



**COMMITTEE WORK SESSION**  
**Wednesday, November 9, 2022, @ 10:00 A.M.**  
**Public Meeting Room / Eagle Town Hall**  
**200 Broadway Eagle, CO**

*This agenda and the meetings can be viewed at [www.Townofeagle.org](http://www.Townofeagle.org).  
Times listed are approximate and are subject to change.*

**WORK SESSION ACCESS INFORMATION AND PUBLIC PARTICIPATION** *This will be an in-person work session. Work sessions of the Town are not meetings requiring public comment. The public is allowed to attend, however, public comment will not be taken*

Microsoft Teams meeting

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Meeting ID: 221 841 825 556

Passcode: k3HMH9

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**Or call in (audio only)**

[+1 469-770-0416,,791797458#](tel:+14697700416791797458#) United States, Dallas

Phone Conference ID: 791 797 458#

**PRESENTATION** – 10:00 AM – 12:00 PM

CIRSA Effective Governance and Liability Training for Appointed Officials – Presented by Sam Light, CIRSA General Counsel

- The Role of the Appointed Official
- Organizational Structure and Liability
  - The Town's Committee Structure
  - Effective Board and Staff Relations
- Transparency In Government – Open Meetings/Open Records
- Best Practices for Effective Meetings
- Ethics and Personal Conduct
- Embracing Wise Leadership

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

Jenny Rakow, CMC

Town Clerk **PUBLIC WIFI – Eagle Guest**