreach:

In addition to public outreach for the Comp Plan, the ReCode process included the following:

- Release of the Land Use and Development Code Assessment (Dec. 2021)
- LUDC Update Committee Meetings
- Project Kickoff Outreach Meetings

- Development Community Input and Affordable Housing Virtual Meetings
- Updates to Town Committees
- Meetings with Town Departments
- Coffee and a Convo (two rounds)
- Art Walk and ShowDown Town
- Softball Cookout and Code
- Release of ReCode installments (total of three during '22 and '23)
- Release of the ReCode Working Draft (2023)
- Online Surveys
- Radio spots
- Ongoing social media and project website

ANALYSIS:

Compliance with the Elevate Eagle Comprehensive Plan.

Below are applicable policies of the Comprehensive Plan that should be considered when considering the creation of the OTR zone district:

The Future Land Use Map depicts this area of Town as “Downtown Neighborhoods.” The Plan’s Description of this area is: *Residential area surrounding Historic Downtown. Development should encourage preservation of character, redevelopment, and infill; and should include above-average standards for design. Renovation of historically significant buildings and homes is encouraged. This area is highly connected to neighboring downtown and other neighborhoods through a safe, welcoming, pedestrian-oriented street network. Residential development in this area should vary in price and size and can include apartments in vertical mixed use buildings near Broadway Street.*

Primary Uses: Small lot, single-family units, duplexes, multifamily townhomes, vertically integrated multi-family residential.

Secondary Uses: Ground floor commercial, office, retail with residential on top.

Approximate Density: 4 - 16 DU/Acre

1-1.1. Ensure a healthy mix of housing types and densities (e.g. Single-family, duplex, multifamily, mixed use, and accessory dwelling units) to allow for greater diversity.

1-1.3. Stimulate the creation of workforce housing through town policies, incentives, and regulatory procedures. Collaborate with community partners and the private sector to expand the reach of Eagle’s workforce housing efforts.

1-2.5. Provide opportunities for a balanced mix of housing and services to support local businesses, employees, residents, and visitors.

1-2.6. As development occurs, ensure the Town’s overall mix of land uses remains aligned with community goals.

2-1.10. Encourage, where appropriate, increased density near the Downtown core.

2-3.2. Preserve and enhance each of Eagle’s unique character areas (i.e. Downtown).

2-3.3. Ensure new development builds upon and adds value to Eagle’s unique community character through adherence to high quality standards of design and construction. b. Utilize infill and conservation-oriented development to accommodate growth while retaining open lands and protecting environmentally sensitive areas.

2-5.1. Maintain and enhance the sense of community in Eagle.

Staff Comment:

In review of this guiding language from the Comp Plan, the type of residential product currently in ReCode (up to 8 units in one multi-family building) would seem appropriate. While the neighborhood character of the transition from mostly detached single family dwellings to multi-family structures will change, some character issues will be addressed with design standards. However, the Comp Plan *does* mention an approximate density cap at 16 dwelling units per acre in this area.

With the proposed maximum dwellings per building (8), the result would be a density for an 8-unit building on two consolidated Town lots would be approximately 48 units per acre (not including rights-of-way). ReCode does include an infill maximum lot size of 6,400 (meaning that consolidations of existing 25'X125" lots are limited to two lots). Although the Comp Plan is just a guiding document, this proposed OTR maximum density is substantially more than the approximate maximum described. If the maximum units per acre were reduced to a 4-unit building, the resulting density and building type would be even closer to achieving overall Plan compliance.

Comparing today's Code (RMF district) to the ReCode (OTR district), regarding the construction of an 8-unit multi-family building:

- Today's Code would *not* allow for an 8-unit or 4-unit building on two lots because of density maximums.
- Under the current regulations, a 4-unit multifamily dwelling could be approved through the Special Use Permit process, but would require the consolidation of four lots to meet density requirements (units per lot square footage).
- In ReCode, an 8-unit building *could* be constructed, but would rely on a non-typical parking approach (credits, fee in-lieu, etc.)
- A 4-unit building would be a better fit in the OTR compared to an 8-unit building when considering lot size max, building footprint max, landscaping, height, and parking.

Proposed Dimensional Standards:

	<u>RMF (current)</u>	<u>OTR (proposed)</u>
Setbacks	Front – 25'	10'
	Side – 12.5'	5'
	Rear – 20'	10'
Height	35'	35'
Lot Coverage	70% total	70%

Use Comparison:

If the uses by zone district chart was approved as presented, the following uses would no longer be allowed in the areas that are presently now RMF:

- Public Buildings
- Indoor Recreation Facility
- Outdoor Recreation Facility
- Business or Professional Office
- Retail, except mobile home and vehicle sales
- Service establishment, except vehicular service
- Restaurant

If adopted, the chart would add the following uses – compared to the RMF:

- Community Garden
- Farm Stand

COMMUNITY INPUT:

Since the last Town Council ReCode discussion, the Town has received a petition regarding opposition to the Adoption Draft (attached).

BUDGET / STAFF IMPACT:

N/A

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

Nothing particularly associated with the general review of tonight's discussion topics.

