



Town Council
Tuesday, January 24, 2023
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

*This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.*

TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an in-person meeting with access via Teams.

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 216 808 781 891

Passcode: UTgqhU

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[+1 469-770-0416,,866760092#](#) United States, Dallas

Phone Conference ID: 866 760 092#

- **Please note: All participants must remain muted until they are requested to speak. This will reduce background noise disruptions to the meeting attendees.**
- **When it's your turn to speak, you will have three (3) minutes for public comment.**
- **PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record.**
- **For technical difficulties, please email jenny.rakow@townofeagle.org and we will do our best to assist you.**

CALL TO ORDER - 6:00 PM

ROLL CALL

ADOPTION OF AGENDA *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT - 6:05 PM *Citizens are invited to comment on any item, not on the Agenda subject to a public hearing. Please limit your comments to three (3) minutes per person per topic unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.*

PRESENTATIONS - 6:10 PM *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.*

1. Eagle County Historical Society Annual Update, Kathy Heicher
2. Eagle County Fairgrounds Master Plan

3. Eagle Wildlife Outreach and Education Campaign - Hardscrabble Trails Coalition and Vail Valley Mountain Trails Alliance

CONSENT AGENDA - 6:45 PM *Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.*

1. Minutes - January 10, 2023
2. Permanent Modification of Premises, Dillon Companies LLC dba City Market #34
3. Certify the 2023 Budget to be sent to the State by January 31, 2023
4. Request to Reallocate MEAC Funds from Mushroom Festival to Christmas on Broadway
5. Resolution 05, Series 2023, A Resolution of the Town Council of the Town of Eagle, Colorado approving the Second Amendment to the Pre-development Agreement with Eagle Meadows, Colorado
6. Resolution 06, Series 2023 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the 2023 Pinnacol Assurance Workers Compensation Insurance Renewal Quote"

STAFF REPORTS - 6:50 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update

BUSINESS ITEMS - 6:55 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. PUBLIC HEARING: File LURA23-01, Amend Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080, inserting information creating a new zone district, Commercial General East, in the Town's municipal code
 - a. Ordinance 01, Series 2023, "An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080 of the Eagle Municipal Code Creating a New Commercial General East Zone District"
2. PUBLIC HEARING: File SU22-04 Wanderlust Dog Ranch Special Use Permit
 - a. Resolution 07, Series 2023, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Special Use Permit for a Kennel at 45 Eagle Park East Drive and 31 Eagle Park East Drive"

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 8:10 PM

1. Future Agenda Items
2. Council Committee Updates

ADJOURN - 8:20 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI – Eagle Guest

Annual Report

September 2021 – August 2022



MUSEUM

Developed several new exhibits

- Camp Hale and winter recreation in Eagle County
- Barnes family sewing machine
- Blacksmith shop

Worked with consultants (Aspen Historical Society) in development of exhibit goals and guidelines.

Artifact acquisitions

- Barns sewing machine
- Mining cart from Holy Cross City
- Holland family "prison" spurs
- Ute pots, estimated to be 500-years-old

Museum Capital improvements

- Replacement of broken and vandalized caboose windows (accomplished with a financial assist from the town of Eagle)
- Continued to prepare for repainting of historic caboose

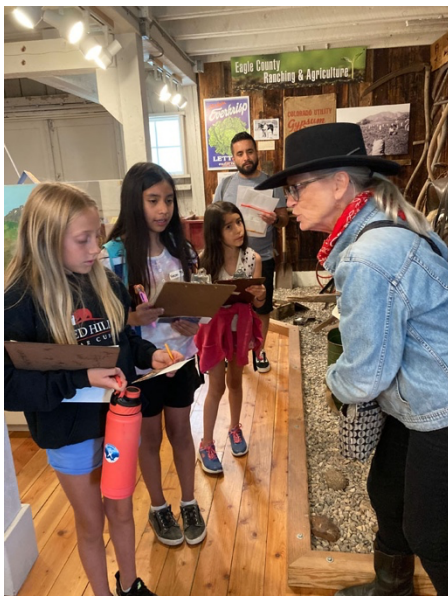
"Night at the Museum" event drew 128 people and raised \$1,659



BOOKS

- Worked with the town of Gypsum on producing the "Gypsum Days" history book. First run of the book is nearly sold out.

- Related programs presented at Gypsum Library and the Bookworm in Edwards
- Continued to offer a wide variety of local history books to the public



EDUCATION PROGRAMS

- Hosted 72 - 5th graders from Gypsum for a museum visit
- Presented Ute STEM history program for 35 elementary school students at Eagle Library
- Presented Red Cliff cemetery program for 28 high school students at Vail Ski and Snowboard Academy
- Created a "History Trivia Wheel" to spur interest in local history
- Partnered with the Vail Board of Realtors in offering a history class for local realtors

- History program for Eagle Seniors
- Corresponded via letter to 25 Edwards Elementary students, answering questions about the Oregon and Santa Fe trails.
- Worked with Tony Mauro and Vail Public Library in recording an oral history of local wildlife officers

PROGRAMS

- Eagle Valley History Award (partner with Eagle Valley Library District) honoring Reed Perkins and Kathy McDaniels, donors of the Borah journals. Suffrage talk by Marcia Goldstein.
- Eli Barsi, cowgirl singer/poet (partner program with EVLD)
- Participant in “Authors in Autumn” program at EVLD
- Purchased small microphone and sound system for ECHS programs



HISTORY HIKES

- Trail Gulch and Newcomer Cemetery (partnering with Eagle County Open Space)
- Presented history table at ECOS Star award presentation
- Bilingual Trail Gulch hike with Eagle Valley Land Trust
- Two Horn Ranch hikes with EVLT

HISTORY ‘ASSISTS’

- Helped town of Minturn with creation of history sign
- Assisted Minturn Cemetery District with research of Edwards Cemetery
- Assisted Eagle County Sheriff’s Office in researching the story of human bones found in the evidence vault.
- Continued to work with Eagle Valley Library District on preservation of artifacts

GOALS FOR NEXT FISCAL YEAR:

- Complete caboose painting
- Continue to develop museum exhibit guidelines
- Continue to improve museum exhibits
- Offer a cemetery tour – perhaps Gypsum
- Work on a succession plan for ECHS Board of Directors

NUMBERS:

- Membership – 110 members
- Museum attendance – 4,059 visitors (mid-May through mid-September)

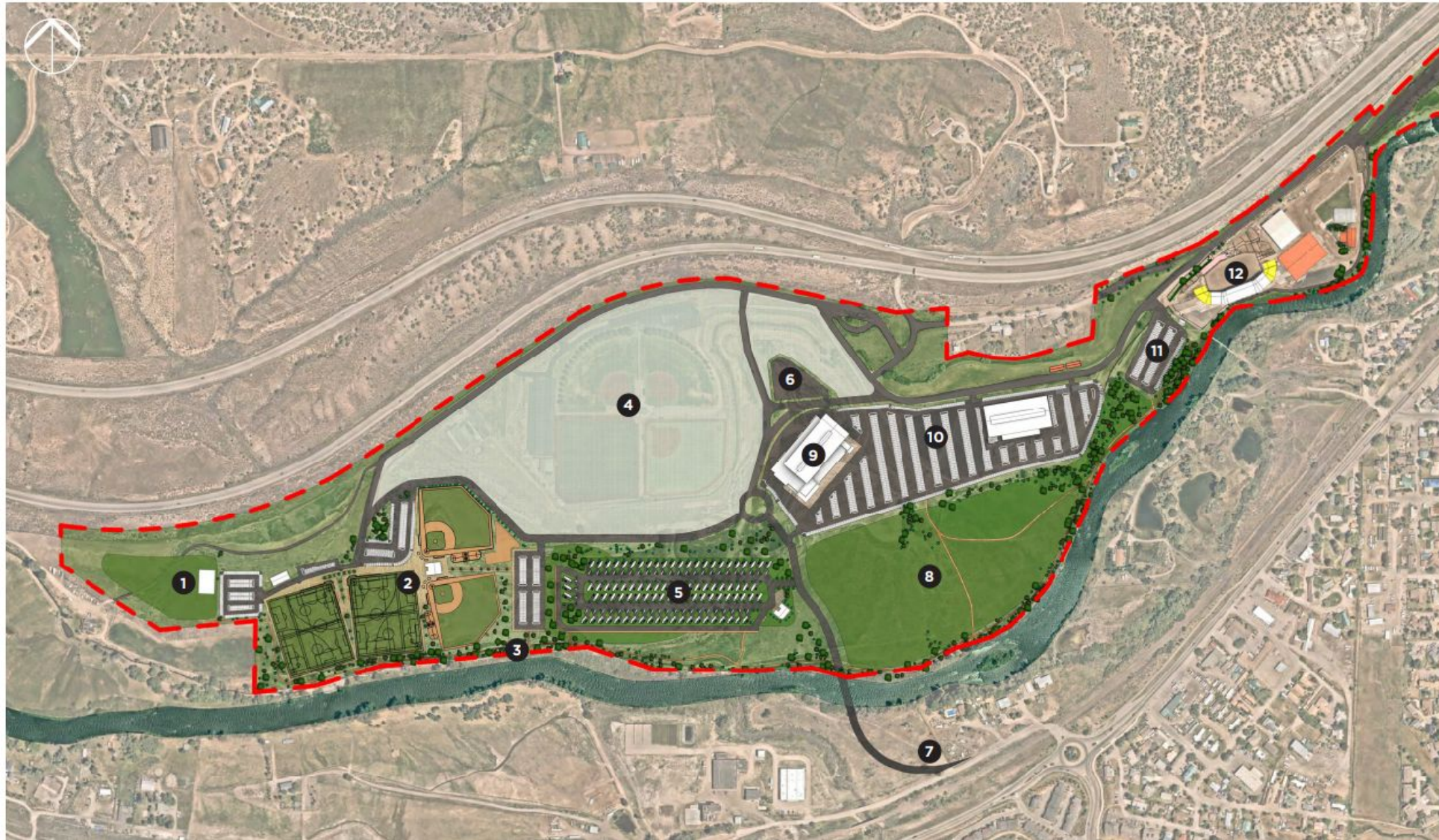
Eagle County Fairgrounds

Summary of 2022 Master Plan

Market Assessment Recommendations

- Develop a column-free, flat-floor facility of approximately 40,00 SF
 - Climate-controlled, modern, multi-purpose and divisible with a concrete floor
 - 4-6 meetings rooms with the ability to be combined
 - Support spaces such as ticket office, restrooms, lobby, kitchen, storage, etc.
- Expand RV spaces to a minimum of 100 total full-service hookups and create areas for tent camping
 - utilize campground for Fairgrounds events, ToE events
 - dump station and restroom/shower facility
 - Wi-Fi
- Increase Grandstand seating by a minimum of 600

Master Plan Recommendations - site concept



- 1 EAGLE COUNTY ANIMAL SHELTER AND DOG PARK
- 2 MOUNTAIN REC SITE
- 3 PEDESTRIAN PATH
- 4 FUTURE DEVELOPMENT SITE
- 5 RV SITE
- 6 OVERFLOW PARKING
- 7 SOUTH ENTRY POINT
- 8 OUTDOOR REC SITE
- 9 EXPO EVENT BUILDING
- 10 EAGLE RIVER CENTER SITE PARKING EXPANSION
- 11 FISHING IS FUN SITE
- 12 RODEO ARENA SITE

RV Campground Concept



- 1 OFFICE AND RESTROOMS
- 2 RV PARK
30' x 55' - 42 Lots
30' x 80' - 49 Lots
- 3 PEDESTRIAN PATH
- 4 CAMPING GROUND
- 5 OPEN AIR IRRIGATION

Expo Center Concept



- 1** EXPO EVENT BUILDING WITH CLIMATE CONTROL AND HARD SURFACE FLOORING
- 2** PRE-FUNCTION, BREAK OUT ROOMS, AND CIRCULATION
- 3** PARKING
1067 parking Spaces
- 4** OVERFLOW PARKING
- 5** MULTI-USE GREEN SPACE
~20 acres

Arena Expansion concept



- ❶ COVERED AND ELEVATED DECK
25' Wide
3500 sf
- ❷ ELEVATOR AND STAIRS
- ❸ ADA RAMP
- ❹ PRECAST SEATING
1030 New Seats
- ❺ NEW VOM COVERS
- ❻ COVERED AND ENLARGED OUTDOOR ARENA
140' x 200'

Mountain Rec Sports Complex



- 1** EAGLE COUNTY ANIMAL SHELTER AND DOG PARK
195 Parking Spaces
- 2** MOUNTAIN REC MAINTENANCE SHOP
- 3** MULTI-PURPOSE FIELDS
- 4** HARDSCAPE
- 5** NORTH PARKING
151 Parking Spaces
- 6** OFFICE AND RESTROOMS, CONCESSIONS
- 7** BASEBALL FIELDS
- 8** PLAYGROUND
- 9** EAST PARKING
128 Parking Spaces

Financial and Economic Analysis

Estimated Impact to Year-Round Fairgrounds Usage

Phase	Number of Events	Attendance
<i>Baseline Year – 2021</i>	<i>60</i>	<i>25,750</i>
Phase 1 – RV Park	No estimated new event activity	+16,700
Phase 2 – New Expo Event Building	+96	+57,550
Phase 3 – Rodeo Arena Improvements	+9	+12,900
Total w/ Master Plan	165	112,900

Note: Number of events in the baseline year does not include certain weekly community activities held at the Fairgrounds.

Each of these improvements also Benefit the Fair & Rodeo

- Phase 1 – Opportunity to increase revenue from RV rental
- Phase 2 – Opportunity to increase number of vendors and exhibitors, revenue and the overall Fair & Rodeo experience
- Phase 3 – Opportunity to increase attendance, revenue and the overall Fair & Rodeo experience
- Fair & Rodeo attendance is estimated to be 23,400 with implementation of the Master Plan, an increase of 31% from 17,900 in 2021 and 28% from 18,250 in 2022

Estimated Economic & Fiscal Impacts

Total Economic Contribution			
<u>Category</u>	<u>Baseline - 2021</u>	<u>With Master Plan</u>	<u>Increase W/Master Plan</u>
Output			
Direct Spending	\$2.2 million	\$7.1 million	\$4.9 million
Indirect & Induced Spending	\$1.2 million	\$3.8 million	\$2.6 million
Total Output	\$3.4 million	\$10.8 million	\$7.5 million
Total Jobs	29	101	72
Labor Income	\$1.4 million	\$4.5 million	\$3.1 million

Estimated Tax Revenues			
<u>Entity</u>	<u>Baseline - 2021</u>	<u>With Master Plan</u>	<u>Increase W/Master Plan</u>
Town of Eagle	\$63,000	\$220,000	\$157,000
Eagle County	\$32,000	\$118,000	\$86,000
State of Colorado	\$128,000	\$429,000	\$301,000
Grand Total	\$223,000	\$767,000	\$544,000



EAGLE COUNTY



2023 Wildlife Campaign

Prepared for: Eagle Ranch Wildlife Committee

Prepared by: Ernest Saeger, Executive Director VVMTA, Erinn Hoban, Director Wildlife Trail Ambassador Program

VVMTA and Nicole Asselin, Board Member HTC

November 11, 2022



EXECUTIVE SUMMARY

Objective

The majority of the development and recreation in the Town of Eagle is located in critical winter range for the elk and deer populations. Residents in Eagle value both outdoor recreation and wildlife conservation as defined by the recently approved Open Space and Trails Master plan. Unfortunately, residents continue to break rules around dog leash laws and have poor etiquette regarding the wildlife. The objective of this proposal is to shift public behavior towards compliance in order to preserve our wildlife and recreational opportunities. We see this project as a great opportunity to not only protect important herds of wintering elk and deer, but to strengthen community around a common purpose. The VVMTA Wildlife Trail Ambassador program in partnership with key stakeholders has the depth of expertise, volunteer support and tracking capabilities to ensure the success of the project.

Goals

Design, execute and measure the results of a new advertising campaign that uses humor, peer pressure, and positive random rewards to accomplish:

- Continued education on the importance of seasonal wildlife closures, proper winter trail etiquette, beneficial wildlife encounters around town and on the trails, and dog leash laws.
- Increase volunteer participation in the VVMTA Wildlife Trail Ambassador program.
- Decrease in off-leash dog use on the Golf Course, Haymaker/Boneyard/Bellyache/Redneck Ridge/Hardscrabble winter recreation areas.
- 100% compliance with seasonal closures in the Town of Eagle.

Budget and Timing

The budget includes partnering with a local ad agency, local businesses and schools, and key stakeholders to reach all residents of the Town of Eagle, Eagle County and visitors to Eagle. The development time is 10-12 week from budget approval. The campaign will be a 2-3 year project. Ideally this campaign would launch in January 2023.

Description	Cost
Campaign Design and Implementation for Winter 2023	\$60,000
—Includes but not limited to: volunteer training, recruitment & incentives, wildlife education event, trailhead game cameras, direct mail, social media kit with video and photography, interactive landing page, local media buy with 2-3 impressions, trail signage, window clings and poster for local businesses, bi-lingual marketing, a positive conversation starter for volunteers to hand out on the trails, incentives for people caught doing the right thing, and tracking and reports to measure key performance indicators.	
Campaign Refresh for 2024 and 2025 Estimate at \$10,000-\$15,000	
Total	\$60,000

PROJECT DETAILS

Background

The Vail Valley Mountain Trails Alliance Wildlife Trail Ambassador program was developed 5 years ago to provide education on the importance of seasonal wildlife closures, proper trail etiquette, and avoiding negative wildlife interactions. This program has been largely successful up valley in decreasing seasonal wildlife closure violations by 80-90% and in some cases eliminating violations all together. Two years ago, VVMTA launched this program in Eagle. Over the last year of collecting data on the Haymaker trail, we have seen a decrease in off-leash dog walkers from 90% to 60% and only 1 violation of the seasonal closure. But there is more work to be done.

In Eagle winter recreation is permitted on the paved recreation paths, the golf course, the first two loops of Haymaker, Bellyache/Boneyard/Redneck ridge, and Hardscrabble road. Additionally, winter use for hiking and horseback riding is allowed on all accessible BLM land. On any given day, the elk and deer populations are all over town. The problem of enforcement is over a much larger area leading to a reliance on people to first know how to interact with wildlife and then second to follow the rules.

The people who continue to break the rules do so for two primary reasons. The first is a lack of awareness of the importance of seasonal closures and dog leash laws. The second is a combination of feelings that either they don't care, don't feel the rules apply to them, care more about exercising their dogs, or are just non-compliant.

The first can be solved by continued education. The second is a little more challenging. When people feel that rules impose on their personal rights, it can create an environment of animosity and anger when another group tries to enforce those rules. A different approach is needed to positively shift behavior of all town residents, not just the ones using the trails.

Solution

By partnering with a professional advertising agency the goal is to develop a creative campaign that balances education and humor. Instead of punishing those who don't follow the rules, we plan to catch people doing the right thing and rewarding them creating an atmosphere of community and good will.

The final communication strategy and deliverables will be designed in partnership with the agency and key stakeholders. The campaign kick-off would ideally be January of 2023 to have the most impact during the winter seasonal closure.

The execution, administration and tracking of the project falls under the VVMTA Wildlife Trail Ambassador program. Volunteer recruitment and training is a key part to the success of this project and the VVMTA has the resources to support this effort. HTC will be directly responsible for managing and leveraging key partnership, social media and campaign implementation.

Target Audience

The primary target audience is Town of Eagle residents. Secondary is visitors to Eagle and Eagle County residents.

Communication Channels

- Town of Eagle resident mailing list
- Local business partnerships
- Key area stakeholders could include Eagle Ranch HOA, Eagle Ranch Golf Course/Metropolitan District, Town of Eagle Open Space Department, Town of Eagle Animal Control, Eagle Valley Land Trust, Eagle County, Walking Mountains, Eagle Outside, EVOM, and Eagle County Wildlife Roundtable
- Trailheads and Golf Course
- Wildlife Trail Ambassador volunteers
- Eagle Ranch, The Terrace, Eby Creek, and various Townhome HOA's
- Public Relations with the Vail Daily
- School outreach
- Local media

Deliverables

On The Ground Volunteers

- Increased volunteer participation in the Wildlife Trail Ambassador program through recruitment, training and incentives.

Wildlife Education/Awareness Event

- To be held at a local business to encourage participation and stewardship of the program

Social Media Kit

- Messaging strategy and graphics to support 18 posts (once a week for the winter closure)
- Video and photographic support for posts
- Management and tracking of the campaign

Digital/Web Kit

- Integrate all campaign elements to direct traffic to the WMTA website for more information, volunteer sign-up and/or donations

Signage

- Utilize partnerships with local businesses and recreation access points for campaign signage

Direct Mail and Print

- 3-4 piece, bilingual, direct mail campaign to all Town of Eagle Residents
- A printed "conversation starter" that can also function as a holder to distribute the positive reward

Local Media Buy

- Saturate the Eagle market audience with multiple impressions



VVMTA

Campaign Guide

We can use the elk and deer's additional visibility as a teaching moment to demonstrate their vulnerability and preciousness; convey a sense of pride about their presence; illustrate that the smallest of sacrifices can make a difference to our wildlife.

A woman with blonde hair, wearing a blue jacket, grey pants, and a blue scarf, is walking a golden retriever on a green leash through a forest. The ground is covered in fallen yellow and orange leaves. The background consists of many trees with green and yellow foliage, suggesting an autumn setting. The lighting is soft and natural.

Goal

Our primary goal is the protection and preservation of wildlife in our ecosystem.

Supporting Goals

01. Change Behaviors

This one might feel redundant, but this represents the most visible and actionable part of preserving wildlife. In short, this umbrella goal includes keeping dogs on leash, staying off closed trails, and leaving nature alone even when it's somewhere that usually belongs to humans.

02. Inspire Conversations

With a limited media budget, word of mouth and the closeness of the community will help us. Bringing this topic to light and putting it into the zeitgeist of Eagle County will create a dialogue around this critical issue.

03. Educate Community

Education is the “how” to behavior change. Helping people understand how their actions impact wildlife, even when it's not visible, will shape their behaviors in the future.

04. Unify Different Audiences Around Shared Values

Wildlife matters to many in this community, even those who come from different ends of the political spectrum or varying lifestyles. Our goal should be to get the community as a whole to rally around this topic, regardless of their other views.

A scenic landscape photograph of a winding asphalt road through a valley. The road curves from the bottom left towards the center. The valley floor is covered in dry, yellowish-brown grass and shrubs. In the distance, there are forested mountains under a blue sky with large, white, fluffy clouds. A few small figures of people can be seen on the road in the distance.

Audience

We have some audiences we think will listen more, but ultimately our audience is
all of Eagle County

A large elk with impressive antlers stands in a field of tall, dry grass. The elk is facing right, and its antlers are a mix of dark brown and lighter, velvet-covered sections. The background features a rugged, rocky mountain slope on the left and a dark, overcast sky. The text "Behavior Change Campaigns" is overlaid in the center of the image.

Behavior Change Campaigns

Behavior Change Campaigns

Leave wildlife alone

Sometimes, wildlife will be a little closer to humans than expected. In these moments, even if it feels like “human space,” it’s vital that we convince people to stay away and avoid interactions that have negative consequences for animals.

Behavior Change Campaigns

Keep dogs leashed

Your dog may not catch an elk or deer. Your dog may come back when you call it. Your dog may even be on your property when it sees an elk. But none of those things mean that canines can't have harmful effects on wildlife. Education on the preciousness of calories and the impacts of stress will be important to the dog-owning demographic.

Behavior Change Campaigns

Respect trail closures

The aim here is to keep people off trails that are closed. It's easy to say you won't go on a closed trail; it's a lot harder when you drive all the way to a location only to find out it's closed. If successful, we'll keep people off, even if it means disappointment in the moment. And hopefully, we can direct people to resources that prevent confusion in the first place.

A full-page background image showing a person in a dark hoodie and pants running across a grassy hill. A dog is running alongside them, connected by a leash. The scene is captured in a warm, golden-hour light, with the sun low in the sky, creating a soft glow and long shadows. The grass is tall and green with some small white flowers. The sky is a pale blue with a few wispy clouds.

Consumer Mindsets

Consumer Mindsets

I'm just one person

I let my dog off leash, but it comes back when I call it. Besides, I'm just one person, how much harm could it do?

I don't know the rules

I would follow the rules, but I don't know what they are. Educate me and I'll abide.

I don't care about the rules

I don't care about the rules. I'm going to do what I want to do.

Responses to Consumer Mindsets

I'm just one person

Response:

Education needed. This group doesn't intend to cause damage, they just don't see how the rules prevent it. Our job is to demonstrate how their behavior does have an impact. Education, incentive, shame, and enforcement may motivate.

I don't know the rules

Response:

Education needed. This group doesn't know the rules. Our job is to explain them and to make them interesting enough to listen to.

I don't care about the rules

Response:

This group likely won't change their behavior based on arguments. Incentive to stop or enforcement are likely needed to dissuade this group from their current behaviors.

A wide-angle photograph of a winter mountain scene. In the foreground, several large, dark green evergreen trees are heavily laden with snow. The middle ground shows a dense forest of smaller evergreens on a snow-covered slope. In the background, rolling mountain ridges are visible under a heavy, grey, overcast sky. The overall atmosphere is cold and serene.

Messaging

Messaging

It's hard to tell someone that they can't do something. When you're asking people not to do something, there are a few ways to make your case more compelling.

Incentivize

You can get people to stop doing something with rewards as part of an effective incentive campaign.

Educate

Helping people understand why they shouldn't do something often goes a long way. This will, of course, be an essential piece of our campaign.

Entertain

To an extent, entertainment is a form of incentive. It acts as a value trade: attention and adherence for entertainment. However, entertainment also provides a reason to listen in the first place. It is an attention grabbing tool. Therefore, while we aim to educate with this campaign, we believe that entertainment, in particular humor, serves as an important tool to secure attention and also create an exchange of laughs for compliance.



Brand Voice

Brand Voice

These are our core characteristics. They will remain unchanged regardless of our audience because they represent the most important principles of our brand.

Playful

No one wants a lecture. When tasked with restricting behaviors or telling people no, a little humor goes a long way.

Idealistic

We believe in a better way of coexisting alongside wildlife. The belief that things can improve is at the core of what we do. This sense of better should be present in our brand voice.

Informative

VVMTA has access to really valuable information and we're eager to share that. Our words should educate and our tone should convey a group of well-versed experts.

A surreal night scene on a cobblestone street. A dog is sitting in the middle of the street, wearing dark sunglasses. The street is lined with old buildings and trees, illuminated by warm streetlights. The text "Creative Concept" and "Respect The Game" is overlaid in white.

Creative Concept Respect The Game

Concept Theme: As humans, we don't like being interrupted, especially during vulnerable, intimate, or relaxing moments. We'll give people a visual of what it's like to have their lives interrupted by wildlife, reversing the scenario with funny, unexpected visuals.



RESPECT TRAIL CLOSURES

Cows and calves have limited mobility during the first few weeks after birth. Limiting all disturbances during the calving period are critical to herd health. Respecting trail closures is an essential part of protecting our wildlife populations.

VISUAL:

Elk imposing in a home.

COPY:

Respect Trail Closures

Cows and calves have limited mobility during the first few weeks after birth. Limiting all disturbances during the calving period are critical to herd health. Respecting trail closures is an essential part of protecting our wildlife populations.





MEETING MINUTES
Town Council
Tuesday, January 10, 2023
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

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TOWN COUNCIL MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This was an in-person meeting with access via Microsoft Teams.

CALL TO ORDER - 6:00 PM

Mayor Turnipseed called the meeting to order at 6:00 p.m.

ROLL CALL

COUNCILMEMBERS PRESENT

Mikel Kerst, Scott Turnipseed, Ellen Bodenhemier,
Geoffrey Grimmer, Sarah Parrish, Nick Sunday

COUNCILMEMBERS ABSENT

Janet Bartnik

STAFF PRESENT

Larry Pardee, Town Manager
Matt Mire, Town Attorney
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Chad Phillips, Comm Dev Director/Town Planner
Tom Gosiorowski, Public Works Director
Derek Bos, Police Chief
Cliff Simonton, Senior Planner
Dennis Wike, Engineer
Peyton Heitzman, Planner
Jessica Lake, Planner
Molly Furtado, Special Events Manager

ADOPTION OF AGENDA

There were no changes to the agenda.

MOTION: Councilmember Mikel Kerst motioned to adopt the agenda as presented. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

PUBLIC COMMENT

John Bailey 006 Blue Grouse – commended the Council for their honoring Kyle Foster with the Community Impact Award.

PRESENTATIONS

1. Mike Imhof, Vail Valley Foundation - 2023 Showdowntown
Mike Imhof presented this item. The Foundation is requesting an increase in funding starting in 2023 to \$50,000, with increases to be requested in the future.

Council comments: consensus they would like to keep the event the same and agreed to the increase for 2023 to \$50,000 and to evaluate annually going forward.

CONSENT AGENDA

MOTION: Councilmember Ellen Bodenhemier motioned to approve the consent agenda. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

1. Minutes - December 13, 2022
2. Bill Pay - December 2022
3. Resolution 01, Series 2023, "A Resolution of the Town Council of the Town of Eagle, Colorado Authorizing the Release of the Temporary Performance Guarantee received for construction of certain public improvements at the Reserve at Hockett Gulch project."
4. Resolution 03, Series 2023, "A Resolution Designating the Place for Posting of Notices of Meetings for the Boards and Commissions of the Town of Eagle"
5. Resolution 04, Series 2023, " A Resolution of the Town Council of the Town of Eagle, Colorado Supporting the Application for Grant Funding from the Colorado Department of Local Affairs"

STAFF REPORTS

1. Town Manager Update
2. Department Update - December 2022
Council comments: requested update on water court and Haymeadow application. Public Works Director Tom Gosiorowski explained the court application purpose.

Discussion on the 2023 budget for use tax projection for Hockett and Haymeadow.

Requested the Eagle Outside website refresh be sent to the Council.

LIQUOR LICENSE AUTHORITY

1. PUBLIC HEARING: Transfer of Ownership, Applicant: Chair 4 LLC dba El Segundo - Brew Pub License - 1020 Capitol Street
Mayor Scott Turnipseed opened the public hearing.

Mayor Scott Turnipseed opened public comment. There was no public comment.

The applicant was present.

MOTION: Councilmember Sarah Parrish motioned to approve the Findings and Order approving a Transfer of Ownership of a Brew Pub License for Chair 4 LLC dba El Segundo - located at 1020 Capitol Street and direct the Mayor and Town Clerk to sign and submit the application to the State of Colorado. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

BUSINESS ITEMS

1. Resolution 02, Series 2023, "A Resolution by the Town Council of the Town of Eagle, Colorado, appointing Anna Nakae to fulfill an existing term through 2024 as the alternate Committee member on the Open Space and Recreation Advisory Committee."

Applicant Anna Nakae was present and introduced herself.

MOTION: Councilmember Ellen Bodenhemier motioned to approve Resolution 02, Series 2023, "A Resolution by the Town Council of the Town of Eagle, Colorado, appointing Anna Nakae to fulfill an existing term through 2024 as the alternate Committee member on the Open Space and Recreation Advisory Committee." The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

2. PUBLIC HEARING: File LURA23-01, Amend Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080, inserting information creating a new zone district, Commercial General East, in the Town's municipal code
Mayor Scott Turnipseed opened the Public Hearing for File LURA23-01.

Senior Planner Cliff Simonton presented this item.

Staff stated this is a temporary amendment until full the land use code revision is presented.

Scott Hunn the planner for Eagle Meadows was also present.

Council comments: discussion on zoning and annexation of property to the east of the parcel. Discussion on housing study and need for additional housing and whether this location was ideal for multifamily and LERP requirements specific to this area. Access concerns were raised as it related to amenities. Staff provided that an amendment to our LERP plan is being discussed as part of the Land Use Code update. Further discussion on large format retail operations to be allowed as a use-by right with special use permit for less than 100,000 square feet. Light industrial would also be allowed as a use-by right. Discussion on parking areas and whether being "hidden" from the interstate was unresolved and can be addressed as a design standard and not part of a zone district. . Continued discussion will take place regarding river improvements that will be made prior to final plat for Red Mountain Ranch.

MOTION: Councilmember Geoffrey Grimmer motioned to table File LURA23-01, Amend Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080, inserting information creating a new zone district, Commercial General East, in the Town's municipal code. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

3. Eagle Pool Replacement Project Funding Recommendation and Motion To Fund Up To \$250,000 For Continued Planning Work Related To The Project
Finance Director Jill Kane presented this item.

MOTION: Councilmember Scott Turnipseed motioned to reappropriate an amount equal to a Mountain Recreation contribution, up to \$250,000, from the transfer from the General Fund to the Capital improvements to utilize for planning purposes for the Eagle Pool replacement project. The motion was seconded and passed with a vote of 5 in favor (Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday), 0 opposed and 1 absent (Kerst).

Council comments: discussion on financing options and flexibility in using sales tax funds dedicated to park and recreation improvements and capital improvements fund priorities. Debt service payment options were also discussed. Preference for keeping funding for current priorities and items already identified. Staff indicated staff memo was illustrative to give an example of how to reallocate funding to allow for payment of the pool improvements. Staff is recommending only a 20-year payback on any financing, using general fund transfers for infrastructure improvements and to maximize using the other funds to make these improvements. Discussion on a survey was discussed regarding upcoming river park improvements and include other projects. The pool has required a reprioritization of projects. Discussion on mil levy increase to help with additional funding. The current

plan is to have engagement with a polling firm to gauge interest from the community in using a mil levy and other funding options to gain additional funding for projects including Grand Avenue are being discussed. A bond issue is not being considered at this time and may be considered for the master plan options of the pool and ice rink area. The town is prepared to fund the pool improvements with current funds.

Direction to staff is to come back to Council with scenarios using the current debt structure in-house and apply that to the final amount of the pool costs that will be presented at our work session regarding this topic on February 21st.

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS

1. Future Agenda Items

2. Council Committee Updates

Retreat date polling will be resent for March dates because the February date was during school break.

Council Member Sarah Parrish provided an update on MEAC and discussions on addressing overlapping events and aligning businesses with events and their concerns.

Scott Turnipseed stated the Eagle Ranch Housing Corp is interested in creating a partnership with the Town of Eagle to best utilize the funds. Currently getting a proposal from EPS to look at this scenario.

Council Member Ellen Bodenheimier provided an update on OSRAC and discussion with CPW regarding dawn to dusk closures. Brian Lieberman is moving forward to procure a management plan for all of our parcels to help determine wildlife closures.

Mayor Scott Turnipseed stated he met with Larry Pardee and reviewed the staff work plan and wanted to review that during the retreat or during a Council meeting. The intent with the facilitator chosen was to discuss mental health as a Council member, including our staff to help with retention and burnout.

Council Member Geoff Grimmer discussed the CC4CA membership and how we can participate as a non-member for this year. The options include partnering with Walking Mountains or the Adam Palmer fund.

Council Member Ellen Bodenheimier inquired about the ability to hire a facilitator for an OSRAC retreat in February. Larry will work with Brian Lieberman to secure a location and facilitator.

Council Member Geoff Grimmer gave a brief update on CML activities.

Mayor Scott Turnipseed stated he met with Building Official Eddie Wilson regarding building codes and complimented the Town on being an employer of choice.

Town Manager Larry Pardee asked for Council support to sign a letter for the clean truck legislation requested from CC4CA. Council approved the Mayor signing the letter in support.

ADJOURN - 8:25 PM

MOTION: Councilmember Mikel Kerst motioned to adjourn. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Grimmer, Parrish, and Sunday) and 0 opposed.

Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk



To: Mayor and Town Council
From: Jenny Rakow, Town Clerk
Date: January 24, 2023

Agenda Item: Permanent Modification of Premises, Dillon Companies LLC dba City Market #34

REQUEST: The Town Council acting as the Liquor License Authority is requested to approve the Permanent Modification for Dillon Companies LLC dba City Market #34 to create an area for wine sales.

BACKGROUND: In November 2022 voters in the state approved Proposition 125, which established a new fermented malt beverage and wine retailer license for grocery stores and convenience stores. Grocers and convenience stores that are licensed to sell beer can add wine to their shelves beginning March 1, 2023.

ANALYSIS: Upon review of the application and statutory requirements, staff has approved the requirements for request. The review and approval are outlined in the attached Findings and Order Approving Permanent Modification, based upon the following:

1. A Public Hearing is not required for this application.
2. There has not been a denial of an application at the same location by either the State or Local Licensing Authority within two (2) years preceding the date of the application.
3. The Applicant has submitted evidence that they are entitled to possession of the premises where the license is proposed to be exercised.
4. The premises where the Applicant proposes to sell alcohol is not in violation of the 500-foot limitation from any public or parochial school or the principal campus of any college, university or seminary.
5. The premises are properly zoned for the activity which will occur therein. Approval has been provided by the Building Official and Planning Department.
6. The location has been previously decided by a preponderance of the evidence that the reasonable requirements of the neighborhood and the desires of the adult inhabitants of the neighborhood are not currently being met by existing outlets.
7. No undue concentration has been determined with the current class of license and does not require additional law enforcement resources as presented.

COMMUNITY INPUT: A public hearing is not required.

BUDGET / STAFF IMPACT: There is no staff or budget impact for this request.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: This item does not have a direct link to a Major Objective. However, it does support "Stimulating Economic Vitality and Development." A denial of this application would limit the area where beer and wine is sold at this location.

RECOMMENDED ACTION OR PROPOSED MOTION: MOTION TO APPROVE THE CONSENT AGENDA; or pull this item for discussion and consideration.

ATTACHMENTS:

1. 2022 wine--SUBMITTAL Eagle 1.5.23 Email-- 34_PMOP_City Market_Eagle
2. 2023 NOTICE OF FINDINGS AND ORDER

VIA EMAIL ONLY: jenny.rakow@townofeagle.org

January 05, 2023

Jenny Rakow
Town Clerk
200 Broadway
Eagle CO 81631

Re: PERMANENT MODIFICATION OF PREMISES
DILLON COMPANIES LLC DBA CITY MARKET #34
FMB License # 01-10779-0147

Jenny,

Adam Stapen, of the law firm of DILL DILL CARR STONBRAKER & HUTCHINGS, P.C., hereby enters his appearance on behalf of the above-named Applicant and requests all communications and correspondence regarding this matter to be directed to Adam Stapen and/or paralegal, Brenda Rowe.

On behalf of the Applicant, we respectfully submit this application for Permanent Modification of Premises to permanently expand and/or move the store's alcohol beverage product placement areas, as depicted on the attached diagrams.

Please note, there is no change to the lease or the overall square footage or capacity of the existing licensed premises.

Thank you for your assistance with this matter. If you have any questions or need additional information, please contact Brenda Rowe at 303-579-2214 or by e-mail at browe@dillanddill.com.

Sincerely,

Adam Stapen
Attorney for Licensee
303-777-3737

Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

1. Applicant is a ☐ Corporation ☐ Individual ☐ Partnership ☒ Limited Liability Company					License Number 01-10779-0147	
2. Name of Licensee DILLON COMPANIES LLC			3. Trade Name of Establishment (DBA) CITY MARKET #34			
4. Address of Premises (specify exact location of premises) 0103 MARKET ST			5. Business Email Address teresa.dietz@kingsoopers.com			
City EAGLE	County EAGLE	State CO	ZIP 81631	Business Phone Number 303-778-3237		
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.						
Section A – Manager Reg/Change			Section C			
☐ Manager's Registration (Hotel & Restr.) \$30.00 ☐ Manager's Registration (Tavern) \$30.00 ☐ Manager's Registration (Lodging & Entertainment) \$30.00 ☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE <i>Please note that Manager's Registration for Hotel & Restaurant, Lodging & Entertainment, and Tavern licenses requires a local fee with submission to the local licensing authority as well. Please reach out to local licensing authorities directly regarding local processing and fees.</i>			☐ Retail Warehouse Storage Permit (ea) \$100.00 ☐ Wholesale Branch House Permit (ea) \$100.00 ☐ Change Corp. or Trade Name Permit (ea) \$50.00 ☐ Change Location Permit (ea) \$150.00 ☐ Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change \$150.00 ☒ Change, Alter or Modify Premises \$150.00 x 1 Total Fee: \$150 (Permanent) ☐ Addition of Optional Premises to Existing H/R \$100.00 x Total Fee: ☐ Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x Total Fee: ☐ Campus Liquor Complex Designation No Fee ☐ Sidewalk Service Area \$75.00			
Section B – Duplicate License						
☐ Duplicate License \$50.00						

Do Not Write in This Space – For Department of Revenue Use Only			
Date License Issued	License Account Number	Period	
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE	\$00

Instruction Sheet

For All Sections, Complete Questions 1-5 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 9 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☒ Section C

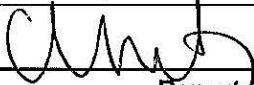
Check the appropriate box in section C and proceed below.

- 1) For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) For Optional Premises** go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change**, go to page 4, and complete question 8. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer of vinous liquor pursuant to section 44-3-402 or 44-3-403, C.R.S.
- 8) Campus Liquor Complex Designation**, go to page 5 and complete question 11. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 9) To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 5 and complete question 12.

Storage Permit	5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit N/A ☐ Retail Warehouse Permit for: ☐ On-Premises Licensee (Taverns, Restaurants etc.) ☐ Off-Premises Licensee (Liquor stores) ☐ Wholesalers Branch House Permit Address of storage premise: _____ City _____, County _____ ZIP _____ Attach a deed/lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.					
Change Trade Name or Corporate Name	6. Change of Trade Name or Corporation Name N/A ☐ Change of Trade name/DBA only ☐ Corporate Name Change (Attach the following supporting documents) 1. Certificate of Amendment filed with the Secretary of State, or 2. Statement of Change filed with the Secretary of State, <u>and</u> 3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td><td style="width: 50%; padding: 2px;">New Trade Name</td></tr> <tr> <td style="padding: 2px;">Old Corporate Name</td><td style="padding: 2px;">New Corporate Name</td></tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name	
Old Trade Name	New Trade Name					
Old Corporate Name	New Corporate Name					
Change of Location	7. Change of Location N/A NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held. Date filed with Local Authority _____ Date of Hearing _____ (a) Address of current premises _____ City _____ County _____ ZIP _____ (b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee) Address _____ City _____ County _____ ZIP _____ (c) New mailing address if applicable. Address _____ City _____ County _____ State _____ ZIP _____ (d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.					

Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change	8. Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change N/A Select the option that applies to your situation: ☐ Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); or ☐ Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2). (a) Address of Location 1: _____ City _____ County _____ ZIP _____ (b) Address of Location 2: _____ City _____ County _____ ZIP _____
Change of Manager	9. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8), C.R.S. N/A (a) Change of Manager Former manager's name _____ New manager's name _____ (b) Date of Employment _____ Has manager ever managed a liquor licensed establishment?..... ☐ Yes ☐ No Does manager have a financial interest in any other liquor licensed establishment?..... ☐ Yes ☐ No If yes, give name and location of establishment _____
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	10. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities. (a) Describe change proposed _____ Permanently expand product placement area for alcohol beverage products, as depicted on the attached diagram. (b) If the modification is temporary, when will the proposed change: Start <u>N/A</u> (mo/day/year) End <u>Permanent</u> (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00 (c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) ☐ Yes ☒ No (d) Is the proposed change in compliance with local building and zoning laws?..... ☒ Yes ☐ No (e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises?..... ☐ Yes ☐ No (f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises. (g) Attach any existing lease that is revised due to the modification. (h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions. (e) N/A (f) See attached diagrams. (g) No revisions to existing Lease. (h) N/A

Campus Liquor Complex Designation	11. Campus Liquor Complex Designation N/A An institution of higher education or a person who contracts with the institution to provide food services (a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex ☐ Yes ☐ No
Additional Related Facility	12. Additional Related Facility N/A To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises. (a) Address of Related Facility _____ (b) Outlined diagram provided ☐ Yes ☐ No

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Print name and Title Christine S. Wheatley / VP, Secretary	Date 12/19/2022
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

Back of house
Storage



Detail FMB display 881

Ball
Store
53,597 sq.
ft.
Does not
include
mezz.

Existing Back of
Horse Storage

Proposed
Alcohol Retail
Beverage
Display 321

FMB off premise license #01-10777-0147

Brenda Rowe

From: support@www.colorado.gov
Sent: Thursday, January 5, 2023 5:04 PM
Subject: DOR Liquor Enforcement Division Payment Receipt

Payment Receipt Confirmation

Your payment was successfully processed.

Receipt Contact Information

Contact Name Liquor Enforcement Division
Contact Email dor_liqlicensing@state.co.us
Contact Phone 303-205-2300
Contact Url <https://sbq.colorado.gov/contact-the-liquor-and-tobacco-enforcement-division>
Contact Address 1707 Cole Blvd., Suite 300
Lakewood, CO 80401

Transaction Summary

Description	Amount
DOR Liquor Enforcement Division Payment	\$150.00
Service Fee	\$1.00
TOTAL	\$151.00

This online service is provided by a 3rd party working in partnership with the state of Colorado. The price of items purchased through this service includes revenue used to develop, maintain, and enhance the state's official web portal, [Colorado.gov](https://colorado.gov)

Customer Information

Customer Name Brenda J Rowe
Company Name Dill Dill Carr Stonbraker & Hutchings PC
Local Reference ID f2b5f4c2-4b76-4871-8052-076084f5d154
Receipt Date 1/5/2023
Receipt Time 05:03:30 PM MST

Payment Information

Payment Type Electronic Check
Account Number *****5323
Order ID 200353976
Billing Name Dill & Dill

Billing Information

Billing Address 455 Sherman St #300
455 Sherman St #300
Billing City, State Denver, CO

ZIP/Postal Code 80203
Country US
Phone Number 3035792214
This receipt has been emailed to the address below.
Email Address browe@dillanddill.com



DOR Enforcement Liquor Division

PayPort Online Service

Transaction Summary

To complete the transaction, click 'Checkout'. To save the item(s) on this page and add another, click 'Add Another Service'.

PMT				
Business Name	License/Permit Number	Payment Type	Price	
Dillon Companies LLC	01-10779-0147	Application and License/Permit Fees	\$150.00	Edit Remove
			TOTAL AMOUNT DUE	\$150.00

[Checkout](#) [Add Another Service](#) [Cancel](#)

[Policies](#)





BEFORE THE TOWN OF EAGLE LIQUOR LICENSING AUTHORITY

200 BROADWAY
PO BOX 609
EAGLE CO 81631

FINDINGS AND ORDER APPROVING PERMANENT MODIFICATION

IN THE MATTER OF

Permanent Modification of Premises
Dillon Companies LLC dba City Market #34
Address: 103 Market Street, Eagle CO 81631

Having considered the application of Dillon Companies LLC dba City Market #34 for a Permanent Modification of Premises of a Fermented Malt Beverage Off Premises License, and all attachments submitted therewith (the "Application"), on the Application on January 24 2023, with no public notice required, all in accordance with the Colorado Liquor Code, 44-3-101 et seq., C.R.S., and having considered all relevant and competent evidence admitted by the Town Clerk; the Local Licensing Authority FINDS AS FOLLOWS:

1. A Public Hearing is not required for this application.
2. There has not been a denial of an application at the same location by either the State or Local Licensing Authority within two (2) years preceding the date of the application.
3. The Applicant has submitted evidence that they are entitled to possession of the premises where the license is proposed to be exercised.
4. The premises where the Applicant proposes to sell alcohol is not in violation of the 500-foot limitation from any public or parochial school or the principal campus of any college, university or seminary.
5. The premises are properly zoned for the activity which will occur therein. Approval has been provided by the Building Official and Planning Department.
6. The location has been previously decided by a preponderance of evidence that the reasonable requirements of the neighborhood and the desires of the adult inhabitants of the neighborhood are not currently being met by existing outlets.
7. No undue concentration has been determined with the current class of license and does not require additional law enforcement resources as presented.

BASED UPON THE FOREGOING, THE LOCAL LICENSING AUTHORITY HEREBY ORDERS that the application of Dillon Companies LLC dba City Market #34 for a Permanent Modification of Premises of a Fermented Malt Beverage Off Premises License is hereby GRANTED.

DATED this 24th day of January 2023

LOCAL LIQUOR LICENSING AUTHORITY
TOWN OF EAGLE

Scott Turnipseed, Chair

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor and Town Council

From: Jill Kane, Finance Director/Treasurer

Date: January 24, 2023

Agenda Item: Certify the 2023 Budget to be sent to the State by January 31, 2023

REQUEST: Staff is requesting that the Council review and certify the final budget that will be sent to the State.

INTRODUCTION: A certified copy of the 2023 adopted budget is required to be filed with the State by January 31st (C.R.S 29-1-113(1)). The Council approved all ordinances and resolutions to adopt the 2023 budget during the November 8, 2022 meeting. Although the appropriated budget amounts were accurate, the overall budget document was not complete for final certification and submittal to the State. It is common practice to make budget document edits after the Council has appropriated budget amounts, thus giving staff time to complete appendices and other attachments and thoroughly review for spelling and miscellaneous errors. In accordance with best practices the Council should certify the final budget document that will be delivered to the State.

ANALYSIS: Please review the finalized budget that will be sent to the state.

COMMUNITY INPUT: The Budget has been made available on the Town's website and community input was solicited throughout the budget process. The Town also distributed a notice of public hearing for budget hearings on October 11th, October 25, and November 8th.

BUDGET / STAFF IMPACT: Budget and staff impact are not applicable.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The 2023 Budget reflects the Town's business values and helps accomplish the major objectives prioritized by the Council in the strategic plan.

RECOMMENDED ACTION OR PROPOSED MOTION:

1. Motion to **certify** the 2023 Budget that will be delivered to the Colorado Department of Local Affairs by January 31, 2023.

ATTACHMENTS:

- 2023 Approved Budget

TOWN OF EAGLE

ANNUAL BUDGET 2023





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TOWN OFFICIALS

TOWN COUNCIL

Scott Turnipseed, Mayor

Mikel “Pappy” Kerst, Mayor Pro-tem
Sarah Parrish
Janet Bartnik

Geoffrey Grimmer
Ellen Bodenhemier
Nick Sunday

TOWN COUNCIL APPOINTED OFFICIALS

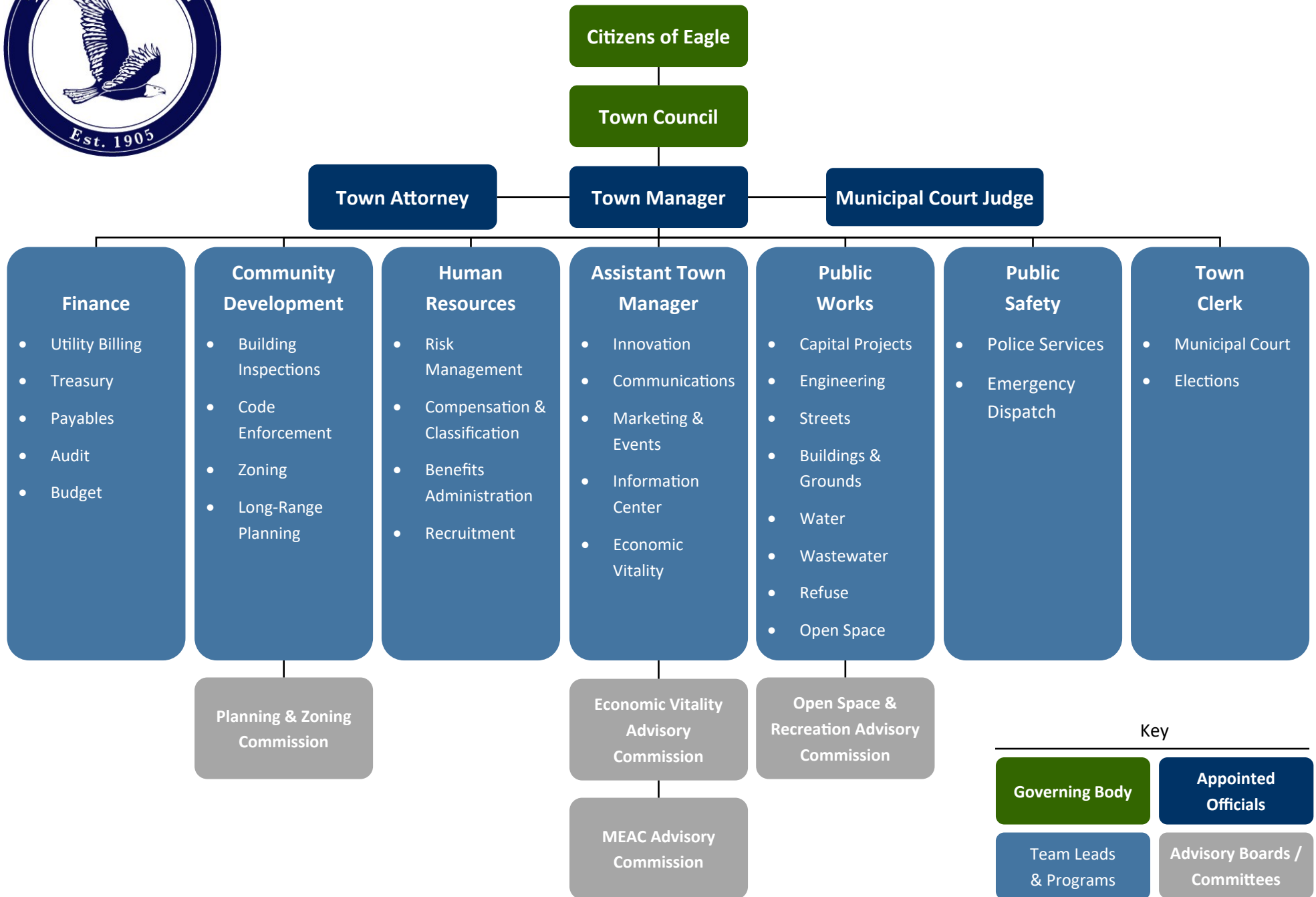
Larry Pardee, Town Manager
Erik Johnson, Municipal Court Judge

Matt Mire, Town Attorney

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Town of Eagle Organizational Chart



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November 8th, 2022

Honorable Mayor and Members of the Town Council:

The 2023 Budget presented to you is a balanced approach to revenues and expenditures for all funds. Although needs typically exceed the availability of resources, the budget manages to accomplish the priorities of the Town Council, staff, the community and maintains the current level of service. The budget is a living document that serves as a planning tool for the upcoming year. The Town Council and staff refer to the budget all year to plan and execute the priorities of the community.

Different areas of the budget achieve the goals of the Town of Eagle and they are provided below:

Economic Outlook

Sales tax collections continue to improve. Overall sales tax collections in 2022 are up around 17% over 2021. In 2023, the Town is proposing a conservative 3% in projected sales tax collections over 2022 based on the economic forecasts and the potential for a recession in the coming year with the ever-increasing interest rates. This represents a \$384,000 increase over our 2022 projection. Overall revenue in the General Fund will increase by \$565,581 over 2022. The total projected revenues for the General Fund are \$12,170,276 which represents a 5% increase over 2022. All other taxes will remain relatively flat for 2022.

In 2022, the Town's position was conservative due to the COVID-19 global pandemic and the discussion of a potential recession in the future due to rising interest and inflation rates. The economic recovery is ongoing and has proven to outpace staff projections. The Town weathered an unpredictable environment and is continuing to have solid growth.

In 2023, the Town is in a great position and will transition from a pandemic recovery to a proactive business-friendly economic environment.

Economic Development Initiatives

Most of the Town's revenues are generated by sales tax and economic development is important to ensure long-term financial stability. There are a few investments that the Town is making in economic development in 2023.

- Town-Wide Economic Development Strategy – In 2021, the Town Council approved \$50,000 in funds for a town-wide economic development strategy, which is now estimated to be \$65,540, with the updated proposal submitted November 1st, 2022, which is scheduled to be completed in 2023. The Town is investing \$10,000 in an economic dashboard and drafting a new economic and business survey for \$10,000, scheduled to go out in 2023.
- Downtown Development Authority (DDA) – Congratulations to DDA and the Town who all worked to get the vote passed to form the Downtown Development Authority TIF. The 2023

Town budget invests \$20,000 in financial support along with DDA's new TIF \$17,300 funds to support revitalization in Eagle's historic downtown.

- Public Art and Beautification Gateway Project – In 2022 we expensed \$58,000, and the balance of funding \$567,000 is for project installation of a public art mural wall and landscaping along the eastside of the Eby Creek Road roundabouts is scheduled to be completed. This will create an inviting gateway into the Town of Eagle.
- Broadband – Town invested in broadband in 2022 by constructing a telecommunications connection for downtown Broadway business district. This expanded access from the downtown has begun subscribing new customers. In 2023, the Town will focus on expanding middle mile broadband within the community along Chambers and Market business districts.
- Regional Transit Authority (RTA) – The Town will become a funding partner and participate in the RTA technical advisory committee if the RTA ballot measure is successful in 2022. This initiative establishes the RTA and consolidates and expands transit options in the region.
- Housing Strategies – The Town continues to partner with Eagle County on the West Eagle Housing project. In 2023, the stakeholder committee will finalize the developer selection and move forward with planning the project in 2023. Community Development applied for a grant to develop an affordable housing strategy for the Town of Eagle. This project will begin in 2023 and the organization will include recommendations in the rewrite of the development code.
- Wayfinding and Branding – The Town will invest in establishing a brand and creating a wayfinding sign plan.

Long Range Planning Initiatives

The Town has prioritized long-range planning and development of a vision that will inform several of the projects that Community Development is working on. These projects will set the foundation for how the Town will develop and grow. Below is a list of initiatives that are slated for 2023:

- Rewrite of the Land Use Code – In 2021, the Town switch gears and contracted with Clarion to kick off the rewrite of the development code. In 2023, the document will be completed along with revisions to the sign code.
- Highway 6/Grand Avenue Corridor Plan – In 2021, the consultant team and stakeholder committee completed phases one and two of the project and successfully revealed a concept plan to the public. In 2022, the concept plan will be completed, and the Town will identify funding strategies for the plan. In 2023 phase three (\$578,000) of the project is to be completed.
- Open Space & Trails Master Plan – In 2023, the Town will start to implement the recommendations identified in the plan.
 - Children's Fishing Pond Improvements \$30,500
 - Wildlife Interpretive Signage Project \$50,000
 - Multilingual signage and educational signage \$60,000

- Open Space and Trails Master Plan Implementation Phase 1 - NEPA and Planning Process \$30,000

Administrative Initiatives

In 2021, the Town created for the first time an Information Technology Department with staff dedicated full-time to the operation. Previously, IT was contracted out with limited support to the organization. This was an important step and as a result, the Town will see improvements in security, efficiencies, and innovation. In 2023, the organization is proposing the following projects:

- Council Chambers AV Upgrades – The Town has continued to patch up the Council Chambers AV System over the years; however, it is still not functioning as it should for an organization of our size. The Town is scheduled to spend \$244,000 in upgrades and bring the AV system into the modern technology world.
- Network Improvements – The Town does not have connectivity to the network for its facilities. This is one of the major reasons why the organization has struggled to improve its internal IT functions and process. In 2022, the organization is proposing to connect its facilities to the network via THOR. This will also include a complete overhaul of the networks at each of its facilities.
- Community It upgrades – Security Cameras and access controls, Smart Poles, lighting and wireless repeaters for business districts, and Fiber along Grand Ave to lower water in partnership with Holy. As a result of network improvements, the organization is proposing to install security cameras at facilities that are constantly plagued by vandalism. The Town is schedule to spend \$402,507 in 2023.

Infrastructure and Capital Improvements

The Town has several important infrastructure projects in the works. In 2018, staff developed the Town's first Capital Improvement Plan. The Town will continue the execution of that plan and identification of additional projects. In 2023, the Town is planning to work on the following projects:

- The newly created stormwater management enterprise fund has enough revenue to pay for projects. In 2023, the Town will invest \$50,000 in a stormwater assessment to identify projects to maintain and improve infrastructure.
- Capital Improvement Identification Planning – In 2023, the Town will hire a consultant to improve the CIP and develop a 10-year plan. The staff has done a good job of identifying capital but could benefit from having the capacity to complete a comprehensive capital improvements list.
- Pavement Management – Public Works continues to complete maintenance and improvements. In 2023, the Town will resurface E. & W. Double Hitch, Robins Egg, W. Haystacker Drive, Sawmill Circle, Deep Edy Cove, Castle Drive, and King Road.
- Cemetery Tank Replacement – The Town completed the design of the Cemetery Tank 2021 and will begin the construction process in 2023. The project will likely continue into 2023. The Town

plans to install telecommunication towers on the site for high-speed internet and phone services.

Public Safety Investments

The Town continues to prioritize investments in public safety. As Eagle grows it is important to provide safe and reliable services. Below are items that are funded in 2023 to ensure that the Town is making improvements in this area:

- Police Department Equipment and Fleet Upgrades – The Town will continue the replacement cycle for patrol cars. In 2023, staff will replace three cars \$158,657 for Police officers and \$56,575 one car for Chief of Police.
- Brush Creek Park Playground Equipment Replacement – The existing equipment at Brush Creek Park was built over 20 years ago. The wood play structure is showing its age, is harder to maintain, and is unsafe. In 2023, the Town will complete a design for a new play structure and apply for a GOCO grant to replace the equipment 2023.

Sustainability and Conservation

In 2021, the Town Council adopted a net-zero carbon emissions policy which established goals for the organization to achieve. In 2022, the Town will fund strategies to save money and improve the environment. Those projects are listed below:

- Net-Zero Carbon Emissions Assessment – In 2023, the Town will initiate an assessment to establish a baseline for carbon emissions and develop strategies to achieve net-zero goals.
- Electric Vehicle Charging Stations – To begin the process of converting fleet to electric, the Town will install EV stations at Public Works, Town Hall, and the Eagle River Park.
- Palmer Sustainability Fund – In 2021, we lost Adam Palmer and Andy Jessen in an avalanche. Adam was a supporter of sustainability and spent most of his time dedicated to these efforts. Andy was also supportive. In 2022, the Town provided seed money to set up the Palmer Sustainability Fund in partnership with the Eagle Valley Community Fund to raise money for sustainability projects in the community. The Town will continue to donate to the Palmer Sustainability Fund through the Town's Community Request Program.
- Colorado Energy Office Partnership – In 2021, the Town Council approved a partnership with the Colorado Energy Office and Yearout to apply for grants and to implement sustainability projects in the water and wastewater facilities. Improvements include upgrades to meters, equipment, and installation of PVC systems and other solar projects. The upgrades that the Town moves forward with will occur in 2023.

Structural and Organizational Changes

The Town is proposing a few changes to departments, staffing, and funds. In 2023, the organization experienced prolonged vacancies and struggle to fill positions. Once filled, the organization continues to struggle with keeping up with the growth the Town is experiencing. To ensure that we maintain a positive organizational culture, the Town has proposed making investments in the workforce in 2023. These investments include:

- Staff Changes – The Town continues to build capacity. The organization went from 66 positions in 2021 to 74 in 2022. The organization will hire 7 FTE which will increase the ability to provide improved levels of service. The proposed budget includes the following positions:
 - IT Applications Administrator
 - Public Works – Streets Maintenance Technician
 - Public Works – Building & Grounds Technician
 - Public Works – Wastewater Operator A
 - Public Works – Water Meter Technician
 - Muni Court – Increase hours (from 20 – 28) Part-time
 - Administration - Sustainability Coordinator
- Pay Plan – Human resources completed a comprehensive assessment of wages and grades of the pay plan for 2023. This resulted in making several market adjustments. The average market adjustments are between 5% - 6% and the projected merit pool will be 4% - 5%.

The Town is proposing a restructure in Special Events and plans on moving the Information Center under the Assistant Town Manager. The proposed budget adds one new program to the organization. For the first time, the Town will have dedicated program Sustainability Coordinator for to lead our sustainability and climate goals.

Insurance & Benefits

In 2021, the Town invested significant resources to enrich healthcare and retirement plans for employees. No modification was made to benefits in 2022. The Town will see a 7.5% increase in healthcare costs. The administration is proposing to have the Town cover most of increase in premiums so that employees can receive 100% of the benefit of the proposed market adjustments and merit pool. Only slight modifications will be made to employee health insurance premiums.

Conclusion

The Town continues to execute the Strategic Plan and make investments in economic development, service delivery, and organizational capacity. The Town is growing and will continue to be the beneficiaries of development. The 2023 budget reflects new economic investments that will pay off over time. It is our goal to become a standard-driven organization and operate with professionalism. Progress made towards proactive policies and initiatives will serve the Town well. The budget builds on these efforts. The development of the 2023 budget was a collaboration between all departments and elected officials. Thanks to the entire team for their efforts.

Respectfully submitted,

Larry Pardee

Larry Pardee
Town Manager
Town of Eagle

TOWN OF EAGLE MISSION, VISION, VALUES, & GUIDING PRINCIPLES

MISSION:

Maintain and enhance quality of life for everyone in our community.

VISION:

The Town of Eagle is a vibrant mountain community that is diverse, inclusive, and unique.

VALUES:

We are guided in our daily decisions and activities by these values:

Integrity

We are open, honest, and ethical in all our communications and actions.

Respect

We thoughtfully consider each other's differences and opinions.

Commitment

We give our individual best to get the job done right.

Responsibility

We are accountable for our behaviors, actions, and use of public resources.

Collaboration

We listen and openly share our ideas to achieve better decisions and outcomes.

Leadership

We are proactive in advancing the interests of our communities.

GUIDING PRINCIPLES:



** Please find the Strategic Plan in the appendix of the budget.*

ABOUT THE TOWN OF EAGLE, COLORADO

The Community

The Town of Eagle is located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle (pop. Approximately 6,875) is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, rafting, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of Town owned public open space. The Town has a sustained commitment to facilitate and provide quality of life improvements for its residents. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving recreational community and is a great place to live, work, or visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer designed golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting top-notch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures averages from 33 degrees in January to a high of 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

The Town's Organization

Established in 1887, incorporated in 1905, the Town of Eagle became the County seat in 1920. The Town is a home rule form of government led by a mayor and 6 additional council members elected for four-year terms. The Council appoint the Town Manager, Town Attorney, and Municipal Court Judge. The Town has a staff of approximately 50 dedicated full and part-time employees. Eagle provides a full range of services including police protection, water, wastewater, refuse, and stormwater services, street and parks maintenance, community and economic development, and events planning. In addition, the Town is working on developing and implementing broadband solutions for the Eagle community. Fire service is provided by the Greater Eagle Fire Protection District.

The Mayor, Town Council members, and employees are committed to achieving our Mission - Maintaining and Enhancing the Quality of Life for Everyone in the Community.

Eagle's Rich History

(Pictures and Excerpts from Eagle County Historical Society)

In the early 1880's, the town site of our present Town of Eagle was covered with sagebrush, grass, and small bushes. The first person to live on what is now the town site was William Edwards. Mr. Edwards laid claim to land on the Eagle River at the mouth of Brush Creek. He laid out a town site which he called Castle. Gradually the people began moving down the Eagle River Valley.

Eagle's Rich History (continued)



Until 1887 the only way that people could get into Castle was by wagon road. In this year, the Denver and Rio Grande Western Railroad extended their line through the Eagle Valley. They built a bridge opposite Castle and also built a section house and a water tank.

Soon people came from around the country to settle ranches located on Brush Creek and the Eagle River where they farmed the land and raised horses, cattle and sheep. The people thought a school was necessary for their children, so a school district was established and a school board elected. The first schoolhouse was finished in 1890.



In 1891 a document was made recording the statement "Town of Castle". The "Town of Castle" was sold for taxes (\$74.58). Mr. B. Clark Wheeler, who was then the owner of the town site, redeemed the tax sale certificate and later in 1893, sold his entire holding to A.A. McDonald of Leadville. In 1895, Mr. McDonald dedicated the town site as the "Town of McDonald".

The "Town of McDonald" was sold shortly after the renaming. In 1896 the Town became known as the "Town of Eagle". The Town of Eagle was officially incorporated on March 17, 1905 as a statutory town pursuant to the constitution and laws of the State of Colorado.

In 1902 the population of Eagle was 140 and there was much talk about making Eagle the County Seat.

In May 1913, the voters petitioned the Town Council to construct a sewer system, after much debate and having estimates made, the contract was awarded to H.B. Ikeler for 11 thousand dollars. A year later the system was accepted to be paid for over a period of years by lot assessments.



In the fall of 1920 the removal of the county seat was again voted on and Eagle finally obtained a substantial majority.

In 1923, the town council voted a fund of \$297.50 to purchase fire equipment and a voluntary fire company was formed. There was no genuine need for it until 1931, when the Nogal Building burned down, which housed the "Eagle Valley Enterprise".

In 1929 a water tank holding 200,000 gallons was built up Brush Creek near the Alex MacDonnell Ranch, and in 1930 the town water rights were obtained.

Eagle's Rich History (continued)



In 1932, the courthouse was built and the following February 1933, just fifty years after the forming of the county, the county offices were moved into their own home.

In 1934 Eagle had a population of about 341 people and was still growing, as it was a very flourishing town.

On August 1, 1934 the new Highway No. 40 opened for travel.

On May 5, 1939, a flying field on Cooley Mesa was proposed. The owners of the mesa willingly loaned the land for this purpose. The field was improved by citizens of Eagle making a 1 half mile runway.

The official census taken by the Eagle Young League counted the population in March of 1940 to be 543 citizens.



In the 2000 Census Eagle's population was 3,032 and in 2020 the population was estimated at 6,896.



2023 Financial & Budget Policy Statements:

The purpose of financial policies is to enable the Town to achieve and maintain a stable and positive long-term financial condition. More specifically, it is to provide guidelines for the Finance Director in planning and directing the Town's day to day financial affairs so recommendations can be made to the Town Manager.

The scope of these policies includes accounting, auditing, financial reporting, internal controls, operating and capital improvements program, revenue management, cash and investment management, expenditure control, asset management, debt management and planning concepts. The financial policy statements define objectives, establish rules with parameters and express guidelines for fiscal guidelines by the Town in connection with the operating budget and capital improvement program.

Financial policies are reviewed annually by the Town Manager and Finance Director as a part of the budget process.

Financial Reporting Entity:

The Town is a "home rule" organization and as such must comply with Town charter. The Town operates under a Town Council and provides the following services: public safety (police), streets, water, waste water, refuse, stormwater, marketing and events, public improvements, open space preservation, community development, and general administration services.

The Town of Eagle was originally incorporated in 1905. The Town is governed by an elected mayor and an elected council which is responsible for setting policy, appointing administration personnel and adopting an annual budget in accordance with the Town charter.

Financial Reporting and Auditing:

The Town will establish and maintain a high standard of accounting practices. Accounting standards will conform to Generally Accepted Accounting Principles ("GAAP") as outlined by the Governmental Accounting Standards Board ("GASB"). Accounting standards will reflect Best Practices recommended by the Government Finance Officers Association ("GFOA").

After each fiscal year, an annual comprehensive financial report will be prepared for the Town and a certified public accounting firm will conduct an audit of the Town's records. The annual comprehensive financial report will include an independent audit opinion regarding presentation of the financial statements, taken as a whole, in conformity with accounting principles generally accepted in the United States. This report shall be made available to the council, staff, bond-rating agencies, and the general public.

Budget Overview:

The preparation and adoption of the annual budget is an important exercise for the entire organization. Sound financial practice and the desire to maintain a strong credit rating dictate that the budgets be balanced, constantly monitored and responsive to changes. The process encompasses an extended period of planning, review, forecasting and priority setting. The Town's annual budget is a comprehensive fiscal plan which spells out how services will be provided and community improvements will be achieved. Upon its adoption by Council, it becomes a controlling mechanism by which to measure the resources receipted and expenditures made to meet approved objectives.

2023 Financial & Budget Policy Statements (continued):

Budget Overview (continued):

The annual budget is a plan which provides the Council and Town Manager with the financial information necessary for the allocation of resources to accomplish the goals and objectives of the Town. The provision of municipal services is accomplished through the budget. The budget, along with the annual appropriation resolutions, provides the basis for the control of expenditures and sets the financial guidelines for the Town. The basic legal requirements and budget process are defined by the State Constitution, the Town Charter, and the Town Code. The Council approves the budget objectives.

Fiscal Year:

The fiscal year of the Town shall begin on the first day of January and end on the last day of December.

Budgets and Budgetary Basis of Accounting:

Annual budgets for governmental funds (General Fund, Capital Improvements Funds, and Special Revenue Funds) are prepared using a modified accrual basis of accounting which is consistent with generally accepted accounting principles (GAAP). Modified accrual basis of accounting recognizes revenues in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period when a liability is incurred, if measurable, except for interest on long-term debt, which is recognized when due.

Annual budgets for the Town's Enterprise funds (Water, Waste Water, Refuse, and Stormwater) are also prepared using a modified accrual basis of accounting, which includes capital expenditures and current debt service principle and interest payments, and excludes depreciation, amortization, and adjustments for accrued compensated absences. Although this basis is not consistent with GAAP for enterprise funds, it is common practice among municipalities and is acceptable to our auditors. This practice allows the Town to adopt the spending measurement focus consistent with the other governmental funds.

Budget Calendar:

The budget calendar provides a "big picture" view of the budget process which can help to ensure that all aspects of the budget process have been considered and that adequate time has been provided to meet deadlines. It also informs stakeholders when key budget tasks, events, and decisions will occur so they have an opportunity to plan and to participate in the process. Therefore, a Budget Calendar for the following year will be included as a part of the adopted annual budget.

Budget Control and Accountability:

Department heads and Managers can access expenditure reports at any time, and should do so at least monthly, to be able to effectively manage their budgets and to support the Finance Director in monitoring the budget authorized by the Town Council. The Finance Director will prepare a quarterly summary revenue and expenditure reports for the Town Council to be discussed at a Town Council meeting to assist in the understanding of the overall budget and the Town's financial status.

Department heads shall be solely responsible for insuring their department budgets do not exceed overall budgeted amounts. Failure to achieve budgetary control of their individual budgets will be looked into by the Town Manager or Finance Director. The point of budgetary control is at the department level for department heads.

2023 Financial & Budget Policy Statements (continued):

Budget Control and Accountability (continued):

All contracts in excess of \$50,000 for professional services and \$250,000 for capital improvements must be review by the Town Council prior to commencement of work or signing the contract.

The Town Manager is authorized by the Town Council to approve and execute all contracts for *professional services* in the amount of \$50,000 or less and all *capital improvements* contracts in the amount of \$250,000 or less, which have been approved in the budget and appropriation documents.

Department heads are authorized by the Town Manager to approve and execute all contracts for in the amount of \$15,000 or less, which have been approved in the budget and appropriation documents.

Final signed contracts must be given to the Town Clerk and forwarded to the Finance Director.

Budget Amendments and Supplemental Appropriations:

Amendments to the original budget that alter the total revenues, expenses or reserves of any fund must be approved by the Town Council. If the Town Manager, in consultation with the Finance Director, certifies that there are available projected revenues for appropriations in excess of those estimated in the budget, the Town Council may authorize supplemental appropriations. The level of control in the budget at which expenditures exceed appropriations is at the fund level. All annual appropriations lapse at fiscal year-end.

TOWN OF EAGLE - 2024 BUDGET CALENDAR

January

- Start of Fiscal Year; begin planning for 2024 budget
- A certified copy of the 2022 adopted budget must be filed with the Division by January 31st (C.R.S 29-1-113(1))

February

- Review 2024 budget plan with Town Manager

March

- Continue planning for 2024 Budget Cycle

April

- Continue planning for 2024 Budget Cycle
- Plan for 2024-2028 Capital Improvement Plan (CIP)

May

- Initiate development of 2024 Compensation Plan
- Budget Training/Instructions
- Department Heads to discuss major topics in preparation for Spring Retreat

June

- Spring Council Budget Retreat
- Departments to submit changes to positions or staffing levels to Human Resources
- Vehicle requests submitted to Public Works
- Technology requests submitted to IT
- Distribution of Budget Schedule, Forms, and Operating Budget Documents
- June 30 - Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))

July

- Departments submit 2024 Operational Budget requests
- Departments submit project requests for Five Year CIP with Project Descriptions
- B&G Maintenance Requests Due to Public Works & Finance
- Meet with departments to review CIP requests
- Personnel Requests, Reclassifications, and Reallocations Submitted to Finance
- Finalize Draft Compensation Plan due to Finance
- Operating Draft budgets due to Finance
- Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4))

August

- Assessors certify total new assessed and actual values for property tax revenues
- Review and Finalize revenue projections and fixed costs
- 2024 Fee changes submitted to General Admin
- Operating budget review meetings with Town Manager, Managers, Finance, & Staff
- Revision and proofing of budget book by Finance and Departments

September

- First Draft of 2024 Draft Budget for Town Manager
- Review 2024 proposed fee revisions
- Department operating budget narratives due to Finance
- Work Sessions on Operating Budget and Capital Improvement Projects with Council

October

- Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1)) - and set a public hearing
- Submit proposed budget and CIP to Council (Statutory requirement –deliver budget to Council no later than October 15 (CRS 29-1-106))
- Council budget work sessions for operating, capital, and other relevant items
- Public hearings on revised and recommended 2023/2024 Budget

November

- Public hearing on revised recommended 2023/2024 Budget
- Assessors' changes in assessed valuation will be made by a single notification
- Adoption of 2023 Budget, Fees and Compensation Plan

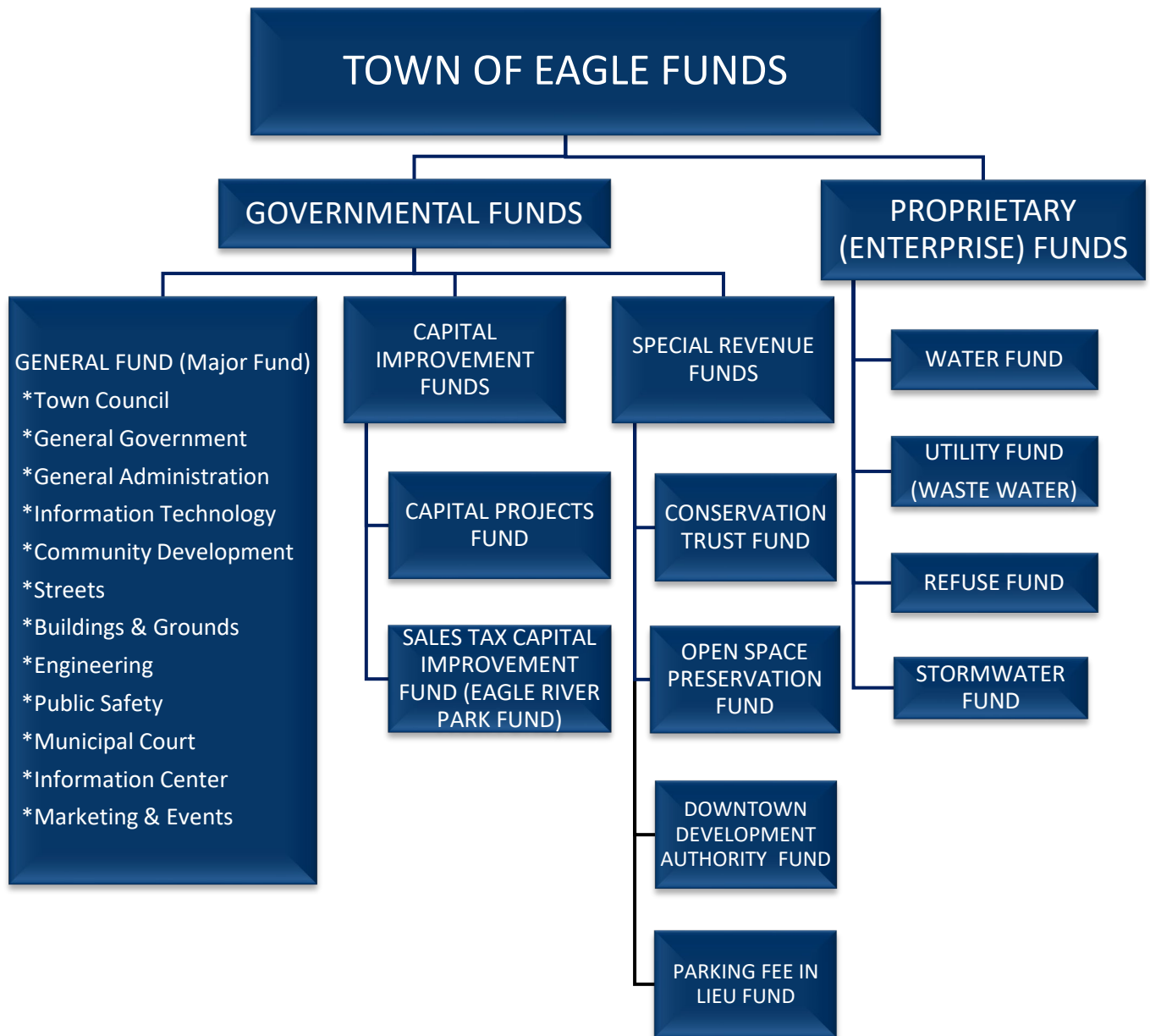
December

- December 15 - Deadline to certify mill levy to the Board of County Commissioners (C.R.S 39-5-128(1))

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FUND STRUCTURE OVERVIEW

FUND TYPES: The Town currently uses the following fund categories: (1) Governmental funds and (2) Proprietary funds. See fund descriptions on the following page.



FUND STRUCTURE OVERVIEW (continued)

Governmental Funds – The Town’s activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The Town maintains the following governmental funds:

General Fund – used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

Capital Improvement Funds – are used to account for the acquisition of fixed assets or construction of major capital projects not being financed by the General or other funds.

Capital Projects Fund – used to account for funds for the acquisition of lands, construction of major capital improvements and projects, and acquisition of more expensive pieces of equipment.

Sales Tax Capital Improvement Fund (Eagle River Park Fund) – used to account for the voter approved 0.5% sales tax for the acquisition, design, and construction of the Eagle River Park project, other town park, path improvements, and multi-recreational facilities.

Special Revenue Funds – used to account for proceeds of resources that are restricted or committed for purposes other than debt service or capital projects. The Town’s special revenue funds include the following:

Conservation Trust Fund – accounts for the lottery proceeds received directly from the state of Colorado. The monies collected are restricted for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the state as a publicly owned site, or a site in which a public entity/local government holds an interest in land or water.

Open Space Preservation Fund – accounts for revenue from the Town’s lodging occupancy tax committed for the acquisition of open space lands, conservation, trail easements and development rights, trail expansion and maintenance, and other open space recreational amenities.

Downtown Development Authority Fund – accounts for tax revenue received within the Downtown District to fund improvements in the downtown that increases economic vitality for the businesses and residents located in the district.

Parking Fee in Lieu Fund – accounts for operating and capital parking fee in lieu revenue collected from developers within the Parking Fee In-Lieu Program Boundary. The fees are voluntary in nature meaning, a developer or owner will have the option to pay a fee if they choose not to provide all or a portion of the required parking spaces on-site as required by the Town’s parking regulations. All funds collected will be used to conduct parking studies or evaluations, construct parking facilities, operate and maintain parking facilities, and administrative services related to parking, all within the Program Boundary.

Proprietary (enterprise) Funds – Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The proprietary (enterprise) funds include the following:

Water Fund – accounts for activities related to water services to the citizens of the Town.

Utility Fund – accounts for activities related to the sewage treatment facilities and sewage transmission lines and potential future Town Broadband activities related to providing fixed and wireless broadband internet access to the residents of the Town. *The Town has not yet began utilizing this fund for broadband activities and will be looking into creating a separate enterprise fund for municipal broadband services in 2023.*

Refuse Fund – accounts for activities related to trash collection and disposal, recycling, and yard waste.

Stormwater Fund – accounts for activities related to implementing and financing a stormwater management program.

