Town Council
Tuesday, December 14, 2021
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

This agenda and the meetings can be viewed at www.Townofeagle.org.
Times listed are approximate and are subject to change.

CALL TO ORDER - 6:00 PM

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This will be an in-person meeting with access for the public to attend in person or via the Zoom link below.

   ACCESS THE ONLINE MEETING HERE

   Please note: All participants are automatically muted. In order to be called upon and unmuted, you will need to use the "raise hand."

   When it's your turn to speak, the moderator will unmute your line and you will have three (3) minutes for public comment.

   PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on this agenda can be submitted to Jenny Rakow, Town Clerk, and will be included as part of the record.

   For technical difficulties, please email jenny.rakow@townofeagle.org and we will do our best to assist you.

ROLL CALL - 6:05 PM

ADOPTION OF AGENDA - 6:05 PM *Opportunity for amendment or deletions to the agenda.*

PUBLIC COMMENT *Citizens are invited to comment on any item, not on the Agenda subject to a public hearing. Please limit your comments to three (3) minutes per person per topic unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.*

PRESENTATIONS *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.*

1. New Staff Introduction: Molly Furtado, Special Events Manager
2. Official Proclamation: Best of Vail Valley

CONSENT AGENDA - 6:15 PM *Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.*

1. Minutes - November 9, 2021

2. Bill Pay - November 2021
3. Resolution No. 78, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado Approving an Amendment of the Raw Water Agreement for 21 & 25 Violet Lane"
4. Ordinance No. 14, Series 2021 “An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Chapter 5 of the Eagle Municipal Code Regarding Business Licenses and Solicitation Permits”
5. Building Permit Fee Waiver For Lower Basin Water Treatment Plant
6. Resolution 79, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado, Ratifying the Town's Three-Mile Plan Adopted by the Planning and Zoning Commission"

STAFF REPORTS - 6:20 PM *The Town Manager and department staff prepare and provide internal updates to the council.*

1. Town Manager Update
2. Department Update

OATH OF OFFICE FOR NEW COUNCILMEMBERS - 6:40 PM

1. Oath of Office Geoffrey Grimmer
2. Oath of Office Nick Sunday
3. Oath of Office Janet Bartnik
4. Oath of Office Sarah Parrish
5. Selection of Mayor Pro Tem and Acting Mayor Pro Tem

EXECUTIVE SESSION - 7:00 PM

1. Executive session to (1) hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), for which a topic cannot be disclosed without compromising the purpose of the executive session; (2) hold a conference with the Town's Water Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b); regarding water rights dedications related to the Eagle Ranch PUD amendment; and (3) determine positions relative to matters that may be subject to negotiations; develop a strategy for negotiations; and instruct negotiators pursuant to C.R.S. § 24-6-402(4)(e), regarding water rights dedications related to the Eagle Ranch PUD amendment.

BUSINESS ITEMS - 7:30 PM *Items and / or Public Hearings are listed under Business may be old or new and may require review or action by the council.*

1. 2020 Audit Report
2. Wastewater Rate and Tap Fee Study Presentation
3. PUBLIC HEARING: RZ21-02 & S21-01 Eagle County Schools Rezone and Sketch Plan Subdivision
    a. Ordinance No. 15, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado, Approving the Application to Rezone the Property Located at 747 East 3rd Street, Eagle, Colorado from Public Area (PA) to Residential Medium Density (RM)"

    OR

    Ordinance No. 15, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado, Denying the Application to Rezone the Property Located at 747 East 3rd Street, Eagle, Colorado from Public Area (PA) to Residential Medium Density (RM)"

4. PUBLIC HEARING: Ordinance No. 17, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Section 4.04.100.N of the Eagle Municipal Code Establishing Criteria for Accessory Dwelling Units"
5. PUBLIC HEARING: CONTINUANCE of File #PUDA21-01 the Eagle Ranch Sixth Amended PUD Guide and amended PUD Zoning Plan
6. 2021 Community Survey Report

PUBLIC HEARING: 2022 BUDGET ADOPTION - 8:30 PM

1. Adoption of the 2022 Eagle Town Budget
    a. Ordinance No. 18, Series 2021 "An Ordinance Appropriating Funds to the Various Funds and Spending Agencies, in the Amounts and for the Purpose as Set Forth Below, and Setting the 2022 Mill Levy for the Town of Eagle, Colorado for the 2022 Budget Year."
    b. Ordinance No. 19, Series 2021 " An Ordinance Reappropriating Funds to the Various Funds and Spending Agencies, in the Amounts and for the Purpose as Set Forth Below for the Town of Eagle, Colorado for The 2021 Budget Year."
    c. Resolution No. 76, Series 2021 "A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Eagle, Colorado for the Calendar Year Beginning on the 1st Day of January 2022, and Ending on the Last Day of December 2022."
    d. Resolution No. 77, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado, Establishing and Adopting a Fee Schedule Pursuant to 2.34 of the Eagle Municipal Code."

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS - 8:45 PM

1. Adam Palmer Fund Staffing Support
2. Broadband Work Session Follow Up
3. Council Committee Updates
4. Future Agenda Items
5. Work Session Cancellations

ADJOURN - 9:15 PM

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.

Jenny Rakow, CMC
Town Clerk

PUBLIC WIFI - TOEG – townofeagle2019

OFFICIAL PROCLAMATION
TOWN OF EAGLE
BEST OF VAIL VALLEY

Recognizing the importance of Eagle businesses and proclaiming December 14, 2021, a day to honor Eagle business winners of the Best of Vail Valley awards.

WHEREAS, small businesses are the backbone of Colorado's and Eagle's economy;

WHEREAS, local small businesses support our community in the way of wages, taxes, donations to local schools and charities;

WHEREAS, studies have consistently shown that supporting the growth of existing small businesses produce the majority of economic growth in a Community and that entrepreneurs and small businesses stimulate job creation, develop crucial innovation and promote the diversification of local economies;

WHEREAS, the Town of Eagle supports our local businesses that create jobs, boost our local economy, and preserve our community,

NOW, THEREFORE, BE IT PROCLAIMED that all the Eagle businesses listed below are honored this day, December 14, 2021, and are all encouraged to thank our business community for their contributions to the way of life in Eagle. I urge the residents of Eagle to make a special effort to support our small businesses this holiday season and all year long.

ARTS & ACTIVITIES – ARTSPaCE workshop+gallery

GOLF COURSE – Eagle Ranch Golf Club

OUTDOOR ACTIVITIES OUTFITTER – Timberline Tours

PILATES STUDIO – Yoga Off Broadway

PLACE FOR ROMATNTIC DATE – The Assembly

VISUAL ARTIST – Tara Novak and MORE2Dance

WORKOUT SPOT – Endorphin Eagle

YOGA STUDIO – Yoga Off Broadway

BARBEQUE RESTAURANT – Moe's Original BBQ

BREWERY – Bonfire Brewing

BURGER – Brush Creek Saloon

COFFEE – Yeti's Grind and Color Coffee Roasters

DELI – Red Canyon Café

FAMILY RESTAURANT – Boneyard

FINE DINING – The Assembly

ICE CREAM – Grand Avenue Grill

PATIO – Bonfire Brewing

PIZZA – Pickups Pizza Co.

WINE SELECTION RESTAURANT – The Assembly

BIKE SHOP – Mountain Pedaler

CRAFT BEER SELECTION – Boone's Wine and Spirits

DISPENSARY – Sweet Leaf Pioneer

WINE SELECTION LIQUOR STORE – Boone's Wine and Spirits

BANK – FirstBank, Alpine Bank, Wells Fargo

CONSIGNMENT SHOP – The Thirfty Shop

FLORIST – Petals of Provence

NEIGHBORHOOD – Eagle Ranch, Brush Creek Terrace, Eby Creek

VETERINARY PRACTICE – EagleVet and Colorado On-Site Veterinary Services

NOW, THEREFORE, BE IT PROCLAIMED BY Mayor Scott Turnipseed and the Town Council of the Town of Eagle, Colorado that on December 14, 2021, we will honor Eagle Best of Vail Valley Winners in our community.

TOWN OF EAGLE, COLORADO

ATTEST:

_____

Jenny Rakow, Town Clerk

_____

Scott Turnipseed, Mayor

MEETING MINUTES

Town Council
Tuesday, November 9, 2021
Public Meeting Room / Eagle Town Hall
200 Broadway Eagle, CO

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MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

1. This was an in-person meeting with access for the public to attend in person or via Zoom.

CALL TO ORDER - 6:00 PM

ROLL CALL

COUNCILMEMBERS PRESENT
Mikel Kerst, Scott Turnipseed, Ellen Bodenhemier, David Gaboury (via Zoom), Janet Bartnik, Geoffrey Grimmer

COUNCILMEMBERS ABSENT
None

STAFF PRESENT
Brandy Reitter, Town Manager
Matt Mire, Town Attorney
Jenny Rakow, Town Clerk
Jill Kane, Finance Director/Treasurer
Chad Phillips, Comm Dev Director/Town Planner
Tom Gosiorowski, Public Works Director
Joey Staufer, Police Chief
Lynette Horan, Human Resources Manager
Carrie Buhlman, Operations Sergeant
Thomas Rich, Police Sergeant
Dennis Wike, Town Engineer
Brian Hall, Special Events Manager
Peyton Heitzman, Planner

ADOPTION OF AGENDA

There were no changes to the agenda.

MOTION: Councilmember Janet Bartnik motioned to adopt the agenda. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

PUBLIC COMMENT

PRESENTATIONS

1. Eagle County Gives Proclamation, Sarah Heredia
   Erin Ivie was present for this item. Mayor Turnipseed read the proclamation for Colorado Gives Day.
2. Community Impact Award Winner
   Mayor Scott Turnipseed presented this award to Jennifer Filipowski.

CONSENT AGENDA

MOTION: Councilmember Janet Bartnik motioned to approve the Consent Agenda. The motion was seconded and

passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

1. Minutes - October 26, 2021

2. Bill Pay - October 2021

3. Resolution 75, Series 2021 "A Resolution Approving a Contract with Snowbridge Inc. for Sanitary Sewer System Cleaning"

STAFF REPORTS

1. Town Manager Update
   Council comments: would like to schedule the work session on affordable housing for December 7th. Staff updated the council on the process for hiring the Assistant Town Manager.
2. Department Update

BUSINESS ITEMS

1. PUBLIC HEARING: PUDA21-02 Haymeadow PUD Amendment
   Mayor Scott Turnipseed opened the public hearing for PUDA21-02 Haymeadow PUD Amendment.

   Chad Phillips presented this item.

   Council comments: discussion relating to whether utilities would be available at the time of conveyance. Utilities would not be installed until the notice of filing a major development permit was made. The agreement would outline the requirements for utility installation. If requirements are not met applicant would be out of compliance with their zoning. Discussion on deed restriction timing of 20 days and desire to expand the timeframe.

   Applicant representative Rick Pylman gave Haymeadow's presentation and reviewed the conditions.

   Council comments: discussion regarding the wildlife mitigation plan and location of buildings on the site in relation to the wildlife corridor.

   Mayor Scott Turnipseed opened public comment.

   Stephen Lenert, Gypsum Creek Road – expressed support for approval.

   Richard Carson, 142 Soliel Circle – expressed opposition for approval.

   Martha Miller, 182 Soliel Circle – expressed opposition for approval.

   Kim Fritzler, 122 Soliel Circle – had questions relating to the LERP plan management and developer deadlines.

   Gary Scanlon, 1720 Montgomerie Circle – expressed opposition for approval.

   Mayor Scott Turnipseed closed public comment.

   Council comments; discussion on clarifications to the conditions in item 1 (c) relating to adding 30 additional LERP units, item 4 item relating to removing any restrictions on the placement of buildings that would impact the

proposed density relating to the timing of sales period, and item 12 changing offering period for sale of the units from 20 to 30 days.

a. Ordinance No. 13, Series 2021, "An Ordinance of the Town Council of the Town of Eagle, Colorado Approving a Major PUD Amendment to Swap Approximately 6.5 Acres of the Recreational Land Portion of Tract E for Multi-Family Development and to Dedicate an 8 Acre Parcel for Future Recreational Uses for the Haymeadow PUD"

MOTION: Councilmember Ellen Bodenhemier motioned to deny Ordinance No. 13, Series 2021, "An Ordinance of the Town Council of the Town of Eagle, Colorado Approving a Major PUD Amendment to Swap Approximately 6.5 Acres of the Recreational Land Portion of Tract E for Multi-Family Development and to Dedicate an 8 Acre Parcel for Future Recreational Uses for the Haymeadow PUD". The motion failed for lack of a second.

MOTION: Councilmember David Gaboury motioned to approve Ordinance No. 13, Series 2021, "An Ordinance of the Town Council of the Town of Eagle, Colorado Approving a Major PUD Amendment to Swap Approximately 6.5 Acres of the Recreational Land Portion of Tract E for Multi-Family Development and to Dedicate an 8 Acre Parcel for Future Recreational Uses for the Haymeadow PUD" to include revised conditions to items 1(c), 4 and 12. The motion was seconded and passed with a vote of 5 in favor (Kerst, Turnipseed, Gaboury, Bartnik, and Grimmer) and 1 (Bodenhemier) opposed.

2. Municipal Broadband Project Update

Brandy Reitter presented this item.

Council comments: discussion on how the town can expand upon Option Two and consider phasing options. Brandy provided that additional analysis with consultants would need to take place to consider phasing to the downtown and Chambers Avenue areas.

Mayor Scott Turnipseed opened public comment.

Greg Schroeder, 140 Mill Road – expressed support for broadband Option One.

Jamie Harrison, 797 Fourth Of July Road – expressed opposition to broadband Option One.

Brandon Boseman, 223 Lime Park Drive – expressed opposition to broadband Option One.

Kevin Brubeck, 0123 Snow Goose - expressed support for broadband Option One.

Jon Stavney, 36 Redhaw Close – provided there are many options with THOR as a middle mile project.

Brian Woods, 212 E Third - expressed support for broadband Option One.

Scott Lengel, 301 Lime Park Drive, expressed opposition to broadband Option One.

Jake Klearman, 764 Hernage Creek Road - expressed opposition to broadband Option One.

Brandon Cohen, Haymeadow Project - expressed support for broadband Option One.

Andy Davis, Comcast - expressed opposition to broadband Option One.

Mayor Scott Turnipseed closed public comment.

Council comments: discussion on the reasoning for other towns expanding broadband to businesses that differ

from the Town of Eagle's needs. Additionally discussed the desire for a middle ground and a way for the Town to use THOR to serve local businesses and underserved areas in town.

MOTION: Councilmember Geoff Grimmer motioned to approve Option One of the Municipal Broadband Project. The motion failed for lack of a second.

Council requested that at the December 7th work session they would like to talk about ideas to move forward on broadband options.

3. EXECUTIVE SESSION: Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) - to have a conference with the Town Attorney to receive legal advice on specific legal questions, regarding the East Eagle Sub Area Plan.

MOTION: Mayor Scott Turnipseed motioned to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) - to have a conference with the Town Attorney to receive legal advice on specific legal questions, regarding the East Eagle Sub Area Plan. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

4. Resolution 73, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado to Ratify the Adopted East Eagle Sub Area Plan (EESAP)"

MOTION: Councilmember Janet Bartnik motioned to approve Resolution 73, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado to Ratify the Adopted East Eagle Sub Area Plan (EESAP)". The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

5. Discussion to consider amending Section 4.04.100.N concerning Accessory Dwelling Units

Chad Phillips presented this item.

Council comments: discussion on updating language on detached ADUs, removing redundant language, and removing restrictions on entry location. Dominic Mauriello provided his comments relating to the ADU discussion with Eagle Ranch PUD Amendment regarding ADUs. Requested staff to bring amendments to next council meeting on December 14th.

6. PUBLIC HEARING: 2022 Proposed Budget

Brandy Reitter presented this item.

Council comments: discussion on keeping the $100K budgeted in capital for the Mountain Rec financial support ballot that did not pass. Additional staffing proposed by Community Development was supported. Confirmation from Town Attorney that the budget can be approved by the current council before new members are sworn in.

7. Marketing and Events Committee (MEAC) Funding Review

Brian Hall presented this item.

MOTION: Councilmember Geoffrey Grimmer motioned to approve the 2022 MEAC Special Event Funding budget. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

8. 2022 Community Request Grants Review

Council comments: discussion on the funding of fireworks for Fourth of July and transferring that funding to other events.

MOTION: Councilmember Scott Turnipseed motioned to approve the community grants for events budget with modifications to remove the fireworks funding, increase funding to Showdowntown up to $15,000, and evenly split the remaining funds among the other community event grant requests. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0

opposed.

MOTION: Councilmember Mikel Kerst motioned to approve the community funding for the programs budget as presented. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

9. Town Manager Performance Review 2021
   Council comments: requested to change the review period to June or July and to review prior review information.

COUNCIL DISCUSSION AND FUTURE AGENDA ITEMS

1. Council Committee Updates

2. Future Agenda Items
   Councilmember Geoff Grimmer would like to invite athletes from Eagle who are competing in cross country at the state level in December.

3. Regional Transportation Authority (RTA) Council Member Appointment
   The council would like to appoint this person after the new councilmembers are seated in December.

EXECUTIVE SESSION

MOTION: Councilmember Scott Turnipseed motioned to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(f) – Personnel Matters, regarding performance review of the Town Manager and request to adjourn the regular meeting at its conclusion. The motion was seconded and passed with a vote of 6 in favor (Kerst, Turnipseed, Bodenhemier, Gaboury, Bartnik, and Grimmer) and 0 opposed.

1. Executive Session pursuant to C.R.S. § 24-6-402(4)(f) – Personnel Matters, regarding performance review of the Town Manager and request to adjourn the regular meeting at its conclusion.

ADJOURN - 10:15 PM

Approved:
Date:

Scott Turnipseed, Mayor

Jenny Rakow, CMC Town Clerk

BILL SCHEDULE
NOVEMBER 2021

GENERAL FUND			
Town Council			
CEBT	Health & Insurance Benefits	$	18.00
Performance Enhancements, Inc.	Computer Support		135.36
King & Associates, Inc.	Special Council Funding		7,500.00
Total Town Council		**$**	**7,653.36**
General Government			
CEBT	Health & Insurance Benefits	$	786.95
Standard Insurance	Disability Insurance		35.55
Rocky Mountain Reserve LLC	Health Insurance Expenses		0.91
Rocky Mountain Reserve LLC	Health & Insurance Benefits		4.27
Amazon	Office Supplies		23.70
Costco	Office Supplies		5.47
Verizon Wireless, Bellevue	Utility Services		101.10
Performance Enhancements, Inc.	Computer Support		63.81
Sprout Social	Computer Support		279.00
Total General Government		**$**	**1,300.76**
General Administration			
Bradshaw, David	Utility Overpayment Refund	$	135.61
Bruce Davison Church Estate	Utility Overpayment Refund		39.02
Cochran Land Company LLC	Utility Overpayment Refund		40.43
Gold Dust Fund 1, LLC	Utility Overpayment Refund		2.26
Himmes Revocable Trust	Utility Overpayment Refund		285.13
Lombardi, John & Susan	Utility Overpayment Refund		18.86
Salzman, Roberta	Utility Overpayment Refund		160.07
Walker, Brian & Denise	Utility Overpayment Refund		552.73
Family Support Registry	Misc. Deductions Payable		146.76
Fernandez, Nidia	Facility Usage Deposit Refund		750.00
Goldstein, Jennifer	Facility Usage Deposit Refund		650.00
Jimenez, Olivia	Facility Usage Deposit Refund		375.00
Landmark Tabernacle	Facility Usage Deposit Refund		750.00
Miller, Karla	Facility Usage Deposit Refund		750.00
Molinar, Juana	Facility Usage Deposit Refund		650.00
Mountain Beverage	Facility Usage Deposit Refund		750.00
Town Of Avon	Facility Usage Deposit Refund		750.00
Velasco, Daniel	Facility Usage Deposit Refund		750.00
Bronn, David	Building Permit Refund		2,076.39
CEBT	Health & Insurance Benefits		5,567.51
Standard Insurance Company	Disability Insurance		195.24
Rocky Mountain Reserve LLC	Health Insurance Expenses		8.11
Rocky Mountain Reserve LLC	Health & Insurance Benefits		787.84
Hunter Benefits Consulting Group	Retirement Fees		2,550.00

General Administration (Cont.)

Amazon	Office Supplies		265.30
Costco	Office Supplies		31.00
Fas-Break Auto Glass	Vehicle Repair & Maintenance Supplies		87.59
US Post Office	Communication & Transportation		1,737.20
Colorado Municipal Clerks Assoc.	Dues & Subscriptions		130.00
Mail Chimp	Dues & Subscriptions		77.99
Century Link	Utility Services		1,072.03
Chase Paymentech	C.C. Transaction Fees		38.06
Forte Payments	C.C. Transaction Fees		5.00
Xpress Bill Pay	C.C. Transaction Fees		18.31
Maggard & Hood, PC	Auditing & Accounting 2020		15,000.00
Fas-Break Auto Glass	Repair & Maintenance Services		62.50
Caselle, Inc.	Computer Support		1,634.49
MuniRevs Inc.	Computer Support		4,944.20
Performance Enhancements, Inc.	Computer Support		250.33
Double Tree	Travel Expense		302.94
Rakow, Jenny	Travel		198.24
Casa Mexico	Meeting Expense		40.08
Uptown On Main	Meeting Expense		76.75
Checkpoint Learning	Tuition & Books		519.00
US Bank Equipment Finance	Contract Payments		417.92
Total General Administration		**$**	**45,649.89**

Community Development

CEBT	Health & Insurance Benefits	$	6,840.68
Standard Insurance Company	Disability Insurance		263.75
Rocky Mountain Reserve LLC	Health Insurance Expenses		12.81
Rocky Mountain Reserve LLC	Health & Insurance Benefits		59.80
Amazon	Office Supplies		325.26
OG Printer Inc	Office Supplies		387.73
Fas-Break Auto Glass	Vehicle Repair & Maintenance Supplies		87.58
Fleet Services	Gas & Oil		68.73
Colorado Mtn. News Media	Legal Notices		84.04
Century Link	Utility Services		176.92
Verizon Wireless, Bellevue	Utility Services		373.38
Clarion Associates, LLC	Professional Services		10,961.02
McCool Development Solutions, LLC	Professional Services		15,256.00
Zehren And Associates, Inc	Professional Services		1,854.00
Colorado Mtn. News Media	Planning Reimbursable		122.05
Costco	Planning Reimbursable		750.75
Garfield & Hecht, P.C.	Planning Reimbursable		786.68
McCool Development Solutions, LLC	Planning Reimbursable		3,834.00
OG Printer Inc	Planning Reimbursable		337.27
Fas-Break Auto Glass	Repair & Maintenance Services		62.50
Performance Enhancements, Inc.	Computer Support		448.61
Keystone Colorado	Travel Expense		-22.98

Community Development (Cont.)			
King Soopers Customer Charges	Meeting Expense		77.66
JHW Plan Review Services	Contract Services		6,100.00
Town Of Gypsum	Contract Services		2,200.00
US Bank Equipment Finance	Contract Payments		417.91
Total Community Development		**$**	**51,866.15**
Municipal Court			
CEBT	Health & Insurance Benefits	$	233.13
Standard Insurance Company	Disability Insurance		6.11
Rocky Mountain Reserve LLC	Health Insurance Expenses		0.27
Rocky Mountain Reserve LLC	Health & Insurance Benefits		1.28
Carlson, Edwards & O'Connor P.C.	Legal		1,500.00
Caselle, Inc.	Computer Support		256.39
Performance Enhancements, Inc.	Computer Support		48.92
Johnson, Erik A.	Contract Payments		375.00
Total Municipal Court		**$**	**2,421.10**
Streets			
CEBT	Health & Insurance Benefits	$	6,915.24
Standard Insurance Company	Disability Insurance		162.21
Rocky Mountain Reserve LLC	Health Insurance Expenses		10.98
Rocky Mountain Reserve LLC	Health & Insurance Benefits		51.26
Cintas Corporation	Office Supplies		42.66
King Soopers Customer Charges	Office Supplies		20.33
Quill Corporation	Office Supplies		161.45
Alpine Lumber Co.	Repair & Maintenance Supplies		15.98
Colorado Barricade	Repair & Maintenance Supplies		266.00
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies		111.10
Glenwood Springs Auto Parts Inc	Repair & Maintenance Supplies		144.35
GMCO LLC	Repair & Maintenance Supplies		2,880.00
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		49.52
Lawson Products	Repair & Maintenance Supplies		652.09
Mac Equipment Inc	Street Repair & Mtn Supplies		56.53
United Rentals (North America) Inc	Repair & Maintenance Supplies		129.20
Wear Parts & Equip Co, Inc	Repair & Maintenance Supplies		1,122.00
Whitehall's Alpine BG	Repair & Maintenance Supplies		292.90
Wylaco Supply Co	Street Repair & Mtn Supplies		69.25
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies		59.03
SKM Services	Vehicle Repair & Maintenance Supplies		865.87
Eagle Sinclair	Gas & Oil		77.32
Fleet Services	Gas & Oil		720.98
Glenwood Springs Auto Parts Inc	Gas & Oil		7.88
SKM Services	Gas & Oil		587.52
Bobcat Of The Rockies	Equipment (Non-Capital)		3,071.00
Colorado Barricade	Communication & Transportation		34.18
GMCO LLC	Communication & Transportation		125.00

Streets (Cont.)			
Lawson Products	Communication & Transportation		51.19
Colo Dept Of Revenue	Dues & Subscriptions		12.59
Century Link	Utility Services		808.36
Holy Cross Energy	Utility Services		65.55
Verizon Wireless, Bellevue	Utility Services		133.92
Mountain Careers	Recruitment		13.25
Elliott Concrete	Repair & Maintenance Services		19,900.00
SKM Services	Repair & Maintenance Services		585.00
Thompson Welding	Repair & Maintenance Services		250.00
Traffic Control Specialists, LLC	Repair & Maintenance Services		2,800.00
Utility Notification Center Of Colorado	Repair & Maintenance Services		141.24
Caselle, Inc.	Computer Support		53.37
Performance Enhancements, Inc.	Computer Support		174.13
Total Streets		**$**	**43,690.43**
Public Safety			
Amazon	Employee Recognition	$	17.99
CEBT	Health & Insurance Benefits		19,835.22
Standard Insurance Company	Disability Insurance		515.28
Rocky Mountain Reserve LLC	Health Insurance Expenses		21.86
Heil, Megan	Health & Insurance Benefits		2,694.66
Rocky Mountain Reserve LLC	Health & Insurance Benefits		102.09
Amazon	Office Supplies		37.96
Costco	Office Supplies		22.49
Tyler Technologies, Inc	Office Supplies		220.00
Vista Print	Office Supplies		36.00
Stop Stick, Ltd	Operating Supplies		4,080.00
5.11 Tactical	Uniforms		216.00
Amazon	Uniforms		187.00
Creative Culture Insignia, LLC	Uniforms		855.00
Emblems Inc	Uniforms		70.50
Galls, LLC	Uniforms		184.51
Amazon	Vehicle Repair & Maintenance Supplies		114.95
Fleet Services	Gas & Oil		2,530.08
Amazon	Resource Officer Supplies		136.69
Amazon	Equipment		119.00
Creative Culture Insignia, LLC	Communication & Transportation		42.50
Galls, LLC	Communication & Transportation		11.72
Stop Stick, Ltd	Communication & Transportation		110.00
US Post Office	Communication & Transportation		14.76
Vista Print	Communication & Transportation		8.99
A.L.E.R.T/S.A.M.	Dues & Subscriptions		100.00
Int'l Assoc Of Chiefs Police	Dues & Subscriptions		210.00
AT&T Mobility	Utility Services		616.56
Century Link	Utility Services		649.05
Mountain Careers	Recruitment		13.25

Public Safety (Cont.)

OG Printer Inc	Recruitment		284.03
Superior Alarm & Electronics	Repair & Maintenance Services		275.00
White Water Express Carwash	Repair & Maintenance Services		114.60
Performance Enhancements, Inc.	Computer Support		329.50
Casa Mexico	Meeting Expense		47.74
Domino's	Meeting Expense		41.53
Grand Avenue Grill	Meeting Expense		83.45
King Soopers Customer Charges	Meeting Expense		29.75
Real Jalisco	Meeting Expense		81.40
Stout House	Meeting Expense		54.52
Wingate Loveland	Training & Travel Grants		350.44
Colo Assn Chiefs Of Police	Tuition & Books		540.00
Dolan Consulting Group LLC	Tuition & Books		300.00
FBI-LEEDA	Tuition & Books		695.00
Eagle County Animal Control	Animal Control		5,112.00
Paper Wise	Contract Payments		60.00
Steven A. Nofziger	Contract Payments		150.00
Xerox Financial Services LLC	Contract Payments		190.53
Total Public Safety		**$**	**42,513.60**

Buildings & Grounds

CEBT	Health & Insurance Benefits	$	5,000.26
Standard Insurance Company	Disability Insurance		113.35
Rocky Mountain Reserve LLC	Health Insurance Expenses		6.13
Rocky Mountain Reserve LLC	Health & Insurance Benefits		28.62
Cintas Corporation	Office Supplies		42.66
King Soopers Customer Charges	Office Supplies		20.33
Quill Corporation	Office Supplies		136.45
Alpine Lumber Co.	Repair & Maintenance Supplies		86.90
Ferguson Enterprises, Inc.	Repair & Maintenance Supplies		13.18
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		225.97
Home Depot Credit Services	Repair & Maintenance Supplies		59.00
Home Depot Pro	Repair & Maintenance Supplies		228.45
Native Electric	Repair & Maintenance Supplies		53.50
Paint Bucket	Repair & Maintenance Supplies		5.99
Pet Pick-Ups	Repair & Maintenance Supplies		720.00
Fleet Services	Gas & Oil		544.17
Glenwood Springs Auto Parts Inc	Gas & Oil		46.07
Pet Pick-Ups	Communication & Transportation		75.04
Black Hills Energy	Utility Services		2,239.48
Century Link	Utility Services		131.63
Holy Cross Energy	Utility Services		451.37
Verizon Wireless, Bellevue	Utility Services		192.20
Mountain Careers	Recruitment		13.25
Mountain Pest Control, Inc.	Repair & Maintenance Services		80.00
Native Electric	Repair & Maintenance Services		220.00

Buildings & Grounds (Cont.)			
Venzor Carpet Cleaning	Repair & Maintenance Services		777.76
Caselle, Inc.	Computer Support		53.37
Performance Enhancements, Inc.	Computer Support		100.50
Total Buildings & Grounds		**$**	**11,665.63**
Information Center			
CEBT	Health & Insurance Benefits	$	6.00
Century Link	Utility Services		216.74
Performance Enhancements, Inc.	Computer Support		127.62
Total Information Center		**$**	**350.36**
Marketing & Events			
CEBT	Health & Insurance Benefits	$	2,200.69
Standard Insurance Company	Disability Insurance		51.21
Rocky Mountain Reserve LLC	Health Insurance Expenses		2.10
Rocky Mountain Reserve LLC	Health & Insurance Benefits		9.82
Spotify	Dues & Subscriptions		10.88
Verizon Wireless, Bellevue	Utilities		102.52
Mountain Careers	Recruitment		53.00
Google	Computer Support		1.99
Performance Enhancements, Inc.	Computer Support		48.92
Colorado Mtn. News Media	Media		2,885.52
Total Marketing & Events		**$**	**5,366.65**
Engineering			
CEBT	Health & Insurance Benefits	$	2,552.66
Standard Insurance Company	Disability Insurance		75.20
Rocky Mountain Reserve LLC	Health Insurance Expenses		2.81
Rocky Mountain Reserve LLC	Health & Insurance Benefits		13.10
Cintas Corporation	Office Supplies		42.65
King Soopers Customer Charges	Office Supplies		20.33
Quill Corporation	Office Supplies		249.45
Fleet Services	Gas & Oil		84.96
Verizon Wireless, Bellevue	Utility Services		163.14
Mountain Careers	Recruitment		10.60
Performance Enhancements, Inc.	Computer Support		80.70
Total Engineering		**$**	**3,295.60**
TOTAL GENERAL FUND		**$**	**215,773.53**
CAPITAL IMPROVEMENTS FUND			
Bronn, David	Use Tax Refund	$	3,120.00
Lightworks Fiber & Consulting, LLC	Project THOR		35,125.50
NeuComm Solutions, LLC	Project THOR		169,565.50
Uptown Services LLC	Project THOR		93,850.00
Total CAPITAL IMPROVEMENTS FUND		**$**	**301,661.00**

WASTE WATER FUND

CEBT	Health & Insurance Benefits	$	6,705.79
Standard Insurance Company	Disability Insurance		202.87
Rocky Mountain Reserve LLC	Health Insurance Expenses		7.64
Rocky Mountain Reserve LLC	Health & Insurance Benefits		35.65
Quill Corporation	Office Supplies		25.00
Eagle Embroidery Inc.	Uniforms		60.00
Fastenal Company	Repair & Maintenance Supplies		77.44
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		49.94
Paint Bucket	Repair & Maintenance Supplies		147.57
Water Technology Group	Repair & Maintenance Supplies		273.51
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies		122.12
Fleet Services	Gas & Oil		245.64
Federal Express Corp.	Communication & Transportation		387.31
Nextrust Inc	Communication & Transportation		349.13
Black Hills Energy	Utility Services		2,282.19
Century Link	Utility Services		1,134.82
Verizon Wireless, Bellevue	Utility Services		190.84
Mountain Careers	Recruitment		26.50
Chase Paymentech	C.C. Transaction Fees		906.39
Xpress Bill Pay	C.C. Transaction Fees		320.36
Denali Water Solutions LLC	Sludge Disposal		3,393.23
Browns Hill Engineering	Repair & Maintenance Services		531.25
Utility Notification Center Of Colorado	Repair & Maintenance Services		141.24
Caselle, Inc.	Computer Support		257.13
Performance Enhancements, Inc.	Computer Support		158.22
Colo Dept Of Public Health & Environment	Testing & Permits		7,529.00
Eagle River Water & Sanitation District	Testing & Permits		2,315.00
SGS North America Inc	Testing & Permits		2,104.58
Total WASTE WATER FUND		**$**	**29,980.36**

WATER FUND

CEBT	Health & Insurance Benefits	$	10,357.97
Standard Insurance Company	Disability Insurance		286.17
Rocky Mountain Reserve LLC	Health Insurance Expenses		10.71
Rocky Mountain Reserve LLC	Health & Insurance Benefits		50.00
Cintas Corporation	Office Supplies		42.65
King Soopers Customer Charges	Office Supplies		20.32
Quill Corporation	Office Supplies		161.44
DPC Industries, Inc.	Operating Supplies		180.00
Univar USA	Operating Supplies		2,948.00
Dodson Engineered Products	Repair & Maintenance Supplies		1,035.61
Grand Junction Pipe & Supply	Repair & Maintenance Supplies		618.69
Gypsum Eagle Ace Hardware	Repair & Maintenance Supplies		23.97
Glenwood Springs Auto Parts Inc	Vehicle Repair & Maintenance Supplies		240.94
Eagle Sinclair	Gas & Oil		103.20

WATER FUND (Cont.)

Fleet Services	Gas & Oil		482.68
Amazon	Equipment		209.95
Federal Express Corp.	Communication & Transportation		17.53
Glenwood Springs Auto Parts Inc	Communication & Transportation		13.99
Nextrust Inc	Communication & Transportation		349.12
AmeriGas	Utility Services		2,956.91
Black Hills Energy	Utility Services		95.71
Century Link	Utility Services		2,687.03
Holy Cross Energy	Utility Services		1,599.60
Verizon Wireless, Bellevue	Utility Services		389.60
Mountain Careers	Recruitment		29.15
Chase Paymentech	C.C. Transaction Fees		1,409.95
Xpress Bill Pay	C.C. Transaction Fees		503.43
Garfield & Hecht, P.C.	Legal		273.00
LRE Water	Engineering		873.75
Utility Notification Center Of Colorado	Repair & Maintenance Services		141.24
Vail Honeywagon	Repair & Maintenance Services		139.78
Colo Dept Of Public Health & Environment	Testing & Permits		1,485.00
Eagle River Water & Sanitation District	Testing & Permits		300.00
SGS North America Inc	Testing & Permits		3,153.06
Caselle, Inc.	Computer Support		257.13
Performance Enhancements, Inc.	Computer Support		269.32
US Bank Equipment Finance	Contract Payments		417.91
Taylor Fence Company	Capital Expenditures-Tank Fence		22,840.00
Wells Fargo - Comml Operations	Water Rev Bond Principal-2013		243,603.45
Wells Fargo - Comml Operations	Water Bond Interest		15,180.74
Total WATER FUND		**$**	**315,758.70**

REFUSE FUND

CEBT	Health & Insurance Benefits	$	2.00
Nextrust Inc	Communication & Transportation		349.12
Chase Paymentech	C.C. Transaction Fees		201.42
Xpress Bill Pay	C.C. Transaction Fees		73.22
Vail Honeywagon	Repair & Maintenance Service		10,518.00
Caselle, Inc.	Computer Support		257.12
Total REFUSE FUND		**$**	**11,400.88**

SALES TAX CAPITAL IMPROVEMENT FUND

Bushong & Holleman PC	Legal	$	175.00
UMB	Debt Service		100,000.00
UMB	Debt Service Interest		109,968.75
Total SALES TAX CAPITAL IMPROVEMENT FUND		**$**	**210,143.75**

CONSERVATION TRUST FUND

SE Group	Professional Services	$	6,577.04
Total CONSERVATION TRUST FUND		**$**	**6,577.04**

OPEN SPACE FUND

CEBT	Health & Insurance Benefits	$ 713.46
Standard Insurance Company	Disability Insurance	43.09
Rocky Mountain Reserve LLC	Health Insurance Expenses	1.67
Rocky Mountain Reserve LLC	Health & Insurance Benefits	7.77
Copy Plus	Office Supplies	15.09
Alpine Lumber Co.	Repair & Maintenance Supplies	51.47
Auto Zone, Inc	Repair & Maintenance Supplies	31.67
G & S Tool Clinic, LLC	Repair & Maintenance Supplies	34.34
Signature Signs Inc	Repair & Maintenance Supplies	30.00
Performance Automotive Center	Vehicle Repair & Maintenance Supplies	65.16
Fleet Services	Gas & Oil	61.16
Birch Ecology LLC	Repair & Maintenance Services	984.25
G & S Tool Clinic, LLC	Repair & Maintenance Services	69.75
Performance Automotive Center	Repair & Maintenance Services	35.31
Momentum Trail Concepts	Trail Repair & Maintenance	3,000.00
Performance Enhancements, Inc.	Computer Support	54.18
Outdoor Services Inc	Weed & Pest Control	1,750.00
Total OPEN SPACE FUND		**$ 6,948.37**

TOTAL	**$ 1,098,243.63**
PAYROLL	**$ 335,386.27**
GRAND TOTAL	**$ 1,433,629.90**

To: Mayor Turnipseed and Town Council

From: Peyton Heitzman, Planner I, Community Development Department
Chad Phillips, Director, Community Development Department

Date: December 14, 2021

Agenda Item: Resolution No. 78, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving an Amendment of the Raw Water Agreement for 21 & 25 Violet Lane"

REQUEST:
For Town Council to consider the amendment to the Raw Water Agreement for 21 & 25 Violet Lane.

INTRODUCTION:
On April 27, 2021, Town Council approved the annexation of 21 & 25 Violet Lane as well as the associated Annexation Agreement. The Raw Water Agreement was attached to the Annexation Agreement as an exhibit. The Raw Water Agreement governs the use of raw water on the property as well as the timing for abandoning the Rochford Well, which provides water service to the property.

ANALYSIS:
The Powell Family Trust (Developer) of 21 & 25 Violet Lane, is requesting the Raw Water Agreement be amended to allow the Developer to abandon the existing well by July 1, 2022. The Developer had intended to abandon the well and connect to Town water services this summer, however, due to a shortage of service line parts and the deadline for street cuts (November 15th), it was not possible to establish the connection.

Terms of the amendment include extending the date for abandoning the well and correcting the entered into date of the original agreement. Both the amendment and the original agreement are included as attachments in the packet.

COMMUNITY INPUT:
No community input received.

BUDGET / STAFF IMPACT:
No impact to the budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
Not applicable.

RECOMMENDED ACTION OR PROPOSED MOTION:
I move to APPROVE or DENY Resolution No. 78, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado Approving an Amendment of the Raw Water Agreement for 21 & 25 Violet Lane."

ATTACHMENTS:

- A: Amendment
- B: Raw Water Agreement
- C: Resolution No. 78, Series 2021

TOWN OF EAGLE

RAW WATER AGREEMENT AMENDMENT

This Amendment amends the Raw Water Agreement entered into between the Town of Eagle ("Town"), with its principal address at 200 Broadway, Eagle, Colorado, and the Powell Family Trust Dated July 5, 2019, whose address is PO Box 1227, Eagle, CO (Developer"), as recorded with the Eagle County Clerk and Recorder, Reception No. 202113279, on June 7, 2021. For purposes of this Amendment, "Developer" refers to the Powell Family Trust dated July 5, 2019, and any successors, assigns, or beneficiaries of such trust, any person or entity who owns all or any part of Powell Park Lots 1 and 2, and any Association formed pursuant to paragraph of 17 of the Raw Water Agreement. The purpose of this Amendment is to amend paragraph 2 of the Raw Water Agreement concerning the abandonment of the Rochford Well, and to make certain minor corrections to the Raw Water Agreement as described herein.

Recitals

A. The Raw Water Agreement states that it was entered into April 27, 2020; the date should be April 27, 2021.
B. The Raw Water Agreement does not include the information required to provide notice to the Town pursuant to paragraph 21.
C. Paragraph 2 of the Raw Water Agreement requires Developer to abandon the Rochford Well within 6 months of approval of annexation; therefore, abandonment is required prior to December 12, 2021.
D. In order to continue water service to Lots 1 and 2, water service lines from the Town water system must be installed prior to the required abandonment of the Rochford Well.
E. Because of service line parts shortages, installation of the service lines is not feasible during the construction season of 2021 before the deadline of November 15 for any street cuts, as prescribed in the Town's Construction within the Right of Way ordinance.
F. It is anticipated the parts necessary to make service line installation will be available by the time street cuts can be made, or April 15, 2022.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to amend the Raw Water Agreement as follows:

1. Correction of Date. The first sentence of the Raw Water Agreement is amended to provide that the Raw Water Agreement is entered into "this 27th day of April, 2021…"

2. Notice to Town. Paragraph 21 of the Raw Water Agreement is amended to provide the following information in order to provide notice to the Town of Eagle:

   Town of Eagle
   c/o Town Manager

P.O. Box 609
200 Broadway
Eagle, CO 81631

Cc: Town Attorney
P.O. Box 609
200 Broadway
Eagle, CO 81631

3. Amendment to Paragraph 2. Paragraph 2 of the Raw Water Agreement is amended to read as follows: Abandonment of Rochford Well. Developer will abandon the Rochford Well, decreed in Case No. W-1927, Water Division No. 5, in accordance with the requirements of the Colorado State Engineer for abandonment of wells. Developer will submit evidence of such abandonment to the Town prior to July 1, 2022, and will also cancel and abandon any well permits and the decreed water right for the Rochford Well.

4. Except as otherwise amended by this Amendment, all provisions, terms and conditions of the Raw Water Agreement remain in full force and effect.

5. This Amendment may be signed using counterpart signature pages, with the same force and effect as if all parties signed on the same signature page.

IN WITNESS WHEREOF, the parties have executed this Amendment on the dates shown below.

Attest:

By:_____
Jenny Rakow, Town Clerk

Date: _____

TOWN OF EAGLE

By:_____
Scott Turnipseed, Mayor

Date:_____

DEVELOPER:

POWELL FAMILY TRUST DATED JULY 5, 2019

By:_____
William P. Powell, Trustee

NOTARIZATIONS ON FOLLOWING PAGE

STATE OF COLORADO)
)
COUNTY OF EAGLE)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20__, by William P. Powell as Trustee for the Powell Family Trust Dated July 5, 2019.

WITNESS my hand and official seal.

_____

Notary Public

My commission expires:_____

STATE OF COLORADO)
)
COUNTY OF EAGLE)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20__, by Scott Turnipseed, Mayor, Town of Eagle and Jenny Rakow, Town Clerk, Town of Eagle.

WITNESS my hand and official seal.

_____

Notary Public

My commission expires:_____

Eagle County, CO
Regina O'Brien
Pgs: 10
REC: $58.00
DOC: $0.00

202113279
06/07/2021
03:49:31 PM

Eagle County, CO
Regina O'Brien
Pgs: 9
REC: $53.00
DOC: $0.00

202112991
06/02/2021
04:32:56 PM

TOWN OF EAGLE

RAW WATER AGREEMENT

This Raw Water Agreement is entered into this 27th day of April, 2020 ("Commencement Date"), by and between the TOWN OF EAGLE ("Town"), with its principal address at 200 Broadway and the Powell Family Trust Dated July 5, 2019, whose address is P.O. Box 1227, Eagle CO ("Developer"). For purposes of this Agreement, "Developer" refers to the Powell Family Trust dated July 5, 2019, and any successors, assigns, or beneficiaries of such trust, any person or entity who owns all or any part of Powell Park Lots 1 and 2, and any Association formed pursuant to paragraph 17 of this Agreement.

Recitals

A. The Town currently owns, operates and maintains in accordance with the laws of the State of Colorado and its Municipal Code ("Code") and ordinances, rules, regulations and policies, the Town of Eagle water system, which includes, among other things, water rights and supplies, decrees, infrastructure and related facilities to allow it to provide water service to its customers.

B. Developer owns property described as Powell Park Lots 1 and 2, Pursuant to a Final Plat of Eagle County, Colorado (Reception No. 267605) ("Subject Property") and has petitioned to annex the Subject Property to the Town.

C. Developer owns certain water rights that are decreed for use on the Subject Property and that have historically been used on the Subject Property for their decreed purposes ("Developer Water Rights"). The Developer Water Rights are identified and described on **Exhibit A.**

D. Developer wishes to convey the Developer Water Rights to the Town, and, subject to the terms of this Agreement, to lease the Developer Water Rights from the Town their decreed uses on the Subject Property, in accordance with the water court decrees for the Developer Water Rights and as provided in this Agreement.

E. This Agreement is entered into in conformity with and subject to the laws of the State of Colorado and the Code, ordinances, rules and regulations and policies of the Town.

NOW THEREFORE, in consideration of the mutual promises contained herein, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Conveyance of Water Rights. Developer agrees that upon the Town's final approval of its petition for annexation of the Subject Property, it will convey the Developer Water Rights (other than the Rochford Well) to the Town by special warranty deed, free and clear of encumbrances, in return for the benefits of this Agreement, and for no additional monetary consideration.

2. Abandonment of Rochford Well. Developer will abandon the Rochford Well, decreed in Case No. W-1927, Water Division No. 5, in accordance with the requirements of the Colorado State Engineer for abandonment of wells. Developer will submit evidence of such abandonment to the Town within 6 months of approval of the annexation of the Subject Property, and will also cancel and abandon any applicable well permits and the decreed water right for the Rochford Well.

3. Provision of Raw Water. The Town will be the sole provider of raw water to the Subject Property. No additional supplies will be developed, purchased, appropriated for or used on the Subject Property without the prior written agreement of the Town and Developer, and amendment of this Raw Water Agreement. When the Developer Water Rights have been conveyed to the Town, the Town by and through this Agreement leases the Developer Water Rights to Developer for outdoor uses in accordance with this Agreement, *provided*, however, that the Town shall not be required to provide water hereunder at such times as, and to the extent that, water cannot be legally and physically provided pursuant to the Developer Water Rights, or at such times and to the extent the Town has imposed restrictions on outdoor water use in accordance with its water conservation use policies and regulations as now in force or hereafter amended, revised or replaced.

   The Developer will beneficially use the Developer Water Rights in accordance with their respective decrees, and at its own cost will operate, maintain, repair and replace the water system pumps and other infrastructure as required in order to deliver the Developer Water Rights for beneficial use, without waste, in accordance with their decrees. Developer will take reasonable steps to assure that the Developer Water Rights are not subject to abandonment as a result of nonuse. The Town will not have any liability to Developer for any restrictions, curtailment orders, or requirements for compliance issued by state water administration officials, or with respect to any abandonment claims by state water administration officials or others. The Town has no obligation to challenge any abandonment listing or abandonment claims, but will reasonably cooperate with Developer if any of the Developer Water Rights are listed on an abandonment list, or otherwise claimed to have been abandoned, and the Developer elects to challenge such listing or claims at its own cost.

4. No Additional Payment. Developer shall not be required to pay an annual charge for the delivery of raw water from the Developer Water Rights. Developer shall be solely responsible for the payment of all costs associated with a contract to provide augmentation water to augment out of priority depletions associated with the Developer Water Rights, if any, and such contract shall not be assigned to the Town.

5. Term. This Agreement shall continue until terminated as provided in paragraph 14.

6. Water Use by Developer. The raw water provided to the Subject Property under this Agreement shall be used only for outdoor irrigation and other decreed uses (other than in-building) on the Subject Property in accordance with the following conditions.

   6.1 All use shall be in accordance with the applicable decree or decrees for the Developer Water Rights.

   6.2 Notwithstanding anything to the contrary in any of the decrees for the Developer Water Rights, none of the Developer Water Rights will be used for any indoor or in-building uses, all of which uses will be made only with treated water provided by the Town.

   6.3 The Developer Water Rights may not be cross-connected to the Town treated water system, and water from the Developer Water Rights may not be allowed to backflow into the Town treated water system. Developer shall comply with paragraph 12 regarding cross-connection and backflow prevention.

6.4 All use of the Developer Water Rights is subject to all applicable Code provisions, ordinances, rules, regulations and policies now in force or hereafter enacted or adopted, including water restrictions and curtailment requirements, and Developer will comply with all such Code provisions, ordinances, rules, regulations and policies.

6.5 All use of the Developer Water Rights is subject to all requirements of state water administration officials, including accounting, measuring and reporting requirements. At its cost, Developer will install and maintain a continuous flow meter on its irrigation pump, and any other measuring devices required by state water administration officials, and Developer will properly maintain all records of use required by state water administration officials. Developer will provide to the Town all information regarding measurement and use of the water rights that is required to be maintained or reported by the Town within 30 days of request by the Town. Developer will comply with all requirements of state water administration officials and will indemnify the Town and hold it harmless from all costs or claims resulting from state administrative enforcement requirements or proceedings.

6.6 Use of the Developer Water Rights will be reduced or curtailed in accordance with the Town's water conservation policies and regulations and other policies and regulations concerning diversion of water under water rights owned or controlled by the Town, and Developer will be liable for any penalties that may be assessed for violations of such policies and regulations. Should the Town require curtailment or reduction of use of the Developer Water Rights for any reason, Developer will limit or curtail use of the Developer Water Rights until the Town notifies Developer that use of the Developer Water Rights may be resumed.

7. Structures and Facilities. The Developer is and shall remain the owner of all infrastructure necessary to divert, store, deliver and use water from the Developer Water Rights on the Subject Property, and shall be solely responsible at all times for all construction, installation, cleaning, operation, maintenance, repair and replacement of all ditches, laterals, pipelines, infrastructure and equipment required for or in connection with use of the Developer Water Rights on the Subject Property, including but not limited to diversion structures, measuring flumes and meters, pumps, sprinkler systems, and other water system infrastructure.

8. No Right to Reuse or Successively Use Water. Developer shall have no right to reuse or make a succession of uses of the water leased pursuant to this Agreement, unless provided for in the decrees. Developer agrees that it does not, by this Agreement, acquire any interest in any water rights owned or controlled by the Town, and that any claims it may have with respect to the delivery of water hereunder are strictly contractual rights as provided in this Agreement.

   The Town specifically reserves the right to reuse, to the extent permitted by law, the water which is provided for use on the Subject Property pursuant to this Agreement. The Town may apply to the water court for permission to store, reuse or successively use, or otherwise change any of its water rights, including the Developer Water Rights, so long as the Town remains able to comply with this Agreement. Developer shall not oppose any such water application.

9. No Liability for Suspension of Water Delivery. The Town shall not be liable for failure to deliver water for any reason, including of failure of infrastructure (all of which is

owned and controlled by Developer), or implementation of any water restrictions as provided in paragraph 3.

10. Indemnification. As partial consideration for this Agreement, Developer will indemnify the Town and hold it, its officials, agents and employees, harmless from any and all losses, injuries or claims of any kind whatsoever, including all costs of defense and expert witness and attorney fees, that may arise from Developer's use of the Developer Water Rights, or Developer's construction, installation, operation, maintenance, repair, rehabilitation or replacement of structures or facilities belonging to or controlled by Developer or its agents, employees, or contractors, on or off of the Subject Property, or any condition that may arise as a result of flooding or other condition or emergency, and including but not limited to any such claims resulting from water flowing onto, seeping into or otherwise damaging or injuring any person or property for any reason. At no time shall anything contained within this Agreement be considered or interpreted to waive or diminish, in whole or in part, the rights or limitations bestowed upon the Town by the Colorado Governmental Immunity Act, C.R.S. §24-10-101, et seq., as amended, or any other law, nor shall the indemnification obligation hereunder cover claims or losses or damages for which the Town would not be liable, should this indemnification provision not have been in existence.

11. Water Quality. Developer acknowledges that the raw water provided pursuant to this Agreement is untreated water, and that the Town makes no guarantees or representations concerning the quality of the water provided, or its fitness for the purposes for which it is used, or for any particular purpose.

12. Cross-Connection Prevention. Developer will not allow any cross-connection with or backflow into the Town's treated water system from the Developer Water Rights. Developer will install, at its cost, all required devices to prevent backflow or cross-connection. Developer will comply with all Code provisions regarding cross-connection prevention, as such provisions may be amended, replaced or revised in the future, and all Town policies, requirements and regulations regarding cross-connection and backflow prevention. The Town shall have the right to make inspections and reasonable requests for assurance that no cross-connection or backflow exists, and such assurances shall be provided at Developer's cost.

13. Obligations Consistent with Law. The parties agree, intend and understand that the obligations imposed by this Agreement are only such as are consistent with the state and federal law, and the Code. The parties further agree that if any provision of this Agreement becomes, in its performance, inconsistent with state or federal law or the Code, or is declared invalid, the parties shall either terminate this Agreement or in good faith negotiate to modify the Agreement so as to make it consistent with the state or federal law or the Code, as the case may be.

14. Term and Termination of Raw Water Agreement. This Agreement shall be for an initial term of twenty (20) years ("Initial Term"), beginning on the Commencement Date. Thereafter, this Agreement may be renewed for successive terms of five (5) years, provided that the Developer is in compliance with the Agreement, and the Town has determined, in its sole discretion that the Agreement continues to be consistent with the Town's then-existing ordinances, policies, rules, regulations and procedures regarding water use, and its then-existing water supply plans and goals. If the Developer is in default and has not cured the default prior to the end of the then-current term, or if the Town has determined, not later than 180 days prior to expiration of the then-current term, that it will not renew the Agreement for one or more of the reasons set forth in this

paragraph, the Agreement will expire at the end of the then-current term. Otherwise, the Agreement will be continued for an additional five-year term.

This Agreement may also be terminated at any other time by mutual written agreement of the parties.

Upon termination for any reason, Developer shall, at Developer's expense, take all actions necessary to ensure that the Developer Water Rights and the raw water system cannot continue to be utilized on the Subject Property.

15. No Outdoor Use of Treated Water. Developer may not use Town treated water for outdoor irrigation, ponds or water features without the Town's prior written consent. If Developer no longer wishes to utilize the Developer Water Rights on the Subject Property and terminates this Agreement, Developer may request additional treated water for outdoor irrigation uses. The Town, in its sole discretion, may (but need not) elect to provide treated water for outdoor irrigation uses consistent with its then-applicable ordinances, policies, rules and regulations, and upon Developer's payment of any then-applicable tap fee or other fees required for such additional outdoor uses.

16. Formation of Association. Prior to any further subdivision of the Subject Property, or transfer of any interest therein such that Developer will no longer be the sole owner of the Subject Property, Developer shall form an Association for the purpose of managing the use of the Developer Water Rights on the Subject Property in conformance with this Agreement. At that time, Developer shall record covenants in the public records that bind each owner of a portion of the Subject Property to the requirements contained herein. The rights and obligations under this Agreement shall, at such time, be assigned to the Association which shall be responsible to the Town for performance under this Agreement. Developer shall provide the Town with a copy of the proposed covenants and documents creating the Association prior to finalizing and the Town will review and provide its comments within thirty (30) days. Developer will also provide the Town with a copy of the recorded covenants and final organizational documents for the Association, demonstrating that the Association is a valid existing entity under the laws of Colorado.

17. Annual Report. Developer shall provide to the Town an annual report detailing its use of the Developer Water Rights on or before the 10th day of November of each year. The annual report will include the following information: (a) a summary of water delivered to the pond and pumped from the pond for irrigation use as reported by the flow meter on a month by month basis, and (b) a description of maintenance activities undertaken on the facilities required to divert and use the Developer Water Rights. In addition to the annual report, Developer will timely provide such other information regarding its diversion and use of the Developer Water Rights as may be requested by the Town in order to enable the Town to timely and properly meet its accounting and reporting requirements to state water administration officials.

18. Periodic Review. Upon written request of either the Town or the Developer, the parties shall meet to review the Raw Water Agreement, the annual reports, and any changes to the raw water system the Developer may want to make, or any other matters or concerns the Town or Developer may wish to discuss. Notwithstanding the foregoing, the parties are not obligated to meet as provided in this paragraph more frequently than once a year, although they may meet more frequently if they wish to do so.

19. Default and Remedies. In the event the Town believes that Developer is not using the Developer Water Rights as required under this Agreement, or is otherwise in default under this Agreement, the Town shall give notice thereof in writing, stating the grounds for the alleged default, and providing the Developer with a reasonable period (which shall not be less than 30 days) in which to cure the alleged default. The Town may terminate this Agreement in the event that Developer has failed to cure the default within a reasonable time. Subject to the foregoing right to cure, if either party defaults in its obligations hereunder, the other party shall have available to it all remedies at law or equity, including the remedy of specific performance.

20. No Waiver of Rights or Remedies. Failure of a party hereto to exercise any right or remedy hereunder shall not be deemed a waiver of any such right or remedy and shall not affect the right of such party to exercise at some future time said right or remedy or any other right or remedy it may have hereunder.

21. Notice. All notices required to be given hereunder shall be in writing, and shall be deemed given three business days following deposit in the United States mail, certified mail, return receipt requested, postage prepaid, properly addressed to the party to whom directed at its address shown below or at such other address as may be given by notice pursuant to this paragraph:

Town of Eagle

cc: Town Attorney

Developer:

Powell Family Trust Dated July 5, 2019
c/o William Powell
P.O. Box 1227
Eagle, CO 81631

22. Force Majeure. No party shall be held liable for failure to perform hereunder due to wars, strikes, acts of God, natural disasters, pandemic, drought or other occurrences outside the control of such party.

23. Binding Agreement, Covenants and Recording. This Agreement is binding upon the parties hereto, their successors and assigns. This Agreement shall be recorded, and the rights and obligations contained in this Agreement shall be covenants that run with the land of the Subject Property, and shall be jointly and severally binding upon and inure to the benefit of any and all owners of the Subject Property, or any portion thereof or interest therein.

24. Authority of Signatories. By signing this Agreement, the parties acknowledge and represent to one another that all procedures necessary to validly contract and execute this

Agreement have been performed and that the persons signing for each party have been duly authorized to do so.

25. Interpretation of Agreement. Neither the titles to this Agreement and its paragraphs, nor the recitals appearing prior to paragraph 1 of this Agreement shall be used to alter the meaning of this Agreement, and in the event of a conflict, the terms and conditions of the numbered paragraphs shall govern.

26. Litigation. In the event either party is required to take legal action to enforce its rights under this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and costs, including expert witness fees. The parties agree that the forum for any such litigation shall be the Eagle County District Court or County Court.

27. Counterparts. This Agreement may be signed using counterpart signature pages, with the same force and effect as if all parties signed on the same signature page.

IN WITNESS WHEREOF, the parties hereto set their hands on the date and year above first written.

Attest:

TOWN OF EAGLE

By: _____

DEVELOPER:
POWELL FAMILY TRUST DATED JULY 5, 2019

_____

_____

STATE OF COLORADO)
)
COUNTY OF EAGLE)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20__, by William Powell as Trustee for the Powell Family Trust Dated July 5, 2019

WITNESS my hand and official seal.

_____
Notary Public

My commission expires:_____

Exhibit D
List of Water Rights
Powell Park

Name of Structure	Amount CFS	Adjudication Date	Appropriation Date	Uses	Case No.
Rochford Well	0.026	6/27/1973	12/31/1968	Domestic, fire protection	W-1927
Rochford No. 1 Spring	0.022	6/27/1973	12/31/1968	Domestic, Fire protection	W-1926
				irrigation, fish propagation, livestock	
Rochford No. 2 Spring	0.38	6/27/1973	12/31/1968	Domestic, Fire protection	W-1926
				irrigation, fish propagation, livestock	
Rochford No. 3 Spring	0.44	6/27/1973	12/31/1968	Domestic, Fire protection	W-1926
				irrigation, fish propagation, livestock	
Rochford No. 4 Spring	3	June, 1950	10/1/2002	storage, irrigation, aesthetic, piscatorial	95CW104
				wildlife propagation, recreation	
Rochford No. 5 Spring	1	June, 1950	10/1/2002	storage, irrigation, aesthetic, piscatorial,	95CW104
				wildlife propagation, recreation	
Total CFS	4.868				
Rochford Pond	1.2 AF	6/27/1973	8/31/1968	water augmentation	W-209

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 78
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO APPROVING AN AMENDMENT OF THE RAW WATER AGREEMENT FOR 21 & 25 VIOLET LANE

WHEREAS, on April 27, 2021, the Town Council adopted Ordinance No. 4, Series 2021 approving an Annexation Agreement with the Powell Family Trust ("Developer"), owner of the real property with an address of 21 & 25 Violet Lane, Eagle, CO, and more particularly described as Powell Park Lots 1 and 2 (the "Property");

WHEREAS, a Raw Water Agreement (the "Agreement") was attached as an exhibit to the Annexation Agreement and governs the use of raw water on the Property;

WHEREAS, Developer seeks to amend the Agreement; and

WHEREAS, the Town Council finds that it is desirable and necessary, and in the best interest of the public health, safety and welfare, to approve an amendment to the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town Council hereby approves the Amendment to the Raw Water Agreement in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized and directed to execute the Amendment on behalf of the Town.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 14, 2021

Agenda Item: Ordinance No. 14, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Chapter 5 of the Eagle Municipal Code Regarding Business Licenses and Solicitation Permits"

REQUEST: The staff is requesting the Council to consider the adoption of Ordinance 14, Series 2021 updating the Eagle Municipal Code as it relates to business licenses and solicitation.

BACKGROUND: Section 5.02 of the Eagle Municipal Code created the Town's "business license" in 1972, and it was referred to as a $25 "General Occupation Tax." This section was updated in 1988 to increase the General Occupation Tax from $25 to $50. In 2010, the town added Section 5.13 creating the "Business Marketing Fee", thereby increasing the total license fee to $75. The town code also has two sections, 5.04 and 5.06, that relate to solicitations and use of the public right of way. Both of these sections have language that relates to sales in the public. This has caused confusion for applicants and staff about how to best apply and manage these requirements with the business activities that take place within the town. The final section that is being repealed is 5.13, which relates to the "Marketing Fee" of $25.

ANALYSIS: With the passage of the Home Rule Charter allowing more flexibility in code language, staff believes that the language in Chapters 5.02, 5.04, and 5.06, should be streamlined into more consistent, concise, and consolidated sections regulating business and solicitation activities. Staff believes that Peddling/Soliciting and Sales within Public Rights of Way and Other Property can be consolidated into one section to address both scenarios, which most often overlap with these business activities.

The proposed language in both new sections is more similar to our current practice and what other towns do for the management of business activities, clearly outlines the licensing process and the approval process. The intent is to reduce confusion, errors and efficiently review, process, and issue licenses to businesses in Eagle.

The two major changes to our code will be: 1) Removing "General Occupation Tax" and "Marketing Fee" as the language used to describe our business license fee. Instead, they will be consolidated into one $75 fee. This will simplify the accounting of license revenue and create efficiency in receiving this revenue. Currently, finance must do year-end journal entries to move this $25 to the marketing fee account. Both fees are realized in the general fund, and funding for marketing is not dependent upon the revenue from the marketing fee. Therefore, separating the $25 per license will not impact the ability to fund marketing activity. 2) Consolidating the Peddling and Sales in the Public Right of Way into one form and one review process. Minor updates to our application forms will be made. The review process and effect on business will not change.

Changes: Section 5.02 is being repealed and replaced in its entirety, Section 5.04 is being repealed and replaced in its entirety, and Section 5.06 is being repealed in its entirety and consolidated within Section 5.04 and finally, Section 5.13 will be repealed entirely.

COMMUNITY INPUT: Community input was not solicited for these changes, but the intent is to more closely match the code to our policy and practices and to remove outdated language. The goal of these changes is to have a positive impact on both the internal process and the community.

BUDGET / STAFF IMPACT: The budget impacts are limited to the Town Attorney preparing this ordinance and updating our code, which is standard for Ordinances that change code language.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: The intent of these changes is to follow the guiding principle of Reliable and Cost-Effective Services and Sound Planning by removing outdated language to ensure clarity and efficiency is accomplished with our code language.

RECOMMENDED ACTION OR PROPOSED MOTION: MOTION TO APPROVE OR DENY: Ordinance 14, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado Amending Chapter 5 of the Eagle Municipal Code Regarding Business Licenses and Solicitation Permits"

ATTACHMENTS:

1. 14 Business Licenses and Solicitations

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 14
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AMENDING CHAPTER 5 OF THE EAGLE MUNICIPAL CODE REGARDING BUSINESS LICENSES AND SOLICITATION PERMITS

WHEREAS; the Town regulates businesses and solicitation activities as permitted by law;

WHEREAS, the Town wishes to create more consistent and concise business licensing and solicitation permitting provisions;

WHEREAS, the Town wishes to ensure the annual licensing fee schedule passed yearly by resolution includes a business marketing fee;

WHEREAS, the business marketing fee is in fact a fee and not a tax; and

WHEREAS, the Business Marketing Fee currently codified in Chapter 5.13 will now be encompassed within the new Chapter 5.02 Business Licenses chapter.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Chapter 5.02 of the Eagle Municipal Code is hereby repealed in its entirety and reenacted as follows:

CHAPTER 5.02. – BUSINESS LICENSES

Section 5.02.010. – Definitions.

For purposes of this Chapter, the following terms shall have the following meanings:

Business means any occupation, profession, enterprise, establishment, vocation conducted for private profit or benefit, either directly or indirectly, within the Town.

Premises means all lands, structures, places and locations in which a business operates, and the equipment and appurtenances connected or used therein including any personal property affixed or otherwise used in connection to the business.

Section 5.02.020. – Business license required.

It is unlawful for any person to maintain, operate, conduct or engage in any business activity on any premises in the Town without having first obtained a business license pursuant to this Chapter. A business license shall be required for each place of business within the Town, regardless of whether the business conducted therein is a separate business or a branch, division or agency of a licensed business at another location in the Town.

Section 5.02.030. – Application and issuance.

A. Every person conducting a business within the Town, other than any person holding a valid Town contractor's license, shall annually apply for a business license or renewal to the Town Clerk. The application shall include the following:

1. Name and address of the business;

2. Copies of all required certifications and licenses;

3. Disclosure of all information necessary to determine the business's compliance with zoning regulations and other applicable law;

4. If a renewal application, any information concerning the conduct and operation of the applicant's business during the preceding licensing period as is reasonably necessary to determine the applicant's eligibility for renewal; and

5. The application fee established by resolution of the Town Council.

B. If the Town Clerk determines that the application meets all requirements of this Chapter and other applicable law, the Town Clerk shall issue the business license; provided that no license shall be issued to any business in arrears on any tax or other payments due to the Town or the State.

C. Each license issued shall include the name and address of the licensee and the dates of issuance and expiration thereof.

Section 5.02.040. – Duties of licensee.

Every licensee under this Chapter shall:

1. Permit all reasonable inspections of the business and examinations of records as necessary for determining compliance with this Chapter.

2. Comply with all laws and regulations applicable to the licensed business and avoid all practices or conditions that adversely affect the public health, safety or welfare.

3. Post and maintain the license upon the licensed premises in a conspicuous place. If a licensee has no physical premises, the licensee shall carry such license on their person when conducting business.

4. Keep license information up to date. If information changes from that submitted in the license application, including without limitation the licensee's address, the address of the business, the owner of the business or the type of business conducted, the licensee shall notify the Town Clerk in writing no more than fourteen (14) days after such change.

Section 5.02.050. – Business marketing fee.

A. *Amount*. There is hereby levied and assessed for each calendar year, a business marketing fee in the amount established by resolution of the Town Council.

B. *Applicability*. The fee imposed by this Chapter shall apply to any business, trade, occupation, or profession for the purpose of making a profit, whether or not a profit is actually made on a regular basis, within the Town; provided, however, this fee shall not apply to contractors engaged in the building trades. In addition, the fee shall not apply to any business if exempt by virtue of State or Federal law.

C. *Classification*. Each location of a business shall pay a separate business marketing fee, unless such locations are contiguous to each other, communicate directly and openly with each other and are operated as a unit.

Section 5.02.060. – Suspension and revocation.

A. *Compliance order*. If the Town Clerk determines that a business has violated this Chapter or any other applicable law, the Town Clerk shall personally serve the business with a written compliance order apprising the licensee of each violation and ordering the licensee to comply within 30 days. As an alternative to personal service, a copy of the compliance order shall be posted in a conspicuous manner on the premises and mailed first class U.S. mail to the licensee or business owner at their last known address.

C. *Suspension or revocation.* If the licensee fails to comply with the compliance order, the Town Clerk may suspend the license for up to one hundred eighty (180) days or may revoke the license. In determining the length of suspension or revocation, the Town Clerk shall take into consideration the severity

of the licensee's violation(s), the licensee's past performance, any attempt by the licensee to remedy the violation(s) and any verified written complaints received against the business or licensee.

D. *Reapplication.* Any applicant whose license has been revoked may reapply for a new business license after at least one year has elapsed. A new license will only be granted if the sufficiently shows, to the satisfaction of the Town Clerk, that the reason(s) for suspension or revocation of the license have been remedied.

E. *Renewals*. All licenses shall expire on December 31 of each year. Any renewal applications submitted on or after March 1 shall be subject to late fees as established by resolution of the Town Council.

Section 5.02.070. – Violation and penalty.

It is unlawful to violate any provision of this Chapter. Violations of this Chapter shall be punished as provided in Chapter 1.12 of this Code.

Section 2. Chapter 5.04 of the Eagle Municipal Code is hereby repealed in its entirety and reenacted as follows:

CHAPTER 5.04. SOLICITATION

Section 5.04.010. – Purpose.

The purpose of this Chapter is to require the permitting of solicitation conducted in the Town and to regulate solicitation to the maximum extent permitted by law.

Section 5.04.020. – Definitions.

For purposes of this Chapter, the following terms shall have the following meanings:

Crimes or acts of violence against the person means homicide, attempted homicide, rape, attempted rape, sexual assault, assault, battery, and other similar felonies involving moral turpitude.

Crimes or acts of violence against the property of another means theft, burglary, breaking and entering, larceny and other similar felonies involving moral turpitude.

Solicitation means to enter or remain upon any private property in the Town, not having been requested or invited by the occupants thereof for the purpose of contacting said occupants to solicit the immediate or future purchase or sale of goods, services, or any other thing of value, or to solicit a gift or donation of any kind; or to occupy public property for the purpose of contacting passersby to

solicit the immediate or future purchase or sale of goods, services or any other thing of value, or to solicit a gift or donation of any time; provided, however, that solicitation does not include political canvassing, political advocacy, or religious proselytizing.

Section 5.04.030. – Solicitation.

A. *Permit required*. No person may engage in solicitation in the Town without first obtaining a solicitation permit. Each permittee shall carry the solicitation permit and their personal identification at all times while engaging in solicitation and shall present such identification and permit upon request of any person. Permits may not be transferred from person to person.

B. *Application*. Each applicant for a solicitation permit shall file with the Town Clerk an application including the following information, in addition to the application fee established by resolution of the Town Council:

1. The full name, residence address, mailing address, and telephone number of the applicant;

2. A description of the applicant, including height, weight, eye color, and hair color;

3. The number and state of issuance of any state-issued identification card issued to applicant, including a state motor vehicle operator's license or chauffeur's license;

4. A brief explanation of the nature of the merchandise to be sold or other activity requiring a solicitation permit under this Chapter; and

5. An authorization for the Town Clerk to conduct a background check of the applicant.

C. *Grounds for denial*. Unless the Town Clerk finds grounds for denial, the Town Clerk shall issue the solicitation permit within seven (7) days of receipt of a complete application. The Town Clerk may deny the application for the following reasons:

1. Failure to comply with any provision of this Code;

2. Felony convictions for crimes against the person or property of another, or institutionalizations for mental illness which caused acts of violence against the person or property of another; provided, however, that such felony convictions or institutionalizations occurred within five (5) years preceding the date of application; or

3. Convictions of any crime committed while engaged in solicitation in the Town.

D. *Notice and appeal*. If the Town Clerk denies the application, the Town Clerk shall notify the applicant in writing, stating the reasons for the denial, and shall mail such notice by regular United States mail to the address provided on the application. Within seven (7) days of the date of mailing such notice, the applicant may file a written request for an appeal to the Town Manager. The Town Manager shall hear and decide such appeal within thirty (30) days of receipt of the appeal request. At the appeal, the applicant shall be entitled to be heard and present evidence. The Town Manager's decision on the appeal shall be final, subject to judicial review.

E. *Expiration*. Each permit shall expire one (1) year from the date of issuance.

F. *Revocation*. If, after issuance of a permit, the Town Clerk finds that any of the grounds stated in subsection (C) hereof exist, the Town Clerk shall revoke the permit and provide written notice to the licensee of such action. The permittee may appeal the Town Clerk's decision in the manner set forth in subsection (D) hereof.

G. *Permissible times*. Solicitation is prohibited before 8:00 a.m. or after the later of 8:00 p.m. or sunset, as announced and published by the National Weather Service daily.

H. *Signage*. Any person may post a sign on their property indicating that the owners or occupants do not wish to be disturbed by solicitation. Such sign shall state, "No Trespassing," "No Solicitors," or other similar message indicating that door-to-door solicitation is not authorized, and shall not exceed two and one-half (2½) square feet in area. Such sign shall be allowed in addition to the number and types of signs permitted by Chapter 4.08 of this Code. Solicitation at any property at which such a sign is posted is a violation of this Chapter.

I. *Public streets and rights-of-way*. No person shall conduct any solicitation on or in any public street or right-of-way in the Town, provided that this subsection shall not apply to persons selling taxicab or pedicab services or horse drawn conveyance rentals on the streets or rights-of-way in the Town where such vehicles are permitted to operate.

Section 5.04.040. – Door hangers.

No person, other than a Town employee, shall fasten or deposit in any manner any notice, poster, or other advertising or promotional material upon private property, including personal property, without having permission to do so from the owners or occupants of such property. Permission to so fasten or deposit such

materials shall be implied from the presence of an improved walkway, including a driveway, connecting such property directly to a public right-of-way, unless:

1. Access to such walkway is physically restricted by a fence, gate or other permanent structure; or

2. A "No Trespassing" or "No Solicitors" sign or a sign conveying a similar message is posted on the property at a visible location.

Section 5.04.050. – Violation and penalty.

It is unlawful to violate any provision of this Chapter. Violations of this Chapter shall be punished as provided in Chapter 1.12 of this Code.

Section 3. Chapter 5.06 of the Eagle Municipal Code is hereby repealed in its entirety.

Section 4. Chapter 5.13 of the Eagle Municipal Code is hereby repealed in its entirety.

Section 5. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 6. Safety. This Ordinance is deemed necessary for the protection of the public health, safety, and welfare.

Section 7. Effective Date. Pursuant to Section 6.03 of the Eagle Home Rule Charter, this Ordinance shall take effect 10 days after publication following adoption.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

_____

Jenny Rakow, Town Clerk

To: Mayor Turnipseed and Town Council

From: Peyton Heitzman, Planner I, Community Development Department
Chad Phillips, Director, Community Development Director

Date: December 14, 2021

Agenda Item: Resolution 79, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado, Ratifying the Town's Three-Mile Plan Adopted by the Planning and Zoning Commission."

REQUEST:
Staff is requesting the Town Council ratify the adoption of the Three Mile Plan that is an appendix of the Elevate Eagle Comprehensive Plan.

BACKGROUND:
Municipalities in Colorado are required to prepare and adopt a Three Mile Plan prior to annexing property into their territorial boundaries per C.R.S. 31-12-105 et. seq. The Three Mile Plan is a long-range plan that outlines where municipalities intend to annex property and describes how the municipality will ensure the adequate provision of services within the newly annexed territory.

ANALYSIS:
Per state statute, the Town must adopt a Three Mile Plan on an annual basis. There are no changes being proposed with this request. The existing Three Mile Annexation Plan can be found in Appendix B (pg. 94) of the Elevate Eagle Comprehensive Plan (2021 Amendment). During the December 7th Planning & Zoning Commission meeting, the Commission adopted the Three Mile Plan.

COMMUNITY INPUT:
None.

BUDGET / STAFF IMPACT:
There is no budget impact to this motion.

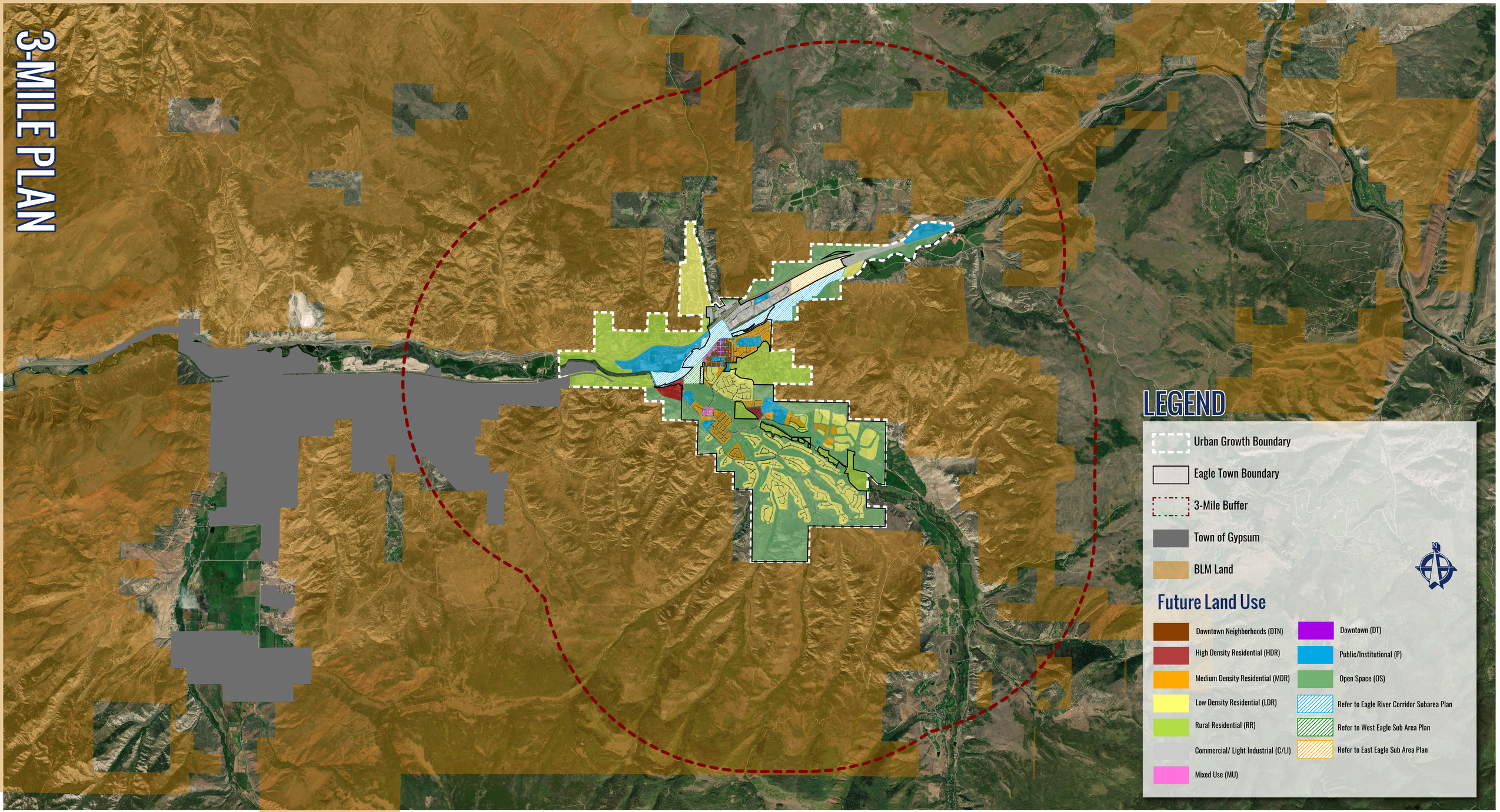
STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
The annual adoption of the Three Mile Plan supports the Strategic Plan's major objective to 'Improve Community Responsive Services'. The Town is providing the community an up-to-date plan through regular re-evaluations and revisions to best meet the needs of the area within the Three Mile Plan. The Major Objective to 'Stimulate Economic Vitality and Development' is also supported through the adoption of the Three Mile Plan. The Plan provides residents and non-residents with an understanding of limitations on future annexations. As represented in the Plan, the Town of Eagle is surrounded by federally owned land and neighboring jurisdictions (Town of Gypsum), that would prevent the incorporation of all land within the 3-mile buffer. Finally, the Three Mile Plan is supported by the major objective to 'Match Infrastructure to Quality of Life', which encourages Town investment in infrastructure without creating an undue burden on the residents of the Town. The Plan "specifies the direction for providing infrastructure, land use/zoning, and municipal services for lands within three miles of Town limits."

RECOMMENDED ACTION OR PROPOSED MOTION:
A motion to **APPROVE** Resolution 79, Series 2021 "A Resolution of the Town Council of the Town of Eagle, Colorado, Ratifying the Town's Three-Mile Plan adopted by the Planning and Zoning Commission."

ATTACHMENTS:

- Three Mile Plan
- Resolution 79, Series 2021

3-MILE PLAN


LEGEND
Urban Growth Boundary
Eagle Town Boundary
3-Mile Buffer
Town of Gypsum
BLM Land
Future Land Use
Downtown Neighborhoods (DTN)
High Density Residential (HDR)
Medium Density Residential (MDR)
Low Density Residential (LDR)
Rural Residential (RR)
Commercial/ Light Industrial (C/LI)
Mixed Use (MU)
Downtown (DT)
Public/Institutional (P)
Open Space (OS)
Refer to Eagle River Corridor Subarea Plan
Refer to West Eagle Sub Area Plan
Refer to East Eagle Sub Area Plan
N

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 78
(Series of 2021)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO RATIFYING THE TOWN'S THREE-MILE PLAN ADOPTED BY THE PLANNING AND ZONING COMMISSION

WHEREAS, pursuant to C.R.S. § 31-12-105(1)(e)(I), the Town must have in place a Three-Mile Plan and such plan must be updated annually;

WHEREAS, on December 7, 2021, the Planning and Zoning Commission adopted the Three-Mile Plan;

WHEREAS, on December 14, 2021, the Town Council reviewed the Town's Three-Mile Plan adopted by the Planning and Zoning Commission and reaffirms that the Three-Mile Plan is still current and reflects the future vision for the community.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. The Town's Three Mile Plan, as adopted by the Planning and Zoning Commission, is hereby ratified.

INTRODUCED, READ, PASSED AND ADOPTED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: December 10, 2021

Re: Town Manager Report

Administration & Organization

Staff continues to work on follow-up from the Town Council meetings. Included is a list of policy items that staff is tracking in January:

- School Resource Officer IGA
- State of Colorado Energy Office IGA
- EVCF Memorandum of Understanding (MOU)
- Economic Development Strategy Contract

Molly Furtado was hired as the Town's next Special Events Manager. She will introduce herself at the Town Council meeting on Tuesday. The Assistant Town Manager position was posted between meetings. The first review of applications is December 17.

The holiday season has been fun this year. Staff is participating in festivities too. This month the crew at Town Hall spent an afternoon eating cookies and making snowflakes. There is a picture to document the fun below. The holiday party was fun! The Town appreciates everyone who attended.

The leadership team will host a retreat on December 13 and then go bowling for fun. At the retreat the focus will be on communication and developing culture. The discussion will also include conflict management since that is something the team deals with in their roles as leaders. Over the next week, I will focus on wrapping up the remaining performance evaluations of staff.

I have started scheduling quarterly lunches with myself and different departments again. Last week I went to public works to hang out with the team and eat Moe's. We had a blast. Public Works has become so positive over the last 4 years. The relationship between the team and the rest of the Town is one that I really enjoy. Next lunch is scheduled with Community Development.

To help the Town Council keep track of upcoming work sessions, provided below is a table of topics to be discussed over the next 6 months. Since it takes planning to successfully execute a work session, preparing in advance is helpful. Staff will keep this table in this report going forward and make changes as needed. The topics are subject to change:

Date	**Topic**
~~December 7, 2021~~	~~Broadband~~
January 4, 2022	Grand Avenue Corridor Plan Update
February 1, 2022	Affordable Housing Strategies
March 1, 2022	Diversity Equity and Inclusion (DEI)
April 12, 2022	Sustainability Building Codes
May 3, 2022	TBD

<u>Eagle River Park</u>

- After 4 years the Town has finally received the 404 permit! Modeling for the rapidblocs is nearly done with completion expected in January. The beach sand was installed, and the donor wall is partially completed.

- Staff plans to engage the user group in the process for the rapidbloc planning. Their input will be useful as the Town moves forward. The Town will use the blocs that were already purchased to assist with the modeling.

<u>LBWTP Ribbon Cutting</u>

- The Town is closing this project out in 2021. The next steps are to schedule a ribbon cutting with new and past Town Council members. Staff will try to schedule this in January and will begin coordinating the event. The Town will use PR Studios to help coordinate. They have performed this work in the past and do an excellent job.

<u>Grand Avenue Corridor Study</u>

- December has been a busy month for the project. The team hosted a property owner open house to present the access control plan. The group then met with the stakeholder group on December 9 to receive buy-in on the status of the project. The stakeholders are in a great place and support the plans as proposed.

- The next steps are to submit the proposal to Railpros to begin the process for review of the plan and to seek feedback. The project team has started the traffic modeling of the corridor. Staff is on track to submit to the railroad before the end of the year.

Economic Development

- The Downtown Development Authority met this month and discussed completion of the workplan, broadband, special events and the procuring a new website.

- The Economic Vitality Committee cancelled their meeting in December. At the November meeting the group discussed broadband, strategy development and the community survey dashboard that will go live in January.

Sustainability

- The Adam Palmer Fund committee met on December 10 to report on progress the committees are making on deliverables. The group supported hiring a contractor to help establish the fund. There is a discussion item on the Town Council agenda to discuss a cost share with the EVCF to fund the position.

Outreach & Meetings – *Updates on participation in community outreach opportunities, regional/community meetings, and project-specific meetings.*

- December 15 – Grand Avenue Corridor Plan weekly update
- December 17 – Land Use Code project call
- December 15 – River Park solar and EV services meeting
- December 22 – Grand Avenue Corridor Plan weekly update
- December 22 – DDA meeting prep
- January 4 – Town Council Work Session

Sincerely,

Brandy Reitter

Brandy Reitter
Town Manager
Town of Eagle, CO

Town Council Requests – Once items are completed; they are deleted from the list Items in Red are new requests.		
Request Date	**Request**	**Status**
3/9/2021	Bring back land donation proposal	Not Scheduled
3/9/2021	EQR Ordinance	Not Scheduled
5/11/2021	Reach out to Eagle Ranch Housing Corp. on partnering	Not Scheduled
5/11/2021	Look into vacancy housing tax	Not Scheduled
5/11/2021	Include final community survey in packet	Completed
5/25/2021	Evaluate Bird Scooter proposal and bring it back	Not Scheduled
8/10/2021	Schedule TOE housing strategy work session	February 2022
8/24/2021	Establish incentives for ADUs	Not Scheduled
9/14/2021	Fee waivers for town projects policy	Not Scheduled
9/14/2021	Follow up on Broadway tree grate maintenance	Not Scheduled
9/28/2021	ADU policy change ordinance	Completed
10/5/2021	Create a policy for eBikes on recreation paths in Town and reach out to BLM to let them know what the plans are	Not Scheduled
11/9/2021	Send Council Assistant Town Manager hiring schedule	Completed
11/9/2021	Schedule broadband work session for December	Completed
11/9/2021	Remove Mountain Recreation contribution from the budget	Completed
11/9/2021	Community request budget changes	Completed

To: Mayor and Town Council

From: Brandy Reitter, Town Manager, and Department Leads

Date: December 14, 2021

Re: Department Updates for November 2021

FINANCE DEPARTMENT

November 2021

Administration/Financial:

- Staff completed work on the 2020 Financial Audit
- Continued work CivicRec Software Implementation – For Pavilion and Event Permits – *Go Live by 1/1/22*
    - We will have a final closeout meeting 12/13
    - Will advertise CivicRec process for Customers on Website, Eagle Today, and social media
- Continued work on MuniRevs Software Implementation – For Short Term Rental licensing and Lodging Tax payment Process – Launching by 12/15 to begin accepting permit application and lodging tax for January 2022
    - Final closeout meeting 12/9/13
- Real Estate Transfer Assessment – Finance met with Town Attorney to go over and finalize the guidelines, exemption forms, and other documents – Staff will bring an ordinance to Council in 1st quarter of 2022 to amend the code for penalties and interest so staff can implement the same policy for Red Mountain Ranch, Reserve at Hocket Gultch, and Haymeadow. Currently, Haymeadow does not have any penalties and interest designated in the Annexation Agreement.
- Updated Marijuana Sales Tax Form for 1/1 rate increase from 4% to 4.5% and sent out communications to local retailers. Final increase to 5% will be in 2022.
- Completed Annual registration of the Conservation Trust Fund and updated the Town boundary map with the State to include all new annexations.

Debt Service:

- Scheduled 12/1/2020 – 2013 Water Fund Revenue Bond Payment - $258,784.19 (Last Payment 2024)
- Scheduled 12/1/2020 – 2016 Sales Tax Revenue Bond Payment - $209,968.75 (Last Payment 2046)

Budget:

- Staff continued work on finalizing the budget
- Staff implemented the IT Department into the 2022 budget
- Staff will be finalizing Budget document with attachments and appendix in December – Due to the State on January 31, 2021

Accounts Payable:

ACCOUNTS PAYABLE: INVOICES PAID							
	2017	2018	2019	2020	2021	VARIANCE FROM PY	
JANUARY	289	258	303	205	230	25	12%
FEBRUARY	245	272	254	237	217	(20)	-8%
MARCH	340	304	326	234	247	13	6%
APRIL	267	299	215	137	214	77	56%
MAY	277	260	275	162	260	98	60%
JUNE	319	151	298	221	400	179	81%
JULY	256	460	414	314	239	(75)	-24%
AUGUST	281	415	220	241	243	2	1%
SEPTEMBER	279	257	306	92	218	126	137%
OCTOBER	245	241	296	371	234	(137)	-37%
NOVEMBER	233	304	174	244	299	55	23%
YEAR TO DATE	**3,031**	**3,221**	**3,081**	**2,458**	**2,801**	**343**	**14%**

- The 14% increase in invoices between 2021 and 2020 is primarily due to the 2020 budget freeze.

Training:

- CivicRec – Configuration Training (All Finance Staff)
- MuniRevs – Configuration Training (Mark & Jill)
- Caselle – New Connect Qrtly Features (All Finance Staff)
- Required Continuing Education (Jill)
    - Ethics for CPAs
    - Auditing Long Term Debt
    - Auditing Accounts Receivable and Related Accounts
    - American Rescue Plan Act: State & Local governments

Payroll/HR:

- Positions changes in Payroll
    - 4 New Hires:
        - Public Works Operations Manager
        - Buildings & Grounds – Winter Seasonal Maintenance Tech
        - Information Center Host
        - Special Events Manager
    - 2 Term:
        - Police Sergeant
        - Code Enforcement Officer
        - Buildings & Grounds – Seasonal Maintenance Tech
- Completed Staff evaluations
- Assisted HR with Retirement Information for Open Enrollment

Utilities:

- New Accounts Setup – 2
- Property Transfers – 17
- Red Tags – 17
- Shut Offs – 0

Town Council Department
Budget to Actual:

TOWN OF EAGLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOWN COUNCIL					
10-49-110	SALARIES & WAGES	3,300.00	36,300.00	39,600.00	3,300.00	91.7
10-49-142	WORKERS COMPENSATION	.00	38.31	51.00	12.69	75.1
10-49-143	HEALTH & INSURANCE BENEFITS	18.00	190.00	168.00	(22.00)	113.1
10-49-144	FICA - EMPLOYER'S	252.45	2,777.00	3,029.00	252.00	91.7
10-49-210	OFFICE SUPPLIES	12.00	166.82	200.00	33.18	83.4
10-49-310	COMMUNICATION & TRANSPORTATION	.00	5.67	.00	(5.67)	.0
10-49-320	LEGAL NOTICES	.00	325.50	325.00	(.50)	100.2
10-49-340	UTILITY SERVICES	.00	1,930.24	1,930.00	(.24)	100.0
10-49-347	PROFESSIONAL SERVICES	.00	19,789.84	29,047.00	9,257.16	68.1
10-49-362	COMPUTER SUPPORT	135.36	1,936.93	3,048.00	1,111.07	63.6
10-49-371	TRAVEL EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-49-372	MEETING EXPENSE	.00	1,402.07	2,000.00	597.93	70.1
10-49-380	TUITION & BOOKS	.00	126.20	1,750.00	1,623.80	7.2
10-49-450	SPECIAL COUNCIL FUNDING	7,500.00	122,439.89	211,113.00	88,673.11	58.0
10-49-510	INSURANCE	.00	724.32	724.00	(.32)	100.0
10-49-915	COMMUNITY REQUESTS	.00	25,162.34	54,000.00	28,837.66	46.6
	TOTAL TOWN COUNCIL	11,217.81	213,315.13	347,985.00	134,669.87	61.3

SPECIAL EVENTS & MARKETING

November 2021 -

Town of Eagle – Marketing & Special Events:

• Created 2022 Budget Notebook cover for Jill and Finance Department.
• Updated eagleoutside.com events calendar & 6th Ave Digital Sign
• Review CIVICRec operations for kickoff.

November – Events Executed

• Executed BCES Tough Stuffer Running event (formerly the Turkey Trot) 11/25/21

MEAC:

• Presented TOE 2022 MEAC Funding program funding suggestions from MEAC Committee to Eagle Town Council. TC voted to approve all recommended funding allocations.
• Sent notice for 2022 funding allocation to producer recipients.
• Distributed Eagle 2022 Community Funding applications to TC for voting.
• Presented 2022 Community Funding program applications to TC for final review and confirmation vote at November 9, 2021, TC meeting.
• Sending notification of Community Funding allocations to funded event and Program producers.
• Processing/organizing photo/video stock gallery from the contracted photographer. Organizing staff accessible galleries.

Be Our Guests Program:

• Program has concluded.

Eagle Info Center:

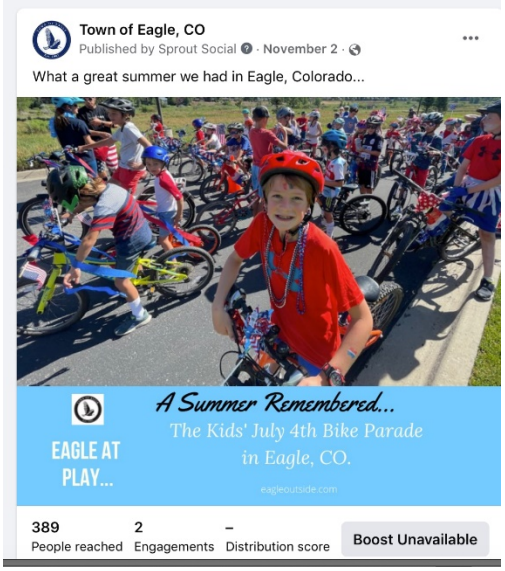
• Operating Info Center on Winter 2021-2022 Days and Hours - Info Center open Wednesdays through Sundays, 10:00am to 3:00pm. All staff has been vaccinated
• Promoted one staffer to Lead Host position.
• Hired new regular host person – Pat Prill.

Digital Sign:

• Updated current information.
• Promoting message for Eagle Downtown businesses
• Trained Kevin/IT on operation of the Digital Sign.
• Training Molly on the Digital sign.

Social Channel Post Examples:

EAGLE HOLIDAY LIGHTING CONTEST
Eagle, Colorado 2021 Holiday Lighting Contest
Be Merry, Be Bright, Make your House a Holiday Delight!
The Town of Eagle announces the 2021 Eagle Holiday Lighting Contest! Open to all homes in Eagle. This contest will bestow honors to the most festive exterior holiday decorations in our community.
To enter, fill out the Eagle Holiday Lighting Contest Entry Form at townofeagle.org and upload a photo of your home lit up. Entries will be judged by our Town Celebrity judges.
Deadline for entries 6:00pm Sunday, December 12th.
All winners will be contacted on Tuesday, December 21st.
Contest Categories
1st Place, 2nd Place & 3rd Place
"Most Classic Christmas" , "Most Whimsical" & "Most Clark Griswold"
Winners receive a Winner's Trophy & Yard sign.
For more info contact events@townofeagle.org or call 970-328-9625
667
People reached
28
Engagements
–
Distribution score
Boost Unavailable


Town of Eagle, CO
Published by Sprout Social · November 2 ·
What a great summer we had in Eagle, Colorado...
EAGLE AT PLAY...
A Summer Remembered...
The Kids' July 4th Bike Parade in Eagle, CO.
eagleoutside.com
389
People reached
2
Engagements
–
Distribution score
Boost Unavailable

COMMUNITY DEVELOPMENT
November 2021

COMMUNITY DEVELOPMENT
BUILDING DEPARTMENT UPDATES:

Activity:	Status:
Code Adoption Process (2021 International Building Codes) The 2021 Code is set to adopt in the Spring of 2022. The Building Department plans to create a board of interested stakeholders, contractors, designers, council members. This stakeholder group will focus on reviewing current adoption ordinance and amendments as well as the 2021 Code editions for changes and how they impact Eagle. The Building Department will also review with local agencies for consistency of amendments. The first Adoption meeting is aimed for Spring 2022. If you are interested in joining the stakeholder group, please email the Building Official, Charlie Davis.	Ongoing
Work with the Town of Gypsum Building Department for Electrical Inspection Services. o November – (36) inspections.	Ongoing
CTIX - Construction Trades Information Exchange CTIX is a way for the Community Development Department to communicate with the Contractor & Developer community. The next issue will be 2022 Quarter 1 Newsletter to be published in January.	Ongoing

The chart below shows the number of inspections conducted and building permits issued for the current month, the previous month, and the year to date.

Building Department Activity 2021					
	September 2021	October 2021	November 2021	YTD 2020	YTD 2021
Number of Inspections	**120**	**112**	**142**	**1,970**	**1,254**
Number of Permits Requiring Plan Review	19	19	8	*	**163**
Number of Building Permits	**37**	**35**	**29**	**498**	**269**
Building	23	12	14	160	126
Electrical	5	5	8	137	55
Plumbing	1	0	6	69	21
Mechanical	3	1	7	107	44
Demo	1	1	0	3	4
Out of Town Water/Sewer Taps	3	5	3	22	15
*ALL Commercial**	2	1	3	24	22

*SF Detached Residential**	4	5	0	11	17
*Multi-Family & Attached SF Residential**	0	0	0	16	0
Residential Remodel/Addition/Basement Finish	4	1	1	49	30
PV	9	11	5	46	44
One Stop	18	11	12	102	111

* YTD Plan Review Data Unavailable

Major Construction Projects Under Review and Oversight:

- **Broadway Station** – Ongoing work on exterior finishes. The developer is aiming for an occupancy certificate by January 2022.
- **410 Broadway** – Second round of Building review comments and conditions completed 12/3/21.

PLANNING DEPARTMENT UPDATES:

PLANNING ACTIVE APPLICATIONS	STATUS
DR21-02 & PPFP21-01: Reserve at Hockett Gulch – Subdivision & Major Development Permit	• Second post referral meeting was held on 11/9/21. The focus was on reconfiguring phasing and reviewing building height minimum. • Third & fourth post referral meetings scheduled for 12/10 which will focus on landscape design and architecture.
PUDA21-01: Eagle Ranch 6th PUD Amendment	• Staff working with Town Attorney to determine when water fees need to be paid (at time of approval or at time of building permit issuance). • Planning Commission voted to approve application with three conditions of approval. • Public hearing schedule: o Town Council 12/14/21
SU21-04: 263 Sawatch	• Special use permit application for contractor yard. Application deemed complete. No new information to report (12/8/21). • Public hearing schedule: o Planning Commission 1/4/22 o Town Council 1/11/22
RZ21-02 & S21-01: Eagle County School District (ECSD) 3rd Street Housing	• Proposing 16 units. • Planning Commission voted to approve both the rezone and sketch plan applications. No new information to report (12/8/21). • Public hearing schedule: o Town Council 12/14/21
DR21-01 & V21-01: Sinclair Station	• Application was tabled during 11/16/21 Planning Commission meeting. • Staff has requested additional information from applicant, including a traffic study. • Public hearing schedule: o Planning Commission 1/18/22
CT21-01 & SU21-06: 706 Chambers, Lot D	• An application for condo plat and special use permit. • Planning Commission voted to approve the special use permit during the 12/7/21 public hearing.

	• Public hearing schedule: o Town Council 1/11/22 (special use permit and condo plat)

LLA21-01:
82 Silver Spur Road
	• An application for lot consolidation. Application is deemed complete.
	• Public hearing schedule:
	  o Planning Commission 1/18/22
	  o Town Council 2/8/22

RZ21-03:
435 Eby Creek Road
	• An application to rezone to Residential Multi-Family (RMF). Application is deemed complete.
	• Public hearing schedule:
	  o Planning Commission 1/4/22
	  o Town Council 1/25/22

DR21-04: Haymeadow Design Guidelines	• Application materials received and have been sent out for referral comments. • Staff is working with applicant to establish project timeline. • Public hearing schedule TBA.
PUDM21-02: Haymeadow Building Height	• Application received and is undergoing staff review. • Applicant is requesting an Administrative Hearing with regards to development review of RMF 1 & 2. • Administrative Hearing schedule TBA.
DR21-03: 341 Broadway (Mountain Animal Hospital Center)	• Staff received partial submission for a minor development permit. • Application not deemed complete for processing. No new information to report (12/8/21).
SU21-05: 332 Grand Ave (AG Roofing)	• Special use permit application submitted for outdoor storage, but applicant also needs to apply for shop use. • Application not deemed complete for processing. No new information to report (12/8/21).
446 Broadway	• Staff received application for a development permit. • Application not deemed complete for processing, no new information to report (12/8/21).
LONG RANGE PLANNING	**STATUS**
Title 4 Land Use Code Update	• The first committee meeting was held on 12/6/21. The meeting was focused on introductions and overview of Code Assessment report. • Sign Code stakeholder outreach call was held on 12/6/21. Clarion and staff invited members of the sign manufacturing & installation community to gather feedback for amending sign code standards. • Sign Code first draft anticipated by January 2022.
Grand Ave Corridor Plan	• Project is now in Phase 3 (December 2021 – April 2022). Phase 3 objectives include preliminary design, developing an implementation & phasing plan, and securing Planning Commission and Town Council adoption. • A land and business owner update meeting was held on 12/2/21. • Upcoming meeting schedule:

	o Stakeholder group meeting 12/9/21 o Town Council work session 2/1/22
East Eagle Sub Area Plan (EESAP)	• Project closeout ongoing, including updating documents and Town of Eagle website.
SolSmart – Bronze Designation	• Permit Tech will assume lead role. The first objective is to establish and implement permitting best practices to provide efficient approval process. • No new information to report (12/8/21).
HB21-1271 DOLA Innovative Housing Strategies: Planning Grant Program	• Staff is awaiting further direction from Department of Local Affairs (DOLA) on procurement standards prior to publishing the consultant RFP.
OTHER	**STATUS**
Code Updates (ahead of comprehensive Title 4 Update)	• Parking Fee in-lieu: Planning Commission voted to approve new program at the 12/7/21 public hearing. • Public hearing schedule: o Town Council adoption hearing 1/11/22 • Accessory Dwelling Units (ADUs): Planning Commission voted to approve amendments at the 11/16/21 public hearing. • Public hearing schedule: o Town Council adoption hearing 12/14/21
ORDINANCES	• Impact Fee Ordinance Update o Review of Public Safety and Fire District Nexus studies ongoing. o No new information to report (12/8/21).

SCHEDULE OF UPCOMING MEETINGS:

December 2021
December 14th | Town Council • ADU Ordinance • ECSD Rezone & Sketch Plan • Eagle Ranch 6th PUD Amendment • Consent Agenda: 3-Mile Plan • Community Development Department Update
December 21st | Planning & Zoning Commission • Meeting Cancelled – Christmas
December 28th | Town Council • Meeting Cancelled – Christmas / New Year
January 2022
January 4th | Planning & Zoning Commission • 263 Sawatch – SUP for contractor yard • 435 Eby Creek Rezoning • Business Item: Appoint 2022 Chair and Vice Chair
January 11th | Town Council • Parking Fee in-lieu Ordinance • 706 Chambers Ave – SUP & Condo Plat • 263 Sawatch – SUP for contractor yard • Community Development Department Update

January 18th | Planning & Zoning Commission • 82 Spur Road Lot Consolidation • Sinclair Station • Community Development and Council Update
January 25th | Town Council • 263 Sawatch – SUP/Condo Plat • 435 Eby Creek Road Rezoning

POLICE DEPARTMENT
November 2021

November 2021 Calls for Service: **812**
Calls for Service January – November 2021: 9,632

November 2020 Calls for Service: 825
Calls for Service January – November 2020: 9,967

Your Eagle Police Department remained busy with calls for service, training, neighborhood activities, and routine business operations. Suspicious people/occurrences, domestic disturbances, alarms, various issues related to local schools, traffic crashes, lost and found, agency assists, walkthroughs, parking problems, sex offender registrations, medicals, and routine VIN checks continued at a steady pace this month.

EPD continues to focus on community-oriented policing activities. Response to community service requests in designated areas continues to remain a priority as well. Business checks, vacation home checks, and security patrols continue within the confines of available staff.

Due to short-staffing in patrol, officer-initiated activities were lower this month. However, EPD hopes to remedy these concerns and fill both of our current 2021 patrol vacancies. Two offers for police officer employment have been extended to two officers working at a local police agency in Eagle County. We anticipate to fill these two vacancies in December!

In January of 2022, EPD will be looking to fill two additional vacancies and a police records technician position (we sincerely thank our Town Council for recognizing the need for these positions!). Unfortunately, all local law enforcement agencies are looking to fill vacancies in an extremely competitive and compact market. In fact, EPD was unable to successfully qualify anyone in our fall process for the January police academy sponsorship. As such, we will continue with our endeavor to find qualified P.O.S.T. applicants.

Retirement! Sgt. T. Stonum, a Navy Veteran, former firefighter, former code enforcement officer, and former officer with Breckenridge, Silverthorne, and Vail, retired on Veterans Day. He has 40-years of combined public service. We wish him a happy and healthy retirement!

Promotions! Following a competitive selection process, L. Causey was selected to fill the patrol sergeant vacancy. Sgt. L. Causey will be on the deep night shift for several weeks before he transitions to the mid-afternoon shift. Additionally, Police Records Technician Madison Vaughan completed her list of tasks and training certifications in order to move to TOE Technician Level II. Great job! Please congratulate these team members when you see them!

Kudos Alert! An alert eye-witness saw a suspect cutting a lock off of a storage shed adjacent to a local business. The suspect realized he had caught the attention of the eye-witness and fled the area on foot. The suspect got into a vehicle and fled the area. The witness was able to get the license plate number and description of the vehicle. This led to the identification of the suspect, who was already on probation in Mesa County. EPD issued a warrant for the suspect. This was a great example of “See Something, Say Something” and report it ASAP!

Shout Out! EPD had several of our outstanding citizens turn in valuables this month. Several wallets were found, turned into EPD, and reunited with their owners. Amie O. also turned in a purse she found. Our honest citizens are amazing! This is why we live here!

Officer D. Scriver gave a presentation to the Girl Scouts this month. He was flooded with questions and did a great job answering these.

Chief Staufer was our EPD representative for the Coffee With A Cop event held this month at DJ's & Dahlias Café and Market.

Dispatch notified ECSO of a Report Every Drunk Driver Immediately (REDDI) report leaving the Exhibition Hall, occupied by people under 21 years of age. An EPD officer spotted the vehicle and made consensual contact with the driver at a local gas station. A deputy working a grant-funded impaired driving intervention detail responded and conducted an investigation, which revealed the driver to be intoxicated. The driver was subsequently charged with DUI.

In a separate incident, an intoxicated driver on Grand Avenue lost control, left the roadway, and struck a tree, light pole, and residential unit. Fortunately, there were no bystanders or innocent people injured.

EPD continues to investigate a bias-motivated criminal incident. A Spanish-speaking customer at a business was harassed. EPD is following up on all leads in an attempt to identify the suspect.

EPD investigated a crime of lottery theft from a local business. A suspect has been identified and EPD is working on serving the suspect with a summons.

Officer M. Heil noticed a group of males walking over the Eby Creek bridge and one of them appeared to be a conehead. Upon closer inspection, our officer noted Dan Aykroyd was not present in the group and the cone was marked with a TOE public works tattoo. Upon contact, it was discovered the males were intoxicated, had left a local bar, and were being responsible by walking to their residence. Taking this into consideration and also due to their cooperation, conehead was advised to return the cone to the hazard it was marking. Once complete, Officer Heil walked with the group to their residence a few blocks away, to make sure they got home safely.

Momma Bear. Officer M. Heil contacted a group of high school-aged kids climbing on the fence and climbing the tennis net inside the court at the pool and ice rink. Noting that the net wasn't damaged, Officer Heil gave the kids a good, experienced mom talk.

EPD continues to assist other agencies with back-up and crimes in progress. In a recent assist, EPD officers aided ECSO following a report of a domestic violence incident. The victim was able to escape the residence, but the suspect barricaded himself in the residence. An intervention plan was developed and the suspect was subsequently arrested.

EPD continues to receive great support from our local business community for our upcoming Shop with a Cop event (scheduled to take place on December 7, 2021). We appreciate the generosity!

Please remember to make dining reservations at the Lancelot Restaurant in Vail on December 10, 2021! Local officers and deputies will be serving food and bussing tables for extra tips. All law enforcement-related tips and proceeds benefit Special Olympics of Colorado!

Officer D. Scriver's family welcomed their new baby boy! Maverick and mommy are doing well! Officer Scriver has become an expert with diaper changes and operating each day on 1.3 hours of sleep.

County Court – *Available upon request.* ***Local and Regional Calls for Service –*** *Available at Dispatch*

PUBLIC WORKS
November 2021

Streets and Buildings & Grounds

- Lots of work was done in the first three weeks of November to install holiday lighting and decorations. I think the Broadway lighting looks especially good this year. In 2022 we will be preparing a budget for your consideration to replace some of the aging decorations and to upgrade the lighting that we are installing in the roundabouts on Eby Creek Road. We should also complete the replacement of the street light poles on Market Street next year, this will allow for larger and better holiday decorations to be installed and we will include this cost in what we propose.
- We are all geared up for winter snow removal operations but have been left holding our breath so far. In early December we received delivery of a new snowplow truck that replaces an aging one in our fleet. The new is 41,000 pounds of snowplowing goodness!

If anyone would like to do a snowplow ride-along, please let me know and I'm happy to coordinate. It is certainly an eye-opening experience if you've never spent time in a large truck!

- We have tried to take advantage of the unseasonable weather to perform additional outside work. Recently we performed some weed mowing along Market Street to remove tall and dead weeds growing on the road shoulder along the guardrail. It's a small thing, but I think it makes a meaningful difference in the appearance of our community.