RECOMMENDED ACTION OR PROPOSED MOTION:

No motion is necessary. Staff is looking for direction from Council.

ATTACHMENTS:

- Neighborhood petition
- Public Comment – Dawn Koenig
- Public Comment – John Bailey

COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

- **ReCode Eagle – The Land Use and Development Code (LUDC) Update**
 - On June 28th, staff released the Adoption Draft, which can be accessed here:
<https://www.townofeagle.org/DocumentCenter/View/18789>
- Adoption schedule:
 - Planning & Zoning Commission Recommendation hearing: 6/6/23 tabled until 7/18/2023
 - Town Council Adoption hearing: 6/27/23 tabled until 8/8/2023

LAND USE APPLICATIONS IN PROGRESS

For more information and to access project documents, visit the Town's [Active Land Use Applications Page](#).

- **DR23-02: Alpine Lumber Shed**
 - A Minor Development Permit to replace an existing lumber shed along Eby Creek Rd with a new shed.
 - Public hearing schedule:
 - Planning & Zoning Commission: 6/20/2023 tabled to 7/18/2023
- **DR23.01: Stone Concepts Warehouse**
 - A Minor Development Permit to construct a new warehouse on the currently vacant lot at 85 Marmot Lane.
 - Public hearing schedule: To be announced.

ADDITIONAL UPDATES:

- Staff has received one application for the Planning Commission vacancy and will be presenting a recommendation to the Town Council at the July 11th meeting.
- Denise Cardoza joined the Community Development Department on June 20th 2023. We are excited to have her join our team. She began her career with the Town of Eagle in August 2022.

MAJOR CONSTRUCTION PROJECTS

Business Name	Location	Status
Second Street Tavern	127 W Second St.	Building permit issued and construction in progress. Interior remodel of existing space and use of outdoor patio is deferred until additional restroom/fixture provided.
Foodsmith	318 Broadway	Permit issued. Asbestos abatement complete *Noteworthy: Retail food sales & cooking class.
Eagle Fire Station	425 E Third St.	In progress going through inspections. Approximately 99% complete. Hope to have final inspections by the end of the week.
Eby Creek Apts.	435 Eby Creek	In progress with all framing complete. First phase of rough-in inspections approved. All but half of Third floor insulated and 50% of drywall complete.
Hockett Gulch Apts.	16186 Hwy 6	Building permits have been issued for all buildings. Foundations complete on all buildings. Framing underway on 4 of 6 buildings. Plumbing rough inspections complete on Building 2 and Clubhouse. Partial inspections on other trades in progress.
410 Broadway Project	410 Broadway	In progress with exterior front brick wall covering just completed. Trades contractors rough-in inspections approved. Insulation approved. Drywall phase in progress for upper levels. Stucco installation in progress.
City Market Remodel	0103 Market St	Interior work completed. Parking lot improvements (re-configuration) still pending.
Eagle River Park Pavilion	200 Fairgrounds Rd	Framing complete. Gutter/drainage system remains to be installed.
Fresh Tracks	50 Chambers Avenue	Permits issued for tenant finish.

Vail Closets	50 Chambers Avenue	Permits issued for tenant finish.
Knapp Ranch	717 Sylvan Lake	Remodel complete.
Haymeadow	91 Mountain Hope Circle	All plan reviews complete. Issued full building permits for all buildings. Foundation for Building A nearly complete. Framing to start Monday 7/10. Building D foundation inspections in progress.
Habitat for Humanity	3 rd Street	Pending – formal submittal forthcoming.
Stone Concepts Warehouse	85 Marmot Ln	Pending – formal submittal forthcoming.

The figures below show general activity levels not broken down by permit type (building, electrical, plumbing, mechanical, etc.)

TYPE OF WORK PERFORMED	EOY 2022	YTD 2023
Inspections (n/i Planning, Public Works)	1,308	938
Permits Processed	465	224

TOWN COUNCIL AND PLANNING & ZONING COMMISSION MEETING SCHEDULE:

July 2023
July 11 th (Town Council) Planning Commission Appointment
July 18 th (Planning & Zoning Commission) ReCode Recommendation Hearing (tabled from 6/6) Zone Map Recommendation (tabled from 6/20)
July 25 th (Town Council) <i>Currently no land use files.</i>
August 2023
August 1st (Planning Commission) <i>Currently no land use files.</i>
August 8th (Town Council) ReCode Adoption Hearing (tabled from 6/27)
August 15th (Planning Commission) <i>Currently no land use files.</i>
August 22nd (Town Council) ReCode Adoption Hearing + Zone Map

SPECIAL EVENTS & MARKETING

June 2023

Marketing & Events Advisory Committee (MEAC)

- Introduced Carly West, Communications & Marketing Specialist
- Reviewed schedule & details of Flight Days, volunteer sign-up
- Canceled July MEAC meeting

MARKETING

- On-line registration form for Community Table (MUST REGISTER FOR YOUR TABLE)
- Daily Social Media posts on Facebook and Instagram
- Communications Committee – Eagle TODAY & Eagle SPIRIT

UPDATE

- The Walking Mountains Zero Waste Team at Eagle Flight Days was able to divert 818.95 pounds of waste from the landfill, reaching a diversion rate of 87.41%!