BUDGET - ALL FUNDS SUMMARY

	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2022 REVISED</u>	<u>2023 BUDGET</u>	<u>DIFFERENCE INCREASE(DECREASE)</u>
GENERAL FUND:					
BEGINNING FUND BALANCE	\$ 4,893,512	\$ 4,953,417	\$ 6,841,809	\$ 5,754,853	\$ (1,086,956)
REVENUES	10,329,619	10,425,852	11,414,291	11,973,507	559,216
TRANSFERS-IN FROM OTHER FUNDS	20,000	190,134	190,134	196,769	6,635
EXPENDITURES	(6,211,320)	(10,604,591)	(9,476,381)	(11,515,005)	2,038,624
TRANSFERS-OUT TO OTHER FUNDS	(2,190,000)	(150,000)	(3,215,000)	(2,720,000)	(495,000)
ENDING FUND BALANCE	\$ 6,841,811	\$ 4,814,812	\$ 5,754,853	\$ 3,690,124	\$ (2,064,729)
WATER FUND:					
BEGINNING FUND BALANCE	\$ 15,949,480	\$ 14,362,649	\$ 15,226,667	\$ 17,156,563	\$ 1,929,896
REVENUES	5,304,218	5,215,061	5,677,795	5,564,651	(113,144)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(6,027,031)	(9,629,190)	(3,658,426)	(8,927,367)	5,268,941
TRANSFERS-OUT TO OTHER FUNDS	-	(89,473)	(89,473)	(104,374)	14,901
ENDING FUND BALANCE	\$ 15,226,667	\$ 9,859,047	\$ 17,156,563	\$ 13,689,473	\$ (3,467,090)
WASTE WATER FUND:					
BEGINNING FUND BALANCE	\$ 7,143,385	\$ 8,145,906	\$ 8,171,688	\$ 9,052,502	\$ 880,814
REVENUES	3,112,966	3,491,530	3,538,230	3,681,800	143,570
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(2,084,663)	(3,472,371)	(2,592,611)	(3,957,767)	1,365,157
TRANSFERS-OUT TO OTHER FUNDS	-	(64,806)	(64,806)	(56,405)	(8,401)
ENDING FUND BALANCE	\$ 8,171,688	\$ 8,100,259	\$ 9,052,502	\$ 8,720,130	\$ (332,372)
REFUSE FUND:					
BEGINNING FUND BALANCE	\$ 256,059	\$ 262,028	\$ 261,743	\$ 270,203	\$ 8,460
REVENUES	661,491	684,914	696,545	753,500	56,955
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(635,807)	(661,625)	(668,085)	(716,053)	47,968
TRANSFERS-OUT TO OTHER FUNDS	(20,000)	(20,000)	(20,000)	(20,000)	-
ENDING FUND BALANCE	\$ 261,743	\$ 265,317	\$ 270,203	\$ 287,650	\$ 17,447
STORMWATER FUND:					
BEGINNING FUND BALANCE	\$ -	\$ 83,703	\$ 80,233	\$ 132,538	\$ 52,305
REVENUES	81,530	90,000	91,270	93,000	1,730
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(1,297)	(89,466)	(38,965)	(86,033)	47,068
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 80,233	\$ 84,237	\$ 132,538	\$ 139,505	\$ 6,967
CAPITAL IMPROVEMENTS FUND:					
BEGINNING FUND BALANCE	\$ 6,975,140	\$ 8,159,511	\$ 8,301,332	\$ 10,357,190	\$ 2,055,858
REVENUES	976,159	873,853	968,025	1,534,356	566,331
TRANSFERS-IN FROM OTHER FUNDS	1,890,000	-	3,000,000	2,550,000	(450,000)
EXPENDITURES	(1,539,968)	(2,352,070)	(1,912,167)	(3,017,854)	1,105,687
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 8,301,332	\$ 6,681,294	\$ 10,357,190	\$ 11,423,692	\$ 1,066,502
SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):					
BEGINNING FUND BALANCE	\$ 1,096,745	\$ 1,436,872	\$ 1,543,519	\$ 1,552,056	\$ 8,537
REVENUES	927,708	859,180	995,306	1,038,920	43,614
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(480,934)	(1,017,305)	(986,769)	(1,242,488)	255,719
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 1,543,519	\$ 1,278,747	\$ 1,552,056	\$ 1,348,488	\$ (203,568)
CONSERVATION TRUST FUND:					
BEGINNING FUND BALANCE	\$ 112,040	\$ 114,320	\$ 118,589	\$ 141,299	\$ 22,710
REVENUES	42,338	36,120	46,710	42,900	(3,810)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(35,789)	(25,000)	(24,000)	-	(24,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 118,589	\$ 125,440	\$ 141,299	\$ 184,199	\$ 42,900

2022 BUDGET - ALL FUNDS SUMMARY

	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2022 REVISED</u>	<u>2023 BUDGET</u>	DIFFERENCE INCREASE(DECREASE)
OPEN SPACE PRESERVATION FUND:					
BEGINNING FUND BALANCE	\$ 359,736	\$ 625,350	\$ 694,982	\$ 712,387	\$ 17,405
REVENUES	241,996	195,903	257,062	286,850	29,788
TRANSFERS-IN FROM OTHER FUNDS	300,000	150,000	150,000	150,000	-
EXPENDITURES	(206,750)	(457,225)	(373,802)	(503,156)	129,354
TRANSFERS-OUT TO OTHER FUNDS	-	(15,855)	(15,855)	(15,990)	135
ENDING FUND BALANCE	\$ 694,982	\$ 498,173	\$ 712,387	\$ 630,091	\$ (82,296)
DOWNTOWN DEVELOPMENT AUTHORITY FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	65,000	37,398	(27,602)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	(65,000)	(37,398)	(27,602)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
PARKING FEE IN LIEU FUND:					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	-	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	-	-
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL - ALL FUNDS:					
BEGINNING FUND BALANCE	\$ 36,786,097	\$ 38,143,756	\$ 41,240,562	\$ 45,129,591	\$ 3,889,029
REVENUES	21,678,024	21,872,413	23,750,234	25,006,882	1,256,648
TRANSFERS-IN FROM OTHER FUNDS	2,210,000	340,134	3,340,134	2,896,769	(443,365)
EXPENDITURES	(17,223,557)	(28,308,843)	(19,796,206)	(30,003,122)	10,206,916
TRANSFERS-OUT TO OTHER FUNDS	(2,210,000)	(340,134)	(3,405,134)	(2,916,769)	(488,365)
ENDING FUND BALANCE	\$ 41,240,563	\$ 31,707,326	\$ 45,129,590	\$ 40,113,351	\$ (5,016,240)

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GENERAL FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
NON-SPENDABLE: ¹	\$ 204,677	\$ 219,000	\$ 233,066	\$ 219,000	-6%	\$ (14,066)
RESTRICTED FOR: Emergency Reserve	211,500	233,160	237,500	410,242	73%	172,742
RESTRICTED FOR: ARPA Grant Earnings	-	-	132	\$ 832	530%	700
ASSIGNED FOR: Capital Projects	-	-	103,000	103,000	0%	-
UNASSIGNED FUND BALANCE:	4,477,335	4,501,257	6,268,111	5,021,779	-20%	(1,246,332)
TOTAL FUND BALANCES (Beginning)	\$ 4,893,512	\$ 4,953,417	\$ 6,841,809	\$ 5,754,853	-16%	\$ (1,086,956)
REVENUE						
Taxes	8,699,258	8,939,054	9,526,023	9,919,204	4%	393,181
Licenses and Permits	476,482	397,940	518,464	732,356	41%	213,892
Intergovernmental Revenue	745,473	717,433	769,217	773,463	1%	4,246
Charges for Services	184,231	232,000	267,473	234,200	-12%	(33,273)
Fines & Forfeitures	69,158	95,425	101,989	88,914	-13%	(13,075)
Misc. Revenues	155,017	44,000	231,125	225,370	-2%	(5,755)
Transfers from Other Funds						
From Water	-	89,473	89,473	104,374	17%	14,901
From Wastewater	-	64,806	64,806	56,405	-13%	(8,401)
From Refuse	20,000	20,000	20,000	20,000	0%	-
From Capital Improvements	-	-	-	-	-	-
From Open Space	-	15,855	15,855	15,990	1%	135
TOTAL REVENUE	\$ 10,349,619	\$ 10,615,986	\$ 11,604,425	\$ 12,170,276	5%	\$ 565,851
TOTAL SOURCES	\$ 15,243,131	\$ 15,569,403	\$ 18,446,234	\$ 17,925,129	-3%	\$ (521,105)
EXPENDITURES						
Town Council	245,208	240,383	150,681	248,296	65%	97,615
General Government	391,629	659,898	453,123	869,882	92%	416,759
General Administration	655,025	965,020	767,925	938,587	22%	170,662
Information Technology	-	725,913	712,685	847,042	19%	134,357
Community Development	806,266	1,429,105	1,126,587	1,477,634	31%	351,047
Streets	891,610	1,807,948	1,878,102	2,002,522	7%	124,421
Engineering	213,092	341,317	322,717	356,287	10%	33,570
Buildings & Grounds	726,947	1,146,109	963,080	1,238,959	29%	275,879
Public Safety	1,931,118	2,705,097	2,578,605	2,911,838	13%	333,233
Municipal Court	76,614	81,180	81,070	95,457	18%	14,387
Information Center	33,411	47,910	24,759	24,887	1%	128
Marketing & Events	240,400	454,711	417,047	503,613	21%	86,566
TOTAL EXPENDITURES	\$ 6,211,320	\$ 10,604,591	\$ 9,476,381	\$ 11,515,005	22%	\$ 2,038,624
TRANSFERS TO OTHER FUNDS						
Transfer to Open Space Fund	300,000	150,000	150,000	150,000	0%	-
Transfer to DDA Fund	-	-	65,000	20,000	-69%	(45,000)
Transfer to Capital Improvements Fund	1,890,000	-	3,000,000	2,550,000	-15%	(450,000)
TOTAL TRANSFERS TO OTHER FUNDS	\$ 2,190,000	\$ 150,000	\$ 3,215,000	\$ 2,720,000	-15%	\$ (495,000)
TOTAL EXPENDITURES & TRANSFERS	\$ 8,401,320	\$ 10,754,591	\$ 12,691,381	\$ 14,235,005	12%	\$ 1,543,624
NET SOURCE (USE) OF FUNDS	\$ 1,948,299	\$ (138,605)	\$ (1,086,956)	\$ (2,064,729)	90%	\$ (977,773)
FUND BALANCES (Ending):						
NON-SPENDABLE: ¹	\$ 233,066	\$ 219,000	\$ 219,000	\$ 219,000	0%	\$ -
RESTRICTED FOR: Emergency Reserve	237,500	316,698	410,242	486,325	19%	76,082
RESTRICTED FOR: ARPA Grant Earnings	132	-	832	1,332	60%	500
ASSIGNED FOR: Capital Projects: ²	103,000	-	103,000	103,000		
UNASSIGNED FUND BALANCE: ³	6,268,111	4,279,114	5,021,779	2,880,467 ²	-43%	(2,141,311)
TOTAL FUND BALANCES (Ending)	\$ 6,841,809	\$ 4,814,812	\$ 5,754,853	\$ 3,690,124	-36%	\$ (2,064,729)

¹ Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

² This Assigned Fund Balance is from the Eagle County School District settlement funds received in 2021. Council Assigned the funds towards a Mountain Rec Project

³ It is the Town's practice to have the unassigned fund balance for the General Fund to total approximately 25% of total expenditures not including transfers to other funds. The 2023 budget's unassigned fund balance is currently at 25.01% of operating expenditures.

Note:

The Town received \$1,755,930 in ARPA funds between 2021 and 2022. Town Council will prioritize future projects for utilization of the funds which will be recognized as revenue in the same year as the expenditure. It is currently recorded as a unearned revenue on the Town's balance sheet.

**GENERAL FUND
REVENUE SOURCES**

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
TAXES						
10-431-10 General Property Tax	\$ 350,840	\$ 385,512	\$ 385,512	\$ 381,304	-1%	\$ (4,208)
10-431-20 Specific Ownership Tax	19,702	20,000	20,000	21,000	5%	1,000
10-431-30 Sales Tax - Regular	6,951,432	7,197,242	7,736,000	8,120,000	5%	384,000
10-431-31 Sales Tax - Special Marijuana/Tobacco	895,495	920,000	882,000	882,000	0%	-
10-431-44 Severance Tax	21	350	234	300	28%	66
10-431-45 Federal Mineral Tax	161	250	277	250	-10%	(27)
10-431-50 Franchise Tax	250,928	220,000	257,000	262,000	2%	5,000
10-431-60 Marketing Lodging Tax	230,678	195,700	245,000	252,350	3%	7,350
TOTAL TAXES	\$ 8,699,258	\$ 8,939,054	\$ 9,526,023	\$ 9,919,204	4%	\$393,181
LICENSES & PERMITS						
10-432-10 Business Licenses	\$ 34,055	\$ 44,000	\$ 59,000	\$ 55,450	-6%	\$ (3,550)
10-432-12 Liquor Licenses	3,608	4,800	6,854	4,856	-29%	(1,998)
10-432-13 Marijuana & Tobacco Licenses	6,750	6,000	8,000	7,000	-13%	(1,000)
10-432-15 Marketing Fee	7,980	5,240	-	-	-	-
10-432-20 Building Permits	371,518	300,000	407,000	623,000	53%	216,000
10-432-27 Electrical Permits	43,936	30,000	30,000	35,500	18%	5,500
10-432-30 Road Cut Permits	7,860	7,000	5,660	5,000	-12%	(660)
10-432-35 Sign Permits	550	650	650	550	-15%	(100)
10-432-40 Special Event Permits	225	250	1,300	1,000	-23%	(300)
TOTAL LICENSES & PERMITS	\$ 476,482	\$ 397,940	\$ 518,464	\$ 732,356	41%	\$213,892
INTERGOVERNMENTAL REVENUE						
10-433-20 Motor Vehicle License Fee	\$ 34,047	\$ 31,000	\$ 38,500	\$ 39,800	3%	\$ 1,300
10-433-30 Highway Users Tax	275,689	258,459	258,170	258,627	0%	457
10-433-60 Road & Bridge Tax	101,987	100,000	113,000	113,000	0%	-
10-433-70 County Sales Tax	232,041	231,000	263,000	278,700	6%	15,700
10-433-75 Grants	101,708	45,000	62,884	15,000	-76%	(47,884)
10-433-85 Intergovernmental Contributions	-	51,974	33,663	68,336	103%	34,673
TOTAL INTERGOVERNMENTAL REVENUES	\$ 745,473	\$ 717,433	\$ 769,217	\$ 773,463	1%	\$ 4,246
CHARGES FOR SERVICES						
10-434-10 Planning & Zoning Fees	\$ 15,830	\$ 23,000	\$ 32,000	\$ 16,000	-50%	\$ (16,000)
10-434-20 Planning & Zoning Reimbursable	97,994	159,000	159,000	140,000	-12%	(19,000)
10-434-25 Facility Usage Fees	50,472	40,000	60,000	63,000	5%	3,000
10-434-26 Facility Usage Deposits	3,660	-	1,603	-	-100%	(1,603)
10-434-30 Sponsorship & Event Fees	6,290	10,000	14,870	15,200	2%	330
10-434-32 Broadband Service Charges	9,985	-	-	-	-	-
TOTAL CHARGES FOR SERVICES	\$ 184,231	\$ 232,000	\$ 267,473	\$ 234,200	-12%	\$ (33,273)
FINES & FORFEITURES						
10-435-10 Fines & Forfeits	\$ 35,455	\$ 40,000	\$ 33,000	\$ 35,000	6%	\$ 2,000
10-435-15 Police Surcharge	7,018	5,000	7,000	6,500	-7%	(500)
10-435-20 Police Miscellaneous	6,760	3,500	7,000	5,000	-29%	(2,000)
10-435-25 Police Grants	10,767	7,925	24,989	12,414	-50%	(12,575)
10-435-30 Special Duty Reimbursable	9,157	39,000	30,000	30,000	0%	-
TOTAL FINES & FORFEITS	\$ 69,158	\$ 95,425	\$ 101,989	\$ 88,914	-13%	\$ (13,075)
MISCELLANEOUS REVENUE						
10-436-10 General Interest	\$ 3,564	\$ 9,000	\$ 130,000	\$ 140,000	8%	\$ 10,000
10-436-11 ARPA Interest	132	-	23,500	49,000	109%	25,500
10-436-17 Penalty & Interest	2,105	-	700	500	-29%	(200)
10-436-50 Rental Income	19,229	20,000	20,000	20,870	4%	870
10-436-70 Other Miscellaneous Revenue	118,172	15,000	15,000	15,000	0%	-
10-436-72 Sale of Fixed Assets	-	-	14,000	-	-100%	(14,000)
10-436-78 Insurance Proceeds	9,652	-	27,337	-	-100%	(27,337)
10-436-80 Reimbursable Revenue - Other	1,486	-	-	-	-	-
10-436-94 Impact Fees Administration Fees	676	-	588	-	-100%	(588)
TOTAL MISCELLANEOUS REVENUE	\$ 155,017	\$ 44,000	\$ 231,125	\$ 225,370	-2%	\$ (5,755)
TRANSFERS FROM OTHER FUNDS						
10-437-20 Water - Indirect IT Services	\$ -	\$ 89,473	\$ 89,473	\$ 104,374	17%	\$ 14,901
10-437-30 Wastewater - Indirect IT Services	-	64,806	64,806	56,405	-13%	(8,401)
10-437-40 General Admin. Refuse	20,000	20,000	20,000	20,000	0%	-
10-437-80 Open Space - Indirect IT Services	-	15,855	15,855	15,990	1%	135
TOTAL TRANSFERS FROM OTHER FUNDS	\$ 20,000	\$ 190,134	\$ 190,134	\$ 196,769	3%	\$ 6,635
TOTAL GENERAL FUND REVENUES	\$ 10,349,619	\$ 10,615,986	\$ 11,604,425	\$ 12,170,276	5%	\$565,851

Town Council Department

DESCRIPTION

The Town of Eagle is a Home Rule community governed by the Town Charter. The Town Council serves as its governing body. In this role, the Town Council sets policy and appoints the Town officers, including the Town Manager, Town Attorney, and Municipal Court Judge. The Town Council consists of the Mayor, Mayor Pro-Tem, and five Council Members. The Mayor is the political head of the Town government and together with the Town Council, supervises appointed officers of the Town. The Mayor also presides at all meetings of the Town Council.

2022 ACCOMPLISHMENTS

- Approved Eby Creek Apartments Housing project
- Approved Hocket Gulch Housing Project
- Approved East Eagle predevelopment agreements
- Completed the net-zero sustainability strategy.
- Onboarded new council members and participate complete an update to the strategic plan.
- Continued to support staff and all the work that they do.
- Participated in long-range planning efforts for the Town of Eagle.
- Special Council funding provided for the completion of the Downtown revitalization project which included lighting, barriers, and bike storage improvements in downtown Eagle.
- Worked with Walking Mountains to provide an energy rebate program to our citizens.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Create a survey for local businesses to ask what support they need to thrive and then begin to connect them to resources.
- Complete an Economic Development Strategy in coordination with the Economic Vitality Committee
- Continue working with Walking Mountains to provide additional energy rebate solutions to our residents and business owners.
- Develop an action plan to facilitate development within the EESAP.
- Identify precision revenue streams to fund our CIP.
- Make educated choices on what we can realistically achieve for Grand Avenue based on potential funding sources.
- Offer wireless Broadband to citizens underserved – Downtown/Terrace Bluffs/West Eagle, for examples.
- Complete water-line repairs, such as Howard Street, and replace water lines and transmission main, such as Adams Rib Road.
- PARTNERS – Engage the programming of reliable regional partners in pursuit of beneficial electrification, NZ building and energy-efficient transportation – Educate/Inspire/Empower
- BUILDING & SITES – Adopt the 2021 Energy Code and create sustainable standards within the Development Code AND provide direction and clarity to the DVPT Community

FUND: GENERAL
DEPT: TOWN COUNCIL

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 43,672	\$ 49,315	\$ 49,315	\$ 49,315	0%	\$ -
SUPPLIES	167	-	-	300	-	300
CHARGES FOR SERVICES	25,809	16,250	7,676	16,350	113%	8,674
DISCRETIONARY FUNDING	174,836	174,000	92,889	181,500	95%	88,611
FIXED CHARGES	724	818	801	831	4%	30
TOTAL EXPENDITURES	\$ 245,208	\$ 240,383	\$ 150,681	\$ 248,296	65%	\$ 97,615

General Government Department

Town Manager

DESCRIPTION

General Government provides for the administrative oversight of the Town of Eagle. The Town Manager provides for the day-to-day direction, organizational leadership and development, and oversight of all operational areas. The Town Manager also executes the policies of the Town Council.

2022 ACCOMPLISHMENTS

- Completed a Downtown Development Authority workplan and successfully executed a \$27 million bond election for improvements in the district.
- Established a net-zero sustainability goal for the Town of Eagle.
- Completed the construction of Project THOR to bring municipal broadband to the community.
- Facilitated the Grand Avenue Corridor Plan to create the vision for the western gateway of Eagle.
- Implemented phase 1 municipal broadband and partnered with ISPs to increase high-speed internet options for Broadway business district.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Finish public art mural project along Eby Creek Road 2023.
- Complete a sustainability Net Zero assessment to prioritize the Town's spending on sustainable projects for Town facilities.
- Complete CU Assessment and Economic Development strategy.
- Implement municipal broadband and partner with ISPs to increase high-speed internet options to support economic vitality for all businesses districts.
- Complete the Red Development Sub-Area Plan to create a vision for the property to inform the re-write of the development code.
- Complete the West Eagle Area Plan amendment to provide attainable housing and partner with Eagle County to solicit a development partner.
- Build staffing capacity and establish a marketing and communications, economic development/housing, and sustainability/climate programs.
- Clarify and focus the roles and responsibilities of each related organization – such as Chamber, DDA, EVC, and DBA – to help them have a common mission.
- Develop a work plan that is fully connected to the proposed budget.
- Develop a policy, which could include partnering with other organizations, to open more temporary affordable housing available for employees.
 - Commit to buy, or lease as a secondary option, 1 employee housing unit per year.
- Transportation – Create and adopt a Master Transportation Plan that includes trails, EV chargers, ease-of-use, and bike lanes.

FUND: GENERAL
DEPT: GENERAL GOVERNMENT

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 205,076	\$ 286,415	\$ 195,934	\$ 605,267	209%	\$409,333
SUPPLIES	5,339	800	11,000	500	-95%	(10,500)
CHARGES FOR SERVICES	159,782	351,101	225,689	241,615	7%	15,926
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	21,432	21,582	20,500	22,500	10%	2,000
TOTAL EXPENDITURES	<u>\$ 391,629</u>	<u>\$ 659,898</u>	<u>\$ 453,123</u>	<u>\$ 869,882</u>	<u>92%</u>	<u>\$416,759</u>

Administration Department

Finance

DESCRIPTION

The Finance Department supports the Town of Eagle citizens, Town Council, and staff by providing accurate and timely information and transaction processing. The Department is responsible for all accounting functions including cash receipting, utility billing, and other accounts receivables, processing and distribution of funds for accounts payable and payroll, budget preparation and monitoring, debt administration, cash management, fixed asset recording, financial record keeping and reporting, financial planning, and risk management.

2022 ACCOMPLISHMENTS

- Received an unqualified audit report for the Town's 2021 Fiscal Year Audit.
- Facilitated and prepared two supplemental budgets for the 2022 budget, outside of our normal budget cycle.
- Coordinated gathering of information for 2023 budget for Council approval by the first meeting in November. This is the earliest the Town has ever approved a fiscal budget.
- Ongoing processing of accounts payable, payroll, utility billing, collections and cash receipts, reconciliation of bank accounts, invoicing, and fixed asset recording.
- Financial administration of bonds and loans issued for the Water Fund, Wastewater Fund and Sales Tax Capital Improvement Fund.
- Continued development of Town of Eagle Financial Policies and Procedures manual including, Public Safety Extra Duty Guidelines and Employee Travel and Expense Reimbursement Policy.
- Provided recommendation, analysis, and information for two ballot questions for November election in regard to revenues that were received in excess of what was stated in the original ballot questions for the first full fiscal year.
- Modified Use Tax Code Language
- Rolled out two new software's platforms: CivicRec for Pavilion Rentals and GovOs for Short Term Rental Identification and collection software. Staff is re-evaluating both software platforms in 2023
- HB21-1162 – Plastic Pollution Reduction Act
- Research/Updates for website/collection/communication out to businesses and citizens
- Completed review/audit of utility accounts by checking rates, multipliers, and units charged vs. customer type. Updates and Communication our to customers was initiated.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Provide accurate, concise, and quarterly reporting of the Town's financial condition and budget comparisons to the Council and department heads to facilitate good oversight, management and ensure the fiscal stability of the Town.
- Monitor revenue sources and trends to react quickly and appropriately during economic changes.
- Evaluate the creation of a standalone Broadband enterprise fund.
- Continue progress toward GFOA Budget Award – Addition of Performance Measures in 2024 budget
- Review tobacco tax collection process currently through Eagle County IGA and assess whether to bring collections directly through the Town of Eagle.
- Continued development of policies and procedures that protect the Town and ensure compliance.
- Recruit and train new administrative position. This new position will allow for a further separation of duties in the department, create efficiencies in the accounts payable process, and allow for more in-depth financial planning, analysis, and policy creation.
- Implement an electronic accounts payable software, through Caselle Connect, for Staff's invoice approval processes and electronic document storage.

Administration Department

Town Clerk

DEPARTMENT/FUND DESCRIPTION

The Town Clerk prepares agenda materials, packets and minutes for Town Council meetings, attends meetings, keeps accurate record of all official acts, manages liquor, marijuana, tobacco, public right of way/temporary licenses and business licenses, including special event permits, designated election official for regular municipal and special elections, coordinates records management functions, is the custodian of the seal and affixes to documents as the law or the Town Council requires, manages content and updates of website and social media, serves as the Municipal Court Supervisor and attends all court dates, coordinates the updates to our Municipal Code and responds to Open Records Requests.

2022 ACCOMPLISHMENTS

- Implemented new Business License tracking system with Caselle and online payments with xpressbillpay.
- Attempted to improve sound system in Council Room.
- Assisted with Communication Committee and managing Eagle Today Town newsletter.
- Complete transition to Caselle for management of Business Licenses.
- Submitted three TABOR Ballot issues for a November coordinated election.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Supported new businesses with licensing transactions, including liquor licenses.
- Increase online access to make additional license payments with xpressbillpay.
- Assist with Downtown Development Authority and Economic Vitality Committee.

Administration Department

Human Resources

DESCRIPTION

Human Resources oversees all aspects of talent and risk management. This includes, but is not limited to, recruitment activities, compliance, record keeping, serving as Safety Coordinator, establishing and updating policies and procedures, maintaining and updating the Employee Handbook and Safety Manual; developing and updating job descriptions; developing a compensation program and employee classification program, responding to employee concerns; and administration of employee benefits, worker's compensation and general liability claims.

2022 ACCOMPLISHMENTS

- Continuous evaluation and research of market pay and data
- Hired Professional Compensation Consultant to provide 2023 compensation recommendations, research of market data and analysis of existing pay practices.
- Heavy recruitment year resulted in 30 total openings, 11 of which were newly budgeted for 2022, in comparison to 25 openings in 2021. Hired 14 full time new hires, 7 seasonal positions:
 - Town Manager
 - Engineer
 - Police-School Resource Officer
 - Records & Information Technician (newly budgeted 2022)
 - Maintenance Technician - Buildings & Grounds (newly budgeted 2022)
 - Police Officers – 1
 - Police Chief
 - Water Operator (newly budgeted 2022)
 - Wastewater Operator
 - Seasonal Buildings & Grounds - 5
 - Open Space Trails Technician - Seasonal Rehire
 - Yard Waste – Seasonal Rehire
 - Maintenance Technician – Streets - 2
 - Maintenance Technician – Streets – 1 (newly budgeted 2022)
 - Administrative Technician – HR – 1 (newly budgeted 2022)
 - Building Official
 - Planner III/Sr. Planner (newly budgeted 2022)
 - Pending open positions: Assistant Town Manager, Code Enforcement Specialist, Police Officer, Detective (new 2022), Marketing & Communications Manager (new 2022), Building Inspector (new 2022), Economic Development Specialist (new 2022), Administrative Technician – Finance/AP (new 2022)
- Researched and summarized FAMLI options, Town Opted out August 2022.
- Managing 9 General Liability Claims and 7 Work comp Claims.
- Facilitated health insurance renewal and premium cost share analysis for 2023 in preparation for open enrollment in November 2022.
- Wellness – Annual Onsite biometric testing and flu shots organized for October 2022.
- Annual Retirement Vendor On-site Service Day organized
- Assisted with All Employee Meeting, recognized Employee of the Year for 2022.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Develop Leave Policies for part time seasonal staff to align with FAMLI state benefits

- Focus on policies that strengthen the Town organization and culture and serve to enhance our values or Integrity, Respect, Commitment, Responsibility Collaboration and Leadership.
- Research, demo and implement HRIS technology systems.
- 2023 may present as another heavy recruitment year based on market trends. The budget process recommends 6 newly added positions to the 2023 budget.
- Present a plan to recruit and retain staff that might include bonuses for referrals, retention, and longevity.
- Conduct an annual compensation market analysis. Consultant recommended Market Adjustments to better compete with regional competitive set.
- Provide quarterly budget updates that reveal departmental savings, which could be reinvested for staffing purposes.

FUND: GENERAL
DEPT: GENERAL ADMINISTRATION

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 431,093	\$ 653,160	\$ 513,707	\$ 649,888	27%	\$ 136,181
SUPPLIES	13,598	10,863	11,595	8,955	-23%	(2,640)
CHARGES FOR SERVICES	199,337	285,419	227,123	262,694	16%	35,571
FIXED CHARGES	10,997	15,578	15,500	17,050	10%	1,550
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 655,025	\$ 965,020	\$ 767,925	\$ 938,587	22%	\$170,662

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Information Technology Department

DESCRIPTION

The Information Technology Department supports all Town of Eagle departments and is responsible for the installation, operating, and maintenance of the Town's computer, communications, and digital systems. Guidance and support are provided to all departments to maximize the use and benefits of all systems.

2022 ACCOMPLISHMENTS

- Connected Town office locations: Town Hall, Public Works, Lower water/WW facility, Brush Creek Pavilion, Information Center, and Town Park.
- 67% of staff is standardized on a common workstation platform.
- Provided free Town of Eagle Wi-Fi to many public spaces: Town Offices, Broadway Corridor, Town Park, Brush Creek Park, and Information Center.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Expand Town wireless network to additional parks and public spaces.
- Consolidate Town data and provide data governance.
- Increase efforts on staff/user support and training.
- Improve security and access controls.
- Build upon Town fiber infrastructure to backup existing wireless infrastructure.
- Hire an Applications Administrator.
- Make Significant Improvements to the Council Chambers audio and video system.

FUND: GENERAL
DEPT: INFORMATION TECHNOLOGY

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ 108,820	\$ 107,481	\$ 197,404	84%	\$ 89,923
SUPPLIES	-	83,000	83,000	87,500	5%	4,500
CHARGES FOR SERVICES	-	534,093	521,093	560,416	8%	39,323
FIXED CHARGES	-	-	1,111	1,722	55%	611
TOTAL EXPENDITURES	\$ -	\$ 725,913	\$ 712,685	\$ 847,042	19%	\$134,357

Community Development Department

DESCRIPTION

The Community Development Department is comprised of the Town's Planning & Zoning, Building, and Code Enforcement divisions. The Code Enforcement duties may involve enforcing regulations from other Town departments including Public Safety and Public Works. Staff includes the following members:

Chad Phillips, AICP, Director/Town Planner	Eddie Wilson, CBO, Building Official
Cliff Simonton, AICP, Senior Planner	Bethany Vorthmann, Building Inspector
Peyton Heitzman, Planner II	Jackie VanEyll, Permit Tech & Green Team Lead
Jessica Lake, Planner I	<i>Code Enforcement Specialist – Vacant</i>
Nikki Davis, Administrative Tech II	

The Community Development Department is responsible for maintaining and enhancing the quality of life for Town of Eagle residents through proper land use management. This includes both short and long-range planning as well as construction review and permits administration. Our department's work is governed by various guiding documents including the Town's Land Use and Development Code (LUDC), the International Building Code (IBC), the Elevate Eagle Comprehensive Plan, and the Town of Eagle Strategic Plan. The team's fundamental responsibilities include but are not limited to the review and processing of land use applications and building permits; small area planning efforts and special studies; revisions to and enforcement of the Land Use and Development Code and Community Plans; and community engagement. Additionally, the department provides support to the Town Council, Planning & Zoning Commission, Town Manager, and Public Works.

2022 ACCOMPLISHMENTS

➤ *Planning & Zoning Commission*

- Recruited, appointed, and onboarded three new Commissioners in addition to reappointing the Chairman for a second term.

➤ *Planning Department*

- Promoted a Planner I to a Planner II designation. Additionally, we recruited, hired, and onboarded a new Senior Planner.
- Notable land use applications successfully approved:
 - Eagle Ranch Planned Unit Development (PUD) Amendment
 - Amendments to the PUD Guide and Zoning Plan which include a density increase of 100 dwelling units in the Commercial Core.
 - 435 Eby Creek Apartments Major Development Permit
 - Construction of a 30-unit apartment building.
 - Haymeadow Major Development Permit
 - Construction of 88 multi-family units within RMF-1 and RMF-2.
 - Reserve at Hockett Gulch Major Development Permit & Final Subdivision Plat
 - Phased construction of 216 multi-family units and a clubhouse.
- Long-range planning initiatives, completed or underway:
 - **ReCode Eagle:** Ongoing update to the LUDC, with the help of Clarion Associates and the Land Use Code Update Committee. To date Clarion has provided a Code Assessment, a draft of Installment One (zone districts, permitted uses, and regulatory standards), assisted with the adoption of a revised sign code, and has compiled data that will contribute to an Innovative Affordable Housing Report (IAHR) which will identify regulatory tools complementary to Eagle's affordable housing approach. The latter will be completed and implemented in conjunction with ReCode Eagle. Furthermore, staff has executed 10 rounds of public outreach events, 2 radio ad campaigns, and over a dozen code committee meetings which are always open to the public.
 - **Comprehensive Affordable Housing Assessment (CAHA):** Underway with the help of

Economic & Planning Systems, Inc (EPS). The final report is anticipated in the first quarter 2023. The CAHA assembled extensive data to illustrate Eagle's economic and demographic conditions and outlook; housing market conditions, inventory, and gaps; and will provide affordable housing strategies tailored to our community.

- **Grand Avenue Corridor Plan:** Successfully completed Phase III of the project with a focus on major recommendations, a 30% engineering design plan & cost estimate, along with economic funding strategies.

- **Outdoor Recreation Economy-Based Land Use and Development Study:** A report completed by members of CU Boulder's Outdoor Recreation Economy program which provides best in class models, strategies, and tools to help attract recreation-based businesses to Eagle. Areas of focus include river access, workforce development, major corridor access, district/land use planning, and outdoor recreation economy.

- Assessed approximately (10) code enforcement cases (as of December 31, 2022).
- Reviewed and processed (51) land use applications (as of December 31, 2022).

➤ *Building Department*

- Recruited, hired, and onboarded a new Building Official.
- Ongoing quarterly distribution of the *Construction Trades Information Exchange* (CTIX) newsletter, successfully reaching over 500 members of the local building & construction sector.
- Continued partnership with the Town of Gypsum for electrical inspection services. Town of Gypsum also performed all inspections during the transitional period between Building Officials.
- Established the Town of Eagle Green Team led by Jackie VanEyll, Permit Technician.
- Oversight of major construction projects:
 - *Broadway Station:* Temporary Certificate of Occupancy (TCO) issued February 2022.
 - A minor development project in the heart of Downtown Eagle comprised of 22 studio apartments above ground floor commercial.
 - *410 Broadway:* Building permit issued May 2022.
 - A minor development project in the Broadway Overlay District comprised of 9 residential units and 1800 sq.ft. of commercial space.
 - *Eagle River Park Pavilion:* Underway with building permit review.
 - A Town of Eagle project; estimated project timeline TBA.
- Reviewed, permitted, and administered 465 permits (as of December 31, 2022):
- Conducted 1,308 Inspections (as of December 31, 2022).

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Comprehensive Plan Updates and Land Use and Development Code Update. (*Major Objectives 1, 5, 8, 10 and 11*)
- Internal Process and Review and Improvement - continue improvements of coordinated plan review and permitting process between all departments. (*Major Objectives 5, 10, 11 and 13*)
- Integrate essential technologies into the planning and building department functions including GIS, Community Core, time tracking/invoicing for a fee schedule amendment, and other platforms to improve efficiencies and support data driven decision making. (*Major Objectives 10, 11 and 13*)

2023 HIGHLIGHTS

- Adoption of the new LUDC by late May / early June 2023.
- Adoption of the 2021 IBC, including Sustainability and Energy Code regulations.
- Implement a new Planning & Permitting software (*pending 2023 Budget adoption*).
- Complete a large-scale digital archiving project of all Planning & Permits paper records (*pending 2023 Budget adoption*).
- Continue recruitment efforts to fill the Code Enforcement Specialist vacancy.
- Seek local partners and define/implement Branding & Wayfinding projects.

FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 558,936	\$ 928,761	\$ 687,239	\$ 1,073,021	56%	\$385,782
SUPPLIES	7,772	6,800	6,300	5,250	-17%	(1,050)
CHARGES FOR SERVICES	237,094	490,760	430,940	397,095	-8%	(33,845)
FIXED CHARGES	2,464	2,784	2,108	2,268	8%	160
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 806,266	\$ 1,429,105	\$ 1,126,587	\$ 1,477,634	31%	\$351,047

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Streets Department

DESCRIPTION

The Streets Department maintains the Town's Street infrastructure; this includes pavement, markings, the associated drainage systems, signage, sidewalks, curbs, lighting, trees, and landscaping. Work is generally structured around summer maintenance of the built infrastructure and winter snow removal maintenance. In addition, the Streets Department often assists other Public Works Departments with their day-to-day work as well.

2022 ACCOMPLISHMENTS

- Filled one added Streets Maintenance Technician position.
- Completed necessary pavement maintenance projects identified in the Town's pavement maintenance study and through observation and citizen comments.
- Started to develop a long-term sidewalk maintenance plan that coordinates sidewalk replacements with street tree replacements.
- Acquired a new street sweeper that will allow the team to perform street clean-up more consistently.
- Upgraded Broadway lighting to LED technology.
- Completed preliminary design of traffic calming and pedestrian improvements along Sylvan Lake Road.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Fill one additional Streets Maintenance Technician position which will allow the team to perform more work and better accommodate staff absences that arise due to vacations and illnesses.
- Upgrade the Market Street lighting to LED technology.
- Install Nogal Road and Highway 6 street lighting.
- Complete \$700,000 in street resurfacing projects for: E. & W. Double Hitch, Robins Egg, W. Haystack Drive, Sawmill Circle, Deep Edy Cove, Castle Drive, and King Road.
- Create a town-wide Master Transportation Plan which would include multi-modal transportation.
- Complete the 5th Street to Howard Street bike lane project.
- Continue work on planning and engineering for Grand Avenue Improvements.
- Complete construction of traffic calming and pedestrian improvements along Sylvan Lake Road.

FUND: GENERAL
DEPT: STREETS

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 482,141	\$ 641,569	\$ 524,525	\$ 729,842	39%	\$205,317
SUPPLIES	130,054	165,870	175,160	157,620	-10%	(17,540)
CHARGES FOR SERVICES	257,894	983,970	1,161,878	1,097,199	-6%	(64,679)
FIXED CHARGES	21,521	16,539	16,539	17,862	8%	1,323
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 891,610	\$ 1,807,948	\$ 1,878,102	\$ 2,002,522	7%	\$124,421

Engineering Department

DESCRIPTION

The Engineering Department is responsible for assisting the Public Works Division with development reviews, capital project delivery, and the management of right-of-way construction permits. In addition, Engineering responds to public inquiries regarding road signage and markings, drainage, traffic operations, etc.

2022 ACCOMPLISHMENTS

- Continued management of right-of-way permits associated with the Comcast installation.
- Design and construction of the Eby Creek Road art wall and landscape project.
- Assist with the construction administration of the bulk water sale station project.
- Significant participation and assistance with the Grand Avenue Corridor Project.
- Filled staff engineer position vacancy.
- Assisted Community Development with the review of a larger number of development and building permit applications, including Reserve at Hockett Gulch, Haymeadow, and Eby Creek Apartments.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Continued administration and completion of the Comcast right-of-way permits.
- Design and grant application preparation for the Brush Creek Park playground project.
- Continued work on the engineering and design phase for the Grand Avenue Corridor Project.

FUND:GENERAL
DEPT: ENGINEERING

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 193,686	\$ 307,456	\$ 288,476	\$ 324,893	13%	\$ 36,417
SUPPLIES	5,758	12,200	12,050	7,450	-38%	(4,600)
CHARGES FOR SERVICES	11,647	19,400	20,000	20,000	0%	-
FIXED CHARGES	2,001	2,261	2,191	3,944	80%	1,753
TOTAL EXPENDITURES	\$ 213,092	\$ 341,317	\$ 322,717	\$ 356,287	10%	\$ 33,570

Buildings & Grounds Department

DESCRIPTION

The Buildings & Grounds department maintains all the Town owned buildings, public restrooms, parks, playgrounds, and much of the formal landscaping within Town rights-of-way. This work includes daily maintenance of five public restrooms, weekly mowing of many parks, customer service for the Brush Creek Pavilion, and support of multiple special events. Wintertime work includes snow removal for many recreation paths, sidewalks, and parking lots. The Buildings & Grounds department also inspects and monitors the safe condition of all town owned facilities.

2022 ACCOMPLISHMENTS

- Filled additional B&G Maintenance Worker position.
- Successfully filled our summer seasonal positions.
- Installed a new door for office space in the admin department at Townhall

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Fill one additional B&G Maintenance Worker position which will allow the team to perform more work and better accommodate staff absences that arise due to vacations and illnesses.
- Complete the design and request for proposal for upgrades to the Brush Creek Park playground.
- Solicit and establish multi-year service agreements for landscaping, cleaning, etc.
- Complete a building maintenance assessment and plan that will guide the long-term maintenance of the Town's facilities.
- Complete a Facility Master Plan for the Town's Public Works facility that will guide the long-term buildout of the site.
- Completed final replacement HVAC roof top unit at the Town Hall.
- Complete Info Center Improvement to railings, replacement of gutters, and a re-roof of the public restrooms.
- Procure Bear Resistant Trash Receptacles for public spaces in partnership with Colorado Parks and Wildlife.
- Complete exterior and interior painting of the Pavilion.

FUND: GENERAL
DEPT: BUILDING & GROUNDS

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 377,644	\$ 606,352	\$ 519,263	\$ 626,962	21%	\$ 107,699
SUPPLIES	91,942	123,072	119,022	152,972	29%	33,950
CHARGES FOR SERVICES	199,501	365,211	270,821	405,492	50%	134,671
FIXED CHARGES	45,552	51,474	51,474	53,533	4%	2,059
CAPITAL OUTLAY	12,308	-	2,500	-	-100%	(2,500)
TOTAL EXPENDITURES	\$ 726,947	\$ 1,146,109	\$ 963,080	\$ 1,238,959	29%	\$ 275,879

Public Safety Department

DESCRIPTION

The Town of Eagle Police Department is a community-oriented organization, providing for public safety services 24-hours a day, 365 days a year. With a focus on innovative techniques and quality police services for our citizens and guests, we are committed to providing professional standards of care, achieved through a shared vision of mutual responsibility for safety, service and problem resolution. As public trust is at the foundation to our profession, we are committed to equitable, ethical, honest, and impartial execution of duties based on our Mission and Strategic Plan.

2022 ACCOMPLISHMENTS

- Maintained safe, effective, and efficient services.
- Eagle Police Department Life Saving Award: Lt. Buhlman, Sgt. Rich, and Ofc. Sanders
- Eagle County Public Safety Appreciation Awards;
 - Distinguished Service: Ofc. Bonta
 - Call of the Year: Lt. Buhlman, Sgt. Rich and Ofc. Sanders
- Recruited one experienced patrol officer and one records staff member to join our team.
- Continued Partnerships with community stakeholders and professional entities.
- Furthered education, enhancement of partnerships, community development and collaboration through special patrol activities, school-based patrol liaison approaches, targeted community initiatives and youth engagement.
- Fiscal responsibility – continued to utilize financial resources efficiently.
- Received over \$19,000 in scholarships for the 2022 fiscal cycle.
- Maintained consistency with Colorado P.O.S.T. standards and our accreditation.
- Members worked diligently to cover calls for service, while concentrating on additional investigations and patrol activities.
- Deployed full time SRO (School Resource Officer) into the Eagle Schools.

2023 GOALS/STRATEGIC PLAN ALIGNMENT:

- Initial process for review and conceptual design of an updated shared facility with public works.
- Align Department with new and upcoming mandated standards with sufficient time to test, train and implement standards/process prior to standing execution dates.
- Focus on retention of police professionals by aligning wages consistent with years of service, duties, and assignments comparable to other neighboring law enforcement entities and provide for competitive market adjustments.
- Focus on strategies to provide for enhanced levels of proficiency, safety, and service.
- Continue to assess policy and delivery of services within the confines of current staffing levels; procure staff and equipment necessary to enhance officer safety and community objectives; maintain crucial service requirements and further progress with department goals; ensure best-practice standards are consistently achieved and aligned with our strategic plan, Department & Community priorities and professional mandates.
- Continue to invest in training, grants, technology, and development of in-house instructors.