Water and Wastewater

- We are very close to finalizing the contract for the construction of the Lower Basin Water Treatment Plant and I expect that we will make final acceptance of the project by year's end. There is some landscaping work to complete in 2022 but we are going to eliminate this from MWH's scope and direct contract for this work.
- We did have a significant water main break in horse pasture immediately south of the Brush Creek Village neighborhood. The pipe that broke is believed to be 50 years old. Despite this age, the pipe appeared to be in remarkably good condition. Unfortunately when the pipe was installed a layer of clean gravel was not included surrounding the rocky native soils and was placed back in the trench directly on the pipe. Over time larger rocks pressing directly agains the pipe can cause a concentration of stress that can lead to pipe fracture, and we believe that to be

the cause of this break. We were very fortunate that the location of the break resulted in only a few customers losing service for an extended period, but due to the severity of the break, several homes in the vicinity (and the Pool & Ice Rink) lost pressure for a short period of time. This sort of pressure loss can cause groundwater to infiltrate the water main, so out of an abundance of caution, we did recommend that residents in the area boil their water until we received confirmation of laboratory tests indicating that the water was safe to drink.

Open Space

- We are preparing to make seasonal closures of much of the Town's open space and trail network beginning on December 15th. This will include the closure of the Arroyo Trailhead parking lot.

HUMAN RESOURCES
November 2021

Benefits

- Conducted 2022 Open Enrollment & Benefits Orientation, facilitated annual wellness testing and flu shots on-site in November
- Updated Vacation Policy for 2022 for Market competitiveness – rolled out to Staff at open enrollment

Recruiting – Onboarding

- Hired and onboarded
  - Special Events Manager
  - Police Officer
  - Information Center Host
- Assisted with Officer Causey's Promotion to Sergeant and Madison's Promotion to Technician II level
- Posted Assistant Town Manager position, reviewing candidates, interviews anticipated in January

Risk Management, Safety and Work Comp

- Managing 7 General Liability & PC Open claims, 2 carryovers, 5 new
- Managing 3 work comp claims
- Administering 4 Medical Leave of Absence Requests, 1 Disability claim, 2 light-duty accommodations
- Passed CIRSA Annual Audit

Other

- Continued budget market research for 2022 compensation & finalized Pay Plan for 2022
- Attended 2 Police Department recognition dinners
- Working on merit increases for Annual Performance Evaluation Process, initiated Town Manager Review process
- Conducted 2 exit interviews

TOWN CLERK
November 2021

Communications
Eagle Today: 11/1/21
IN THIS EDITION:

- Position Openings
- Open Space Survey
- Parking Fee In-Lieu Update
- Eagle Partnership Summit/DDA
- Accessory Apartments Update
- 2021 Election Information
- Lifesaving Award
- Welcome New Staff

Eagle Today: Comcast Update 11/12/21
Eagle Today: Water Leak/Boil Advisory 11/12/21
Eagle Today: Water Leak/Boil Advisory (update) 11/16/21
Eagle Today: Comcast Update 11/22/21

Licenses

- BUSINESS:
  - Preparing for 2022 Renewal

- LIQUOR:
  - 7 Hermits Renewal - Brewpub

- MARIJUANA:
  - No activity

Website – www.townofeagle.org

- Ask the Town questions: 8
  - Peach Street pipe inquiry
  - Utility Bill inquiry
  - Request for Verizon 4G cell signal extender at Pool & Ice Rink
  - Tree cut permit/privacy wall inquiry
  - Water leak inquiry
  - Street light inquiry
  - Water quality inquiry

Other

- Posting for 2021 Downtown Development Authority Website + Communications CALL FOR INTEREST

Sales Tax

Filing Period: *this indicates sales tax for the actual month sales occurred. These numbers will fluctuate throughout the year as it is reflecting late payments by the retailer or customer retail returns (deductions). Filing Period numbers are updated quarterly. This is the most accurate picture of sales tax collections for that month.*

Revenue Period: *this amount indicates the month revenue is received by the Town. Revenue period is all money collected by the state for the previous month and any additional months a retailer remits. This amount is what is deposited in the Town's bank account. These returns also get categorized into a "filing period" and are reflected in the sales tax report. This total amount will not change.*

2021				**Revenue from online sales is included in the Retail sector and OOA. Total retailers includes individual returns and can be duplicate sellers.**	
Month	**Filing Period**	**Revenue Period**	**O/U**	**Online Sales**	**Online Retailers**
Jan	$ 550,999.37	$ 688,558.97	19%	$67,050.62	1443
Feb	$ 519,851.15	$ 576,588.68	20%	$81,832.64	1311
Mar	$ 616,927.12	$ 525,690.74	13%	$51,489.75	1270
1 Q	**$ 1,687,777.64**	**$ 1,790,838.39**	18%	**$ 200,373.01**	
Apr	$ 588,838.69	$ 623,363.57	13%	$67,089.31	1429
May	$ 617,770.94	$ 575,664.72	17%	$70,368.59	1264
Jun	$ 685,772.95	$ 629,801.19	24%	$61,561.99	1416
2 Q	**$ 1,892,382.58**	**$ 1,828,829.48**	18%	**$ 199,019.89**	
Jul	$ 692,280.65	$ 686,861.36	23%	$76,562.82	1418
Aug	$ 666,272.99	$ 703,257.97	23%	$75,027.61	1509
Sep	$ 674,758.25	$ 662,179.98	12%	$80,601.68	1600
3 Q	**$ 2,033,311.89**	**$ 2,052,299.31**	19%	**$232,192.11**	
Oct	$ 627,412.90	$ 799,872.60	14%	$ 51,922.49	1016
Nov		$ 646,595.50	13%	$82,011.89	1560
Dec			-100%		
4 Q			-100%		
Revenue	**$ 6,240,885.01**	**$ 7,118,435.28**	7%	**$765,519.39**	

MUNICIPAL COURT

- Court held November 3 & 17

August Citations Issued	Current	YTD	2020
Animal Control	2	14	29
Juvenile	3	14	
Misdemeanor/Ordinance	2	8	29
Parking	13	139	97
Traffic	3	183	160
Total	**23**	**358**	**315**

August Fines and Fees Collected (includes collections for previous months)	Current	YTD	2020
Court Costs	42.00	996.25	1,450.00
Criminal Police Equipment and Training Surcharge	20.00	190.00	601.00
Traffic Surcharge	170.00	2750.00	0
Deferred Judgment Fee	30.00	150.00	665.00
Fines	1240.00	28275.00	21,651.66
Outstanding Judgement Fee	0	-40.00	370.00
Stay of Execution Fee	0	0	25.00
Charitable Contribution (discontinued 2019)	0	0	10.00
Bad Check Fee	0	90.00	0
Warrant Fee	0	50.00	0
Failure to Appear	310.00	1290.00	35.00
Victim Restitution Fee	0	0	371.02
Total	**2072.00**	**$34,168.78**	**$25,178.68**

August Dispositions (Payments or Court Appearances)	Current	YTD	2020
Animal Control	3	14	110
Juvenile	1	14	0
Misdemeanor/Ordinance	2	8	72
Parking	33	139	443
Traffic	26	183	205
Total	**65**	**358**	**830**

Outstanding Fines and Fees by Date	
Current	480.00
1-30 Days Past Due	780.00
31-60 Days Past Due	**115.00**
61-90 Days Past Due	255.00
91-180 Days Past Due	**8069.00**
Total	**$9699.00**

OATH

I, Geoffrey Grimmer, swear, that I will support the Constitution of the United States, the Constitution of the State of Colorado, the Charter and the ordinances of this Town, and will faithfully perform the duties of my office.

Sworn to this 14th day of December 2021.

_____

_____
Jenny Rakow, Town Clerk

OATH

I, Nick Sunday, swear, that I will support the Constitution of the United States, the Constitution of the State of Colorado, the Charter and the ordinances of this Town, and will faithfully perform the duties of my office.

Sworn to this 14th day of December 2021.

_____

_____
Jenny Rakow, Town Clerk

OATH

I, Janet Bartnik, swear, that I will support the Constitution of the United States, the Constitution of the State of Colorado, the Charter and the ordinances of this Town, and will faithfully perform the duties of my office.

Sworn to this 14th day of December 2021.

_____

_____
Jenny Rakow, Town Clerk

OATH

I, Sarah Parrish, swear, that I will support the Constitution of the United States, the Constitution of the State of Colorado, the Charter and the ordinances of this Town, and will faithfully perform the duties of my office.

Sworn to this 14th day of December 2021.

_____

_____
Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Jenny Rakow, Town Clerk

Date: December 14, 2021

Agenda Item: Selection of Mayor Pro Tem and Acting Mayor Pro Tem

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REQUEST: The Council is requested to select a Mayor Pro Tem and an alternative Mayor Pro Tem in the event both are unavailable.

BACKGROUND: Pursuant to the Town's Home Rule Charter Section 3.09: (1) A Mayor Pro Tem shall be elected by the Council from its own membership at the first Council meeting following the final certification of each biennial election. The Mayor Pro Tem shall serve until the Council meeting following the final certification of the next regular Town election, and shall act as Mayor during the absence of the Mayor. (2) In the event of absence of both the Mayor and the Mayor Pro Tem, the Council shall designate another Council Member by majority vote to serve as Acting Mayor during such absence.

ANALYSIS: The Charter provision requires this action after our biennial regular elections.

COMMUNITY INPUT: None required.

BUDGET / STAFF IMPACT: None.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED: There is no strategic plan item relevant to this action.

RECOMMENDED ACTION OR PROPOSED MOTION:

- MOTION TO NOMINATE XXXX AS MAYOR PRO TEM AND XXXX AS ACTING MAYOR PRO TEM IN THE ABSENCE OF BOTH THE MAYOR AND THE PRO TEM.

ATTACHMENTS: None

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: December 14, 2021

Agenda Item: 2020 Audit Report and Management Letter

REQUEST: Staff is requesting the Town Council review and approve 2020 Audit and Management Letter.

BACKGROUND/ANALYSIS: Roger Maggard, CPA. with Maggard & Hood, P.C. will be present to provide details of the 2020 Town Audit and for the Council's acceptance for submittal to the State.

The Council approved the 60-day extension for the 2020 Audit submittal to the State. Staff did not meet the September 30th extension deadline. The Audit was completed and submitted to the State on November 24th and is in your packet for review and approval. With submission to the State Auditor the Town is once again in compliance with state audit requirements.

COMMUNITY INPUT: There has been no public input on this matter.

BUDGET / STAFF IMPACT: 2021 budgeted expense for 2020 audit work is $39,000.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The audit is an administrative task required by the State and does not align with any major objectives in the strategic plan.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to **approve** or **deny** the 2020 Audit report and Management Letter that was submitted to the State.

ATTACHMENTS:

- 2020 Management Letter
- 2020 Town of Eagle Audit

H & H
Maggard
& Hood, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

November 10, 2021

The Honorable Mayor and Members
Of the Town Council
Eagle, Colorado

COMMUNICATIONS WITH THOSE CHARGED WITH GOVERNANCE

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Eagle, Colorado, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Eagle's basic financial statements, and have issued our report thereon dated November 10, 2021.

We have also issued our report on Internal Control and Compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing* Standards, issued by the Comptroller of the United States, which is also dated November 10, 2021.

Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards and the *Government Auditing Standards* issued by the Comptroller of the United States
As stated in our engagement letter dated January 28, 2021, our responsibility as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller of the United States. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal controls of the entity. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit
The audit fieldwork was originally scheduled to begin at the end of April 2021; however, although some initial planning information was received in September 2021, we did not receive the majority of the financial information from the Town in order to begin the audit fieldwork until mid-September 2021. Once we received the information, we performed the audit fieldwork according to the planned scope and timing previously communicated to you during the planning stages of our audit procedures.

●901 GRAND AVENUE, SUITE 203 ● P.O. BOX 370 ● GLENWOOD SPRINGS, CO 81602 ●
● (970) 945-8588 ● FAX (970) 945-2398 ●

Qualitative Aspects of Accounting Practices

Significant Accounting Policies
Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application.

The significant accounting policies used are described in Note 1 of the financial statements. No new accounting policies were adopted and the application of the existing policies was not changed during the year under audit. We noted no transactions entered into by the entity during the year that were both significant and unusual or transactions for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting Estimates
Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures
The disclosures in the financial statements are neutral, consistent and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. The most sensitive disclosures affecting the financial statements were:

- The disclosure of revenue and expenditure recognition in *Note 1* of the financial statements.
- The disclosure of cash and investments in *Note 2* of the financial statements.
- The disclosure of capital assets in *Note 4* of the financial statements.
- The disclosure of long-term obligations in *Note 5* of the financial statements.
- The disclosure of subsequent events in *Note 15* of the financial statements.

We evaluated the key factors and underlying information used to develop the disclosures above in determining that they are reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit
We encountered no difficulties in dealing with management in performing and completing our audit other than the late receipt of the Town's financial records for audit.

Corrected and Uncorrected Misstatements
Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. An audit adjustment may or may not indicate matters that could have a significant effect on the entity's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the entity, either individually or in the aggregate, indicate matters that could have a significant effect on the entity's financial reporting process.

Disagreements with Management
For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations
We have requested certain representations from management that are included in the management representation letter dated November 10, 2021.

Management Consultations with Other Independent Accountants
In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues
We generally discuss a variety of matters, including application of accounting principles and auditing standards, with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

COMMUNICATIONS WITH MANAGEMENT: INTERNAL CONTROLS COMMUNICATIONS

In planning and performing our audit of the financial statements, we considered internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the Town's internal control. Our consideration of internal control would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit the attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in the internal control system that we consider to be material weakness as defined above.

We do bring to your attention that management does not prepare its own year-end financial statements, inclusive of note disclosures. As such, management requested our firm to assist in the preparation of the draft financial statements, including the related footnote disclosures. The outsourcing of this service is not unusual in entities of your size and is a result of management's cost-benefit decision to use our accounting expertise rather to incur additional costs. We believe that the Town's Finance Director has the sufficient skills, knowledge and experience to oversee these services, and performs the final overview of the financial statements before they are finalized.

We also bring to your attention that the extended due date of filing the audit with the Colorado State Auditor's office was September 30, 2021; however, although the audit was originally scheduled to begin in April 2021, we did not receive the Town's records for audit until mid-September 2021 which does not afford enough time for completion of the audit and timely filing thereof.

Other Comments and Recommendations

Our audit provides an opportunity to observe the operations of the Town and identify potential areas where improvements can be made and also areas that are functioning well.

We would like to note that due to the requirements of the CWRPDA state revolving loan fund for this year's audit to be performed under *Government Auditing Standards,* we again significantly expanded our procedures for testing internal controls and compliance and found no unresolved exceptions during our procedures. We have issued our report thereon at page 60 of the financial reporting package.

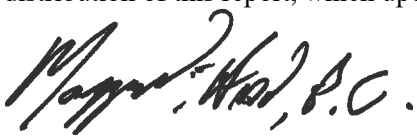
Overall, we found the Town's books and records to be in excellent working order. The majority of the Town's balance sheet accounts were properly reconciled, revenues and expenses properly classified, and transactions selected for audit testing and verification were adequately explained; therefore, no *unusual* adjustments to the financial records were necessary.

During our procedures, however, we noted that the finance department's supporting staff was unable to respond to several of our audit inquiries during the maternity leave of the Finance Director which occurred at the beginning of our audit fieldwork. As a result, there were additional delays in receiving responses until her return. Because this signifies a significant weakness in internal control for financial reporting, is our recommendation that additional cross training be provided within the finance department to ensure continuity of financial reporting in the absence or incapacity of the Finance Director.

* * *

We would like to thank Ms. Reitter, Ms. Kane and the Town's staff for their cooperation and assistance during the course of the audit. Should you desire further clarification on any of the above, we will be available to discuss them with you.

This report is intended solely for the information and use of the Town Council, management and other within the administration of the Town of Eagle, Colorado. This restriction is not intended to limit distribution of this report, which upon acceptance by the Town Council, is a matter of public record.



MAGGARD & HOOD, P.C.

TOWN OF EAGLE, COLORADO

FINANCIAL STATEMENTS
AND
AUDITOR'S REPORT

DECEMBER 31, 2020

TOWN OF EAGLE, COLORADO
FOR THE YEAR ENDED
December 31, 2020

TOWN COUNCIL

- Scott Turnipseed – Mayor
- Andy Jessen – Mayor Pro-Tem
- Matt Solomon, Trustee
- Mikel Kerst, Trustee
- Ellen Bodenhemier, Trustee
- Adam Palmer, Trustee
- David Gaboury, Trustee

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H & H
Maggard
& Hood, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

The Honorable Mayor and Members
of the Town Council
Eagle, Colorado

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Eagle, Colorado, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Eagle's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Eagle as of December 31, 2020 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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● (970) 945-8588 ● FAX (970) 945-2398 ●

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, listed as required supplementary information in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with accounting standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the supplementary information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Eagle's basic financial statements. The combining and individual fund financial statements and schedules, and the County, Cities and Towns Annual Statement of Receipts and Expenditures for Roads, Bridges and Streets, which are listed as Other Supplemental Information in the table of contents, are for purposes of additional analysis and are not a required part of the basic financial statements. The Other Supplemental Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Other Supplemental Information is fairly stated, in all material aspects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards,* we have also issued our report dated November 10, 2021, on our consideration of the Town of Eagle's internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Eagle's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Eagle's internal control over financial reporting and compliance.

MAGGARD & HOOD, P.C.
Glenwood Springs, Colorado
November 10, 2021

REQUIRED SUPPLEMENTARY INFORMATION

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Town of Eagle was incorporated on March 17, 1905 as a statutory town pursuant to the constitution and laws of the State of Colorado. In April of 2020, the Town's electorate approved home rule status and provisions of its home rule charter were adopted which govern the Town. The Town serves as the county seat of Eagle County and is located on Interstate 70 approximately 130 miles west of Denver, and 130 miles east of Grand Junction, Colorado. The legislative and corporate authority of the Town is vested in the Town Council.

The discussion and analysis of the Town of Eagle's financial performance provides an overall review of the Town's financial activities for the fiscal year. The intent of this discussion and analysis is to look at the Town's financial performance as a whole; it should be read in conjunction with the basic financial statements and notes to enhance the reader's understanding of the Town's overall financial performance.

FINANCIAL HIGHLIGHTS

Key financial highlights for the fiscal year ended December 31, 2020 are as follows:

- In total the Town's *overall* net position increased $6,566,506 (6.6%) from the previous fiscal year.
- The Town's *overall* General Revenues accounted for $9,120,807 (43%) of all revenues. These general revenues include taxes, grants and entitlements not restricted to specific programs, and general interest and non-program revenues. Program specific revenues, in the form of charges for services and program specific grants and contributions, accounted for $11,965,235 (57%) of total revenues of $21,086,042.
- *Overall* the Town had $14,519,536 in expenses, of which $8,665,274 were offset by program specific charges for services, as well as grants and contributions of $3,299,961.

USING THE BASIC FINANCIAL STATEMENTS

This annual report consists of three parts – *management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. These statements are organized so the reader can understand the Town of Eagle as a financial whole, or as an entire operating activity. The basic financial statements include two types of information on the same statement that present different views of the Town.

- *Government-wide financial statements* that provide both *long-term* and *short-term* information about the Town's *overall* financial status.
- *Fund financial statements* that focus on *individual parts* of the Town government, reporting the Town's operations *in more detail* than the government-wide statements.

The financial statements also include *notes* that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Additional supplemental information has also been included to enhance the readers understanding of the report.

REPORTING THE TOWN AS A WHOLE

Statement of Net Position and Statement of Activities

While this report contains all funds used by the Town to provide programs and activities, the view of the Town as a whole looks at all financial transactions and asks the question, "How did we do financially during the fiscal year?" The statement of net position and the statement of activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting system used by most private sector companies. The basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash was received or paid.

The focus of these government-wide financial statements is on the overall financial position and activities of the Town. These financial statements are constructed around the concept of a primary government, the Town, and its component units, except for fiduciary funds. The statement of net position and statement of activities provide information about the activities of the whole Town, presenting both an aggregate view of the Town's finances and a longer-term view of those finances.

The statement of net position and the statement of activities report the Town's net position and changes therein. This change in net position is important because it identifies whether the financial position of the Town has improved or diminished for the Town as a whole. The cause of this change may be the result of many factors, some financial, some not. Nonfinancial factors include the Town's property tax base, current property tax laws, statutorily required reserves, facility conditions, and other factors.

In the statement of net position and the statement of activities, the Town is divided into two distinct kinds of activities:

> **Governmental Activities** – Governmental activities are generally financed through taxes, intergovernmental revenues and other non-exchange revenues. Most of the Town's programs and services are reported here including general government activities, public safety, public works (for streets, buildings and grounds), open space preservation, capital projects, and when applicable, general long-term debt service and other fiscal charges.
>
> **Business-Type Activities** – Business-type activities are financed to some degree by charging external parties for the goods or services they acquire. The Town's enterprise funds for water, wastewater and refuse utilities are reported as business-type activities as the service is provided on a charge for goods or services basis to recover the expenses of the goods and services provided.

FUND FINANCIAL STATEMENTS

Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about each of the Town's major funds. For the Town of Eagle, the General Fund is the most significant fund. The Town uses many funds to account for a multitude of financial transactions. The Town's governmental funds include the General Fund, Special Revenue Funds (which are the Conservation Trust Fund and Open Space Preservation funds), Capital Projects Fund, and the Sales Tax Capital Improvement Projects Fund. The Town's proprietary, or enterprise, funds include the Water Fund, the Wastewater Fund and the Refuse Fund. Unlike government-wide financial statements, the focus of fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to satisfy managerial control over resources or to satisfy finance-related legal requirements established by external parties or governmental statutes or regulations.

FUND FINANCIAL STATEMENTS - *CONTINUED*

The Town's fund financial statements are divided into two broad categories; namely governmental funds and proprietary funds.

Governmental Funds – The Town's activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent in the near future to finance the Town's programs. The relationship, or differences, between governmental activities reported in the statement of net position and the statement of activities and the governmental funds is reconciled in the financial statements. The Town maintains the following governmental funds:

General Fund – used to account for resources traditionally associated with government which are not required legally or by sound financial management to be account for in another fund.

Capital Projects Fund – used to account for funds for the acquisition of lands, construction of major capital improvements and projects, and acquisition of more expensive pieces of equipment.

Sales Tax Capital Improvement Projects Fund – used to account for the Town's ½% municipal sales tax securing and funding capital projects debt service for the Town's 2019 sales tax revenue bonds.

Special Revenue Funds – used to account for proceeds of resources that are restricted or committed for purposes other than debt service or capital projects. The special revenue funds include the following:

Conservation Trust Fund – accounts for funds received and restricted for use in parks and recreation acquisition, development and maintenance pursuant to Colorado Revised Statutes.

Open Space Preservation Fund – accounts for funds committed for the acquisition of open space lands, conservation and trail easements and development rights.

Proprietary Funds – The enterprise funds use the same basis of accounting as business-type activities; therefore, these statements are essentially the same. These funds are established to account for operations that are financed and operated in a manner similar to private enterprise, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The proprietary (enterprise) funds include the following:

Water Fund – accounts for activities related to water services to the citizens of the Town.

Wastewater Fund – accounts for activities related to the sewage treatment facilities and sewage transmission lines.

Refuse Fund – accounts for activities related to trash collection and disposal.

THE TOWN AS A WHOLE

The perspective of the statement of net position is of the Town as a whole. Following is a summary of the Town's net position for the current and prior fiscal year:

(In Thousands)	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
ASSETS:						
Current Assets	$ 14,983	$ 16,977	$ 25,641	$ 33,263	$ 40,624	$ 50,240
Noncurrent Assets (EHOP)	159	168	-	-	159	168
Capital Assets, Net	36,422	38,282	62,379	50,962	98,801	89,244
Total Assets	51,564	55,427	88,020	84,225	139,584	139,652
LIABILITIES:						
Current & Other Liabilities	1,364	6,388	4,212	4,237	5,576	10,625
Long-term Liabilities	5,729	5,695	22,192	23,836	27,921	29,531
Total Liabilities	7,093	12,083	26,404	28,073	33,497	40,156
DEFERRED INFLOWS OF RESOURCES:						
Unavailable Revenue from Property Taxes	360	336	-	-	360	336
Total Deferred Inflows	360	336	-	-	360	336
NET POSITION :						
Invested in Capital Assets, Net of Related Debt	30,802	32,521	39,131	31,663	69,933	64,184
Restricted	2,520	2,313	1,125	1,073	3,645	3,386
Unrestricted	10,789	8,174	21,360	23,416	32,149	31,590
Total Net Position	$ 44,111	$ 43,008	$ 61,616	$ 56,152	$ 105,727	$ 99,160

As indicated earlier, net position may serve over time as a useful indicator of the Town's financial health. The Town's *overall* assets exceeded its liabilities and deferred inflows by $105,726,812 at December 31, 2020.

By far the largest portion of the Town's Net Position (approximately 66%) reflects its net investment of $69,933,940 in capital assets less the related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the public; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's Net Position, $3,644,946 (approximately 3%) represents resources that are subject to restrictions as to how they may be used; this includes statutorily required TABOR emergency reserves and monies restricted for capital improvements/debt service, highway 6 devolution maintenance, community enhancement and conservation trust purposes.

THE TOWN AS A WHOLE – *CONTINUED*

The statement of activities reflects the cost of program services and the charges for services and sales, grants, and contributions offsetting services. The following detail reflects the total cost of services supported by program revenues and general property taxes, unrestricted state entitlements, and other general revenues, resulting in the overall change in net position for the current and prior fiscal year:

(In Thousands)	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
REVENUES:						
Program Revenues:						
Charges for Services/Sales	$ 699	$ 940	$ 7,966	$ 7,224	$ 8,665	$ 8,164
Operating Grants & Contrib.	576	543	14	15	590	558
Capital Grants & Contrib.	375	379	2,335	1,183	2,710	1,562
Total Program Revenues	1,650	1,862	10,315	8,422	11,965	10,284
General Revenues:						
Taxes	8,411	6,864	-	-	8,411	6,864
Intergovernmental Revenue	196	188	-	-	196	188
Impact Fees & Assessments	67	71	-	-	67	71
Interest/Investment Earnings	89	302	116	352	205	654
Other General Revenues	187	73	55	170	242	243
Total General Revenues	8,950	7,498	171	522	9,121	8,020
Total Revenues	10,600	9,360	10,486	8,944	21,086	18,304
PROGRAM EXPENSES:						
Town Council	139	-	-	-	139	-
General Government	740	755	-	-	740	755
General Administration	601	579	-	-	601	579
Community Development	822	834	-	-	822	834
Municipal Court	68	64	-	-	68	64
Public Safety	1,962	1,737	-	-	1,962	1,737
Public Works - Streets	1,743	1,125	-	-	1,743	1,125
Public Works - Bldg/Grounds	853	916	-	-	853	916
Information Center	31	145	-	-	31	145
Marketing	175	290	-	-	175	290
Engineering	209	230	-	-	209	230
Open Space Preservation	82	87	-	-	82	87
Interest - Gen'l. Obligations	224	227	-	-	224	227
Depreciation - Unallocated	1,848	1,734	-	-	1,848	1,734
Water Utility	-	-	2,134	2,122	2,134	2,122
Wastewater Utility	-	-	2,264	2,071	2,264	2,071
Refuse Utility	-	-	624	606	624	606
Total Expenses	9,497	8,723	5,022	4,799	14,519	13,522
Special/Extraordinary Items	-	-	-	-	-	-
INCREASE (DECREASE) IN NET POSITION	$ 1,103	$ 637	$ 5,464	$ 4,145	$ 6,567	$ 4,782

THE TOWN AS A WHOLE – *CONTINUED*

Governmental Activities

Revenues
Revenues increased over the prior year which reflects the Town's continuing recovery over the previous several recessionary years, additional grant funding received, and insurance recoveries received on damaged assets.

Expenses
Program expenses decreased for governmental activities, primarily resulting from savings in general government and general administration expenses, while business-type activities expenses increased over the prior period, primarily from increases in personnel services and general water system maintenance.

As indicated above, the statement of activities reflects the cost of program services and the charges for services, grants, and contributions offsetting those services. The following table summarizes the information from the statement of activities, reflecting the total cost of program services and the remaining net cost of program services supported by taxes and other general revenues:

	Total Cost of Service		Net Cost of Services	
(In Thousands)	2020	2019	2020	2019
Town Council	$ 139	$ -	$ 139	$ -
General Government	$ 740	$ 755	$ 64	$ 99
General Administration	601	579	601	579
Community Development	822	834	293	671
Municipal Court	68	64	68	64
Public Safety	1,962	1,737	1,886	1,638
Public Works - Streets	1,743	1,125	1,389	712
Public Works - Bldgs/Grounds	853	916	853	537
Information Center	31	145	23	4
Marketing	175	290	169	280
Engineering	209	230	209	230
Open Space Preservation	82	87	81	87
Interest - General Obligation Debt	224	227	224	227
Unallocated Depreciation	1,848	1,734	1,848	1,734
Total Expenses	$ 9,497	$ 8,723	$ 7,847	$ 6,862

The dependence on general revenues for governmental activities is apparent. Approximately 83% of fiscal 2020 program services were supported through taxes and other general revenues and 79% in 2019. The community as a whole is the primary support for the Town's activities.

Business-Type Activities – The results of operations of the business-type activity indicate that the utility funds are generating enough revenues to be self-sustaining without assistance from the general fund:

(In Thousands)	Fiscal Year 2020	Fiscal Year 2019
Program Revenues	$ 10,315	$ 8,422
Taxes and Other General Revenues	171	522
Total Revenues	10,486	8,944
Expenses	(5,022)	(4,799)
Special/Extraordinary Items	-	-
Net Income (Loss)	$ 5,464	$ 4,145

THE TOWN AS A WHOLE – *CONTINUED*

Business-Type Activities, continued

Revenues
Charges for services for business-type activities increased over the prior year.

Expenses
Enterprise expenditures increased approximately $223 thousand (5%), from the previous fiscal year, primarily from increases in personnel services and general water system maintenance.

THE TOWN'S FUNDS

Governmental Funds

The governmental fund level financial statements focus on how services were financed in the short-term as well as what remains for future spending. The governmental fund level financial statements are reported on the modified accrual basis of accounting. At the fund level, under the modified accrual basis of accounting, depreciable assets and their related depreciation expense are not reflected as they are not a current period financial resource or use. In addition, at the fund level, inflows from operating loans are presented as a revenue item while outflows for capital outlay and debt service principal payments are presented as an expenditure item, as these items represent current period financial resources and uses.

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

Total governmental funds had revenues and other financing sources of $10,553,641 and expenditures and other financing uses of $7,697,651.

Governmental fund revenues increased approximately $1.240 million from the prior fiscal year, primarily from increased sales tax collections and intergovernmental grants received.

Governmental fund expenditures increased approximately $774 thousand from the prior fiscal year, primarily due to year-to-year changes in amounts expended on capital projects.

Overall governmental fund balances increased $2,855,990 from the prior fiscal year. The ending combined fund balance of $13,437,168 represents the amount available for future spending, which is represented as follows:

General Fund	$ 4,893,510
Capital Projects Fund	6,975,139
Sales Tax Capital Impr Projects Fund	1,096,744
Special Revenue Funds	471,775
Total Governmental Fund Balances	$ 13,437,168

THE TOWN'S FUNDS – *CONTINUED*

Proprietary Funds

The proprietary fund level financial statements, as discussed above, use the same basis of accounting as business-type activities.

- The Water Enterprise Fund ending net position increased from $41,069,453 to $45,422,198.
- The Wastewater Enterprise Fund ending net position increased from $14,795,645 to $15,906,953.
- The Refuse Enterprise Fund ending net position decreased from $287,429 to $286,938.

Positive changes in net position reflect that the enterprise funds are currently generating enough operating and non-operating revenues to offset current year operating and non-operating expenses, whereas negative changes would reflect that the activity did not. The ending net position in the enterprise activities represent the amount of net resources, including capital assets, available to provide future utility services and capacity improvements to the general public of the Town of Eagle.

GENERAL FUND BUDGETING HIGHLIGHTS

The Town's procedures in establishing the budgetary data reflected in the financial statements is summarized in *Note 1(E)* of the financial statements. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) with the exception of the Proprietary (Enterprise) Funds. The reconciliation of the budgetary differences of the Proprietary Fund to GAAP is found in *Note 7*.

The budgeting system of the Town uses a line-item based budget, which is designed to control line-item expenditures, but provide flexibility for overall budgetary management. It is the Town's policy to amend the original budget appropriations as additional information is acquired during the fiscal year to more accurately reflect current year operating activity.

During the year, the Town amended its budgeted appropriations as follows:

	Original	Revised	Increase (Decrease)
General Fund	$ 7,357,888	$ 7,122,666	$ (235,222)
Capital Projects Fund	593,284	766,687	173,403
Sales Tax Cap Impr Projects Fund	551,774	374,460	(177,314)
Conservation Trust Fund	35,000	-	(35,000)
Open Space Preservation Fund	205,527	107,113	(98,414)
Water Fund	20,924,183	17,320,134	(3,604,049)
Wastewater Fund	2,980,748	2,801,376	(179,372)
Refuse Fund	638,414	643,091	4,677

The above budget amendments were adopted to adjust for changes in available revenues from original expectations and revised expected year-end expenditures primarily resulting from timing of capital projects.

GENERAL FUND BUDGETING HIGHLIGHTS - *CONTINUED*

General Fund Resources (Inflows)

The Town's final budgetary revenues and other financing sources in the amount of $8,625,013 fell short of budgetary expectations of $8,864,354 by $239,341 It is not anticipated that the variance will have a significant effect on future services or liquidity. Further detail of individual line-item revenues for the general fund can be found in the 'Other Supplemental Information' section following the financial statements.

General Fund Charges to Appropriations (Outflows)

The Town's final budgetary expenditures and other financing uses of $6,538,315 were $584,351 less than the final appropriated fund balance of $7,122,666. Positive variances were found throughout the majority of the Town's functional expenditure categories. Savings primarily occurred from unused personnel and purchased services appropriations. It is not anticipated that these variances will have a significant effect on future services or liquidity.

Further detail of individual line-item expenditures for the general fund can be found in the 'Other Supplemental Information' section following the financial statements.

* * *

The Town Council and the Town's management continue to strive to budget appropriate amounts for each individual line item. This year's overall savings are indicative of the efforts to provide services in the most economical manner. This year's savings will have a positive impact on future year's fund balances.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2020, the Town had a total of $98,800,358 invested in capital assets, consisting of $36,421,291 in governmental activities and $62,379,067 in business-type activities. The following reflects the balances the current fiscal year compared to the prior fiscal year, net of depreciation and amortization:

(In Thousands)	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Net of Depreciation:						
Land/Easements	$ 4,080	$ 4,080	$ 378	$ 378	$ 4,458	$ 4,458
Water Rights	-	-	9,144	9,144	9,144	9,144
Parks/Improvements	9,910	3,058	-	-	9,910	3,058
Buildings/Improvements	2,746	2,875	52	52	2,798	2,927
Rec Center/Pool/Ice Rink	3,360	3,465	-	-	3,360	3,465
Equipment	831	746	67	86	898	832
Infrastructure	15,256	16,903	38,106	27,215	53,362	44,118
Construction-in-Progress	239	7,155	14,632	14,087	14,871	21,242
	$ 36,422	$ 38,282	$ 62,379	$ 50,962	$ 98,801	$ 89,244

Additional information can be found in *Note 4* of the Financial Statements.

CAPITAL ASSETS AND DEBT ADMINISTRATION - *CONTINUED*

Debt

At December 31, 2020 the Town had total outstanding long-term debt of $29,578,929. Of this amount, governmental activities carry bonds of $5,600,517and compensated absences of $128,891. Business-type activities carry $22,774,344 of notes payable, $1,018,842 of bonds payable and compensated absences of $56,335. See *Note 5 Long-term Debt Obligations* for a detail of the terms and annual debt service requirements to amortize the Town's long-term debt.

CURRENT ISSUES, ECONOMIC CONDITION AND OUTLOOK

The Town's theme for 2021 is economic recovery as local businesses suffered significant losses in revenues because of Covid-19. The Town is making investments in a various economic recovery programs. There are a few businesses that took advantage of the expanded outdoor seating on Town property in 2020. The Town Council approved Eagle Bucks which is an extensive shop local program to encourage residents to support local businesses. The Town will continue to explore new programs that support businesses in 2021 using funds to help offset those who are impacted.

For the budget year 2021, the Town plans to execute its strategic plan and make investments in economic development, service delivery and organizational capitacity. It has budgeted a modest increase in sales tax collections as well as licenses and permits as the overall the economy continues to improve. While sales tax is strong, other revenues that the Town collects have decreased as compared to prior periods due to the ongoing pandemic. The Town will receive revenues from passed ballot measures which authorized the collection of a new tobacco tax and changed lodging taxes to a 6% lodging tax on rooms per night instead of a flat fee; however, even with the boost from lodging tax which funds Open Space and Market & Events programs, the Town anticipates a continued decrease in lodging taxes as a result of the ongoing pandemic.

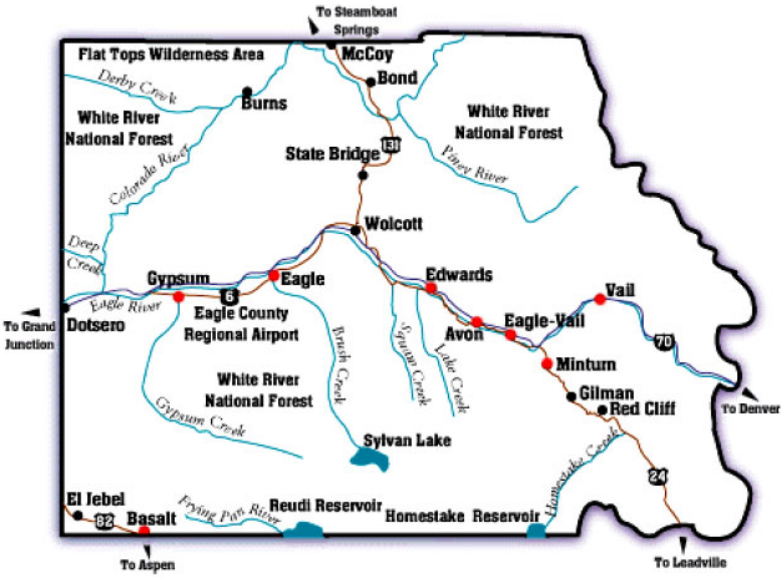
As most of the Town's revenues are generated by sales tax and economic development, it is important to ensure long-term financial stability; therefore, the Town has planned investments in economic development in 2021 which include: supporting the newly established Downtown Development Authority (DDA) for revitalization of Eagle's historic downtown; the Public Art and Beatification Gateway Project; various local marketing and events activities including outdoor events at Eagle River Park; improving broadband services; collaborating with the Red Development Property Partnership; soliciting development of the West Eagle Area Housing Project; and attracting techonology and outdoor recreation industries to the Eagle area.

Long-term planning initiatives include rewrite of the land use code, continuance of the Highway 6/Grand Avenue corridor plan, and an Open Space Master Plan. The Town will continue its infrastructure and capital improvements for the Lower Basin Water Treatment Plant, ongoing pavement management, replacement of the water tank near the cemetery inclusive of installing communication towers to expand broadband services, and development of a 10-year Capital Improvement Plan. The Town will also continue its current projects to support sustainability, water, and land conservation.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our residents, customers, taxpayers, investors, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have any questions regarding this report or need additional information, please contact:

Town Eagle, Colorado
P.O. Box 609
Eagle, CO 81631
Phone: (970)328-6354
Fax: (970) 328-5203


To Steamboat Springs
Flat Tops Wilderness Area
McCoy
Bond
Derby Creek
Burns
White River National Forest
White River National Forest
Colorado River
State Bridge
131
Piney River
Wolcott
Deep Creek
Gypsum
Eagle
Edwards
Vail
Eagle River
6
Eagle County Regional Airport
Eagle-Vail
To Grand Junction
Dotsero
Avon
70
Brush Creek
Squaw Creek
Lake Creek
Minturn
White River National Forest
Gilman
Red Cliff
To Denver
Gypsum Creek
Sylvan Lake
Homestake Creek
24
El Jebel
Frying Pan River
Reudi Reservoir
Homestake Reservoir
82
Basalt
To Aspen
To Leadville

GOVERNMENT - WIDE FINANCIAL STATEMENTS

TOWN EAGLE, COLORADO
STATEMENT OF NET POSITION
December 31, 2020

	Governmental Activities	Business-type Activities	Totals
ASSETS			
Current Assets:			
Cash and Investments	$ 10,406,680	$ 17,937,235	$ 28,343,915
Restricted Cash and Investments	3,141,653	7,079,905	10,221,558
Receivables – Net			
Due from County Treasurer	1,144	-	1,144
Taxes and Other Receivables	1,015,878	-	1,015,878
Property Taxes	359,642	-	359,642
Accounts Receivable, Net	-	558,576	558,576
Intergovernmental Grants	-	-	-
Inventory	-	8,130	8,130
Prepaid Expenses	58,456	56,930	115,386
Total Current Assets	14,983,453	25,640,776	40,624,229
Noncurrent Assets:			
Funds Held by Fiscal Agent (EHOP)	136,275	-	136,275
Notes Receivable (EHOP)	22,849	-	22,849
Non-Depreciable Capital Assets	4,318,729	24,153,665	28,472,394
Depreciable Capital Assets, Net	32,102,562	38,225,402	70,327,964
Total Noncurrent Assets	36,580,415	62,379,067	98,959,482
TOTAL ASSETS	51,563,868	88,019,843	139,583,711
LIABILITIES			
Accounts Payable	270,864	1,008,231	1,279,095
Retainage Payable	3,226	1,093,722	1,096,948
Accrued Liabilities	137,940	179,652	317,592
Unearned Revenues	13,075	272,628	285,703
Unearned Grant Revenues	-	-	-
Deposits and Other Liabilities	938,990	-	938,990
Long-term Debt:			
Portion Due or Payable within One Year:			
Loans Payable, Net of Premium	-	1,413,761	1,413,761
Bonds Payable, Net of Premium	145,879	243,603	389,482
Portion Due or Payable After One Year:			
Compensated Absences	128,891	56,335	185,226
Loans Payable, Net of Premium	-	21,360,583	21,360,583
Bonds Payable, Net of Premium	5,454,638	775,239	6,229,877
TOTAL LIABILITIES	7,093,503	26,403,754	33,497,257
DEFERRED INFLOWS OF RESOURCES			
Unavailable Revenue –			
From Property Taxes	359,642	-	359,642
Total Deferred Inflows of Resources	359,642	-	359,642
Net Position:			
Invested in Capital Assets, Net of Related Debt	30,802,446	39,130,594	69,933,040
Restricted	2,519,536	1,125,410	3,644,946
Unrestricted (Deficit)	10,788,741	21,360,085	32,148,826
TOTAL NET POSITION	$ 44,110,723	$ 61,616,089	$ 105,726,812

The accompanying notes are an integral part of these financial statements.

TOWN EAGLE, COLORADO
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended December 31, 2020

FUNCTION/PROGRAM ACTIVITIES PRIMARY GOVERNMENT	EXPENSES	PROGRAM REVENUES Charges For Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions
GOVERNMENTAL ACTIVITIES:				
Town Council	$ 138,965	$ -	$ -	$ -
General Government	740,204	622,641	53,581	-
General Administration	601,395	-	-	-
Community Development	822,048	6,589	147,726	375,000
Municipal Court	68,521	-	-	-
Public Safety	1,961,549	55,338	20,156	-
Public Works – Streets	1,743,294	-	354,303	-
Public Works – Buildings/Grounds	852,564	-	-	-
Information Center	30,621	7,755	45	-
Marketing	174,874	6,000	-	-
Engineering	209,376	-	-	-
Open Space Preservation	81,985	500	-	-
Interest on Long-term Debt	223,737	-	-	-
Depreciation – Unallocated *(See Note 1(G))*	1,848,236	-	-	-
TOTAL GOVERNMENTAL ACTIVITIES	9,497,369	698,823	575,811	375,000
BUSINESS-TYPE ACTIVITIES:				
Water Utility	2,133,865	4,615,844	14,222	1,750,928
Wastewater Utility	2,264,454	2,728,957	-	584,000
Refuse Utility	623,848	621,650	-	-
TOTAL BUSINESS-TYPE ACTIVITIES	5,022,167	7,966,451	14,222	2,334,928
TOTAL PRIMARY GOVERNMENT	$ 14,519,536	$ 8,665,274	$ 590,033	$ 2,709,928

GENERAL REVENUES:
Taxes:
Property Taxes, Levied for General Purposes
Specific Ownership Taxes, for General Purposes
Sales Tax, for General Purposes
Sales Tax, for Capital Improvement Projects Fund
Other Taxes: Community Enhancement, Lodging, Franchise, Marketing, Use and Severance Taxes
Grants and Entitlements Not Restricted to Specific Programs:
Intergovernmental Taxes – Cigarette and County Sales Tax
Intergovernmental Federal Mineral Lease Revenues
Impact Fees and Assessments
Gain (Loss) on Sale of Assets
Unrestricted Interest and Investment Earnings
Insurance Proceeds, Net of Fixed Asset Disposition
Miscellaneous
Total General Revenues

Change in Net Position

NET POSITION – BEGINNING OF YEAR

NET POSITION – END OF YEAR

The accompanying notes are an integral part of these financial statements.

NET (EXPENSE) REVENUE AND
CHANGES IN NET POSITION

Governmental Activities	Business-Type Activities	Total
$ (138,965)	-	$ (138,965)
(63,982)	-	(63,982)
(601,395)	-	(601,395)
(292,733)	-	(292,733)
(68,521)	-	(68,521)
(1,886,055)	-	(1,886,055)
(1,388,991)	-	(1,388,991)
(852,564)	-	(852,564)
(22,821)	-	(22,821)
(168,874)	-	(168,874)
(209,376)	-	(209,376)
(81,485)	-	(81,485)
(223,737)	-	(223,737)
(1,848,236)	-	(1,848,236)
(7,847,735)	-	(7,847,735)
	$ 4,247,129	4,247,129
	1,048,503	1,048,503
	(2,198)	(2,198)
	5,293,434	5,293,434
(7,847,735)	5,293,434	(2,554,301)
335,665	-	335,665
16,701	-	16,701
6,457,304	-	6,457,304
743,105	-	743,105
858,530	-	858,530
196,073	-	196,073
261	-	261
66,737	-	66,737
37,976	-	37,976
88,936	115,573	204,509
82,826	-	82,826
66,565	54,555	121,120
8,950,679	170,128	9,120,807
1,102,944	5,463,562	6,566,506
43,007,779	56,152,527	99,160,306
$ 44,110,723	$ 61,616,089	$ 105,726,812

FUND FINANCIAL STATEMENTS

TOWN OF EAGLE, COLORADO
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2020

	General Fund	Capital Projects Fund	Sales Tax Capital Imprvmt Projects Fund
ASSETS:			
Cash and Investments	$ 4,097,454	$ 5,104,085	$ 855,804
Restricted Cash and Investments	822,884	2,034,227	172,502
Receivables – Net:			
Due from County Treasurer	1,144	-	-
Taxes and Other Receivables	888,193	47,923	66,268
Property Taxes	359,642	-	-
Intergovernmental Grants	-	-	-
Interfund	95,641	(95,641)	-
Prepaid Expenses	45,553	-	12,903
Funds Held by Fiscal Agent (EHOP)	136,275	-	-
Notes Receivable (EHOP)	22,849	-	-
Total Assets	$ 6,469,635	$ 7,090,594	$ 1,107,477
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:			
Liabilities:			
Accounts Payable	$ 147,464	$ 115,455	$ 7,507
Retainage Payable	-	-	3,226
Accrued Liabilities	116,954	-	-
Unearned Revenues	13,075	-	-
Deposits and Other Liabilities	938,990	-	-
Total Liabilities	1,216,483	115,455	10,733
Deferred Inflows of Resources:			
Unavailable Revenues -			
From Property Taxes	359,642	-	-
Total Deferred Inflows	359,642	-	-
Fund Balances:			
Non-Spendable	204,677	-	12,903
Restricted for –			
Highway 6 Devolution Maintenance	-	1,859,083	-
Capital Improvements/Debt Service	-	-	161,769
Community Enhancement	-	175,144	-
Conservation Trust	-	-	-
Emergency Reserves	211,500	-	-
Committed for –			
Open-space Preservation	-	-	-
Assigned for –			
Capital Projects	-	4,940,912	922,072
Unassigned	4,477,333	-	-
Total Fund Balances	4,893,510	6,975,139	1,096,744
Total Liabilities, Deferred Inflows of Resources and Fund Balances	$ 6,469,635	$ 7,090,594	$ 1,107,477

The accompanying notes are an integral part of these financial statements.

Non-Major Special Revenue Funds	Total Governmental Funds
$ 349,337	$ 10,406,680
112,040	3,141,653
-	1,144
13,494	1,015,878
-	359,642
-	-
-	-
-	58,456
-	136,275
-	22,849
$ 474,871	$ 15,142,577

$ 438	$ 270,864
-	3,226
2,658	119,612
-	13,075
-	938,990
3,096	1,345,767
-	359,642
-	359,642
-	217,580
-	1,859,083
-	161,769
-	175,144
112,040	112,040
-	211,500
359,735	359,735
-	5,862,984
-	4,477,333
471,775	13,437,168
$ 474,871	$ 15,142,577

TOWN OF EAGLE, COLORADO
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
December 31, 2020

TOTAL GOVERNMENTAL FUND BALANCES		$ 13,437,168
Amounts reported for governmental activities on the statement of net position is different because of the following:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the governmental funds.		
Governmental Capital Assets	$ 67,122,500	
Less Accumulated Depreciation	(30,701,209)	36,421,291
Some liabilities are not due and payable in the current year and, therefore, are not reported in the governmental funds.		
Accrued Interest on Long-term Liabilities	$ (18,328)	
Current Portion of Long-term Liabilities	(145,879)	(164,207)
Long-term liabilities are not due and payable in the current year and, therefore, are not reported in the governmental funds.		
Compensated Absences	$ (128,891)	
Bonds Payable, Net of Premium	(5,454,638)	(5,583,529)
NET POSITION OF GOVERNMENTAL ACTIVITIES		$ 44,110,723

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2020

	General Fund	Capital Projects Fund	Sales Tax Capital Imprvmt Projects Fund
Revenues:			
Local Taxes and Assessments	$ 7,135,677	$ 495,929	$ 743,105
Licenses and Permits	401,892	-	-
Intergovernmental	550,637	-	-
Charges for Services	219,750	-	-
Fines, Forfeits and Penalties	48,733	-	-
Information Center Sales	7,755	-	-
Interest	42,390	37,195	6,350
Miscellaneous	713,981	-	-
Total Revenues	9,120,815	533,124	749,455
Expenditures:			
Town Council	138,965	-	-
General Government	422,110	96,239	34,018
General Administration	597,749	-	-
Community Development	817,929	-	-
Municipal Court	68,576	-	-
Public Safety	1,872,276	141,550	-
Public Works – Streets	1,518,842	67,213	-
Public Works – Bldg & Grounds	694,267	231,295	-
Information Center	30,621	-	-
Marketing	170,269	-	-
Engineering	206,711	-	-
Open-Space Preservation	-	-	-
Debt Service:			
Principal	-	-	95,000
Interest	-	-	223,737
Capital Projects	-	181,013	9,118
Total Expenditures	6,538,315	717,310	361,873
Excess Revenues Over (Under) Expenditures	2,582,500	(184,186)	387,582
Other Financing Sources (Uses):			
Transfers in from Other Funds	95,641	-2,230,000	-
Transfers (to) from Other Funds	(2,230,000)	(95,641)	-
Excess Revenues and Other Sources Over (Under) Expenditures and Other Uses	448,141	1,950,173	387,582
Fund Balances – Beginning	4,445,369	5,024,966	709,162
Fund Balances – Ending	$ 4,893,510	$ 6,975,139	$ 1,096,744

The accompanying notes are an integral part of these financial statements.

Non-Major Special Revenue Funds	Total Governmental Funds
$ 103,331	$ 8,478,042
-	401,892
43,415	594,052
-	219,750
-	48,733
-	7,755
3,001	88,936
500	714,481
150,247	10,553,641
-	138,965
-	552,367
-	597,749
-	817,929
-	68,576
-	2,013,826
-	1,586,055
-	925,562
-	30,621
-	170,269
-	206,711
80,153	80,153
-	95,000
-	223,737
-	190,131
80,153	7,697,651
70,094	2,855,990
-	2,325,641
-	(2,325,641)
70,094	2,855,990
401,681	10,581,178
$ 471,775	$ 13,437,168

TOWN OF EAGLE, COLORADO

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the year ended December 31, 2020

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS		$ 2,855,990
Amounts reported for governmental activities on the Statement of Activities are different because of the following:		
Governmental Funds report capital outlays as capital expenditures; however, on the Statement of Activities the cost of those assets is allocated over their estimated useful life as depreciation. This is the amount by which depreciation exceeded capital outlays.		
Capital Outlay	$ 478,505	
Depreciation	(2,339,337)	(1,860,832)
Interest expense is recognized as an expenditure in the governmental funds when it is due as it requires the use of current financial resources; however, in the Statement of Activities interest expense is recognized as the interest accrues regardless of when due. This is the amount by which accrued interest decreased from the previous fiscal year:		317
Compensated absences not payable from current resources are not reported as expenditures of the current year. In the Statement of Activities, these costs represent expenses of the current year. This is the amount accrued leave decreased this year.		(34,202)
Premiums on the issuance of long-term debt increase current financial resources to governmental funds; however, on the Statement of Activities, the premium is allocated over the term of the long-term debt as accretion of bond premium. This is the amount of accretion of bond premium recognized on the current year statement of activities.		46,671
Proceeds from the issuance of long-term debt provide current financial resources to governmental funds, but issuing long-term debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the funds, but the repayment reduces long-term liabilities in the Statement of Net Position.		
Current Debt Proceeds, Net of Premium	$ -	
Current Period Debt Repayment	95,000	95,000
CHANGES IN NET POSITION OF GOVERNMENTAL ACTIVITIES		$ 1,102,944

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2020

	Business-Type Activities Enterprise Funds			
	Water Fund	Wastewater Fund	Refuse Fund	Total
ASSETS:				
Current Assets:				
Cash and Investments	$ 10,841,196	$ 6,799,289	$ 296,750	$ 17,937,235
Restricted Cash and Investments	6,769,006	310,899	-	7,079,905
Accounts Receivable, Net	251,049	254,575	52,952	558,576
Intergovernmental Receivable	-	-	-	-
Inventory	8,130	-	-	8,130
Prepaid Expense	56,197	367	366	56,930
Total Current Assets	17,925,578	7,365,130	350,068	25,640,776
Non-Current Assets:				
Capital Assets, Net	46,277,862	16,070,326	30,879	62,379,067
Total Non-Current Assets	46,277,862	16,070,326	30,879	62,379,067
Total Assets	$ 64,203,440	$ 23,435,456	$ 380,947	$ 88,019,843
LIABILITIES AND NET POSITION:				
Liabilities:				
Current Liabilities:				
Accounts Payable	$ 870,176	$ 86,363	$ 51,692	$ 1,008,231
Retainage Payable	1,093,722	-	-	1,093,722
Accrued Liabilities	91,951	87,701	-	179,652
Unearned Revenues	-	230,311	42,317	272,628
Unearned Grant Revenues	-	-	-	-
Current Maturities of Long-term Debt, Net	920,815	736,549	-	1,657,364
Total Current Liabilities	2,976,664	1,140,924	94,009	4,211,597
Non-Current Liabilities:				
Compensated Absences	32,118	24,217	-	56,335
Notes Payable, Net of Premium	14,997,221	6,363,362	-	21,360,583
Bonds Payable	775,239	-	-	775,239
Total Non-Current Liabilities	15,804,578	6,387,579	-	22,192,157
Total Liabilities	18,781,242	7,528,503	94,009	26,403,754
Net Position:				
Invested in Capital Assets, Net of Related Debt	30,203,013	8,896,702	30,879	39,130,594
Restricted for Debt Service	814,511	310,899	-	1,125,410
Unrestricted	14,404,674	6,699,352	256,059	21,360,085
Total Net Position	45,422,198	15,906,953	286,938	61,616,089
Total Liabilities and Net Position	$ 64,203,440	$ 23,435,456	$ 380,947	$ 88,019,843

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2020

	Business-Type Activities Enterprise Funds			
	Water Fund	Wastewater Fund	Refuse Fund	Total
OPERATING REVENUES:				
Service Fees	$ 4,506,203	$ 2,728,957	$ 621,650	$ 7,856,810
Meters and Materials	109,641	-	-	109,641
Intergovernmental Operating Grant	14,222	-	-	14,222
TOTAL OPERATING REVENUES	4,630,066	2,728,957	621,650	7,980,673
OPERATING EXPENSES:				
Personnel Services	688,752	522,204	7,486	1,218,442
Supplies	199,612	129,658	33	329,303
Purchased Services	386,760	556,891	594,391	1,538,042
Insurance	60,518	34,842	958	96,318
Noncapitalized Improvements	-	-	-	-
Depreciation	411,074	784,246	980	1,196,300
TOTAL OPERATING EXPENSES	1,746,716	2,027,841	603,848	4,378,405
OPERATING INCOME (LOSS)	2,883,350	701,116	17,802	3,602,268
NON-OPERATING REVENUE (EXPENSE):				
Interest and Earnings on Investments	74,589	39,277	1,707	115,573
Accretion of Debt Premium	31,027	23,528	-	54,555
Insurance Proceeds, Net of Asset Disposition	-	-	-	-
Interest Expense and Fiscal Charges	(387,149)	(236,613)	-	(623,762)
Administrative Fee – General Fund	-	-	(20,000)	(20,000)
TOTAL NON-OPERATING REVENUE (EXPENSE)	(281,533)	(173,808)	(18,293)	(473,634)
INCOME (LOSS) BEFORE TRANSFERS AND CAPITAL CONTRIBUTIONS	2,601,817	527,308	(491)	3,128,634
CAPITAL CONTRIBUTIONS:				
Tap and Improvement Fees	1,750,928	584,000	-	2,334,928
TOTAL CAPITAL CONTRIBUTIONS	1,750,928	584,000	-	2,334,928
TRANSFERS:				
Transfers In (Out)	-	-	-	-
CHANGE IN NET POSITION	4,352,745	1,111,308	(491)	5,463,562
FUND NET POSITION - BEGINNING	41,069,453	14,795,645	287,429	56,152,527
FUND NET POSITION - ENDING	$ 45,422,198	$ 15,906,953	$ 286,938	$ 61,616,089

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended December 31, 2020

	Business-Type Activities Enterprise Funds			
	Water Fund	Wastewater Fund	Refuse Fund	Total
CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash Received from Customers	$ 4,614,877	$ 2,729,750	$ 624,427	$ 7,969,054
Cash Received from Intergovernmental Grants	14,222	-	-	14,222
Cash Payments for Personnel Services	(676,246)	(511,361)	(7,486)	(1,195,093)
Cash Payments for Goods and Services	(669,010)	(748,090)	(591,622)	(2,008,722)
NET CASH PROVIDED OPERATING ACTIVITIES	3,283,843	1,470,299	25,319	4,779,461
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES				
Inter-fund Administrative Fees – General Fund	-	-	(20,000)	(20,000)
NET CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	-	-	(20,000)	(20,000)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Tap and Improvement Fees/Plant Investment Fees	1,750,928	584,000	-	2,334,928
Insurance Proceeds	-	-	-	-
Acquisition and Construction of Capital Assets	(12,268,289)	(344,993)	-	(12,613,282)
Principal Paid on Long-Term Debt	(880,374)	(695,563)	-	(1,575,937)
Interest Paid on Long-Term Debt	(393,214)	(244,707)	-	(637,921)
NET CASH PROVIDED FROM CAPITAL FINANCING ACTIVITIES	(11,790,949)	(701,263)	-	(12,492,212)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest on Investments	74,589	39,277	1,707	115,573
NET CASH PROVIDED FROM INVESTING ACTIVITIES	74,589	39,277	1,707	115,573
NET INCREASE (DECREASE) IN CASH	(8,432,517)	808,313	7,026	(7,617,178)
CASH AT BEGINNING OF YEAR	26,042,719	6,301,875	289,724	32,634,318
CASH AT END OF YEAR	$ 17,610,202	$ 7,110,188	$ 296,750	$ 25,017,140
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES:				
Operating Income (Loss)	$ 2,883,350	$ 701,116	$ 17,802	$ 3,602,268
Non-Cash Expenses Included in Operating Income – Depreciation	411,074	784,246	980	1,196,300
Change in Assets and Liabilities –				
Decrease (Increase) Receivables/Grants Rec'ble	13,255	(13,742)	4,943	4,456
Decrease (Increase) in Inventory	-	-	-	-
Decrease (Increase) in Prepaid Expense	828	-	-	828
Increase (Decrease) in Unearned Revenues/Grants	(14,222)	14,535	(2,166)	(1,853)
Increase (Decrease) in Accrued Payroll/Payables	(10,442)	(15,856)	3,760	(22,538)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 3,283,843	$ 1,470,299	$ 25,319	$ 4,779,461

The accompanying notes are an integral part of these financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Eagle are prepared in accordance with generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Significant accounting policies of the Town of Eagle are described below.

A. Financial Reporting Entity

The Town of Eagle was originally incorporated in 1905, under provisions of Colorado State Statutes. The Town's home rule election was held in April of 2020 and provisions of its home rule charter were adopted which govern the Town.

The Town operates under a Council-Mayoral form of government whom are responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with state statutes. The Town provides the following departmental services: general government and administration, community development, municipal court, public safety (police), information center, marketing, engineering, open-space preservation, water, wastewater and refuse.

The Governmental Accounting Standards Board (GASB) has specified the criteria to be used in defining a governmental entity for financial reporting purposes. The reporting entity consists of (a) the primary government; i.e., the Town, and (b) any organizations for which the Town is financially accountable. The Town is considered financially accountable for legally separate organizations if it is able to appoint a voting majority of an organization's governing body and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific burdens on, the Town. Consideration is also given to other organizations that are fiscally dependent; i.e., unable to adopt a budget, levy taxes, or issue debt without approval of the Town. Organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are also included in the reporting entity.

Based on the criteria discussed above, the Town is not financially accountable for any other entity and, therefore, the Town's financial statements do not include any component units, nor do they exclude any potential component units requiring inclusion in the Town's reporting entity, nor is the Town a component unit of any other government. The Town's financial statements include the accounts of all Town operations.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

B. Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and statement of activities, and fund financial statements which provide a more detailed level of financial information.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the overall primary government.

The statement of net position presents the financial condition of the governmental activities of the Town at fiscal year-end and reports all financial and capital resources of the Town. The difference between the assets, deferred outflows of resources, liabilities, and deferred inflows of resources of the Town is reported as net position.

The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. In the statement of activities, direct expenses are those that are specifically associated with a service, program or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from general revenues of the Town.

FUND FINANCIAL STATEMENTS

During the fiscal year, the Town segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance by segregating transactions related to certain governmental functions or activities. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds, if applicable, are aggregated and presented in a single column. Enterprise funds are reported by type.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

C. Fund Accounting

Governmental accounting systems are organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The Town's funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or limitations based upon the purposes for which they are to be spent and by means by which spending activities are controlled. The various funds of the Town are outlined in the following paragraphs.

GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Town for any purpose provided it is expended or transferred according to general statutory laws.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Sales Tax Capital Improvement Projects Fund – The Sales Tax Capital Improvement Projects Fund is used to account for the Town's ½% municipal sales tax securing and funding capital projects debt service for the Town's 2016 sales tax revenue bonds.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of special revenue sources that are restricted or committed for purposes other than debt service or capital projects. The Conservation Trust Fund is a special revenue fund used to account for revenue from the Colorado Lottery restricted for use in parks and recreation acquisition, development and maintenance pursuant to Colorado Revised Statutes. The Open Space Preservation Fund is a special revenue fund used to account for revenue from the Town's Lodging and Occupancy Tax committed for the acquisition of open space lands, conservation and trail easements and development rights.

PROPRIETARY FUNDS

Enterprise Funds – The Water Fund, Wastewater Fund and Refuse Fund are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

D. Measurement Focus and Basis of Accounting

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are prepared using the *economic resources measurement* focus and the *accrual basis of accounting.* Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Town receives value without directly giving equal value in return, consist of property taxes, other taxes and fines and penalties. All assets and all liabilities associated with the operation of the Town are included on the statement of net position.

FUND FINANCIAL STATEMENTS

All governmental funds are accounted for using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under this method, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reflect the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between government-wide and governmental fund statements. Under this method, revenues are recognized when measurable and available. The Town considers all revenues available if they are collected within 60 days after year-end. Those revenues susceptible to accrual are property taxes, sales taxes, highway user taxes, and reimbursements from developers for professional fees. because they are both measurable and available to finance expenditures of the current period:

Taxpayer-assessed local property and specific ownership taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Expenditures are recorded when the related fund liability is incurred, except for matured principal and interest on general long-term liabilities which are reported as other financing uses.

Like the government-wide financial statements, the enterprise fund is accounted for using a flow of economic resources measurement focus. This basis of accounting and measurement focus emphasizes the measurement of net income similar to the approach used by commercial enterprises, and revenues are recorded when earned and expenses are recorded when incurred. All assets and all liabilities associated with the operation of this fund are included on the statement of net position. The statement of changes in revenues, expenses, and changes in net position, presents increases (e.g., revenues) and decreases (e.g., expenses) in total fund net position. The statement of cash flows reflects how the Town finances and meets the cash flow needs of its enterprise fund.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

E. Budgets and Budgetary Accounting

The Town annually adopts budgets for all funds. This formal budget integration is eimployed as a management control device during the year. The level of control in the budget at which expenditures exceed appropriations is at the fund level. With the exception of its proprietary funds (see Note 7) the Town's budgets are adopted on a basis consistent with generally accepted accounting principles. All annual appropriations lapse at fiscal year end.

Budget Calendar
As required by Colorado statutes, the Town followed required timetables in preparing, approving, and enacting its budget for the ensuing year. The following is a summary of the budget calendar:

1. Prior to August 25, the County Assessor provides the Town the preliminary certified assessed valuation of all taxable property within the Town's boundaries.

2. The Manager, or other qualified persons appointed by the Town Council, submits to the Town Council, on or before October 15, a recommended budget which details the necessary property taxes needed along with other available revenues to meet the Town's operating requirements.

3. A public hearing on the proposed budget and capital program is held by the Town Council no later than 45 days prior to the close of the fiscal year.

4. Prior to December 10, the County Assessor sends the Town the final certified assessed valuation of all taxable property within the Town's boundaries.

5. Prior to December 15, the Town Council compute and certify to the County Commissioners a rate of levy that derives the necessary property taxes as computed in the proposed budget.

6. After the required public hearing, the Town Council adopts the proposed budget by resolution prior to December 15. The ordinance adopting the budget also legally appropriates expenditures for the upcoming year.

7. After adoption of the budget ordinance, the Town may make by ordinance the following changes: (a) supplemental appropriations to the extent of revenues in excess of the estimated budget; (b) emergency appropriations; and (c) reduction of appropriations for which originally estimated revenues are insufficient. At any time during the year, the Town Council may, by resolution, transfer part or all of any unexpended funds from one department or office to another.

8. Expenditures may not legally exceed appropriations at the fund level. Town Council approval is required for changes in the total budget of any fund. Budget amounts included in the financial statements are based on the final, legally amended budget.

9. Budget appropriations lapse at the end of each year.

The Town legally adopted annual budgets for all of the Town's funds, and amended the current year appropriations as disclosed in Management's Discussion and Analysis.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

F. Cash and Investments

The Town's policy in determining which items are treated as cash equivalents on the statement of cash flows for the enterprise funds include all cash, demand deposits, treasury bills and other short-term, highly liquid investments (including restricted assets) that are readily convertible to cash and have original maturities of three months or less.

Investments are reported at fair value which is determined using selected bases. Short-term investments are reported at cost which approximates fair value. Securities traded on a national or international exchange are valued at the last quoted market price. Cash deposits are reported at carrying amounts which reasonably estimates fair value. See additional required disclosures for cash and investments in Note 2.

G. Capital Assets/Depreciation

Capital assets purchased or acquired with an original cost in excess of a $5,000 capitalization threshold set by the Town are reported at historical or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Parks/Land Improvements	10-30 years
Buildings/Improvements	20-50 years
Rec Center/Pool/Ice Rink	20-50 years
Equipment	3-15 years
Utility System/Improvements	15-40 years
Other Infrastructure	20-40 years

On the government-wide statement of activities, for governmental funds depreciation expense is included in the various expenses of functions or programs for capital assets that can be specifically identified with a function and for "shared" capital assets generally used by only a few functions that can be specifically identified to those functions. Depreciation expense for capital assets that essentially serve all functions are reported as a separate line in the statement of activities as unallocated depreciation (see Note 4).

H. Customer Accounts Receivable

The Town considers customer accounts receivable for water, sewer and trash services to be fully collectible. The Town is empowered to place a lien on real property in the case of nonpayment. Accordingly, no allowance for doubtful accounts is considered necessary.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

I. Property Taxes Receivable and Deferred Inflows

Property taxes are levied on December 15, and attach as a lien on property the following January 1, and are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and payable the following year are reported as a receivable at December 31, net of an estimated uncollectible portion. However, since the taxes are not available to pay current liabilities, the net receivables are recorded as a deferred inflow of resources. Taxes levied in one year are collected in the succeeding year. Thus, taxes certified in 2019 were collected in 2020 and taxes certified in 2020 will be collected in 2021. Taxes are due on January 1st; however, they may be paid in either one installment (no later than April 30th) or two equal installments (not later than February 28th and June 15th) without interest or penalty. Taxes which are not paid within the prescribed time bear interest at the rate of one percent per month until paid. Unpaid amounts and the accrued interest thereon become delinquent on June 16th.

J. Proprietary Funds – Unearned Revenue

Unearned revenues in the Wastewater Fund and Refuse Fund arise from advance billings for services and have been accrued in these enterprise funds. The Water Fund bills for current services, therefore no unearned revenues from water utility billings have been accrued. Unearned grant revenues arise with eligible expenditures not yet incurred.

K. Proprietary Funds – Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise funds. For the Town, these revenues are charges for utility services. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the enterprise funds.

L. Proprietary Funds – Contributed Capital

Grants and contributions in the enterprise funds which may be used for either operations or capital expenditures at the Town's discretion are recognized as non-operating revenues. If expenditure of funds is the prime factor for determining eligibility for contributed funds, revenue or contributed capital is recognized at the time of making the expenditure.

M. Inter-fund Transactions

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues. Exchange transactions between funds are reported as revenues in the fund providing services and as expenditures/expenses in the fund receiving services. Flows of cash or goods from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in the governmental funds and are non-operating revenues/expenses in the enterprise fund. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

N. Internal Balances

During the year, the Town may have transactions between funds to finance operations, provide services, and allocate combined cash balances. To the extent transactions or budget transfers between funds have not been paid or received as of year-end, inter-fund balances receivable or payable are recorded. Any inter-fund balances that exist within governmental activities are eliminated on the government-wide statement of net position. At December 31, 2020 there were no outstanding internal inter-fund balances.

O. Compensated Absences

The Town accrues a liability for compensated absences which meet the following criteria: 1) the Town's obligation relating to employees' rights to receive compensation for future absences is attributable to employees services already rendered; 2) the obligation relates to rights that vest or accumulate; 3) payment of the compensation is probable; and, 4) the amount can be reasonably estimated. Vacation time is accrued monthly for full-time employees with a maximum annual accrual of 12, 15 or 20 days based on years of service, and part-time employees have a maximum accrual of 6 days. Full-time employees who have been with the Town for less than 10 consecutive years may not accumulate more than 160 vacation hours, and those with more than 10 consecutive years no more than 240 vacation hours. Part-time employees may not accumulate more than 80 vacation hours. Employees are paid for all vacation hours accumulated but not used upon termination of employment. Sick leave is accrued monthly with a maximum annual accrual of 12 days for full-time employees and 6 days for part-tome employees. Sick leave can be accumulated and carried over from year-to-year up to a maximum of 720 hours for full-time and 360 hours for part-time employees. Accumulated sick leave is not payable upon termination of employment. Seasonal and temporary employees are not eligible for vacation or sick leave. The liability for compensated absences for the governmental funds has been accrued on the government-wide statement of net position since it is anticipated that none of the liability will be liquidated with expendable available financial resources. The liability for compensated absences for the enterprise funds has been accrued within each appropriate enterprise fund.

P. Net Position and Fund Balances

In the government-wide financial statements and proprietary funds, net position is classified as follows:

Invested in Capital Assets, Net of Related Debt – this category groups all capital assets into one component. Accumulated depreciation and the outstanding debt balances that are attributable to (already invested in) the acquisition, construction or improvement of these assets reduce this category.

Restricted – assets are reported as *restricted* when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, laws of other governments, or imposed by various enabling legislation.

Unrestricted – represents the amount which is not restricted for any purpose. It is the Town's policy to first apply restricted resources when an expense is incurred for which both restricted and unrestricted assets are available.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

P. Net Position and Fund Balances - *continued*

In the governmental fund financial statements, fund balances are classified as follows:

Non-spendable – amounts that cannot be spent because they are either in non-spendable form such as inventory and prepaid expenses, or legally or contractually required to be maintained intact such as the corpus of permanently restricted funds to be retained in perpetuity. It also includes the long-term amount of loans and notes receivable, as well as property acquired for resale, when applicable.

Restricted – when constraints are placed on the use of resources either (a) externally imposed by creditors or (b) imposed by law through constitutional provisions or enabling legislation. As discussed in *Note 13*, Colorado voters passed an amendment to the State Constitution, one of the provisions of which requires local governments to establish an emergency reserve which is calculated at 3% of certain expenditures; these funds may only be expended in cases of emergencies as defined by the amendment and are used to fund appropriations only after unrestricted resources are depleted. Special revenue resources in the Conservation Trust Fund are restricted for use in parks and recreation acquisition, development and maintenance pursuant to Colorado Revised Statutes. Accumulated Community Enhancement revenues requiring disbursement approval by Holy Cross Energy are restricted in the Capital Projects Fund. Unused balances originating from Colorado Department of Transportation for future maintenance of the Highway 6 Devolution are restricted in the Capital Projects Fund. Sales Taxes restricted for Capital Improvement Projects debt service are restricted in the Sales Tax Capital Improvements Projects Fund.

Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority (the Town Council). These amounts cannot be changed except by taking the same type of action employed to previously commit these amounts. Special revenue resources in the Open Space Preservation Fund are committed for the acquisition of open space lands, conservation and trail easements and development rights.

Assigned – amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the governing body itself, or a body or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes. The Town considers available fund balances of the Capital Projects Fund as assigned for future capital outlay.

Unassigned – the residual for the general fund.

It is the Town's policy to first apply restricted resources when an expense is incurred for which both restricted and unrestricted assets are available. Committed and assigned amounts are considered to have been spent first when an expenditure is incurred for purposes for which such categories and unassigned amounts are available.

NOTE 1 - *SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued*

Q. Use of Estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

R. Fair Values of Financial Instruments

The Town reports its investments using the fair value measurements established by generally accepted accounting principles. As such, fair value hierarchy categorizes the inputs used to measure the fair value into three levels. Level 1 inputs are quoted market prices in active markets for identical investments; Level 2 inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3 inputs are unobservable inputs.

NOTE 2 - *CASH AND INVESTMENTS*

The Colorado Public Deposit Protection Act (PDPA), requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. The eligible depository is required to pledge to the Colorado Division of Banking a pool of collateral having a market value that at all times exceeds 102 percent of uninsured aggregate public deposits. The eligible collateral is determined by the PDPA, which includes obligations of the United States, the State of Colorado, Local Colorado governments, and obligations secured by first lien mortgages on real property located in the state. PDPA allows the institution to create a single collateral pool for all public funds. The pool is maintained by another institution or held in trust for all uninsured public deposits as a group. The State Regulatory Commissions for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools. There is no custodial credit risk for public deposits collateralized under PDPA.

It is the policy of the Town to invest public funds in a manner which will provide the highest investment return with the maximum security, meet the daily cash flow demands of the Town, and conform to all federal, state and local statutes governing the investment of public funds. This policy applies to the investment of all financial assets of all funds of the Town over which it exercises financial control.

NOTE 2 - *CASH AND INVESTMENTS - continued*

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest which include:

- Obligations of the United States and certain U.S. government agency securities, including securities issued by FNMA (federal national mortgage association), GNMA (governmental national mortgage association), FHLMC (federal home loan mortgage corporation), the federal farm credit bank, the federal land bank, the export-import bank, and by the Tennessee Valley authority, and certain international agency securities, including the World Bank.
- General obligation and revenue bonds of U.S. local government entities, the District of Columbia, and territorial possessions of the U.S. rated in the highest two rating categories by two or more nationally recognized rating agencies.
- Bankers' acceptances of certain banks
- Certain securities lending agreements
- Commercial paper
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools
- The investing local government's own securities including certificates of participation and lease obligations.

Local Government Investment Pool (ColoTrust)

As of December 31, 2020 the Town had invested $30,624,069 in the Colorado Local Government Liquid Asset Trust (the Trust), an investment vehicle established for local government entities in Colorado to pool surplus funds. The Trust operates similarly to a money market fund and each share is equal in value to $1.00. The Trust offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies. A designated custodial bank serves as custodian for the Trust's portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for the Trust's investment portfolios and provides services as the depository in connection with direct investments and withdrawals. Substantially all securities owned by COLOTRUST are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by COLOTRUST. These pools are not required to and are not registered with the SEC. As of December 31, 2020, the Town had $0 invested in COLOTRUST PRIME, and $30,624,069 invested in COLOTRUST PLUS+. Investments in local government investment pools are not categorized in terms of custodial credit risk since they are not evidenced by securities that exist in physical or book entry form.

NOTE 2 - *CASH AND INVESTMENTS – continued*

Total Cash and Cash Equivalents

In order to facilitate the recording of cash transactions and maximize interest earnings, the Town has pooled cash deposits for all funds. The Town maintains accountability for each fund's equity in pooled cash and investments. Interest earnings for combined funds are generally distributed based on monthly cash balances. A summary of the Town's cash and cash equivalents at December 31, 2020 are classified below:

Checking/Savings	$ 1,336,952
CWRPDA Project and Reserve Accounts	6,769,006
Local Government Investment Pool	30,624,069
Total Balances	38,730,27
Net Outstanding Items	(164,554)
Total Cash and Cash Equivalents	$ 38,565,473

Of the above cash and cash equivalents, a total of $13,548,333 is in governmental activities and $25,017,140 in business-type activities.

The Town's bank deposits were entirely covered by federal depository insurance (FDIC) or uninsured but collateralized under PDPA in accordance with state statute, and had bank balances of $1,336,952 of which $250,000 was covered by FDIC insurance and $1,086,952 by PDPA described above.

Included in cash and cash equivalents are investments rated as follows:

	Fair Value	Credit Rating	Rating Agency
Colotrust (Local Govt Investment Pool)	$ 30,624,069	AAAm	Standard & Poors

Risk Disclosures

Additional investment and deposit disclosures for credit risk, interest rate risk, and foreign currency risk, as required by GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, are included in the notes below.

To minimize custodial credit risk, or the risk that an insurer or other counterparty to an investment will not fulfill its obligations, state law limits investments to those where the issuer is rated in one of the three highest rating categories by one or more nationally recognized organizations that rate such issuers. The Town has deposits in Colotrust Plus+ with ratings as provided above.

The concentration of credit risk, or the risk of loss attributed to the magnitude of a government's investment in a single issuer, occurs when deposits are not diversified. The Town's policy places no limit on the amount the Town may invest in any one issuer; however the Town maintains general guidelines for investments to ensure proper diversification by security type and institution. All investments are issued or explicitly guaranteed by securities of the U.S. government, or insured by the Public Depository Protection Act, or are investments in mutual fund or external investment pools, and therefore are not subject to concentration of credit risk.

NOTE 2 - *CASH AND INVESTMENTS – continued*

Risk Disclosures - continued

Interest rate risk is the extent to which changes in interest rates will adversely affect the fair value of an investment. The Town maintains an investment policy that limits investment maturities to three years as means of managing its exposure to fair value losses arising from increasing interest rates and to avoid undue concentration in any sector of the yield curve. Exceptions to this structure may be allowed where maturities can be structured to accommodate readily identifiable cash flows. There were no investments subject to interest rate risk disclosure as of December 31, 2020.

The Town was not subject to foreign currency risk as of December 31, 2020.

NOTE 3 - *RESTRICTED CASH*

The General Fund has a restricted deposit escrow and performance guarantee account for the Haymeadow development held at Colotrust.

The Capital Projects Fund has restricted funds for community enhancement and future Highway 6 Devolution Maintenance. The community enhancement funds, collected from Holy Cross Energy, are restricted for beautification and energy conservation projects, equipment and technology upgrades for schools, scholarship funds, acquisition of open space and/or park land and development, sponsorship of special community events, and undergoing of overhead electric and other utility lines. The Town must notify Holy Cross Energy of its intended use of the funds, whereby Holy Cross Energy has the right to object, in writing, prior to such expenditure or otherwise waive its right to objection.

The Sales Tax Capital Improvement Projects Fund has restricted balances for accumulated capital improvements liabilities and debt service reserves related to the Town's 2016 Sales Tax Revenue Bonds.

The Conservation Trust Fund has accumulated balances from State Lottery Funds restricted for future authorized conservation trust use.

The Water Fund has restricted balances reflected on its balance sheet for cash held on its behalf by the Colorado Water Resources Power and Development Authority for the Town's Lower Basin Water Treatment Plant Project and amounts restricted for debt service reserves.

The Wastewater Fund has restricted cash balances reflected on its balance sheet for required debt service reserves.

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended December 31, 2020 follows:

GOVERNMENTAL ACTIVITIES	01/01/20	Additions	Dispositions/ Reclassif.	Balances 12/31/20
Non-depreciable Assets:				
Land and Easements	$ 4,079,568	$ -	$ -	$ 4,079,568
Construction in Progress	7,154,629	137,679	(7,053,147)	239,161
Depreciable Capital Assets:				
Park/Land Improvements	3,795,408	7,053,147	-	10,848,555
Buildings/Improvements	5,096,898	-	-	5,096,898
Rec Center/Pool/Ice Rink	5,235,122	-	-	5,235,122
Equipment	3,627,566	340,826	(222,502)	3,745,890
Infrastructure	37,877,306	-	-	37,877,306
Total at Historical Cost	66,866,497	7,531,652	(7,275,649)	67,122,500
Less Accumulated Depreciation	*(28,584,374)*	*(2,339,337)*	*222,502*	*(30,701,209)*
GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, NET	$ 38,282,123	$ 5,192,315	$ (7,053,147)	$ 36,421,291

For the fiscal year ending December 31, 2020, depreciation expense for governmental activities was recorded on the statement of activities as follows:

General Government	$ 218,574
Public Safety	58,674
Public Works – Streets	149,483
Public Works – Buildings/Grounds	62,911
Open Space	1,459
Unallocated Depreciation	1,848,236
Total Governmental Depreciation	$ 2,339,337

BUSINESS-TYPE ACTIVITIES	Balances 01/01/20	Additions	Dispositions/ Reclassif.	Balances 12/31/20
Non-depreciable Assets:				
Land and Easements	$ 377,733	$ -	$ -	$ 377,733
Water Rights	9,144,376	-	-	9,144,376
Construction in Progress	14,086,618	544,938	-	14,631,556
Depreciable Capital Assets:				
Buildings/Improvements	128,951	-	-	128,951
Equipment	426,206	-	(24,187)	402,019
Infrastructure-Plant/Facility	427,399	-	-	427,399
Infrastructure-Utility System	43,178,077	12,068,344	-	55,246,421
Total at Historical Cost	67,769,360	12,613,282	(24,187)	80,358,455
Less Accumulated Depreciation	*(16,807,275)*	*(1,196,300)*	*24,187*	*(17,979,388)*
BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS, NET	$50,962,085	$11,416,982	$ -	$ 62,379,067

NOTE 4 - *CAPITAL ASSETS - continued*

For the fiscal year ending December 31, 2020, depreciation expense for business-type activities was recorded on the statement of activities as follows:

Water Utility	$ 411,074
Wastewater Utility	784,246
Refuse Utility	980
Total Business-type Depreciation	$ 1,196,300

NOTE 5 - *LONG-TERM OBLIGATIONS*

Changes in long-term obligations during fiscal year ended December 31, 2020 follows:

GOVERNMENTAL ACTIVITIES	Balances 01/01/20	Additions	Reductions	Balances 12/31/20	Amounts Due Within One Year
Bonds					
Series 2016	$ 4,930,000	$ -	$ (95,000)	$ 4,835,000	$ 100,000
'16 Premium	812,188	-	(46,671)	765,517	45,879
Compensated Absences –	94,689	135,884	(101,682)	128,891	-
GOVERNMENTAL LONG-TERM OBLIGATIONS	$ 5,836,877	$ 135,884	$ (243,353)	$ 5,729,408	$ 145,879

BUSINESS-TYPE ACTIVITIES	Balances 01/01/20	Additions	Reductions	Balances 12/31/20	Amounts Due Within One Year
Notes Payable					
'79 CWCB Loan	$ 11,311	$ -	$ (11,311)	$ -	$ -
'07 CWRPDA	6,770,412	-	(633,204)	6,137,208	649,408
'07 Premium	211,752	-	(23,528)	188,224	23,528
'11 CWRPDA	836,838	-	(62,359)	774,479	63,613
'18 CWRPDA	16,026,200	-	(633,320)	15,392,880	648,043
'18 Premium	312,580	-	(31,027)	281,553	29,169
Bonds					
Series 2013P	1,255,396	-	(236,554)	1,018,842	243,603
Compensated Absences –	42,325	44,509	(30,499)	56,335	-
BUSINESS-TYPE LONG-TERM OBLIGATIONS	$25,466,814	$ 44,509	$ (1,661,802)	$ 23,849,521	$1,657,364

NOTE 5 - *LONG-TERM OBLIGATIONS - continued*

GOVERNMENTAL ACTIVITIES – LONG-TERM OBLIGATIONS

Bonds, notes payable and loan obligations of the Town's governmental activities are comprised of the following:

Bonds Payable:

2016 Series Sales Tax Revenue Bonds:
Sales Tax Revenue Bonds were issued on September 9, 2016 in the original amount of $5,200,000, plus a premium of $967,936. The interest rate varies from 4.00% to 5.00%, payable semi-annually on June 1 and December 1, principal payable December 1. The bonds were issued to: (i) acquire, develop and construct a river park in the town; (ii) improve, construct and maintain the Town's parks, multi-use recreational facilities and paved paths; (iii) fund the initial deposit to the bond reserve account; and (iv) pay costs of issuance in connection with the issuance of the bonds. The Bonds constitute special, limited obligations of the Town payable solely from "pledged revenues" consisting of proceeds derived by the Town from voter approved sales taxes at a rate of one-half of one percent (0.5%). The total outstanding balance at December 31, 2020 is $4,835,000. The Town's Sales Tax Capital Improvement Projects Fund is being used to collect sales taxes and pay debt service on the Bonds. The annual requirements to amortize principal and interest on the bonds are as follows:

Year Ended December 31,	Principal	Interest	Total
2021	$ 100,000	$ 219,938	$ 319,938
2022	105,000	215,937	320,937
2023	110,000	211,738	321,738
2024	115,000	207,337	322,337
2025	120,000	202,738	322,738
2026-2030	675,000	937,687	1,612,687
2031-2035	815,000	787,588	1,602,588
2036-2040	1,030,000	570,712	1,600,712
2041-2045	1,300,000	301,388	1,601,388
2046	465,000	14,725	479,725
	$ 4,835,000	$ 3,669,788	$ 8,504,788

The premium on the 2016 Series Bonds is being accreted over the term of the bond as a percentage of annual interest which approximates accretion at the effective interest rate. Total current year premium accretion of $46,671 is included in governmental activities interest and fiscal charges on long-term debt. The net outstanding premium at December 31, 2020 is $765,517.

Accrued Liabilities – Compensated Absences

Accrued liabilities for compensated absences consist of the accrual for vacation time earned by the Town's employees but not taken by December 31, 2020. Total accrued compensated absences as of year-end for governmental activities were $128,891.

NOTE 5 - *LONG-TERM OBLIGATIONS - continued*

BUSINESS-TYPE ACTIVITIES – LONG-TERM OBLIGATIONS

Bonds, notes payable and loan obligations of the Town's business-type activities are comprised of the following:

Notes Payable:

1979 CWCB Loan
Water storage tank loan issued on October 1,1979 in the original amount of $245,950, payable to the Colorado Water Conservation Board in annual installments of $10,815 through 2020 at 3.00%. The loan was carried in the Water Fund. The final remaining principal balance was paid in full during 2020; therefore there is no remaining obligation as of December 31, 2020.

2007 CWRPDA Loan
The Town entered into a water pollution control revolving fund loan agreement with the Colorado Water Resources and Power Development Authority dated May 31, 2007 in the original amount of $11,505,912 plus a premium of $494,088 for the purpose of expansion of the extended aeration activated sludge plant conversion to a conventional activated sludge process. The loan is a 21-year leveraged loan that carries an interest rate of 3.5% and is payable in 43 semi-annual installments February 1 and August 1. The total outstanding balance at December 31, 2020 is $6,137,208. The loan is carried in the Wastewater Fund. The loan has a total annual administrative fee payable of $92,047 through 2026, $57,530 in 2027 and $23,012 in 2028. Annual requirements to amortize principal and interest on the loan are as follows:

Year Ended December 31,	Principal	Interest	Total
2021	$ 649,440	$ 175,339	$ 824,779
2022	703,560	155,499	859,059
2023	725,208	134,005	859,213
2024	746,856	111,851	858,707
2025	768,504	89,034	857,538
2026-2028	2,543,640	128,324	2,671,964
	$ 6,137,208	$ 794,052	$ 6,931,260

The premium on the 2007 CWRPDA Note is being accreted annually at an equal rate over the term of the note which does not differ materially from the effective interest rate. Total current year premium accretion of $23,528 is included in the business-type activities wastewater utility function. The net outstanding premium at December 31, 2020 is $188,224.

NOTE 5 - *LONG-TERM OBLIGATIONS - continued*

BUSINESS-TYPE ACTIVITIES – LONG-TERM OBLIGATIONS - continued

Notes Payable - *continued:*

2007 CWRPDA Loan - continued
During the fiscal year ended December 31, 2016, the CRWPDA refinanced a loan and is passing through the anticipated savings to the Town on an annual basis, resulting in a total anticipated present value savings over the term of the loan of approximately $635,222 (or 7.78%) to be recognized in the Wastewater Fund as received. The future anticipated savings to be recognized over the term of the loan is as follows:

Year Ended December 31,	Anticipated Savings
2021	$ 55,326
2022	58,711
2023	57,778
2024	58,020
2025	54,664
2026-2028	171,099
	$ 455,598

2011 CWRPDA Loan
The Town entered into a water pollution control revolving fund loan agreement with the Colorado Water Resources and Power Development Authority dated January 21, 2011, in the original amount of $1,288,966 for rehabilitation of the downtown wastewater collection system. The loan is a 20-year loan that carries an interest rate of 2.0% and is payable in 40 semi-annual installments (beginning May 1, 2012) on May 1 and November 1. The total outstanding balance at December 31, 2020 is $774,479. The loan is carried in the Wastewater Fund. The loan has a total annual administrative fee payable as indicated below.

2021	$ 10,000
2022	8,000
2023	7,000
2024	6,000
2025	4,500
2026-2030	8,235
2031	-
	$ 43,735

The annual requirements to amortize principal and interest on the loan are as follows:

Year Ended December 31,	Principal	Interest	Total
2021	$ 63,613	$ 5,173	$ 68,786
2022	64,891	5,894	70,785
2023	66,196	5,590	71,786
2024	67,526	5,260	72,786
2025	68,883	5,402	74,285
2026-2030	365,750	19,944	385,694
2031	77,620	1,166	78,786
	$ 774,479	$ 48,429	$ 822,908

NOTE 5 - *LONG-TERM OBLIGATIONS - continued*

BUSINESS-TYPE ACTIVITIES – LONG-TERM OBLIGATIONS - continued

Notes Payable - *continued:*

2018 CWRPDA Loan
The Town entered into a drinking water revolving fund loan agreement with the Colorado Water Resources and Power Development Authority dated May 1, 2018, in the original amount of $16,841,882 for construction of the new Lower Basin Water Treatment Plant, transmission line, and associated project components. The loan is a 22-year loan that carries an interest rate ranging from 2.5% to 5.0% and is payable in 45 semi-annual installments (beginning August 1, 2018) on August 1 and February 1. The total outstanding balance at December 31, 2020 is $15,392,880. The loan is carried in the Water Fund. The loan has a total annual administrative fee payable as indicated below.

2021	$ 168,419
2022	168,419
2023	168,419
2024	168,419
2025	168,419
2026-2030	842,094
2031-2035	724,201
2035-2040	319,996
	$ 2,728,836

The annual requirements to amortize principal and interest on the loan are as follows:

Year Ended December 31,	Principal	Interest	Total
2021	$ 648,043	$ 175,850	$ 823,893
2022	653,299	168,850	822,149
2023	659,649	161,850	821,499
2024	669,583	154,975	824,558
2025	680,928	141,225	822,153
2025-2029	3,600,199	516,425	4,116,624
2030-2034	3,952,866	272,950	4,225,816
2035-2040	4,528,313	105,244	4,633,557
	$ 15,392,880	$ 1,697,369	$ 17,090,249

The premium on the 2018 CWRPDA Note is being accreted annually based on annual interest amortization over the term of the note which does not differ materially from the effective interest rate. Total current year premium accretion of $31,027 is included in the business-type activities water utility function. The net outstanding premium at December 31, 200 is $281,553.

NOTE 5 - *LONG-TERM OBLIGATIONS - continued*

BUSINESS-TYPE ACTIVITIES – LONG-TERM OBLIGATIONS - continued

Bonds Payable:

2013 Series Water Enterprise Revenue Refunding Bond:
Water Enterprise Revenue Refunding Bonds were issued July 26, 2013 in the amount of $2,605,868 in order to refund the Town's 2004 Series Water Enterprise Revenue Bonds in the amount of $2,555,000 plus bond issue costs of $34,029 and accrued interest of $16,839. The refunding did not result in a difference between the reacquisition price and the net carrying amount of the old debt of $2,555,000. The Town completed the refunding to reduce its total debt service payments through December 1, 2024 by $192,803 and obtain an economic gain (difference between the present values of the old and new debt service payments) of $182,301. The net effective interest rate is 2.98%, payable semi-annually on June 1 and December 1, principal payable December 1, with final maturity December 1, 2024. The 2013 Bond does not constitute a general obligation of the Town and is a special, limited obligation of the Town, with the principal and interest payable solely from net revenues of the Town's water system. The Series 2013 Bond is subject to optional redemption, in whole, at 100% of the principal amount to be redeemed plus accrued interest to the redemption date. The total outstanding balance at December 31, 2020 is $1,018,842. The Bonds are carried in the Water Fund. The Series 2013 Bond is subject to mandatory sinking fund redemption from sinking fund principal and interest installments as follows:

Year Ended December 31,	Principal	Interest	Total
2021	$ 243,603	$ 30,362	$ 273,965
2022	250,863	23,102	273,965
2023	258,339	15,626	273,965
2024	266,037	7,928	273,965
	$ 1,018,842	$ 77,018	$ 1,095,860

Accrued Liabilities – Compensated Absences

Compensated absences consist of the accrual for vacation time earned by the Town's employees but not taken by December 31, 2020. Total accrued compensated absences as of year-end for business-type activities were $56,335.

NOTE 6 - *DEFINED CONTRIBUTION PLAN*

The Town of Eagle provides a defined contribution pension plan for full time employees adopted as a prototype money purchase plan. Pension expense is recognized in accrual-based financial statements equal to the contributions and/or credits that the terms of the plan require in return for employee service in that year, as reduced by forfeitures under the plan. The Town contributes 6% of gross payroll per eligible employee annually to this plan, plus an additional matching contribution of 1% for contributing employees. There are no forfeiture provisions from employee accounts under the plan beyond vesting as described in the following paragraph.

Total covered payroll for the year subject to participation was $2,426,497 compared to total payroll of $3,417,748. The Town's retirement contribution for the year ended December 31, 2020 was $169,855. All employees are vested at 20% per year of service and are 100% vested after 5 years of service. There was no outstanding employer liability at year-end.

NOTE 7 - *PROPRIETARY FUND BUDGETS*

Budgets for proprietary funds are adopted on a basis that is not consistent with GAAP but, instead, adopts the spending measurement focus of governmental funds. The additional supplemental information following the notes to the financial statements provides detail budgetary comparisons for the proprietary funds. A summary of the adjustments necessary to convert to the budgetary basis from GAAP follows:

	WATER ENTERPRISE FUND		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
GAAP Operating Revenues	$ 4,559,900	$ 4,630,066	$ 70,166
GAAP Non-Operating Revenues	75,520	105,616	30,096
GAAP Capital Contributions	1,569,750	1,750,928	181,178
Less: Accretion of Debt Premium	-	(31,027)	(31,027)
Total Budgetary Revenues	6,205,170	6,455,583	250,413
Expenses:			
GAAP Operating Expenses	1,645,345	1,746,716	(101,371)
GAAP Non-Operating Expenses	393,195	387,149	6,046
Add: Debt Service Principal	880,374	880,374	-
Add: Capital Outlay	14,401,220	12,268,289	2,132,931
Change In: Accrued Interest	-	5,254	(5,254)
Change In: Vacation/Comp Time	-	11,633	(11,633)
Less: Depreciation & Amortization	-	(411,074)	411,074
Total Budgetary Expenditures	17,320,134	14,888,341	2,431,793
Net Income (Loss)-Budgetary	$(11,114,964)	$ (8,432,758)	$ 2,682,206

NOTE 7 - *PROPRIETARY FUND BUDGETS - continued*

	WASTEWATER ENTERPRISE FUND		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
GAAP Operating Revenues	$ 2,716,000	$ 2,728,957	$ 12,957
GAAP Non-Operating Revenues	40,815	62,805	21,990
GAAP Capital Contributions	550,000	584,000	34,000
Add: Net Book Value of Asset Disp	-	200,440	200,440
Less: Accretion of Bond Premium	-	(23,528)	(23,528)
Total Budgetary Revenues	3,306,815	3,552,674	245,859
Expenses:			
GAAP Operating Expenses	1,451,106	2,027,841	(576,735)
GAAP Non-Operating Expenses	244,707	236,613	8,094
Add: Debt Service Principal	695,563	695,563	-
Add: Capital Outlay	410,000	344,993	65,007
Change In: Accrued Interest	-	8,094	(8,094)
Change In: Vacation/Comp Time	-	13,864	(13,864)
Less: Depreciation	-	(784,246)	784,246
Total Budgetary Expenditures	2,801,376	2,542,722	258,654
Net Income (Loss)-Budgetary	$ 505,439	$ 1,009,952	$ 504,513

	REFUSE ENTERPRISE FUND		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
GAAP Operating Revenues	$ 619,103	$ 621,650	$ 2,547
GAAP Non-Operating Revenues	1,725	1,707	(18)
Total Budgetary Revenues	620,828	623,357	2,529
Expenses:			
GAAP Operating Expenses	623,091	603,848	19,243
GAAP Non-Operating Expenses	20,000	20,000	-
Less: Depreciation	-	(980)	980
Total Budgetary Expenditures	643,091	622,868	20,223
Net Income (Loss)-Budgetary	$ (22,263)	$ 489	$ 22,752

NOTE 8 - *RISK MANAGEMENT*

The Town is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees; or acts of God.

The Town is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA). CIRSA is a joint self insurance pool created by an intergovernmental agreement of 163 municipalities to provide property, general and automobile liability and public official coverage to its members. CIRSA is governed by a seven member Board elected by and from its members. Coverage is provided through pooling of self-insured losses and the purchase of excess insurance coverage. CIRSA has a legal obligation for claims against its members to the extent that funds are available in its annually established loss fund and that amounts are available from insurance providers under excess specific and aggregate insurance contracts. Losses incurred in excess of loss funds and amounts recoverable from excess insurance are direct liabilities of the participating members. CIRSA has indicated that the amount of any excess losses would be billed to members in proportion to their contributions in the year such excess occurs, although it is not legally required to do so.

The Town has established a partially self-funded health insurance plan to provide medical and dental benefits to eligible employees. A third party stop-loss provider has been contracted to provide coverage for claims in excess of $25,000 per plan participant and up to an aggregate of 125% of anticipated claims for the year. The Town is responsible for the payment of stop-loss premiums as well as the claims up to $25,000 per participant.

The Town carries commercial insurance coverage for other risks of loss including workers compensation and employee health and accident insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

NOTE 9 - *CONTINGENCIES*

During the normal course of business, the Town incurs claims and other assertions against it from various agencies and individuals. Management and their legal representatives feel none of these claims or assertions are significant enough that they would materially affect the fairness of the presentation of the financial statements at December 31, 2020.

NOTE 10 - *POST-EMPLOYMENT HEALTHCARE COVERAGE*

The Town provides post-employment healthcare coverage as an employee benefit for eligible retirees. To be eligible, retirees must have 1) a hire date prior to January 1, 1991; and 2) twenty (20) years of service with the Town of Eagle and be sixty (60) years of age; or 3) thirty (30) years of service with the Town of Eagle and be fifty-five (55) years of age. This benefit ends when the retiree becomes eligible for Medicare. The plan is funded on a pay as you go basis, with payments charged to the fund most applicable to the retiree's former position. As of December 31, 2020 there are no material amounts for eligible retirees receiving post-employment healthcare coverage benefits; therefore, there is no Other Postemployment Benefit (OPEB) annual cost or net OPEB obligation reflected in the accompanying financial statements.

NOTE 11 - INTERGOVERNMENTAL AGREEMENTS

Eagle Pool and Ice Rink

The Town of Eagle and the Mountain Recreation District entered into an agreement for ownership and operation of a recreation facility, consisting of a community swimming pool and ice rink. The District and Town each have a one-half interest in all fixtures and associated equipment, furnishings and personal property. The District operates and maintains the Recreation Facilities and the Town retains full fee simple title to the ground upon which the Recreation Facilities are constructed.

NOTE 12 - EMPLOYEE HOME OWNERSHIP PROGRAM

In 2008, the Town approved an Employee Home Ownership Program (EHOP) to provide for primary residence down payment loan assistance. Regular full-time permanent employees with at least 18 months of service with the Town may be eligible for up to 20% of the purchase price or $50,000, whichever is less. The employee must make a minimum contribution towards the purchase price and related settlement charges equal to $3,000. Interest shall not accrue provided employment has been maintained through the loan term. In the event of loss of eligibility or default under terms of the Promissory Note and Deed of Trust, interest shall be applied retroactive to the original note date. In 2017, the Town modified EHOP to include regular full-time permanent employees with at least 6 months of service with the Town. Employees may be eligible for loans up to $15,000. Loans will be payable monthly, immediately upon receiving the loan over the 15-year term. Loans will carry an interest rate established at the time of the loan and dependent upon the sum of the loan. As of December 31, 2020, two employees are currently enrolled in this program with remaining balances. Total notes receivable in the total amount of $22,849 and available repaid balances of $136,274 held by the program are recorded in the General Fund.

NOTE 13 - COMPLIANCE

A. The Colorado Contraband Forfeiture Act (C.R.S. 16-13-501 to 511) addresses accounting for proceeds from the seizure of contraband. These funds must be used for the specific purpose of law enforcement activities. While these proceeds are exempt from the appropriation process, they are subject to the Local Government Audit Law (C.R.S. 29-1-601 to 608). For the year ended December 31, 2020 no such proceeds were received by the Town and as such are not included in the Town's audited financial statements.

NOTE 13 - *COMPLIANCE-continued*

B. According to the loan agreements dated January 1, 2011, and May 1, 2018, the Town of Eagle covenants to:

1) Establish and collect such rates, fees, and charges for the use or sale of products and services of the system, together with other moneys available therefore, as expected to produce gross revenue for each calendar year at a sufficient rate for to pay the sum of a) operation and maintenance expenses; b) 110% of debt service due for such calendar year (plus amounts due on any additional liens on the pledged property, if applicable).
2) Maintain a three month operations and maintenance reserve fund.
3) Comply with the requirements of the Davis Bacon Act, 40 USC Sec. 3140-3148.
4) Comply with the American Iron and Steel requirements of Section 436 of P.L. 113-65, Consolidated Appropriations Act of 2014, and related State Revolving Fund Policy Guidelines.
5) Comply with the Guidelines for Enhancing Public Awareness of SRF Assistance Agreements as issued by the United States Environmental Protection Agency.

As of December 31, 2020, the Town believes it is in compliance with the loan covenants.

NOTE 14 - *TAX, SPENDING AND DEBT LIMITATION*

TABOR Amendment – Revenue and Spending Limitation Agreement

In November 1992, the voters of Colorado approved Amendment 1, commonly known as the Taxpayer's Bill of Rights (TABOR), which adds a new Section 20 to Article X of the Colorado constitution. TABOR contains tax, spending, revenue and debt limitations which apply to the State of Colorado and all Colorado local governments.

The initial base for local government spending and revenue limits was June 30, 1993 Fiscal Year Spending. Future spending and revenue limits are determined based on the prior year's Fiscal Year Spending adjusted for allowable increases based upon inflation and local growth. Fiscal Year Spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenue in excess of the Fiscal Year Spending limit must be refunded unless the voters approve retention of such revenue.

TABOR requires local governments to establish emergency reserves to be used for declared emergencies only. Emergencies, as defined by TABOR, exclude economic condition, revenue shortfalls, or salary or fringe benefit increases. These reserves are required to be 3% or more of fiscal year spending (excluding bonded debt service). The required reserve at December 31, 2020 is $211,500 as reflected in the General Fund.

NOTE 14 - *TAX, SPENDING AND DEBT LIMITATION-continued*

TABOR requires, with certain exceptions, voter approval prior to imposing new taxes, increasing a tax rate, increasing a mill levy above that for the prior year, extending an expiring tax, or implementing a tax policy change directly causing a net tax revenue gain to any local government. Except for bond refinancing at a lower interest rate or adding employees to existing pension plans, TABOR specifically prohibits the creation of multiple-fiscal year debt or other financial obligations without voter approval or without irrevocably pledging present cash reserves for all future payments. In 1994 the Town's electorate voted to allow the Town to collect, retain, and expend revenues notwithstanding any of TABOR'S restrictions. The Town's management believes it is in compliance with the financial provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate Fiscal Year Spending limits (and qualification of a fund as an Enterprise Fund) will require judicial interpretation.

NOTE 15 - *SUBSEQUENT EVENTS*

Management has evaluated events subsequent to December 31, 2020 through the issuance date of this report.

In early 2020 a worldwide pandemic arose caused by the coronavirus Covid-19 which has impacted the general operations of the Town. The Town's management and Town Council has acknowledged the threat of the coronavirus; however, the long-term impact on operations is currently unknown as of the date of the auditor's report.

There have been no additional material events noted during this period that would impact the result reflected in this report or the Town's results going forward.

REQUIRED SUPPLEMENTAL INFORMATION

GENERAL & SPECIAL REVENUE FUND BUDGETARY COMPARISON SCHEDULES

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
GENERAL FUND
For the Year Ended December 31, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Local Taxes and Assessments	$ 5,448,659	$ 6,746,342	$ 7,135,677	$ 389,335
Licenses and Permits	295,300	362,160	401,892	39,732
Intergovernmental	657,752	542,586	550,637	8,051
Charges for Services	312,231	202,750	219,750	17,000
Fines, Forfeits and Penalties	85,000	77,800	48,733	(29,067)
Information Center Sales	-	7,755	7,755	-
Interest	100,000	41,105	42,390	1,285
Miscellaneous – Rental Income	15,600	15,600	19,427	3,827
Miscellaneous – Local Grants	130,862	386,211	178,093	(208,118)
Miscellaneous – Other	75,000	482,045	20,659	(461,386)
Total Revenues	7,120,404	8,864,354	8,625,013	(239,341)
Expenditures:				
Town Council	111,281	141,622	138,965	2,657
General Government	433,328	425,589	422,110	3,479
General Administration	682,373	638,913	597,749	41,164
Community Development	1,025,330	903,587	817,929	85,658
Municipal Court	84,110	82,942	68,576	14,366
Public Safety	2,061,530	2,068,448	1,872,276	196,172
Public Works – Streets	1,550,839	1,603,529	1,518,842	84,687
Public Works – Buildings & Grounds	763,681	785,634	694,267	91,367
Information Center	43,739	36,906	30,621	6,285
Marketing	345,953	210,655	170,269	40,386
Engineering	255,724	224,841	206,711	18,130
Total Expenditures	7,357,888	7,122,666	6,538,315	584,351
Excess Revenues Over (Under) Expenditures	(237,484)	1,741,688	2,086,698	345,010
Other Financing Sources (Uses):				
Transfers In	-	95,641	95,641	-
Transfers (Out)	(730,000)	(2,230,000)	(2,230,000)	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(967,484)	(392,671)	(47,661)	345,010
Fund Balances – Beginning	3,188,090	4,445,369	3,370,972	(1,074,397)
Fund Balances – Ending	$ 2,220,606	$ 4,052,698	$ 3,323,311	$ (729,387)

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
SPECIAL REVENUE FUND – CONSERVATION TRUST FUND
For the Year Ended December 31, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Intergovernmental	$ 33,785	$ 33,785	$ 35,753	$ 1,968
Interest	1,200	640	595	(45)
Total Revenues	34,985	34,425	36,348	1,923
Expenditures:				
Capital Projects	35,000	-	-	-
Total Expenditures	35,000	-	-	-
Excess Revenues Over (Under) Expenditures	(15)	34,425	36,348	1,923
Other Financing Sources (Uses):				
Transfers In (Out)	-	-	-	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(15)	34,425	36,348	1,923
Fund Balances – Beginning	69,664	75,692	75,692	-
Fund Balances – Ending	$ 69,649	$ 110,117	$ 112,040	$ 1,923

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
SPECIAL REVENUE FUND – OPEN SPACE PRESERVATION
For the Year Ended December 31, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Local Taxes and Assessments	$ 143,820	$ 73,000	$ 103,331	$ 30,331
Other Revenues	-	500	500	-
Interest	3,000	2,500	2,406	(94)
Intergovernmental	-	-	7,662	7,662
Total Revenues - Budgetary	146,820	76,000	113,899	37,899
Expenditures:				
Open - space Preservation	205,527	107,113	80,153	26,960
Total Expenditures - Budgetary	205,527	107,113	80,153	26,960
Excess Revenues Over (Under) Expenditures	(58,707)	(31,113)	33,746	64,859
Other Financing Sources (Uses):				
Transfers In (Out)	-	-	-	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(58,707)	(31,113)	33,746	64,859
Fund Balances–Beginning	276,844	325,989	325,989	-
Fund Balances–Ending	$ 218,137	$ 294,876	$ 359,735	$ 64,859

The accompanying notes are an integral part of these financial statements.