MEETINGS

- Final meeting with Tipi Raisers to confirm schedule, horse routes, community safety. Chief Bos and Lieutenant Buhlman were in attendance.
- Flight Days Run-of-Show with all departments
- Kaleidoscope Productions – sound and back line
- Kim Fritzler - Color Run
- Chris Parker - EMCEE
- Laura Assmussen - parade
- Weston Arbogast - Eagle's Got Talent, also co-hosted KZYR's Last DJ
- Research and development – attended FIBArk in Salida, CO
- Mike Mathers from Swift Water Rescue to discuss Youth Whitewater Safety event at the River Park on July 21 (ages 10-15).
- Block Party Eagle planning and review meeting included law enforcement; new requirements have been put in place for 2023 event.

JUNE EVENTS

- 2nd Friday Downtown
- BMX State Race
- Mtn Rec Opening Day
- Music & a Movie – June 15 & 22
- ShowDownTown
- Farmer's Market

TOWN PRODUCED EVENTS - JUNE

- Flight Days -
Staff would like to thank everyone for their support. Special thanks to the entire Public Works team. Kevin Fontana wins the ROCKSTAR award. Kim Fritzler best supporter; committee member, coordinated the Color Run, volunteered all day Saturday. Weston Arbogast best community member; volunteered for the Color Run, created & participated in the parade, stage manager for Eagle's Got Talent. Stephen Ridgeway for filling in the two-hour entertainment gap when the Tipi didn't rise, due to weather. Lily Doran for singing an unbelievable National Anthem. And Joette Gilbert for bringing forward the Indigenous Wisdom Gathering to Eagle.



UPCOMING EVENTS

JULY	
July 2	Yoga in The Park
July 4	Kids' July 4th Bike Parade
July 6	ShowDown Town Concert
July 7	Eagle Farmer's Market & Art Show
July 7 & 8	ARTwalk Festival
July 9	Yoga in The Park
July 13	ShowDown Town Concert
July 14	Eagle Farmer's Market & Art Show
July 15	Never Summer Adventure Race
July 16	Yoga in The Park
July 11 - 23	Triple Crown Baseball World Series
July 20	ShowDown Town Concert
July 21	YOUTH Whitewater Safety
July 21	Eagle Farmer's Market & Art Show
July 23	Yoga in The Park
July 26 - 29	EAGLE COUNTY FAIR & RODEO
July 27	ShowDown Town Concert
July 28	Eagle Farmer's Market & Art Show
July 30	Yoga in The Park



Dear Resident and/or Business Owner,

As you may already be aware, the annual Block Party live music event will take place in downtown Eagle on August 11 - August 13, 2023. We are aware that this event may have some impact on the normal activities of Eagle's downtown area, but we are working hard to mitigate any inconvenience. Our planning involves close collaboration with the Town of Eagle, downtown businesses, law enforcement, and first responders to ensure the safest and most appropriate steps are taken.

DATE	GATES OPEN	MUSIC START	MUSIC FINISH
FRIDAY 8/11	3:30 PM	4:00 PM	11:00 PM
SATURDAY 8/12	1:00 PM	1:30 PM	11:00 PM
SUNDAY 8/13	12:00 PM	12:30 PM	3:00 PM

ROAD CLOSURES - NEW SCHEDULE FOR 2023 PLEASE READ CAREFULLY

The Block Party venue is on Broadway from Grand Avenue to 4th Street, and both 2nd Street and 3rd Street between Wall and Capitol. Closures will be in effect beginning at **8:00AM on Thursday, August 10**, and will remain in effect until **8:00AM on Sunday, August 13**. Partial closures on 2nd Street between Broadway and Capitol will remain in effect until **6:00PM on Sunday, August 13**.

ACCESS & PARKING

If you are a resident who normally parks on Broadway, 2nd Street, 3rd Street, or other parking spots that are inside the Block Party venue, you will NOT have vehicle access to those spots after road closures are in place. Please plan ahead to make alternative parking arrangements.

Business access will be open. Customers and clients needing to enter your business August 11 - August 13 will need to be in possession of a valid Block Party wristband. Please contact us in advance if you have specific questions or concerns about access or logistics.

COMPLIMENTARY TICKETS

All residences and businesses that are located inside the Block Party venue will be issued 2 complimentary general admission tickets per address. We hope you will come out and enjoy this event along with your fellow community members. **Please reach out to info@blockpartyeagle.com by July 21, 2023 with your name, address (including unit number, if applicable), phone number, email, and business name (if applicable) and we will send your tickets directly to you!**

For more details, please visit www.BLOCKPARTYEAGLE.com.
For any questions or concerns, please contact us directly at info@blockpartyeagle.com

It is our goal to make the Block Party a fun, safe, and enjoyable event for everybody involved, and we couldn't ask for better neighbors in this wonderful Eagle, Colorado community.

We truly thank you for your continued support of the Block Party!

Sincerely,
Ted Wenninger and the Block Party Team