FUND:GENERAL
DEPT:PUBLIC SAFETY

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 1,433,697	\$ 2,158,703	\$ 1,982,647	\$ 2,246,078	13%	\$263,431
SUPPLIES	85,320	102,051	133,631	180,258	35%	46,627
CHARGES FOR SERVICES	372,132	399,143	417,127	447,045	7%	29,918
FIXED CHARGES	39,968	45,200	45,200	38,457	-15%	(6,743)
TOTAL EXPENDITURES	\$ 1,931,118	\$ 2,705,097	\$ 2,578,605	\$ 2,911,838	13%	\$333,233

Municipal Court

DESCRIPTION

The Eagle Municipal Court is responsible for resolving traffic and animal control violations, criminal misdemeanors, Town Ordinance violations, and in some cases, juvenile delinquency. We are committed to community and victim safety, offender accountability and fair resolution to the cases heard by the Court. We strive to provide an efficient, knowledgeable, fair, and respectful criminal justice experience to our community.

The court oversees and manages warrants, court payment transactions, scheduling of hearings, and general administration.

2022 ACCOMPLISHMENTS

- Automation of DMV reporting of traffic violation points for efficiency and accuracy.
- Reviewed all Animal Control codes and fines to ensure accuracy.
- Collaborated with Animal Control on create of new citations for animal violations to ensure accuracy
- Organized virtual court session to provide option for court attendees out of state/area.
- Automation of document filing with the state.
- Improve animal control violation tracking with new forms.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Proactively resolve issues for defendants with respect and efficiency.
- Provide flexible payment arrangements and appearances for all defendants.
- Responsive to inquiries regarding court outcomes and alternatives.

FUND:GENERAL
DEPT: MUNICIPAL COURT

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 38,622	\$ 43,915	\$ 43,877	\$ 57,596	31%	\$ 13,719
SUPPLIES	366	1,200	1,200	1,350	13%	150
CHARGES FOR SERVICES	37,476	35,893	35,893	36,403	1%	510
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	151	172	100	108	8%	8
TOTAL EXPENDITURES	\$ 76,614	\$ 81,180	\$ 81,070	\$ 95,457	18%	\$ 14,387

Information Center Department

DESCRIPTION

The Town of Eagle Information Center and adjacent historical museum serves to draw traffic from I-70 into Eagle to increase the awareness of Eagle amenities and increase sales of goods and services for all of Eagle businesses. The Information Center also provides critical travel and road conditions information to travelers, and general knowledge to hikers, bikers, and campers. The Information Center, museum and Chambers Park sites are included in the design of the Riverfront Park.

2022 ACCOMPLISHMENTS

- Focus on providing information and orientation of the Town and its surrounding areas.
- Information Center continues to operate and serve traveling guests with a sense of welcome and valuable information.
- Staff focused on referring guests to local businesses, restaurants, and amenities, such as the Eagle River Park and world class biking/hiking trails.
- Staff continues to educate guests of current and upcoming specials events.
- Created space for the Eagle Chamber to Commerce to move their office onto the second floor of the building, with the support of the interim Town Manager, Special Events Manager, and IT Manager.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Implement an innovative, engaging, and hospitable information center that serves the interests of our local community and guests. Continue to contribute to the economic vitality of our Town, keeping in mind, the health and safety of our community, guests, and staff – and the protection of our environment.
- Collaborate with the Eagle Chamber to better serve our guests and contribute to the economic vitality of the Town of Eagle.
- Offer a pleasant place for the travelers to gather information, appropriate maps, and brochures.
- Partner with local businesses to help promote their business.

FUND: GENERAL
DEPT: INFORMATION CENTER

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 28,474	\$ 37,594	\$ 22,509	\$ 24,033	7%	\$ 1,524
SUPPLIES	-	9,450	2,200	800	-64%	(1,400)
CHARGES FOR SERVICES	4,835	750	-	-	-	-
FIXED CHARGES	103	116	50	54	8%	4
TOTAL EXPENDITURES	\$ 33,411	\$ 47,910	\$ 24,759	\$ 24,887	1%	\$ 128

Marketing & Events Department

DESCRIPTION

The Marketing and Events department develops, organizes, and implements single and multi-day events for the Town of Eagle. These events may be created and produced by a local group, business, or organization. Our Marketing & Events Manager works as the liaison between the event producer and Town resources to ensure efficiency and safety. Marketing & Events coordinates with the Public Works Department, Eagle Police Department, and Town Manager.

The Marketing and Events department collaborates with the Town's local businesses, Downtown Development Association, and the Chamber of Commerce to promote events and tourism. The manager maintains Town websites, the digital sign on Grand Ave, and produces the Town's marketing and public relations plan via print, broadcast, digital, collateral, and social media.

The Events Manager executes town-produced events, coordinates volunteers, vendors, and contractors.

The Marketing and Events department has significant involvement over the following major objectives from the Eagle Strategic Plan:

- Create events that provide a sense of community and enhanced quality of life
- Pursue events that contribute to the economic vitality and development of the Town
- Enhance communication and facilitates Town wide marketing and branding efforts
- Increase overall awareness and visitation to the Town of Eagle to increase sales and lodging taxes
- Implement improvements of the Eagle River Park Project through surveys
- Continue investing in outdoor activities, recreation, and open space

The Events Manager works closely with the Marketing & Events Advisory Committee (MEAC), consisting of local business leaders and residents selected by the Town Council. The primary role of MEAC is to recruit and review proposals from event producers, evaluate economic impact and potential growth according to a matrix following established town goals and allocate the event funding available from the Town. The Events Manager oversees and facilitates the MEAC Special Event Funding Program and Community Request Program Funding. Monthly MEAC meetings held at Town Hall and are open to the public.

2022 ACCOMPLISHMENTS

Events

- Successfully executed summer of events for the Town of Eagle with new Special Events Manager. Town produced events included Eagle Flight Days, July 4th Kids Bike Parade, and Whitewater Wednesdays.
- Collaborated with over 35 event producers to learn more about their events and what the Town can do to help make their event a success.
- Partnered with local businesses to understand their objectives.
- Recruited and seated four new members to fulfill the MEAC Committee.
- Facilitated MEAC Event Funding and Community Request Program Funding Process.

2022 ACCOMPLISHMENTS (continued)

Marketing

- Created, managed, and grew EagleOutside website presence across social media channels.
- Enhanced overall appearance for EagleOutside.com with updated photography and video.
- Promoted Town events through print, broadcast, digital, collateral, and social media.
- Designed four full-page ads for Mountain Lifestyle Magazine, quarterly.
- Attended on-site activation opportunities for the Town; Mountain Recreation Opening Day, Sustainability Splash, Fiesta Americas, Trick or Treat Street.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- To enhance the sense of community for Eagle residents by providing opportunities for connection. To balance the quality of life for residents with the need for vitality in our business community. To support events and programs that showcase and protect our unique character, traditions, and resources. To encourage cultural events and programs that promote diversity. To create clear, concise, and consistent event marketing and communications.
- Cultivate relationships with constituent groups and assist in the development of strategies including public outreach.
- Collaborate with an outside marketing firm to create a more vibrant marketing campaign.
- Create a stronger sponsorship program for Town produced events.

FUND: GENERAL
DEPT: MARKETING & EVENTS

<u>SUMMARY OF EXPENDITURES</u>	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 153,604	\$ 202,314	\$ 190,750	\$ 257,680	35%	\$ 66,930
SUPPLIES	1,659	9,950	7,350	6,675	-9%	(675)
CHARGES FOR SERVICES	83,635	240,750	217,250	237,475	9%	20,225
FIXED CHARGES	1,502	1,697	1,697	1,783	0%	86
TOTAL EXPENDITURES	\$ 240,400	\$ 454,711	\$ 417,047	\$ 503,613	21%	\$ 86,566

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Water Fund

DESCRIPTION

The Water Fund is responsible for the production, distribution, and sale of safe and high-quality potable water within the Town's water service area in compliance with all applicable State and Federal standards and regulations. The Water Fund maintains and operates significant Town assets including: two water treatment plants, nine water storage tanks, four booster pump stations, and many miles of distribution piping.

2022 ACCOMPLISHMENTS

- Completed first full year of operations of the Lower Basin Water Treatment Plant.
- Installed real time flow monitoring in Brush Creek.
- Upgraded SCADA system for treatment plants and distribution system.
- Completed several capital maintenances projects at the Upper Basin Water Treatment Plant.
- Hired and trained new operations staff.
- Constructed bulk water sale station.
- Utilized the Lower Basin Water Treatment plant operations to minimize upstream diversions from Brush Creek thereby helping to improve the aquatic habitat in a seven-mile reach of the stream.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Construct Cemetery Tank replacement project.
- Implement GIS.
- Prepare distribution system master plan.
- Perform facility evaluation for upper basin life cycle improvements.
- Improve stream monitoring in Brush Creek.
- Improve distribution system flow monitoring and pressure reducing valve control.
- Plan and implement water storage tanks cathodic protection improvements.
- Construct bulk water sale station.
- Assess water treatment and conveyance costs relative to each water treatment plant.
- Continue leak detection program.
- Finalize and implement meter replacement project.

WATER FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
DEBT SERVICE ¹	\$ 649,478	\$ 768,226	\$ 677,792	\$ 839,107	24%	\$ 161,315
ASSIGNED FUND BALANCE	<u>15,300,002</u>	<u>13,594,423</u>	<u>14,548,875</u>	<u>16,317,456</u>	12%	<u>1,768,581</u>
TOTAL FUND BALANCES (Beginning)	<u>\$ 15,949,480</u>	<u>\$ 14,362,649</u>	<u>\$ 15,226,667</u>	<u>\$ 17,156,563</u>	13%	<u>\$ 1,929,896</u>
REVENUE						
Operating Revenues	\$ 4,452,821	\$ 4,471,561	\$ 4,443,295	\$ 4,486,651	1%	\$ 43,356
Interest on Investments	5,167	6,500	198,000	336,000	70%	138,000
Other Revenue	106,606	87,000	101,500	92,000	-9%	(9,500)
Plant Investment Fees (Tap Fees)	738,960	650,000	935,000	650,000	-30%	(285,000)
Water Miscellaneous Revenue	664	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	<u>\$ 5,304,218</u>	<u>\$ 5,215,061</u>	<u>\$ 5,677,795</u>	<u>\$ 5,564,651</u>	-2%	<u>\$ (113,144)</u>
TOTAL SOURCES	<u>\$ 21,253,697</u>	<u>\$ 19,577,710</u>	<u>\$ 20,904,462</u>	<u>\$ 22,721,214</u>	9%	<u>\$ 1,816,752</u>
EXPENDITURES						
Operating Expenditures	\$ 1,444,890	\$ 2,188,512	\$ 2,091,893	\$ 2,485,632	19%	\$ 393,739
Capital Expenditures	3,315,864	6,176,145	302,000	5,177,852	1615%	4,875,852
Debt Service	1,266,276	1,264,533	1,264,533	1,263,883	0%	(650)
Transfers-Out	-	89,473	89,473	104,374	17%	14,901
TOTAL EXPENDITURES	<u>\$ 6,027,031</u>	<u>\$ 9,718,663</u>	<u>\$ 3,747,899</u>	<u>\$ 9,031,741</u>	141%	<u>\$ 5,283,842</u>
NET SOURCE (USE) OF FUNDS	<u>\$ (722,813)</u>	<u>\$ (4,503,602)</u>	<u>\$ 1,929,896</u>	<u>\$ (3,467,090)</u>	-280%	<u>\$ (5,396,986)</u>
FUND BALANCES (Ending):						
RESTRICTED FOR:						
DEBT SERVICE ¹	\$ 677,791.59	\$ 863,261	\$ 839,107	\$ 937,379	12%	\$ 98,272
ASSIGNED FUND BALANCE	<u>14,548,875</u>	<u>8,995,786</u>	<u>16,317,456</u>	<u>12,752,094</u>	-22%	<u>(3,565,362)</u>
TOTAL FUND BALANCE (Ending)	<u>\$ 15,226,667</u>	<u>\$ 9,859,047</u>	<u>\$ 17,156,563</u>	<u>\$ 13,689,473</u>	-20%	<u>\$ (3,467,090)</u>

¹ Per the 2018 loan agreement the Town shall maintain an operations and maintenance reserve in an amount equal to three months operations and maintenance expenses (not to exceed \$1,250,000)

DETAIL OF REVENUES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
52-434-70 Debt Service Surcharge	\$ 468,440	\$ 461,900	\$ 475,660	\$ 478,800	1%	\$ 3,140
52-434-80 Water Sales - In Town	3,460,360	3,488,026	3,446,000	3,481,000	1%	35,000
52-434-83 Water Sales - Out Of Town	524,021	521,635	521,635	526,851	1%	5,216
52-434-85 Water Materials/Other	87,930	75,000	84,000	80,000	-5%	(4,000)
52-434-90 Plant Investment Fees (Tap Fees)	738,960	650,000	935,000	650,000	-30%	(285,000)
52-436-50 Water Interest	4,673	6,000	184,000	308,000	67%	124,000
52-436-60 Water Rights Interest	493	500	14,000	28,000	100%	14,000
52-436-75 Service Charge	16,880	12,000	17,500	12,000	-31%	(5,500)
52-436-80 Reimbursable Income	1,796	-	-	-	-	-
52-436-95 Water Miscellaneous Revenue	664	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 5,304,218	\$ 5,215,061	\$ 5,677,795	\$ 5,564,651	-2%	\$ (113,144)

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 720,952	\$ 994,490	\$ 882,707	\$ 1,206,238	37%	\$ 323,531
SUPPLIES	246,121	321,683	260,835	310,617	19%	49,782
CHARGES FOR SERVICES	431,956	770,516	823,644	838,094	2%	14,450
FIXED CHARGES	45,861	51,823	74,707	80,684	8%	5,977
CAPITAL EXPENDITURES	3,315,864	6,176,145	302,000	5,177,852	1615%	4,875,852
DEBT SERVICE	1,266,276	1,264,533	1,264,533	1,263,883	0%	(650)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	89,473	89,473	104,374	17%	14,901
TOTAL EXPENDITURES	\$ 6,027,031	\$ 9,718,663	\$ 3,747,899	\$ 9,031,741	141%	\$ 5,283,842

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Utility Fund (Wastewater)

DESCRIPTION

The Utility Fund is responsible for the collection and treatment of wastewater within the Town's water service area in compliance with all applicable State and Federal standards and regulations. The Utility Fund maintains and operates significant Town assets including: one wastewater treatment plants, one lift station, and many miles of distribution piping.

2022 ACCOMPLISHMENTS

- Finalized nutrient removal study Phase 1.
- Completed mixing zone study and design.
- Upgraded SCADA System.
- Performed numerous treatment plant maintenance projects to ensure the effective operation of the plant and to ensure the longevity of the facility.
- Successfully repaired aeration system and flow splitting between various treatment trains.
- Completed disinfection system UV bulb lifecycle replacement
- Initiated several studies that will help the Town to identify potential permit changes that could reduce future capital expenditures as well as to prepare for future regulatory changes.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Finalize and construct equipment energy efficiency and PV power generation project.
- Design and construct Howard Street collection system upgrade.
- Implement GIS.
- Continue regulatory support and analysis for discharge permit.
- Reduce power consumption through process control improvements.
- Complete sewer hydraulic modeling to prepare for future growth.
- Continue collection system flushing and video inspection program.
- Continue collection system repair program.
- Continue to work on NPDES permit compliance.

UTILITY (WASTE WATER) FUND SUMMARY	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT ¹	\$ 310,899	\$ 382,548	\$ 283,647	\$ 413,859	46%	\$ 130,212
ASSIGNED FUND BALANCE	\$ 6,832,486	\$ 7,763,358	\$ 7,888,041	\$ 8,638,643	10%	\$ 750,602
TOTAL FUND BALANCES (Beginning)	\$ 7,143,385	\$ 8,145,906	\$ 8,171,688	\$ 9,052,502	11%	\$ 880,814
REVENUE						
Operating Revenues	\$ 2,768,929	\$ 2,936,530	\$ 2,885,230	\$ 2,971,800	3%	\$ 86,570
Interest on Investments	3,038	5,000	88,000	160,000	82%	72,000
Plant Investment Fees (Tap Fees)	341,000	550,000	565,000	550,000	-3%	(15,000)
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 3,112,966	\$ 3,491,530	\$ 3,538,230	\$ 3,681,800	4%	\$ 143,570
TOTAL SOURCES	\$ 10,256,351	\$ 11,637,436	\$ 11,709,918	\$12,734,302	9%	\$ 1,024,384
EXPENDITURES						
Operating Expenditures	\$ 1,134,590	\$ 1,633,055	\$ 1,590,631	\$ 1,784,330	12%	\$ 193,700
Capital Expenditures	9,787	868,136	30,800	1,201,168	3800%	1,170,368
Debt Service	940,286	971,180	971,180	972,269	0%	1,089
Transfers-Out	-	64,806	64,806	56,405	-13%	(8,401)
TOTAL EXPENDITURES	\$ 2,084,663	\$ 3,537,177	\$ 2,657,417	\$ 4,014,172	51%	\$ 1,356,756
NET SOURCE (USE) OF FUNDS	\$ 1,028,303	\$ (45,647)	\$ 880,814	\$ (332,372)	-138%	\$ (1,213,186)
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT ¹	\$ 283,647	\$ 424,465	\$ 413,859	\$ 460,184	11%	\$ 46,325
ASSIGNED FUND BALANCE	7,888,041	7,675,794	8,638,643	8,259,946	-4%	(378,697)
FUND BALANCE (Ending)	\$ 8,171,688	\$ 8,100,259	\$ 9,052,502	\$ 8,720,130	-4%	\$ (332,372)

¹ Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

FUND: WASTEWATER

DETAIL OF REVENUES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
51-434-70 Service Fees	\$ 2,768,846	\$ 2,936,530	\$ 2,885,230	\$ 2,971,800	3%	\$ 86,570
51-436-50 Interest Income	3,038	5,000	88,000	160,000	82%	72,000
51-434-90 Plant Investment Fees (Tap Fees)	341,000	550,000	565,000	550,000	-3%	(15,000)
51-436-69 Miscellaneous	83	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 3,112,966	\$ 3,491,530	\$ 3,538,230	\$ 3,681,800	4%	\$ 143,570

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 502,267	\$ 712,989	\$ 635,239	\$ 726,823	14%	\$ 91,585
SUPPLIES	78,448	134,087	143,540	150,540	5%	7,000
CHARGES FOR SERVICES	519,708	697,152	726,852	819,167	13%	92,315
FIXED CHARGES	34,167	38,827	35,000	37,800	8%	2,800
CAPITAL OUTLAY	9,787	868,136	30,800	1,201,168	3800%	1,170,368
DEBT SERVICE	940,286	971,180	971,180	972,269	0%	1,089
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	64,806	64,806	56,405	-13%	(8,401)
TOTAL EXPENDITURES	\$ 2,084,663	\$ 3,537,177	\$ 2,657,417	\$ 4,014,172	51%	\$ 1,356,756

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Refuse Fund

DESCRIPTION

The Town provides solid waste collection and disposal services to single family home residential customers within the Town boundary. Service includes curbside recycling collection. Collection is provided by a vendor operating under a multi-year contract with the Town. The Town also operates a yard waste collection facility for Town residents.

2022 ACCOMPLISHMENTS

- Provided ongoing trash/recycling services to our customers through service contract with Vail Honeywagon.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Solicit proposals for the Town's residential collection contract and potential addition of composting.
- Encourage increased recycling through additional education and public messaging, and through the placement of additional recycle collection stations throughout Town.
- Complete grinding and disposal of yard waste stockpiles at the Town's collection facility. Material will be disposed of with a vendor who will compost it into a usable product.

REFUSE FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	\$ 256,059	\$ 262,028	\$ 261,743	\$ 270,203	3%	\$ 8,460
TOTAL FUND BALANCES (Beginning)	\$ 256,059	\$ 262,028	\$ 261,743	\$ 270,203	3%	\$ 8,460
REVENUE						
Operating Revenues	\$ 661,387	\$ 684,794	\$ 692,900	\$ 746,000	8%	\$ 53,100
Non-Operating Revenues	104	120	3,645	7,500	106%	3,855
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	\$ 661,491	\$ 684,914	\$ 696,545	\$ 753,500	8%	\$ 56,955
TOTAL SOURCES	\$ 917,550	\$ 946,942	\$ 958,288	\$ 1,023,703	7%	\$ 65,415
EXPENDITURES						
Operating Expenditures	\$ 635,807	\$ 661,625	\$ 668,085	\$ 716,053	7%	\$ 47,968
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	20,000	20,000	20,000	20,000	0%	-
TOTAL EXPENDITURES	\$ 655,807	\$ 681,625	\$ 688,085	\$ 736,053	7%	\$ 47,968
NET SOURCE (USE) OF FUNDS	\$ 5,684	\$ 3,289	\$ 8,460	\$ 17,447	106%	\$ 8,987
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	\$ 261,743	\$ 265,317	\$ 270,203	\$ 287,650	6%	\$ 17,447
TOTAL FUND BALANCE (Ending)	\$ 261,743	\$ 265,317	\$ 270,203	\$ 287,650	6%	\$ 17,447

DETAIL OF REVENUES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
OPERATING REVENUES						
53-434-40 SERVICE FEES	\$ 594,401	\$ 618,244	\$ 624,000	\$ 675,000	8%	\$ 51,000
53-434-50 YARDWASTE/RECYCLE CENTER FEE	41,212	41,050	41,400	41,500	0%	100
53-434-60 ADMINISTRATIVE FEE	25,773	25,500	27,500	29,500	7%	2,000
OPERATING REVENUES	\$ 661,387	\$ 684,794	\$ 692,900	\$ 746,000	8%	\$ 53,100
NON-OPERATING REVENUES						
53-436-50 INTEREST INCOME	\$ 104	\$ 120	\$ 3,645	\$ 7,500	106%	\$ 3,855
53-436-70 MISCELLANEOUS REVENUE	-	-	-	-	-	-
NON-OPERATING REVENUES	\$ 104	\$ 120	\$ 3,645	\$ 7,500	106%	\$ 3,855
TRANSFERS						
53-437-30 TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL REVENUES	\$ 661,491	\$ 684,914	\$ 696,545	\$ 753,500	8%	\$ 56,955

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 8,767	\$ 10,817	\$ 10,875	\$ 11,961	10%	\$ 1,086
SUPPLIES	48	750	725	725	0%	-
CHARGES FOR SERVICES	626,777	649,815	655,300	702,092	7%	46,792
FIXED CHARGES	215	243	1,185	1,275	8%	90
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	20,000	20,000	20,000	20,000	0%	-
TOTAL EXPENDITURES	\$ 655,807	\$ 681,625	\$ 688,085	\$ 736,053	7%	\$ 47,968

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Stormwater Fund

DESCRIPTION

The Town's stormwater fund is responsible for collection and treatment of urban runoff within the Town's boundaries. Maintains and operates many drainage conveyances such as storm drains and ditches, and many water quality treatment structures.

2022 ACCOMPLISHMENTS

- Repair and maintenance of numerous ditches and catch basins.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Inspect catch basins and stormwater pipes to identify maintenance needs.
- Complete rate study for stormwater service fees.

STORMWATER FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	\$ -	\$ 83,703	\$ 80,233	\$ 132,538	65%	\$ 52,305
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ 83,703</u>	<u>\$ 80,233</u>	<u>\$ 132,538</u>	<u>65%</u>	<u>\$ 52,305</u>
REVENUE						
Operating Revenues	\$ 81,530	\$ 90,000	\$ 90,000	\$ 90,000	0%	\$ -
Non-Operating Revenues	-	-	1,270	3,000	136%	1,730
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	<u>\$ 81,530</u>	<u>\$ 90,000</u>	<u>\$ 91,270</u>	<u>\$ 93,000</u>	<u>2%</u>	<u>\$ 1,730</u>
TOTAL SOURCES	<u>\$ 81,530</u>	<u>\$ 173,703</u>	<u>\$ 171,503</u>	<u>\$ 225,538</u>	<u>32%</u>	<u>\$ 54,035</u>
EXPENDITURES						
Operating Expenditures	\$ 1,297	\$ 89,466	\$ 38,965	\$ 86,033	121%	\$ 47,068
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,297</u>	<u>\$ 89,466</u>	<u>\$ 38,965</u>	<u>\$ 86,033</u>	<u>121%</u>	<u>\$ 47,068</u>
NET SOURCE (USE) OF FUNDS	<u>\$ 80,233</u>	<u>\$ 534</u>	<u>\$ 52,305</u>	<u>\$ 6,967</u>	<u>-87%</u>	<u>\$ (45,338)</u>
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	\$ 80,233	\$ 84,237	\$ 132,538	\$ 139,505	5%	\$ 6,967
TOTAL FUND BALANCE (Ending)	<u>\$ 80,233</u>	<u>\$ 84,237</u>	<u>\$ 132,538</u>	<u>\$ 139,505</u>	<u>5%</u>	<u>\$ 6,967</u>

DETAIL OF REVENUES**OPERATING REVENUES**

55-434-40 Service Fees

OPERATING REVENUES**NON-OPERATING REVENUES**

55-436-10 Interest Income

55-436-70 Miscellaneous Revenues

NON-OPERATING REVENUES**TRANSFERS**

55-437-10 Transfer From General Fund

TOTAL TRANSFERS**TOTAL REVENUES**

ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ 81,530	\$ 90,000	\$ 90,000	\$ 90,000	0%	\$ -
\$ 81,530	\$ 90,000	\$ 90,000	\$ 90,000	0%	\$ -
\$ -	\$ -	\$ 1,270	\$ 3,000	136%	\$ 1,730
\$ -	\$ -	\$ -	\$ -	-	-
\$ -	\$ -	\$ 1,270	\$ 3,000	136%	\$ 1,730
\$ -	\$ -	\$ -	\$ -	-	\$ -
\$ -	\$ -	\$ -	\$ -	-	\$ -
\$ 81,530	\$ 90,000	\$ 91,270	\$ 93,000	2%	\$ 1,730

SUMMARY OF EXPENDITURES

PERSONNEL SERVICES

SUPPLIES

CHARGES FOR SERVICES

CAPITAL EXPENDITURES

TRANSFERS TO OTHER FUNDS

TOTAL EXPENDITURES

ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ -	\$ -	\$ -	\$ -	-	\$ -
-	-	-	-	-	\$ -
1,297	89,466	38,965	86,033	121%	47,068
-	-	-	-	-	-
-	-	-	-	-	-
\$ 1,297	\$ 89,466	\$ 38,965	\$ 86,033	121%	\$ 47,068

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Capital Improvements Fund

DESCRIPTION

This fund provides for land acquisition, construction of major capital improvement projects, and the acquisition of vehicles and equipment. The fund has two dedicated sources of funding: use tax and off-site road impact fees. This fund receives transfers from the General Fund on an annual basis. This fund would be used as a source for improvements to Grand Avenue. There is no stated minimum ending fund balance by statute, code, or policy of the Town. In the next five years the Town's capital improvements plan projects spending of approximately \$56 million from the Capital Improvement Fund.

2022 ACCOMPLISHMENTS

- Continued work on the design and engineering phase for the Grand Avenue Corridor project.
- Continued work on the Eby Creek Road beautification project that includes landscaping and the construction of an art mural wall.
- Continued progress on the middle mile broadband buildout.
- Continued design and engineering work on pedestrian traffic control improvements for on Sylvan Lake Road and Capitol Street.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Complete Council Chamber audio and video upgrades.
- Continue to implement additional Security Cameras and access controls and Parks and public spaces.
- Install Smart Poles, Lighting, and wireless repeaters on Chambers Avenue and Market Street.
- Fiber expansion project along Grand Avenue.
- Complete construction of pedestrian traffic control improvements for on Sylvan Lake Road and Capitol Street.
- Continue work on Grand Avenue Corridor Plan design and engineering project.
- Install lighting project for Nogal Road and LED upgrades on Market Street.
- Completed construction on the Eby Creek Road beautification project that includes landscaping and the construction of an art mural wall.
- Repaving the exterior parking lot of Town Hall.
- Install a charging station at Town Hall for town vehicles.
- Installation of solar panels on Town Hall.
- Procure a License Plate Reader for Public Safety
- Complete Additional Patrol Room upgrades

CAPITAL IMPROVEMENTS FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
COMMUNITY ENHANCEMENT	\$ 269,124	\$ 317,374	\$ 317,335	\$ 370,955	17%	\$ 53,620
TRANSPORTATION EXPENDITURES	1,667,801	1,670,801	1,668,606	1,691,106	1%	22,500
ASSIGNED FOR:						
GRAND AVENUE	2,780,000	4,350,806	3,750,371	4,750,371	27%	1,000,000
OTHER CAPITAL PROJECTS	2,258,215	1,820,530	2,565,021	3,544,759	38%	979,738
TOTAL FUND BALANCES (Beginning)	\$ 6,975,140	\$ 8,159,511	\$ 8,301,332	\$ 10,357,190	25%	\$ 2,055,858
REVENUE						
31-430-45 Capital Improvement Interest	\$ 2,504	\$ 3,949	\$ 90,000	\$ 120,000	33%	\$ 30,000
31-430-46 Community Enhancement Interest	84	222	4,180	7,200	72%	3,020
31-430-47 Devolution & Transportation Interest	805	1,170	22,500	33,600	49%	11,100
31-430-50 Community Enhancement 1	48,126	49,440	49,440	50,429	2%	989
31-430-74 Developer Contribution to Grand Ave.	180,807	340,000	-	-	-	-
31-430-84 Public Safety Impact Fees	905	82,304	63,957	11,840	-81%	(52,117)
31-430-85 Street Impact Fees	36,087	7,632	32,948	46,287	40%	13,339
31-430-86 Use Tax	575,591	389,136	705,000	1,265,000	79%	560,000
31-430-87 Grants	131,250	-	-	-	-	-
31-437-10 Transfer from General Fund	1,890,000	-	3,000,000	2,550,000	-15%	(450,000)
TOTAL REVENUE	\$ 2,866,159	\$ 873,853	\$ 3,968,025	\$ 4,084,356	3%	\$ 116,331
TOTAL SOURCES	\$ 9,841,299	\$ 9,033,364	\$ 12,269,357	\$ 14,441,546	18%	\$ 2,172,189
EXPENDITURES						
Capital Expenditures	\$ 1,539,968	\$ 2,352,070	\$ 1,912,167	\$ 3,017,854	58%	\$ 1,105,687
Transfers to Other Funds	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,539,968	\$ 2,352,070	\$ 1,912,167	\$ 3,017,854	58%	\$ 1,105,687
NET SOURCE (USE) OF FUNDS	\$ 1,326,192	\$ (1,478,217)	\$ 2,055,858	\$ 1,066,502	-48%	\$ (989,356)
FUND BALANCES (Ending):						
RESTRICTED FOR:						
COMMUNITY ENHANCEMENT	\$ 317,335	\$ 367,036	\$ 370,955	\$ 428,584	16%	\$ 57,629
TRANSPORTATION EXPENDITURES	1,668,606	1,671,971	1,691,106	1,724,706	2%	33,600
ASSIGNED FOR: CAPITAL PROJECTS:						
GRAND AVENUE	3,750,371	4,290,806	4,750,371	6,722,371	42%	1,972,000
OTHER CAPITAL PROJECTS	2,565,021	351,481	3,544,759	2,548,032	-28%	(996,727)
TOTAL FUND BALANCES (Ending):	\$ 8,301,332	\$ 6,681,294	\$ 10,357,190	\$ 11,423,692	10%	\$ 1,066,502

1 Per Holy Cross Energy (HCE) 2010 Franchise agreement, the Town receives 1% of the municipalities revenue. The funds received are restricted to be spent on programs approved by HCE.

DETAIL CAPITAL EXPENDITURES

		ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
BLDGS, PARKS & OPEN SPACE							
31-51-724	Pool and Ice Capital Improvements Funding	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0%	\$ -
31-51-729	Pool and Ice Facility Expansion	-	-	-	-	-	-
31-51-730	Town Hall Improvements	70,320	503,000	272,500	588,467	116%	315,967
31-51-745	Town Parks Improvements	10,611	20,000	20,000	-	-100%	(20,000)
31-51-750	Town Shop Improvements	-	107,700	7,700	-	-100%	(7,700)
31-51-751	IT Improvements	-	-	-	402,507	-	402,507
31-51-752	Public Art	-	25,000	200,000	425,000	113%	225,000
TOTAL BLDGS, PARKS & OPEN SPACE		\$ 130,931	\$ 705,700	\$ 550,200	\$ 1,465,974	166%	\$ 915,774
STREETS & RIGHTS-OF-WAY							
31-52-712	R-O-W Improvements	\$ -	\$ 138,600	\$ 31,500	\$ 30,000	-5%	\$ (1,500)
31-52-726	CDOT ROW at Gateway Beautification	-	200,000	-	-	-	-
31-52-737	Traffic Control Improvements	-	89,250	89,250	350,000	292%	260,750
31-52-740	Street Lights	-	-	-	88,200	-	88,200
31-52-780	Grand Avenue Improvements	419,629	400,000	322,000	578,000	80%	256,000
TOTAL STREETS & RIGHTS-OF-WAY		\$ 419,629	\$ 827,850	\$ 442,750	\$ 1,046,200	136%	\$ 603,450
EQUIPMENT							
31-54-715	Street Sweeper	\$ -	\$ 309,000	\$ 309,000	\$ -	-100%	\$ (309,000)
31-54-728	Snow Removal Equipment	-	-	100,000	63,654	-36%	(36,346)
31-54-730	Multipurpose Truck	349,157	103,000	-	190,000	-	190,000
31-54-729	Project THOR	516,867	50,000	167,697	-	-100%	(167,697)
31-54-780	Mower	-	41,200	41,200	-	-100%	(41,200)
31-55-715	Police Equipment	-	25,259	11,259	36,794	227%	25,535
31-55-724	Patrol Vehicles	123,382	290,061	290,061	215,232	-26%	(74,829)
TOTAL EQUIPMENT		\$ 989,407	\$ 818,520	\$ 919,217	\$ 505,680	-45%	\$ (413,537)
CONTINGENCY							
31-51-900	CONTINGENCY	\$ -	\$ -	\$ -	\$ -	-	\$ -
TRANSFERS							
31-51-920	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	-	\$ -
31-51-940	Transfer to Sales Tax CIF	\$ -	\$ -	\$ -	\$ -	-	\$ -
31-51-950	Transfer to Broadband	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL TRANSFERS		\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL EXPENDITURES		\$ 1,539,968	\$ 2,352,070	\$ 1,912,167	\$ 3,017,854	58%	\$ 1,105,687

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Sales Tax Capital Improvement Fund

(Eagle River Park Fund)

DESCRIPTION

The Sales Tax Capital Improvement Fund provides for the improvement, construction, and maintenance of Town Parks, multi-use recreational facilities, paved recreation paths, and the Eagle River Park. This Capital Fund is supported by the one-half percent sales tax, beginning July 1, 2016 through June 30, 2046.

2022 ACCOMPLISHMENTS

- Completed design and started construction of the Pavilion improvements at the Eagle River Park.
- Continued hydraulic modeling associated with permitting of the Rapid Blocs at the Eagle River Park.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- Complete construction of the Pavilion improvements at the Eagle River Park.
- Complete design and grant applications for the Brush Creek Park playground project.
- Complete repair and improvements for the Brush Creek Park playground project.
- Continued hydraulic modeling associated with permitting of the Rapid Blocs at the Eagle River Park.
- Complete the Haymaker Trailhead Bike Park and Beginner Skills Loop in coordination with Vail Valley Mountain Trails Alliance.
- Complete the replacement of pedestrian paved path on the west side of Bull Run.
- Construct the Pond Road sidewalk extension.

SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	12,903	-	11,871	11,871	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	922,223	1,275,253	1,370,029	1,378,566	1%	8,537
TOTAL FUND BALANCES (Beginning)	\$ 1,096,745	\$ 1,436,872	\$ 1,543,519	\$ 1,552,056	1%	\$ 8,537
REVENUE						
61-431-30 Sales Tax	\$ 868,929	\$ 853,300	\$ 967,000	\$ 1,015,000	5%	\$ 48,000
61-433-10 Grants	-	-	-	-	-	-
61-436-10 Interest - ColoTrust STCIF	613	880	23,306	23,920	3%	614
61-436-42 Contributions & Donations	57,964	5,000	5,000	-	-100%	(5,000)
61-436-50 Bond Proceeds	-	-	-	-	-	-
61-436-60 Bond Premium	-	-	-	-	-	-
61-436-70 Miscellaneous Revenue	201	-	-	-	-	-
TOTAL REVENUE	\$ 927,708	\$ 859,180	\$ 995,306	\$ 1,038,920	4%	\$ 43,614
TOTAL SOURCES	\$ 2,024,453	\$ 2,296,052	\$ 2,538,825	\$ 2,590,976	2%	\$ 52,151
EXPENDITURES						
CHARGES FOR SERVICES						
61-50-347 Professional Services	\$ 20,022	\$ 15,536	\$ -	\$ -	-	\$ -
61-50-351 Legal	7,846	15,000	15,000	15,000	0%	-
61-50-354 Engineering	424	-	-	-	-	-
61-50-360 R&M Services	55,820	10,000	-	-	-	-
TOTAL CHARGES FOR SERVICES	\$ 84,111	\$ 40,536	\$ 15,000	\$ 15,000	0%	\$ -
DISCRETIONARY FUNDING						
61-50-450 Eagle County Trails Funding	-	-	-	25,000	-	25,000
TOTAL DISCRETIONARY FUNDING	\$ -	\$ -	\$ -	\$ 25,000	-	\$ 25,000
CAPITAL OUTLAY						
61-50-720 Multi-Use Rec Facilities Improvements	\$ -	\$ -	\$ -	\$ -	-	\$ -
61-50-730 Paved Path Improvements	-	-	-	140,250	-	140,250
61-50-745 Town Park Improvements	-	100,000	100,000	700,000	600%	600,000
61-50-760 River Park Improvements	76,385	555,331	550,331	40,000	-93%	(510,331)
TOTAL CAPITAL OUTLAY	\$ 76,385	\$ 655,331	\$ 650,331	\$ 880,250	35%	\$ 229,919
DEBT SERVICE						
61-50-815 Debt Service	\$ 100,000	\$ 105,000	\$ 105,000	\$ 110,000	5%	\$ 5,000
61-50-816 Debt Service Interest	219,938	215,938	215,938	211,738	-2%	(4,200)
61-50-810 Cost of Issuance	-	-	-	-	-	-
61-50-820 Agent Fees	500	500	500	500	0%	-
TOTAL DEBT SERVICE	\$ 320,438	\$ 321,438	\$ 321,438	\$ 322,238	0%	\$ 800
CONTINGENCY						
61-50-900 CONTINGENCY	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL EXPENDITURES	\$ 480,934	\$ 1,017,305	\$ 986,769	\$ 1,242,488	26%	\$ 255,719
NET SOURCE (USE) OF FUNDS	\$ 446,774	\$ (158,125)	\$ 8,537	\$ (203,568)	-2485%	\$ (212,105)
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	11,871	-	11,871	-	-100%	(11,871)
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	1,370,029	1,117,128	1,378,566	1,186,869	-14%	(191,697)
TOTAL FUND BALANCES (Ending):	\$ 1,543,519	\$ 1,278,747	\$ 1,552,056	\$ 1,348,488	-13%	\$ (203,568)

Conservation Trust Fund

DESCRIPTION

The Conservation Trust Fund was established to account for funds the Town of Eagle receives from the State of Colorado lottery proceeds. The Colorado Constitution directs 40% of the net proceeds of the Colorado Lottery to the Conservation Trust Fund (CTF) for distribution to municipalities and counties and other eligible entities for parks, recreation, and open space purposes. The CTF funds are received quarterly on a per capita basis.

The CTF statute governs that a municipality can only use these funds for the acquisition, development, and maintenance of “new conservation sites” or for capital improvements or maintenance for recreational purposes on any public site.

The Conservation Trust Fund is one of the smallest funds that the Town maintains. The Town saves up its allocation each year so that funds can be used strategically to pay for projects that qualify.

2022 ACCOMPLISHMENTS

- The Town successfully completed the Town’s first Open Space and Trails Master Plan.

2023 GOALS/STRATEGIC PLAN ALIGNMENT

- No projects are identified in the Conservation Trust Fund in 2023.

CONSERVATION TRUST FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ 112,040	\$ 114,320	\$ 118,589	\$ 141,299	19%	\$ 22,710
TOTAL FUND BALANCES (Beginning)	\$ 112,040	\$ 114,320	\$ 118,589	\$ 141,299	19%	\$ 22,710
REVENUES						
71-430-10 Lottery Proceeds	\$ 42,278	\$ 36,000	\$ 45,000	\$ 40,000	-11%	\$ (5,000)
71-430-20 Interest on Investments	59	120	1,710	2,900	70%	1,190
TOTAL REVENUES	\$ 42,338	\$ 36,120	\$ 46,710	\$ 42,900	-8%	\$ (3,810)
TOTAL SOURCES	\$ 154,378	\$ 150,440	\$ 165,299	\$ 184,199	11%	\$ 18,900
EXPENDITURES						
71-50-347 Professional Services	\$ 35,789	\$ 25,000	\$ 24,000	\$ -	-100%	\$ (24,000)
TOTAL EXPENDITURES	\$ 35,789	\$ 25,000	\$ 24,000	\$ -	-100%	\$ (24,000)
NET SOURCE (USE) OF FUNDS	\$ 6,549	\$ 11,120	\$ 22,710	\$ 42,900	-89%	\$ 20,190
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ 118,589	\$ 125,440	\$ 141,299	\$ 184,199	30%	\$ 42,900
TOTAL FUND BALANCE (Ending)	\$ 118,589	\$ 125,440	\$ 141,299	\$ 184,199	30%	\$ 42,900

Open Space Fund

DESCRIPTION

The purpose of the Open Space fund is to preserve and protect natural open space areas and wildlife habitat while also providing outdoor recreation opportunities for Eagle's citizens and visitors. The fund's primary source of income is a 3% lodging occupation tax. Staff continually works to secure grant monies and establish partnerships with other governmental entities to leverage the funding generated by the lodging occupation tax.

The ballot measure establishing the fund was passed in 1996. The goal at that time was to simply build up a fund balance that would be used for the acquisition and maintenance of natural open space and trails. However, over time, the scope of the Open Space program grew, and the fund was used to pay for many of the popular new trails, recreation amenities, and habitat/ natural resource improvements in the Eagle area.

2022 ACCOMPLISHMENTS

- Adopted the Town's first Open Space and Trails Master Plan.
- Replaced the Town's aging trailhead kiosks with improved kiosk frames and updated maps, bilingual information, rules, and expanded seasonal wildlife closure information.
- Renovated the decking, bridge supports, and handrails of the LOV Connection bridge. Repairs will improve the structural integrity of the bridge and decrease maintenance requirements.
- Expanded noxious weed treatments and inventory on open space properties.
- Worked with a youth corps, the local trail conservation crew, the BLM, and a professional trail builder to complete deferred trail maintenance, rehab unsanctioned trails, clean up popular dispersed campsites, and close illegal campsites on BLM lands.