OTHER SUPPLEMENTAL INFORMATION

GENERAL FUND

TOWN OF EAGLE, COLORADO
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES – BUDGET AND ACTUAL
GENERAL FUND
For the Year Ended December 31, 2020

	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES & OTHER FINANCING SOURCES:			
TAXES – LOCAL:			
Real Property Taxes	$ 336,326	$ 335,665	$ (661)
Specific Ownership Taxes	16,500	16,701	201
Sales Taxes – General	5,600,000	5,944,840	344,840
Sales Taxes – Marijuana	510,000	512,464	2,464
Severance Tax Refund	516	517	1
Franchise Taxes	210,000	223,192	13,192
Marketing Taxes	73,000	102,298	29,298
TOTAL TAXES - LOCAL	6,746,342	7,135,677	389,335
LICENSES & PERMITS:			
Business and Liquor Licenses	46,050	46,880	830
Marketing Fee	3,860	6,000	2,140
Building and Other Permits	312,250	349,012	36,762
TOTAL LICENSES & PERMITS	362,160	401,892	39,732
INTERGOVERNMENTAL:			
Motor Vehicle License Fee	30,000	32,391	2,391
Highway Users Tax	215,303	221,263	5,960
Cigarette Tax	6,283	6,283	-
Road & Bridge Tax	97,800	100,649	2,849
County Sales Tax	193,000	189,790	(3,210)
Federal Mineral Lease Revenues	200	261	61
Governmental Grants and Contributions	-	-	-
TOTAL INTERGOVERNMENTAL	542,586	550,637	8,051
CHARGES FOR SERVICES:			
Planning and Zoning Fees & Reimbursements	170,000	184,391	14,391
Facility Usage Fees & Deposits	7,250	6,589	(661)
Other Revenues and Reimbursable Income	5,500	8,770	3,270
Administrative Services – Refuse Fund	20,000	20,000	-
TOTAL CHARGES FOR SERVICES	202,750	219,750	17,000
FINES, FORFEITS & PENALTIES – TOTAL	77,800	48,733	(29,067)
INFORMATION CENTER SALES – TOTAL	7,755	7,755	-
INTEREST INCOME – TOTAL	41,105	42,390	1,285
MISCELLANEOUS:			
Rental Income	15,600	19,427	3,827
Local Grants and Contributions	386,211	178,093	(208,118)
Sale of Fixed Assets	35,650	37,976	2,326
Insurance Proceeds	53,129	82,826	29,697
Fee In Lieu - LERP	375,000	375,000	-
Other	18,266	20,659	2,393
TOTAL MISCELLANEOUS	883,856	713,981	(169,875)
OTHER FINANCING SOURCES:			
Transfers In	95,641	95,641	-
TOTAL OTHER FINANCING SOURCES	95,641	95,641	-
TOTAL REVENUES AND OTHER FINANCING SOURCES	$ 8,959,995	$ 9,216,456	$ 256,461

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES– BUDGET AND ACTUAL
GENERAL FUND
For the Year Ended December 31, 2020

	Final Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES & OTHER FINANCING USES:			
TOWN COUNCIL:			
Personnel Services	$ 36,645	$ 36,638	$ 7
Supplies	200	229	(29)
Purchased Services	73,444	73,865	(421)
Insurance	233	233	-
Community Requests/Grants	31,100	28,000	3,100
TOTAL TOWN COUNCIL	141,622	138,965	2,657
GENERAL GOVERNMENT:			
Personnel Services	$ 183,112	$ 176,796	$ 6,316
Supplies	800	257	543
Purchased Services	223,135	226,515	(3,380)
Insurance	18,542	18,542	-
Community Requests/Grants	-	-	-
TOTAL GENERAL GOVERNMENT	425,589	422,110	3,479
GENERAL ADMINISTRATION:			
Personnel Services	406,288	392,398	13,890
Supplies	13,525	6,430	7,095
Purchased Services	214,093	195,798	18,295
Insurance	5,007	3,123	1,884
TOTAL GENERAL ADMINISTRATION	638,913	597,749	41,164
COMMUNITY DEVELOPMENT:			
Personnel Services	540,025	482,810	57,215
Supplies	12,038	9,955	2,083
Purchased Services	349,740	323,380	26,360
Insurance	1,784	1,784	-
TOTAL COMMUNITY DEVELOPMENT	903,587	817,929	85,658
MUNICIPAL COURT:			
Personnel Services	40,638	37,507	3,131
Supplies	1,050	82	968
Purchased Services	41,106	30,839	10,267
Insurance	148	148	-
TOTAL MUNICIPAL COURT	82,942	68,576	14,366
PUBLIC SAFETY:			
Personnel Services	1,581,191	1,410,027	171,164
Supplies	74,801	68,692	6,109
Purchased Services	376,767	362,867	13,900
Insurance	35,689	30,690	4,999
TOTAL PUBLIC SAFETY	2,068,448	1,872,276	196,172

(continued on next page)

The accompanying notes are an integral part of these financial statements.

(continued)

	Final Budget	Actual	Variance Favorable (Unfavorable)
PUBLIC WORKS – STREETS:			
Personnel Services	511,685	487,167	24,518
Supplies	168,425	144,291	24,134
Purchased Services	899,889	863,856	36,033
Insurance	23,530	23,528	2
TOTAL PUBLIC WORKS - STREETS	1,603,529	1,518,842	84,687
PUBLIC WORKS – BUILDINGS & GROUNDS:			
Personnel Services	406,254	373,339	32,915
Supplies	102,767	67,689	35,078
Purchased Services	228,123	204,808	23,315
Insurance	43,360	44,045	(685)
Equipment Purchase	5,130	4,386	744
TOTAL PUBLIC WORKS – BLDGS & GROUNDS	785,634	694,267	91,367
INFORMATION CENTER:			
Personnel Services	27,758	23,729	4,029
Supplies	950	309	641
Purchased Services	7,167	5,558	1,609
Goods for Resale/Consignment and Sales Tax	1,031	1,025	6
TOTAL INFORMATION CENTER	36,906	30,621	6,285
MARKETING:			
Personnel Services	115,353	101,743	13,610
Supplies	11,950	1,500	10,450
Purchased Services	82,238	65,912	16,326
Insurance	1,114	1,114	-
TOTAL MARKETING	210,655	170,269	40,386
ENGINEERING:			
Personnel Services	169,117	158,642	10,475
Supplies	18,966	6,643	12,323
Purchased Services	35,351	40,019	(4,668)
Insurance	1,407	1,407	-
TOTAL ENGINEERING	224,841	206,711	18,130
OTHER FINANCING USES:			
Operating Transfers Out	2,230,000	2,230,000	-
TOTAL OTHER FINANCING USES	2,230,000	2,230,000	-
TOTAL EXPENDITURES AND OTHER FINANCING USES	$ 9,352,666	$ 8,768,315	$ 584,351

OTHER SUPPLEMENTAL INFORMATION

CAPITAL PROJECTS FUND

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
CAPITAL PROJECTS FUND
For the Year Ended December 31, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Use Tax	$ 250,000	$ 300,000	$ 381,269	$ 81,269
Community Enhancement Tax	44,500	47,000	47,923	923
Impact Fees and Assessments	1,984,465	79,284	66,737	(12,547)
Interest	94,000	35,600	37,195	1,595
Total Revenues	2,372,965	461,884	533,124	71,240
Expenditures:				
General Government:				
Pool & Ice Rink Maintenance Fund	40,000	40,000	40,000	-
Town Hall Improvements	38,125	42,060	43,042	(982)
Town Shop Improvements	25,000	23,000	13,197	9,803
Public Art	50,000	-	-	-
Broadband System (THOR)	115,000	255,000	231,295	23,705
Public Safety:				
Police Department Equipment	24,585	25,138	24,778	360
Patrol Vehicles	119,574	118,774	116,772	2,002
Public Works – Streets:				
Grand Ave Improvements	-	67,215	67,213	2
Building and Grounds:				
Multipurpose Truck	35,000	58,500	57,621	879
Lawnmower	16,000	7,000	6,172	828
Loader	130,000	130,000	117,220	12,780
Total Expenditures	593,284	766,687	717,310	49,377
Excess Revenues Over (Under) Expenditures	1,779,681	(304,803)	(184,186)	120,617
Other Financing Sources (Uses):				
Transfers In (Out)	730,000	2,230,000	2,230,000	-
Transfers In (Out)	(50,000)	(95,641)	(95,641)	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	2,459,681	1,829,556	1,950,173	120,617
Fund Balances – Beginning	4,865,013	5,024,966	5,024,966	-
Fund Balances – Ending	$ 7,324,694	$ 6,854,522	$ 6,975,139	$ 120,617

The accompanying notes are an integral part of these financial statements.

OTHER SUPPLEMENTAL INFORMATION

SALES TAX CAPITAL IMPROVEMENT PROJECTS FUND

TOWN OF EAGLE, COLORADO
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
SALES TAX CAPITAL IMPROVEMENT PROJECTS FUND
For the Year Ended December 31, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Sales Tax	$ 585,836	$ 700,000	$ 743,105	$ 43,105
Intergovernmental	11,000	-	-	-
Interest	18,000	6,250	6,350	100
Total Revenues	614,836	706,250	749,455	43,205
Expenditures:				
General Government:				
Purchased Services	15,036	39,036	34,018	5,018
Capital Outlay	218,000	16,686	9,118	7,568
Debt Service:				
Principal	95,000	95,000	95,000	-
Interest	223,738	223,738	223,737	1
Total Expenditures	551,774	374,460	361,873	12,587
Excess Revenues Over (Under) Expenditures	63,062	331,790	387,582	55,792
Other Financing Sources (Uses):				
Transfers In (Out)	-	-	-	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	63,062	331,790	387,582	55,792
Fund Balances – Beginning	432,961	709,163	709,162	1
Fund Balances – Ending	$ 496,023	$ 1,040,953	$ 1,096,744	$ 55,793

The accompanying notes are an integral part of these financial statements.

OTHER SUPPLEMENTAL INFORMATION

NON-MAJOR SPECIAL REVENUE FUNDS

TOWN OF EAGLE, COLORADO
COMBINING BALANCE SHEET
SPECIAL REVENUE FUNDS
For the Year Ended December 31, 2020

	Special Revenue Funds		
	Conservation Trust Fund	Open Space Preservation Fund	Total
Assets:			
Current Assets:			
Cash and Investments	$ -	$ 349,337	$ 349,337
Restricted Cash and Investments	112,040	-	112,040
Taxes and Other Receivables	-	13,494	13,494
Total Assets	$ 112,040	$ 362,831	$ 474,871
Liabilities and Fund Balances			
Current Liabilities:			
Accounts Payable	$ -	$ 438	$ 438
Accrued Liabilities	-	2,658	2,658
Total Liabilities	-	3,096	3,096
Fund Balances:			
Restricted for Conservation Trust	112,040	-	112,040
Committed for Open Space Preservation	-	359,735	359,735
Total Fund Balances	112,040	359,735	471,775
Total Liabilities and Fund Equity	$ 112,040	$ 362,831	$ 474,871

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
For the Year Ended December 31, 2020

	Special Revenue Funds		
	Conservation Trust Fund	Open Space Preservation Fund	Total
Revenues:			
Local Taxes and Assessments	$ -	$ 103,331	$ 103,331
Intergovernmental	35,753	7,662	43,415
Interest and Other Revenues	595	2,906	3,501
Total Revenues	36,348	113,899	150,247
Expenditures:			
Open-space Preservation	-	80,153	80,153
Total Expenditures	-	80,153	80,153
Excess Revenues Over (Under) Expenditures	36,348	33,746	70,094
Other Financing Sources (Uses):			
Transfers In (Out)	-	-	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	36,348	33,746	70,094
Fund Balances – Beginning	75,692	325,989	401,681
Fund Balances – Ending	$ 112,040	$ 359,735	$ 471,775

The accompanying notes are an integral part of these financial statements.

OTHER SUPPLEMENTAL INFORMATION

PROPRIETARY (ENTERPRISE) FUNDS

TOWN OF EAGLE, COLORADO
SCHEDULE OF BUDGETARY BASED REVENUES AND EXPENDITURES
– BUDGET AND ACTUAL – WATER ENTERPRISE FUND
For the Year Ended December 31, 2020

	Water Enterprise Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Budgetary Revenues:				
GAAP Operating Revenues:				
Service Fees	$ 4,078,799	$ 4,474,900	$ 4,506,203	$ 31,303
Meters and Materials	38,000	85,000	109,641	24,641
Intergovt Operating Grants	-	-	14,222	14,222
GAAP Non-Operating Revenues:				
Interest & Investment Earnings	120,900	75,520	74,589	(931)
Accretion of Bond Premium	-	-	31,027	31,027
GAAP Capital Contributions:				
Tap and Improvement Fees	1,225,000	1,569,750	1,750,928	181,178
Less: Accretion of Debt Premium	-	-	(31,027)	(31,027)
Total Budgetary Revenues	5,462,699	6,205,170	6,455,583	250,413
Budgetary Expenditures:				
GAAP Operating Expenses:				
Personnel Services	772,146	741,004	688,752	52,252
Supplies	267,571	272,615	199,612	73,003
Purchased Services	564,119	521,208	386,760	134,448
Insurance	37,054	60,518	60,518	-
Contingency	50,000	50,000	-	50,000
Depreciation	-	-	411,074	(411,074)
GAAP Non-Operating Expenses:				
Interest and Fiscal Charges	393,195	393,195	387,149	6,046
Debt Service Principal	880,374	880,374	880,374	-
Capital Outlay	17,959,724	14,401,220	12,268,289	2,132,931
Change in Accrued Interest	-	-	5,254	(5,254)
Change in Vacation/Comp Time Accrual	-	-	11,633	(11,633)
Less: Depreciation	-	-	(411,074)	411,074
Total Budgetary Expenditures	20,924,183	17,320,134	14,888,341	2,431,793
Budgetary Net Income (Loss)	$ (15,461,484)	$ (11,114,964)	$ (8,432,758)	$ 2,682,206

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
SCHEDULE OF BUDGETARY BASED REVENUES AND EXPENDITURES
– BUDGET AND ACTUAL –WASTEWATER ENTERPRISE FUND
For the Year Ended December 31, 2020

	Wastewater Enterprise Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Budgetary Revenues:				
GAAP Operating Revenues:				
Service Fees	$ 2,593,080	$ 2,716,000	$ 2,728,957	$ 12,957
GAAP Non-Operating Revenues:				
Interest & Earnings on Investments	20,000	40,755	39,277	(1,478)
Accretion of Bond Premium	-	-	23,528	23,528
Miscellaneous	-	60	-	(60)
GAAP Capital Contributions:				
Tap and Improvement Fees	300,000	550,000	584,000	34,000
Add: Net Book Value of Asset Disp	-	-	200,440	200,440
Less: Accretion of Bond Premium	-	-	(23,528)	(23,528)
Total Budgetary Revenues	2,913,080	3,306,815	3,552,674	245,859
Budgetary Expenditures:				
GAAP Operating Expenses:				
Personnel Services	542,014	537,160	522,204	14,956
Supplies	153,053	136,960	129,658	7,302
Purchased Services	600,869	692,144	556,891	135,253
Insurance	29,542	34,842	34,842	-
Contingency	50,000	50,000	-	50,000
Depreciation	-	-	784,246	(784,246)
GAAP Non-Operating Expenses:				
Interest and Fiscal Charges	-	244,707	236,613	8,094
Debt Service Principal	940,270	695,563	695,563	-
Capital Outlay	665,000	410,000	344,993	65,007
Change in Accrued Interest	-	-	8,094	(8,094)
Change in Vacation/Comp Time	-	-	13,864	(13,864)
Less: Depreciation	-	-	(784,246)	784,246
Total Budgetary Expenditures	2,980,748	2,801,376	2,542,722	258,654
Budgetary Net Income (Loss)	$ (67,668)	$ 505,439	$ 1,009,952	$ 504,513

The accompanying notes are an integral part of these financial statements.

TOWN OF EAGLE, COLORADO
SCHEDULE OF BUDGETARY BASED REVENUES AND EXPENDITURES
– BUDGET AND ACTUAL – REFUSE ENTERPRISE FUND
For the Year Ended December 31, 2020

	Refuse Enterprise Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Budgetary Revenues:				
GAAP Operating Revenues:				
Service Fees	$ 643,468	$ 619,103	$ 621,650	$ 2,547
GAAP Non-Operating Revenues:				
Interest & Earnings on Investments	3,000	1,725	1,707	(18)
Total Budgetary Revenues	646,468	620,828	623,357	2,529
Budgetary Expenditures:				
GAAP Operating Expenses:				
Personnel Services	9,751	9,751	7,486	2,265
Supplies	3,500	3,500	33	3,467
Purchased Services	608,882	608,882	594,391	14,491
Insurance	-	958	958	-
Noncapitalized Improvements	-	-	-	-
Depreciation	-	-	980	(980)
GAAP Non-Operating Expenses:				
Administrative Fee – General Fund	16,281	20,000	20,000	-
Less: Depreciation	-	-	(980)	980
Total Budgetary Expenditures	638,414	643,091	622,868	20,223
Budgetary Net Income (Loss)	$ 8,054	$ (22,263)	$ 489	$ 22,752

The accompanying notes are an integral part of these financial statements.

ANNUAL STATEMENT OF RECEIPTS AND

EXPENDITURES FOR ROADS, BRIDGES AND STREETS

The public report burden for this information collection is estimated to average 380 hours annually.

LOCAL HIGHWAY FINANCE REPORT	City or County: Town of Eagle, Colorado YEAR ENDING : DECEMBER 2020
This Information From The Records Of Town of Eagle, Colorado	Prepared By: JILL E.KANE Phone: 970-328-6354

I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for no highway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES

ITEM	AMOUNT
A. Receipts from local sources:	
1. Local highway-user taxes	
a. Motor Fuel (from Item I.A.5.)	
b. Motor Vehicle (from Item I.B.5.)	
c. Total (a.+b.)	
2. General fund appropriations	
3. Other local imposts (from page 2)	1,083,105
4. Miscellaneous local receipts (from page 2)	158,803
5. Transfers from toll facilities	
6. Proceeds of sale of bonds and notes:	
a. Bonds - Original Issues	
b. Bonds - Refunding Issues	
c. Notes	
d. Total (a. + b. + c.)	
7. Total (1 through 6)	1,241,908
B. Private Contributions	0
C. Receipts from State government (from page 2)	253,655
D. Receipts from Federal Government (from page 2)	
E. Total receipts (A.7 + B + C + D)	1,495,563

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES

ITEM	AMOUNT
A. Local highway disbursements:	
1. Capital outlay (from page 2)	67,215
2. Maintenance:	977,550
3. Road and street services:	
a. Traffic control operations	0
b. Snow and ice removal	189,010
c. Other	203,926
d. Total (a. through c.)	392,936
4. General administration & miscellaneous	95,713
5. Highway law enforcement and safety	45,000
6. Total (1 through 5)	1,578,413
B. Debt service on local obligations:	
1. Bonds:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
2. Notes:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
3. Total (1.c + 2.c)	0
C. Payments to State for highways	
D. Payments to toll facilities	
E. Total disbursements (A.6 + B.3 + C + D)	1,578,413

IV. LOCAL HIGHWAY DEBT STATUS
(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
A. Bonds (Total)	0			0
1. Bonds (Refunding Portion)				
B. Notes (Total)	0			0

V. LOCAL ROAD AND STREET FUND BALANCE

A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
1,750,652	1,495,563	1,578,413	1,667,801	0

Notes and Comments:
The Town received Devolution proceeds to take over a portion of highway 6 in 2017. We received $1,671,649. The Town has earned $91,793.05 in interest on these proceeds from 2017 through 2020. The Town is saving these proceeds specifically for Grand Ave projects. In 2020 the Town spent $95,641 to begin the redevelopment of Grand Ave.

LOCAL HIGHWAY FINANCE REPORT	STATE: Colorado
	YEAR ENDING: December 2020

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL

ITEM	AMOUNT	ITEM	AMOUNT
A.3. Other local imposts:		**A.4. Miscellaneous local receipts:**	
a. Property Taxes and Assessments	0	a. Interest on investments	12,790
b. Other local imposts:		b. Traffic Fines & Penalties	45,364
1. Sales Taxes & Use Tax	1,026,779	c. Parking Garage Fees	0
2. Infrastructure & Impact Fees	39,625	d. Parking Meter Fees	0
3. Liens	0	e. Sale of Surplus Property	0
4. Licenses	0	f. Charges for Services	0
5. Specific Ownership &/or Other	16,701	g. Other Misc. Receipts	0
6. Total (1. through 5.)	1,083,105	h. Other Road & Bridge Tax	100,648
c. Total (a. + b.)	1,083,105	i. Total (a. through h.)	158,803
	(Carry forward to page 1)		(Carry forward to page 1)

ITEM	AMOUNT	ITEM	AMOUNT
C. Receipts from State Government		**D. Receipts from Federal Government**	
1. Highway-user taxes	221,263	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	32,391	d. Federal Transit Admin	
d. Other (Specify)		e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	32,391	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	253,655	3. Total (1. + 2.g)	
			(Carry forward to page 1)

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL

	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
A.1. Capital outlay:			
a. Right-Of-Way Costs		0	0
b. Engineering Costs			0
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements		33,608	33,608
(3). System Preservation			0
(4). System Enhancement & Operation		33,607	33,607
(5). Total Construction (1) + (2) + (3) + (4)	0	67,215	67,215
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	67,215	67,215
			(Carry forward to page 1)

Notes and Comments:

FORM FHWA-536 (Rev.1-05)

H & H
Maggard
& Hood, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

The Honorable Mayor and Members
of the Town Council
Eagle, Colorado

INDEPENDENT AUDITOR'S REPORT

Report on Internal Control and Compliance

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Eagle, Colorado, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Eagle's basic financial statements as listed in the table of contents, and have issued our report thereon dated November 10, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Eagle's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Eagle's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Eagle's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Eagle's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

●901 GRAND AVENUE, SUITE 203 ● P.O. BOX 370 ● GLENWOOD SPRINGS, CO 81602 ●
● (970) 945-8588 ● FAX (970) 945-2398 ●

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MAGGARD & HOOD, P.C.
Glenwood Springs, Colorado
November 10, 2021

To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: December 14, 2021

Agenda Item: Wastewater Rate and Tap Fee Study Presentation

REQUEST:

Staff is requesting that the Council review the following report in preparation of the Wastewater Rate and Tap Fee Study presentation by Raftelis.

INTRODUCTION:

The Town of Eagle conducts regular assessments of the enterprise fund capital fee and rate structure to ensure cost recovery in the assigned rates. The Wastewater Fund last conducted a rate and tap fee study in 2013. The current study began in August 2020 and will conclude with this presentation and the publication of the final report.

ANALYSIS:

Raftelis has conducted a thorough review of the current conditions, planned capital expense, and operating expenses of the Wastewater fund as a part of this study. Specific outcomes detailed in their report include:

- Identifying key pricing objectives
- Meet the rational nexus test of capital needs and new development cost
- Fees that recover the proportionate share of capacity
- Multiple scenarios for review and programmatic evaluation
- Revenue projections through 2030
- Detailed bill impacts to all customers
- Comparison to similar utilities within the Western Colorado region
- A financial model for ongoing analysis by the Town
- Recommendations for successfully funding the enterprise through 2030

Town Staff have helped inform no growth, medium growth, and high growth models for the final recommendations. Based on current market forces and projects currently permitted through Community Development, Staff has identified the medium growth and high growth scenarios as likely.

Water, Wastewater, and other Public Works staff have been involved and shared Capital Improvement Plans scheduled for the wastewater utility. Upcoming nutrient removal requirements and a change of procedure are the most impactful projected changes. Initial changes to the current process in 2026 can provide some time before final requirements will be met and require an upfront cost. Permanent changes to the nutrient removal

process required by the State are scheduled for 2030 and represent the largest anticipated capital improvement.

Wastewater needs along south Brush Creek Road are an uncertainty in the model. The low density of housing and lack of direct user cost recovery, potential for septic service failure, and impacts of failure to the Brush Creek Watershed are of concern to the Town. Property in Unincorporated Eagle County face different requirements for adaptation to the municipal sewer service however, and the potential capital burden to the utility depends on policy direction from the Town Council.

With all modeling considered, the Town anticipates a slight 3% fee increase under a medium growth scenario. These proposed rate scenarios accommodate all necessary planned capital expenses for the current system and ensure any new development pays their own way to add users to the utility. This increase would put the Town's rates below Glenwood Springs ($92.06) and Silt ($68.42), and above Rifle ($60.02) and New Castle ($51.77) in a regional comparison. Staff is proposing to analyze tap fees at the same time the Town reviews water rates.

COMMUNITY INPUT:

Community input has not been gathered for this final presentation.

BUDGET / STAFF IMPACT:

There is no budget or staff impact related to the final presentation. The study and associated financial model will help inform future rate decisions made by the Town in regularly scheduled yearly budgets.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

The Wastewater Rate and Tap Fee Study meets the Town's Guiding Principle of Sound Planning and Appropriate Investment by evaluating the origin of costs and projected revenues for the enterprise fund, and planning for future expenses.

RECOMMENDED ACTION OR PROPOSED MOTION:

Staff requests that the Town Council provide direction for future consideration on the extension of wastewater service along Brush Creek Road so that future capital needs can be accurately modeled in the final Wastewater Rate and Tap Fee Study.

ATTACHMENTS:

Town of Eagle Wastewater Rate and Tap Fee Draft Report.pdf
EACO WW Rate Study Council Presentation.pdf

TOWN OF EAGLE

Wastewater Rate Study

Draft Report / December 1, 2021

RAFTELIS

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This is a draft report prepared specifically for review by the Town of Eagle. It cannot be considered complete at this point because certain calculations and assumptions are still under discussion with staff. The results herein may change based on the outcome of those discussions. Consequently, use of this document for any other purpose than discussion is could result in erroneous conclusions on the part of the reader.

RAFTELIS

December 1, 2021

Ms. Brandy Reitter
Town Manager
Town of Eagle
200 Broadway
Eagle, CO 81631

Subject: Wastewater Rate Study Report

Dear Ms. Reitter,

Raftelis is pleased to provide this Wastewater Rate Study Report (Report) for the Town of Eagle (Town).

The primary goal of the study was to meet the above requirements while minimizing the impacts to customers' bills. To achieve this, Raftelis developed a 10-year cash flow to determine the level of revenue adjustments needed to meet annual revenue requirements. Revenue requirements include operating expenses, annual debt service payment, fund the capital improvement program while maintain reserve targets and debt service coverage requirements. This Report summarizes the key findings and recommendations related to the study.
.
It has been a pleasure working with you, and we thank you and the Town staff for the support provided through the course of this study.

Sincerely,

Todd Cristiano
Senior Manager

5619 DTC Parkway, Suite 850
Greenwood Village, CO 80111
www.raftelis.com

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Section 1: Executive Summary

Introduction

The Town of Eagle (Town) provides wastewater collection and treatment services to approximately 3,700 customers. The Town's wastewater utility is financially self-sufficient with funding for capital and operating requirements derived primarily from user rates and tap fees. The utility is responsible for planning, constructing, operating, and maintaining wastewater facilities.

The Town authorized Raftelis Financial Consultants (Raftelis) to complete this study to review the utility's financial standing and assure its continuing financial viability through developing a 10-year cash flow.

Assumptions

This study is based on numerous assumptions. Changes in these assumptions could have a material effect on study findings. Raftelis incorporated the following key assumptions into the study:

- Costs will change as follows:
  - Capital costs will increase 6% annually.
  - Most operation and maintenance (O&M) expenses will increase 3-4% annually:
    - Personnel services and professional/contractual services will increase 3% annually.
    - Operating supplies and equipment will increase 4% annually.
- Minimum reserve levels are as follows:
  - Operating fund - 90 days annual O&M.
- Due to volatile factors influencing development at the time of the study, Raftelis has modeled a medium- and high-growth scenario to forecast future accounts and resulting revenues. In both scenarios, the number of accounts will increase about 1.9% annually. Additional development is projected by the Town Community Development Department. The timing and amount of this new development varies over the study period and varies between the scenarios.
- Capital projects include regulatory and repair and replacement projects as well as main extensions, specifically the addition of the Brush Creek Road Sewer Collection system. The high growth scenario excludes the Brush Creek extension as requested by Town staff.

Study Findings and Recommendations

FINANCIAL PLAN

The 12-year financial plan should be sufficient to meet annual operating expenses, debt service, capital expenditures, reserve requirements, and debt service coverage. Under the high-growth scenario, Raftelis' analysis shows that revenue under existing rates is adequate to meet revenue requirements throughout the study period. Under the medium-growth scenario, the Town will need annual rate increases of 3.0% beginning in FY 2022.

Raftelis recommends annually updating the financial plan to recognize changes in growth, operating expenses, capital improvement needs, and capital financing requirements. Tables 1 and 2 summarize the financial plan results for the first 5 years of the financial plan under the high- and medium-growth scenarios. Section 2 describes the development of the financial plan, whose details can be found in Appendix A.

Table 1: Comparison of Existing and Proposed Rate Revenues – High-Growth Scenario

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Rate Increase	0.0%	0.0%	0.0%	0.0%	0.0%
End Fund Balance - $ million	$7.30	$8.60	$10.57	$8.19	$7.78
Target Reserve - $ million	$0.36	$0.36	$0.37	$0.38	$0.39
Over/(Under) Target - $ million	$6.94	$8.24	$10.20	$7.81	$7.39
Debt Service Coverage Rate	2.35	3.43	3.81	3.73	4.67

Table 2: Comparison of Existing and Proposed Rate Revenues – Medium-Growth Scenario

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Rate Increase	0.0%	3.0%	3.0%	3.0%	3.0%
End Fund Balance - $ million	$7.27	$7.75	$7.41	$4.50	$3.65
Target Reserve - $ million	$0.36	$0.36	$0.37	$0.38	$0.39
Over/(Under) Target - $ million	$6.91	$7.39	$7.04	$4.11	$3.26
Debt Service Coverage Rate	2.32	2.75	3.16	3.31	3.37

Reliance on Town Provided Data

During this project, the Town (and/or its representatives) provided Raftelis with a variety of technical information, including cost and revenue data. Raftelis did not independently assess or test for the accuracy of such data – historic or projected. Raftelis has relied on this data in the formulation of our findings and subsequent recommendations, as well as in the preparation of this report. Raftelis also relied on cost allocation data provided by the Town needed to complete the financial plan.

There are often differences between actual and projected data. Some of the assumptions used for projections in this report will not be realized, and unanticipated events and circumstances may occur. Therefore, there are likely to be differences between the data or results projected in this report and actual results achieved, and those differences may be material. As a result, Raftelis takes no responsibility for the accuracy of data or projections provided by or prepared on behalf of the Town, nor do we have any responsibility for updating this report for events occurring after the date of this report.

Section 2: Financial Plan

Introduction

Raftelis developed a financial plan cash flow for the twelve-year study period, FY 2021 through FY 2032The cash shows the level of revenues required to meet annual expenditures. Appendix A includes tables that show the development of the wastewater utility financial plan.

Sources of Funds

Sources include rate revenue from monthly user charges, tap fees, interest income, and other miscellaneous revenue. Interest income was based upon projections provided in the Town budget; this value is anticipated to be $12,000 annually.

Growth Projections

We projected the number of accounts using two components – annual growth rate and additional development. The annual growth rate is the percentage change in the total number of accounts over a year. Additional development includes projects planned in addition to the annual growth rate. Using data provided by the Town's Community Development Department[2], we worked with Town staff to identify additional development likely to occur within the study period.

We then conducted a sensitivity analysis of low-, medium-, and high-growth scenarios to determine the impacts of a range of annual growth and additional development. The assumptions for each scenario are shown below.

Table 3: Growth Projection Assumptions

Scenario Description	Annual Growth Rate [1]	Additional Development 2021 - 2032
High Growth	1.9% ~79 billed units/yr	100.0% ~1,900 new billed units
Medium Growth	1.9% ~79 billed units/yr	~34.3% ~655 new billed units
Low Growth	0.3% ~11 billed units/yr	0.0%

[1] Accounts are charged the monthly service charge based on the number of units. For the most part, all accounts are billed one unit except multifamily customers. Multifamily accounts typically have more than one unit.

In the high-growth scenario, the annual growth rate was assumed to be 1.9% and 100% of the additional one-time development projects were projected to be completed according to a timeframe provided by the Community Development Department. This assumes that all development projects that are currently known by the Town will be built within the 12-year time study period. The medium growth scenario reduces the new development projects that may be more speculative due to uncertainty in timing or amount of development that can be built under current economic conditions. Total additional development in the medium-growth scenario represents approximately 34.4% of potential additional development. In the low-growth scenario, the annual growth rate was assumed to be 0.3%, and no additional development projects were included in future growth.

[2] "Summary of Development Potential Within the Town of Eagle", memo dated October 2, 2020.

Many factors contribute to the rate and magnitude of Town growth. At the time this report was written, commodity costs, particularly for lumber, were several times higher than in previous years[3], leading to increased overall construction costs. While the projections in the high-growth scenario are not unreasonable, if high construction costs or other factors lead to a decrease in development, the Town believes growth will more closely reflect the assumptions in the medium-growth scenario. To present the full range of likely possibilities, Raftelis has modelled both the medium- and high-growth scenarios. This report will include the outcomes of the financial plan under these two scenarios. The Town should review growth assumptions annually and adjust if necessary to ensure projected growth levels and the resulting revenues are appropriate.

MEDIUM GROWTH SOURCES OF FUNDS PROJECTIONS

Annual revenue from existing rates includes revenue from monthly service charges. Under the medium-growth scenario, projected annual revenue from existing service rates averages $3.5 million during the study period which include the growth in the number of billed units. Billed units are projected to increase by 1,600 over the course of the study period from 3,774 in 2020 to 5,376 in 2032. Tap fee revenues in this scenario are projected to total $14.3M over the course of the study period, with a low of $0.8M in 2021 and a peak of $1.4M in 2026.. This includes the normal growth of 1.9% annually and the one-time developments anticipated over the study period. Annual revenue adjustments of 3.0% are proposed to meet annual revenue requirements which consist of operation and maintenance expenses, capital projects, and payments on existing and proposed debt service. It is recommended the Town review the financial plan on an annual basis to ensure that revenues are sufficient to meeting expenditures, reserves, and debt service coverage.

HIGH GROWTH SOURCES OF FUNDS PROJECTIONS

Under the high growth scenario, projected annual revenue from existing service rates averages $4.0 million during the study period which includes the growth in accounts. Billed units are projected to increase by 2,850 over the course of the study period from 3,774 in 2020 to 4,721 in 2032. Tap fee revenues in this scenario are projected to total $24.2M over the course of the study period, with a low of $0.8M in 2021 and a peak of $5.3M in 2026. There are no revenue adjustments anticipated over the study period. It is recommended the Town review the financial plan on an annual basis to ensure that revenues are sufficient to meet expenditures, reserves, and debt service coverage.

Uses of Funds

Uses of funds include operation and maintenance expense (O&M), capital expenditures, and debt service payments.

O&M consists of the cost of personnel, supplies, and services to collect, treat, and return treated wastewater to local water sources. The largest O&M expenditures include salaries and wages, which equal over 25% of total O&M throughout the study period. O&M expenses are projected to increase from $1.5M in 2021 to $2.1M in 2032.

The Town's capital expenditures include costs for projects repair and replacement (R&R), regulatory, and main extension projects. R&R projects total $25.0M over the study period with an annual inflation of 6.0%. Main extension projects include the Brush Creek Road Sewer Collection System (Phase I and II) which totals $3.2M (inflated). The Brush Creek Road Sewer Collection System was only included in the medium growth scenario to demonstrate the impact of additional capital costs when paired with decreased revenue from tap fees. The largest expenditures in the capital improvement program are regulatory projects related to new nutrient criteria that will

[3] "Summer Bummer Shaping Up as Homebuilders Face Sky-High Lumber Prices", Korman et al., Engineering News-Record, June 3, 2021.

affect the existing wastewater treatment plant. This two-phase new removal project has a total anticipated cost of $29.7M (inflated). The first phase of the project is planned for 2026 and the second is planned for 2030. Main extension projects are included in the medium-growth scenario and excluded from the high-growth scenario.

The Town plans on funding capital projects using a combination of cash and state loan proceeds. Under the medium-growth scenario, Raftelis proposes using state loans to meet funding requirements for expansion projects as well as costs for the nutrient removal project. Raftelis proposes two state loan issuances in this scenario: $2M in 2025 and $22.5M in 2030. Under the high-growth scenario, state loans are proposed only for the nutrient removal project, with one loan of $12M in 2030.

Terms of the proposed state loans are assumed to be 20-year loans with a 3.0% interest rate and one year deferred repayment. Debt service on proposed loans under the medium-growth scenario will begin in 2026. Average debt service payments between 2026 and 2030 will be $177,000, increasing to $2.3M upon debt issuance in 2030. Additional issuance expenses are anticipated in 2025 and 2030. Debt service on proposed loans under the high-growth scenario will begin in 2031 and total $12 million. Average debt service payments are anticipated to be $973,000. Additional issuance expenses are anticipated in 2030.

Payments on existing debt service are for 2007 and 2011 CWRPDA wastewater loans. Total annual debt service payments average $967,000 from 2021 to 2028, when payments for the 2007 are anticipated to end. From 2029 to 2031, average annual payments for the remaining loan will be $79,000. Debt service payments on existing loans are anticipated to end in 2031.

Financial Metrics

RESERVES

The primary goal of an operating reserve is to absorb cashflow fluctuations due to variability in revenues and avoid potential exposure to one-time unforeseen expenditures from emergencies. Stipulations of the 2007 CWRPDA loan require the Town to maintain a reserve in an amount equal to three months (90 days) of operation and maintenance expenses. This is within the reserve level recommended by the Water Environment Federation (WEF) and a common reserve level found in utilities across the United States. A 90-day O&M reserve averages $412,000 annually through the study period.

DEBT SERVICE COVERAGE REQUIREMENTS

Most lenders require that the borrower maintain a minimum debt service coverage (DSC) ratio, where the DSC is defined as net revenues divided by the annual debt service. State loans require a minimum coverage of 1.1x net income. Raftelis recommends basing revenue adjustments on a DSC ratio of 1.25x, which ensures the Town will have sufficient coverage in the event they issue additional debt.

CASH FLOW ANALYSIS

Under the high-growth scenario, projected service revenue under existing rates is adequate to meet revenue requirements, sustain minimum reserves, and meet DSC requirements throughout the study period. Under the medium-growth scenario, projected revenue is inadequate to meet revenue requirements. To meet revenue requirements, Raftelis recommends annual revenue increases of 3.0% from FY 2022 through 2032. Raftelis recommends annually updating the utility's five-year financial plan to recognize changes in growth, operating expenses, capital improvement needs, and capital financing requirements. Summary level information regarding the financial plan can be found in Appendix A.

APPENDIX A:

FINANCIAL PLAN

Table 1
Town of Eagle, CO
Wastewater Rate Study
Cash Flow Analysis
Scenario: Medium Growth

12/1/2021

Line No.	Description		Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
			$	$	$	$	$	$	$	$	$	$	$	$
	Sources of Funds													
1	Revenue from Existing Wastewater Fees		2,851,935	2,954,452	3,074,293	3,191,466	3,309,696	3,429,004	3,543,481	3,629,432	3,716,524	3,804,777	3,894,391	3,984,470
2	Rate Revenue Increases		-	88,634	187,224	295,935	415,396	546,151	687,621	834,312	991,457	1,159,594	1,186,906	1,214,360
3	Total Wastewater Fee Revenue		2,851,935	3,043,086	3,261,517	3,487,401	3,725,092	3,975,155	4,231,102	4,463,744	4,707,981	4,964,371	5,081,297	5,198,830
4	Other Miscellaneous Revenue		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
5	Wastewater Tap Fees		828,000	1,128,000	1,358,000	1,318,000	1,334,000	1,380,000	1,320,000	1,100,000	1,120,000	1,136,000	1,146,000	1,146,000
6	Revenue Bond Proceeds		-	-	-	-	-	-	-	-	-	-	-	-
7	State and Other Loan Proceeds		-	-	-	-	2,000,000	-	-	-	-	22,500,000	-	-
8	Interest Income		-	-	-	-	-	-	-	-	-	-	-	-
9	Total Sources		3,691,935	4,183,086	4,631,517	4,817,401	7,071,092	5,367,155	5,563,102	5,575,744	5,839,981	28,612,371	6,239,297	6,356,830
	Uses of Funds													
10	Operation and Maintenance Expense		1,514,800	1,510,400	1,557,400	1,605,800	1,655,700	1,717,200	1,760,300	1,815,000	1,871,800	1,930,300	1,990,500	2,052,600
	Debt Service													
11	Existing		940,286	971,180	972,269	971,519	973,706	969,470	972,519	967,822	78,786	78,786	78,786	-
12	Proposed - Revenue Bonds		-	-	-	-	-	-	-	-	-	-	-	-
13	Proposed - State & Other		-	-	-	-	38,464	176,928	176,928	176,928	176,928	609,652	2,305,840	2,305,840
14	Total Debt Service		940,286	971,180	972,269	971,519	1,012,170	1,146,398	1,149,447	1,144,750	255,714	688,438	2,384,626	2,305,840
15	Capital Improvement Program		327,500	1,224,300	2,438,212	5,157,100	5,245,592	5,546,945	191,500	608,970	1,123,663	33,122,235	1,432,678	1,518,639
16	Total Uses of Funds		2,782,586	3,705,880	4,967,881	7,734,419	7,913,462	8,410,543	3,101,247	3,568,720	3,251,177	35,740,973	5,807,804	5,877,079
17	Annual Surplus (Deficiency)		909,349	477,206	(336,364)	(2,917,018)	(842,370)	(3,043,388)	2,461,855	2,007,024	2,588,804	(7,128,602)	431,493	479,751
18	Beginning Balance		6,360,167	7,269,515	7,746,721	7,410,357	4,493,339	3,650,969	607,582	3,069,436	5,076,460	7,665,264	536,662	968,155
19	Ending Balance		7,269,515	7,746,721	7,410,357	4,493,339	3,650,969	607,582	3,069,436	5,076,460	7,665,264	536,662	968,155	1,447,906
20	*Target Operating Reserves (90 days O&M)*		*360,000*	*360,000*	*370,000*	*380,000*	*390,000*	*400,000*	*410,000*	*430,000*	*440,000*	*450,000*	*470,000*	*480,000*
21	*Undesignated Reserves*		*6,909,515*	*7,386,721*	*7,040,357*	*4,113,339*	*3,260,969*	*207,582*	*2,659,436*	*4,646,460*	*7,225,264*	*86,662*	*498,155*	*967,906*
22	Annual Revenue Increase		0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
23	Cumulative Revenue Increase		0.0%	3.0%	6.1%	9.3%	12.6%	15.9%	19.4%	23.0%	26.7%	30.5%	34.4%	38.4%
24	Debt Service Coverage (including Tap Fees)		2.32	2.75	3.16	3.31	3.37	3.18	3.31	3.29	15.52	6.07	1.78	1.87
25	Debt Service Coverage (excluding tap fees)		1.43	1.59	1.77	1.95	2.06	1.98	2.16	2.32	11.14	4.42	1.30	1.37
26	*Number of Units added Each Year*		*74*	*138*	*162*	*158*	*160*	*161*	*154*	*116*	*118*	*119*	*121*	*122*
26	*Total Number of Units Billed Monthly [1]*	*3,774*	*3,848*	*3,986*	*4,148*	*4,306*	*4,466*	*4,627*	*4,781*	*4,897*	*5,015*	*5,134*	*5,255*	*5,376*

[1] Represents the number of units billed on a monthly basis. The number of annual bills is the number of monthly billed units times 12.
Units are similar to a customer account however, one customer may have multiple units (mainly applies to multifamily accounts).

Table 2
Town of Eagle, CO
Wastewater Rate Study
Capital Improvement Plan (Inflated)
Scenario: Medium Growth

12/1/2021

Line No.	Description	% Growth Related	Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2021 - 2032 Total
		%	$	$	$	$	$	$	$	$	$	$			$
1	Fix Truss Pipe in System	0%	155,000	0	0	0	0	0	0	0	0	0	0	0	155,000
2	Capital Street Sanitary Sewer Main: 5th Street to 6th Street	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GIS	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
4	WWTP: Replumbing	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
5	Camera for flushing	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
6	Re-air pump for recycle tank	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
7	WWTP: A-Basin: Plug Flow	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
8	WWTP: IMLR System/Piping/Pumping	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
9	Main Under Eagle River from Fairgrounds	0%	0	0	224,720	2,382,032	0	0	0	0	0	0	0	0	2,606,752
10	Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th	0%	67,500	715,500	0	0	0	0	0	0	0	0	0	0	783,000
11	Brush Creek Road Sanitary Sewer Collection System: Phase 1	100%	0	159,000	1,685,400	0	0	0	0	0	0	0	0	0	1,844,400
12	Energy Navigator	0%	0	26,500	0	0	0	0	0	0	0	0	0	0	26,500
13	Backlot Line Improvements	0%	0	212,000	0	0	0	0	0	0	0	0	0	0	212,000
14	WWTP: Clarifier piping and valving	0%	0	0	112,360	0	0	0	0	0	0	0	0	0	112,360
15	Sanitary Sewer Piers across Eagle River	0%	0	0	224,720	2,382,032	0	0	0	0	0	0	0	0	2,606,752
16	Brush Creek Road Sanitary Sewer Collection System: Phase 2	100%	0	0	0	119,102	1,262,477	0	0	0	0	0	0	0	1,381,579
17	Grand Avenue Wastewater Infrastructure Improvements	0%	0	0	0	148,877	1,578,096	0	0	0	0	0	0	0	1,726,973
18	Nutrient Removal Credit Project	0%	0	0	0	0	378,743	4,014,677	0	0	0	0	0	0	4,393,420
19	Waste Water Treatment Plant Roof Replacement	0%	0	0	0	0	0	1,338,226	0	0	0	0	0	0	1,338,226
20	Whiting Blacklot (Parallel to Hilltop)	0%	0	0	0	0	0	0	42,556	451,089	0	0	0	0	493,645
21	Update Drop Manholes	0%	0	0	0	0	0	0	0	0	398,462	0	0	0	398,462
22	Upper Kaibab Sanitary Sewer Collection System Extension	100%	0	0	0	0	0	0	0	0	0	0	0	0	0
23	W. Eagle Collection System/Brush Creek Rd Extension Collection	0%	0	0	0	0	0	0	0	0	557,847	5,913,176	0	0	6,471,023
24	Waste Water Treatment Plant Permit	0%	105,000	111,300	117,978	125,057	132,560	140,514	148,945	157,881	167,354	177,395	0	0	1,383,983
25	Ford F-350	0%	0	0	73,034	0	0	0	0	0	0	0	0	0	73,034
26	Ford F-150	0%	0	0	0	0	0	53,529	0	0	0	0	0	0	53,529
27	Headworks Replacement Equipment	0%	0	0	0	0	1,893,715	0	0	0	0	0	0	0	1,893,715
28	Nutrient Removal Process Addition	0%	0	0	0	0	0	0	0	0	0	25,342,184	0	0	25,342,184
29	Centrifuge Replacement	0%	0	0	0	0	0	0	0	0	0	1,689,479	0	0	1,689,479
30	Miscellaneous Repair and Replacement	0%	0	0	0	0	0	0	0	0	0	0	1,432,678	1,518,639	2,951,317
31	Total Capital Improvement Program - Inflated		327,500	1,224,300	2,438,212	5,157,100	5,245,592	5,546,945	191,500	608,970	1,123,663	33,122,235	1,432,678	1,518,639	57,937,334
32	*Annual Inflation*		*0.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	
33	*Cumulative Inflation*		*0.0%*	*6.0%*	*12.4%*	*19.1%*	*26.2%*	*33.8%*	*41.9%*	*50.4%*	*59.4%*	*68.9%*	*79.1%*	*89.8%*	

Table 3
Town of Eagle, CO
Wastewater Rate Study
Budget & Projected Operation and Maintenance Expense

Line No.	Dept	Account Description	Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1	Personnel Services	Salaries & Wages	418,900	431,500	444,400	457,700	471,400	485,500	500,100	515,100	530,600	546,500	562,900	579,800
2	Personnel Services	Overtime	4,300	4,400	4,500	4,600	4,700	4,800	4,900	5,000	5,200	5,400	5,600	5,800
3	Personnel Services	Bonus	4,200	4,300	4,400	4,500	4,600	4,700	4,800	4,900	5,000	5,200	5,400	5,600
4	Personnel Services	Car Allowance	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
5	Personnel Services	Employee Recognition	300	300	300	300	300	300	300	300	300	300	300	300
6	Personnel Services	Unemployment Insurance	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
7	Personnel Services	Workmen's Compensation	7,300	7,500	7,700	7,900	8,100	8,300	8,500	8,800	9,100	9,400	9,700	10,000
8	Personnel Services	Health Benefits	129,500	133,400	137,400	141,500	145,700	150,100	154,600	159,200	164,000	168,900	174,000	179,200
9	Personnel Services	F.I.C.A.	32,800	33,800	34,800	35,800	36,900	38,000	39,100	40,300	41,500	42,700	44,000	45,300
10	Personnel Services	Retirement	29,100	30,000	30,900	31,800	32,800	33,800	34,800	35,800	36,900	38,000	39,100	40,300
22	Charges for services	Utility Services	190,000	195,700	201,600	207,600	213,800	220,200	226,800	233,600	240,600	247,800	255,200	262,900
23	Charges for services	Recruitment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
24	Charges for services	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0
25	Charges for services	Legal	3,000	3,100	3,200	3,300	3,400	3,500	3,600	3,700	3,800	3,900	4,000	4,100
26	Charges for services	Engineering	20,000	20,600	21,200	21,800	22,500	23,200	23,900	24,600	25,300	26,100	26,900	27,700
27	Charges for services	Sludge Disposal	64,800	66,700	68,700	70,800	72,900	75,100	77,400	79,700	82,100	84,600	87,100	89,700
28	Charges for services	Sewer Imaging	150,000	154,500	159,100	163,900	168,800	173,900	179,100	184,500	190,000	195,700	201,600	207,600
29	Charges for services	Repair & Maintenance Services	40,000	41,200	42,400	43,700	45,000	46,400	47,800	49,200	50,700	52,200	53,800	55,400
30	Charges for services	Computer Support	11,900	12,300	12,700	13,100	13,500	13,900	14,300	14,700	15,100	15,600	16,100	16,600
31	Charges for services	WWTP 10 Year Plan	0	0	0	0	0	0	0	0	0	0	0	0
32	Charges for services	Mixing Zone Study	0	0	0	0	0	0	0	0	0	0	0	0
33	Charges for services	Mapping	0	0	0	0	0	0	0	0	0	0	0	0
34	Charges for services	Testing & Permits	75,000	77,300	79,600	82,000	84,500	87,000	89,600	92,300	95,100	98,000	100,900	103,900
35	Charges for services	Collection Systems Study	0	0	0	0	0	0	0	0	0	0	0	0
36	Charges for services	Tap Fee and Rate Study	50,000	0	0	0	0	10,000	0	0	0	0	0	0
37	Charges for services	Travel Expense	500	500	500	500	500	500	500	500	500	500	500	500
38	Charges for services	Meeting Expense	500	500	500	500	500	500	500	500	500	500	500	500
39	Charges for services	Tuition & Books	800	800	800	800	800	800	800	800	800	800	800	800
40	Charges for services	Treasurer Fees	0	0	0	0	0	0	0	0	0	0	0	0
41	Charges for services	CDL Testing	300	300	300	300	300	300	300	300	300	300	300	300
42	Charges for services	Contract Payments	38,000	39,100	40,300	41,500	42,700	44,000	45,300	46,700	48,100	49,500	51,000	52,500
43	Fixed Charges	CIRSA Insurance	34,400	35,400	36,500	37,600	38,700	39,900	41,100	42,300	43,600	44,900	46,200	47,600
44	Capital Outlay [1]	Equipment Purchase	0	0	0	0	0	0	0	0	0	0	0	0
45	Capital Outlay [1]	Capital Expenditures	0	0	0	0	0	0	0	0	0	0	0	0
46	Capital Outlay [1]	Non Conforming System Improvements	0	0	0	0	0	0	0	0	0	0	0	0
47	Capital Outlay [1]	WW Treatment Plant Improvements	0	0	0	0	0	0	0	0	0	0	0	0
48	Capital Outlay [1]	City Market Utility Re-locate Cost Share	0	0	0	0	0	0	0	0	0	0	0	0
49	Capital Outlay [1]	Slip Line Pipe	0	0	0	0	0	0	0	0	0	0	0	0
50	Capital Outlay [1]	Sewer line Flushing Skid	0	0	0	0	0	0	0	0	0	0	0	0
51	Capital Outlay [1]	I-70 / Eby Creek Road	0	0	0	0	0	0	0	0	0	0	0	0
52	Capital Outlay [1]	Pickup Truck	0	0	0	0	0	0	0	0	0	0	0	0
53	Capital Outlay [1]	Violet Lane Waste Water Line	0	0	0	0	0	0	0	0	0	0	0	0
54	Debt Service [2]	Wastewater Loan Payment 2007 2	0	0	0	0	0	0	0	0	0	0	0	0
55	Debt Service [2]	Wastewater Loan Payment 2011 3	0	0	0	0	0	0	0	0	0	0	0	0
56	Debt Service [2]	Debt Service Interest	0	0	0	0	0	0	0	0	0	0	0	0
57	Debt Service [2]	Debt Service Admin Fee	0	0	0	0	0	0	0	0	0	0	0	0
58	Contingency	Contingency	50,000	52,000	54,100	56,300	58,600	60,900	63,300	65,800	68,400	71,100	73,900	76,900
59		Total O&M Expenses	1,514,800	1,510,400	1,557,400	1,605,800	1,655,700	1,717,200	1,760,300	1,815,000	1,871,800	1,930,300	1,990,500	2,052,600

[1] Capital outlay included in Capital Improvement Plan (CIP)
[2] Debt service included in Existing Debt

Table 4
Town of Eagle, CO
Wastewater Rate Study
Cash Flow Analysis
Scenario: High Growth

12/1/2021

Line No.	Description		Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
			$	$	$	$	$	$	$	$	$	$	$	$
	Sources of Funds													
1	Revenue from Existing Wastewater Fees		2,886,026	3,059,632	3,250,931	3,426,593	3,656,673	4,087,216	4,223,868	4,360,897	4,498,325	4,636,916	4,776,690	4,910,259
2	Rate Revenue Increases		-	-	-	-	-	-	-	-	-	-	-	-
3	Total Wastewater Fee Revenue		2,886,026	3,059,632	3,250,931	3,426,593	3,656,673	4,087,216	4,223,868	4,360,897	4,498,325	4,636,916	4,776,690	4,910,259
4	Other Miscellaneous Revenue		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
5	Wastewater Tap Fees		828,000	1,768,000	1,998,000	1,788,000	2,534,000	5,274,000	1,648,000	1,664,000	1,668,000	1,688,000	1,698,000	1,636,000
6	Revenue Bond Proceeds		-	-	-	-	-	-	-	-	-	-	-	-
7	State and Other Loan Proceeds		-	-	-	-	-	-	-	-	-	12,000,000	-	-
8	Interest Income		-	-	-	-	-	-	-	-	-	-	-	-
9	Total Sources		3,726,026	4,839,632	5,260,931	5,226,593	6,202,673	9,373,216	5,883,868	6,036,897	6,178,325	18,336,916	6,486,690	6,558,259
	Uses of Funds													
10	Operation and Maintenance Expense		1,514,800	1,510,400	1,557,400	1,605,800	1,655,700	1,717,200	1,760,300	1,815,000	1,871,800	1,930,300	1,990,500	2,052,600
	Debt Service													
11	Existing		940,286	971,180	972,269	971,519	973,706	969,470	972,519	967,822	78,786	78,786	78,786	-
12	Proposed - Revenue Bonds		-	-	-	-	-	-	-	-	-	-	-	-
13	Proposed - State & Other		-	-	-	-	-	-	-	-	-	230,786	1,061,572	1,061,572
14	Total Debt Service		940,286	971,180	972,269	971,519	973,706	969,470	972,519	967,822	78,786	309,572	1,140,358	1,061,572
15	Capital Improvement Program		327,500	1,065,300	752,812	5,037,998	3,983,115	5,546,945	191,500	608,970	1,123,663	33,122,235	1,432,678	1,518,639
16	Total Uses of Funds		2,782,586	3,546,880	3,282,481	7,615,317	6,612,521	8,233,615	2,924,319	3,391,792	3,074,249	35,362,107	4,563,536	4,632,811
17	Annual Surplus (Deficiency)		943,440	1,292,752	1,978,450	(2,388,723)	(409,847)	1,139,601	2,959,549	2,645,105	3,104,076	(17,025,191)	1,923,154	1,925,449
18	Beginning Balance		6,360,167	7,303,607	8,596,359	10,574,809	8,186,086	7,776,238	8,915,840	11,875,388	14,520,493	17,624,569	599,378	2,522,532
19	Ending Balance		7,303,607	8,596,359	10,574,809	8,186,086	7,776,238	8,915,840	11,875,388	14,520,493	17,624,569	599,378	2,522,532	4,447,980
20	*Target Operating Reserves (90 days O&M)*		*360,000*	*360,000*	*370,000*	*380,000*	*390,000*	*400,000*	*410,000*	*430,000*	*440,000*	*450,000*	*470,000*	*480,000*
21	*Undesignated Reserves*		*6,943,607*	*8,236,359*	*10,204,809*	*7,806,086*	*7,386,238*	*8,515,840*	*11,465,388*	*14,090,493*	*17,184,569*	*149,378*	*2,052,532*	*3,967,980*
22	Annual Revenue Increase		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
23	Cumulative Revenue Increase		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
24	Debt Service Coverage (including Tap Fees)		2.35	3.43	3.81	3.73	4.67	7.90	4.24	4.36	54.66	14.23	3.94	4.24
25	Debt Service Coverage (excluding tap fees)		1.47	1.61	1.75	1.89	2.07	2.46	2.55	2.64	33.49	8.78	2.45	2.70
26	*Number of Units added Each Year*		*120*	*234*	*258*	*237*	*310*	*581*	*184*	*185*	*185*	*187*	*189*	*180*
26	*Total Number of Units Billed Monthly [1]*	*3,774*	*3,894*	*4,128*	*4,387*	*4,624*	*4,934*	*5,515*	*5,699*	*5,884*	*6,070*	*6,257*	*6,445*	*6,625*

[1] Represents the number of units billed on a monthly basis. The number of annual bills is the number of monthly billed units times 12.
Units are similar to a customer account however, one customer may have multiple units (mainly applies to multifamily accounts).

Table 5
Town of Eagle, CO
Wastewater Rate Study
Capital Improvement Plan (Inflated)
Scenario: High Growth

12/1/2021

Line No.	Description	% Growth Related	Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2021 - 2032 Total
		%	$	$	$	$	$	$	$	$	$	$			$
1	Fix Truss Pipe in System	0%	155,000	0	0	0	0	0	0	0	0	0	0	0	155,000
2	Capital Street Sanitary Sewer Main: 5th Street to 6th Street	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GIS	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
4	WWTP: Replumbing	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
5	Camera for flushing	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
6	Re-air pump for recycle tank	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
7	WWTP: A-Basin: Plug Flow	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
8	WWTP: IMLR System/Piping/Pumping	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
9	Main Under Eagle River from Fairgrounds	0%	0	0	224,720	2,382,032	0	0	0	0	0	0	0	0	2,606,752
10	Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th	0%	67,500	715,500	0	0	0	0	0	0	0	0	0	0	783,000
11	Brush Creek Road Sanitary Sewer Collection System: Phase 1	100%	0	0	0	0	0	0	0	0	0	0	0	0	0
12	Energy Navigator	0%	0	26,500	0	0	0	0	0	0	0	0	0	0	26,500
13	Backlot Line Improvements	0%	0	212,000	0	0	0	0	0	0	0	0	0	0	212,000
14	WWTP: Clarifier piping and valving	0%	0	0	112,360	0	0	0	0	0	0	0	0	0	112,360
15	Sanitary Sewer Piers across Eagle River	0%	0	0	224,720	2,382,032	0	0	0	0	0	0	0	0	2,606,752
16	Brush Creek Road Sanitary Sewer Collection System: Phase 2	100%	0	0	0	0	0	0	0	0	0	0	0	0	0
17	Grand Avenue Wastewater Infrastructure Improvements	0%	0	0	0	148,877	1,578,096	0	0	0	0	0	0	0	1,726,973
18	Nutrient Removal Credit Project	0%	0	0	0	0	378,743	4,014,677	0	0	0	0	0	0	4,393,420
19	Waste Water Treatment Plant Roof Replacement	0%	0	0	0	0	0	1,338,226	0	0	0	0	0	0	1,338,226
20	Whiting Blacklot (Parallel to Hilltop)	0%	0	0	0	0	0	0	42,556	451,089	0	0	0	0	493,645
21	Update Drop Manholes	0%	0	0	0	0	0	0	0	0	398,462	0	0	0	398,462
22	Upper Kaibab Sanitary Sewer Collection System Extension	100%	0	0	0	0	0	0	0	0	0	0	0	0	0
23	W. Eagle Collection System/Brush Creek Rd Extension Collection	0%	0	0	0	0	0	0	0	0	557,847	5,913,176	0	0	6,471,023
24	Waste Water Treatment Plant Permit	0%	105,000	111,300	117,978	125,057	132,560	140,514	148,945	157,881	167,354	177,395	0	0	1,383,983
25	Ford F-350	0%	0	0	73,034	0	0	0	0	0	0	0	0	0	73,034
26	Ford F-150	0%	0	0	0	0	0	53,529	0	0	0	0	0	0	53,529
27	Headworks Replacement Equipment	0%	0	0	0	0	1,893,715	0	0	0	0	0	0	0	1,893,715
28	Nutrient Removal Process Addition	0%	0	0	0	0	0	0	0	0	0	25,342,184	0	0	25,342,184
29	Centrifuge Replacement	0%	0	0	0	0	0	0	0	0	0	1,689,479	0	0	1,689,479
30	Miscellaneous Repair and Replacement	0%	0	0	0	0	0	0	0	0	0	0	1,432,678	1,518,639	2,951,317
31	Total Capital Improvement Program - Inflated		327,500	1,065,300	752,812	5,037,998	3,983,115	5,546,945	191,500	608,970	1,123,663	33,122,235	1,432,678	1,518,639	54,711,355
32	*Annual Inflation*		*0.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	*6.0%*	
33	*Cumulative Inflation*		*0.0%*	*6.0%*	*12.4%*	*19.1%*	*26.2%*	*33.8%*	*41.9%*	*50.4%*	*59.4%*	*68.9%*	*79.1%*	*89.8%*	

Table 6
Town of Eagle, CO
Wastewater Rate Study
Budget & Projected Operation and Maintenance Expense

12/1/2021

Line No.	Dept	Account Description	Budget 2021	Projected 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1	Personnel Services	Salaries & Wages	418,900	431,500	444,400	457,700	471,400	485,500	500,100	515,100	530,600	546,500	562,900	579,800
2	Personnel Services	Overtime	4,300	4,400	4,500	4,600	4,700	4,800	4,900	5,000	5,200	5,400	5,600	5,800
3	Personnel Services	Bonus	4,200	4,300	4,400	4,500	4,600	4,700	4,800	4,900	5,000	5,200	5,400	5,600
4	Personnel Services	Car Allowance	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
5	Personnel Services	Employee Recognition	300	300	300	300	300	300	300	300	300	300	300	300
6	Personnel Services	Unemployment Insurance	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
7	Personnel Services	Workmen's Compensation	7,300	7,500	7,700	7,900	8,100	8,300	8,500	8,800	9,100	9,400	9,700	10,000
8	Personnel Services	Health Benefits	129,500	133,400	137,400	141,500	145,700	150,100	154,600	159,200	164,000	168,900	174,000	179,200
9	Personnel Services	F.I.C.A.	32,800	33,800	34,800	35,800	36,900	38,000	39,100	40,300	41,500	42,700	44,000	45,300
10	Personnel Services	Retirement	29,100	30,000	30,900	31,800	32,800	33,800	34,800	35,800	36,900	38,000	39,100	40,300
22	Charges for services	Utility Services	190,000	195,700	201,600	207,600	213,800	220,200	226,800	233,600	240,600	247,800	255,200	262,900
23	Charges for services	Recruitment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
24	Charges for services	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0
25	Charges for services	Legal	3,000	3,100	3,200	3,300	3,400	3,500	3,600	3,700	3,800	3,900	4,000	4,100
26	Charges for services	Engineering	20,000	20,600	21,200	21,800	22,500	23,200	23,900	24,600	25,300	26,100	26,900	27,700
27	Charges for services	Sludge Disposal	64,800	66,700	68,700	70,800	72,900	75,100	77,400	79,700	82,100	84,600	87,100	89,700
28	Charges for services	Sewer Imaging	150,000	154,500	159,100	163,900	168,800	173,900	179,100	184,500	190,000	195,700	201,600	207,600
29	Charges for services	Repair & Maintenance Services	40,000	41,200	42,400	43,700	45,000	46,400	47,800	49,200	50,700	52,200	53,800	55,400
30	Charges for services	Computer Support	11,900	12,300	12,700	13,100	13,500	13,900	14,300	14,700	15,100	15,600	16,100	16,600
31	Charges for services	WWTP 10 Year Plan	0	0	0	0	0	0	0	0	0	0	0	0
32	Charges for services	Mixing Zone Study	0	0	0	0	0	0	0	0	0	0	0	0
33	Charges for services	Mapping	0	0	0	0	0	0	0	0	0	0	0	0
34	Charges for services	Testing & Permits	75,000	77,300	79,600	82,000	84,500	87,000	89,600	92,300	95,100	98,000	100,900	103,900
35	Charges for services	Collection Systems Study	0	0	0	0	0	0	0	0	0	0	0	0
36	Charges for services	Tap Fee and Rate Study	50,000	0	0	0	0	10,000	0	0	0	0	0	0
37	Charges for services	Travel Expense	500	500	500	500	500	500	500	500	500	500	500	500
38	Charges for services	Meeting Expense	500	500	500	500	500	500	500	500	500	500	500	500
39	Charges for services	Tuition & Books	800	800	800	800	800	800	800	800	800	800	800	800
40	Charges for services	Treasurer Fees	0	0	0	0	0	0	0	0	0	0	0	0
41	Charges for services	CDL Testing	300	300	300	300	300	300	300	300	300	300	300	300
42	Charges for services	Contract Payments	38,000	39,100	40,300	41,500	42,700	44,000	45,300	46,700	48,100	49,500	51,000	52,500
43	Fixed Charges	CIRSA Insurance	34,400	35,400	36,500	37,600	38,700	39,900	41,100	42,300	43,600	44,900	46,200	47,600
44	Capital Outlay [1]	Equipment Purchase	0	0	0	0	0	0	0	0	0	0	0	0
45	Capital Outlay [1]	Capital Expenditures	0	0	0	0	0	0	0	0	0	0	0	0
46	Capital Outlay [1]	Non Conforming System Improvements	0	0	0	0	0	0	0	0	0	0	0	0
47	Capital Outlay [1]	WW Treatment Plant Improvements	0	0	0	0	0	0	0	0	0	0	0	0
48	Capital Outlay [1]	City Market Utility Re-locate Cost Share	0	0	0	0	0	0	0	0	0	0	0	0
49	Capital Outlay [1]	Slip Line Pipe	0	0	0	0	0	0	0	0	0	0	0	0
50	Capital Outlay [1]	Sewer line Flushing Skid	0	0	0	0	0	0	0	0	0	0	0	0
51	Capital Outlay [1]	I-70 / Eby Creek Road	0	0	0	0	0	0	0	0	0	0	0	0
52	Capital Outlay [1]	Pickup Truck	0	0	0	0	0	0	0	0	0	0	0	0
53	Capital Outlay [1]	Violet Lane Waste Water Line	0	0	0	0	0	0	0	0	0	0	0	0
54	Debt Service [2]	Wastewater Loan Payment 2007 2	0	0	0	0	0	0	0	0	0	0	0	0
55	Debt Service [2]	Wastewater Loan Payment 2011 3	0	0	0	0	0	0	0	0	0	0	0	0
56	Debt Service [2]	Debt Service Interest	0	0	0	0	0	0	0	0	0	0	0	0
57	Debt Service [2]	Debt Service Admin Fee	0	0	0	0	0	0	0	0	0	0	0	0
58	Contingency	Contingency	50,000	52,000	54,100	56,300	58,600	60,900	63,300	65,800	68,400	71,100	73,900	76,900
59		Total O&M Expenses	1,514,800	1,510,400	1,557,400	1,605,800	1,655,700	1,717,200	1,760,300	1,815,000	1,871,800	1,930,300	1,990,500	2,052,600

[1] Capital outlay included in Capital Improvement Plan (CIP)
[2] Debt service included in Existing Debt

Town of Eagle

Wastewater Rate Study

December 16, 2021

RAFTELIS

Agenda

1. Goals and objectives
2. Wastewater financial plan results

The Town of Eagle rates and fees must:

- Fund Operations
- Fund Capital Projects
- Maintain Reserves
- Fund Growth
- Ensure Customer Rate Equity

How we'll get there

- Fund Operations
- Fund Capital Projects
- Maintain Reserves and DSC
- Fund Growth
- Cost recovery through rates and fees

- Tap Fees
- Rate Design
- Cost of Service
- Financial Plan

The Financial Planning Process

What is the revenue required to meet expenditures?

FINANCIAL PLAN INPUTS

- Customer accounts
- Billed consumption
- Revenues
- Operating expenses
- Capital plan
- Beginning cash position

CAPITAL PROJECT FUNDING

- Funding Mix (Cash vs. Debt)
- Debt Covenants

ANNUAL CASH FLOW

FISCAL POLICIES AND TARGETS

- Cash Reserves
- Debt Service Coverage

FINANCIAL PLAN ALTERNATIVE 1

FINANCIAL PLAN ALTERNATIVE 2

FINANCIAL PLAN ALTERNATIVE 3

Wastewater financial plan assumptions

Inflation

- Capital: 6% annually
- O&M: 3-4% annually

State Loans

- 20-year term, 3% interest rate, debt service coverage target 1.5x

Target Reserves

- Operation and maintenance expense 90 days of O&M

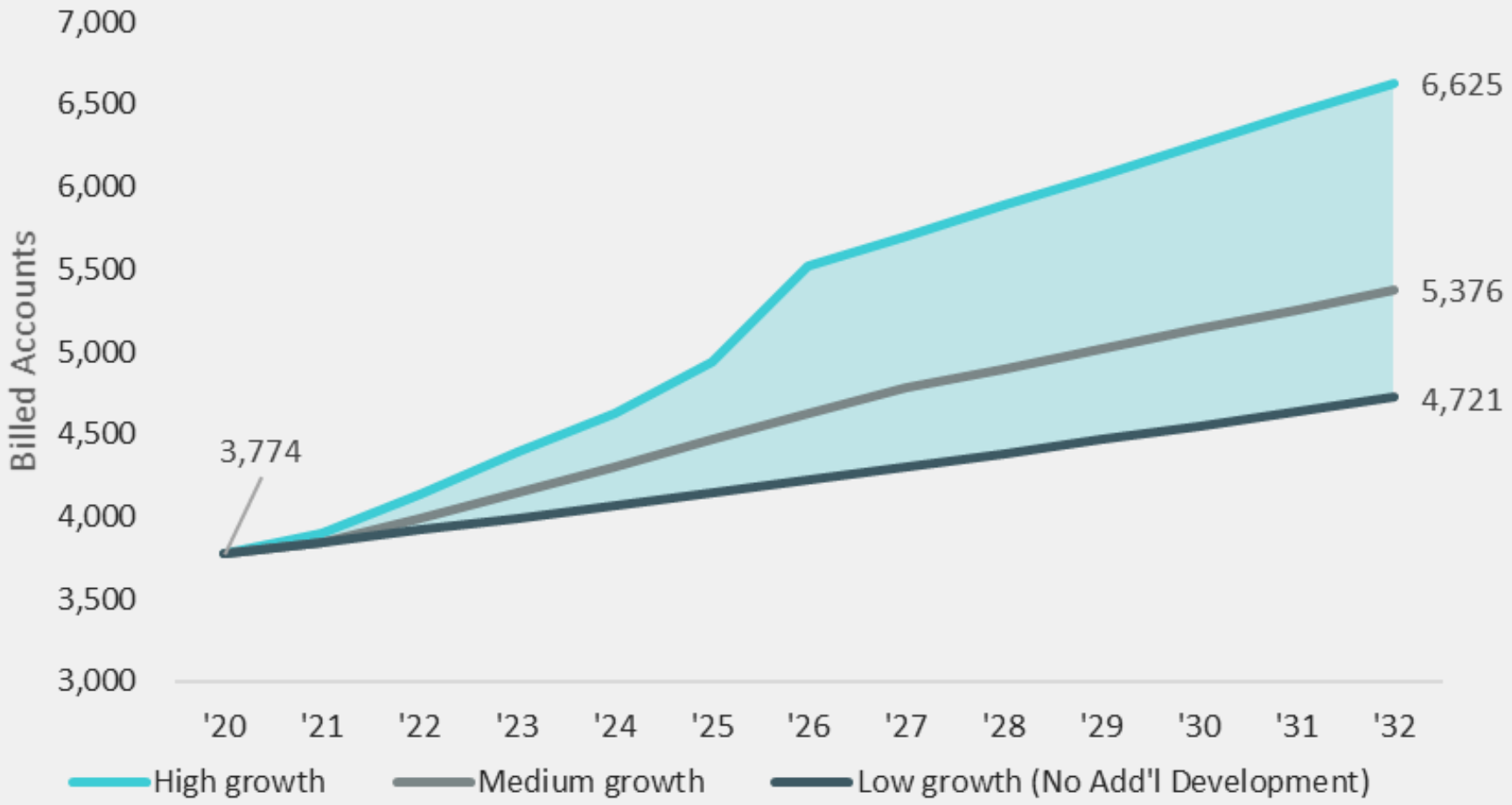
Wastewater financial plan scenarios

› Minimal growth with no major additional development

› Includes development in Hocket Gulch

› Includes developments in Hocket Gulch, Red Mountain Ranch, Haymeadow, Eagle River Station, Talon Flats

Town growth projection scenarios



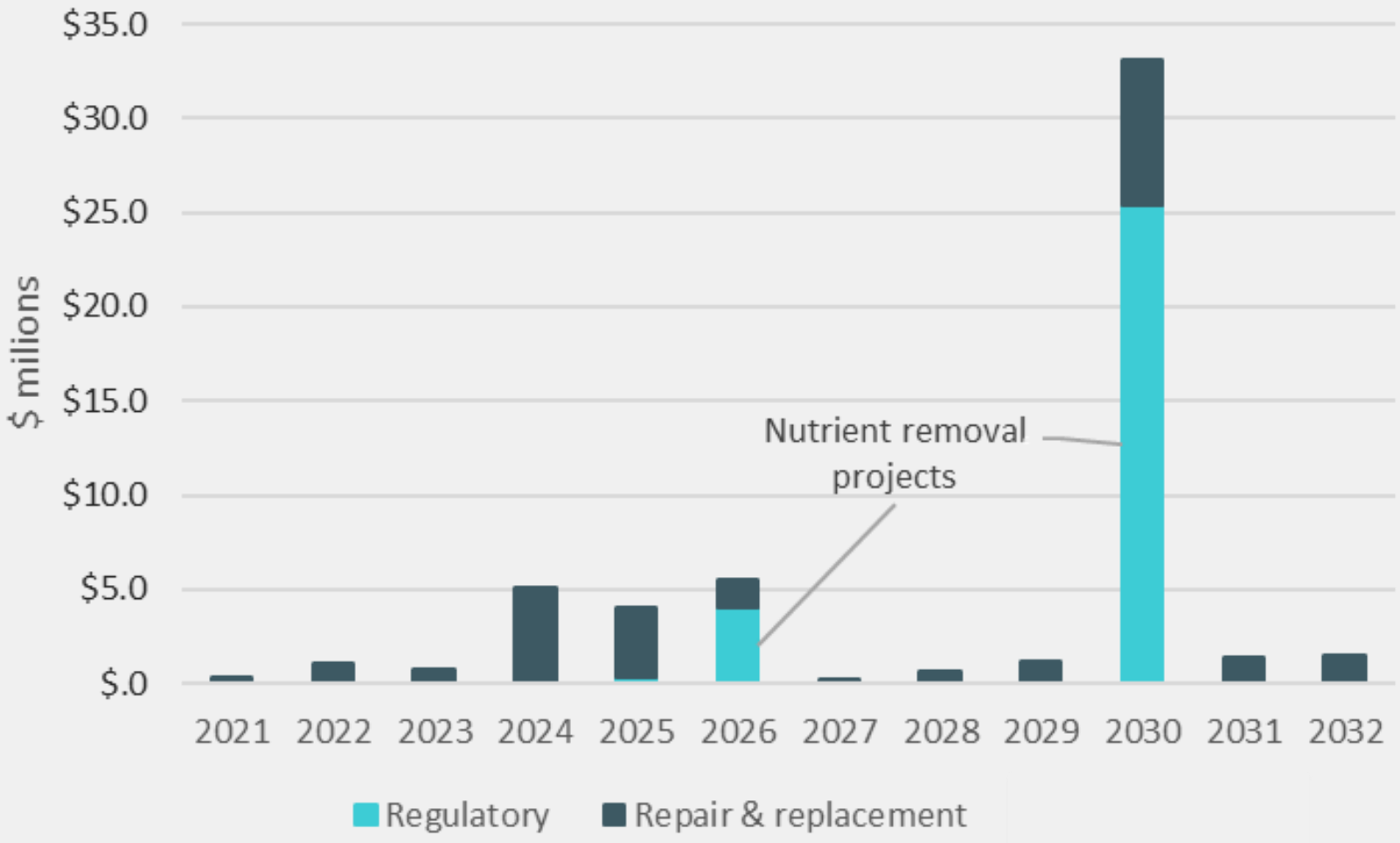
Timing and rate of development may significantly impact the level of revenue adjustments required

Capital Improvement Program

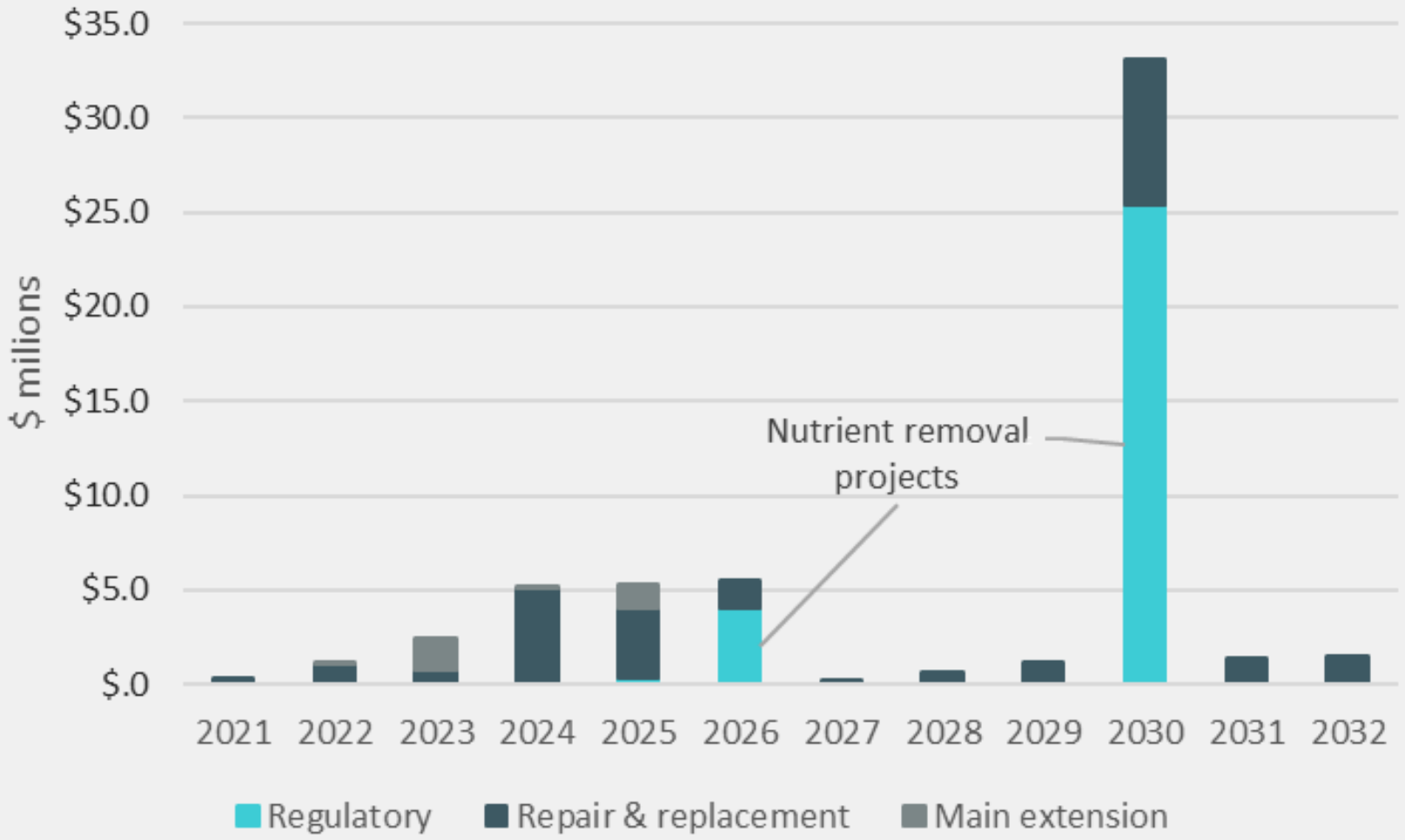
2021 - 2032

	High Growth	Medium Growth
Repair and Replacement	$25.0 m	$25.0 m
Regulatory	$29.7 m	$29.7 m
Main Extension	$0.0 m	$3.2 m
Total	**$54.7 m**	**$57.9 m**

Wastewater utility 12-year CIP, high growth
Total program costs (inflated): $54.7 million



Wastewater utility 12-year CIP, medium growth
Total program costs (inflated): $57.9 million



Wastewater utility revenue adjustment summary

High Growth

Year	Annual Increase	Proposed Monthly Bill
2021	0%	$61.76
2022	0%	$61.76
2023	0%	$61.76
2024	0%	$61.76
2025	0%	$61.76
2026	0%	$61.76
2027	0%	$61.76
2028	0%	$61.76
2029	0%	$61.76
2030	0%	$61.76
2031	0%	$61.76
2032	0%	$61.76

Medium Growth

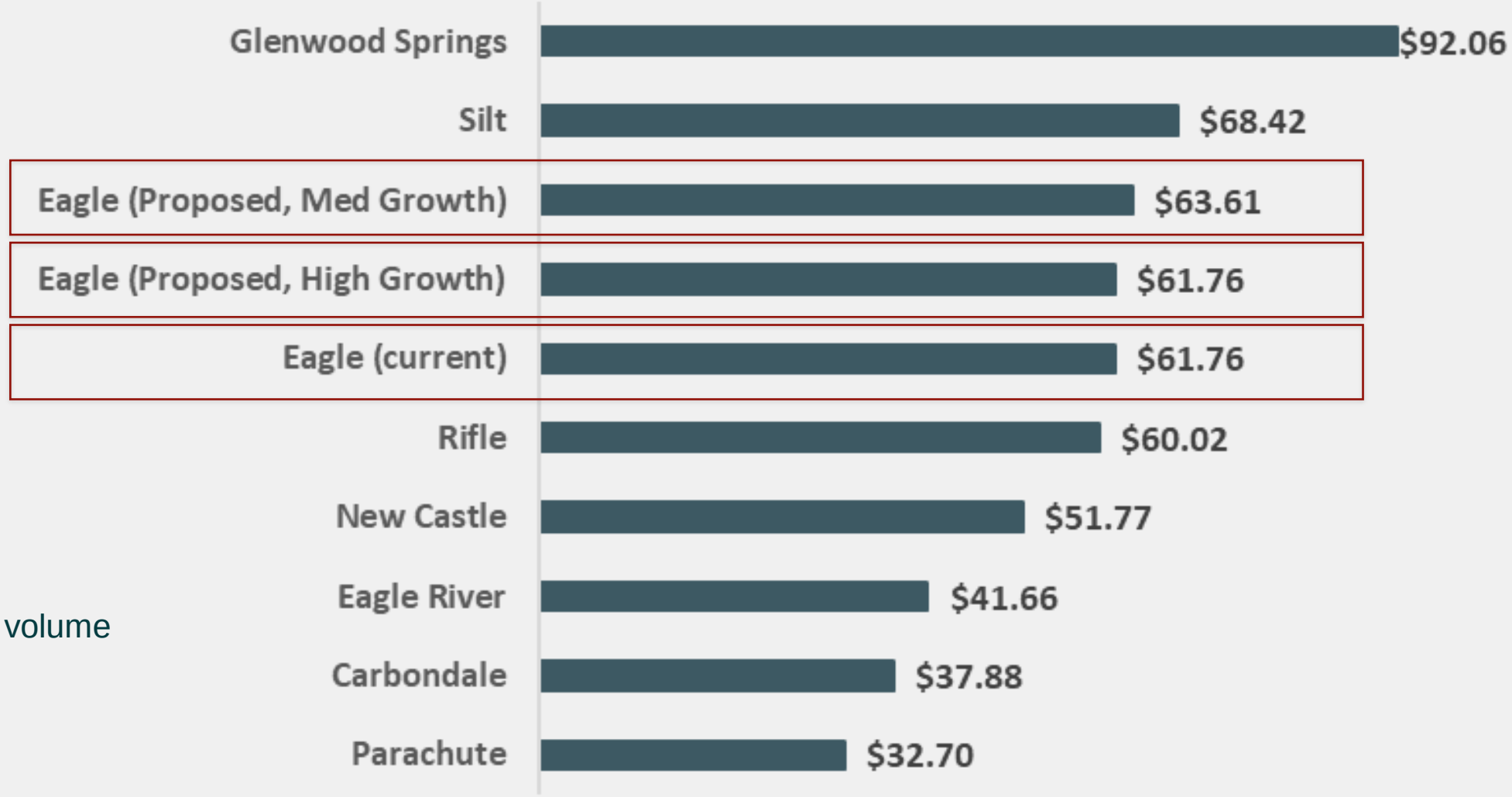
Year	Annual Increase	Monthly Bill	Change
2021	0.0%	$61.76	$0.00
2022	3.0%	$63.61	$1.85
2023	3.0%	$65.52	$1.91
2024	3.0%	$67.49	$1.97
2025	3.0%	$69.51	$2.02
2026	3.0%	$71.60	$2.09
2027	3.0%	$73.74	$2.14
2028	3.0%	$75.96	$2.22
2029	3.0%	$78.24	$2.28
2030	3.0%	$80.58	$2.34
2031	3.0%	$83.00	$2.42
2032	3.0%	$85.49	$2.49

Financial plan take-aways

- Rate structure provides revenue stability
- Rate revenues adequately fund annual operating expenses
- Tap fees fund most of capital project costs and debt service over the study period
  - Rate revenues and loans fund the remainder
- Financial metrics are strong
  - Target reserves
  - Debt service coverage
- Positioned well to absorb reductions in new development or slower growth

Rate and Fee Comparison

Utility wastewater rate survey



- Residential customer
- Per unit/EQR
- 4,000 gal wastewater volume

Town of Eagle
Wastewater Utility Rate Study

RAFTELIS

To: Mayor Turnipseed and Town Council

From: Peyton Heitzman, Planner I, Community Development Department
Chad Phillips, Director, Community Development Department

Date: December 14, 2021

Agenda Item: Ordinance No. 15, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado, (Approving/Denying) the Application to Rezone the Property Located at 747 East 3rd Street, Eagle, Colorado from Public Area (PA) to Residential Medium Density (RM)"

REQUEST:
For Town Council to consider the application to 1) rezone 2.2-acres from Public Area to Residential Medium and 2) a Sketch Plan Subdivision for a residential development (16 units) at the west end of the 3rd Street campus.

INTRODUCTION:
Eagle County Schools (Applicant) is requesting to rezone 2.2-acres on the western end of their property located at 747 E 3rd Street. Existing zoning is Public Area and the proposed zoning is Residential Medium. Accompanying the rezone request is a Sketch Plan Subdivision for the development of eight duplexes. The purpose of the Sketch Plan Subdivision is to exchange information and ideas between the applicant and decision-making bodies at the conceptual level for the proposed development.

The Applicant is partnering with Habitat for Humanity to develop deed restricted units that serve the local community. The project is proposing 12 of the dwelling units be sold to staff of Eagle County Schools at or below 100% area median income (AMI). The remaining four units will be sold as local employee housing at or below 80% AMI.

The 2.2-acres is a section of a 15.7-acre parcel under the sole ownership of the Applicant. The property is surrounded by residential neighborhoods with the Bluffs to the north and northeast, and old town neighborhoods to the south and southwest.

The Planning & Zoning Commission (Commission) reviewed the applications on November 2nd. The Commission recommended approval on the rezone application with the condition that the Applicant provide a legal description for the land prior to the Town Council public hearing. The Commission's recommendation for the Sketch Plan Subdivision was that the Applicant proceed with the project. The Commission shared that the proposal conformed with the Elevate Eagle Comprehensive Plan. Individual Commissioners provided the Applicant with the following ideas regarding the Sketch Plan Subdivision:

- That all 16 units serve Eagle County School employees. The Applicant shared that this recommendation is problematic since the project is in partnership with Habitat for Humanity who aims to serve the broader community.
- That the Applicant considers ADA and parking requirements as well as accessibility for emergency vehicles in the design. The applicant shared that these items will be addressed in the development permit.

ANALYSIS:

Rezone

Staff reviewed the application against the conditions for a rezone. This review can be found in the Planning & Zoning Commission staff report from November 2nd, accessed through this LINK. Both staff and the Commission found the application to be in substantial compliance with the conditions for rezoning. While staff finds that the proposal aligns with the Elevate Eagle Comprehensive Plan and the criteria for rezoning, staff recommended denial of the rezone during the November 2nd meeting. The recommendation was made in consultation with the Town Attorney and is procedural based on Section 4.04.030 of the Municipal Code that requires, *except where otherwise indicated, zone district boundaries shall follow municipal corporation limits, section lines, lot lines, centerlines of stream beds, and right-of-way centerlines or extensions thereof. In un-subdivided land or where a zone district boundary divides a lot or parcel, the location of such boundary, unless indicated by dimensions, shall be determined by scale of the zone district map.* The underline section requires the property subdivide prior to rezoning so the zone district boundary can follow a lot line.

During the November 2nd meeting, the Applicant's representative, Tom Braun of Braun Associates, Inc. argued that the property could be rezoned prior to subdivision because of the second sentence in Section 4.04.030 that states, *in un-subdivided land or where a zone district boundary divides a lot or parcel, the location of such boundary, unless indicated by dimensions, shall be determined by scale of the zone district map.* Braun shared that the Applicant could provide the necessary dimensions through a legal description to allow for the rezoning of the un-subdivided land. The Planning & Zoning Commission agreed with this interpretation and recommended approval with the condition that the Applicant provide a legal description to indicate the dimensions of the area subject to rezoning. This legal description is provided as an attachment in the packet.

Sketch Plan Subdivision

The Municipal Code states that the ultimate goal of the Sketch Plan is to help the applicant develop a plan that fosters the community's vision. While the project is still conceptual, staff provided an analysis of the project against topics for consideration that are outlined in the Municipal Code. The Applicant has also addressed the topics in the application narrative. The November 2nd staff report provides each topic for consideration, followed by the Applicant and staff responses. See page 6 of the report (LINK). During tonight's meeting, Council has the opportunity to provide the Applicant with comments and recommendations regarding the proposed development for the Applicant's consideration. The Municipal Code has the Council consider the potential impact of the proposal:

- On the Town
- Its population
- Services and facilities
- Environment
- Character
- Existing and potential land uses; and

- Economy

The focus of the roundtable discuss should focus on these items. Following the discussion, the Council may recommend the Applicant proceed or not proceed with the project. If directed to proceed, the Applicant's next steps are Preliminary Plat, Final Plat and Development Permit.

COMMUNITY INPUT:
One public comment has been received for this application.

BUDGET / STAFF IMPACT:
None.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
This project is supported by the Strategic Plan's major objective to 'Stimulate Economic Vitality and Development' since the development aligns with the policies in the Elevate Eagle Comprehensive Plan that encourage greater densities near downtown. Moderate increases in densities near the downtown may result in more shoppers/customers supporting those local businesses. The project is also supported by the major objective to 'Diversify the Attainable Housing Stock' by providing attainable housing options for the local community.

RECOMMENDED ACTION OR PROPOSED MOTION:
The rezone and sketch plan subdivision require two separate motions. The Planning & Zoning Commission recommends approval of the rezoning application based on conformance with the Elevate Eagle Comprehensive Plan and compliance with criteria for Rezoning in Section 4.05.030 of the Municipal Code. The Commission was also supportive of the Sketch Plan Subdivision application and recommended the Applicant move forward with the project. Potential motions for each application are provided below.

<u>REZONING MOTION</u>
I move to **APPROVE** File # RZ21-02, the rezoning of a 2.2-acre section of 747 E 3rd Street from Public Area to Residential Medium based on the following findings of fact:

<u>FINDINGS OF FACT</u>
The proposed zone district conforms to the Elevate Eagle Comprehensive Plan and complies with criteria for rezoning in Section 4.05.030 of the Municipal Code.

<u>SKETCH PLAN SUBDIVISION MOTION</u>
I move to recommend the applicant **PROCEED or NOT PROCEED** with File # S21-01, the Sketch Plan Subdivision for a residential development at the west end of the 3rd Street Campus at 747 E 3rd Street, based on the following findings:

<u>FINDINGS OF FACT</u>
1) The conceptual application is in compliance with the Elevate Eagle Comprehensive Plan.

ATTACHMENTS:
- A: Application and Project Narrative (including Sketch Plan and Vicinity Map)
- B: Petition for Rezoning
- C: Legal Description of the Area Subject to Rezoning

- D: Aerial Photo
- E: Site Photos
- F: Public Comment
- G: Ordinance No. 15, Series 2021 (Approval and Denial)

TOWN OF EAGLE
COMMUNITY DEVELOPMENT
200 BROADWAY • PO BOX 609 • EAGLE, CO 81631
PHONE: 970-328-9655 • FAX: 970-328-9656
www.townofeagle.org

LAND USE & DEVELOPMENT APPLICATION

Pursuant to the Land Use & Development Code, Title 4

ZONING REVIEW	DEVELOPMENT REVIEW	SUBDIVISION REVIEW
☐ Special Use Permit ☐ Zoning Variance ☒ Rezoning ☐ Temporary Use Permit ☐ Amendment to Zone District Regulations ☐ Encroachment Permit	☐ Minor Development Permit ☐ Major Development Permit **PLANNED UNIT DEVELOPMENT (PUD) REVIEW** ☐ PUD Zoning Plan ☐ PUD Development Plan	☐ Concept Plan ☐ Preliminary Plan ☐ Final Plat ☐ Lot Line Adjustment ☐ Condominium / Townhouse ☐ Minor Subdivision

PROJECT NAME ECS/3rd Street Housing

PRESENT ZONE DISTRICT Public Area PROPOSED ZONE DISTRICT Residential Medium (if applicable)

LOCATION

STREET ADDRESS 747 E. 3rd Street

PROPERTY DESCRIPTION

SUBDIVISION Eagle Valley Elementary and Middle school subdivision LOT(S) _____ BLOCK _____
(attach legal description if not part of a subdivision)

DESCRIPTION OF APPLICATION/PURPOSE Rezoning request to allow for small residential development on 3rd Street campus.

APPLICANT NAME Eagle County Schools c/o Sandra Farrell PHONE 970 328-2747

ADDRESS PO Box 740 EMAIL sandra.farrell@eagleschools.net

OWNER OF RECORD Same PHONE _____

ADDRESS _____ EMAIL _____

REPRESENTATIVE* Brawn Associates, Inc. Tom Brawn PHONE 970 926 7575

ADDRESS 12 Vail Rd. Suite 600 Vail, CO 81657 EMAIL tom@brawnassociates.com

*A representative must submit an affidavit or power of attorney signed by the property owner of record authorizing the representation.

APPLICATION SUBMITTAL ITEMS:

The following submittal materials must be submitted in full before the application will be deemed complete (please check all items that are being submitted):

☐ Applicable fees and deposits.

☐ Project Narrative, describing the project, its compliance with any applicable review criteria, any impacts to the surrounding area, and any other relevant information.

☐ Surrounding and interested Property Ownership Report (see project specific checklist for more information).

☐ Proof of Ownership (ownership & encumbrance report) for subject property.

☐ Site Plan, drawn to scale and depicting the locations and boundaries of existing and proposed lots and structures.

☐ Project specific checklist.

FEES AND DEPOSITS:
See Eagle Municipal Code Section 4.03.080

1. Application fees shall be paid in full at the time of the filing of the application and unless paid, the application shall not be deemed complete. All fees are nonrefundable.
2. As described in Eagle Municipal Code § 4.03.080, third-party consultants may be necessary for the review and processing of applications. These costs ("pass-through costs") must be paid by the applicant. If pass-through costs are expected, the applicant must pay a deposit at the time the application is filed. If at any time the deposit does not fully cover the pass-through costs, the applicant must pay another subsequent deposit before the Town will continue processing the application.
3. The Town may withhold the recording of any Subdivision Final Plat or Development Plan or the signing of any Resolution or Ordinance until all pass-through fees are paid in full.
4. Within 30 days of approval or denial of an application, any remaining deposit shall be returned to the applicant. If an application is withdrawn, any remaining deposit shall be returned to the applicant within 60 days.

I have read the application form and certify that the information contained herein is correct and accurate to the best of my knowledge. I understand that it is my responsibility to provide the Town with accurate information related to this application. I UNDERSTAND THAT FILING AN APPLICATION IS NOT A GUARANTEE THAT THE APPLICATION WILL BE APPROVED.

Thomas Brown _____ 9/3/21 _____
Signature Date

FOR OFFICE USE ONLY
DATE RECEIVED _____ BY _____ FILE NUMBER _____
REVIEW FEE _____ DATE PAID _____ RECEIVED BY _____
DATE CERTIFIED COMPLETE _____ BY _____
P&Z HEARING DATE _____ DECISION _____
BOT HEARING DATE _____ DECISION _____

SKETCH PLAN SUBDIVISION and REZONING REQUEST
EAGLE COUNTY SCHOOLS/3rd STREET CAMPUS

October 2021

01 INTRODUCTION

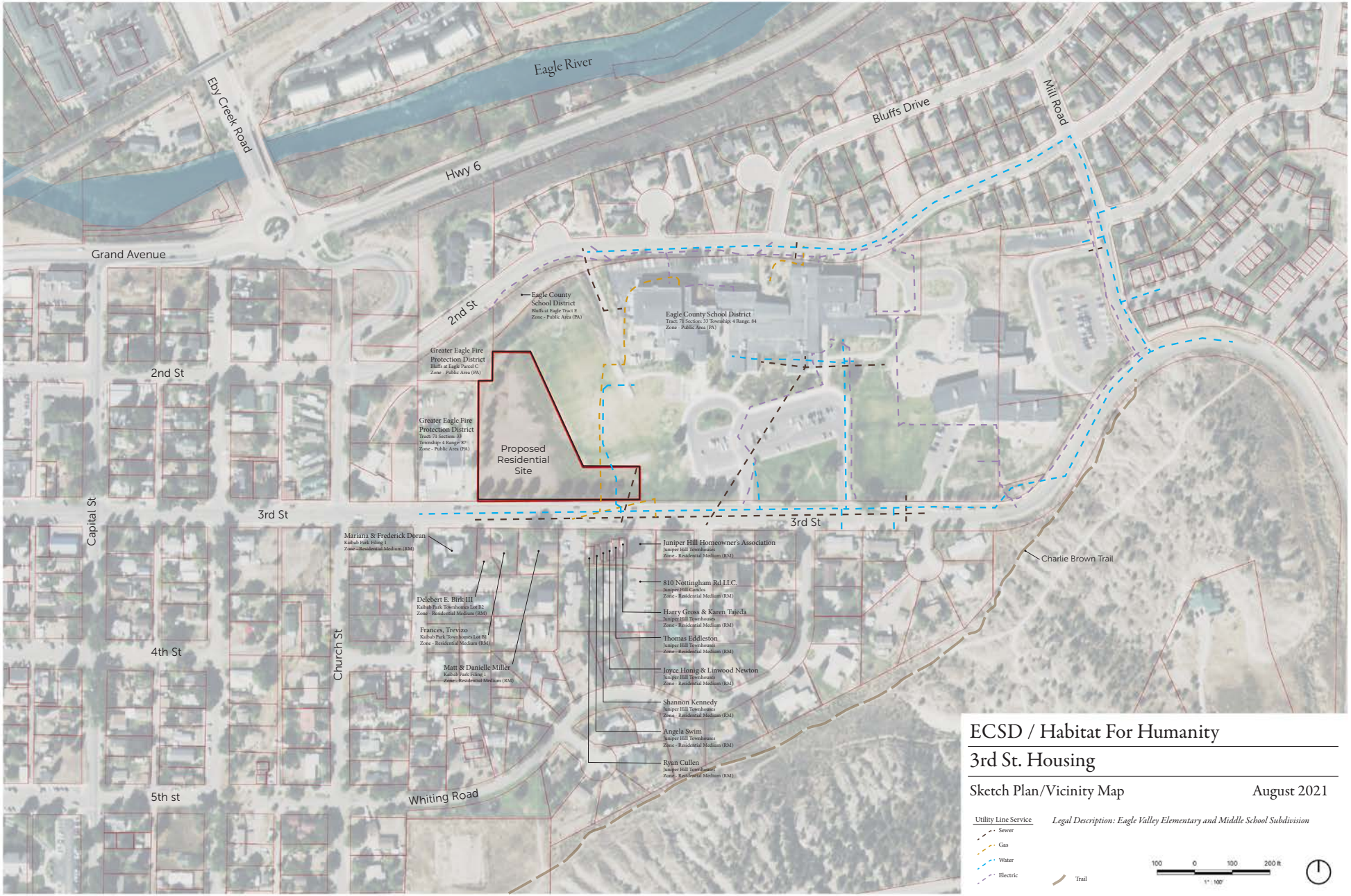
The purpose of this report is to explain two separate, but related land use applications that would allow for the potential development of a small housing project at the Eagle County School District's 3rd Street campus. Applications include a Sketch Plan subdivision for a +/- 2.2-acre parcel located at the west end of the 3rd Street Campus and a request to rezone this parcel from Public Area to Residential Medium.

Information provided herein has been prepared in accordance with relevant sections of the Eagle Town Code, specifically Section 4.12.020 of the Subdivision regulations (Sketch Plan Subdivisions) and section of 4.05.030 of the Zoning Code (Procedures for Rezoning). This application has been submitted on behalf of Eagle County Schools (ECS), owner of the subject property. Information below includes:

- *the need for this request,*
- *an overview of the proposal (approach to development, site evaluation, conceptual site plan and the Town's review process),*
- *Discussion of other development considerations*
- *an evaluation of how the proposal complies with Elevate Eagle, the Town's comprehensive plan, and*
- *evaluation of how the proposal responds to applicable rezoning and sketch plan subdivision review criteria.*

Proposed housing site looking west down 3rd St.

ECS's goal for this project is to create a small residential neighborhood of affordable homes for District staff and others in the workforce of Eagle County.


Eagle River
Eby Creek Road
Hwy 6
Bluffs Drive
Mill Road
Grand Avenue
2nd St
Eagle County School District
Bluffs at Eagle Tract E
Zone - Public Area (PA)
Eagle County School District
Tract: 71 Section: 33 Township: 4 Range: 84
Zone - Public Area (PA)
Greater Eagle Fire Protection District
Bluffs at Eagle Parcel C
Zone - Public Area (PA)
Greater Eagle Fire Protection District
Tract: 71 Section: 33
Township: 4 Range: 87
Zone - Public Area (PA)
Proposed Residential Site
2nd St
3rd St
3rd St
Capital St
Mariana & Frederick Doran
Kaibab Park Filing 1
Zone - Residential Medium (RM)
Juniper Hill Homeowner's Association
Juniper Hill Townhouses
Zone - Residential Medium (RM)
Charlie Brown Trail
810 Nottingham Rd LLC.
Juniper Hill Condos
Zone - Residential Medium (RM)
Delebert E. Birk III
Kaibab Park Townhomes Lot B2
Zone - Residential Medium (RM)
Harry Gross & Karen Tajeda
Juniper Hill Townhouses
Zone - Residential Medium (RM)
Frances, Trevizo
Kaibab Park Town houses Lot B1
Zone - Residential Medium (RM)
Thomas Eddleston
Juniper Hill Townhouses
Zone - Residential Medium (RM)
4th St
Church St
Matt & Danielle Miller
Kaibab Park Filing 1
Zone - Residential Medium (RM)
Joyce Honig & Linwood Newton
Juniper Hill Townhouses
Zone - Residential Medium (RM)
Shannon Kennedy
Juniper Hill Townhouses
Zone - Residential Medium (RM)
Angela Swim
Juniper Hill Townhouses
Zone - Residential Medium (RM)
Ryan Cullen
Juniper Hill Townhouses
Zone - Residential Medium (RM)
5th st
Whiting Road
ECSD / Habitat For Humanity
3rd St. Housing
Sketch Plan/Vicinity Map
August 2021
Utility Line Service
Sewer
Gas
Water
Electric
Legal Description: Eagle Valley Elementary and Middle School Subdivision
Trail
100 0 100 200 ft
1" : 100'

02 THE NEED FOR THIS REQUEST

As is the case with virtually every employer in the Eagle River Valley, Eagle County Schools is severely impacted by both the lack of housing supply and the cost of housing. Housing has for a number of years been a major challenge in recruiting new employees and in retaining existing employees. These challenges have recently become far more acute than they have been in the past.

In 2020 the Board of Education adopted the ECSD Employee Housing Master Plan. This Plan established a goal to create 120 housing opportunities for District staff by 2030. In response ECSD has launched or completed the following initiatives:

- *Finalizing a collaboration with Habitat for Humanity Vail Valley (HH) on the construction of 12 homes on land provided by ECSD at the IK Bar Ranch in Gypsum.*
- *Evaluating the feasibility of developing staff housing on land in Gypsum.*
- *Securing master leases for apartment units in Gypsum, Eagle, and Avon.*
- *Initiated the design of a staff rental housing project located in Edwards.*

Among other recommendations, the housing master plan identifies the potential for a small housing project located at the southwest corner of ECSD's 3rd Street Campus in Eagle. This location was identified for a number of reasons – this portion of the campus is not utilized by school activities, residential development of the site is compatible with the surrounding neighborhood, the site terrain is buildable, and access and utilities are proximate to the site.

A small infill project in this location is viewed as a creative, responsible, and effective way of directly addressing District's need for staff housing, and in doing so make a small contribution to our County-wide housing crisis.

Southern portion of site along 3rd Street slopes uphill to flatter portion at north end.

03 THE PROPOSAL

Approach to Development

This proposal involves creating a +/-2.2-acre parcel at the southwest corner of ECS's 3rd Street Campus. This land is considered surplus, it is not necessary for the operation of Eagle Valley Middle School or Eagle Valley Elementary School. It does however have attributes that make it very appealing for a small residential community.

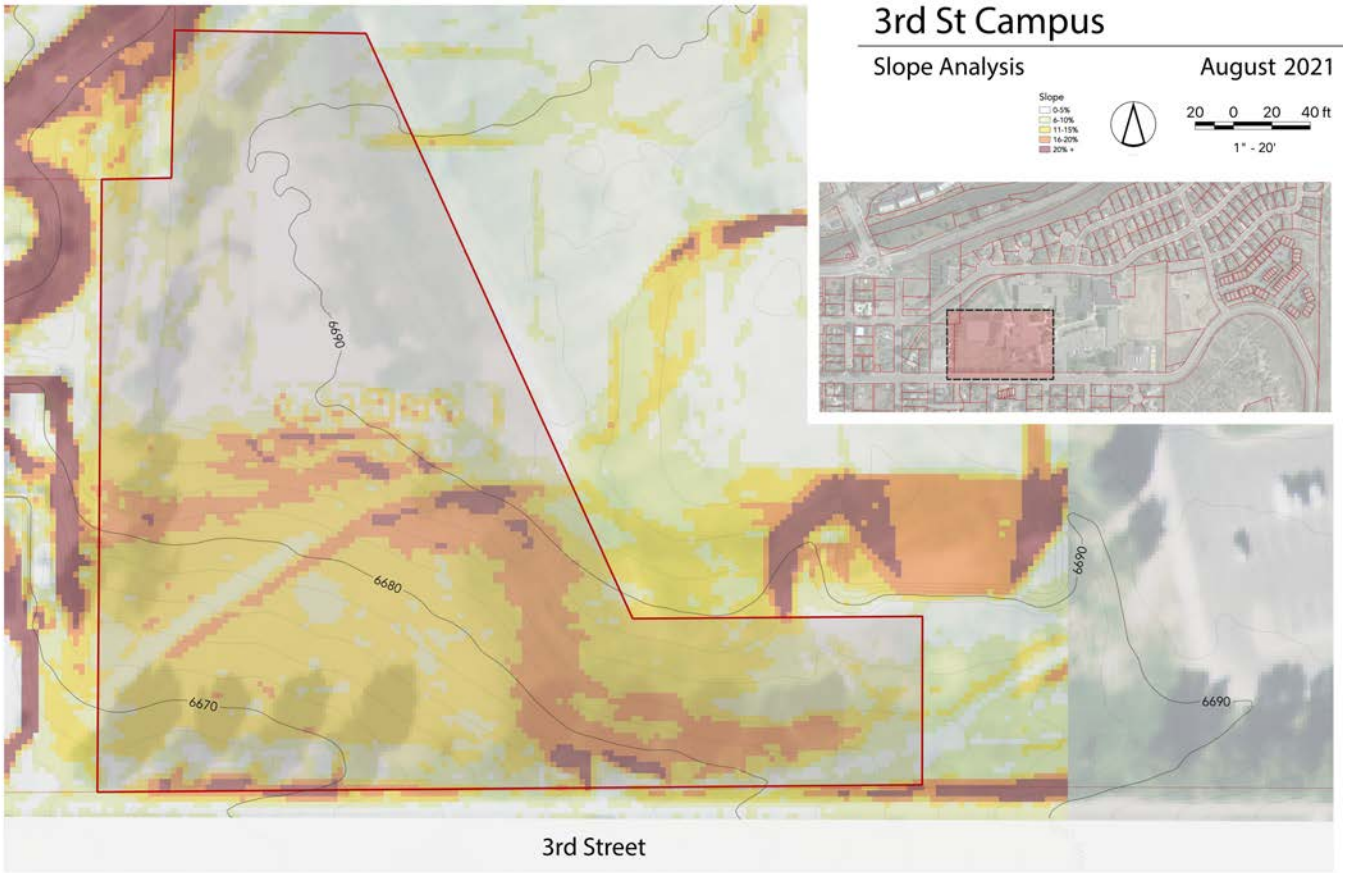
In 2018 ECS collaborated with HH on the development of 12 homes at the District's IK Bar property in Gypsum. ECS provided the land for this project and HH then constructed the homes and provided preference to ECS staff in the family selection process for homeowners. This project has resulting in 12 ECS staff and their families becoming homeowners. A similar program is envisioned for 3rd Street. One notable difference is that with 3rd Street, homes constructed by HH will be targeted to ECS families with incomes in the 80-100% AMI level (an income level higher than families typically served by HH). This change was done in hopes of making homes available to "the missing middle" of the housing market – families with income too high to compete for a HH home, yet too low of income to buy a home in the open market.

New Habitat family homeowners and new homes at Grace Avenue in Gypsum.

Site Analysis

The proposed development site is located along 3rd Street, south of the school's football field and next to the Greater Eagle Fire District fire station. Most of the site is an open, lawn area defined by a row of mature cottonwoods along 3rd Street and the western side of the property. A town sidewalk is located along 3rd Street. There are no wetlands or significant vegetation features on the property. The site does not include wildlife habitat, nor is it affected by geologic hazards, floodplain, or wildfire hazard.

The site slopes gently uphill from 3rd Street where it transitions to a flat terrace at the northern portion of the site. While this terrain has influenced the approach to site design, the site is very much "buildable". The slope analysis below depicts these site conditions.



Conceptual Site Plan

On the following page is a conceptual site plan depicting eight duplexes, or sixteen homes. The main objective of this site layout was to maximize opportunities on the flatter portions of the site and to avoid locating homes on the steeper portions of the site. This will allow for construction efficiencies and will also minimize site grading. This site design also creates ample separation between many of the homes and avoids an unbroken row of homes along 3rd Street. Access to most homes is provided by a private drive that extends from 3rd Street to the upper portion of the site (at an approximate grade of 8%).

The site plan uses a floor plan currently under consideration by HH. The homes are approximately 1,200 square feet and will have three bedrooms. Each home will have a one-car garage and two driveway parking spaces. 14 of the homes are accessed via the main, private drive. One duplex is accessed directly off of 3rd Street. It is important to note that following approval of these development applications more detailed evaluation of the site and potential design opportunities will be taken. It is likely that the site plan will evolve at that time. Detailed site design and other development plans will be provided during the Development Permit review process.