2023 GOALS / STRATEGIC PLAN ALIGNMENT

- Develop Management Plans for open space properties that catalog current conditions and identify areas that are significantly impaired and ripe for restoration.
- Start the NEPA planning and review process for priority recreation projects identified in the Open Space and Trails Master Plan.
- Design and install new interpretive signage that provides educational material about wildlife.
- Design and install new multilingual educational signage in select open space properties.
- Work with local partners to develop a bike park and beginner skills loop park on the northeastern side of the Haymaker Trailhead.

2023 HIGHLIGHTS

In 2023, the Open Space program will focus on planning and implementing high-priority projects identified in the Open Space and Trails Master Plan. Open space/ natural resource projects will focus on expanding the Town's inventory of natural resources, improving wildlife habitat conditions, and identifying restoration opportunities for future years. Recreation projects will begin with additional environmental review and public scoping. Selected projects are expected to include building key trail connections and infrastructure projects that improve the user experience while increasing natural resource protection in partnership with the Bureau of Land Management, Eagle County Open Space, and the National Forest Service.

OPEN SPACE PRESERVATION FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
COMMITTED FUND BALANCE	\$ 359,736	\$ 625,350	\$ 694,982	\$ 712,387	3%	\$ 17,405
TOTAL FUND BALANCES (Beginning)	\$ 359,736	\$ 625,350	\$ 694,982	\$ 712,387	3%	\$ 17,405
REVENUES						
81-430-10 Lodging Tax	\$ 230,678	\$ 195,700	\$ 245,000	\$ 252,350	3%	\$ 7,350
81-430-15 Penalty & Interest	1,162	-	700	500	-29%	(200)
81-430-20 Interest on Investments	156	203	9,300	14,000	51%	4,700
81-431-00 State Grants (GOCO)	5,000	-	-	10,000	-	10,000
81-433-00 Other Grants	5,000	-	2,062	10,000	385%	7,938
81-437-10 Transfer from General Fund	300,000	150,000	150,000	150,000	0%	-
TOTAL REVENUES	\$ 541,996	\$ 345,903	\$ 407,062	\$ 436,850	7%	\$ 29,788
TOTAL SOURCES	\$ 901,732	\$ 971,253	\$ 1,102,044	\$ 1,149,237	4%	\$ -
EXPENDITURES						
Operating Expenses	\$ 145,112	\$ 315,975	\$ 259,802	\$ 332,656	28%	\$ 72,854
Capital Expenditures	61,638	141,250	114,000	170,500	50%	56,500
Transfers-Out	-	15,855	15,855	15,990	1%	135
TOTAL EXPENDITURES	\$ 206,750	\$ 473,080	\$ 389,657	\$ 519,146	33%	\$ 129,489
NET SOURCE (USE) OF FUNDS	\$ 335,246	\$ (127,177)	\$ 17,405	\$ (82,296)	-573%	\$ (99,701)
FUND BALANCES (Ending):						
COMMITTED FUND BALANCE	\$ 694,982	\$ 498,173	\$ 712,387	\$ 630,091	-12%	\$ (82,296)
TOTAL FUND BALANCE (Ending)	\$ 694,982	\$ 498,173	\$ 712,387	\$ 630,091	-12%	\$ (82,296)

FUND: OPEN SPACE

SUMMARY OF EXPENDITURES

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL	\$ 103,774	\$ 159,764	\$ 161,781	\$ 179,260	11%	\$ 2,017
MATERIALS & SUPPLIES	9,054	13,700	12,010	14,675	22%	(1,690)
CHARGES FOR SERVICES	30,671	139,850	83,962	136,517	63%	(55,888)
FIXED CHARGES	1,614	2,661	2,049	2,205	8%	(612)
CAPITAL EXPENDITURES	61,638	141,250	114,000	170,500	50%	(27,250)
TRANSFERS TO OTHER FUNDS	-	15,855	15,855	15,990	0%	-
TOTAL EXPENDITURES	\$ 206,750	\$ 473,080	\$ 389,657	\$ 519,146	33%	\$ (83,423)

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Downtown Development Authority Fund

DESCRIPTION

The Downtown Development (DDA) was approved by voters in 2020. The DDA includes the old downtown area of Eagle and is governed by a board. The DDA is responsible for funding improvements in the downtown that increase economic vitality for the businesses and residents located in the district. The DDA does not have a mill levy associated with it, however, is funded by Property Tax Increment Financing (TIF).

2022 ACCOMPLISHMENTS

- Completed DDA website.
- Facilitated Spring and Fall Partnership Summit.
- Obtained financial advisory support services.
- Established relationship with Eagle County Assessor's Office.

2023 GOALS / STRATEGIC PLAN ALIGNMENT

- Launch DDA website.
- Facilitate a Spring Partnership Summit.
- Continue to implement elements of the work plan.
- Prepare TIF application and a policy for TIF application and process.
- Consider new annexations into the district

2023 HIGHLIGHTS

The DDA is still a new organization. In 2023, the focus of the DDA over the next few years will be to establish a foundation that will include developing administrative policies, implementing elements of the work plan, and tracking the tax increment that the district will start to receive. The Town Council continued to provide seed money in 2023 to help the DDA accomplish short-term goals, however the intention is for the DDA to support itself over the long-term.

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
REVENUES						
91-431-10 TIF Property Taxes	\$ -	\$ -	\$ -	\$ 17,398	-	\$ 17,398
91-436-10 DDA Interest	-	-	-	-	-	-
91-436-70 Miscellaneous	-	-	-	-	-	-
91-437-10 Transfer From General Fund	-	-	65,000	20,000		(45,000)
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>	<u>\$ 37,398</u>	-42%	\$ (27,602)
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>	<u>\$ 37,398</u>	-42%	\$ (27,602)
EXPENDITURES						
91-50-210 Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
91-50-220 Operating Supplies	-	-	-	-	-	-
91-50-330 Dues & Subscriptions	-	-	1,000	1,000	0%	-
91-50-347 Professional Services	-	-	60,000	21,250	-65%	(38,750)
91-50-351 Legal	-	-	4,000	15,148	279%	11,148
91-50-385 Treasurer Fees	-	-	-	-	-	-
91-50-510 Insurance	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>	<u>\$ 37,398</u>	-42%	\$ (27,602)
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -

Parking Fee in Lieu Fund

DESCRIPTION

The Council approved the implementation of the Parking Fee in Lieu Fund in 2022 for a Parking Fee in Lieu Program. The fund will account for operating and capital parking fee in lieu revenue collected from developers within the Parking Fee In-lieu Program Boundary. The fees are voluntary in nature meaning, a developer or owner will have the option to pay a fee if they choose not to provide all or a portion of the required parking spaces on-site as required by the Town's parking regulations. All funds collected will be used to conduct parking studies or evaluations, construct parking facilities, operate and maintain parking facilities, and administrative services related to parking, all within the Program Boundary.

The Parking Fee in Lieu Program is new to the organization. The focus over the next few years will be to plan for future projects and build up funds to complete the planned projects within the Program Boundary.

2022 ACCOMPLISHMENTS

- Implementation of the Program and roll out to developers, no activity occurred in 2022.

2023 GOALS / STRATEGIC PLAN ALIGNMENT

- No activity is currently projected in 2023.

PARKING FEE IN LIEU FUND SUMMARY

	ACTUAL 2021	BUDGET 2022	REVISED 2022	BUDGET 2023	% CHANGE FROM PY	\$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCES (Beginning)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
REVENUES						
Parking Fee in Lieu - Operating	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parking Fee in Lieu - Capital	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
EXPENDITURES						
Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
Operating Supplies	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
NET SOURCE (USE) OF FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
FUND BALANCES (Ending):						
RESTRICTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -
TOTAL FUND BALANCE (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -



TOWN OF EAGLE STRATEGIC PLAN

Adopted August, 2020

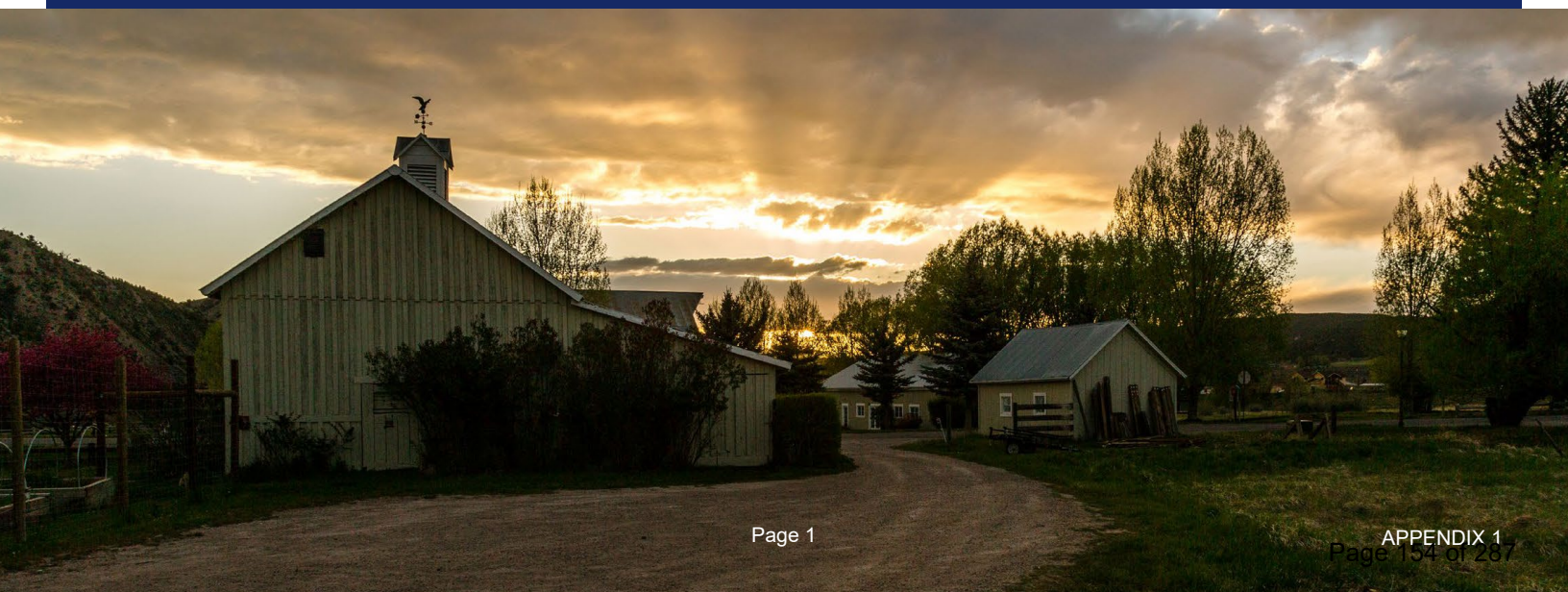
ABOUT THE TOWN OF EAGLE

The Community - Located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle has a population of approximately 6,600 and is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of town owned public open space. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving community and is a great place to live, work, and visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting top notch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures range from 35 degrees in January and highs up to 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

The Town's Organization - Established in 1887, incorporated in 1905, the Town of Eagle became the County seat in 1921 and adopted a home rule charter in 2020. The Town is a council-manager form of government led by a 7-member Town Council elected for four-year terms. The Town Council appoints the Town Manager, Town Attorney, and Municipal Court Judge. The Town has a staff of approximately 50 dedicated employees with an average longevity of 10 years. Eagle provides a full range of services including police protection, water and wastewater services, street and parks maintenance, community and economic development, and events planning. Fire service is provided by the Greater Eagle Fire Protection District.

The mayor, Town council members, and employees are committed to maintaining and enhancing the quality of life for everyone in the community. The following Strategic Plan reaffirms the values of the Town and outlines the major objectives designed to guide Eagle's future.



PURPOSE OF THE TOWN'S STRATEGIC PLAN

This Strategic Plan has been updated for the community of Eagle by the Town Council and staff during an annual retreat. It establishes a common language and proposes strategies designed to ensure a bright future for Eagle. Specifically, this Plan creates the following outcomes:

- Establishes a 5-year planning horizon, and provides the basis for an ongoing dialogue between the staff, Council, and the community regarding the direction of the Town and specific objectives
- Considers the major challenges and opportunities likely to arise during the planning horizon and proposes specific objectives to address these challenges
- Increases confidence among Eagle's Town Council, community leaders, and residents that the Town is appropriately addressing, opportunities, future risks, and needed investments
- Ensures that proposed strategies and activities are consistent with the Town's mission and values, especially the commitment to enhance quality of life
- Provides sufficient information to allow the Town's staff to develop more specific actions and tasks, and ultimately fulfill Eagle's Vision for the future

It is important to emphasize that this Strategic Plan does not approve or communicate final policy decisions on specific issues or objectives. Rather, it provides a framework for an ongoing dialogue about maintaining and enhancing the quality of life in Eagle. Each of the Major Objectives in this Plan will require additional collaboration by the Town's staff, advice from experts, and input from the community before the Town Council makes final policy or investment decisions. The Town will provide ample opportunities for citizens to be engaged as specific issues are addressed.



ELEMENTS OF THE STRATEGIC PLAN



FOUNDATION

The Town's Vision, Mission and Values establish a foundation for meeting the needs of the community, and defining how the staff of the Town will conduct business.



GUIDING PRINCIPLES

The Town's Guiding Principles describe specific commitments to protect the interests of the residents and businesses in Eagle. These Principles provide the framework for identifying more explicit standards and for engaging with the community on important issues.



MAJOR OBJECTIVES

The Major Objectives outlined in this plan identify significant challenges, opportunities, or investments likely to arise during the planning horizon. In general, these objectives do not address tasks associated with normal daily operations. The information provided in each objective is designed to provide a foundation for future collaborations between the Town Council, staff, community leaders, and the residents of Eagle. These collaborations will likely result in one or more policy decisions by the Town Council to address the stated problem or opportunity.

The Implementation Plan is a separate document, created by staff and approved by the Town Council that captures the strategies and tactics used to accomplish the Major Objectives. The Implementation Plan is consistently updated and the results are captured and reported back to the Town Council. Each implementation step has been linked to the Major Objectives and the Guiding Principles as well as to the Mission and Vision of the Town of Eagle.

FOUNDATION

VISION

The Town of Eagle is a vibrant mountain community that is diverse, inclusive, and unique.

MISSION

Maintain and enhance the quality of life for everyone in our community.

VALUES

We are guided in our daily decisions and activities by these values:

Integrity

We are open, honest, and ethical in all our communications and actions.

Respect

We thoughtfully consider each other's differences and opinions.

Commitment

We give our individual best to get the job done right.

Responsibility

We are accountable for our behaviors, action, and use of public resources.

Collaboration

We listen and openly share our ideas to achieve better decisions and outcomes.

Leadership

We are proactive in advancing the interests of our communities.



GUIDING PRINCIPLES

Guiding Principles describe the Town's commitments to advance the interests of Eagle's residents and businesses. The Town's Guiding Principles establish a framework for developing more detailed standards, assessing risks, identifying issues, and evaluating and implementing solutions. These Guiding Principles also enable the Town to clearly communicate the value of its activities and proposed investments. In addition to the Mission Statement, the Town's commitments to provide value are as follows:



**Proactive Economic
Development**



**Progressive Community
Based Law Enforcement**



**Protecting Public
Health, Safety, and the
Environment**



**Reliable and Cost
Effective Services**



**Sound Planning and
Appropriate Investment**



**Sustainable Finances and
Increasing Efficiency**



**Transparency and
Community Engagement**

The following narrative provides more information on the Town's Guiding Principles and articulates some of the Town's specific standards

Appropriate Investment

Providing reliable services requires funding that covers today's financial needs and supports investments in the Town's vision for the future. The Town must also invest in a highly effective, motivated, and well-trained workforce.

Proactive Economic Development

Eagle's economy is the engine for quality of life. Eagle is fortunate to have a variety of natural and developed assets, including its location on Interstate 70, proximity to world class ski resorts and the regional airport, and access to multiple outdoor activities, including hiking, mountain biking, fishing, river rafting, kayaking, snowmobiling, and hunting.

Progressive Community Based Law Enforcement

The Town of Eagle Police Department is defined by transparency, community building, and adaptability. Utilizing a community policing approach as its baseline, the department is committed to evolving thoughtfully to respond to the needs of Eagle and its visitors with a progressive, and sometimes non-traditional approach to law enforcement.

Protecting Public Health, Safety, and the Environment

The Town is committed to protecting the well-being of the community. This means supporting dynamic and diverse neighborhoods, and maintaining a strong framework for business opportunities, being good stewards of the environment.

Reliable and Cost-Effective Services

A key responsibility for the Town is to provide essential services, whether it be reliable water and sewer services, trash and recycling services, or support with respect to permitting, zoning, planning, and other basic needs. Meeting the needs of customers also requires that the Town adopt standards of service that make it easy for people to do business with the Town.

Sound Planning

The foundation for providing reliable services and quality of life is planning. The Town focuses on adequate resources, reliable infrastructure, compliance with regulations, and a local economy that supports a high quality of life for Eagle residents.

Sustainable Finances and Increasing Efficiency

The Town's financial capabilities and standards ensure that it has the financial strength and resources to provide the reliable and high-quality services that residents expect. The Town's finances must be resilient to economic downturns, cover the full cost of operations, provide adequate funding to maintain financial reserves, and support capital investment.

Transparency and Community Engagement:

By providing easy access to information and timely responses to customer inquiries, the Town creates an environment that fosters public trust and allows Eagle's residents and business owners to understand the Town's values, priorities and strategic plans. The Town is committed to maintaining an ongoing, meaningful, and substantive dialogue with the community that is based on clearly defined standards and compelling arguments for proposed policies and investments.



MAJOR OBJECTIVES

Eagle's Strategic Plan employs several criteria for assessing future challenges and opportunities. These criteria include the following:

- Ensuring that the Town is adhering to its mission statement and aggressively pursuing its vision
- Continuing to enhance the Town's workforce and performance
- Anticipating and planning for changes in regulations or legal requirements
- Responding to economic trends and evolving needs of Eagle's residents and businesses

Based on the criteria above, the Town has developed a series of Major Objectives. The following Major Objectives describe the most significant areas, challenges, and opportunities likely to come before Eagle's Town Council within a 5-year planning horizon. As stated above, they do not represent final decisions by the staff or Town Council, rather they provide enough detail for the Town's staff to develop specific action steps, continue clarifying the issues, collaborate with experts, and inform the public. Each Major Objective adheres to Guiding Principles and is designed to align with the Town's vision and mission statement, which is to maintain and enhance the quality of life for everyone in Eagle. These objectives and associated activities may have implications well beyond the planning horizon, consistent with the need to have a long-term view. The following Major Objectives address these fundamental realities in an integrated manner. They are listed in alphabetical order, as they are all equally important to the community.

MAJOR OBJECTIVES



STIMULATE ECONOMIC VITALITY AND DEVELOPMENT

The Town focuses on development that follows the Elevate Eagle Comprehensive Plan to ensure results that maximize the economic benefits. The economic impact of visitors and business investments result in positive benefits in terms of amenities, job creation, increases in wages, infrastructure and the overall quality of life.



IMPROVE COMMUNITY RESPONSIVE SERVICES

The Town is adopting policies and regulations to be responsive to changes in the business environment, which will encourage thoughtful growth and development. Community interaction and engagement will inform decision making by the Town Council.



MATCH INFRASTRUCTURE TO QUALITY OF LIFE

The Town is investing in and implementing infrastructure improvements that increase the high quality of life and vibrant economy without creating an undue burden on the residents of the Town.



ATTRACT VISITORS

The Town is capitalizing on the unique heritage and outdoor amenities to attract visitors to Eagle. Proximity to I 70 and regional airports along with special events will encourage a wide and diverse range of tourists, bringing an investment which will improve the economy and quality of life for everyone.



FOCUS ON RECREATION, EVENTS AND OPEN SPACE

The Town of Eagle is a destination for outdoor recreation, and residents and visitors participate in a wide range of opportunities and activities. Open space and community buffers will continue to promote a high quality of life and the unique location that is a strong value for the community.



STRENGTHEN TOWN ORGANIZATION AND CULTURE

The Town staff is highly competent, empowered, motivated and collaborative and enjoy working with and for the Town of Eagle. The Town develops this potential by creating a work culture that is inclusive, respects employees, and values contributions at all levels. Training, benefits and pay are competitive and result in attraction and retention of a high quality workforce.



ENHANCE THE ECONOMIC RESILIENCY OF THE TOWN GOVERNMENT

The Town is fiscally responsible, and revenues received are balanced against current and future needs of the community. Diversified sources of revenue are allocated to provide a high quality of life while ensuring ongoing maintenance and operation of current amenities.



INVEST IN ENVIRONMENTAL AND ENERGY SUSTAINABILITY

The Town is focused on environmental impacts of decision making and will ensure that projects and policies reflect a focus on improving and sustaining natural resources for future generations.



DIVERSIFY THE ATTAINABLE HOUSING STOCK

The Town creates opportunities for a diversified, attainable housing stock for a variety of rental and purchase options.

STRATEGIC GOALS



Stimulate Economic Vitality and Development

- Support a Business Improvement District or similar approach
- Continue to create opportunities on Highway 6
- Develop a comprehensive strategy for economic vitality



Improve Community Responsive Services

- Revise the existing code
- Review policies and identify areas to simplify for administrative approval
- Adopt zoning or overlay districts that are designed to achieve this outcome



Match Infrastructure to Quality of Life

- Develop and implement broadband solutions
- Implement a system for reporting maintenance issues
- Evaluate impact fees throughout the Town
- Adopt a multi-modal transportation plan



Attract Visitors

- Develop the Eagle Brand
- Fund a Wayfinding, Gateway and Entry Signage Plan
- Collaborate with regional tourism & marketing efforts



Focus on Recreation, Events and Open Space

- Adopt a Capital Improvement Plan for open space & parks
- Identify a sustainable revenue source for open space
- Support culturally diverse events in the community



Strengthen Town Organization and Culture

- Build capacity of existing staff through strategic investments
- Establish and fund competitive salary and benefits plan
- Invest in technology and systems to improve performance



Enhance the Economic Resiliency of the Town Government

- Adopt policies to ensure value of real property in Town
- Identify partners for revenue sharing
- Identify and implement diverse revenue streams



Invest in Environmental and Energy Sustainability

- Research the feasibility of a new electric utility
- Set goals for energy reduction for Town or community
- Adopt a philosophy and principles for sustainability



Diversify the Attainable Housing Stock

- Develop a strategy for housing
- Collaborate on solutions in the West Eagle Area
- Revise the inclusionary zoning standards to be more specific



CONCLUDING REMARKS

The execution of this plan will begin by assigning the Town staff to research each of the Major Objectives and create specific action steps and implementation items. The staff will return to the Town Council to offer recommendations, present updates, and continue to discuss the Strategic Plan. The financial implications of implementing the Major Objectives will be reflected in specific policy proposals, discussions with the community during outreach efforts, and included in the Town's operating and capital budgets. In addition, as important policy issues come before the Town Council, the supporting information provided by the staff will reference the relevant Major Objective from this Strategic Plan.

The Town is committed to ensuring that the implementation of this plan reflects the mission, vision, and values of the Town as defined by the staff, the Town Council, community leaders, and members of the public who choose to provide input. If at any time the Town's staff or Town Council feel that this Plan is at odds with prevailing sentiments in the community, then the Plan will be altered accordingly. The Town anticipates this Plan will be subjected to a formal update in 2-3 years. This will not be a re-creation of the plan, but an update that reflects progress, new insights, and feedback received during outreach efforts.

For more information about this plan, please visit the Town of Eagle website at www.townofeagle.org or contact the Town Manager at

 **PO Box 609
200 Broadway
Eagle, CO 81631**

 **970-328-6354**

 **970-328-5203**

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Town of Eagle 2023 Pay Plan Effective December 31, 2022					
Grade	Job Title	FLSA Status	Minimum	Midpoint	Maximum
1	Town Mgr. Assistant - Intern Information Center Host (Part Time) Intern I	Non-Exempt Non-Exempt Non-Exempt	\$35,000.00 \$16.8269	\$42,000.00 \$20.1923	\$49,000.00 \$23.5577
2	Maintenance Worker (Seasonal) Open Space Trail Technician (Seasonal)	Non-Exempt Non-Exempt	\$37,500.00 \$18.0288	\$45,000.00 \$21.6346	\$52,500.00 \$25.2404
3	Public Works Administrative Technician Records-Information Technician I Maintenance Technician-Equipment Operator I Municipal Court Clerk (Part Time)	Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$43,333.00 \$20.8332	\$52,000.00 \$25.0000	\$60,667.00 \$29.1668
4	Administrative Technician II-Human Resources Administrative Technician II-Community Development Administrative Technician II-Finance Records-Information Technician II Utility Billing & Accounting Specialist Permit Technician Plant Operator D & Trainee	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$49,167.00 \$23.6380	\$59,000.00 \$28.3654	\$68,833.00 \$33.0928
5	Code Enforcement Officer Police Officer Recruit, Academy Sponsor	Non-Exempt Non-Exempt	\$54,167.00 \$26.0418	\$65,000.00 \$31.2500	\$75,833.00 \$36.4582
6	Plant Operator - C License Maintenance Technician-Equipment Operator II Mechanic I IT Technician I Planner I	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Exempt	\$55,833.00 \$26.8428	\$67,000.00 \$32.2115	\$78,167.00 \$38.6538
7	Maintenance Technician III Records-Evidence Supervisor & Exec. Assistant Public Works Inspector Building Inspector I Economic Development Housing Specialist I (New 2023) Sustainability Specialist I (New 2023)	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt	\$61,667.00 \$29.6476	\$74,000.00 \$35.5769	\$86,333.00 \$41.5063
8	Mechanic II Plant Operator B IT Technician II Planner II Sustainability Specialist II (new 2023) Economic Development Housing Specialist II (new 2023) Civil Engineer I	Non-Exempt Non-Exempt Non-Exempt Exempt Non-Exempt Non-Exempt Exempt	\$65,833.00 \$31.6505	\$79,000.00 \$37.9808	\$92,167.00 \$44.3111
9	Building & Grounds Supervisor Building Inspector II Police Officer-I & II Police Detective Plant Operator - A License Marketing and Communications Coordinator Special Events Manager Planner III/Senior Planner	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Exempt Exempt	\$69,600.00 \$33.4615	\$87,000.00 \$41.8269	\$104,400.00 \$50.1923
	School Resource Officer I & II* *Denotes a 5% stipend to Grade 9 range for School Resource Officer I & II	Non-Exempt	\$72,580.8825 \$34.8947	\$87,097.5000 \$41.8738	\$101,614.1175 \$48.8529

Town of Eagle 2023 Pay Plan Effective December 31, 2022					
Grade	Job Title	FLSA Status	Minimum	Midpoint	Maximum
10	Open Space & Trails Manager Civil Engineer II Lead Plant Operator Senior Accountant	Exempt Exempt Non-Exempt Exempt	80,800.00 \$38.8462	101,000.00 \$48.5577	121,200.00 \$58.2692
11	Town Clerk, Court Supervisor Utility Manager Police Sergeant Public Works Operations Manager Building Official	Exempt Exempt Non-Exempt Non-Exempt Exempt	\$88,800.00 \$42.6923	\$111,000.00 \$53.3654	\$133,200.00 \$64.0385
12	Human Resources Manager Town Engineer Information Technology Manager Lieutenant	Exempt Exempt Exempt Exempt	\$97,600.00 \$46.9231	\$122,000.00 \$58.6538	\$146,400.00 \$70.3846
13	Town Planner-Community Development Director	Exempt	\$112,000.00 \$53.8462	\$140,000.00 \$67.3077	\$168,000.00 \$80.7692
14	Police Chief Public Works Director Treasurer-Finance Director	Exempt Exempt Exempt	\$120,000.00 \$57.6923	\$150,000.00 \$72.1154	\$180,000.00 \$86.5385
15	Assistant Town Manager	Exempt	\$128,000.00 \$61.5385	\$160,000.00 \$76.9231	\$192,000.00 \$92.3077

2023 Pay Plan Implementation Guide Effective 12/31/2022* *First pay period for 2023 is paid 1/20/2023
The following is a guide regarding how the 2023 Pay Plan will be implemented: 1. The Town established a 3-5% merit pool. 2. Upon rehire, seasonal employees are eligible for a 3% - 5% merit increase based on performance. 3. Supervisors must complete a performance evaluation for each employee; information regarding the performance evaluation process was provided in 4th Quarter of 2022. 4. Employees who receive a less than satisfactory evaluation will not be eligible for a merit increase. 5. Employees who receive a satisfactory/meets expectations evaluation will be eligible to receive a 3.0 – 3.75 % merit increase. 6. Employees who receive an effective/outstanding/above expectations evaluation will be eligible to receive a 4.00 % – 5.0 % merit increase. 7. Employees who have been employed by the Town for less than 10 months as of 10/31/2023 may be eligible to receive a pro-rated merit increase based on the months of employment. Employees hired in November of 2023 may not receive a merit increase until 1/2024. 8. All merit increases are based on job performance and must be explained and justified in a written performance evaluation; all performance evaluations must be reviewed and approved by the Human Resources Manager.



2023 Town Holidays Observed

Date	Holiday
Monday, January 2	New Year's Day Observed
Monday, January 16	Martin Luther King Day
Monday, February 20	President's Day
Monday, May 29	Memorial Day
Monday, June 19	Juneteenth Observed
Tuesday July 4	Independence Day
Monday, September 4	Labor Day
Monday October 9	Indigenous Peoples Day
Friday, November 10	Veterans' Day Observed
Thursday, November 23	Thanksgiving Day
Friday, November 24	Day After Thanksgiving
Monday, December 25	Christmas Eve. Observed
Tuesday, December 26	Christmas Day Observed
Friday, December 29	New Year's Eve. Observed
Monday, January 1, 2024	New Year's Day Observed
upon supervisory approval	Floating Holiday

Total 15 full days



2023 Town Holidays for Sworn Police Officers

Date	Holiday
Sunday, January 1	New Year's Day
Monday, January 16	Martin Luther King Day
Monday, February 20	President's Day
Monday, May 29	Memorial Day
Monday, June 19	Juneteenth
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Monday, October 09	Indigenous Peoples Day
Saturday, November 11	Veteran's Day
Thursday, November 23	Thanksgiving Day
Friday, November 24	Day After Thanksgiving
Sunday, December 24	Christmas Eve.
Monday, December 25	Christmas Day
Sunday, December 31	New Year's Eve.
upon supervisory approval	Floating Holiday

Total 15 full days

2023



Town of Eagle
Colorado

Adopted Fee Schedule

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ADMINISTRATIVE FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
ADMINISTRATIVE	Copies Black and White – per copy	\$ 0.25	\$ 0.25	NO CHANGE
ADMINISTRATIVE	Copies Large – per copy	\$ 1.50	\$ 1.50	NO CHANGE
ADMINISTRATIVE	Copy of Annual Audit	\$ 25.00	\$ 25.00	NO CHANGE
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	\$ 100.00	\$ 100.00	NO CHANGE
ADMINISTRATIVE	Notary Services	\$ 5.00	\$ 5.00	NO CHANGE
ADMINISTRATIVE	Records USB Flash Drive	\$ 2.00	\$ 3.00	FEE CHANGE
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	\$ 30.00	\$ 33.58	FEE CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	\$ 5.00	\$ 5.00	NO CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request	\$0.25/page	\$0.25/page	NO CHANGE
ADMINISTRATIVE	Returned Check Fee	\$ 25.00	\$ 25.00	NO CHANGE
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	\$ 15.00	\$ 15.00	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
BUSINESS LICENSE FEE	Business License - Sales Within Public Right of Way	\$ 25.00 - 250.00	\$ 25.00 - 250.00	NO CHANGE
BUSINESS LICENSE FEE	Business License/Business Marketing Fee	\$ 20.00	\$ 20.00	NO CHANGE
BUSINESS LICENSE FEE	Business License/Business Occupation Fee	\$ 55.00	\$ 55.00	NO CHANGE
BUSINESS LICENSE FEE	Business & Tobacco License Late Fee	\$15/month after January 31st max of \$45	\$15/month after January 31st max of \$45	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Day	\$ 50.00	\$ 50.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	\$ 65.00	\$ 65.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	\$ 85.00	\$ 85.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	\$ 105.00	\$ 105.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	\$ 125.00	\$ 125.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Year	\$ 275.00	\$ 275.00	NO CHANGE
BUSINESS LICENSE FEE	Communal Outdoor Dining Permit	\$ 75.00	\$ 75.00	NO CHANGE
BUSINESS LICENSE FEE	Takeout Delivery Permit	\$ 25.00	\$ 25.00	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
		This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	
LIQUOR LICENSE FEE	Transfer of Ownership			NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - New Application	\$ 300.00	\$ 300.00	NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	\$ 100.00	\$ 100.00	NO CHANGE
LIQUOR LICENSE FEE	Communal Outdoor Dining Area Application Fee	\$ 50.00	\$ 50.00	NO CHANGE
LIQUOR LICENSE FEE	Festival Permit Application Fee	\$ 100.00	\$ 100.00	NO CHANGE
TOBACCO LICENSE FEE	Retail Tobacco License Fee	\$ 250.00	\$ 250.00	NO CHANGE
MARIJUANA LICENSE FEE	Medical and Retail Marijuana Application Fee	1000	1000	MISSING FEE
MARIJUANA LICENSE FEE	Marijuana Late Renewal Fee	500	500	MISSING FEE
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	\$ 1,500.00	\$ 1,500.00	NO CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Store New and Renewal	1500	1500	MISSING FEE
MARIJUANA LICENSE FEE	Retail Marijuana Cultivation New and Renewal	1500	1500	MISSING FEE
MARIJUANA LICENSE FEE	Retail Marijuana Products Manufacturer	\$ 1,500.00	\$ 1,500.00	MISSING FEE
MARIJUANA LICENSE FEE	Dually Licensed Retail and Marijuana Products New and Renewal	2000	2000	MISSING FEE
MARIJUANA LICENSE FEE	Dually Licensed Medical and Retail Marijuana Store New and Renewal	2000	2000	MISSING FEE
MARIJUANA LICENSE FEE	Dually Licensed Retail and Medical Marijuana Cultivation New and Renewal	\$ 2,000.00	\$ 2,000.00	MISSING FEE
MARIJUANA LICENSE FEE	Medical Marijuana Products Manufacturer New and Renewal	500	500	MISSING FEE
MARIJUANA LICENSE FEE	Medical Marijuana Center New and Renewal	500	500	MISSING FEE
MARIJUANA LICENSE FEE	Medical Marijuana Center Cultivation/Optional Premises New and Renewal	\$ 500.00	\$ 500.00	MISSING FEE
MUNICIPAL BAG FEE	Plastic/Paper Bag Fee for Businesses meeting the criteria outlined in HB21-1162		\$0.10/Bag (only \$.06/Bag remitted to the Town)	NEW FEE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business License Fee	\$ 100.00	\$ 100.00	NO CHANGE

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business License Renewal Fee	\$ 100.00	\$ 100.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business Manager's Registration Fee	\$ 100.00	\$ 100.00	NO CHANGE

FACILITY RENTAL

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
OPENSOURCE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	\$ 1	\$ 1	NO CHANGE
FACILITY DEPOSIT	Pavilion Deposit Fees	\$ 750	\$ 750	NO CHANGE
FACILITY DEPOSIT	Studio Deposit Fees	\$ 375	\$ 375	NO CHANGE
FACILITY DEPOSIT	Centennial Stage-Key Deposit	\$ 100	\$ 100	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	\$ 600	\$ 700	FEE CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	\$ 900	\$ 1,000	FEE CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	\$ 400	\$ 450	FEE CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	\$ 300	\$ 350	FEE CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	\$ 400	\$ 450	FEE CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	\$ 200	\$ 250	FEE CHANGE
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	\$ 250	\$ 300	FEE CHANGE
STUDIO FEES	Studio Friday-Sunday: Non Resident	\$ 350	\$ 400	FEE CHANGE
STUDIO FEES	Studio Friday-Sunday: Non-Profit	\$ 200	\$ 250	FEE CHANGE
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	\$ 100	\$ 150	FEE CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Resident	\$ 150	\$ 200	FEE CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Profit	\$ 100	\$ 150	FEE CHANGE
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event)	Town will retain the full deposit fee	Town will retain the full rental fee from the deposit	FEE CHANGE
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event)	\$ 100	\$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	\$ 125	\$ 125	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	\$ 30/Day	\$ 30/Day	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	\$ 100	\$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	\$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	\$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	NO CHANGE

FACILITY RENTAL

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	\$75 / Stain	\$75 / Stain	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low, Medium, and High Hazard Events	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liability insurance schedule	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liability insurance schedule	NO CHANGE
TOWN HALL FEES	Town Hall Conference Room	\$ 25	\$ 25	NO CHANGE
TOWN HALL FEES	Town Hall Council Chambers	\$ 50	\$ 50	NO CHANGE

SPECIAL EVENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	\$ 250.00	\$ 250.00	NO CHANGE
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	\$60-\$80/hr/officer	\$60-\$80/hr/officer	NO CHANGE
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	\$ 25.00	\$ 25.00	NO CHANGE
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a \$100 fee will be assessed.	\$ 100.00	\$ 100.00	NO CHANGE
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	\$50/hr/employee	\$50/hr/employee	NO CHANGE
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	\$ 250.00	\$ 250.00	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	\$ 39.40	\$ 39.40	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	NO CHANGE
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	\$ 65.00	\$ 65.00	NO CHANGE
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	\$ 65.00	\$ 65.00	NO CHANGE
BUILDING PERMIT FEES	Use Tax	2% of 120% of Total Valuation	2% of 200% of Total Valuation (Use Tax is 4% - the Town assumes building materials are 50% of the valuation)	CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000	NO CHANGE
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	\$ 100.00	\$ 100.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	\$ -	\$ -	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	\$ 57.50	\$ 57.50	NO CHANGE
ELEVATOR PERMIT FEES	Reinspection fees	\$1,000 per unit	\$1,000 per unit	NO CHANGE
INSPECTIONS	Reinspection fees	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections for which no fee is specifically indicated	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	\$100/Hour (Minimum 2 Hours)	\$100/Hour (Minimum 2 Hours)	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	\$ 200.00	\$ 200.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	\$ 300.00	\$ 300.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	\$ 500.00	\$ 500.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	\$ 800.00	\$ 800.00	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	NO CHANGE
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	\$ 65.00	\$ 65.00	NO CHANGE
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	\$ 25.00	\$ 25.00	NO CHANGE
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	\$75/Hour (Minimum 4 Hours)	\$75/Hour (Minimum 4 Hours)	NO CHANGE
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	\$75/Hour (Minimum 5 Hours)	\$75/Hour (Minimum 5 Hours)	NO CHANGE
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	\$75/Hour (Minimum 1 Hour)	\$75/Hour (Minimum 1 Hour)	NO CHANGE
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee	NO CHANGE
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs	NO CHANGE

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	NO CHANGE
PLUMBING PERMIT FEES	Replacement of existing hot water heater	\$ 65.00	\$ 65.00	NO CHANGE
PV SOLAR PERMIT FEES	Residential PV Installation -	\$ 250.00	\$ 250.00	NO CHANGE
PV SOLAR PERMIT FEES	Commercial PV Installation -	\$ 500.00	\$ 500.00	NO CHANGE
WATER METER FEES	Water Meter Fees - 1" Service	\$ 990.00	\$ 990.00	NO CHANGE
WATER METER FEES	Water Meter Fees - ¾" Service	\$ 960.00	\$ 960.00	NO CHANGE
WATER METER FEES	Water Meter Fees - Greater than 1" Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	NO CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	\$ 14,079.50	\$ 14,501.89	FEE CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	\$ 21,119.25	\$ 21,752.83	FEE CHANGE
PLANT INVESTMENT FEE-WATER	Deed Restricted Affordable Housing or Local Employee residence, per unit	50% Discount	50% Discount	NO CHANGE
PLANT INVESTMENT FEE-SEWER	Sewer - Per Equivalent Residential Unit (1.0 EQR)	\$ 10,000.00	\$ 10,000.00	NO CHANGE

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
MOBILE VENDING PERMIT	Mobile Vending Permit Fee	\$ 250.00	\$ 250.00	NO CHANGE
SHORT-TERM RENTAL FEES	Short-Term Rental Registration Fees	\$ -	\$ -	NO CHANGE
FIRE IMPACT FEES	Residential - Single Family (per unit)	\$ 2,481.90	\$ 2,481.90	FEE CHANGE WILL OCCUR IN FEBRUARY 2023
FIRE IMPACT FEES	Residential - Multi family (per unit)	\$ 1,134.07	\$ 1,134.07	FEE CHANGE WILL OCCUR IN FEBRUARY 2023
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	\$ 1,000.18	\$ 1,000.18	FEE CHANGE WILL OCCUR IN FEBRUARY 2023
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	\$ 1,000.18	\$ 1,000.18	FEE CHANGE WILL OCCUR IN FEBRUARY 2023
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	\$ 1,407.49	\$ 1,522.90	FEE CHANGE
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	\$0.33 / square foot	\$0.36 / square foot	FEE CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	\$1,500 + Deposit of 20% of estimated passthrough costs	\$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	\$2,500 + Deposit of 20% of estimated passthrough costs	\$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	\$2,500 + Deposit of 20% of estimated passthrough costs	\$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Rezoning Application Fee	\$600 + \$600 Deposit	\$600 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	\$900 + \$900 Deposit	\$900 + \$900 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Zoning Variance	\$ 500.00	\$ 500.00	NO CHANGE
LAND USE APPLICATION FEES	Community Plan Exception	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Small Area Plan Exception/Amendment	\$1,000 + Deposit of 20% of estimated passthrough costs	\$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Residential Zoning Plan	\$750 + \$25 per du + Deposit of 20% of estimated passthrough costs	\$750 + \$25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Residential Development Plan	\$1,000 + \$25 per du + Deposit of 20% of estimated passthrough costs	\$1,000 + \$25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Commercial & Industrial Zoning Plan	\$800 + Deposit of 20% of estimated passthrough costs	\$800 + Deposit of 20% of estimated passthrough costs	NO CHANGE

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LAND USE APPLICATION FEES	PUD Commercial & Industrial Development Plan	\$1,250 + Deposit of 20% of estimated passthrough costs	\$1,250 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Multiple Use - Zoning Plan	\$1,000 + Deposit of 20% of estimated passthrough costs	\$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Multiple Use - Development Plan	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Zoning Plan and Development Plan Combination	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Minor Amendment	\$500 + Deposit of 20% of estimated passthrough costs	\$500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Major Amendment	\$1,500 + Deposit of 20% of estimated passthrough costs	\$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	\$500 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$500 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Final Plat	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	\$450 + \$ 600 Deposit	\$450 + \$ 600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	\$450 + Deposit of 20% of estimated passthrough costs	\$450 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision – Minor	\$550 + \$600 Deposit	\$550 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + 20% of estimated passthrough costs	Listed fees with 15% discount + 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Special Use Permit	\$600 + \$600 Deposit	\$600 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Special Use Permit – Amendment	\$ 350	\$ 350	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit	\$ 50	\$ 50	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	\$ 100	\$ 100	NO CHANGE
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	\$ 300	\$ 300	NO CHANGE