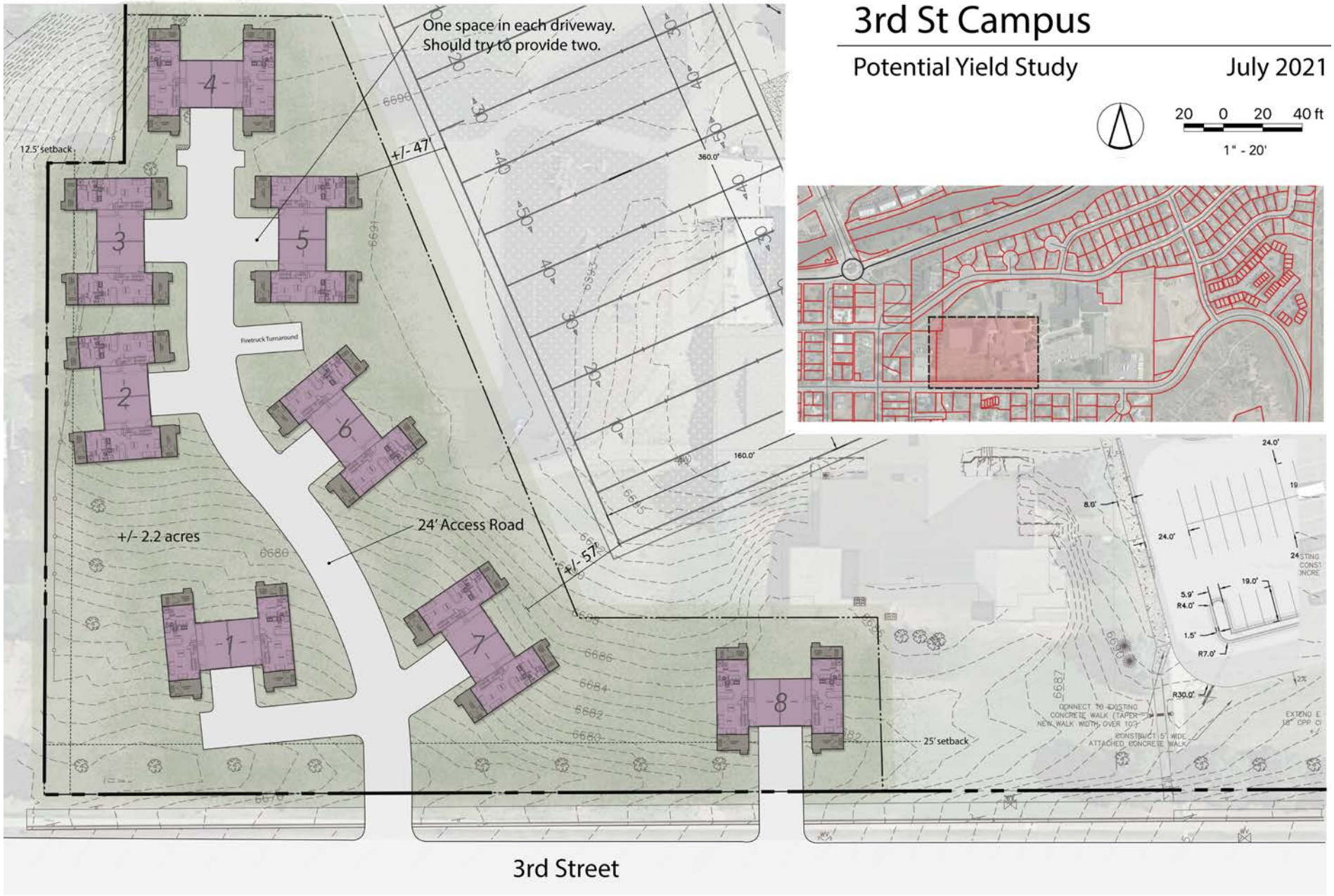
3rd St Campus

Potential Yield Study

July 2021

20 0 20 40 ft

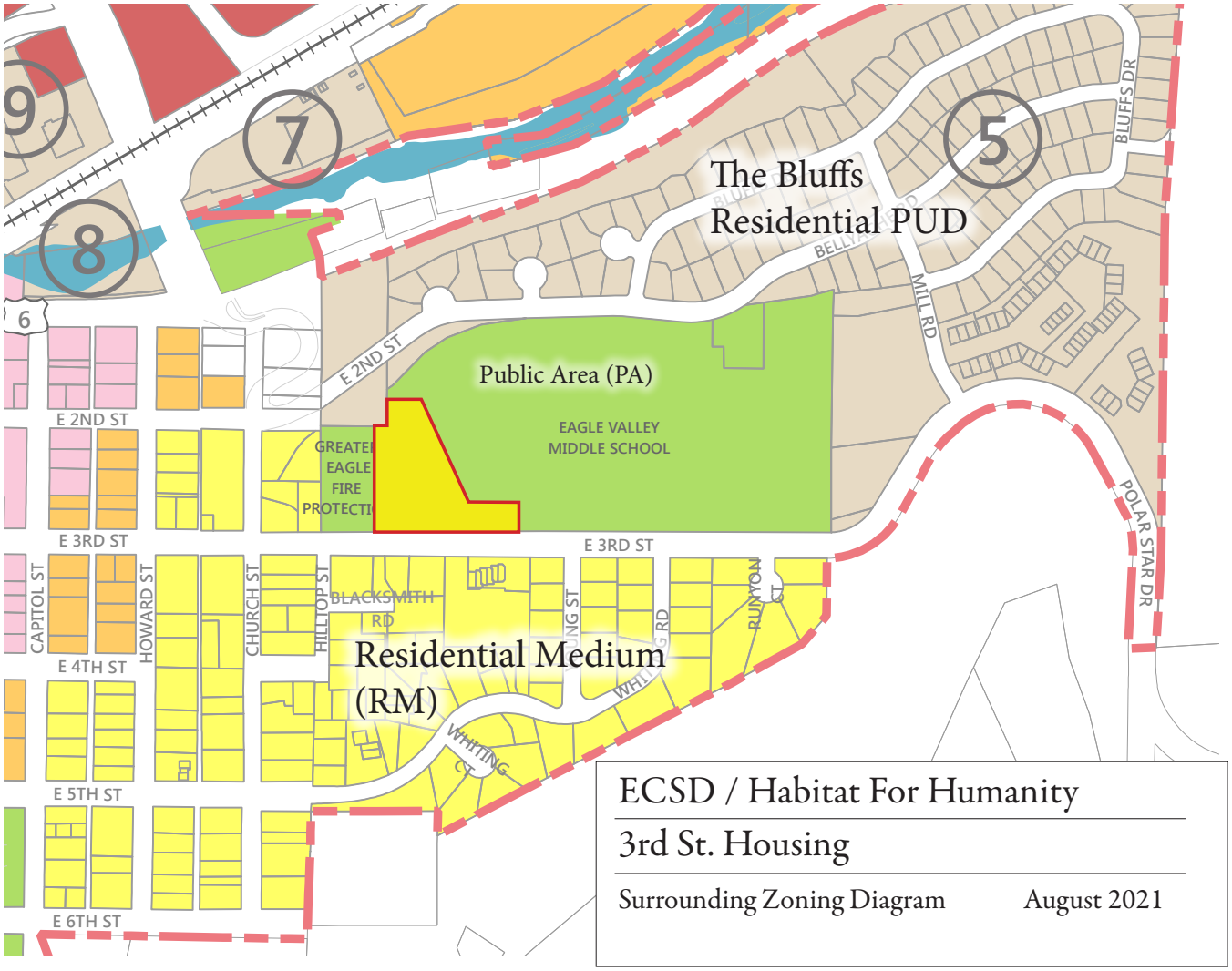
1 " - 20'



Rezoning to Residential Medium Zone District

The District's 3rd Street Campus is zoned Public Area (PA). This zone district allows for "residential dwellings above street level" but does not allow for the type of residential ECS envisions with this project. For this reason, the property is proposed to be rezoned to the Residential Medium zone district. The number of units and site layout depicted by the conceptual plan are generally consistent with development standards of the Residential Medium Zone District.

As depicted on the diagram below, the 3rd Street Campus is surrounded by residential zoning. To the north and east is the Bluffs PUD, an exclusively residential neighborhood and to the south is a large area of Residential Medium Zoning. Rezoning the subject property to Residential Medium is a logical and natural extension of this zone district. Explanation of how this rezoning complies with applicable review criteria is provided below.



The diagram above highlights the proposed site to be rezoned and its relationship to neighboring Residential Medium zoning.

04 DEVELOPMENT CONSIDERATIONS

The following provides a brief description of other development considerations as outlined in the Town's Sketch Plan review process:

Access/Traffic

Based on International Traffic Engineers (ITE) trip generation manual, townhome units generate on average 7.3 daily trips. 16 townhome units would generate 117 daily trips. Access to and from the site would likely be equally split between 3rd Street to downtown and points west or via 3rd Street to Church Street and Bluffs Road to points east or to Interstate 70.

The same access points described above provide serve the two schools, the Bluffs and Upper Kaibab neighborhoods and many homes south of 3rd and east of Church Street. The incremental traffic from the proposed project will not add appreciably to existing traffic volumes on surrounding streets. Being a small-scale project with limited traffic impact on the local road system, a formal traffic impact analysis has not been prepared. If deemed necessary, a traffic analysis can be provided at Preliminary Plan review.

Utilities and Easements

The proposed project is not expected to have a significant impact on exiting utility systems. Water and sewer taps equivalent to the number of homes will be needed, currently expected to be sixteen. It is assumed that the Town's water and sewer plants have capacity to serve the project and the 16 small homes will not have an appreciable impact on water and sewer lines in 3rd Street. Shallow utility providers will be contacted when more is known about the project design. Given these providers had the ability to serve the recent expansion of both 3rd Street schools, it is anticipated that they will be able to serve this small project.

Survey information on 3rd Street indicates water and sewer lines bisect the east end of the subject property. It is assumed that the sewer line is abandoned (it served the former elementary school). An updated site survey is in progress that will confirm the location of the water line. This line may necessitate a shift in the location of a duplex on this portion of the site, or the water line may be re-located.

ECS is working with Town staff to determine whether a water rights cash-in-lieu dedication will be necessary for this project. This will be finalized during the preliminary plan process.

Drainage and Stormwater Management

Surface drainage from this portion of the 3rd Street Campus (and much of the rest of the campus) flows south to southwest to a shallow swale along 3rd Street. A culvert is located at the southwest corner of the site that daylights along the right-of-way adjacent to the Greater Eagle Fire District station. It is assumed that site drainage from the project will be detained and then released in these same locations at a rate not to exceed historic run-off. Detailed grading and drainage plans will be prepared during the preliminary plan process.

Soils and Geotech

A Geotechnical Subsurface Exploration Report was completed in 2017 for the 3rd Street Campus. Subsurface exploration was done in December of 2016 and May of 2017. Groundwater was not obviously encountered in test holes at time of drilling. While it is acknowledged that ground water will fluctuate due to seasonal conditions, groundwater is

not expected to be a concern with this project While the focus of this report was on other areas of the site, it does provide a good indication that construction of the subject site should be feasible from a soil and geotec standpoint. Site specific geotec work will be done as part of preliminary plan design.

Mineral Deposits and Mineral Report

Recent geotec drilling went to depths from 5' to 51'. Soil conditions were predominantly comprised of topsoil underlain by clay and claystone/sandstone bedrock. There are no indications nor information available that would suggest the presence of commercial mineral deposits on the site.

Mineral rights appurtenant to the property have been identified in recently completed title work. Mineral rights have been addressed in a memo provided to the town under separate cover.

Municipal and Parkland Dedication

The Municipal and Parkland Dedication would require a dedication of .57 acres of land to the Town for municipal or park purposes. This amount is based on the number and type of units that are contemplated by the project.

The proposed residential project is located on a portion of a larger public use site. The 3rd Street Campus currently provides extensive outdoor recreation facilities (fields, playgrounds) that are used by the students during the school year and are open for public use at other times. Given these existing park facilities, a waiver is requested to the Municipal and Parkland Dedication requirements.

School Dedication

The School Land Dedication would require a dedication of .23 acres of land. This amount is based on the number and type of units that are contemplated by the project. The proposed residential project is located on a "surplus" portion of a larger school site owned by ECS. ECS requests a waiver to the school dedication requirement.

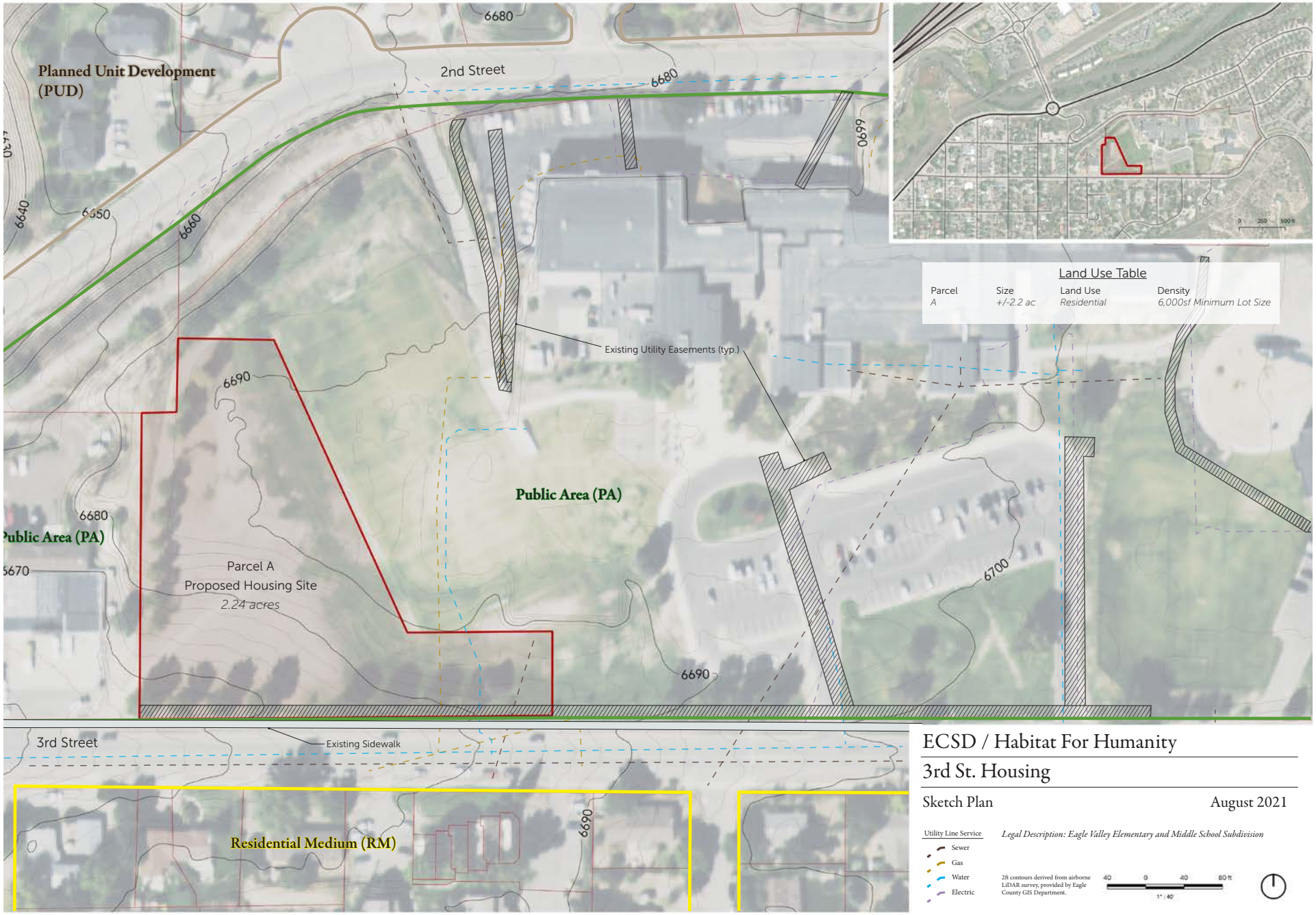
Population report

The average household size in the Town of Eagle is approximately 3.5 people per unit. Based on this average the proposed project will generate approximately 56 residents.

Below is the Sketch Plan for 3rd Street. This plan reflects information as outlined in section 4.12.020 of the Town Code.

Town Development Review Process

The combined rezoning and Sketch Plan subdivision is the first step in the Town's review process. If favorably received by the Town, these approvals will provide ECS and HH with the confidence to move forward with more detailed design work on the project. This is particularly true with the rezoning as the development standards for the Residential Medium Zone District will provide important guidance on the design of the project. The second step in the Town's review process is expected to be a combined Preliminary Plan and Development Permit applications. Final platting of the development parcel would then be completed that would create the parcel to be conveyed to HH. As homes are constructed duplex or townhome subdivisions would be done to create ownership interests for each home.


Planned Unit Development (PUD)
2nd Street
6680
6690
6640
6650
6660
Existing Utility Easements (typ.)
6690
Public Area (PA)
6680
Public Area (PA)
6670
Parcel A
Proposed Housing Site
2.24 acres
6700
6690
3rd Street
Existing Sidewalk
Residential Medium (RM)
6690
Land Use Table
Parcel | Size | Land Use | Density
A | +/-2.2 ac | Residential | 6,000sf Minimum Lot Size
ECSD / Habitat For Humanity
3rd St. Housing
Sketch Plan
August 2021
Utility Line Service
Sewer
Gas
Water
Electric
Legal Description: Eagle Valley Elementary and Middle School Subdivision
2ft contours derived from airborne LiDAR survey, provided by Eagle County GIS Department.
40 0 40 80 ft
1" : 40'

05 ELEVATE EAGLE – TOWN OF EAGLE COMPREHENSIVE PLAN

Elevate Eagle Comprehensive Plan is a key document to be considered in the evaluation of any development proposal. The Plan states:

> *"The Plan's intent is to refocus planning efforts and policies to address current issues and future opportunities. It is a policy document that aids decisions on land use, development and redevelopment, public services and facilities, and economic development within the Town's boundary and Growth Boundary."*

Main elements of the Plan to be used in evaluation of a development proposal include goals and policy statements, the Future Land Use Map (FLUM) and the Action Plan.

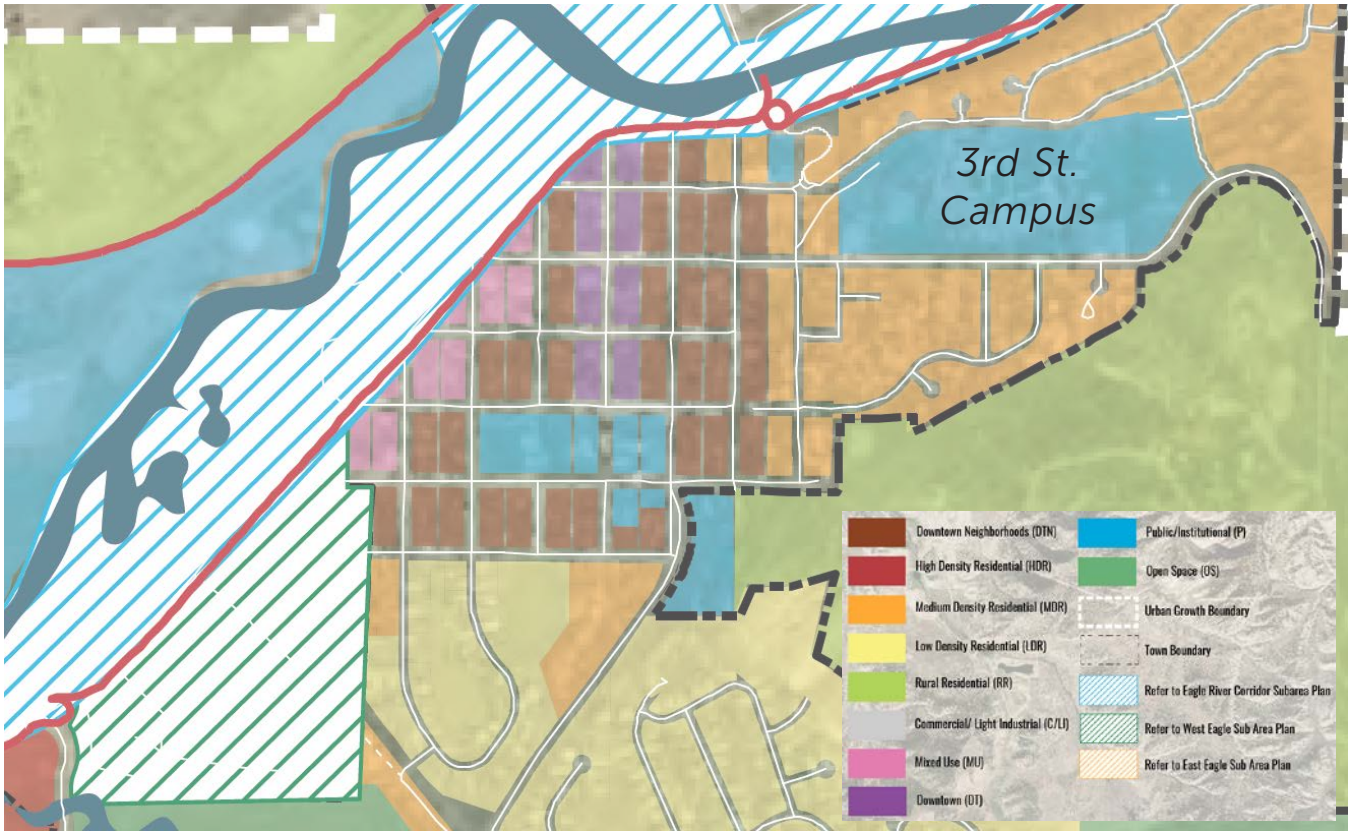
The 3rd Street Campus is designated Public/Institutional by the Future Land Use Map (FLUM) of the Comprehensive Plan. The Plan describes the Pubic/Institutional land use designation as:

> *"The Public/Institutional category identified civic uses, such as schools, government buildings, and public service and recreation facilities, within varied settings, including Downtown, along the Eagle River, and within and adjacent to neighborhoods." Primary uses in this land use designation include "Public and civic uses, including recreational facilities, public services, schools, healthcare, and governmental offices."*

This land use designation was likely done in response to the existing school use of the property. The FLUM designates lands to the north, east and south of the 3rd Street Campus as Medium Density Residential (MDR). The proposed development of housing on the 3rd Street Campus is in keeping with the MDR designation.
The Plan outlines a process that allows flexible interpretations of land designation boundaries:

> *"The Future Land Use Map describes the Town of Eagle's desired future. It is a tool to guide development decisions, infrastructure improvements, and public/ private investment/ reinvestment in Eagle. The Future Land Use Map identifies locations of anticipated, and Town-supported land uses over the next 10 to 20 years. Division between land use categories generally follows parcel lines, roadways, and other geographic boundaries. Future land use and zoning category changes* ***shall generally adhere*** *to the Future Land Use Map.*
>
> ***Flexible interpretation of the boundaries may be granted*** *by the Town Planning staff, Planning and Zoning Commission, and Town Council, provided the proposed change is consistent with the vision, goals, and strategies contained in this Plan."*

An interpretation of the FLUM boundaries is requested to designate the subject property as MDR. This subtle change will maintain the Public/Institutional designation on the vast majority of the 3rd Street Campus but would acknowledge this small housing project as being an appropriate land use. This sort of change is a good example of the type of "flexible interpretation" anticipated by the language included in the Plan. More importantly



Excerpt of the FLUM from comprehensive plan showing land use designations around the 3rd Street Campus.

this interpretation of the FLUM boundary is "consistent with the vision, goals, and strategies contained in this Plan". Below are excerpts from the Plan and commentary on how the proposal is consistent with the vision of the Plan, goals and policies and Action Steps.

THE VISION

Our Plan

The Town of Eagle Today – Why We Are Planning (Page 6)

The Town's adventurous reputation has started to attract young families seeking an active lifestyle. In fact, Eagle's population more than doubled between 2000 and 2010. Although Eagle is becoming increasingly popular with tourists, there is a significantly higher percentage of homeowners and single-family homes in Eagle than in the County overall, suggesting it is home to more year-round residents than neighboring upvalley Towns. As the Town of Eagle continues to grow, so does the need for a Comprehensive Plan. The Town has maintained its small-town feel with local shops and a close-knit community and there is a strong desire in the community to preserve these values as the Town continues to grow. Working together, residents, business owners, property owners, and employees have participated in the creation of Elevate Eagle.

Response

100% of the homes to be constructed at 3rd Street will be occupied by local employees living year-around in Eagle. This will further the Town's desire to be a small-town, close-knit community of local residents.

FUTURE LAND USE PLAN

Future Land Use Categories (Page 36)

Medium Density Residential

Single and multi-family neighborhoods built on a traditional development pattern, served by a highly connected street pattern, and interspersed with schools, public facilities, walkable neighborhood amenities, parks, and trails. Density - 4 - 16 DU/Acre"

Response
The project contemplated at 3rd Street is within the density range of MDR.

GOALS AND POLICIES

Elevating Our Inclusive Culture

GOAL 1-1.

PROMOTE A WIDE RANGE OF ATTAINABLE HOUSING OPPORTUNITIES FOR YOUNG ADULTS, FAMILIES, AGING RESIDENTS, WORKFORCE, AND OTHERS. (Page 48)

Policy 1-1.3.

Stimulate the creation of workforce housing through town policies, incentives, and regulatory procedures. Collaborate with community partners and the private sector to expand the reach of Eagle's workforce housing efforts.

GOAL 1-2.

EXPAND AND DIVERSIFY THE TOWN'S ECONOMIC OPPORTUNITIES.

Policy 1-2.5.

Provide opportunities for a balanced mix of housing and services to support local businesses, employees, residents, and visitors. (Page 48)

Response
Eagle County Schools collaboration with Habitat for Humanity will implement Policy 1-1.3 with the development of a small, workforce housing project. It is an excellent example of how organizations can partner to expand the reach of Eagle's workforce housing efforts.

Elevating Our Unique Character

GOAL 2-3.

CELEBRATE THE TOWN'S UNIQUE SMALL-TOWN CHARACTER. (Page 50)

Policy 2-3.3.

Ensure new development builds upon and adds value to Eagle's unique community character through adherence to high quality standards of design and construction.

a. Ensure residential infill and redevelopment blend appropriately with the character and scale of surrounding neighborhoods.

b. Utilize infill and conservation-oriented development to accommodate growth while retaining open lands and protecting environmentally sensitive areas.

Response
The proposed site at the 3rd Street Campus is an excellent example of a residential infill project that is in keeping with the character and scale of the surrounding neighborhood.

Elevating Our Connections

GOAL 5-1.

EXPAND OUR PUBLIC TRANSPORTATION NETWORK AND OPTIONS. (Page 58)

Policy 5-1.4.

Promote the development of compact neighborhoods in close proximity to public transit options, and allowing increased residential, retail, and mixed-use densities in areas close to transit stops.

Response
The project is within .5 miles of an ECO bus stop, consistent with ECO's threshold for a comfortable walking distance.

ACTION PLAN

Elevating Our Unique Character

Our Actions

2.20 - Identify specific redevelopment and infill opportunities on vacant or under-utilized lots in otherwise built-up areas through future sub-area planning efforts. (Page 67)

Response
While this site was identified by ECS and not the town, it represents an infill opportunity on under-utilized land.

Elevating Our Connections

Our Actions

5.3 - Promote compact development, allowing increased residential, retail, and mixed-use densities in areas close to transit stops where appropriate. (Page 72)

Response
Approval of this proposal will allow increased residential development of a location that is close to a transit stop.

Other Considerations/2018 Existing Conditions

Who We Are/Why It Matters

"Therefore, it will be important for Eagle to attract a variety of housing options to support new employees and their families, housing preferences of retirees and millennials, and housing attainability for Eagle's diverse workforce and demographic base." (Page 79)

Response

The collaboration with Habitat for Humanity will result in housing attainability for Eagles workforce.

Where We Live/Housing Types

"There is a lack of middle density housing, including duplexes, triplexes, and other multi-family housing options that fall between single-family homes and apartment complexes. This "middle" section of housing provides housing options to many different people such as new families trying to establish roots in Eagle, older couples or empty-nesters looking to downsize, and families or individuals that cannot afford or care for a single-family home. A healthy mix of housing types in a community encourages a diverse population with a wide range of skill sets and interests that propel an economy forward." (Page 82)

Response

The housing type envisioned for the subject property is in line with the "middle density" outlined above.

Housing Attainability/ Why It Matters

"Local housing is an essential part of building a livable community. Attractive housing markets can draw new residents and employers. Recent trends indicate a strong relationship between the availability of affordable and rental housing options and a variety of housing types increases the number of Millennial and young families looking to relocate and establish roots in Eagle. Similarly, a diverse housing stock is a determining factor in retaining older residents based on the ability to down-size or stay in the community. (Page 83)

Response

The housing project envisioned for the subject property will provide an affordable opportunity for up to 16 families and will add to the diversity of the Town's housing stock.

Our Economy/Why It Matters

"Employment options are essential to the long-term vitality and sustainability of our Town, businesses, and residents."

"Housing attainability impacts our economy tremendously. Employers in the

area reported that the lack of attainable housing is decreasing their ability to grow their business and retain employees." (Page 85)

Response

The creation of these attainable homes will greatly benefit the staff of ECS and in doing so help the district retain staff.

Review Criteria/Sketch Plan Subdivision

The Planning Commission and Town Council review of a Sketch Plan is characterized as a visioning meeting, intended to be a collaborative meeting between the Planning Commission and the developer to ensure that all new development is consistent with the community's goals and that issues are identified early in the development process. Topics that may be addressed in this meeting include:

i. How the proposed project complies with the subdivision design and development standards (Chapter 4.13), the Eagle Area Community Plan and the purpose of this Title.

Response
The projects compliance with the town's comprehensive plan is discussed above. The project's compliance with subdivision design and development standards is best addressed during preliminary plan review when more detailed project design is completed. Based on evaluation of the subject site, the applicants are confident that the project can be designed to conform with these standards.

ii. The developer's goals and vision for the project.

Response
The applicant's goals for this project are outlined above under "The need for this request".

iii. How the proposed development incorporates variety in the type, design and siting of buildings.

Response
This is a small residential project and as such there is no variety in the type or design of homes to be developed.

iv. How the proposed subdivision will be connected to and integrated with surrounding natural and developed areas.

Response
There are no significant or notable natural features on or surrounding the site. Homes in this location will integrate well with surrounding residential neighborhoods in the vicinity.

v. How the project will impact neighboring properties (i.e., water drainage, traffic circulation, environmental impacts, view corridors).

Response
It is expected that the surrounding road system will be capable of accommodating the limited traffic that will be generated by the project. Based

on initial site evaluation, site drainage should be able to be accommodated. There on no significant environmental or viewshed considerations on the site.

vi. How the design is cost-effective and environmentally responsive to site features and constraints and how potential impacts to natural systems will be mitigated.

Response
The sketch plan is designed based on topography of the site. Most homes are located on the flatter portions of the site, allowing for more cost-effective construction. There are no other environmental features that influenced site design.

vii. How the design capitalizes on natural and cultural assets on and around the site to build a positive and distinctive identity.

Response
N/A

viii. How the proposal promotes the efficient use of land and public streets, utilities and governmental services.

Response
As an infill development site, existing roads and utilities are in place to serve the proposed development.

Review Criteria/Rezoning Request

The following findings are to be considered in the Town's review of a proposed rezoning:

i. That the rezoning is compatible with surrounding land uses, and is consistent with the Town's goals, policies and plans;

Response
The 3rd Street Campus is surrounding on three sides by medium density residential development. Re-zoning this +/-2.2 acre site to Residential Medium will allow for development that will be very compatible with surrounding uses. The proposed development will be a collaboration with Habitat for Humanity, and 100% of the homes to be constructed will be workforce, affordable housing. This project is very much in line with many goals and policies of the town's comprehensive plan.

ii. That the land to be rezoned was previously zoned in error or the existing zoning is inconsistent with the Town's goals, policies and plans;

Response
The subject property is zoned Public Use. The type of residential development envisioned by the School District, while supported by many goals and policies of the town's comprehensive plan, is not permitted by existing zoning. The proposed re-zoning of this property will allow for a project that will implement the town's housing goals and policies.

iii. That the area for which rezoning is requested has changed substantially such that the proposed rezoning better meets the needs of the community; or

Response
While the specific area around the proposed rezoning has not changed substantially, the Town's identified need for workforce housing has changed substantially in recent years. This project will provide a community need.

iv. That the rezoning is incidental to a comprehensive revision of the Town's zoning map which recognizes a change in conditions and is consistent with the Town's goals, policies and plans.

Response
The proposed rezoning will allow for a housing project that is very much consistent with many of the Town's goals and policies.

Sandra Mutchler, C.P.A.
Chief Financial Officer
sandra.mutchler@eagleschools.net

EAGLE COUNTY SCHOOLS

September 21, 2021

Town of Eagle
200 Broadway
Eagle, CO 81631
RE: Proposed rezoning of a portion of Eagle County School's 3rd Street Campus

To whom it may concern:

Eagle County Schools is the sole owner of land commonly referred to as the 3 rd Street Campus, and as platted by the Final Plat Eagle Valley Elementary and Middle School Subdivision. Eagle County Schools respectfully petitions the Town of Eagle to rezone an approximately 2.2-acre portion of said property from Public Area (PA) to Residential Medium (RM).

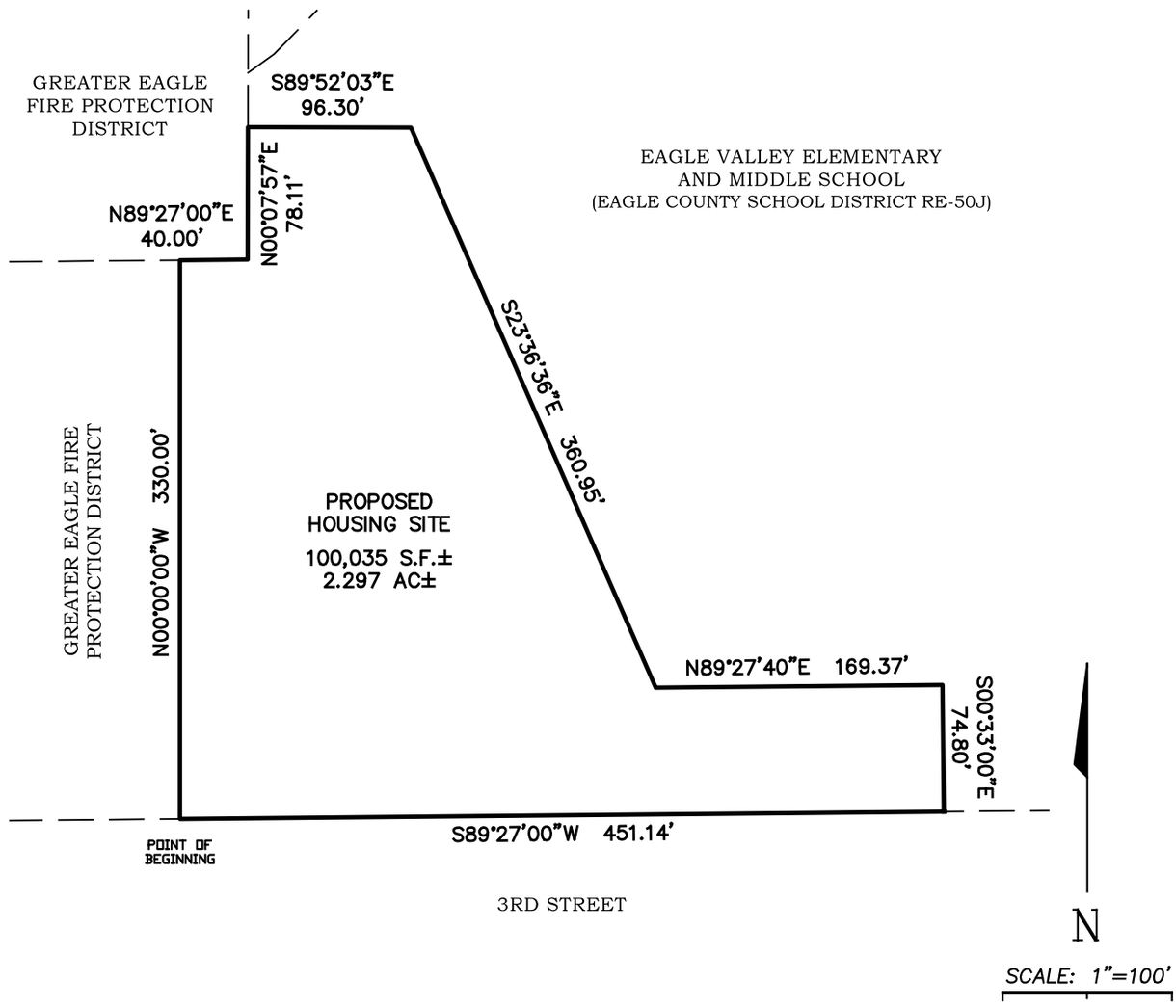
Regards,

Sandra Farrell

Sandra Farrell
Chief Operations Officer
Eagle County School District RE50J
948 Chambers Ave;
PO Box 740
Eagle, CO 81631

2.3 ACRE PROPOSED HOUSING SITE EXHIBIT

A PORTION OF EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION



2.3± ACRE DESCRIPTION

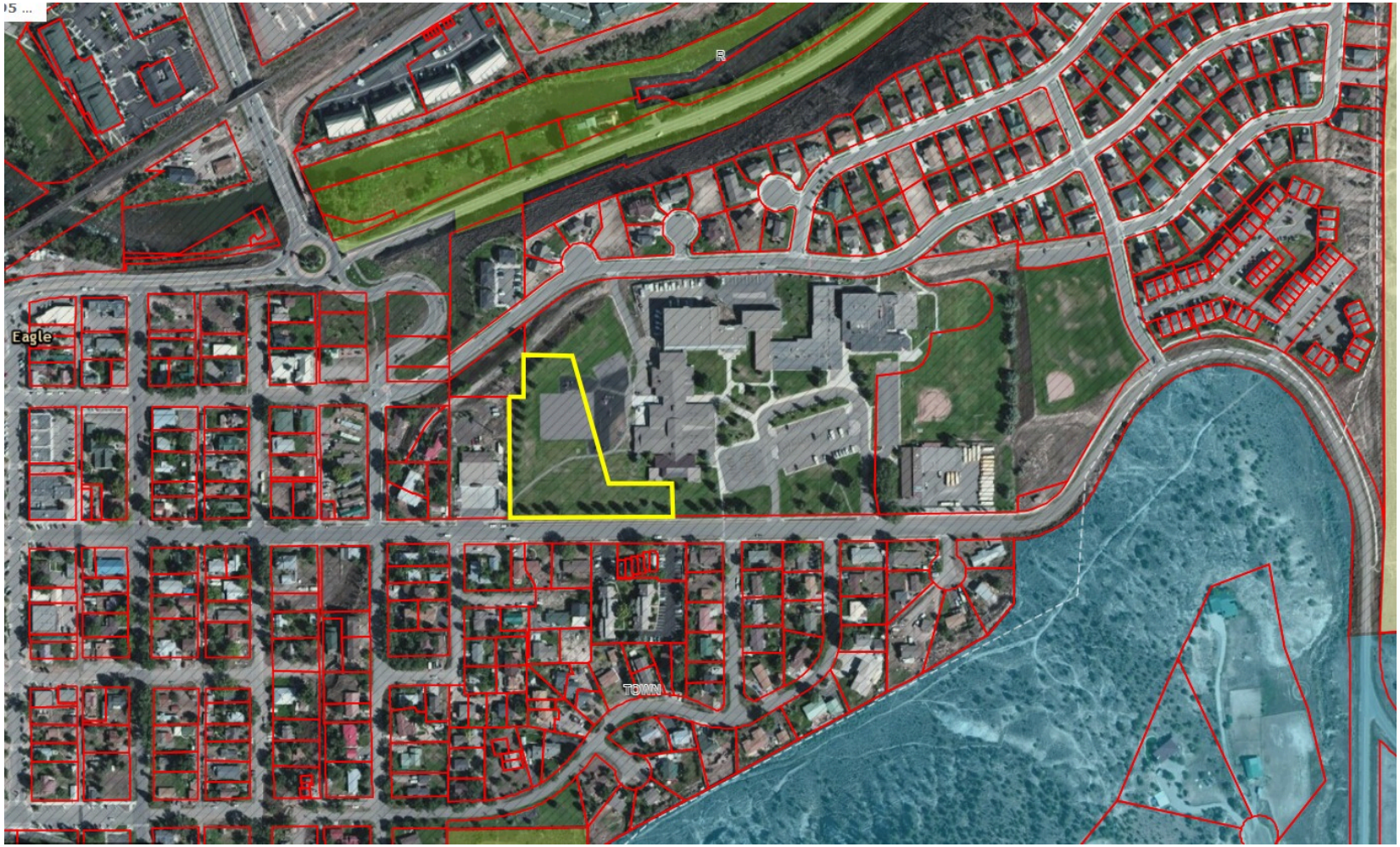
A 2.3± ACRE PORTION OF LAND SITUATED IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF EAGLE, EAGLE COUNTY, COLORADO, ALSO BEING A PORTION OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION, ACCORDING TO THE FINAL PLAT OF EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION RECORDED MARCH 11, 2019 AT RECEPTION NO. 201903217, EAGLE COUNTY, COLORADO, THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION THE FOLLOWING THREE COURSES; NORTH 330.0 FEET; THENCE N89°27'00"E 40.00 FEET; THENCE N00°07'57"E 78.11 FEET; THENCE DEPARTING THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION AND CONTINUING ALONG THE FOLLOWING FOUR COURSES; S89°52'03"E 96.30 FEET; THENCE S23°36'36"E 360.95 FEET; THENCE N89°27'40"E 169.37 FEET; THENCE S00°33'00"E 74.80 FEET TO A POINT ON THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION S89°27'00"W 451.14 FEET TO THE POINT OF BEGINNING; SAID PORTION OF LAND CONTAINING 100,035 SQUARE FEET / 2.297 ACRES MORE OR LESS

COLORADO LICENSED
O. ERON WATTS
38403
12-2-21
PROFESSIONAL LAND SURVEYOR

2.3 ACRE HOUSING SITE EXHIBIT *A PORTION OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION, LOCATED IN THE SW 1/4 OF SECTION 33 TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH P.M. TOWN OF EAGLE, EAGLE COUNTY, COLORADO*	SHEET: 1 OF 1 DATE: 12/02/2021 DWG NO: 21060–01 CLIENT: BRAUN ASSOC.	MERIDIAN LAND SURVEYING, L.L.C. P.O. Box 2225 Gypsum, CO 81637 (970) 524–0963

Aerial



Site Photos

December 9, 2021

To Whom It May Concern:

Vail Valley Partnership is the regional chamber of commerce, with over 900 members throughout Eagle County who collectively represent over 80% of the local workforce. We are dedicated to the economic vitality of the valley, and as such our board of governors – which includes residents & business operators throughout Eagle County – has identified workforce housing as our number one priority.

Our completely housing position can be found at https://files.vailvalleypartnership.com/sites/2/2019/09/Housing-Position-White-Paper-September-2019.pdf

We understand and appreciate that the Town of Eagle supports housing efforts. Part of this support needs to manifest by helping projects such as the Habitat for Humanity Vail Valley (HFHVV) & Eagle County Schools project.

HFHVV and Eagle County Schools have common values that align with Eagle's value -- chief among them COMMUNITY. This project creates opportunities for our educators to purchase an affordable home in the community they teach benefits the community, the school district, and Habitat for Humanity.

The subdivision process requires a detailed development plan which would require HFHVV to spend 10's of thousands of dollars IN ADVANCE of knowing if the zoning was approved. In that scenario HFHVV would be out real money without assurance that the zoning would be approved. This is not a pragmatic and thoughtful approach to housing and is unrealistic and not practical.

We encourage the Town Council to support the Planning & Zoning recommendation to approve rezoning of a 2.2-acre parcel from Public Area to Residential Medium and a Sketch Plan Subdivision for a residential development at the west end of the 3rd Street Campus. We hope you do not let legal interpretations prevent a meaningful housing initiative to move forward.

Sincerely,

Chris Romer
President & CEO

97 Main Street, Suite E-201, Edwards, CO 81632
VailValleyPartnership.com
Recognized as Chamber of the Year in 2016 and 2020 by the Association of Chamber of Commerce Executives

From:	Jenny Rakow
To:	Planning Department
Subject:	Fwd: Support letter for Tuesday / Habitat & Eagle County Schools
Date:	Friday, December 10, 2021 3:44:49 PM
Attachments:	image001.png image002.png Habitat Vail Valley Eagle support letter.pdf

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Get Outlook for iOS

From: Chris Romer <cromer@vailvalleypartnership.com>
Sent: Friday, December 10, 2021 3:39:00 PM
To: ALL COUNCIL <allcouncil@townofeagle.org>
Subject: Support letter for Tuesday / Habitat & Eagle County Schools

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see attached.

Thank you for your service to the community.
-CR

--
*Introducing **VVP Connect**! Connect with others with this new online networking platform with community working groups, resource libraries, discussion threads and member profiles.*
--

Chris Romer, ACE, IOM
President & CEO

Vail Valley Partnership
[D] 970.477.4016 | [O] 970.476.1000
97 Main Street, Ste. E-201, Edwards, CO 81632
Support. Unite. Lead.
VailValleyPartnership.com • *VisitVailValley.com* • *VailOnSale.com* • *VailValleyMeansBusiness.com*

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 15
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, REZONING THE PROPERTY LOCATED AT 747 EAST 3RD STREET, EAGLE, COLORADO FROM PUBLIC AREA (PA) TO RESIDENTIAL MEDIUM DENSITY (RM)

WHEREAS, Eagle County Schools is the owner of certain real property located at 747 East 3rd Street, Eagle, Colorado and more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Property");

WHEREAS, on September 3, 2021, Tom Braun, on behalf of Eagle County Schools (the "Applicant"), submitted an application to rezone the Property from Public Area (PA) to Residential Medium Density (RM);

WHEREAS, on November 2, 2021, the Planning and Zoning Commission held a properly-noticed public hearing on the Application and recommended that the Town Council approve the Application with conditions;

WHEREAS, on December 14, 2021, the Town Council held a properly-noticed public hearing on the Application; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Planning and Zoning Commission, hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Findings. The Town Council finds that the Application satisfies all applicable criteria in the Eagle Municipal Code.

Section 2. Decision. Based on the foregoing findings, the Town Council hereby rezones the Property from Public Area (PA) to Residential Medium Density (RM). The Town's official zoning map shall be updated accordingly.

Section 3. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 4. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

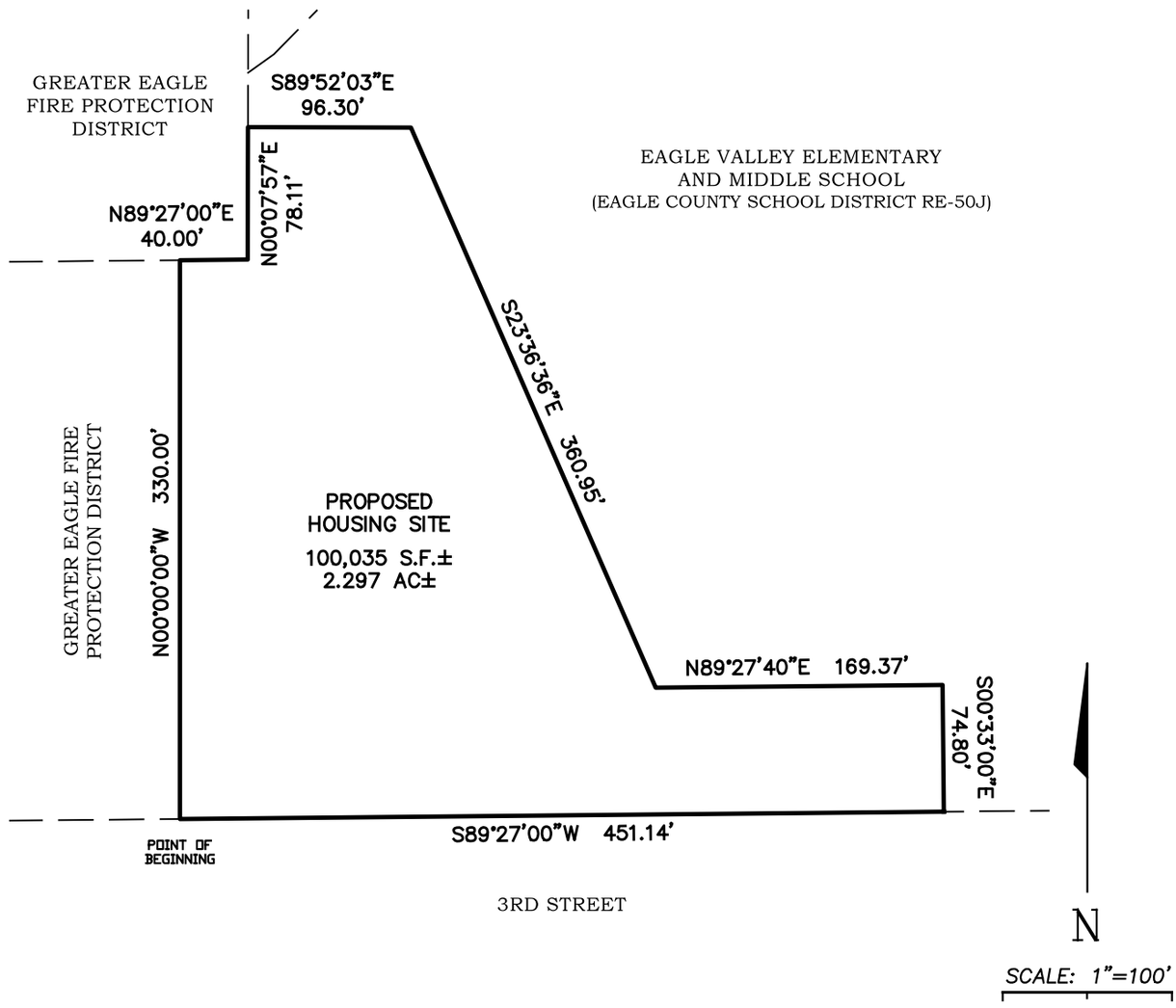
ATTEST:

_____

Jenny Rakow, Town Clerk

2.3 ACRE PROPOSED HOUSING SITE EXHIBIT

A PORTION OF EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION



2.3± ACRE DESCRIPTION

A 2.3± ACRE PORTION OF LAND SITUATED IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF EAGLE, EAGLE COUNTY, COLORADO, ALSO BEING A PORTION OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION, ACCORDING TO THE FINAL PLAT OF EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION RECORDED MARCH 11, 2019 AT RECEPTION NO. 201903217, EAGLE COUNTY, COLORADO, THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION THE FOLLOWING THREE COURSES; NORTH 330.0 FEET; THENCE N89°27'00"E 40.00 FEET; THENCE N00°07'57"E 78.11 FEET; THENCE DEPARTING THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION AND CONTINUING ALONG THE FOLLOWING FOUR COURSES; S89°52'03"E 96.30 FEET; THENCE S23°36'36"E 360.95 FEET; THENCE N89°27'40"E 169.37 FEET; THENCE S00°33'00"E 74.80 FEET TO A POINT ON THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION S89°27'00"W 451.14 FEET TO THE POINT OF BEGINNING; SAID PORTION OF LAND CONTAINING 100,035 SQUARE FEET / 2.297 ACRES MORE OR LESS

2.3 ACRE HOUSING SITE EXHIBIT *A PORTION OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION, LOCATED IN THE SW 1/4 OF SECTION 33 TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH P.M. TOWN OF EAGLE, EAGLE COUNTY, COLORADO*	SHEET: 1 OF 1 DATE: 12/02/2021 DWG NO: 21060–01 CLIENT: BRAUN ASSOC.	MERIDIAN LAND SURVEYING, L.L.C. P.O. Box 2225 Gypsum, CO 81637 (970) 524–0963

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 15
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, DENYING THE APPLICATION TO REZONE THE PROPERTY LOCATED AT 747 EAST 3RD STREET, EAGLE, COLORADO FROM PUBLIC AREA (PA) TO RESIDENTIAL MEDIUM DENSITY (RM)

WHEREAS, Eagle County Schools is the owner of certain real property located at 747 East 3rd Street, Eagle, Colorado and more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Property");

WHEREAS, on September 3, 2021, Tom Braun, on behalf of Eagle County Schools (the "Applicant"), submitted an application to rezone the Property from Public Area to Residential Medium Density;

WHEREAS, on November 2, 2021, the Planning and Zoning Commission held a properly-noticed public hearing on the Application and recommended that the Town Council approve the Application with conditions;

WHEREAS, on December 14, 2021, the Town Council held a properly-noticed public hearing on the Application; and

WHEREAS, the Town Council, upon reviewing the recommendation of the Planning and Zoning Commission, hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Findings. The Town Council finds that the Application does not comply with Section 4.04.030 of the Eagle Municipal Code, which requires zone district boundaries follow municipal corporation limits, section lines, lot lines, centerlines of stream beds, and right-of-way centerlines or extensions thereof. As such, approval of the Application is not in the best interest of the public health, safety and welfare.

Section 2. Decision. Based on the foregoing findings, the Town Council hereby denies the Application.

Section 3. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 4. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

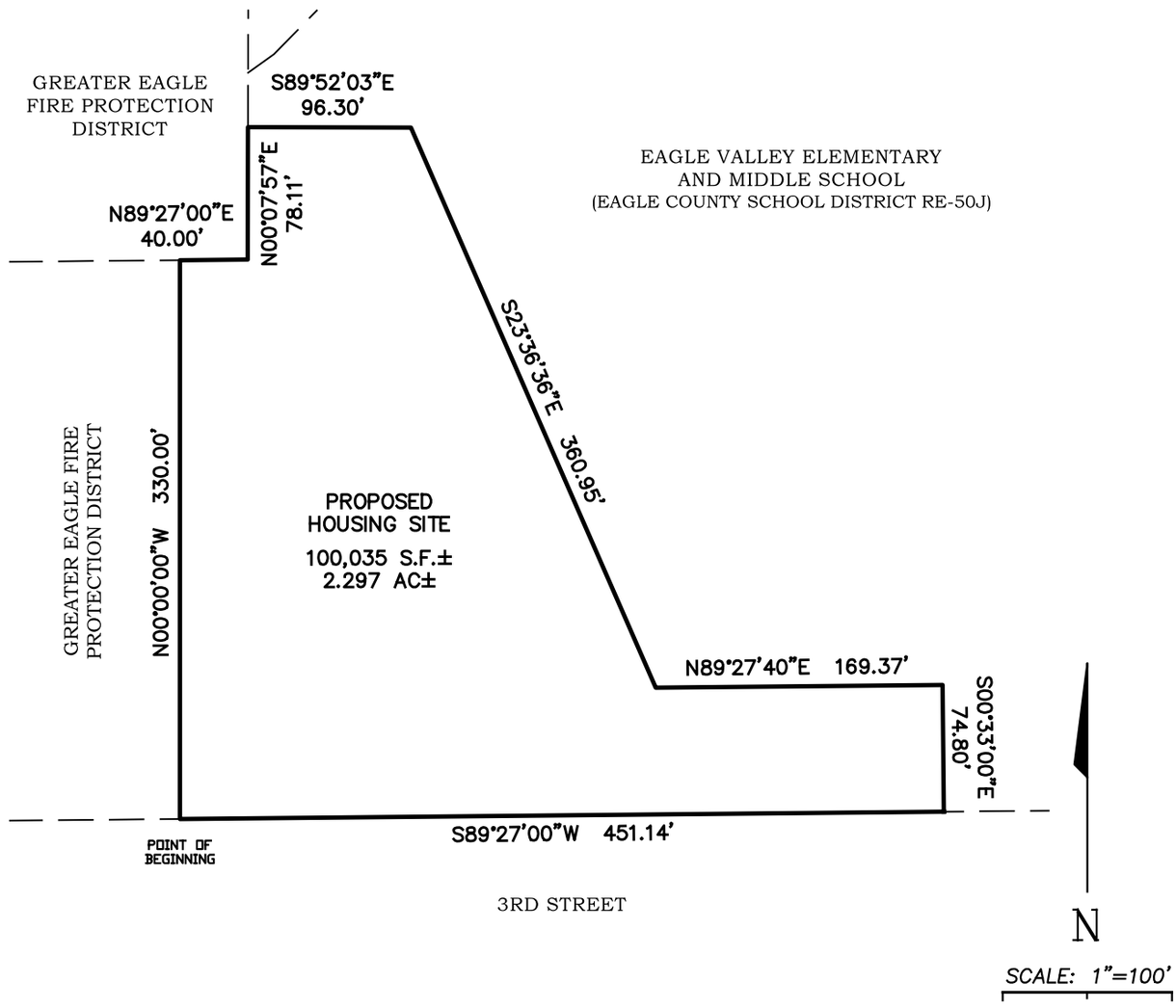
ATTEST:

_____

Jenny Rakow, Town Clerk

2.3 ACRE PROPOSED HOUSING SITE EXHIBIT

A PORTION OF EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION



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BEGINNING AT THE SOUTHWEST CORNER OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION THE FOLLOWING THREE COURSES; NORTH 330.0 FEET; THENCE N89°27'00"E 40.00 FEET; THENCE N00°07'57"E 78.11 FEET; THENCE DEPARTING THE WESTERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION AND CONTINUING ALONG THE FOLLOWING FOUR COURSES; S89°52'03"E 96.30 FEET; THENCE S23°36'36"E 360.95 FEET; THENCE N89°27'40"E 169.37 FEET; THENCE S00°33'00"E 74.80 FEET TO A POINT ON THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION; THENCE ALONG THE SOUTHERLY PROPERTY LINE OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION S89°27'00"W 451.14 FEET TO THE POINT OF BEGINNING; SAID PORTION OF LAND CONTAINING 100,035 SQUARE FEET / 2.297 ACRES MORE OR LESS

COLORADO LICENSED
O. ERON WATTS
38403
12-2-21
PROFESSIONAL LAND SURVEYOR

2.3 ACRE HOUSING SITE EXHIBIT *A PORTION OF THE EAGLE VALLEY ELEMENTARY AND MIDDLE SCHOOL SUBDIVISION, LOCATED IN THE SW 1/4 OF SECTION 33 TOWNSHIP 4 SOUTH, RANGE 84 WEST OF THE 6TH P.M. TOWN OF EAGLE, EAGLE COUNTY, COLORADO*	SHEET: 1 OF 1 DATE: 12/02/2021 DWG NO: 21060–01 CLIENT: BRAUN ASSOC.	MERIDIAN LAND SURVEYING, L.L.C. P.O. Box 2225 Gypsum, CO 81637 (970) 524–0963

To: Mayor and Town Council

From: Chad Phillips, A.I.C.P., Community Development Director

Date: December 14, 2021

Agenda Item: Ordinance No. 17, Series 2021 "An Ordinance of the Town Council of the Town of Eagle, Colorado, Amending Section 4.04.100.N of the Eagle Municipal Code Establishing Criteria for Accessory Dwelling Units."

REQUEST: The approval of file number LURA21-06 amends the existing standards for *Accessory apartments in owner-occupied single-family dwellings* by replacing them with new parameters for the broader category *Accessory Dwelling Units* (ADU's) under Section 4.04.100.N of the Town of Eagle Municipal Code. The request is for approval of the ordinance adopting the new language.

BACKGROUND: Over the years, enforcement and interpretation of the Development Code section which outlines the parameters for developing accessory dwelling units (ADU's) has been problematic because of the incomplete and unclear wording. With the language included in the attached ordinance (as recommended by the Planning and Zoning (P&Z) Commission), staff anticipates efficiency and consistency in the application of this section. Additionally, staff believes the ADU standards better reflect the needs of the community.

The intent of these amendments is to provide some flexibility and clarity. With the ongoing Development Code update process, these changes are proposed as quick fixes to reflect current citizen concerns and goals. Any lingering issues associated with ADU's can be addressed though the update process being carried out by the Town and Clarion Associates.

ANALYSIS: As the community's need for all types of housing increases, so does the need for modifying the Development Code to meet such demand. With feedback received by the P&Z Commission and Town Council, staff has created the following language to replace the existing Section 4.04.100.N of the Municipal Code:

N. Accessory Dwelling Unit (ADU). ADU's are subject to the following standards:

1. *One (1) ADU is allowed on all lots containing a single-family dwelling.*
2. *An ADU may be located in a single-family dwelling, attached to a single-family dwelling, detached from a single-family dwelling, or in an accessory building.*
3. *An ADU shall be a complete, separate Dwelling Unit.*
4. *The ADU shall include its own independent access.*
5. *The owners of the property in which the ADU is located shall occupy at least one of the dwelling units on the premises as a full-time residence except for bona fide temporary absences.*
6. *The ADU shall not exceed 850 square feet using the following means of measurement: measure the area within the inside face of the perimeter walls of the ADU, including habitable space in the basement. The following shall be excluded from the calculation: stairs, typical mechanical rooms, garages, and decks and porches that are not enclosed.*

This proposed language reflects amendments recommended by the Commission which highlight 1) increasing the maximum square footage to 850 square feet and 2) modifying the wording to provide clarity describing items that are excluded from the calculation.

COMMUNITY INPUT: Community input was considered when compiling the new draft language. Community input is attached to the recent staff reports and included in the meeting minutes. One new comment has been received since the November 9th Town Council review of the ADU standards. The comment is included in the packet.

BUDGET / STAFF IMPACT: There are no foreseeable impacts to the budget. It is anticipated that, with the adoption of the suggested revisions, staff will see a decrease in time spent enforcing/interpreting the ADU requirements.

STRATEGIC PLAN ALIGNMENT / STANDARDS ACHIEVED:

- *The Town creates opportunities for a diversified, attainable housing stock for a variety of rental and purchase options.* With the approval of Code amendments that could increase the number of small rental dwellings available for locals, this objective would be supported.

RECOMMENDED ACTION OR PROPOSED MOTION: I move to approve Ordinance No. 17, Series 2021, "An Ordinance of the Town Council of the Town of Eagle, Colorado, Amending Section 4.04.100.N of the Eagle Municipal Code Establishing Criteria for Accessory Dwelling Units."

ATTACHMENTS:

- **11/2/2021 Planning and Zoning Commission work session staff report (LINK) and minutes (LINK)**
- **11/9/2021 Town Council Discussion staff memo (LINK) and video recording of meeting (LINK)**
- **11/16/2021 Planning and Zoning Commission recommendation hearing staff report (LINK) and minutes (LINK)**
- **Public Comment**
- **Ordinance No. 17, Series 2021**

Accessory Dwelling units – Recommendations from Rick Beveridge 11/16/21

Size – 800 ft at a minimum
Consideration is encouraged for larger than 800' dependent upon lot size i.e., 2 city lots 6250 ft - 3 city lots are 9375 or 3125 per each additional city lot lot….. 3 lots could accommodate more parking.

Don't consider interior or exterior stairs or deck as part of the space 800 ft is ample for 2 beds (Example of a Single parent & child)

Setbacks — Town of Eagle setbacks should be consistent and shouldnt be 7.5 feet from side and 7.5 from rear- (west of McIntire) and 2 ft off the alley and 2.5 ft off the property line in old eagle (east of McIntire to Church St)

For non-PUD subdivisions –setbacks, I'd suggest at a minimum the width of mini ex and skidsteer- 5' which also corresponds to fire code.

Corner Lots - Don't penalize corner lots with old outdated setbacks- 25' set back is ridiculous and can be for newly platted subdivisions or lot where corner lots can be designed to be larger.

Definitely consider ADU's with or without a garage- ground level is desirable for elderly & H/C, and as long as you have parking (including on-street in front of the residence) In certain instances you could have a residence, adu and garage. Example is on former Bronn property corner of 6th & Wall St.

On Vacant lot – **allow owner to build the ADU first** –with setbacks as approved…this provides an affordable entry into the market – don't penalize them by considering the ADU to be the primary residence, make a provision for the ADU to receive agreed upon setbacks and hold them to the primary residence setbacks when and if they build it. Maybe require some sort of water conscience land scaping so no to be an eyesore…on the unbuilt portion of the property. Also consider alley access to be acceptable.

Owner Occupancy requirement – In an effort to provide more long-term rentals, change TOE rules that are in place that are <u>impossible to enforce</u>, that is, in order to rent out your Accessory unit, you must occupy the primary residence. Or vis

versa…… that requirement needs to go away so that more housing opportunities become available…..I personally am more motivated to build on my vacant lots if I can recap some of the investment through 2 rentals.

Don't allow short term rentals for ADU properties. Short term rentals take properties out of the long term rental pool and the coming and going of weekly guests can be a safety issue, a nuisance and may effect property values. TOE should consider incentives for owners to not Short term….just like Summit County. The Town might also consider incentives for those eligible to build a new ADU or convert a basement into an ADU as long as its in the long term rental pool?

Revise requirements for lot area coverage -thinking about H20 savings – consider decks, patios, roof top patios vs. yard space– their plenty of open space in our area we need to maximize housing space, and big grassy yards should be a thing of the past.

Attached or detached ADU's – who cares? As it stands, an ADU can be in the basement of a home or above the garage or at ground level……. Also, It shouldn't matter if someone wants to connect the home and the ADU or garage with a covered breeze way……

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 17
(Series of 2021)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO, AMENDING SECTION 4.04.100.N OF THE EAGLE MUNICIPAL CODE, ESTABLISHING CRITERIA FOR ACCESSORY DWELLING UNITS

WHEREAS, as a result of recent public comment, the Town initiated a process to consider modifying Section 4.04.100.N of the Eagle Municipal Code to provide clarity and address community concerns;

WHEREAS, on November 2, 2021 the Planning and Zoning Commission held a public meeting to obtain citizen comments and discuss changes to Section 4.04.100.N of the Eagle Municipal Code;

WHEREAS, on November 9, 2021, the Town Council held a public meeting to obtain and discuss changes to Section 4.04.100.N of the Eagle Municipal Code; and

WHEREAS, on November 16, 2021 the Planning and Zoning Commission recommended approval of certain amendments to Section 4.04.100.N of the Eagle Municipal Code.

NOW BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. Section 4.04.100.N of the Eagle Municipal Code is hereby repealed in its entirety and reenacted as follows:

Section 4.04.100. – Supplementary Regulations and Standards

* * *

N. Accessory Dwelling Units (ADUs): ADUs are permitted in any residential district, subject to the following standards:

1. *One (1) ADU is allowed on each lot containing a single-family dwelling.*
2. *An ADU may be located in a single-family dwelling, attached to a single-family dwelling, detached from a single-family dwelling, or in an accessory building.*
3. *Each ADU shall be a complete, separate dwelling unit, with its own ingress, egress and access.*

4. *The owners of the property in which the ADU is located shall occupy at least one of the dwelling units on the premises as a full-time residence except for bona fide temporary absences.*

5. *An ADU shall not exceed 850 square feet, using the following means of measurement: measure the area within the inside face of the perimeter walls of the ADU, including habitable space in the basement. The following shall be excluded from the calculation: stairs, typical mechanical rooms, garages, and decks and porches that are not enclosed.*

Section 2**.** Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 3. Safety. This Ordinance is deemed necessary for the protection of the public health, safety and welfare.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED ON DECEMBER 14, 2021.

TOWN OF EAGLE, COLORADO

_____

Scott Turnipseed, Mayor

ATTEST:

_____

Jenny Rakow, Town Clerk

To: Mayor and Town Council

From: Chad Phillips, Director, Community Development Department
Jessica Lake, Planner I, Community Development Department

Date: December 14, 2021

Agenda Item: File #PUDA21-01 the Eagle Ranch Sixth Amended PUD Guide and amended PUD Zoning Plan

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REQUEST:

The Eagle Ranch Homeowner's Association (HOA) is requesting a Major PUD Amendment to modify and update the Eagle Ranch PUD Guide and PUD Zoning Plan. The 6th PUD Guide and PUD Zoning Plan will replace the 5th PUD Guide and PUD Zoning Plan. After Council's review of the file and public comment, staff is requesting to table this application until January 11, 2022, in order for the Town Manager to begin negotiations regarding the timing of water rights dedication for the additional 100 dwelling units, as per Section 12.26.030 of the Municipal Code.

BACKGROUND:
The application includes a comprehensive update to Eagle Ranch's PUD Guide in order to reflect the many changes over the past 20 years from the original inception of the planned unit development. The Planning and Zoning Commission held a public hearing for this application on November 16, 2021 and voted to recommend approval with the following changes:

1. Redlined PUD Guide Page 4, #3 PUD ZONE DISTRICTS – See PUD Zone District Map (Exhibit A) – replace "Town of Eagle Town Manager (or assigns) with "Town of Eagle Community Development Direct (or assigns)".
2. Redlined PUD Guide Page 2, delete #4. The accessory apartment shall not be leased for periods of less than 28 days.
3. Provide a definition and general parameters for Special Events in Open Space Districts. Definition shall include: "Special events that travel through open space but do not include staging."

The redlined and clean PUD Guide attached to this report include the following changes:

1. Definition of Accessory Apartment - #3 was revised to reference the floor area definition included in the PUD Guide. #4 now states "The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations and guidelines regulating accessory apartments."
2. The definition of floor area has been revised to exclude interior stairways from the measurement. The proposed definition is "The floor area within the inside perimeter of

the exterior walls of the building under construction, without deductions for corridors, ramps, closets, the thickness of interior walls, columns, or other features. Floor areas shall not include shafts with no openings, interior courts, stairs, mechanical rooms, garages, and decks and porches that are not enclosed."

3. Reference to Town Manager was replaced with Community Development Director.
4. Residential lot consolidation was revised as follows: "Lots may be consolidated from two or more lots, into a single lot through the Lot Line Adjustment or similar process, as may be amended from time to time, with the Town of Eagle. The consolidation of lots may be restored to the previous subdivision with the original lot sizes through the same process used to create the consolidation. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating the consolidation of lots."
5. Special Events has been removed as a use by right from the Open Space District.
6. The sentence, "single-family residential structures shall not exceed 24 feet at the plate line of the primary roof form" has been removed.

Staff does not have any concerns regarding the changes made to the PUD Guide since the November 16th Planning & Zoning Commission hearing. The issue of water rights dedication is one for Council to consider and an analysis is provided below.

ANALYSIS:

The full analysis of this application prepared for the Planning & Zoning Commission hearing is available via the link. (LINK).

As water rights dedications are under Chapter 12 of the Municipal Code, the Commission did not weigh in on this item, and it was not part of their recommendation to Council.

Water Rights Dedication:

Water Rights have been dedicated for the current number of residential dwelling units approved in Eagle Ranch, which is 1,295 units. This application requests to increase the total number of allowed dwelling units by 100. Section 12.26.010.A. of the Municipal Code requires that the *dedication of water rights* [occur] *prior to the extension of treated or raw water service to new customers*. Section 12.26.030. requires a dedication and transfer of direct flow and/or storage water rights to the Town prior to the subdivision or replatting of any land now located in the Town, if such subdivision or replatting requires a change of zone district. Section 12.26.050. lays out the following procedure:

A. In accordance with the basic requirements set forth in Section 12.26.030, *the Town Manager shall determine, after consultation with a person or persons skilled in the knowledge of water rights, whether the water rights proposed for dedication pursuant to the provisions of this chapter will be of sufficient legal priority under the laws of the State to ensure the Town's ability to meet the service demands of the new user. This determination will be aided by a historic use affidavit or engineering report provided by the new user*.

B. *The Town shall have the right, in its sole discretion, to accept or reject any water rights proposed for dedication pursuant to the provisions of this chapter which the Board has determined do not have sufficient legal priority. <u>If the Board determines that the water rights proposed fail to satisfy the basic dedication requirement, the following alternatives, or combination thereof, may be used to otherwise satisfy the basic dedication requirement</u>*:
   1. *The person required to comply with the basic dedication requirement may pay to the Town a cash amount equal to the fair market value of the water rights necessary to satisfy the basic dedication requirement*.
   2. *<u>The Town Manager may, in his discretion, negotiate with the new user to establish other terms or conditions which shall constitute compliance with the basic dedication requirements of this chapter</u>*.
C. *The new user shall dedicate the water rights determined by the Town by filing with the Town Board an offer thereof. It is the intent of this chapter that no water service shall be extended to a new user until the agreed to water rights have been dedicated to the Town; however, if there are matters pending resolution in the water court concerning the water rights to be dedicated, or if there is other delay beyond the control of the new user, the Town Manager shall have the discretion to approve the extension of such water service prior to the dedication of water rights to the Town*.
D. *Subject to negotiations with the Board, all costs and expenses attendant to the conveyance and transfer of water rights dedicated to the Town shall be borne by the new user. The Town Manager may, with approval by the Board, determine for small uses to negotiate a non-time, up-front fee to be paid by the developer and used by the Town for the costs of conveyance and transfer. Otherwise, the Town Manager shall establish a deposit requirement to be held by the Town and maintained by the new user to pay for such costs*.
E. *Any decision of the Town Manager made hereunder shall be appealable at the next regularly scheduled meeting of the Board of Trustees, whose determination shall be final*.

PUD amendments are a rezoning, and zoning changes require a dedication of water rights. Based on the procedure laid out, Town Council has the ability to direct the Town Manager to negotiate terms and conditions for compliance. The applicant is requesting that the timing of the payment for water rights be delayed to time of building permit application rather than with the approval of this PUD Amendment application.

Town Council Action:

- The Council could determine that the timing of water rights payments proposed fails to satisfy the basic dedications requirements and direct the Town Manager to negotiate with the applicant.

COMMUNITY INPUT:

Staff has received (1) additional letter of public comment since the Planning & Zoning Commission hearing, this letter is attached. Letters received prior to the November 16th public hearing are available via the link below. (LINK)

BUDGET / STAFF IMPACT:

No impact to the budget.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:

Diversify the Attainable Housing Stock – this amendment to the Eagle Ranch PUD will allow for the creation of up to 100 additional dwelling units in the Commercial Core area of Eagle Ranch. Buildings in this area are mixed-use and development will include both commercial and residential. Residential may be either for sale or for rent, depending on the development, but will contribute to a greater diversified housing stock in Eagle.

RECOMMENDED ACTION OR PROPOSED MOTION:

CONTINUE File #PUDA21-01 the Eagle Ranch Sixth Amended PUD Guide and amended PUD Zoning Plan, until the January 11, 2022 Town Council meeting, in order for the Town Manager to negotiate fee in lieu water rights dedication with the applicant.

ATTACHMENTS:

- Project Narrative (LINK)
- P&Z Commission Minutes from November 16, 2021
- Letter from Mauriello Planning Group detailing changes to the PUD Guide dated November 18, 2021
- Letter from Mauriello Planning Group requesting deferred payment of water rights dated November 29, 2021
- Redlined PUD Guide dated December 3, 2021
- Clean PUD Guide dated December 3, 2021
- Letter of Public Comment dated December 8, 2021
- PUD Zoning Plan (Map) (LINK)
- Commercial Core Parking Analysis dated April 5, 2021 (LINK)
- Commercial Core Parking Map (LINK)
- Traffic Memorandum dated September 2, 2021 (LINK)
- Public Comment Letters (LINK)
- P&Z Commission Staff Report dated November 16, 2021 (LINK)

MEETING MINUTES
Planning & Zoning Commission
Tuesday, November 16, 2021, 6:00 PM
Public Meeting Room / Eagle Town Hall
200 Broadway, Eagle, CO 81631

This agenda and the meetings can be viewed at www.Townofeagle.org.

PUBLIC WIFI - TOEE – ((TOEEWireless))

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

This was an in-person meeting with access for the public to attend virtually via Zoom.

6:00 PM – REGULAR MEETING CALLED TO ORDER

Vice Chairman Gregg called the meeting to order at 5:58 PM.

COMMISSIONERS PRESENT

Kyle Hoiland, Bill Nutkins, Jesse Gregg,
Robert Townsend, Keegan Winkeller,
Lani Webb (via Zoom)

COMMISSIONERS ABSENT

Matthew Hood, Charlie Perkins

STAFF

Chad Phillips – Community Development Director
Dennis Wike – Town Engineer
Peyton Heitzman – Planner I
Jessica Lake – Planner I (via Zoom)
Nikki Davis - Administrative Tech II

APPROVAL OF MINUTES *Approval of minutes from the following meeting(s) of the Planning & Zoning Commission.*

1. Minutes dated October 19, 2021

MOTION: COMMISSIONER BILL NUTKINS MOTIONED TO APPROVE THE MINUTES. MOTION WAS SECONDED BY COMMISSIONER KYLE HOILAND AND PASSED WITH A VOTE OF 6 IN FAVOR (HOILAND, NUTKINS, GREGG, TOWNSEND, WINKELLER, WEBB) AND 0 OPPOSED.

2. Minutes dated November 2, 2021

MOTION: COMMISSIONER KYLE HOILAND MOTIONED TO APPROVE THE MINUTES. MOTION WAS SECONDED BY COMMISSIONER KEEGAN WINKELLER AND PASSED WITH A VOTE OF 5 IN FAVOR (HOILAND, NUTKINS, TOWNSEND, WINKELLER, WEBB) AND 0 OPPOSED. COMMISSIONER JESSE GREGG ABSTAINED.

PUBLIC HEARING

2. Project: Eagle Ranch 6th PUD Amendment
File #: PUDA21-01
Applicant: Eagle Ranch HOA
Location: Eagle Ranch Planned Unit Development
Staff Contact: Chad Phillips, Community Development Director/Town Planner, Jessica Lake, Planner I
Request: Request for a Major PUD Amendment to amend and update the Eagle Ranch PUD Guide and PUD Zoning Plan.

Applicant Presentation

Dominic Mauriello of Mauriello Planning Group presented on behalf of the Eagle Ranch HOA. Over the past year, Mr. Mauriello has been working with the HOA and Executive Board, who have shown unanimous support for the proposed amendments. The Eagle Ranch PUD Guide is over 20 years old and has undergone five amendments since the original inception of the planned unit development (PUD). Today, many revisions are needed to transform the PUD Guide from a pre-development document to a post-development guide that is user-friendly and better reflects the current and future build-out of Eagle Ranch. The amendments address a variety of topics however, the most significant changes are focused on establishing an Eagle Ranch Commercial Core District and increasing residential density throughout the PUD. Another primary change to the guide included updating the zoning map for practicality and accuracy. Mr. Mauriello noted that public outreach and resident feedback has helped inform the amendments.

Currently, the Eagle Ranch PUD allows for 1,295 dwelling units. In order to establish the commercial core, the HOA is requesting to increase this cap and add 100 more dwelling units. These units would be dispersed within the Neighborhood Center Commercial District along Capitol Street and Sylvan Lake Road. The increased density would allow for mixed use projects with units on the second or third floor.

Mr. Mauriello covered other amendment topics including revisions to the PUD zone districts, parking requirements, adjusting the ratio of allowable commercial square footage in the Commercial Core District, reorganizing the list of allowable uses, and the general effort toward improving definitions and standards for clarity and enforcement.

Mr. Mauriello believes the proposed changes comply with the amendment process criteria and that the new guide will help modernize Eagle Ranch. Mr. Mauriello requested for a positive recommendation to the Town Council.

Staff Presentation

Ms. Lake provided staff's presentation which included a brief history of when Eagle Ranch was established. As previously stated by Mr. Mauriello, Eagle Ranch has already completed five PUD amendments with the most recent amendment approved in 2017. These amendments created a mixed use category in the Neighborhood Center zone district; a use the sixth amendment would bolster. To conclude, Ms. Lake reviewed Section 4.11.050 which outlines the requirements to approve amendments to a PUD. Staff did recommend approval along with three conditions. The proposed conditions include:

1) Replace "Town of Eagle Town Manager (or assigns) with "Town of Eagle Community Development Director (or assigns);

2) Remove "The accessory apartment shall not be leased for a period of less than 28 days"; and

3) Provide a definition and general parameters for Special Events in Open Space Districts or remove "Special Events" as a use by right.

Q & A

Commissioner Nutkins asked if the density requirements have been removed from the PUD guide and Mr. Mauriello replied the standards have been moved and consolidated into one section.

Commissioner Webb asked for clarification on prohibiting short-term rentals and Ms. Lake confirmed this was a new standard established by Eagle Ranch.

Commissioner Hoiland asked if the proposed square footage for accessory apartments (850 sq.ft) needs to align with the new measurement the Town is considering (800 sq.ft). Since this is for a PUD, Mr. Phillips confirmed the measurement can differ from the Town's.

Commissioner Winkeller asked why staff recommended removing the 28-day lease period. Ms. Lake replied that the standard should be within the covenance or design guidelines so that Eagle Ranch HOA could effectively enforce it.

Commissioner Nutkins asked if the 16,500 sq.ft. building envelope was considered for removal or amendment and Mr. Mauriello replied there was no change.

Commissioner Gregg asked why the metered parking requirements were at zero. Mr. Mauriello replied that this is how it was previously structured in the PUD and presently, the basis to warrant change is minimal.

Commissioner Winkeller asked if bed & breakfasts as a permitted use are removed completely or just from the residential zone districts. Mr. Mauriello confirmed they are still permitted in the commercial district.

Commissioner Nutkins asked for clarification on a public comment from Tambi Katieb. Ms. Lake replied this was a comment to ensure public notice standards were met throughout the hearing process. Also, it was confirmed that legally the HOA could submit this application on behalf of all homeowners.

Public Comment

Public Commented opened at 7:48 PM.

Kevin Sharkey, 267 Mayer Street – Mr. Sharkey serves on the Eagle Ranch Executive Board and is in support of the application. Mr. Sharkey encouraged the Commission to approve.

John Martin, (address not provided) – Mr. Martin is a member of the Eagle Ranch Design Review Board (DRB). Mr. Martin is in favor of increasing the size of accessory apartments to 850 sq.ft. and wants to ensure that exterior stairs going up to the unit is not included in the square footage calculation.

Brad Hagedorn, 1200 Capitol Street – Mr. Hagedorn supports adding 100 units to the commercial center. The commercial center has reached its maximum residential allotment and we are adding density where it makes sense. These proposed units are the type of efficient apartments that will support a local workforce.

Steve Lindstrom, 1140 Capitol Street – Mr. Lindstrom is the owner of Capitol Theater, one of the first buildings established on Capitol Street. Mr. Lindstrom commented that these districts need to evolve. The commercial retail office world has changed and now the demand is for housing. Lastly, the proposed parking is correct.

Rachel M. (address not provided) – Rachel was concerned about the removal of lease limits. After hearing staff's explanation on enforcement, she agreed that it should be regulated by the HOA.

Jay Tucker, 512 Hernage Creek Road – Mr. Tucker asked to clarify how giving 100 housing units to a developer does not confer a special benefit. Several Commissioners replied reaffirming that the 100 units are not guaranteed to a specific developer. Rather, they are contributing to the Eagle Ranch development as a whole. No specific developer has been selected and this approval will open doors for continued development. Mr. Phillips included that the Comprehensive Plan calls for expansion of housing types and housing opportunities therefore the whole community will benefit. Commissioner Gregg clarified that the 100 units would be spread out within the Commercial Core Zone District.

Public comment closed at 8:04 PM.

Deliberation

Commissioner Townsend requested that the Special Events section include a definition. Ms. Lake proposed the following definition: "Special events that travel through the open space but do not include staging."

Commissioner Webb expressed that if the Eagle Ranch HOA wants to prohibit short-term rentals in their PUD, the HOA should be responsible for enforcing this, not the Town.

The application received unanimous support from the Commission.

MOTION: COMMISSIONER BILL NUTKINS MOTIONED TO APPROVED FILE # PUDA21-01 WITH THE FOLLOWING CONDITIONS OF APPROVAL:

1) **REDLINED PUD GUIDE PAGE 4, #3 PUD ZONE DISTRICTS – SEE PUD ZONE DISTRICT MAP (EXHIBIT A) – REPLACE "TOWN OF EAGLE TOWN MANAGER (OR ASSIGNS) WITH "TOWN OF EAGLE COMMUNITY DEVELOPMENT DIRECTOR (OR ASSIGNS)".**
2) **REDLINED PUD GUIDE PAGE 2, DELETE #4. THE ACCESSORY APARTMENT SHALL NOT BE LEASED FOR PERIODS OF LESS THAN 28 DAYS.**
3) **PROVIDE A DEFINITION AND GENERAL PARAMETERS FOR SPECIAL EVENTS IN OPEN SPACE DISTRICTS. THE DEFITION READS AS: "SPECIAL EVENTS THAT TRAVEL THROUGH THE OPEN SPACE BUT DO NOT INCLUDE STAGING."**

MOTION WAS SECONDED BY COMMISSIONER KYLE HOILAND AND PASSED WITH A VOTE OF 6 IN FAVOR (HOILAND, NUTKINS, GREGG, TOWNSEND, WINKELLER, WEBB) AND 0 OPPOSED.

Commissioner Gregg closed file PUDA21-01.

PUBLIC HEARING

3. Project: Land Use and Development Code Amendment - Accessory Dwelling Units
File #: LURA21-06
Applicant: Town of Eagle
Location: Town of Eagle
Staff Contact: Chad Phillips, Community Development Director/Town Planner
Request: Consideration of recommending adoption of Section 4.04.100.N concerning Accessory Dwelling Units (ADU's).

Mauriello Planning Group

November 18, 2021

Jessica Lake
Planner 1
Town of Eagle
200 Broadway
Eagle, Colorado 81631

Re: Eagle Ranch PUD Amendment

Dear Jessica:

Included with this letter is a revised PUD Guide reflecting changes based on comments/recommendations from the public and the Planning and Zoning Commission on November 16, 2021.

Below are a list of changes that we made and the reasons for the changes.

Page 1. Definition of Accessory Apartment

Two modifications were made to requirements for an accessory apartment. Requirement 3 was revised to reference the definition of floor area included in the PUD Guide. Requirement 4 was changed from a limitation on the length of an allowed lease period, based on the recommendation of the staff and the P&Z, to the following language: 4. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating accessory apartments.

Reasoning: The change to reference the definition of floor area is due to another change being proposed that provides a more clear definition of floor area that reflects exclusions to the floor area calculation that the P&Z is recommending for the Town Code definition of floor area for accessory dwelling units. Provision 4 was recommended to be removed by the P&Z and the proposed language allows the POA to adopted its own additional restrictions related to accessory apartments.

Page 3. Definition of Floor Area

The definition of floor area is being changed to the following: The floor area within the inside perimeter of the exterior walls of the building under consideration, without deduction for corridors, ramps, closets, the thickness of interior walls, columns, or other features. Floor area shall not include shafts with no openings, interior courts, stairs, mechanical rooms, garages, and decks and porches that are not enclosed.

Reasoning: There was public testimony regarding the definition of floor area that suggested that the definition be changed to allow adequate floor area for accessory apartments based on historical

precedent within Eagle Ranch. The P&Z agreed with this advice when recommending approval of the proposed ADU requirements by allowing for the same exclusions. The applicant agrees with the public testimony and the actions of the P&Z and is therefore proposing a new definition that is easy to understand and implement for Eagle Ranch and the Town.

Page 4. Reference to Community Development Director

The reference to the Town Manager in Section 3 was replaced with Community Development Director.

Reasoning: The P&Z recommended this change.

Page 16. Residential Lot Consolidation

The provisions related to residential lot consolidation were revised to: Lots may be consolidated from two or more lots, into a single lot through the Lot Line Adjustment or similar process, as may be amended from time to time, with the Town of Eagle. The consolidation of lots may be restored to the previous subdivision with the original lot sizes through the same process used to create the consolidation. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating the consolidation of lots.

Reasoning: This was done as clean-up issue based on legal advice to the POA.

Page 22. Special Events

Special Events was removed as a use in the Open Space District.

Reasoning: This was recommended as an option by staff. The applicant had originally proposed adding special events to be consistent with the Recreation Open Space District. The majority of the land within this district is owned by the Town and the Town already has procedures for regulating activities on its open space parcels.

If you have any questions, please do not hesitate to contact me directly.

Sincerely,

Dominic F. Mauriello, AICP
Principal

cc: Marc Ruh, Eagle Ranch POA Manager

Mauriello Planning Group

November 29, 2021

Jessica Lake
Planner 1
Town of Eagle
200 Broadway
Eagle, Colorado 81631

Re: Eagle Ranch PUD Amendment - Water Rights Cash In Lieu Payment

Dear Jessica:

I am writing on behalf of the applicant for the Eagle Ranch PUD amendment to formally request that any cash in lieu payments related to water rights dedication for the right to develop 100 additional dwelling units in the commercial core area of Eagle Ranch be paid at building permit rather than at the time of the PUD amendment. A $700,000 up front cash in lieu payment for density that may or may not be developed is not reasonable in this context. Because the density being added is not specifically assigned to a single development project and is likely to be developed in small increments over the next 20 to 30 years, it makes sense that the payment for water rights dedication would more closely align with the timing of the water use impacts generated by the added density. The request would allow each developer of dwelling units to make the cash in lieu payment for the number of dwelling units proposed with each application.

If you have any questions, please do not hesitate to contact me directly.

Sincerely,

Dominic F. Mauriello, AICP
Principal

cc: Marc Ruh, Eagle Ranch POA Manager

PO Box 4777
Eagle, Colorado 81631
MPG
Mauriello Planning Group
970.376.3318
www.mpgvail.com

~~FIFTH~~ SIXTH AMENDED PUD GUIDE FOR EAGLE RANCH PLANNED UNIT DEVELOPMENT

Amended and Approved
~~March 14, 2017~~ADD IN DATE OF APPROVAL

This document supersedes and replaces the ~~Eagle Ranch PUD Guide February 26, 2013~~, December 3, 1998, the Amended PUD Guide dated February 13, 2001, the Amended PUD Guide dated August 2003, ~~and~~ the Amended PUD Guide dated March 30, 2004, Eagle Ranch PUD Guide February 26, 2013, and the Amended PUD Guide dated March 14, 2017.

1. PURPOSE

The purpose of the Eagle Ranch PUD Guide is to serve as the governing regulations which will control the development of the Eagle Ranch PUD. The PUD Guide will serve as the "Zone District Regulations" for the PUD and is in conformance with ~~Section 4.11.030 of~~ the Town of Eagle Land Use and Development Code.

The Eagle Ranch PUD authorizes ~~a total of 1,295 dwelling units, 120,000 square feet of commercial floor area, 175,200 gross square feet of additional commercial area limited to medical facility uses, and 150,000 square feet of additional floor area limited to senior care uses,~~a mixed-use development on 1,967.91 acres of land within the Town of Eagle, Eagle County, Colorado. Development within the PUD is administered by the Town of Eagle through the provisions of this PUD Guide. Building construction within the PUD is governed by the applicable Town of Eagle ordinances, rules, regulations and codes. Approval of this plan constitutes a vested property right pursuant to section 24-68-103, C.R.S., as amended.

2. DEFINITIONS

Unless otherwise defined below, all terms used in this document shall be as defined by the Town of Eagle Land Use Regulations.

~~A.~~ Accessory Apartment:

Accessory apartment to owner-occupied single-family dwelling means an individual dwelling unit subordinate to, and contained within or adjacent to, a single-family dwelling as may be further regulated in the Eagle Ranch Design Guidelines, subject to the following requirements:

1. The accessory apartment will be a complete, separate housekeeping unit.
2. The owners of the residence in which the accessory unit is created shall occupy at least one of the dwelling units on the premises except for temporary absences, during which time the owner-occupied dwelling unit shall remain unoccupied.
3. The accessory unit shall not exceed 850 square feet of floor area (as defined herein) with a maximum of one-bedroom.
4. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating accessory apartments.

~~B.~~ Accommodation Unit:

Any room or group of rooms without a kitchen, used primarily as a bedroom for transient lodging, and accessible from common corridors, walks, or balconies without passing through another accommodation unit or dwelling unit. For purpose of density calculations one dwelling unit shall equal 3 accommodation units.

Bed and Breakfast:

An owner occupied dwelling unit that contains no more than four guest rooms where lodging, with or without meals, is provided for compensation.

Building Height:

The height of a building is measured using an elevated plane above the more restrictive of the existing or finished grade measured along the perimeter of the building or within the building footprint. No portion of the building or structure, except for chimneys may exceed this plane. For multiple family and commercial buildings, non-habitable architectural features such as mechanical appurtenances, chimneys, towers, steeples and similar features may exceed the building height by not more than 15 feet. The elevated plane is determined by the building height limitations contained within this PUD Guide.

~~B~~C. Eagle Ranch PUD:

The Eagle Ranch PUD is a zone district authorized by the Town of Eagle Ordinance No. 5, Series of 1999, and containing the property commonly known as Eagle Ranch.

Floor area:

The floor area within the inside perimeter of the exterior walls of the building under consideration, without deduction for corridors, ramps, closets, the thickness of interior walls, columns, or other features. Floor area shall not include shafts with no openings, interior courts, stairs, mechanical rooms, garages, and decks and porches that are not enclosed.

Floor area, net:

Total floor area minus fifteen percent (15%).

~~C~~D. ~~Bed and Breakfast~~

~~An owner occupied dwelling unit that contains no more than four guest rooms where lodging, with or without meals, is provided for compensation. Additional parking shall be provided at 1 space per guest room.~~

~~D~~E. Hotel, Motel and Lodge:

A building containing five or more accommodation units intended for temporary occupancy of guests. Accessory uses to these facilities may include offices, laundry facilities, recreation facilities, lobbies, lounges, kitchen and dining facilities, meeting rooms, retail and other similar accessory uses ~~commonly~~ customarily associated with hotels, motels and lodges.

~~E~~F. Planning Parcels:

~~Areas as indicated on the Eagle Ranch PUD Development Plan, the development of which shall be regulated by the Eagle Ranch PUD Guide.~~The PUD Guide originally referred to Planning Parcels but these Planning Parcels have been replaced with references to subdivision plats and condominium maps. The PUD Development Plan has been replaced with a PUD Zone District Map that shows all of the platted parcels within the PUD and their zone designations. Individual subdivision plats and condominium maps can be founded in the public records of the Eagle County Clerk and Recorder.

Seating Area:

The area within the interior of a restaurant or bar that contains tables, chairs, and bar stools used to calculated parking requirements.

3. PUD ZONE DISTRICTS – See ~~attached~~ PUD ~~Development~~ Zone District Map ~~Plan~~ (Exhibit A)

The following are the PUD zone districts for Eagle Ranch. Any use not listed shall be

prohibited unless determined to be a use similar to Uses By Right or Special Use or an accessory or ancillary use to those allowed as determined by the Eagle Ranch Association (or assigns) and the Town of Eagle Community Development Director (or assigns).

Special uses listed herein shall be processed in accordance with the Town of Eagle Municipal Code. No application for special use shall be accepted by the Town unless a written approval has been issued by the Eagle Ranch Association Executive Board or assigns. The Executive Board shall make the following findings when approving a proposal for a special use:

A. The use is generally compatible with adjacent uses and other uses by right within the district allowed;
B. The impacts generated by the use are able to be appropriately mitigated; and
C. The use will likely have a positive impact upon the economic vitality of the district.

~~1~~A.Neighborhood Center Commercial District ~~Parcels A, B, B1, C, D, E, F, G~~

1. Purpose:

To ~~provide sites for single family and multi-family homes on a variety of lot sizes that will maintain and reinforce the existing small town development pattern, character and architectural heritage of the Town of Eagle and to~~ provide for a neighborhood center which will allow for sites for a variety of commercial, residential, lodging, educational and recreational uses and activities in a mixed- use setting in order to serve the needs of the residents of Eagle. The uses by right in these parcels are intended to allow for flexibility, innovation and site sensitive planning that is responsive to both the design character and the functional requirements of the community.

2. Lots and parcels included:

Lots 1 and 2, Eagle Ranch Filing 28

1020 Capital Street Condominiums including Lot B-3A

Eagle Ranch Live-work Townhomes

Lot 1, Eagle Ranch Filing 11

Castle Peak Condominiums

Addison Center Condominiums

Lot 2, Eagle Ranch Filing 27

Sylvan lake Building Condominiums

Tract A, Lots 1 and 2, Eagle Ranch Filing 30

Fulford Building

Lots 1 and 2, Block 9, Eagle Ranch Filing 5

~~2~~3. Uses by Right:

a) Commercial uses including any activity for the purpose of generating retail business or consumer services including retail stores, professional and medical offices and businesses, banks and financial institutions, real estate sales offices, personal services, food and beverage establishments, public and private clubs, and recreation and entertainment uses. Provided, however, at no time shall the gross square footage of all commercial floor areas in all planning parcels within the Eagle Ranch PUD, exclusive of ~~commercial area for use as medical office and related commercial uses on Lot 1 Filing 13, and exclusive of~~ floor area for senior care uses on Lots 1 and 2~~, 3, 4,~~ Filing ~~26~~29, exceed 120,000 square feet. ~~The 120,000 square feet of commercial s p ace permitted by this Section 2a is in addition to the 175,200 square feet of commercial floor area for medical facility uses as provided in Section 2e and the 150,000 square feet of floor area for senior care uses as provided in 2f.~~

b) ~~*~~Residential uses including ~~single-family, two-family and~~ multi- family dwellings and apartments. ~~However, the total number of residential units in all planning parcels within the Eagle Ranch PUD, including residential units located in live/work units and in mixed- use residential/commercial structures, shall not at any time exceed 1,295 units.~~

c) Live/work units, which combine residential and commercial uses in a single building.

d) ~~**~~Extended stay and temporary lodging facilities including hotel, motel, and bed and breakfast.

~~e) Commercial area for use as medical facility not to exceed 175,200 square feet and limited in location to Lot 1 Filing 13. The following uses and ancillary support uses are the only allowed uses on Lot 1 Filing 13. The following uses are allowed under the category of medical uses:~~

~~Medical offices not to exceed 40,000 square feet.~~

~~Adult health day / assisted / extended care living facilities not to exceed 63,000 square feet and 90 beds.~~

~~Outpatient services, including urgent care /occupational_ health / outpatient surgery / pharmacy / lab and waiting and admitting not to exceed 13,000 square feet.~~

~~Inpatient services including birthing center/observation unit / ICU / inpatient bed unit not to exceed 18,500 square feet.~~

~~Support services including dining, food prep, records / administration / service and loading / mechanical / supply, processing and storage not to exceed 11,500 square feet.~~

~~Each of these uses will be allowed a public circulation and fit up factor of 20%, not to exceed the total gross square foot allowance of 175,200.~~
~~The 175,200 square feet of commercial floor area limited to medical facility uses permitted by this Section 2e is in addition to the 120,000 square feet of commercial floor area as provided for in Section 2a.~~

~~f) Without limiting the uses by right related to residential use of the property as otherwise set forth herein, the senior care uses identified in this paragraph 2(f) shall not exceed 150,000 gross square feet and shall be limited in location to Lots 2, 3 and 4, Filing 26. The 150,000 gross square feet of floor area is in addition to the 120,000 square feet of commercial floor area provided in Section 2(a).~~

~~The only uses allowed on Lots 2, 3 and 4, Filing 26 shall be (i) senior care uses as identified below and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (ii) 75 residential dwelling units of the type permitted in the Neighborhood Center zone district and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (iii) any combination of senior care uses and residential dwelling units as described herein using a conversion factor of 2,000 square feet of senior care use per residential dwelling unit. The foregoing uses shall not diminish the 120,000 square feet of commercial floor area identified in paragraph 2(a) hereof.~~

~~Senior care uses include any combination of independent living, assisted living, skilled nursing, memory care, adult day care, wellness activity center, community center, support services, medical offices, dining facility and food preparation, hair salon, and other uses related and incidental to the provision of senior care services and uses and/or special services for handicap/disabled individuals.~~

~~g~~e) ~~**~~Educational facilities including public and private schools, colleges, and elderly care.

~~h~~f) ~~**~~Parking facilities.

~~i) Accessory apartment to owner occupied single-family dwelling, as defined in Section 2.A. of this PUD Guide not to exceed 700 square feet.~~

~~j~~g) Utility service structures and buildings.

~~k~~h) ~~**~~Churches, museums, libraries, firehouses and other governmental services and public buildings.

~~l~~i) Indoor and outdoor recreational facilities.

~~m~~j) Home occupations.

~~n~~k) Parks and open space.

~~o) Model homes.~~

~~p~~l) Equestrian, pedestrian and bicycle trails.

~~q~~m) Temporary construction staging areas.

~~r~~n) Additional uses determined to be similar to uses by right listed ~~above~~in this section.

~~s~~o) Accessory uses customarily appurtenant to uses by right listed in this section~~above including special events~~.

~~t~~p) Childcare~~-~~, six or less children in compliance with State regulations.~~***~~

q) Outdoor electric car charging stations.

r) Veterinary clinic without daycare or overnight boarding of pets, except as necessary for medical treatment, and without crematory facilities.

s) Pet grooming.

t) Indoor automotive sales.

u) Outdoor seasonal Christmas tree sales.

~~* These two-family dwellings are limited to Parcels A, B1, C, E, F and G.~~

~~** These uses are limited to Parcels A, B and B-1.~~

~~*** six or less children permitted in Parcels A, B, B1, and D~~

3. Special Uses:

a) *Any commercial use which involves on site fabrication or manufacture of a product.

b) *Any commercial use which requires outdoor storage & display of merchandise except as listed in uses by right.

c) *Gasoline service station.

~~d) Outdoor storage of automobiles, recreational vehicles and other large items.~~

~~e~~d) Childcare of more than six children in compliance with State regulations.

~~f) Veterinary clinic, which may or may not include kennel services~~

~~g) Kennel, as defined by the Eagle Town Code~~

~~* These uses are limited to Parcels A, B and B-1.~~

4. Minimum Building Setback Requirements:

~~a) Commercial uses:~~

There shall be no setback requirements for commercial and mixed use buildings within Parcels accommodating these uses except as may be necessary to accommodate utilities, drainage, access, fire and building code regulations. ~~There shall also be a 50' building setback from minor streams and a 100' building setback from Brush Creek. Uses on Lot 1 Filing 13 shall include a 50' building setback from Sylvan Lake Road, a 25' building setback from all other roads, a 15' building setback from side and rear property lines and a 15' parking setback from Sylvan Lake Road. Senior Care Uses on Lots 2, 3 and 4, Filing 26 have no minimum setback requirements except as may be necessary to accommodate utilities, drainage, access, fire and building code regulations.~~

There shall ~~also~~ be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

~~b) Residential uses:~~

~~Front: 15 feet.~~

~~Front yard setbacks along MacDonald and Gambel Streets shall be 15' from the property line to the front facade of the building. Porches less than 42" above finish grade and roofs over porches may not be closer than 10' to the front property line. Decks or balconies over porches shall not be closer than 15' to the front property line. Steps to porches may not be closer than 5' to the front property line.~~

~~Side: 5 feet, except in Tract C, G and E the side yard setback is 7.5 feet. Residential buildings on separate lots must maintain a 15' separation from the primary wall planes.~~

~~Rear: 5 feet, except in Tract C, G and E the rear yard setback is 15 feet.~~

~~There shall also be a 50' building setback from minor streams and a 100' building setback from Brush Creek.~~

5. Maximum Building Height:

~~Commercial, public and senior care buildings (uses) shall be limited to not more than two stories, with the exception that:~~

~~(a1) a~~A ~~senior care building located at the intersection of Capitol Street and Sylvan Lake Road, if constructed, shall be limited to not more than three stories and not to exceed a height of 50 feet. Non-habitable architectural features such as mechanical appurtenances, chimneys, towers, steeples and similar features may exceed the commercial building height by not more than 15 feet. In the event a senior care building is planned for the intersection of Capitol Street and Sylvan Lake Road, such senior care building shall include architectural elements and be located on a site plan to provide a focal point at this key intersection within the Neighborhood Center of the Eagle Ranch Planned Unit Development. Any design review of such senior care building will occur as set forth in paragraph 6 (Design Review) of this PUD Guide.~~

(~~b~~a~~2~~) Mixed use commercial and residential buildings may be three stories not to exceed ~~35~~ 40 feet in height. ~~Non-habitable architectural features such as mechanical appurtenances, chimneys, towers, steeples and similar features may exceed the building height by not more than 15 feet.~~

(~~c~~b) Multiple family residential buildings, and apartments shall be limited to ~~35~~ 40 feet in height and a maximum of three stories. ~~Single-family residential structures shall not exceed 24 feet at the plate line of the primary roof form.~~

6. Maximum Lot Coverage:

Commercial, Mixed use, and Multi Family:

Building - 80%
All impervious materials- 100%
Landscape area – No minimum landscape area is required. Adequate landscape areas shall be provided as determined by the Design Review Board on a case by case basis recognizing the urban nature of this district.

~~A minimum of 15% of the portion of the Neighborhood Center as depicted in Exhibit A shall be maintained as landscaped area. Should commercial u s es extend outside of the boundaries of Exhibit A, the exhibit shall be considered expanded by the boundaries of the commercial uses.~~

~~Residential Multi Family~~

~~Building 60%~~
~~All impervious materials - 80%~~

~~Residential Single Family~~

~~Building 40%~~

~~All impervious materials - 60%~~

7. Maximum Density:

The maximum density within the Neighborhood Center Commercial District~~for multiple family residential parcels shall not exceed 15 dwelling units per acre, except for senior care uses and residential uses as identified in Section 3.A1.2(f)~~ shall be limited to 160 units which is approximately 15 units per acre for the entire area of the district.

B. Neighborhood Center Residential District

1. Purpose:

To provide sites for single family homes, townhomes, and multi-family units on a variety of lot sizes that will maintain and reinforce the existing small town development pattern, character and architectural heritage of the Town of Eagle. Also included are medical and senior care facilities.

2. Lots and parcels included:

Macdonald Street Townhomes, Phases 1 and 2, including Tracts A-D

Redstone Townhomes

Founders Place Condominiums

Eagle Ranch Filing 2, Block 4 (Village Homes)

Eagle Ranch Filing 3, Tract B-4 (School)

Eagle Ranch Filing 6, Block 10

Eagle Ranch Filing 7 (Village Homes)

Eagle Ranch Filing 13 (Medical Center)

Eagle Ranch Filing 15 (Newquist Street)

Eagle Ranch Filing 16 (Horton Street)

Eagle Ranch Filing 17 (Seabry Street)

Eagle Ranch Filing 18 (Village Homes)

Eagle Ranch Filing 23 (Aidens Meadow)

Eagle Ranch Filing 26, Tract A (Open Space)

Eagle Ranch Filing 29 (Castle Peak)

Sylvan Square Condominiums

Gambel Street Townhomes

Castle View Townhomes

West Village Condominiums

Frontgate Townhomes

3. Uses by Right:

a) Residential uses including single-family, two-family and multi-family dwellings and apartments.

b) Medical facility not to exceed 175,200 square feet and limited in location to Lot 1 Filing 13. The following uses and ancillary support uses are the only allowed uses on Lot 1 Filing 13. The following uses are allowed under the category of medical uses:

i. Medical offices not to exceed 40,000 square feet.
ii. Adult health day / assisted / extended care living facilities not to exceed 63,000 square feet and 90 beds.
iii. Outpatient services, including urgent care /occupational health / outpatient surgery / pharmacy / lab and waiting and admitting not to exceed 13,000 square feet.
iv. Inpatient services including birthing center/observation unit / ICU / inpatient bed unit not to exceed 18,500 square feet.
v. Support services including dining, food prep, records / administration / service and loading / mechanical / supply, processing and storage not to exceed 11,500 square feet.

Each of these uses will be allowed a public circulation and fit up factor of 20%, not to exceed the total gross square foot allowance of 175,200.

c) Senior care facility not exceeding 150,000 gross square feet and shall be limited in location to Lots 1, 2, and 3 of Filing 29.

The only uses allowed on Lots 1, 2, and 3, Filing 29 shall be (i) senior care uses as identified below and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (ii) 75 residential dwelling units of the type permitted in the Neighborhood Center Residential District and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (iii) any combination of senior care

uses and residential dwelling units as described herein using a conversion factor of 2,000 square feet of senior care use per residential dwelling unit.

Senior care uses include any combination of independent living, assisted living, skilled nursing, memory care, adult day care, wellness activity center, community center, support services, medical offices, dining facility and food preparation, hair salon, and other uses related and incidental to the provision of senior care services and uses and/or special services for handicap/disabled individuals.

d) Educational facilities including public and private schools, colleges, and elderly care.

e) Parking facilities.

f) Accessory apartment

g) Utility service structures and buildings.

h) Churches, museums, libraries, firehouses and other governmental services and public buildings.

i) Indoor and outdoor recreational facilities.

j) Home occupations.

k) Parks and open space.

l) Equestrian, pedestrian and bicycle trails.

m) Temporary construction staging areas.

n) Additional uses determined to be similar to uses by right listed in this section.

o) Accessory uses customarily appurtenant to uses by right listed in this section including special events.

p) Childcare six or less children in compliance with State regulations.

q) Outdoor electric car charging stations.

4. Special Uses:

a) Childcare of more than six children in compliance with State regulations.

5. Minimum Building Setback Requirements:

Front: 15 feet.

Front yard setbacks along MacDonald and Gambel Streets shall be 15' from the property line to the front facade of the building. Porches less than 42" above finish grade and roofs over porches may not be closer than 10' to the front property line. Decks or balconies over porches shall not be closer than 15' to the front property line. Steps to porches may not be closer than 5' to the front property line.

Side: 5 feet, except in Tract C, G and E the side yard setback is 7.5 feet. Residential buildings on separate lots must maintain a 15' separation from the primary wall planes.

Rear: 5 feet, except in Tract C, G and E the rear yard setback is 15 feet.

There shall be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

6. Maximum Building Height:

a) A senior care building located on Lots 1 and 2, Filing 29 shall be limited to not more than three stories and 50 feet.

b) Residential buildings shall be limited to 35 feet.

c) The medical facility located in Eagle Ranch Filing 13 shall be limited to 35 feet.

7. Maximum Lot Coverage:

Medical facility, Senior Care, and Educational facility:

Building - 80%
All impervious materials- 100%

Residential Multi Family:

Building 60%
All impervious materials - 80%

Residential Single Family:

Building 40%
All impervious materials - 60%

8. Maximum Density:

See Section 4 Density Control. Except for the Senior Care facility located in Eagle Ranch Filing 29, the remainder of this district has no additional density available beyond what has already been subdivided.

~~B~~C~~2~~. Residential ~~Parcels~~District ~~H, I, J, K, L, M N, O, P, P1, Q, R, S, Tracts 1, 2, 3, 4, 5, 6, and 7~~

1. Purpose:

To provide sites for low density single-family home sites.

2. Lots and parcels included:

Eagle Ranch Filing 1 (Abrams Creek, Lime Park, Haystacker)

Eagle Ranch Filing 3 (Abrams Creek, Robins Egg)

Eagle Ranch Filing 4 (Bunkhouse, Eagle Ranch Road)

Eagle Ranch Filing 8 (Hernage Creek)

Eagle Ranch Filing 14 (Eagle Ranch Road)

Eagle Ranch Filing 21 (Haystacker)

Eagle Ranch Filing 22 (Fourth of July)

Eagle Ranch Filing 24 (East Haystacker)

Eagle Ranch Filing 25 (Haystacker)

~~2~~3. Uses by Right:

a) Single-family dwelling ~~u ni t s~~units not to exceed 7,000 square foot maximum size.

~~b) Multiple family dwelling units in parcels N & P1.~~

~~c) Duplex units on Tract P1.~~

~~d~~b) Accessory apartment ~~to owner occupied single-family dwelling, as defined in Section 2.A. of this PUD Guide.Accessory apartment to owner occupied single family dwelling unit not to exceed 700 square feet.~~

~~e~~c) Parks, recreation facilities and open space.

~~f~~d) Home occupations.

~~g~~e) Utility services structures and buildings / golf course maintenance facilities.

~~h~~f) Equestrian, pedestrian and bicycle trails.

~~i~~g) Lakes, ponds, reservoirs and irrigation ditches.

~~j~~h) Temporary construction staging areas.

~~k~~i) Additional uses determined to be similar to uses by right listed above.

~~l~~j) Accessory uses customarily appurtenant to uses by right listed above.

~~m) Gravel borrow pit.~~

~~3~~4. Special Uses:

a) Day care of more than 6 children and elderly care.
~~b) Bed and breakfast.~~
~~c) Temporary sales office.~~
~~d) Model homes.~~

~~2~~5. Minimum Building Setback Requirements:

Front: 25 feet
Side: 12 feet
Rear: 15 feet
Live stream: 50 feet for minor streams, 100 feet for Brush Creek

~~5~~6. Maximum Building Height:

35 feet.

~~6~~7. Density Allowance and Lot Consolidation:

~~The maximum density for multiple family residential parcels shall not exceed 10 dwelling units per acre.~~One dwelling unit per lot. No lot originally platted shall be further subdivided to create a new lot capable of being developed with dwelling unit.

Lots may be consolidated from two or more lots, into a single lot through the Lot Line Adjustment or similar process, as may be amended from time to time, with the Town of Eagle. The consolidation of lots may be restored to the previous subdivision with the original lot sizes through the same process used to create the consolidation. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating the consolidation of lots.

~~7~~8. Maximum Lot Coverage:

Building - 30%
All impervious materials - 50%

~~8~~9. Building Envelopes:

~~The Subdivision Final Plat or Plats for Parcels K, L, M and Tracts 1, 2, 3, 4, 5, 6 and 7, as shown on the Development Plan as amended shall contain appropriate notations requiring building envelopes to be designated on certain lots prior to any site grading or other disturbance of the designated lot. Specifically, home~~ Home site construction disturbance on any lot over 1/2 acre that is located within~~, or partially within, areas of native vegetation that have not been previously cultivated for agricultural use~~ Eagle Ranch Filings 8, 22, 24,

and 25 shall be limited to ~~a building envelope of~~ 16,500 square feet. ~~Developer's application(s) for Subdivision Final Plat approval Parcels K, L, M, and Tracts 1, 2, 3, 4, 5, 6, and 7 as shown on the Development Plan, as amended, shall include a supplemental exhibit specifying lots requiring building envelopes. Upon approval of such supplemental exhibit by the Town, any modification of such supplemental e x hi bi t shall require approval from the Town. The owner of such lot shall propose a building envelope as part of the Preliminary Plan application for design review. The proposed building envelope shall comply with all criteria affecting building envelopes contained in the Design Guidelines as approved by the Town, and shall be so indicated graphically on a landscape/site plan. This landscape/site plan shall also include calculations to indicate the building envelope does not exceed 16,500~~20,000 ~~sq. ft. The Town reserves the right not to issue a building or site improvement permit until a building envelope, if required, that complies with all approved Design Guideline criteria has been approved by the Design Review Committee.~~

As used in this document, the term "building envelope" shall be deemed to include the residence, any allowable outbuildings, driveways, walkways, patios and landscaped areas.

All portions of a lot outside of the designated 16,500 square feet building envelope ~~as require for parcels K, L, M and Tract 1, 2, 3, 4, 5, 6 and 7, as shown on the development plan, as amended,~~ shall be retained in its natural state to maintain undisturbed native vegetation as wildlife habitat. No grading, vegetation manipulation ~~(except noxious weed control protocols and wildfire hazard mitigation protocols adopted by the Town)~~ or landscaping shall be permitted on these lands, except for wildfire hazard mitigation requirements approved by the Design Review Board and in accordance with the requirements of the Town of Eagle and noxious weed control. Underground utility crossings shall be permitted but must be revegetated to a natural condition subject to Design Review ~~Committee~~ Board and Town approval.

~~9. Ridge Line Visibility:~~

~~At the time of review of an application for subdivision final plat approval that includes those portions of Tract 1 and Tract 6, contained within the Eagle Ranch Addition No. 4, and Tract 7, contained within the Lapin Parcel Addition, as shown on the Development Plan, as amended, that are visible from Brush Creek Road, the developer shall demonstrate that the ridge line visibility of structures on lots within these areas has been minimized when viewed from Brush Creek Road. In addition, at the time of review of an application for subdivision final plat approval that includes the areas described above, the Developer shall present for approval by the Town, a set of "design guidelines" which may establish more restrictive setbacks, allowable building heights, colors, landscaping and/or exterior lighting standards than currently exist in the P.U.D. Guide to further address ridge line visual impacts of the residential development as viewed from Brush Creek Road. As used in this section the term "ridge line visibility" shall mean the condition in which a substantial, identifiable portion of the structure is visible against the sky.~~

~~3~~~~C~~D. _____Recreation Open Space District~~- Parcels OS6, OS7~~

1. Purpose:

To provide sites for park and recreation facilities, open space, water storage and drainage improvements, landscape ~~i m pr o ve m e nt s , s t r e a m~~improvements, stream corridors and recreation trails.

2. Lots and parcels included:

Tract OS6, Eagle Ranch Filing 1

Tract OS7, Eagle Ranch Filing 1

~~2~~3. Uses by Right:

a) Indoor and outdoor recreation and entertainment facilities.
b) Parks and picnic facilities.
c) Community Center.
d) Cultural and educational buildings and activities.
e) Concessions, food and beverage service.
f) Special events (subject to a special event permit from the Town).
g) Public Administration building.
h) Administration / Maintenance facilities.
i) Equestrian, pedestrian and bicycle trails.
j) Landscape improvements.
k) Lakes, ponds, reservoirs and irrigation ditches.
l) Temporary construction / administration office and sales center.
m) Agricultural uses.
n) Public or private roads and utilities including bridges, utility improvements, lines and mains, facilities, services and buildings.

o) Additional uses determined to be similar to uses by right listed in this section~~above~~.

~~p) Gravel borrow pit.~~

~~3~~4. Minimum Building Setback Requirements:

There shall be a 25' building setback from all lot lines that front public roads. From other lot lines there shall be no minimum except must be sufficient to accommodate utilities, drainage, access, fire and building code regulations.

There shall ~~also~~ be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

~~4~~5. Maximum Building Height:

35 Feet. ~~Non-habitable architectural features such as chimneys, towers, steeples and similar features shall be excluded from the calculation of building height.~~

~~5~~6. Density Allowance:

N/A.

~~6~~7. Maximum Site Coverage:

N/A.

~~D~~E4. ~~Natural~~ Open Space District~~- Parcels OS1, OS2, OS3, OS4, OS5, OS8, and Tracts OS-A, OS-B, OS-C, OS-D, OS-E, OS-F, OS-G~~.

1. Purpose:

To provide sites for natural open space, trails and park facilities, water storage and drainage improvements and landscape improvements.

2. Lots and parcels included: (need to generate list of all open space parcels, tracts)

Parcel A, Block 1, Eagle Ranch Filing 1

Parcel B, Block 1, Eagle Ranch Filing 1

Parcel C, Block 2, Eagle Ranch Filing 1

Parcel D, Block 2, Eagle Ranch Filing 1

Tract OS9, Eagle Ranch Filing 2

Tract OS10, Eagle Ranch Filing 2

Tract OS1, Eagle Ranch Filing 3

Tract OS3, Eagle Ranch Filing 3

Tract OS5, Eagle Ranch Filing 3

Tract OS-11, Eagle Ranch Filing 3

Tract U, Eagle Ranch Filing 3

Parcel A, Block 3, Eagle Ranch Filing 3

Parcel B, Block 3, Eagle Ranch Filing 3

Parcel C, Block 3, Eagle Ranch Filing 3

Parcel D, Block 3, Eagle Ranch Filing 3

Parcel E, Block 3, Eagle Ranch Filing 3

Parcel F, Block 3, Eagle Ranch Filing 3

Parcel F, Block 5, Eagle Ranch Filing 3

Parcel A, Block 6, Eagle Ranch Filing 4

Parcel A, Block 7, Eagle Ranch Filing 4

Parcel B, Block 7, Eagle Ranch Filing 4

Tract OS12, Block 6, Eagle Ranch Filing 4

Tract OS13, Block 6, Eagle Ranch Filing 4

Tract OS14, Block 7, Eagle Ranch Filing 4

Tract OS15, Block 7, Eagle Ranch Filing 4

Tract OS16, Block 8, Eagle Ranch Filing 4

Tract A, Eagle Ranch Filing 7

Tract G, Eagle Ranch Filing 7

Tract OS-1, Eagle Ranch Filing 7

Tract T, Eagle Ranch Filing 8

Parcel A, Eagle Ranch Filing 8

Tract OS17, Eagle Ranch Filing 8

Tract OS18, Eagle Ranch Filing 8

Tract OS19, Eagle Ranch Filing 8

Tract OS20, Eagle Ranch Filing 8

Tract OS21, Eagle Ranch Filing 8

Tract OS22, Eagle Ranch Filing 8

Tract OS23, Eagle Ranch Filing 8

Tract OS4, Eagle Ranch Filing 14

Tract B, Eagle Ranch Filing 14

Tract OS-A, Eagle Ranch Filing 15

Tract OS-B, Eagle Ranch Filing 15

Tract OS-C, Eagle Ranch Filing 15

Tract OS-D, Eagle Ranch Filing 15

Tract OS-E, Eagle Ranch Filing 15

Tract C1, Eagle Ranch Filing 16

Tract C2, Eagle Ranch Filing 16

Tract OS-C1, Eagle Ranch Filing 16

Tract OS-C2, Eagle Ranch Filing 16

Tract G1, Eagle Ranch Filing 17

Tract G2, Eagle Ranch Filing 17

Tract G3, Eagle Ranch Filing 17

Tract G4, Eagle Ranch Filing 17

OSG-1, Eagle Ranch Filing 17

OSG-2, Eagle Ranch Filing 17

Tract OS-D1, Eagle Ranch Filing 18

Tract OS-N1, Eagle Ranch Filing 21

Tract OS-N2, Eagle Ranch Filing 21

Tract OS-N3, Eagle Ranch Filing 21

Tract OS-N4, Eagle Ranch Filing 21

Tract OS-N6, Eagle Ranch Filing 21

Tract OS-N7, Eagle Ranch Filing 21

Tract OS-N8, Eagle Ranch Filing 21

Tract OS-M1, Eagle Ranch Filing 22

Tract OS-M3, Eagle Ranch Filing 22

Tract OS-M4, Eagle Ranch Filing 22

Tract OS-M5, Eagle Ranch Filing 22

Parcel OS1, Eagle Ranch Filing 23

Parcel OS2, Eagle Ranch Filing 23

Parcel OS3, Eagle Ranch Filing 23

Parcel OS4, Eagle Ranch Filing 23

Parcel OS5, Eagle Ranch Filing 23

Parcel OS6, Eagle Ranch Filing 23

Tract OS-B, Eagle Ranch Filing 24

Tract OS-C, Eagle Ranch Filing 24

Tract OS-F, Eagle Ranch Filing 25

Tract OS-G, Eagle Ranch Filing 25

Tract OS-I, Eagle Ranch Filing 25

Tract OS-J, Eagle Ranch Filing 25

Tract A, Eagle Ranch Filing 26

~~2~~3. Uses by Right:

a) Equestrian, pedestrian and bicycle trails.
b) Landscape improvements.
c) Lakes, ponds, reservoirs and irrigation ditches.
d) Park and picnic facilities.
e) Public or private roads, trailhead parking and utilities including bridges, utility improvements, lines and mains, facilities, services and buildings.
f) Agricultural uses.

~~g) Gravel borrow pit.~~

~~3~~4. Minimum Building Setback Requirements:

N/A

~~4~~5. Maximum Building Height:

N/A

~~5~~6. Density Allowance:

N/A

~~6~~7. Maximum Site Coverage:

N/A

~~5~~EF. Golf Course District ~~– Parcels GC1, GC2, GC3, GC4~~.

1. Purpose:

To provide sites for golf course and related improvements.

2. Lots and parcels included:

Tract GC1, Eagle Ranch Filing 1

Tract GC2, Eagle Ranch Filing 1

Tract GC3, Eagle Ranch Filing 1

Tract GC4, Eagle Ranch Filing 1

Tract GC5, Eagle Ranch Filing 3

Tract GC6, Eagle Ranch Filing 3

Tract GC7, Block 6, Eagle Ranch Filing 4

Tract GC8, Block 6, Eagle Ranch Filing 4

Tract GC9, Block 6, Eagle Ranch Filing 4

Tract GC10, Block 8, Eagle Ranch Filing 4

Tract GC11, Eagle Ranch Filing 8

Tract GC1, Eagle Ranch Filing 20

Tract GC8, Block 6, Eagle Ranch Filing 21

~~2~~3. Uses by Right:

a) Golf Course and related ancillary facilities.
b) Clubhouse and related ancillary facilities~~, which may include a real estate office solely for marketing Eagle Ranch and Allen Tract properties. Such office shall not exceed 150 square feet of space within existing clubhouse~~.
c) Maintenance Facilities.
d) Storm shelters.
e) Concessions.
f) Public or private roads and utilities including bridges, pedestrian and bicycle trails, utility improvements, lines and mains, facilities, services and buildings.
g) Day care and elderly care within the clubhouse facilities.
h) Outdoor electric car charging stations.
i) Special events (subject to a special event permit from the Town).
j) Additional uses determined to be similar to uses by right listed in this section~~above~~.
k~~i~~) Accessory uses customarily appurtenant to uses by right listed in this section~~above~~.
~~j) Gravel borrow pit.~~

~~3~~4. Minimum Building Setback Requirements:

There shall be a 25' building setback from all lot lines that front public roads. From other lot lines there shall be no minimum except must be sufficient to accommodate utilities, drainage, access, fire and building code regulations and flood plain of live streams.

~~4~~5. Maximum Building Height:

35 feet.

4. DENSITY CONTROL and WATER RIGHTS DEDICATION

There is no additional residential density available in Eagle Ranch beyond what has already be subdivided and platted except for 75 dwelling units associated with senior care facilities located in Eagle Ranch Filing 29 and 160 dwelling units allowed in the Neighborhood Center Commercial District. Of the 160 dwelling units allowed in the Neighborhood Center Commercial District, 100 dwellings were created by amendment in 2021 at the request of the Executive Board of the Eagle Ranch Property Owners Association (Executive Board). The Executive Board shall be responsible for dispersing the additional 100 dwelling units within the Neighborhood Center Commercial District subject to rules and regulations that it establishes. ~~Allowable maximum densities for each parcel are set forth within the following density chart; provided however, that any parcel may contain up~~

~~to 1.5 times the total number of allowable dwelling units as described below. Any such increase in density of a parcel shall be offset by an equal decrease in density from another parcel. The intent of this provision is to allow flexibility in planning to take into account varying site conditions, market conditions and other design factors.~~. ~~In no event shall the total number of residential units, including residential units located in live/work units and in mixed use residential/commercial structures, in all planning parcels within the Eagle Ranch PUD combined exceed 1,295 units.~~ Accessory ~~dwelling units~~apartments ~~not exceeding seven hundred (700) square feet~~ appurtenant to owner-occupied single-family dwellings shall not be included in such limitation. The maximum square feet of gross commercial floor area in all planning parcels within the Eagle Ranch PUD shall not exceed ~~120,000~~104,800 square feet, with the exception of medical related facilities on Lot 1, Filing 13 which shall not exceed 175,200 gross square feet and senior care uses on Lots ~~2, 3 and 4~~1 and 2, Filing ~~26~~ 29 which shall not exceed 150,000 gross square feet, subject to the density and floor area conversion found in section B, 3, c.

Water rights dedication for 1,295 dwelling units and 445,200 sq. ft. of commercial floor area previously allowed by the PUD was found to be sufficient. The PUD was amended in 2022 to reduce the commercial floor area by 15,200 sq. ft., but the water rights associated with this decrease in commercial floor area was not eliminated. Any residential development in excess of 1,295 units will be responsible for paying a water rights dedication fee to the Town, prior to the issuance of a building permit, for the number of units being proposed in excess of the 1,295 dwelling unit limitation.

In the Neighborhood Center Commercial District, ~~A~~any conversion of a residential unit to a commercial unit, or of a commercial unit to a residential unit, shall ~~first~~ be approved by the Eagle Ranch Design Review Board and subject to review ~~the Town of Eagle Planning Department. Approval~~ by the Town subject to ~~shall be granted if such conversion is in conformance with this PUD Guide and~~ any applicable PUD requirements and building codes. However, no conversion shall be approved if such conversion would cause the maximum number of residential units or maximum commercial square footage set forth above to be exceeded. In addition, no conversion of a residential unit to a commercial unit shall be permitted if such unit has been designated an affordable housing unit pursuant to Section 13 of the Eagle Ranch Annexation and Development Agreement, and such conversion would reduce the total number of affordable housing units below the minimum number of required affordable housing units.

The Town of Eagle reserves the right to deny an application to subdivide (condominiumize) existing designated affordable housing units if the effect of such subdivision would reduce the total number of designated affordable non-owner occupied units below the number of such units agreed upon by the Town of Eagle and the developer of the Eagle Ranch PUD, if any, pursuant to Section 13 of the Eagle Ranch Annexation and Development Agreement.

The combination of two or more existing residential units into a lesser number of units shall be allowed. ~~first be approved by the Eagle Ranch Design Review Board and the Town~~

~~of Eagle Planning Department, if any of such units have been designated as an affordable housing unit pursuant to Section 13 of the Eagle Ranch Annexation and Development Agreement.~~ Approval by the Town shall be granted if such combination is in conformance with this PUD Guide and any applicable building codes. However, residential units designated as affordable housing units shall not be combined if such combination would reduce the total number of affordable housing units below the minimum number of required affordable housing units as set forth in Section 13 of the Eagle Ranch Annexation and Development Agreement.

The Eagle Ranch Association (Design Review Board) and the Town of Eagle shall have all remedies available to them at law or in equity to enforce the provisions of this Section.

~~Accompanying each Final Plat application shall be an inventory of dwelling units that have been approved by previously final plats.~~The Eagle Ranch Association shall maintain a list of units developed and vacant lots allowing for a dwelling unit in order to understand the status of overall density within Eagle Ranch PUD.

~~PARCEL~~	~~# OF DWELLING UNITS~~
~~A~~	~~95~~
~~B~~	~~175~~
~~B1~~	~~75~~
~~C~~	~~20~~
~~D~~	~~150~~
~~E~~	~~28~~
~~F~~	~~103~~
~~G~~	~~28~~
~~H~~	~~63~~
~~I~~	~~18~~
~~J~~	~~24~~
~~K~~	~~46~~
~~L~~	~~63~~
~~M~~	~~44~~
~~N~~	~~25~~
~~O~~	~~32~~
~~P~~	~~55~~
~~P1~~	~~45~~
~~Q~~	~~11~~
~~R~~	~~34~~
~~S~~	~~36~~
~~1~~	~~6~~
~~2~~	~~25~~
~~3~~	~~10~~
~~4~~	~~3~~
~~5~~	~~18~~

~~6 38~~
~~7 25~~

~~**TOTAL 1,295**~~

5. PARKING RULES AND REQUIREMENTS

A. Parking Requirements

All uses within Eagle Ranch will be subject to the parking standards found below~~of the Town of Eagle Zoning Regulations~~. Uses not specified shall be regulated by the Town Code. In the Neighborhood Center Commercial District there are ~~where~~ shared parking facilities within existing parking lots owned by one of the community associations and on-street parking. The parking rates indicated below more closely align with a shared parking arrangement which takes into consideration hours of operation and parking characteristics of commercial and residential uses within the commercial area. ~~exist and are available for use, there shall be no parking requirement for theaters or churches.~~ With the exception of the parking spaces on Sylvan Lake Road all on-~~-~~street parking spaces may be counted toward fulfilling commercial and residential parking requirements. As of January 1, 2021, there are 164 available on-street parking spaces. ~~Each single-family residence shall have a minimum of two onsite parking spaces. Any accessory dwelling associated with an owner occupied single family residence shall have one dedicated onsite parking space.~~

Eagle Ranch Parking Requirements are provided in the table below:

Use	Number of Spaces
Single Family or Duplex	2 spaces per dwelling unit
Accessory Apartment	1 space
Multiple-Family Dwelling	1~~.5~~ spaces per dwelling unit with 1 bedroom 2 spaces per dwelling unit with 2 or 3 bedrooms
Accommodation or Lodging	0.5 spaces per separate unit
Bed and Breakfast	1 space per guest room plus 2 spaces for dwelling unit
Church	1 space per 5 seats or 1 per 100 sq. ft. of floor area used or designed for public use No parking required in the Neighborhood Center
Grocery or liquor store	1 space per 411 sq. ft.

Nursing Home	1 space per 4 patient beds, plus 1 per 3 full-time employees plus 1 per part time or full-time staff doctor
Senior Housing	1 space per unit
Auditorium, assembly hall, gymnasium, skating rink, theater, library, convention hall, exhibition hall, sports arenas, funeral home and other places of public assembly	1 space per 4 seats or 1 space per 100 sq. ft. of floor area designed or used by the public, whichever is less No parking is required for a theater located in the Neighborhood Center Commercial District
Office uses, all	1 space per 300 sq. ft. of net floor area
Retail	1 space per 300 sq. ft. of net floor area
Restaurant or bar	1 space for 65 sq. ft. of indoor seating area No parking is required for outdoor seating areas
Drive-in or drive-through restaurant without indoor eating area for the public	3 spaces per 100 sq. ft. of net floor area
~~Gasoline station~~	~~1 space per 100 sq. ft. of retail or office floor area, plus stacking spaces in accordance with Subsection (L)(2)(a) of this section.~~
~~Vehicle repair or maintenance facility~~	~~1 space per 100 sq. ft. of retail or office floor area, plus three per service bay~~

B. Parking Rules

The Eagle Ranch Association and any sub-homeowner associations may adopt covenants and/or rules and regulations that are stricter than the ordinances of Town of Eagle related to parking of vehicles and trailers and storage of equipment, without limitation.

C. Parking Lot Design

Due to the unique characteristics of parking in the Neighborhood Center Commercial District and to maximize parking availability, there is no requirement for internal landscaping of parking lots in the Neighborhood Center Commercial District.

6. DESIGN REVIEW

Design guidelines ~~shall be~~have been adopted ~~prepared~~ which ~~will~~ establish architectural and building material standards, landscape design, urban design, site design standards and a design review process for development within Eagle Ranch. These guidelines, and any subsequent major revisions to the guidelines, shall be subject to the review and approval of the Town of Eagle. In the event that the Eagle Ranch Design Review Board ceases to fulfill its duties as described in the guidelines the Town of Eagle may assume the role of the Design Review Board.

7. SIGNS

Sign regulations ~~shall be prepared for the Preliminary Plan and PUD Development Plan level of review which will establish standards for the number, type, size, location, design and other considerations related to the display of signs within Eagle Ranch.~~and requirements are included in design guidelines adopted by the Design Review Board.

8. DOGS AND PET CONTROL

Each dwelling unit will be permitted to house up to two dogs and offspring up to three months old. Residents will be prohibited from harboring dogs on their property unless they have adequate facilities (i.e., animals kept in residence, a fenced yard, dog run, or kennel) to contain the animals. Enclosed runs must be located immediately adjacent to the home, within the lot's building envelope if an envelope is required, and shall not exceed 1,000 square feet. If facilities are inadequate to contain the dog(s), the animals will be immediately removed from the subdivision until adequate structures can be built.

At no time are dogs to be allowed to run freely. Eagle Ranch shall be subject to any and all leash laws and other pet regulations as adopted by the Town of Eagle. Stray Dogs may also be controlled by the County and CDOW. Homeowners not in compliance with these dog restrictions will be responsible for any and all costs incurred by the Town, County, and/or CDOW for enforcing these provisions.

9. AMENDMENTS TO THE EAGLE RANCH PUD GUIDE, PUD ~~DEVELOPMENT~~

ZONING PLAN AND SUBDIVISION PLANS

It is anticipated that modifications or amendments to this PUD Guide, the PUD ~~Development~~ Zoning Plan, and Subdivision Plans will be necessary from time to time as Eagle Ranch progresses. This PUD Guide provides for two types of modifications or amendments: minor and major.

A~~1~~. Minor Modifications

Minor modifications are those changes which will not alter the original project concept but which may result in minor changes in the design of Eagle Ranch. Minor modifications include, but are not limited to internal road alignment alterations, minor adjustments to Planning Parcel boundaries, building envelope changes, modification of the text of the PUD Guide, and additions of land uses not previously listed but determined to be similar to listed uses. Minor adjustments to Planning Parcel or subdivision plat boundaries shall be defined as:

> Change in land use of a parcel of property not to exceed 20,000 square feet to conform to the land use of property immediately adjacent to it, provided however, that the provisions of this article shall not apply to property adjacent to any parcel of property the land use of which has previously been changed pursuant to the provisions of this article. Minor modification shall also include any decrease in size of a Neighborhood Center Commercial District or Residential parcel that is offset by an equal increase in an open space parcel.

Minor modifications may be authorized by the Town of Eagle Zoning Administrator upon written request finding that the proposed modification does not significantly alter the basic intent of the Planning Parcels, does not result in incompatible uses, and does not result in substantial adverse impacts among uses within the PUD. The Zoning Administrator shall act upon any minor modification request within 30 days of such a request. Any decision by the Zoning Administrator may be appealed in writing to the Eagle Board of Trustees within 30 days of such decision.

B~~2~~. Major Modifications

Major modifications are those changes not considered to be minor modifications and are changes that could alter the character or land use of a portion of the project. Major modifications shall include:

1) Any increase in the total amount of commercial space or the total number of residential units.

2) Any change in land use designation of any parcels within the PUD, except as provided above.

3) Any addition of land into the PUD.

~~Major modifications shall be under the authority of the Eagle Board of Trustees.~~

Applications for major modifications shall be reviewed in accordance with the Town Code. ~~heard in public hearing by the Board after receiving a recommendation from the Planning and Zoning Commission. The Board shall approve the modification if it is found that the modification is consistent with the efficient development of the entire PUD and does not substantially affect the enjoyment of land abutting the PUD or the public interest.~~

Approved by the TOWN OF EAGLE, COLORADO, a municipal corporation acting by and through its ~~Board of Trustees~~Town Council, this _____day of _____ ~~2017~~2021.

By: _____
~~Anne McKibbin~~Scott Turnipseed, Mayor

ATTEST

_____
Jenny Rakow, Town Clerk

Exhibit A

PUD Zone Districts Map

SIXTH AMENDED PUD GUIDE FOR EAGLE RANCH PLANNED UNIT DEVELOPMENT

Amended and Approved
ADD IN DATE OF APPROVAL

This document supersedes and replaces the, December 3, 1998, the Amended PUD Guide dated February 13, 2001, the Amended PUD Guide dated August 2003, the Amended PUD Guide dated March 30, 2004, Eagle Ranch PUD Guide February 26, 2013, and the Amended PUD Guide dated March 14, 2017.

1. PURPOSE

The purpose of the Eagle Ranch PUD Guide is to serve as the governing regulations which will control the development of the Eagle Ranch PUD. The PUD Guide will serve as the "Zone District Regulations" for the PUD and is in conformance with the Town of Eagle Land Use and Development Code.

The Eagle Ranch PUD authorizes a mixed-use development on 1,967.91 acres of land within the Town of Eagle, Eagle County, Colorado. Development within the PUD is administered by the Town of Eagle through the provisions of this PUD Guide. Building construction within the PUD is governed by the applicable Town of Eagle ordinances, rules, regulations and codes. Approval of this plan constitutes a vested property right pursuant to section 24-68-103, C.R.S., as amended.

2. DEFINITIONS

Unless otherwise defined below, all terms used in this document shall be as defined by the Town of Eagle Land Use Regulations.

Accessory Apartment:

Accessory apartment to owner-occupied single-family dwelling means an individual dwelling unit subordinate to, and contained within or adjacent to, a single-family dwelling as may be further regulated in the Eagle Ranch Design Guidelines, subject to the following requirements:

1. The accessory apartment will be a complete, separate housekeeping unit.
2. The owners of the residence in which the accessory unit is created shall occupy at least one of the dwelling units on the premises except for temporary absences, during which time the owner-occupied dwelling unit shall remain unoccupied.
3. The accessory unit shall not exceed 850 square feet of floor area (as defined herein)

with a maximum of one-bedroom.

4. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating accessory apartments.

Accommodation Unit:

Any room or group of rooms without a kitchen, used primarily as a bedroom for transient lodging, and accessible from common corridors, walks, or balconies without passing through another accommodation unit or dwelling unit. For purpose of density calculations one dwelling unit shall equal 3 accommodation units.

Bed and Breakfast:

An owner occupied dwelling unit that contains no more than four guest rooms where lodging, with or without meals, is provided for compensation.

Building Height: The height of a building is measured using an elevated plane above the more restrictive of the existing or finished grade measured along the perimeter of the building or within the building footprint. No portion of the building or structure, except for chimneys may exceed this plane. For multiple family and commercial buildings, non-habitable architectural features such as mechanical appurtenances, chimneys, towers, steeples and similar features may exceed the building height by not more than 15 feet. The elevated plane is determined by the building height limitations contained within this PUD Guide.

Eagle Ranch PUD:

The Eagle Ranch PUD is a zone district authorized by the Town of Eagle Ordinance No. 5, Series of 1999, and containing the property commonly known as Eagle Ranch.

Floor area:

The floor area within the inside perimeter of the exterior walls of the building under consideration, without deduction for corridors, ramps, closets, the thickness of interior walls, columns, or other features. Floor area shall not include shafts with no openings, interior courts, stairs, mechanical rooms, garages, and decks and porches that are not enclosed.

Floor area, net:

Total floor area minus fifteen percent (15%).

Hotel, Motel and Lodge:

A building containing five or more accommodation units intended for temporary occupancy of guests. Accessory uses to these facilities may include offices, laundry facilities, recreation facilities, lobbies, lounges, kitchen and dining facilities, meeting rooms, retail and other similar accessory uses customarily associated with hotels, motels and lodges.

Planning Parcels:

The PUD Guide originally referred to Planning Parcels but these Planning Parcels have been replaced with references to subdivision plats and condominium maps. The PUD Development Plan has been replaced with a PUD Zone District Map that shows all of the platted parcels within the PUD and their zone designations. Individual subdivision plats and condominium maps can be founded in the public records of the Eagle County Clerk and Recorder.

Seating Area:

The area within the interior of a restaurant or bar that contains tables, chairs, and bar stools used to calculated parking requirements.

3. PUD ZONE DISTRICTS – See PUD Zone District Map (Exhibit A)

The following are the PUD zone districts for Eagle Ranch. Any use not listed shall be prohibited unless determined to be a use similar to Uses By Right or Special Use or an accessory or ancillary use to those allowed as determined by the Eagle Ranch Association (or assigns) and the Town of Eagle Community Development Director (or assigns).

Special uses listed herein shall be processed in accordance with the Town of Eagle Municipal Code. No application for special use shall be accepted by the Town unless a written approval has been issued by the Eagle Ranch Association Executive Board or assigns. The Executive Board shall make the following findings when approving a proposal for a special use:

A. The use is generally compatible with adjacent uses and other uses by right within the district allowed;
B. The impacts generated by the use are able to be appropriately mitigated; and
C. The use will likely have a positive impact upon the economic vitality of the district.

A. Neighborhood Center Commercial District

1. Purpose:

To provide for a neighborhood center which will allow for sites for a variety of commercial, residential, lodging, educational and recreational uses and activities in a mixed- use setting in order to serve the needs of the residents of Eagle. The uses by right in these parcels are intended to allow for flexibility, innovation and site sensitive planning that is responsive to both the design character and the functional requirements of the community.

2. Lots and parcels included:

Lots 1 and 2, Eagle Ranch Filing 28

1020 Capital Street Condominiums including Lot B-3A

Eagle Ranch Live-work Townhomes

Lot 1, Eagle Ranch Filing 11

Castle Peak Condominiums

Addison Center Condominiums

Lot 2, Eagle Ranch Filing 27

Sylvan lake Building Condominiums

Tract A, Lots 1 and 2, Eagle Ranch Filing 30

Fulford Building

Lots 1 and 2, Block 9, Eagle Ranch Filing 5

3. Uses by Right:

a) Commercial uses including any activity for the purpose of generating retail business or consumer services including retail stores, professional and medical offices and businesses, banks and financial institutions, real estate sales offices, personal services, food and beverage establishments, public and private clubs, and recreation and entertainment uses. Provided, however, at no time shall the gross square footage of all commercial floor areas in all planning parcels within the Eagle Ranch PUD, exclusive of floor area for senior care uses on Lots 1 and 2 Filing 29, exceed 120,000 square feet.

b) Residential uses including multi- family dwellings and apartments.

c) Live/work units, which combine residential and commercial uses in a single building.

d) Extended stay and temporary lodging facilities including hotel, motel, and bed and breakfast.

e) Educational facilities including public and private schools, colleges, and elderly care.

f) Parking facilities.

g) Utility service structures and buildings.

h) Churches, museums, libraries, firehouses and other governmental services and public buildings.

i) Indoor and outdoor recreational facilities.

j) Home occupations.

k) Parks and open space.

l) Equestrian, pedestrian and bicycle trails.

m) Temporary construction staging areas.

n) Additional uses determined to be similar to uses by right listed in this section.

o) Accessory uses customarily appurtenant to uses by right listed in this section.

p) Childcare, six or less children in compliance with State regulations.

q) Outdoor electric car charging stations.

r) Veterinary clinic without daycare or overnight boarding of pets, except as necessary for medical treatment, and without crematory facilities.

s) Pet grooming.

t) Indoor automotive sales.

u) Outdoor seasonal Christmas tree sales.

3. Special Uses:

a) Any commercial use which involves on site fabrication or manufacture of a product.

b) Any commercial use which requires outdoor storage & display of merchandise except as listed in uses by right.

c) Gasoline service station.

d) Childcare of more than six children in compliance with State regulations.

4. Minimum Building Setback Requirements:

There shall be no setback requirements for commercial and mixed use buildings within Parcels accommodating these uses except as may be necessary to accommodate utilities, drainage, access, fire and building code regulations.

There shall be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

5. Maximum Building Height:

(a) Mixed use commercial and residential buildings may be three stories not to exceed 40 feet in height. (b) Multiple family residential buildings, and apartments shall be limited to 40 feet in height and a maximum of three stories.

6. Maximum Lot Coverage:

Commercial, Mixed use, and Multi Family:

Building - 80%
All impervious materials- 100%
Landscape area – No minimum landscape area is required. Adequate landscape areas shall be provided as determined by the Design Review Board on a case by case basis recognizing the urban nature of this district.

7. Maximum Density:

The maximum density within the Neighborhood Center Commercial District shall be limited to 160 units which is approximately 15 units per acre for the entire area of the district.

B. Neighborhood Center Residential District

1. Purpose:

To provide sites for single family homes, townhomes, and multi-family units on a variety of lot sizes that will maintain and reinforce the existing small town development pattern, character and architectural heritage of the Town of Eagle. Also included are medical and senior care facilities.

2. Lots and parcels included:

Macdonald Street Townhomes, Phases 1 and 2, including Tracts A-D

Redstone Townhomes

Founders Place Condominiums

Eagle Ranch Filing 2, Block 4 (Village Homes)

Eagle Ranch Filing 3, Tract B-4 (School)

Eagle Ranch Filing 6, Block 10

Eagle Ranch Filing 7 (Village Homes)

Eagle Ranch Filing 13 (Medical Center)

Eagle Ranch Filing 15 (Newquist Street)

Eagle Ranch Filing 16 (Horton Street)

Eagle Ranch Filing 17 (Seabry Street)

Eagle Ranch Filing 18 (Village Homes)

Eagle Ranch Filing 23 (Aidens Meadow)

Eagle Ranch Filing 26, Tract A (Open Space)

Eagle Ranch Filing 29 (Castle Peak)

Sylvan Square Condominiums

Gambel Street Townhomes

Castle View Townhomes

West Village Condominiums

Frontgate Townhomes

3. Uses by Right:

a) Residential uses including single-family, two-family and multi-family dwellings and apartments.

b) Medical facility not to exceed 175,200 square feet and limited in location to Lot 1 Filing 13. The following uses and ancillary support uses are the only allowed uses on Lot 1 Filing 13. The following uses are allowed under the category of medical uses:

i. Medical offices not to exceed 40,000 square feet.
ii. Adult health day / assisted / extended care living facilities not to exceed 63,000 square feet and 90 beds.
iii. Outpatient services, including urgent care /occupational health / outpatient surgery / pharmacy / lab and waiting and admitting not to exceed 13,000 square feet.
iv. Inpatient services including birthing center/observation unit / ICU /

inpatient bed unit not to exceed 18,500 square feet.

v. Support services including dining, food prep, records / administration / service and loading / mechanical / supply, processing and storage not to exceed 11,500 square feet.

Each of these uses will be allowed a public circulation and fit up factor of 20%, not to exceed the total gross square foot allowance of 175,200.

c) Senior care facility not exceeding 150,000 gross square feet and shall be limited in location to Lots 1, 2, and 3 of Filing 29.

The only uses allowed on Lots 1, 2, and 3, Filing 29 shall be (i) senior care uses as identified below and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (ii) 75 residential dwelling units of the type permitted in the Neighborhood Center Residential District and additional or accessory uses customarily appurtenant to or determined to be incidental thereto; or (iii) any combination of senior care uses and residential dwelling units as described herein using a conversion factor of 2,000 square feet of senior care use per residential dwelling unit.

Senior care uses include any combination of independent living, assisted living, skilled nursing, memory care, adult day care, wellness activity center, community center, support services, medical offices, dining facility and food preparation, hair salon, and other uses related and incidental to the provision of senior care services and uses and/or special services for handicap/disabled individuals.

d) Educational facilities including public and private schools, colleges, and elderly care.

e) Parking facilities.

f) Accessory apartment

g) Utility service structures and buildings.

h) Churches, museums, libraries, firehouses and other governmental services and public buildings.

i) Indoor and outdoor recreational facilities.

j) Home occupations.

k) Parks and open space.

l) Equestrian, pedestrian and bicycle trails.

m) Temporary construction staging areas.

n) Additional uses determined to be similar to uses by right listed in this section.

o) Accessory uses customarily appurtenant to uses by right listed in this section including special events.

p) Childcare six or less children in compliance with State regulations.

q) Outdoor electric car charging stations.

4. Special Uses:

a) Childcare of more than six children in compliance with State regulations.

5. Minimum Building Setback Requirements:

Front: 15 feet.

Front yard setbacks along MacDonald and Gambel Streets shall be 15' from the property line to the front facade of the building. Porches less than 42" above finish grade and roofs over porches may not be closer than 10' to the front property line. Decks or balconies over porches shall not be closer than 15' to the front property line. Steps to porches may not be closer than 5' to the front property line.

Side: 5 feet, except in Tract C, G and E the side yard setback is 7.5 feet. Residential buildings on separate lots must maintain a 15' separation from the primary wall planes.

Rear: 5 feet, except in Tract C, G and E the rear yard setback is 15 feet.

There shall be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

6. Maximum Building Height:

a) A senior care building located on Lots 1 and 2, Filing 29 shall be limited to not more than three stories and 50 feet.

b) Residential buildings shall be limited to 35 feet.

c) The medical facility located in Eagle Ranch Filing 13 shall be limited to 35 feet.

7. Maximum Lot Coverage:

Medical facility, Senior Care, and Educational facility:

Building - 80%

All impervious materials- 100%

Residential Multi Family:

Building 60%
All impervious materials - 80%

Residential Single Family:

Building 40%
All impervious materials - 60%

8. Maximum Density:

See Section 4 Density Control. Except for the Senior Care facility located in Eagle Ranch Filing 29, the remainder of this district has no additional density available beyond what has already been subdivided.

C. Residential District

1. Purpose:

To provide sites for low density single-family home sites.

2. Lots and parcels included:

Eagle Ranch Filing 1 (Abrams Creek, Lime Park, Haystacker)

Eagle Ranch Filing 3 (Abrams Creek, Robins Egg)

Eagle Ranch Filing 4 (Bunkhouse, Eagle Ranch Road)

Eagle Ranch Filing 8 (Hernage Creek)

Eagle Ranch Filing 14 (Eagle Ranch Road)

Eagle Ranch Filing 21 (Haystacker)

Eagle Ranch Filing 22 (Fourth of July)

Eagle Ranch Filing 24 (East Haystacker)

Eagle Ranch Filing 25 (Haystacker)

3. Uses by Right:

a) Single-family dwelling units not to exceed 7,000 square foot maximum size.

b) Accessory apartment
c) Parks, recreation facilities and open space.
d) Home occupations.
e) Utility services structures and buildings / golf course maintenance facilities.
f) Equestrian, pedestrian and bicycle trails.
g) Lakes, ponds, reservoirs and irrigation ditches.
h) Temporary construction staging areas.
i) Additional uses determined to be similar to uses by right listed above.
j) Accessory uses customarily appurtenant to uses by right listed above.

4. Special Uses:

a) Day care of more than 6 children and elderly care.

5. Minimum Building Setback Requirements:

Front: 25 feet
Side: 12 feet
Rear: 15 feet
Live stream: 50 feet for minor streams, 100 feet for Brush Creek

6. Maximum Building Height:

35 feet.

7. Density Allowance and Lot Consolidation:

One dwelling unit per lot. No lot originally platted shall be further subdivided to create a new lot capable of being developed with dwelling unit.

Lots may be consolidated from two or more lots, into a single lot through the Lot Line Adjustment or similar process, as may be amended from time to time, with the Town of Eagle. The consolidation of lots may be restored to the previous subdivision with the original lot sizes through the same process used to create the consolidation. The Executive Board of the Eagle Ranch Property Owners Association may adopt additional rules, regulations, and guidelines regulating the consolidation of lots.8. Maximum Lot Coverage:

Building - 30%
All impervious materials - 50%

9. Building Envelopes:

Home site construction disturbance on any lot over 1/2 acre that is located within Eagle Ranch Filings 8, 22, 24, and 25 shall be limited to 16,500 square feet.

As used in this document, the term "building envelope" shall be deemed to include

the residence, any allowable outbuildings, driveways, walkways, patios and landscaped areas.

All portions of a lot outside of the designated 16,500 square feet building envelope shall be retained in its natural state to maintain undisturbed native vegetation as wildlife habitat. No grading, vegetation manipulation or landscaping shall be permitted on these lands, except for wildfire hazard mitigation requirements approved by the Design Review Board and in accordance with the requirements of the Town of Eagle and noxious weed control. Underground utility crossings shall be permitted but must be revegetated to a natural condition subject to Design Review Board and Town approval.

D. Recreation Open Space District

1. Purpose:

To provide sites for park and recreation facilities, open space, water storage and drainage improvements, landscape improvements, stream corridors and recreation trails.

2. Lots and parcels included:

Tract OS6, Eagle Ranch Filing 1

Tract OS7, Eagle Ranch Filing 1

3. Uses by Right:

a) Indoor and outdoor recreation and entertainment facilities.
b) Parks and picnic facilities.
c) Community Center.
d) Cultural and educational buildings and activities.
e) Concessions, food and beverage service.
f) Special events (subject to a special event permit from the Town).
g) Public Administration building.
h) Administration / Maintenance facilities.
i) Equestrian, pedestrian and bicycle trails.
j) Landscape improvements.
k) Lakes, ponds, reservoirs and irrigation ditches.
l) Temporary construction / administration office and sales center.
m) Agricultural uses.
n) Public or private roads and utilities including bridges, utility improvements, lines and mains, facilities, services and buildings.
o) Additional uses determined to be similar to uses by right listed in this section.

4. Minimum Building Setback Requirements:

There shall be a 25’ building setback from all lot lines that front public roads.

From other lot lines there shall be no minimum except must be sufficient to accommodate utilities, drainage, access, fire and building code regulations.

There shall be a 50' building setback from minor streams and a 100' building setback from Brush Creek.

5. Maximum Building Height:

35 Feet.

6. Density Allowance:

N/A.

7. Maximum Site Coverage:

N/A.

E. Open Space District.

1. Purpose:

To provide sites for natural open space, trails and park facilities, water storage and drainage improvements and landscape improvements.

2. Lots and parcels included: (need to generate list of all open space parcels, tracts)

Parcel A, Block 1, Eagle Ranch Filing 1

Parcel B, Block 1, Eagle Ranch Filing 1

Parcel C, Block 2, Eagle Ranch Filing 1

Parcel D, Block 2, Eagle Ranch Filing 1

Tract OS9, Eagle Ranch Filing 2

Tract OS10, Eagle Ranch Filing 2

Tract OS1, Eagle Ranch Filing 3

Tract OS3, Eagle Ranch Filing 3

Tract OS5, Eagle Ranch Filing 3

Tract OS-11, Eagle Ranch Filing 3

Tract U, Eagle Ranch Filing 3

Parcel A, Block 3, Eagle Ranch Filing 3

Parcel B, Block 3, Eagle Ranch Filing 3

Parcel C, Block 3, Eagle Ranch Filing 3

Parcel D, Block 3, Eagle Ranch Filing 3

Parcel E, Block 3, Eagle Ranch Filing 3

Parcel F, Block 3, Eagle Ranch Filing 3

Parcel F, Block 5, Eagle Ranch Filing 3

Parcel A, Block 6, Eagle Ranch Filing 4

Parcel A, Block 7, Eagle Ranch Filing 4

Parcel B, Block 7, Eagle Ranch Filing 4

Tract OS12, Block 6, Eagle Ranch Filing 4

Tract OS13, Block 6, Eagle Ranch Filing 4

Tract OS14, Block 7, Eagle Ranch Filing 4

Tract OS15, Block 7, Eagle Ranch Filing 4

Tract OS16, Block 8, Eagle Ranch Filing 4

Tract A, Eagle Ranch Filing 7

Tract G, Eagle Ranch Filing 7

Tract OS-1, Eagle Ranch Filing 7

Tract T, Eagle Ranch Filing 8

Parcel A, Eagle Ranch Filing 8

Tract OS17, Eagle Ranch Filing 8

Tract OS18, Eagle Ranch Filing 8

Tract OS19, Eagle Ranch Filing 8

Tract OS20, Eagle Ranch Filing 8

Tract OS21, Eagle Ranch Filing 8

Tract OS22, Eagle Ranch Filing 8

Tract OS23, Eagle Ranch Filing 8

Tract OS4, Eagle Ranch Filing 14

Tract B, Eagle Ranch Filing 14

Tract OS-A, Eagle Ranch Filing 15

Tract OS-B, Eagle Ranch Filing 15

Tract OS-C, Eagle Ranch Filing 15

Tract OS-D, Eagle Ranch Filing 15

Tract OS-E, Eagle Ranch Filing 15

Tract C1, Eagle Ranch Filing 16

Tract C2, Eagle Ranch Filing 16

Tract OS-C1, Eagle Ranch Filing 16

Tract OS-C2, Eagle Ranch Filing 16

Tract G1, Eagle Ranch Filing 17

Tract G2, Eagle Ranch Filing 17

Tract G3, Eagle Ranch Filing 17

Tract G4, Eagle Ranch Filing 17

OSG-1, Eagle Ranch Filing 17

OSG-2, Eagle Ranch Filing 17

Tract OS-D1, Eagle Ranch Filing 18

Tract OS-N1, Eagle Ranch Filing 21

Tract OS-N2, Eagle Ranch Filing 21

Tract OS-N3, Eagle Ranch Filing 21

Tract OS-N4, Eagle Ranch Filing 21

Tract OS-N6, Eagle Ranch Filing 21

Tract OS-N7, Eagle Ranch Filing 21

Tract OS-N8, Eagle Ranch Filing 21

Tract OS-M1, Eagle Ranch Filing 22

Tract OS-M3, Eagle Ranch Filing 22

Tract OS-M4, Eagle Ranch Filing 22

Tract OS-M5, Eagle Ranch Filing 22

Parcel OS1, Eagle Ranch Filing 23

Parcel OS2, Eagle Ranch Filing 23

Parcel OS3, Eagle Ranch Filing 23

Parcel OS4, Eagle Ranch Filing 23

Parcel OS5, Eagle Ranch Filing 23

Parcel OS6, Eagle Ranch Filing 23

Tract OS-B, Eagle Ranch Filing 24

Tract OS-C, Eagle Ranch Filing 24

Tract OS-F, Eagle Ranch Filing 25

Tract OS-G, Eagle Ranch Filing 25

Tract OS-I, Eagle Ranch Filing 25

Tract OS-J, Eagle Ranch Filing 25

Tract A, Eagle Ranch Filing 26

3. Uses by Right:

   a) Equestrian, pedestrian and bicycle trails.
   b) Landscape improvements.
   c) Lakes, ponds, reservoirs and irrigation ditches.
   d) Park and picnic facilities.
   e) Public or private roads, trailhead parking and utilities including bridges, utility improvements, lines and mains, facilities, services and buildings.
   f) Agricultural uses.

4. Minimum Building Setback Requirements:

N/A

5. Maximum Building Height:

N/A

6. Density Allowance:

N/A

7. Maximum Site Coverage:

N/A

F. Golf Course District.

1. Purpose:

To provide sites for golf course and related improvements.

2. Lots and parcels included:

Tract GC1, Eagle Ranch Filing 1

Tract GC2, Eagle Ranch Filing 1

Tract GC3, Eagle Ranch Filing 1

Tract GC4, Eagle Ranch Filing 1

Tract GC5, Eagle Ranch Filing 3

Tract GC6, Eagle Ranch Filing 3

Tract GC7, Block 6, Eagle Ranch Filing 4

Tract GC8, Block 6, Eagle Ranch Filing 4

Tract GC9, Block 6, Eagle Ranch Filing 4

Tract GC10, Block 8, Eagle Ranch Filing 4

Tract GC11, Eagle Ranch Filing 8

Tract GC1, Eagle Ranch Filing 20

Tract GC8, Block 6, Eagle Ranch Filing 21

3. Uses by Right:

a) Golf Course and related ancillary facilities.
b) Clubhouse and related ancillary facilities.
c) Maintenance Facilities.
d) Storm shelters.
e) Concessions.
f) Public or private roads and utilities including bridges, pedestrian and bicycle trails, utility improvements, lines and mains, facilities, services and buildings.
g) Day care and elderly care within the clubhouse facilities.
h) Outdoor electric car charging stations.
i) Special events (subject to a special event permit from the Town).
j) Additional uses determined to be similar to uses by right listed in this section.
k) Accessory uses customarily appurtenant to uses by right listed in this section.

4. Minimum Building Setback Requirements:

There shall be a 25' building setback from all lot lines that front public roads. From other lot lines there shall be no minimum except must be sufficient to accommodate utilities, drainage, access, fire and building code regulations and flood plain of live streams.

5. Maximum Building Height:

35 feet.

4. DENSITY CONTROL and WATER RIGHTS DEDICATION

There is no additional residential density available in Eagle Ranch beyond what has already be subdivided and platted except for 75 dwelling units associated with senior care facilities located in Eagle Ranch Filing 29 and 160 dwelling units allowed in the Neighborhood Center Commercial District. Of the 160 dwelling units allowed in the Neighborhood Center Commercial District, 100 dwellings were created by amendment in 2021 at the request of the Executive Board of the Eagle Ranch Property Owners Association (Executive Board). The Executive Board shall be responsible for dispersing the additional 100 dwelling units within the Neighborhood Center Commercial District subject to rules and regulations that it establishes. . Accessory apartments appurtenant to owner-occupied single-family dwellings shall not be included in such limitation. The maximum square feet of gross commercial floor area in all planning parcels within the Eagle Ranch PUD shall not exceed 104,800 square feet, with the exception of medical related facilities on Lot 1, Filing 13 which shall not exceed 175,200 gross square feet and senior care uses on Lots 1 and 2, Filing 29 which shall not exceed 150,000 gross square feet, subject to the density and floor area conversion found in section B, 3, c.

Water rights dedication for 1,295 dwelling units and 445,200 sq. ft. of commercial floor

area previously allowed by the PUD was found to be sufficient. The PUD was amended in 2022 to reduce the commercial floor area by 15,200 sq. ft., but the water rights associated with this decrease in commercial floor area was not eliminated. Any residential development in excess of 1,295 units will be responsible for paying a water rights dedication fee to the Town, prior to the issuance of a building permit, for the number of units being proposed in excess of the 1,295 dwelling unit limitation.

In the Neighborhood Center Commercial District, any conversion of a residential unit to a commercial unit, or of a commercial unit to a residential unit, shall be approved by the Eagle Ranch Design Review Board and subject to review by the Town subject to any applicable PUD requirements and building codes. However, no conversion shall be approved if such conversion would cause the maximum number of residential units or maximum commercial square footage set forth above to be exceeded. In addition, no conversion of a residential unit to a commercial unit shall be permitted if such unit has been designated an affordable housing unit pursuant to Section 13 of the Eagle Ranch Annexation and Development Agreement, and such conversion would reduce the total number of affordable housing units below the minimum number of required affordable housing units.

The Town of Eagle reserves the right to deny an application to subdivide (condominiumize) existing designated affordable housing units if the effect of such subdivision would reduce the total number of designated affordable non-owner occupied units below the number of such units agreed upon by the Town of Eagle and the developer of the Eagle Ranch PUD, if any, pursuant to Section 13 of the Eagle Ranch Annexation and Development Agreement.

The combination of two or more existing residential units into a lesser number of units shall be allowed. Approval by the Town shall be granted if such combination is in conformance with this PUD Guide and any applicable building codes. However, residential units designated as affordable housing units shall not be combined if such combination would reduce the total number of affordable housing units below the minimum number of required affordable housing units as set forth in Section 13 of the Eagle Ranch Annexation and Development Agreement.

The Eagle Ranch Association (Design Review Board) and the Town of Eagle shall have all remedies available to them at law or in equity to enforce the provisions of this Section.

The Eagle Ranch Association shall maintain a list of units developed and vacant lots allowing for a dwelling unit in order to understand the status of overall density within Eagle Ranch PUD.

5. PARKING RULES AND REQUIREMENTS

A. Parking Requirements

All uses within Eagle Ranch will be subject to the parking standards found below. Uses not specified shall be regulated by the Town Code. In the Neighborhood Center Commercial District there are shared parking facilities within existing parking lots owned

by one of the community associations and on-street parking. The parking rates indicated below more closely align with a shared parking arrangement which takes into consideration hours of operation and parking characteristics of commercial and residential uses within the commercial area. With the exception of the parking spaces on Sylvan Lake Road all on-street parking spaces may be counted toward fulfilling commercial and residential parking requirements. As of January 1, 2021, there are 164 available on-street parking spaces.

Eagle Ranch Parking Requirements are provided in the table below:

Use	Number of Spaces
Single Family or Duplex	2 spaces per dwelling unit
Accessory Apartment	1 space
Multiple-Family Dwelling	1 spaces per dwelling unit with 1 bedroom 2 spaces per dwelling unit with 2 or 3 bedrooms
Accommodation or Lodging	0.5 spaces per separate unit
Bed and Breakfast	1 space per guest room plus 2 spaces for dwelling unit
Church	1 space per 5 seats or 1 per 100 sq. ft. of floor area used or designed for public use No parking required in the Neighborhood Center
Grocery or liquor store	1 space per 411 sq. ft.
Nursing Home	1 space per 4 patient beds, plus 1 per 3 full-time employees plus 1 per part time or full-time staff doctor
Senior Housing	1 space per unit
Auditorium, assembly hall, gymnasium, skating rink, theater, library, convention hall, exhibition hall, sports arenas, funeral home and other places of public assembly	1 space per 4 seats or 1 space per 100 sq. ft. of floor area designed or used by the public, whichever is less No parking is required for a theater located in the Neighborhood Center Commercial District
Office uses, all	1 space per 300 sq. ft. of net floor area
Retail	1 space per 300 sq. ft. of net floor area
Restaurant or bar	1 space for 65 sq. ft. of indoor seating area No parking is required for outdoor seating areas

Drive-in or drive-through restaurant without indoor eating area for the public	3 spaces per 100 sq. ft. of net floor area

B. Parking Rules

The Eagle Ranch Association and any sub-homeowner associations may adopt covenants and/or rules and regulations that are stricter than the ordinances of Town of Eagle related to parking of vehicles and trailers and storage of equipment, without limitation.

C. Parking Lot Design

Due to the unique characteristics of parking in the Neighborhood Center Commercial District and to maximize parking availability, there is no requirement for internal landscaping of parking lots in the Neighborhood Center Commercial District.

6. DESIGN REVIEW

Design guidelines have been adopted which establish architectural and building material standards, landscape design, urban design, site design standards and a design review process for development within Eagle Ranch. These guidelines, and any subsequent major revisions to the guidelines, shall be subject to the review and approval of the Town of Eagle. In the event that the Eagle Ranch Design Review Board ceases to fulfill its duties as described in the guidelines the Town of Eagle may assume the role of the Design Review Board.

7. SIGNS

Sign regulations and requirements are included in design guidelines adopted by the Design Review Board.

8. DOGS AND PET CONTROL

Each dwelling unit will be permitted to house up to two dogs and offspring up to three months old. Residents will be prohibited from harboring dogs on their property unless they have adequate facilities (i.e., animals kept in residence, a fenced yard, dog run, or kennel) to contain the animals. Enclosed runs must be located immediately adjacent to the home, within the lot's building envelope if an envelope is required, and shall not exceed 1,000 square feet. If facilities are inadequate to contain the dog(s), the animals will be immediately removed from the subdivision until adequate structures can be built.

At no time are dogs to be allowed to run freely. Eagle Ranch shall be subject to any and all leash laws and other pet regulations as adopted by the Town of Eagle. Stray Dogs may also be controlled by the County and CDOW. Homeowners not in compliance with these dog restrictions will be responsible for any and all costs incurred by the Town, County, and/or CDOW for enforcing these provisions.

9. AMENDMENTS TO THE EAGLE RANCH PUD GUIDE, PUD ZONING PLAN AND SUBDIVISION PLANS

It is anticipated that modifications or amendments to this PUD Guide, the PUD Zoning Plan, and Subdivision Plans will be necessary from time to time as Eagle Ranch progresses. This PUD Guide provides for two types of modifications or amendments: minor and major.

A. Minor Modifications

Minor modifications are those changes which will not alter the original project concept but which may result in minor changes in the design of Eagle Ranch. Minor modifications include, but are not limited to internal road alignment alterations, minor adjustments to Planning Parcel boundaries, building envelope changes, modification of the text of the PUD Guide, and additions of land uses not previously listed but determined to be similar to listed uses. Minor adjustments to Planning Parcel or subdivision plat boundaries shall be defined as:

> Change in land use of a parcel of property not to exceed 20,000 square feet to conform to the land use of property immediately adjacent to it, provided however, that the provisions of this article shall not apply to property adjacent to any parcel of property the land use of which has previously been changed pursuant to the provisions of this article. Minor modification shall also include any decrease in size of a Neighborhood Center Commercial District or Residential parcel that is offset by an equal increase in an open space parcel.

Minor modifications may be authorized by the Town of Eagle Zoning Administrator upon written request finding that the proposed modification does not significantly alter the basic intent of the Planning Parcels, does not result in incompatible uses, and does not result in substantial adverse impacts among uses within the PUD. The Zoning Administrator shall act upon any minor modification request within 30 days of such a request. Any decision by the Zoning Administrator may be appealed in writing to the Eagle Board of Trustees within 30 days of such decision.

B. Major Modifications

Major modifications are those changes not considered to be minor modifications and are changes that could alter the character or land use of a portion of the project. Major modifications shall include:

1) Any increase in the total amount of commercial space or the total number of residential units.

2) Any change in land use designation of any parcels within the PUD, except as provided above.

3) Any addition of land into the PUD.

Applications for major modifications shall be reviewed in accordance with the Town Code.

Approved by the TOWN OF EAGLE, COLORADO, a municipal corporation acting by and through its Town Council, this _____day of _____ 2021.

By: _____
Scott Turnipseed, Mayor

ATTEST

_____
Jenny Rakow, Town Clerk

Exhibit A

PUD Zone Districts Map

From:	Jenny Rakow
To:	Planning Department
Subject:	FW: RE: Proposed Changes to Eagle Ranch PUD
Date:	Wednesday, December 8, 2021 6:35:56 PM
Attachments:	image001.png image002.png image003.png image004.png

---

Jenny Rakow, CMC

Town Clerk & Municipal Court Supervisor

TOWN OF EAGLE

200 Broadway, PO Box 609, Eagle Co 81631

Phone: 970-328-9623, Fax: 970-328-5203

CLICK BELOW FOR TOWN WEBSITE, NEWS, EVENTS OR TO PROVIDE FEEDBACK:

EAGLE TODAY

FEEDBACK

Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-200.1, et seq.

From: Susan Christensen <schristensen@vail.net>
Sent: Wednesday, December 8, 2021 6:40 PM
To: Jenny Rakow <jenny.rakow@townofeagle.org>
Cc: Clerk Group <clerk@townofeagle.org>
Subject: RE: Proposed Changes to Eagle Ranch PUD

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

December 8, 2021

Town Council (All Members)
Town of Eagle, Colorado
P.O. Box 609
Eagle, Colorado 81631

C/O Jenny Rakow, Town Clerk
Delivered via E-mail
jenny.rakow@townofeagle.org
clerk@townofeagle.org

Dear Town Council Members:

We are homeowners within the Eagle Ranch Planned Unit Development ("PUD"). The Board of Directors of the Homeowners Association ("HOA") of Eagle Ranch is presenting to you changes to our PUD. We are writing to express our objections to certain of these changes.

It must first be pointed out that the homeowners of Eagle Ranch did not ask for these changes. This is all being driven by individuals on the HOA Board and indirectly by a commercial property owner who wanted to add a residential component to their project (that would not otherwise be allowed).

As you're well aware, the Town of Eagle is undergoing major changes with multiple housing projects being proposed and advanced in our community. Just one project, Reserve at Hockett Gulch, which was once envisioned as 300 to 400 units will actually add 500 more units on Sylvan Lake Road adjacent to Eagle Ranch.

The Eagle Ranch Board is proposing increases in unit counts, density and building heights within the Eagle Ranch PUD. These changes must be considered in the larger context of all the other housing units that are being proposed in the Eagle market. Traffic, congestion, schools, parking, construction and environmental impacts all need to be considered. We do not believe they have been.

What is the impact on our schools? Teacher hiring and retention is already a serious issue. What are the plans to increase capacity for water and sewer?

Our small community is already experiencing significant traffic and parking issues. Multiple intersections are already congested, and it doesn't appear that roundabouts would be a viable solution.

Lastly, the increases in units and density DO NOT benefit the homeowners in Eagle Ranch. The builders, developers, and commercial property owners are given a gift to the detriment of the community. We're left with constant and continuous construction, congestion, and over-crowded schools. Many of us left urban areas to enjoy Eagle's small-town environment and significantly less-congested lifestyle. Adding more housing is contrary to our wishes, especially considering that the infrastructure is not in place to serve all the new development

We request that you reject any increases in unit counts, density and building heights in the Eagle Ranch PUD.

209 Mount Jackson Court, Eagle

Thanks,

SeChristensen

Susan Christensen

p.o. box 5112

Eagle. CO 81631

(970) 390-5448

To: Mayor and Town Council

From: Jill Kane, Finance Director

Date: December 14, 2021

Agenda Item: Building Permit Fee Waiver for Lower Basin Water Treatment Plant

REQUEST: Staff is requesting the Town Council review a waiver for the building permit fees for the construction of the Lower Basin Water Treatment Plant (LBWTP).

BACKGROUND: The Town constructs projects like the private sector and applies its fee policies to those projects. Since the Town does not have a policy on fee waivers related to its projects, the staff is required to request fee waivers for each project. Most recently, the Town has waived its fees for the wastewater treatment plant reroof and telecommunication hut. It was recently brought to our attention during audit, although discussed with a prior council, an official action was never completed to waive the LBWTP fees. The staff has attached the itemized invoices of the Town fees associated with the LBWTP and is requesting a waiver of fees for the project.

Staff will be bringing a policy to the Council in January regarding waiving fees for projects so staff can execute a policy without having to make a request for each project.

ANALYSIS: The fees for the LBWTP total $162,040.64; itemized Invoices are attached.

Revenue	Amount
Building Permit Fees	13,788.55
Building Permit Issuance	25.00
Use Tax	64,315.82
Plan Check Fees	8,962.56
Commercial Electrical	15,608.95
Plumbing Permit Fees	11,461.00
Plumbing Permit Issuance	25.00
Mechanical Permit Fees	7,182.00
Mechanical Permit Issuance	25.00
Street Impact Fees	6,623.16
Water Meter Fee	990.00
Sewer PIF Fee	16,000.00
Water PIF Fee	17,033.60
Total Fees	**162,040.64**

Waiving fees for the LBWTP necessitates the General Fund, Capital Improvements Fund, and WW Fund to subsidize the cost of the LBWTP. However, there may be justification for the subsidy since the LBWTP

supports all Town of Eagle Residents. The $144,017 subsidized from other funds is well below to 10% TABOR threshold for revenue received from other governmental funds.

Impact to Funds for LBWTP Project without a Waiver					
Fund	**General Fund**	**Capital Improvement Fund**	**Water Fund**	**WW Fund**	**Total**
REVENUE	$ 57,078	$ 70,939	$ 18,024	$ 16,000	**$ 162,041**
EXPENSE	$ -	$ -	$ (162,041)	$ -	**$ (162,041)**
NET CHANGE IN FUND BALANCE	$ 57,078	$ 70,939	$ (144,017)	$ 16,000	**0**

COMMUNITY INPUT: There has been no public input on this matter.

BUDGET / STAFF IMPACT: There is no staffing impact associated with this request. There is a budget impact to various Town funds for waiving the fees, impact show above.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: This does not align with the major objectives in the strategic plan since it is regarding how the Town administers fees applied to construction projects.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to **approve** or **deny** directing staff to waive any Town of Eagle fees for the Lower Basin Water Treatment Plant including $162,041 of expenses to date.

ATTACHMENTS:

1. Town of Eagle Invoices - LBWTP

RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 476435

Payment Amount: **$87,091.93**

June 19, 2018

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived	NA	Dawn Koenig	

Comments

All fees waived for this project

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Building Permit Fees	1043220	$13,788.55	$13,788.55	$0.00
Building Permit Issue/Transfer Permit	1043220	$25.00	$25.00	$0.00
Use Tax	3143086	$64,315.82	$64,315.82	$0.00
Plan Check Fees	1043220	$8,962.56	$8,962.56	$0.00
	Totals:	$87,091.93	$87,091.93	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
Deferred submittal review required for H use groups.
Strait Mech. for Plumbing Permit:Roof & Overflow Drains, Plumbing Fixtures, Sanitary Sewer & Associated Vent Lines, Domestic Cold Water, Domestic Hot Water, Domestic Temp Water, Domestic Hot Water Circ, Under Slab Piping Including Floor Drains, Trench Drains, Cleanouts, Emergency Eyewash/Showers, and Natural Gas.

RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 476614

Payment Amount: **$15,608.95**

October 18, 2018

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived	NA	Dawn Koenig	

Comments

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Commercial Electrical >$2000	1043227	$15,608.95	$15,608.95	$0.00
	Totals:	$15,608.95	$15,608.95	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
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Strait Mech. for Plumbing Permit:Roof & Overflow Drains, Plumbing Fixtures, Sanitary Sewer & Associated Vent Lines, Domestic Cold Water, Domestic Hot Water, Domestic Temp Water, Domestic Hot Water Circ, Under Slab Piping Including Floor Drains, Trench Drains, Cleanouts, Emergency Eyewash/Showers, and Natural Gas.

RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 476600

Payment Amount: **$11,486.00**

November 01, 2018

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived	NA	Dawn Koenig	

Comments

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Plumbing Permit Fees	1043220	$11,461.00	$11,461.00	$0.00
Plumbing Permit Issue/Transfer	1043220	$25.00	$25.00	$0.00
	Totals:	$11,486.00	$11,486.00	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
Deferred submittal review required for H use groups.
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RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 476406

Payment Amount: **$7,207.00**

November 07, 2018

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived	NA	Dawn Koenig	

Comments

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Mechanical Permit Fees	1043220	$7,182.00	$7,182.00	$0.00
Mechanical Permit Issue/Transfer	1043220	$25.00	$25.00	$0.00
	Totals:	$7,207.00	$7,207.00	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
Deferred submittal review required for H use groups.
Strait Mech. for Plumbing Permit:Roof & Overflow Drains, Plumbing Fixtures, Sanitary Sewer & Associated Vent Lines, Domestic Cold Water, Domestic Hot Water, Domestic Temp Water, Domestic Hot Water Circ, Under Slab Piping Including Floor Drains, Trench Drains, Cleanouts, Emergency Eyewash/Showers, and Natural Gas.

RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 544446

Payment Amount: **$6,623.16**

May 15, 2020

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived		Angie Kyle	TOE project

Comments

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Street Impact Fee (Manual)		$6,623.16	$6,623.16	$0.00
	Totals:	$6,623.16	$6,623.16	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
Deferred submittal review required for H use groups.
Strait Mech. for Plumbing Permit:Roof & Overflow Drains, Plumbing Fixtures, Sanitary Sewer & Associated Vent Lines, Domestic Cold Water, Domestic Hot Water, Domestic Temp Water, Domestic Hot Water Circ, Under Slab Piping Including Floor Drains, Trench Drains, Cleanouts, Emergency Eyewash/Showers, and Natural Gas.

RECEIPT

Town of Eagle

Box 609, Eagle, CO 81631

(970) 328-9655

18TEGL-4680 | New Commercial

Receipt Number: 544665

Payment Amount: **$34,023.60**

September 21, 2020

Payment Method	*Payer*	*Cashier*	*Reference Number*
Waived		Angie Kyle	

Comments

Assessed Fee Items

Fee items being paid by this payment

Fee Item	*Account Code*	*Assessed*	*Amount Paid*	*Balance Due*
Water Meter Fee	5243485	$990.00	$990.00	$0.00
Sewer Tap - Commercial	5143490	$16,000.00	$16,000.00	$0.00
Water Tap Fee (manual)	5243490	$17,033.60	$17,033.60	$0.00
	Totals:	$34,023.60	$34,023.60	
			Previous Payments	$0.00
			Remaining Balance Due	$0.00

Permit Info

Property Address	**Property Owner**	**Property Owner Address**	**Valuation**
311 VIOLET LN, Eagle, CO 81631	The Town of Eagle *	PO BOX 609, Eagle, CO 81631	$2,679,826.00

Description of Work

Construction of New Lower Basin Water Treatment Plant
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To: Mayor and Town Council

From: Brandy Reitter, Town Manager

Date: December 14, 2021

Agenda Item: 2021 Community Survey Report

REQUEST:
Staff is requesting that the Town Council review the 2021 Community Survey Report.

INTRODUCTION:
In 2021, the Town completed the community survey. The last time the Town completed a survey was in 2013. Typically, community surveys are conducted bi-annually. Community surveys are helpful to guide policy and benchmark progress related to the Town's priorities. Staff completed the survey in May so that the Town Council could use the data for the retreat that was scheduled last summer. The report was a delayed because of staff transitions. The draft is included with this report. Staff is still working with Community Builders to polish a few things before posting the document on the website.

Part of the project included a community dashboard to poll residents asking specific questions. This project is completed, and staff will work with the Economic Vitality Committee in January to post the dashboard to the website. The next steps are to review the survey and let staff know if the Town Council has any feedback.

ANALYSIS:
The analysis is provided in the report attached to this memo.

COMMUNITY INPUT:
Community input was collected during the survey process.

BUDGET / STAFF IMPACT:
This proposal doesn't have a budget or staff impact.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED:
This proposal aligns with all priorities included in the Town Council's Strategic Plan. The survey includes several topics that the Town Council cares about. Staff will use the survey as a guiding document for priorities within the organization.

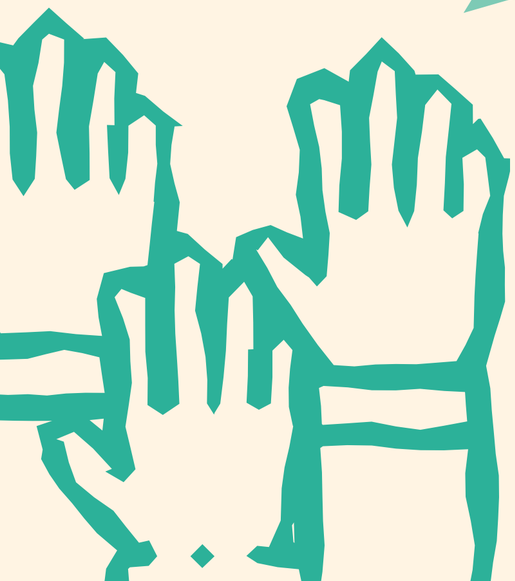
RECOMMENDED ACTION OR PROPOSED MOTION:
A motion is not required. Staff will take any feedback or questions from the Town Council.

ATTACHMENTS:
- 2021 Community Survey Report

Town of Eagle's

2021 Community Survey Results

Final Results // May 21, 2021



community builders

PEOPLE | PLACE | P

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12. Quality of Life*
13. Top Opportunities
14. Top Challenges*
15. Important Issues*
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Key Insights from the EVC

62. Strong Conclusions
63. Surprising / Conversation Starters
64. Worth More Study

*Notable findings as flagged by the EVC

Quality of Life & Demographics

Demographics & Quality of Life

4. Residency
5. Neighborhood
6. Age
7. Gender
8. Income
9. Household Makeup
10. School
11. Why Eagle?*
12. Quality of Life*
13. Top Opportunities
14. Top Challenges*
15. Important Issues*
16. Open Space & Rec

*Notable findings as flagged by the EVC

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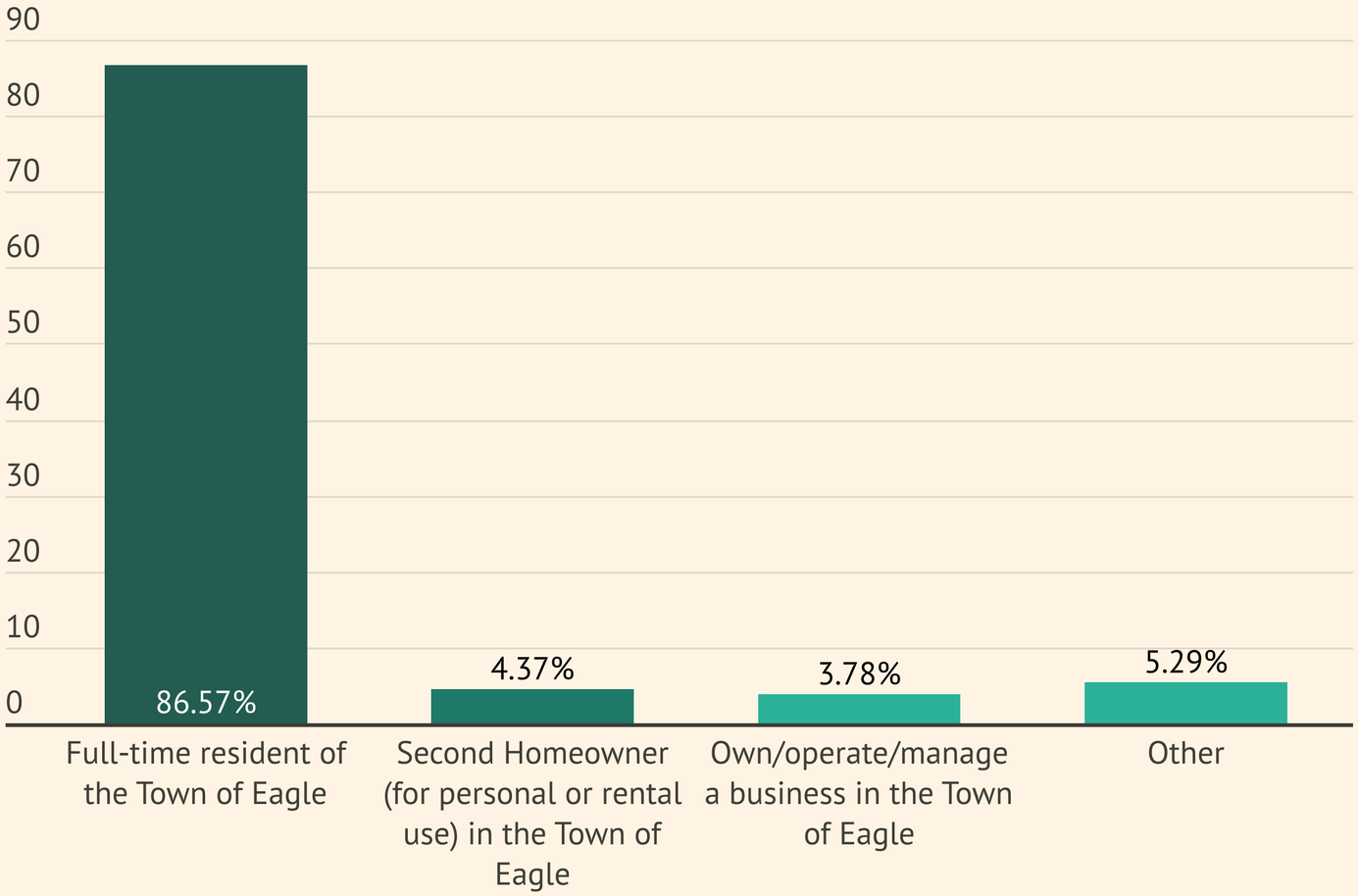
Intro & Demographics

Residency

Are you a: *[select all that apply]*



Key themes & observations:

- 87% full-time resident partipant mix is appropriate survey representation (enough variation for more diverse options, yet enough representation of full-time locals to have solid, context sensitive results

Download data

Change data view:

Percent *Responses*

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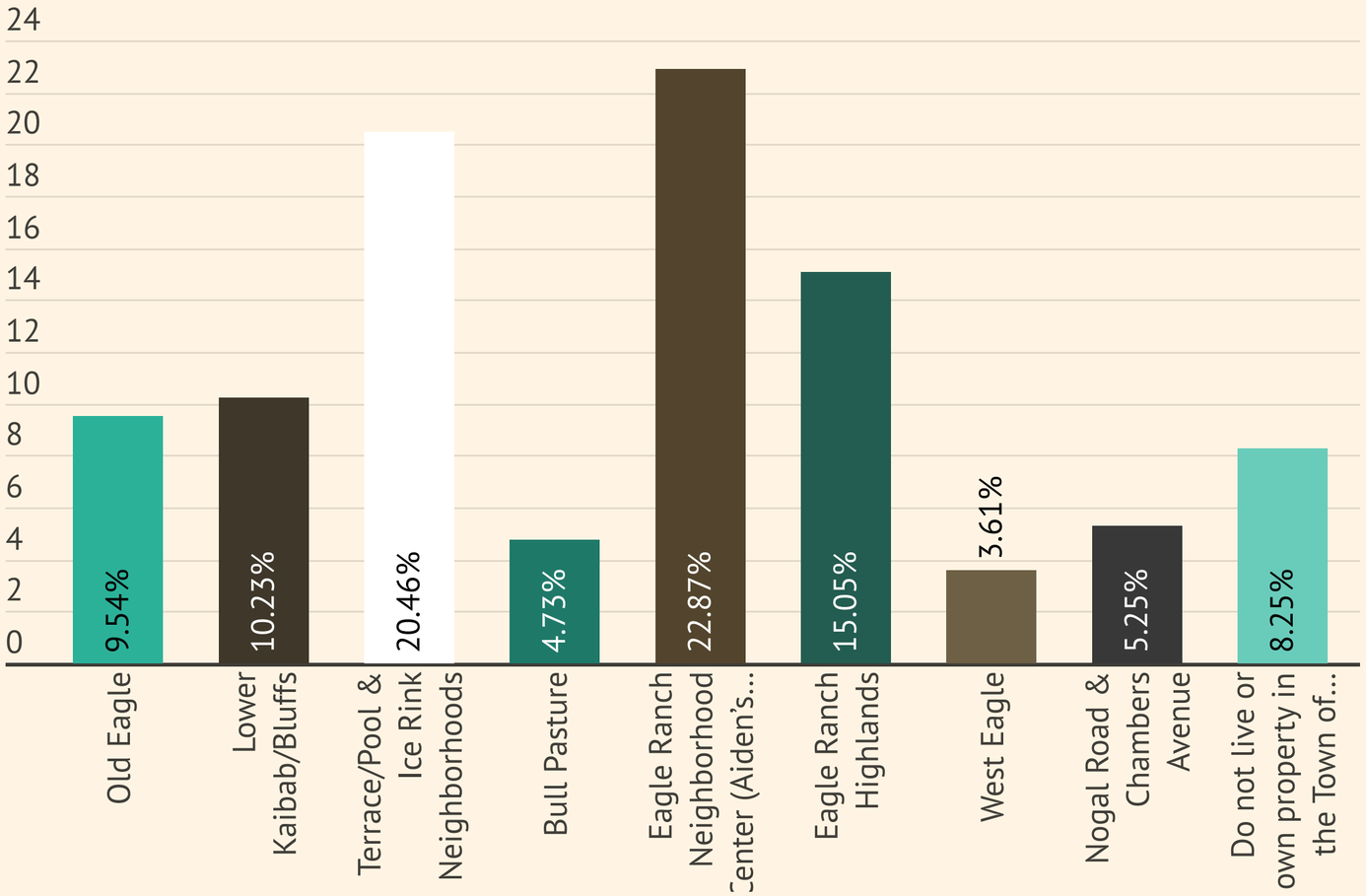
Intro & Demographics

Neighborhood

In which Town of Eagle neighborhood do you live and/or own property?



Download data

Key themes & observations:

- Question EVC is exploring: Does this mix represent neighborhood population sizes, roughly? Any glaring over or under representations?

Change data view:

Percent *Responses*

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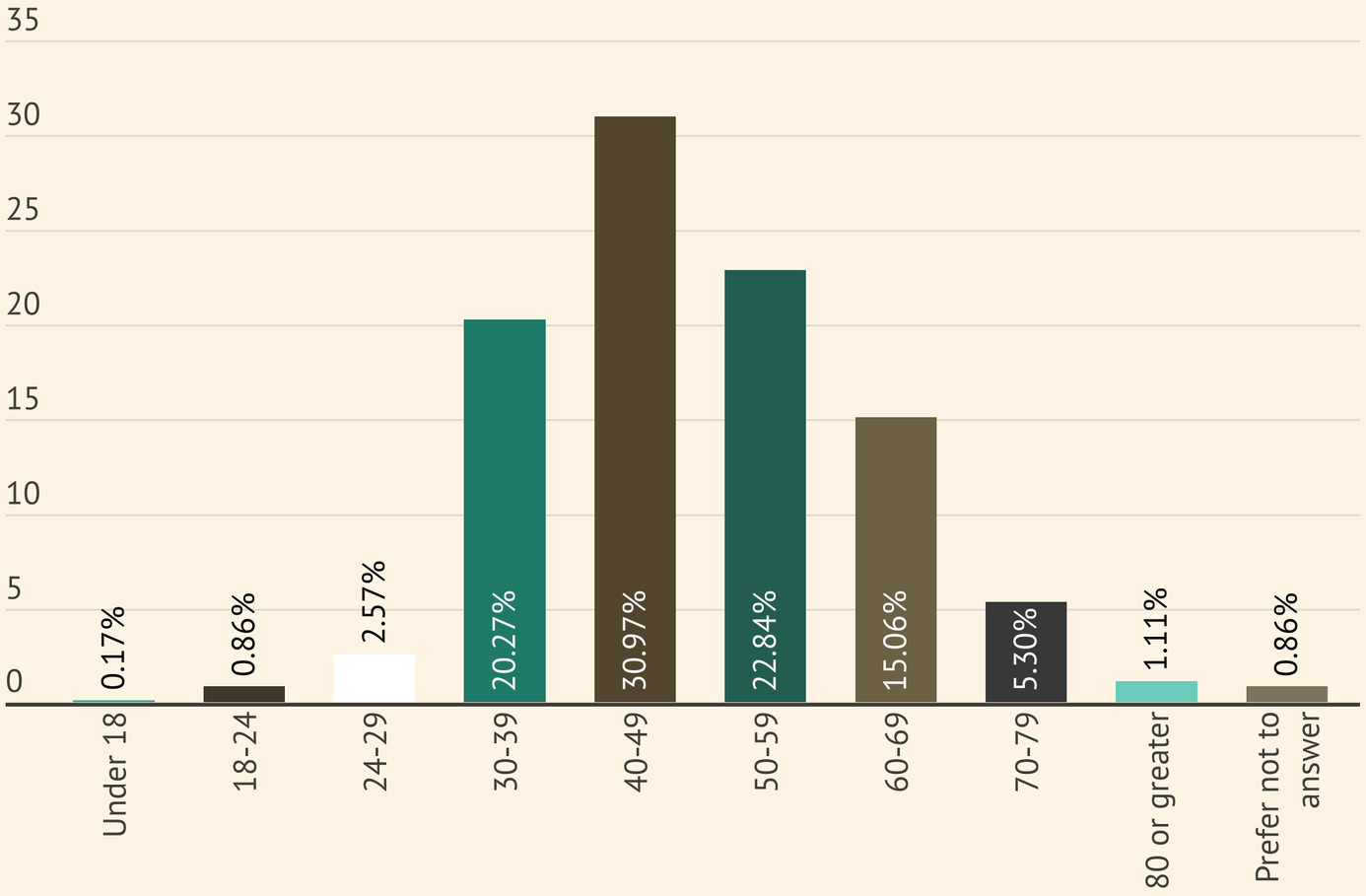
Intro & Demographics

Age

What is your age?



Key themes & observations:

- Survey participants skew slightly older than actual population
- Median age in 2019 = 32.8y/o (Census/ACS)

Download data

Change data view:

Percent *Responses*

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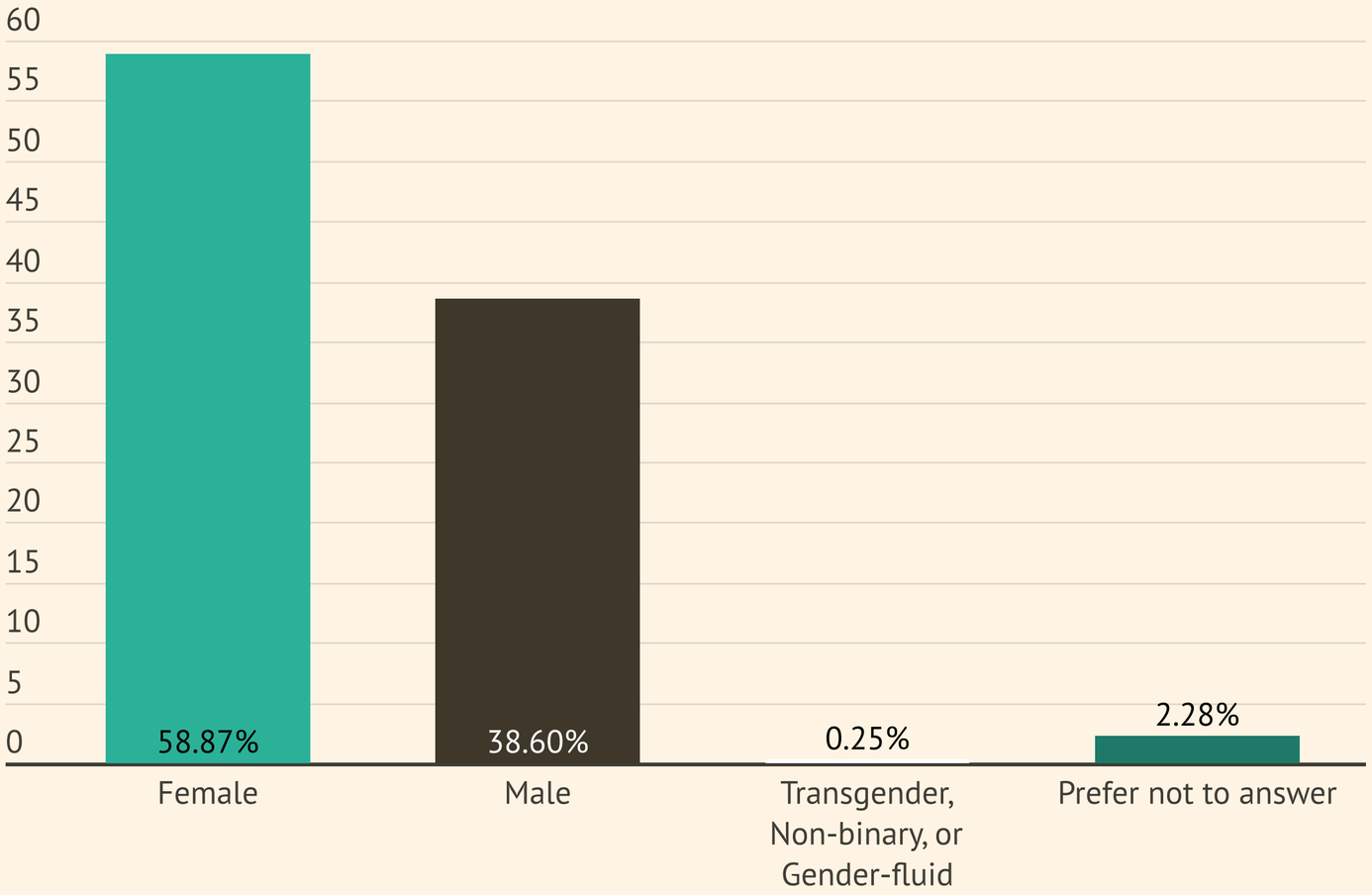
Intro & Demographics

Gender

Which gender do you most closely identify with?



Key themes & observations:

- Slightly over-representative of women

Download data

Change data view:

Percent *Responses*

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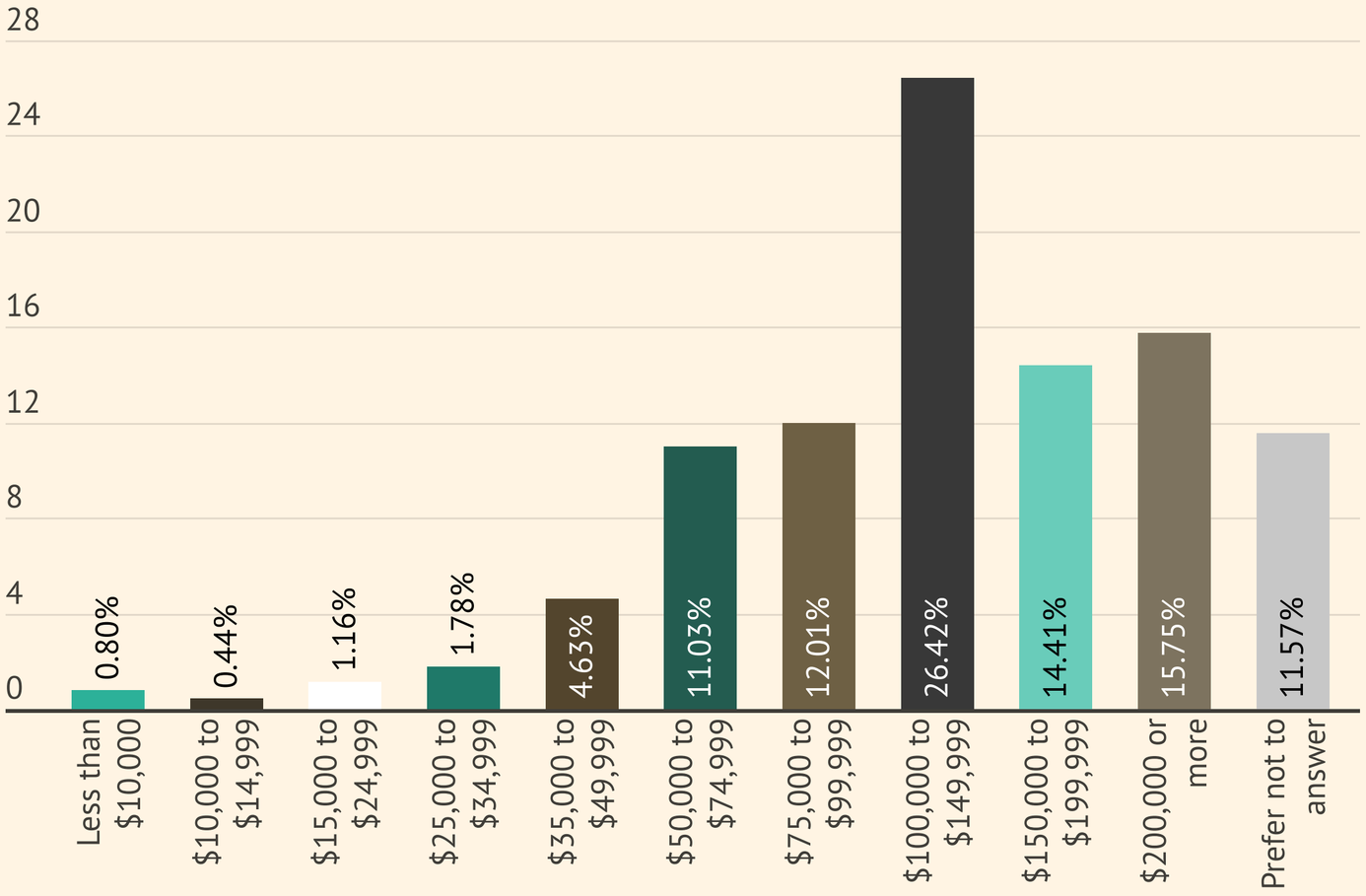
Intro & Demographics

Income

What is your annual household income?



Download data

Key themes & observations:

- Survey participants skew higher income (rough median from participants = ***$130,000***)
- 2019 (Census/ACS) median household income: ***$97,806***

- *Colorado: $72,331*
- *Glenwood: $66,693*
- *(both 2019 Census/ACS)*

Change data view:

Percent | *Responses*

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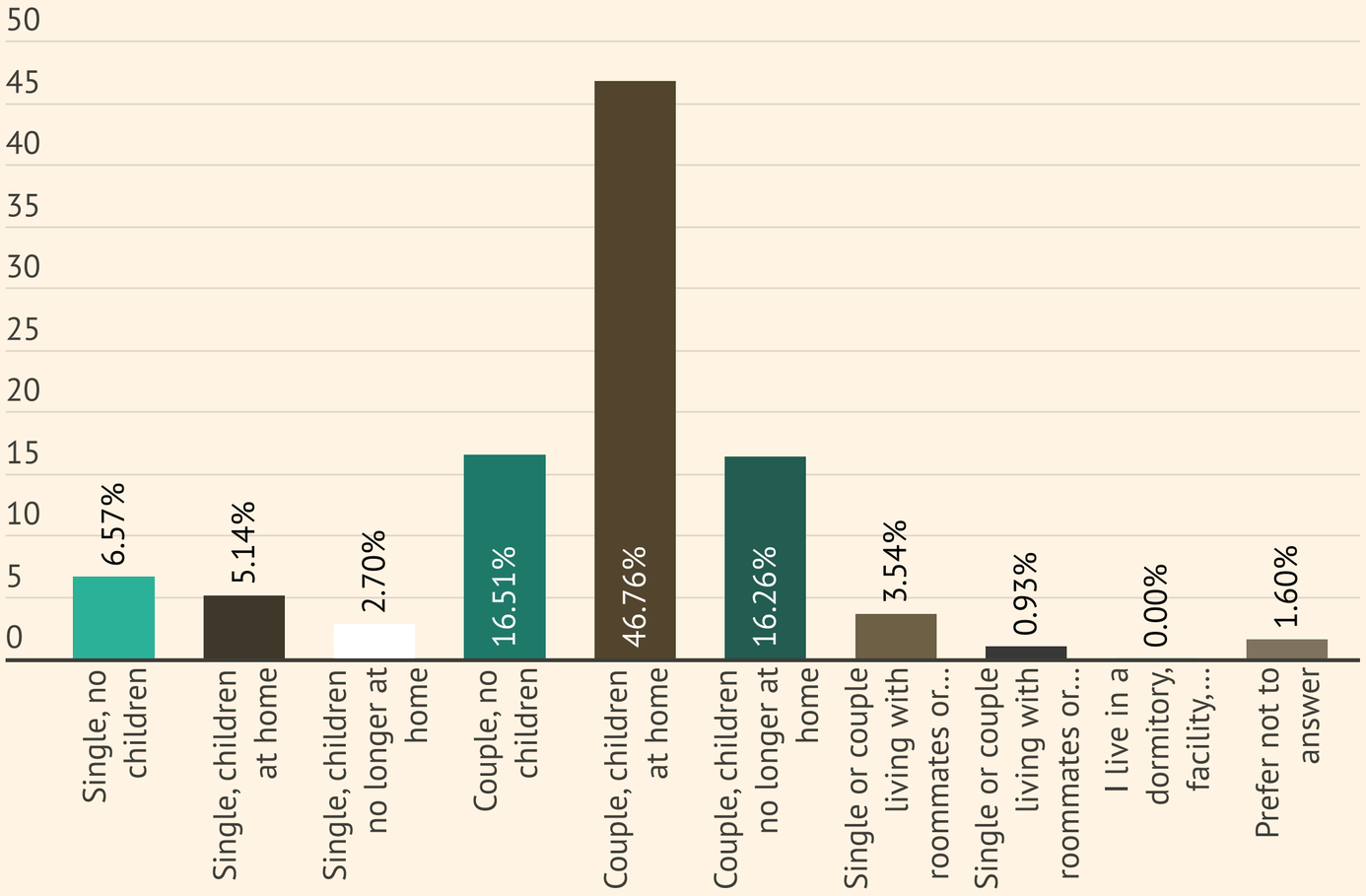
Intro & Demographics

Household Makeup

Which best describes your household makeup?



Download data

Key themes & observations:

- Possible over-representation of "Couple, children at home"
- Families (especially young families) identified as a group that needs to be better engaged in town processes, survey worked towards that goal

Change data view:

Percent *Responses*

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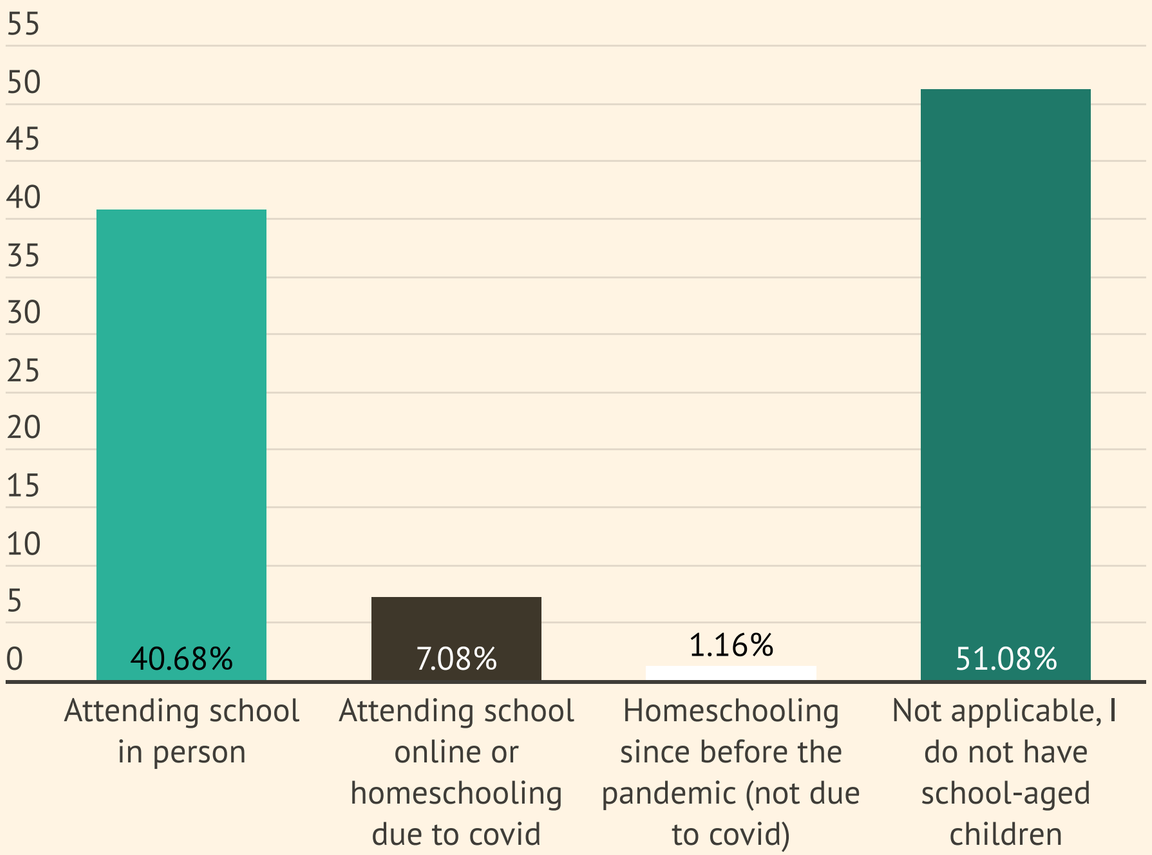
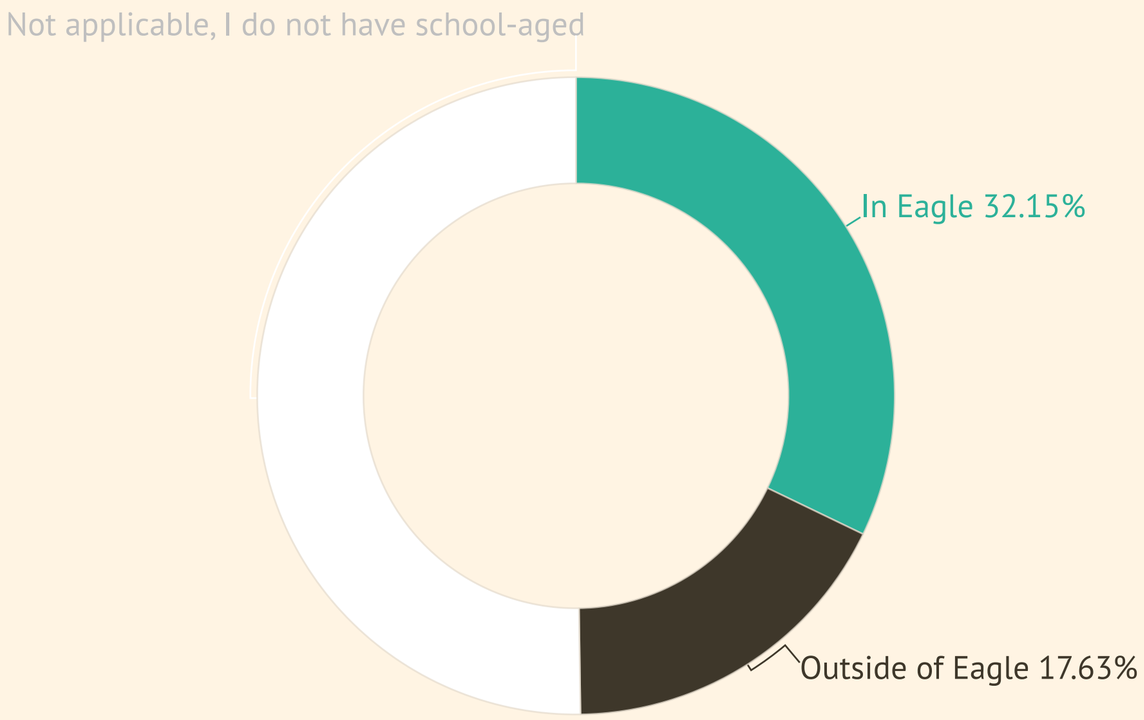
Intro & Demographics

School

If you have school-aged children, how are they currently attending school, and where are they enrolled?





Download data

Download data

Change data view:

Percent *Responses*

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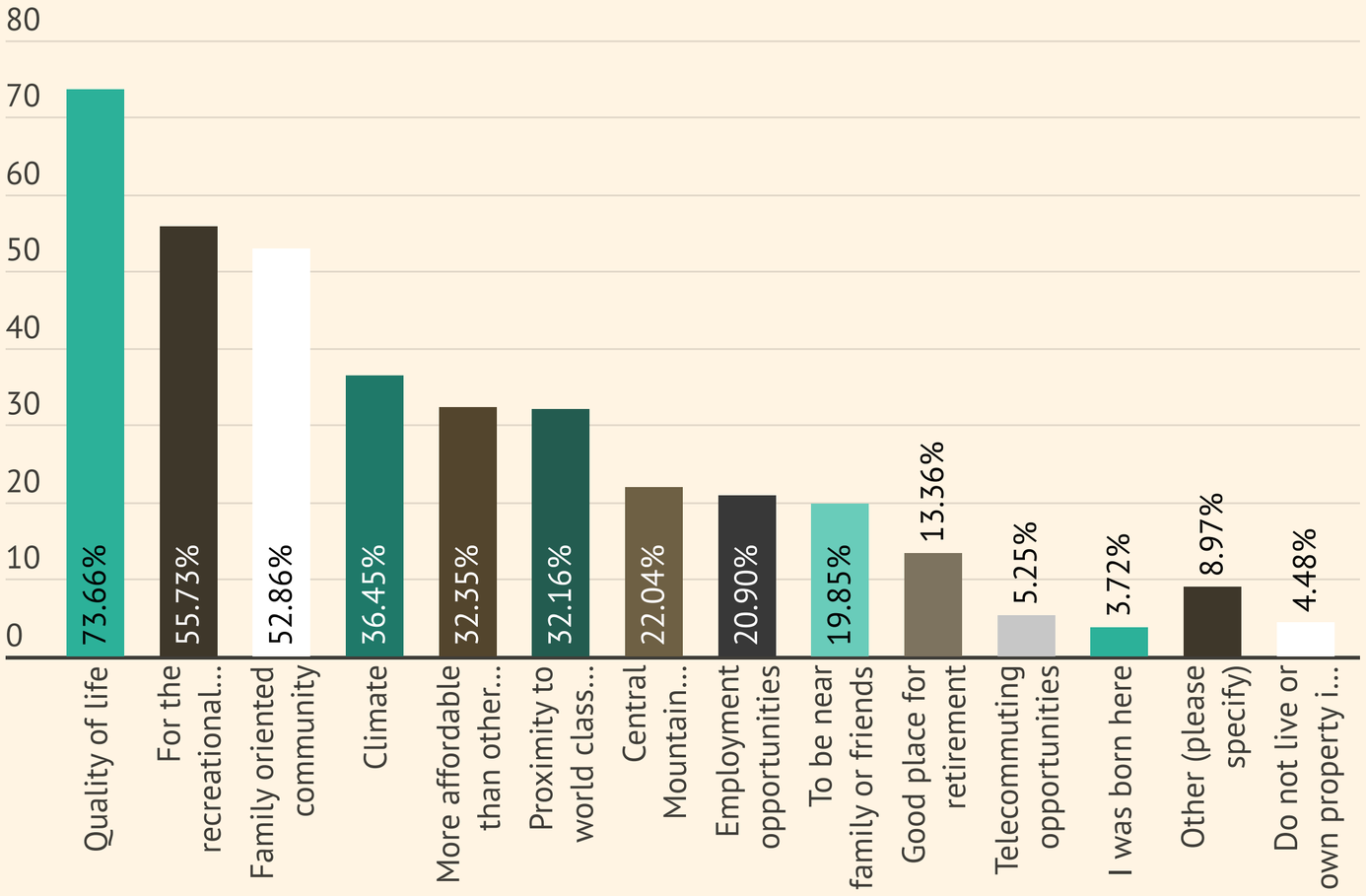
Intro & Demographics

Why Eagle*

Which statements most accurately reflect the reason(s) you live in Eagle? *[Select all that apply]*



Download data

Key themes & observations:

- Majority of participants selected quality of live, recreational amenities, and family-oriented community
- ***Worth study:*** Quality of life and recreation are the obvious answers for attracting residents. A few responses with lower numbers will be interesting to observe longitudinally; employment opportunities, retirement, and telecommunications.

Change data view:

Percent *Responses*

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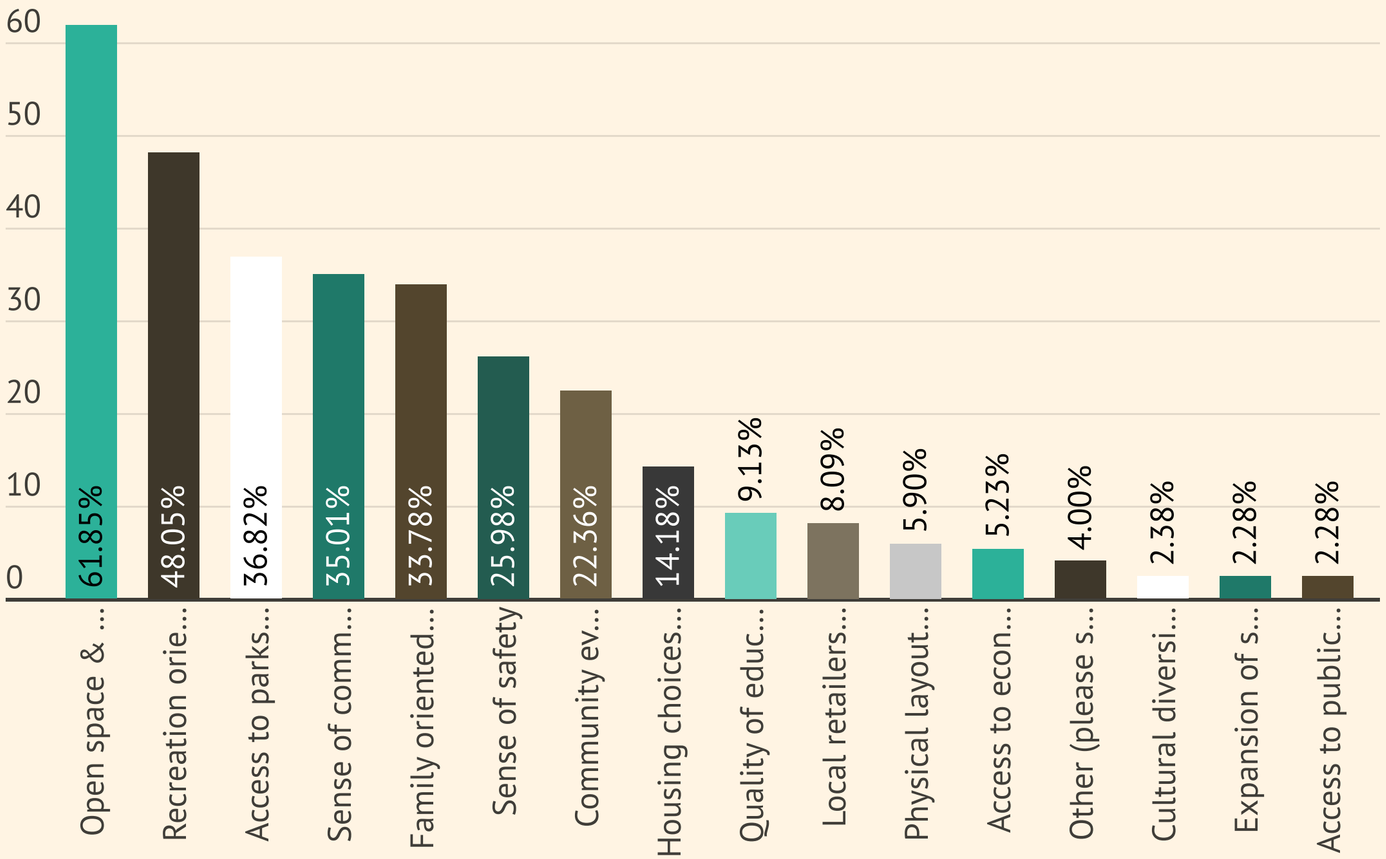
Intro & Demographics

Quality of Life*

Please check the top three items from the list below that enhance "Quality of Life" for residents of the Town of Eagle.



Download data

Key themes & observations:

- Top 3 involve open space, recreation, parks, etc
- ***Surprising / Conversation starter:*** Recreation, open space, and parks ahead of sense of community and family oriented.
- ***Strong conclusion:*** Open space, recreation oriented and community feel are again the obvious responses, and reflect feedback from "why Eagle"

Change data view:

Percent *Responses*

Return to Table of Contents

Intro & Demographics

Top Opportunities

What do you see as the top opportunities the community faces in Eagle?

Search

Promotion of lifestyle
Bringing in recognizable retail/restaurants
New business growth as population increases
The recreational draw, the fun things we have to do.
Beautiful Weather
Outdoor recreation
Continuing to make this a year round active community including outdoor opportunities and shopping
More business growth
Continue to grow in a sustainable fashion
How to maintain the current culture with the massive influx of population
Recreational and business attractions.
A chance to be bigger & better outdoor destination
Planned growth
A lot of commercial property being developed or listed for sale.
Eagle offers so much sense of community which is needed, especially these days.
taking advantage of spending by victors to the community for recreation or travel purposes
Building on the family oriented recreational aspects of the community.
Broadband, a sustainable recreation based economy, campground to

Download data

Intro & Demographics

Top Challenges*

What do you see as the top challenges the community faces in Eagle?