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
LAND USE APPLICATION FEES	Temporary Use Permit - No Hearing	\$ 250	\$ 250	NO CHANGE
LAND USE APPLICATION FEES	Temporary Use Permit - Public Hearing	\$ 600	\$ 600	NO CHANGE
LAND USE APPLICATION FEES	Wireless Communication Facility (WCF) Administrative Approval Fee	\$ 450	\$ 450	NO CHANGE
LAND USE APPLICATION FEES	Address Change Fee	\$ 25	\$ 25	NO CHANGE
LAND USE APPLICATION FEES	Planner - Hourly Rate	\$ 60	\$ 60	NO CHANGE
LAND USE APPLICATION FEES	Development Permit - Minor non PUD	\$1,000 + Deposit of 20% of estimated passthrough costs	\$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Development Permit - Major non PUD	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Encroachment Permit	\$ 250	\$ 250	NO CHANGE
LAND USE APPLICATION FEES	An Appeal of a Planning Decision	Original application fee (No Deposit)	Original application fee (No Deposit)	NO CHANGE
PARKING FEE IN-LIEU	Parking Fee In-Lieu (Operating)	\$7,000 / Parking Space within the Parking Fee In-Lieu Program Boundary	\$7,000 / Parking Space within the Parking Fee In-Lieu Program Boundary	NO CHANGE
PARKING FEE IN-LIEU	Parking Fee In-Lieu (Capital)	\$16,100 / Parking Space within the Parking Fee In-Lieu Program Boundary	\$16,100 / Parking Space within the Parking Fee In-Lieu Program Boundary	NO CHANGE
STREET IMPROVEMENT FEES	Residential single family	\$1,016 per dwelling unit	\$1,016 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Residential multifamily	\$646 per dwelling unit	\$646 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Bank	\$7,634 per 1,000 sf	\$7,634 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Convenience Store w gas	\$10,309 per 1,000 sf	\$10,309 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	High turnover sit down restaurant	\$3,613 per 1,000 sf	\$3,613 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Fast food restaurant	\$13,681 per 1,000 sf	\$13,681 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Industrial	\$194 per 1,000 sf	\$194 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Commercial General	\$1,016 per 1,000 sf	\$1,016 per 1,000 sf	NO CHANGE

ENGINEERING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	\$ 60	\$ 60	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	\$ 65	\$ 65	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)	NO CHANGE

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
PUBLIC WORKS	Door Tag – Water Notice Shut Off	\$ 25.00	\$ 25.00	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Public Works Engineer - Hourly Rate	\$85-\$90	\$85-\$90	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Backflow Device Inspection Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Right of Way Construction Permit	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit Annual	\$ 300.00	\$ 300.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit One Time	\$ 100.00	\$ 100.00	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On	\$ 75.00	\$ 75.00	NO CHANGE
PUBLIC WORKS	Non-Operational Meter	\$100/month	\$100/month	NO CHANGE
PUBLIC WORKS	Yard Waste Fee (per month)	\$ 2.00	\$ 2.00	NO CHANGE
PUBLIC WORKS	Hydrant Meter Fees (Base Fee)	\$ 50.00	\$ 50.00	NO CHANGE
PUBLIC WORKS	Hydrant Meter Fees (per 1,000 gallons)	\$4.77/1,000 gallons	\$4.77/1,000 gallons	NO CHANGE
PUBLIC WORKS	Excavation Permit One Time	\$ 50.00	\$ 50.00	NO CHANGE
PUBLIC WORKS	Excavation Permit Annual	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Backflow Assembly Test	N/A	\$ 400.00	NEW FEE
PUBLIC WORKS-FOR EMERGENCY	Public Works Employee Labor - Not For Public	\$38/Hour	\$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Tandem Dump Truck -Not For Public	\$70/Hour	\$70/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Backhoe -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Tool Cat -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Loader -Not For Public	\$60/Hour	\$60/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Street Sweeper -Not For Public	\$120/Hour	\$120/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Skid Steer -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Motor Grader -Not For Public	\$65/Hour	\$65/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Lift Truck -Not For Public	\$115/Hour	\$115/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Boom Mower Tractor/Mowing -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	ATV -Not For Public	\$13.20/Hour	\$13.20/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Flushing Trailer/Flushing Skid -Not For Public	\$90/Hour	\$90/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Pickup Truck/4x4 Vehicle -Not For Public	\$20.80/Hour	\$20.80/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Water Pump/Trash Pump -Not For Public	\$27.10/Hour	\$27.10/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Chainsaw + Employee Rate -Not For Public	\$3.45 + \$38/Hour	\$3.45 + \$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Demo Saw + Employee Rate -Not For Public	\$7.20 + \$38/Hour	\$7.20 + \$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Air Compressor -Not For Public	\$104/Day	\$104/Day	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Traffic Cones -Not For Public	\$1.25/Cone	\$1.25/Cone	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Type 2 barricades -Not For Public	\$2.00/Barricade	\$2.00/Barricade	NO CHANGE

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
PUBLIC WORKS-FOR EMERGENCY	Type 3 barricades -Not For Public	\$2.75/Barricade	\$2.75/Barricade	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Traffic Barrels -Not For Public	\$2.50/Barrel	\$2.50/Barrel	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Additional signage -Not For Public	\$1.50 /Sign	\$1.50 /Sign	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Variable Message Sign -Not For Public	\$220/Day	\$220/Day	NO CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
	Rate Class Monthly Base Fee Usage Block (gal) Charge per 1,000 gal			
WATER FUND FEE	Residential without accessory dwelling unit	\$ 38.56	\$ 39.72	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.28	\$ 3.38	FEE CHANGE
WATER FUND FEE	6,001-17,000	\$ 7.23	\$ 7.45	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 10.84	\$ 11.17	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 16.26	\$ 16.75	FEE CHANGE
WATER FUND FEE	Residential with accessory dwelling unit base fee	\$ 48.38	\$ 49.83	FEE CHANGE
WATER FUND FEE	0-8,000	\$ 3.28	\$ 3.38	FEE CHANGE
WATER FUND FEE	8,001-17,000	\$ 7.23	\$ 7.45	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 10.84	\$ 11.17	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 16.26	\$ 16.75	FEE CHANGE
WATER FUND FEE	Non-Residential Commercial & Mixed Use Base Fee (per unit)	\$ 38.56	\$ 39.72	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.28	\$ 3.38	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 7.23	\$ 7.45	FEE CHANGE
WATER FUND FEE	Non-Residential Government, Schools & Churches base fee (per unit)	\$ 38.56	\$ 39.72	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.28	\$ 3.38	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 7.23	\$ 7.45	FEE CHANGE
WATER FUND FEE	Residential/ Non- Residential Compound Meter High Side base fee (per unit)			FEE CHANGE
WATER FUND FEE	All Usage	\$ 7.23	\$ 7.45	FEE CHANGE
WATER FUND FEE	Out of Town Residential without accessory dwelling unit base fee	\$ 57.85	\$ 59.59	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 4.92	\$ 5.07	FEE CHANGE
WATER FUND FEE	6,001-17,000	\$ 10.81	\$ 11.13	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 16.22	\$ 16.71	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 24.31	\$ 25.04	FEE CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
WATER FUND FEE	Out of Town Residential with accessory dwelling unit base fee	\$ 72.61	\$ 74.79	FEE CHANGE
WATER FUND FEE	0-8,000	\$ 4.92	\$ 5.07	FEE CHANGE
WATER FUND FEE	8,001-17,000	\$ 10.81	\$ 11.13	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 16.22	\$ 16.71	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 24.31	\$ 25.04	FEE CHANGE
WATER FUND FEE	Out of Town Non-Residential Commercial & Mixed Use base fee (per unit)	\$ 57.85	\$ 59.59	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 4.92	\$ 5.07	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 10.81	\$ 11.13	FEE CHANGE
WATER FUND FEE	Non-Residential Government, Schools & Churches base fee (per unit)	\$ 57.85	\$ 59.59	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 4.92	\$ 5.07	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 10.81	\$ 11.13	FEE CHANGE
WATER FUND FEE	Residential/ Non- Residential Compound Meter High Side base fee(per unit)			FEE CHANGE
WATER FUND FEE	All Usage	\$ 10.81	\$ 11.13	FEE CHANGE
WATER FUND FEE	Surcharge Residential (per unit)			NO CHANGE
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 14,000)	\$ 12.50	\$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (14,000 +)	\$ 17.00	\$ 17.00	NO CHANGE
WATER FUND FEE	Surcharge Non-Residential (per unit)			NO CHANGE
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 46,000)	\$ 12.50	\$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (46,000 +)	\$ 17.00	\$ 17.00	NO CHANGE
WATER FUND FEE	Utility Payment Late Fee (Water/Sewer/Trash)	\$ 5.00	\$ 5.00	NO CHANGE
WASTE WATER FUND FEE	Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)	\$ 63.61	\$ 65.52	FEE CHANGE
REFUSE FEE	Residential monthly charges rubbish removal and recycling base fee	\$ 27.72	\$ 29.99	FEE CHANGE
REFUSE FEE	Additional can fee per month	\$ 22.16	\$ 23.98	FEE CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses	\$ 15.00	\$ 15.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - per king/queen mattress or box springs	\$ 20.00	\$ 20.00	NO CHANGE

UTILITY FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, washing machine, dishwasher, dryer, microwave	\$ 15.00	\$ 15.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater, cast iron tub, refridgerator	\$ 30.00	\$ 30.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	\$ 18.00	\$ 18.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	\$ 18.00	\$ 18.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Tires (each)	\$ 7.00	\$ 7.00	NO CHANGE
REFUSE FEE	Trash Can - New	\$ 90.00	\$ 90.00	NO CHANGE
REFUSE FEE	Trash Can - Used	\$ 50.00	\$ 50.00	NO CHANGE
REFUSE FEE	Recycle Container	\$ 20.00	\$ 20.00	NO CHANGE
REFUSE FEE	Yardwaste Fee	\$ 2.00	\$ 2.00	NO CHANGE
REFUSE FEE	Administrative Fee for Refuse Billing	\$ 1.34	\$ 1.45	FEE CHANGE
STORMWATER MANAGEMENT FEE	Residential Monthly Fee	\$ 3.00	\$ 3.00	NO CHANGE
STORMWATER MANAGEMENT FEE	Commercial Monthly Fee	\$ 6.00	\$ 6.00	NO CHANGE

BROADBAND FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
BROADBAND FEE	Transport Only to 910Telecom (monthly recurring charge)			
BROADBAND FEE	1 Gbps (subject to capacity availability)	N/A	\$ 875.00	NEW FEE
BROADBAND FEE	5 Gbps (subject to capacity availability)	N/A	\$ 3,125.00	NEW FEE
BROADBAND FEE	10 Gbps (subject to capacity availability)	N/A	\$ 5,000.00	NEW FEE
BROADBAND FEE	Port fee (monthly recurring charge)	N/A	\$ 250.00	NEW FEE
BROADBAND FEE	Additional port (each)	N/A	\$ 500.00	NEW FEE
BROADBAND FEE	Setup fee (one time)	N/A	\$ 2,500.00	NEW FEE
BROADBAND FEE	Quarter rack colocation space			
BROADBAND FEE	Quarter rack colocation space	N/A	\$ 1,000.00	NEW FEE
BROADBAND FEE	Setup fee (one time)	N/A	\$ 2,500.00	NEW FEE
BROADBAND FEE	Business Internet Service (monthly recurring charge)			
BROADBAND FEE	300 Mbps (subject to capacity availability)	N/A	\$ 149.00	NEW FEE
BROADBAND FEE	1 Gbps (subject to capacity availability)	N/A	\$ 299.00	NEW FEE
BROADBAND FEE	up to 10 Gbps (subject to capacity availability)	N/A	TBD upon Building Audit	NEW FEE
BROADBAND FEE	Installation 300 Mbps (one time)	N/A	\$ 129.00	NEW FEE
BROADBAND FEE	Installation 1Gbps (one time)		\$ 379.00	

COURT FEES

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
COURT	Court Cost	\$ 30	\$ 30	NO CHANGE
COURT	Surcharge - Criminal Violation	\$ 20	\$ 20	NO CHANGE
COURT	Surcharge - Traffic Code Violation	\$ 10	\$ 10	NO CHANGE
COURT	Jury Demand Fee	\$ 25	\$ 25	NO CHANGE
COURT	Witness Fee	\$ 5/day	\$ 5/day	NO CHANGE
COURT	Juror Fee-Engaged on Jury	\$6/day	\$6/day	NO CHANGE
COURT	Juror Fee-Attendance on Panel	\$3/day	\$3/day	NO CHANGE
COURT	Mileage Fees (witnesses and jurors)	\$0.15/mile	\$0.15/mile	NO CHANGE
COURT	Deferred Judgement Fee	\$ 75	\$ 75	NO CHANGE
COURT	Deferred Prosecution Fee	\$ 40	\$ 40	NO CHANGE
COURT	Insurance Dismissal Fee	\$ 10	\$ 10	NO CHANGE
COURT	Bench Warrant Fee	\$ 50	\$ 50	NO CHANGE
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration	NO CHANGE
COURT	Charitable Contribution	\$ 5	\$ 5	NO CHANGE
COURT	Collections Administration Fee	\$ 50	\$ 50	NO CHANGE
COURT	Stay of Execution Fee	\$ 25	\$ 25	NO CHANGE
COURT	Non-Resident Violator Compliance Fee	\$ 30	\$ 30	NO CHANGE
COURT	Outstanding Judgment Warrant Fee	\$ 30	\$ 30	NO CHANGE
COURT	Record Sealing Fee	\$ 65	\$ 65	NO CHANGE

POLICE DEPARTMENT

FEE TYPE	FEE TITLE	2022 FEE	2023 FEE	PROPOSED FEE CHANGE
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150	NO CHANGE
POLICE DEPARTMENT	VIN Inspection Fee	\$ 15.00	\$ 15.00	NO CHANGE
POLICE DEPARTMENT	Initial Sex Offender Registration	N/A	\$ 75.00	NEW FEE
POLICE DEPARTMENT	Sex Offender Annual Registration	\$ 25.00	\$ 25.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender Information Update	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Sex Offender Quarterly Registration	\$ 25.00	\$ 25.00	NO CHANGE
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	\$ 5.00	\$ 5.00	NO CHANGE
POLICE DEPARTMENT	Police Report Digital Evidence Flash Drive	N/A	8GB-\$3.00 per flash drive 32GB-\$5.00 per flash drive 1TB \$20.00 per flash drive	NEW FEE
POLICE DEPARTMENT	Police Report Fee	.25 per page	\$5.00 for first 10 pages \$0.25 per additional page	FEE CHANGE
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	\$ 30.00	\$ 33.58	FEE CHANGE
POLICE DEPARTMENT	Sex Offender De- Registration	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Video Redaction Fee	Cost of Third Party Contract	Cost of Third Party Contract	NO CHANGE

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TOWN OF EAGLE

DEBT SERVICE BY YEAR

Year	Series 2013 Water Enterprise Revenue Refunding Bond		Series 2018 Water Enterprise Bond: Colorado Water Resource Power & Development Authority		2007 Waste Water Loan: Colorado Water Resource Power & Development Authority		2011 Waste Water Loan: Colorado Water Resource Power & Development Authority		Series 2016 Sales Tax Revenue Bonds		Total Annual Debt Service	
	Principal	Interest	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees		
2023	\$ 258,339	\$ 15,626	\$ 659,649	\$ 330,269	\$ 725,208	\$ 168,275	\$ 66,196	\$ 12,590	\$ 110,000	\$ 211,738	\$ 2,557,889	
2024	266,037	7,928	669,583	323,394	746,856	145,877	67,526	11,260	115,000	207,338	2,560,798	
2025	-	-	680,928	309,644	768,504	126,417	68,883	9,902	120,000	202,738	2,287,016	
2026	-	-	694,329	296,394	790,152	100,532	70,268	8,518	125,000	197,938	2,283,130	
2027	-	-	709,588	283,394	849,684	44,050	71,680	7,105	130,000	192,938	2,288,439	
2028	-	-	720,873	270,644	889,036	-	73,121	5,665	135,000	187,738	2,282,076	
2029	-	-	732,782	258,644	-	-	74,591	4,195	140,000	182,338	1,392,549	
2030	-	-	742,627	249,444	-	-	76,090	2,696	145,000	176,738	1,392,594	
2031	-	-	750,411	240,644	-	-	77,620	1,166	150,000	170,938	1,390,778	
2032	-	-	776,563	213,552	-	-	-	-	155,000	164,938	1,310,052	
2033	-	-	800,638	188,510	-	-	-	-	160,000	158,738	1,307,886	
2034	-	-	810,202	180,310	-	-	-	-	170,000	150,738	1,311,250	
2035	-	-	815,052	174,135	-	-	-	-	180,000	142,238	1,311,425	
2036	-	-	839,945	151,606	-	-	-	-	190,000	133,238	1,314,788	
2037	-	-	880,948	112,072	-	-	-	-	195,000	123,738	1,311,757	
2038	-	-	899,667	88,730	-	-	-	-	205,000	114,475	1,307,872	
2039	-	-	943,008	48,465	-	-	-	-	215,000	104,738	1,311,211	
2040	-	-	964,745	24,367	-	-	-	-	225,000	94,525	1,308,637	
2041	-	-	-	-	-	-	-	-	235,000	83,838	318,838	
2042	-	-	-	-	-	-	-	-	250,000	72,675	322,675	
2043	-	-	-	-	-	-	-	-	260,000	60,800	320,800	
2044	-	-	-	-	-	-	-	-	270,000	48,450	318,450	
2045	-	-	-	-	-	-	-	-	285,000	35,625	320,625	
2046	-	-	-	-	-	-	-	-	465,000	14,725	479,725	
Total	\$ 524,376	\$ 23,554	\$ 14,091,538	\$ 3,744,216	\$ 4,769,440	\$ 585,151	\$ 645,975	\$ 63,097	\$ 4,630,000	\$ 3,233,913	\$ 32,311,259	

Funding:	Water Fund Operating Revenues	Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Sales Tax Capital Improvement Fund - Sales tax at 0.5%.
Interest Dates:	June 1 and December 1	February 1 and August 1	February 1 and August 1	May 1 and November 1	June 1 and December 1
Date of Issue:	July 26, 2013	May 24, 2018	May 31, 2007; refunded in 2016	January 21, 2011	September 9, 2016
Interest Rate:	2.98%	2.5% -5%	3.5%	2%	4% - 5%
Amount of Issue:	\$2,605,868	\$16,841,882	\$11,505,912 plus premium \$494,088	\$1,288,966	\$5,200,000 plus premium \$967,936

2022 Projected Debt Service Coverage Ratio:

Gross Revenues	5,564,651	5,564,651	3,681,800	3,681,800	\$ 1,038,920
Operating Expenses	3,475,550	2,759,597	1,863,116	2,677,813	40,500
Budgeted Net Revenues	\$ 2,089,101	\$ 2,805,054	\$ 1,818,684	\$ 1,003,987	998,420
2022 Debt Service	273,965	989,918	893,483	78,786	321,738
2022 Projected Debt Service Coverage Ratio	763%	283%	204%	1274%	310%
Debt Service Coverage Ratio by Fund	244%		195%		310%

Projected Debt Service Coverage Ratio Calculation = Budgeted Net Revenues* / Debt Service

* Budgeted Gross Revenues (For specific Fund)

Less Budgeted Operating Expenses (For specific Fund - excludes capital improvements & debt service on on outstanding Debt)

Budgeted Net Revenues

Debt Service Coverage Ratio (DSCR): is a measure of the Town's ability to repay any loans or debt obligations over the course of a year. The greater the DSCR is over 1 or 100% indicates a better financial position.

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Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2023	2024	2025	2026	2027	TOTAL
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Capital Improvements Fund:

General Administration & IT

Council Chamber AV Upgrades	\$ 243,717	\$ -	\$ -	\$ -	\$ -	\$ 243,717
Security Cameras & Access Controls	\$ 52,325	\$ 52,325	\$ 47,725	\$ 47,725	\$ -	\$ 200,100
Smart Poles, lighting and wireless repeaters	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 500,000
Fiber expansion along Grand Ave to LBWTP	\$ 100,182	\$ -	\$ -	\$ -	\$ -	\$ 100,182
Fiber extending to Cemetery Tank	\$ -	\$ 37,100	\$ -	\$ -	\$ -	\$ 37,100
Civic Plus ATS Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Administration Total	\$ 646,224	\$ 339,425	\$ 47,725	\$ 47,725	\$ -	\$ 1,081,099

Streets

Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Sidewalk, Trees, etc.: Capitol Street between Highway 6 to 5th	-	200,000	2,000,000	-	-	2,200,000
Grand Avenue Improvements	578,000	1,250,000	1,250,000	20,000,000	20,000,000	43,078,000
Street Lights-Market St. LED Conversion	44,100	-	-	-	-	44,100
Sidewalk/Trail: Pedestrian Trail Cemetery Connection	-	253,575	-	-	-	253,575
Nogal Road and Highway 6 Street Light	44,100	-	-	-	-	44,100
Public Works Bins	-	110,250	-	-	-	110,250
Public Works Hut	-	275,625	-	-	-	275,625
Handicap Ramps and Sidewalks "Safe Routes to School"	-	-	145,861	-	-	145,861
Sidewalk/Trail: Brush Creek Road - Pathway connection.	-	-	243,101	-	-	243,101
Sidewalk/Trail: Sixth Street between Capitol Street and Town Park	-	-	243,101	-	-	243,101
Handicap Ramps ADA Replacements	30,000	30,000	30,000	30,000	30,000	150,000
Streets Total	\$ 1,046,200	\$ 2,119,450	\$ 3,912,063	\$ 20,030,000	\$ 20,030,000	\$ 47,137,713

Buildings & Grounds

Pool and Ice Capital Improvements Funding	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Art Mural	425,000	-	-	-	-	425,000
Town Hall Exterior Parking Lot	21,000	-	-	-	-	21,000
Town Hall Roof Top Unit	63,500	-	-	-	-	63,500
Town Hall Charging Station	50,000	-	-	-	-	50,000
Town Hall Solar	110,250	-	-	-	-	110,250
Building Assessments - Implementation	100,000	100,000	100,000	100,000	100,000	500,000
Public Works Charging Station	-	30,000	-	-	-	30,000
Pavilion Solar	-	55,125	-	-	-	55,125
Public Works Expansion design	-	441,000	4,630,500	-	-	5,071,500
Visitor Center & Bathrooms	-	75,000	750,000	-	-	825,000
Studio - Floor	-	-	20,500	-	-	20,500
Information Center Solar	-	-	46,305	-	-	46,305
Town Park Solar	-	-	34,729	-	-	34,729
Studio Solar	-	-	48,620	-	-	48,620
Irrigation Intake Improvements	-	-	121,551	-	-	121,551
Building & Grounds Total	\$ 819,750	\$ 751,125	\$ 5,802,205	\$ 150,000	\$ 150,000	\$ 7,673,080

Public Safety

Patrol Room Upgrades & Detective Office Improvements	14,000	-	-	-	-	14,000
License Plate Reader	22,794	-	-	-	-	22,794
Radar Feedback Signage	-	12,123	-	-	-	12,123
Public Safety Total	\$ 36,794	\$ 12,123	\$ -	\$ -	\$ -	\$ 48,917

Total Capital Improvements Fund	\$ 2,548,968	\$ 3,222,123	\$ 9,761,993	\$ 20,227,725	\$ 20,180,000	\$ 55,940,809
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Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2023	2024	2025	2026	2027	TOTAL
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General Fund - Streets

Street Resurfacing - E. & W. Double Hitch, Robins Egg, W. Haystack Drive, Sawmill Circle, Deep Edy Cove, Castle Drive, and King Road	700,000	-	-	-	-	700,000
Street Resurfacing - Howard Street, Wall, Washington, McIntire, Capitol Street, Whiting, Young, Church, and Hilltop	-	735,000	-	-	-	735,000
Street Resurfacing - Sylvan Lake Road (various locations), Lime Park, 7 Hermits, Fourth of July Road, Hernage Creek Road, Harrier Circle, and Bunkhouse Place	-	-	771,750	-	-	771,750
Street Resurfacing - Chambers Ave, Sawatch Road, Marmot Lane, Loren Lane, Fairgrounds Road, and Market Street	-	-	-	810,338	-	810,338
Street Resurfacing - Grand Avenue Improvements	-	-	-	-	850,854	850,854
General Fund - Streets Total	\$ 700,000	\$ 735,000	\$ 771,750	\$ 810,338	\$ 850,854	\$ 3,867,942

Fleet

Patrol Vehicle - (Public Safety)	\$ 158,657	\$ 182,717	\$ 192,020	\$ 203,304	\$ 215,258	\$ 951,956
Administrative Police Vehicle - (Public Safety) - Chief	56,575	-	-	-	-	56,575
4900 Snow Plow Truck - 2019 (Streets)	-	-	-	175,000	-	175,000
Street Sweeper - (Streets)	-	-	-	-	385,000	385,000
Bobcat Multi-tool #1 (Streets)	-	-	135,000	-	-	135,000
Air Compressor Trailer/185 Atlas (Streets)	-	-	34,000	-	-	34,000
PJ Goose Neck Trailer (Streets)	-	-	-	-	35,000	35,000
Marathon Crack Seal Trailer - 2012 (Streets)	-	-	-	-	45,000	45,000
Ford F-250 (B&G)	-	60,000	-	-	-	60,000
Ford F-250 (B&G)	60,000	-	-	-	-	60,000
Ford F-150 Crew Cab (Engineering)	60,000	-	-	-	-	60,000
Ford F-350 (B&G)	70,000	-	-	-	-	70,000
Ford F-350 Plow/Sander (WW)	-	75,000	-	-	-	75,000
Ford F-350 Service Bed (Streets)	-	75,000	-	-	-	75,000
Ford F-150 Extended Cab (Engineering)	-	60,000	-	-	-	60,000
Ford F-250 Super Duty (Water)	-	-	60,000	-	-	60,000
Ford F-550 Hook Truck (Streets)	-	-	125,000	-	-	125,000
Ford F-150 (WW)	-	-	-	60,000	-	60,000
Ford F-150 (Water)	-	-	-	60,000	-	60,000
Ford F-350 Plow/Sander (Streets)	-	-	-	-	90,000	90,000
Ford F-350 Plow/Sander (Streets)	-	-	-	-	70,000	70,000
John Deere 1435 Mower/Broom (B&G)	-	-	-	-	75,000	75,000
John Deere 301- A Tractor (B&G)	63,654	-	-	-	-	63,654
Ventrac 3400 (B&G)	-	-	-	-	128,000	128,000
Toro Z Master (B&G)	-	-	-	28,000	-	28,000
Toro Z Master (B&G)	-	-	-	-	28,000	28,000
Fleet Total	\$ 468,886	\$ 452,717	\$ 546,020	\$ 526,304	\$ 1,071,258	\$ 3,065,185

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2023	2024	2025	2026	2027	TOTAL
Water Fund						
Cemetery Tank	3,555,000	-	-	-	-	3,555,000
Communication Tower - Cemetery Tank x2	105,000	-	-	-	-	105,000
Communication Tower - Upper Kaibab & additional site	105,000	-	-	-	-	105,000
UBWTP - Valve replacement	60,750	-	-	-	-	60,750
Fiber along Grand Ave to lower water in partnership with Holy Cross Energy	80,146	-	-	-	-	80,146
Security Cameras and Access Controls	22,632	-	-	-	-	22,632
Converting Water connections to Town Wireless	52,000	-	-	-	-	52,000
Water campus landscaping Xeriscape	10,000	-	-	-	-	10,000
Water Line: Adams Rib School House PRV	250,000	-	-	-	-	250,000
Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	55,125	202,584	-	-	-	257,709
Water Line: Brooks Lane Water Main	55,125	324,135	-	-	-	379,260
Lower Eby Creek Tank and Booster Pump Station Replacement	100,000	750,000	-	-	-	850,000
Water Line: Brush Creek Transmission Main Replacement - Phase III	186,714	1,867,142	-	-	-	2,053,856
Fairgrounds Water Main Loop	262,858	2,628,579	-	-	-	2,891,437
Fencing for Water Properties	78,750	78,750	78,750	-	-	236,250
Reserve at Hockett Gulch Upsizing Water Line	198,752	-	-	-	-	198,752
Disaster Plan - Pump & Hose for LBWTP	-	30,000	75,000	-	-	105,000
Generator on trailer / electrical work at pump houses	-	-	100,000	-	-	100,000
Water Line: Downtown Distribution: Capitol Street: 2nd to 5th Street & Fourth Street: Broadway to Capitol	-	40,000	400,000	-	-	440,000
Water Line: Howard Street Water Main: 2nd Street to 6th Street	-	50,000	500,000	-	-	550,000
Eby Creek Lower Tank Replacement	-	300,000	3,500,000	-	-	3,800,000
UBWTP: 2 MG Tank Rehab	-	-	250,000	2,500,000	250,000	3,000,000
UBWTP: Lifecycle replacement and regulatory upgrades	-	-	350,000	3,600,000	-	3,950,000
Fiber extending to upper water facilities through Frost Creek area in partnership with Holy Cross Energy	-	-	370,000	-	-	370,000
Eagle Ranch Redundant Booster/Haymeadow interconnect	-	-	-	250,000	2,500,000	2,750,000
Brush Creek Transmission Main Replacement - Ouzel to Sylvan Lake Road	-	-	-	78,750	1,500,000	1,578,750
I-70 Water Main Loop	-	-	-	-	2,066,361	2,066,361
Eagle Ranch Filing 26: Water Flush Station / Prv Main Extension / Water Tank mixing (PAX)	-	-	-	-	250,000	250,000
Eby Creek Upper Tank	-	-	-	-	300,000	300,000
Water Fund Total	\$ 5,177,852	\$ 6,271,190	\$ 5,623,750	\$ 6,428,750	\$ 6,866,361	\$ 30,367,903

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2023	2024	2025	2026	2027	TOTAL
Waste Water Fund						
Fiber along Grand Ave to lower water in partnership with Holy Cross Energy	\$ 20,036	\$ -	\$ -	\$ -	\$ -	\$ 20,036
Security Cameras and Access Controls	22,632	-	-	-	-	22,632
Converting WW connections to Town Wireless	13,000	-	-	-	-	13,000
Main Under Eagle River from Fairgrounds	220,500	2,500,000	-	-	-	2,720,500
WWTP: Replumbing	50,000	-	-	-	-	50,000
Water/Wastewater campus landscaping. Xeriscape	10,000	-	-	-	-	10,000
Headworks Screen	315,000	-	-	-	-	315,000
Brush Creek and Eagle River Temperature Monitoring Stations	50,000	-	-	-	-	50,000
Mixing Zone in Eagle River	250,000	2,500,000	-	-	-	2,750,000
Nutrient Criteria Nitrogen	200,000	200,000	10,000,000	10,000,000	-	20,400,000
Collection System Repair and Improvements	50,000	50,000	50,000	50,000	50,000	250,000
WWTP: Clarifier piping and valving	-	110,250	-	-	-	110,250
Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th Street south	-	50,000	467,386	-	-	517,386
Sanitary Sewer Piers across Eagle River	-	220,500	2,315,250	-	-	2,535,750
Arsenic Limit	-	-	-	15,000,000	-	15,000,000
Grand Avenue Wastewater Infrastructure Improvements	-	-	-	144,703	1,519,383	1,664,086
West Eagle Collection System / Brush Road Extension Collection System Improvements.	-	-	-	-	517,109	517,109
Whiting Blacklot (Parallel to Hilltop)	-	-	-	-	40,203	40,203
Waste Water Fund Total	\$ 1,201,168	\$ 5,630,750	\$ 12,832,636	\$ 25,194,703	\$ 2,126,695	\$ 46,985,952
Stormwater Fund						
Third Street Storm Drain	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000
Town Park - Drainage, parking improvements	-	-	-	231,525	-	231,525
Bluffs Water Quality Outfall @ Eagle River	-	-	-	-	303,877	303,877
Grand Avenue Stormwater Infrastructure Improvements	-	-	-	-	-	-
Chambers Avenue / Marmot Lane Storm Drain	-	-	-	-	-	-
Stormwater Fund Total	\$ -	\$ -	\$ 210,000	\$ 231,525	\$ 303,877	\$ 745,402

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2023	2024	2025	2026	2027	TOTAL
Sales Tax Capital Improvement Fund						
Eagle River Water Park - Rapid Blocs	40,000	40,000	15,000	-	-	95,000
Brush Creek Park - Playground Equipment	500,000	-	-	-	-	500,000
Haymaker Trailhead Bike Park and Beginner Skills Loop Contribution	200,000	-	-	-	-	200,000
Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side	110,250	-	-	-	-	110,250
Eby Creek Road - Pond Road Sidewalk Extension	30,000	-	-	-	-	30,000
Eagle River Water Park - Bouldering Feature	-	350,000	-	-	-	350,000
Eagle River Water Park - Park Lighting	-	90,000	-	-	-	90,000
Eagle River Water Park - Public Art	-	40,000	-	-	-	40,000
Dog Park Improvements	-	45,000	-	-	-	45,000
Eagle River Water Park - Chambers Park Path Connection	-	-	350,000	-	-	350,000
Eagle River Water Park - Downtown Bridge	-	-	1,000,000	-	-	1,000,000
Eagle River Water Park - Shower Tower	-	-	-	100,000	-	100,000
Whiting Park - Pour-in-Place	-	-	-	100,000	-	100,000
Skateboard Park	-	-	-	500,000	-	500,000
Brush Creek Valley Ranch Improvements: Paved Recreation Path along Brush Creek Road	-	-	-	40,000	-	40,000
Terrace Park - Playground	-	-	-	-	300,000	300,000
Eagle River Water Park - Slalom Gates	-	-	-	-	90,000	90,000
Sales Tax Capital Improvement Fund Total	\$ 880,250	\$ 565,000	\$ 1,365,000	\$ 740,000	\$ 390,000	\$ 3,940,250
Open Space Fund						
Children's Fishing Pond Improvements	30,500	-	-	-	-	30,500
Wildlife Interpretive Signage Project	50,000	-	-	-	-	50,000
Multilingual signage and educational signage	60,000	-	-	-	-	60,000
Open Space and Trails Master Plan Implementation Phase 1 - NEPA and Planning Process	30,000	120,000	-	-	-	150,000
Restoration project/habitat improvements on open space Phase 1	-	80,000	-	-	-	80,000
Open Space Wayfinding Signage and Information project	-	-	55,000	-	-	55,000
Restoration Project/Habitat Improvements on Open Space Phase 2	-	-	100,000	-	-	100,000
Open Space and Trails Master Plan Implementation Phase 2 - NEPA and Planning Process	-	-	-	35,000	150,000	185,000
Haymaker Trailhead Improvements	-	-	-	100,000	-	100,000
Open Space Total	\$ 170,500	\$ 200,000	\$ 155,000	\$ 135,000	\$ 150,000	\$ 810,500
Grand Total	\$ 11,147,624	\$ 17,076,780	\$ 31,266,149	\$ 54,294,345	\$ 31,939,045	\$ 145,723,943

2023 CAPITAL PROJECT DESCRIPTIONS

Capital Improvements Fund – General Administration & IT

Council Chambers AV Upgrades

Description: Complete redesign and installation of Council Chambers. A professional 136" direct-view HD LED display installed behind dias. Two additional 98" monitors at the rear wall flanking enclosed balcony enabling viewing from dias and a variety of seating arrangements. Guest input readily available to the system via HDMI cable connection at the guest podium or control station. Integrated videoconferencing via MS Teams. HD PTZ cameras centered with display at the front wall facing the audience and second camera at the back of the room facing the dias. Professional recording/streaming integrated for recording/streaming. Distributed audio system to include 12 pendant style ceiling loudspeakers. 2 handheld wireless microphones and 2 lavalier style wireless microphones will compliment hardwired discussion systems at the dias. These discussion systems feature a 10" touch screen, 5MP camera, integrated loudspeaker, and gooseneck microphone. Reprogramming of the existing Crestron system to work with the new design.

Budget: 2023 \$243,717

Security Cameras and Access Controls

Description: Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Information Center (high priority for PW and PD):

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor dome camera – near info center entrance
- Outdoor camera at info center facing restroom facility

Town Park (high priority for PW and PD):

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom maintenance room entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor camera facing stage west w speaker/mic
- Outdoor camera facing stage east
- Outdoor camera facing rear ramp of stage
- Outdoor camera facing audience/restroom building
- Outdoor dome camera – near east
- Outdoor dome camera – near west
- Outdoor dome camera – near garage entrance
- Stage automated door lock
- Stage automated door lock

Brush Creek:

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor camera parking
- Outdoor camera playground

2023 CAPITAL PROJECT DESCRIPTIONS

- Outdoor camera pavilion deck east
- Outdoor camera pavilion deck west
- Outdoor dome camera – pavilion entrance
- Pavilion automated door lock main entrance
- Public Works:
 - Indoor camera facing front desk/door
 - Indoor camera in shop area
 - Outdoor camera facing gate
 - Outdoor camera facing loader barn
 - Outdoor camera facing parking lot
 - Main Entrance and/or Employee Entrance automated door lock
 - Outdoor dome camera – near telecom shelter entrance
 - Outdoor camera facing generator/telecom shelter/breakroom door
 - Telecom automated door lock – collocation side
 - Telecom automated door lock – Town side
 - Gate Controls w camera

- Town Hall
 - Outdoor camera facing parking lot entrance
 - Outdoor camera covering back parking
 - Outdoor camera covering front of building
 - Outdoor dome camera –main entrance
 - Outdoor dome camera –courts entrance
 - Outdoor dome camera –PD side entrance
 - Outdoor dome camera –employee entrance
 - Indoor camera in telecom room
 - Indoor camera in evidence room
 - Indoor camera in front hall room facing south
 - Indoor camera in front hall room facing north
 - Main entrance automated door lock
 - Telecom automated door lock
 - Employee entrance automated door lock
 - Evidence room automated door lock
 - Gate Controls w camera inbound
 - Gate Controls outbound

Budget:	2023	\$52,325
	2024	\$52,325
	2025	\$47,725
	2026	\$47,725

Smart Poles, Lighting, and Wireless Repeaters

Description: The Town of Eagle and the Downtown Development Authority have partnered to build Town Internet throughout the Broadway Corridor. To make the system more resilient and to provide coverage throughout additional business districts and areas of interest, we will be installing repeaters in the light fixtures throughout town. Approximately 40 light fixtures or other point of installation are budgeted per year which is expected to cover either a small business district or residential subdivision.

Budget:	2023	\$250,000 Chambers and Market Street
	2024	\$250,000 Capital and additional antennas along Broadway

2023 CAPITAL PROJECT DESCRIPTIONS

Fiber Expansion Along Grand Avenue

Description: The Town of Eagle has invested in wireless infrastructure throughout Town. The Fiber expansion project will connect key wireless nodes via fiber for redundancy and resiliency. Key sites include Lower Water Facilities, key water tanks, Upper Water Facility, Parks and other Town buildings or areas of interest.

Budget: 2023 \$100,182 Lower Water Facility in partnership with Holy Cross Energy*
2024 \$37,100 Cemetery Tank in partnership with Holy Cross Energy*

*or other partner with conduit and/or aerial infrastructure. Other areas of interest.

Capital Improvements Fund – Streets

Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights

Description: Design, engineering, and construction of refuge island and flashing lights on Sylvan Lake Road for pedestrian safety.

Budget: 2023 \$350,000

Grand Avenue Improvements

Description: Planning, engineering, and construction for the redesign and expansion of Grand Avenue between Eby Creek road and Sylvan Lake Road.

Budget: 2023 \$578,000
2024 \$1,250,000
2025 \$1,250,000
2026 \$20,000,000
2027 \$20,000,000

Streets Lights – Market St. LED Conversion

Description: Convert all Market St. street lights to LED.

Budget: 2023 \$44,100

Nogal Road and Highway 6 Street Light

Description: Installation of a street light on Highway 6 and Nogal Road to improve lighting.

Budget: 2023 \$44,100

Handicap Ramps ADA Replacements

Description: Annual spending on replacing and or installing handicap ramps around the Town that are ADA compliant.

Budget: 2023 \$30,000
2024 \$30,000
2025 \$30,000
2026 \$30,000
2027 \$30,000

2023 CAPITAL PROJECT DESCRIPTIONS

Capital Improvements Fund – Buildings and Grounds

Pool and Ice Capital Improvements Funding

Description: Annual contribution for significant maintenance and capital expenditures for the Pool and Ice Rink Facilities to the Eagle Recreation Facility Advisory Corp. Both the Town of Eagle and Mountain Recreation contribute annually in equal amounts.

Budget:

2023	\$50,000
2024	\$50,000
2025	\$50,000
2026	\$50,000
2027	\$50,000

Art Mural

Description: Completion of the Art Mural and landscaping on the East side of Eby Creek Road in front of the Alpine Lumber storage building.

Budget: 2023 \$425,000

Town Hall Exterior Parking Lot

Description: Repaving the exterior parking lot of Town Hall.

Budget: 2023 \$21,000

Town Hall Roof Top Unit

Description: The Town has been replacing one roof top unit at Town hall on an annual basis, 2023 will be the last roof top unit to be replaced.

Budget: 2023 \$63,500

Town Hall Charging Station

Description: Installation of a charging station at Town Hall, for Town vehicles.

Budget: 2023 \$50,000

Town Hall Solar

Description: Installation of solar panels on Town Hall.

Budget: 2023 \$110,250

Building Assessment Implementation

Description: An identified amount of annual spending for completion of the Town's building Assessment that should be completed in 2023.

Budget:

2023	\$100,000
2024	\$100,000
2025	\$100,000
2026	\$100,000
2027	\$100,000

2023 CAPITAL PROJECT DESCRIPTIONS

Capital Improvements Fund – Public Safety

Patrol Room, Detective Office, and Corporal Office (Partial Carry Over from 2022)

Description: Add two and a half walls and a door near middle of patrol for detective office, add equipment to redesigned patrol room in order to create a shared workstation to account for new IT docking station conversion. This will also create secure spaces for officer equipment, team-member lockers and furniture. Also knock down a wall currently dividing two offices into one office. EPD is maxed on space and until a new shared PD/PW building is complete, we must find reasonable and cost-effective alternatives to provide for effective and efficient workspaces, while providing for security and privacy, with the addition of two Corporal FTE's. This was initially approved for 2022 but the IT MDT Conversion did not get approved. Not all of the funds were used. Requesting the funds be carried over plus an additional amount to create new work spaces of extra staff.

Budget: 2023/2024 \$14,000

License Plate Reader

Description: This is for One License Plate Reader. This is the version with two scanners, vehicle mounted, near the light bar. Law enforcement routinely uses them to aid public safety missions like recovering stolen vehicles and plates, identifying unlicensed drivers, collecting delinquent taxes/fines, assisting homeland security, supporting investigations, and more. ALPR system reads and processes license plates 24/7 in any weather. Its performance and deployment flexibility help you enforce laws and solve cases faster. Cameras read license plates, day or night, in any weather. A 2-Camera M7 Mobile LPR system by Elsag Mobile Plate Hunter. Installation by AvTech is included. One-time EOC License Fee included.