Search

Sustainable Growth with new housing and roads.
affordable housing
Still looks like a run down town when you drive along 6 and into the old part of town. Many buildings in disrepair and some have been empty since I have lived here (6 years). Many eye sores in the old part of Eagle.
Growth
traffic, increased transient population, increase in visitors with a disrespect for wildlife - too many homes being built with limited public services
Limited budget
Affordable housing to attract a vibrant community, maintain small mountain town culture while expanding housing and retail
Private business development, commercial space, geographic disconnection of businesses
How to handle growth
The top challenge the town faces is facilitating this inevitable growth in a way that acknowledges its roots, history, and small town appeal.
Developing Highway 6
population impact on wildlife
Overpopulation

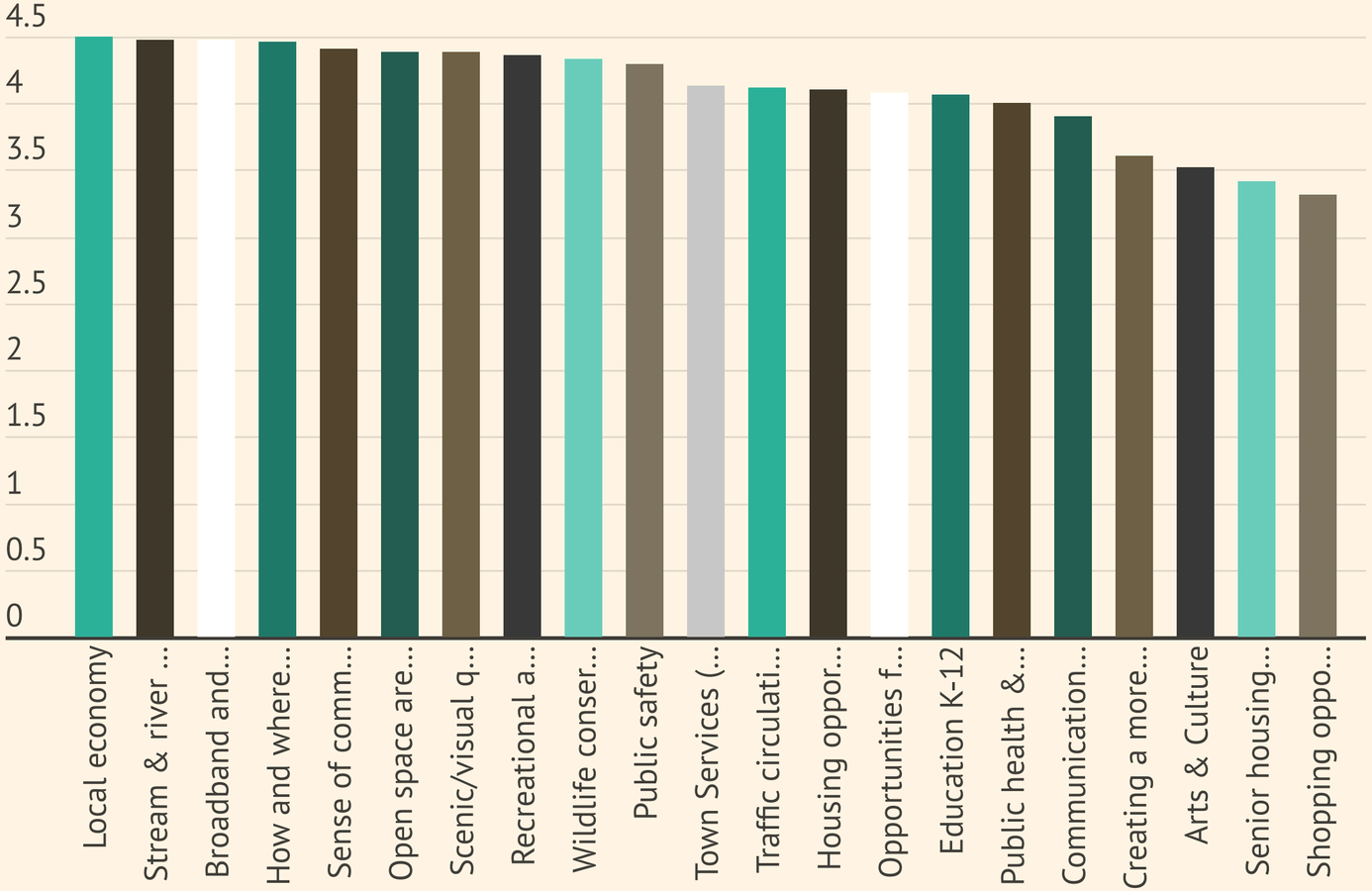
Download data

- ***Strong conclusion:*** Some top themes; growth, housing, post office, water, wearing of masks, traffic.

Intro & Demographics

Important Issues*

How important are the following issues to you?



Download data

Key themes & observations:

- Extremely high level of importance placed on nearly all categories
- Top 5:
  1. *Local economy***
  2. *Stream & river quality*
  3. *Broadband & access to reliable internet***
  4. *How & where our community grows*
  5. *Sense of community*
- ***Strong conclusion:** Local economy and broadband are clear mandates for EVC.

Change data view:

Percent | *Responses*

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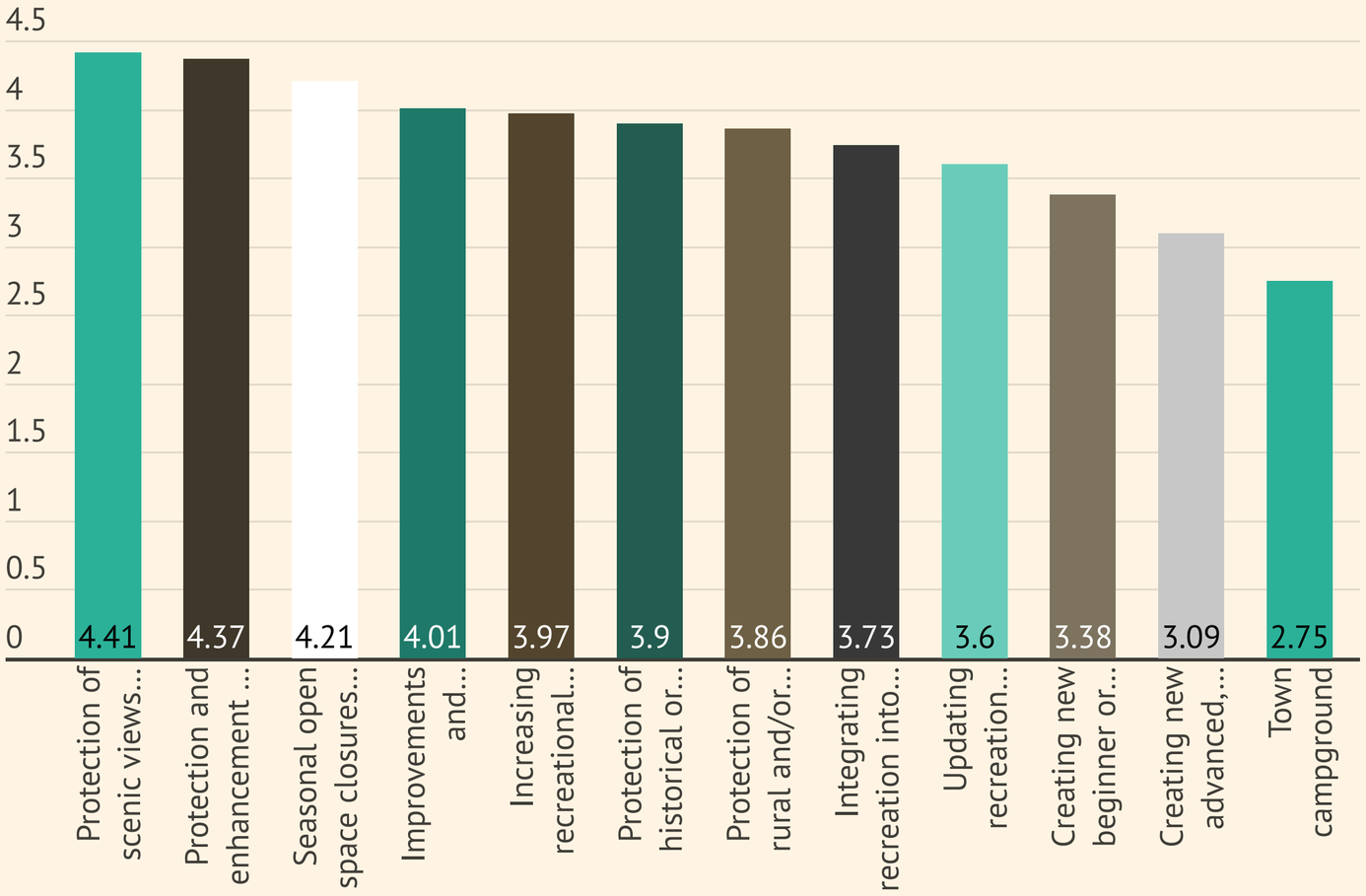
Open Space & Recreation

How important are the following priorities when it comes to open space and recreation?



Download data

Key themes & observations:

- Open space themes ranked slightly higher than othermore "programmed" themes

Change data view:

Percent *Responses*

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Housing

18. Rent or Own*
19. Home Type*
20. Housing Costs
21. Housing Security
22. Housing Struggle*
23. Housing Price-Out*
24. Housing Comments

*Notable findings as flagged by the EVC

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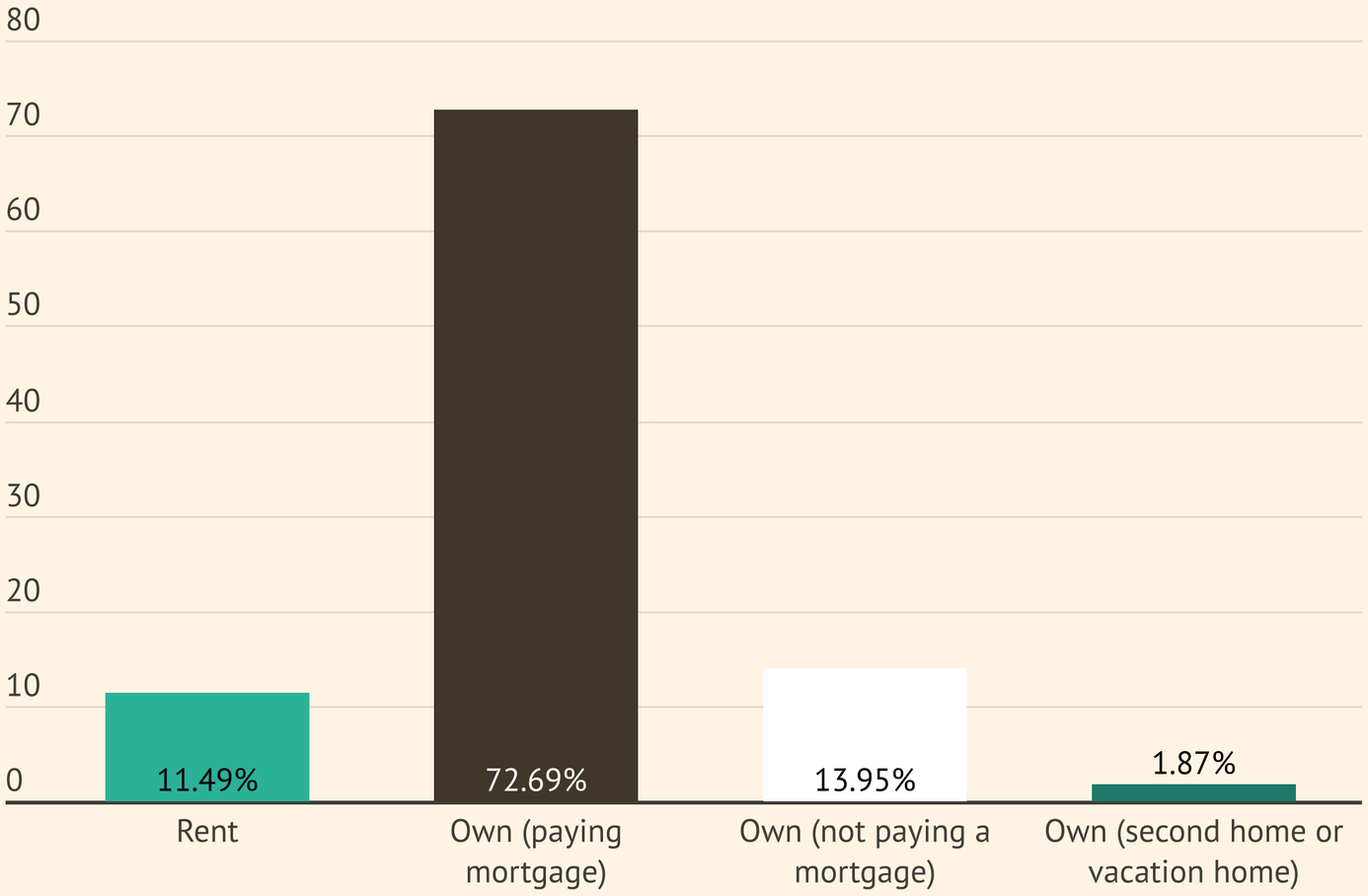
Housing

Rent or Own*

Do you rent or own your home?



Download data

Key themes & observations:

- Slightly over-representative of homeowners
- 2018 housing unit mix = 67% owned, 18% rented (*State Demographer*)

- ***Worth more study:*** 11% rent seems very low. Capturing renters in surveys is difficult. How can we follow up on questions regarding affordable housing in a super-heated market? Is everyone a part of the conversation?

Change data view:

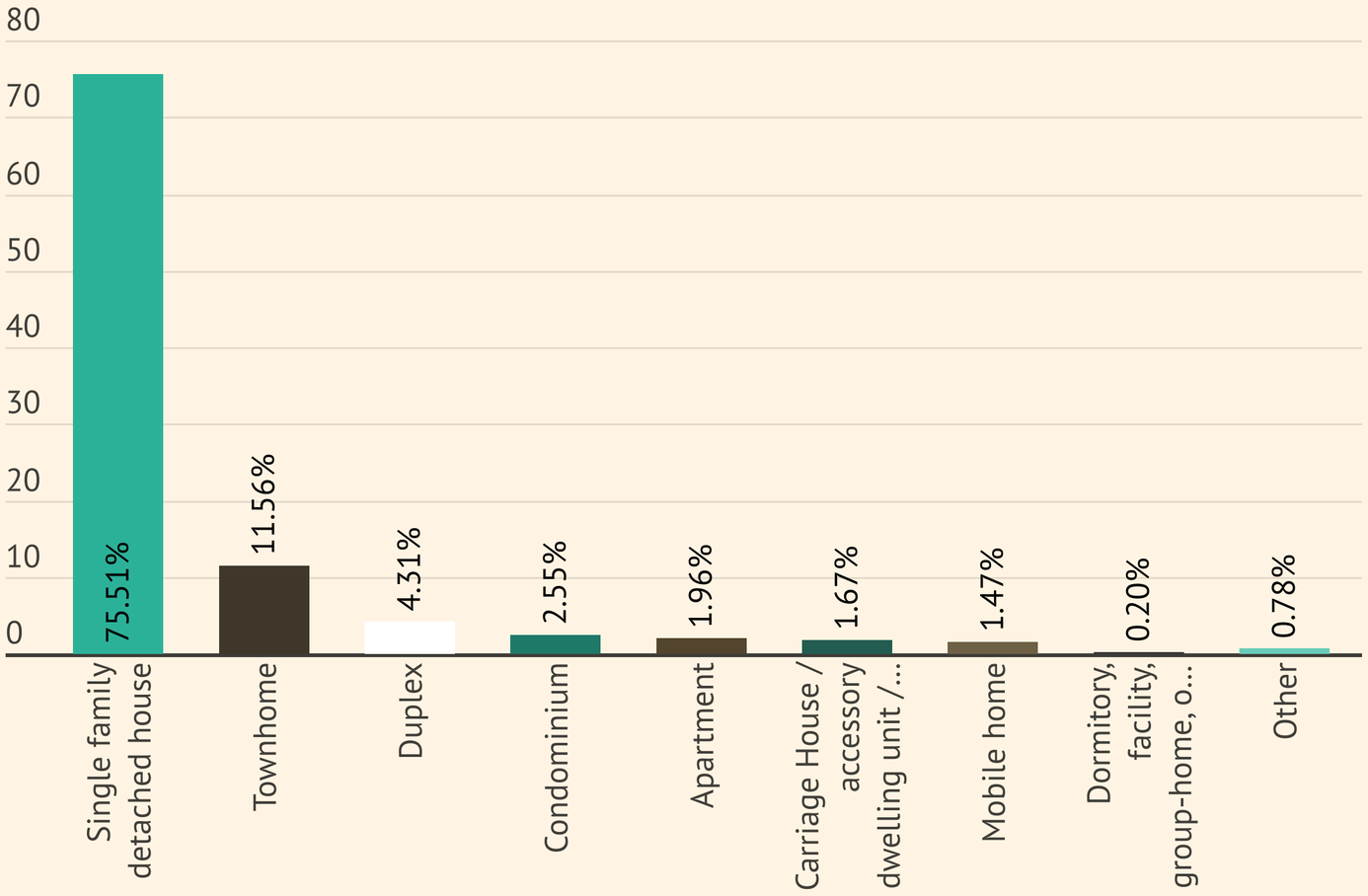
Percent *Responses*

Return to Table of Contents

Housing

Home Type*

What type of home do you live in?



Download data

Key themes & observations:

- Survey offers good representation from multi-family housing segment of community
- *2018 State Demographer report found 90% of units are "single family"*

- ***Worth more study:** Less than 25% live in a place other than single family/detached. Low? Does this display lack of diversity in housing stock?

Change data view:

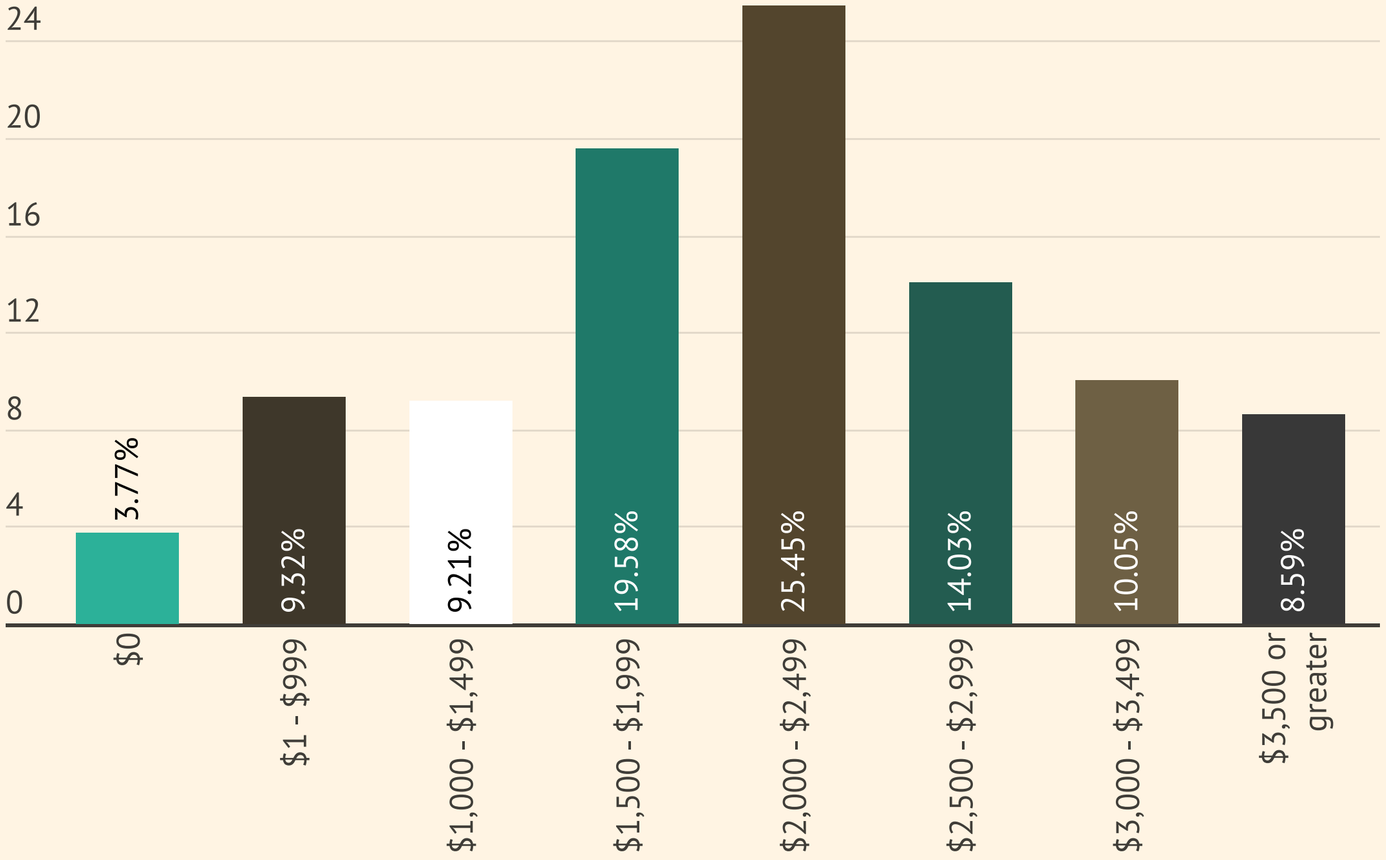
Percent *Responses*

Return to Table of Contents

Housing

Housing Costs

What is your monthly housing cost?



Download data

Key themes & observations:

- Median monthly housing cost: **$2,112** /mo
- *Median income of $97,806 can afford $2,445/mo*

- Generally high incomes and housing costs suggests possible "price out" of lower income households

Change data view:

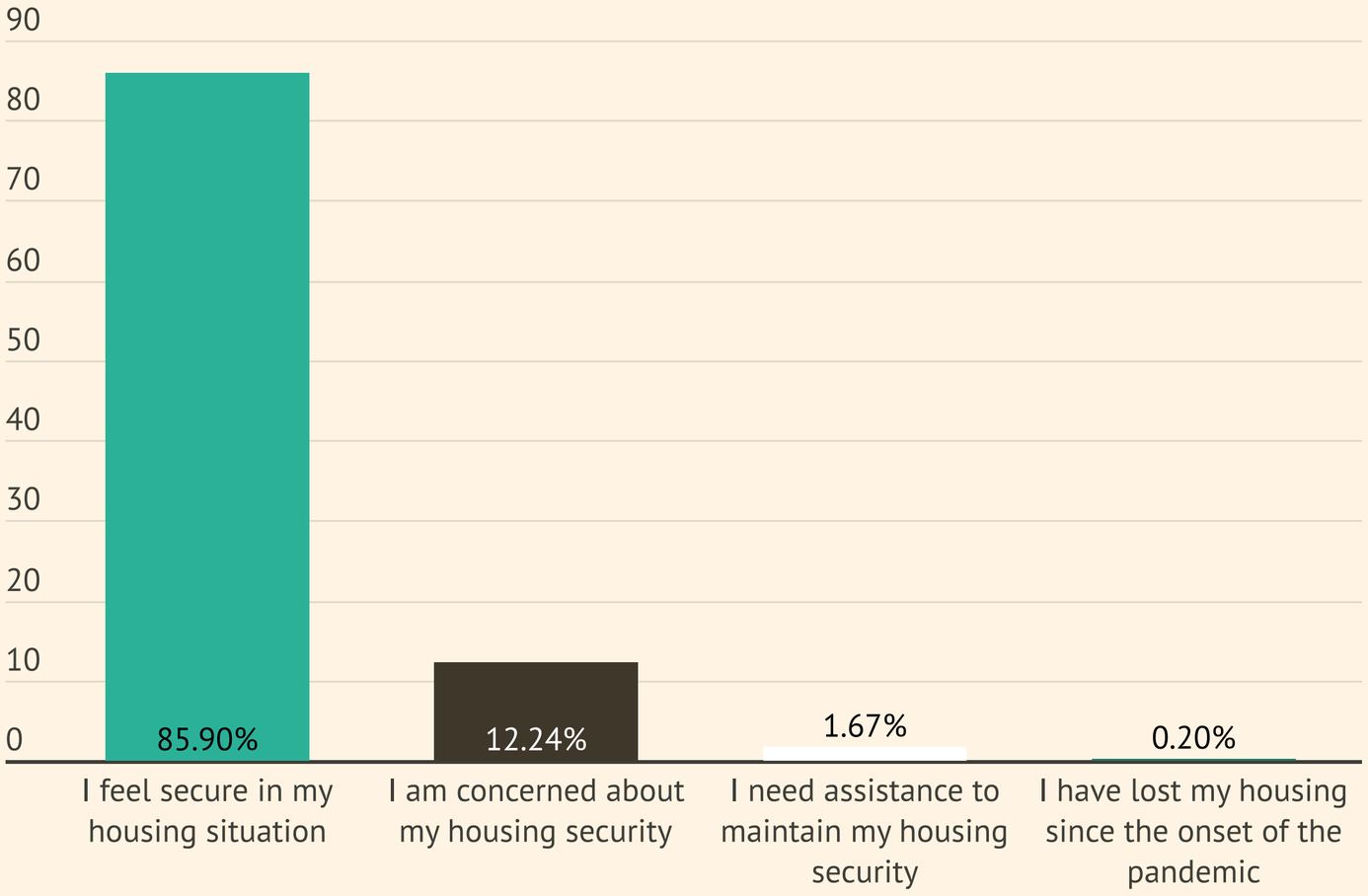
Percent *Responses*

Return to Table of Contents

Housing

Housing Security

How would you describe your housing security?



Download data

Key themes & observations:

- 14%+ of people feel insecure about their housing
- Problem is likely worse as participants scew much higher income

Change data view:

Percent *Responses*

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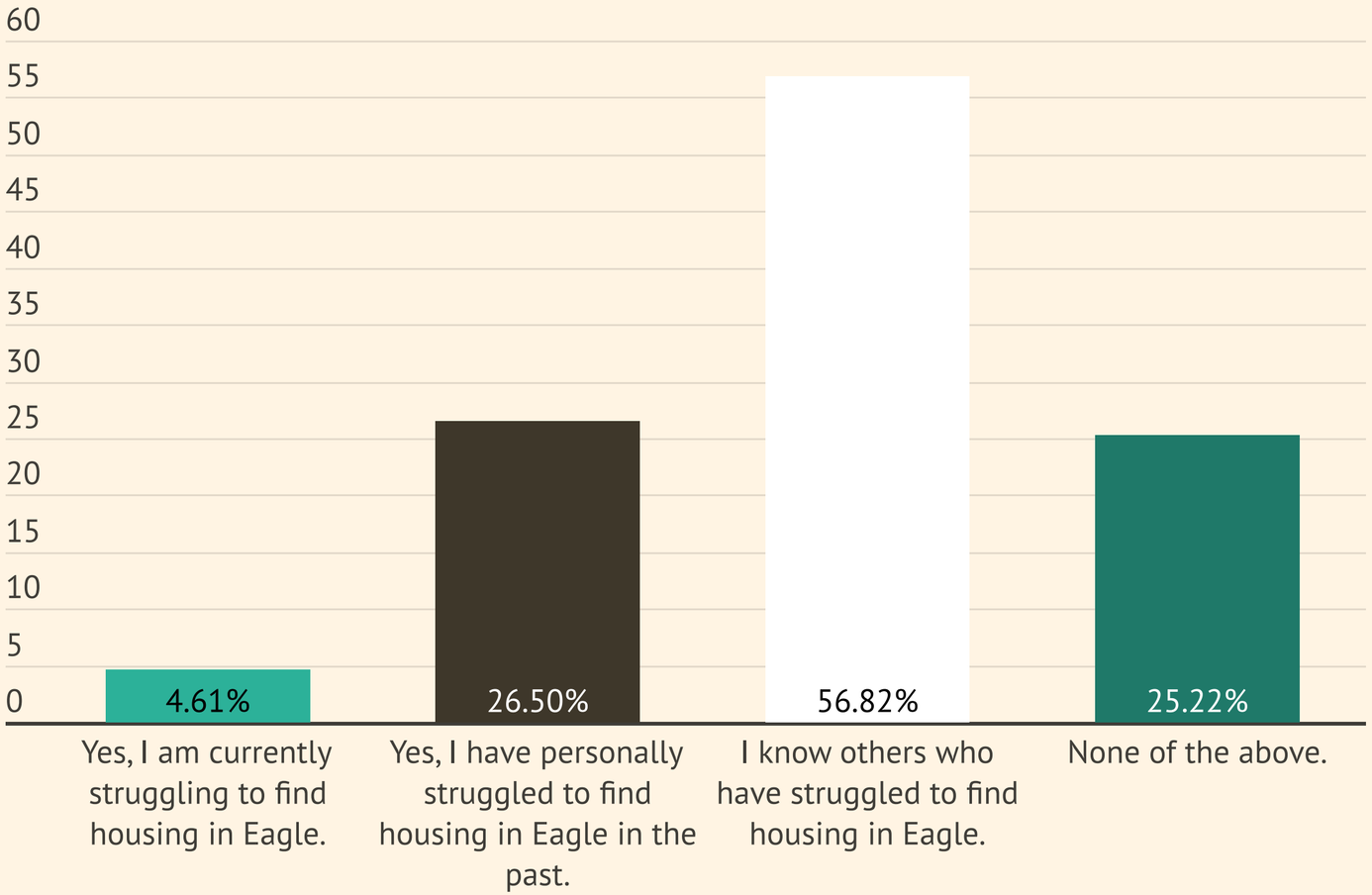
Housing

Housing Struggle*

Have you personally struggled to find adequate housing that you can afford in Eagle?



Key themes & observations:

- 75% of participants have some level of personal connection to housing cost struggle
- ***Strong conclusion:** This presents another clear mandate from the community.

Download data

Change data view:

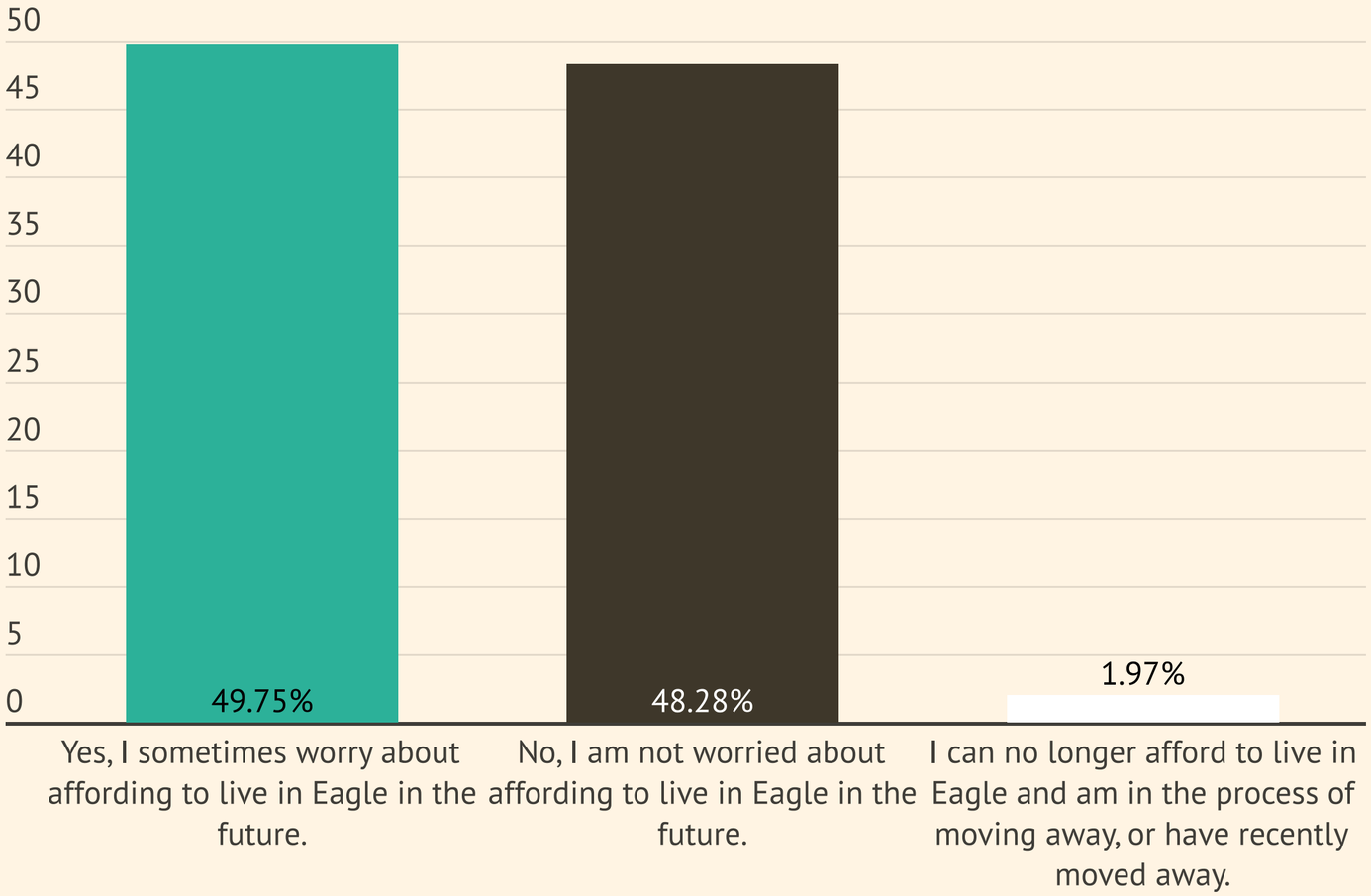
Percent *Responses*

Return to Table of Contents

Housing

Housing Price-Out*

Are you worried about not being able to afford to live in Eagle in the future?



Download data

Key themes & observations:

- Worry about the future of housing in Eagle is significant, and much higher than worry about current state of housing
- Indicator of urgency of the issue

- ***Strong conclusion:** This presents another clear mandate from the community.

Change data view:

Percent *Responses*

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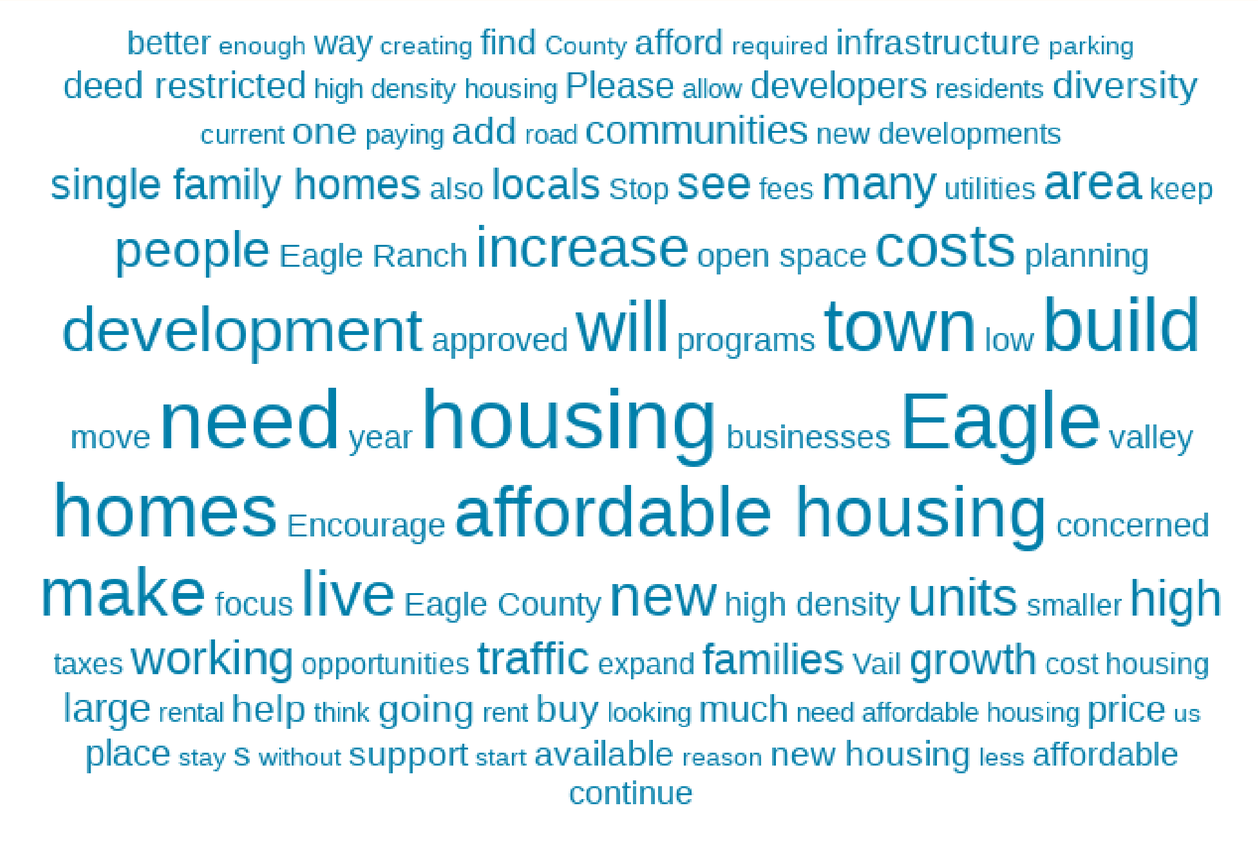
Housing

Housing Comments

Do you have any comments or ideas regarding housing in Eagle that you'd like to share?



Search

- Barriers exist which prohibit entrepreneurs from developing affordable stock
- Electricity is so expensive
- Encourage higher density, ADUs/lockoffs, etc to allow homeowners to offset the high cost of housing and provide rental opportunities. Look into incentivizing those opportunities with deed restrictions to protect the units for locals. These methods can also protect quality of life and reduce overcrowding.
- I've been trying to get my parents to move here, but there is a severe lack of single-story options, or even main-floor master layouts. Maybe more smaller home options instead of just townhomes.
- Great to see new choices (I.e. 20 apartments by Colors Coffee; Townhomes by Assisted Living; Haymeadow family homes; Humanity Habit in Gypsum by airport
- Opposed to the addition of RV parks/campgrounds in our community.
- I don't agree with high density rental properties, I would rather see affordable housing for the first time homebuyer pool
- I do not support subsidizing the housing costs of other people
- More infill, more density closer to town, more ADUs
- Vail Resorts is the largest employer in Eagle County and surrounding counties. Locals can no longer afford to work for Vail and live in Eagle let alone Eagle County
- Utilities are surprisingly expensive. Single family homes are all huge.
- All new housing should have public tranportation access
- Stop building more houses and also stop approving houses and townhomes in old eagle and downtown that don't fit in. Seriously, who approves

Download data

Economy

26. Employment
27. Double-Employment
28. Self-Employment
29. Job Concern
30. Hours Worked*
31. Future Work From Home*
32. Work Location*
33. Industry
34. Commute Mode
35. Commute Length*
36. Business Visitation
37. Shopping Locations
39. Desired Businesses*
40. Vibrant Broadway
41. Vibrant Eagle Ranch
42. Economic Issues
43. Business Safety
44. Economy Ideas

*Notable findings as flagged by the EVC

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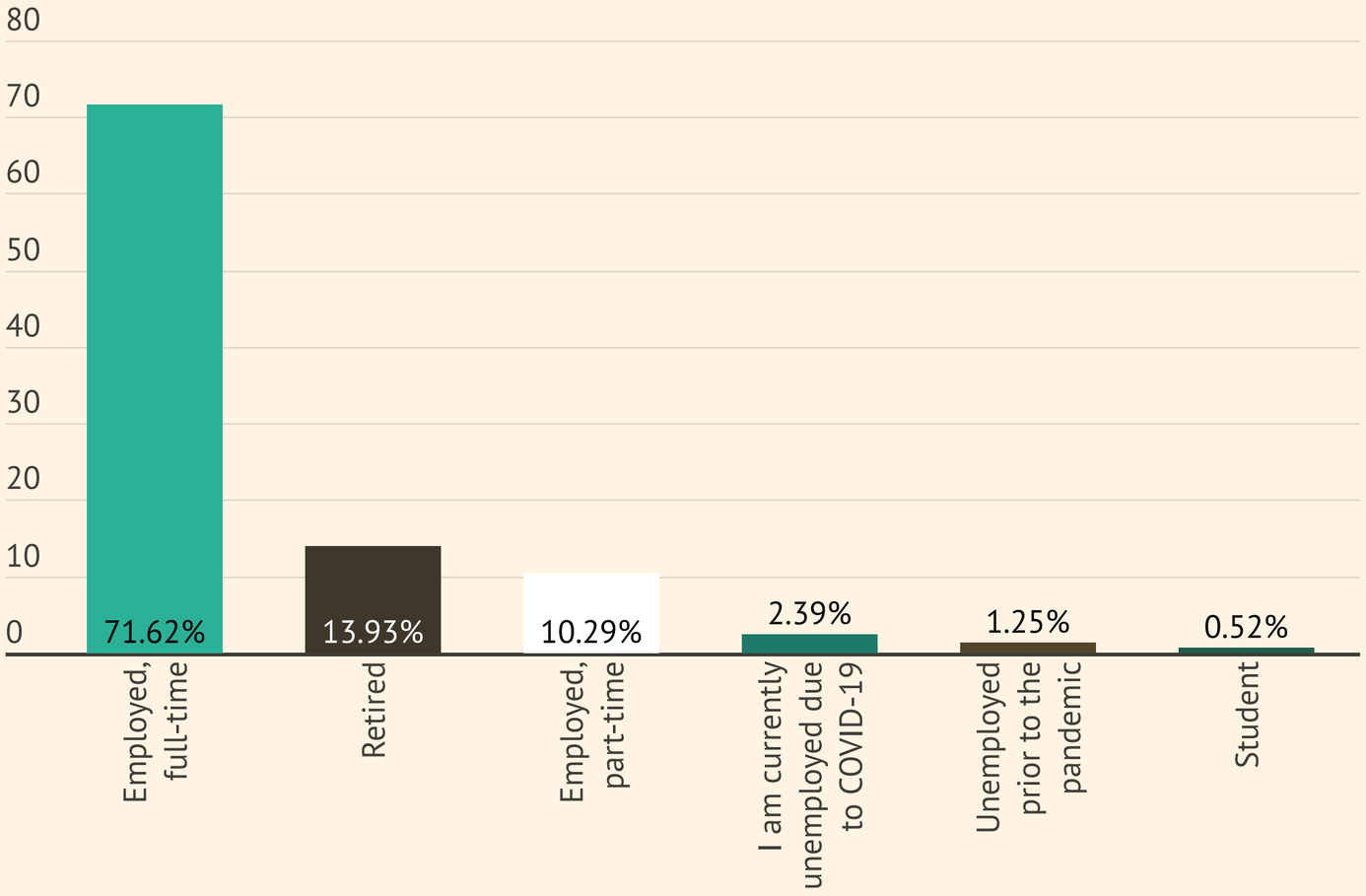
Economy

Employment

What is your current employment status?



Download data

Key themes & observations:

- Calculated unemployment rate roughly 3.65%
- Large share reportedly due to covid

Comparison rates:

- Colorado: 6.4%
- Eagle County: 5.1%
- Pitkin County: 5.9%
- Summit County: 4.4%

Change data view:

Percent *Responses*

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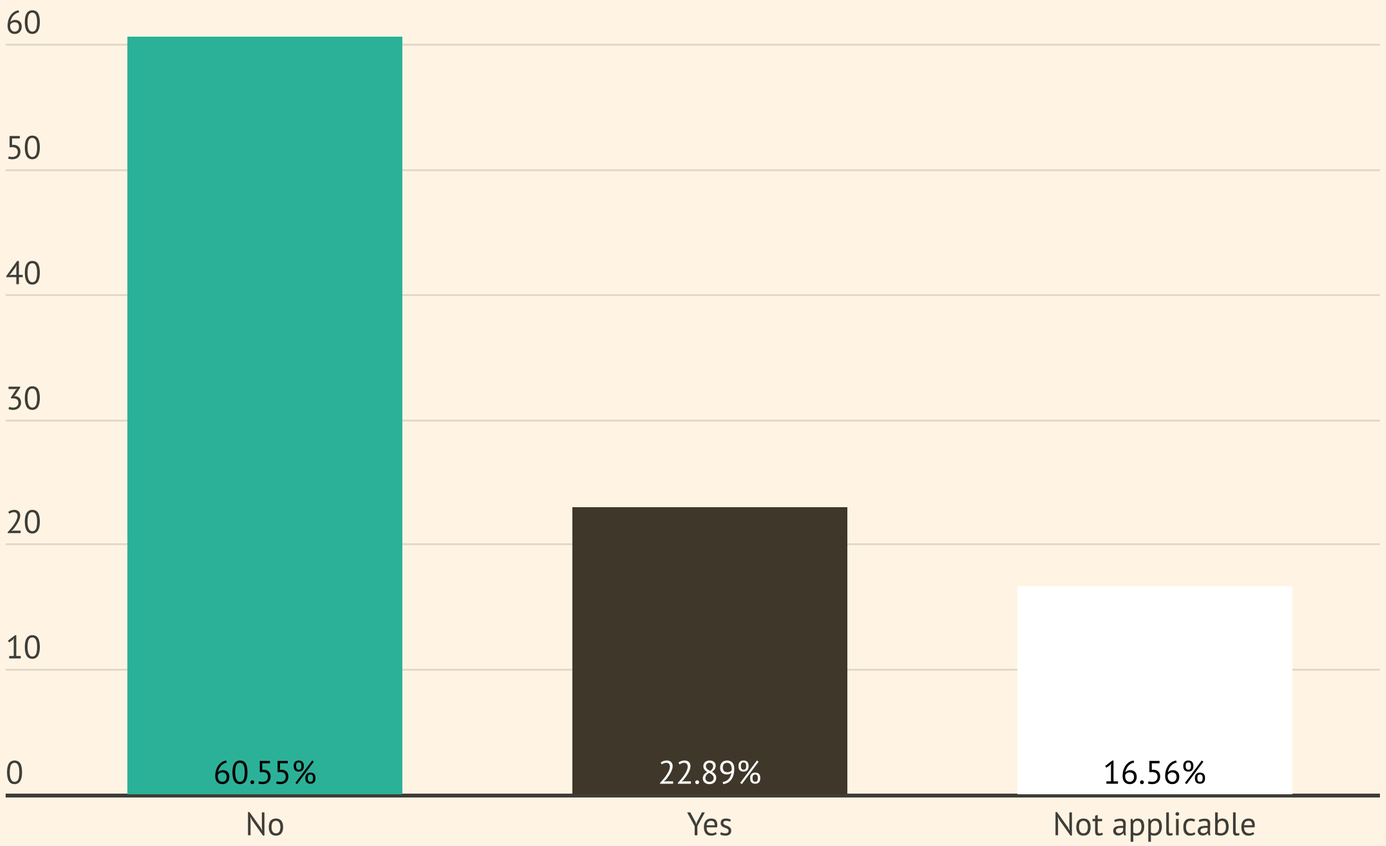
Economy

Double-Employment

If you are employed, do you work more than one job?



Download data

Key themes & observations:

- Double-employment seems high. This may paint a more accurate picture of the economic situation than the otherwise low reported unemployment rate.

Change data view:

Percent *Responses*

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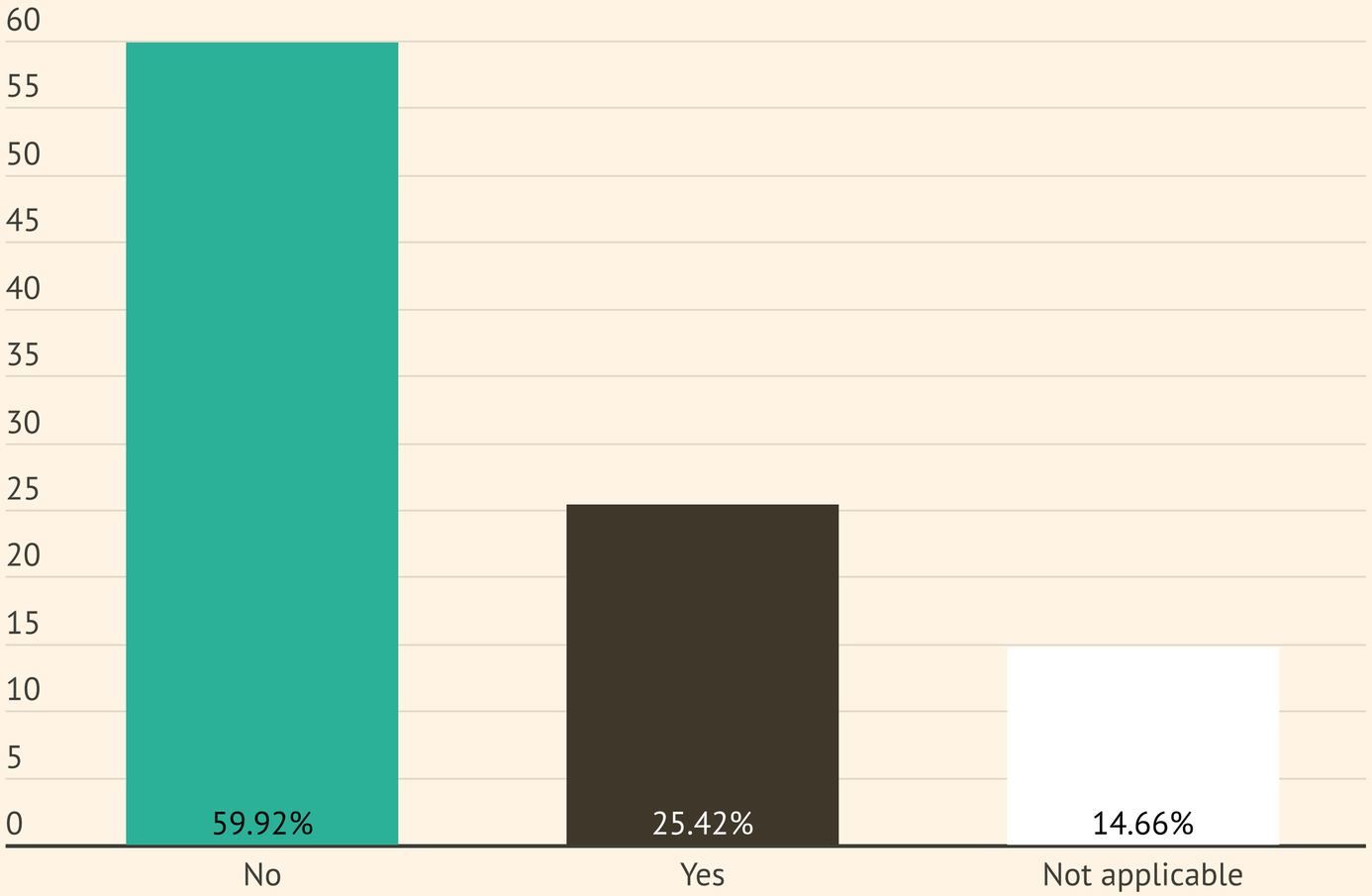
Economy

Self-Employment

Are you self employed?



Download data

Key themes & observations:

- Self-employment seems high, possibly due to location & resort economy

Change data view:

Percent *Responses*

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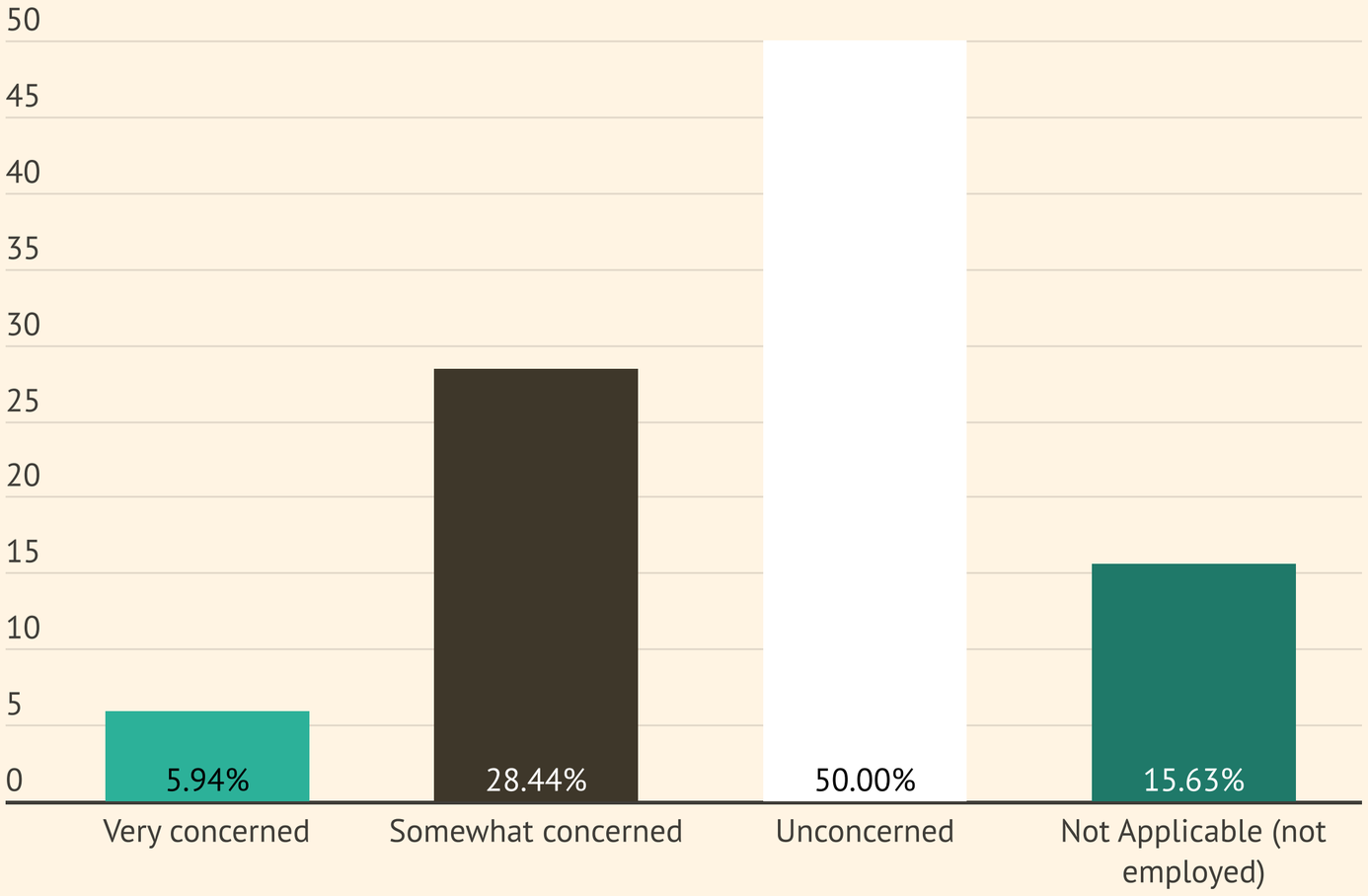
Economy

Job Concern

How concerned are you, if at all, about losing your job due to the pandemic or the measures against it?



Key themes & observations:

- Job concern is high. This also is revealing of vulnerabilities beyond the low unemployment rate.

Download data

Change data view:

Percent *Responses*

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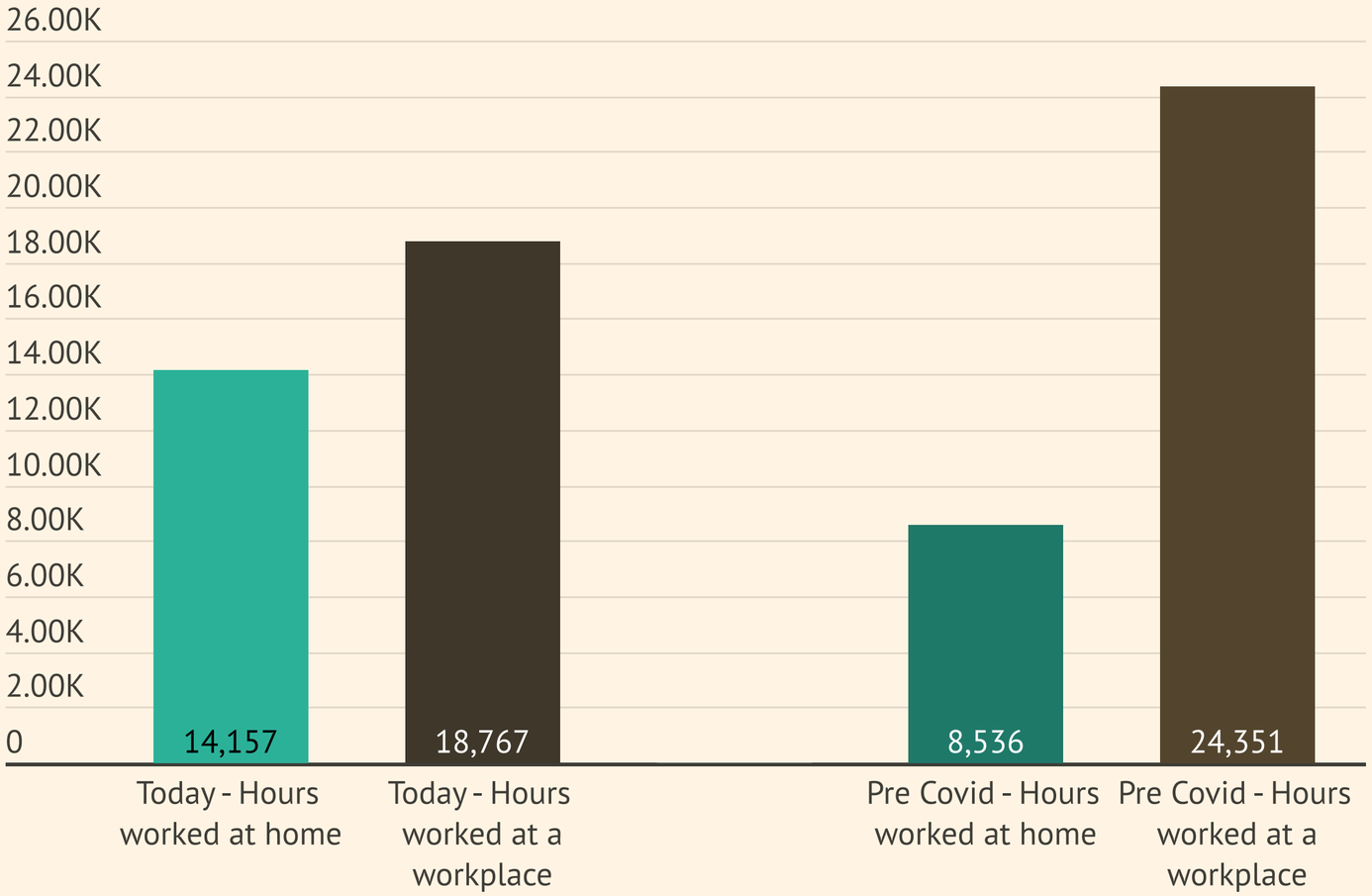
Economy

Hours Worked*

How many hours do you work in a typical week?



Download data

Key themes & observations:

- Considerable increase in work-from-home
- High working hours overall. Average respondent reports working 50-51 total hours each week, before & during pandemic.

- ***Strong conclusion:*** Large increase and growing interest in working from home.
- ***Surprising / conversation starter:*** What are the impacts of the number of residents who work from home, and desire to do so moving forward? How does this impacts housing, roads, live/work, recreation, broadband, restaurants, postal service, etc?

Change data view:

Total | *Average*

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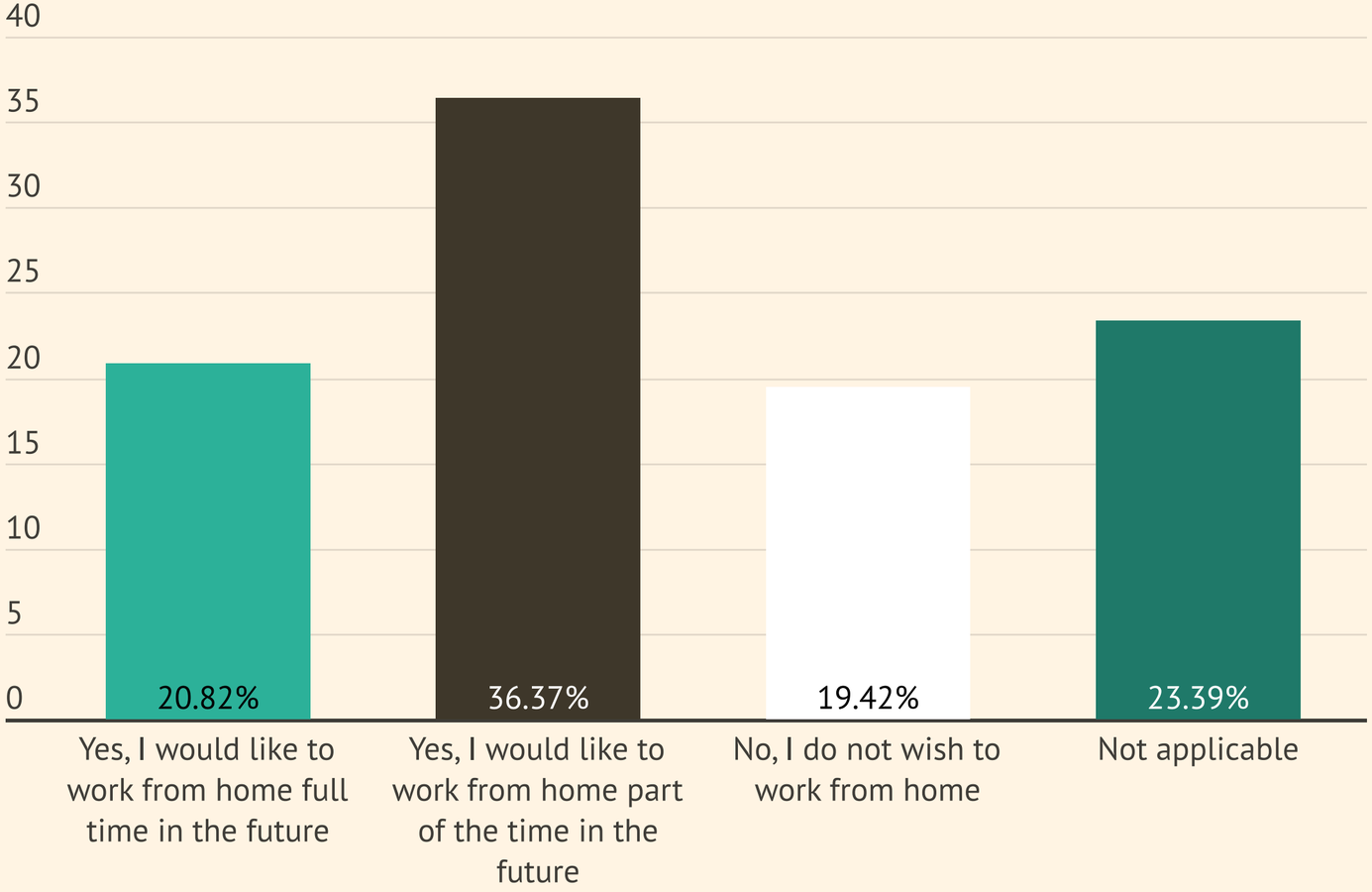
Economy

Future Work From Home*

If you work, would you like to work from home (either full time or partially) in the future?



Download data

Key themes & observations:

- Extremely high intereste in work-from-home
- Removing NA, 71% of respondants would like to work from home more in the future, in some capacity

- ***Strong conclusion:*** Large increase and growing interest in working from home.
- ***Surprising / conversation starter:*** What are the impacts of the number of residents who work from home, and desire to do so moving forward? How does this impacts housing, roads, live/work, recreation, broadband, restaurants, postal service, etc?

Change data view:

Percent *Responses*

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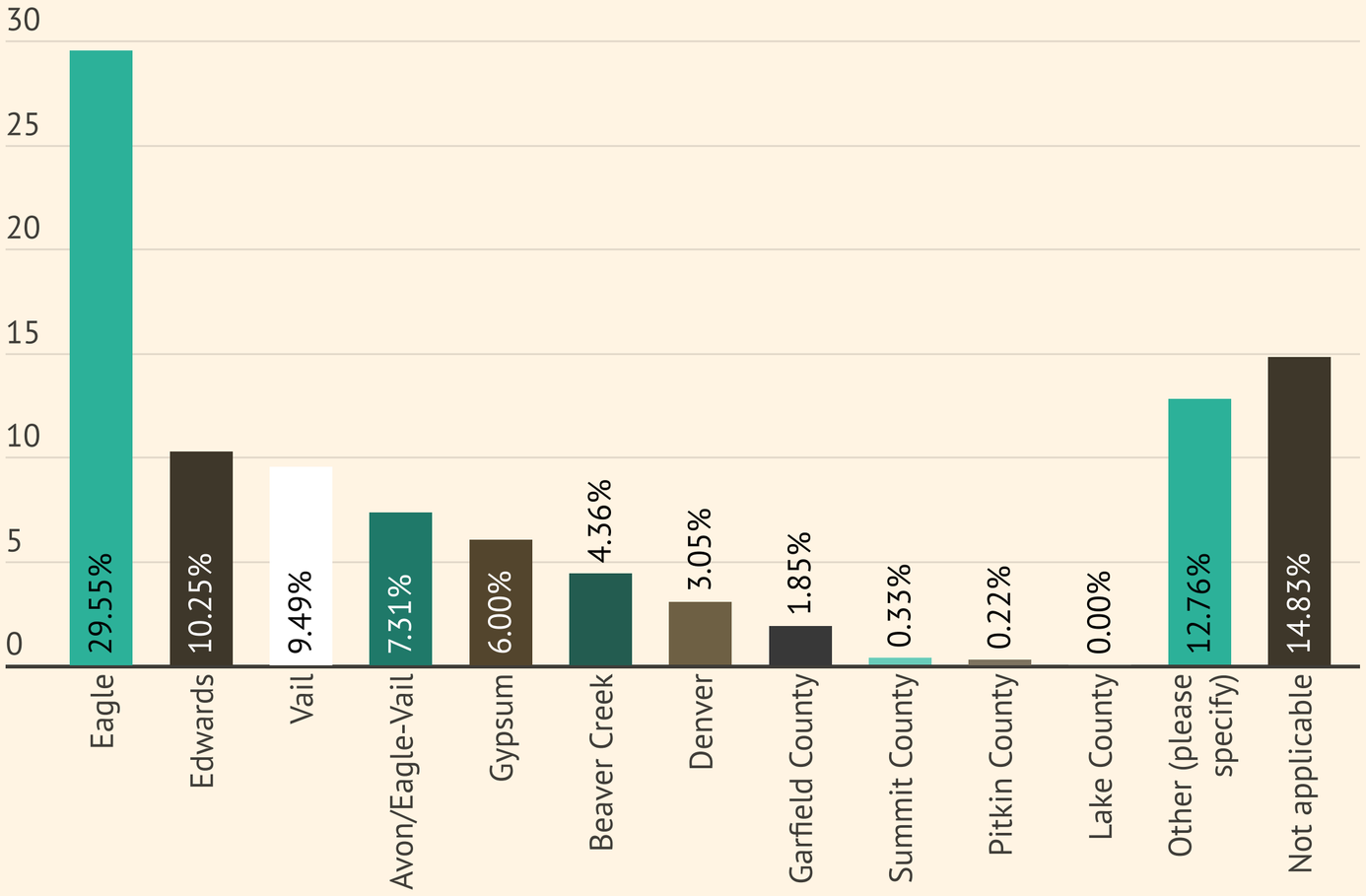
Economy

Work Location*

If employed, which community is your primary job located in?



Download data

Key themes & observations:

- ***Strong conclusion / surprising:***
  70%+ work outside Eagle

Change data view:

Percent *Responses*

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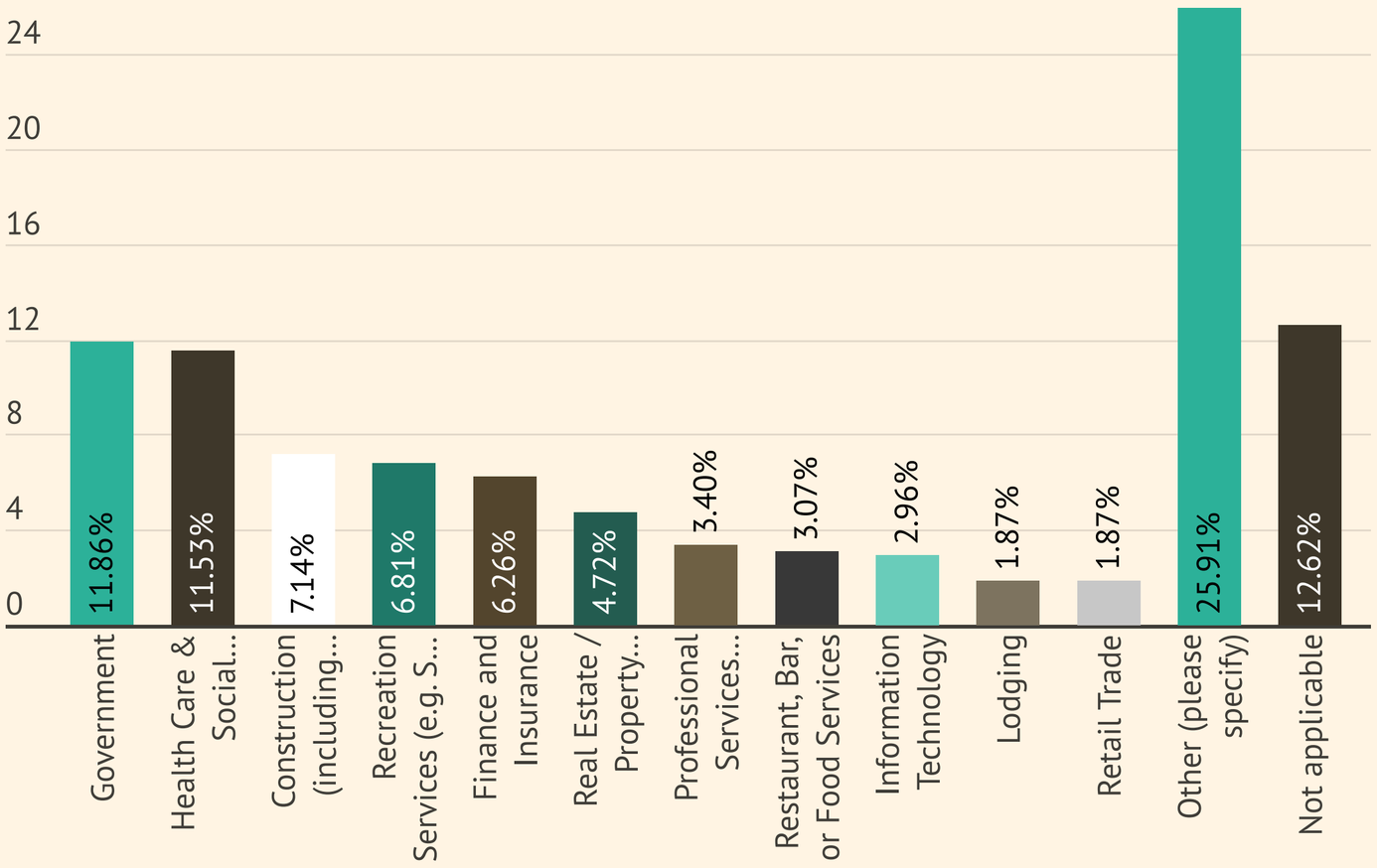
Economy

Industry

If employed, what industry do you work in?



Download data

Change data view:

Percent *Responses*

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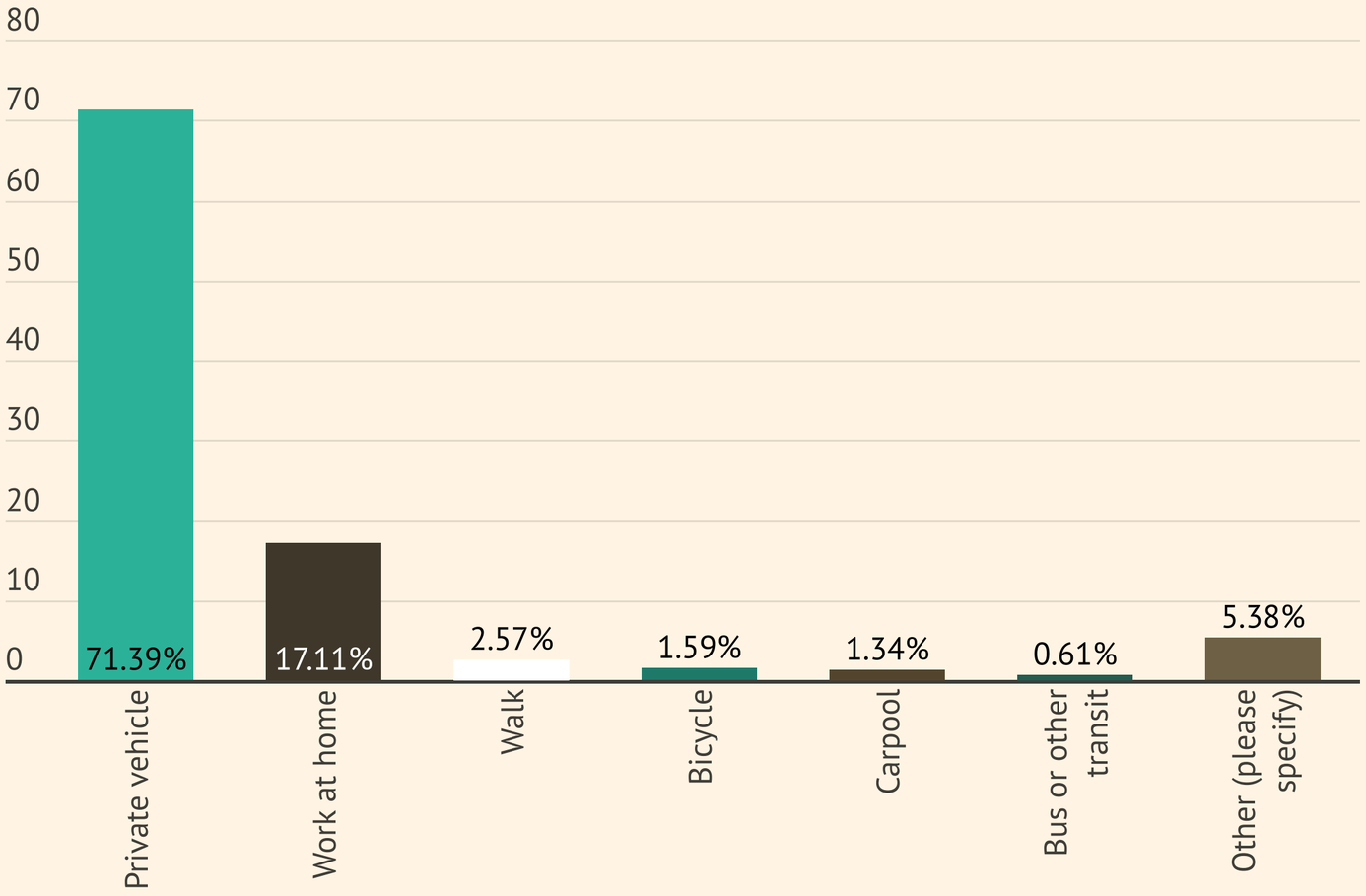
Economy

Commute Mode

If employed, how do you typically get to work?



Download data

Change data view:

Percent *Responses*

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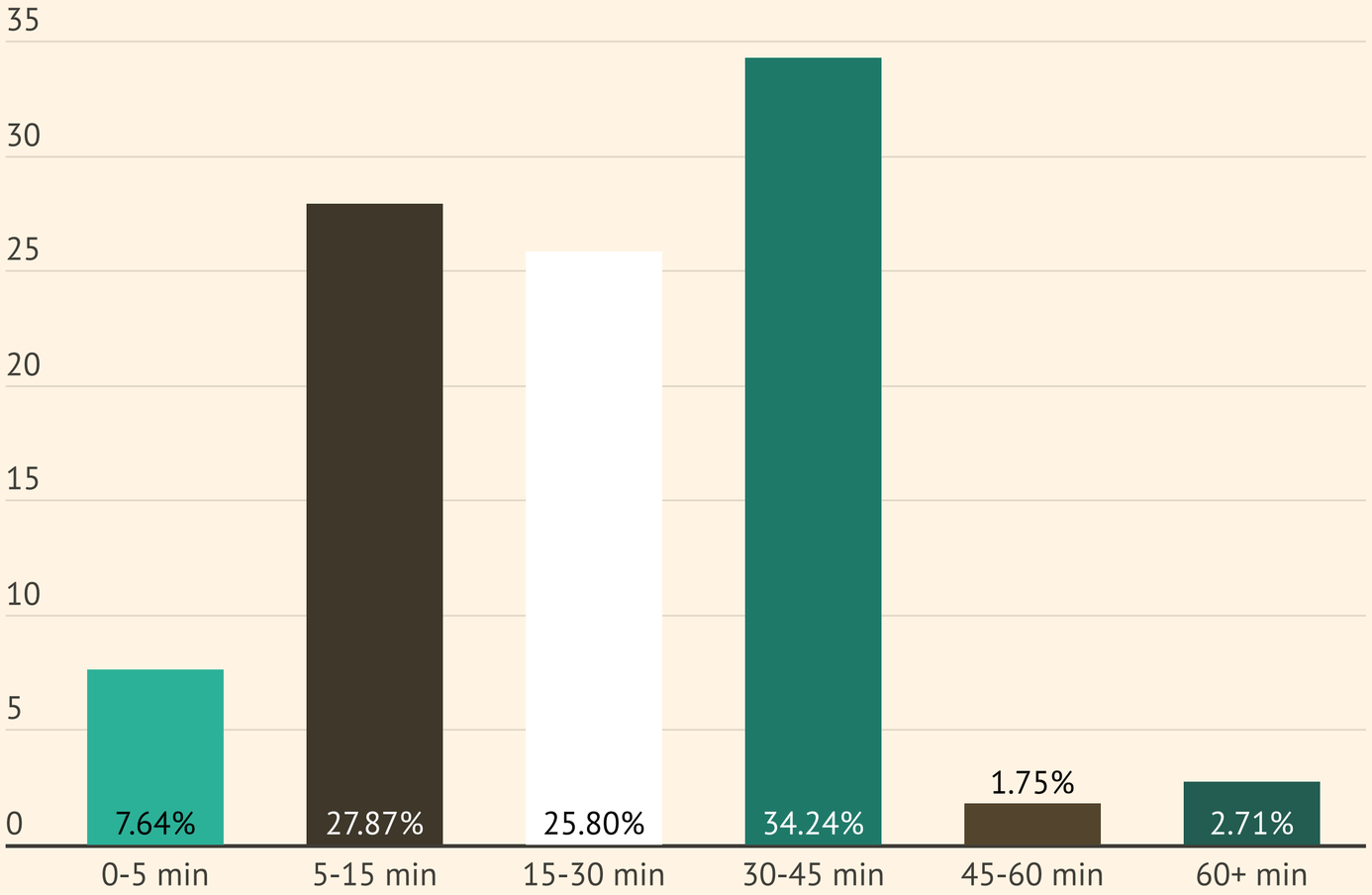
Economy

Commute Length*

How many minutes is your typical commute to work?



Download data

Key themes & observations:

- Approximate average commute time: **22.3 min** each way

- ***Strong conclusion / surprising:*** ~40% spend 30+ minutes commuting. This corelates with 70%+ working outside Eagle.

Change data view:

Percent *Responses*

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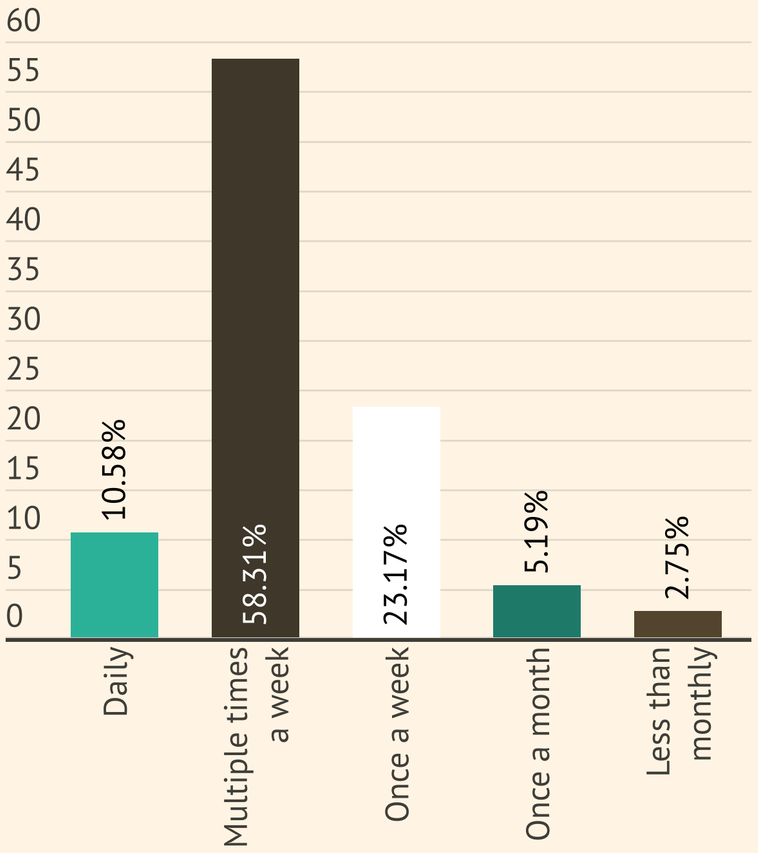
Economy

Business Visitation

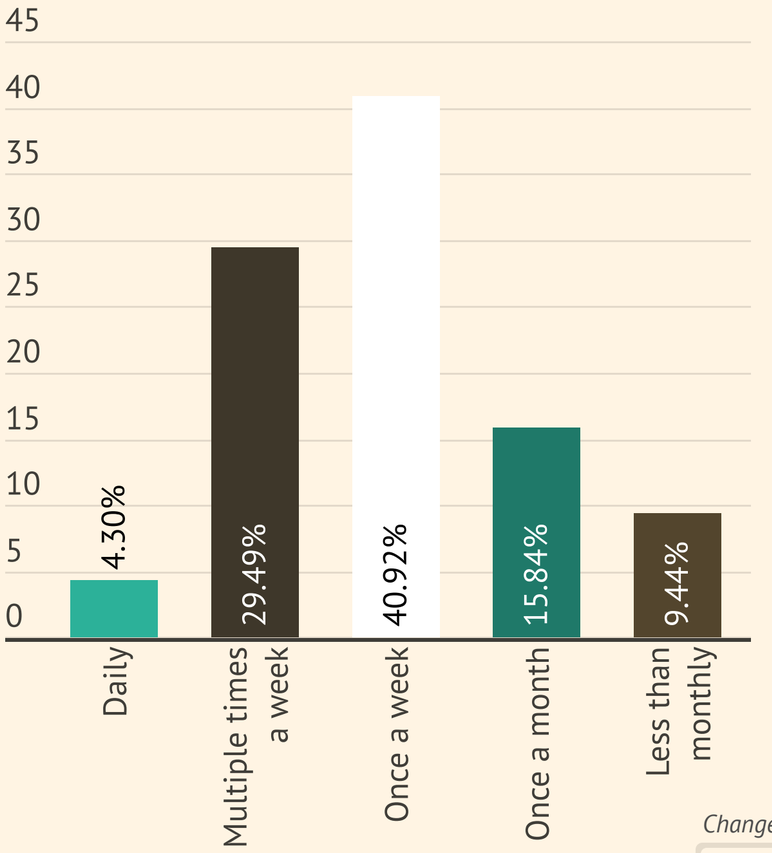
How often did you visit local businesses in Eagle, before and during the pandemic?

Before the pandemic



Download data

Today



Download data

Key themes & observations:

- Local business visitation was high before the pandemic
- Overall much less frequent business visitation from locals during the pandemic

Change data view:

Percent *Responses*

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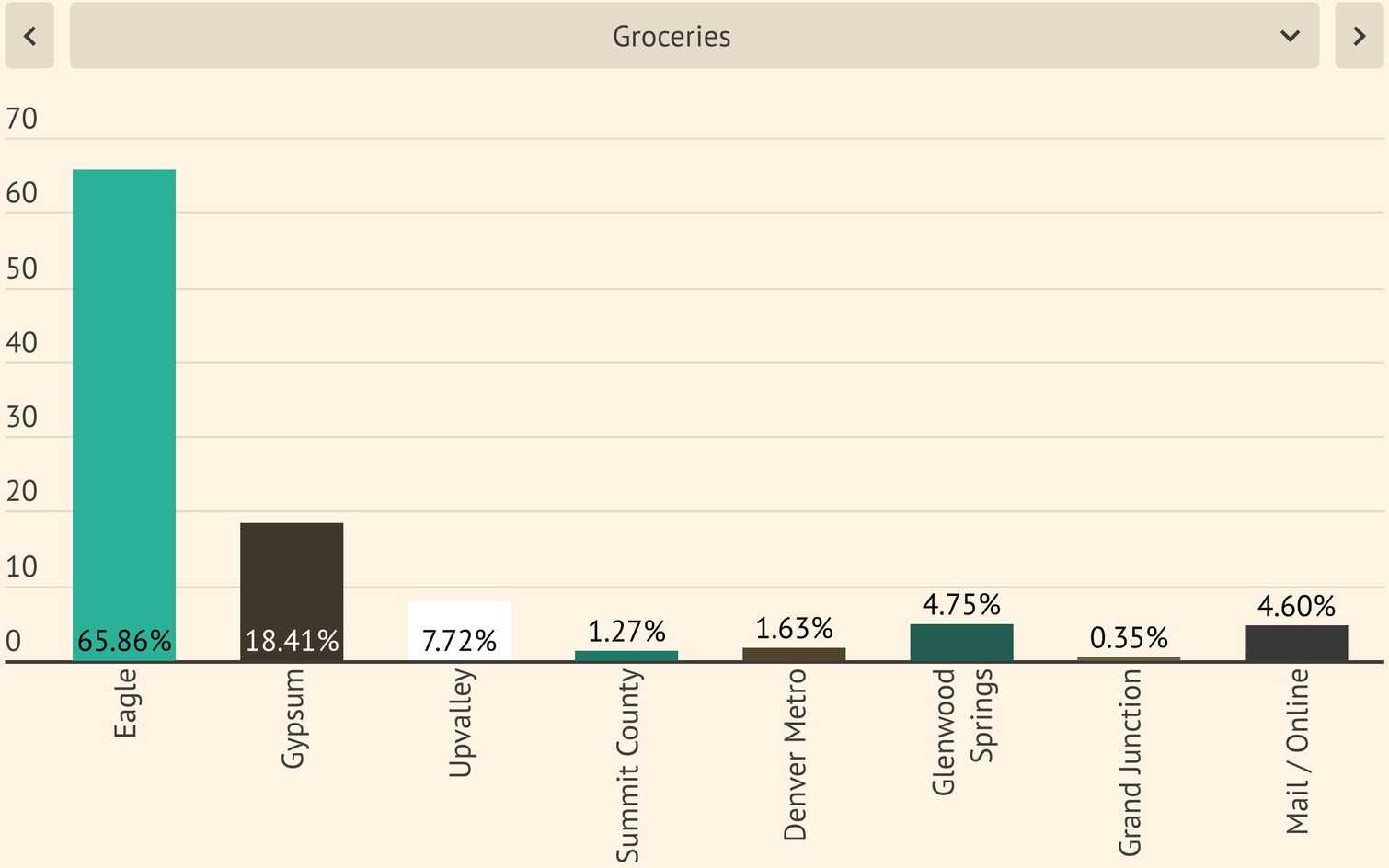
Economy

Shopping Locations *[by item]*

Where do you shop for the following goods and services?



Download data

Key themes & observations:

- Local economy is strongest for "the essentials": *groceries, prescriptions, health care, veterinarian services, etc*
- Upvalley seems to be strongest regular "competitor," esp with *emergency medical, sport & rec equipment, & home improvement / furniture*
- Online competetion is esp. strong with *clothing, sports & rec. equipment, and electronic equipment*

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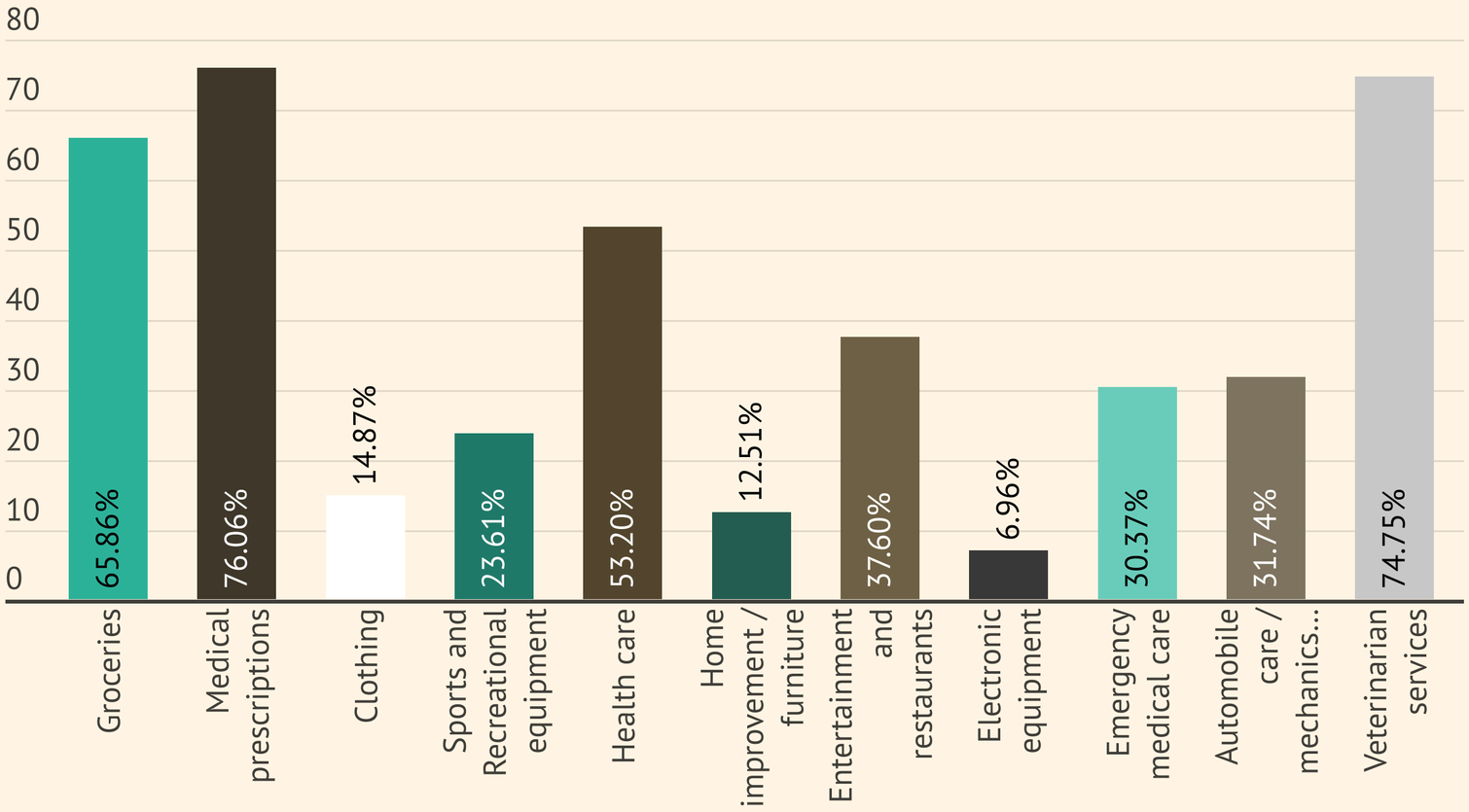
Economy

Shopping Locations *[by location]*

Where do you shop for the following goods and services?

Eagle



Download data

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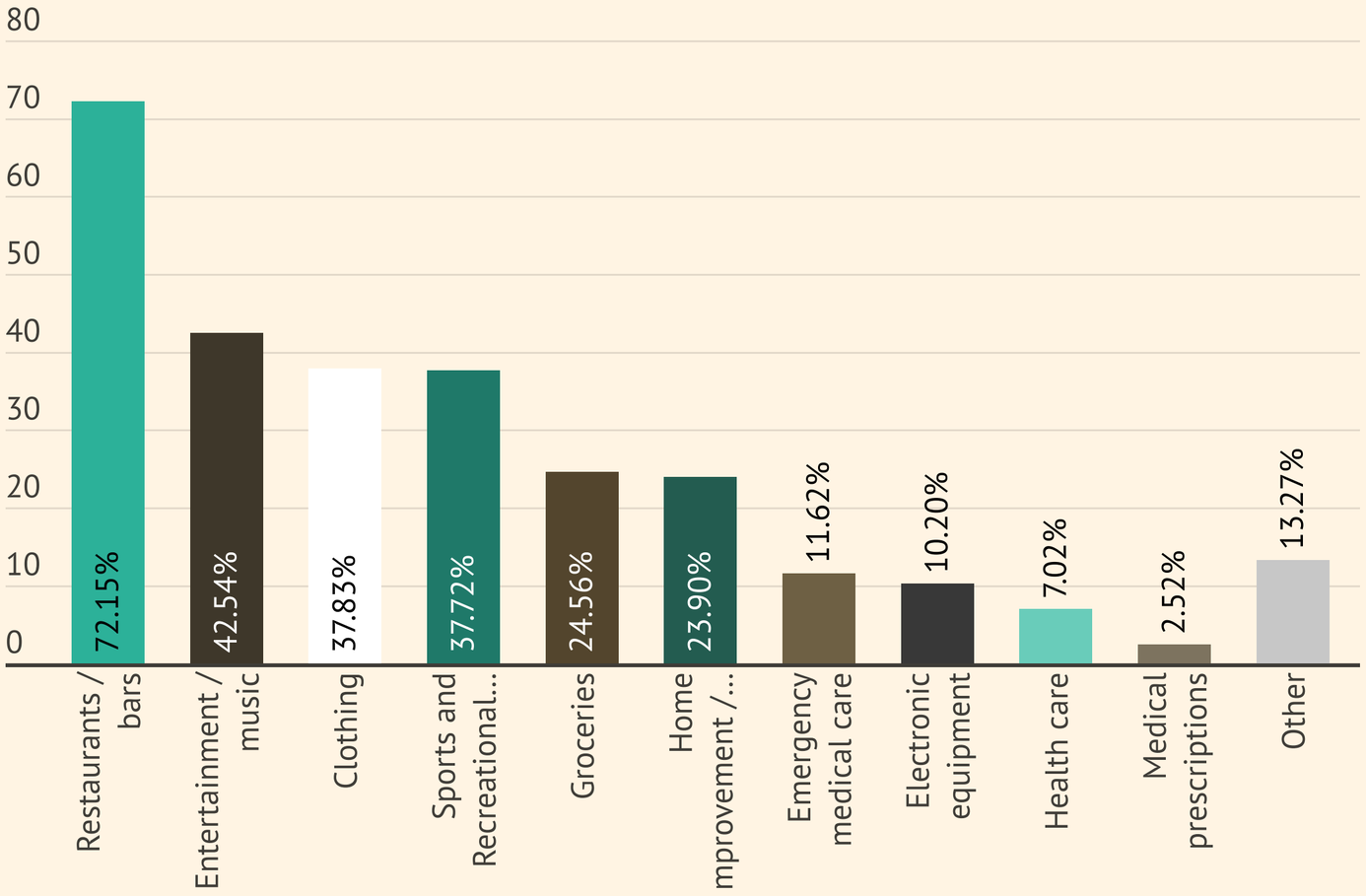
Economy

Desired Businesses*

What kind of businesses would you like to see more of in Eagle?



Download data

Key themes & observations:

- High interest in more active / experiential / social business types
- Interest in more resturants / bars is far greater than other business types

- ***Surprising / conversation starter:*** Residents are concerned about growth, but strongly desire more restaurant choices and retail options.

Change data view:

Percent *Responses*

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Economy

Vibrant Broadway

What ideas do you have for making Broadway more vibrant?

Search

mas música y arte

More restaurants and shops

More community events when it's safe to do so

Divert traffic through "main" street. Haha. All the other "historic" towns the main road goes right through town. Eagle is in a tough spot with Hwy 6 bypassing the main part of town. Maybe making hwy 6 have more of town hub feel will help direct traffic down Main Street.

Stores

Bring in more new business that will attract young people

Poner más tiendas y cosas más llamativas luces adornos

cooperative advertising for the businesses with -- such as flyers up in the suburbs. The Art Walk is a great addition.

Day spa, reasonably priced dining, pizza

More restaurants and shops.

more events to promote all businesses on Broadway

Smaller (at least during COVID times), more frequent community events; community dinner; smaller learning opportunities (how to change a bike tire/basic bike maintenance, beer brewing/tasting, wine tasting, canvas and cocktails, cooking classes)

Restaurants & shops less offices

Redevelop blighted lots, another restaurant or 2, more events, public art, art galleries

Free bus between there and eagle ranch on weekends

Download data

Economy

Vibrant Eagle Ranch

What ideas do you have for making Eagle Ranch more vibrant?

Search

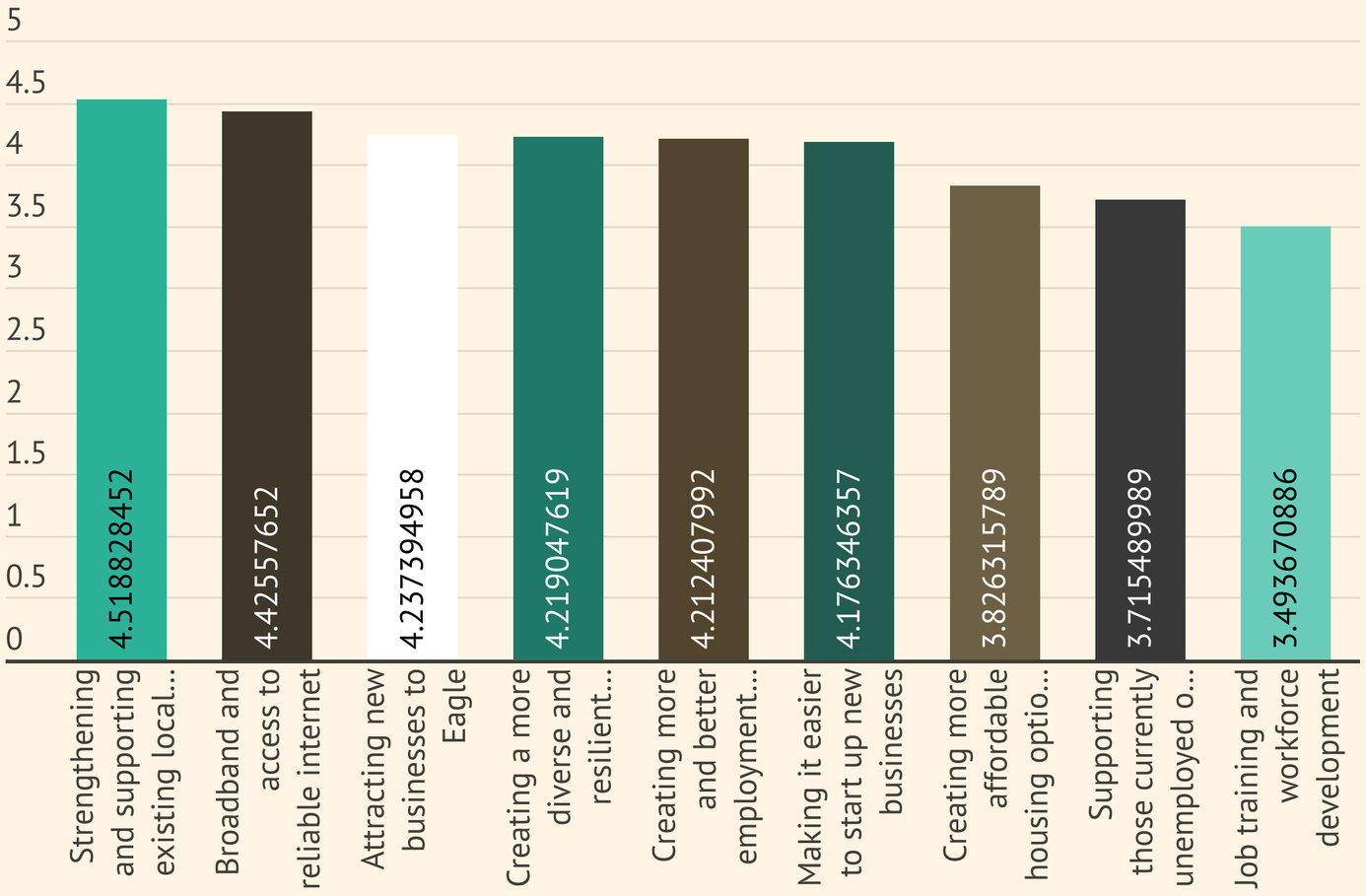
- lower rents
- Cheaper rent
- Trees
- More shopping and restaurants. Poor planning - Broadway and Capitol should have been connected
- Skate park, roller skating, inside pool, arcade
- I like it quiet
- Open the movie theatre
- Keep people safe from Covid-19 so businesses can open and stay open
- A restaurant like creekside grill in gypsum at the golf course
- September Fest and more events.
- more street events
- More trails
- More events in warmer months, Friday afternoon/happy hour has been a great addition for all restaurants!
- Restaurants/bars/activity centers
- Maintenance of walking paths
- Since I think they do not support downtown Eagle, I have no suggestions.
- None
- more population in Town, more bike racks
- Same as above
- open a theater

Download data

Economy

Economic Issues

How important are the following issues to our local economy?



Download data

Key themes & observations:

- High importance across the board
- Supporting existing businesses, broadband, and attracting new businesses ranks as top three

Change data view:

Percent *Responses*

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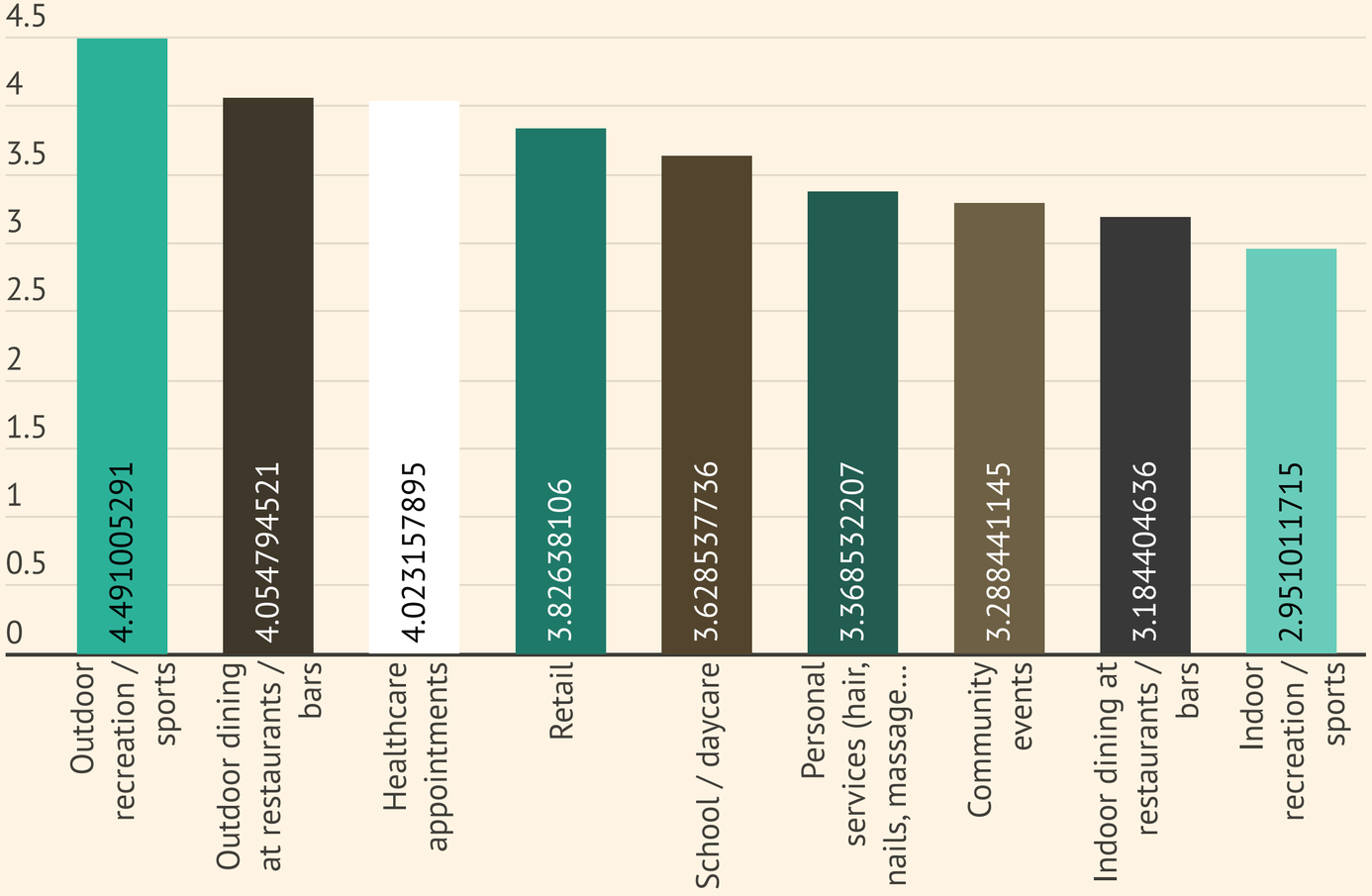
Economy

Business Safety

What kinds of businesses do you feel comfortable patronizing in person today?



Download data

Key themes & observations:

- Less comfort with indoor business activity at this time

Change data view:

Percent *Responses*

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Economy

Economy Ideas

What ideas do you have for creating more economic opportunities within the Town of Eagle?

Search

- Maybe more sporting events, concerts, food trucks etc.
- Quit adding more density at the expense of existing residents (water, roads, police, etc.)
- Draw in business from local opportunities like hiking and biking events, rafting, etc. Pull in business by marketing the towns great outdoor life and have stores that support that like outdoor shops and repair shops. Better access to places to stay.
- Lets revisit Eagle River Station or a Super Target
- Promote development of the Eagle River corridor & Riverwalk
- Need a gym with weights, exercise equipment and classes
- More events, concerts etc
- Deregulation, don't be in love with the PROCESS
- Golf Course year round amenities, healthcare center expanded
- Invest a little more in arts and entertainment/ increase marketing efforts around bike trails and water park
- Tax diversion programs for new business. On-line shopping is the future...attract businesses that can sustain that type of platform or businesses where this is not a business factor. Uber eats.
- Very difficult concept in the day/age of online shopping. Bars and restaraunts seem to do well, especially if they're affordable (and, nowadays, have suitable outdoor seating). Perhaps we need to make downtown more inviting to pedstrian traffic and less inviting to cars.
- Like the white water park with downtown Eagle
- More sustainable businesses

Download data

Services

46. Town Strategic Goals*
47. Town Services*
48. Internet
49. Inclusivity
50. Involvement
51. Communications Preferences
52. Communications Ideas
53. Plan Alignment
54. Grand Ave Input
55. Human Services*
56. Quality of Life

*Notable findings as flagged by the EVC

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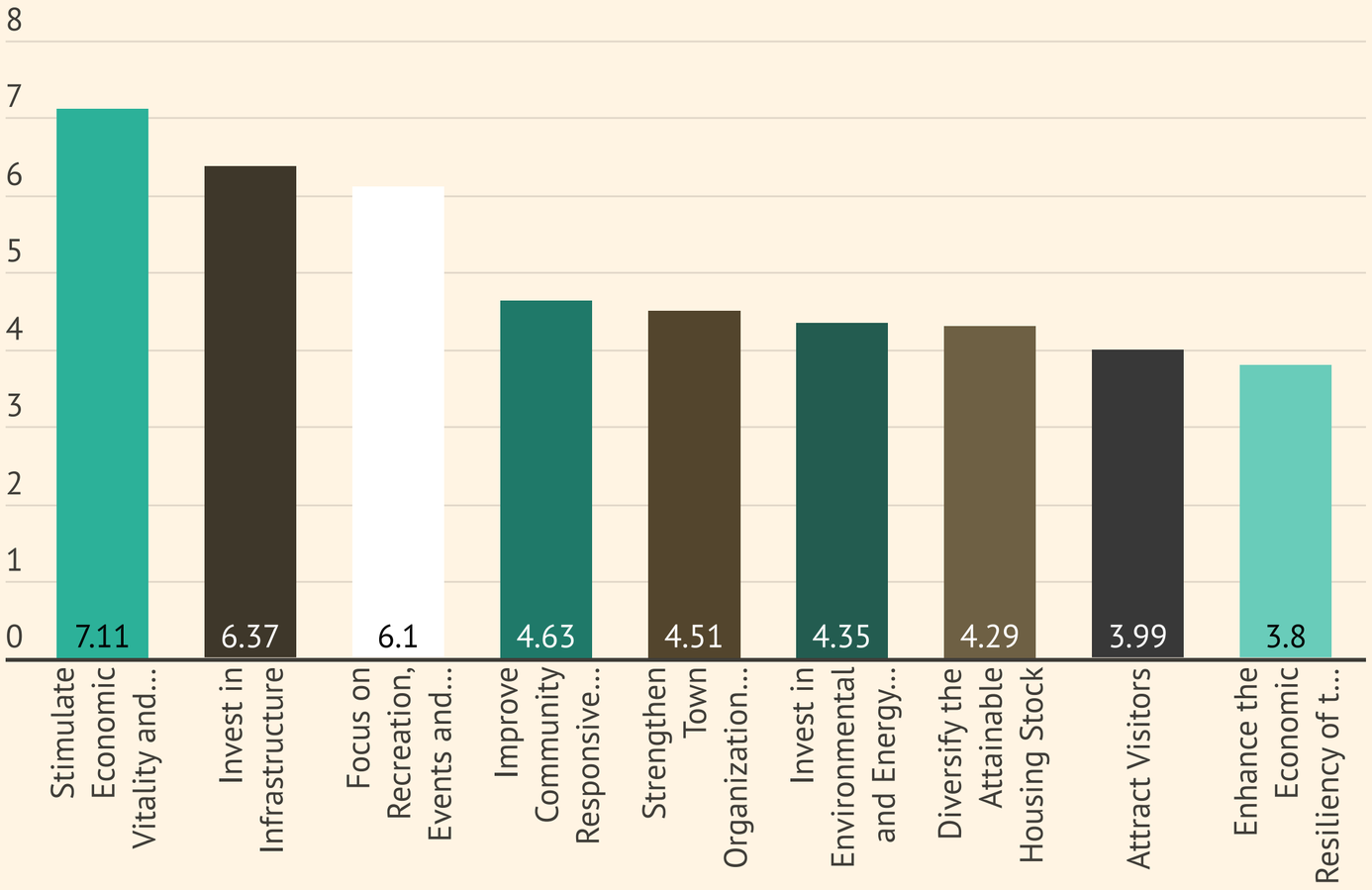
Services

Town Strategic Goals*

In order of importance, with the top (1) being the most important, how would you rank the following Town Strategic Goals?



Download data

Key themes & observations:

- Ranked from 1-10
- Economic vitality and infrastructure ranked as top

- ***Surprising / conversation starter:*** What do the responses to the Strategic Goals mean for prioritizing workplans for the Town?

Change data view:

Percent *Responses*

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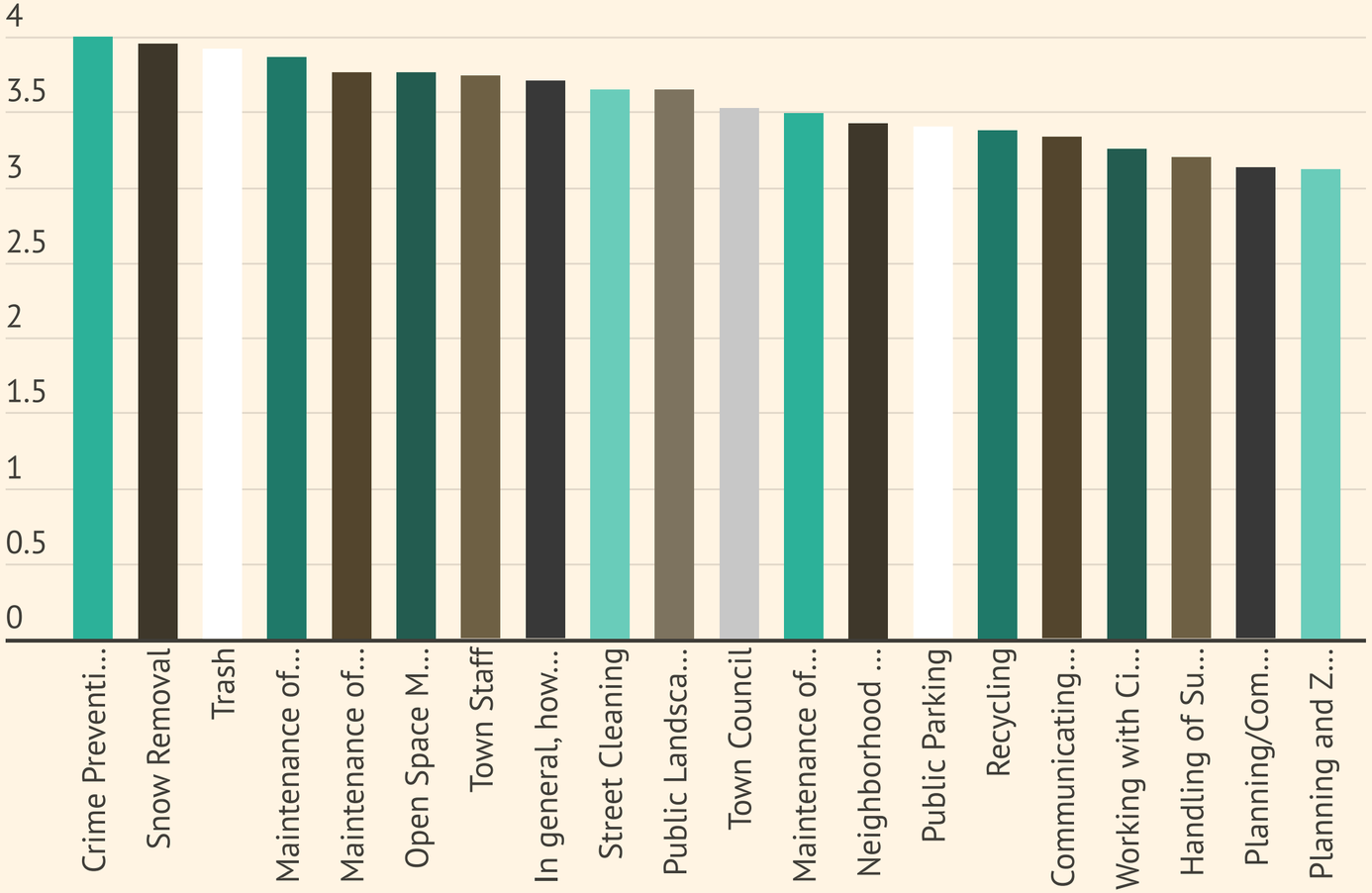
Services

Town Services*

Please rate the following services.