Budget: 2023 \$22,794

General Fund – Street Resurfacing

Street Resurfacing

Description: E. & W. Double Hitch, Robins Egg, W. Haystacker Drive, Sawmill Circle, Deep Edy Cove, Castle Drive, and King Road

Budget: 2023 \$700,000

Water Fund

Cemetery Tank

Description: The existing Cemetery Tank has served the core of the Eagle community since it was placed in service in the 1960s. The existing tank has a volume of approximately 300K US-Gallons and is nearing the end of its useful life. The Towns growth since the tank was installed and changing fire flow requirements means that the existing Tank is undersized for the Town's current and future

2023 CAPITAL PROJECT DESCRIPTIONS

water storage needs. Ultimately the Town is considering storing approximately 5.3 MG of potable water in the intown pressure zone to meet the Town's fire flow and water storage needs. The lifecycle replacement of the Cemetery Tank with a nominal 1.0 MG to 0.75 MG tank will allow for an additional 700K US-Gallons in the intown pressure zone while limiting site impacts and construction costs. Additional potable water storage volumes are being considered at other tank sites to meet the intown pressure zones ultimate water storage needs.

Budget: 2023 \$3,555,000

Communication Tower – Cemetery Tank x2

Description: Installation of two communications Towers on the Cemetery Tank once the Tank is completed.

Budget: 2023 \$105,000

Communication Tower – Upper Kaibab & Additional Site

Description: Installation of communications Tower on the Upper Kaibab Tank and additional site.

Budget: 2023 \$105,000

UBWTP - Valve Replacement

Description: The three way plug valves used to control the flow of sediment from the Upper Basin Water Treatment Plant into the drying beds have seized and no longer function. Staff believe that due to the age of the valves they can regain functionality if exercised and rehabbed. Staff will purchase a mechanical valve actuator that will ultimately to be used for annual distribution system maintenance to aid in maintaining gate valves. If needed the three-way plug valves will be replaced with 6X6X6" TEEs and horizontally oriented plug valves.

Budget: 2023 \$60,750

Fiber Expansion Along Grand Avenue

Description: The Town of Eagle has invested in wireless infrastructure throughout Town. The Fiber expansion project will connect key wireless nodes via fiber for redundancy and resiliency. Key sites include Lower Water Facilities, key water tanks, Upper Water Facility, Parks and other Town buildings or areas of interest.

Budget: 2023 \$80,146 Lower Water Facility in partnership with Holy Cross Energy*

*or other partner with conduit and/or aerial infrastructure. Other areas of interest.

2023 CAPITAL PROJECT DESCRIPTIONS

Security Cameras and Access Controls

Description: Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Lower Water

- Indoor pan/tilt facing CIP tank
- Indoor pan tilt in backwash corner
- Outdoor dome camera – entrance
- Outdoor camera facing gate
- Outdoor camera east side
- Outdoor camera west side
- Main entrance automated door lock
- Gate Controls w camera
- 4 Indoor WAPs (CIP, backwash, office, lab), Outdoor WAP for stream gauge

Budget: 2023 \$22,632

Wireless repeaters throughout town

Description: The Town of Eagle and the Downtown Development Authority have partnered to build Town Internet throughout the Broadway Corridor. To make the system more resilient and to provide coverage throughout additional business districts and areas of interest, we will be installing repeaters in the light fixtures throughout town. Approximately 40 light fixtures or other point of installation are budgeted per year which is expected to cover either a small business district or residential subdivision.

Budget: 2023 \$52,000

Water/Wastewater campus landscaping. Xeriscape

Description: Land Scaping & Xeriscape demonstration project will be located at the Water/Wastewater Campus. A landscaping project is needed to reduce dust that is impacting blowers at the WWTP process building and solids handling building as well as the MCC rooms at all wastewater buildings and the Lower Basin Water Treatment Plant.

Budget: 2023 \$10,000

Transmission Main: Adams Rib School House PRV

Description: Replacement of existing PRV and PRV vault originally installed in 1983. The existing PRV and valving at the Adams Rib School House on the Brush Creek Transmission main are beyond economical rehab. This project will replace the existing PRV, Vault, and fittings to match the construction of the current PRV at the old Brush Creek water treatment plant.

Budget: 2023 \$250,000

Water Line: Downtown Distribution

Description: Begin design work to replace and upsize water main on Fourth St. from Wall St. to Washington St.

Budget: 2023 \$55,125

2024 \$202,584

2023 CAPITAL PROJECT DESCRIPTIONS

Brooks Lane Water Main

Description: Begin design work to replace and upsize water main on Brooks Lane.

Budget: 2023 \$55,125
 2024 \$324,135

Lower Eby Creek Tank and Booster Pump Station Replacement

Description: The Lower Eby Creek Booster Pump Station and Water Storage Tank were constructed in the 1980s and have been in continuous service ever since. The booster pump station is currently below grade and due for lifecycle replacement. Additionally, the Lower Eby Creek Tank needs rehab or replacement. This project will begin with the replacement of the booster pump station, reconfiguration of piping, yard piping, and evaluation of the need to rehab or replace the existing tank. The existing Lower Eby Creek Tanks finished floor is approximately 20-feet below the other tanks serving the intown pressure zone increasing operational efforts.

Budget: 2023 \$100,000
 2024 \$750,000

Transmission Main: Brush Creek Transmission Main Replacement - Phase III

Description: Begin design work to replace the old transmission main pipe from the Hardscrabble Road crossing to Headquarters PRV. This section of pipe has begun to experience intermittent failures due to corrosion of the ductile iron pipe.

Budget: 2023 \$186,714
 2024 \$1,867,142

Fairgrounds Water Main Loop –

Description: Project pushed to 2024 to evaluate additional alternatives.

Budget: 2023 \$262,858
 2024 \$2,628,579

Fencing for Water Properties

Description: Security for water properties.

Budget: 2023 \$78,750
 2024 \$78,750
 2025 \$78,750

Reserve at Hockett Gulch Upsizing Water Line

Description: Per Reserve at Hockett Gulch development agreement, the Town will pay for the additional upsizing of the water main due to the benefit of the entire system.

Budget: 2023 \$198,752

2023 CAPITAL PROJECT DESCRIPTIONS

Wastewater Fund

Fiber Expansion Along Grand Avenue

Description: The Town of Eagle has invested in wireless infrastructure throughout Town. The Fiber expansion project will connect key wireless nodes via fiber for redundancy and resiliency. Key sites include Lower Water Facilities, key water tanks, Upper Water Facility, Parks and other Town buildings or areas of interest.

Budget: 2023 \$20,036 Lower Water Facility in partnership with Holy Cross Energy*

*or other partner with conduit and/or aerial infrastructure. Other areas of interest.

Security Cameras and Access Controls

Description: Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Lower WasteWater

- Indoor camera in RAS/WAS pump room
- Outdoor dome camera –entrance
- Main entrance automated door lock
- Gate Controls w camera
- Indoor WAP, Outdoor WAP for stream gauge

Solids Handling building

- Outdoor camera facing gate
- Outdoor camera facing WW
- Outdoor camera facing compost yard
- Indoor camera in telecom room
- Main entrance automated door lock
- Telecom automated door lock

Budget: 2023 \$22,632

Converting WW Connections to Town Wireless

Description: Converting Town broadband connection to Town wireless to reduce the cost of current provider services expenditures.

Budget: 2023 \$13,000

Main Under Eagle River from Fairgrounds

Description: Existing Main under Eagle River is unable to be videoed and approaching useful life. This project might be combined with the Fairgrounds Water Main Loop project for cost savings.

Budget: 2023 \$220,500
2024 \$2,500,000

WWTP: Replumbing

Description: Change non-potable to potable for WWTP facilities: Add better delineation between house water and potable water. Add centrifuge, thickener, screens, and grit classifier to potable water system. Add washer/dryer for staff.

Budget: 2023 \$50,000

2023 CAPITAL PROJECT DESCRIPTIONS

Water/Wastewater campus landscaping. Xeriscape

Description: Land Scaping & Xeriscape demonstration project will be located at Water/Wastewater Campus. Landscaping project is needed to reduce dust that is impacting blowers at the WWTP process building and solids handling building as well as MCC rooms at all wastewater buildings and the Lower Basin Water Treatment Plant.

Budget: 2023 \$10,000

WWTP: Headworks Screen

Description: Install 1 new 2mm to 3mm center flow screen to improve capture efficiency in headworks (equipment was quoted at \$210,000 March 2022). The existing spiral screens will be kept with one being online and one shelf spare. New screen will be run full time unless maintenance is needed. Alternatively, both screens could be replaced with center flow screens for \$500,000.

Budget: 2023 \$315,000

WWTP: Brush Creek and Eagle River Temperature Monitoring Stations

Description: Install permanent temperature monitoring stations in Brush Creek and the Eagle River to improve monitoring for next permit cycle in 2026. The WWTP permit requires instream monitoring on the Eagle River but neglects the impact of Brush Creek on the Eagle River. Monitoring Brush Creek and the Eagle River independently will allow for more informed decision making and aid in comments when the CDPHE-WQCD renews the Towns WWTP discharge permit.

Budget: 2023 \$50,000

WWTP: Mixing Zone in Eagle River

Description:

Budget: 2023 \$250,000
2024 \$2,500,000

WWTP: Nutrient Criteria Nitrogen

Description: Beginning of design work and facility alternatives analysis for TIN, Ammonia, and Nitrite limits in current permit.

Budget: 2023 \$200,000
2024 \$200,000
2025 \$10,000,000
2026 \$10,000,000

WWTP: Collection System Repair and Improvements

Description: This is a standing \$50,000 annual budget item to allow for collection system improvements based on CCTV inspections. This is currently required to achieve

2023 CAPITAL PROJECT DESCRIPTIONS

compliance with the Town's I&I compliance schedule in the effective discharge permit.

Budget:	2023	\$50,000
	2024	\$50,000
	2025	\$50,000
	2026	\$50,000
	2027	\$50,000

Sales Tax Capital Improvement Fund

Eagle River Water Park – Rapid Blocs

Description:

Budget:	2023	\$40,000
	2024	\$40,000
	2025	\$15,000

Brush Creek Park – Playground Equipment

Description:

Budget:	2023	\$500,000
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Haymaker Trailhead Bike Park and Beginner Skills Loop Contribution

Description:

Budget:	2023	\$200,000
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Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side

Description:

Budget:	2023	\$200,000
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Eby Creek Road - Pond Road Sidewalk Extension

Description:

Budget:	2023	\$30,000
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Open Space Fund

Children's Fishing Pond Improvement – Contribution Only

Description: Project incoordination with the Eagle Ranch Wildlife committee to make improvements to the Children's Fishing Pond in Eagle Ranch next to the Community Gardens.

Budget:	2023	\$30,500
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Wildlife Interpretive Signage Project

Description: A key recommendation from the Open Space and Trails Master plan is to invest in new interpretive signage in Town Open Space that provides educational

2023 CAPITAL PROJECT DESCRIPTIONS

material about local wildlife. This includes information about how to mitigate impacts on wildlife while recreating, the importance of keeping distance from wildlife (particularly in winter), the need to keep dogs on a leash, and the significance of respecting seasonal wildlife trail and open space closures. The Town would partner with Walking Mountains to design the signage and content. The proposed cost would pay for the design and production, with staff and volunteers assisting with installation.

Budget: 2023 \$50,000

Multilingual Signage and Educational Signage

Description: Multilingual Signage and Educational Signage at trail heads and on trails.

Budget: 2023 \$60,000

NEPA and Planning Contribution Open Space and Trails Master Plan Phase 1

Description: Town contribution to the National Environmental Policy Act (NEPA) surveying process for phase one of recommendations in the Open Space and Trails Master Plan. Costs will likely include hiring a consultant to lead the NEPA process. Projects to be considered in phase one include the good bit on Boneyard (trail connection between the bottom of Boneyard and the Bluffs), new intermediate/advanced DH in East Eagle, and reroutes required for two trail hubs in West Eagle (including Abrams Ridge, Abrams Gulch, and Mike's Night Out reroutes). These trail projects ranked as some of the most important for the community. Further, these trail projects will help manage recreational users by directing them to areas with information and signage and dispersing pressure on popular trails – creating significant benefits for the existing trail system. Other trail projects will build from the foundation developed here. Last, the NEPA process will strongly evaluate mitigation options as a project component. This might include trail/road rehab or habitat improvement projects.

Budget: 2023 \$30,000
2024 \$120,000

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ACCOUNT CLASSIFICATIONS

PERSONNEL SERVICES	SUPPLIES	CHARGES FOR SERVICE	DISCRETIONARY FUNDING	FIXED CHARGES	CAPITAL OUTLAY
Salaries & Wages	Stationery & Forms	Postage/Shipping	Community Requests	Insurance	IT Equipment
Overtime	Operating Supplies	Printing	Special Council Funding		Police Equipment
Bonuses	Office Supplies	Legal Notices			Construction Equipment
Auto Allowance	First Aid Supplies	Telephone/ Gas/ Electric			Public Works Equipment
Moving Expenses	Election Expenses	Plumbing/Heating/Electrical			Vehicles
Unemployment Insurance	Janitorial Supplies	Repair & Maintenance Service			Broadband
Workers Comp Insurance	Supplies for Resale (Info Center)	Janitorial Services			
Health/Dental/Life Insurance	Supplies for Consignment (Info Center)	Dues and Subscriptions			
Disability Insurance	Uniforms	Advertising/Marketing/Media			
Employee Assistance Program	Repair & Maintenance Supplies	Consultants			
Retirement Contributions	Gas & Oil	Legal Services			
Fringe Benefits	Minor Equipment	Community Survey			
FICA (Employer)	Hand tools	Public Relations			
	Employee Appreciation	Recruitment Expenses			
	Chemicals	Credit Card Service Fees			
		Tuition/Books/Training			
		Auditing/Accounting Services			
		Engineering Services			
		Computer Maintenance/support			
		Equipment Repair			
		Meeting Expense			
		Travel Expense			
		Treasurer Fees			
		Recording Documents			
		Events/Event Production			
		Other Contract Services			
		Reimbursable Planning Expense			
		Dispatch Services			
		Landscape & Tree Maintenance			
		Mapping			
		Vehicle Repair and Maintenance			
		Leased Equipment			

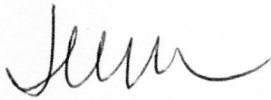
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PROOF OF PUBLICATION

STATE OF COLORADO)
)
COUNTY OF EAGLE)

I, Jenny Rakow, Town Clerk for the Town of Eagle, do solemnly swear and affirm that I published in full a true and correct copy of "ORDINANCE 21, SERIES 2022 AN ORDINANCE APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2023 BUDGET YEAR on the Town of Eagle's web site, www.townofeagle.org, on the 11th day of October 2022.

Witness my hand and seal this 9th day of November 2022.



Jenny Rakow Town
Clerk



Ordinance Effective Date:

November 19, 2022

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 21
(Series of 2022)

AN ORDINANCE APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2023 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2023 beginning January 1, 2023 and ending December 31, 2023, the sum of \$32,919,890 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

GENERAL FUND	
Operating Expenditures	\$ 11,515,005
Transfer to Other Funds	2,720,000
TOTAL GENERAL FUND	<u>\$ 14,235,005</u>
WATER FUND	
Operating Expenditures	\$2,485,632
Capital Expenditures	5,177,852
Debt Service	1,263,883
Transfer to Other Funds	104,374
TOTAL WATER FUND	<u>\$ 9,031,741</u>
WASTE WATER FUND	
Operating Expenditures	\$ 1,784,330
Capital Expenditures	1,201,168
Debt Service	972,269
Transfer to Other Funds	56,405
TOTAL WASTE WATER	<u>\$ 4,014,172</u>
REFUSE FUND	
Operating Expenditures	\$ 716,053
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	<u>\$ 736,053</u>
STORMWATER FUND	
Operating Expenditures	\$ 86,033
Capital Expenditures	
Transfer to Other Funds	
TOTAL STORMWATER FUND	<u>\$ 86,033</u>

CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	\$ 3,017,854
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 3,017,854</u>
SALES TAX CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	\$ 40,000
Capital Expenditures	880,250
Debt Service	322,238
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$1,242,488</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$ - .
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$ - .</u>
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 332,656
Capital Expenditures	170,500
Transfer to Other Funds	15,990
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 519,146</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$37,398
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$37,398</u>
GRAND TOTAL ALL FUNDS	<u>\$ 32,919,890</u>

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on November 8, 2022.

TOWN OF EAGLE, COLORADO

ATTEST:

Jenny Rakow, Town Clerk



Scott Turnipseed, Mayor

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 93
(Series of 2022)

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF EAGLE, COLORADO, FOR THE 2023 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has adopted the annual budget in accordance with the Local Government Budget Law and Town Charter on November 8, 2022; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$381,394; and

WHEREAS, the 2022 net total assessed valuation for the Town of Eagle, as certified by the County Assessor is \$165,751,310.

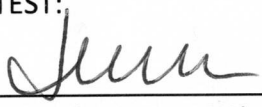
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

Section 1. That for the purpose of meeting general operating expenses of the Town of Eagle during the 2023 budget year there is levied a tax of 2.301 mills upon each dollar of the net total assessed valuation of all taxable property within the Town of Eagle for the year 2022.

Section 2. That the Finance Director is hereby authorized and directed to certify to the County Commissioners of Eagle County, Colorado, the mill levies for the Town of Eagle as hereinabove determined and set.

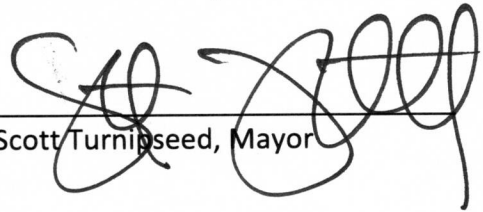
INTRODUCED, READ, PASSED, ADOPTED ON DECEMBER 13, 2022.

ATTEST:


Jenny Rakow, Town Clerk



TOWN OF EAGLE, COLORADO


Scott Turnipseed, Mayor

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 85
(Series of 2022)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2023, AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, The Town Council of the Town of Eagle has appointed Larry Pardee, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Larry Pardee has submitted a proposed budget to this governing body on October 11, 2022 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on October 11, October 25, and November 8, 2022 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 14,235,005
WATER FUND	9,031,741
WASTE WATER FUND	4,014,172
REFUSE FUND	736,053
STORMWATER FUND	86,033
CAPITAL IMPROVEMENTS FUND	3,017,854
SALES TAX CAPITAL IMPROVEMENTS FUND	1,242,488
CONSERVATION TRUST FUND	-
OPEN SPACE PRESERVATION FUND	519,146
DOWNTOWN DEVELOPMENT AUTHORITY FUND	37,398
TOTAL ALL FUNDS	<u>\$ 32,919,890</u>

SECTION 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
Non Property Tax	\$ 11,788,972
Property Tax	381,304
GENERAL FUND TOTAL	<u>\$ 12,170,276</u>
WATER FUND	
Non Property Tax	\$ 5,564,651
Property Tax	-
WATER FUND TOTAL	<u>\$ 5,564,651</u>
WASTE WATER FUND	
Non Property Tax	\$ 3,681,800
Property Tax	-
WASTE WATER FUND TOTAL	<u>\$ 3,681,800</u>
REFUSE FUND	
Non Property Tax	\$ 753,500
Property Tax	-
REFUSE FUND TOTAL	<u>\$ 753,500</u>
STORMWATER FUND	
Non Property Tax	\$ 93,000
Property Tax	-
STORMWATER FUND TOTAL	<u>\$ 93,000</u>
CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 4,084,356
Property Tax	-
CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$ 4,084,356</u>
SALES TAX CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 1,038,920
Property Tax	-
SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$1,038,920</u>
CONSERVATION TRUST FUND	
Non Property Tax	\$ 42,900
Property Tax	-
CONSERVATION TRUST FUND TOTAL	<u>\$ 42,900</u>

OPEN SPACE PRESERVATION FUND

Non Property Tax

\$ 436,850

Property Tax

-

OPEN SPACE PRESERVATION FUND TOTAL

\$ 436,850

DOWNTOWN DEVELOPMENT AUTHORITY FUND

Non Property Tax

\$ 20,000

Property Tax

17,398

DOWNTOWN DEVELOPMENT AUTHORITY FUND

\$ 37,398

TOTAL ALL FUNDS

\$ 27,903,651

INTRODUCED, READ, PASSED, ADOPTED at a regular meeting of the Town of Eagle Town Council held on the 8th day of November, 2022.

TOWN OF EAGLE, COLORADO

By:

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, CMC
Town Clerk



PROOF OF PUBLICATION

STATE OF COLORADO)
)
COUNTY OF EAGLE)

I, Jenny Rakow, Town Clerk for the Town of Eagle, do solemnly swear and affirm that I published in full a true and correct copy of "ORDINANCE 19, SERIES 2022 AN ORDINANCE REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2022 BUDGET YEAR." on the Town of Eagle's web site, www.townofeagle.org, on the 11th day of October 2022.

Witness my hand and seal this 9th day of November 2022.



Jenny Rakow Town
Clerk



Ordinance Effective Date:

November 19, 2022

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 19
(Series of 2022)

AN ORDINANCE REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2022 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2022 beginning January 1, 2022 and ending December 31, 2022, the sum of \$23,201,340 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

GENERAL FUND

Operating Expenditures	\$ 9,476,381
Transfer to Other Funds	3,215,000
TOTAL GENERAL FUND	<u>\$12,691,381</u>

WATER FUND

Operating Expenditures	\$ 2,091,893
Capitla Expenditures	302,000
Debt Service	1,264,533
Transfer to Other Funds	89,473
TOTAL WATER FUND	<u>\$3,747,899</u>

WASTE WATER FUND

Operating Expenditures	\$ 1,590,631
Capital Expenditures	30,800
Debt Service	971,180
Transfer to Other Funds	64,806
TOTAL WASTE WATER FUND	<u>\$ 2,657,417</u>

REFUSE FUND

Operating Expenditures	\$ 668,085
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	<u>\$ 688,085</u>

STORMWATER FUND

Operating Expenditures	\$ 38,965
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	<u>\$ 38,965</u>

CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	\$ 1,912,167
Transfer to Other Funds	
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 1,912,167</u>
SALES TAX CAPITAL IMPROVEMENT FUND	
Operating Expenditures	\$ 15,000
Capital Expenditures	650,331
Debt Service	321,438
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$ 986,769</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$ 24,000
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$ 24,000</u>
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 259,802
Capital Expenditures	114,000
Transfer to Other Funds	15,855
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 389,657</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$ 65,000
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$65,000</u>
GRAND TOTAL ALL FUNDS	<u>\$ 23,201,340</u>

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on November 8, 2022.

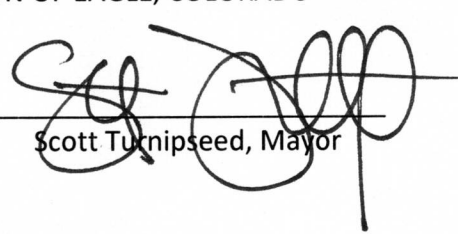
TOWN OF EAGLE, COLORADO

ATTEST:


Jenny Rakow, Town Clerk



By:


Scott Turnipseed, Mayor

Glossary/Acronyms

Accrual Basis: The basis of accounting under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, notwithstanding that the receipt of revenue or the payment of the expense may take place in whole or in part, in another accounting period.

Administrative Fees: An umbrella term for all fees and charges assessed by Town operations for services provided. Fees and charges are reviewed each year by the departments. Revisions may be recommended based on Town Council guidance, cost of services and other factors.

Adopted Budget: Budget amounts as originally approved by the Town Council at the beginning of the year and to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Amended Budget: Budget which includes changes to the Adopted Budget that are approved by the Town Council and transfers within the authority of management.

Appropriation: An authorization of a specific amount of money made by the Town Council which permits the Town to incur obligations and to make expenditures of resources.

Assessment Rate: The rate established by the State Legislature, based on a State Constitutional Provision, which, when applied to the actual value of real and personal property, determines the assessed value of property. Residential assessment rates change every re-appraisal (odd) year to keep the residential property taxes generated statewide to 45% of all property taxes. The current residential assessment rate is set at 7.15%. All other properties (vacant land, commercial, agriculture, etc.) have a fixed 29% assessment rate.

Assessed Valuation: The value that is established for real or personal property by the County Assessor for the purpose of levying property taxes.

Assets: Resources owned or held by a government which have monetary value.

Audit: The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence.

Balanced Budget: A balanced budget according to State budget law is defined as one where expenditures are not more than available revenues plus beginning fund balances. A structurally balanced budget is one in which current ongoing expenditures do not exceed current ongoing revenues.

Basis of Accounting: A term used when revenues, expenditures, and transfers are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing and characterization of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Bond: A financial instrument issued by a government promising to return a previously determined interest rate at a specified date or dates in the future, and the amount of money (principal) borrowed.

Budget: The financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated expenditures and operating transfer obligations.

Budget Transfer: A transfer of funds from one fund to another. Funds cannot be transferred between funds without the Town Council approval.

Capital Budget: The budget for capital outlay in the Capital Fund.

Capital Expenditure: An expenditure greater than \$5,000 for acquiring or constructing land, buildings, machinery, equipment, and improvements to these items with a useful life of greater than one (1) year, including all related costs to bring the item to a state of usefulness. In the case of improvements, the expenditure must extend the useful life of the item or significantly increase its value.

Capital Improvement Plan (CIP): The annual capital budgeting process that develops a multi-year capital budget.

Capital Outlay: Represents expenditures, which result in the acquisition or addition to the Towns capital assets.

Capital Projects: Major, non-recurring projects that have a purpose of acquiring, building or maintaining assets such as buildings, facilities, infrastructure and roadways.

Cash Accounting: a basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CIRSA: (Colorado Intergovernmental Risk Sharing Agency) is a municipal self-insurance pool dedicated to providing Colorado public entities with risk management coverage and resources.

Contract Service: Expenses that are usually incurred by entering into a formal agreement or contract with another party. Examples include architectural services and consultants.

Contributions: Funds derived from outside sources through agreements with another party.

Debt Service: The payment of principal, interest and bond reserve requirements on borrowed funds such as bonds.

Debt Service Fund: These funds are used to account for the principal, interest and the bond reserve requirements on borrowing funds such as bond issues.

Department: a major administrative division of the Town which has overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation: The allocation of the estimated cost of the expiration in the service life of capital assets attributable to wear and tear over the useful life of permanent structures, vehicles, equipment and infrastructure.

Employee: An authorized, budgeted position, which is included in the Town Pay Plan.

Enterprise Funds: Used to account for operations that are financed and operated similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Towns Enterprise Funds are the Water Fund, Waste Water Fund, and Refuse Fund.

Expenditure: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received, or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment for the above purposes are made.

Expenses: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which benefit the current fiscal period.

Fees: A general term used for any charge levied by a government associated with providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Towns fiscal year is the calendar year January 1 through December 31.

Fiscal Year Spending: Defined by the Taxpayer's Bill of Rights (TABOR Amendment) as all district expenditures and reserve increases except, as to both, those for refunds made in the current or next fiscal year of those from gifts, federal funds, collections for another government, pension contributions by employees, and pension fund earnings, reserve transfers or expenditures, damage awards, or property sales.

Fringe Benefits: These include social security, retirement, group health, dental, life and disability insurance.

Full-Time Equivalent Value (FTE): The FTE value is based on the number of hours per week an employee works. Generally, an employee who works 40 hours per week is considered as one (1) FTE.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions.

Fund Balance/Fund Equity: The difference between assets and liabilities.

GAAP (Generally Accepted Accounting Principles): Standards for financial accounting and reporting as primarily defined by the Government Accounting Standards Board.

GASB (Governmental Accounting Standards Board): The authoritative accounting and financial reporting standard-setting body for governmental entities.

General Fund: The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund revenues include sales tax, property taxes, licenses and permits, intergovernmental and other types of revenue. This fund accounts for most of the basic operating services including general government, general administration, community development, streets, engineering, buildings and grounds, public safety, municipal court, information center, and marketing and events.

General Obligation Bond: Bonds which the full faith and credit of the issuing government are pledged for payment.

Goal: A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grants: Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose or activity.

Highway User Tax Fund (HUTF) - Revenue that is derived from the state gasoline tax, and restricted for Road and Bridge activities. The State of Colorado allocates HUTF revenue to various local governments based on a formula established by law.

Home Rule: Statutory and constitutional provisions which allow municipalities to exercise powers of local self-government such as the administration and collection of local taxes. The Town of Eagle is a home rule town.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as streets.

Interfund Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated to expend in the funds receiving the transfer.

Intergovernmental Revenue: Revenue for other governments (i.e. County, State, Federal) in the form of grants, entitlements, or shared revenues.

Internal Service Funds: Funds that account for goods or services provided to other Town departments or agencies with the intention of recovering the full cost of the service.

Levy: To impose taxes or service charges for the support of Town activities.

Line Item Budget: A traditional approach to budgeting which categorizes expenditures and revenues in detail itemized by object for items such as salaries, supplies and services.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturity: The date on which the principal or stated value of investments or debt obligations are due and may be reclaimed.

Mill Levy (Tax Rate): The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.

Modified Accrual Accounting: A basis of accounting in which the revenue is recorded when susceptible to accrual i.e. both measurable and available within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term obligations are recorded when the liability is incurred or the long-term obligation paid.

Objectives: A method to accomplish an established goal.

Operating Budget: The expenditure plan for continuing every-day expenditures such as personnel, purchased services, operating and maintenance and operating capital.

Operating Expense: Those costs other than expenses for salaries, wages and fixed assets which are necessary to support the primary services of the organization. For example, office supplies, printing, internet and phone, heating, and repair and maintenance services.

Ordinance: A formal legislative enactment by the Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the Town.

Personnel Services: Salaries, wages, federal and state withholding, and fringe benefits such as insurance and retirement.

Property Tax: A tax which is levied on both real and personal property according to that property's valuation, assessment rate and mill levy.

Proposed Budget: The recommended Town budget submitted by the Town Manager and Staff to the Town Council by October 15th of each fiscal year.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds. The Town only has enterprise funds.

Resolution: A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Restricted Funds: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revised Budget: Most recent estimate of revenue and expenditures including additional appropriations made throughout the year and encumbrances carried over from the prior year.

Revenue: Funds the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants and interest income.

Special Revenue Funds: These funds are used to account for specific revenues that are legally restricted for particular purposes. These funds include the Conservation Trust Fund and Open Space Preservation Fund.

Statutory Town: Operates under Title 31 of the Colorado Revised Statutes. Statutory towns have an elected Mayor and board of trustees composed of the mayor and additional members elected at large. The Town is no longer a statutory Town beginning in 2020.

Supplemental Appropriation: An appropriation by the Town Council when there is a need to transfer budgeted and appropriated monies from one or more spending agencies in a fund to one or more spending agencies in another fund, or to transfer budgeted and appropriated monies between spending agencies within a fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.

TABOR (Taxpayer's Bill of Rights) – An amendment to the Colorado Constitution approved by the voters in November 1992. The Taxpayer's Bill of Rights has been incorporated in the State Constitution as Section 20 of Article X. The amendment limits growth in both state and local government revenue and expenditures, makes provision for annual elections, and requires voter approval for tax increases.

TABOR Reserve: Term applied to a reserve which is required by the TABOR Amendment. Starting in 1995 this reserve is 3% of "Fiscal Year Spending" excluding bonded debt service. This reserve is for use in declared emergencies only.

Town Council – Governing body of the Town of Eagle which includes seven elected members including the Mayor.

Transfers: Legally authorized intra-town transfers of appropriations from one Town fund to another Town fund. Revenue and expenditures are accounted for in both funds.

Unappropriated Reserves: Fund balances available at the close of the preceding year which are not appropriated in the annual budget.

Unassigned Funds: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Acronyms:

Article X, Section 20	– of the Taxpayer's Bill of Rights of Colorado
CIRSA	- Colorado Intergovernmental Risk Sharing Agency
CPI	– Consumer Price Index
DUI Enforcement	– Driving Under the Influence
G.A.	– General Administration
GAAP	– Generally Accepted Accounting Principles
GASB	– Governmental Accounting Standards Board
IGA	– Intergovernmental Agreement
LEAF grant	– Law Enforcement Assistance Funds
MEAC	– Marketing & Events Advisory Committee
MGD	- Million gallons per Day

PW	– Public Works
PY	– Prior Year
TABOR	– Taxpayer’s Bill of Rights
YE	– Yearend



To: Mayor and Town Council

From: Molly Furtado, Special Events Manager

Date: 1/24/2023

Agenda Item: Reallocate MEAC Funds from Mushroom Festival to Christmas on Broadway

REQUEST: Staff requests the Town Council's motion to approve reallocation of Marketing and Events Advisory Committee (MEAC) funding, in the amount of \$3,000, from the Mushroom Festival to Christmas on Broadway.

INTRODUCTION: The Council approved MEACs recommendation to allocate \$3,000 to the 2023 Mushroom Festival in 2023, which has since cancelled their event. The Downtown Business Alliance (DBA) requested funds for Christmas on Broadway but was denied funds due to the potential of it being a Town-produced event. After further discussion between Staff and the DBA, Staff advocates for the event to remain with the DBA. Staff requests the Town Council's approval to reallocate MEAC funds from the Mushroom Festival to Christmas on Broadway.

ANALYSIS: MEAC members followed the original intent of the process to allocate funds.

COMMUNITY INPUT: All reviews of funding requests were discussed at a special session MEAC meetings. Input was given by the event producers requesting funding in proposal form. Community input was also received during the December 8th Council meeting.

BUDGET / STAFF IMPACT:

The current 2023 Marketing and Events budget includes \$2,500 for Christmas on Broadway. The budgeted amount for Christmas on Broadway will be removed during the first supplemental budget amendment in 2023.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The implementation of the 2023 MEAC funding program aligns well with the Town of Eagle Strategic plan. These events will help us attract visitors to our community who will participate in the events or come to be a part of the audience. It will support and stimulate economic development by serving as seed money to drive revenue from visitors and participants of events. And many of these events help us to build and reinforce the active and outgoing culture of our town.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to **Approve** or **Deny** the reallocation of \$3,000 in MEAC Special Event Funds from the Mushroom Festival to Christmas on Broadway.



To: Mayor and Town Council

From: Cliff Simonton, Senior Planner
Town of Eagle Community Development

Date: January 24, 2023

Agenda Item: Resolution 05, Series 2023, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING THE SECOND AMENDMENT TO THE PRE-DEVELOPMENT AGREEMENT WITH EAGLE MEADOWS COLORADO, LLC

REQUEST:

Approval of a second amendment to the pre-development agreement between the Town of Eagle and Eagle Meadows Colorado LLC for properties located within the East Eagle Sub Area Plan boundary, extending the deadline for the rezoning of the properties to March 14, 2023.

BACKGROUND:

On September 27, 2022, Town Council approved resolution 80, Series 2022, which approved a pre-development agreement outlining responsibilities for the Town of Eagle and Eagle Meadows Colorado, LLC prior to the submittal of land use applications in the East Eagle Area. The agreement requires the Town to apply zoning consistent with the East Eagle sub-area Plan to approximately 125 acres of land east of Chambers Avenue by January 25, 2023.

The creation of a new Commercial General East zone district was necessary, and tasks and meeting schedules associated with the development, review and approval of the district became an issue. On December 13, 2023, Town Council approved Resolution 90, Series 2022, amending the pre-development agreement to extend the deadline for rezoning to February 28, 2023.

The Planning and Zoning Commission reviewed a draft of the new zone district on January 3, 2023, providing a number of observations and recommendations. At its meeting of January 10, 2023, Town Council reviewed recommendations of P&Z and Staff regarding the new zone district, providing both clarification and direction. Council then tabled approval of the attendant ordinance to their meeting of January 24, 2023, allowing changes to be incorporated.

The additional time required to review, adjust and approve the new zone district has again impacted the schedule necessary for the processing and review of the next and final step, the application for rezoning the Eagle Meadows properties. A second amendment to the pre-development agreement, extending the deadline for rezoning to March 14, 2023, is now necessary.

ANALYSIS:

This second amendment to the Pre-development Agreement extending the time frame for rezoning properties owned by Eagle Meadows Colorado LLC. is reasonable and necessary to meet the purposes and intents of the Agreement.

COMMUNITY INPUT:

None

BUDGET / STAFF IMPACT:

No change to that outlined in the agreements.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:

No Strategic Plan objectives are met through this amendment to a previous agreement.

RECOMMENDED ACTION OR PROPOSED MOTION:

I move to approve Resolution 05, Series 2023, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING THE SECOND AMENDMENT TO THE PRE-DEVELOPMENT AGREEMENT WITH EAGLE MEADOWS.

ATTACHMENTS:

- Second Amendment to the Pre-development Agreement
- Approval Resolution

SECOND AMENDMENT TO PRE-DEVELOPMENT AGREEMENT

THIS SECOND AMENDMENT TO PRE-DEVELOPMENT AGREEMENT (the "Second Amendment") is made and entered into this ____ day of _____, 2023 (the "Effective Date"), by and between the Town of Eagle, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, CO 81631 (the "Town"), and Eagle Meadows Colorado, LLC, a Colorado limited liability company with an address of 232 West Meadow Drive, Vail, CO 81657 ("EMC") (each a "Party" and collectively the "Parties").

WHEREAS, on September 27, 2022, the Parties entered into a Pre-Development Agreement (the "Agreement"), a copy of which is attached hereto as **Exhibit A**;

WHEREAS, on December 13, 2022, the Parties entered into the First Amendment to Pre-Development Agreement, extending a deadline for rezoning to February 28, 2023 (the "First Amendment"); and

WHEREAS, the Parties wish to further extend such deadline.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Section 3.a. of the Agreement, as amended by the First Amendment, is hereby amended to read as follows:
 - a. *Rezoning.* On or before March 14, 2023, the Town, at its own cost, shall finalize and act on an application to rezone the Property, which zoning shall comply with the East Eagle Sub-area Plan.
2. All other provisions of the Agreement shall remain in full force and effect as written.

IN WITNESS WHEREOF, the Parties have executed this Second Amendment as of the Effective Date.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

EAGLE MEADOWS COLORADO, LLC

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed, sworn to and acknowledged before me this _____ day of _____,
2023, by _____ as _____ of Eagle Meadows Colorado, LLC.

My Commission expires:

(SEAL)

Notary Public

EXHIBIT A

PRE-DEVELOPMENT AGREEMENT

THIS PRE-DEVELOPMENT AGREEMENT (the "Agreement") is entered into as of the 27th day of Sept., 2022 (the "Effective Date"), by and between the TOWN OF EAGLE, COLORADO, a Colorado home rule municipality with an address of P.O. Box 609, Eagle, CO 81631 (the "Town"), and RED MOUNTAIN RANCH PARTNERSHIP, LLLP, a Colorado limited liability limited partnership with an address of 232 West Meadow Drive, Vail, CO 81657 ("RMR") (each a "Party" and collectively the "Parties").

WHEREAS, RMR owns the real property more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Property");

WHEREAS, Eagle Meadows Colorado, LLC ("EMC") owns the real property adjacent to the Property, also shown on Exhibit A;

WHEREAS, EMC and RMR intend to develop the Property, along with the real property owned by EMC, along with Parcel A (Parcel# 193927400041) and Parcel F (Parcel #193927300040), also shown on Exhibit A (the "Development");

WHEREAS, the Parties wish to set forth their understanding of the terms and conditions upon which the Development will proceed.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term and Termination. This Agreement shall commence on the Effective Date, and shall continue until an application for a Development Permit is filed for the Property, or the execution of a Development Agreement outlining more specifically the terms and conditions of the Development, whichever occurs first.
2. Reserved Rights. Nothing in this Agreement shall constitute or be interpreted as a repeal of existing codes or ordinances or as a waiver or abrogation of the Town's legislative, governmental, or police powers to promote and protect the health, safety and general welfare of the Town or its residents.
3. Water Storage Tank. Provided that RMR complies with all provisions of this Agreement and the AA, and provided that Eagle Meadows Colorado LLC complies with its Pre-Development Agreement with the Town dated SEPTEMBER 27, 2022 (the "EMC Agreement"), the Town shall use its best efforts to, at its own cost, design and construct the water storage tank, including the associated pipelines, booster pumps, access road and other appurtenances necessary to serve the Development within the timeframes established in the EMC Agreement. Nothing in this

Agreement shall prohibit the Town from imposing increased tap fees at the time of building permit issuance to recover costs associated with the water storage tank.

4. RMR's Obligations.

a. *Water Tank.* Developer shall convey to the Town, at no cost, all property and easements necessary for the construction of the water storage tank, the access road and the associated pipelines, booster pumps, and other appurtenances. Prior to such conveyance, Developer shall, at its own expense, annex all necessary property to the Town.

b. *Construction of Public Improvements.* Except as expressly provided herein, Developer shall construct and install all public improvements required for the Development in accordance with the AA, the zoning of the property, the to-be-negotiated Development Agreement, the Town's applicable ordinances, codes and regulations and all other applicable law.

c. *Compliance with Law.* Developer shall at all times comply with all applicable law, including without limitation all current and future federal, state and local statutes, regulations, ordinances and rules relating to: the emission, discharge, release or threatened release of a Hazardous Material into the air, surface water, groundwater or land; the manufacturing, processing, use, generation, treatment, storage, disposal, transportation, handling, removal, remediation or investigation of a Hazardous Material; and the protection of human health, safety or the indoor or outdoor environmental, including without limitation the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601, *et seq.* ("CERCLA"); the Hazardous Materials Transportation Act, 49 U.S.C. § 1801, *et seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. § 6901, *et seq.* ("RCRA"); the Toxic Substances Control Act, 15 U.S.C. § 2601, *et seq.*; the Clean Water Act, 33 U.S.C. § 1251, *et seq.*; the Clean Air Act; the Federal Water Pollution Control Act; the Occupational Safety and Health Act; all applicable environmental statutes of the State of Colorado; and all other federal, state or local statutes, laws, ordinances, resolutions, codes, rules, regulations, orders or decrees regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect.

d. *Annexation.* Within 180 days of the Effective Date, RMR shall file a petition for annexation of Parcel A and Parcel F to the Town.

5. Indemnification. RMR agrees to indemnify and hold the Town harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity, in connection with, or on account of the performance of work in the Development by RMR, or its agents, contractors or employees pursuant to this Agreement, except to the extent any such claims, costs or liability arises from the negligent or intentional act or omission of the Town. RMR's obligation to indemnify the Town shall survive termination of this Agreement.

6. Remedies.

a. *Town.* The Town's remedies against RMR for RMR's breach of this Agreement include without limitation: the refusal to issue any Development Permit; the refusal to issue any building permit or certificate of occupancy; the revocation of any building permit in which was previously issued, but under which construction directly related to such building permit has not commenced; and any other remedy available at law.

b. *RMR.* RMR's remedies against the Town for the Town's breach of this Agreement are limited exclusively to breach of contract. In no event shall RMR be entitled to specific performance, economic damages, lost profits, consequential damages or punitive damages of any kind.

c. *Notice.* In the event of a breach by either Party, the non-breaching Party shall deliver written notice to the breaching Party of such breach and the breaching Party shall have 30 days from the date of such notice to cure the breach. If the breach is not cured, the non-breaching Party is entitled to the remedies specified above.

d. *Attorney Fees and Costs.* If any Party to this Agreement is required to commence legal action to enforce this Agreement, each Party shall be responsible for its own attorney fees and expenses in connection with such action.