Download data

Key themes & observations:

- All rated relatively high / satisfactory

- ***Worth more study:*** The town is viewed as doing a good job overall. Is the Council satisfied with these results? We should track longitudinally to see if there is change.

Change data view:

Percent *Responses*

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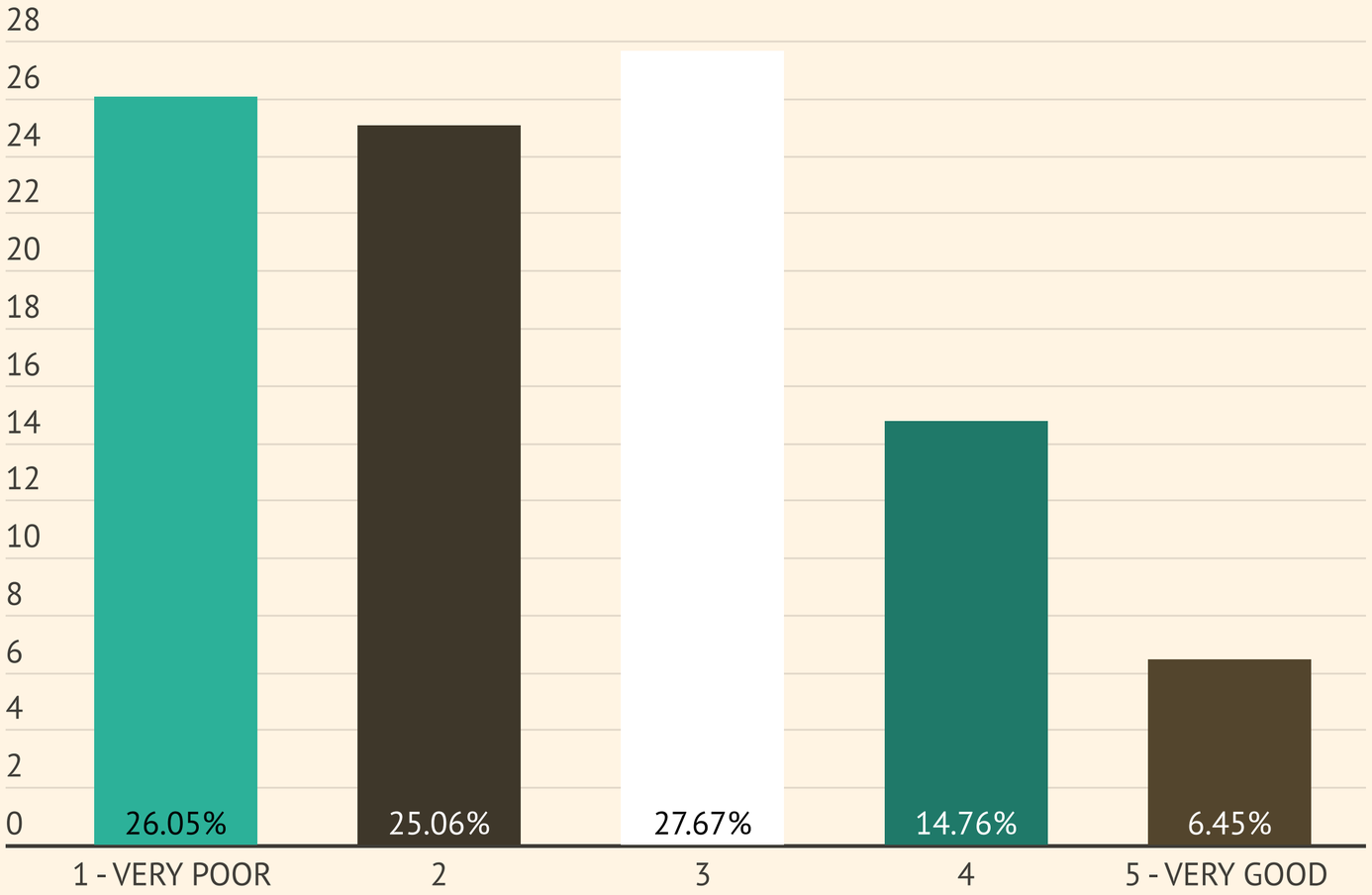
Services

Internet

Please rate the quality and speed of local internet service.



Download data

Key themes & observations:

- Weighted average: **2.5**
- Average is wide - meaning the share evenly selected 1, 2, and 3. Number of 1's (very poor) is significant.

Note: Broadband listed as 3rd most important community issue, & 2nd most economic issue in previous questions.

Change data view:

Percent *Responses*

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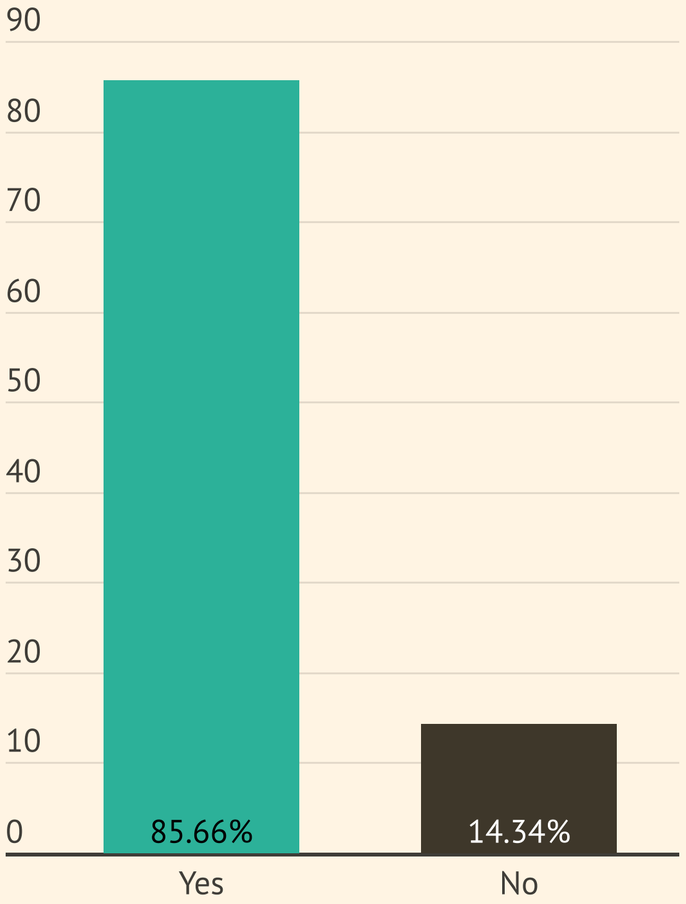
Services

Inclusivity

In general, do you feel like Town projects, events, and services are inclusive and accessible to everyone in the Eagle community?



Download data

Search

I typically see just the white folks at most community events.

I don't believe we do much outreach to the Hispanic community. Not much attention is paid to their needs or issues.

need to include the hispanic population

Town park concert series was amazing

The staff representation does not mirror the community demographics. It is hard to get a good understanding of ALL the community when it is not inclusive and diverse

have done nothing for Hispanics!

Rely to much on social media

a bit skewed either toward drinking or to families / kids. We have room to hit in middle. Jazz? classical? More connection with Bravo?

The our community table event was all about bringing people together and it was all rich white people.

Many events are organized around bicyclists and beer

Download data

Change data view:

Percent *Responses*

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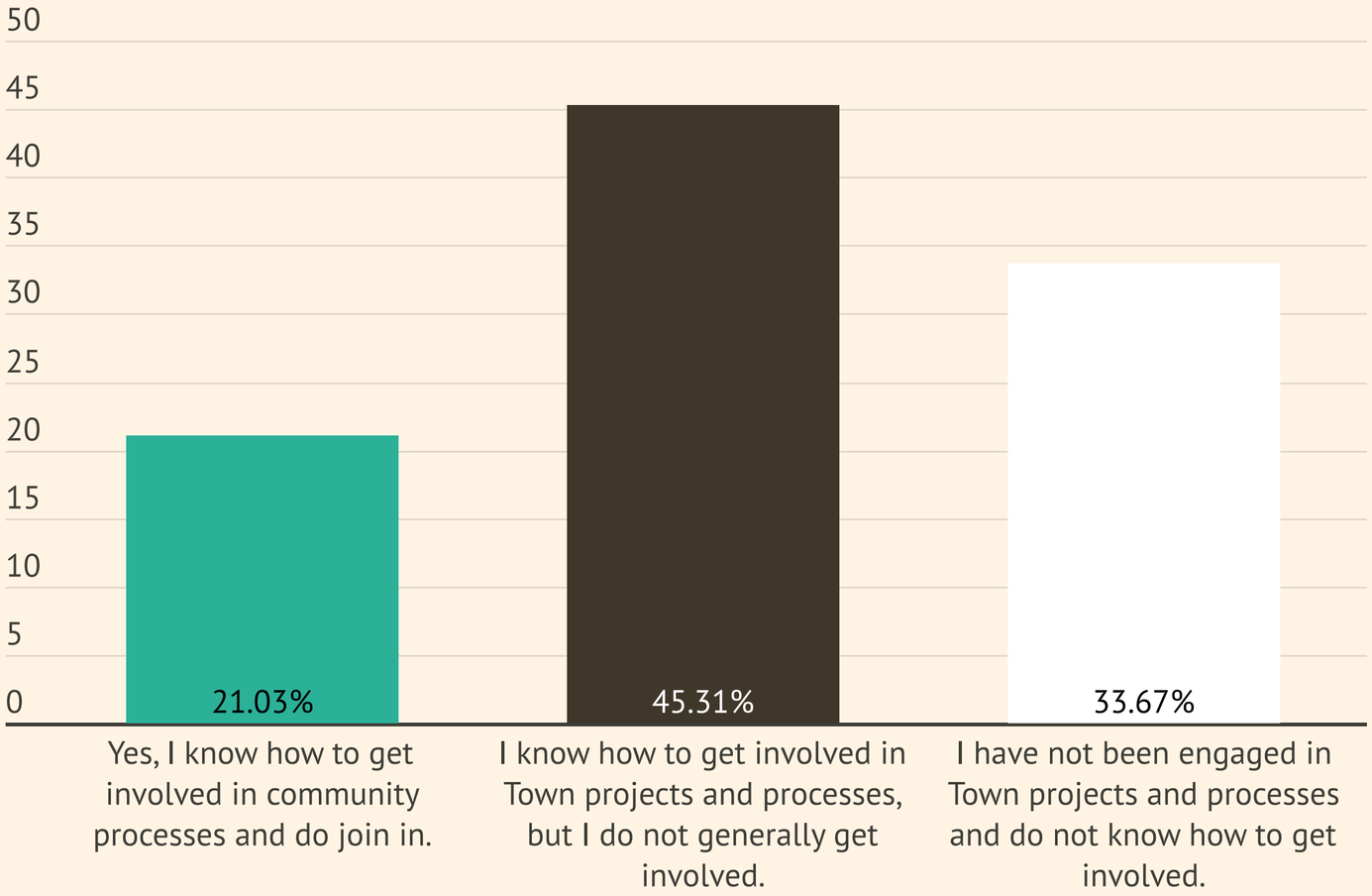
Services

Involvement

In general, have you felt meaningfully involved in public processes or shaping community decisions?



Key themes & observations:

- *Survey captured 600+ individuals who stated they typically don't get involved, or don't know how to get involved. This suggests successful outreach methods to new participants.*

Download data

Change data view:

Percent *Responses*

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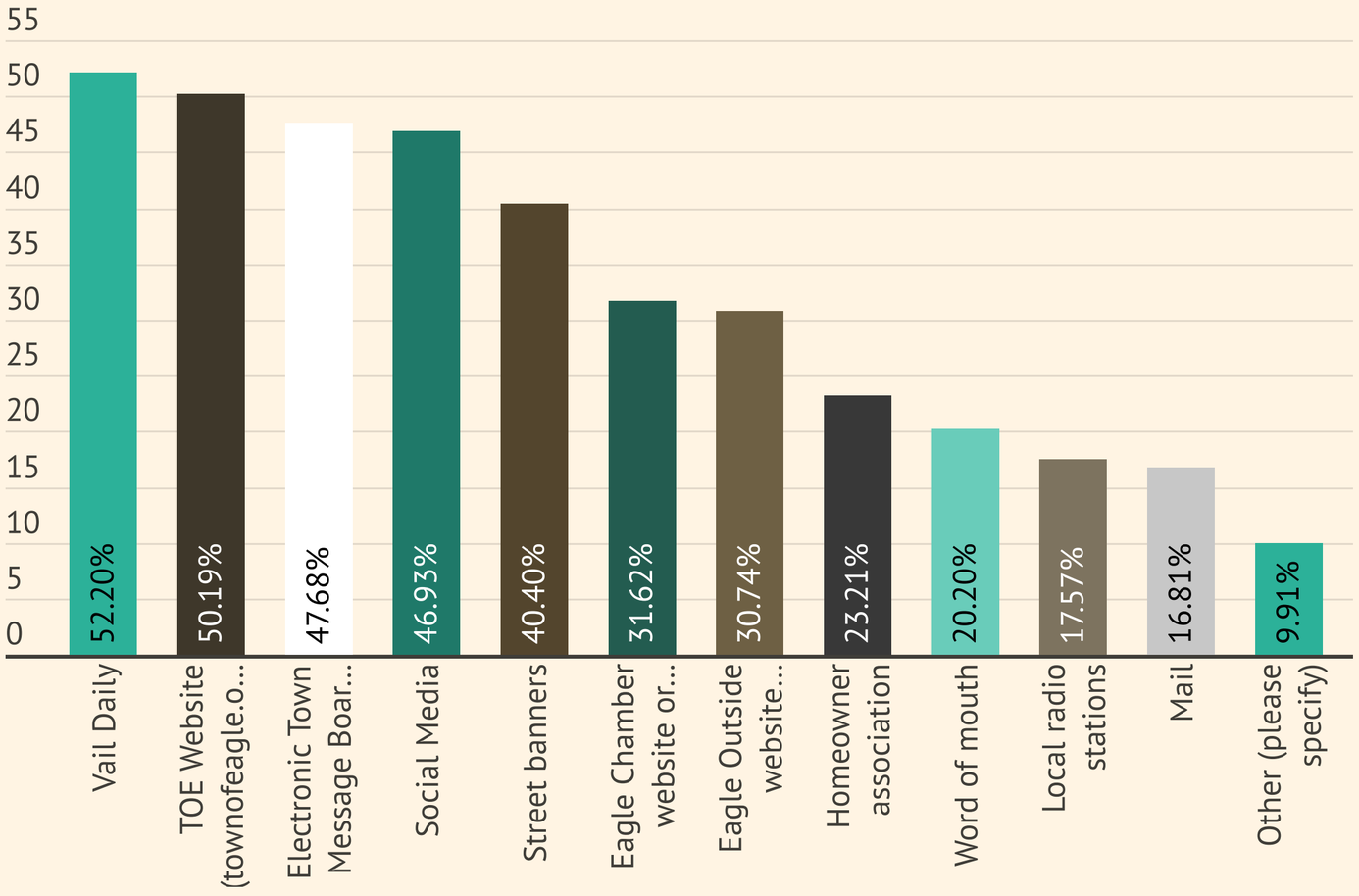
Services

Communications Preferences

How would you prefer to find out about Town events and issues?



Download data

Change data view:

Percent *Responses*

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Services

Communications Ideas

How might the Town improve communications and better engage more people in the Eagle community?

Search

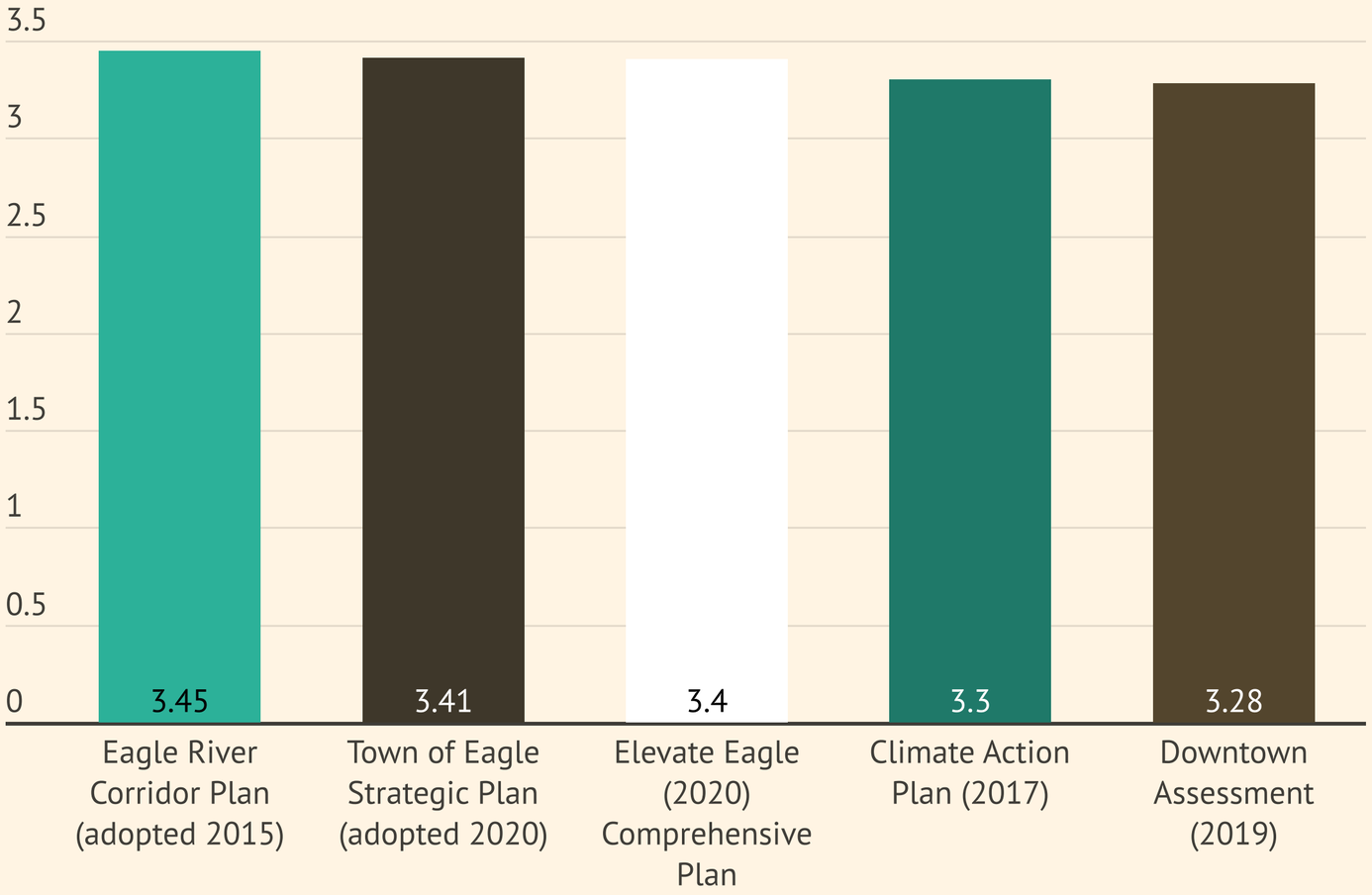
- use multiple communication types for different age or ethnic groups
- by mailing invitations
- The electronic sign is very effective,
- Make toe emails easier to read. Simpler with separate links for more details.
- Information board at town park
- Send emails
- More social media. It’s kind of boring and doesn’t really stick out from the others.
- Try to communicate via ALL avenues available.
- Ask the Hspanic community.
- More bilingual communication, more outreach to different neighborhoods
- Let us know the good & the bad. Communicate frequently. More social media. More photos.
- a town panel Q & A
- maybe more committee work to include folks who aren't on council or the same faces that do everything.
- Social media
- billboards or signs with things happening around town
- Prioritize reliable high-speed internet for all - DSL in the year 2021 is an embarrassment..
- Opt-in email blasts or text alerts
- Post opportunities to get involved

Download data

Services

Plan Alignment

To what degree do the following Town plans align with your vision for the community's future?



Key themes & observations:

- Moderately high & even rating across the board

Download data

Change data view:

Percent *Responses*

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Services

Grand Ave Input

The Town is conducting a long-range plan for the Grand Ave Corridor. What is most important to you about this process?

Search

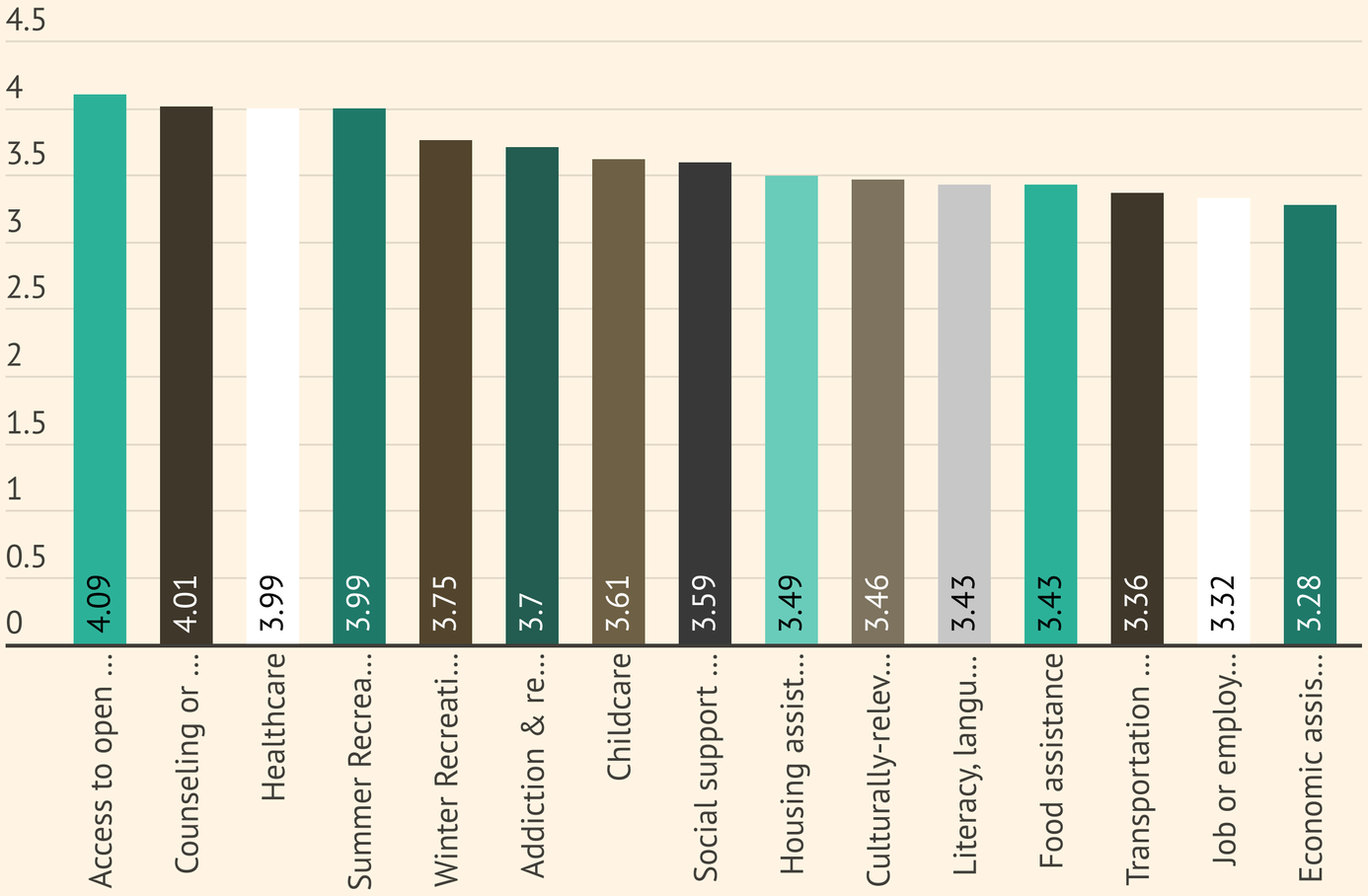
Information
the efficiency of the entire process
A middle turn lane and breaking up traffic at some mid-way point.
Get it done. Don't let a few voices lead you to a bad conclusion. The public is not always right.
Noise and speed control.
Keeping the focus on locals rather than visitors.
NA
Either a center turn lane or four lanes. Improve the impression this corridor leaves on those that pass through our town. It doesn't begin to show you truly what Eagle is about.
Appearance and traffic flow
Be thoughtful in the process, take your time, ask the public to be involved
Improve visual appeal and pre-plan for traffic increases, it feels very busy already.
Traffic flow, Pedestrian/ Cyclist safety, Business access
becomes more walkable and bikeable, as it is not very good right now so we find the need to drive that area, not safe
Easing vehicular traffic and enabling pedestrian traffic
Finding the money or partners to make the vision happen. This is the fourth plan in 25 years and none have come to fruition.
Providing better access to hwy 6 BUT also keeping the area/intersections safe for bikers

Download data

Services

Human Services

How important is it to improve the following human services?



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Key themes & observations:

- Note language on "importance to improve" - difficulty of question should create some ambiquiety in answer.
- Open space ranked most important to improve, but also ranked high in current satisfaction earlier in survey

- ***Surprising / conversation starter:*** Open space consistently noted as a top issue & driver of quality of life.

Change data view:

Percent *Responses*

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Services

Quality of Life

What ideas do you have for creating a better quality of life for the Eagle community?

Search

- que nos acepten como somos y sin enojarse
- Activities/events to meet friends
- 4-day work/school weeks
- Focus on the majority not the loudest complaints.
- Housing
- Fix ambiance downtown on Broadway and Capitol
- Lowering the cost of living with reducing fees
- Bring back the concerts in the park (even if we have to social distance). Thank you for brightening the Town with the lighting contest!
- Greater social community programs, especially for kids.
- Enhancing/increasing parks an open space
- Ser mas inclusivos y sentirse que pertenece a este pueblo
- Equitable access to open space, community events, access to high quality produce, ongoing educational opportunities (e.g. partnering with local non-profits to bring more programming to town)
- Lets work with what we have and improve parking, support existing business and encourage responsible development - protect wildlife/add crossing signs in town and up Brush Creek - enforce speed limits and post no overnight camping in town park
- Improve the resources we have rather than trying to expand. We don't need new parks. Make the ones we have better. Maintain our roads and improve trail and sidewalk connections. There are many small connections that can make a big difference. we have a lot of good bike trails already. How about some ped only trails?

Download data

Business Owners

58. Business Owners
59. Business Status
60. Revenues

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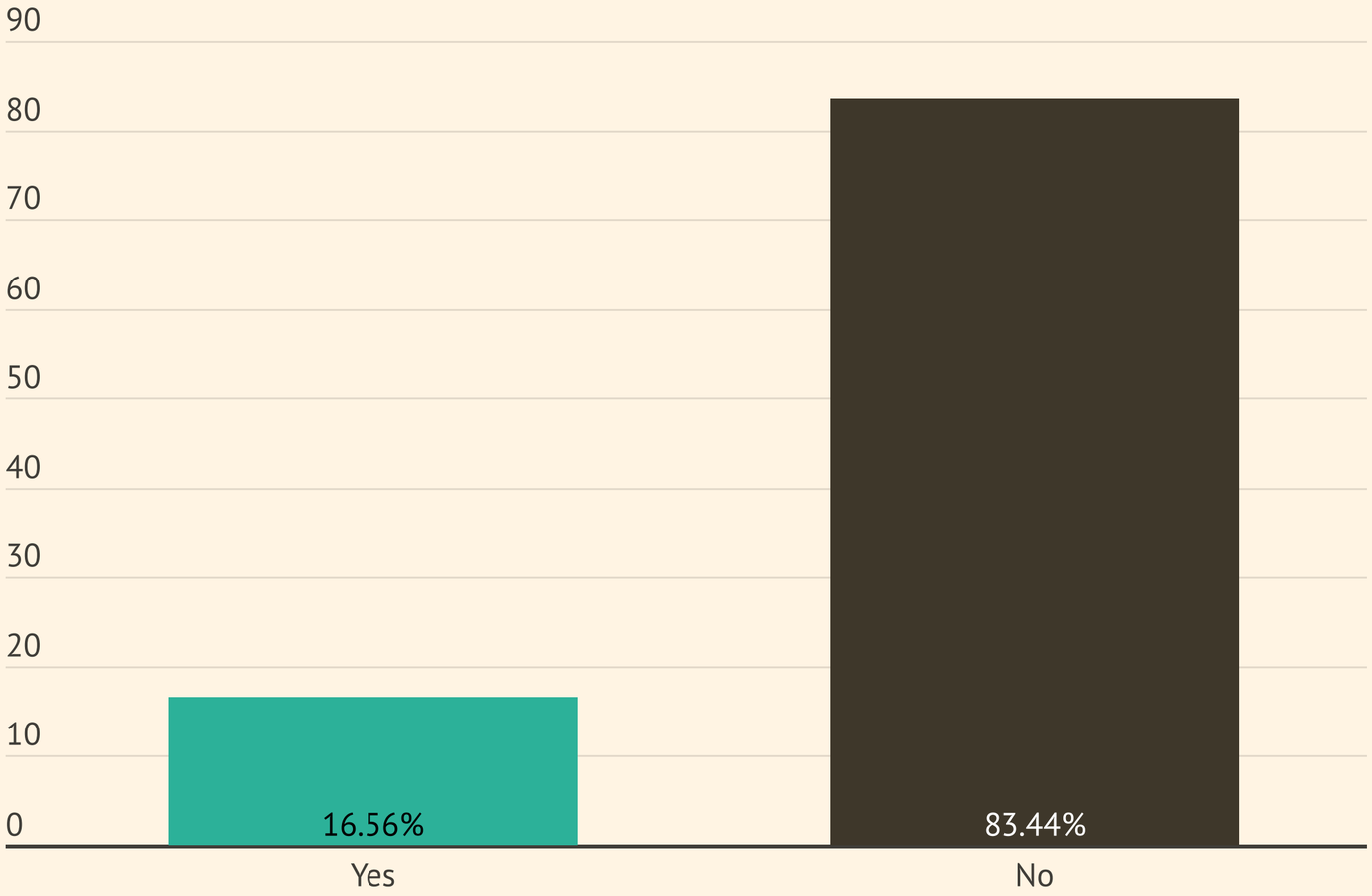
Business Owners

Business Owners

Do you own or manage a business in the Town of Eagle?



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Change data view:

Percent *Responses*

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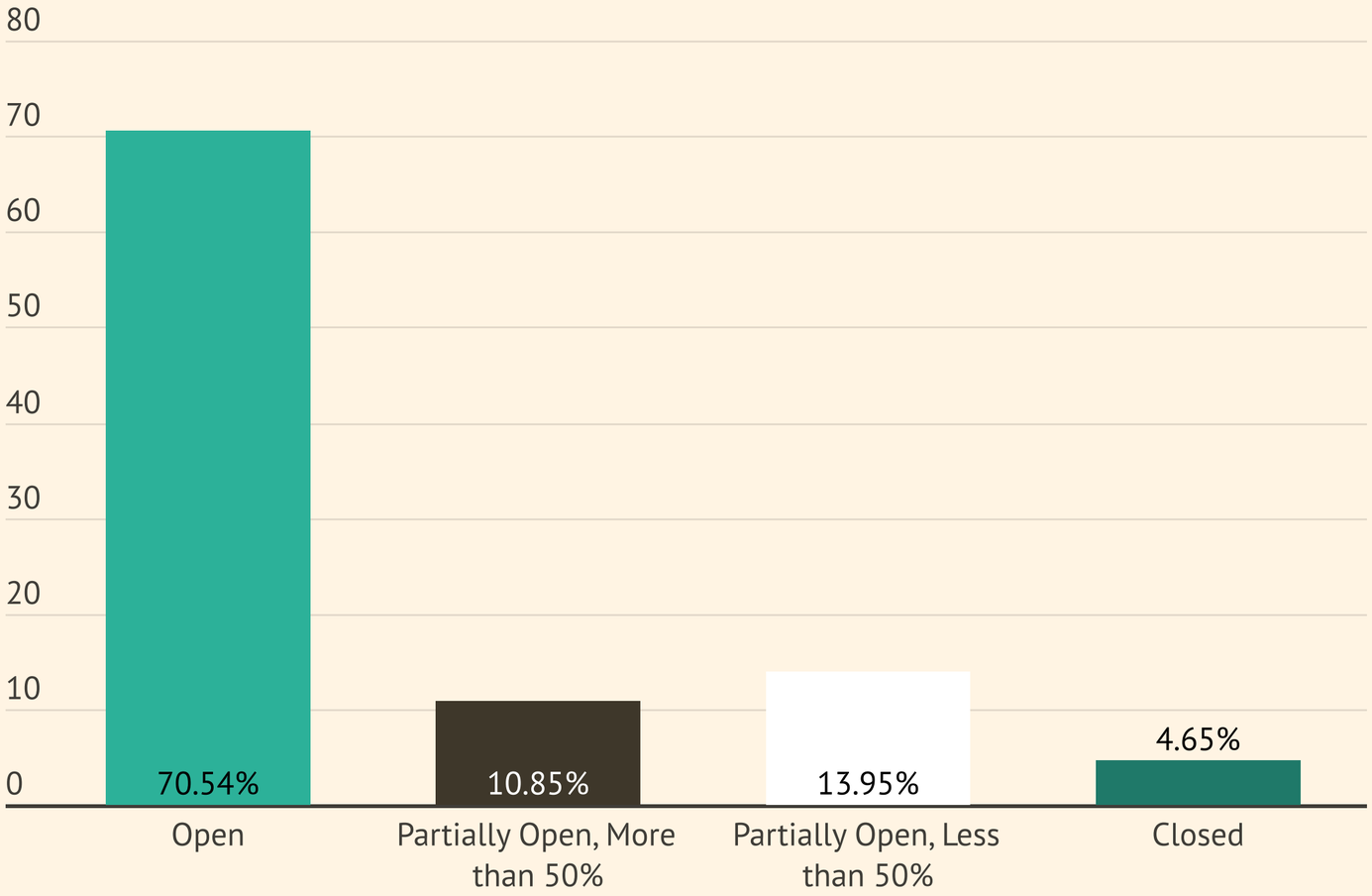
Business Owners

Business Status

In the month of January, what was the operating status of your business?



Download data

Key themes & observations:

- Seemingly high "Open" rate
- *(Gunnison county business owner surveys measured 60% [Jan] to 77% [Mar] fully open during same time frame)*

Change data view:

Percent *Responses*

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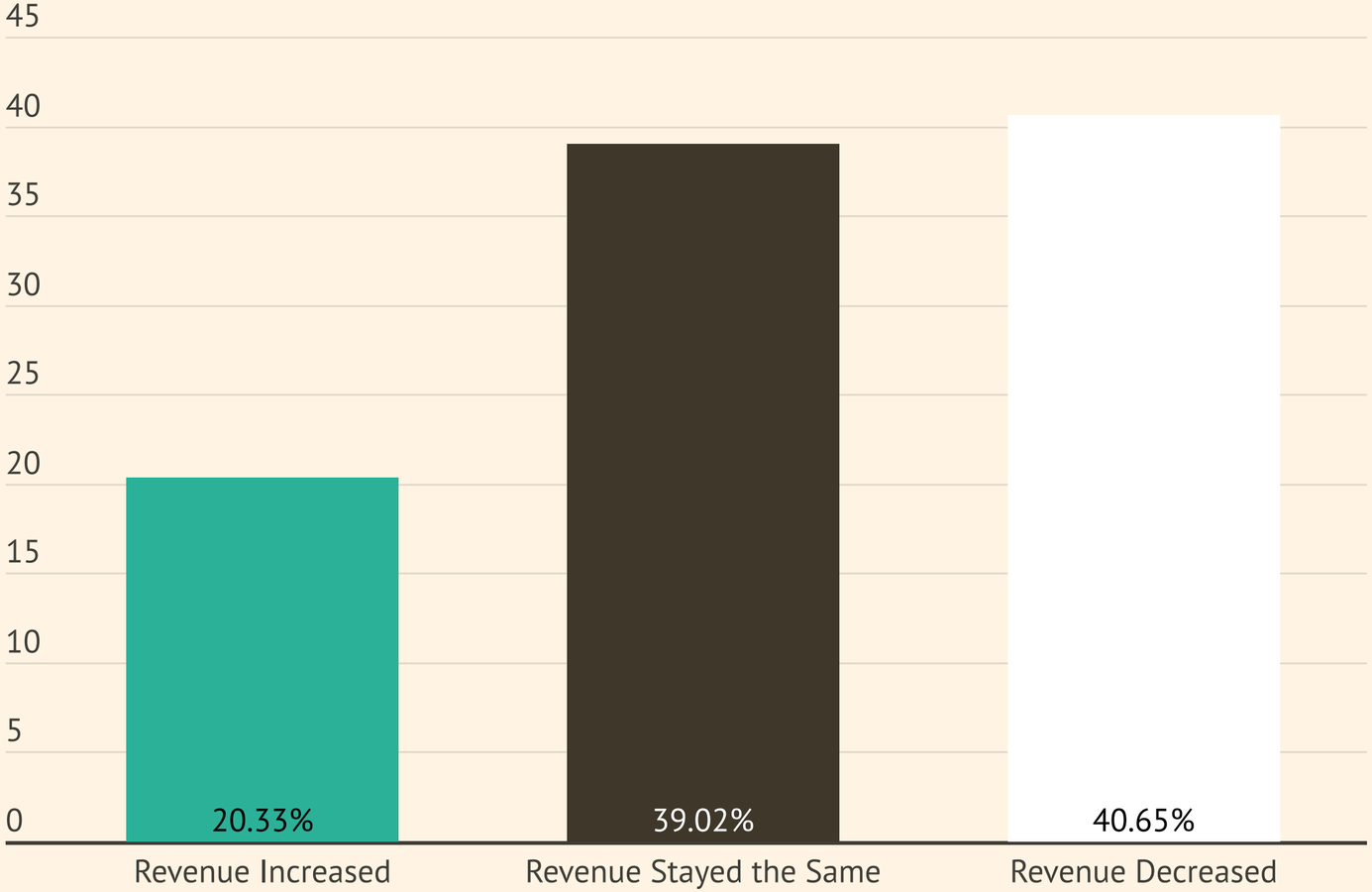
Business Owners

Revenues

In the month of January, as compared to a typical year, did your company's revenue experience an increase, decrease, or no change as a result of COVID-19?



Download data

Key themes & observations:

- High number of businesses negatively impacted
- Nearly 60% of businesses reported positive revenues in January

Change data view:

Percent *Responses*

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Key Insights from the EVC

62. Strong Conclusions
63. Surprising / Conversation Starters
64. Worth More Study

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Key Insights from the EVC

Strong Conclusions

- Quality of Life (12): Open space, recreation oriented and community feel are again the obvious responses.
- Challenges (14): Growth, housing, post office, water, wearing of masks and traffic.
- Important Issues (15): Number one is economy. Number three is Broadband. These are clear mandates.
- Housing Struggle (22) & Housing Price-Out (23). 75% recognize (experienced personally or know others who have) housing struggle, 50%+ are worried. Another clear mandate.
- Hours Worked (30) & Future Work From Home (31): Sharp increase in work-from-home during pandemic. 57% interested in working from home in the future. Related - (Q28/58) - 25% self-employed, 17% own business
- Work Location (32) & Commute Length (35): 70% work outside Eagle (notable if not surprising), 40% spend 30+ minutes commuting.

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Key Insights from the EVC

Surprising / Conversation Starters

- Hours Worked (30) & Future Work From Home (31): What are the impacts of the number of residents who work from home, and desire to do so moving forward? How doe this impact housing, roads, live/work, recreation, broadband, restaurants, postal service, etc?
- Desired Businesses (39): Residents state concerns about growth, but strongly desire more restaurant choices and retail options.
- Top Strategic Goals (46). What do the responses to the Strategic Goals mean for prioritizing workplans for the Town?
- Drivers for Quality of Life (12/47/55): Recreation/open space/parks ahead of sense of community and family oriented.

Key Insights from the EVC

Worth More Study

- Why Eagle? (11): Quality of life and recreation are the obvious answers for attracting residents. A few responses with lower numbers will be interesting to observe longitudinally - Employment opportunities, retirement, and telecommunications.

- Town Services (47): The town is viewed as doing a good job overall. Is the Council satisfied with these results? We should track longitudinally to see if there is change.

- Rent or Own (18): 11% renters seems very low. Renters are traditionaly harder to capture and underrepresented in surveys. How can we follow up on questions regarding affordable housing in a super-heated market? Is everyone a part of the conversation? Home Type (19): Less than 25% live in a place other than single family/detached. Low? Does this display lack of diversity in housing stock?

To: Mayor and Town Council

From: Brandy Reitter, Town Manager
Jill Kane, Finance Director

Date: December 14, 2022

Re: Public Hearing – Adoption of the 2022 Eagle Town Budget

REQUEST: Staff is requesting that Council:

1. Review the updated 2021/2022 budget and changes that have been made since the last draft
2. Adopt the 2022 budget
3. Adopt the Mill Levy
4. Adopt the 2022 Fee Schedule

INTRODUCTION: The Council has reviewed various draft proposals and discussed budget over the last several months. The next step in the process includes the adoption of the 2022 Budget, mill levy, and fee schedule with associated resolutions and ordinances. Staff has included a list of changes that have been made since the draft budget received on November 9th. The full budget narrative, all attachments, and appendices will be presented to the Council at the 1st meeting in January. This document is due to the State on January 31st.

ANALYSIS:

Changes to the 2021/2022 Proposed Budget – There have been changes to the budget since the last meeting. Included is a spreadsheet with information of the changes that were made.

Capital Improvement Plan 2022 – 2026 – The CIP is included with the budget. Changes from the previous meeting are in the proposed budget changes spreadsheet and are in the report attached to this memo.

Fee Schedule – There were no changes made to the fee schedule. The fee schedule is attached to this memo.

Budget Schedule – January 2021:

- Council will receive the final 2021 budget document to certify
- Final certified 2021 budget document to be sent to the State by January 31st

COMMUNITY INPUT: Community input was solicited throughout the budget process. There were two public hearings were scheduled on the budget:

- November 9th
- December 14th

BUDGET / STAFF IMPACT: Budget and staff impact are not applicable.

STRATEGIC PLAN ALIGNMENT/STANDARDS ACHIEVED: The 2022 Proposed Budget reflects all the business values and strategic objectives.

RECOMMENDED ACTION OR PROPOSED MOTION: Motion to approve the following resolutions and ordinances:

Motion to **approve** or **deny** adoption of Ordinance 18, Series 2021, "An Ordinance Appropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below, And Setting The 2022 Mill Levy For The Town Of Eagle, Colorado For The 2022 Budget Year".

Motion to **approve** or **deny** adoption of Ordinance 19, Series 2021, "An Ordinance Reappropriating Funds To The Various Funds And Spending Agencies, In The Amounts And For The Purpose As Set Forth Below For The Town Of Eagle, Colorado For The 2021 Budget Year".

Motion to **approve** or **deny** adoption of Resolution 76, Series 2021 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Eagle, Colorado For The Calendar Year Beginning On The 1st Day Of January, 2022, And Ending On The Last Day Of December 2022.

Motion to **approve** or **deny** adoption of Resolution 77, Series 2021, "A Resolution of the Town Council of the Town of Eagle, Colorado, Establishing and Adopting A Fee Schedule Pursuant to 2.34 of the Eagle Municipal Code".

ATTACHMENTS:

- 2021/2022 Budget – Final Draft
- List of budget adjustments since the last draft
- Capital Improvement Plan 2022 – 2026
- Ordinance 18-2021 – Appropriating Fund for the purpose of setting the 2022 Mill Levy
- Ordinance 19-2021 – Reappropriating Various 2021 Funds
- Resolution 76-2021 – Summarizing Expenditures for Eagle Fund 2022
- Resolution 77-2021 – Adopting 2022 Fee Schedule
    - Exhibit A – 2022 Fee Schedule

TOWN OF EAGLE

ANNUAL BUDGET 2022

December 14, 2021

Honorable Mayor and Members of the Town Council:

The 2022 Budget presented to you is a balanced approach to revenues and expenditures for all funds. Although needs typically exceed the availability of resources, the budget manages to accomplish the priorities of the Town Council, staff, the community and maintains the current level of service. The budget is a living document that serves as a planning tool for the upcoming year. The Town Council and staff refer to the budget all year to plan and execute the priorities of the community.

Different areas of the budget achieve the goals of the Town of Eagle and they are provided below:

Economic Outlook
Sales tax collections continue to improve. Overall sales tax collections in 2021 are up around 18% over 2020. In 2022, the Town is proposing a conservative 6% in projected sales tax collections for 2022. This represents a $477,376 increase over last year. Overall revenue in the General Fund will increase by $765,907 over 2021. The Town expects to see an increase in revenues from licenses and permits but will amend the budget as fees are realized. This is a result of the recent approvals of major and minor developments that will start construction in 2022. The total revenues for the General Fund are $15,872,682 which represents a 5% increase over last year.

The real estate market is strong in the region and the values of residential and commercial properties are at an all-time high. The Town projects a 10% increase in property tax collections over 2021. This equates to an increase of $36,285 totaling $389,427 for the year. Other taxes will remain flat for 2022.

In 2021, the Town's position was conservative due to the COVID-19 global pandemic. The economic recovery is ongoing. The Town weathered an unpredictable environment and has emerged strongly compared to 2020 and 2021. The Town made significant investments in 2021 to support local businesses. Eagle Bucks pumped nearly $100,000 into the local economy along with the conclusion of the Be our Guest Program that helped businesses expand their operations into public spaces to negate capacity restrictions.

In 2022, the Town is in a great position and will transition from a pandemic recovery to a proactive business-friendly economic environment.

Economic Development Initiatives
Most of the Town's revenues are generated by sales tax and economic development is important to ensure long-term financial stability. There are a few investments that the Town is making in economic development in 2022.

- Downtown Development Authority (DDA) – The voters recently approved a DDA in 2020 to support revitalization in Eagle's historic downtown. In 2021, the DDA will ask voters to authorize

up to $27,000,000 to go towards improvements and investments in the downtown. The Town will also provide $50,000 in funding support to complete elements of the DDA work plan.

- Public Art and Beautification Gateway Project – In 2022, the Town will combine the installation of a public art mural wall and landscaping along the eastside of the Eby Creek Road roundabouts. This will create an inviting gateway into the Town of Eagle.

- Broadband – Town invested in broadband in 2021 by constructing a telecommunications hut at Public Works and extended fiber along Chambers Rd. This expanded access for the Town to begin subscribing to customers. In 2022, if the Town will focus on expanding middle mile broadband within the community.

- Regional Transit Authority (RTA) – The Town will become a funding partner and participate in the RTA technical advisory committee if the RTA ballot measure is successful in 2021. This initiative establishes the RTA and consolidates and expands transit options in the region.

- Housing Strategies – The Town continues to partner with Eagle County on the West Eagle Housing project. In 2021, the stakeholder committee will finalize the developer selection and move forward with planning the project in 2022. Community Development applied for a grant to develop an affordable housing strategy for the Town of Eagle. This project will begin in 2022 and the organization will include recommendations in the rewrite of the development code.

- Technology and Outdoor Recreation Assessment – The Town kicked this project off in 2021 in partnership with CU Boulder. Phase 1 of the plan will be completed in 2022. The scope of the project includes a market assessment and recommendations for how the Town can retain and attract businesses in the outdoor industry.

- Town-Wide Economic Development Strategy – In 2021, the Town Council approved funds for a town-wide economic development strategy. The Economic Vitality Committee will work with the consultant to complete the plan in 2022.

- Quality of Life Initiative Polling – In 2022, the Town will conduct polling to assess the public's desire to fund projects like Grand Avenue, open space, trails, and capital improvements. This information will help the Town decide if it would like to move forward with a ballot measure in 2023.

- Wayfinding and Branding – The Town will invest in establishing a brand and creating a wayfinding sign plan.

Long Range Planning Initiatives

The Town has prioritized long-range planning and development of a vision that will inform several of the projects that Community Development is working on. These projects will set the foundation for how the Town will develop and grow. Below is a list of initiatives that are slated for 2022:

- Rewrite of the Land Use Code – In 2021, the Town switch gears and contracted with Clarion to kick off the rewrite of the development code. In 2022, the document will be completed along with revisions to the sign code.

- Highway 6/Grand Avenue Corridor Plan – The Town kicked off this project in 2020 and it will take approximately 18 months to complete. In 2021, the consultant team and stakeholder committee completed phases one and two of the project and successfully revealed a concept plan to the public. In 2022, the concept plan will be completed, and the Town will identify funding strategies for the plan.

- Open Space & Trails Master Plan – This initiative will be completed in 2021. In 2022, the Town will start to implement the recommendations identified in the plan.

Administrative Initiatives

In 2021, the Town created for the first time an Information Technology Department with staff dedicated full-time to the operation. Previously, IT was contracted out with limited support to the organization. This was an important step and as a result, the Town will see improvements in security, efficiencies, and innovation. In 2022, the organization is proposing the following projects:

- Network Improvements – The Town does not have connectivity to the network for its facilities. This is one of the major reasons why the organization has struggled to improve its internal IT functions and process. In 2022, the organization is proposing to connect its facilities to the network via THOR. This will also include a complete overhaul of the networks at each of its facilities.

- Security Cameras – As a result of network improvements, the organization is proposing to install security cameras at facilities that are constantly plagued by vandalism.

- Virtual Servers – The Town will invest in new servers that are beyond their useful life. The oldest server was installed in 2012 and is obsolete. Virtual servers are necessary to expand the capacity of the network and improve cyber security.

Infrastructure and Capital Improvements

The Town has several important infrastructure projects in the works. In 2018, staff developed the Town's first Capital Improvement Plan. The Town will continue the execution of that plan and identification of additional projects. In 2022, the Town is planning to work on the following projects:

- The newly created stormwater management enterprise fund has enough revenue to pay for projects. In 2022, the Town will invest $50,000 in a stormwater assessment to identify projects to maintain and improve infrastructure.

- Capital Improvement Identification Planning – In 2022, the Town will hire a consultant to improve the CIP and develop a 10-year plan. The staff has done a good job of identifying capital but could benefit from having the capacity to complete a comprehensive capital improvements list.

- Pavement Management – Public Works continues to complete maintenance and improvements. In 2022, the Town will resurface Chambers Avenue along Swatch Road, Marmot Lane, Pond Road, and Eby Creek Road near Pond Road.

- Cemetery Tank Replacement – The Town completed the design of the Cemetery Tank and will begin the construction process in 2022. The project will likely continue into 2023. The Town plans to install telecommunication towers on the site for high-speed internet and phone services.

Public Safety Investments
The Town continues to prioritize investments in public safety. As Eagle grows it is important to provide safe and reliable services. Below are items that are funded in 2021 to ensure that the Town is making improvements in this area:

- Police Department Equipment and Fleet Upgrades – The Town will continue the replacement cycle for patrol cars. In 2022, staff will replace two cars and add vehicles for the School Resource Officer and the Detective.

- Brush Creek Park Playground Equipment Replacement – The existing equipment at Brush Creek Park was built over 20 years ago. The wood play structure is showing its age, is harder to maintain, and is unsafe. In 2022, the Town will complete a design for a new play structure and apply for a GOCO grant to replace the equipment 2022.

Sustainability and Conservation
In 2021, the Town Council adopted a net-zero carbon emissions policy which established goals for the organization to achieve. In 2022, the Town will fund strategies to save money and improve the environment. Those projects are listed below:

- Net-Zero Carbon Emissions Assessment – In 2022, the Town will initiate an assessment to establish a baseline for carbon emissions and develop strategies to achieve net-zero goals.

- Electric Vehicle Charging Stations – To begin the process of converting fleet to electric, the Town will install EV stations at Public Works, Town Hall, and the Eagle River Park.

- Adam Palmer Fund – In 2021, we lost Adam Palmer and Andy Jessen in an avalanche. Adam was a supporter of sustainability and spent most of his time dedicated to these efforts. Andy was also supportive. In 2022, the Town will set up the Palmer Fund in partnership with the Eagle Valley Community Fund to raise money for sustainability projects in the community.

- Colorado Energy Office Partnership – In 2021, the Town Council approved a partnership with the Colorado Energy Office and Yearout to apply for grants and to implement sustainability projects in the water and wastewater facilities. Improvements include upgrades to meters, equipment, and installation of PVC systems and other solar projects.

Structural and Organizational Changes
The Town is proposing a few changes to departments, staffing, and funds. In 2021, the organization experienced prolonged vacancies and struggle to fill positions. Once filled, the organization continues to struggle with keeping up with the growth the Town is experiencing. To ensure that we maintain a positive organizational culture, the Town has proposed making investments in the workforce in 2022. These investments include:

- Staff Changes – The Town continues to build capacity. The organization went from 66 positions in 2021 to 74 in 2022. The organization will hire 8 FTE which will increase the ability to provide improved levels of service. The proposed budget includes the following positions:

    - Police – School Resource Officer
    - Police - Detective
    - Public Works – Streets Maintenance Technician
    - Public Works – Building & Grounds Technician
    - Public Works – Water Operator A
    - Finance/HR – Administrative Technician
    - Administration – Communications & Marketing Specialist
    - Administration – Economic Development Specialist
    - Community Development – Plans Examiner/Inspector

- Pay Plan – Human resources completed a comprehensive assessment of wages and grades of the pay plan for 2022. This resulted in making several market adjustments. The average market adjustments are between 5% - 6% and the projected merit pool will be 2% - 3%.

The Town is proposing a restructure in Special Events and plans on moving the Information Center under the Assistant Town Manager. The proposed budget adds two new programs to the organization. For the first time, the Town will have dedicated programs for communications/marketing and economic development.

Insurance & Benefits
In 2021, the Town invested significant resources to enrich healthcare and retirement plans for employees. In 2022, the proposed budget will keep the benefits the same. The Town will see a 7.5% increase in healthcare costs. The administration is proposing to have the Town cover these costs so that employees can receive 100% of the benefit of the proposed market adjustments and merit pool.

Conclusion
The Town continues to execute the Strategic Plan and make investments in economic development, service delivery, and organizational capacity. The Town is growing and will continue to be the beneficiaries of development. The 2022 budget reflects new economic investments that will pay off over time. It is our goal to become a standard-driven organization and operate with professionalism. Progress made towards proactive policies and initiatives will serve the Town well. The budget builds on these efforts. The development of the 2022 budget was a collaboration between all departments and elected officials. Thanks to the entire team for their efforts.

Respectfully submitted,

Brandy Reitter
Town Manager
Town of Eagle

BUDGET - ALL FUNDS SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 REVISED	2022 BUDGET
GENERAL FUND:				
BEGINNING FUND BALANCE	**$ 4,445,370**	**$ 4,052,698**	**$ 4,893,512**	**$ 4,953,416**
REVENUES	9,100,817	8,735,227	9,893,898	10,425,852
TRANSFERS-IN FROM OTHER FUNDS	115,641	20,000	20,000	190,134
EXPENDITURES	(6,538,315)	(8,194,150)	(7,663,994)	(10,604,591)
TRANSFERS-OUT TO OTHER FUNDS	(2,230,000)	(2,050,000)	(2,190,000)	(150,000)
ENDING FUND BALANCE	**$ 4,893,512**	**$ 2,563,775**	**$ 4,953,416**	**$ 4,814,812**
WATER FUND:				
BEGINNING FUND BALANCE	**$ 24,360,097**	**$ 13,245,133**	**$ 15,949,480**	**$ 14,362,649**
REVENUES	6,455,582	5,177,020	5,033,063	5,215,061
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(14,866,200)	(8,414,471)	(6,619,894)	(9,629,190)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(89,473)
ENDING FUND BALANCE	**$ 15,949,480**	**$ 10,007,682**	**$ 14,362,649**	**$ 9,859,047**
WASTE WATER FUND:				
BEGINNING FUND BALANCE	**$ 6,362,271**	**$ 6,867,711**	**$ 7,143,385**	**$ 8,145,906**
REVENUES	3,352,234	3,691,000	3,683,000	3,491,530
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(2,571,121)	(2,653,828)	(2,680,479)	(3,472,371)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(64,806)
ENDING FUND BALANCE	**$ 7,143,385**	**$ 7,904,883**	**$ 8,145,906**	**$ 8,100,259**
REFUSE FUND:				
BEGINNING FUND BALANCE	**$ 255,570**	**$ 233,307**	**$ 256,059**	**$ 262,028**
REVENUES	623,357	667,750	667,412	684,914
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(602,868)	(640,899)	(641,443)	(661,625)
TRANSFERS-OUT TO OTHER FUNDS	(20,000)	(20,000)	(20,000)	(20,000)
ENDING FUND BALANCE	**$ 256,059**	**$ 240,158**	**$ 262,028**	**$ 265,317**
STORMWATER FUND:				
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 83,703**
REVENUES	-	106,000	90,000	90,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	(106,000)	(6,297)	(89,466)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ -**	**$ -**	**$ 83,703**	**$ 84,237**

BUDGET - ALL FUNDS SUMMARY (continued)

	2020 ACTUAL	2021 BUDGET	2021 REVISED	2022 BUDGET
CAPITAL IMPROVEMENTS FUND:				
BEGINNING FUND BALANCE	**$ 5,024,966**	**$ 6,854,522**	**$ 6,975,140**	**$ 8,642,300**
REVENUES	533,124	1,169,250	1,419,250	873,853
TRANSFERS-IN FROM OTHER FUNDS	2,230,000	1,890,000	1,890,000	-
EXPENDITURES	(717,309)	(2,181,082)	(1,642,090)	(2,352,070)
TRANSFERS-OUT TO OTHER FUNDS	(95,641)	-	-	-
ENDING FUND BALANCE	**$ 6,975,140**	**$ 7,732,690**	**$ 8,642,300**	**$ 7,164,083**
SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):				
BEGINNING FUND BALANCE	**$ 709,163**	**$ 1,040,953**	**$ 1,096,745**	**$ 1,436,872**
REVENUES	749,455	725,200	863,923	859,180
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	(361,873)	(567,976)	(523,796)	(1,017,305)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 1,096,745**	**$ 1,198,177**	**$ 1,436,872**	**$ 1,278,747**
CONSERVATION TRUST FUND:				
BEGINNING FUND BALANCE	**$ 75,692**	**$ 110,117**	**$ 112,040**	**$ 122,110**
REVENUES	36,348	32,300	38,070	36,120
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	(30,000)	(28,000)	(25,000)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ 112,040**	**$ 112,417**	**$ 122,110**	**$ 133,230**
OPEN SPACE PRESERVATION FUND:				
BEGINNING FUND BALANCE	**$ 325,989**	**$ 294,876**	**$ 359,736**	**$ 625,350**
REVENUES	113,900	93,580	200,250	195,903
TRANSFERS-IN FROM OTHER FUNDS	-	150,000	300,000	150,000
EXPENDITURES	(80,153)	(238,770)	(234,636)	(457,225)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	(15,855)
ENDING FUND BALANCE	**$ 359,735**	**$ 299,686**	**$ 625,350**	**$ 498,173**
DOWNTOWN DEVELOPMENT AUTHORITY FUND:				
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES	-	-	-	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-
EXPENDITURES	-	-	-	-
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL - ALL FUNDS:				
BEGINNING FUND BALANCE	**$ 41,559,118**	**$ 32,699,317**	**$ 36,786,097**	**$ 38,634,334**
REVENUES	20,964,816	20,397,327	21,888,866	21,872,413
TRANSFERS-IN FROM OTHER FUNDS	2,345,641	2,060,000	2,210,000	340,134
EXPENDITURES	(25,737,839)	(23,027,176)	(20,040,629)	(28,308,843)
TRANSFERS-OUT TO OTHER FUNDS	(2,345,641)	(2,070,000)	(2,210,000)	(340,134)
ENDING FUND BALANCE	**$ 36,786,096**	**$ 30,059,468**	**$ 38,634,334**	**$ 32,197,903**

GENERAL FUND SUMMARY

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR: TABOR RESERVE	**$ 190,500**	**$ 208,091**	**$ 211,500**	**$ 233,160**	**10%**	**$ 21,660**
NON-SPENDABLE: 1	**223,825**	**219,000**	**204,677**	**219,000**	**7%**	**14,323**
UNASSIGNED FUND BALANCE:	**4,031,045**	**3,625,607**	**4,477,335**	**4,501,257**	**1%**	**23,921**
TOTAL FUND BALANCES (Beginning)	**$ 4,445,370**	**$ 4,052,698**	**$ 4,893,512**	**$ 4,953,416**	**1%**	**$ 59,904**
REVENUE						
Taxes	7,135,938	7,322,242	8,465,593	8,939,054	6%	473,461
Licenses and Permits	401,892	467,740	396,940	397,940	0%	1,000
Intergovernmental Revenue	698,102	574,045	675,355	717,433	6%	42,078
Charges for Services	190,980	233,100	228,000	232,000	2%	4,000
Fines & Forfeitures	75,493	94,000	89,310	95,425	7%	6,115
Misc. Revenues	598,411	44,100	38,700	44,000	14%	5,300
Transfers from Other Funds						
From Water	-	-	-	89,473	-	89,473
From Wastewater	-	-	-	64,806	-	64,806
From Refuse	20,000	20,000	20,000	20,000	0%	-
From Capital Improvements	95,641	-	-	-	-	-
From Open Space	-	-	-	15,855	-	15,855
TOTAL REVENUE	**$ 9,216,458**	**$ 8,755,227**	**$ 9,913,898**	**$ 10,615,986**	**7%**	**$ 702,088**
TOTAL SOURCES	**$ 13,661,828**	**$ 12,807,925**	**$ 14,807,410**	**$ 15,569,402**	**5%**	**$ 761,992**
EXPENDITURES						
Town Council	138,965	307,918	347,985	240,383	-31%	(107,602)
General Government	422,110	452,757	474,716	659,898	39%	185,182
General Administration	597,749	789,256	731,084	965,020	32%	233,936
Information Technology	-	-	-	725,913	-	725,913
Community Development	817,929	1,109,557	1,043,391	1,429,105	37%	385,714
Streets	1,518,842	1,610,074	1,341,358	1,807,948	35%	466,590
Engineering	206,710	294,525	248,753	341,317	37%	92,564
Buildings & Grounds	694,267	940,702	843,141	1,146,109	36%	302,968
Public Safety	1,872,276	2,174,667	2,130,787	2,705,097	27%	574,310
Municipal Court	68,576	83,586	81,046	81,180	0%	134
Information Center	30,620	50,794	42,442	47,910	13%	5,468
Marketing & Events	170,270	380,314	379,291	454,711	20%	75,420
TOTAL EXPENIDTURES	**$ 6,538,315**	**$ 8,194,150**	**$ 7,663,994**	**$ 10,604,591**	**38%**	**$ 2,940,597**
TRANSFERS TO OTHER FUNDS						
Transfer to Open Space Fund	-	150,000	300,000	150,000	-50%	(150,000)
Transfer to Capital Improvements Fund	2,230,000	1,900,000	1,890,000	-	-100%	(1,890,000)
TOTAL TRANSFERS TO OTHER FUNDS	**$ 2,230,000**	**$ 2,050,000**	**$ 2,190,000**	**$ 150,000**	**-93%**	**$(2,040,000)**
TOTAL EXPENDITURES & TRANSFERS	**$ 8,768,315**	**$ 10,244,150**	**$ 9,853,994**	**$ 10,754,591**	**9%**	**$ 900,597**
NET SOURCE (USE) OF FUNDS	**$ 448,142**	**$ (1,488,923)**	**$ 59,904**	**$ (138,605)**	-331%	**$ (198,509)**
FUND BALANCES (Ending):						
RESTRICTED FOR: TABOR RESERVE	**211,500**	**244,685**	**233,160**	**316,698**	**36%**	**83,538**
NON-SPENDABLE: 1	**204,677**	**219,000**	**219,000**	**219,000**	**0%**	**-**
UNASSIGNED FUND BALANCE:	**4,477,335**	**2,100,091**	**4,501,257**	**4,279,114 2**	**-5%**	**(222,143)**
TOTAL FUND BALANCES (Ending)	**$ 4,893,512**	**$ 2,563,775**	**$ 4,953,416**	**$ 4,814,812**	**-3%**	**$ (138,605)**

1 Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

2 Ending 2022 budgeted unassigned fund balance is 40.35% of total expenditures not including transfers to other funds

3 Town has received $877,965 in ARPA funds and will receive an additional $877,965 in 2022.
Town Council will prioritize future projects for utilization of the funds which will be recognized as revenue in the same year as the expenditure

GENERAL FUND
REVENUE SOURCES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
TAXES							
10-431-10	General Property Tax	$ 335,665	$ 353,142	$ 353,142	$ 385,512	9%	$ 32,370
10-431-20	Specific Ownership Tax	16,701	16,500	20,000	20,000	0%	$ -
10-431-30/31	Sales Tax	6,457,304	6,658,000	7,691,851	8,117,242	6%	425,391
10-431-44	Severance Tax	516	350	350	350	0%	-
10-431-45	Federal Mineral Tax	261	250	250	250	0%	-
10-431-50	Franchise Tax	223,192	210,000	210,000	220,000	5%	10,000
10-431-60	Marketing Lodging Tax	102,298	84,000	190,000	195,700	3%	5,700
	TOTAL TAXES	**$ 7,135,938**	**$ 7,322,242**	**$ 8,465,593**	**$ 8,939,054**	**6%**	**$ 473,461**
LICENSES & PERMITS							
10-432-10	Business Licenses	$ 30,880	$ 32,000	$ 43,000	$ 44,000	2%	$ 1,000
10-432-12	Liquor Licenses	5,250	4,800	4,800	4,800	0%	-
10-432-13	Marijuana Licenses	10,750	4,000	6,000	6,000	0%	-
10-432-15	Marketing Fee	6,000	5,240	5,240	5,240	0%	-
10-432-20	Building Permits	306,195	384,000	300,000	300,000	0%	-
10-432-27	Electrical Permits	33,667	34,000	30,000	30,000	0%	-
10-432-30	Road Cut Permits	8,050	2,800	7,000	7,000	0%	-
10-432-35	Sign Permits	1,000	650	650	650	0%	-
10-432-40	Special Event Permits	100	250	250	250	0%	-
	TOTAL LICENSES & PERMITS	**$ 401,892**	**$ 467,740**	**$ 396,940**	**$ 397,940**	**0%**	**$ 1,000**
INTERGOVERNMENTAL REVENUE							
10-433-20	Motor Vehicle License Fee	$ 32,391	$ 31,000	$ 31,000	$ 31,000	0%	-
10-433-30	Highway Users Tax	221,263	223,545	234,355	258,459	10%	24,104
10-433-40	Cigarette Tax	6,283	-	-	-	-	-
10-433-60	Road & Bridge Tax	100,648	98,000	100,000	100,000	0%	-
10-433-70	County Sales Tax	189,790	196,500	218,000	231,000	6%	13,000
10-433-75	Grants	147,726	25,000	92,000	45,000	-51%	(47,000)
10-433-85	Intergovernmental Contributions	-	-	-	51,974	-	51,974
	TOTAL INTERGOVERNMENTAL REVENUES	**$ 698,102**	**$ 574,045**	**$ 675,355**	**$ 717,433**	**6%**	**$ 42,078**
CHARGES FOR SERVICES							
10-434-10	Planning & Zoning Fees	$ 17,500	$ 26,000	$ 23,000	$ 23,000	0%	$ -
10-434-20	Planning & Zoning Reimbursable	166,891	159,000	159,000	159,000	0%	-
10-434-25	Facility Usage Fees	6,589	16,100	40,000	40,000	0%	-
10-434-26	Facility Usage Deposits	-	-	-	-	-	-
10-434-30	Sponsorship & Event Fees	-	32,000	6,000	10,000	67%	4,000
10-434-29	Staff Time Reimbursable	-	-	-	-	-	-
	TOTAL CHARGES FOR SERVICES	**$ 190,980**	**$ 233,100**	**$ 228,000**	**$ 232,000**	**2%**	**$ 4,000**
FINES & FORFEITURES							
10-435-10	Fines & Forfeits	$ 41,421	$ 41,500	$ 37,000	$ 40,000	8%	$ 3,000
10-435-15	Police Surcharge	4,466	3,000	5,000	5,000	0%	-
10-435-20	Police Miscellaneous	2,139	1,500	5,000	3,500	-30%	(1,500)
10-435-25	Police Grants	20,156	19,000	9,310	7,925	-15%	(1,385)
10-435-30	Special Duty Reimbursable	7,312	29,000	33,000	39,000	18%	6,000
10-435-35	Charitable Organization Fee	-	-	-	-	-	-
	TOTAL FINES & FORFEITS	**$ 75,493**	**$ 94,000**	**$ 89,310**	**$ 95,425**	**7%**	**$ 6,115**

GENERAL FUND
REVENUE SOURCES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
MISCELLANEOUS REVENUE							
10-436-10	General Interest	$ 40,058	$ 13,500	$ 3,700	$ 9,000	143%	$ 5,300
10-436-17	Penalty & Interest	2,333	-	-	-	-	-
10-436-30	Contributions & Donations	10,166	-	-	-	-	-
10-436-40	Information Center Sales	7,075	-	-	-	-	-
10-436-42	Information Center Donations	45	-	-	-	-	-
10-436-45	Information Center Sales Tax	681	-	-	-	-	-
10-436-50	Rental Income	19,427	15,600	20,000	20,000	0%	-
10-436-70	Other Miscellaneous Revenue	19,893	15,000	15,000	15,000	0%	-
10-436-72	Sale of Fixed Assets	37,976	-	-	-	-	-
10-436-75	Service Charge	50	-	-	-	-	-
10-436-78	Insurance Proceeds	82,826	-	-	-	-	-
10-436-80	Reimbursable Revenue - Other	2,115	-	-	-	-	-
10-436-94	Impact Fees Administration Fees	766	-	-	-	-	-
10-436-95	Fee in Lieu - LERP	375,000	-	-	-	-	-
	TOTAL MISCELLANEOUS REVENUE	**$ 598,411**	**$ 44,100**	**$ 38,700**	**$ 44,000**	**14%**	**$ 5,300**
TRANSFERS FROM OTHER FUNDS							
10-437-20	Water - Computer Support	$ -	$ -	$ -	$ 89,473	-	$ 89,473
10-437-30	Wastewater - Computer Support	-	-	-	64,806	-	64,806
10-437-40	General Admin. Refuse	$ 20,000	$ 20,000	$ 20,000	$ 20,000	0%	-
10-437-31	Capital Improvements	95,641	-	-	-	-	-
10-437-80	Open Space - Computer Support	-	-	-	15,855	-	15,855
	TOTAL TRANSFERS FROM OTHER FUNDS	**$ 115,641**	**$ 20,000**	**$ 20,000**	**$ 174,279**	**771%**	**$ 154,279**
	TOTAL GENERAL FUND REVENUES	**$ 9,216,458**	**$ 8,755,227**	**$ 9,913,898**	**$ 10,600,131**	**7%**	**$ 686,233**

Town Council Department

DESCRIPTION

The Town of Eagle is a Home Rule community governed by the Town Charter. The Town Council serves as its governing body. In this role, the Town Council sets policy and appoints the Town officers, including the Town Manager, Town Attorney, and Municipal Court Judge. The Town Council consists of the Mayor, Mayor Pro-Tem, and five Council Members. The Mayor is the political head of the Town government and together with the Town Council, supervises appointed officers of the Town. The Mayor also presides at all meetings of the Town Council.

2021 ACCOMPLISHMENTS

- New and improved new council members orientation
- Implementation of monthly policy work sessions
- Approved major technology upgrades to the Town Council Chambers
- Supported regional effort to curb tobacco use of young people under the age of 21
- Established a Downtown Development Authority (DDA) $27 million bond
- Adopted the East Eagle Sub-Area Plan and amended the West Eagle Plan
- Completed the Open Space and Trails Master Plan
- Completed the construction of the Lower Basin Water Treatment Plant (LBWTP).
- Complete the rate and tap fee study and finalize rates for the Wastewater Fund.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Complete the net-zero sustainability strategy.
- Onboard new council members and participate complete an update to the strategic plan.
- Continue to support staff and all the work that they do.
- Participate in long-range planning efforts for the Town of Eagle.

2022 HIGHLIGHTS

The Town has accomplished major projects over the last few years. The Town completed the $28 million Lower Basin Water Treatment Plan that will provide water to the community for many years to come. The Town Council prioritized the Grand Avenue Corridor Plan that will create a vision for the western gateway of the Town of Eagle. Home Rule continues to be a successful initiative and has provided a lot of flexibility in the way that Town governs. This document will help provide a governing framework and assist with the onboarding of new council members in the future.

FUND: GENERAL
DEPT: TOWN COUNCIL

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 36,638	$ 42,680	$ 42,848	$ 49,315	15%	$ 6,467
SUPPLIES	229	200	200	-	-100%	(200)
CHARGES FOR SERVICES	17,946	29,798	39,100	16,250	-58%	(22,850)
DISCRETIONARY FUNDING	83,920	235,000	265,113	174,000	-34%	(91,113)
FIXED CHARGES	233	240	724	818	13%	94
TOTAL EXPENDITURES	**$ 138,965**	**$ 307,918**	**$ 347,985**	**$ 240,383**	**-31%**	**$(107,602)**

General Government Department

Town Manager

DESCRIPTION

General Government provides for the administrative oversight of the Town of Eagle. The Town Manager provides for the day-to-day direction, organizational leadership and development, and oversight of all operational areas. The Town Manager also executes the policies of the Town Council. The Town Attorney is responsible for providing legal guidance to the Town Council and the organization.

2021 ACCOMPLISHMENTS

- Implemented a successful COVID-19 operation plan in response to the global pandemic.
- Created work from home policies so that employees could safely operate virtually.
- Completed a Downtown Development Authority workplan and successfully executed a $27 million bond election for improvements in the district.
- Supported the Town Council through a difficult transition after the passing of Andy Jessen and Adam Palmer.
- Established a net-zero sustainability goal for the Town of Eagle.
- Completed the construction of Project THOR to bring municipal broadband to the community.
- Hired a new Director of Public Works and Special Events Manager.
- Complete the West Eagle Area Plan amendment to provide attainable housing and partner with Eagle County to solicit a development partner.
- Complete the Red Development Sub-Area Plan to create a vision for the property to inform the re-write of the development code.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Facilitate the Grand Avenue Corridor Plan to create the vision for the western gateway of Eagle.
- Implement municipal broadband and partner with ISPs to increase high-speed internet options.
- Complete CU Assessment and Economic Development strategy.
- Construct the public art mural along Eby Creek Road.
- Build staffing capacity and establish a marketing and communications and economic development programs.

2022 HIGHLIGHTS

In 2022, the administration is focused on process improvements that include the implementation of broadband, automation of back-office systems, and policy development. There are a few major projects that the Town will complete this year like the Grand Avenue Corridor Plan and economic development plans. The Town will still need to address COVID-19 public health orders which will put pressures on the organization and the community that wouldn't exist. In 2022, the administration's economic development strategies will focus on recovery and support for the local economy.

FUND: GENERAL
DEPT: GENERAL GOVERNMENT

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 176,796	$ 249,190	$ 244,083	$ 286,415	17%	$ 42,332
SUPPLIES	17,445	4,800	4,800	800	-83%	(4,000)
CHARGES FOR SERVICES	209,327	179,668	206,734	351,101	70%	144,367
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	18,542	19,099	19,099	21,582	13%	2,483
TOTAL EXPENDITURES	**$ 422,110**	**$ 452,757**	**$ 474,716**	**$ 659,898**	**39%**	**$ 185,182**

Administration Department

Finance

DESCRIPTION

The Finance Department supports the Town of Eagle citizens, Town Council, and staff by providing accurate and timely information and transaction processing. The Department is responsible for all accounting functions including cash receipting, utility billing, and other accounts receivables, processing and distribution of funds for accounts payable and payroll, budget preparation and monitoring, debt administration, cash management, fixed asset recording, financial record keeping and reporting, financial planning, and risk management.

2021 ACCOMPLISHMENTS

- Received an unqualified audit report for the Town's 2020 Fiscal Year Audit
- Coordinated gathering of information for 2022 budget document.
- Implemented an activity code system for all Town Capital Improvement purchases.
- Ongoing processing of accounts payable, payroll, utility billing, collections and cash receipts, reconciliation of bank accounts, invoicing, and fixed asset recording.
- Financial administration of bonds and loans issued for the Water Fund, Wastewater Fund and Sales Tax Capital Improvement Fund.
- Continued development of Town of Eagle Financial Policies and Procedures manual including, fixed asset management policy and purchasing policy.
- Implemented retirement plan change from Edward Jones and ICMA-RC to Colorado Retirement Association through our payroll process.
- Implemented CEBT health insurance plan, including the Town's first high deductible health plan (HDHP) and health savings accounts (HSA) through payroll. Town went from one option to three options to provide increased options/benefits to our employees.
- Successful administration of Council's requested "Eagle Bucks Program".
- Worked with all departments to provide guidance and training for the Town's invoicing system, to ensure that we are reconciling to the general ledger and no departments are creating invoices outside of the Town's Wave invoicing system.
- Modified the Employee Home Ownership program to hopefully increase utilization of the funds.
- Finance staff completed process documentation/notifications for Real Estate Transfer Assessments (RETA) to have a process in place prior to collections.
- Implemented and trained staff on CivicRec software for facility rental and Event Permitting process, which will be rolled out for the beginning of 2022.
- Implemented and trained staff on MuniRevs software for Short Term Rental Licenses and collection of corresponding lodging tax which will be rolled out in December to begin licensing/collections starting January 2022.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Provide accurate, concise, and quarterly reporting of the Town's financial condition and budget comparisons to the Council and department heads to facilitate good oversight, management and ensure the fiscal stability of the Town.
- Monitor revenue sources and trends to react quickly and appropriately during economic changes.
- Identify and implement process improvements.
- Review tobacco tax collection process currently through Eagle County IGA and assess whether to bring collections directly through the Town of Eagle.
- Continued development of policies and procedures that protect the Town and ensure compliance.
- Implement Caselle's electronic Accounts Payable Software, through Caselle Connect, for Staff's

invoice approval processes and electronic document storage.

- Continue to increase enrollment in online billing and payment for utility customers.
- Work with Mangers and Departments to Implement the Asset Management Policy and Procedures to ensure fixed asset information is up to date and recorded in a timely manner.
- Work with Town Manager and Council to assist with any implementation of Broadband that the Council would like to move forward with
- Implement Downtown Development Authority debt service fund.
- Implement new IT department within the general fund.

2022 HIGHLIGHTS

- In 2022, finance will be focused on process improvements and policy development that include accounts payable, payroll, fixed assets, and IT.
- Recruit and train new administrative position. This new position will allow for a further separation of duties in the department, create efficiencies in the accounts payable process, and allow for more in-depth financial planning, analysis, and policy creation.

Administration Department
Town Clerk

DEPARTMENT/FUND DESCRIPTION

The Town Clerk prepares agenda materials, packets and minutes for Town Council meetings, attends meetings, keeps accurate record of all official acts, manages liquor, marijuana, tobacco, public right of way/temporary licenses and business licenses, including special event permits, designated election official for regular municipal and special elections, coordinates records management functions, is the custodian of the seal and affixes to documents as the law or the Town Council requires, manages content and updates of website and social media, serves as the Municipal Court Supervisor and attends all court dates, coordinates the updates to our Municipal Code and responds to Open Records Requests.

2021 ACCOMPLISHMENTS

- November General Election for four councilmembers and DDA debt authorization (TABOR).
- Assist bars and restaurants with State Liquor Law changes due to public health orders.
- Updated code to allow for administrative approval of marijuana renewals.
- Updated code to allow for outdoor festival permits and communal outdoor dining areas to support local bars and restaurants.
- Updated business license software to Caselle. Transition to be complete for 2022 licensing.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Continue to bring Town of Eagle into current practices with similar towns by prioritizing information technology as an efficient tool to ensure staff is productive.
- Continue to report and track online sales and provide quarterly sales tax receipts for transparency and for the benefit of the organization and public.

2022 HIGHLIGHTS

- Complete transition to Caselle for management of Business Licenses.
- Work with IT Manager on council room and town-wide IT improvements.

Administration Department
Human Resources

DESCRIPTION

Human Resources oversees all aspects of talent and risk management. This includes, but is not limited to, recruitment activities, compliance, record keeping, serving as Safety Coordinator, establishing and updating policies and procedures, maintaining and updating the Employee Handbook and Safety Manual; developing and updating job descriptions; developing an organizational development and culture communication program, compensation, employee classification, responding to employee concerns; and administration of employee benefits, worker's compensation and general liability claims.

2021 ACCOMPLISHMENTS

- Continuous evaluation of pay plan, provided 2022 compensation recommendations, researched market data and analyzed existing practices.
- Heavy recruitment year resulted in 25 total openings, in comparison to 18 openings in 2020.
- 9 full time new hires, 1 part time new hire, 7 seasonal positions including 4 seasonal rehires:
    - IT Manager
    - Code Enforcement Specialist
    - Administrative Technician II – Community Development
    - Permit Technician
    - Utility Manager
    - Public Works Operations Manager
    - Police Officers – 3
    - Information Center Host - Part time
    - Open Space Trails Technician - Seasonal Rehire
    - Building and Grounds Maintenance Worker Seasonal - 4 New hires, 3 rehires
        - Pending open positions: Special Events Manager, Assistant Town Manager, Mechanic, Engineer I or II
- Updated employee policies for Tuition Reimbursement, Worker's Compensation, HFWA leave, Family Medical Leave of Absence and ADA Accommodation procedures.
- Managing 14 General Liability Claims and 7 Work comp Claims.
- Orchestrated health insurance renewal and premium cost share analysis for 2022 in preparation for open enrollment in November 2021.
- Wellness – Annual Onsite biometric testing and flu shots organized for November 2021.
- Attended Work Force Planning training to assist the town with development of a 5-year staffing plan.
- Planned All Employee Meeting & Training, recognized Employee of the Year for 2020 and 2021.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Recommended Market Adjustments to better compete with regional competitive set.
- Focused on improving Standard Operating procedures for employee policies.
- Coordinate with Accounting to research and demo automated time-keeping and HRIS technology systems.

FUND: GENERAL
DEPT: GENERAL ADMINISTRATION

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 392,398	$ 525,384	$ 469,662	$ 653,160	39%	$ 183,498
SUPPLIES	6,552	16,500	16,098	10,863	-33%	(5,235)
CHARGES FOR SERVICES	195,677	233,805	231,500	285,419	23%	53,919
FIXED CHARGES	3,123	13,567	13,824	15,578	13%	1,754
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 597,749**	**$ 789,256**	**$ 731,084**	**$ 965,020**	**32%**	**$ 233,936**

Information Technology Department

DESCRIPTION

The Information Technology Department supports all Town of Eagle departments and is responsible for the installation, operating, and maintenance of the Town's computer, communications, and digital systems. Guidance and support are provided to all departments to maximize the use and benefits of all systems.

2021 ACCOMPLISHMENTS

- Created department and budget for 2022 Budget

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Connect all Town office locations
- Standardize employee workstations
- Redirect efforts toward preventative vs reactive technology support

2022 HIGHLIGHTS

- Updating all building networks to match acceptable industry standards of connectivity and security
- Standardizing office hardware for ease of maintenance and to align with a sustainable support model
- Upgrading and reconfiguring software suites to align with user needs
- Provide frequent end user training to maximize the Town's investment in technology systems
- Restructuring helpdesk to focus on preventative maintenance

FUND: GENERAL
DEPT: INFORMATION TECHNOLOGY

SUMMARY OF EXPENDITURES	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ -	$ -	$ -	$ 108,820	-	$ 108,820
SUPPLIES	-	-	-	83,000	-	83,000
CHARGES FOR SERVICES	-	-	-	534,093	-	534,093
FIXED CHARGES	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 725,913**	**-**	**$ 725,913**

Community Development Department

The Community Development Department is comprised of the Town's Planning & Zoning, Building, and Code Enforcement divisions. The Code Enforcement duties may involve enforcing regulations from other Town of Eagle departments. Staff includes the following members:

- Chad Phillips, A.I.C.P., Director/Town Planner
- Charlie Davis, Building Official
- Jessica Lake, Planner I
- Peyton Heitzman, Planner I
- Jackie VanEyll, Permit Tech
- Nikki Davis, Administrative Tech II
- Vacant Position, Code Enforcement Specialist

The Community Development Department is responsible for maintaining and enhancing the quality of life for Town of Eagle residents through proper land use management. This includes both short and long-range planning as well as construction review and permits administration. Our department's work is governed by various guiding documents including the Town's Land Use and Development Code (LUDC), the International Building Code (IBC), the Elevate Eagle Comprehensive Plan, and the Town of Eagle Strategic Plan. The team's fundamental responsibilities include but are not limited to the review and processing of land use applications and building permits; small area planning efforts and special studies; revisions to and enforcement of the Land Use and Development Code and Community Plans; and community engagement. Additionally, the department provides support to the Town Council, Planning & Zoning Commission, Town Manager, and Public Works.

2021 ACCOMPLISHMENTS

Planning Department

- HB21-1271 DOLA Innovative Housing Strategies: Planning Grant Program
    - The Town was awarded a $45,000 grant from the Department of Local Affairs (DOLA) to 1) conduct a Housing Assessment and 2) modify the LUDC update to include a component that analyzes land use regulations that limit/support attainable housing in the Town and additional public outreach that focuses on existing and proposed regulations.
- Elected to join the Selection Committee tasked with identifying and contracting a consultant team to lead a comprehensive LUDC update.
- Long-range planning initiatives, completed or underway:
    - Adopted the newly created *East Eagle Sub Area Plan (EESAP)* on November 9, 2021.
    - Adopted amendments to the *Elevate Eagle Comprehensive Plan* with a focus on the Future Land Use Map and Land Use Designations.
    - Adopted amendments to the *West Eagle Sub Area Plan* with a focus on the Future Land Use Map and Land Use Designations.
    - Underway with updates to two sections of the LUDC:
        - Parking Fee in-lieu program
        - Accessory apartments in single family homes
    - Underway with a comprehensive update to the LUDC, partnering with Clarion Associates. The new code is due for adoption in early 2023.
    - Successfully completed Phases I and II of the Grand Avenue Corridor Plan, centered on Discovery & Visioning followed by Conceptual Design. Notable public and/or stakeholder engagement initiatives accomplished to date include virtual walking tours & audits, (4) stakeholder meetings, a design charette, and a progress meeting that showcased conceptual direction for the plan.
    - Approval of Haymeadow 2nd PUD Amendment
        - Secured 30% deed restricted units reserved for Town of Eagle residents in

Neighborhood A1, with vertical construction to commence no later than 12 months after approval. Approval was obtained on November 9, 2021.
    - Secured 30 Resident Occupied deed restricted units within Haymeadow over and above the existing Local Employee Residency Program (LERP) requirements.
- Successfully launched a new mobile vending permit program that promotes small business and contributes to economic development.
- Reviewed approximately (17) code enforcement cases (as of November 2021).
- Reviewed and processed over (25) land use applications (as of November 2021).
- Continuously enhancing Community Core, the department's permit tracking software, that builds functions useful to archiving planning files.
- Recruited, hired, and onboarded a new Administrative Technician II and Code Enforcement Specialist.

Building Department

- Continuously enhancing Community Core to streamline the building permit process, including integrating permit applications for customer use on this platform.
- Ongoing quarterly distribution of the *Construction Trades Information Exchange* (CTIX) newsletter, successfully reaching over 500 members of the local building & construction sector.
- Recruited, hired, and onboarded a new Permit Technician and cross-trained Administrative Tech II to cover front desk duties.
- Continued partnership with Town of Gypsum for electrical inspections and electrical plan review.
- Engaged third party plan review consultant to decrease process time and maintain a high level of customer service.
- Oversight and inspection of major construction projects:
    - *Broadway Station*: Mixed Use / Multi Family. A minor development project in the heart of Downtown Eagle. This project is the first large-scale development to revitalize Downtown Eagle in over a decade and provides 22 studio apartments above ground floor commercial.
    - *Talon Flats:* Mixed Use / Multi Family. A minor development project in Eagle Ranch providing 20 one- and two-bedroom rental apartments above ground floor commercial.
- Reviewed, permitted, and administered 134 permits (as of November 2021):
    - 19 - Commercial
    - 17 - Single-Family
    - 0 - Multi-Family
    - 29 - Residential Remodel/Addition/Basement Finish/Other
- Conducted 1,112 Inspections (as of November 2021).

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Comprehensive Plan Updates and Land Use and Development Code Update. *(Major Objectives 1, 5, 8, 10 and 11)*
- Internal Process and Review and Improvement - continue improvements of coordinated plan review and permitting process between all departments. *(Major Objectives 5, 10, 11 and 13)*
- Integrate essential technologies into the planning and building department functions including GIS, Community Core, and other platforms to improve efficiencies and support data driven decision making. *(Major Objectives 10, 11 and 13)*

2022 HIGHLIGHTS

- The Town will commission a Comprehensive Affordable Housing Assessment utilizing grant funds awarded through HB21-1271. The Assessment is due for completion by June 2022.
- Robust and creative public engagement opportunities will be activated to help inform and influence the LUDC update project, especially land use policies supporting affordable housing.
- Expand the Community Development team by hiring a Plans Review Examiner and a Planner III and additional consultant support.

FUND:GENERAL
DEPT: COMMUNITY DEVELOPMENT

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 482,810	$ 711,894	$ 652,420	$ 928,761	42%	$ 276,341
SUPPLIES	9,955	11,200	11,200	6,800	-39%	(4,400)
CHARGES FOR SERVICES	323,380	384,625	377,307	490,760	30%	113,453
FIXED CHARGES	1,784	1,838	2,464	2,784	13%	320
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 817,929**	**$ 1,109,557**	**$ 1,043,391**	**$ 1,429,105**	**37%**	**$ 385,714**

Streets Department

DESCRIPTION

The Streets Department maintains the Town's Street infrastructure; this includes pavement, markings, the associated drainage systems, signage, sidewalks, curbs, lighting, trees, and landscaping. Work is generally structured around summer maintenance of the built infrastructure and winter snow removal maintenance. In addition, the Streets Department often assists other Public Works Departments with their day-to-day work as well.

2021 ACCOMPLISHMENTS

- Created and filled a Streets Supervisor position to lead the team.
- Acquisition of a new heavy snowplow truck.
- Began the practice of creating and utilizing near-term work plans to better schedule and organize the accomplishment of maintenance work.
- Utilized the rental of a new type of material placement machine to dramatically speed up road shoulder maintenance.
- Executed a contract to repair the stone veneer planter walls on Broadway.
- Began repairing planter wall lights on Broadway by converting the lighting fixtures to utilize LED bulbs.
- Utilized sub-contractor services for traffic control operations thereby allowing Streets staff to increase the volume of work accomplished.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Fill one additional Streets Maintenance Worker position which will allow the team to perform more work and better accommodate staff absences that arise due to vacations and illnesses.
- Complete necessary pavement maintenance projects identified in the Town's pavement maintenance study and through observation and citizen comments.
- Begin to develop a long-term sidewalk maintenance plan that coordinates sidewalk replacements with street tree replacements.
- Acquire a new street sweeper that will allow the team to perform street clean-up more consistently.
- Upgrade the Market Street and remaining Broadway lighting to LED technology.
- Complete preliminary design of traffic calming and pedestrian improvements along Sylvan Lake Road.

2022 HIGHLIGHTS

- Addition of one staff person
- Acquisition of new street sweeper
- Preliminary design of traffic calming/pedestrian improvements along Sylvan Lake Road

FUND: GENERAL
DEPT: STREETS

SUMMARY OF EXPENDITURES	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 487,167	$ 564,856	$ 536,400	$ 641,569	20%	$ 105,169
SUPPLIES	144,291	163,570	156,970	165,870	6%	8,900
CHARGES FOR SERVICES	863,856	869,972	633,352	983,970	55%	350,618
FIXED CHARGES	23,529	11,676	14,636	16,539	13%	1,903
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,518,842**	**$ 1,610,074**	**$ 1,341,358**	**$ 1,807,948**	**35%**	**$ 466,590**

Engineering Department

DESCRIPTION

The Engineering Department is responsible for assisting the Public Works Division with development reviews, capital project delivery, and the management of right-of-way construction permits. In addition, Engineering responds to public inquiries regarding road signage and markings, drainage, traffic operations, etc.

2021 ACCOMPLISHMENTS

- Continued management of right-of-way permits associated with the Comcast installation.
- Management of the THOR fiberoptic installation between the Eagle County Government building and Town Hall.
- Construction administration of the THOR Meet-Me-Center project.
- Significant participation and assistance with the Grand Avenue Corridor Project.
- Significant participation and assistance in the development of the parking fee-in-lieu program.
- Assisted Community Development with the review of a larger number of development and building permit applications, including a significant grading permit for the Reserve at Hockett Gulch.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Continued administration and completion of the Comcast right-of-way permits.
- Design and construction of the Eby Creek Road art wall and landscape project.
- Design and grant application preparation for the Brush Creek Park playground project.
- Assist with the construction administration of the bulk water sale station project.
- Filling of the staff engineer position vacancy.

FUND:GENERAL
DEPT: ENGINEERING

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 158,642	$ 234,605	$ 211,921	$ 307,456	45%	$ 95,535
SUPPLIES	6,643	17,020	11,420	12,200	7%	780
CHARGES FOR SERVICES	40,019	41,451	23,411	19,400	-17%	(4,011)
FIXED CHARGES	1,407	1,449	2,001	2,261	13%	260
TOTAL EXPENDITURES	**$ 206,710**	**$ 294,525**	**$ 248,753**	**$ 341,317**	**37%**	**$ 92,564**

Buildings & Grounds Department

DESCRIPTION

The Buildings & Grounds department maintains all the Town owned buildings, public restrooms, parks, playgrounds, and much of the formal landscaping within Town rights-of-way. This work includes daily maintenance of five public restrooms, weekly mowing of many parks, customer service for the Brush Creek Pavilion, and support of multiple special events. Wintertime work includes snow removal for many recreation paths, sidewalks, and parking lots. The Buildings & Grounds department also inspects and monitors the safe condition of all town owned facilities.

2021 ACCOMPLISHMENTS

- Converted much of the Town's holiday lighting to LED technology.
- Installed additional rubber cushion safety surfacing at the Town Park.
- Worked with the Town Park ice rink enthusiasts to install a new water line and heater that will allow for more efficient maintenance of the outdoor ice rink.
- Replaced the River Park beach area sand with a much softer sand that provides a more authentic beach experience for users.
- Applied magnesium chloride to the River Park gravel parking lot in order to reduce dust and surface degradation.
- Completed replacement of a second HVAC roof top unit at the Town Hall.
- Successfully filled our summer seasonal positions.
- Improved the maintenance and appearance of the Eby Creek Road right-of-way landscaping.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Fill one additional B&G Maintenance Worker position which will allow the team to perform more work and better accommodate staff absences that arise due to vacations and illnesses.
- Complete the design and request for proposal for upgrades to the Brush Creek Park playground.
- Solicit and establish multi-year service agreements for landscaping, cleaning, etc.
- Complete a building maintenance assessment and plan that will guide the long-term maintenance of the Town's facilities.
- Complete a Facility Master Plan for the Town's Public Works facility that will guide the long-term buildout of the site.

2022 Highlights

- Addition of new staff person.
- Completion of studies and master plans that will guide the long-term maintenance, preservation, and expansion of Town facilities.

FUND: GENERAL
DEPT: BUILDING & GROUNDS

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 373,339	$ 455,288	$ 433,798	$ 606,352	40%	$ 172,554
SUPPLIES	67,689	112,849	101,172	123,072	22%	21,900
CHARGES FOR SERVICES	204,808	310,648	245,054	365,211	49%	120,157
FIXED CHARGES	44,045	44,352	45,552	51,474	13%	5,922
CAPITAL OUTLAY	4,386	17,565	17,565	-	-100%	(17,565)
TOTAL EXPENDITURES	**$ 694,267**	**$ 940,702**	**$ 843,141**	**$ 1,146,109**	**36%**	**302,968**

Public Safety

DESCRIPTION

The Town of Eagle Police Department is a community-oriented organization, providing for public safety services 24-hours a day, 365 days a year. With a focus on innovative techniques and quality police services for our citizens and guests, we are committed to providing professional standards of care, achieved through a shared vision of mutual responsibility for safety, service and problem resolution. As public trust is at the foundation to our profession, we are committed to equitable, ethical, honest, and impartial execution of duties based on our Mission and Strategic Plan.

2021 ACCOMPLISHMENTS

- Your Eagle Police Department became professionally accredited!
- Maintained safe, effective, and efficient services.
- Outstanding Service Award and Employee of the Year: Operations Sergeant C. Buhlman.
- Eagle County Public Safety Appreciation Awards; Distinguished Service: Chief J. Staufer.
- Eagle Police Department Lifesaving Award: Officer C. Stahl.
- Recruited two experienced officers to join our team.
- Continued Partnerships with community stakeholders and professional entities.
- Furthered education, enhancement of partnerships, community development and collaboration through special patrol activities, school-based patrol liaison approaches, targeted community initiatives and youth engagement.
- Updated our citizen review committee with operational reports.
- Fiscal responsibility – continued to utilize financial resources efficiently.
- Received over $6,000 in scholarships for the 2020/2021 fiscal cycle.
- Maintained consistency with Colorado P.O.S.T. standards.
- Implemented new software and maintenance design to maintain pace with technology and networking.
- Members worked diligently to cover calls for service, while concentrating on additional investigations and patrol activities.

2022 GOALS/STRATEGIC PLAN ALIGNMENT:

- Initial process for review and conceptual design of an updated shared facility with public works.
- Recruitment, training, and deployment of members joining our amazing team (new school resource officer assignment, detective position, and administrative technician).
- Align Department with new and upcoming mandated standards with sufficient time to test, train and implement standards/process prior to standing execution dates.
- Focus on retention of police professionals by aligning wages consistent with years of service, duties, and assignments comparable to other neighboring law enforcement entities and provide for competitive market adjustments.
- Focus on strategies to provide for enhanced levels of proficiency, safety, and service.
- Continue to assess policy and delivery of services within the confines of current staffing levels; procure staff and equipment necessary to enhance officer safety and community objectives; maintain crucial service requirements and further progress with department goals; ensure best-practice standards are consistently achieved and aligned with our strategic plan, Department & Community priorities and professional mandates.
- Continue to invest in training, grants, technology, and development of in-house instructors.

2022 HIGHLIGHTS

- Increased efficiency and alignment with current community growth with fulfillment of necessary assignments and support positions.
- Limited grant opportunities, reduced academy scholarship and limited training grant funding in 2022 will have an impact on public safety. Deficiencies will need to be covered via operating costs.

FUND:GENERAL
DEPT:PUBLIC SAFETY

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 1,410,027	$ 1,672,983	$ 1,616,021	$ 2,158,703	34%	$ 542,682
SUPPLIES	68,692	77,424	78,638	102,051	30%	23,413
CHARGES FOR SERVICES	362,867	391,680	396,128	399,143	1%	3,015
FIXED CHARGES	30,690	32,580	40,000	45,200	13%	5,200
TOTAL EXPENDITURES	**$ 1,872,276**	**$ 2,174,667**	**$ 2,130,787**	**$ 2,705,097**	**27%**	**$ 574,310**

Municipal Court

DEPARTMENT/FUND DESCRIPTION

The Eagle Municipal Court is responsible for resolving traffic and animal control violations, criminal misdemeanors, Town Ordinance violations, and in some cases, juvenile delinquency. We are committed to community and victim safety, offender accountability and fair resolution to the cases heard by the Court. We strive to provide an efficient, knowledgeable, fair, and respectful criminal justice experience to our community.

The court oversees and manages warrants, court payment transactions, scheduling of hearings, and general administration.

2021 ACCOMPLISHMENTS

- Completed transition of court software to Caselle.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Continue to seek additional alternative sentencing and restorative justice options instead of fines. Currently have liaison with Mountain Youth for juveniles.
- Continue the process to move toward a paperless municipal court system, making progress on state reporting.
- Collaborate with Eagle County Animal Control to update our code to be compatible with other towns in Eagle County. This will ensure consistency of animal control measures with the intent to increase compliance.
- Automation of DMV reporting of traffic violation points for efficiency and accuracy.

2022 HIGHLIGHTS

- Automation of document filing with the state.
- Improve animal control violation tracking with new forms.

FUND:GENERAL
DEPT: MUNICIPAL COURT

SUMMARY OF EXPENDITURES	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICE	$ 37,508	$ 42,171	$ 38,626	$ 43,915	14%	$ 5,289
SUPPLIES	82	1,200	1,200	1,200	0%	-
CHARGES FOR SERVICES	30,839	40,063	41,068	35,893	-13%	(5,175)
FIXED CHARGES	148	152	152	172	13%	20
TOTAL EXPENDITURES	**$ 68,576**	**$ 83,586**	**$ 81,046**	**$ 81,180**	**0%**	**$ 134**

Town of Eagle – Information Center Department

DESCRIPTION

The Town of Eagle Information Center and adjacent historical museum serves to draw traffic from I-70 into Eagle to increase the awareness of Eagle amenities and increase sales of goods and services for all of Eagle. The Information Center also provides critical travel and road conditions information to travelers, and general knowledge to hikers, bikers, and campers. The Information Center, museum and Chambers Park sites are included in the design of the Riverfront Park.

2021 ACCOMPLISHMENTS

- We continued to focus on being solely a welcome and information center representing the Town of Eagle and its surrounding areas.
- We continued to operate in the pandemic and to serve our traveling guests with a sense of welcome and valuable information.
- Staff focused on referring guests to local businesses, restaurants and local amenities and features such as our Downtown area, world class biking/hiking trails and our River Park. Our hosts also informed guests of our current and upcoming specials events.
- The number of visitors to the Information Center were greatly increased as people began to travel more and stop by on their travels. The Information Center continues to provide a much-needed service to the traveling public and promoting Eagle and our local businesses.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- To help create and execute a vibrant, engaging, and hospitable information center that serves the interests of our local community and guests. To continue to contribute to the economic vitality of our town. Always keeping in mind, the health and safety of our community, guests, and staff – and the protection of our environment.

2022 HIGHLIGHTS

- Informed our guests of what our town has to offer them. Made referrals to local businesses. Worked to contribute to the economic vitality of the Town of Eagle.
- Clearly focus on the welcome and informational mission of the Info Center with our staff.
- To offer a pleasant place for the traveling public to stop and get information, appropriate maps and brochures and provide orientation to Town of Eagle.
- To look for ways to increase visitor referrals to local businesses and amenities.
- Depending how the pandemic plays out in the coming year, we hope to develop the Info Center into a more comprehensive welcome and information center with displays honoring our historical legacy, offer information on our natural surroundings and working to increase referrals to Eagle businesses. We will strive serving as an example our genuine hospitality that is a direct reflection of the Eagle community culture.
- To find ways to work with local businesses to help them promote and grow their businesses.
- Update all info systems to online access for our staff and guests.
- Work to support the Marketing & Events initiatives and events occurring in town.

FUND: GENERAL
DEPT: INFORMATION CENTER

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 23,729	$ 35,633	$ 34,497	$ 37,594	9%	$ 3,097
SUPPLIES	1,214	9,350	2,100	9,450	350%	7,350
CHARGES FOR SERVICES	5,610	5,742	5,742	750	-87%	(4,992)
FIXED CHARGES	67	69	103	116	13%	13
TOTAL EXPENDITURES	**$ 30,620**	**$ 50,794**	**$ 42,442**	**$ 47,910**	**13%**	**$ 5,468**

Town of Eagle

Marketing & Events Department

DESCRIPTION

The Marketing and Events Manager recruits, secures, coordinates, and permits single and multi-day events for the Town of Eagle. These events may be created and produced by local groups, businesses, and organizations or by producers from the Eagle Valley and beyond. The M&E manager also updates the Eagleoutside.com tourism website, the digital sign on Grand Ave, and creates and executes the town's marketing and public relations plan via print, broadcast, digital and social media, and collateral. The Marketing and Events Manager works closely with the town's lodging establishments, businesses and Chamber of Commerce to promote events and tourism. This work continues to hold guests and staff health and safety as a top priority when executing all events. Much of the time of the Events Manager has been spent serving as a consultant to our event producers to look at the feasibility of their event and ways to help make them as successful as possible for the producers and the Town. We also worked hard as the liaison between the event producers and our Town internal departments to ensure efficiency and safety.

The Marketing and Events Department has significant influence over the following major objectives from the Eagle Strategic Plan:

- Continue to help create, recruit, and execute vibrant, engaging events that serve the interests of our local community and guests.
- Create events that contribute to the economic vitality of our town.
- Development of the Eagle River Park Project, Maximize Economic Benefits
- Seek new ways to stimulate economic vitality, development.
- Continue Investing in Outdoor Activities, Recreation, and Open Space
- Enhance the Town's Communications, Build Eagle's Brand
- Initiate and Maintain a Community Building Effort

The Marketing and Events Manager works with the Marketing & Events Advisory Committee (MEAC), consisting of local business leaders and residents selected by the Town Council. The primary role of MEAC is to recruit and review proposals from event producers, evaluate economic impact and potential according to a matrix following established town goals and allocate the event funding available from the Town. In addition, MEAC assists with communications, reviews the budget and provides insights and input into marketing and events. Monthly MEAC meetings held at Town Hall or on ZOOM and are open to the public.

The Events Manager also manages and facilitates the MEAC Event Funding Program, the Eagle Community Funding Program and the Eagle Info Center and its staff. The Events Manager also serves on the Town of Eagle Communications Committee and the TOE Safety Committee.

2021 ACCOMPLISHMENTS

Events

- Worked to bring back and produce several Town events including "Spruce Up Eagle Day", The Eagle Whitewater Throwdown, Eagle Flight Days, July 4th Kids Bike Parade and Celebration.
- Executed Eagle Flight Days with 6 weeks preparation and no existing production budget.
- Increased the use and animation of the Eagle River Park by bringing in several new events including the Eagle Farmer's Market & Art Show and the "Carve Wars" Chainsaw Carving Competition.
- Concluded the "Be Our Guest Program", a program to help local businesses mitigate the challenges of the Pandemic.
- Worked with local businesses and event producers to build a more active events schedule and program offering starting in June and building through summer and into the Fall.
- Recruited and seated new members to fill out the MEAC Committee.
- Held the first MEAC Developmental and Planning Retreat
- Executed the Eagle Special Events Program Evaluation Workshop with local event producers and members of our Town of Eagle team.

Marketing/PR

- Continued the "Eagle at Work" and "Eagle at Play" social media campaign.
- Created the Fall 2021 "Eagle. A Summer Remembered" social media campaign.
- Participated in the Town of Eagle Communications Committee.
- Drove awareness of our event schedules and program offerings. Forged new partnerships with event producer partners to increase the marketing impact of these events.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- To help create, recruit, and execute vibrant, engaging events that serve the interests of our local community and guests. Continue to create events that contribute to the economic vitality of our town. Always keeping in mind, the health and safety of our community and staff – and the protection of our environment.

2022 HIGHLIGHTS

- Will work to contract 3rd party producers to execute Town of Eagle 2022 Events – Easter Egg Hunt, WhiteWater Throwdown, Eagle Flight Days, Eagle Kids July 4th Bike Parade.
- Wil work to recruit more events to Eagle to animate key areas and serve our community and guests.
- Will review procedures and policies to accomplish greater efficiencies when working with the Eagle Police and Eagle Public Works to greater involve them in the preplanning and review of special events in Eagle.
- Will contract a marketing firm to create and execute Town of Eagle marketing and promotions.
- Will create stronger sponsorship program for Town of Eagle produced events.

FUND: GENERAL
DEPT: MARKETING & EVENTS

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 101,743	$ 144,522	$ 140,831	$ 202,314	44%	$ 61,483
SUPPLIES	1,500	16,600	16,600	9,950	-40%	(6,650)
CHARGES FOR SERVICES	65,912	218,044	220,358	240,750	9%	20,392
FIXED CHARGES	1,114	1,148	1,502	1,697	0%	195
TOTAL EXPENDITURES	**$ 170,270**	**$ 380,314**	**$ 379,291**	**$ 454,711**	**20%**	**$ 75,420**

Water Fund

DESCRIPTION

Responsible for the production, distribution, and sale of safe and high-quality potable water within the Town's water service area in compliance with all applicable State and Federal standards and regulations. Maintains and operates significant Town assets including: two water treatment plants, nine water storage tanks, four booster pump stations, and many miles of distribution piping.

2021 ACCOMPLISHMENTS

- Completed construction and began operations of the Lower Basin Water Treatment Plant.
- Completed several capital maintenance projects at the Upper Basin Water Treatment Plant.
- Utilized the Lower Basin Water Treatment plant operations to minimize upstream diversions from Brush Creek thereby helping to improve the aquatic habitat in a seven-mile reach of the stream.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- Construct Cemetery Tank replacement project.
- Implement GIS.
- Upgrade SCADA system for Upper Basin Water Treatment Plant and distribution system.
- Prepare distribution system master plan.
- Perform facility evaluation and preliminary design for upper basin life cycle improvements.
- Improve stream flow monitoring in Brush Creek.
- Improve distribution system flow monitoring and pressure reducing valve control.
- Plan and implement water storage tanks cathodic protection improvements.
- Construct bulk water sale station.
- Assess water treatment and conveyance costs relative to each water treatment plant.
- Continue leak detection program.
- Finalize and implement meter replacement project.

WATER FUND SUMMARY

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 816,346**	**$ 729,729**	**$ 649,478**	**$ 768,226**	**18%**	**$ 118,748**
ASSIGNED FUND BALANCE	**23,543,751**	**12,515,404**	**15,300,002**	**13,594,423**	**-11%**	**$(1,705,579)**
TOTAL FUND BALANCES (Beginning)	**$ 24,360,097**	**$ 13,245,133**	**$ 15,949,480**	**$ 14,362,649**	**-10%**	**$(1,586,831)**
REVENUE						
Operating Revenues	$ 4,506,203	$ 4,169,900	$ 4,354,775	$ 4,471,561	3%	$ 116,786
Interest on Investments	74,589	12,120	6,500	6,500	0%	-
Other Revenue	123,863	109,000	75,520	87,000	15%	11,480
Plant Investment Fees (Tap Fees)	757,593	886,000	596,268	650,000	9%	53,732
Water Miscellaneous Revenue	-	-	-	-	-	-
Water Rights, Cash in Lieu	993,335	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ 6,455,582**	**$ 5,177,020**	**$ 5,033,063**	**$ 5,215,061**	**4%**	**$ 181,998**
TOTAL SOURCES	**$ 30,815,679**	**$ 18,422,153**	**$ 20,982,543**	**$ 19,577,710**	**-7%**	**$(1,404,833)**
EXPENDITURES						
Operating Expenditures	$ 1,335,642	$ 2,045,661	$ 1,806,627	$ 2,188,512	21%	$ 381,885
Capital Expenditures	12,268,289	5,102,533	3,546,990	6,176,145	74%	2,629,155
Debt Service	1,262,268	1,266,277	1,266,277	1,264,533	0%	(1,744)
Transfers-Out	-	-	-	89,473	-	89,473
TOTAL EXPENDITURES	**$ 14,866,200**	**$ 8,414,471**	**$ 6,619,894**	**$ 9,718,663**	**47%**	**$ 3,098,769**
NET SOURCE (USE) OF FUNDS	**$ (8,410,617)**	**$ (3,237,451)**	**$ (1,586,831)**	**$ (4,503,602)**	**184%**	**$(2,916,771)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
DEBT SERVICE [1]	**$ 649,477.66**	**$ 827,985**	**$ 768,226**	**$ 863,261**	12%	**$ 95,035**
ASSIGNED FUND BALANCE	**15,300,002**	**9,179,697**	**13,594,423**	**8,995,786**	-34%	**$(4,598,637)**
TOTAL FUND BALANCE (Ending)	**$ 15,949,480**	**$ 10,007,682**	**$ 14,362,649**	**$ 9,859,047**	**-31%**	**$(4,503,602)**

[1] Per the 2018 loan agreement the Town shall maintain an operations and maintenance reserve in an amount equal to three months operations and maintence expenses (not to exceed $1,250,000)

DETAIL OF REVENUES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
52-434-70	Debt Service Surcharge	$ 463,616	$ 461,900	$ 461,900	$ 461,900	0%	$ -
52-434-80	Water Sales - In Town	3,521,061	3,230,000	3,386,433	3,488,026	3%	101,593
52-434-83	Water Sales - Out Of Town	521,526	478,000	506,442	521,635	3%	15,193
52-434-85	Water Materials/Other	97,020	97,000	63,520	75,000	18%	11,480
52-434-90	Plant Investment Fees (Tap Fees)	757,593	886,000	596,268	650,000	9%	53,732
52-434-95	Cash-In-Lieu Of Water Rights	993,335	-	-	-	-	-
52-436-50	Water Interest	73,688	12,000	6,000	6,000	0%	-
52-436-60	Water Rights Interest	901	120	500	500	0%	-
52-436-65	Nwcog Grant	14,222	-	-	-	-	-
52-436-75	Service Charge	11,365	12,000	12,000	12,000	0%	-
52-436-95	Water Miscellaneous Revenue	-	-	-	-	-	-
	Transfers-In	-	-	-	-	-	-
	TOTAL REVENUE	**$ 6,455,582**	**$ 5,177,020**	**$ 5,033,063**	**$ 5,215,061**	**4%**	**$ 181,998**

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 688,752	$ 907,776	$ 847,619	$ 994,490	17%	$ 146,871
SUPPLIES	199,612	271,516	267,331	321,683	20%	54,352
CHARGES FOR SERVICES	386,761	754,036	595,816	770,516	29%	174,700
FIXED CHARGES	60,518	62,333	45,861	51,823	13%	5,962
CAPITAL EXPENDITURES	12,268,289	5,102,533	3,546,990	6,176,145	74%	2,629,155
DEBT SERVICE	1,262,268	1,266,277	1,266,277	1,264,533	0%	(1,744)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	89,473	-	89,473
TOTAL EXPENDITURES	**$ 14,866,200**	**$ 8,414,471**	**$ 6,619,894**	**$ 9,718,663**	**47%**	**$ 3,098,769**

Waste Water Fund

DESCRIPTION

Responsible for the collection and treatment of wastewater within the Town's water service area in compliance with all applicable State and Federal standards and regulations. Maintains and operates significant Town assets including: one wastewater treatment plants, one lift station, and many miles of distribution piping.

2021 ACCOMPLISHMENTS

- Successfully began operating within the requirements of a new discharge permit issued by the Colorado Department of Public Health and Environment.
- Performed numerous treatment plant maintenance projects to ensure the effective operation of the plant and to ensure the longevity of the facility.
- Initiated several studies that will help the Town to identify potential permit changes that could reduce future capital expenditures as well as to prepare for future regulatory changes.

2022 GOALS/STRATEGIC PLAN ALLIGNMENT

- Finalize and construct equipment energy efficiency and PV power generation project.
- Design and construct Howard Street collection system upgrade.
- Implement GIS.
- Continue regulatory support and analysis for discharge permit.
- Complete mixing zone study and design.
- Finalize nutrient removal study Phase 1.
- Upgrade SCADA System.
- Reduce power consumption through process control improvements.
- Complete sewer hydraulic modeling to prepare for future growth.
- Continue collection system flushing and video inspection program.
- Continue collection system repair program.
- Complete rate study update.

UTILITY (WASTE WATER) FUND SUMMARY

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 256,733**	**$ 362,777**	**$ 310,899**	**$ 382,548**	**23%**	**$ 71,649**
ASSIGNED FUND BALANCE	**$ 6,105,538**	**$ 6,504,934**	**$ 6,832,486**	**$ 7,763,358**	**14%**	**$ 930,872**
TOTAL FUND BALANCES (Beginning)	**$ 6,362,271**	**$ 6,867,711**	**$ 7,143,385**	**$ 8,145,906**	**14%**	**$ 1,002,521**
REVENUE						
Operating Revenues	$ 2,728,957	$ 2,851,000	$ 2,851,000	$ 2,936,530	3%	$ 85,530
Interest on Investments	39,277	12,000	4,000	5,000	25%	1,000
Plant Investment Fees (Tap Fees)	584,000	828,000	828,000	550,000	-34%	(278,000)
Loan Proceeds	-	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ 3,352,234**	**$ 3,691,000**	**$ 3,683,000**	**$ 3,491,530**	**-5%**	**$ (191,470)**
TOTAL SOURCES	**$ 9,714,505**	**$ 10,558,711**	**$ 10,826,385**	**$11,637,436**	**7%**	**$ 811,051**
EXPENDITURES						
Operating Expenditures	$ 1,243,596	$ 1,479,794	$ 1,530,191	$ 1,633,055	7%	$ 102,864
Capital Expenditures	344,993	235,000	210,000	868,136	313%	658,136
Debt Service	982,532	939,034	940,288	971,180	3%	30,892
Transfers-Out	-	-	-	64,806	-	64,806
TOTAL EXPENDITURES	**$ 2,571,121**	**$ 2,653,828**	**$ 2,680,479**	**$ 3,537,177**	**32%**	**$ 856,698**
NET SOURCE (USE) OF FUNDS	**$ 781,114**	**$ 1,037,172**	**$ 1,002,521**	**$ (45,647)**	**-105%**	**$(1,048,168)**
FUND BALANCES (Ending):						
RESTRICTED FOR:						
RATE STABILIZATION ACCOUNT [1]	**$ 310,899**	**$ 369,949**	**$ 382,548**	**$ 424,465**	**11%**	**$ 41,918**
ASSIGNED FUND BALANCE	**6,832,486**	**7,534,935**	**7,763,358**	**7,675,793**	**-1%**	**$ (87,565)**
FUND BALANCE (Ending)	**$ 7,143,385**	**$ 7,904,883**	**$ 8,145,906**	**$ 8,100,259**	**-1%**	**$ (45,647)**

[1] Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

DETAIL OF REVENUES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
51-434-70	Service Fees	$ 2,728,957	$ 2,851,000	$ 2,851,000	$ 2,936,530	3%	$ 85,530
51-436-50	Interest Income	39,277	12,000	4,000	5,000	25%	1,000
51-434-90	Plant Investment Fees (Tap Fees)	584,000	828,000	828,000	550,000	-34%	(278,000)
51-436-69	Miscellaneous	-	-	-	-	-	-
51-436-78	Insurance Proceeds	-	-	-	-	-	-
	Transfers-In	-	-	-	-	-	-
	TOTAL REVENUE	**$ 3,352,234**	**$ 3,691,000**	**$ 3,683,000**	**$ 3,491,530**	**-5%**	**$ (191,470)**

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 522,204	$ 637,006	$ 566,965	$ 712,989	26%	$ 146,024
SUPPLIES	129,658	138,318	104,382	134,087	28%	29,705
CHARGES FOR SERVICES	556,891	620,110	774,484	697,152	-10%	(77,332)
FIXED CHARGES	34,842	34,360	34,360	38,827	13%	4,467
CAPITAL OUTLAY	344,993	235,000	210,000	868,136	313%	658,136
DEBT SERVICE	982,532	939,034	940,288	971,180	3%	30,892
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	-	-	-	64,806	-	64,806
TOTAL EXPENDITURES	**$ 2,571,121**	**$ 2,653,828**	**$ 2,680,479**	**$ 3,537,177**	**32%**	**$ 856,698**

Refuse Fund

DESCRIPTION

The Town provides solid waste collection and disposal services to single family home residential customers within the Town boundary. Service includes curbside recycling collection. Collection is provided by a vendor operating under a multi-year contract with the Town. The Town also operates a yard waste collection facility for Town residents.

2021 ACCOMPLISHMENTS

- Completed grinding and disposal of yard waste stockpiles at the Town's collection facility. Material was disposed of with a vendor who will compost it into a usable product.

2022 GOALS/STRATEGIC PLAN ALLIGNMENT

- Solicit proposals for the Town's residential collection contract.
- Encourage increased recycling through additional education and public messaging, and through the placement of additional recycle collection stations throughout Town.

REFUSE FUND SUMMARY

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ 255,570**	**$ 233,307**	**$ 256,059**	**$ 262,028**	**2%**	**$ 5,969**
TOTAL FUND BALANCES (Beginning)	**$ 255,570**	**$ 233,307**	**$ 256,059**	**$ 262,028**	**2%**	**$ 5,969**
REVENUE						
Operating Revenues	$ 621,650	$ 667,300	$ 667,282	$ 684,794	3%	$ 17,512
Non-Operating Revenues	1,707	450	130	120	-8%	(10)
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ 623,357**	**$ 667,750**	**$ 667,412**	**$ 684,914**	**3%**	**$ 17,502**
TOTAL SOURCES	**$ 878,927**	**$ 901,057**	**$ 923,471**	**$ 946,942**	**3%**	**$ 23,471**
EXPENDITURES						
Operating Expenditures	$ 602,868	$ 640,899	$ 641,443	$ 661,625	3%	$ 20,182
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	20,000	20,000	20,000	20,000	0%	-
TOTAL EXPENDITURES	**$ 622,868**	**$ 660,899**	**$ 661,443**	**$ 681,625**	**3%**	**$ 20,182**
NET SOURCE (USE) OF FUNDS	**$ 489**	**$ 6,851**	**$ 5,969**	**$ 3,289**	**-45%**	**$ (2,680)**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ 256,059**	**$ 240,158**	**$ 262,028**	**$ 265,317**	**1%**	**3,289**
TOTAL FUND BALANCE (Ending)	**$ 256,059**	**$ 240,158**	**$ 262,028**	**$ 265,317**	**1%**	**$ 3,289**

DETAIL OF REVENUES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
53-434-40	SERVICE FEES	$ 585,898	$ 601,000	$ 600,982	$ 618,244	3%	$ 17,262
53-434-50	YARDWASTE/RECYCLE CENTER FEE	10,162	40,800	40,800	41,050	1%	250
53-434-60	ADMINISTRATIVE FEE	25,591	25,500	25,500	25,500	0%	-
	OPERATING REVENUES	**$ 621,650**	**$ 667,300**	**$ 667,282**	**$ 684,794**	**3%**	**$ 17,512**
NON-OPERATING REVENUES							
53-436-50	INTEREST INCOME	$ 1,707	$ 450	$ 130	$ 120	-8%	$ (10)
53-436-70	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ 1,707**	**$ 450**	**$ 130**	**$ 120**	**-8%**	**$ (10)**
	TOTAL REVENUES	**$ 623,357**	**$ 667,750**	**$ 667,412**	**$ 684,914**	**3%**	**$ 17,502**

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL SERVICES	$ 7,486	$ 10,026	$ 10,022	$ 10,817	8%	$ 795
SUPPLIES	33	3,500	550	750	36%	200
CHARGES FOR SERVICES	594,390	626,386	630,656	649,815	3%	19,159
FIXED CHARGES	958	987	215	243	13%	28
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	20,000	20,000	20,000	20,000	0%	-
TOTAL EXPENDITURES	**$ 622,868**	**$ 660,899**	**$ 661,443**	**$ 681,625**	**3%**	**$ 20,182**

Stormwater Fund

DESCRIPTION

The Town's stormwater fund is responsible for collection and treatment of urban runoff within the Town's boundaries. Maintains and operates many drainage conveyances such as storm drains and ditches, and many water quality treatment structures.

2020 ACCOMPLISHMENTS

- Cleaning and maintenance of several stormwater treatment ponds within the Eagle Ranch subdivision.
- Repair and maintenance of numerous ditches and catch basins.

2021 GOALS/STRATEGIC PLAN ALIGNMENT

- Continued maintenance of stormwater infrastructure in accordance with the 10-year CIP.
- Contract vendor for cleaning of the mechanical stormwater treatment vaults on Eby Creek Road.
- Inspect catch basins and stormwater pipes to identify maintenance needs.

STORMWATER FUND SUMMARY

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):						
ASSIGNED FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 83,703**	**-**	**$ 83,703**
TOTAL FUND BALANCES (Beginning)	**$ -**	**$ -**	**$ -**	**$ 83,703**	**-**	**$ 83,703**
REVENUE						
Operating Revenues	$ -	$ 106,000	$ 90,000	$ 90,000	0%	$ -
Non-Operating Revenues	-	-	-	-	-	-
Transfers-In	-	-	-	-	-	-
TOTAL REVENUE	**$ -**	**$ 106,000**	**$ 90,000**	**$ 90,000**	**0%**	**$ -**
TOTAL SOURCES	**$ -**	**$ 106,000**	**$ 90,000**	**$ 173,703**	**93%**	**$ 83,703**
EXPENDITURES						
Operating Expenditures	$ -	$ 106,000	$ 6,297	$ 89,466	1321%	$ 83,169
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ 106,000**	**$ 6,297**	**$ 89,466**	**1321%**	**$ 83,169**
NET SOURCE (USE) OF FUNDS	**$ -**	**$ -**	**$ 83,703**	**$ 534**	**-99%**	**$ (83,169)**
FUND BALANCES (Ending):						
ASSIGNED FUND BALANCE	**$ -**	**$ -**	**$ 83,703**	**$ 84,237**	**1%**	**534**
TOTAL FUND BALANCE (Ending)	**$ -**	**$ -**	**$ 83,703**	**$ 84,237**	**1%**	**$ 534**

DETAIL OF REVENUES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
OPERATING REVENUES							
55-434-40	Service Fees	$ -	$ 106,000	$ 90,000	$ 90,000	0%	$ -
	OPERATING REVENUES	**$ -**	**$ 106,000**	**$ 90,000**	**$ 90,000**	**0%**	**$ -**
NON-OPERATING REVENUES							
55-436-10	Interest Income	$ -	$ -	$ -	$ -	-	$ -
55-436-70	Miscellaneous Revenues	-	-	-	-	-	-
	NON-OPERATING REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TRANSFERS							
55-437-10	Transfer From General Fund	$ -	$ -	$ -	$ -	-	$ -
	TOTAL TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
	TOTAL REVENUES	**$ -**	**$ 106,000**	**$ 90,000**	**$ 90,000**	**0%**	**$ -**

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
SUPPLIES	$ -	$ -	$ -	$ -	-	$ -
CHARGES FOR SERVICES	-	106,000	6,297	89,466	1321%	83,169
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ 106,000**	**$ 6,297**	**$ 89,466**	**1321%**	**$ 83,169**

Capital Improvements Fund

DESCRIPTION

This fund provides for land acquisition, construction of major capital improvement projects, and the acquisition of vehicles and equipment. The fund has two dedicated sources of funding: use tax and off-site road impact fees. This fund's revenue streams are limited. Consequently, to grow this fund more rapidly, we have been transferring dollars into this fund from the General Fund which has more robust revenue streams. This fund would be used as a source for improvements to Grand Avenue. There is no stated minimum ending fund balance by statute, code, or policy of the Town. In the next five years the Town's capital improvements plan projects spending of approximately $25 million from the Capital Improvement Fund.

2021 ACCOMPLISHMENTS

- Executed $550,000 in pavement improvements in the Brush Creek Terrace, along Golden Eagle, Snow Owl, Brush Creek Ct., Ryshot, Condor Drive, Pintail, Ringneck, Canvas Back, Church Street, and Second Street to Grand Avenue.
- Completed technology upgrades to the Council Chambers.
- Started planning for the Grand Avenue Corridor Plan.
- Continued work on THOR Town construction.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- North gateway entrance beautification project that includes landscaping and the construction of an art mural wall.
- Grand Avenue Corridor Plan design and engineering project.
- Investments in completing sidewalks to improve pedestrian and bike traffic.
- Continued progress on the middle mile broadband buildout.
- Right of Way improvements will be completed on Capitol Street.
- Pedestrian traffic control improvements will be implemented on Sylvan Lake Road and Capitol Street.

2022 HIGHLIGHTS

In 2021 the Studio at the Brush Creek Pavilion will receive upgrades to the floor and Town Hall will see repairs to the exterior stucco walls and A/C unit replacements. Public works will be replacing and plow truck, three buildings & grounds work trucks, and a lawn mower. The Police Department will also see upgrades to body camera equipment and four new patrol vehicles.

CAPITAL IMPROVEMENTS FUND SUMMARY

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 219,931**	**$ 268,031**	**$ 269,124**	**$ 317,374**	**18%**	**$ 48,250**
TRANSPORTATION EXPENDITURES		**1,750,652**	**1,666,511**	**1,667,801**	**1,670,801**	**0%**	**3,000**
ASSIGNED FOR:							**-**
GRAND AVENUE		**550,000**	**2,780,000**	**2,780,000**	**4,680,000**	**68%**	**1,900,000**
OTHER CAPITAL PROJECTS		**2,504,383**	**2,139,980**	**2,258,215**	**1,974,125**	**-13%**	**(284,090)**
TOTAL FUND BALANCES (Beginning)		**$ 5,024,966**	**$ 6,854,522**	**$ 6,975,140**	**$ 8,642,300**	**24%**	**$ 1,667,160**
REVENUE							
31-430-45	Capital Improvement Interest	$ 23,135	$ 6,000	$ 6,000	$ 3,949	-34%	$ (2,051)
31-430-46	Community Enhancement Interest	1,270	250	250	222	-11%	(28)
31-430-47	Devolution & Transportation Interest	12,790	3,000	3,000	1,170	-61%	(1,830)
31-430-50	Community Enhancement [1]	47,923	48,000	48,000	49,440	3%	1,440
31-430-74	Developer Contribution to Grand Ave.	-	360,000	360,000	340,000	-6%	(20,000)
31-430-77	Eagle County Contributions	-	150,000	150,000	-	-100%	(150,000)
31-430-84	Public Safety Impact Fees	27,112	35,000	35,000	82,304	135%	47,304
31-430-85	Street Impact Fees	39,625	103,000	103,000	7,632	-93%	(95,368)
31-430-86	Use Tax	381,269	464,000	464,000	389,136	-16%	(74,864)
31-430-87	Grants	-	-	250,000	-	-100%	(250,000)
31-437-10	Transfer from General Fund	2,230,000	1,890,000	1,890,000	-	-100%	(1,890,000)
TOTAL REVENUE		**$ 2,763,124**	**$ 3,059,250**	**$ 3,309,250**	**$ 873,853**	**-74%**	**$ (2,435,397)**
TOTAL SOURCES		**$ 7,788,090**	**$ 9,913,772**	**$ 10,284,390**	**$ 9,516,153**	**-7%**	**$ (768,237)**
EXPENDITURES							
Capital Expenditures		$ 717,309	$ 2,181,082	$ 1,642,090	$ 2,352,070	43%	$ 709,980
Transfers to Other Funds		95,641	-	-	-	-	-
TOTAL EXPENDITURES		**$ 812,950**	**$ 2,181,082**	**$ 1,642,090**	**$ 2,352,070**	**43%**	**$ 709,980**
NET SOURCE (USE) OF FUNDS		**$ 1,950,174**	**$ 878,168**	**$ 1,667,160**	**$(1,478,217)**	**-189%**	**$ (3,145,377)**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
COMMUNITY ENHANCEMENT		**$ 269,124**	**$ 316,281**	**$ 317,374**	**$ 367,036**	**16%**	**$ 49,662**
TRANSPORTATION EXPENDITURES		**1,667,801**	**1,669,511**	**1,670,801**	**1,671,971**	**0%**	**1,170**
ASSIGNED FOR: CAPITAL PROJECTS:							**-**
GRAND AVENUE		**2,780,000**	**4,170,000**	**4,680,000**	**4,620,000**	**-1%**	**(60,000)**
OTHER CAPITAL PROJECTS		**2,258,215**	**1,576,898**	**1,974,125**	**505,076**	**-74%**	**(1,469,049)**
TOTAL FUND BALANCES (Ending):		**$ 6,975,140**	**$ 7,732,690**	**$ 8,642,300**	**$ 7,164,083**	**-17%**	**$ (1,478,217)**

[1] Per Holy Cross 2010 Franchise agreement

DETAIL CAPITAL EXPENDITURES

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
BLDGS, PARKS & OPEN SPACE							
31-51-724	Pool and Ice Capital Improvements Funding	$ 40,000	$ 50,000	$ 50,000	$ 50,000	0%	$ -
31-51-730	Town Hall Improvements	43,042	108,125	117,000	503,000	330%	386,000
31-51-745	Town Parks Improvements	-	11,000	11,000	20,000	82%	9,000
31-51-750	Town Shop Improvements	13,197	188,492	178,492	107,700	-40%	(70,792)
31-51-752	Public Art	-	25,000	25,000	25,000	0%	
	TOTAL BLDGS, PARKS & OPEN SPACE	**$ 96,239**	**$ 382,617**	**$ 381,492**	**$ 705,700**	**85%**	**$ 324,208**
STREETS & RIGHTS-OF-WAY							
31-52-712	R-O-W Improvements	$ -	$ 350,000	$ -	$ 138,600	-	$ 138,600
31-52-724	Storm Drain Improvements	-	-	-	-	-	-
31-52-726	CDOT ROW at Gateway Beautification	-	100,000	-	200,000	-	200,000
31-52-737	Traffic Control Improvements	-	85,000	-	89,250	-	89,250
31-52-780	Grand Avenue Improvements	67,212	660,000	260,000	400,000	54%	140,000
	TOTAL STREETS & RIGHTS-OF-WAY	**$ 67,212**	**$ 1,195,000**	**$ 260,000**	**$ 827,850**	**218%**	**$ 567,850**
EQUIPMENT							
31-54-728	Snow Removal Equipment	$ -	$ -	$ -	$ -	-	$ -
31-54-730	Multipurpose Truck	57,621	380,000	380,000	103,000	-73%	(277,000)
31-54-729	Project THOR	231,295	50,000	473,502	50,000	-89%	(423,502)
31-54-780	Mower	6,171	20,000	-	41,200	-	41,200
31-54-795	Loader	117,220	-	-	-	-	-
31-55-715	Police Equipment	24,778	11,869	5,500	25,259	359%	19,759
31-55-724	Patrol Vehicles	116,772	141,596	141,596	290,061	105%	148,465
	TOTAL EQUIPMENT	**$ 553,857**	**$ 603,465**	**$ 1,000,598**	**$ 818,520**	**-18%**	**$ (182,078)**
CONTINGENCY							
31-51-900	**CONTINGENCY**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TRANSFERS							
31-51-920	Transfer to General Fund	$ 95,641	$ -	$ -	$ -	-	-
31-51-950	Transfer to Broadband	$ -	$ -	$ -	$ -	-	$ -
	TOTAL TRANSFERS	**$ 95,641**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
	TOTAL EXPENDITURES	**$ 812,950**	**$ 2,181,082**	**$ 1,642,090**	**$ 2,352,070**	**43%**	**$ 709,980**

Sales Tax Capital Improvement Fund
(Eagle River Park Fund)

DESCRIPTION

The Sales Tax Capital Improvement Fund provides for the improvement, construction, and maintenance of Town Parks, multi-use recreational facilities, paved recreation paths, and the Eagle River Park. This Capital Fund is supported by the one-half percent sales tax, beginning July 1, 2016 through June 30, 2046.

2020 ACCOMPLISHMENTS

- Completed construction of the dumpster enclosure at the Eagle River Park.
- Completed replacement of the sand in the beach areas at the Eagle River Park.
- Completed river velocity measurements and macroinvertebrate surveys required for the 404-permit associated with the Eagle River Park.

2021 GOALS/STRATEGIC PLAN ALIGNMENT

- Complete hydraulic modeling associated with permitting of the Rapid Blocs at the Eagle River Park.
- Complete design and grant applications for the Brush Creek Park playground project.
- Complete construction of the Pavilion improvements at the Eagle River Park.

SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	% CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**-**	**-**	**-**	**-**	**-**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**547,544**	**879,334**	**935,126**	**1,275,253**	**36%**	**340,127**
TOTAL FUND BALANCES (Beginning)		**$ 709,163**	**$ 1,040,953**	**$ 1,096,745**	**$ 1,436,872**	**31%**	**$ 340,127**
REVENUE							
61-431-30	Sales Tax	$ 743,105	$ 724,000	$ 805,000	$ 853,300	6%	$ 48,300
61-433-10	Grants	-	-	-	-	-	-
61-436-10	Interest - ColoTrust STCIF	6,350	1,200	959	880	-8%	(79)
61-436-20	Interest - UMB Project Fund	-	-	-	-	-	-
61-436-42	Contributions & Donations	-	-	57,964	5,000	-91%	(52,964)
TOTAL REVENUE		**$ 749,455**	**$ 725,200**	**$ 863,923**	**$ 859,180**	**-1%**	**$ (4,743)**
TOTAL SOURCES		**$ 1,458,618**	**$ 1,766,153**	**$ 1,960,668**	**$ 2,296,052**	**17%**	**$ 335,384**
EXPENDITURES							
CHARGES FOR SERVICES							
61-50-372	Meeting Expense	$ -	$ -	$ -	$ -	-	$ -
61-50-347	Professional Services	14,624	15,536	15,536	15,536	0%	-
61-50-351	Legal	10,943	15,000	15,000	15,000	0%	-
61-50-354	Engineering	7,952	-	-	-	-	-
61-50-360	R&M Services	-	-	55,820	10,000	-82%	(45,820)
TOTAL CHARGES FOR SERVICES		**$ 33,518**	**$ 30,536**	**$ 86,356**	**$ 40,536**	**-53%**	**$ (45,820)**
CAPITAL OUTLAY							
61-50-745	Town Park Improvements	$ 794	$ 217,000	$ -	$ 100,000	-	$ 100,000
61-50-750	Design	863	-	-	-	-	-
61-50-760	Construction	7,461	-	117,000	555,331	375%	438,331
TOTAL CAPITAL OUTLAY		**$ 9,118**	**$ 217,000**	**$ 117,000**	**$ 655,331**	**460%**	**$ 538,331**
DEBT SERVICE							
61-50-815	Debt Service	$ 95,000	$ 100,000	$ 100,000	$ 105,000	5%	$ 5,000
61-50-816	Debt Service Interest	223,738	219,940	219,940	215,938	-2%	(4,002)
61-50-820	Agent Fees	500	500	500	500	0%	-
TOTAL DEBT SERVICE		**$ 319,238**	**$ 320,440**	**$ 320,440**	**$ 321,438**	**0%**	**$ 998**
TOTAL EXPENDITURES		**$ 361,873**	**$ 567,976**	**$ 523,796**	**$ 1,017,305**	**94%**	**$ 493,509**
NET SOURCE (USE) OF FUNDS		**$ 387,582**	**$ 157,224**	**$ 340,127**	**$ (158,125)**	**-146%**	**$ (498,252)**
FUND BALANCES (Ending):							
RESTRICTED FOR:							
RESERVE		**$ 161,619**	**$ 161,619**	**$ 161,619**	**$ 161,619**	**0%**	**$ -**
CAPITAL IMPROVEMENTS		**-**	**-**	**-**	**-**	**-**	**-**
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE		**935,126**	**1,036,558**	**1,275,253**	**1,117,128**	**-12%**	**(158,125)**
TOTAL FUND BALANCEs (Ending):		**$ 1,096,745**	**$ 1,198,177**	**$ 1,436,872**	**$ 1,278,747**	**-11%**	**$ (158,125)**

Conservation Trust Fund

DESCRIPTION

This fund was established to account for funds the Town of Eagle receives from the State of Colorado lottery proceeds. The Colorado Constitution directs 40% of the net proceeds of the Colorado Lottery to the Conservation Trust Fund (CTF) for distribution to municipalities and counties and other eligible entities for parks, recreation, and open space purposes. The CTF funds are received quarterly on a per capita basis.

The CTF statute governs that a municipality can only use these funds for the acquisition, development, and maintenance of "new conservation sites" or for capital improvements or maintenance for recreational purposes on any public site.

2021 ACCOMPLISHMENTS

- In 2021 the Town began the creation of the Town's first Open Space and Trails Master Plan.

2022 GOALS/STRATEGIC PLAN ALIGNMENT

- In 2022 the Town will complete the Open Space and Trails Master Plan.

2022 HIGHLIGHTS

The Conservation Trust Fund is one of the smallest funds that the Town has. The Town saves up its allocation each year so that funds can be used strategically to pay for projects that qualify.

CONSERVATION TRUST FUND SUMMARY

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FUND BALANCE		**$ 75,692**	**$ 110,117**	**$ 112,040**	**$ 122,110**	**9%**	$ 10,070
TOTAL FUND BALANCES (Beginning)		**$ 75,692**	**$ 110,117**	**$ 112,040**	**$ 122,110**	**9%**	$ 10,070
REVENUES							
71-430-10	Lottery Proceeds	$ 35,753	$ 32,000	$ 38,000	$ 36,000	-5%	$ (2,000)
71-430-20	Interest on Investments	595	300	70	120	71%	50
TOTAL REVENUES		**$ 36,348**	**$ 32,300**	**$ 38,070**	**$ 36,120**	**-5%**	**$ (1,950)**
TOTAL SOURCES		**$ 112,040**	**$ 142,417**	**$ 150,110**	**$ 158,230**	**5%**	**$ (1,950)**
EXPENDITURES							
71-50-347	Professional Services	$ -	$ 30,000	$ 28,000	$ 25,000	-11%	$ (3,000)
71-50-746	Camping	-	-	-	-	-	-
71-50-750	Park Improvements	-	-	-	-	-	-
71-50-950	Transfer to Capital Imp. Fund	-	-	-	-	0%	-
71-50-900	Contingency	-	-	-	-	0%	-
TOTAL EXPENDITURES		**$ -**	**$ 30,000**	**$ 28,000**	**$ 25,000**	**-11%**	**$ (3,000)**
NET SOURCE (USE) OF FUNDS		**$ 36,348**	**$ 2,300**	**$ 10,070**	**$ 11,120**	**-10%**	**$ 1,050**
FUND BALANCES (Ending):							
RESTRICTED FUND BALANCE		**$ 112,040**	**$ 112,417**	**$ 122,110**	**$ 133,230**	**9%**	**$ 11,120**
TOTAL FUND BALANCE (Ending)		**$ 112,040**	**$ 112,417**	**$ 122,110**	**$ 133,230**	**9%**	**$ 11,120**

Open Space Fund

DESCRIPTION

The purpose of the Open Space fund is to preserve and protect natural open space areas and wildlife habitat while also providing outdoor recreation opportunities for Eagle's citizens and visitors. The fund's primary source of income is a 3% lodging tax. Staff continually works to secure grant monies and establish partnerships with other governmental entities to leverage the funding generated by the lodging tax.

The ballot measure establishing the fund was passed in 1996. The goal at that time was to simply build up a fund balance that would be used for the acquisition and maintenance of natural open space and trails. However, over time, the scope of the Open Space program grew, and the fund was used to pay for many of the popular new trails and other amenities that have helped promote Eagle as an outdoor tourism destination.

2021 ACCOMPLISHMENTS

- Removed 7,000 feet of old barbered wire fence and improved trail conditions on the Abrams Creek Open Space property to benefit recreationists and wildlife.
- Coordinated with Eagle County Open Space to connect the Eagle Ranch loops with Hardscrabble Road and Brush Creek Valley and Ranch Open Space via the new Adam's Way Trail.
- Installed power to replace the aging BMX start gate with Eagle County BMX.
- Completed improvements at the Haymaker Trailhead, including a restroom enclosure, fencing, improved signage, trashcans, and a changing room.
- Facilitated deferred signage, infrastructure, and trail maintenance projects with Town staff and the Vail Valley Mountain Trails Alliance ("VVMTA") Trail Conservation Crew.

2022 GOALS / STRATEGIC PLAN ALIGNMENT

- Finalize the Open Space and Trails master plan to guide maintenance and preservation of existing natural resources, assets, and trails. The plan will also highlight community desired improvements to the trail system and open space lands (2020 Elevate Eagle Action Plan #3).
- Replace the Town's aging trailhead kiosks with updated maps, information, and rules. Use rusted steel frames to improve durability (2020 Elevate Eagle Action Plan #3.5 & 3.18).
- Continue coordination with the Bureau of Land Management on trail network expansions and implementation of the Open Space and Trails Master Plan (Action Plan #3.9, 3.10 & 3.18).
- Complete needed updates to the Fishing is Fun Pond, with support from grant funding (#3.5).

2022 HIGHLIGHTS

In 2022, the Open Space program will focus on continued maintenance and improvements to trails and infrastructure in open space. Town staff will work with VVMTA's Trail Conservation Crew and potentially a youth corps to complete annual and deferred trail maintenance and signage projects. Staff will also start planning to implement projects highlighted in the Open Space and Trails Master plan, including partnering with federal and county land managers to identify new recreational opportunities on surrounding publicly accessible lands.

OPEN SPACE PRESERVATION FUND SUMMARY

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
COMMITTED FUND BALANCE		**$ 325,989**	**$ 294,876**	**$ 359,736**	**$ 625,350**	**74%**	**$ 265,614**
TOTAL FUND BALANCES (Beginning)		**$ 325,989**	**$ 294,876**	**$ 359,736**	**$ 625,350**	**74%**	**$ 265,614**
REVENUES							
81-430-10	Lodging Tax	$ 102,298	$ 84,000	$ 190,000	$ 195,700	3%	$ 5,700
81-430-15	Penalty & Interest	1,033	-	-	-	-	$ -
81-430-20	Interest on Investments	2,406	600	250	203	-19%	(47)
81-430-30	Usage Fees	-	-	-	-	-	-
81-431-00	State Grants (GOCO)	-	-	5,000	-	-100%	(5,000)
81-433-00	Other Grants	7,662	8,980	5,000	-	-100%	(5,000)
81-434-10	Reimbursable Revenue	-	-	-	-	-	-
81-436-70	Miscellaneous	500	-	-	-	-	-
81-437-10	Transfer from General Fund	-	150,000	300,000	150,000	-50%	(150,000)
TOTAL REVENUES		**$ 113,900**	**$ 243,580**	**$ 500,250**	**$ 345,903**	**-31%**	**$ (154,347)**
							-
TOTAL SOURCES		**$ 439,889**	**$ 538,456**	**$ 859,986**	**$ 971,253**	**13%**	**$ 111,267**
EXPENDITURES							
Operating Expenses		$ 70,153	$ 193,810	$ 174,209	$ 315,975	81%	$ 141,766
Capital Expenditures		10,000	44,960	60,427	141,250	134%	80,823
Transfers-Out		-	-	-	15,855	-	15,855
TOTAL EXPENIDTURES		**$ 80,153**	**$ 238,770**	**$ 234,636**	**$ 473,080**	**102%**	**$ 238,444**
NET SOURCE (USE) OF FUNDS		**$ 33,747**	**$ 4,810**	**$ 265,614**	**$ (127,177)**	-148%	**$ (392,791)**
FUND BALANCES (Ending):							**-**
COMMITTED FUND BALANCE		**$ 359,736**	**$ 299,686**	**$ 625,350**	**$ 498,173**	**-20%**	**$ (127,177)**
TOTAL FUND BALANCE (Ending)		**$ 359,736**	**$ 299,686**	**$ 625,350**	**$ 498,173**	**-20%**	**$ (127,177)**

SUMMARY OF EXPENDITURES

	ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
PERSONNEL	$ 36,876	$ 120,233	$ 117,827	$ 159,764	36%	$ 41,937
MATERIALS & SUPPLIES	2,269	10,625	11,731	13,700	17%	1,969
CHARGES FOR SERVICES	23,722	60,597	42,296	139,850	231%	97,554
DISCRETIONARY FUNDING	5,000	-	-	-	-	-
FIXED CHARGES	2,286	2,355	2,355	2,661	13%	306
CAPITAL EXPENDITURES	10,000	44,960	60,427	141,250	134%	80,823
TOTAL EXPENDITURES	**$ 80,153**	**$ 238,770**	**$ 234,636**	**$ 473,080**	**102%**	**$ 238,444**

Downtown Development Authority Fund

DESCRIPTION

The Downtown Development (DDA) was approved by voters in 2020. The DDA includes the old downtown area of Eagle and is governed by a board. The DDA is responsible for funding improvements in the downtown that increase economic vitality for the businesses and residents located in the district.

2021 ACCOMPLISHMENTS

- Completed a DDA work plan
- Successfully executed a $27 million bond election for improvements for the downtown district

2022 GOALS / STRATEGIC PLAN ALIGNMENT

- Complete a DDA website
- Hire an Executive Director
- Implement elements of the work plan
- Consider new annexations into the district

2022 HIGHLIGHTS

The DDA is still a new organization. In 2022, the focus of the DDA over the next few years will be to establish a foundation that will include developing administrative policies, implementing elements of the work plan and tracking the tax increment that the district will start to receive. The Town Council will continue to provide seed money to help the DDA accomplish short-term goals until the DDA can support itself over the long-term.

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

		ACTUAL 2020	BUDGET 2021	REVISED 2021	BUDGET 2022	% CHANGE FROM PY	$ CHANGE FROM PY
FUND BALANCES (Beginning):							
RESTRICTED FUND BALANCE		**$ -**	**$ -**	**$ -**	**$ -**	**-**	$ -
TOTAL FUND BALANCES (Beginning)		**$ -**	**$ -**	**$ -**	**$ -**	**-**	$ -
REVENUES							
91-431-10	TIF Property Taxes	$ -	$ -	$ -	$ -	-	$ -
91-436-10	DDA Interest	-	-	-			
91-436-70	Miscellaneous	-	-	-	-	-	-
TOTAL REVENUES		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TOTAL SOURCES		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
EXPENDITURES							
91-50-210	Office Supplies	$ -	$ -	$ -	$ -	-	$ -
91-50-220	Operating Supplies	-	-	-	-	-	-
91-50-347	Professional Services	-	-	-	-	-	-
91-50-351	Legal	-	-	-	-	-	-
91-50-385	Treasurer Fees	-	-	-	-	-	-
91-50-510	Insurance	-	-	-	-	-	-
TOTAL EXPENDITURES		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
NET SOURCE (USE) OF FUNDS		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
FUND BALANCES (Ending):							
RESTRICTED FUND BALANCE		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
TOTAL FUND BALANCE (Ending)		**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**

2022 Pay Plan

Effective: January 1, 2022

Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
			$14.5000	**$18.8500**	**$23.2000**	*Hourly*
			$1,160.0000	**$1,508.0000**	**$1,856.0000**	*Bi-Weekly*
			$30,160.0000	**$39,208.0000**	**$48,256.0000**	**If Annualized*
1	Maintenance Worker (Seasonal)	Non-Exempt				
	Info Center Host (Part Time)	Non-Exempt				
	Intern I (Career X)	Non-Exempt				
	Open Space Trail Technician (Seasonal)	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
			$19.1500	**$22.9800**	**$26.8100**	*Hourly*
			$1,532.0000	**$1,838.4000**	**$2,144.8000**	*Bi-Weekly*
			$39,832.0000	**$47,798.4000**	**$55,764.8000**	**If Annualized*
	Town Mgr. Assistant - Intern	Non-Exempt				
2	Administrative Technician I, Utility Billing Technician I	Non-Exempt				
	Records-Information Tech I (PD)	Non-Exempt				
	Maintenance Technician I	Non-Exempt				
	Municipal Court Clerk (Part Time)	Non-Exempt				
	Plant Operator D & Trainee	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
			$22.9558	**$27.5470**	**$32.1382**	*Hourly*
			$1,836.4667	**$2,203.7600**	**$2,571.0533**	*Bi-Weekly*
	Administrative Technician II	Non-Exempt	**$47,748.1333**	**$57,297.7600**	**$66,847.3867**	**If Annualized*
	Code Enforcement Officer	Non-Exempt				
3	Permit Technician	Non-Exempt				
	Plant Operator - C License	Non-Exempt				
	Maintenance Technician II	Non-Exempt				
	Mechanic I	Non-Exempt				
	Records-Information Tech II (PD)	Non-Exempt				
	Utility Billing & Accounting Specialist	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
			$26.4654	**$33.0817**	**$39.6980**	*Hourly*
			$2,117.2288	**$2,646.5360**	**$3,175.8432**	*Bi-Weekly*
			$55,047.9488	**$68,809.9360**	**$82,571.9232**	**If Annualized*
	Building & Grounds Supervisor	Non-Exempt				
	IT Technician I	Non-Exempt				
4	Maintenance Technician III	Non-Exempt				
	Mechanic II	Non-Exempt				
	Plant Operator B	Non-Exempt				
	Records-Evidence Supervisor & Exec. Asst (PD)	Non-Exempt				
	Public Works Inspector	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
			$27.6133	**$34.5166**	**$41.4199**	*Hourly*
			$2,209.0624	**$2,761.3280**	**$3,313.5936**	*Bi-Weekly*
	Building Inspector I	Non-Exempt	**$57,435.6224**	**$71,794.5280**	**$86,153.4336**	**If Annualized*
	Economic Development Specialist (New 2022)	Non-Exempt				
5	IT Technician II (possible future IT Staff)	Non-Exempt				
	Maintenance Technician IV	Non-Exempt				
	Mechanic III/Master Mechanic (New 2022)	Non-Exempt				
	Plant Operatior - A License	Non-Exempt				
	Planner I	Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
			$29.0000	**$30.0000**	**$31.0000**	*Hourly*
5a			**$2,320.0000**	**$2,400.0000**	**$2,480.0000**	*Bi-Weekly*
	Police Trainee, Academy Sponsor	Non-Exempt	**$60,320.0000**	**$62,400.0000**	**$64,480.0000**	**If Annualized*

EXEMPT Positions are compensated on a bi-weekly basis. NON-EXEMPT are compensated at an Hourly rate. Annualized amounts are rounded, and are shown only to approximate what an employee working in a "full-time" status during a 12-month period might earn.

2022 Pay Plan
Effective: January 1, 2022

Pay Grade	Position Title	FLSA Status	Min	Mid	Max	Pay Type
6			$30.0196	$37.5245	$45.0294	*Hourly*
			$2,401.5680	$3,001.9600	$3,602.3520	*Bi-Weekly*
	Special Events Manager	Exempt	$62,440.7680	$78,050.9600	$93,661.1520	**If Annualized*
	Civil Engineer I	Exempt				
	Planner II	Exempt				
	Plans Examiner/Inspector (New 2022)	Non-Exempt				
	IT Technician III	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
7			$30.7500	$38.4375	$46.1250	*Hourly*
			$2,460.0000	$3,075.0000	$3,690.0000	*Bi-Weekly*
			$63,960.0000	$79,950.0000	$95,940.0000	**If Annualized*
	Police Officer-School Resource Officer I & II	Non-Exempt				
	Police Detective	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
8			$31.4364	$39.2955	$47.1546	*Hourly*
			$2,514.9139	$3,143.6400	$3,772.3680	*Bi-Weekly*
			$65,387.7619	$81,734.6400	$98,081.5680	**If Annualized*
	Building Inspector II	Non-Exempt				
	Communications & Marketing Manager (New 2022)	Exempt				
	Planner III/Senior Planner	Exempt				
	Senior Accountant	Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
9			$33.1368	$41.4210	$49.7051	*Hourly*
			$2,650.9440	$3,313.6760	$3,976.4080	*Bi-Weekly*
			$68,924.5440	$86,155.5760	$103,386.6080	**If Annualized*
	Lead Plant Operator	Non-Exempt				
	Town Clerk, Court Supervisor	Exempt				
	Civil Engineer II - PW, Utility Manager	Exempt				
	Police Sergeant	Non-Exempt				
	Public Works Operations Manager	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
10			$38.0315	$47.5394	$57.0473	*Hourly*
			$3,042.5216	$3,803.1520	$4,563.7824	*Bi-Weekly*
			$79,105.5616	$98,881.9520	$118,658.3424	**If Annualized*
	Building Official	Non-Exempt				
	Human Resources Manager	Exempt				
	Information Technology Manager	Exempt				
	Open Space & Trails Manager	Non-Exempt				
	Lieutenant (new for 2022)	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
11			$42.1998	$52.7498	$63.2998	*Hourly*
			$3,375.9872	$4,219.9840	$5,063.9808	*Bi-Weekly*
			$87,775.6672	$109,719.5840	$131,663.5008	**If Annualized*
	Town Engineer	Exempt				
	Public Works Advisor - Part Time	Non-Exempt				
Pay Grade	**Position Title**	**FLSA Status**	**Min**	**Mid**	**Max**	**Pay Type**
12			$43.9521	$57.1377	$70.3233	*Hourly*
			$1,142.7540	$4,571.0160	$5,625.8658	*Bi-Weekly*
			$91,420.3200	$118,846.4160	$146,272.5120	**If Annualized*
	Assistant Town Manager	Non-Exempt				
	Town Planner-Community Development Director	Exempt				
	Police Chief	Exempt				
	Public Works Director	Exempt				
	Finance Director	Exempt				

EXEMPT Positions are compensated on a biweekly basis. NON-EXEMPT are compensated at an Hourly rate. Annualized amounts are rounded, and are shown only to approximate what an employee working in a "full-time" status during a 12-month period might earn.

2022 Pay Plan Implementation Guide
Effective 01/01/2022*
*First full pay period for 2022, paid 1/21/2022

The following is a guide regarding how the 2022 Pay Plan will be implemented:

1. The Town established a 2-3% merit pool.
2. Upon rehire, seasonal employees are eligible for a 2% - 3% merit increase based on performance.
3. Supervisors must complete a performance evaluation for each employee; information regarding the performance evaluation process was provided in 4th Quarter of 2021.
4. Employees who receive a less than satisfactory evaluation will not be eligible for a merit increase.
5. Employees who receive a satisfactory/meets expectations evaluation will be eligible to receive a 1.0 – 1.70 % merit increase.
6. Employees who receive an effective/outstanding/above expectations evaluation will be eligible to receive a 1.75 – 3.0 % merit increase.
7. Employees who have been employed by the Town for less than 11 months as of 12/01/2021 may be eligible to receive a pro-rated merit increase based on the months of employment. Employees hired in December of 2021 may not receive a merit increase until 1/2023.
8. All merit increases are based on job performance and must be explained and justified in a written performance evaluation; all performance evaluations must be reviewed and approved by the Human Resources Manager.

2022 Town Holidays Observed

Date	Holiday
Monday, January 3	New Year’s Day Observed
Monday, January 17	Martin Luther King Day
Monday, February 21	President's Day
Monday, May 30	Memorial Day
Monday, June 20	Juneteenth Observed
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Monday October 10	Indigenous Peoples Day
Friday, November 11	Veterans' Day holiday
Thursday, November 24	Thanksgiving Day
Friday, November 25	Day After Thanksgiving
Friday, December 23	Christmas Eve. Observed
Monday, December 26	Christmas Day Observed
Friday, December 30	New Year's Eve. Observed
upon supervisory approval	Floating Holiday

Total 15 full days

2022 Town Holidays for Sworn Police Officers

Date	Holiday
Saturday, January 1	New Year’s Day
Monday, January 17	Martin Luther King Day
Monday, February 21	President's Day
Monday, May 30	Memorial Day
Sunday, June 19	Juneteenth
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Monday, October 10	Indigenous Peoples Day
Friday, November 11	Veteran's Day
Thursday, November 24	Thanksgiving Day
Friday, November 25	Day After Thanksgiving
Saturday, December 24	Christmas Eve.
Sunday, December 25	Christmas Day
Saturday, December 31	New Year's Eve.
upon supervisory approval	Floating Holiday

Total 15 full days

12/14/2021 Draft Budget Changes From 11/9/2021 Draft

Revenues

Fund	Department	Account	2020	2021	Reason for Increase/Decrease
General Fund		10-431-10		(3,915)	DECREASE PROPERTY TAX REVENUE TO AGREE TO FINAL MILLY LEVY CALCULATION
General Fund		10-433-75		45,000	$45K IN GRANT REVENUE FOR IHOP PLANNING - TOTAL EXPENSE IS $60k IN COMM DEV
Sales Tax Capital Improvement Plan		61-436-42	25,000	5,000	INCREASE CONTRIBUTIONS & DONATIONS REVENUE FOR ADDITIONAL COLLECTION OF PLEDGES FROM BONFIRE AND SLIFER SMITH & FRAMPTON
Open Space Fund		81-433-00		(5,000)	RECLASS $5k CPWD-HABITAT PARTNERSHIP PROGRAM TO GRANT REV FROM INTERGOVERNMENTAL CONTRIBUTIONS
Open Space Fund		81-431-00		5,000	RECLASS $5k CPWD-HABITAT PARTNERSHIP PROGRAM TO GRANT REV FROM INTERGOVERNMENTAL CONTRIBUTIONS
Capital Improvements Fund		31-430-87		50,000	INCREASE GRANTS FOR REVITALIZING MAIN STREET PROGRAM GRANT - ELEVATE EAGLE SAFETY ENHANCEMENTS
		Total Town-wide Revenue Budget Adjustments	**25,000**	**55,000**	

Expenditures

Fund	Department	Account	2020	2021	Reason for Increase/Decrease
General Fund	Information Technology	10-60-210		7,500	IT OFFICE SUPPLIES
General Fund	Information Technology	10-60-372		500	IT MEETING EXPENSE
General Fund	Information Technology	10-60-371		1,000	IT TRAVEL EXPENSE
General Fund	Information Technology	10-60-310		1,000	IT SHIPPING EXPENSE
General Fund	Information Technology	10-60-340		11,000	NWCOG ADJUSTMENT - PORTION MISSING FROM BUDGET ADDITIONS
General Fund	Information Technology	10-60-362		28,800	INCREASE IN GIS ANNUAL SUBSCRIPTION AFTER SET UP OF NEW SYSTEM
General Fund	Community Development	10-52-231		(500)	REDUCE VEHICLE RM IN COM DEV
General Fund	Community Development	10-52-235		2,500	BLDG PLANS EXAMINER OFFICE EQUIPMENT/FURNITURE
General Fund	Community Development	10-52-330		475	COM DEV INCREASE IN DUES/SUBSCRIPTIONS FOR NEW EE'S
General Fund	Community Development	10-52-343		2,500	COM DEV RECRUITMENT
General Fund	Community Development	10-52-347		60,000	$60K IN EXP OFFSET BY $45K IN GRANT REVENUE FOR IHOP PLANNING
General Fund	Community Development	10-52-360		500	COM DEV RM SERVICES - VEHICLE MAINTENANCE
General Fund	Community Development	10-52-371		550	COM DEV TRAVEL EXP
General Fund	Community Development	10-52-395		350	COM DEV PAPERWISE
General Fund	Community Development	10-52-380		2,135	COM DEV TUITION AND BOOKS
General Fund	Community Development	Personnel Services Expenses - Multiple Accounts		112,290	COM DEV PLANS EXAMINER
General Fund	General Administration	10-51-395		50,000	TOWN HALL WORK SPACE ASSESSMENT
General Fund	Public Safety	10-55-225		7,203	INCREASE POLICE UNIFORMS
General Fund	General Government	10-50-347		(12,000)	DECREASE DONATION TO FIRE DISTRICT
General Fund	General Administration	10-51-343		1,700	INCREASES IN GENERAL ADMIN RECRUITMENT
General Fund	All GF Departments	MULTIPLE		15,569	INCREASE IN MECHANIC SALARY
General Fund	Streets	10-54-225		2,300	INCREASE IN STREETS UNIFORMS
General Fund	Buildings & Grounds	10-56-225		3,600	INCREASE IN B&G UNIFORMS
General Fund	Engineering	10-59-225		850	INCREASE IN ENGINEERING UNIFORMS
General Fund	Information Technology	10-60-340		7,400	INCREASE IN NWCOG ANNUAL COSTS
General Fund	Marketing & Events	10-58-395		20,000	INCREASE FOR EVENT SUPPORT
Conservation Trust Fund		71-50-347	(25,000)	25,000	CARRY OVER FUNDS FOR OPEN SPACE MASTER PLAN NOT YET COMPLETED
Sales Tax Capital Improvement Plan		61-50-760	(5,000)	5,000	MOVE 50% OF COST OF WETLAND PLANTINGS FROM 2021 TO 2022
Sales Tax Capital Improvement Plan		61-50-760	15,000	-	INCREASED BEACH SAND FROM $50k TO 65k DUE TO COST OF INSTALLATION
Sales Tax Capital Improvement Plan		61-50-760	(5,000)	5,000	MOVE INSTALLATION OF AIR COMPRESSOR AT RIVER PARK TO 2022
Open Space Fund		81-50-225		650	INCREASE IN UNIFORMS
Open Space Fund		81-50-747	(10,000)	10,000	CARRY OVER TRAIL CONSTRUCTION FOR LUV CONNECTION BRIDGE NOT COMPLETED 2021
Water Fund		52-59-343		1,000	INCREASE RECRUITEMENT
Water Fund		Personnel Services Expenses - Multiple Accounts		3,103	INCREASE IN MECHANIC SALARY
Water Fund		52-59-225		3,250	INCREASE IN UNIFORM COSTS
Waste Water Fund		Personnel Services Expenses - Multiple Accounts		2,068	INCREASE IN MECHANIC SALARY
Waste Water Fund		51-58-225		1,400	INCREASE IN UNIFORM COSTS
		Total Town-wide Expense Budget Adjustments	**(30,000)**	**383,693**	

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Capital Improvements Fund:						
General Administration						
Town Council Room AV Upgrades	$ 60,000	$ -	$ -	$ -	$ -	**$ 60,000**
Town Hall Office Renovation	$ 20,000	$ -	$ -	$ -	$ -	**$ 20,000**
Building Interconnectivity IT Project	$ 200,000	$ -	$ -	$ -	$ -	**$ 200,000**
Network overhaul Admin	$ 12,500	$ -	$ -	$ -	$ -	**$ 12,500**
Network overhaul PD	$ 16,000	$ -	$ -	$ -	$ -	**$ 16,000**
Security Cameras	$ 20,000	$ -	$ -	$ -	$ -	**$ 20,000**
CivicRec Software	-	-	-	-	-	**-**
Civic Plus ATS Software	-	-	-	-	-	**-**
General Administration Total	**$ 328,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 328,500**
Marketing and Events						
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Streets						
Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights	$ 89,250	$ -	$ -	$ -	$ -	**$ 89,250**
Sidewalk, Trees, etc.: Capitol Street between 2nd & 5th	-	-	-	-	-	**-**
Sidewalk/Trail: Capitol Street - Highway 6 to Second Street.	-	-	-	-	-	**-**
CDOT ROW at Gateway Beautification	200,000	-	-	-	-	**200,000**
Grand Avenue Improvements	400,000	-	23,152,500	-	-	**23,552,500**
Street Lights-Market St. LED Conversion	44,100	-	-	-	-	**44,100**
Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side	-	110,250	-	-	-	**110,250**
Sylvan Lake Roundabout Crossing – Street Light	31,500	-	-	-	-	**31,500**
Grand Avenue and Capitol Street - Street Light	10,500	-	-	-	-	**10,500**
Sidewalk/Trail: Chambers Avenue Sidewalk Extension	52,500	-	-	-	-	**52,500**
Sidewalk/Trail: Pedestrian Trail Cemetery Connection	-	253,575	-	-	-	**253,575**
Nogal Road and Highway 6 Street Light	-	44,100	-	-	-	**44,100**
Public Works Bins	-	110,250	-	-	-	**110,250**
Public Works Hut	-	275,625	-	-	-	**275,625**
Handicap Ramps and Sidewalks "Safe Routes to School"	-	-	-	145,861	-	**145,861**
Sidewalk/Trail: Brush Creek Road - Pathway connection.	-	-	-	243,101	-	**243,101**
Sidewalk/Trail: Sixth Street between Capitol Street and Town	-	-	-	243,101	-	**243,101**
Capitol Street - 6TH TO 7TH PARKING	-	-	-	-	96,615	**96,615**
Sidewalk/Trail: Highway 6 sidewalk connection improvements	-	-	-	-	127,628	**127,628**
Streets Total	**$ 827,850**	**$ 793,800**	**$ 23,152,500**	**$ 632,063**	**$ 224,243**	**$ 25,630,456**
Buildings & Grounds						
Pool and Ice Capital Improvements Funding	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 250,000**
Pool and Ice Capital Improvements Debt Service Funding	-	-	-	-	-	**-**
Art Mural	25,000	-	-	-	-	**25,000**
Project THOR	50,000	50,000	50,000	50,000	50,000	**250,000**
Network Overhaul - PW	7,700	-	-	-	-	**7,700**
Town Park – Remove pea gravel and pour-in-place	-	-	-	-	-	**-**
Town Hall Exterior Wall	-	-	-	-	-	**-**
Studio – Floor	-	10,500	-	-	-	**10,500**
Town Hall Roof Top Unit	-	-	-	-	-	**-**
Public Works Solar	-	-	-	-	-	**-**
Town Hall Exterior Parking Lot	21,000	-	-	-	-	**21,000**
Public Works Expansion design (2022 Build)	-	441,000	4,630,500	-	-	**5,071,500**
Public Works Charging Station	100,000	-	-	-	-	**100,000**
Town Hall Roof Top Unit	73,500	-	-	-	-	**73,500**
Pavilion Solar	-	55,125	-	-	-	**55,125**
Town Hall Charging Station	100,000	-	-	-	-	**100,000**
Town Hall Solar	-	110,250	-	-	-	**110,250**
Recycle Drop-off Center Paving	-	-	63,669	-	-	**63,669**
Information Center Solar	-	-	-	46,305	-	**46,305**
Town Park Solar	-	-	-	34,729	-	**34,729**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Studio Solar	-	-	-	48,620	-	**48,620**
Irrigation Intake Improvements	-	-	-	121,551	-	**121,551**
Visitor Center & Bathrooms	-	-	-	-	638,141	**638,141**
Building & Grounds Total	**$ 427,200**	**$ 716,875**	**$ 4,794,169**	**$ 351,205**	**$ 738,141**	**$ 7,027,590**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Public Safety						
Radar Feedback Signage	-	-	12,123	-	-	**12,123**
Axon Body Camera Technology	-	-	-	-	-	**-**
Meraki 24-Port POE Switch	-	-	-	-	-	**-**
Server Replacement Schedule	6,000	-	-	-	-	**6,000**
Patrol Room Upgrades	14,000	-	-	-	-	**14,000**
Interstate 6X10 Victory Cargo from Trailer Plus	5,259	-	-	-	-	**5,259**
License Plate Reader	-	19,214	-	-		**19,214**
Public Safety Total	**$ 25,259**	**$ 19,214**	**$ 12,123**	**$ -**	**$ -**	**$ 56,596**
Total Capital Improvements Fund	**$ 1,608,809**	**$ 1,529,889**	**$ 27,958,792**	**$ 983,268**	**$ 962,384**	**$ 33,043,142**
General Fund - Streets						
Street Resurfacing - Sylvan Lake Road - Part 1 (Lime Park Drive to MacDonald), Abrams Creek Road & Robins Egg Lane, and Violet Lane.	$ -	$ -	$ -	$ -	$ -	**$ -**
Street Resurfacing - Chambers Avenue (from Sawatch to Sawatch), Marmot Lane, Loren Lane, Pond Road and Eby Creek Road near Pond Road.	650,000	-	-	-	-	**$ 650,000**
Street Resurfacing - Newquist, Horton, Seabry, Pat's Circle, Deep Eddy Cove, and Ouzel Lane	-	700,000	-	-	-	**$ 700,000**
Street Resurfacing - West Eagle (Castle Drive, King Road, and Prince Alley)	-	-	735,000	-	-	**$ 735,000**
Grand Avenue Improvements (update pavement management plan in 2025)	-	-	-	771,750	-	**$ 771,750**
Sylvan Lake Road - Part 2	-	-	-	-	810,338	**$ 810,338**
General Fund - Streets Total	**$ 650,000**	**$ 700,000**	**$ 735,000**	**$ 771,750**	**$ 810,338**	**$ 3,667,088**
Fleet						
Patrol Vehicle - (Public Safety)	$ 290,061	$ 158,657	$ 182,717	$ 192,020	$ 203,304	**$ 1,026,759**
Administrative Police Vehicle - (Public Safety) - Chief	-	56,575	-	-	-	**56,575**
Street Sweeper - (Streets)	309,000	-	-	-	-	**309,000**
Bobcat Multi-tool #1 (Streets)	-	-	-	135,061	-	**135,061**
International 7400 SFA 4X2 (Streets)	-	-	-	-	-	**-**
Air Compressor Trailer/185 Atlas (Streets)	-	-	-	33,765	-	**33,765**
PJ Utility Trailer - 2016 (B&G)	-	10,609	-	-	-	**10,609**
Ford F-350 Flat Bed / Plow (B&G)	-	-	-	-	-	**-**
Ford F-350 Flat Bed /Weed Sprayer (B&G)	-	-	-	-	-	**-**
Ford F-250 (B&G)	-	-	-	-	-	**-**
Ford F-250 (B&G)	51,500	-	-	-	-	**51,500**
Ford F-150 Crew Cab (Engineering)	51,500	-	-	-	-	**51,500**
Ford F-350 (B&G)	-	53,045	-	-	-	**53,045**
Ford F-350 Plow/Sander (WW)	-	63,654	-	-	-	**63,654**
Ford F-350 Service Bed (Streets)	-	-	65,564	-	-	**65,564**
Ford F-150 Extended Cab (Engineering)	-	-	43,709	-	-	**43,709**
Ford F-250 Super Duty (Water)	-	-	-	56,275	-	**56,275**
Ford F-550 Hook Truck (Streets)	-	-	-	67,531	-	**67,531**
Ford F-150 (WW)	-	-	-	-	46,371	**46,371**
Ford F-150 (Water)	-	-	-	-	46,371	**46,371**
Ford F-150 (Water)	36,050	-	-	-	-	**36,050**
John Deere 1435 Mower/Broom (B&G)	-	42,436	-	-	-	**42,436**
John Deere X740 A (B&G)	-	-	-	-	-	**-**
John Deere X740 Mower (B&G)	-	-	-	-	-	**-**
John Deere 301- A Tractor (B&G)	-	63,654	-	-	-	**63,654**
Ventrac 3400 (B&G)	-	-	-	-	-	**-**
Toro Z Master (B&G)	20,600	-	-	-	-	**20,600**
Toro Z Master (B&G)	20,600	-	-	-	-	**20,600**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Jeep Wrangler - 2007 (Open Space)	-	37,132	-	-	-	**37,132**
Ford F-350 Flat Bed - 1999 (Marketing & Events)	-	-	-	-	40,575	**40,575**
Jeep Patriot (Community Development)	-	-	38,245	-	-	**38,245**
Fleet Total	**$ 779,311**	**$ 485,762**	**$ 330,235**	**$ 484,652**	**$ 336,621**	**$ 2,416,581**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Water Fund						
Cemetery Tank	3,675,000	-	-	-	-	**3,675,000**
Water Line: Downtown Distribution: Capitol Street: 2nd to 5th Street & Fourth Street: Broadway to Capitol	895,160	-	-	-	-	**895,160**
Water Fill Station	-	-	-	-	-	**-**
Filter Train Electric Valves	-	-	-	-	-	**-**
Generator on trailer / electrical work at pump houses	-	-	-	-	-	**-**
UBWTP - Bathroom	-	-	-	-	-	**-**
UBWTP - Valve replacement	78,750	-	-	-	-	**78,750**
Communication Tower - Cemetery Tank x2	105,000	-	-	-	-	**105,000**
Communication Tower - Upper Kaibab & additional site	105,000	-	-	-	-	**105,000**
Water Line: Howard Street Water Main: 2nd Street to 6th Street	1,090,935	-	-	-	-	**1,090,935**
IT Network Overhaul - Water	7,000	-	-	-	-	**7,000**
Eby Creek PRV	-	42,000	622,913	-	-	**664,913**
Fairgrounds Water Main Loop	-	210,000	2,628,579	-	-	**2,838,579**
Xeriscape Opportunities	-	15,460	-	-	-	**15,460**
Disaster Plan - Pump & Hose for LBWTP	10,000	-	-	-	-	**10,000**
Fencing for Water Properties	78,750	82,688	86,822	-	-	**248,260**
Brush Creek Transmission Main Replacement - Ouzel to Sylvan Lake Road	78,750	1,102,500	-	-	-	**1,181,250**
UBWTP: New Fluoride system	15,750	-	-	-	-	**15,750**
Highlands Pump Station drain	-	33,075	-	-	-	**33,075**
Eagle Ranch Filing 26: Water Flush Station / Prv Main Extension / Water Tank mixing (PAX)	-	82,688	-	-	-	**82,688**
Micro Hydro in water system	-	220,500	-	-	-	**220,500**
Water Line: Brooks Lane Water Main	-	55,125	324,135	-	-	**379,260**
Lower Eby Creek Tank: Pump Station, Yard Piping, & Fire Hydrants	-	55,125	460,018	-	-	**515,143**
Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	-	55,125	202,584	-	-	**257,709**
UBWTP - 3 Filter Trains	-	-	3,879,563	-	-	**3,879,563**
Grand Avenue Water Infrastructure Improvements	-	-	-	2,431,013	-	**2,431,013**
I-70 Water Main Loop	-	-	-	2,066,361	-	**2,066,361**
Water Line: Brush Creek Transmission Main Replacement - Phase III	-	-	-	-	1,867,142	**1,867,142**
Water Fund Total	**$ 6,140,095**	**$ 1,954,286**	**$ 8,204,614**	**$ 4,497,374**	**$ 1,867,142**	**$ 22,663,511**
Waste Water Fund						
Capitol Street Sanitary Sewer Main: 5th Street to 6th Street	$ -	$ -	$ -	$ -	$ -	**$ -**
Fix Truss Pipe in System	-	-	-	-	-	**-**
Main Under Eagle River from Fairgrounds	-	220,500	2,315,250	-	-	**2,535,750**
Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th Street south	467,386	-	-	-	-	**467,386**
Energy Navigator	26,250	-	-	-	-	**26,250**
Backlot Line Improvements	210,000	-	-	-	-	**210,000**
Brush Creek Rd Sanitary Sewer Collection System: Phase 1	157,500	1,653,750	-	-	-	**1,811,250**
IT Network Overhaul - Water	7,000	-	-	-	-	**7,000**
WWTP: Clarifier piping and valving	-	110,250	-	-	-	**110,250**
Sanitary Sewer Piers across Eagle River	-	220,500	2,315,250	-	-	**2,535,750**
Brush Creek Road Sanitary Sewer Collection System: Phase 2	-	-	115,763	1,215,506	-	**1,331,269**
Grand Avenue Wastewater Infrastructure Improvements	-	-	144,703	1,519,383	-	**1,664,086**
Headworks Replacement Equipment	-	-	-	-	546,371	**546,371**
Waste Water Fund Total	**$ 868,136**	**$ 2,205,000**	**$ 4,890,966**	**$ 2,734,889**	**$ 546,371**	**$ 11,245,362**
Stormwater Fund						
Third Street Storm Drain	$ -	$ 210,000	$ -	$ -	$ -	**210,000**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Town Park - Drainage, parking improvements	-	-	231,525	-	-	**231,525**
Bluffs Water Quality Outfall @ Eagle River	-	-	-	303,877	-	**303,877**
Grand Avenue Stormwater Infrastructure Improvements	-	-	-	-	1,276,282	**1,276,282**
Stormwater Fund Total	**$ -**	**$ 210,000**	**$ 231,525**	**$ 303,877**	**$ 1,276,282**	**$ 2,021,684**

Capital Improvement Plan Summary for 2022 - 2026

Department/Fund and Project	2022	2023	2024	2025	2026	TOTAL
Sales Tax Capital Improvement Fund						
Eagle River Water Park -Dumpster Enclosure	$ -	$ -	$ -	$ -	$ -	**$ -**
Eagle River Water Park - Wetland Plantings	5,000	-	-	-	-	**5,000**
Eagle River Water Park - Beach Sand	-	-	-	-	-	**-**
Eagle River Water Park - Air Compressor	5,000	-	-	-	-	**5,000**
Eagle River Water Park - Rapid Blocs	80,000	40,000	40,000	15,000	-	**175,000**
Brush Creek Park - Playground Equipment	100,000	500,000	-	-	-	**600,000**
Eagle River Water Park - Donor Wall	-	-	-	-	-	**-**
Eagle River Water Park - Wood Fire Pits	-	-	-	-	-	**-**
Eagle River Water Park - Pavilion	465,331	-	-	-	-	**465,331**
Eagle River Water Park - Bouldering Feature	-	350,000	-	-	-	**350,000**
Eagle River Water Park - Park Lighting	-	90,000	-	-	-	**90,000**
Eagle River Water Park - Slalom Gates	-	-	-	-	90,000	**90,000**
Eagle River Water Park - Public Art	-	40,000	-	-	-	**40,000**
Dog Park Improvements	-	45,000	-	-	-	**45,000**
Eagle River Water Park - Chambers Park Path Connection	-	-	350,000	-	-	**350,000**
Eagle River Water Park - Downtown Bridge	-	-	1,000,000	-	-	**1,000,000**
Eagle River Water Park - Shower Tower	-	-	-	100,000	-	**100,000**
Whiting Park - Pour-in-Place	-	-	-	100,000	-	**100,000**
Skateboard Park	-	-	-	500,000	-	**500,000**
Brush Creek Valley Ranch Improvements: Paved Recreation Path along Brush Creek Road	-	-	-	40,000	-	**40,000**
Terrace Park - Playground	-	-	-	-	300,000	**300,000**
Sales Tax Capital Improvement Fund Total	**$ 655,331**	**$ 1,065,000**	**$ 1,390,000**	**$ 755,000**	**$ 390,000**	**$ 4,255,331**
Conservation Trust Fund						
Conservation Trust Fund Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Open Space Fund						
Haymaker II Trail - Brush Creek Valley Ranch	$ -	$ -	$ -	$ -	$ -	**$ -**
BMX Track Starting Gate	-	-	-	-	-	**-**
Abrams Creek Property - Trail Improvements	10,000	-	-	-	-	**10,000**
Haymaker Trailhead Improvements	-	-	-	-	-	**-**
Children's Fishing Pond Improvements - Contribution Only	10,500	-	-	-	-	**10,500**
Soft Path Trail Construction - East Eagle SRMA - Phase 1	15,750	-	-	-	-	**15,750**
Trailhead Kiosk replacements	105,000	-	-	-	-	**105,000**
Hardscrabble Mountain SRMA Trail Reroutes	-	16,538	-	-	-	**16,538**
Soft Path Trail Construction - East Eagle SRMA - Phase 2	-	22,050	-	-	-	**22,050**
Irrigation for the Haymaker Trail Descent	-	11,025	-	-	-	**11,025**
Riparian Habitat & Streambank Improvements on Brush Creek Phase 1	-	-	57,881	-	-	**57,881**
Bike Park Improvements/Dirt Jumps	-	-	173,644	-	-	**173,644**
Soft Path Trail Construction - East Eagle SRMA - Phase 3	-	-	-	36,465	-	**36,465**
Haymaker Trailhead Master Plan Implementation	-	-	-	60,775	-	**60,775**
Boat Ramp on Red Mountain Ranch	-	-	-	-	319,070	**319,070**
Open Space Total	**$ 141,250**	**$ 49,613**	**$ 231,525**	**$ 97,240**	**$ 319,070**	**$ 838,698**
Grand Total	**$ 10,842,932**	**$ 8,199,550**	**$ 43,972,657**	**$ 10,628,050**	**$ 6,508,208**	**$ 80,151,397**

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 18
(Series of 2020)

AN ORDINANCE APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, AND SETTING THE 2022 MILL LEVY FOR THE TOWN OF EAGLE, COLORADO FOR THE 2022 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2022 beginning January 1, 2022 and ending December 31, 2022, the sum of $28,648,977 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

GENERAL FUND	
Operating Expenditures	$ 10,604,591
Transfer to Other Funds	150,000
TOTAL GENERAL FUND	$ 10,754,591
WATER FUND	
Operating Expenditures	$2,188,512
Captial Expenditures	6,176,145
Debt Service	1,264,533
Transfer to Other Funds	89,473
TOTAL WATER FUND	$ 9,718,663
WASTE WATER FUND	
Operating Expenditures	$ 1,633,055
Capital Expenditures	868,136
Debt Service	971,180
Transfer to Other Funds	64,806
TOTAL WASTE WATER	$ 3,537,177
REFUSE FUND	
Operating Expenditures	$ 661,625
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	$ 681,625

STORMWATER FUND	
Operating Expenditures	$ 89,466
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	$ 89,466
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	$ 2,352,070
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	$ 2,352,070
SALES TAX CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	$ 40,536
Capital Expenditures	655,331
Debt Service	321,438
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	$1,017,305
CONSERVATION TRUST FUND	
Operating Expenditures	$ 25,000
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	$ 25,000
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	$ 315,975
Capital Expenditures	141,250
Transfer to Other Funds	15,855
TOTAL OPEN SPACE PRESERVATION FUND	$ 473,080
GRAND TOTAL ALL FUNDS	$ 28,648,977

Section 2. That for the purpose of providing necessary funds for meeting the appropriations set forth in Section 1 of this Ordinance, a levy of 2.301 mills upon each dollar of assessed valuation of all taxable property within the corporate limits of the Town of Eagle is hereby made and assessed. Such levy represents the amount of taxes for the Town purposes necessary to provide payment during the ensuing budget year of all properly authorized demands against the Town taking into account all of the revenues and funds to be received by the Town. Said mill levy of 2.301 mills shall be certified to the County Assessor and the Board of County Commissioners of Eagle County by the Town Clerk as provided by State Statutes.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on December 14, 2021.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

_____ County Tax Entity Code DOLA LGID/SID _____

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners[1] of Eagle County, Colorado.

On behalf of the Town of Eagle, (taxing entity)[A]

the Town Council (governing body)[B]

of the Town of Eagle (local government)[C]

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS assessed valuation of: $ 167,541,130 (GROSS[D] assessed valuation, Line 2 of the Certification of Valuation Form DLG 57[E])

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area[F] the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: $ 167,541,130 (NET[G] assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 02/14/2021 (mm/dd/yyyy) for budget/fiscal year 2022 (yyyy).
(no later than Dec. 15)

PURPOSE (see end notes for definitions and examples)	**LEVY**[2]		**REVENUE**[2]
1. General Operating Expenses[H]	2.301	mills	$ 385,512
2. **<Minus>** Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction[I]	< >	mills	$ < >
SUBTOTAL FOR GENERAL OPERATING:		**mills**	**$**
3. General Obligation Bonds and Interest[J]		mills	$
4. Contractual Obligations[K]		mills	$
5. Capital Expenditures[L]		mills	$
6. Refunds/Abatements[M]		mills	$
7. Other[N] (specify):		mills	$
		mills	$
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	2.301	**mills**	**$** 385,512

Contact person: (print) Jill E. Kane Daytime phone: (970) 328-9624

Signed: Jill E Kane Title: Finance Director

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

[1] If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
[2] Levies must be rounded to three decimal places and revenue must be calculated from the total *NET assessed valuation* (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS[J]:

1. Purpose of Issue: _____
   Series: _____
   Date of Issue: _____
   Coupon Rate: _____
   Maturity Date: _____
   Levy: _____
   Revenue: _____

2. Purpose of Issue: _____
   Series: _____
   Date of Issue: _____
   Coupon Rate: _____
   Maturity Date: _____
   Levy: _____
   Revenue: _____

CONTRACTS[K]:

3. Purpose of Contract: _____
   Title: _____
   Date: _____
   Principal Amount: _____
   Maturity Date: _____
   Levy: _____
   Revenue: _____

4. Purpose of Contract: _____
   Title: _____
   Date: _____
   Principal Amount: _____
   Maturity Date: _____
   Levy: _____
   Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Notes:

[A] **Taxing Entity—**A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a *taxing entity* is also a geographic area formerly located within a *taxing entity's* boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government[C].

[B] **Governing Body—**The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity's* mill levy. For example: the board of county commissioners is the governing board ex officio of a county public improvement district (PID); the board of a water and sanitation district constitutes ex officio the board of directors of the water subdistrict.

[C] **Local Government -** For purposes of this line on Page 1of the DLG 70, the *local government* is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The *local government* is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:

1. a municipality is both the *local government* and the *taxing entity* when levying its own levy for its entire jurisdiction;
2. a city is the *local government* when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
3. a fire district is the *local government* if it created a subdistrict, the *taxing entity*, on whose behalf the fire district levies property taxes.
4. a town is the *local government* when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.

[D] **GROSS Assessed Value -** There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a "tax increment financing" entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity's* total mills upon the *taxing entity's Gross Assessed Value* found on Line 2 of Form DLG 57.

[E] **Certification of Valuation by County Assessor, Form DLG 57 -** The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th. Each entity must use the **FINAL** valuation provided by assessor when certifying a tax levy.

[F] **TIF Area—**A downtown development authority (DDA) or urban renewal authority (URA), may form plan areas that use "tax increment financing" to derive revenue from increases in assessed valuation (gross minus net, Form DLG 57 Line 3) attributed to the activities/improvements within the plan area. The DDA or URA receives the differential revenue of each overlapping *taxing entity's* mill levy applied against the *taxing entity's* gross assessed value after subtracting the *taxing entity's* revenues derived from its mill levy applied against the net assessed value.

[G] **NET Assessed Value—**The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57. **Please Note:** A downtown development authority (DDA) may be both a *taxing entity* and have also created its own *TIF area* and/or have a URA *TIF Area* within the DDA's boundaries. As a result DDAs may both receive operating revenue from their levy applied to their certified *NET assessed value* and also receive TIF revenue generated by any *tax entity* levies overlapping the DDA's *TIF Area*, including the DDA's own operating levy.

[H] **General Operating Expenses (DLG 70 Page 1 Line 1)—**The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

[I] **Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—**The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity*'s levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not applicable to other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.

[J] **General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—**Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and subdistricts must complete Page 2 of the DLG 70.

[K] **Contractual Obligation (DLG 70 Page 1 Line 4)—**If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.

[L] **Capital Expenditures (DLG 70 Page 1 Line 5)—**These revenues are not subject to the statutory property tax revenue limit <u>if</u> they are approved by counties and municipalities <u>through public hearings</u> pursuant to 29-1-301(1.2) C.R.S. and for special districts <u>through approval from the Division of Local Government</u> pursuant to 29-1-302(1.5) C.R.S. or for any *taxing entity* if <u>approved at election</u>. Only levies approved by these methods should be entered on Line 5.

[M] **Refunds/Abatements (DLG 70 Page 1 Line 6)—**The county assessor reports on the *Certification of Valuation* (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.

1. Please Note: Pursuant to Article X, Section 3 of the Colorado Constitution, <u>if the *taxing entity* is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county.</u> To calculate the abatement/refund levy for a *taxing entity* that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the *taxing entity*'s total net assessed value, then multiply by 1,000 and round <u>down</u> to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the *taxing entity* is located even though the abatement/refund did not occur in all the counties.

[N] **Other (DLG 70 Page 1 Line 7)—**Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.

TOWN OF EAGLE, COLORADO
ORDINANCE NO. 19
(Series of 2021)

AN ORDINANCE REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2021 BUDGET YEAR.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2021 beginning January 1, 2021 and ending December 31, 2021, the sum of $22,250,629 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes to wit:

GENERAL FUND	
Operating Expenditures	$ 7,663,994
Transfer to Other Funds	2,190,000
TOTAL GENERAL FUND	$9,853,994
WATER FUND	
Operating Expenditures	$ 1,806,627
Captial Expenditures	3,546,990
Debt Service	1,266,277
Transfer to Other Funds	-
TOTAL WATER FUND	$ 6,619,894
WASTE WATER FUND	
Operating Expenditures	$ 1,530,191
Capital Expenditures	210,000
Debt Service	940,288
Transfer to Other Funds	-
TOTAL WASTE WATER FUND	$ 2,680,479
REFUSE FUND	
Operating Expenditures	$ 641,443
Capital Expenditures	-
Transfer to Other Funds	20,000
TOTAL REFUSE FUND	$ 661,443
STORMWATER FUND	
Operating Expenditures	$ 6,297
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	$ 6,297

CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	$ 1,642,090
Transfer to Other Funds	
TOTAL CAPITAL IMPROVEMENTS FUND	$ 1,642,090
SALES TAX CAPITAL IMPROVEMENT FUND	
Operating Expenditures	$ 86,356
Capital Expenditures	117,000
Debt Service	320,440
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	$ 523,796
CONSERVATION TRUST FUND	
Operating Expenditures	$ 28,000
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	$ 28,000
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	$ 174,209
Capital Expenditures	60,427
Transfer to Other Funds	-
TOTAL OPEN SPACE PRESERVATION FUND	$ 234,636
GRAND TOTAL ALL FUNDS	$ 22,250,629

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Town Council of the Town of Eagle, Colorado, held on December 14, 2021.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 76
(Series of 2021)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2022, AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

WHEREAS, The Town Council of the Town of Eagle has appointed Brandy Reitter, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Brandy Reitter has submitted a proposed budget to this governing body on October 12, 2021 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on November 9 and December 14, 2020 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	$ 10,754,591
WATER FUND	9,718,663
WASTE WATER FUND	3,537,177
REFUSE FUND	681,625
STORMWATER FUND	89,466
CAPITAL IMPROVEMENTS FUND	2,352,070
SALES TAX CAPITAL IMPROVEMENTS FUND	1,017,305
CONSERVATION TRUST FUND	25,000
OPEN SPACE PRESERVATION FUND	473,080
TOTAL ALL FUNDS	**$ 28,648,977**

SECTION 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
Non Property Tax	$ 10,230,474
Property Tax	385,512
GENERAL FUND TOTAL	$ 10,615,986
WATER FUND	
Non Property Tax	$ 5,215,061
Property Tax	-
WATER FUND TOTAL	$ 5,215,061
WASTE WATER FUND	
Non Property Tax	$ 3,491,530
Property Tax	-
WASTE WATER FUND TOTAL	$ 3,491,530
REFUSE FUND	
Non Property Tax	$ 684,914
Property Tax	-
REFUSE FUND TOTAL	$ 684,914
STORMWATER FUND	
Non Property Tax	$ 90,000
Property Tax	-
STORMWATER FUND TOTAL	$ 90,000
CAPITAL IMPROVMENTS FUND	
Non Property Tax	$ 873,853
Property Tax	-
CAPITAL IMPROVEMENTS FUND TOTAL	$ 873,853
SALES TAX CAPITAL IMPROVMENTS FUND	
Non Property Tax	$ 859,180
Property Tax	-
SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL	$ 859,180
CONSERVATION TRUST FUND	
Non Property Tax	$ 36,120
Property Tax	-
CONSERVATION TRUST FUND TOTAL	$ 36,120

OPEN SPACE PRESERVATION FUND	
Non Property Tax	$ 345,903
Property Tax	-
OPEN SPACE PRESERVATION FUND TOTAL	$ 345,903
TOTAL ALL FUNDS	**$ 22,212,547**

INTRODUCED, READ, PASSED, ADOPTED at a regular meeting of the Town of Eagle Town Council held on the 14th day of December, 2021.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, CMC
Town Clerk

TOWN OF EAGLE, COLORADO
RESOLUTION NO. 77
(Series of 2021)

A RESOLUTION OF THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO, ESTABLISHING AND ADOPTING A FEE SCHEDULE PURSUANT TO 2.34 OF THE EAGLE MUNICIPAL CODE

WHEREAS, The Town of Eagle has enacted Chapter 2.34 of the Eagle Municipal Code establishing fees for services; and

WHEREAS, The Town of Eagle wishes to establish the amount of various fees charged by the Town; and

WHEREAS, the Town Council desires to amend certain of those fees and to adopt a new schedule;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

Section 1. The fees set forth on the fee schedule attached hereto as **Exhibit A** are hereby fixed and imposed for the various purposes set forth for them in said Exhibit A.

INTRODUCED, READ, PASSED, AND ADOPTED by the Town Council of the Town of Eagle, Colorado at a regular meeting held on the 14th day of December 2021.

TOWN OF EAGLE, COLORADO

By: _____
Scott Turnipseed, Mayor

ATTEST:

_____
Jenny Rakow, CMC
Town Clerk

Exhibit A:

ADMINISTRATIVE FEES					
FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ADMINISTRATIVE	Copies Black and White – per copy	$ 0.25	$ 0.25	NO CHANGE	
ADMINISTRATIVE	Copies Large – per copy	$ 1.50	$ 1.50	NO CHANGE	
ADMINISTRATIVE	Copy of Annual Audit	$ 25.00	$ 25.00	NO CHANGE	
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	$ 100.00	$ 100.00	NO CHANGE	
ADMINISTRATIVE	Notary Services	$ 5.00	$ 5.00	NO CHANGE	
ADMINISTRATIVE	Records USB Flash Drive	$ 2.00	$ 2.00	NO CHANGE	
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE	
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	$ 5.00	$ 5.00	NO CHANGE	
ADMINISTRATIVE	Colorado Open Record Act Request	$0.25/page	$0.25/page	NO CHANGE	
ADMINISTRATIVE	Returned Check Fee	$ 25.00	$ 25.00	NO CHANGE	
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	$ 15.00	$ 15.00	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
BUSINESS LICENSE FEE	Business License - Sales Within Public Right of Way	$ 25.00 - 250.00	$ 25.00 - 250.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License/Business Marketing Fee	$ 20.00	$ 20.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License/Business Occupation Tax	$ 55.00	$ 55.00	NO CHANGE	
BUSINESS LICENSE FEE	Business & Tobacco License Late Fee	$15/month after January 31st max of $45	$15/month after January 31st max of $45	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Day	$ 50.00	$ 50.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	$ 65.00	$ 65.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	$ 85.00	$ 85.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	$ 105.00	$ 105.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	$ 125.00	$ 125.00	NO CHANGE	
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Year	$ 275.00	$ 275.00	NO CHANGE	
BUSINESS LICENSE FEE	Communal Outdoor Dining Permit		$ 75.00	NEW FEE	Statute recently adopted for this application allows for local fee for permit application. No fee is listed, therefore cities and towns may set their own. This requires a public notice in the newspaper and a public hearing for approval. Due to the costs and staff time involved, a fee is appropriate. This is a new fee. No municipalities currently using it
BUSINESS LICENSE FEE	Takeout Delivery Permit		$ 25.00	NEW FEE	This is a minimum charge to process the application for takeout and delivery permits. This is a new fee. No municipalities currently using it.

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Transfer of Ownership	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE	
LIQUOR LICENSE FEE	Entertainment District - New Application	$ 300.00	$ 300.00	NO CHANGE	
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	$ 100.00	$ 100.00	NO CHANGE	
LIQUOR LICENSE FEE	Communal Outdoor Dining Area Application Fee		$ 50.00	NEW FEE	Statute recently presented to Council; this allows for local fee for application for a communal outdoor dining area. This is a new fee. No municipalities currently using it
LIQUOR LICENSE FEE	Festival Permit Application Fee		$ 100.00	NEW FEE	Statute recently presented to Council; this allows for local fee for application for a festival permit. This is a new fee. No municipalities currently using it
TOBACCO LICENSE FEE	Retail Tobacco License Fee	$ 250.00	$ 250.00	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Change in Corporate Structure	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MARIJUANA LICENSE FEE	Marijuana MED Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Change of Manager	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Late Renewal Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED License New	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Renewal Fee (ANNUAL)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	
MARIJUANA LICENSE FEE	Marijuana MED Transfer of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue Marijuana Enforcement Division	NO CHANGE	

TOWN CLERK FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	$ 1,500.00	$ 1,500.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Fee	$ 100.00	$ 100.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business License Renewal Fee	$ 100.00	$ 100.00	NO CHANGE	
SEXUALLY ORIENTED BUSINESS LICENSE FEE	Sexually Oriented Business Manager's Registration Fee	$ 100.00	$ 100.00	NO CHANGE	

FACILITY RENTAL

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
OPENSPACE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	$ 1	$ 1	NO CHANGE	
FACILITY DEPOSIT	Pavilion Deposit Fees	$ 750	$ 750	NO CHANGE	
FACILITY DEPOSIT	Studio Deposit Fees	$ 375	$ 375	NO CHANGE	
FACILITY DEPOSIT	Centennial Stage-Key Deposit	$ 100	$ 100	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	$ 600	$ 600	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	$ 900	$ 900	NO CHANGE	
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	$ 400	$ 400	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	$ 300	$ 300	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	$ 400	$ 400	NO CHANGE	
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	$ 200	$ 200	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	$ 250	$ 250	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Non Resident	$ 350	$ 350	NO CHANGE	
STUDIO FEES	Studio Friday-Sunday: Non-Profit	$ 200	$ 200	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	$ 100	$ 100	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Non-Resident	$ 150	$ 150	NO CHANGE	
STUDIO FEES	Studio Monday-Thursday: Non-Profit	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event	Town will retain the full deposit fee	Town will retain the full deposit fee	NO CHANGE	
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	$ 125	$ 125	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	$ 30/Day	$ 30/Day	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	$ 100	$ 100	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	$ 65 /half hour minimum: half hour Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	NO CHANGE	
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	$75 / Stain	$75 / Stain	NO CHANGE	

FACILITY RENTAL

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low, Medium, and High Hazard Events	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liabiltiy insurance schedule	NO CHANGE	
TOWN HALL FEES	Town Hall Conference Room	$ 25	$ 25	NO CHANGE	
TOWN HALL FEES	Town Hall Council Chambers	$ 50	$ 50	NO CHANGE	

SPECIAL EVENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	$ 250.00	$ 250.00	NO CHANGE	
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	$60-$80/hr/officer	$60-$80/hr/officer	NO CHANGE	
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	$ 25.00	$ 25.00	NO CHANGE	
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a $100 fee will be assessed.	$ 100.00	$ 100.00	NO CHANGE	
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	$50/hr/employee	$50/hr/employee	NO CHANGE	
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	$ 250.00	$ 250.00	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	$ 39.40	$ 39.40	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	$39.40 for the first 500 plus $3.60 for each add 'l 100 or fraction thereof, to and including 2,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	$93.40 for the first 2,000 plus $16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	$468.30 for the first 25,000 plus $11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	$762.05 for the first 50,000 plus $8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	$1,169.55 for the first 100,000 plus $6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	$3789.55 for the first 500,000 plus $5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	NO CHANGE	
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	$ 65.00	$ 65.00	NO CHANGE	
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	$ 65.00	$ 65.00	NO CHANGE	
BUILDING PERMIT FEES	Use Tax	2% of 120% of Total Valuation	2% of 120% of Total Valuation	NO CHANGE	
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	$6,564.55 for the first 1,000,000 plus $4.30 for each add 'l 1,000	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	$ 50.00	$ 50.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	$ 100.00	$ 100.00	NO CHANGE	
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	$ -	$ -	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE	
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	$ 57.50	$ 57.50	NO CHANGE	
ELEVATOR PERMIT FEES	Reinspection fees	$1,000 per unit	$1,000 per unit	NO CHANGE	
INSPECTIONS	Reinspection fees	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE	
INSPECTIONS	Inspections for which no fee is specifically indicated	$50/Hour (Minimum 1 hour)	$50/Hour (Minimum 1 hour)	NO CHANGE	
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	$100/Hour (Minimum 2 Hours)	$100/Hour (Minimum 2 Hours)	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	$ 200.00	$ 200.00	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	$ 300.00	$ 300.00	NO CHANGE	
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	$ 500.00	$ 500.00	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	$ 800.00	$ 800.00	NO CHANGE	
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE	
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE	
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	$ 65.00	$ 65.00	NO CHANGE	
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	$ 25.00	$ 25.00	NO CHANGE	
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	$75/Hour (Minimum 4 Hours)	$75/Hour (Minimum 4 Hours)	NO CHANGE	
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	$75/Hour (Minimum 5 Hours)	$75/Hour (Minimum 5 Hours)	NO CHANGE	
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	$75/Hour (Minimum 1 Hour)	$75/Hour (Minimum 1 Hour)	NO CHANGE	
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee	NO CHANGE	
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	$ 65.00	$ 65.00	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	$65 for the first 2,000 plus $22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE	
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	$571 for the first 25,000 plus $11 for each additional 1,000 or fraction thereof	NO CHANGE	
PLUMBING PERMIT FEES	Replacement of existing hot water heater	$ 65.00	$ 65.00	NO CHANGE	
PV SOLAR PERMIT FEES	Residential PV Installation -	$ 250.00	$ 250.00	NO CHANGE	
PV SOLAR PERMIT FEES	Commercial PV Installation -	$ 500.00	$ 500.00	NO CHANGE	
WATER METER FEES	Water Meter Fees - 1” Service	$ 990	$ 990	NO CHANGE	
WATER METER FEES	Water Meter Fees - ¾” Service	$ 960	$ 960	NO CHANGE	
WATER METER FEES	Water Meter Fees - Greater than 1” Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	NO CHANGE	
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	$ 12,243	$ 14,080	FEE CHANGE	15% fee increase on proposed increase structure for Plant Investment Fees discussed during 2018 budget season due to rate study recommendation (15% increase 2019-2022 and 3% increase 2023-2027)
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	$ 18,365	$ 21,119	FEE CHANGE	

BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PLANT INVESTMENT FEE-WATER	Deed Restricted Affordable Housing or Local Employee residence, per unit	50% Discount	50% Discount	NO CHANGE	
PLANT INVESTMENT FEE-SEWER	Sewer - Per Equivalent Residential Unit (1.0 EQR)	$ 10,000	$ 10,000	NO CHANGE	Per Brandy: per the recent WW rate study, we are currently not changing tap fees

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
MOBILE VENDING PERMIT	Mobile Vending Permit Fee	$ 250.00	$ 250.00	NO CHANGE	
SHORT-TERM RENTAL FEES	Short-Term Rental Registration Fees	$ -	$ -	NO CHANGE	
FIRE IMPACT FEES	Residential - Single Family (per unit)	$ 2,359.23	$ 2,359.23	FEE CHANGE	Greater Eagle Fire Protection District (GEFPD) passed Resolution 2020-3 which adjusts fire impact fees by CPI. GEFPD uses Denver-Aurora-Lakewood Consumer Price Index (CPI) for the 2nd half of each year for this adjustment (i.e. 2022 CPI increases are based on the annual CPI increase from January 2021 through December 2021). These increases will not be available until Feb 2022.
FIRE IMPACT FEES	Residential - Multi family (per unit)	$ 1,078.01	$ 1,078.01	FEE CHANGE	
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	$ 950.74	$ 950.74	FEE CHANGE	
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	$ 950.74	$ 950.74	FEE CHANGE	
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	$ 1,359.89	$ 1,407.49	FEE CHANGE	3.5% CPI increase. Per the municipal code (4.13.250) the public safety impact fee shall be adjusted annually for inflation based on Denver-Aurora-Lakewood CPI. The Town uses the 1st half of the year method for all CPI increases to our fees (i.e. 2022 CPI increases are based on the annual CPI increase from July 2020 through June 2021).
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	$0.32 / square foot	$0.33 / square foot	FEE CHANGE	
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	$1,500 + Deposit of 20% of estimated passthrough costs	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	$2,500 + Deposit of 20% of estimated passthrough costs	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	$2,500 + Deposit of 20% of estimated passthrough costs	$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Rezoning Application Fee	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	$900 + $900 Deposit	$900 + $900 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Zoning Variance	$ 500.00	$ 500.00	NO CHANGE	
LAND USE APPLICATION FEES	Community Plan Exception	$2,000 + Deposit of 20% of estimated passthrough costs	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Small Area Plan Exception/Amendment	$1,000 + Deposit of 20% of estimated passthrough costs	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	PUD Residential Zoning Plan	$750 + $25 per du + Deposit of 20% of estimated passthrough costs	$750 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Residential Development Plan	$1,000 + $25 per du + Deposit of 20% of estimated passthrough costs	$1,000 + $25 per du + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Commercial & Industrial Zoning Plan	$800 + Deposit of 20% of estimated passthrough costs	$800 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Commercial & Industrial Development Plan	$1,250 + Deposit of 20% of estimated passthrough costs	$1,250 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Multiple Use - Zoning Plan	$1,000 + Deposit of 20% of estimated passthrough costs	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Multiple Use - Development Plan	$2,000 + Deposit of 20% of estimated passthrough costs	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Zoning Plan and Development Plan Combination	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	Listed Fee with 15% discount + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Minor Amendment	$500 + Deposit of 20% of estimated passthrough costs	$500 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	PUD Major Amendment	$1,500 + Deposit of 20% of estimated passthrough costs	$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	$500 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	$500 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Final Plat	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	$800 Plus $25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE	

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	$450 +$ 600 Deposit	$450 +$ 600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	$450 + Deposit of 20% of estimated passthrough costs	$450 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision – Minor	$550 + $600 Deposit	$550 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + 20% of estimated passthrough costs	Listed fees with 15% discount + 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Special Use Permit	$600 + $600 Deposit	$600 + $600 Deposit	NO CHANGE	
LAND USE APPLICATION FEES	Special Use Permit – Amendment	$ 350	$ 350	NO CHANGE	
LAND USE APPLICATION FEES	Sign Permit	$ 50	$ 50	NO CHANGE	
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	$ 100	$ 100	NO CHANGE	
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	$ 300	$ 300	NO CHANGE	
LAND USE APPLICATION FEES	Temporary Use Permit - No Hearing	$ 250	$ 250	NO CHANGE	
LAND USE APPLICATION FEES	Temporary Use Permit - Public Hearing	$ 600	$ 600	NO CHANGE	

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
LAND USE APPLICATION FEES	Wireless Communcation Facility (WCF) Administrative Approval Fee	N/A	$ 450	NEW FEE	Establish a fee for the administrative approval process of Wirless Communication Facility applications. The fee accounts for public noticing. These are comps for similar administrative processes which require public noticing. The recommened fee of $450.00 per application is an adjusted reflection of the median price of the listed comps. **Comparisons:** **1. Town of Avon** Administrative/Minor Subdivision = $250.00 **2. Routt County** Administrative Permit = $600.00 Re-Plat = $600.00 **3. Steamboat Springs** Vacation Home Rental Permit = $500.00 Minor Subdivision = $850.00 Minor Variance = $425.00 **4. Town of Eagle** Lot Line Adjustment = $450.00 Temporary Use Permit (no Hearing) =
LAND USE APPLICATION FEES	Address Change Fee	$ 25	$ 25	NO CHANGE	
LAND USE APPLICATION FEES	Planner - Hourly Rate	$ 60	$ 60	NO CHANGE	
LAND USE APPLICATION FEES	Development Permit - Minor non PUD	$1,000 + Deposit of 20% of estimated passthrough costs	$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Development Permit - Major non PUD	$2,000 + Deposit of 20% of estimated passthrough costs	$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE	
LAND USE APPLICATION FEES	Encroachment Permit	$ 250	$ 250	NO CHANGE	
LAND USE APPLICATION FEES	An Appeal of a Planning Decision	Original application fee (No Deposit)	Original application fee (No Deposit)	NO CHANGE	
STREET IMPROVEMENT FEES	Residential single family	$1,016 per dwelling unit	$1,016 per dwelling unit	NO CHANGE	
STREET IMPROVEMENT FEES	Residential multifamily	$646 per dwelling unit	$646 per dwelling unit	NO CHANGE	
STREET IMPROVEMENT FEES	Bank	$7,634 per 1,000 sf	$7,634 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Convenience Store w gas	$10,309 per 1,000 sf	$10,309 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	High turnover sit down restaurant	$3,613 per 1,000 sf	$3,613 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Fast food restaurant	$13,681 per 1,000 sf	$13,681 per 1,000 sf	NO CHANGE	

PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
STREET IMPROVEMENT FEES	Industrial	$194 per 1,000 sf	$194 per 1,000 sf	NO CHANGE	
STREET IMPROVEMENT FEES	Commercial General	$1,016 per 1,000 sf	$1,016 per 1,000 sf	NO CHANGE	

ENGINEERING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	$ 60	$ 60	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	$ 65	$ 65	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	$65 for the first 50 cy plus $15.00 for each add 'l 10 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	$140 for the first 1,000 cy plus $10.50 for each add 'l 100 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	$234.50 for the first 1,000 cy plus $9.00 for each add 'l 1,000 cy or fraction thereof	$234.50 for the first 1,000 cy plus $9.00 for each add 'l 1,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	$315.50 for the first 10,000 cy plus $40.50 for each add 'l 10,000 cy or fraction thereof	$315.50 for the first 10,000 cy plus $40.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	$680 for the first 100,000 cy plus $22.50 for each add 'l 10,000 cy or fraction thereof	$680 for the first 100,000 cy plus $22.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE	
GRADING PERMIT FEES	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)	NO CHANGE	

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PUBLIC WORKS	Door Tag – Water Notice Shut Off	$ 25.00	$ 25.00	NO CHANGE	
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Public Works Engineer - Hourly Rate	$85-$90	$85-$90	NO CHANGE	
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	$ 150.00	$ 150.00	NO CHANGE	
PUBLIC WORKS	Backflow Device Inspection Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE	
PUBLIC WORKS	Right of Way Construction Permit	$ 150.00	$ 150.00	NO CHANGE	
PUBLIC WORKS	Road Cut Permit Annual	$ 300.00	$ 300.00	NO CHANGE	
PUBLIC WORKS	Road Cut Permit One Time	$ 100.00	$ 100.00	NO CHANGE	
PUBLIC WORKS	Water Shut Off/Turn On	$ 75.00	$ 75.00	NO CHANGE	
PUBLIC WORKS	Non-Operational Meter	$100/month	$100/month	NO CHANGE	
PUBLIC WORKS	Yard Waste Fee (per month)	$ 2.00	$ 2.00	NO CHANGE	
PUBLIC WORKS	Hydrant Meter Fees (Base Fee)	$ 50.00	$ 50.00	NO CHANGE	
PUBLIC WORKS	Hydrant Meter Fees (per 1,000 gallons)	$4.77/1,000 gallons	$4.77/1,000 gallons	NO CHANGE	
PUBLIC WORKS	Excavation Permit One Time	N/A	$ 50.00	MISSING FEE	This fee is on EMC (13.18.070). Adding to fee schedule for completeness
PUBLIC WORKS	Excavation Permit Annual	N/A	$ 150.00	MISSING FEE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Public Works Employee Labor - Not For Public	$38/Hour	$38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tandem Dump Truck -Not For Public	$70/Hour	$70/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Backhoe -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Tool Cat -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Loader -Not For Public	$60/Hour	$60/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Street Sweeper -Not For Public	$120/Hour	$120/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Skid Steer -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Motor Grader -Not For Public	$65/Hour	$65/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Lift Truck -Not For Public	$115/Hour	$115/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Boom Mower Tractor/Mowing -Not For Public	$50/Hour	$50/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	ATV -Not For Public	$13.20/Hour	$13.20/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Flushing Trailer/Flushing Skid -Not For Public	$90/Hour	$90/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Pickup Truck/4x4 Vehicle -Not For Public	$20.80/Hour	$20.80/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Water Pump/Trash Pump -Not For Public	$27.10/Hour	$27.10/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Chainsaw + Employee Rate -Not For Public	$3.45 + $38/Hour	$3.45 + $38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Demo Saw + Employee Rate -Not For Public	$7.20 + $38/Hour	$7.20 + $38/Hour	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Air Compressor -Not For Public	$104/Day	$104/Day	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Cones -Not For Public	$1.25/Cone	$1.25/Cone	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 2 barricades -Not For Public	$2.00/Barricade	$2.00/Barricade	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Type 3 barricades -Not For Public	$2.75/Barricade	$2.75/Barricade	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Traffic Barrels -Not For Public	$2.50/Barrel	$2.50/Barrel	NO CHANGE	

PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Additional signage -Not For Public	$1.50 /Sign	$1.50 /Sign	NO CHANGE	
PUBLIC WORKS-FOR EMERGENCY RESPONSE	Variable Message Sign -Not For Public	$220/Day	$220/Day	NO CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
WATER FUND FEE	**Rate Class Monthly Base Fee Usage Block (gal) Charge per 1,000 gal**				3% ongoing annual increase per water rate model approved in 2018 for base and tier usage rates. No increase for surcharge rates per rate model.
WATER FUND FEE	**Residential without accessory dwelling unit**	$ 37.44	$ 38.56	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 3.18	$ 3.28	FEE CHANGE	
WATER FUND FEE	6,001-17,000	$ 7.02	$ 7.23	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 10.52	$ 10.84	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 15.79	$ 16.26	FEE CHANGE	
WATER FUND FEE	**Residential with accessory dwelling unit base fee**	$ 46.97	$ 48.38	FEE CHANGE	
WATER FUND FEE	0-8,000	$ 3.18	$ 3.28	FEE CHANGE	
WATER FUND FEE	8,001-17,000	$ 7.02	$ 7.23	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 10.52	$ 10.84	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 15.79	$ 16.26	FEE CHANGE	
WATER FUND FEE	**Non-Residential Commercial & Mixed Use Base Fee (per unit)**	$ 37.44	$ 38.56	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 3.18	$ 3.28	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 7.02	$ 7.23	FEE CHANGE	
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 37.44	$ 38.56	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 3.18	$ 3.28	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 7.02	$ 7.23	FEE CHANGE	
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee (per unit)**	$ -	$ -	FEE CHANGE	
WATER FUND FEE	All Usage	$ 7.02	$ 7.23	FEE CHANGE	
WATER FUND FEE	**Out of Town Residential without accessory dwelling unit base fee**	$ 56.16	$ 57.85	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 4.77	$ 4.92	FEE CHANGE	
WATER FUND FEE	6,001-17,000	$ 10.49	$ 10.81	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 15.74	$ 16.22	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 23.61	$ 24.31	FEE CHANGE	
WATER FUND FEE	**Out of Town Residential with accessory dwelling unit base fee**	$ 70.50	$ 72.61	FEE CHANGE	
WATER FUND FEE	0-8,000	$ 4.77	$ 4.92	FEE CHANGE	
WATER FUND FEE	8,001-17,000	$ 10.49	$ 10.81	FEE CHANGE	
WATER FUND FEE	17,001-28,000	$ 15.74	$ 16.22	FEE CHANGE	
WATER FUND FEE	28,000 +	$ 23.61	$ 24.31	FEE CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
WATER FUND FEE	**Out of Town Non-Residential Commercial & Mixed Use base fee (per unit)**	$ 56.16	$ 57.85	FEE CHANGE	3% ongoing annual increase per water rate model approved in 2018 for base and tier usage rates. No increase for surcharge rates per rate model.
WATER FUND FEE	0-6,000	$ 4.77	$ 4.92	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 10.49	$ 10.81	FEE CHANGE	
WATER FUND FEE	**Non-Residential Government, Schools & Churches base fee (per unit)**	$ 56.16	$ 57.85	FEE CHANGE	
WATER FUND FEE	0-6,000	$ 4.77	$ 4.92	FEE CHANGE	
WATER FUND FEE	6,000 +	$ 10.49	$ 10.81	FEE CHANGE	
WATER FUND FEE	**Residential/ Non- Residential Compound Meter High Side base fee(per unit)**	$ -	$ -	FEE CHANGE	
WATER FUND FEE	All Usage	$ 10.49	$ 10.81	FEE CHANGE	
WATER FUND FEE	**Surcharge Residential (per unit)**			NO CHANGE	
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE	
WATER FUND FEE	Average Usage - (4,000 - 14,000)	$ 12.50	$ 12.50	NO CHANGE	
WATER FUND FEE	High Usage - (14,000 +)	$ 17.00	$ 17.00	NO CHANGE	
WATER FUND FEE	**Surcharge Non-Residential (per unit)**			NO CHANGE	
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	$ 8.15	$ 8.15	NO CHANGE	
WATER FUND FEE	Average Usage - (4,000 - 46,000)	$ 12.50	$ 12.50	NO CHANGE	
WATER FUND FEE	High Usage - (46,000 +)	$ 17.00	$ 17.00	NO CHANGE	
WATER FUND FEE	Utility Payment Late Fee (Water/Sewer/Trash)	$ 5.00	$ 5.00	FEE TITLE CHANGE ONLY	Updated verbiage to reflect this fee is for water, sewer, and trash service
WASTE WATER FUND FEE	Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)	$ 61.76	$ 63.61	FEE CHANGE	Per Brandy: per the WW rate study, sewer rate increase dropped from 5% annually to 3% annually
REFUSE FEE	Residential monthly charges rubish removal and recycling base fee	$ 26.92	$ 27.73	FEE CHANGE	Currently proposing an increase by 'CPI' 3% per Vail Honeywagon.
REFUSE FEE	Additional can fee per month	$ 21.52	$ 22.16	FEE CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses	$ 15.00	$ 15.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Furniture - per king/queen mattress or box springs	$ 20.00	$ 20.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, washing machine, dishwasher, dryer, microwave	$ 15.00	$ 15.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater, cast iron tub, refridgerator	$ 30.00	$ 30.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	$ 18.00	$ 18.00	NO CHANGE	

UTILITY FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	$ 18.00	$ 18.00	NO CHANGE	
REFUSE FEE	Extra Trash Charges: Tires (each)	$ 7.00	$ 7.00	NO CHANGE	
REFUSE FEE	Trash Can - New	$ 90.00	$ 90.00	NO CHANGE	
REFUSE FEE	Trash Can - Used	$ 50.00	$ 50.00	NO CHANGE	
REFUSE FEE	Recycle Container	$ 20.00	$ 20.00	NO CHANGE	
REFUSE FEE	Yardwaste Fee	$ 2.00	$ 2.00	NO CHANGE	
REFUSE FEE	Administrative Fee for Refuse Billing	$ 1.26	$ 1.34	FEE CHANGE	3% increase in alignment with VHW 3% annual increase. This includes the increase for 2021 and 2022
STORMWATER MANAGEMENT FEE	Residential Monthly Fee	$ 3.00	$ 3.00	NO CHANGE	Fee adopted in 2021. Once there are enough funds built up, the Town will be able to conduct a rate study to ensure an appropriate rate schedule for future projects and required funding
STORMWATER MANAGEMENT FEE	Commercial Monthly Fee	$ 6.00	$ 6.00	NO CHANGE	

COURT FEES

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
COURT	Court Cost	$ 30	$ 30	NO CHANGE	
COURT	Surcharge - Criminal Violation	$ 20	$ 20	NO CHANGE	
COURT	Surcharge - Traffic Code Violation	$ 10	$ 10	NO CHANGE	
COURT	Jury Demand Fee	$ 25	$ 25	NO CHANGE	
COURT	Witness Fee	$ 5/day	$ 5/day	NO CHANGE	
COURT	Juror Fee-Engaged on Jury	$6/day	$6/day	NO CHANGE	
COURT	Juror Fee-Attendance on Panel	$3/day	$3/day	NO CHANGE	
COURT	Mileage Fees (witnesses and jurors)	$0.15/mile	$0.15/mile	NO CHANGE	
COURT	Deferred Judgement Fee	$ 75	$ 75	NO CHANGE	
COURT	Deferred Prosecution Fee	$ 40	$ 40	NO CHANGE	
COURT	Insurance Dismissal Fee	$ 10	$ 10	NO CHANGE	
COURT	Bench Warrant Fee	$ 50	$ 50	NO CHANGE	
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration	NO CHANGE	
COURT	Charitable Contribution	$ 5	$ 5	NO CHANGE	
COURT	Collections Administration Fee	$ 50	$ 50	NO CHANGE	
COURT	Stay of Execution Fee	$ 25	$ 25	NO CHANGE	
COURT	Non-Resident Violator Compliance Fee	$ 30	$ 30	NO CHANGE	
COURT	Outstanding Judgment Warrant Fee	$ 30	$ 30	NO CHANGE	
COURT	Record Sealing Fee	$ 65	$ 65	NO CHANGE	

POLICE DEPARTMENT

FEE TYPE	FEE TITLE	2021 FEE	2022 FEE - PROPOSED	PROPOSED FEE CHANGE	REASONING FOR CHANGE
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150	NO CHANGE	
POLICE DEPARTMENT	VIN Inspection Fee	$ 15.00	$ 15.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Annual Registration	$ 25.00	$ 25.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Information Update	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Sex Offender Quarterly Registration	$ 25.00	$ 25.00	NO CHANGE	
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	$ 5.00	$ 5.00	NO CHANGE	
POLICE DEPARTMENT	Police Report Fee	.25 per page	.25 per page	NO CHANGE	
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	$ 30.00	$ 30.00	NO CHANGE	
POLICE DEPARTMENT	Sex Offender De- Registration	$ -	$ -	NO CHANGE	
POLICE DEPARTMENT	Video Redaction Fee	Cost of Third Party Contract	Cost of Third Party Contract	NO CHANGE	