7. Miscellaneous.

a. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Eagle County, Colorado.

b. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

c. *Integration.* Other than the AA, which shall remain in full force and effect, this Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

d. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

e. *Notice.* Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent prepaid, first class U.S. Mail to the Party at the address set forth on the first page of this Agreement.

f. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

g. *Modification.* This Agreement may only be modified upon written agreement of the Parties.

h. *Assignment.* Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other, which consent shall not be unreasonably withheld.

i. *Governmental Immunity.* The Town and its officers, attorneys and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

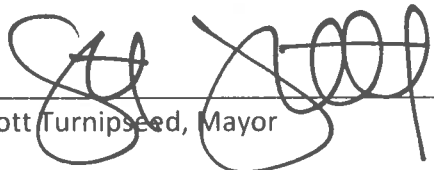
j. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

k. *Recordation.* This Agreement shall be recorded in the real estate records of the Eagle County Clerk and Recorder.

l. *Covenants.* The provisions of this Agreement shall be binding on all subsequent owners of the Property as covenants running with the Property, to be released only by the Town, unless this Agreement is otherwise terminated in accordance with its terms or by any Party pursuant to the terms of this Agreement. The benefits and burdens of this Agreement shall bind and inure to the benefit of all estates and interests in the Property and all successors in interest to the Parties to this Agreement, except as otherwise provided herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF EAGLE, COLORADO



Scott Turnipseed, Mayor

ATTEST:



Jenny Rakow, Town Clerk



RED MOUNTAIN RANCH PARTNERSHIP

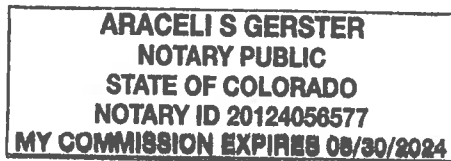
STATE OF COLORADO)
)ss.
COUNTY OF EAGLE)

Mervyn Lapin managing partner

Subscribed and sworn to before me this 30 day of September, 2022, by
Mervyn Lapin as Managing Partner of RED MOUNTAIN RANCH PARTNERSHIP, LLLP.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: August 30 2024 A. Gerster
Notary Public



TOWN OF EAGLE, COLORADO
RESOLUTION NO. 05
(Series of 2023)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
APPROVING THE SECOND AMENDMENT TO THE PRE-DEVELOPMENT AGREEMENT
WITH EAGLE MEADOWS, COLORADO

WHEREAS, on September 27, 2022, the Parties entered into a Pre-Development Agreement;

WHEREAS, on December 13, 2022, Town Council approved the First Amendment to Pre-Development Agreement, extending a deadline; and

WHEREAS, the Parties wish to further extend such deadline.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Second Amendment to Pre-Development Agreement is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to executed the Second Amendment on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON JANUARY 24, 2023.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: January 24, 2023

Agenda Item: Resolution 06, Series 2023 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the 2023 Pinnacol Assurance Workers Compensation Insurance Renewal Quote"

REQUEST: Staff is requesting the Town Council review and approve the 2023 Workers Compensation Insurance renewal from Pinnacol Assurance.

INTRODUCTION: The Town of Eagle works with Network Insurance Services, LLC annually obtain our workers compensation insurance from Pinnacol Insurance. The estimated premium for 2023 is \$83,692 with our current deductible level of \$500.

ANALYSIS: Estimated premiums increased significantly for 2023, by 22% or \$15,197, from \$68,495 in 2022 to \$83,692. 6% of the adjustment is due to payroll increases. The remaining 16% of the increase is due mainly to our increased Experience modification rate (EMOD) from 1.25 to 1.44. as well as general rate increases for specific positions. The Town's EMOD has increased due to recent significant workers comp injuries. The EMOD is based on a 3-year claims average. The Town's 2022 premium was based on claims between 2018-2020. The Town's 2023 premium is based on 2019-2021. The claims in 2018 (\$3,760) fell off the calculation and the 2021 claims (\$54K) were added to the EMOD calculation.

Historical Experience Modification Rate					
2018	2019	2020	2021	2022	2023
1.02	1.08	0.96	1.13	1.25	1.44

The Town pays the estimated premiums up front. At the end of the year, the Town's payroll is audited by Pinnacol and the Town either pays an additional amount of insurance or receives an audit credit.

The Town has not had CIRS bid on workers compensation insurance coverage in a few years due to CIRS not having competitive rates historically, however, with the increase in this year's quote, staff will investigate getting a quote for next year.

COMMUNITY INPUT: There has been no public input on this matter.

BUDGET / STAFF IMPACT: The estimated premium quote is within budgeted amounts. There will be no additional impact to the budget or staff.

STRATEGIC PLAN ALIGNMENT: This agenda item does not achieve any stated major objective; however, the Town must carry workers compensation coverage as required by law.

Guiding Principles achieved - Appropriate Investment and Sustainable Finances: It is our responsibility to ensure that we make an appropriate investment in our workers compensation insurance coverage to protect the Town's personnel.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to **approve** or **deny** Resolution 06, Series 2023, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving the 2023 Pinnacol Assurance Workers Compensation Insurance Renewal Quote"

ATTACHMENTS:

1. Resolution 06-2023
2. 2023 Pinnacol Assurance Renewal Quotation

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 06
(Series of 2023)

A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO,
APPROVING THE 2023 PINNACOL ASSURANCE WORKERS COMPENSATION
INSURANCE RENEWAL QUOTE

WHEREAS, the Town desires to obtain Workers Compensation insurance for fiscal year
2023;

WHEREAS, on December 8th, 2022, the Town received a 2023 Workers Compensation
Insurance estimated quote from Pinnacol Assurance in the amount of \$83,692 including all
credits; and

WHEREAS, pursuant to the Financial and Budget Policy adopted by the Town requiring all
contracts in excess of \$ 50,000 for professional services must be reviewed and approved by the
Town Council prior to commencement of signing the contract;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TOWN OF
EAGLE, COLORADO, THAT:

Section 1. The Town Council hereby approves the 2023 Property Casualty
preliminary contribution quotation provided by Pinnacol Assurance and directs the Town
Manager to sign on behalf of the Town.

RESOLVED, APPROVED AND ADOPTED ON January 24, 2023.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk

Insurance Cost Estimate

December 4, 2022
Policy #: 15465
LCM: Affinity

Town of Eagle
% Town Clerk
P.O. Box 609
Eagle, CO 81631

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

The premium estimate provided expires 30 days from issuance. After expiration of the premium estimate, please contact Pinnacol Assurance for an updated estimate.

Coverage Information for 15465

ESTIMATED PREMIUM

Location: Town of Eagle
200 Broadway
Eagle, CO 81631

Period: 01/01/2023 - 01/01/2024

Class	RT	Description	Emp	Payroll	Rate	Prem Charge
752005	EM	Waterworks operation & drivers	4.00	\$332,166	2.433600	\$8,084
758005	EM	Sewage disposal plant operation & drivers	2.00	\$172,894	1.762800	\$3,048
772005	EM	Police officers & drivers	10.00	\$871,017	3.042000	\$26,496
881005	EM	Clerical office employees NOC	23.00	\$1,237,338	.093600	\$1,158
881005	EO	Clerical office employees NOC	7.00	\$114,660	.093600	\$107
881105	BD	Municipal, township, county, non-salaried board member & trustee	8.00	\$124,800	.046800	\$58
901505	EM	Building or property management-all other employees	7.00	\$248,472	2.792400	\$6,938
910205	EM	Park NOC-all employees & drivers	2.00	\$89,248	2.433600	\$2,172
940205	EM	Street cleaning & drivers	5.00	\$317,137	3.728400	\$11,824
941005	EM	Municipal, township, county or state employee NOC	7.00	\$735,413	1.638000	\$12,046
Total for Town of Eagle				\$4,243,145		\$71,931

Description	Period	Adjustment	Amount
Ratable Manual Premium	01/01/2023 - 01/01/2024		\$71,931
Increased Limits (1,000,000/1,000,000/1,000,000)	01/01/2023 - 01/01/2024	1.011	\$791
Deductible Discount (\$500 Ded)	01/01/2023 - 01/01/2024	.980	\$1,439-
Experience Modification	01/01/2023 - 01/01/2024	1.440	\$31,365
Schedule Rating & Designated Provider	01/01/2023 - 01/01/2024	.925	\$7,699-
Cost Containment Credit	01/01/2023 - 01/01/2024	.950	\$4,747-
Premium Discount	01/01/2023 - 01/01/2024	.919	\$7,306-
Annual Policy Fee	01/01/2023 - 01/01/2024		\$160
Terrorism Insurance Coverage	01/01/2023 - 01/01/2024		\$212
Catastrophe Insurance Coverage	01/01/2023 - 01/01/2024		\$424
Net Estimated Annual Premium	01/01/2023 - 01/01/2024		\$83,692

(continued on next page)



To: Mayor and Town Council
From: Larry Pardee, Town Manager
Date: January 24, 2023
Re: Town Manager Report

Economic Development

- Michelle Morgan, Executive Director Chamber of Commerce, and I checked in on Friday, January 13th, and discussed the upcoming EPS – Economic Development Plan kickoff meeting. I shared with Michelle Sarah Dunmire, and Andrew Kundtsen will be reaching out to the Chamber too soon.
- Economic Vitality Committee (EVC) Mick Daly and I met on Friday, January 6, to review the draft agenda for EVC's next meeting on Tuesday, January 17, 2023.
 - Economic & Planning Systems (EPS) and the Town met Friday, January 13, 2023, to begin our project kickoff meeting and shared contact information to assist EPS in reaching out to our community groups to start working on the Town of Eagle's Economic Development Plan. The project's estimated completion date is May. Also, Sarah and Andrew joined the EVC meeting for a quick update on the economic plan timeline as we advance the project. EPS helped answer a few EVC questions.
 - *Community Builders organization will be working on the economic community dashboard. In addition, they will be assisting us in preparing the new community and business surveys to go out. These two are items directly linked to Our Town. Significant Objectives - Stimulate Economic Vitality and development.no. Strategic Goal: Create a survey for local businesses to ask what support they need to thrive and then begin to connect them to resources.*
- Downtown Development Authority (DDA) held their meeting on January 11 to discuss the work plan for 2023. The DDA board voted to approve a \$37,000 revised budget. In February, we have scheduled Sam Light, CIRSA General Counsel to help provide training for DDA-appointed officials' roles, organizational structure, and liability. The DDA website is updated and running. Lastly, DDA is considering changing dates and times to host their monthly meeting, no decision yet.
- The Eagle Valley Transit Authority (EVTA) Board held its second meeting on Wednesday, January 11th, at Avon Town Hall Chambers. The goal was to continue to set up administrative procedures and processes for EVTA priorities for 2023.
 - The EVTA board reviewed and approved RFPs for - Accounting, - Legal, - Banking, - Admin, - SIPA Service proposals (web hosting). In addition, the EVTA reviewed the draft budget and approved a budget resolution.

Outreach & Meetings – Updates on participation in community outreach opportunities, regional community meetings, and project-specific meetings:

- On Wednesday, January 11th, Eagle County Managers task force held its monthly meeting to discuss common challenges and opportunities to work together. In addition, we briefly discussed RTA transportation and our budget highlights for each agency for 2023.
- On Thursday, January 12th, I met with Craig Cohn and Tom Braun to begin high-level conversations regarding their plans for Eagle Health Care Center on the Sylvan Lake Road campus and the old Burger King sites. They have several themes and ideas they are exploring for both locations. We plan to continue meeting and discussing opportunities in the weeks to come.
- On Thursday, January 12th, Chad, Cliff, Tom, and I met with Kristin Kenney Williams and Ryan Tobin with Elmington Ping Lane Project. The discussion centered on a new conceptual site design that better aligns with the Eagle River Corridor subarea plan. Also discussed were access and rail crossings points should be located and how we need to collaborate to work with Union Pacific Railroad.
- Jennifer Collins hopes to have their final draft proposal to us sometime in the next few weeks on trash, single-stream recycling, and compost options for the Town of Eagle.

Administration & Organization

- Over the past month or so, Town staff has been analyzing projects that might be a good fit for the House Bill 1304 Grant, otherwise known as the Transformational Affordable Housing, Homeownership, and Workforce Housing Grant Program or TAG for short. After several meetings and much discussion, it was determined that the Brush Creek Road extension might be our best opportunity for this grant funding. While the Haymeadow development is under an obligation to construct (and pay for) the road extension, they are not required to do so until they have received building permits for 300 units. Eagle County is submitting a grant funding request for their project in West Eagle to fund the onsite infrastructure and help make the housing more affordable. The West Eagle project needs the Brush Creek Road extension for the 113 units currently proposed on the property. Town staff view this as an opportunity to construct the road extension sooner to benefit West Eagle, Haymeadow, and the Town as a whole. The staff has been working with the local DOLA representative to ensure that the Town would be competitive should a letter of intent and subsequent application be made. Staff is also preparing to begin negotiations with Haymeadow and Eagle County to ensure that we present the best possible application to the State. To qualify for this grant, the Town would need to agree to certain obligations, mainly awarding a contractor to perform the work by the end of 2024 and expending all awarded funds by the end of the year 2026. This grant requires a 25% minimum match and a Letter of Intent (LOI) is due by February 10th, with a full application submittal by February 28th.
- We have posted an RFP for consulting specialist specializing in strategic consulting, grant writing, and advocacy services to assist the Town of Eagle. The purpose is to invest in critical infrastructure, assets, and program improvements that increase our residents' quality of life and add to our vibrant economy without burdening the Town's residents.
- We are still advertising for our Assistant Town Manager opening and preparing for our second round of interviews in the next few weeks.
- The Town has drafted our first high-level work plan connected to the budget for 2023, our staff is working on finishing the draft, and our goal is to have a working draft ready by the end of January.
- The Town staff is working on a draft Town of Eagle energy use and carbon database to help track our current and future use.

WORK SESSIONS:

To help the Town Council keep track of upcoming work sessions, below is a table of topics to be discussed over the next several months. Since it takes planning to execute a work session, preparing in advance is helpful. Staff will keep this table in this report and make changes as needed. The topics are subject to change:

Date	Topic
October 11, 2022 (COMPLETED)	Public Hearing: 2023 budget presentation – Operating
October 25, 2022 (COMPLETED)	Public Hearing: 2023 budget presentation – Capital Plan
November 1 st , 2022	Economic Planning Systems Final Housing Assessment Report
November 8 th , 2022	Final Public Hearing – Adoption of the 2023 Budget
November 22, 2022 (Meeting Cancelled)	
December 6, 2022 (DELIVERED)	Sylvan Lake Road Traffic Calming and Improvement Project
December 27, 2022 (Meeting Cancelled)	
Date	Topic
January 3, 2023 (Meeting Cancelled)	
February 7 th , 2023	Eagle River Park Discussion
February 21 st , 2023 – (4:00 PM – 6:00 PM)	Mnt. Rec Board/Council - Eagle Outdoor Pool Discussion
March 7 th , 2023	
April 4 th , 2023	
May 2 nd , 2023	
Request for Additional Work Sessions	Topic



To: Mayor Turnipseed and Town Council

From: Cliff Simonton, A.I.C.P., Senior Planner
Chad Phillips, A.I.C.P., Community Development Director

Date: January 24, 2023

Agenda Item: Ordinance 01, Series 2023, Amending Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080 to create a new Commercial General East zone district in the Town's municipal code.

REQUEST:

For Town Council to approve Ordinance 01, Series 2023, amending Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080 of the Eagle Municipal Code, and establishing a new Commercial General East zone district specifically targeting the East Eagle area.

INTRODUCTION:

On January 10, 2023, Staff presented the framework and standards for a new Commercial General East zone district to Town Council. The [staff report](#) at that meeting detailed the need for the new zone district as a function of the pre-development agreement between the Town and the owners of property located in the East Eagle Character Area (east of Chambers Avenue). Town Council reviewed the proposed district and considered recommendations from Staff and the Planning and Zoning Commission. At the close of discussion, Council directed staff to adjust the uses allowed to include multi-family residential and above-street level residential, both requiring a special use permit. The use "single dwelling unit accessory to use permitted" was changed to "not permitted".

Design guidelines addressing public spaces, parking lot design, outdoor uses, residential uses, and pedestrian connectivity have been revised and made part of the new zone district standards, consistent with the purposes and intents of the East Eagle Sub-Area Plan. The ordinance presented this day details all text modifications necessary to insert the new Commercial General East Zone District into the municipal code, consistent with direction from Council.

ANALYSIS:

The text changes proposed for insertion into the exiting code have been developed by Clarion and staff to address the vision of the East Eagle Sub-Area Plan. That plan supports accessory employee units, and on-site employee housing throughout the area. The allowance for multi-family units and units above the street level, requiring review by the Town through the special use permit process, can serve to meet these objectives. This is a temporary measure as the Town's existing Code will be replaced in its entirety by the Recode Eagle effort later this spring. Standards and guidelines associated with the new Commercial General East District may be further refined between now and the Recode adoption.

COMMUNITY INPUT:

None received.

BUDGET / STAFF IMPACT:

No impact to the 2023 budget.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:

Furthering the purposes of the East Eagle Pre-development Agreement supports the Town's Strategic Plan as follows:

- *Stimulate Economic Vitality.* The new zone district, once applied, should work to enhance economic opportunity, and stimulate economic activity in the East Eagle character area.
- *Attract visitors.* The new zone district, once applied, is intended to allow uses and guide development that will attract travelers on Interstate 70 to the Town of Eagle.
- *Enhance the economic resiliency of the town government.* The diversity of uses allowed by the new zone district should add resiliency to the Town's economic framework.

RECOMMENDED ACTION OR PROPOSED MOTION:

I move to APPROVE Ordinance 01, Series 2023, An Ordinance of the Town Council of the Town of Eagle, Colorado, Amending Sections 4.04.010, 4.04.070, 4.04.090, 4.04.100, and 4.07.080 of the Eagle Municipal Code, creating a new Commercial General East zone district.

ATTACHMENTS:

- Ordinance 01, Series 2023

HUNN

PLANNING & POLICY, LLC.

January 18, 2023

Mr. Chad Phillips, Director
Town of Eagle Community Development Department
200 Broadway
P.O. Box 609
Eagle, CO. 81631

Re: Proposed Commercial General East Zone District Adoption

Chad,

On behalf of Red Mountain Ranch Partnership LLLP and Eagle Meadows Colorado LLC, I am writing as a follow-up to the Town Council meeting of January 10, 2023, where the Council discussed the proposed “Commercial General East” zone district as well as potential design standards for the East Eagle area.

First and foremost, our team appreciates yours and Cliff Simonton’s efforts to work within the tight timeframes permitted by the pre-development agreements executed by the landowners and the Town and to work with us to facilitate review and adoption of a functional, if incomplete, zoning designation for the subject properties until such time that the Town completes its comprehensive update of Town-wide zoning classifications and standards via the ReCode process.

We also found great value in the discussions by and between the Town Council and Town staff at the meeting on January 10th with regard to the proposed (temporary) zoning designation and, importantly, the ongoing process to work with Clarion Associates, Inc., as they guide the Town through the completion of the ReCode process and as they specifically address ultimate zoning and design standards for the East Eagle area.

In this spirit, we want to summarize and highlight key themes and take-aways that we heard during the January 10th meeting as you prepare for adoption of an ordinance that will establish the Commercial General East zone district:

- Allowing flexibility within the temporary and final zoning standards for residential uses – either by right, or via special or conditional use review – is key to the success of any development in the East Eagle Area.
- Any new development – either as a PUD or, preferably as a development planned and reviewed under a new, comprehensive zone district – will be reviewed during a public process, where P&Z and Town Council will have ample opportunities to scrutinize all uses, designs, and amenities to ensure that any site specific development plans achieve the Town’s goals; are compatible internally and with surrounding land uses; and do not conflict with the intent of the East Eagle Sub Area Plan or the Town of Eagle Land Use Code.
- Allowance for a diversity of residential uses should first and foremost be commensurate with employee generation as a result of commercial activity and job creation; additional housing diversity could also bolster the vitality and success of any new development while addressing

larger order workforce housing shortages detailed in the recent report (Affordable Housing Workshop) by Economic Planning Systems, Inc., (EPS).

- Housing in East Eagle as a concept has historically been difficult to envision due to concerns with existing housing situations in the Chambers Avenue area, as well as concerns regarding the proximity of Interstate-70.
- Residential uses may be most appropriate along the southern portion of the Eagle Meadows sites, with direct and indirect access to U.S. Hwy 6 and the Red Mountain Ranch PUD properties, the Eagle River, parks, and multi-use trails being planned.

In response to some of the points made, we offer the following:

1. The landowners of the East Eagle Sub Area, as the owners of the adjacent Red Mountain Ranch PUD properties, confirm that development of Planning Areas 1 and 2 (“PA-1” and “PA-2”) in RMR PUD is moving forward; within those planning areas, amenities such as multi-use trails, park areas, and open spaces integral to the design of the RMR PUD will be prioritized in the first phases of development. Additionally, the landowner is required as part of the PUD approvals to provide a Riparian Area Management Plan for that stretch of the Eagle River as part of the site-specific development review process for PA-1 and PA-2.
2. Red Mountain Ranch Partnership LLLP and Eagle Meadows Colorado LLC fully support the ongoing work of the Town and Clarion Associates, Inc., with regard to any new or updated use standards or, importantly, design guidelines/standards to be developed for the East Eagle Area. The landowners are committed to participating in the ongoing process and believe that any efforts to ‘raise the bar’ design-wise in this area – starting with a comprehensive re-write of the current design guidelines and architectural standards – will be mutually beneficial for the Town and future developers; will reinforce the vision that the landowners have for the Eagle Meadows properties; and will only serve to make for a better overall project.
3. Housing mitigation should be considered within any zoning designation and site-specific development plan review for the East Eagle Area in the future. Additionally, the landowners acknowledge and support opportunities to address larger-order workforce housing shortages documented each year by Eagle County Government as well as the recently completed housing report by EPS specific to the Town of Eagle. Residential can be designed to be compatible both internal to any commercial or mixed-use project as well as with surrounding land uses and amenities. More specifically, through the updating of zoning and design standards, the Town can ensure that any site-specific development plans in the East Eagle Area address desired levels of amenities, connectivity, buffering, screening and other design considerations to produce a high quality environment. One need only look at myriad examples of low- to high-density residential developments up and down the I-70 corridor that have provided short- and long-term housing opportunities for employers and employees alike (the community) in close proximity to I-70 over the past six decades of development in the Eagle River Valley as reasons why residential development in the East Eagle Area can and should work for the Town and its citizens.
4. The landowners have engaged Zehren and Associates, Inc. to assist in concept level site planning to better communicate the landowners’ vision for the properties; to capture the comments, concerns and direction from Council on January 10th; and to aid in any discussions relative to updating the East Eagle Sub Area Plan’s Future Land Use Map to most efficiently and effectively facilitate the type, scale, and character of development desired by the Town.

Thank you again for your time and efforts in this process. Please do not hesitate to contact me if you or other Town staff members have any questions or if you require additional or different information on this matter.

Kind regards,

A handwritten signature in blue ink, appearing to be 'SH' with a stylized flourish.

Scot Hunn, AICP/MPA

Cc: Mervyn Lapin
Rodrigo Cortina
Spencer Blair
Eric Eves

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 01
(Series of 2023)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
AMENDING VARIOUS SECTIONS OF CHAPTER 4.04 OF THE EAGLE MUNICIPAL
CODE TO ACCOMMODATE A NEW COMMERCIAL GENERAL EAST ZONE DISTRICT

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE,
COLORADO AS FOLLOWS:

Section 1. Section 4.04.010 of the Eagle Municipal Code is hereby amended by the
addition of the following row, to appear in alphabetical order:

CGE	Commercial General East – For commercial and tourist uses, including lodging, dining recreation facilities and compatible uses, and for heavier commercial activities and compatible uses, and limited residential use on properties located within the East Eagle Sub Area Plan boundary.
-----	--

Section 2. Section 4.04.070 of the Eagle Municipal Code is amended by the addition
of the following column:

	CGE
Retail establishment, except mobile home and vehicular services	P
Service establishment, except vehicular service	P
Restaurant	P
Tavern	P
Office	P
Lodging, extended stay	S
Lodging, temporary	P
Dwelling units - above street level	S
High density, multifamily dwelling ¹	S
Park, playground, greenbelt	P
Indoor recreation or theater	S
Public building, auditorium, or other public assembly	S
Church, child care facility, school	S
Hospital, clinic, nursing home, group home	S
Commercial parking lot or garage	S
Vehicular and mobile home service, sales and rental	S
Contractor's yard	S

	CGE
Shop for blacksmith, cabinetry, glazing, machining, off-set printing, publishing, and sheet metal	P
Utility substation	S
Water impoundment	S
Taxidermy shop	S
Dry cleaning plant	S
Gasoline sales	P
Automobile salvage yard	*
Manufacturing, assembly, processing, packaging or preparation of articles or merchandise	S
One single dwelling unit - accessory to a use permitted	*
Restaurant - accessory to use permitted	*
Office - accessory to use permitted	*
Veterinary clinic	S
Extraction and processing of minerals, rocks, sand, gravel, and other earth products	*
Storage of explosives	*
Sawmill or wood milling facility	*
Recreational vehicle park	S
Railroad transfer yard, Motor freight depot	*
Petroleum products bulk plant	S
Theater	P
Shooting range	S
Mobile home	*
Outside storage	S
Self-service storage facility	*
Wholesale or distribution establishment, except mobile home and vehicular sales	P
Retail, except mobile home and vehicular accessory to a principal permitted use	P
Service establishment, except vehicular service—accessory to a principal permitted use	P
Sexually oriented businesses	*
Medical marijuana business ²	S
Retail marijuana cultivation facility ⁴	S
Marijuana testing facility ⁵	S

	CGE
Cultivation of medical marijuana by patients and caregivers in non-residential units (commercial or industrial spaces) ³	*
Cultivation of medical marijuana by patients and caregivers in residential dwelling units (permitted within non-residential zone districts) ³	P
Retail marijuana business (excluding retail marijuana testing facilities)	S
Cultivation of marijuana for personal use in residential units	P
Cultivation of marijuana for personal use in non-residential units or structures	*
Medical marijuana infused products manufacturer ²	S
Optional medical cultivation premises ²	S
Retail marijuana store ⁴	S
Retail marijuana products manufacturing facility ⁴	S
Kennel	S

Section 3. Section 4.04.090 of the Eagle Municipal Code is hereby amended by the addition of the following new row:

ZD	MLA	MLA/DU	MFY	MSY	MRY	MBH	MLC	MFA	MUO/DU
CGE	100,000 sf		L	25'	com-com	25'	35'	Building 50%; all other impervious 30%	150%
			C	25'	com-ind	25'			
			A	50'	com-res	75'			
				Greater of 12.5' or ½ building height					

Section 4. Section 4.04.100.O of the Eagle Municipal Code is hereby amended as follows:

4.04.100 Supplementary regulations and standards.

* * *

O. Extended stay temporary lodging facilities. All extended stay temporary lodging facilities permitted in the Commercial General (CG) Zone District *or Commercial General East (CGE) Zone District* shall comply with the following requirements:

* * *

Section 5. Section 4.07.080 of the Eagle Municipal Code is hereby amended as follows:

4.07.080 North Interchange Area *and East Eagle Area.*

A. General provisions.

1. The North Interchange *and East Eagle Area* contains the following zone districts ~~as per this Title:~~

a. Commercial General "for commercial and tourist uses including lodging, dining, and recreation facilities and compatible uses, and for heavier commercial uses, low-impact manufacturing uses, and compatible uses."

b. *Commercial General East "for commercial and tourist uses including lodging, dining, and recreation facilities and compatible uses, and for heavier commercial activities, compatible use, and limited residential use on properties located within the East Eagle Sub Area Plan boundary."*

~~b.c.~~ Public Area "for any use owned ~~and~~ or operated by a public entity."

2. The North Interchange *and East Eagle Area* incorporates privately owned, commercially zoned land north of the I-70 interchange, *and in between the I-70 corridor and US Highway 6 east of Chambers Avenue*. This area is completely separated physically and visually from the developed Town. Because of its *isolated* location, development *on these lands* would have less of an impact to the community, if treated sensitively, than if these uses occurred downtown. Because larger commercial parcels with municipal service infrastructure are available, there will be considerable pressure for development activity. It is very possible that this area will develop completely independent of other trends in the Town, and be more influenced by county and regional market forces. Commercial activity may, over time, compete with downtown Eagle as the commercial center of the area. Because of its likely development with commercial activities featuring high volumes of user traffic, master planning of large parcels should be strongly encouraged. Careful consideration to the layout of curb cuts along existing public roads should be given. To the extent possible, the preservation of large pieces of indigenous landscape and plant materials should be an important objective. Like the Chambers Avenue Area, architectural design should feature indigenous building materials, styles and details.

* * *

C. Building setbacks.

1. Setback from Eby Creek Road, *the I-70 Right-of-Way, and the I-70 Frontage Road* is twenty-five (25) feet.

* * *

E. Architectural details.

1. *The appearance of buildings in these areas should be of a style similar to that seen in Colorado West Slope mountain towns as described in Section 4.07.040, General architectural standards, and further described in the Elevate Eagle Comprehensive Plan and East Eagle Sub Area Plan.* Facades that face public rights-of-way, including the I-70 corridor, shall include variation in the wall plane. Facades that are greater than one hundred (100) feet in length shall include spatial definition in the form of wall projections and/or recesses which must have a depth of at least three (3) percent of the length of the facade. Projections and/or recessions must occupy at least twenty (20) percent of the length of the facade. ~~Group~~ Items such as windows *should be grouped* to create an interesting composition; these type of features provide visual interest to the pedestrian, reduce monolithic appearance, and add local character to development. Facade projections, recesses, windows, and entrances should be integral parts of the building and must not be superficially applied trim, graphics, or paint.

* * *

H. Parking.

1. For parking lots with ten (10) or more parking spaces, one deciduous shade tree shall ~~be required to~~ be planted in the interior of the lot for every ten (10) parking stalls. All required shade trees shall be located within curbed, planted medians and/or islands to provide spatial definition and shade within paved areas.

2. *Parking lots with fifty (50) or more spaces shall be divided into subsections of no more than twenty-five (25) spaces with landscape divider strips placed between the sections.*

3. *Landscaped areas within parking lots and perimeter landscaping located between a parking lot and a public street shall be protected from vehicular traffic through the use of concrete curbs, extruded asphalt, or other approved permanent barriers. Periodic curb cuts to allow stormwater infiltration are permitted.*

4. *No paving shall be permitted within four (4) feet of the center of a tree.*

* * *

J. *Public Spaces. Mixed-use and nonresidential sites shall contribute to the establishment or enhancement of community and public spaces by providing at least two (2) of the following: patio seating areas; pedestrian plazas with benches; transportation centers; window shopping walkways; outdoor play areas; art features; sheds/areas/facilities for farmers' markets; and architectural elements reflective of rural mountain design on structures with a façade or building wall facing public spaces.*

K. *Pedestrian connections. Where pedestrian connection can be made from the property, commercial development shall provide safe and convenient pedestrian connection to the Eagle County Regional Trail system as well as other nearby business locations. Sidewalks shall be detached from curb and gutter a minimum distance of five (5) feet to accommodate a planting strip between the curb and sidewalk. Sidewalks linking the pedestrian system of the block to the building are required. Determinations about trail and sidewalk connections shall be made as early in the subdivision or site layout process as possible to avoid lot or site layout decisions that impact the ability to make pedestrian and bicycle connections.*

L. *Outdoor uses.*

1. *No areas for outdoor storage, loading, or trash collection or compaction shall be located within twenty (20) feet of any public or street, public sidewalk, or designated internal pedestrian way.*

2. *Trucks, trailers, and outdoor containers used for delivery or maintenance shall only be parked or stored in designated loading and unloading areas that are completely screened from adjacent streets and properties for the duration that they are on the site, and they shall be removed promptly upon the completion of use.*

3. *Exterior display areas shall be clearly depicted on the development plan. All exterior display areas shall have a minimum buffer of ten (10) feet from vehicle lanes or parking areas and shall be permanently screened with walls or fences. Materials, colors and design of screening walls and fences shall conform to the predominant materials and colors of the primary building. If outdoor display areas will be covered, the covering shall conform to the predominant materials and colors of the primary building.*

4. *Loading docks, truck parking, outdoor storage, utility meters, HVAC equipment, trash dumpsters, and trash compactors shall be incorporated into the overall design of the building and the landscaping so that their acoustic impacts are fully contained and their visual impacts are screened from view from adjacent properties and public streets, and the screening materials shall be consistent with the principal materials of the building and landscaping.*

M. *Ongoing maintenance. The development plan shall include a long-term maintenance plan to ensure that all mixed-use and nonresidential sites are regularly maintained, do not fall into a state of disrepair or neglect, and consistently present a neat and orderly appearance. The maintenance plan shall address, at a minimum, maintenance of the building, parking lot and parking lot surface, landscaping, and signage, including elimination of abandoned signage.*

N. *Residential use.*

1. *New multi-family structures shall be oriented with their front façade on the HWY 6 corridor/ECO trail system and shall incorporate safe pedestrian access to nearby recreation and open space amenities.*

2. *Dwelling units within mixed-use structures in the CGE District shall be studio or one bedroom only.*

3. *Applications for mixed-use or multi-family development shall include a residential demand study demonstrating the need for employee units created by nonresidential development within the East Eagle Area. Residential development shall be limited to no more than 120% of the unit demand estimated by the residential demand study. Priority housing status shall be given to local employees.*

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 3. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON JANUARY 24, 2023.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk



To: Mayor Turnipseed and Town Council

From: Peyton Heitzman, Planner, Community Development

Date: January 24, 2023

Agenda Item: Resolution 7, Series 2023, A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Special Use Permit for a Kennel at 45 Eagle Park East Drive and 31 Eagle Park East Drive.

REQUEST:

For Council to consider approving a Special Use Permit to operate a kennel at 45 Eagle Park East Drive and 31 Eagle Park East Drive.

INTRODUCTION:

Jason Hershman of Wanderlust Dog Ranch (Applicant) has applied for a Special Use Permit to operate a kennel out of 45 Eagle Park East Dr and 31 Eagle Park East Dr. Both properties are zoned Commercial General. The Applicant currently operates a dog-day care and kennel at 11 Eagle Park East Dr and 31 Eagle Park East Dr and intends to move operations from 11 Eagle Park East Dr to 45 Eagle Park East Dr.

Wanderlust Dog Ranch has been operating from 11 Eagle Park East Dr since 2017. The operation expanded into 31 Eagle Park East Dr in 2019. At their new location Wanderlust Dog Ranch will be sharing the building with a warehouse and workshop space dedicated to construction uses. These uses will operate in the two units on the west end of the building. In the future, Wanderlust Dog Ranch intends to expand and utilize the entire building.



ANALYSIS:

Staff reviewed the application against the four criteria for a Special Use Permit outlined in [Section 4.05.010.A.1.a](#) of the Land Use and Development Code. The staff report for the January 18, 2023 Planning & Zoning Commission meeting provides staff's full analysis of the application against each of the standards which can be accessed through this [LINK](#).

On January 17, 2023, the Planning Commission reviewed the application and recommended approval with the conditions outlined in the staff report. The 4th condition of approval was slightly modified following Town Attorney review, however, the intent of the condition is the same.

COMMUNITY INPUT:

No public comments received as of January 18, 2023.

BUDGET / STAFF IMPACT:

None.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

This application supports the major objective to ‘Stimulate Economic Vitality and Development’. The kennel is a commercial use that helps meet the dog-care demands of this community.

RECOMMENDED ACTION OR PROPOSED MOTION:

I move to **approve** “Resolution 7, Series 2023, A Resolution of the Town Council of the Town of Eagle, Colorado Approving a Special Use Permit for a Kennel at 45 Eagle Park East Drive and 31 Eagle Park East Drive.”

ATTACHMENTS:

- A: Application and Project Narrative ([LINK](#))
- B: Site Plan and Building Permit ([LINK](#))
- C: Wanderlust Dog Ranch Parking and Trip Generation Rate Analysis Eagle, Colorado ([LINK](#))
- D: Aerial and Site Photos ([LINK](#))
- E: Resolution 7, Series 2023



Town Council

January 24, 2023



Wanderlust Dog Ranch Special Use Permit
SU22-04

OVERVIEW

Applicant: Jason Hershman of Wanderlust Dog Ranch
represented by Mauriello Planning Group

Locations: 31 Eagle Park East Drive and 45 Eagle Park
East Drive

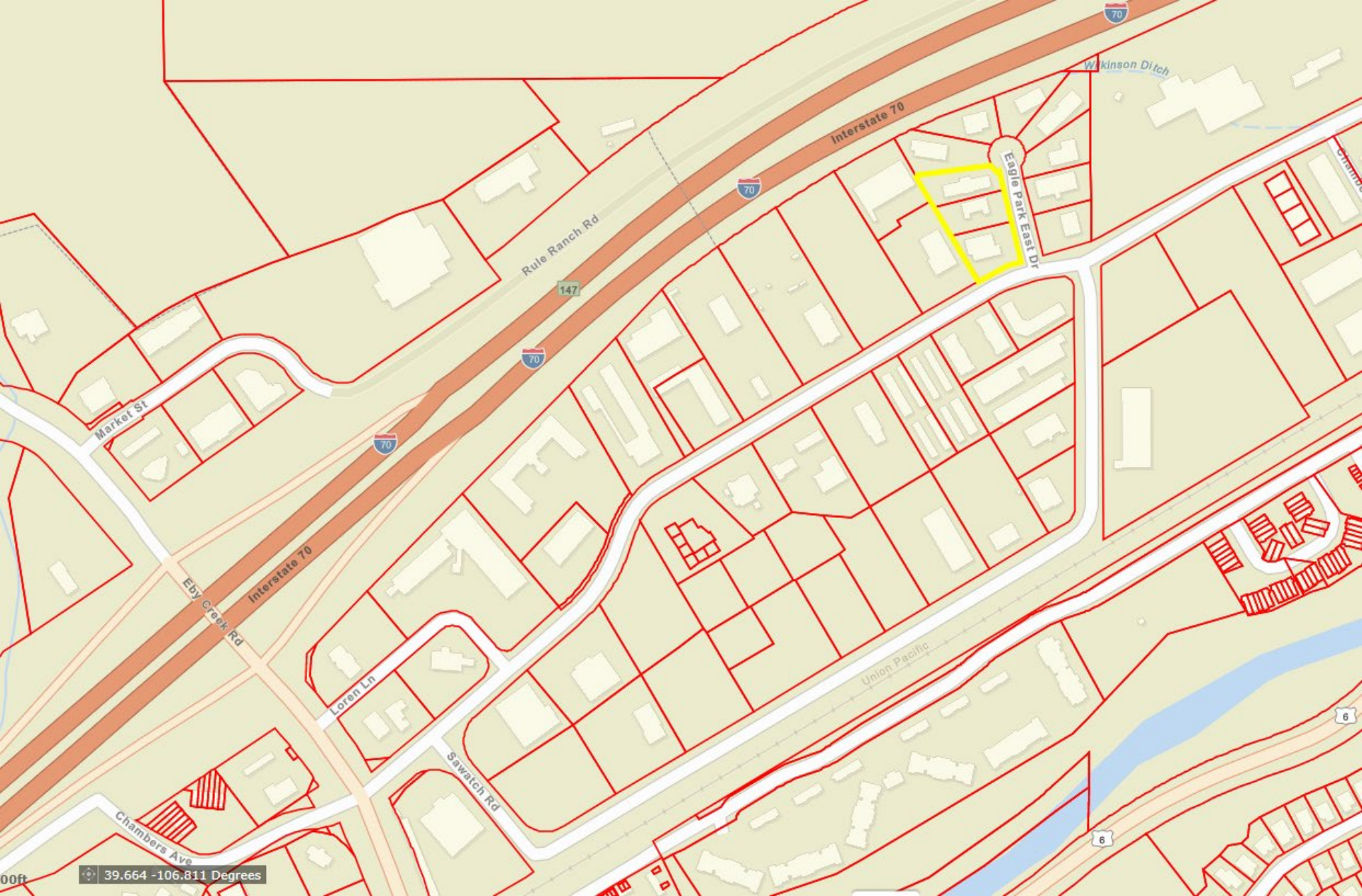
Zoning: Commercial General (CG)

Request: A Special Use Permit to operate a kennel.

Public

Comments: None.







Wanderlust Dog Ranch

- Serves ~80 dogs a day
- Operating from 11 Eagle Park East Dr since 2017
- Operating from 31 Eagle Park East Dr since 2019



45 Eagle Park East Drive



31 Eagle Park East Drive



Standards for a Special Use Permit

- Consistency with Code and the Town's goals, policies and plans.
- Compatibility with existing and allowed uses surrounding the proposed use
- Street improvements and adequate parking
- Special conditions



Planning & Zoning Commission

P&Z recommended **approval with conditions** based conformance with the Municipal Code and the Elevate Eagle Comprehensive Plan.



Conditions of Approval

1. Best management practices for sanitation
2. Best management practices for noise
3. Maintain all necessary licenses
4. The size of the kennel shall not be expanded unless additional parking spaces are provided at a ratio of 0.16 parking spaces per additional dog.



Condition #4

Purpose: For staff to verify parking requirements have been met at the approved parking rate 0.16 spaces/dog.

Use	Parking Spaces
Dog Play/Kennel	12.8
Office/Reception Area	7
Warehouse/workshop	3.12
Total Parking Required	23 (round up from 22.92)
Total Parking Provided	26 (3 extra spaces)

Questions for staff?



TOWN OF EAGLE, COLORADO
RESOLUTION NO. 07
(Series of 2023)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO
APPROVING A SPECIAL USE PERMIT FOR A KENNEL AT 45 EAGLE PARK EAST DRIVE
AND 31 EAGLE PARK EAST DRIVE

WHEREAS, the Peggy Brasington Revocable Trust owns the real property located at 45 Eagle Park Drive, Town of Eagle, Eagle County, Colorado, and Carson Holdings LLC owns the real property located at 31 Eagle Park Drive, Town of Eagle, Eagle County, Colorado (collectively, the "Property")

WHEREAS, on November 28, 2022, Jason Hershman of Wanderlust Dog Ranch (the "Applicant"), submitted an application for approval of a Special Use Permit to operate a kennel on the Property;

WHEREAS, on January 17, 2023, the Planning and Zoning Commission held a properly-noticed public hearing to consider the Application, and recommended that the Town Council approve the Application; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Planning and Zoning Commission, and upon hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town Council finds that the Application complies with all applicable provisions of the Eagle Municipal Code (the "Code") and that approval of the Application is in the best interest of the public health, safety, and welfare.

Section 2. Based on the foregoing findings, the Town Council hereby approves the Application and authorizes the issuance of a Special Use Permit as described in the Application, subject to the following conditions, all of which shall continue as long as the use described in the Application continues:

- a. The kennel shall implement and maintain best management practices for sanitary control of the facility;
- b. The kennel shall implement and maintain best management practices for noise control of the facility;
- c. The kennel shall maintain all necessary licenses; and

d. The size of the kennel shall not be expanded unless additional parking spaces are provided at a ratio of 0.16 parking spaces per additional dog.

INTRODUCED, READ, PASSED AND ADOPTED ON JANUARY 24, 2023.

TOWN OF EAGLE, COLORADO

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, Town Clerk